

BUSD September 13, 2022 Board Meeting Minutes

1. Open Session 5:30 P.M.

The Board Meeting of the Bellevue Union School District Board of Trustees was called to order at 5:38 pm by Trustee Jamie Padilla, in person at the Bellevue Union School District Office.

1.1. Call To Order

1.2. Public Comment on Closed Session Agenda None

2. Adjourn to Closed session 5:39

2.1. Closed Session Agenda

2.1.1. Public Employment §54957

2.1.2. Conference with Legal Counsel – anticipated litigation

2.1.2.1. Initiation of Litigation pursuant to §54956.9(d)(4) Number of Potential Cases: 1

3. Reconvene To Regular Session: 6:36 P.M.

3.1. Flag Salute: Michael Kellison led the flag salute.

Members Present: Jamie Padilla, Lisa Reyes, Adele Walker, and Michael Kellison

Members Absent: Stephanie Merrida-Grant, John Jarvis

Late Arrivals: None

Early Departures: None

District Office Staff Present: Michael Kellison, Moriah Hart, Chris Kim, Aracely Romo-Flores, Stacy Spector, Ryan Green, Bill Jereb

Others Present: See Sign in

3.2. Report on Closed Session None

3.3. Consider Agenda Adjustment None

3.4. Public Comment: None

4. Public Hearing

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4.1. Sufficiency or Insufficiency of Instructional Materials

5. Informational Items

5.1. FY 2021-22 Unaudited Actuals Fiscal Report, Chris J. Kim, Chief Business Official

5.2. BUSD Summer School Report 2022, Aracely Romo-Flores, Curriculum/English Learner Director

5.3. Joint Department Back to School Update, Stacy Spector, Director of Human Resources

6. Action

6.1. On a motion by Adele Walker, second by Lisa Reyes, the Board approved FY 2021-22 Unaudited Actuals Fiscal Report

Action: Approved

Vote	3	Ayes
	0	Noes
	2	Stephanie Merrida-Grant, John Jarvis

6.2. On a motion by Lisa Reyes, second by Adele Walker, the Board approved Certification of the FY 2022-23 Consolidated Application for Funding

Action: Approved

Vote	3	Ayes
	0	Noes
	2	Stephanie Merrida-Grant, John Jarvis

6.3. On a motion by Adele Walker, second by Lisa Reyes, the Board approved the Resolution No. 4: Adoption of the GANN Limit

Action: Approved

Vote	3	Ayes
	0	Noes
	2	Stephanie Merrida-Grant, John Jarvis

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- 6.4. On a motion by Lisa Reyes, second by Adele Walker, the Board approved Resolution No. 5: Sufficiency of Instructional Materials

Action: Approved

Vote	3	Ayes
	0	Noes
	2	Stephanie Merrida-Grant, John Jarvis

- 6.5. On a motion by Adele Walker, second by Lisa Reyes, the Board approved Resolution No. 6: Closure of Fund 09

Action: Approved

Vote	3	Ayes
	0	Noes
	2	Stephanie Merrida-Grant, John Jarvis

- 6.6. On a motion by Lisa Reyes, second by Adele Walker, the Board approved the Memorandum of Understanding between The City of Santa Rosa and The Bellevue Union School District for Emergency Response

Action: Approved

Vote	3	Ayes
	0	Noes
	2	Stephanie Merrida-Grant, John Jarvis

- 6.7. On a motion by Adele Walker, second by Lisa Reyes, the Board approved the Health Care Assistant Job Description

Action: Approved

Vote	3	Ayes
	0	Noes
	2	Stephanie Merrida-Grant, John Jarvis

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- 6.8. On a motion by Lisa Reyes, second by Adele Walker, the Board approved the Memorandum of Understanding Between California Schools Employee Association, Chapter 501 and Bellevue Union School District Regarding Juneteenth as an Enumerated Holiday on the contractual list of such

Action: Approved

Vote	3	Ayes
	0	Noes
	2	Stephanie Merrida-Grant, John Jarvis

- 6.9. On a motion by Adele Walker, second by Lisa Reyes, the Board approved the Application for Short Term Staff Permit and Intent to Employ Elementary Teacher Lisa Palmer

Action: Approved

Vote	3	Ayes
	0	Noes
	2	Stephanie Merrida-Grant, John Jarvis

- 6.10. On a motion by Lisa Reyes, second by Adele Walker, the Board approved the MOU with Sonoma State University's "SSUEngage Program"

Action: Approved

Vote	3	Ayes
	0	Noes
	2	Stephanie Merrida-Grant, John Jarvis

- 6.11. On a motion by Adele Walker, second by Lisa Reyes, the Board approved the Application for Provisional Internship Permit and Intent to Employ Temporary Elementary Teacher Taylor Krenwinkel

Action: Approved

Vote	3	Ayes
	0	Noes
	2	Stephanie Merrida-Grant, John Jarvis

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- 6.12. On a motion by Lisa Reyes, second by Adele Walker, the Board approved the MOU with S*P*A*R*K Creativity LLC (dba Move Over Mozart) to Provide After School Group Piano Lessons to BUSD Students

Action: Approved

Vote	3	Ayes
	0	Noes
	2	Stephanie Merrida-Grant, John Jarvis

- 6.13. Ratification of Bills and warrants

Payroll Totals

Manual Payroll 08/17/2022

Certificated:	\$3,000.00
Classified:	<u>000</u>
Total:	\$3,000.00

Regular Payroll 08/31/2022

Certificated:	\$844,916.85
Classified:	<u>\$378,900.47</u>
Total:	\$1,223,817.32

Supplemental Payroll 9/9/2022

Certificated:	\$56,455.69
Classified:	<u>\$18,176.39</u>
Total:	\$74,632.08

Total:	\$1,301,499.40
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Accounts Payable Totals:

Fund Description	Expensed Amount
01 General Fund	1,032,591.22
12 Child Dev. Fund	304,594.23
13 Cafeteria Fund	3,803.33

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21 Building Fund	1,054,699.33
<u>25 Cap Facilities Fund</u>	<u>21,483.38</u>
Total Payables	\$2,417,141.49

On a motion by Adele Walker, second by Lisa Reyes, the Board ratified the Bills and Warrants.

Action: Approved

Vote	3	Ayes
	0	Noes
	2	Stephanie Merrida-Grant, John Jarvis

7. Consent Calendar

- 7.1. Sonoma State University Student Teaching Agreement with Bellevue Union School District
- 7.2. Agreement with Total School Solutions, FY 2022.23
- 7.3. Board Meeting Minutes
 - 7.3.1. Special Board Meeting September 7, 2022
 - 7.3.2. Special Board Meeting August 23, 2022
 - 7.3.3. Regular Board Meeting August 16, 2022
- 7.4. Personnel Activity Log

On a motion by Lisa Reyes, second by Adele Walker, the Board approved the Consent calendar

Action: Approved

Vote	3	Ayes
	0	Noes
	2	Stephanie Merrida-Grant, John Jarvis

8. Reports

- 8.1. California School Employees Association, Chapter 501
N/A
- 8.2. Bellevue Education Association

Julie McMurtrie, BEA Co-President Reported:

Good evening members of the board and Superintendent Kellison,

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We are happy to report that the Bellevue teachers and students survived the heatwave of September 2022! We are all very grateful for having air conditioned classrooms!

Once again, we don't have a lot to report which isn't necessarily a bad thing. We held our first general BEA meeting last week where we started by discussing successes and things that are going well. Some of the highlights include:

We had successful Back to School Nights. It was so nice to see Superintendent Kellison and board members come through our rooms so thank you to those who made it.

Teachers are happy to have our new SEL curriculum, Character Strong. We are using it to build classroom communities.

We just started using our voice amplifying systems. It not only helps save teacher voices, but students love the microphone! We have a lot more students willing to participate which is awesome.

Several schools started girl's volleyball this week after taking a few years off. The girl's are very excited!

Our BEA Exec team met with Stacy from HR and one of the highlights was our conversation about teacher mental health as this has been a concern these past few years. We look forward to continuing this conversation.

BEA also met with Superintendent Kellison and other members of BUSD at our monthly EERC meeting. It was another good discussion where we went over the positive and also some areas of concern. Mutual notes were taken and will be shared out shortly so everyone is on the same page.

Thank you for your time and we will see you in October!

8.3. Principal Reports

Nina Craig, Bellevue Principal, reported:

Good Evening Members of the Board and Superintendent Kellison

Since we last met, we all held our Back to School Nights. It was the first time in 3 years that we were able to hold our traditional evening event and it was wonderful seeing and hearing the buzz in classrooms and on campus. Teachers were very inviting and professional as they highlighted what students will be learning and began establishing partnerships with families for the new year. We want to thank you for coming out and sharing in the joy.

We also held our Title One School presentations as well as our ELAC recruitment. Some of our Teachers on Special Assignment (TOSA) helped us pull off those presentations - so they are getting their feet wet in their new role and we are staying compliant ;-)

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With the help of our TOSA's and Literacy Paraprofessionals, our SIPPS intervention groups have started. For reference there are almost 100 students being served in SIPPS Intervention at Bellevue...so the assessing and coordinating in order to maximize class time and yet keep students grouped in their proper level is a big task. We are all super excited to have this program up and running at our sites.

We have been able to start looking at student data with our staff and have begun instructional conversations. We have ELPAC scores, end of year assessments from last school year, and beginning of year assessments for this year. We understand the urgency to address the needs of students now and look forward to working with staff with the mindset of continuous improvement in order to best serve our students.

Our new SEL program, Character Strong, is underway. Our counselors are doing classroom lessons and teachers are implementing daily or weekly lessons. This month's focus is Respect.

Teachers are starting to implement our new writing program, Writing by Design. The initial focus is the 6 Writing Traits.

Ryan Green has been attending all of our staff meetings in order to roll out amplification systems to every teacher. Teachers report appreciating that they don't have to project their voice so much. Students seem to be loving the use of the microphone.

Afterschool Chorus and Piano has started at all sites and we are now working on getting Volleyball started.

We continue to revel in the normality of this year and are not taking it for granted (if you call 115 degrees normal) If that's the crazy we'll have to deal with this year....we'll take it. Thank you as always for all of your support.

8.4. Board Reports/Board Items

Lisa Reyes reported:

I attended the Kawana Springs open house and there was a great turn out with lots of people. The school board is currently taking applications for a Board Member. Applications are due by Friday September 30th. I am glad everyone survived the heat wave.

Adele Walker reported:

We need applications for the board. I made it to all of the back to school nights and went in every classroom with an open door. They really made everyone feel welcome. It's hard work and time spent. I also went to the welcome back for staff and it was great to see all of the returning staff as well as the new staff. The new staff represent a lot of paperwork, interviewing and time investment as well. I'm excited for this school year. Hopefully there will not be any more heat waves, or earthquakes.

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Jamie Padilla reported:

I was unable to make it to any back to school nights. My mom has cancer and we're her caregivers. Back to school night sounded lovely. Thanks for all of your hard work and time to make our families feel welcome.

8.5. Superintendent Report

8.5.1. Enrollment Update

Superintendent Kellison reported:

With one month, or to be more precise, 23 days (13%) of the school year complete, it is clear that the students, staff and families of the Bellevue Union School District are thriving. As the old adage says, time flies when you are having fun. And our students are enjoying the first year, in quite some time, that looks and feels normal. I am so pleased with what I see taking place at our school sites. As any educator knows, there is nothing better than hearing laughing children, seeing smiling faces on the playground, and watching learning occur within the classrooms.

The month of September is National School Attendance Awareness Month. The last two years have taught us how important it is for children to attend school and engage with their peers. Studies show that students who attend school regularly develop life skills and habits that allow them to be successful adults who function well in society and the workplace. Additionally, regular attendance allows students to gain the academic and social skills needed to meet developmental milestones and achieve at a rate greater than their peers. At the elementary level, strong attendance and positive mindsets about school start at home. Parents and guardians are solely responsible for ensuring that their children attend school regularly. As a District, we work with those families identified as chronically absent through our School Attendance Review Board (SARB) process. This process involves a team approach to working with families on removing barriers to consistent school attendance. Working in partnership with identified families, the SARB team develops strategies with families to target unnecessary tardiness and absences. This work is critical as attendance is a strong predictor of future success.

State of the District

Overall, there continues to be much happening on each of our campuses. As shared by our principals, we implemented new curriculum this year in both writing and social emotional learning. Each of these instructional programs address an identified need in our district. As with all things new, we continue to fine tune each of these programs with an eye on developing long-term proficiency.

All classrooms will receive a new educational tool to support strong instruction and increase student engagement. The Lightspeed sound amplification system is a portable speaker and microphone system that allows teachers to project their voice throughout their classroom and supports student engagement through the use of a student handheld microphone that allows all learners to speak with ease and confidence. This is a great tool and one that we feel confident

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will truly make a difference in the quality of teaching and learning occurring within our classrooms.

Demand for our after school program, Cool School, remains extremely strong. This year, we have already opened three additional sections across this district and are currently looking to add another new section based upon family interest. Our Cool School program run by the Napa County Office of Education meets the needs of so many young people within our district. District-wide enrollment continues to remain strong. We have grown by about 6.5% since last year at this time with approximately 110 new students district-wide. Enrollment growth is always a good thing, however it does have its challenges. We continue to seek ways to balance classes within each school as well as district-wide. This includes opening new classrooms when necessary. Currently, we are seeking a new teacher to help alleviate some of our more impacted grade levels. Unfortunately, given the current shortage of highly qualified educators, we have yet to be successful in attracting a new member to our team. We will not be deterred and will continue to recruit in earnest until we find the right person for the Bellevue Union School District.

In closing, I have been impressed by the spirit of collaboration present within our district. I have had such positive and productive interactions with both our classified and certificated bargaining units as we have worked together to problem solve. I appreciate the presumption of positive intent along with the willingness to develop solutions as a team. I am appreciative of the strong partnerships present within the Bellevue Union School District. These relationships allow us to focus on what matters most, our students.

With great pride.

9. Planning

September 20, 2022	Special Board Meeting: Selection by Governing Board - awarding of the Kawana Springs MPR and Admin Offices Project	5:30 pm	BUSD District Office 3150 Education Drive
October 18, 2022	Regular Board Meeting	5:30 pm	BUSD District Office 3150 Education Drive

Open Session Adjournment Time: 8:30 pm

Respectfully Submitted,

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By Michael Kellison
Secretary to the Board and
District Superintendent

Board Signature:  Date: 11/15/22

Bellevue Union School District
Board Meeting
Tuesday September 13, 2022
Sign-in Sheet

Name	School Site/Community Member
1 Stacy Spector	DO - HR
2 Aracely Romo-Flores	LC
3 Mangauer-Jackson	TM
4 Jean Walker	MV
5 MEUSSA MOORE	NCOE/Cool School
6 Nina Craig	BV
7 Tracy Whitaker	DO
8 Julie McMurtrie	BEA
9 Becky Hansen	BEA
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