

## BUSD January 17, 2023 Board Meeting Minutes

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### 1. Open Session 5:30 P.M.

The Board Meeting of the Bellevue Union School District Board of Trustees was called to order at 5:30 pm by Lisa Reyes, Trustee, in person at the Bellevue Union School District Office.

#### 1.1. Call To Order

#### 1.2. Public Comment on Closed Session AgendaN/A

### 2. Adjourn to Closed session 5:32 P.M.

#### 2.1. Public Employment § 54957

#### 2.2. Conference With Labor Negotiator §54957.6

#### 2.3. Conference With Legal Counsel – Existing Litigation (Gov. Code §54956.9(d)(1))

Case Name Unspecified: Disclosure of case name would jeopardize existing settlement negotiations (Legal Counsel Must Be Present - In Room Or Via Telephone)

### 3. Reconvene To Regular Session: 6:30 P.M.

#### 3.1. Flag Salute: Michael Kellison led the flag salute.

Members Present: Jamie Padilla, John Jarvis, Lisa Reyes, Adele Walker, and Michael Kellison

Members Absent: None

Late Arrivals: None

Early Departures: Lisa Reyes

District Office Staff Present: Michael Kellison, Moriah Hart, Chris Kim, Tracy Whitaker, Aracely Romo-Flores, Stacy Spector, Bill Jereb

Others Present: See Sign in

#### 3.2. Report on Closed Session NA

#### 3.3. Consider Agenda Adjustment NA

### 4. Public Comment: NA

### 5. Performances

#### 5.1. BUSD Chorus (6:30-6:45 pm) - David Kerr instructor

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### 5.2. BUSD/Move Over Mozart Piano (6:45-7:00 pm) - Stefanie Hirayama owner/instructor Student Piano Performers

Ally Corasco - Meadow View. Song: For My Teacher (Level A)  
Juan Carlos Sosa Rico - Bellevue. Song: A Mellow Melody (Level A)  
Hailey Martinez - Bellevue. Song: Hand Bells (Level A)  
Xander Lara-Martinez - Meadow View. Song: The Clown (Level 1)  
Audriana Carrillo - Bellevue. Song: My Clever Pup (Level A)  
Izaiah Bernal - Taylor Mountain. Song: Kitty Kat (Level A)  
Kaaren Shakya - Meadow View. Song: Dandelions by Ruth B.

### 6. Public Hearing

#### 6.1. Resolution No. 14 Increasing School Facilities Fees as Authorized by Government Code Section 65995 (b) 3

### 7. Informational

#### 7.1. Revision of "Personnel Activity Log" to "Board Personnel Transaction Form," Stacy Spector, Human Resources Director

#### 7.2. Board Policy Manual Revisions per California School Boards Association (CSBA) Update Recommendations 1st Reading, Michael Kellison, Superintendent

### 8. Recognition Item

#### 8.1. School Board Recognition Month Proclamation

### 9. Action

#### 9.1. On a motion by Adele Walker, second by Jamie Padilla, the Board approved the Updated COVID-19 Safety Plan

Action: Approved

Vote	3	Ayes
	0	Noes
	1	Absent: Lisa Reyes

#### 9.2. On a motion by Jamie Padilla, second by Adele Walker, the Board approved BP & AR 5141.21 Administering Medication and Monitoring Health Conditions

Action: Approved

Vote	3	Ayes
	0	Noes

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	1	Absent: Lisa Reyes
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- 9.3. On a motion by Adele Walker, second by Jamie Padilla, the Board approved the Updated 12 Month Calendar to Include the Mandatory Juneteenth Holiday per Assembly Bill (“AB”) 1655

Action: Approved

Vote	3	Ayes
	0	Noes
	1	Absent: Lisa Reyes

- 9.4. On a motion by Jamie Padilla, second by Adele Walker, the Board approved the Application for Provisional Internship Permit (PIP) and Intent to Employ Elementary Teacher Lindsay Pope

Action: Approved

Vote	3	Ayes
	0	Noes
	1	Absent: Lisa Reyes

- 9.5. On a motion by Adele Walker, second by Jamie Padilla, the Board approved the BUSD “Sunshine” Letter Declaring Negotiation Openers for CSEA

Action: Approved

Vote	3	Ayes
	0	Noes
	1	Absent: Lisa Reyes

- 9.6. On a motion by Jamie Padilla, second by Adele Walker, the Board approved the BEA Successor Proposal/“Sunshine” Openers for Negotiations 2023-2024

Action: Approved

Vote	3	Ayes
	0	Noes
	1	Absent: Lisa Reyes

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- 9.7. On a motion by Adele Walker, second by Jamie Padilla, the Board approved Resolution No. 14: Increasing School Facilities Fees as Authorized by Government Code Section 65995 (b) 3

Action: Approved

Vote	3	Ayes
	0	Noes
	1	Absent: Lisa Reyes

- 9.8. On a motion by Adele Walker, second by Jamie Padilla, the Board approved the FY 2021/22 Audit Findings by Christy White and Associates

Action: Approved

Vote	3	Ayes
	0	Noes
	1	Absent: Lisa Reyes

- 9.9. On a motion by Jamie Padilla, second by Adele Walker, the Board approved the SARCs for Bellevue, Kawana, Meadow View, Taylor Mountain

Action: Approved

Vote	3	Ayes
	0	Noes
	1	Absent: Lisa Reyes

- 9.10. On a motion by Adele Walker, second by Jamie Padilla, the Board approved the Williams Quarterly Uniform Complaint Report Summary (October 1-December 31, 2022)

Action: Approved

Vote	3	Ayes
	0	Noes
	1	Absent: Lisa Reyes

- 9.11. Ratification of Bills and warrants



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### Payroll Totals

#### Manual Payroll 12/16/2022

Certificated	0000000
Classified	0000000
Total	0000000

#### Regular Payroll 12/29/2022

Certificated	857,154.99
Classified	428,049.94
Total	1,285,204.93

#### Supplemental Payroll 1/10/2023

Certificated	48,810.61
Classified	17,588.85
Total	66,399.46

Total: 1,351,604.39

### Accounts Payable Totals:

Fund Description	Expensed Amount
01 General Fund	972,737.92
12 Child Dev Fund	161,121.28
13 Cafeteria Fund	43,400.48
21 Building Fund	58,530.43
25 Cap Facilities Fund	3,164.40
Total Payables	\$1,238,954.51

On a motion by Adele Walker, second by Jamie Padilla, the Board ratified the Bills and Warrants.

Action:	Approved	
Vote	3	Ayes
	0	Noes
	1	Absent: Lisa Reyes

### 10. Consent Calendar

#### 10.1. Board Meeting Minutes

##### 10.1.1. Regular Board Meeting Minutes December 13, 2022

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- 10.2. Acknowledge and Accept Grants/Donations
- 10.2.1. Bellevue Parent Club, bimonthly Science lessons, K-6th classes
  - 10.2.2. Kawana PTO: \$611.48 for Cool Cougar Prizes
  - 10.2.3. Kawana PTO: \$883.97 for Art Supplies TK-6
  - 10.2.4. Kawana PTO: \$150.86 TK/K snacks
  - 10.2.5. Donors Choose: STEAM supplies, \$335, Kawana 3rd grade
  - 10.2.6. Donors Choose: 6th Grade Math is Challenging, \$280, Bellevue Elementary School - Bridges
  - 10.2.7. Donors Choose: A Safe Place to Dry, \$558, Bellevue Elementary School - Bridges
  - 10.2.8. Donors Choose: Read, Leer, Lis,...READ, \$578, Bellevue Elementary School - Toller
  - 10.2.9. Donors Choose: Campers Wanna Camp, \$390, Bellevue Elementary School - Toller
  - 10.2.10. Donors Choose: Our Brains with Books, \$620, Bellevue Elementary School - Toller
  - 10.2.11. Donors Choose: Mindful Math, \$532, Bellevue Elementary School - Toller
  - 10.2.12. Donors Choose: Artists Making Art, \$432, Bellevue Elementary School - Toller
  - 10.2.13. Donors Choose: Chasing the Clouds Away, \$311, Bellevue Elementary School - Toller
- 10.3. Interdistricts 2022-23
- 10.4. Board Personnel Transaction Form

On a motion by Adele Walker, second by Jamie Padilla, the Board approved the Consent calendar

Action: Approved

Vote	3	Ayes
	0	Noes
	1	Absent: Lisa Reyes

## 11. Reports

- 11.1. California School Employees Association, Chapter 501  
N/A
- 11.2. Bellevue Education Association

BEA Co-President Julie McMurtrie reported:

Good evening members of the board and Superintendent Kellison,

Happy belated New Year! We hope you had a wonderful winter break. It was nice to have some time off to refresh and recharge and we are back ready to tackle the rest of the school year.

Our original plan was to show a video of our students playing the recorders, but several of you had the opportunity to see a live performance from my 5th graders -- they were so excited to

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play in front of an audience so thank you for coming by and listening to them. Several Taylor Mountain teachers also commented how nice it was to have board members and admin on campus so thank you for coming by!

This year has flown by and we are at the halfway mark. It's a few months away, but as upper grade teachers, we are already getting into test prep mode. We will soon be administering the ELPAC followed by the SBAC at the end of the year.

That's all we have for tonight so we look forward to seeing you next month.

### 11.3. Principal Reports

Nina Craig, Bellevue Principal, reported:

Good Evening Members of the Board and Superintendent Kellison

We hope you had a wonderful holiday and wish you a Happy New Year. We have all jumped into this New Year ready to continue the good work of the district.

Registration for the 2023/24 school year has opened. Our offices are welcoming new families and supporting them in registering their students. We understand for many families this is their first child in the school system and the process is totally new to them, so our office staff's are as helpful and supportive as possible. We are preparing to begin hosting our first tours later this month.

This past week all grade levels came together to continue their Professional Development as it pertains to our new Writing Program, Writing by Design under the guidance of Aracely Romo-Flores. Teams became more familiar with the Rubrics and potential ways to use them as an instructional tool with their students. They also spent time reading eachothers student writing samples and identified anchor papers to use as examples or models of student writing aligned to the scoring rubrics. Us principals were able to join some of the teams in this work and enjoyed spending time discussing student writing with our teachers!

CPI Training: Certificated and classified staff representatives from all sites are participating in Crisis Prevention Institute training at the end of this month. This CPI training is being hosted by our own BUSD trainers. The training provides de-escalation strategies and behavior interventions that puts student need first. Throughout the spring our staff, led by Tracy Whitaker, Susie Hirsch, and myself, will continue to train members of the special education teams...we have the goal to get all of our sped staff trained by the start of our next school year.

Our district is in the process of taking the Youth Truth Survey. If you have a child in the district you've probably received emails and text messages to take this survey. 3-6th grade students, all staff, and all parents are asked to take this survey. The window closes Jan 27 and we are continuing to remind and nudge these groups to take the survey. We look forward to the results as we take the feedback seriously as we strive for continuous improvement.



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Boys Basketball is underway. We are so appreciative of our coaches at each site stepping up to make this happen. Stay tuned for upcoming evening events from all sites.

### 11.4. Board Reports/Board Items

John Jarvis said today was phenomenal, much better than usual with the facilities walking tour earlier today and then the performances tonight. Becky Hansen's students nailed it with their recorders today. The chorus and piano performances made us proud of the district. The board will be doing school tours at all sites.

Adele Walker said they had a great time today especially seeing students here and Margaret and her team on the facility tour. It was a pleasure to hear Ms. Hansen's students play their recorders and to see and hear our chorus and piano students this evening.

Jamie Padilla said today was a nice reminder why we sit in these seats. That the work we do here is for our students. Thank you for bringing this to us. Such a good reminder.

### 11.5. Superintendent Report

#### 11.5.1. Enrollment Update

Superintendent Kellison reported:

A new year brings new opportunities. Although 2023 started off a bit wet and stormy, there are nothing but blue skies ahead for the Bellevue Union School District.

#### State of the District

Enrollment for the 2023-24 school year began January 9th. During Winter Break, we sent home postcards notifying all residents living in the Bellevue Union School District boundaries that enrollment for the upcoming school year was set to begin in early January. So far, we are generating a good amount of foot traffic and phone calls as we begin the process of enrolling students in our schools for the upcoming school year. It is our plan to hold a district-wide enrollment event in early February. We intend to partner with some of our local community organizations to make the event one in which families can enroll their children while also learning more about available resources within our community. More information to come as we firm up plans for this event.

To date, I have met with two of the four parent groups from our campuses to gather their feedback on our "Planning for Our Future: Bellevue 2025 and Beyond" initiative. As you recall, our first session was with BUSD staff in December. During that meeting, I asked staff to envision their ideal school district. I have engaged our parent community with the same prompts focusing on: Programs for Students, Facilities Needs, and Community Partnerships. Within each of these categories, our parents will provide us with valuable feedback as we look to develop a comprehensive plan for our future. I am excited to continue this process with the two remaining campuses and am planning on engaging our staff and students in a similar manner with on-site visits.

Today, we completed the first of our special board meeting site visits. The Board and I had the opportunity to visit Taylor Mountain school. Principal Jacobson led us on a tour of her beautiful



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campus where we had the chance to look into some classrooms and watch student learning occur. We saw the tail end of a science lesson on mushrooms, a kindergarten read aloud and were treated to a couple of songs from fifth grade students on the recorder. Additionally, we walked the campus looking at potential areas of improvement. We will hold one site visit per month with the goal of collecting information that will serve as the basis for future decisions by the Board and Superintendent as it relates to budget priorities and program additions/modifications.

In closing, there is so much that we hope to accomplish in the next five months. We will be working hard to develop long-term plans and to implement actions in support of our students. While I am certain that we will encounter both success and challenge, I am confident that our BUSD team is primed and ready to support our students' growth and development.

With great pride.

Submitted by: Michael Kellison, Superintendent

### 12. Planning

January 31, 2023	Special Board Meeting: Study Session	5:00 pm	<b>Location: TBD</b>
February 21, 2023	Special Board Meeting: Facilities Tour	1:45 pm	<b>Meadow View ES</b> 2665 Dutton Meadow
February 21, 2023	Regular Board Meeting	5:30 pm	<b>BUSD District Office</b> 3150 Education Drive

### 13. ~~Return to Closed session as needed~~

Open Session Adjournment Time: 7:37 pm

Respectfully Submitted,

By Michael Kellison  
Secretary to the Board and  
District Superintendent

Board Signature: \_\_\_\_\_

Date: 2/21/23

