



**BELLEVUE
UNION**
SCHOOL DISTRICT

N O T I C E

**BOARD MEETING OF THE BELLEVUE UNION SCHOOL
DISTRICT BOARD OF TRUSTEES WILL BE HELD ON Tuesday
October 16, CLOSED SESSION 5:30PM , OPEN SESSION 6:00PM
AT THE BELLEVUE UNION SCHOOL DISTRICT, OFFICE 3150
EDUCATION DR SANTA ROSA, CALIFORNIA.**

DATED: October 12, 2018

**David Alexander, Ed.D.
SECRETARY TO THE BOARD
AND DISTRICT SUPERINTENDENT**

POSTED: October 12, 2018

BELLEVUE UNION SCHOOL DISTRICT
Regular Board Meeting
Bellevue Union School District Office
3150 Education Dr, Santa Rosa, CA 95407
Tuesday, October 16, 2018

AGENDA

1. Open Session 5:30 pm

1.1. Call To Order

1.2. Public Comment on Closed Session Agenda

The Public is invited to address the Board regarding items that are on the Closed Session Agenda. Speakers are limited to 3 minutes each. Because this is the time for the public to comment it is our time to hear from you. Although the Board will not respond we want you to know that we are listening to you carefully.

2. Adjourn To Closed Session

2.1. Closed Session Agenda

2.1.1. Public Employment § 54957

3. Reconvene to Open Session 6:00pm

3.1 Flag Salute

3.2 Report on Closed Session

3.3 Consider Agenda Adjustment

3.4 Public Comment

At this time, members of the public may express opinions or make statements regarding issues pertinent to the District. Action may not be taken on statements or testimony made regarding any item not on the agenda, per Government Code 54954.2. There will be a limit of three minutes placed on each individual making a statement and a total 30 minute time allocation. Persons wishing to speak should complete a Speaker's Card and present it to the Board Secretary. After receiving recognition from the President, please stand and address the Board. Because this is the time for the public to comment it is our time to hear from you. Although Government Code Section 54954.2(a) limits the ability of Board Members to respond to public comments we want you to know that we are listening to you carefully.

4. Public Hearing

10.16.18 Board Agenda

4.1. Sufficiency or Insufficiency of Instructional Materials

5. Discussion/Action Item

5.1. Board Members will interview applicants for appointment to Governing Board (to fill the vacancy):

5.1.1. Applicant: Juana Garcia

5.2. The Board will discuss and review the qualifications of the applicants interviewed for Board Appointment (Gov. Code 54954.5)

5.3. Consider Appointment of a Board Trustee (to take oath of office at December Meeting)

6. Action

6.1. Consider Approval of Resolution No 7 – Sufficiency of Instructional Materials

6.2. Consider Approval of Williams Quarterly Uniform Complaint Report Summary (July 1-September 30, 2018)

6.3. Consider Accept Grant for After School Program (ASES) 2018-19

6.4. Consider Approval of Memo of Understanding (MOU) with North Bay Children's Center (NBCC) for 2018-19

6.5. Consider Approval of Health Benefits Adjustment to the Salary Schedule for Certificated Administrators

6.6. Consider Approval of Health Benefits Adjustment to the Salary Schedule for Confidential Employees

6.7. Consider Ratification of Bills and Warrants

7. Consent Calendar

7.1. Contract with Dennis Carrera for Translation & Interpretation Services

7.2. Contract with Home Study Program Coordinator Ken Schwinn

7.3. Contract for Dawn Moore for Student Vocal Music after school at all Elementary School Sites

7.4. Contracts for Special Education Services for Nonpublic Schools and Nonpublic Agencies for 2017-18

7.5. Acknowledge and Accept Donation

7.5.1. Donorschoose.org - Kawana Springs Elementary School, Mrs Walker, "Time for Kids Subscription for 4th Grade Global Citizens!"

7.5.2. Donorschoose.org - Kawana Springs Elementary School, Mrs Duarte, "High Levels for High Readers!"

7.5.3. Donorschoose.org - Kawana Springs Elementary School, Ms Gomez, "Spanish Leveled Books for First Grade Readers"

7.5.4. Donorschoose.org - Meadow View Elementary School, Ms. Johnstone, "We Like To Move It, Move It!"

7.5.5. Sports Basement - Basementeer Rewards - \$25

7.6. Board Meeting Minutes

7.6.1. Regular Board Meeting Minutes September 11, 2018

7.7. Interdistrict Requests 2018-19

7.8. 2017-18 Public Self Insurer's Annual Report, RESIG

7.9. Personnel Activity Log

8. Discussion/Action

8.1. Facility Use Permit & BP 1330

9. Reports

9.1. California School Employees Association, Chapter 501

9.2. Bellevue Education Association

9.3. Principal Reports

9.4. Board Reports/Board Items

9.4.1. Correspondence

9.5. Superintendent Report

9.5.1. Enrollment/Attendance

10. Planning

November 13, 2018	Regular Board Meeting	5:30 pm	BUSD District Office
December 11, 2018	Regular Board Meeting	5:30 pm	BUSD District Office (Chorus to perform)
January 15, 2019	Regular Board Meeting	5:30 pm	BUSD District Office
February 19, 2019	Regular Board Meeting	5:30 pm	BUSD District Office

11. Reconvene to Closed Session as Needed

Notice

The Bellevue Union School District complies with the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent's Office by calling (707)542-5197 x2. All efforts will be made for reasonable accommodations.

Agenda available in Spanish upon request. Orden del día disponible en español si se solicita.

*District Employees, parents and community members shall treat each other with civility, courtesy and respect.
Civility Policy (BP 1313)*

Posted: October 5, 2018

Bellevue Union School District

Notice of Public Hearing

1. Resolution No. 7 of the Governing Board of the Bellevue Union School District regarding Sufficiency or Insufficiency of Instructional Materials

- A. Date: Tuesday, October 16, 2018
- B. Time: 6:00 P.M.
- C. Location: Bellevue Union School District
District Board Room
3150 Education Drive
Santa Rosa, CA. 95407

- Information may be reviewed in the Bellevue School District Office between the hours of 8:00 a.m. to 4:00 p.m., Monday thru Friday.

Bellevue Union School District

Agenda Item for Board Meeting of October 16, 2018

Agenda Category: Public Hearing

Agenda Item Title: Sufficiency or Insufficiency of Instructional Materials

Prepared By: David Alexander, Superintendent

Background:

This is the public hearing for the annual Williams Audit verifying that we have enough textbooks for our students and that our facilities are in good repair

Recommended Action:

Public Hearing. No action required.

Supporting Documents:

None

Bellevue Union School District

Agenda Item for Board Meeting of October 16, 2018

Agenda Category: Review and Action

Agenda Item Title: Approval of Resolution No 7 – Sufficiency of Instructional Materials

Prepared By: David Alexander, Superintendent

Background:

This is the action item following the public hearing earlier for the annual Williams Audit verifying that we have enough textbooks for our students and that our facilities are in good repair

Recommended Action:

It is recommended that the Board of Trustees approve Resolution No 7 – Sufficiency of Instructional Materials

Supporting Documents:

Resolution No 7 – Sufficiency of Instructional Materials

Williams Settlement Legislation
Resolution on Sufficiency of Instructional Materials for 2018-19

RESOLUTION
Bellevue Union School District
Resolution Number: No. 7

Resolution Determining Sufficiency of Instructional Materials

On motion by _____, Seconded by _____, the following resolution is adopted:

WHEREAS, the governing board of Bellevue district, in order to comply with the requirements of Education Code Section 60119 held a public hearing on October 16, 2018 at 6:00 p.m., which is on or before the eighth week of school (between the first day that students attend school and the eighth week from that day) and which did not take place during or immediately following school hours, and:

WHEREAS, the governing board provided at least 10 days notice of the public hearing posted in at least three public places within the district that stated the time, place, and purpose of the hearing, and:

WHEREAS, the governing board encouraged participation by parents, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

WHEREAS, information provided at the public hearing and to the governing board at the public meeting detailed the extent to which textbooks and instructional materials were provided to students, including English learners, in the district/county office of education, and;

WHEREAS, the definition of “sufficient textbooks or instructional materials” means that each pupil has a textbook or instructional materials, or both, to use in class and to take home, and;

WHEREAS, sufficient textbooks or instructional materials were provided to each pupil enrolled in foreign language or health classes, and;

WHEREAS, sufficient textbooks and instructional materials were provided to each student, including English learners, that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks in the following subjects:

- English Language Arts – Grades K-6, McGraw Hill *Wonders* or McGraw-Hill/SRA *Flex*, TK Happily Ever After, SDC Voyager Passport
- Mathematics – Grades TK-5, McGraw Hill *My Math* & Grade 6, McGraw Hill *California Math* or McGraw-Hill/SRA *Number Worlds*
- History Social Science – McMillan/McGraw Hill *California Vistas*

- Science – MacMillan/McGraw Hill *California Science*

Therefore, it is resolved that for the 2018-19 school year, Bellevue Union School District has provided each pupil with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

PASSED AND ADOPTED by the Governing Board on October 16, 2018, by the following vote:

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA

COUNTY OF SONOMA

I, David Alexander, Clerk/Secretary of the Governing Board, do hereby certify that the foregoing is a full and correct copy of a resolution duly passed and adopted by said Governing Board at a regularly called and conducted meeting held on said date October 16, 2018.

Clerk/Secretary of the Governing Board

Resol Instruct Materials

Bellevue Union School District

Agenda Item for Board Meeting

Agenda Category: Review and Action

Agenda Item Title: Williams Quarterly Uniform Complaint Report Summary (July 1-September 30)

Prepared By: Moriah Hart

Background:

This quarterly report is required by Education Code 35186(d): A school district shall report summarized data on the nature and resolution of all complaints on a quarterly basis to the county superintendent of schools and the governing board of the school district. The summaries shall be publicly reported on a quarterly basis at a regularly scheduled meeting of the governing board of the school district. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. The complaints and written responses shall be available as public records.

Recommended Action:

It is recommended that the Board of Trustees approve the Williams Quarterly Uniform Complaint Report Summary (July 1-September 30)

Supporting Documents:

Williams Quarterly Uniform Complaint Report Summary (July 1-September 30)

BELLEVUE Union School District

Williams Settlement Quarterly Uniform Complaint Report Summary

Education Code §35186(d): A school district shall report summarized data on the nature and resolution of all complaints on a quarterly basis to the county superintendent of schools and the governing board of the school district. The summaries shall be publicly reported on a quarterly basis at a regularly scheduled meeting of the governing board of the school district. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. The complaints and written responses shall be available as public records.

Reporting Period:

☐ January 1 – March 31, 2019 ☐ April 1– June 30, 2019
☒ July 1 – September 30, 2018 ☐ October 1– December 31, 2018

No complaints were received during the above time period. ☒

If you received any complaints during the above time period, please complete the following table. Enter "0" in any cell that does not apply.

	Complaints Received	Complaints Resolved	Unresolved Complaints
Instructional Materials	0	0	0
Facilities	0	0	0
Teacher Vacancy and/or Mis-assignment	0	0	0
Total	0	0	0

Board meeting date: 10/16/18
Date sent to County Superintendent of Schools: 10/16/18
Sonoma County Office of Education
5340 Skylane Blvd.
Santa Rosa, CA 95403

Bellevue Union School District

Agenda Item for Board Meeting of October 16, 2018

Agenda Category: Review and Action

Agenda Item Title: Accept 2018-19 Grant for After School Program (ASES)

Prepared By: Chris J. Kim, CBO

Background:

The Bellevue Union School District was awarded a \$493,365.60 After School Education and Safety Grant through the California Department of Education. The After School Education and Safety (ASES) Program is the result of the 2002 voter-approved initiative, Proposition 49. The ASES Program funds the establishment of local after school education and enrichment programs. The goal is to support local efforts to improve assistance to students and broaden the base of support for education in a safe, constructive environment. It is the intent of ASES program legislation to encourage schools and school districts to provide safe and educationally enriching alternatives for children and youth during non-school hours.

Bellevue Union School District contracts with the Napa County Office of Education's CalServes program who runs the after-school programs on our behalf.

Recommended Action:

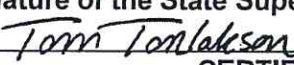
It is recommended that the Board of Trustees review and accept the grant.

Supporting Documents:

Grant Award Notification

COPY

Grant Award Notification

GRANTEE NAME AND ADDRESS David Alexander, Superintendent Bellevue Union 3150 Education Drive Santa Rosa, CA 95407-2764				CDE GRANT NUMBER			
				FY	PCA	Vendor Number	Suffix
				18	23939	70615	EZ
Attention Expanded Learning Programs Coordinator				STANDARDIZED ACCOUNT CODE STRUCTURE			COUNTY
Program Office Expanded Learning Office				Resource Code	Revenue Object Code		49
Telephone (707) 542-5197				6010	8590		INDEX
Name of Grant Program After School Education and Safety Grant (ASES)							0150
GRANT DETAILS	Original/Prior Amendments	Amendment Amount	Total	Amend. No.	Award Starting Date	Award Ending Date	
	\$493,365.60		\$493,365.60		7/1/2018	6/30/2019	
CFDA Number	Federal Grant Number	Federal Grant Name			Federal Agency		
I am pleased to inform you that you have been funded for the After School Education and Safety Grant (ASES). This award is made contingent upon the availability of funds. If the Legislature takes action to reduce or defer the funding upon which this award is based, then this award will be amended accordingly. Please return the original, signed Grant Award Notification (AO-400) to: Andrea Shumate, Associate Governmental Program Analyst Expanded Learning Division California Department of Education 1430 N Street, Room 3400 Sacramento, CA 95814-5901							
California Department of Education Contact				Job Title			
Andrea Shumate				Associate Governmental Program Analyst			
E-mail Address					Telephone		
ashumate@cde.ca.gov					916-445-5620		
Signature of the State Superintendent of Public Instruction or Designee					Date		
					September 6, 2018		
CERTIFICATION OF ACCEPTANCE OF GRANT REQUIREMENTS							
On behalf of the grantee named above, I accept this grant award. I have read the applicable certifications, assurances, terms, and conditions identified on the grant application (for grants with an application process) or in this document or both; and I agree to comply with all requirements as a condition of funding.							
Printed Name of Authorized Agent				Title			
DAVID ALEXANDER, CO. D.				SUPER INTENDENT			
E-mail Address					Telephone		
DALEXANDER@BUSD.ORG					(707) 542-5197		
Signature					Date		
							

Bellevue Union School District

Agenda Item for Board Meeting of October 16, 2018

Agenda Category: Review and Action

Agenda Item Title: Approval of Health Benefits Adjustment to the Salary Schedule for
Certificated Administrators

Prepared By: Chris J. Kim, CBO

Background:

On September 11, 2018, the Bellevue Union School District Board passed Resolution 6, which reduced the District's health benefits contribution for Board Members, Confidential Employees, Directors, and Principals down to match the Certificated Members' benefits cap of \$607.60 per month with an effective date of January 1, 2019. This corresponding action updates the Certificated Administrators Salary Schedule to reflect the benefits cap change as of January 1, 2019.

Recommended Action:

It is recommended that the Board of Trustees approve the Resolution.

Supporting Documents:

BUSD Certificated Administrators Employee Salary Schedule, Updated 10.12.18

Bellevue Union School District Certificated Administrative Salary Schedule

Board Adopted: October 16, 2018

Effective: January 1, 2019

Principal, Coordinator, and Specialist - 210 Days

	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>	<u>Step 7</u>	<u>Step 8</u>	<u>Step 9</u>	<u>Step 10</u>	<u>Step 11</u>	<u>Step 12</u>
Annual	\$99,201	\$102,177	\$105,243	\$108,400	\$111,652	\$115,002	\$118,452	\$122,005	\$125,665	\$129,435	\$133,318	\$137,318
Per Diem	\$472	\$487	\$501	\$516	\$532	\$548	\$564	\$581	\$598	\$616	\$635	\$654

Principal, Coordinator, and Specialist with Masters Degree - 210 Days

	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>	<u>Step 7</u>	<u>Step 8</u>	<u>Step 9</u>	<u>Step 10</u>	<u>Step 11</u>	<u>Step 12</u>
Annual	\$100,231	\$103,207	\$106,273	\$109,430	\$112,682	\$116,032	\$119,482	\$123,035	\$126,695	\$130,465	\$134,348	\$138,348
Per Diem	\$477	\$491	\$506	\$521	\$537	\$553	\$569	\$586	\$603	\$621	\$640	\$659

Principal, Coordinator, and Specialist with Doctorate Degree - 210 Days

	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>	<u>Step 7</u>	<u>Step 8</u>	<u>Step 9</u>	<u>Step 10</u>	<u>Step 11</u>	<u>Step 12</u>
Annual	\$101,776	\$104,752	\$107,818	\$110,975	\$114,227	\$117,577	\$121,027	\$124,580	\$128,240	\$132,010	\$135,893	\$139,893
Per Diem	\$485	\$499	\$513	\$528	\$544	\$560	\$576	\$593	\$611	\$629	\$647	\$666

Director- 216 Days

	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>	<u>Step 7</u>	<u>Step 8</u>	<u>Step 9</u>	<u>Step 10</u>	<u>Step 11</u>	<u>Step 12</u>
Annual	\$102,012	\$105,072	\$108,225	\$111,471	\$114,815	\$118,260	\$121,808	\$125,462	\$129,226	\$133,103	\$137,096	\$141,209
Per Diem	\$472	\$486	\$501	\$516	\$532	\$547	\$564	\$581	\$598	\$616	\$635	\$654

Director with Masters Degree - 216 Days

	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>	<u>Step 7</u>	<u>Step 8</u>	<u>Step 9</u>	<u>Step 10</u>	<u>Step 11</u>	<u>Step 12</u>
Annual	\$103,042	\$106,102	\$109,255	\$112,501	\$115,845	\$119,290	\$122,838	\$126,492	\$130,256	\$134,133	\$138,126	\$142,239
Per Diem	\$477	\$491	\$506	\$521	\$536	\$552	\$569	\$586	\$603	\$621	\$639	\$659

Director with Doctorate Degree - 216 Days

	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>	<u>Step 7</u>	<u>Step 8</u>	<u>Step 9</u>	<u>Step 10</u>	<u>Step 11</u>	<u>Step 12</u>
Annual	\$104,587	\$107,647	\$110,800	\$114,046	\$117,390	\$120,835	\$124,383	\$128,037	\$131,801	\$135,678	\$139,671	\$143,784
Per Diem	\$484	\$498	\$513	\$528	\$543	\$559	\$576	\$593	\$610	\$628	\$647	\$666

The District pays the cost of the following:

District paid contribution to healthcare benefits at the same rate as Certificated staff per the collective bargaining agreement.*

Professional Organization Dues for Employee - ACSA

Disability Insurance Plan

Annual Cell Phone Allowance of \$275.00

Additional Masters Degree Annual Stipend of \$1,000.00 for each additional degree

Annual Mileage Allowance for in-county mileage incorporated into base pay as of July 1, 2014

Masters and Doctorate Degree Stipends incorporated into base pay as of July 1, 2014

Bellevue Union School District

Agenda Item for Board Meeting of October 16, 2018

Agenda Category: Review and Action

Agenda Item Title: Approval of Health Benefits Adjustment to the Salary Schedule for Confidential Employees

Prepared By: Chris J. Kim, CBO

Background:

On September 11, 2018, the Bellevue Union School District Board passed Resolution 6, which reduced the District's health benefits contribution for Board Members, Confidential Employees, Directors, and Principals down to match the Certificated Members' benefits cap of \$607.60 per month with an effective date of January 1, 2019. This corresponding action updates the Confidential Employee Salary Schedule to reflect the benefits cap change as of January 1, 2019.

Recommended Action:

It is recommended that the Board of Trustees approve the Resolution.

Supporting Documents:

BUSD Confidential Employee Salary Schedule, Updated 10.12.18

Bellevue Union School District

Confidential Employees Salary Schedule

Placement on this salary schedule will be determined by the Superintendent with the consideration of education, training/certification, years of relevant experience, and comparable rates of surrounding districts.

Board Adopted: October 16, 2018

Effective: January 1, 2019

Business Technician, Executive Assistant to the Superintendent and Information Management - 260 Days

	<u>Step 1</u>	<u>Step 2</u>	<u>Step 3</u>	<u>Step 4</u>	<u>Step 5</u>	<u>Step 6</u>	<u>Step 7</u>	<u>Step 8</u>	<u>Step 9</u>	<u>Step 10</u>
Annual	\$46,440	\$47,833	\$49,268	\$50,746	\$52,269	\$53,837	\$55,452	\$57,116	\$58,829	\$60,594
Hourly	\$22.33	\$23.00	\$23.69	\$24.40	\$25.13	\$25.88	\$26.66	\$27.46	\$28.28	\$29.13

	<u>Step 11</u>	<u>Step 12</u>	<u>Step 13</u>	<u>Step 14</u>	<u>Step 15</u>	<u>Step 16</u>	<u>Step 17</u>	<u>Step 18</u>	<u>Step 19</u>	<u>Step 20</u>
Annual	\$62,412	\$64,284	\$66,213	\$68,590	\$70,245	\$72,352	\$74,523	\$76,759	\$79,061	\$81,433
Hourly	\$30.01	\$30.91	\$31.83	\$32.98	\$33.77	\$34.78	\$35.83	\$36.90	\$38.01	\$39.15

The District pays the cost of the following:

District paid contribution to healthcare benefits at the same rate as Certificated staff per the collective bargaining agreement. Benefits for eligible employees will begin on the first day of the month following date of hire. Benefits are pro-rated for employment less than full-time, 12-months.*

Disability Insurance Plan

Monthly Mileage Stipend of \$80.00** - *In-county mileage stipend, out-of-county mileage will be expensed.*

Vacation Schedule:

	<u>Years 1-5</u>	<u>Years 6-10</u>	<u>Years 11-19</u>	<u>Years 20+</u>
Days per month:	1	1.25	1.667	2

Bellevue Union School District

Agenda Item for Board Meeting of October 16, 2018

Agenda Category: Review and Action

Agenda Item Title: Approval of Memo of Understanding (MOU) with North Bay Children's Center (NBCC) for 2018-19

Prepared By: Chris J. Kim, CBO

Background:

The Bellevue Union School District runs a State Preschool program to address the needs of our pre Kindergarten aged children. The District receives a State Preschool Grant and contracts with North Bay Children's Center to run the program. There is at least one class at each elementary school in the District.

The Total estimated cost to run the program is approximately \$1,197,130 and is funded through a State Preschool Grant that is accounted for in Fund 12.

Recommended Action:

It is recommended that the Board of Trustees review and approve the MOU with the North Bay Children's Center.

Supporting Documents:

Memorandum of Understanding with the NBCC

Amendment 01, Local Agreement for Child Development Services



MEMORANDUM OF UNDERSTANDING

AGREEMENT FOR SERVICES

Between

**Bellevue Union School District (Hereafter District) and
North Bay Children's Center (Hereafter NBCC)**

I. Terms

The effective date of this Agreement is July 1, 2018 through June 30, 2019 and shall renew annually.

II. Cancellation Provisions

This Agreement may be terminated by either party with sixty (60) days written notice to the other party.

III. Amendments

The terms of this Agreement shall not be amended in any manner except by written agreement signed by the parties.

Invalid Provisions

If any provision or provisions of this Agreement shall be held invalid or unenforceable by a court of competent jurisdiction, that provision or provisions shall be severed and the remainder of this Agreement shall continue in full force and effect.

Indemnification

- A. To the fullest extent permitted by law, NBCC shall defend, indemnify, and hold the District, its Board of Education, officers, agents, and employees harmless from and against any and all liability, loss, expense (including reasonable attorney's fees), or claims for injury or damages arising out of the performance of this Memorandum of Understanding but only in proportion to and to the extent such liability, loss, expense, or claims for injury or damages are caused by or result from the willful or intentional misconduct or negligent acts or omissions of NBCC, its officers, employees, volunteers, or agents.

- B. To the fullest extent permitted by law, the District shall defend, indemnify, and hold NBCC harmless from and against any and all liability, loss, expense (including reasonable attorney's fees), or claims for injury or damages arising out of the performance of this Memorandum of Understanding but only in proportion to and to the extent such liability, loss, expense, or claims for injury or damages are caused by or result from the willful or intentional misconduct or negligent acts or omissions of the District, its officers, employees, volunteers, or agents.

Insurance Limits

- A. Each party, at its sole expense, shall at all times maintain insurance or self -insure for commercial general liability using an occurrence policy form against personal injury and property damage that may arise from or in connection with their performance of this agreement in the amount not less than one million dollars (\$1,000,000) for any one person injured or killed, two million dollars (\$2,000,000) for injury or death of more than one person, and one million dollars (\$1,000,000) for property damage per occurrence.
- B. NBCC will name the District, its Governing Board, officers, agents, volunteers and employees as an additional insured and provide the District with a copy of the certificate of insurance and the additional named insured endorsement prior to the commencement of this Agreement.
- C. District will name NBCC, its Board of Directors, officers, agents, volunteers and employees as an additional insured and provide NBCC with a copy of the certificate of insurance and the additional named insured endorsement prior to the commencement of this Agreement.
- D. Each party, at its sole expense, shall at all times maintain Workers' Compensation Insurance with statutory limits as required by the Labor Code of the State of California.
- E. Each party, at its sole expense, shall at all times maintain Sexual Molestation or Harassment Liability with coverage of not less than \$1,000,000 per occurrence and \$3,000,000 annual aggregate.
- F. All public liability insurance shall insure performance of the indemnity provisions as set forth in Section V of this Agreement.

Property and Equipment

Per CDE regulations any equipment purchased through the contract is then the property of the state and as such is listed as an expense to the contract. An inventory is to be maintained and reported on the annual audit.

Financial Provisions

Financial transactions related to this agreement shall be conducted as follows:

Term of Contract: This subcontract is effective from **July 1, 2018 through June 30, 2019.**

Rate of Reimbursement: \$45.73 (This is per child day based on full time enrollment (6 1/2 hours per day up to 10 1/2 hours per day).

Child Days of Enrollment: 26,178. (This is the minimum amount of child days of enrollment required to earn the sub-contract amount).

Total Subcontract Amount: \$1,197,130

Minimum Days of Operation: 245

Parent Fees: If any parent fees reported by **NBCC** to the District, NBCC must either subtract the amount of fees from the total for this subcontract OR increase the **26,178** Child Days of Enrollment required to earn this contract at the rate of one day for every **\$45.73** of child fees reported.

District will provide two classrooms for two pre-Kindergarten programs at zero cost.

District will provide custodial and maintenance support for the pre-Kindergarten classrooms at no cost to NBCC.

District will provide payments to NBCC on a monthly basis.

In the event the state grant funding the preschool program is either increased or decreased, the parties agree that an addendum that adjusts the financial provision of this MOU will be developed to reflect the new rates of reimbursement.

Services to Be Performed Under This Agreement

District's Responsibilities and Duties:

- District will comply with all reasonable requests from NBCC.
- District will provide five classrooms; two classrooms at the BUSD Early Learning Center, one classroom at Meadow View Elementary, one classroom at Bellevue Elementary, and one at Taylor Mountain Elementary in Santa Rosa, California.
- Using the Central Eligibility List (CEL), District will collaborate with NBCC to identify students who qualify for the state funded pre-Kindergarten program.
- Forward all State Department of Education communications related to or affecting its performance of and compliance with the terms of this subcontract to NBCC.
- District will ensure that NBCC's preschool classroom is open during school closure dates; other than minimum of days needed for NBCC Staff Development and/or Staff Work Days.
- District will provide meal and snacks through the Child Care Food Program (CCFP).
- NBCC and District staffs, including pre-school teachers and kindergarten teachers, will meet regularly during the 2018-19 school year to review curriculum and ensure alignment and articulation with the District Kindergarten programs.

NBCC Responsibilities and Duties:

- Conduct all program and administrative activities in full compliance with applicable laws, regulations, and the Funding Terms and Conditions and Program Quality Requirements applicable to the master contract between the State Department of Education and the District.
- NBCC will submit attendance and fiscal data to the District for submission to the State Department of Education, per CDE scheduled deadlines;
- Cooperate with the District in all respects of carrying out such monitoring and oversight of the performance of the terms of this subcontract deemed necessary and appropriate to insure compliance with the terms of its contract with the California Department of Education (CDE);
- Provide the District with the results of the NBCC annual self-evaluation (Program Quality Review) of the sites attended by children whose attendance is funded through this subcontract;
- NBCC will operate; at the BUSD Early Learning Center one (1) full day pre-Kindergarten class with a total of twenty one (21) subsidized students and one (1) part day class serving fifteen (15) subsidized children in the AM and fifteen (15) subsidized children in the PM; at Meadow View Elementary School one (1) part day class serving twenty two (22) subsidized children in the AM and twenty two (22) subsidized children in the PM; at Bellevue Elementary School one (1) full day pre-kindergarten class serving twenty four (24) subsidized children and; at Taylor Mountain one (1) full day pre-kindergarten class serving twenty two (22) subsidized children.
- NBCC and District staffs, including pre-school teachers and kindergarten teachers, will meet regularly during the 2018-19 school year to review curriculum and ensure alignment and articulation with the District Kindergarten programs.
- NBCC will provide all materials, instruments and tools necessary to provide student instruction within the scope of their annual budget. NBCC will provide District with scope and sequence information pertaining to the instructional materials to be used. The District will make available key Kindergarten curriculum materials to align “School Readiness”.
- Within the scope of CDE guidelines, NBCC will provide instruction predominately in English.
- Within CDE guidelines pertaining to the student eligibility, NBCC will make every effort to enroll students in the Bellevue Union School District attendance areas.
- NBCC will comply with all CDE requirements as set forth in the State General Child Care and Development Grant assurances.
- NBCC will provide Child and Adult Care Food Program (CACFP) eligibility paperwork to the District for the District to use for reimbursement.

This Agreement is entered into and shall be construed in accordance with the laws of the State of California.

Date: _____

Date: _____

North Bay Children’s Center
932 C Street
Novato, CA 94949

Bellevue Union School District
3150 Education Drive
Santa Rosa, CA 95407

By: _____

By: _____

**CALIFORNIA DEPARTMENT OF EDUCATION**

1430 N Street

Sacramento, CA 95814-5901

F.Y. 18 - 19**Amendment 01****LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES**

RFA #2 Award of \$426,519 (North Bay Children's Center)

DATE: July 01, 2018**CONTRACT NUMBER:** CSPP-8610**PROGRAM TYPE:** CALIFORNIA STATE
PRESCHOOL PROGRAM**PROJECT NUMBER:** 49-7061-00-8**CONTRACTOR'S NAME:** BELLEVUE UNION ELEMENTARY SCHOOL DISTRICT

This agreement with the State of California dated July 01, 2018 designated as number CSPP-8610, shall be amended in the following particulars but no others:

The Maximum Reimbursable Amount (MRA) payable pursuant to the provisions of this agreement shall be amended by deleting reference to \$770,611.00 and inserting \$1,197,130.00 in place thereof.

The current APPLICATION for California State Preschool Program (CSPP) Expansion funding for expansion services is by this reference made a part of this Agreement.

The Maximum Rate per child day of enrollment payable pursuant to the provisions of the agreement shall be \$45.73. (No change)

SERVICE REQUIREMENTS

The minimum Child Days of Enrollment (CDE) Requirement shall be amended by deleting reference to 16,852.0 and inserting 26,178.0 in place thereof.

Minimum Days of Operation (MDO) Requirement shall be 245. (No change)

EXCEPT AS AMENDED HEREIN all terms and conditions of the original agreement shall remain unchanged and in full force and effect.

STATE OF CALIFORNIA		CONTRACTOR			
BY (AUTHORIZED SIGNATURE)		BY (AUTHORIZED SIGNATURE)			
PRINTED NAME OF PERSON SIGNING Jaymi Brown,		PRINTED NAME AND TITLE OF PERSON SIGNING			
TITLE Contract Manager		ADDRESS			
AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 426,519	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs		FUND TITLE General		Department of General Services use only
PRIOR AMOUNT ENCUMBERED FOR THIS CONTRACT \$ 770,611	(OPTIONAL USE) 0656 23038-7061				
TOTAL AMOUNT ENCUMBERED TO DATE \$ 1,197,130	ITEM 30.10.010. 6100-196-0001	CHAPTER B/A	STATUTE 2018	FISCAL YEAR 2018-2019	
OBJECT OF EXPENDITURE (CODE AND TITLE) 702 SACS: Res-6105 Rev-8590					
I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.		T.B.A. NO.	B.R. NO.		
SIGNATURE OF ACCOUNTING OFFICER		DATE			

Bellevue Union School District

Agenda Item for Board Meeting

Agenda Category: Review and Action

Agenda Item Title: Ratification of Bills and Warrants

Background:

Warrants issued since the last regularly scheduled Board meeting are submitted for ratification.

Recommended Action:

It is recommended the Board ratify these warrants.

Supporting Documents:

Payroll Totals

Board Report of Checks

Checks Dated 09/04/2018 through 10/12/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1663106	09/05/2018	Alisco (American Linen)	13-5800 Open PO- KS 2018/19			46.33
1663107	09/05/2018	Clover Stormetta Farms Inc	13-4715 KW- Student Milk 2018/19		480.50	
			MV- Student Milk 2018/19		312.76	
1663108	09/05/2018	Coastline Distributors, Inc	13-4710 OPEN PO- MV - Fruit & Vegetable 2018/19			793.26
1663109	09/05/2018	Crown Trophy	01-4310 TM: Plaques			355.50
1663110	09/05/2018	Friedman's Home Improvement	01-4380 OPEN PO 2018/19			18.38
1663111	09/05/2018	Gail Andrade Ahlas	01-5807 DO: Evaluation 2017/18			285.42
1663112	09/05/2018	Hardware Tech Inc.	01-4380 Open PO- Maint Service all sites 2018/19			1,031.25
1663113	09/05/2018	IO Education, LLC	01-4340 DO: IO Assesemnt Annual License			409.00
1663114	09/05/2018	Kaiser Foundation Health	01-5800 HR: Workers Comp.			6,789.74
1663115	09/05/2018	Office Depot Inc	01-4310 BV: 2018/19 Office Supplies		195.00	215.00
			BV: 2018/19 Teachers Supplies		8,976.60	
1663116	09/05/2018	Santa Rosa, City Of	01-4350 Open PO- District Office Supplies		185.39	9,356.99
1663117	09/05/2018	Super Duper® Publications	01-5560 Open PO for Water bill MV			120.00
1663118	09/05/2018	Jody Tuck	01-4390 ELC : Students Forms			749.93
1664043	09/07/2018	Maria T. Gomez	01-5800 CALPAD			675.00
			01-5201 Millage for School Site/SCOE pick up - Aug 2018			93.63
1664044	09/07/2018	Alpha Vista Services, Inc	01-5800 DO : Summer Assessments ESY 2017/18			765.00
1664045	09/07/2018	Buchanan Food Service	13-4710 OPEN PO :-B.V. Food for Food Svc 2018/19		33.63	
			OPEN PO: MV Food for Food Svc 2018/19		620.12	653.75
1664046	09/07/2018	AT & T	01-5911 Open PO Long Distance- CALNET 3 2018/19			131.04
1664047	09/07/2018	Camacho, Juan M	01-5803 DO-Interpretation Translation Services			280.00
1664048	09/07/2018	Dennis Carrera	01-5803 DO: Spanish & English Interpreting (ELC)			840.00
1664049	09/07/2018	Christy White Associates	01-5821 DO : District Audit			4,050.00
1664050	09/07/2018	Citi Cards	01-4362 DO: OPEN PO: Maintenance & Operations		646.67	
			01-4380 DO: OPEN PO: Maintenance & Operations		323.34	
			01-4397 DO: Leadership Meeting Lunch		149.42	
			DO: Staff Appreciation		270.11	
			DO: Staff Appreciaton		126.00	
			DO: Welcome Back Event		2,663.00	
1664051	09/07/2018	City Of Santa Rosa	01-5800 DO: OPEN PO: Maintenance & Operations		646.68	4,825.22
			01-5800 Annual Fee Invoice No #			60.00
			111725/111742/111764/114976			
1664052	09/07/2018	Clover Stormetta Farms Inc	13-4715 BS - Student Milk 2018/19		316.00	
			MV- Student Milk 2018/19		231.00	547.00
1664053	09/07/2018	Cmr's-fp	01-5950 Open PO-District Postage 2018/19			2,000.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 09/04/2018 through 10/12/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1664054	09/07/2018	Coastline Distributors, Inc	13-4710	OPEN PO- BV - Fruit & Vegetable 2018/19		619.40
1664055	09/07/2018	ESGI, LLC	01-4310	ESGI Teacher License Annual - K		1,788.00
1664056	09/07/2018	ESP & Alarm Inc.	01-5805	Open PO KS/ELC Monthly Patrols		678.00
1664057	09/07/2018	Fishman Supply Co	01-5800	DO: OPEN PO Equip Repairs		210.09
1664058	09/07/2018	Friedman's Home Improvement	01-4380	BV: OPEN PO: Supplies	106.52	
				Open PO - General Dist Maint 2018/19	206.48	
				Open PO -KW 2018/19	18.36	
				Open PO -TM 2018/19	14.58	
				01-4390 Open PO - General Dist Maint 2018/19	68.83	414.77
				13-4710 OPEN PO BV Food Supply 2018/19	1,507.15	
				OPEN PO MV Food Supply 2018/19	692.77	2,199.92
1664059	09/07/2018	Gold Star Foods, Inc.				
1664060	09/07/2018	County Of Sonoma	01-5804	SPed: Transportation Services		95.73
1664061	09/07/2018	Alexis Jimenez	01-5800	Grades & Transcripts Reconc		501.76
1664062	09/07/2018	Paradigm Healthcare Services	01-5800	IEA Program		500.00
1664063	09/07/2018	RGM And Associates	01-5800	DO : General Management Services		390.00
1664064	09/07/2018	Rincon Valley School District	01-5800	DO: APE Services		2,098.44
1664065	09/07/2018	Sheppard Engineering	01-5800	TM: Retainage Fee		4,384.60
1664066	09/07/2018	Sonitrol Security	01-5805	Open PO-Intrusion Monitoring 2018/19		134.65
1664067	09/07/2018	West County Transportation	01-5804	DO:Transportation ESY June & July 2018		36,035.75
1664922	09/12/2018	California's Valued Trust	01-9578	Sept 2018 premiums		131,754.12
1664923	09/12/2018	State Of California	01-9555	Q2 2018		180.58
1664924	09/12/2018	The Standard Insurance Co	01-9579	August 2018 premiums		1,704.84
1664925	09/12/2018	Elizabeth Mendiola	01-5804	Mileage for Jaime Garcia Mendiola		17.44
1664926	09/12/2018	Zoe Weinberg	01-5804	Mileage for Teagen Weinberg		123.60
1664927	09/12/2018	Gilda T. Pascual Deniro	01-5200	ELL Workshop Title III		109.86
1664928	09/12/2018	Alsco (American Linen)	13-5800	Open PO- MV 2018/19		63.16
1664929	09/12/2018	Ameriflex	01-5800	DO: FSA Admin Fee 6 Employees		95.00
1664930	09/12/2018	Advanced Reproduction Center	01-5800	Open PO-ARC- Copies 2018/19		86.90
1664931	09/12/2018	Buchanan Food Service	13-4710	OPEN PO -B.V. Food for Food Svc 2018/19	442.80	
				OPEN PO: TM Food for Food Svc 2018/19	371.18	813.98
1664932	09/12/2018	AT & T		Cancelled Open PO Long Distance- CALNET 3 2018/19		134.72 *
1664933	09/12/2018	Clover Stonetta Farms Inc				
		Cancelled on 10/03/2018				
			13-4715	BS - Student Milk 2018/19	195.50	
				KW- Student Milk 2018/19	398.00	
				MV- Student Milk 2018/19	430.50	
				TM- Student Milk 2018/19	512.50	1,536.50
1664934	09/12/2018	Coastline Distributors, Inc	13-4710	OPEN PO- BV - Fruit & Vegetable 2018/19	393.15	

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Checks Dated 09/04/2018 through 10/12/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1664934	09/12/2018	Coastline Distributors, Inc		OPEN PO- MV - Fruit & Vegetable 2018/19	818.60	
				OPEN PO- TM - Fruit & Vegetable 2018/19	256.10	1,467.85
1664935	09/12/2018	Fishman Supply Co	01-5800	DO: OPEN PO Equip Repairs		74.50
1664936	09/12/2018	Friedman's Home Improvement	01-4380	BV: OPEN PO: Supplies		55.10
1664937	09/12/2018	Gold Star Foods, Inc.	13-4710	OPEN PO BV Food Supply 2018/19	997.90	
				OPEN PO MV Food Supply 2018/19	1,642.27	
				OPEN PO TM Food Supply 2018/19	664.76	
1664938	09/12/2018	Jive Communications Inc	01-5911	Monthly Charges- Phones- OPEN PO 2018/19		3,304.93
						4,573.35
1664939	09/12/2018	John Deere Financial	01-4380	Open PO- Maint and Grounds 2018/19	122.00	
			01-4390	Open PO- Maint and Grounds 2018/19	122.00	244.00
1664940	09/12/2018	Kids Hear	01-5800	Nursing Services 2018/19		8,100.00
1664941	09/12/2018	Napa County Office Of Ed	01-9510	After School Education & Safety Program (ASES)	178,406.46	
				DW - CalSERVES Counseling 2017/18	84,315.66	
				Open PO-Kinder and Cool School	46,891.14	
				Open PO-Mentor, Tutoring, Active Recess	59,375.00	
			09-9510	DW - CalSERVES Counseling 2017/18	8,371.47	
				Open PO-Mentor, Tutoring, Active Recess	9,375.00	386,734.73
1664942	09/12/2018	Office Depot Inc	01-4350	Open PO- District Office Supplies		102.68
1664943	09/12/2018	Rexel USA, INC Platt Electric Supply	01-4370	DO- OPEN PO Replace Light Bulbs	17.38	
			01-4380	DO- OPEN PO Replace Light Bulbs	17.38	34.76
1666519	09/19/2018	AlSCO (American Linen)	13-5800	Open PO- KS 2018/19	46.33	
				Open PO- MV 2018/19	126.32	
1666520	09/19/2018	Advanced Reproduction Center	01-5800	Open PO-ARC- Copies 2018/19		172.65
1666521	09/19/2018	AT&T	01-5840	OPEN PO For Circuit Numbers -1369		173.80
1666522	09/19/2018	Banner Enterprises Inc	01-5800	Open PO -Banner Enterprises 2018/19		1,612.11
1666523	09/19/2018	Buchanan Food Service	13-4710	OPEN PO :B.V. Food for Food Svc 2018/19	582.89	2,660.23
				OPEN PO: TM Food for Food Svc 2018/19	812.75	
				OPEN PO: MV Food for Food Svc 2018/19	514.63	1,910.27
1666524	09/19/2018	Clover Stornetta Farms Inc	13-4715	BS - Student Milk 2018/19	350.50	
				KW- Student Milk 2018/19	253.00	
				MV- Student Milk 2018/19	305.50	909.00
1666525	09/19/2018	Coastline Distributors, Inc	13-4710	OPEN PO- BV - Fruit & Vegetable 2018/19	938.40	
				OPEN PO- MV - Fruit & Vegetable 2018/19	711.35	
				OPEN PO- TM - Fruit & Vegetable 2018/19	771.60	
1666526	09/19/2018	Dell Marketing L.P c/o Dell USA L.P	01-4345	IT: Laptop/ Computers		2,421.35
						4,321.85

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Checks Dated 09/04/2018 through 10/12/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1666527	09/19/2018	Department Of Justice Accounting Office Cashier Unit	01-5862	Open PO for DO- Fingerprinting 2018/19		113.00
1666528	09/19/2018	Discovery Office Systems	01-4310 DO:	Service Contract all sites 2018/19		1,635.00
1666529	09/19/2018	DryScape Materials	01-4380 M&O:	Wood Chips	930.68	
			01-5800 M&O :	Material for Playground	930.68	1,861.36
			01-5805 Open PO	BV Monthly Patrols	375.00	
1666530	09/19/2018	ESP & Alarm Inc.	Open PO KS/ELC	Monthly Patrols	678.00	
			Open PO MV	Monthly Patrols	257.81	
			Open PO TM	Monthly Patrols	678.00	
			09-5805 Open PO	MV Monthly Patrols	117.19	2,106.00
1666531	09/19/2018	Fishman Supply Co	01-4380 DO:	Compost Bags for TM, BV KW & MV 2018/19	580.08	
			01-5800 DO:	OPEN PO Equip Repairs	82.76	662.84
1666532	09/19/2018	Food Equipment Repair Service	13-5800 Open	PO-Food Equipment Repair		535.61
1666533	09/19/2018	Friedman's Home Improvement	01-4380 BV:	OPEN PO: Supplies	48.59	
			Open PO -	General Dist Maint 2018/19	62.15	
			01-4390 Open PO -	General Dist Maint 2018/19	20.70	131.44
1666534	09/19/2018	Gold Star Foods, Inc.	13-4710 OPEN	PO MV Food Supply 2018/19	1,384.45	
			OPEN PO TM	Food Supply 2018/19	1,933.70	3,318.15
1666535	09/19/2018	Great America Financial Svcs	01-5858 OPEN	PO-Postbase 45 mail machine	28.25	
			01-5950 OPEN	PO-Postbase 45 mail machine	135.78	164.03
1666536	09/19/2018	North Bay Water Systems	01-4370 Open	PO - Pump Maint		202.00
1666537	09/19/2018	Pace Supply Corp Cust #02188-00	01-4380 Open	PO-Pace Supply 2018/19		2,064.87
1666538	09/19/2018	Pearson Education, Inc	01-4310 MV:	Teacher Materials		868.85
1666539	09/19/2018	PG&E	01-5520 Open	PO - P G & E 2018/19		384.46
1666540	09/19/2018	Rexel USA, INC Platt Electric Supply	01-4370 DO-	OPEN PO Replace Light Bulbs	877.43	
			01-4380 DO-	OPEN PO Replace Light Bulbs	877.41	1,754.84
1666541	09/19/2018	Recology Sonoma Marin	01-5560 BV-	Garage & Recycling Pick up 2018/19	2,160.07	
			KW/ELC-	Garage & Recycling	1,611.24	
			MV	Garage & Recycling Pick up	1,290.46	
			TM-	Garage & Recycling Pick up	2,125.55	7,187.32
1666542	09/19/2018	Renaissance Learning	01-4240 2018-	19 Subscription Renewal All sites		25,886.92
1666543	09/19/2018	Sac-Val Janitorial Supply	01-4370 Open	PO - BV Janitorial Supply 2018/19	700.50	
			Open PO -	MV Janitorial Supply 2018/19	358.94	
			Open PO -	TM Janitorial Supply 2018/19	927.08	
			01-5800 DO-	Custodial Equipment Repairs (all sites)	8.99	1,995.51
1666544	09/19/2018	Santa Rosa Fire Equip Serv Inc	01-5800 Open	PO Fire & Equipment 2018/19		33.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 09/04/2018 through 10/12/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1666545	09/19/2018	Sonoma County Office Of Educ	01-4310	All School Sites Forms		1,119.09
1666546	09/19/2018	Sonitrol Security	01-5805	Open PO-Intrusion Monitoring 2018/19		381.00
1666547	09/19/2018	US Bank Equipment Finance	01-5632	Open PO - Copier at Kawana Springs		548.22
1667323	09/21/2018	Alisco (American Linen)	13-5800	Open PO- BV 2018/19	169.57	
				Open PO- TM 2018/19	86.41	255.98
1667324	09/21/2018	SYNCB/Amazon	01-4350	DO : Office Supplies Purchases	43.20	
1667325	09/21/2018	Bartley Pump Inc	01-4380	DO : Office Supplies Purchases	243.87	287.07
1667326	09/21/2018	AT & T	01-5800	Open PO -Bartley Pump 2018/19		908.53
1667327	09/21/2018	Clover Stonetta Farms Inc	01-5911	Open PO Long Distance- CALNET 3 2018/19		57.00
			13-4715	BS - Student Milk 2018/19	537.30	
			KW-	Student Milk 2018/19	235.00	
			MV-	Student Milk 2018/19	487.00	
			TM-	Student Milk 2018/19	793.33	2,052.63
1667328	09/21/2018	Department Of Justice Accounting Office	01-5862	Open PO for DO- Fingerprinting 2018/19		593.00
1667329	09/21/2018	Cashier Unit	01-5600	Lease Agreement for Copiers		1,359.44
1667330	09/21/2018	TIAA Commerical Finance	13-5800	Open PO-Food Equipment Repair		250.62
1667331	09/21/2018	Food Equipment Repair Service	01-4380	BV: OPEN PO: Supplies	105.62	
		Friedman's Home Improvement		Open PO - General Dist Maint 2018/19	30.25	
1667332	09/21/2018	Hitmen Termite and Pest Control, Inc.	01-4390	Open PO - General Dist Maint 2018/19	10.08	145.95
1667333	09/21/2018	Jay's Engraving & Rubber Stamp	01-5800	Open PO Pest Control 2018/19		165.00
1667334	09/21/2018	Melo Mar	01-4350	BV: Signature Stamp	23.35	
1667335	09/21/2018	North Bay Children's Center	DO: OPEN	PO:Signature Stamps/ Ink	51.87	75.22
			01-5950	OPEN PO- Service Calls 2017/18		123.39
1667336	09/21/2018	Office Depot Inc	12-5800	State Preschool Operations 2017-18	11.00	
1667337	09/21/2018	Ralph's Auto & Truck Services	12-9510	State Preschool Operations 2017-18	68,323.92	68,334.92
1667338	09/21/2018	Sac-Val Janitorial Supply	01-4350	Open PO- District Office Supplies		246.07
1667339	09/21/2018	Santa Rosa, City Of	01-5800	OPEN PO- Districts Truck Services 2018/19		210.90
			01-4370	Open PO - TM Janitorial Supply 2018/19		170.51
			01-5560	Open PO for Water bill KS	1,091.04	
				Open PO: TM for Water BILL	918.75	
1667340	09/21/2018	School Health Corporation	01-5858	Open PO for Water bill KS	91.73	2,186.39
1667341	09/21/2018	Spurr		Open PO: TM for Water BILL	84.87	24.25
			01-4390	Open PO Medical Supplies 2018/19		436.70
			01-5510	Open PO Spurr/ June 1, 2014- June 30 2019		
1668527	09/26/2018	Nina S. Craig	01-4310	Media Center Posters	43.40	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

E S C A P E

ONLINE

Checks Dated 09/04/2018 through 10/12/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1668527	09/26/2018	Nina S. Craig		Parent Club, Staff Welcome Back, Facility Maint	114.34	
1668528	09/26/2018	Carolina Castro		Plaque Staff Acknowledgment	332.61	994.07
1668529	09/26/2018	Gilda T. Pascual Deniro		Students Supplies & Awards	503.72	34.25
1668530	09/26/2018	William R. Kerkhof II		01-4397 Donuts and Candy		160.02
1668531	09/26/2018	ACSA		01-5800 ELPAC Coordinator Training		10.99
1668532	09/26/2018	Advanced Security Systems-SR		13-4710 Mayo for Lunch Service		7,255.88
				01-5300 ACSA Membership fee		
				01-5800 BV : Fire Monitoring/ Security System	175.50	
				KW : Fire Monitoring	225.00	
				MV : Fire Monitoring	225.00	
				TM : Fire Monitoring	105.00	
1668533	09/26/2018	Alisco (American Linen)		13-5800 Open PO- KS 2018/19	46.33	730.50
				Open PO- MV 2018/19	63.16	
1668534	09/26/2018	Advanced Reproduction Center		01-5800 Open PO-ARC- Copies 2018/19		109.49
1668535	09/26/2018	AT&T Mobility		01-5911 Open PO for Emergency Phone # 8341		260.70
1668536	09/26/2018	Buchanan Food Service		13-4710 OPEN PO :-B.V. Food for Food Svc 2018/19	426.24	466.99
				OPEN PO: TM Food for Food Svc 2018/19	59.88	
				OPEN PO: MV Food for Food Svc 2018/19	535.67	1,021.79
1668537	09/26/2018	AT & T		01-5911 Open PO Long Distance- CALNET 3 2018/19		381.61
1668538	09/26/2018	Clover Stonetta Farms Inc		13-4715 BS - Student Milk 2018/19	254.50	
				KW- Student Milk 2018/19	276.00	
				MV- Student Milk 2018/19	398.65	929.15
1668539	09/26/2018	Coastline Distributors, Inc		13-4710 OPEN PO- BV - Fruit & Vegetable 2018/19	619.50	
				OPEN PO- MV - Fruit & Vegetable 2018/19	464.20	1,083.70
1668540	09/26/2018	Action Plumbing Maintenance		01-5800 OPEN PO Plumbing Repairs 2018/19		213.00
1668541	09/26/2018	Food Equipment Repair Service		13-5800 Open PO-Food Equipment Repair		205.00
1668542	09/26/2018	Gold Star Foods, Inc.		13-4710 OPEN PO BV Food Supply 2018/19	843.75	
				OPEN PO MV Food Supply 2018/19	764.09	1,607.84
1668543	09/26/2018	Hardware Tech Inc.		01-4380 Open PO- Maint Service all sites 2018/19		2,450.00
1668544	09/26/2018	McGraw-Hill School Education Holdings, LLC		01-4310 BV: Reading Materials		4,212.13
1668545	09/26/2018	Medical Electronic Devices & Instrumentation		01-5800 DO: Annual Service & Calibration		540.00
1668546	09/26/2018	Sac-Val Janitorial Supply		01-4370 Open PO - KS Janitorial Supply 2018/19		302.40
1668547	09/26/2018	Santa Rosa City Schools		13-5100 Open PO-Meals for KS	12,763.24	
				13-5800 Open PO-Meals for KS	1,816.76	14,580.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 09/04/2018 through 10/12/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1669437	10/03/2018	Julie Stolze	01-4310	Combo Class Supplies		198.44
1669438	10/03/2018	Maria T. Gomez	01-5201	AP/PR check pick up@ SCOE	58.32	
				Mileage for Pick UP Mail for all school sites	65.63	123.95
1669439	10/03/2018	Chris J. Kim	01-5800	Manual Payroll Shipping		36.36
1669440	10/03/2018	Laurie Warren	01-5862	Live Scan Fingerprints Fee		22.00
1669441	10/03/2018	AlSCO (American Linen)	13-5800	Open PO- BV 2018/19	107.15	
				Open PO- MV 2018/19	63.16	
				Open PO- TM 2018/19	86.41	256.72
1669442	10/03/2018	Anova Education & Behavior	01-5800	ESY; B.T	1,615.95	
				NPS : A. W	1,690.21	
				NPS: T. W	2,151.91	5,458.07
1669443	10/03/2018	Buchanan Food Service	13-4710	OPEN PO :-B.V. Food for Food Svc 2018/19	285.58	
				OPEN PO: TM Food for Food Svc 2018/19	1,088.68	
				OPEN PO: MV Food for Food Svc 2018/19	609.80	1,984.06
1669444	10/03/2018	California's Valued Trust	01-9570	OCt Coverage		143,448.49
1669445	10/03/2018	Camacho, Juan M	01-5803	DO-Interpretation Translation Services		525.00
1669446	10/03/2018	Dennis Carrera	01-5803	DO: Spanish & English Interpreting (ELC)		690.00
1669447	10/03/2018	Clover Stornetta Farms Inc	13-4715	BS - Student Milk 2018/19	667.80	
				KW- Student Milk 2018/19	244.50	
				MV- Student Milk 2018/19	475.15	
				TM- Student Milk 2018/19	881.42	2,268.87
1669448	10/03/2018	Coastline Distributors, Inc	13-4710	OPEN PO- BV - Fruit & Vegetable 2018/19	883.75	
				OPEN PO- MV - Fruit & Vegetable 2018/19	420.75	
				OPEN PO- TM - Fruit & Vegetable 2018/19	1,051.90	2,356.40
1669449	10/03/2018	County of Sonoma Dept of Health Services	13-5858	CAFE: Kitchen Processing Fee		282.25
1669450	10/03/2018	Culligan of Sonoma County	01-5800	OPEN PO :Drinking Water 5 Gallon	7,464.79	18.00
1669451	10/03/2018	Cypress School NPS	01-5800	ESY : K. M	1,244.15	8,708.94
				NPS: ESY K.M		217.01
1669452	10/03/2018	Decker Inc Decker Equipment/School Fix	01-4380	OPEN PO - Parts Only 2018/19	148.32	
1669453	10/03/2018	Discovery Office Systems	01-4310	DO: Service Contract all sites 2018/19	300.24	
				01-5832 BV: Rizo Machine	732.60	1,181.16
				TM: Master Rizo		100.00
1669454	10/03/2018	Environmental Pump Services, Inc.	13-5800	Open PO-Grease Trap Service		626.81
1669455	10/03/2018	Gardeners Aid, Inc.	01-5800	Open PO- Equip Repair		
1669456	10/03/2018	Gold Star Foods, Inc.	13-4710	OPEN PO BV Food Supply 2018/19	1,916.60	
				OPEN PO TM Food Supply 2018/19	1,598.87	3,515.47
1669457	10/03/2018	Hardware Tech Inc.	01-4380	Open PO- Maint Service all sites 2018/19		861.00

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Checks Dated 09/04/2018 through 10/12/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1669458	10/03/2018	Heartland Payment Systems - NUTRIkids	13-4340	CAFE : Menu Planning Annual	481.00	
			13-4390	CAFE: Mosaic CLOud	5,074.00	5,555.00
1669459	10/03/2018	Mariyou Herrera DBA Red Light Learning	01-5803	Open PO-Translation Services		43.75
1669460	10/03/2018	Kids Hear	01-5800	Nursing Services 2018/19		8,100.00
1669461	10/03/2018	Dawn Moore	01-5800	Chorus KW, TM, BV, MV- OPEN 2017/18		480.00
1669462	10/03/2018	Saftey-Kleen Systems, Inc	01-5800	M&O: Recycling Lightbulbs		2,728.00
1669463	10/03/2018	Santa Rosa, City Of	01-5560	Open PO for Water bill BV	860.46	
				Open PO for Water bill MV	1,097.33	1,957.79
1669464	10/03/2018	Sonoma County Office Of Educ	01-4345	DO: Dark Fiber Equipment		2,867.75
1669465	10/03/2018	Sierra School Specialized Education of Ca	01-5800	NPS : G.O	2,310.00	
				NPS ESY : M.V	1,680.00	3,990.00
1669466	10/03/2018	Wright Contracting, Inc.	21-9510	Kawana Modernization Phase 1		210,189.99
1669467	10/03/2018	Wright Contracting, Inc.	21-9510	Kawana Modernization Phase 2		102,883.30
1671571	10/10/2018	Advanced Security Systems-SR	01-5800	BV : Fire Monitoring/ Security System	175.50	
				MV : Fire Monitoring	225.00	
				TM : Fire Monitoring	105.00	505.50
1671572	10/10/2018	AlSCO (American Linen)	13-5800	Open PO- KS 2018/19	46.33	
				Open PO- MV 2018/19	63.16	
				Open PO- TM 2018/19	86.41	195.90
1671573	10/10/2018	Anova Education & Behavior	01-5800	NPS: W.A.S.	3,158.70	
				NPS: B.T	3,082.43	6,241.13
1671574	10/10/2018	At Home Nursing Services	01-5800	DO: Nurse Services for S.M		6,342.88
1671575	10/10/2018	Bartley Pump Inc	01-5800	Open PO -Bartley Pump 2018/19		626.50
1671576	10/10/2018	Buchanan Food Service	13-4710	OPEN PO -B.V. Food for Food Svc 2018/19	633.56	
				OPEN PO: TM Food for Food Svc 2018/19	599.29	
				OPEN PO: MV Food for Food Svc 2018/19	743.82	1,976.67
1671577	10/10/2018	AT & T	01-5911	Open PO Long Distance- CALNET 3 2018/19		327.90
1671578	10/10/2018	Clover Stornetta Farms Inc	13-4715	BS - Student Milk 2018/19	505.50	
				KW- Student Milk 2018/19	446.50	
				MV- Student Milk 2018/19	573.64	
				TM- Student Milk 2018/19	465.58	1,991.22
1671579	10/10/2018	Coastline Distributors, Inc	13-4710	OPEN PO- BV - Fruit & Vegetable 2018/19	895.30	
				OPEN PO- MV - Fruit & Vegetable 2018/19	598.35	
				OPEN PO- TM - Fruit & Vegetable 2018/19	599.10	2,092.75
1671580	10/10/2018	Cypress School NPS	01-5800	DO: NPS Services for K.M		3,615.51
1671581	10/10/2018	Discount Auto Glass	01-5800	DO: Damaged Windshield		200.00

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Checks Dated 09/04/2018 through 10/12/2018

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1671582	10/10/2018	Discovery Office Systems	01-4310 DO: Service Contract all sites 2018/19			6,186.04
1671583	10/10/2018	Environmental Pump Services, Inc.	13-5800 Open PO-Grease Trap Service			225.00
1671584	10/10/2018	Fishman Supply Co	01-5800 DO: OPEN PO Equip Repairs			414.56
1671585	10/10/2018	Friedman's Home Improvement	01-4380 BV: OPEN PO: Supplies		320.52	
			Open PO - General Dist Maint 2018/19		45.77	
			Open PO -KW 2018/19		66.98	
1671586	10/10/2018	Gold Star Foods, Inc.	01-4390 Open PO - General Dist Maint 2018/19		15.26	448.53
			13-4710 OPEN PO BV Food Supply 2018/19		3,664.33	
			OPEN PO MV Food Supply 2018/19		615.60	
			OPEN PO TM Food Supply 2018/19		1,230.10	
1671587	10/10/2018	Jive Communications Inc	01-5911 Monthly Charges- Phones- OPEN PO 2018/19			5,510.03
						4,574.83
1671588	10/10/2018	Kelly-Moore Paint Co Inc	01-4380 OPEN PO - Paint for all Sites 2018/19			86.03
1671589	10/10/2018	RGM And Associates	01-5800 DO : General Management Services			260.00
1671590	10/10/2018	RGM And Associates	01-5800 DO : General Management Services			1,690.00
1671591	10/10/2018	Sac-Val Janitorial Supply	01-4370 Open PO - BV Janitorial Supply 2018/19		1,642.67	
			Open PO - Dist Janitorial Supply 2018/19		12.24	
			Open PO - KS Janitorial Supply 2018/19		1,522.92	
			Open PO - MV Janitorial Supply 2018/19		288.83	
			Open PO - TM Janitorial Supply 2018/19		1,315.34	
1671592	10/10/2018	School & College Legal Service Sonoma County Office of Ed.	01-5200 DO: Workshop			4,782.00
						45.00
1671593	10/10/2018	School Specialty	01-4310 KW: School Supplies Order 2018/19			3,674.78
1671594	10/10/2018	Sonoma County Office Of Educ	01-5200 DO: Workshop		580.00	
			SPED: Teachers Workshop		240.00	
			01-5300 DO: Workshop		4,000.00	
			01-5800 DO: Workshop Managing Serious Behavior		450.00	
			01-5809 DO: Workshop		160.00	
1671595	10/10/2018	Sonitrol Security	01-5805 Open PO-Intrusion Monitoring 2018/19			5,430.00
1671596	10/10/2018	Leanne Wangler	01-5100 DO: Speech & Language		492.65	95.70
			DO: Speech and Language		492.65	985.30
1671597	10/10/2018	West County Transportation	01-5833 Trip # 19027		331.14	
			01-9510 BV: Field Trip		175.96	507.10
Total Number of Checks					187	1,379,728.44

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 09/04/2018 through 10/12/2018

Check Number	Check Date	Count	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
Cancel		1	Amount				
			134.72				
Net Issue			1,379,593.72				

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	140	908,235.71
09	Stony Point Academy Charter	2	17,863.66
12	Child Development Fund	1	68,334.92
13	Cafeteria Fund	43	72,086.14
21	Building Fund	2	313,073.29
Total Number of Checks		186	1,379,593.72
Less Unpaid Tax Liability			.00
Net (Check Amount)			1,379,593.72

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

Bellevue Union School District
Payroll Summary
October 16, 2018 Board Meeting Updates

Regular Payroll: 9/30/2018

Certificated: \$714,012.43

Classified: \$242,084.77

Sub-Total: \$956,097.20

Supplemental Payroll:

Certificated: \$21,680.00

Classified: \$12,622.43

Sub-Total: \$34,302.43

Manual Payroll:

Certificated: \$2,250.00

Classified: \$10,830.70

Sub-Total: \$13,080.70

TOTAL PAYROLL (PERIOD: 9/13/18 – 10/15/18): \$1,003,480.33

Bellevue Union School District

Consent Calendar for Board Meeting of October 16, 2018

6.1. Consent Calendar

- 6.1.1. Contract with Dennis Carrera for Translation & Interpretation Services
- 6.1.2. Contract with Home Study Program Coordinator Ken Schwinn
- 6.1.3. Contract for Dawn Moore for Student Vocal Music after school at all Elementary School Sites
- 6.1.4. Contracts for Special Education Services for Nonpublic Schools and Nonpublic Agencies for 2017-18
- 6.1.5. Acknowledge and Accept Donation
 - 6.1.5.1. Donorschoose.org - Kawana Springs Elementary School, Mrs Walker, "Time for Kids Subscription for 4th Grade Global Citizens!"
 - 6.1.5.2. Donorschoose.org - Kawana Springs Elementary School, Mrs Duarte, "High Levels for High Readers!"
 - 6.1.5.3. Donorschoose.org - Kawana Springs Elementary School, Ms Gomez, "Spanish Leveled Books for First Grade Readers"
 - 6.1.5.4. Donorschoose.org - Meadow View Elementary School, Ms. Johnstone, "We Like To Move It, Move It!"
 - 6.1.5.5. Sports Basement - Basementeer Rewards - \$25
- 6.1.6. Board Meeting Minutes
 - 6.1.6.1. Regular Board Meeting Minutes September 11, 2018
- 6.1.7. Interdistrict Requests 2018-19
- 6.1.8. 2017-18 Public Self Insurer's Annual Report, RESIG
- 6.1.9. Personnel Activity Log

Recommended Action:

It is recommended that the Board of Trustees approve the agenda items on the Consent Calendar.

Supporting Documents:

Backup documentation for each item on the Consent Calendar.

CONTRACT

RE: SPECIAL EDUCATION
Interpreting/Translating Services
BELLEVUE UNION SCHOOL DISTRICT

FROM: Dennis J. Carrera
P.O. Box 1052
Rohnert Park, CA. 94928

This contract is for **SPANISH/ENGLISH interpreting and translation services** with the Bellevue Union School District for providing support for staff and parents of ELL students related to student educational programs. Services include Spanish interpreting at IEPs, conferences, meetings, school presentations, SART and SARB meetings, assisting school nurse, psychologists, therapists, administrators, and teachers, as well as translating notices and other related letters and documents.

The compensation will be at the rate of \$30.00 per hour, and will remain in effect until June 31, 2019.

Dennis J. Carrera
NAME

6/18/2018
Date

David Alejandro
Administrator or Designee

6/19/18
Date

Budget Code: P180200

Service Specification

Introduction

The Bellevue Union School District is in need of contracted services for the student music program district wide.

Service

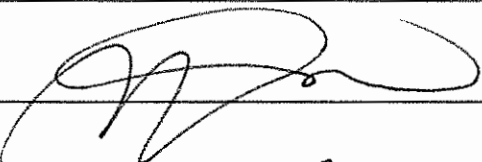
The services provided by Dawn Moore include music instruction for chorus 1.5 hours a day per school site per week, leading 4-6 performances per year per school site, 1-2 district wide concerts (plus rehearsal time), and possibly 1-2 public performances to be scheduled.

Instructor is responsible for collection permission slips and providing a list of students to the school offices within two weeks of the start of instruction as required by BUSD disaster/emergency preparedness rules.

If parent/guardian is late it is the instructor's responsibility to wait with the student for up to 15 minutes.

Fees, payments, and service terms

Fees	Service Term	Payment Schedule
\$80 per 1.5 school hour session	2018-19 School Year	Paid Monthly with receipt of invoice
\$60 per hour performance rate	2018-19 School Year	Paid Monthly with receipt of invoice
Up to \$200 for materials related to music instruction & performances	2018-19 School Year	Must submit original receipts by the end of the school year and documentation of what the items were purchased for, ie costumes for performance, decorations, or music, for reimbursement.

X  Date June 27, 2018

X  Date August 17, 2018

Bellevue Union School District



AGREEMENT FOR PROFESSIONAL SERVICES

This Agreement ("Agreement"), made this 1st day of October 2018 by and between the Bellevue Union School District, a political subdivision of the State of California ("District") and Ken Schwinn, a duly qualified Professional in the area(s) of Home Study Coordinator ("Professional").

District and Professional hereby agree as follows:

1. Scope of Services:

Professional agrees to provide services to District as set forth in **Attachment A**.

2. Contract Documents:

The contract documents consist of the Agreement for Consulting Services, the following General Provisions, any attachments, and completed insurance forms.

3. Compensation:

As full compensation for all services contemplated by this Agreement, Professional shall be recompensed as set forth in **Attachment B**.

4. Term of Agreement:

The term of this Contract shall be from August 15, 2018 to June 30, 2019 inclusive, subject to the provisions of Section 11 of the General Provisions.

In witness whereof, the parties hereto have executed this Agreement on the day and year first written above.

District:

s/_____
David Alexander, Superintendent

Professional:

s/_____
Ken Schwinn

Note: Federal Internal Revenue regulations require this office to report all payments to individuals for Professional services.

GENERAL PROVISIONS

1. Professional's Warranty: District has relied upon the professional ability and training of Professional as a material inducement to enter into this Agreement. Professional hereby warrants that all its work will be performed in accordance with generally accepted professional practices and standards as well as the requirements of applicable federal, state and local laws, it being understood that acceptance of Professional's work by District shall not operate as a waiver or release.
2. Status of Professional: The parties intend that Professional, in performing the services herein specified, shall act as an independent Professional and shall have control of the work and the manner in which it is performed. Professional is not to be considered an agent or employee of District and is not entitled to participate in any pension plans, insurance, bonus or similar benefits District provides its employees.
3. Conflict of Interest: Professional represents that it presently has no interest which would conflict in any manner or degree with the performance of services contemplated by this Agreement, and Professional further represents that, during the performance of this Agreement, no such conflict of interest shall exist. If Professional participates in the planning, development, or negotiation of a contract or other matter for the District, Professional may not subsequently acquire a financial interest in that contract in violation of Government Code section 1090.
4. Extra (Changed) Work: Only the Superintendent may authorize extra (and/or changed) work. The parties expressly recognize that District and school personnel are without authorization to either order extra (and/or changed) work or waive contract requirements. Failure of the Professional to secure proper authorization for extra work shall constitute a waiver of any and all right to adjustment in the contract price or contract time due to such unauthorized extra work and the Professional thereafter shall be entitled to no compensation whatsoever for the performance of such work.
5. Nondiscrimination: Professional shall comply with all applicable federal, state and local laws, rules and regulations in regard to nondiscrimination in employment because of race, color, ancestry, national origin, religion, sex, marital status, age, medical condition, handicap or other prohibited basis. All nondiscrimination rules or regulations required by law to be included in this Agreement are incorporated by this reference.
6. Transfer of Rights: Professional assigns to District all rights throughout the work in perpetuity in the nature of copyright, trademark, patent, right to ideas, in and to all versions of the plans and specifications now or later prepared by Professional in connection with the project, if any. Professional agrees to take such actions as are necessary to protect the rights assigned to District in this Agreement, and to refrain from taking any action which would impair those rights. Professional's responsibilities under this contract include, but are not limited to, placing proper notice of copyright on all versions of the plans and specifications as Professional may direct, and refraining from

disclosing any versions of the plans and specifications to any third party without first obtaining written permission of District.

7. Ownership of Work Product: District shall be the owner of and shall be entitled to immediate possession of accurate reproducible copies of any design computations, plans, correspondence or other pertinent data and information gathered or computed by Professional prior to termination of this Agreement by District or upon completion of the work pursuant to this Agreement.

8. Indemnification:

(a) Professional shall indemnify, defend with counsel acceptable to District, and hold harmless to the full extent permitted by law, District and its Board of Trustees, officers, agents, employees and volunteers from and against any and all liability, loss, damage, claims, expenses and costs (including, without limitation, attorney fees and costs and fees of litigation) (collectively, "Liability") of every nature arising out of or in connection with Professional's performance of the project or its failure to comply with any of its obligations contained in these contract documents, except such Liability cause by the active negligence, sole negligence or willful misconduct of the District. This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or compensation payable to or for Professional or its agents under workers' compensation acts, disability benefit acts, or other employee benefit acts.

(b) Professional shall be liable to District for any loss or damage to District property arising from or in connection with Professional's performance hereunder.

9. Insurance: With respect to the performance of work under this Agreement, Professional shall maintain and shall require all of its subcontractors, if any, to maintain insurance as indicated below:

(a) ___Required/_X_Not Required: Worker's compensation insurance with statutory limits as required by the Labor Code or the State of California. The policy shall be endorsed with the following specific language: "This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to the District."

(b) ___Required/_X_Not Required: Commercial or Comprehensive General Liability insurance covering bodily injury and property damage using an occurrence policy form, in an amount no less than \$1,000,000 per occurrence, \$2,000,000 aggregate. Such insurance shall include, but not be limited to: premises and operations liability, independent Professional's liability, and personal injury liability.

(c) ___Required/_X_Not Required: Automobile liability insurance covering bodily injury and property damage in an amount no less than \$1,000,000 combined single limit for each occurrence. Such insurance shall include coverage for owned, hired, and nonowned vehicles.

(d) Each such comprehensive or commercial general liability and automobile liability insurance policy shall be endorsed with the following specific language:

(1) District, its officers and employees, is named as additional insured for all liability arising out of the operations by or on behalf of the named insured in the performance of this Agreement.

(2) The inclusion of more than one insured shall not operate to impair the rights of one insured against another insured, and the coverage afforded shall apply as though separate policies had been issued to each insured, but the inclusion of more than one insured shall not operate to increase the limits of the company's liability.

(3) The insurance provided herein is primary coverage to District with respect to any insurance or self-insurance programs maintained by District and no insurance held or owned by District shall be called upon to contribute to a loss.

(4) This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to District.

(e) Required/ X Not Required: Professional Liability (Errors and Omissions) Insurance for all activities of the Professional arising out of or in connection with this Agreement is an amount no less than \$1,000,000 combined single limit for each occurrence endorsed with the following specific language: "This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to District."

(f) Documentation: The following documentation shall be submitted to the District:

(1) Properly executed certificates of insurance clearly evidencing all coverages, limits, and endorsements required above. The certificates shall be submitted prior to commencement of services under this Agreement.

(2) Signed copies of the specified endorsements for each policy. Said endorsement copies shall be submitted within thirty (30) days of execution of this Agreement.

(3) Upon District's written request, certified copies of insurance policies. Such policy copies shall be submitted within thirty (30) days of District's request.

(g) Policy Obligations: Professional's indemnity and other obligations shall not be limited by the foregoing insurance requirements.

(h) Material Breach: If Professional, for any reason, fails to maintain insurance coverage which is required pursuant to this Agreement, the same shall be deemed a material breach of contract. District, at its sole option, may terminate this Agreement and obtain damages from the Professional resulting from the breach. Alternatively, District may purchase such required insurance coverage, and without further notice to Professional, County may deduct from sums due to Professional any premium costs advanced by District for such insurance. These remedies shall be in addition to any other remedies available to District.

10. Method and Place of Giving Notice, Submitting Bills and Making Payments: All notices, bills and payments shall be made in writing and may be given by personal delivery or by mail. Notice, bills and payments sent by mail shall be addressed as follows:

District:

Bellevue Union SD
3150 Education Dr.
707-542-5197
Attention: Accounts Payable

Professional:

Ken Schwinn
2341 Morningside Circle
Santa Rosa, CA
Attention: Ken Schwinn

and when so addressed, shall be deemed given upon receipt via United States Mail, postage prepaid, provided it is forwarded certified, or registered with proof of receipt. In all other instances, notices, bills, and payments shall be deemed given at the time of actual personal delivery. Changes may be made in names and addresses of the person to whom notices, bills and payments are to be given by giving notice pursuant to this paragraph.

11. Termination:

(a) District may terminate this Agreement by giving thirty (30) calendar days written notice to Professional. In the event District elects to terminate the Agreement without cause, it shall pay Professional for the reasonable value of services rendered to such date.

(b) If either party fails to perform any of its obligations hereunder, within the time and in the manner hereunder provided or otherwise violates any of the terms of the Agreement, either party may terminate this Agreement by giving written notice of such termination, stating the reason for such termination. In such event, Professional shall be entitled to receive payment for all services satisfactorily rendered provided, however, that there shall be deducted from such amount the amount of liquidated damage, if any, sustained by District by virtue of any breach of the Agreement by Professional.

12. Security. (K-12 districts only) By execution of the Agreement/Contract, the Professional acknowledges that Education Code section 45125.1 applies to contracts for the provision

of school and classroom janitorial, school site administrative, school site grounds and landscape maintenance, pupil transportation and school site food-related services. Section 45125.1 requires that employees of entities providing such services to school districts must be fingerprinted by the California Department of Justice for a criminal records check, unless the District determines that the Professional and Professional's employees will have limited contact with pupils. In making this determination, the District will consider the totality of the circumstances, including factors such as the length of time the Professional and Professional's employees will be on school grounds, whether pupils will be in proximity with the site where the Professional and Professional's employees will be working, and whether the Professional and Professional's employees will be alone or with others. The District further reserves the right to determine, on a case-by-case basis, to require any entity providing school site services to comply with the requirements of this paragraph.

(a) District Determination of Fingerprinting Requirement Application

The District has considered the totality of the circumstances concerning the Project and has determined that the Professional and Professional's employees:

 X are subject to the fingerprinting requirements of Education Code sections 45125.1 and Paragraph (b) below, is applicable.

 are not subject to the fingerprinting requirements of Education Code section 45125.1 and Paragraph (c) below, is applicable.

(b) If the District has determined that fingerprinting is required, the Professional expressly acknowledges that: (1) Professional and all of Professional's employees working on the school site must submit or have submitted fingerprints in a manner authorized by the Department of Justice, together with the requisite fee as set forth in Education Code section 45125.1; (2) Professional shall not permit any employee to come in contact with students until the Department of Justice has ascertained that the employee has not been convicted of a serious or violent felony; (3) Professional shall certify in writing to the Governing Board of the District that none of its employees who may come in contacts with students have been convicted of a serious or violent felony; and (4) Professional shall provide to the Governing Board of the District a list of names of its employees who may come in contact with students. The Professional is required to fulfill these requirements at its own expense.

(c) Even if the District has determined that fingerprinting is not required, the Professional expressly acknowledges that the following conditions shall apply to any work performed by the Professional and/or Professional's employees on a school site: (1) Professional and Professional's employees shall check in with the school office each day immediately upon arriving at the school site; (2) Professional and Professional's

employees shall inform school office staff of their proposed activities and location at the school site; (3) Once at such location, Professional and Professional's employees shall not change locations without contacting the school office; (4) Professional and Professional's employees shall not use student restroom facilities; and (5) If Professional and/or Professional's employees find themselves alone with a student, Professional and Professional's employees shall immediately contact the school office and request that a member of the school staff be assigned to the work location.

13. Due Performance: Each party to this Agreement undertakes the obligation that the other's expectation of receiving due performance will not be impaired. When reasonable grounds for insecurity arise with respect to the performance of either party, the other may, in writing, demand adequate assurance of due performance and until such written assurance is received may, if commercially reasonable, suspend any performance for which the agreed return has not been received.
14. Taxes: Professional agrees to file federal and state tax returns and pay all applicable state and federal taxes on amounts paid pursuant to this Agreement. In case District is audited for compliance regarding any applicable taxes, Professional agrees to furnish District with proof of payment of taxes on those earnings.
15. Dispute Resolution: The parties agree to make a good faith effort to resolve any dispute arising from or relating to this Agreement through mediation prior to commencing litigation. Within sixty (60) days following a written request by either party to mediate a dispute that has not been resolved by informal negotiation, the parties shall mutually agree upon a mediator, schedule a mediation, and shall share the costs of mediation equally, except costs incurred by each party for representation by legal counsel.
16. Choice of Law and Venue: This Agreement shall be governed by California law, and venue shall be in the Superior Court of the County of Sonoma, California, and no other place.
17. Merger: This writing is intended both as the final expression of the Agreement between the parties hereto with respect to the included terms and as a complete and exclusive statement of the terms of the Agreement. No modification of this Agreement shall be effective unless and until such modification is evidenced by a writing signed by both parties.
18. Assignment/Delegation: Neither party hereto shall assign, sublet or transfer any interest in this Agreement or any duty hereunder without written consent of the other, and no assignment shall be of any force or effect whatsoever unless and until the other party shall have so consented.
19. No Third-Party Beneficiaries: There are no intended third-party beneficiaries to this Agreement.

20. No Waiver of Breach: The waiver by District of any breach of any term or promise contained in this Agreement shall not be deemed to be a waiver of such term or promise or any subsequent breach of the same or any other term or promise contained in this Agreement.
21. Force Majeure: If either party is delayed or hindered in or prevented from the performance of any act required hereunder because of strikes, lockouts, inability to procure labor or materials, failure of power, riots, insurrection, war, fire or other casualty, or other reason beyond the reasonable control of the party delayed, excluding financial inability (“Force Majeure Event”), performance of that act shall be excused for the period during which the Force Majeure Event prevents such performance, and the period for that performance shall be extended for an equivalent period. Delays or failures to perform resulting from lack of funds shall not be Force Majeure Events.
22. Severability: If any provision of this Agreement is determined to be illegal, invalid, or unenforceable, in part or in whole, the remaining provisions, or portions of the Agreement shall remain in full force and effect.
23. Headings: The headings in this Agreement are included for convenience only and shall neither affect the construction or interpretation of any provision in this Agreement nor affect any of the rights or obligations of the parties to this Agreement.
24. Execution in Counterparts: This Agreement may be executed in any number of counterparts, each of which shall be an original, but all of which together shall constitute one instrument.
25. Authorization: Each individual executing this Agreement, or its counterpart, on behalf of the respective party, warrants that he/she is authorized to do so and that this Agreement constitutes the legally binding obligation of the entity which he/she represents.
26. Attachments: The following Attachments, attached hereto, are incorporated herein by reference:

Attachment A – Scope of Services

Attachment B – Compensation

Attachment A

SCOPE OF SERVICES

Professional shall provide services to the District as follows:

TITLE: Home School Coordinator

QUALIFICATIONS:

1. CA Teaching Credential
2. Positive interpersonal skills and proven ability to work well with people.

REPORTS TO: Dr. David Alexander, Superintendent

JOB GOAL: To enhance students educational experience by carrying out necessary communications between home and school and carrying out other activities that promote positive home-school relations so the student can benefit fully from his/her experience.

PERFORMANCE RESPONSIBILITIES:

1. Adheres to authorized policies and School regulations.
2. Assists students to resolve such personal, emotional, and social problems that may interfere with their adjustment to school and their capacity to enjoy the fullest benefits of the education offered to them.
3. Arrange parent visitations to school.
4. Provides the Principal with the names of students with excessive absences.
5. Arrange parent conferences on/off campus as requested.
6. Contact parent/guardians for Building Principal when requested.
7. Work with counselors to provide written notifications, various permission requests, and other information needed from the home or with referrals from parents.
8. Work with special education personnel to deliver communications, notifications or get parent signatures required to meet rules and regulations.
9. Make home visits for the purpose of gathering helpful information on students' background.
10. Assist families to better understand the school and its program.
11. Serve as a liaison between home and school when considerable follow-up is necessary, as in Welfare

cases, foster home children, and disadvantaged students

12. Accesses proper personnel to resolve conflicts.
13. Responds appropriately and cooperates with parent/guardians, students, and staff to resolve matters in the best interests of students.
1. 14, Processes written communication appropriately and professionally,
14. Speaks clearly and gives clear explicit information.
15. Uses discretion in handling confidential information and difficult situations.
16. When needed, delivers proper notification letters and information to parent/guardians regarding student attendance.
17. Goes on home visits regarding student attendance problems.
18. Promotes student self-discipline and responsibility.
19. Demonstrates fairness and consistency in handling students.
20. Is readily available to all homeschool students and families.
21. Attends appropriate meetings.
22. Assists students with check-in and check-out processes.
23. Performs assigned duties as designated by the administrator.

Attachment B

COMPENSATION

District shall compensate Professional for the services provided pursuant to this Agreement as follows:

The District shall compensate Ken Schwinn in the amount of \$2500 for each student enrolled in home study for the 2018/19 school year. Students who do not serve a full year will have a prorated amount billed per days in the program. The \$2500 for each student will be paid in 10 installments, once a month from August through May per invoice.

Service Specification

Introduction

The Bellevue Union School District is in need of contracted services for the student music program district wide.

Service

The services provided by Dawn Moore include music instruction for chorus 1.5 hours a day per school site per week, leading 4-6 performances per year per school site, 1-2 district wide concerts (plus rehearsal time), and possibly 1-2 public performances to be scheduled.

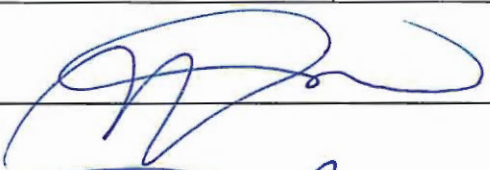
Instructor is responsible for collection permission slips and providing a list of students to the school offices within two weeks of the start of instruction as required by BUSD disaster/emergency preparedness rules.

If parent/guardian is late it is the instructor's responsibility to wait with the student for up to 15 minutes.

Fees, payments, and service terms

Fees	Service Term	Payment Schedule
\$80 per 1.5 school hour session	2018-19 School Year	Paid Monthly with receipt of invoice
\$60 per hour performance rate	2018-19 School Year	Paid Monthly with receipt of invoice
Up to \$200 for materials related to music instruction & performances	2018-19 School Year	Must submit original receipts by the end of the school year and documentation of what the items were purchased for, ie costumes for performance, decorations, or music, for reimbursement.

X



Date

June 27, 2018

X



Date

August 17, 2018

Bellevue Union School District



Contract for Speech and Language Teletherapy
between
Go2Speech, LLC and Bellevue Union School District

All Go2Speech teletherapists are American Speech-Language-Hearing Association (ASHA) certified speech-language pathologist(s) and currently licensed in the State of California. Services are provided in compliance with all School Board policies, administrative regulations, and all applicable local, state and federal laws. Student confidentiality is protected by the Family Educational Rights and Privacy Act (FERPA) and the teletherapy platform used by Go2Speech is secure, encrypted, and HIPAA compliant.

Background Information

Sondra Pierce, MS, CCC-SLP is the proud owner of Go2Speech, LLC. She has more than 32 years of pediatric experience as a nationally certified speech-language pathologist (SLP) serving students from Pre-K through Grade 12 in their public, private, and charter schools. All SLPs working with Go2Speech possess similar qualifications, including ASHA certification and California state licensure, along with years of school based experience and all necessary background clearances. Go2Speech teletherapists are proficient in the use of all communication technology required to provide the highest quality speech-language services.

Diagnostic Evaluation

Go2Speech will gladly provide assistance to the School District for identification of students potentially in need of speech-language services. Test administration may be conducted by School District employees and/or Go2Speech teletherapists. The protocols and results of any standardized diagnostic assessments administered by Go2Speech will be furnished to the district. Students shall be referred for additional testing, if needed.

Therapy Services

Consultative, collaborative, and/or direct therapy services and ongoing support for students shall be provided, as required by each student's IEP. Students will be seen in a one to one setting or in a small group of two (2) children. Go2Speech shall provide all appropriate speech-language therapy materials to be used in the treatment of School District students' communication skills. Student contact time and progress will be clearly documented in therapy logs and Medicaid reports, as required by the School District, and in compliance with the American Speech-Language-Hearing Association (ASHA) Code of Ethics.

Staff Education

Go2Speech will provide consultation, training, and any required assistance for teachers and other professionals regarding general speech-language development and the technology used for therapy.

Team Meetings

Go2Speech teletherapists will participate in team meetings via telephone or videoconference to review and discuss each student's history and progress. Go2Speech SLPs will evaluate and report Present Levels of Performance in the area of Communication and will recommend interventions and strategies. Treatment goals and activities will be developed to meet the individual needs of each student.

District Responsibilities

- Prior to the placement of any individual working with Go2Speech, the School District will receive and approve their resume, background clearance, and any other required documentation.
- Therapy sessions will be held in a relatively quiet area free from distractions.
- Each student shall have access to a headset and microphone, and be supervised by local school personnel.
- A telephone with speaker capability must be near the computer at which services are being delivered, in case a backup form of communication is needed.
- Training related to district policies and procedures, including policy changes and compliance measures, must be provided and is billable to the School District.
- The School District will work with Go2Speech to ensure technical specifications remain compatible with School District equipment and technology infrastructure.

Payment Terms

All services including, but not limited to, direct therapy, assessments, documentation, and meetings shall be billed at the same rate of \$85.00 per hour. Payment must be received within 30 days of invoice to avoid service suspension.

Signature of Authorized **School District** Representative

Dr. Chris J. Kim. Ed.D. MBA (CBO)

Typed or Clearly Written Name of Representative

September 28. 2018

Date

Signature of Authorized **Go2Speech** Representative

Typed or Clearly Written Name of Representative

Date

BUSD September 11, 2018 Board Meeting Minutes

1. Open Session 5:33 P.M.

1.1. The regular Board meeting of the Bellevue Union School District Board of Trustees was called to order at by Trustee Stephanie Merrida-Grant, at the Bellevue Union School District Board Room.

1.2. Public Comment On Closed Session:	Jim Boyce: Agenda Item 5.5 - Thank You
	Martha Menthe: Agenda Item 5.5- Thank You

2. Adjourn To Closed Session: 5:39 P.M.

2.1. Closed Session Agenda

2.1.1. Public Employment § 54957

3. Reconvene To Regular Session: 6:20 P.M.

3.1. Flag Salute: Chris Kim led the flag salute.

Members Present: Lisa Reyes, John Jarvis, Adele Walker, Victor Ayala
and David Alexander

Members Absent: Stephanie Merrida-Grant

Late Arrivals: None

Early Departures: None

District Office Staff Present: David Alexander, Chris Kim, Moriah Hart, Roger Farrell, Sapna Khurana

Others Present: See Sign in Sheet

3.2. Report on Closed Session	None
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3.3. Consider Agenda Adjustment: None

3.4. Public Comment: Mia Peterson: Agenda Item 5.5-
Thank You

4. Informational Items

4.1. District Goals Presentation by Superintendent David Alexander

4.2. Taylor Mountain Presentation by Principal Tawny Fernandez

BUSD September 11, 2018 Board Meeting Minutes

5. Action

- 5.1. On a motion by Victor Ayala, second by Adele Walker, the Board approved the 2017-18 Unaudited Actuals Fiscal Report

Action: Approved

Vote	4	Ayes
	0	Noes
	1	Absent: Stephanie Merrida-Grant

- 5.2. On a motion by Adele Walker, second by Victor Ayala, the Board approved Resolution No 5 – Adoption of the GANN Limit

Action: Approved

Vote	4	Ayes
	0	Noes
	1	Absent: Stephanie Merrida-Grant

- 5.3. On a motion by John Jarvis, second by Victor Ayala, the Board approved Foster Youth Transportation Agreement with the Sonoma County Family, Youth, and Children's Services Division (FYC) 2018-19

Action: Approved

Vote	4	Ayes
	0	Noes
	1	Absent: Stephanie Merrida-Grant

- 5.4. On a motion by Adele Walker, second by Victor Ayala, the Board approved Resolution No 6 - Health Benefits for Board of Trustees, Certificated Administrators, Classified Directors, and Confidential Employees

Action: Approved

Vote	4	Ayes
	0	Noes
	1	Absent: Stephanie Merrida-Grant

BUSD September 11, 2018 Board Meeting Minutes

- 5.5. On a motion by Adele Walker, second by John Jarvis, the Board approved Memorandum of Understanding between Bellevue Education Association and Bellevue Union School District Regarding Disaster Relief Leave

Action: Approved

Vote	4	Ayes
	0	Noes
	1	Absent: Stephanie Merrida-Grant

- 5.6. Ratification of Bills and warrants

Payroll Totals:

08.31.18 Certificated Regular Payroll	\$ 690,293.95
08.31.18 Classified Regular Payroll	\$ 223,303.79
08.16.18 Certificated Manual Payroll	\$ 2,513.63
08.16.18 Classified Manual Payroll	\$ -0-
PAYROLL TOTAL:	\$ 916,111.37

Accounts Payable Totals:

Fund 01	General Fund	\$ 107,311.55
Fund 09	Stony Point Acad Charter	\$ 26.75
Fund 13	Cafeteria Fund	\$ 18,571.10
Total Payables		\$ 125,909.40

On a motion by Adele Walker, second by John Jarvis, the Board ratified the Bills and Warrants.

Action: Approved

Vote	4	Ayes
	0	Noes
	1	Absent: Stephanie Merrida-Grant

6. Consent Calendar

6.1. Minutes

6.1.1. Board Meeting: August 21, 2018

6.2. Personnel Activity Log

BUSD September 11, 2018 Board Meeting Minutes

On a motion by John Jarvis, second by Adele Walker, the Board approved the Consent calendar

Action: Approved

Vote	4	Ayes
	0	Noes
	1	Absent: Stephanie Merrida-Grant

7. Reports

7.1. California School Employees Association, Chapter 501

No Report

7.2. Bellevue Education Association

No Report

7.3. Principal Reports

Nina Craig, Principal at Bellevue, reported good attendance at all Back to School Nights and thanked everyone who was able to attend. Bellevue hosted their first Family BBQ and plan to make it a tradition moving forward. District & site meetings have started. Looking forward to great work ahead. ELPAC testing completed. Thank you to Gilda and TK/K teachers. Sites are in the process of electing student council members. Thanks to Moriah Hart's connection Bellevue is hosting a donation based violin program for 6th graders in the district. Chorus for 1-3 grade begins next week. Kawana hosting PD for Renaissance Learning on Weds & Meadow View is prepping for the 6th grade outdoor ed at Westminster woods.

7.4. Board Reports/Board Items

Victor Ayala shared he noticed greater parent attendance and enthusiasm at Back to School Night this year. He noted a big difference in positive interactions. He shared "We are headed in the right direction." Amazing difference from his experience a couple years ago. Thank you!

John Jarvis agreed with Victor that it was a great night. It was wonderful timing with the BBQ at Bellevue. He said it's a blessing to be at Bellevue.

Adele Walker visited Meadow View's back to school night. She noted the parents were interested in what the teachers were doing, it was very comfortable and a great atmosphere. Great Interactions.

Lisa Reyes noted she heard great things about Back to School Night at all school sites.

7.5. Superintendent Report

David Alexander, Superintendent, reported being excited to learn the district is ahead of restoring the finances and excited to be planning for what will be best for our students.

8. Planning

BUSD September 11, 2018 Board Meeting Minutes

October 16, 2018	Regular Board Meeting	5:30 pm	BUSD District Office
November 13, 2018	Regular Board Meeting	5:30 pm	BUSD District Office
December 11, 2018	Regular Board Meeting	5:30 pm	BUSD District Office - Chorus to perform
January 15, 2019	Regular Board Meeting	5:30 pm	BUSD District Office
February 19, 2019	Regular Board Meeting	5:30 pm	BUSD District Office

9. ~~Return to Closed session as needed~~

Open Session Adjournment Time: 7:49 P.M.

Respectfully Submitted,

By David Alexander Ed.D.
Secretary to the Board and
District Superintendent

Board Signature: _____ Date: _____

Bellevue Union School District
Board Meeting //
Tuesday September 18, 2018
Sign-in Sheet

Name	School Site/Community Member
1 Martha Menth	K
2 Jan Boyce	KAAS
3 ~~Ryan Farrell~~	~~BUS~~
4 Tawny Fernandez	TRI Principal
5 Carol Cusko	Kawana Springs
6 Lynn Reinke	Kawana
7 Daniel Hoffman	MV
8 Mia Peterson	Kawana
9 Gilda DeNas	District
10 Nina Crag	BV
11 Jeanette Rohner	TM / BEA
12 Sapna Khurana	D.O
13	
14	
15	
16	
17	
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School Year	G R	District of Residence	District Requested	School Requested	Reason	Incoming or Outgoing?	Recommendation based upon BP5117	Date of Board Meeting	Expires	Status
2018-19	5	Bellevue	Roseland	Roseland	Continuing CALPADs verified	Outgoing	Approved	10/16/18	06/31/19	
2018-19	4	Bellevue	Rincon Valle	Madrone	Employment	Outgoing	Approved	10/16/18	06/31/19	Allen Bi
2018-19	1	Bellevue	Roseland	Roseland Creek	Childcare by aunt verified	Outgoing	Approved	10/16/18	06/31/19	
2018-19	5	Bellevue	Rincon Valle	Austin Creek	Special Ed	Outgoing	Approved	10/16/18	06/31/19	
2018-19	1	Bellevue	Wright	RL Stevens	Childcare by grandmother verified	Outgoing	Approved	10/16/18	06/31/19	
2018-19	3	Bellevue	Wright	RL Stevens	Childcare by grandmother verified	Outgoing	Approved	10/16/18	06/31/19	
2018-19	5	Bellevue	Twin Hills	Apple Blossom	Continuing 5th grader CALPADs verified	Outgoing	Approved	10/16/18	06/31/19	
2018-19	2	Bellevue	Wright	RL Stevens	Childcare by granpa verified	Outgoing	Approved	10/16/18	06/31/19	
2018-19	K	Bellevue	Wright	RL Stevens	Childcare by granpa verified	Outgoing	Approved	10/16/18	06/31/19	
2018-19	3	SRCS	Bellevue	Meadow View	Continuing	Incoming	Approved	10/16/18	06/31/19	
2018-19	2	Bellevue	Roseland	Roseland Creek	Continuing	Outgoing	Denied	10/16/18	06/31/19	
2018-19	5	CRPUSD	Bellevue	Meadow View/Be	Continuing	Incoming	Approved	10/16/18	06/31/19	
2018-19	5	Bellevue	Roseland	Roseland	Continuing 5th grader CALPADs verified	Outgoing	Approved	10/16/18	06/31/19	
2018-19	3	Bellevue	Wright	RL Stevens	Attached Family Documentation - Court	Outgoing	Approved	10/16/18	06/31/19	
2018-19	3	Bellevue	Roseland	Roseland	Childcare by aunt verified	Outgoing	Approved	10/16/18	06/31/19	
2018-19	K	Bellevue	Walnut Cree	Parkmead	Employment	Outgoing	Approved	10/16/18	06/31/19	Allen Bi
2018-19	4	Bellevue	SRCS	Helen Lehman	Continuing CALPADs verified	Outgoing	Approved	10/16/18	06/31/19	
2018-19	6	Bellevue	Roseland	Roseland	Continuing CALPADs verified	Outgoing	Approved	10/16/18	06/31/19	
2018-19	1	Bellevue	Roseland	Roseland	Sibling w/IDT	Outgoing	Approved	10/16/18	06/31/19	
2018-19	1	Bellevue	SRCS	Luther Burbank	Employment	Outgoing	Approved	10/16/18	06/31/19	Allen Bi
2018-19	K	Bellevue	Roseland	Sheppard	Childcare by aunt verified - Temp Doubled up due to Tu	Outgoing	Approved	10/16/18	06/31/19	
2018-19	3	Bellevue	CRPUSD	Marguerite Hahn	Employment	Outgoing	Approved	10/16/18	06/31/19	Allen Bi
2018-19	2	Bellevue	Roseland	Roseland	Sibling 5th grade verified	Outgoing	Approved	10/16/18	06/31/19	
2018-19	5	Bellevue	Roseland	Roseland	Continuing CALPADs verified	Outgoing	Approved	10/16/18	06/31/19	
2018-19	4	Bellevue	Roseland	Roseland	Sibling 6th grade verified	Outgoing	Approved	10/16/18	06/31/19	
2018-19	6	Bellevue	Roseland	Roseland	Continuing CALPADs verified	Outgoing	Approved	10/16/18	06/31/19	
2018-19	TK	SRCS	Bellevue	Bellevue	Childcare	Incoming	Approved	10/16/18	06/31/19	

September 25, 2018

MEMORANDUM

TO: District Superintendents, Business Officials, and Workers' Comp. Contacts
FROM: Rose R. Burcina, Executive Director 
SUBJECT: 2017-18 Public Self-Insurer's Annual Report

RESIG is self-funded for workers' compensation claims and retains the liability for all workers' compensation claims for past years. RESIG is required to report to the Department of Industrial Relations (DIR) details of these claims annually. Attached is a copy of the summary portion of the 2017-2018 report.

Member Districts are required to advise their governing board, before December 31, 2018, of the amount of total liabilities reported (Labor Code §3702.6(b)). This total undiscounted amount is \$11,881,634 as of June 30, 2018. RESIG has sufficient funds to pay all of these outstanding liabilities. Member Districts are also required to report whether the funding of these liabilities is in compliance with GASB 10 standards; RESIG's accountants have certified compliance.

This does not require any action by RESIG's Member Districts' Board of Trustees. RESIG recommends that the report be placed on the agenda as an informational item, as part of the superintendent's report, or simply as part of the Consent Calendar to be received and filed.

If you have any questions, please feel free to contact Chris Spencer, RESIG's Workers' Compensation Claims Manager at (707) 836-0779 ext. 114 or myself at ext. 104.



Public Self Insurers ER Amended Annual Report

For Fiscal Year 2017-18

September 25, 2018
Redwood Empire Schools Insurance Group
5760 Skylane Blvd, Ste 100
Windsor, CA 95492 9742

FORM AR-2 (1-2016)

State of California

Employer

General Information:

Certificate Number	5536	Period Of Report	Amended
(Period) From	07/01/2017	(Period) To	06/30/2018

Amendment:

Amendment Reason Other

Incorrectly listed an addition to Self Insurance Program. There are no additions.

Master Certificate Holder:

Name Redwood Empire Schools Insurance Group

Address 1 5760 Skylane Blvd, Ste 100

Address 2

FTIN 68-0019280

City Windsor

State CA **Zip** 95492 9742

State of Incorporation

Affiliates:

	Full Legal Name	Subsidiaries Affiliate Certificate Number	State
1)	Alexander Valley Union School District	5536-001	
2)	West Sonoma County Union High School District	5536-002	
3)	Bellevue Union School District	5536-003	
4)	Bennett Valley Union School District	5536-004	
5)	Cloverdale Unified School District	5536-005	
6)	Cotati-Rohnert Park Unified School District	5536-006	
7)	Dunham School District	5536-007	
8)	Gravenstein Union School District	5536-008	
9)	Liberty School District	5536-009	
10)	Mark West Union School District	5536-010	
11)	Montgomery School District	5536-011	
12)	Oak Grove Union School District	5536-012	
13)	Old Adobe Union School District	5536-013	
14)	Rincon Valley Union School District	5536-014	
15)	Sebastopol Union Elementary School District	5536-015	
16)	Sonoma County Office of Education	5536-017	
17)	Sonoma Valley Unified School District	5536-018	
18)	Twin Hills Union School District	5536-019	
19)	Waugh School District	5536-020	
20)	Forestville Union School District	5536-021	
21)	Wilmar Union School District	5536-022	
22)	Piner-Olivet Union School District	5536-023	
23)	Windsor Unified School District	5536-026	
24)	Santa Rosa Elementary School District	5536-027	
25)	Santa Rosa High School District	5536-028	

State of California

Subsidiaries: (continued...)

	Full Legal Name	Subsidiaries Affiliate Certificate Number	State
26)	Harmony Union School District	5536-029	
27)	Petaluma City Union School District	5536-030	
28)	Petaluma City Joint Union High School District	5536-031	
29)	Guerneville School District	5536-032	
30)	Two Rock Union School District	5536-033	
31)	Cinnabar School District	5536-034	
32)	Geyserville Unified School District	5536-035	
33)	Monte Rio Union School	5536-036	
34)	Fort Ross School District	5536-037	
35)	Wright Elementary School District	5536-038	
36)	West Side Union School District	5536-039	
37)	Horicon School District	5536-040	
38)	Kenwood Elementary School District	5536-041	
39)	Roseland School District	5536-042	
40)	Kashia School District	5536-043	
41)	West County Transportation Agency	5536-044	
42)	Redwood Empire School Insurance Group	5536-045	
43)	Healdsburg Unified School District	5536-046	
44)	Sebastopol Independent Charter School	5536-047	
45)	Sonoma Charter School	5536-048	
46)	Santa Rosa Education Cooperative	5536-049	
47)	Piner Olivet Charter School	5536-050	
48)	Live Oak Charter School	5536-053	
49)	Russian River Charter School	5536-056	
50)	Woodland Star Charter School	5536-057	
51)	Shoreline Unified School District	5536-0058	

State of California

During the reporting period of this report, has there been any of the following with respect to the Master Certificate Holder for any affiliate?

None

Any additions to the Self Insurance Program?

None

Employment and wages paid in current fiscal year:

Number of Employees 14,357

Total Wages and Salaries Paid \$482,029,658

Addressed Correspondence For Related Self-Insurance Matters:

Company Name Redwood Empire Schools' Insurance Group

Name Chris Spencer

Title WC Claims Manager

Phone (707) 836-0779

Fax (707) 836-9479

Email Address cspencer@resig.org

Address 1 5760 Skylane Blvd. #100

Address 2

City Windsor

State CA Zip 95492

Web Site

TPA Adjusting Locations:

Has there been a change in TPA Adjusting Locations during this reporting period that has not yet been reported to OSIP? No

Have you added any new TPA Adjusting Locations during this reporting period that has not yet been reported to OSIP? No

Record Storage:

Are there open and closed claims stored at a location other than the adjusting location? No

Insurance Coverage:

1) During this reporting period, does your company maintain a standard workers' compensation insurance policy to cover any of your California liabilities? No

2) During this reporting period, does your company have a specific excess workers' compensation policy in force to cover any of your California liabilities? Yes

	Insurance Company Name	Policy Number	Policy Issue Date
1)	Safety National	SP4058450	07/01/2017
	Attachment	CA CERTIFICATE.PDF	
	Retention Limit	1,000,000	

3) Do you carry an aggregate(stop loss) workers' compensation insurance policy? No

State of California

Certification By Authorized Representative:

Company Name Redwood Empire Schools' Insurance Group

Name Chris Spencer

Title WC Claims Manager

Phone (707) 836-0779

Fax (707) 836-9479

Email Address cspencer@resig.org

Address 1 5760 Skylane Blvd. #100

Address 2

City Windsor

State CA **Zip** 95492

Name of Person Legally Responsible for this Electronic Signature:

Chris Spencer (Date/Time of Signature) - 09/25/2018 14:52

State of California

Report Location Number:

Identification of Location

Certificate Holder

5536-05-157 A

REDWOOD EMPIRE SCHOOLS INSURANCE GROUP at
SANTA ROSA

Redwood Empire Schools Insurance Group

CASES AND BENEFITS (to the nearest dollar)				From Date-	07/01/2017	To Date-	06/30/2018
		Incurred Liability		Paid To Date		Future Liability	
Date	#	Indemnity	Medical	Indemnity	Medical	Indemnity	Medical
1) Cases open as of 06/30/2018 reported prior to 2013/14	167	\$5,656,924	\$14,353,927	\$4,669,829	\$8,604,500	\$987,095	\$5,749,427
2) Open and closed Liabilities							
A) All Cases reported in 2013/14	425	\$1,205,475	\$1,876,597	\$1,097,888	\$1,309,599	\$107,587	\$566,998
2013/14 Cases open	26	\$709,718	\$1,280,724	\$602,131	\$713,726	\$107,587	\$566,998
B) All Cases reported in 2014/15	428	\$1,531,911	\$2,326,583	\$1,157,588	\$1,470,867	\$374,323	\$855,716
2014/15 Cases open	39	\$1,180,108	\$1,851,941	\$805,785	\$996,225	\$374,323	\$855,716
C) All Cases reported in 2015/16	412	\$925,913	\$1,614,836	\$751,430	\$859,402	\$174,483	\$755,434
2015/16 Cases open	46	\$711,057	\$1,241,693	\$536,574	\$486,259	\$174,483	\$755,434
D) All Cases reported in 2016/17	515	\$682,488	\$1,492,435	\$475,394	\$870,751	\$207,094	\$621,684
2016/17 Cases open	77	\$472,523	\$1,156,494	\$265,429	\$534,810	\$207,094	\$621,684
E) All Cases reported in 2017/18	459	\$607,117	\$1,557,892	\$250,059	\$433,157	\$357,058	\$1,124,735
2017/18 Cases open	221	\$566,587	\$1,426,668	\$209,529	\$301,933	\$357,058	\$1,124,735

	\$ Indemnity	\$ Medical
SUBTOTAL	\$2,207,640	\$9,673,994
TOTAL		\$11,881,634
	\$ Indemnity	\$ Medical
	\$1,086,494	\$2,152,617

3) Estimate Future Liability (Indemnity Plus Medical)

4) Total Benefits Paid During 2017/18 (Including all case expenditures). The indemnity amount includes the amount of LC § 4800/4850 benefits paid for the year (total of Lines 11 and 12)

5) Number of MEDICAL-ONLY Cases Reported in 2017/18

6) Number of INDEMNITY Cases Reported in 2017/18

7) Total of 5 and 6 (Also entered in 2E above)

8) Total Number of open Indemnity Cases (All Years)

9) Number of Fatality Cases Reported In 2017/18

10) (a) Number of FY 2017/18 claims for which the employer or administrator was notified of representation by an attorney or legal representative in 2017/18

10) (a) Number of non-FY 2017/18 claims for which the employer or administrator was notified of representation by an attorney or legal representative in 2017/18

11) Amount from salary continuation payments made pursuant to LC § 4800/4850 that is in excess of the applicable temporary disability rate for the period paid.

12) Amount from salary continuation payments made pursuant to LC § 4800/4850 capped at the temporary disability rate for the period paid.

336
123
459
398
0
5
10
\$0
\$0

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ALL Open Indemnity Claims (by reporting and by year) reported and with claims: CA Open Indemnity List.pdf

State of California

Dual Jurisdiction Claims

Please note that California Labor Code Section 3702.2(b) requires that "... the annual report of a self-insured employer who has self-insured both state and federal workers' compensation liability shall also be set forth (1) amount of all compensation liability incurred, paid-to-date, the estimated future liability under both this chapter and under the federal longshore and Harbor Worker's Compensation Act (33 U.S.C. Sec. 901 et seq.), and (2) the identity and the amount of the security deposit securing the employer's liability under state and federal self-insured programs."

Accordingly, please indicate all California exposure on your Self Insurer's Annual Report, and, in addition identify each Claim with dual jurisdiction on Separate List of Open Idemnity Claims. For those claims, indicate the incurred, paid-to-date, and estimated future liabilities for federal exposure. Please also indicate the amount and the type of security deposit securing those claims.

Instructions To Claims Administrator For Specific Excess Insurance

The TPA should provide a sum of the unpaid excess carrier excess liability under "Calculation of Specific Excess Coverage Entry for the Annual Reports". In addition, provide a list of claims for which specific excess credit is being claimed. This may be provided as a spreadsheet. Indicate in the list of claims the following information:

The list shall include the name of the claimant, claim number, date of injury, description of injury, carrier name and policy number, policy coverage period, retention level of policy and paid to date in indemnity or medical benefits, and the estimated future liability of the claim minus the total unpaid employer retention, which equals the total unpaid carrier liability, whether the claim has been reported to a carrier, if the claim has been accepted by the carrier, if the carrier has denied any part of the liability of the claim.

Refer to OSIP website for sample format of the Excess Credit Calculation form.

Calculation Of Specific Excess Coverage Entry For Annual Reports:

Enter the sum of the total unpaid carrier excess liability claimed from the "Specific Excess Insurance Policy Coverage". If none enter "0".

\$ 612558

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Specific Excess Insurance Policy pages: Excess Credit Calculation Form (RESIG).xls

Certification

Administrating Agency's Certificate Number 157

☐ Or Self Administered

I declare under penalty of perjury that I have prepared or caused this report to be prepared and I have examined this liabilities report to be prepared and I have examined this liabilities report of this self insurer's worker's compensation liabilities. To the best of my knowledge and belief this report is true, correct and complete with respect to the worker's compensation liabilities incurred and paid. I further declare under the penalty of perjury that the estimates of future liability of worker's compensation claims made in this report reflect the administrator's best judgement as to the future liability of claims, using prevailing industry standards, and the signatory intends Self Insurance Plans to rely upon the representation.

Agency Name REDWOOD EMPIRE SCHOOLS INSURANCE GROUP

Name Chris Spencer

Phone (707) 836-0779

Fax

Email Address cspencer@resig.org

Address 1 5760 Skylane Blvd., Ste 100

Address 2

City Windsor

State CA Zip 95492

Name of Person Legally Responsible for this Electronic Signature:

Christopher Spencer (Date/Time of Signature) - 09/24/2018 17:35

**BELLEVUE UNION SCHOOL DISTRICT
PERSONNEL ACTIVITY LOG**

For the period: September 15, to September 30, 2018

Date of Board Approval:

Hiring/Reassignment:

Certificated:

Nothing to Report

Classified:

Name	Assignment	Site	Effective Date
Melissa Renee Maples	Student Supervisor	Taylor Mountain	09.17.2018
Jeremiah Clements	Yard Supervision	Taylor Mountain	09.18.2018
Paola Conde	Business Technician	District Office	09.24.2018
Rinnels Hunter	Student Supervisor	Bellevue Elementary	09.24.2018

Terminations:

Certificated:

Nothing to Report

Classified:

Nothing to Report

Resignations/Retire:

Certificated:

Nothing to Report

Classified:

Nothing to Report

Change in Assignment:

Certificated:

Nothing to Report

Classified:

Nothing to Report

**BELLEVUE UNION SCHOOL DISTRICT
PERSONNEL ACTIVITY LOG**

For the period: October 1 to October 15, 2018

Date of Board Approval:

Hiring/Reassignment:

Certificated:

Nothing to Report

Classified:

Name	Assignment	Site	Effective Date
Ana Margarita Giron	Student Supervisor	Bellevue Elementary	10/02/2018
Olivia Knight	Lit Paraprofessional (Rehire)	Taylor Mountain	10.01.2018

Terminations:

Certificated:

Nothing to Report

Classified:

Nothing to Report

Resignations/Retire:

Certificated:

Nothing to Report

Classified:

Nothing to Report

Change in Assignment:

Certificated:

Nothing to Report

Classified:

Nothing to Report