

BUSD December 13, 2022 Board Meeting Minutes

1. Open Session 5:30 P.M.

The Board Meeting of the Bellevue Union School District Board of Trustees was called to order at 5:39 pm by Superintendent Michael Kellison, in person at the Bellevue Union School District Office.

1.1. Call To Order

1.2. Oath of Office:

- 1.2.1. Jamie Padilla – Four Year Term
- 1.2.2. Lisa Reyes – Four Year Term
- 1.2.3. Alanya Navarro Blake – Four Year Term

1.3. Board Annual Reorganization:

- 1.3.1. Designation of Board President: Lisa Reyes
- 1.3.2. Designation of Vice President/Clerk: John Jarvis
- 1.3.3. Designation of District Superintendent as Board Secretary: Michael Kellison
- 1.3.4. Designation of Monthly Meeting Location: District Office
- 1.3.5. Selection of District Representative: Adele Walker and Alternate: Jamie Padilla to fill vacancies on the Sonoma County Committee on School District Organization

1.4. Public Comment on Closed Session Agenda N/A

2. Adjourn to Closed session 5:44 P.M.

2.1. Consideration of Student Matter – Confidential Matter Involved §35146

- 2.1.1. Interdistrict Attendance Permit Appeals

2.2. Public Employment § 54957

- 2.2.1. Consideration of Unpaid Leave application

3. Reconvene To Regular Session: 6:55 P.M.

3.1. Flag Salute: Jean Walker led the flag salute.

Members Present:	Jamie Padilla, John Jarvis, Lisa Reyes, Adele Walker, Alanya Navarro Blake, and Michael Kellison
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Members Absent:	None
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Late Arrivals:	None
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Early Departures:	None
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District Office Staff Present: Michael Kellison, Moriah Hart, Chris Kim, Tracy Whitaker, Stacy Spector, Bill Jereb & Aracely Romo-Flores

Others Present: See Sign in

3.2. Report on Closed Session The Board approved the Interdistrict Attendance Permit and the request for unpaid leave.

3.3. Consider Agenda Adjustment Remove 6.6

4. Public Comment: NA

5. Information

5.1. FY 2022-23 First Interim Financial Report & Budget Transfers, Chris Kim, Ed.D., CBO

6. Action

6.1. On a motion by John Jarvis, second by Alanya Navarro Blake, the Board approved FY 2022-23 First Interim Financial Report & Budget Transfers

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

6.2. On a motion by John Jarvis, second by Adele Walker, the Board approved Resolution No. 12: Annual Accounting of Developer Fees per Government Code Section 66006

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

6.3. On a motion by John Jarvis, second by Jamie Padilla, the Board approved Resolution No. 13: Designating Authorized Personnel to Sign Contracts with the California Department of Education in FY 2022-23

Action: Approved

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Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

- 6.4. On a motion by Adele Walker, second by John Jarvis, the Board approved the Amendment to the Local Agreement for Child Development Services

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

- 6.5. On a motion by Jamie Padilla, second by Adele Walker, the Board approved the CSEA Chapter 501 Successor Proposal/"Sunshine" Openers for Negotiations 2022-2023

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

- ~~6.6. Consider Approval of BEA Successor Proposal/"Sunshine" Openers for Negotiations 2022-2023~~

- 6.7. On a motion by John Jarvis, second by Alanya Navarro Blake, the Board approved the Application for Short Term Staff Permit (STSP) and Intent to Employ Elementary Teacher Sarah Lay

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

- 6.8. On a motion by Jamie Padilla, second by Alanya Navarro Blake, the Board approved the Application for Provisional Internship Permit (PIP) and Intent to Employ Elementary Teacher Jasmine Hernandez

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Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

- 6.9. On a motion by John Jarvis, second by Jamie Padilla, the Board approved the MOU between Bellevue Union School District and Touro University Agreement for Clinical Experience In Schools

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

- 6.10. On a motion by Alanya Navarro Blake, second by John Jarvis, the Board approved the MOU between Bellevue Union School District and University of Southern California Rossier School Of Education Counseling Program

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

- 6.11. Ratification of Bills and warrants

Payroll Totals

Manual Payroll 11/17/2022

Certificated	4,450.00
<u>Classified</u>	<u>0000000</u>
Total	4,450.00

Regular Payroll 11/30/2022

Certificated	848,753.94
<u>Classified</u>	<u>411,509.04</u>
Total	1,260,262.98

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Supplemental Payroll 12/09/2022

Certificated	32,962.78
<u>Classified</u>	<u>16,349.60</u>
Total	49,312.38

Total: 1,314,025.36

Accounts Payable Totals:

Fund Description	Expensed Amount
01 General Fund	1,390,226.44
12 Child Dev Fund	136,926.44
13 Cafeteria Fund	77,794.28
21 Building Fund	462,904.94
<u>25 Cap Facilities Fund</u>	<u>4,802.53</u>
Total Payables	\$2,073,348.77

On a motion by John Jarvis, second by Alanya Navarro Blake, the Board ratified the Bills and Warrants.

Action:	Approved	
Vote	5	Ayes
	0	Noes
	0	Absent

7. Consent Calendar

7.1. Board Meeting Minutes

7.1.1. Regular Board Meeting Minutes November 15, 2022

7.2. Acknowledge and Accept Grants/donations

7.2.1. Pacifico Market: 50 lbs of pork for our Pozole Night (Dec. 9) - Taylor Mountain

7.2.2. Donors Choose: Teachers pay Teachers For the Win!: \$155, Bellevue Elementary School - Boyce

7.2.3. Donors Choose: Sowing Our True Colors: \$310, Bellevue Elementary School - Boyce

7.2.4. Donors Choose: Prizes Here, Prizes There, Prizes, Prizes Everywhere: \$534, Bellevue Elementary School - Boyce

7.2.5. Donors Choose: A Few of Their Favorite Things: \$411, Bellevue Elementary School - Bridges

7.2.6. Stephanie Anderson, BUSD violin program, \$400, Bellevue Union School District

7.3. Facilities Change Order

7.3.1. Change Order, American Asphalt, Meadow View Elementary, 9/21

7.4. Personnel Activity Log

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On a motion by Jamie Padilla, second by Adele Walker, the Board approved the Consent calendar

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

8. Reports

8.1. California School Employees Association, Chapter 501 N/A

8.2. Bellevue Education Association

BEA Co-Presidents Becky Hansen and Julie McMurtrie reported:

Good evening members of the board and Superintendent Kellison,

We want to start by introducing ourselves to our newest board member. We are Becky Hansen and Julie McMurtrie and we are the BEA Co-Presidents. We both teach at Taylor Mountain and this is our second year as leaders of the union. Welcome and we look forward to getting to know you!

We're sorry to have missed the board meeting in November, but we were busy with conferences. Teachers completed report cards and successfully held parent/teacher conferences the week before Thanksgiving. It was so nice to meet with families and it seems like we are getting closer and closer to our pre-Covid days!

With all the craziness of this time of year we actually don't have a lot to report. Students, teachers, and staff are gearing up for the last few days of 2022 with Christmas projects, parties, and excitement as we count down to the break and Christmas day.

We would like to leave with you our "Top 5 Ways You Know You Are an Elementary School Teacher in December":

5. You go home and find glitter in random places.
4. Our bedtime is now 7:30pm.
3. Your grade level sing-a-long song plays in your head ALL day.
2. You've got yourself a fabulous collection of holiday sweaters, socks, and other pieces of flare.
- And 1. Your Christmas wish is fulfilled in the form of a new copy machine.

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All joking aside, we are exhausted, but LOVE this time of year. We are so thankful for our new copy machines and the time we get to spend with our students.

BEA wishes you a very Merry Christmas. We hope you are able to rest and recharge with family and friends. We will see you in the new year!

8.3. Principal Reports

Margaret Jacobson, Taylor Mountain Principal, reported:

Good Evening Members of the Board and Superintendent Kellison,

These fleeting weeks between Thanksgiving and Winter break have been filled with joyous moments of learning, celebrations, and festivities within our school communities. The end of this week also marks the half-way point of our school year.

And the clock continues to tick....

So, the importance of keeping laser-focused on student engagement, achievement, and academic rigor is an urgency we feel every day. This month, our work has included collaborative engagements and learning.

Teachers implemented the use of student scoring rubrics following their instruction of narrative writing using our newly-adopted Writing By Design Curriculum. Teachers will be bringing student writing samples and these rubrics to our grade level January PD sessions which will focus on the calibration of scoring student work.

All grade levels have participated in full-day Grade Level Achievement Team collaboration meetings, facilitated by Aracely. The focus for these groups has been to develop a guaranteed and viable curriculum.

Sites continue to review student achievement data and are forming after-school tutoring groups to support, specifically, our EL Learners.

We are also very pleased to have all sites collaborating with SCOE's Mishale Bellinger. Mishale is a Mental Health Coordinator who works with county schools to engage teachers on the Trauma Informed Practices. She is presenting strategies teachers can use on a daily basis to support our students in being able to access curriculum and learning.

To maintain balance while keeping our focus on student achievement, we have also enthusiastically hosted events focused on nurturing relationships and strengthening the school communities at each of our sites this month. Some of these include:

Pancakes with Santa

Pozole and Loteria Night

Winter Wonderland - Filled w Gingerbread Houses /Pinatas and more

Sing-a-Longs

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Outdoor Tree Lighting Events
Winter Concerts and
Chorus Presentations

As we close out the calendar year, we acknowledge that we are extremely grateful for the good health of our communities as well as for the hard work and continued engagement of students and families whom we serve. We look forward to continuing our work and successes after a much-needed winter break. Thank you and enjoy your holidays!

8.4. Board Reports/Board Items

John Jarvis shared that the board attended the California School Board Association's Annual Meeting. He mentioned attending many different sessions and a big focus on mental health. He mentioned there would be a study session for the board to discuss their experiences at CSBA. He was able to see similarities and differences between our district and other districts. He does love our district and all of the winter school activities, especially the school sing alongs.

Jamie Padilla shared the following quote "Service to others is the rent you pay for room on this earth" and the most important service is to children. She wished everyone a happy holidays.

Alanya Navarro Blake shared she was very excited to start on this journey. She has teachers in her family.

Adele Walker welcomed Alanya Navarro Blake. She said she was sad to have missed CSBA. She wished everyone a happy holiday and hoped they enjoyed time with their families. Thank you!

Lisa Reyes echoed previous sentiments "ditto." And said she was looking forward to the study session. She welcomed Alanya. Wished everyone happy holidays and thanked them.

8.5. Superintendent Report

8.5.1. Enrollment Update

Superintendent Kellison reported:

With Winter Break and the holiday season quickly approaching, I find myself asking, where has the time gone? It feels as though we were just talking about the start of the school year and now we are approaching the end of December and the start of a new calendar year. With our students learning, growing, and achieving every single day, I am reminded how fortunate I am to work in the business of educating and supporting children. I know that one of my early New Year's resolutions will be to slow down and treasure every moment.

State of the District

Let me begin by welcoming our newest trustee, Alanya Navarro. We are so excited to have her join the BUSD Governance Team.

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Earlier in the month we held our first community engagement session entitled, “Planning for Our Future: Bellevue 2025 and Beyond”. Our first session was with BUSD staff with future sessions scheduled for our parents and students. During the meeting, I asked staff to envision their ideal school district. There were four main themes for the session: Programs for Students, Facilities Needs, Community Partnerships, Supports for Staff. Within each of these categories, staff generated an incredible list of potential ideas for our district to consider as we plan for our future. The positive energy and enthusiasm for our district was evident throughout the session. What an exciting time to be in the Bellevue Union School District.

Speaking of great times, there are so many wonderful celebrations and activities happening on our campuses this month. It is wonderful to feel the positive energy and the festive spirit when you step foot on each of our four school sites. These community engagement events are so important to the overall culture of our school district.

Enrollment for the 2023-24 school year begins January 9th. We will send home postcards during the Winter Break notifying all residents living in the Bellevue Union School District boundaries that enrollment for the upcoming school year will commence in early January. All school offices are preparing to welcome new families to our district and school principals are in the process of scheduling tours of their campuses in the new year. Our principals are so proud of their schools and cannot wait to share their enthusiasm for our schools with a new group of families and students.

In closing, the next phase of the school year is a critical time for students and teachers. Upon return from the Winter Break, elementary children tend to demonstrate a high degree of readiness for learning and demonstrate their knowledge and maturity in a variety of ways. As a former elementary teacher and principal, I always found the months after Winter Break to be some of the most rewarding. All of that time and energy invested in the beginning of the year pays off and students see the fruits of their labor.

With great pride.

Submitted by: Michael Kellison, Superintendent

9. Planning

January 17, 2023	Regular Board Meeting	5:30pm	Taylor Mountain Elementary School Library 1210 East Bellevue Ave
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~~10. Return to Closed session as needed~~

Open Session Adjournment Time: 8:33 pm

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Respectfully Submitted,

By Michael Kellison
Secretary to the Board and
District Superintendent

Board Signature: _____

Date: _____