



**BELLEVUE
UNION**
SCHOOL DISTRICT

N O T I C E

**BOARD MEETING OF THE BELLEVUE UNION SCHOOL
DISTRICT BOARD OF TRUSTEES WILL BE HELD ON Tuesday
February 19, CLOSED SESSION 5:30PM, OPEN SESSION
6:00PM AT THE BELLEVUE UNION SCHOOL DISTRICT,
OFFICE 3150 EDUCATION DR SANTA ROSA, CALIFORNIA.**

DATED: February 14, 2019

**David Alexander, Ed.D.
SECRETARY TO THE BOARD
AND DISTRICT SUPERINTENDENT**

POSTED: February 14, 2019

BELLEVUE UNION SCHOOL DISTRICT
Regular Board Meeting
Bellevue Union School District Office
3150 Education Dr, Santa Rosa, CA 95407
Tuesday, February 19, 2019

AGENDA

1. Open Session 5:30 pm

1.1. Call To Order

1.2. Public Comment on Closed Session Agenda

The Public is invited to address the Board regarding items that are on the Closed Session Agenda. Speakers are limited to 3 minutes each. Because this is the time for the public to comment it is our time to hear from you. Although the Board will not respond we want you to know that we are listening to you carefully.

2. Adjourn To Closed Session

2.1. Closed Session Agenda

2.1.1. Public Employment § 54957

2.1.2. Public Employee Discipline/Dismissal/Release §54957

2.1.3. Conference With Labor Negotiator §54957.6

2.1.3.1. BEA

3. Reconvene to Open Session 6:00pm

3.1 Flag Salute

3.2 Report on Closed Session

3.3 Consider Agenda Adjustment

3.4 Public Comment on Non-Agenda Items

Under this item, the public is invited to address the Board regarding items which are not on today's agenda. Individual speakers shall be allowed three minutes to address the Board on each non-agenda item. The Board shall limit the total time for public input on each item to 20 minutes. With Board consent, the president may increase or decrease the time allowed for public presentation, depending on the topic and the number of persons wishing to be heard. The president may take a poll of speakers for or against a particular issue and may ask that additional persons speak only if they have something new to add.

4. Informational:

- 4.1. Focus on the Futures Presentation, David Alexander, Superintendent
- 4.2. CALSERVES Presentation, Melissa Moore and Julie McClure, Napa County Office of Education
- 4.3. Special Education Presentation, Gilda Deniro, Director of Student Services
- 4.4. Sonoma County Office of Education, 2018-19 1st Interim Report Review, Chris J. Kim, CBO
- 4.5. BUSD Bond History and Updates, Chris J. Kim, CBO

5. Public Comment

At this time, members of the public may express opinions or make statements regarding issues pertinent to the District. Action may not be taken on statements or testimony made regarding any item not on the agenda, per Government Code 54954.2. There will be a limit of three minutes placed on each individual making a statement and a total 30 minute time allocation. Persons wishing to speak should complete a Speaker's Card and present it to the Board Secretary. After receiving recognition from the President, please stand and address the Board. Because this is the time for the public to comment it is our time to hear from you. Although Government Code Section 54954.2(a) limits the ability of Board Members to respond to public comments we want you to know that we are listening to you carefully.

6. Action

- 6.1. Consider Approval of MOU with BEA regarding 2018-19 Involuntary Transfers and First Consideration for 2019-20
- 6.2. Consider Approval of MOU with Rincon Valley Union School District for APE Services
- 6.3. Consider Approval of Low-Performing Student Block Grant Application
- 6.4. Consider Approval of CSEA "Sunshine" Letter Declaring Negotiation Openers for 2018-19
- 6.5. Consider Approval of BUSD "Sunshine" Letter Declaring Negotiation Openers for 2018-19 with BEA
- 6.6. Consider Approval of E-Rate Proposals for 2019 E-Rate funding
- 6.7. Consider Approval of 2019 CSBA Delegate Assembly Member
- 6.8. Consider Approval of Governance Handbook
- 6.9. Consider Approval of the Williams Quarterly Uniform Complaint Report Summary (October 1-December 31, 2018)
- 6.10. Ratification of Bills and Warrants

7. Consent Calendar

- 7.1. Board Meeting Minutes
 - 7.1.1. Special Board Meeting Minutes January 29, 2019
 - 7.1.2. Regular Board Meeting Minutes January 15, 2019
- 7.2. Surplus Technology Equipment
- 7.3. Interdistrict Requests 2019-20
- 7.4. Interdistrict Requests 2018-19
- 7.5. District Contracts
- 7.6. Personnel Activity Log

8. Reports

- 8.1. California School Employees Association, Chapter 501
- 8.2. Bellevue Education Association

- 8.3. Principal Reports
- 8.4. Board Reports/Board Items
- 8.5. Superintendent Report

9. Planning

February 26, 2019	Special Board Meeting	5:30pm	BUSD District Office - LCAP Study Session
March 12, 2019	Regular Board Meeting	5:30pm	Taylor Mountain (recognitions - Spelling Bee, Science Fair)
April 16, 2019	Regular Board Meeting	5:30pm	Taylor Mountain (recognitions - Volunteer of the Year, Violin Performance)
May 21, 2019	Regular Board Meeting	5:30pm	Taylor Mountain (recognitions - Little Engine, EOY, TOY, Newly Tenured Teachers, Retirees)
June 18, 2019	Regular Board Meeting	5:30pm	BUSD District Office

Notice

The Bellevue Union School District complies with the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent's Office by calling (707)542-5197 x2. All efforts will be made for reasonable accommodations.

Agenda available in Spanish upon request. Orden del día disponible en español si se solicita.

*District Employees, parents and community members shall treat each other with civility, courtesy and respect.
Civility Policy (BP 1313)*

Focus on the Futures Advisory Committee Report

February 19, 2019



Summary

Purpose:

The purpose of the Focus on the Futures advisory committee:

1. Continue to refine Our Why: Mission, Vision, and Values.
2. Generate strategies both at the site and district level to increase enrollment.
3. Generate strategies both at the site and district level to increase attendance.
4. Generate strategies both at the site and district level to increase family and greater community development.
5. Identify possible program and facilities usage development.

Team Members

(teams were encouraged to use our accordion model to gather site input)

Bellevue

Amy Flores Casares, Parent Liaison
Nina Craig, Principal
Amber MacLean, Teacher
Ruben Velazques, Parent

Kawana Springs

Rachel Ailworth, Parent
Carol Castro, Principal
Genevieve Walker, Teacher
Michelle Williams, Office Assistant

Meadow View

Susana Bradley, Office Assistant, Parent Liaison
Sophia Diaz, Teacher
Diane Velliquette, Literacy Paraprofessional
Daniel Hoffman, Principal
Antonia Vargas, Parent

Taylor Mountain

Katy Edson, Teacher
Tawny Fernandez, Principal
Rebekah Hansen, Teacher
Jenna Hill, Custodian

At Large

George Barcenas, Information Technology Coordinator
Cara Colombo-Stuart, Program Manager at Early Learning Center
Roger Farrell, Director of Maintenance & Operations
Moriah Hart, Executive Assistant
Sally McDaniel, Support Teacher
Maura Ryan, Psychologist
David Alexander, Superintendent

Meeting Dates:

Tuesday, October 23 8:30am-2:00pm
Thursday, January 17 8:30am-2:00pm
Tuesday, February 5 8:30am-2:00pm



The Work

The following notes were generated by each school site team to be used to guide planning at the school sites and as a district.

Discussion of “Who are we”?

Who are we? When people hear Bellevue Union School District what do they think of...

Question for the Day: What do we want people to say?

Bellevue

Up and comers, that’s where I want my kids to go to school

Providing opportunities

Kawana Springs

Safe, Quality, Welcoming/Healthy Environment, Caring Staff,

Meadow View

Safe, caring, care about parents, provide parent support, school as community, events, welcoming atmosphere

Taylor Mountain

Want them to go to school here & send friends & family here.

Want to be a part of our community.

Beautiful site & desire to take care of it.

Great admin & teaching team.

Our Why

The team narrowed down our district’s work, thoughts and words into the following mission and vision statements:

Mission: Inspire learning

Vision: Engaging and  ***(valuing/caring) our families, students and staff to empower our community.***

In addition, the team began to identify our values. [Shared Google Doc: Values](#)

Site Team Work

The following brainstormed strategies created by each site were organized by theme, highlighted by each site to identify by priority: green (it’s a go), yellow (maybe), pink (hold for later consideration) that are site possible. Each team choose the top 3-5 green ideas that are feasible now and numbered 1-5.



How to Increase Enrollment:

Bellevue:

- Provide supportive environment for families.
 - SART meeting offer support
 - Use Parent Liaison to provide resources (dental, health, mental health, food, shelters, education) etc regularly
 - Food pantry
 - After school homework club -3
- Communication
 - Bilingual communication
 - Classroom apps for family communication (Remind etc.)
 - Principal/Teacher newsletters
 - Advertise/highlight special activities/events
 - All Calls
 - Check in with families who may be leaving school site
- Community Engagement/Connections
 - Participate in collaboration with SR Parks/Rec, SCOE etc. for activities, special events, and service learning projects
 - Positive press --highlighting school enrichment, parade participation etc.
 - Involving the community to help fund enrichment programs: Donors Choose, Dine and Donate
- Events
 - Back to School Night/BBQ
 - Family food, fun events (Science Night, Winter Wonderland)
 - Open House/Food
 - Grade Level performances (Kinder fashion show, winter concert, kinder promotion, play, musical)
 - Welcome back ice cream social - before school starts
- Outreach
 - Door to door flyers/visits with bilingual staff
 - Encourage parent club to advertise for our school -1
 - Mailers/social media
 - Spend some \$\$ on marketing - postcards -2
- Offer enrichment opportunities - (during school day)
 - Sports: basketball, volleyball (possibly start soccer?) - 4



Music: violin, ukeles, recorder (every grade commit to some type of
visual/performing arts for the year including performances/showcase
Science: science club, workshops, makerspace room (monthly themes, activities)

- High Quality Instructional program

Technology standards-Highlight current use
High quality school work showcased/displayed
Educational field trips connecting to classroom learning
Highlight college/careers readiness (field trips, speakers)

- Facilities

CLEAN school
Updated playground/field repair - 5
Fresh paint
New signage in the front
First impressions/experience - welcoming staff and facilities

BV Priorities and risk assessment:

- 1- Encourage parent club to advertise for our school - low risk
- 2-Spend some \$\$ on marketing - postcards - low risk
- 3-After school homework club - medium risk (guidelines/stipend)
- 4-Updated playground/field repair - high risk due to money
- 5-Sports: basketball, volleyball (possibly start soccer?) - medium risk (energy/
time/coach/stipend/uniforms)

Kawana Springs:

1. Improve the school facilities. (medium risk)
2. Advertise our great programs. Improve online presence. Spanish & English Radio (low risk)
3. Positive Press Releases. (low risk)
4. After School Enrichment Programs & Push in programs like 5th grade band. (medium risk)
5. College and Career readiness. (Culinary Arts/ Farm to Table AG, college tours, “adopt a college” (medium risk)

- Music Programs: We are working on Mr. Music (percussion project), SR Symphony)
- Art



- Intramurals/Sports at lunch or after school (We have boys basketball)
- Kawana Bond Measure D
- Parent Group
- Continue Site Council
- Community Garden - build a program that welcome the community back
- More Field Trips- What is the average for the area? (One per month?)

Meadow View:

- Provide supportive environment for families.
 - Welcoming atmosphere in office. Friendlier to parents coming onto campus.
 - Find ways to bring in parents who don't necessarily speak English
 - PTA development
 - School needs to host more community events.
 - Classroom apps for family communication (Remind etc.)
 - Principal/Teacher newsletters
 - Advertise/highlight special activities/events
 - More all Calls
- First impressions
 - Increase curb appeal - district responsibility
 - Provide better translation services during conferences
 - Everyone on site present positive face to all students and parents.
 - Adults should work to not show preference toward some students, because other students recognize this, and so do parents.
 - High quality school work showcased/displayed
 - Visitors sign - friendly and welcoming ("Visitors, please check in at the office so that we may welcome you and issue you a visitor badge. Help us keep your children safe. Thank you.")
- Community Engagement
 - Affiliate with SSU/junior college.
 - Food bank
 - Parent work day - work on garden, beautify the campus, barbecue
 - Create more of a partnership with the surrounding community
 - Food and music events to begin bringing our community together *
- Offer Enrichment Opportunities
 - College and career days.
 - Bring the garden back.
 - Environmental studies/awareness
 - Drama, Music/Band, and Art
- Communication



- Share ideas across the schools. Bellevue has ukelele lessons and Maker Space -- how can other schools get these programs?
- Common language and routines across grades
- “Checking in” conferences for targeted students in March (a couple of half days)

- Outreach

- Door to door flyers
- Encourage/organize a parent club to advertise/talk up our school
- Mailers/social media (Principals should have access to website - Edit) *

Priorities:

- 1) Enrichment Opportunities: Art, Drama, Music/Band - Med. Risk/ Depends
- 2) Community Engagement/Outreach: Food, music and campus beautification events to begin bringing our community together. Low Risk/ high energy
- 3) Marketing / Social Media: Have access and committee planning to make our website engaging and up to date. Signs and flyers Low Risk/ Med. energy
- 4) First Impressions: Everyone on site present positive face to all students and parents. Low Risk/ Low energy
- 5) Building Positive Staff Community to create energy to give back to our students, parents and ourselves. (Bridge all staff islands) Low Risk/ Med. energy

Taylor Mountain:

Provide supportive environment for families.

- Creating a system that is easier/more convenient to complete our enrollment packet--aka enrollment fair-2
- Make sure that students are able to attend their school of residence-1
- DI impacts enrollment at TM ..in addition to limited EO enrollment at KS--
- Develop relationships/partnerships with families so that families feel valued and that they matter
- Employ a full time school counselor to support student needs-5
- Fidelity with PBIS systems/procedures/protocols **supportive environment for students
- Transportation to after school events

Communication

- Clear enrollment protocols provided for DI program and shared with sites-examine criteria
- Provide consistent translation services on site-3

Community Engagement/Connections

- Make sure that students are able to attend their school of residence
- Develop relationships/partnerships with families so that families feel valued and that they matter-4



→ Increase parent/family engagement opportunities

Events

- Hawkfest
- Lit/Math night
- Open House
- BTSN
- Chess competition
- PTA and site sponsored community fund-raisers
- Outdoor Education for 6th grade

Outreach

Offer enrichment opportunities - (during school day)

- Offer after school and enrichment programs
- Basketball, volleyball, chorus, chess,
- Friday afternoon rotations

High quality instructional program

- Make sure that students are able to stay at school of residence throughout their school career (TK-6)...in addition to keeping students that are enrolled and on an inter-district
- Increase test scores---how specifically? What does this look like?

Facilities

- Commit to having available space to retain current students in addition to providing space for students wishing to attend**need enough classrooms/teachers/materials
- Increase curb appeal....

BUSD INITIATIVES/THEMES:

Interview families to find reasons for leaving the district/not trying our schools/what do they want?

- Spend some money on marketing
- Offer music, art, drama - Every child should benefit so it shouldn't just be after school.
- Improve the appearance of our schools. Fence falling down isn't repaired.
- We need a social-emotional curriculum such as ToolBox.
- Librarian/Counselor

District Parking lot items:

Marketing

Facilities Improvement/ Curb appeal

Enrichment Opportunities



How to Increase Attendance: Initial Discussions

Bellevue:

Acknowledgement/Incentives:

- Class incentive to come to school - acknowledge
- Deliver attendance awards with love/ celebrate like we do academic recognition
- Acknowledge students, who are frequently absent, when they are at school - celebrate/Don't judge families/ parents when kids are late or absent - greet students happily, even if late - 2
- School wide recognition or incentive to come - trophy/bulldog for class attendance - special activity for attendance/ lottery -6
- Classroom activities/ projects for students to look forward to. - 5

Communication:

- Ask families with attendance issues how we can help them - focus on that in SART/SARB/ Does failure to perform (no homework, no clean clothes) affect our students' desire to come to school? -1
- Personal calls home - 3
- Use parent-teacher-conference to discuss planning for the year - plan ahead for independent study

Education:

- Prevent illness through additional education - conversations around washing hands, coughing in sleeve, washing before eating, washing desk/table tops
- Educate parents about the importance of attendance and expect them to be here, while providing support - 4

Make-Up Opportunities:

- Saturday day school programs to make up absences???

BV Priorities and risk assessment:

- 1 - Ask families with attendance issues how we can help them - focus on that in SART/SARB/ Does failure to perform (no homework, no clean clothes) affect our students' desire to come to school? Educate parents about the importance of attendance and expect them to be here, while providing support-1 - low risk
- 2 - Saturday day school programs to make up absences??? - medium risk (energy to coordinate)
- 3 - Acknowledge students, who are frequently absent, when they are at school - celebrate/Don't judge families/ parents when kids are late or absent - greet students happily, even if late - 3 - low risk
- 4 - Personal calls home - preventative -low risk
- 5 - Classroom activities/ projects for students to look forward to. - 5 - low risk



Kawana Springs:

Top 5 for increasing attendance:

1. Parent education on the importance of attendance. (low risk)
2. Hire a counselor to help with school avoidance issues. (low risk)
3. Provide a parent support group to address the varied needs of parents. (high risk)
4. Frequent teacher & parent communication to build relationships. (low risk)
5. Better prizes for attendance. (low risk)

- Continue to encourage attendance with students incentives.
- Parent education on the importance of attendance. Have families be more involved in their child's education - teach parents how to be a part of the school community/be an advocate for their student.
- Continue to have accountability with families regarding attendance. (calls home etc.)
- Family outreach program to do home visits/resources help for those students missing school (Not making families feel like they are in trouble, should be an outreach and offer help). We would need district approval.
- Staff stays up to date on students SARB processes.
- Continue to have a welcoming front office and staff, families should feel comfortable coming in to talk about concerns or ask questions.
- Building relationships with families is key to improved attendance and buy in.
- Build parent involvement from the pre-k level, partner with the ELC, and follow rigorous volunteer and involvement expectations starting in the beginning, parents will be more likely to keep up involvement through their child's educational time.
- Student TA program so that students involved with other grades. Let the student feel like they have a job to do and be part of the school community.

Meadow View:

- Educate parents about the importance of being on time and present.
- Friendly greetings when students arrive
- Friendly greetings to parents who come onto campus
- Working systematically one on one with families whose children are often absent, including home visits
- Tardies - Streamlining the signing in of tardy students - two people will process students
- Communicating with parents that students shouldn't miss the whole day because of a dr or dentist appointment
- Educate parents on how much happens in a single day at school, how it puts students behind to be absent. Create a "Day in the Life of a ___-Grader" for each grade level to give parents.



- Create a committee to address chronic absences
- Bring back social-emotional learning so that kids who have social issues are less likely to skip school
- Staff being supportive of families, approaching them compassionately, remembering that we don't know what's happening in households that leads to attendance problems.

Priorities:

- 1) Tardies - Streamlining the signing in of tardy students - two people will process students.
- 2) Staff being supportive of families, approaching them compassionately, remembering that we don't know what's happening in households that leads to attendance problems. Friendly greetings.
- 3) Educate parents about the importance of being on time and present.
- 4) Working systematically one on one with families whose children are often absent, including home visits
- 5) Bring back social-emotional learning so that kids who have social issues are less likely to skip school

Taylor Mountain:

Communication with parents--barriers to attendance

- ★ Clear routines and systems for a successful SARB process-1
- ★ Personal calls home to families on missed days (office, teachers, principal, parent liaison)
- ★ Identify barriers to attendance --meeting with parent group
- ★ Educate parents regarding importance of attendance....and future success for their children...and the cost to the district-2
- ★ Home visits
- ★ All-calls and postings on facebook
- ★ Increased communication via parent newsletter, marquee, all calls, facebook, classroom dojo, friday reports, etc.
- ★ Review absence data-Mondays and Fridays missed?, days before holidays, testing days?, 2 weeks before and after holiday breaks, ...and share with staff and parents

Recognitions

- ★ 'Thanks for being a high flying hawk' postcard sent home for positive changes in attendance and as attendance encouragement-4
- ★ Attendance awards-5
- ★ Monthly data encouraging better attendance.

Welcoming Site Culture



- ★ Smile...smile....smile....and listen....listen...listen...build the relationship (PR... like a Walmart greeter)
- ★ What makes students want to attend school...friends, food, relationships with staff, activities, safe space---respite place
- ★ Create more opportunities for parents to be involved in our school community:
- ★ Classroom, volunteerism, field trips,
- ★ Review need for fingerprinting if parent is volunteering in classroom with teacher present

Increase Access (including ease of access) to Home Study program

- ★ Easily accessible academically intensive independent study program (for both modified --5 to 10 days and long term)
- ★ Add I.S. to parent/student compact which gets signed at parent conf--3

District Parking Lot:
Explore Saturday School
Counseling

BUSD INITIATIVES/THEMES:

Family and Greater Community Development

Bellevue:

- Communicating
 - Paw prints walking path to main locations on site
 - Parent bulletin near main gates
 - Welcome letter before school with picture of themselves - 2
 - Signage for school on Bellevue and/or Todd
 - Warm greeting as parents sign in
 - Post a thank you as parents leave
 - Send handwritten thank you notes to parents for their help and participation - 3
 - Parent education workshops
 - Post and send home pictures of students-Remind/Seesaw - 1
 - Welcome video created by students and staff to show new parents and students: school rules, expectations, procedures, events, etc - back to school night talk - parent club meet day 1 of school- 6
 - Mascot to attend firstday of school/ events/assemblies
- Volunteering



First week of school have parent greeters to greet new parents before and after school (with the purpose of recruiting)

Parent workshops - run by parents for students (cooking, mechanics, sewing/knitting) - 4

- Decision making

Parent survey-Using surveys to create goals and focus areas

Parents help with fundraising and decide how to use funds - 5

Take formal and informal input and follow through with parents suggestions/concerns

BV Priorities and risk assessment:

- 1- Post and send home pictures of students-Remind/Seesaw - low risk (some time and energy)
- 2- Teachers send welcome letter before school with picture of themselves - low risk
- 3- Send handwritten thank you notes to parents for their help and participation - low risk
- 4- Parent workshops - run by parents for students (cooking, mechanics, sewing/knitting) low risk
- 5- Parents help with fundraising and decide how to use funds low risk
- 6- Welcome video created by students and staff to show new parents and students: school rules, expectations, procedures, events, etc - back to school night talk - parent club meet day 1 of school - medium risk

Kawana Springs:

Top 5 for Connectedness:

1. Communication to parents in preferred method and language (phone call, texting, email). Ask parents what it is through a survey. Information entered into Aeries. Low risk
2. Give sites control of websites. Mandatory Classroom Websites. Low risk
3. Welcoming and clear signage around campus (i.e office) Low risk
4. Bring School Library back & partnership with Sonoma County Library Low risk
5. Offer adult classes in the evening. (English classes etc.) Medium risk

Parenting:

- Offer parenting classes for reading with your child, helping with homework, English classes, tech help etc..
- Send home child development information for families at the beginning of each year.
- Family homework & home projects.



Communicating:

- Welcoming atmosphere for families, entryway welcoming and class artwork posted.
- Signs to tell where the office is located.
- Communication to parents in preferred method and language (ask parents what it is through a survey. Information entered into Aeries.
- Front door volunteer hour before, and hour after school to answer questions and direct.

Volunteering:

- Parent volunteers becoming more involved as part of our staff, think about mandatory volunteering duties.
- Volunteer Outreach. Encourage, recruit and support volunteers, propose having a volunteer coordinator.

Learning at home:

- Send home instructions for parents to access all our online student programs (Dreambox, Wonders, Khan Academy, XtraMath)
- Get library back up and running so kids can check out books and take home.
- Classroom newsletters home, explaining how to help at home and what skills they are working on.
- Summer learning packets and activities, reading lists. Etc.

Decision Making:

- Include families in decision making processes, like school projects, after school clubs, beautification, and the school garden.

Collaborating with the Community:

- Building more partnerships with community like we have with Sonoma Academy. Reach out to Sonoma State for after school volunteering with homework help. Start a Big-Brother, Big Sister type program for mentorship.
- More partnerships with ELC and State Preschool programs to help build attendance loyalty to our district.
- Partnership with Copperfields books to have author visits.
- Bring back the suggestion box

Meadow View:

Parenting

- Parent Education: Child development information, information on sleep, use of devices at



home

- Install display cases for student work, announcements, etc.
- School tours for new parents.
- Provide parents with parenting books and videos to check out
- Extend library hours so parents can come in before or after school to check out books
- Welcome bag for parents

Communicating

- Coffee at the curb staffed by volunteers once month
- Change photo on MV website
- Welcome banners in several languages
- Visitors sign - friendly and welcoming ("Visitors, please check in at the office so that we may welcome you and issue you a visitor badge. Help us keep your children safe. Thank you.")
- Install display cases for student work, announcements, etc.
- Friendly greetings from all staff.
- Parent meetings
- Improve classroom signage
- Use a SPA room as a parent resource room
- Teachers increase number of positive phone calls

Volunteering

- Garden support
- Classroom volunteers
- Field trip chaperones
- PTA
- Winter concert and other events
- Holiday gift shop
- Bring back book fair

Learning at Home

- Letters home suggesting activities parents and children can do together
- Homework advice
- Materials in home language
- Summer learning packets

Decision Making

- PTA/PTO
- Site council
- Committees
- Suggestion/comment box



Collaborating with the Community

- Connect with local businesses
- School library partner with county library
- Coordinate community resources

Priorities:

- 1) Parent Education: Child development information, information on sleep, use of devices at home
- 2) Parent meeting ???????? (what does this refer to?)
- 3) Teachers increase number of positive phone calls/postcards (Create teacher-friendly cheat sheet in Spanish.)
- 4) PTA
- 5) Coordinate community resources

Taylor Mountain:

Communicating

- ❖ Coffee at the crosswalk.....at the curb in the morning
- ❖ Magnets for parents with phone numbers..important dates..events..yearly
- ❖ Monthly community event---bbq, site beautification
- ❖ School family dance-5
- ❖ Staff to smile at parents and say 'hello'-3
- ❖ Acknowledging visitors
- ❖ Add "Office Sign" in breezeway-4

Volunteering

- ❖ Parent inservice or visitation with rotations to classrooms regarding site/district opportunities
- ❖ Eliminate fingerprinting rule (make amendment)-1
- ❖ Volunteer coordinator

Decision Making

Work with board, district, site staff, and parents...

Advertising

- ❖ Pop up tent with school name
- ❖ Updated signage and fixed marquee-2
- ❖ Large TM signage at the front of the school (on the avenue)
- ❖ Welcome banners in English and Spanish

Decision Making in School



- ❖ Music on the playground when children walk in the morning before school...figure out a way to have parents walk with their children before school-
- ❖ New student ambassadors....
- ❖ Do more things on campus (coding, blogging, student newscasting)

Possible Program and Facilities Use Development

Bellevue:

- Use extra rooms as enrichment/career oriented workshop rooms - art, mechanics, cooking, sewing/knitting, music
- Continue to work on increasing enrollment to fill extra spaces
- Expand to include 7/8th - if community desires
- Consider adding a focused - extended day program - ie Science based in portables
- Add science/garden teacher w PE teacher
- Roving TOSA for Science/Arts
- Consider community outreach programs in portables - health, ESL classes, social advocates, mental health, parent workshops - work with city/county
- Space for parents to fill out forms/ tech support - prep for teachers/ parent connecting w each other - not just related to school
- Get rid of portables and create additional playground space - kinder play area
- Develop field near solar panels for playground or a track
- Designated cool school area for E wing portables
- Librarian - 1
- Full time counselor - 2

BV Priorities and risk assessment:

- 1- personnel to run library medium risk due to funds
- 2 - full time counselor medium risk due to funds
- 3- add science teacher with PE teacher low risk - no extra finances, but some energy

Kawana Springs:

Top 5 Program and Facilities Use Development

1. New kitchen to provide better nutrition for students.*
2. Main building remodel. (view to entrance, air conditioning, new offices, MPR remodel)*
3. Classroom remodel & Teacher break and work room*
4. Plumbing and roof repairs*
5. Get a social-emotional learning program (Mindup! Program for example) English and Spanish programs. Low Risk

*Not to address these issues is risky.

- Reintroduce English Instruction alongside DI program.
- Kitchen facilities need improvement to provide better nutrition for students.
- Buildings need new roofs.
- Track needs repairs to ensure student safety.
- Plumbing and Sewers need attention-possible health hazard in the future.
- Garden Program, possible community garden collaboration.
- Get the parent room welcoming and functioning.
- Currently we have empty classrooms, perhaps one of these could be a science lab, art room or game room for recess activities. Perhaps a Makerspace or Drama club.
- Get a social-emotional learning program (Mindup! Program for example) English and Spanish programs.

Meadow View:

- Parent resource/community meeting room at SPA
- Make one of the SPA rooms a science/maker room “STEAM” (like at BV)
- Music/drama/art room at SPA
- Teachers could sign up to bring their class to one of the rooms
- Use SPA room for child care at different times
- Make the library functional again
- Return the SPA office building to its former role
- Bring back JC evening classes for parents on site using SPA facilities
- Partnerships with high schools, businesses, colleges
- Develop field near solar panels for playground or a track and replace tire bark

Priorities:

- 1) Make the library functional again.
- 2) Music/drama/art room at SPA
- 3) Bring back JC evening classes for parents on site using SPA facilities.
- 4) Develop field near solar panels for playground or a track and replace tire bark
- 5) Parent resource/community meeting room at SPA

Taylor Mountain:

- Add a STEAM program or maker space to Media Center-2
- Add a portable at the east end of the field to create 7th/8th blended learning program
- Use the Media Center space to offer ESL classes to families during the day (offer daycare?)-3
- 1. Further develop the black top area (playground) for student use-1
- 2. Change the parking areas and drop off areas for students..for ease of access (what does this mean exactly because we feel like it’s getting better and working pretty well, why aren’t more kids taking the bus?)
- Gardens outside each pod...is currently established as planter for bushes and trees
- Health & Wellness classes taught for our students, families & staff (including the pilot of our girl’s group?)-4



Recommendations for Superintendent:

- *Site level implement strategies*
- Develop magnet program(s) at each site (only if developed from within site and with full support)
- Develop Middle Schools (not Junior High School, only if developed from within site and with full support)
- Develop Capital Improvement Projects and Infrastructure Development Plan
- Develop additional Visual and Performing Arts programs
- Implement district wide attendance campaign
- Hold additional family/school engagement activities: School Beautification Days, Family BBQs, etc...
- Be respectful, add Family Friendly Schools concepts/Smiles/Hello Campaign, etc... Make someone's day!
- Know your "why" and align to your work! Make yourself happy!

CalSERVES & COOL School

Napa County Office of Education

Sara Sitch

Melissa Moore

CaISERVES AmeriCorps

Mentors:

AmeriCorps Members, serve a year of national service for a modest monthly stipend and an education award.

Serving at sites

8:00 AM – 6:00 PM daily.



CalSERVES AmeriCorps

Mentors Provide:

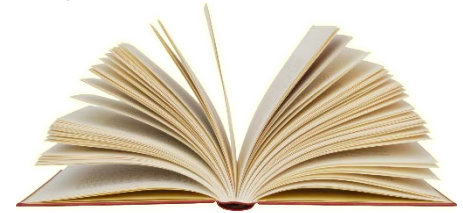
- Active Recess
- Literacy Tutoring (1-on-1 & small groups)
- After School Support (homework help & mentoring)



CalSERVES AmeriCorps Mentors

135 Students have received **1620+ Hours** of Literacy Tutoring so far this year.

Teacher Comments on Tutoring:



“I like that my students are getting **more intensive, individualized attention** for reading. This is helpful given the class sizes teachers face.”

“The tutoring program has been very effective in helping my struggling students **close the achievement gap**, while helping my students to develop their **self-confidence and motivation**.”

COOL School

Daily After School program.

Serving Kinder-6th grade students.

Open from the end of school until
6:00 PM
daily.



COOL School

Classroom Leaders Provide:



- Homework support
- Daily PE
- Healthy snack
- Theme Time (SEL, service, science, art, Olympics)
- Wed. & Fri. Clubs

COOL School

446 Students are currently enrolled in COOL School.



Parent Comments on COOL School:

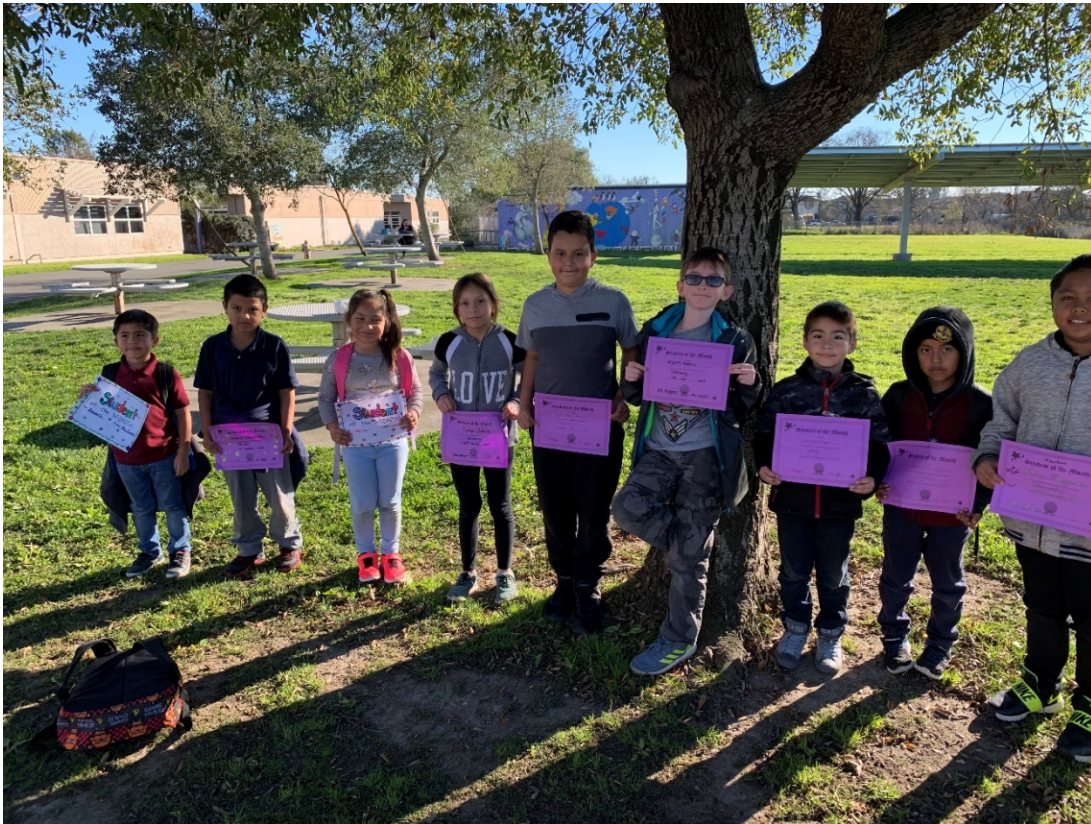
“COOL School has made a big impact in his **academics, speaking, social and emotional**. COOL school is a great program.”

“My child gets lots of **physical activity**, which we both like. He also gets to be with friends there. We also both like that his **homework gets done**.”

Partnership

- Strong partnership since 1998
- MOUs for Summer and 2019-20 Program Year

Thank you!



Meadow
View COOL
School
January
Students of
the Month!

Special Education Department 2018/19 Update

Gilda DeNiro, Director of Student Services
Bellevue Union School District

Bellevue district has an exceptional special education program and teaching staff.

We are committed to offering the best academic and social/emotional programs for all of our students in the Least Restrictive Environment.



Learning Knows No Bounds

History...

2015/16:

- At the beginning in the Fall of 2015, the district began the process of taking back the preschool and special day classes from the Redwood Consortium.
- We opened in the Fall 2016 with 4 special day classes for the children with moderate to severe disabilities (medically fragile, autistic, intellectually disabled,)
- 1 SDC preschool class at the Early Learning Center
- 1 SDC K-1 at Bellevue
- 1 SDC 2-3 at Bellevue
- 1 SDC 4,5,6 at Kawana Springs

Our Purpose...

Bellevue's children with disabilities are an integral part of the total Bellevue District community.

Our goal is to accommodate learning opportunities for children with exceptional needs within the regular education school community.

Current Programs

Speech and Language only program at all sites

Resource Specialist Program at Kawana, Meadow View, Taylor Mt. & Bellevue

Special Day Classes:

Early Learning Center 1 SDC moderate to severe

Bellevue 2 SDC moderate to severe

Kawana 1 SDC moderate to severe

Meadow View 2 SDC mild to moderate

Taylor Mountain 2 SDC mild to moderate



Students that are served outside our district

Students that require a more intensive, structured learning environment are placed in a SCOE (Sonoma County Office of Education) program, a Non Public School or a home/ hospital home bound program.



Total number of students in each program

Speech only	71
Resource Specialist	100
Special Day Class	78
Non Public Schools	9
SCOE	30
Total	288

Program Transfer 2016

Before the program transfer, there were 78 students attending the RCSS (Redwood Consortium program in Rincon Valley) and 19 students enrolled in the SCOE program. A total of 97 students that we were contracting out for services.

There are now only 30 students which are preschool through 6th grade students enrolled in contract SCOE programs.

Special Education Transportation

EC 41850(b) defines "home-to-school transportation services" for pupils with exceptional needs as:

(5) The transportation of individuals with exceptional needs as specified in their individualized education programs.



Transportation is a Related Service

Examples that IEP teams may consider under *EC* 41850(b) include:

Pupils with severe disabilities

Pupils with profound disabilities, pupils with orthopedic disabilities

Pupils with other health impairments, learning disabilities or other cognitive disabilities

Pupils who live beyond reasonable distance to their school and would not, without transportation, have access to appropriate special education instruction and related services at no cost.

A Related Service on the IEP

Transportation is required to be provided as a related service if it is required to assist a child with a disability to benefit from special education. In addition, as required for any special education program, the service must be provided to meet the criteria for a free, appropriate public education as defined in federal regulation 34 *CFR* Section 300.17.

Current Special Ed Transportation

In the year of 2016-2017 , the start of our program transfer, to the 2017-2018 year, our transportation costs have decreased by about **\$133,030.**

We do not have the exact information from 2015-2016 during the time our students attended the Redwood Consortium, which may suggest that are transportation cost were much higher.

Current Goals and Progress

- To increase mainstreaming opportunities for our children with disabilities
- To increase parent involvement
- To prepare students for kindergarten readiness
- To continue to hire qualified and excellent special education staff

January 8, 2019

David Alexander, Ed.D., Superintendent
Bellevue Union School District
3150 Education Drive
Santa Rosa, CA 95407

Dear Dr. Alexander:

In accordance with Education Code Section 42131, a review of the Bellevue Union School District's (District) First Interim Report for fiscal year 2018-19 has been completed by the Sonoma County Office of Education (County). Based upon the multi-year projection and assumptions provided by the District, it appears that the District will meet its financial obligations for the current and two subsequent years. We therefore concur with the District's **positive** certification. This letter addresses various concerns of the County as well as standard reminders.

State Budget

The 2018-19 enacted State Budget provides approximately \$3.566 billion in additional funds for LCFF; funding the statutory 2.71% COLA and adding a \$570 million augmentation. The augmented "super COLA" applies to LCFF funding only and is 3.70%. The State Budget closes the remaining gap funding to 100 percent, fully funding LCFF two years ahead of schedule. One-time discretionary funding of \$1.092 billion, equaling \$184 per ADA was included and will be apportioned in 2018-19. Several other Grants were included in June: Career Technical Education Incentive Grant, Low-Performing Students Block Grant, Classified Professional Development Block Grant and Wildfire Relief. Governor Brown continued to emphasize that general fund revenue growth in the current and budget years, if it occurs, will be increasingly dependent upon volatile capital gains collections. As always, with the volatility of State revenue, future STRS and PERS contribution rates, and economic risks on the horizon, it is important to embrace best business practice and budget to live within your means.

First Interim and Multi-Year Projection (MYP)

The First Interim Report MYP indicates an increase in unrestricted fund balance of +\$937,674 in 2018-19, +\$47,032 in 2019-20, and unrestricted deficit spending of -\$31,286 in 2020-21, with the State minimum reserve for economic uncertainty of 3% met in all years. Even though the District meets minimum reserve requirements, the County Office remains concerned about on-going deficit spending and the re-occurrence of deficit spending in 2020-21.

Limited revisions to the 2018-19 budget appear to have been completed for the First Interim reporting period. Sustaining the reductions implemented in 2017-18, and accurately reflecting them in the 2018-19 budget and multi-year projection is the next step to full fiscal recovery. We urge the District to continue to review and monitor revenues, expenditures, and fund

balances of all funds. The County Office would like to point out several areas of concern regarding the 2018-19 First Interim Budget:

- Numerous staffing reductions were included in the Adopted Budget and the County requested that the District do a thorough review of salary budgets compared to position control, substitute costs, supplemental payroll costs and actual salary placements prior to the First Interim report and to make adjustments if necessary. This does not appear to have been done, as no budget revisions have been made for First Interim. This analysis is critical to maintaining useful and accurate multi-year projections.
- Declining enrollment is still projected for 2018-19 and beyond. Monitoring of enrollment and updating enrollment projections on a regular basis will be critical, particularly with the closure of Stony Point Academy. Continued review of enrollment and associated average daily attendance is crucial.
- Cash is still a concern. The cash flow projection prepared by the District confirmed that the months of September, October and November ended with negative cash balances in the General Fund. The District should consider pursuing a line of credit approval with the Sonoma County Treasury to cover any temporary shortages in cash for the months of August through April. Cash must be positive by May 2019.

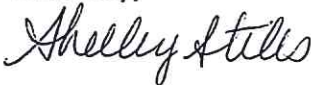
Collective Bargaining

Based upon the Criteria and Standards, negotiations with all bargaining units in the 2018-19 fiscal year are not settled. Because these costs make up the largest portion of the district's budget, any salary and/or benefit increase could adversely impact the fiscal condition of the district. We caution the district to ensure that the costs of any proposed agreement be supported by ongoing revenues to avoid creating or exacerbating structural deficits. Before the district takes any action on a proposed collective bargaining agreement, Government Code Section 3547.5 requires the district to certify financial projections reflecting the impact of any salary negotiations on the current or two subsequent years. Sonoma County Office of Education requests copies of the disclosure at the time of board publication.

Summary

Our Office appreciates the preparation and timely submittal of your 2018-19 First Interim Budget report. A technical review will be communicated to the business office. The Second Interim Report is due to our office no later than March 15, 2019. **Please see the attached for standard reminders.** If you have any questions, please feel free to call me at (707) 524-2635.

Sincerely,



Shelley Stiles

Director, External Fiscal Services

c:

Chris Kim, Bellevue District CBO

Dr. Steven Herrington, County Superintendent of Schools

Mary Downey, SCOE Deputy Superintendent, Business Services

Nancy Linder, SCOE District Fiscal Management Advisor



Bond Expenditures Report

Measure J and Measure D

February 19, 2019

Chris J. Kim, Ed.D, MBA

Chief Business Official



AGENDA

1. Bond Measure J Background
2. Bond Measure D Background
3. Timeline Analysis
4. Analysis of Bond Expenditures
5. Analysis of Kawana Projects
6. Current Facilities Plan





Bond Measure J

**RESOLUTION OF THE BOARD OF TRUSTEES OF THE
BELLEVUE UNION SCHOOL DISTRICT AUTHORIZING THE
ISSUANCE AND SALE OF GENERAL OBLIGATION BONDS,
ELECTION OF 2008, SERIES D, IN THE AGGREGATE PRINCIPAL
AMOUNT OF NOT TO EXCEED \$6,997,431, AND APPROVING
RELATED DOCUMENTS AND ACTIONS**

WHEREAS, an election was duly and regularly held in the Bellevue Union School District (the "District") on November 4, 2008, in accordance with Article XIII A Section 1 paragraph (b) subsection (2) of the California Constitution, for the purpose of submitting Measure J (the "Bond Measure") to the qualified electors of the District, authorizing the issuance of general obligation bonds in the aggregate principal amount of \$19,000,000 (the "Bonds"), and the requisite fifty-five percent of the votes cast were in favor of the issuance of the Bonds; and

WHEREAS, the abbreviated form of the Bond Measure is:

"To build new classrooms to avoid overcrowding, replace old heating, plumbing and electrical systems with energy efficient systems, build a multipurpose room at Taylor Mountain Elementary and repair or replace aging roofs, shall the Bellevue Union Elementary School District be authorized to issue \$19,000,000 in bonds at legal interest rates with no funds for administrator salaries and an Independent Citizens' Oversight Committee to monitor all bond expenditures?"; and



Bond Measure D

BOARD OF TRUSTEES
OF THE
BELLEVUE UNION SCHOOL DISTRICT
COUNTY OF SONOMA, STATE OF CALIFORNIA

Res. No. 10

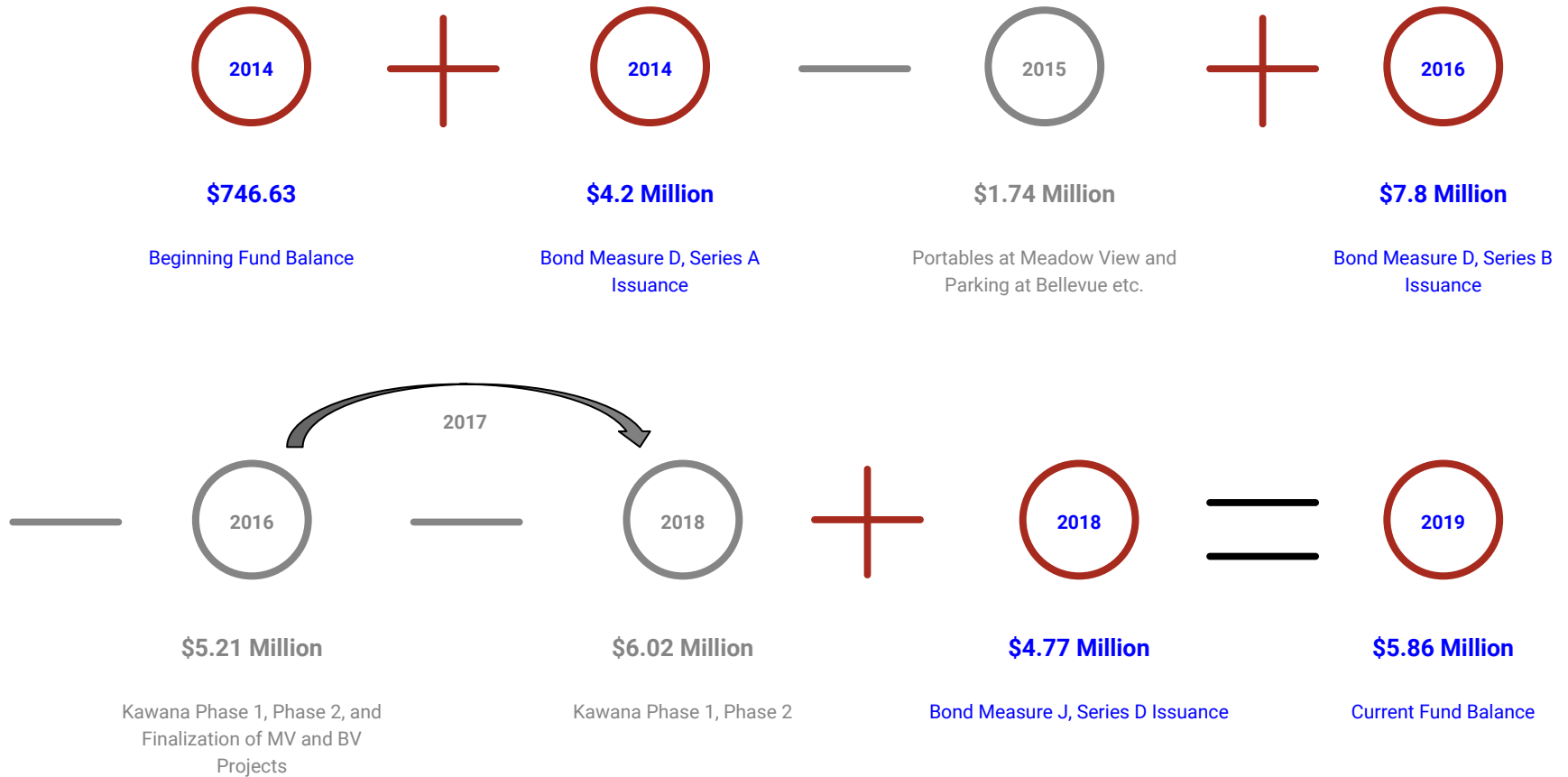
RESOLUTION AUTHORIZING THE ISSUANCE AND SALE OF BONDS OF THE BELLEVUE UNION SCHOOL DISTRICT, IN AN AMOUNT NOT TO EXCEED \$7,800,000, BY A NEGOTIATED SALE PURSUANT TO A BOND PURCHASE CONTRACT; PRESCRIBING THE TERMS OF SAID BONDS, APPROVING THE FORM OF AND AUTHORIZING THE EXECUTION AND DELIVERY OF SAID BOND PURCHASE CONTRACT, A PAYING AGENT AGREEMENT, A CONTINUING DISCLOSURE CERTIFICATE AND AN OFFICIAL STATEMENT RELATING TO SAID BONDS; AND AUTHORIZING THE EXECUTION OF NECESSARY CERTIFICATES AND DOCUMENTS RELATING TO SAID BONDS

WHEREAS, this Board of Trustees (the "Board") of Bellevue Union School District (the "District") of the County of Sonoma (the "County"), California, duly called and an election was regularly held in the District on June 3, 2014, at which a bond proposition summarized as follows ("Measure D") was submitted to the electors of the District:

"To avoid overcrowding, continue to renovate and modernize its aging schools and classrooms, build new classrooms, rehabilitate buildings and grounds, improve energy efficiency, purchase solar panels and equipment, and repair, replace, acquire, construct, and rehabilitate school facilities, shall the Bellevue Union Elementary School District be authorized to issue \$12,000,000 in bonds at legal interest rates with no funds for administrator salaries and an Independent Citizens' Oversight Committee to monitor all bond expenditures?"



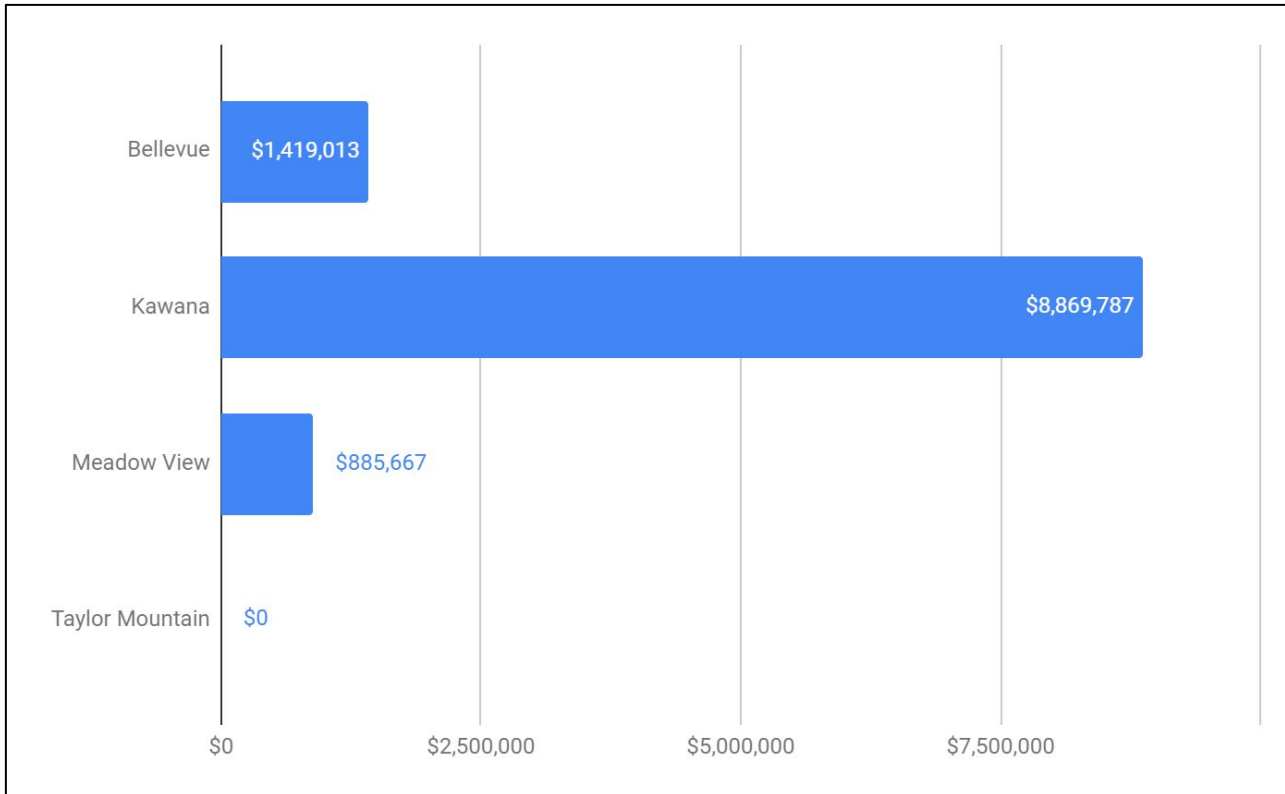
Timeline Analysis





Analysis of Bond Expenditures

School Site	Percentage	Expenditures
Bellevue	13%	\$1,419,013
Kawana	79%	\$8,869,787
Meadow View	8%	\$885,667
Taylor Mountain	0%	\$0





Analysis of Bond Expenditures

Site	Vendor	Expenditures
Kawana	Wright Contracting, Inc.	\$7,694,408.34
	TLCD Architecture	\$557,058.40
	Play Power Little Tykes, Farmington, Inc.	\$79,575.80
	Monster Construction Inc	\$76,210.00
	Landscape Structures, Inc.	\$73,702.26
	Division of the State, Architect DGS	\$69,518.75
	PG&E	\$63,907.69
	RGH Geotechnical & Environmental Consultants Inc.	\$48,602.25
	City of Santa Rosa	\$44,524.00
	Kurt Hirtzer Inspection Services	\$28,230.00
	Bartley Pump Inc.	\$24,485.00
	City of Santa Rosa	\$13,124.00
	Air & Water Sciences Environmental Consultants	\$12,788.87
	JLC, Inc. (Construction)	\$12,000.00
	Anaya Construction	\$11,250.00
	LACO Associates (Engineering)	\$10,738.29
	Brelje & Race Consulting Civil Engineers	\$10,000.00
	Acrell Inspection Services (Geo Technical Inspection)	\$8,920.00
	Wilson Architecture	\$7,000.00
	RGM And Associates	\$6,695.00
	Greg Pahlow Inc. (Electrical)	\$6,546.00
	California Geological Survey	\$3,600.00
	United Site Services	\$3,096.00
	Zones (Networking)	\$1,806.28
	Roy's Sewer Service, Inc.	\$1,800.00
	California State Water Resources Control Board	\$200.00
		\$8,869,786.93



Analysis of Kawana Projects

Agreement	Wright Contracting, Inc.	Expenditures
Kawana Phase 1 (Kindergarten / Pre-School)	Special Construction (Portables)	\$1,180,661.00
	Earthwork	\$820,350.00
	Exterior Improvements (Landscaping and Parking)	\$516,629.00
	Electrical	\$373,476.00
	Contingency	\$268,536.00
	Contractor Fee	\$181,262.00
	General Requirements (Site Preparation and Safety)	\$141,564.00
	Existing Conditions (Demolition and Relocation)	\$109,245.00
	Insurance	\$64,970.00
	Equipment (Play Structure)	\$43,742.00
	Masonry	\$34,650.00
	Wood and Plastics (Carpentry, Interior Architecture, Finish)	\$32,500.00
	Finishes (Tile, Carpeting, Coatings)	\$20,000.00
	Thermal and Moisture (Shingles, Fire-Proofing etc.)	\$18,390.00
	Specialties (Signage, Appliances)	\$18,000.00
	Furnishings	\$15,600.00
	Utilities	\$15,000.00
	Plumbing	\$12,700.00
	Openings (Doors, Windows, Skylights)	\$3,688.00
	Concrete (Foundation and Slab)	\$500.00
		\$3,871,463.00



Analysis of Kawana Projects

Agreement	Wright Contracting, Inc.	Expenditures
Kawana Phase 2 (Modernization)	Electrical	\$660,235.00
	HVAC	\$445,804.00
	Finishes (Tile, Carpeting, Coatings)	\$406,700.00
	Plumbing	\$299,140.00
	Contingency	\$207,048.00
	Wood and Plastics (Carpentry, Interior Architecture, Finish)	\$149,500.00
	Existing Conditions (Demolition and Relocation)	\$149,000.00
	Contractor Fee	\$121,757.00
	Concrete (Foundation and Slab)	\$81,500.00
	Openings (Doors, Windows, Skylights)	\$80,000.00
	General Requirements (Site Preparation and Safety)	\$77,532.00
	Exterior Improvements (Landscaping and Parking)	\$70,200.00
	Thermal and Moisture (Shingles, Fire-Proofing etc.)	\$65,495.00
	Earthwork	\$57,195.00
	Insurance	\$49,786.00
	Specialties (Signage, Appliances)	\$40,714.00
	Metal Work	\$5,000.00
		\$2,966,606.00



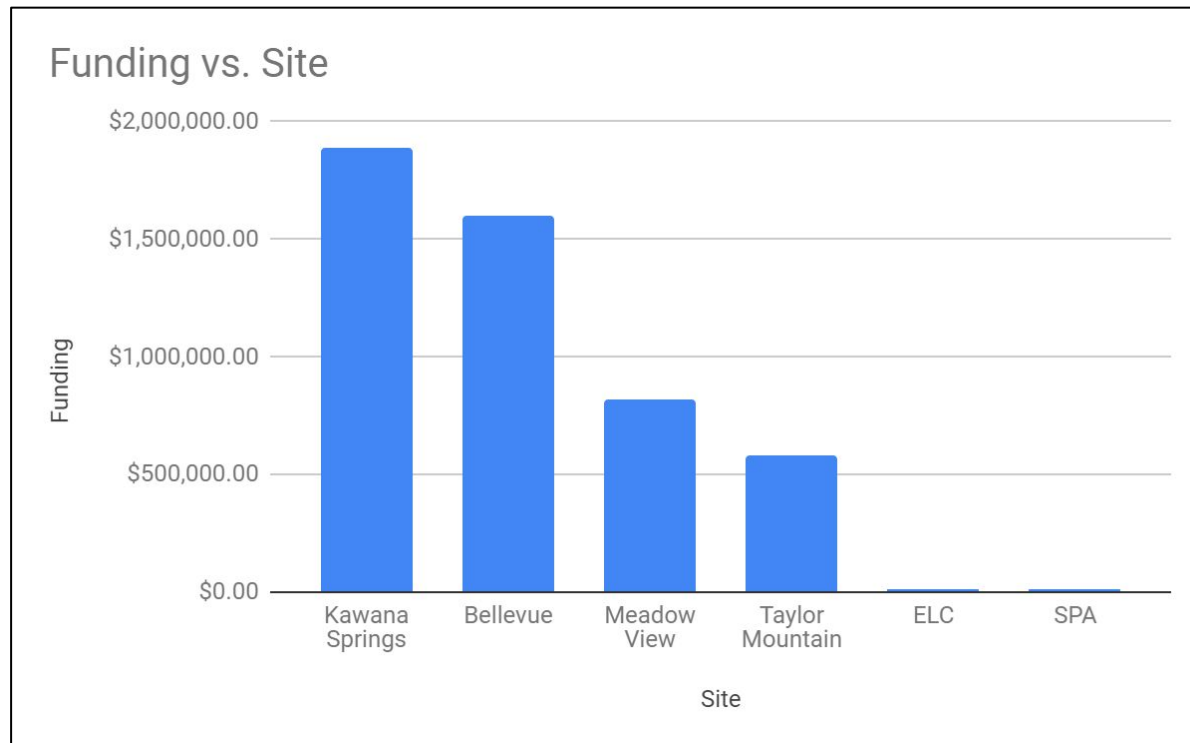
Current Facilities Plan

Agreement	Proposed Projects	Expenditures
Kawana Phase 3	New Kawana Kitchen	\$700,000.00
	AC in MPR and Main Admin. Buildings	\$312,500.00
	Roof Replacement	\$250,000.00
	New Sewer Lines	\$158,750.00
	Leveling of Grass Fields	\$100,000.00
	New MPR Tables and Benches	\$81,250.00
	New MPR flooring	\$62,500.00
	New Flooring in Lobby	\$37,500.00
	Asphalt Paving and Striping	\$35,000.00
	New Wheelchair Lift	\$25,000.00
	New MPR Window Coverings	\$18,750.00
	Outdoor Safe Backpack Hooks	\$18,750.00
	Lower K Room Student Sinks	\$15,000.00
	New Chair Storage	\$12,500.00
	Lighting Control Conversion	\$12,500.00
	Bus Stop Walking Paths	\$12,500.00
	Storage Space in K Room	\$11,250.00
	Solar Panel Light Fixture Replacement	\$9,062.50
	New Teacher Lounge	\$6,250.00
	Card Key Locks for Student Restrooms	\$6,000.00
	Relocation of Tether Ball Court	\$3,125.00
	K Wing Colombine Locks	\$3,000.00
		\$1,891,187.50



Current Facilities Plan

Site	Funding
Kawana Springs	\$1,891,187.50
Bellevue	\$1,600,187.50
Meadow View	\$817,562.50
Taylor Mountain	\$584,582.50
ELC	\$16,250.00
SPA	\$16,250.00





Chris J. Kim, Ed.D, MBA

Chief Business Official

707-542-5197

ckim@busd.org

Bellevue Union School District

Agenda Item for Board Meeting of February 19, 2019

Agenda Category: Review and Action

Agenda Item Title: Consider Approval of MOU with BEA regarding 2018-19 Involuntary Transfers and First Consideration for 2019-20

Prepared By: Chris J. Kim, CBO

Background:

Attached for your consideration is a Memorandum of Understanding between BUSD and BEA regarding the involuntary transfer(s) of Stacey Logston and Gina Lewis due to lack of enrollment. Specifically, this MOU calls for suspension of all language in Article 11 pertaining to first consideration of vacancies and to grant Stacey Logston and Gina Lewis priority for open vacancies in the 2019/20 school year.

Cost:

There is no cost to the District at this time.

Recommended Action:

Review the included language and approve if supported.

Supporting Documents:

Memorandum of Understanding.

Bellevue Union School District

Memorandum of Understanding (MOU)
Between the
Bellevue Union School District (BUSD)
and the
Bellevue Education Association (BEA)

This MOU is entered into on December 2018 and memorializes the agreement between the parties regarding the involuntary transfer of Gina Lewis and Stacey Logsdon due to lack of enrollment.

The parties agree as follows:

1. The District will ignore all contractual language in Article 11 which gives first consideration for any vacancy or new position to the most senior member and to grant Gina Lewis and Stacey Logsdon priority status for all open vacancies for the 2019/20 school year.

This MOU shall not be interpreted to set precedence in any way by either the BUSD or the BEA.

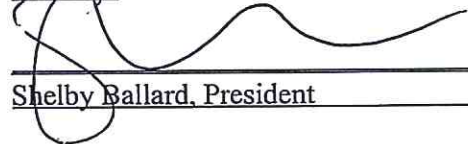
This MOU has been agreed to by BUSD and the BEA and shall be considered binding to the limited terms described under this MOU.

For BUSD



David Alexander, Superintendent 1/25/19
Date

For BEA



Shelby Ballard, President 12/4/18
Date

Bellevue Union School District

Agenda Item for Board Meeting of February 19, 2019

Agenda Category: Review and Action

Agenda Item Title: Review and Action, APE Services with Rincon Valley School District

Prepared By: Chris J. Kim, CBO

Background:

The Adapted Physical Education (APE) teacher is an educationally trained professional who is able to assess individual students and develop, adapt and implement specialized physical education programs in the motor domain.

The APE teacher is a direct service provider, not a related service provider, because special education is a federally mandated component of special education services. (U.S.C.A. 1402[25]). This means that physical education needs to be provided to the student with a disability as part of the child's special education. This is contrasted with physical therapy and occupational therapy, which are related services.

If specially designed instruction, such as adapted physical education (APE), is required in a student's Individual Education Program (IEP), then the services must be provided by a qualified teacher. A certified physical educator is legally qualified to provide adapted physical education for students who require specialized physical education as defined in the IEP. Adapted Physical Education certification is not required in Colorado. However, it is suggested that the teacher providing APE services become Nationally Certified through the National Consortium for Physical Education and Recreation for Individuals with Disabilities, earning a CAPE (Certified Adapted Physical Education) certification. Course work in APE is strongly recommended and additional education and/or experience in special education would be beneficial.

This agreement with the Rincon Valley School District covers APE Services for 1 day a week at a daily rate of \$451.27 per the terms of the associated IEP.

Recommended Action:

The Contract with Rincon Valley SD is for \$14,450.

Recommended Action:

Review and Approve.

Supporting Documents:

MOU with Rincon Valley School District

MEMORANDUM OF UNDERSTANDING
APE Services

THE BELLEVUE SCHOOL DISTRICT wishes to contract with the RINCON VALLEY SCHOOL DISTRICT for APE Services during the 2018/2019 School Year. Rincon Valley District will be the Lead Education Agency (LEA) Employer. The following conditions are agreed upon:

1. Bellevue USD has requested 1 day a week of APE time.
2. The Districts have agreed upon the following daily rate:
 - a. \$451.27 per day
3. Rincon Valley may split this assignment in having 2 specialists each covering a ½ day a week. The total hours will not be less than 7 hours a week.
4. The parties agree to indemnify, hold harmless and defend the other and its officers, agents, and employees from every claim or demand made and every liability, loss, damage or expenses, of any nature whatsoever, which may be asserted by reason of any act, neglect, default, or omission of the other, its officers, agents, and employees arising out of, or in any way connected with the services covered by this agreement, except for liability for damages which result from the sole negligence or willful misconduct of the indemnified party or its officers, employees or agents.
5. A copy of the time sheets submitted will be included in all billing.
6. Total agreement shall not exceed \$14,450.00

The term of this agreement shall be August 1, 2018 through June 30, 2019 while school is in session.



David Alexander

Superintendent

Bellevue Union School District



Tony Roehrick

Superintendent

Rincon Valley Union School District

Bellevue Union School District

Agenda Item for Board Meeting of February 19, 2019

Agenda Category: Review and Action

Agenda Item Title: Consider Approval of Low-Performing Student Block Grant Application

Prepared By: Chris J. Kim, CBO

Background:

The Low Performing Student Block Grant (LPSBG) provides funds for local educational agencies (LEAs) serving students identified as low-performing on state English language arts or mathematics assessments, who are not otherwise identified for supplemental grant funding under the Local Control Funding Formula (LCFF), or eligible for special education services. The LPSBG allocates \$300 million for LEAs, including county offices of education (COEs), school districts, and charter schools (both directly and locally funded) for the benefit of identified students during fiscal year (FY) 2018–19. These funds are designated to address the persistent achievement gap in California’s public schools, and to provide resources and evidence-based practices to initiate and sustain authentic systemic change. Funds are available for expenditure or encumbrance through the 2020–21 FY and each LEA will receive an equal amount per eligible pupil.

As a condition of receiving LPSBG funds, an eligible school district, COE, or charter school is required to: (1) Develop a plan describing how the funds will increase or improve evidence-based services for the pupils identified to accelerate increases in academic achievement, and how the effectiveness of services will be measured. The plan shall include information regarding how the services align with and are described in the school district’s local control and accountability plan (LCAP), the county superintendent’s LCAP, or the charter school’s LCAP. On or before March 1, 2019, the LEA is required to report to the State Superintendent regarding the adopted plan to use the grant funds to increase the academic performance of pupils identified.

Cost:

There is no cost to the District.

Recommended Action:

Review the included application language and adopted plan for use of the grant funds, and approve if supported.

Supporting Documents:

Included is a screenshot of the online LPSBG application describing the adopted use of grant funds.



Summarize how the funds will be used to increase or improve evidence-based services for pupils identified. (1099 of 1,050 maximum characters)

The Low-Performing Students Block Grant provides funds to support students who are identified as low-performing on state English language arts or mathematics assessments and who are not otherwise identified for supplemental grant funding under the Local Control Funding Formula (LCFF), or eligible for special education services. The preliminary entitlement \$47,425 preliminary entitlement allocated through this grant is based on the number of students (24) in Bellevue Union School District who are low performing and not counted in with our unduplicated pupils or students with disabilities. These funds will be used to increase or improve evidence-based services that focus on student achievement in English language arts and mathematics (TK-6) Over the next two school years, the grant will provide support for quality instructional materials, teacher professional development and direct support/intervention for students. The strategies identified will be aligned with the California Framework for English Language Arts and Mathematics and our current Local Control Accountability Plan (LCAP).

How will the effectiveness of the evidence-based services be measured? (722 of 1,050 maximum characters)

Under the district and school site administration along with site leadership teams will analyze student data and make recommendations for the specific strategies to be supported by this grant. The effectiveness of these evidence-based services will be measured by an increase in student achievement on the Smarter Balanced Summative Assessments (SBAC) in English Language Arts and mathematics in grades 3 - 6 and local measures/benchmark assessments (TK-6). The recommended strategies to serve the needs of these low-performing students are aligned with and described in our Local Control Accountability Plan (LCAP). Our LCAP input process identified student achievement in English Language Arts and mathematics as a need.

How are services aligned with and described in the LEA's local control and accountability plan? (324 of 1,050 maximum characters)

The goals in the BUSD LCAP specific to the requirements of this grant include:

- Item 3. Improve 3rd grade literacy
- Item 4. Improve the consistency of high quality instruction in every classroom
- Item 5. Improve 21st century teaching & learning
- Item 6. Ensure all students have opportunities & support to reach their potential

Bellevue Union School District

Agenda Item for Board Meeting of February 19, 2019

Agenda Category: Review and Action

Agenda Item Title: Consider Approval of CSEA “Sunshine” Letter Declaring Negotiation Openers for 2018-19

Prepared By: Chris J. Kim, CBO

Background:

Each year CSEA submits a “sunshine” letter notifying the district of their intent for contract negotiations for the year. For 2018-19, CSEA has opened the following articles:

- Article 8: Expansion of language for part time employees who consistently work over 30 minutes or more to have their FTE adjusted accordingly.
- Article 14: A fair and equitable salary increase.
- Article 14: Stipend for cell phone use for those employed in custodial, maintenance, operations, and grounds roles.
- Article 14: Clarifying language regarding the scheduled time frame of annual stipend payments.

Cost:

There is no cost to the District at this time.

Recommended Action:

Review and approve.

Supporting Documents:

The CSEA Letter submitted for consideration.

Initial Proposals

Bellevue Ch. 501

2nd year reopeners -- 18-19 school year

Article 8

- CSEA seeks to expand language for those part time employees who consistently work over 30 minutes or more to have their FTE adjusted accordingly.

Article 14

- CSEA seeks a fair and equitable salary increase.
- CSEA seeks to obtain a stipend for cell phone use by the employees in custodial, maintenance and operations and grounds.
- CSEA seeks to add clarifying language regarding the scheduled timeframe of annual stipend payments.

Bellevue Union School District

Agenda Item for Board Meeting of February 19, 2019

Agenda Category: Review and Action

Agenda Item Title: Consider Approval of BUSD “Sunshine” Letter Declaring Negotiation Openers for 2018-19 with BEA

Prepared By: Chris J. Kim, CBO

Background:

Each year BUSD submits a “sunshine” letter notifying BEA of their intent for contract negotiations for the year. For 2018-19, BUSD has opened the following articles:

- (1) Article 7: Workdays, Hours, & Duties
- (2) Article 12: Evaluation Procedures

Cost:

There is no cost to the District at this time.

Recommended Action:

Review and approve.

Supporting Documents:

The BUSD Letter submitted for consideration.



February 7, 2019

To: BUSD Board of Trustees
Tiffany Kampmann, BEA Negotiation Chair

From: BUSD District Office

Re: 2018-19 BEA Contract Negotiations; "Sunshine Letter"

Dear Colleagues,

We look forward to continuing our collaborative work ensuring that our agreements enable us to recruit and retain the highest quality staff and provide an excellent instructional program for our students. With this in mind, the District has selected the following articles to open for negotiation:

Article 7: Workdays, Hours, & Duties
Article 12: Evaluation Procedures

This notice will be presented at a public meeting scheduled for February 19, 2019, pursuant to Government Code section 3547 of the Education Employment Relations Act.

Best,

Dr. David Alexander
Superintendent

Dr. Chris J. Kim
Chief Business Official

Board of Trustees:
Ms. Lisa Reyes, Ms. Stephanie Merrida-Grant, Mr. John Jarvis, Ms. Adele Walker, Ms. Juana Garcia

Superintendent:
Dr. David Alexander

Bellevue Union School District

Agenda Item for Board Meeting of February 19, 2019

Agenda Category: Action

Agenda Item Title: Consider Approval of E-Rate Proposals for 2019 E-Rate funding

Prepared By: Lawrence Black, Director of Technology

Background: E-Rate is a federal program supporting the infrastructure capabilities of Schools and Libraries. The program helps us in two ways, with Category 1 funding and Category 2 funding. BUSD currently has \$215,000 Category 2 funds available. The district must pay 15% of any project cost directly and the remaining 85% is paid out of the fund. BUSD worked with E-Rate consultant Rich Tunheim and drafted a series of proposals that were issued via the E-Rate USAC system. These proposals tackle a number of identified needs on the master project board in the District Office. We received a number of proposals in return and after conferring with our E-Rate consultant, Administrative Team, and the IT team at the County Office we have the included proposals recommended.

Total proposal costs are

- AMS.net - \$57,149.20
- Prime65 - \$77,114.97
- NetXperts - \$99,077.56

Total cost to district not to exceed - \$37,000

After approval, our E-rate consultant will submit formalized agreements to the awarded proposals and scheduling for work can begin.

Recommended Action:

Approval of Provided E-Rate Proposals

Supporting Documents:

[AMS.net Proposal](#)

[Prime65 Proposal](#)

[NetXperts Proposal](#)



December 18, 2018

Bellevue Union School District
Rich Tunheim
3150 Education Dr.,
Santa Rosa, CA

Re: REQUEST FOR PROPOSALS for Local Area Network Infrastructure Upgrades to be
Funded by E-Rate Year 22 (2019-2020) Released December 7, 2018

Rich Tunheim ,
NetXperts, Inc. received the request for proposal and has read, fully understands, and will
comply with all criteria outlined in RFP# REQUEST FOR PROPOSALS for Local Area Network
Infrastructure Upgrades to be Funded by E-Rate Year 22 (2019-2020) Released December 7,
2018, due Monday, January 21, 2019 by 5 PM. NetXperts agrees to the terms and
conditions set forth in this RFP.

- NetXperts SPIN#143031867, we have completed our annual certification for
Funding Year 2019-2020. NetXperts FRN# 0008302077
- We have provided a proposal (attached to this letter).
- We would need a Purchase Order, and/or a Notice to Proceed from the district in
order to proceed with the implementation plan.
 - The timeline for start from receipt of PO/NTP is 30 days or less.
 - The implementation plan is provided (attached to this letter).
 - We are self-performing, and no subcontractors will be utilized.
- We have included references, and included length of time these customers have
been with us.
- We hold California Contractor 's License C-7 and C-10 license, #869161
- NetXperts will meet all prevailing wage requirements; our DIR Registration is
#1000003207
- We have included our Org Chart and our contact for E-Rate Billing and contracts is:
 - Paul Shaw
 - pshaw@netxperts.com , 925-806-0800 #151
- We can provide SIP/USAC Billing for E-rate

Your key contact for this project will be:
Gary Nordine, CEO – NetXperts, Inc.
925-806-0800, #144, gnordine@netxperts.com

Sincerely,

Gary Nordine



Materials

Part Number	Description	Vendor	Our Price	Markup	Price	Qty	Extended Price
4G2404/6W-6-NS-HIT	23/4PR SOL NS CAT6 ECO CMP	Hitachi	\$0.21	10%	\$0.23	20600	\$4,758.60
NK688MBU-PAN	CAT6 JACK - BLUE	Leviton	\$4.00	10%	\$4.40	206	\$906.40
MCTP6EI-6-3	MODCORD CAT6 BLUE 3'	Leviton	\$1.75	10%	\$1.93	103	\$198.28
MCTP6EI-6-5	MODCORD CAT6 BLUE 5'	Leviton	\$1.95	10%	\$2.15	103	\$220.94
NKFP24Y-PAN	6 MODULAR FP 24P PATCH PANEL	Panduit	\$20.00	10%	\$22.00	20	\$440.00
42080-1WS	Single-Gang QuickPort Wallplate with ID Window, 1-	Leviton	\$1.25	10%	\$1.38	135	\$185.63
PDP012AB0707	12f OS2 Premises Distribution Plenum tight buffer	Berk-Tek	\$0.52	10%	\$0.57	4000	\$2,279.99
49991-SLC	FastCAM Pre-polished Connector, LC (blue), Single-	Leviton	\$14.51	10%	\$15.96	192	\$3,064.51
5F100-2LL	SDX Precision Molded Plate (BLUE), Single-mode	Leviton	\$56.28	10%	\$61.91	8	\$495.26
5R4UH-S12	2000i SDX 4RU Fiber Enclosure, empty, with sliding	Leviton	\$376.85	10%	\$414.54	8	\$3,316.28
SR4POST	45U 4-POST OPEN FRA	TRIPP LITE	\$348.35	10%	\$383.19	6	\$2,299.11
31-278	Wire Pulling Lubricant, 5 Gallon Bucket	Ideal Industries	\$68.59	10%	\$75.45	4	\$301.80
SSS100	Series SSS Intumescent Sealant 10.1 oz. Tube 18.2	STI	\$11.16	10%	\$12.28	6	\$73.66
SSP100	Series SSP Firestop Putty 36 Cu. In. Tube	STI	\$19.76	10%	\$21.74	6	\$130.42
TZE221	9mm (0.35") Black on White tape for P-Touch 8m	Brother	\$11.22	10%	\$12.34	9	\$111.08
189645	ONE-WRAP® SELF-ENGAGING FASTENER, 3/4",	Velcro	\$18.60	10%	\$20.46	10	\$204.60
41089-2WP	Surface-Mount QuickPort Box, 2-Port, White	Leviton	\$1.55	10%	\$1.71	103	\$175.62
17325	WP400P/3000' Poly Muletape	NEPTCO	\$31.61	10%	\$34.77	1	\$34.77
430	TWINE SPIRAL WRAP-1 PLY (430).	Greenlee	\$56.00	10%	\$61.60	4	\$246.40
Misc.	Misc materials	Misc.	\$1,850.00	10%	\$2,035.00	1	\$2,035.00

\$21,478.33

Pro Services

Name	Description	Vendor	Our Price	Markup	Price	Qty	Extended Price
Netx Pro Services	Cable Techs	NetXperts	\$47,777.81	0%	\$47,777.81	1	\$47,777.81
Netx Pro Services	Engineer	NetXperts	\$24,883.20	0%	\$24,883.20	1	\$24,883.20
Netx Pro Services	PM	NetXperts	\$1,680.00	0%	\$1,680.00	1	\$1,680.00

\$74,341.01

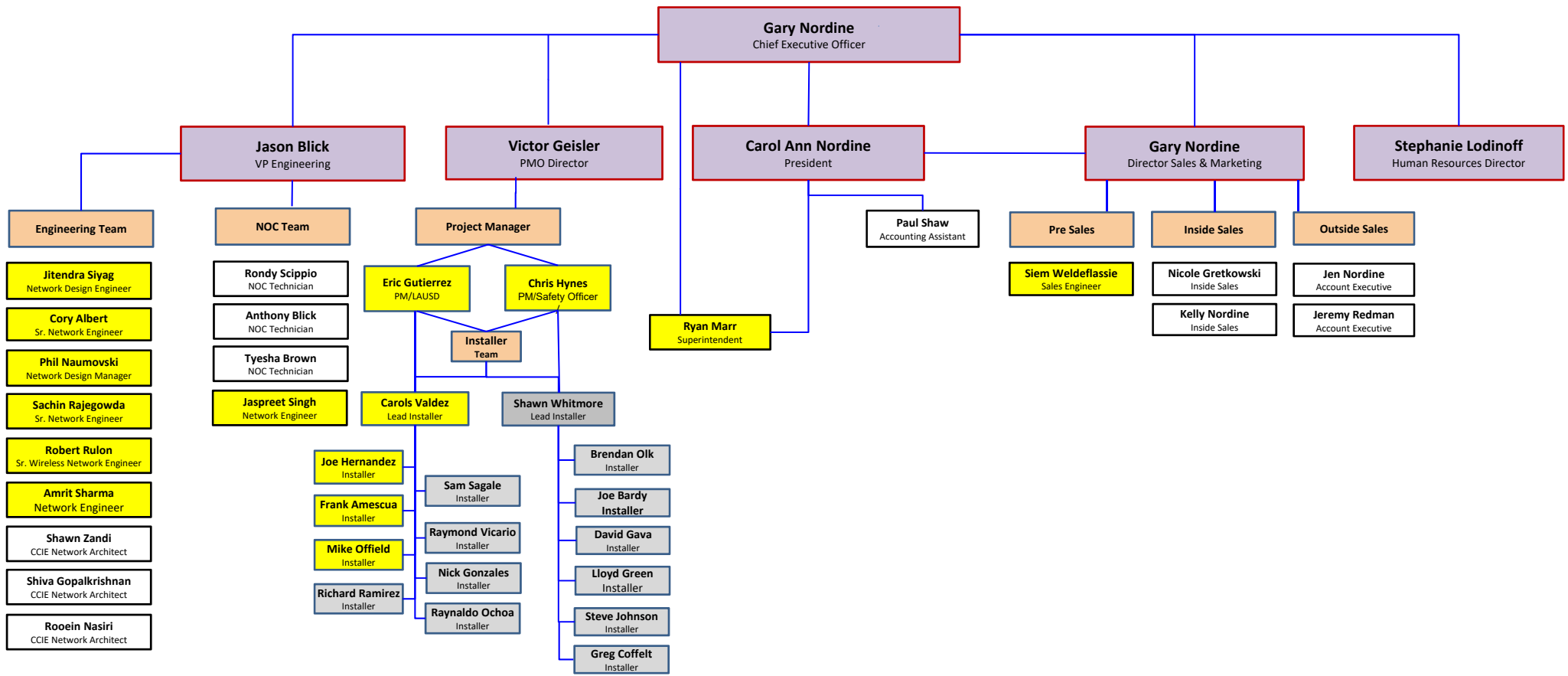
Subtotals

Name	Description	Vendor	Our Price	Markup	Price	Qty	Extended Price
Materials	All Cabling Materials	Various	\$21,478.33	0%	\$21,478.33	1	\$21,478.33
Netx Pro Services	All NetXperts Professional Services	Various	\$74,341.01	0%	\$74,341.01	1	\$74,341.01
Sales Tax	Tax	Tax	\$1,986.75	0%	\$1,986.75	1	\$1,986.75
Bonds	Performance and payment bonds					1	\$1,271.48
Shipping	Shipping	Shipping	\$0.00	0%	\$0.00	1	\$0.00

\$99,077.56

ID	Task Mode	Task Name	Duration	Start	Finish	Predecessors	Resource Names	% Complete
45		Removal of existing multi-mode fiber.	1 day	Thu 8/1/19	Thu 8/1/19			0%
46		Upgrade to (1) 12 strand Single-Mode Fiber from MDF to 5 IDF's	3 days	Fri 8/2/19	Tue 8/6/19	45	Installer	0%
47		Terminate, Test and Certify all fiber with OTDR and Power Meter.	1.6 days	Wed 8/7/19	Thu 8/8/19	46	Installer	0%
48		Replace and and all fiber patch panels as needed	1 day	Wed 8/7/19	Wed 8/7/19	46	Installer	0%
49		Label fiber optics positions on cable and patch panels.	0.5 days	Thu 8/8/19	Thu 8/8/19	48	Installer	0%
50		Register of fiber warranty, as applicable.	0.1 days	Thu 8/8/19	Thu 8/8/19	49	Installer	0%
51		Meadow View Elementary	7.6 days	Thu 8/8/19	Tue 8/20/19			0%
52		Replacement of IDF Cabinet in Multi-Purpose Room	1.85 days	Thu 8/8/19	Mon 8/12/19			0%
53		Remove of existing networking hardware (create rack elevation for re-racking)	0.25 days	Thu 8/8/19	Thu 8/8/19	50	Installer	0%
54		Asses backer board for install requirements, upgrade as necessary	0.1 days	Thu 8/8/19	Thu 8/8/19	53	Installer	0%
55		Remove existing cabling from cabinet.	0.25 days	Thu 8/8/19	Fri 8/9/19	54	Installer	0%
56		Replace networking cabinet with new.	0.5 days	Fri 8/9/19	Fri 8/9/19	55	Installer	0%
57		Pull all new copper and fiber into the cabinet (See below)	0.5 days	Fri 8/9/19	Mon 8/12/19	56	Installer	0%
58		Re-rack any existing and new networking hardware	0.25 days	Mon 8/12/19	Mon 8/12/19	57	Installer	0%
59		Stuctured Cabling Upgrade	5.75 days	Mon 8/12/19	Tue 8/20/19			0%
60		Replace 33 Drops with CAT6 cabling	4.5 days	Mon 8/12/19	Fri 8/16/19	58	Installer	0%
61		Terminate to modular jack and install face plate on station end.	0.5 days	Fri 8/16/19	Mon 8/19/19	60	Installer	0%
62		Terminate to modular jack into patch panel on IDF/MDF end.	0.25 days	Mon 8/19/19	Mon 8/19/19	61	Installer	0%
63		Test and Certify of all upgraded cables.	0.25 days	Mon 8/19/19	Mon 8/19/19	62	Installer	0%
64		Label CAT6 positions on cable, faceplates and patch panel.	0.25 days	Mon 8/19/19	Tue 8/20/19	63	Installer	0%
65		Kawana Springs Elementary	4 days	Tue 8/20/19	Mon 8/26/19			0%
66		Stuctured Cabling Upgrade	4 days	Tue 8/20/19	Mon 8/26/19			0%
67		Replace 22 Drops with CAT6 cabling	3 days	Tue 8/20/19	Fri 8/23/19	64	Installer	0%
68		Terminate to modular jack and install face plate on station end.	0.25 days	Fri 8/23/19	Fri 8/23/19	67	Installer	0%
69		Terminate to modular jack into patch panel on IDF/MDF end.	0.25 days	Fri 8/23/19	Fri 8/23/19	68	Installer	0%
70		Test and Certify of all upgraded cables.	0.25 days	Fri 8/23/19	Fri 8/23/19	69	Installer	0%
71		Label CAT6 positions on cable, faceplates and patch panel.	0.25 days	Fri 8/23/19	Mon 8/26/19	70	Installer	0%
72		Taylor Mountain Elementary	4 days	Mon 8/26/19	Fri 8/30/19			0%
73		Stuctured Cabling Upgrade	4 days	Mon 8/26/19	Fri 8/30/19			0%
74		Replace 27 Drops with CAT6 cabling	3 days	Mon 8/26/19	Thu 8/29/19	71	Installer	0%
75		Terminate to modular jack and install face plate on station end.	0.25 days	Thu 8/29/19	Thu 8/29/19	74	Installer	0%
76		Terminate to modular jack into patch panel on IDF/MDF end.	0.25 days	Thu 8/29/19	Thu 8/29/19	75	Installer	0%
77		Test and Certify of all upgraded cables.	0.25 days	Thu 8/29/19	Thu 8/29/19	76	Installer	0%
78		Label CAT6 positions on cable, faceplates and patch panel.	0.25 days	Thu 8/29/19	Fri 8/30/19	77	Installer	0%
79		Distict Office	1.2 days	Fri 8/30/19	Mon 9/2/19			0%
80		Stuctured Cabling Upgrade	1.2 days	Fri 8/30/19	Mon 9/2/19			0%
81		Replace 5 Drops with CAT6 cabling	0.5 days	Fri 8/30/19	Fri 8/30/19	78	Installer	0%
82		Terminate to modular jack and install face plate on station end.	0.25 days	Fri 8/30/19	Fri 8/30/19	81	Installer	0%
83		Terminate to modular jack into patch panel on IDF/MDF end.	0.25 days	Fri 8/30/19	Mon 9/2/19	82	Installer	0%
84		Test and Certify of all upgraded cables.	0.1 days	Mon 9/2/19	Mon 9/2/19	83	Installer	0%
85		Label CAT6 positions on cable, faceplates and patch panel.	0.1 days	Mon 9/2/19	Mon 9/2/19	84	Installer	0%
86		Project Close out	10 days	Mon 9/2/19	Mon 9/16/19			0%
87		Documentation (all)	3 days	Mon 9/2/19	Thu 9/5/19	85	Installer	0%
88		Validate receipt of all project deliverables	3 days	Thu 9/5/19	Tue 9/10/19	87	Project Manager	0%

ID	Task Mode	Task Name	Duration	Start	Finish	Predecessors	Resource Names	% Complete
89		Send final drawings (hard and soft copy) to customer	3 days	Tue 9/10/19	Fri 9/13/19	88	Project Manager	0%
90		Provide all test results for copper and fiber to District.	1 day	Fri 9/13/19	Mon 9/16/19	89	Project Manager	0%



Legend

LAUSD Team

Executive Team Members



Organization: Peralta Community College District –Laney College
Industry: City/Education
Contact: Antoine Mehoulley
Amehoulley@peralta.edu

Contract/Project Value:	Year : 2015-2019 \$8M Ongoing
Market Served:	Education
Technology:	Network Hardware and Cabling Infrastructure Refresh, SMART Classrooms, SMART Locks
OEM/Partner:	Cisco
Results: Peralta Community College District which serves northern Alameda County, consists of the following colleges, Laney, Merritt, Berkeley and Alameda. The campus's feature the cosmopolitan atmosphere and human energy of a big-city university. They give its 45,000-plus students ready access to the city's formidable intellectual, cultural, and natural resources. With renowned programs in such fields as Journalism, Culinary Arts, Mathematics, Machine Technology, and Ethnic Studies, Peralta has been a leader in academic and vocational education for decades. A talented faculty and dedicated staff, not to mention a new state-of-the-art technology center, ensure that Laney will remain at the forefront of Information Age community education for years to come. NetXperts designed, implemented Voice, Wi-Fi, Network, SMART Classroom, SMART Locks, and upgraded fiber and copper infrastructure at 3 of the Peralta College Campus's, replacing the existing, where available, the older copper and partial fiber infrastructure with a 12 strand single mode fiber run to each IDF closet from the main MDF. Replacing all existing end of life Cisco hardware with a solution that meets the 21st century education experience for the students. As part of this project, NetXperts implemented the following throughout the school: • Install switches and UPS's in customer provided racks • Connect power and verify successful power-up and operation • Configure all parameters, as required, for successful solution based upon identified requirements from planning meeting(s) • Verify proper data network connectivity. • Deployed new Strand Single Mode Fiber to each IDF closet back to the MDF. Test and certified each strand. Deployed Cat6 throughout. • Ensured all Voice, 911, etc. was functional, upgraded campus Wi-Fi coverage • Cut over Hundreds of IDF's and Multiple MDF's with hundreds of new switches and core chassis. • Configured and deployed over 300+ VoIP phone throughout the campus.	

Pittsburg Unified School District
\$5 Million
2014-2019
Chris Melodias
cmelodias@pittsburg.k12.ca.us
(925) 260-1618

The Pittsburg Unified School District (PUSD) serves over 12,000 students. The district has been able to provide their community with outstanding public programs and award-winning adult education school. The district is comprised of:

- District office
- 8 elementary schools
- 2 middle schools
- 1 comprehensive high school
- 1 continuation high school
- Adult education
- Independent study and alternative learning experiences
- Preschool Services

NetXperts provided a turnkey solution to PUSD to leverage their current network infrastructure with replacement of certain EOS/EOL switches to support Wireless, Security Cameras and Video Distribution. PUSD's old network infrastructure was not able to handle day to day need of a school district for supporting real time data and network traffic.

The Wireless solution included 1200 Cisco Access Points across the campus to enable BYOD solution for students and staff, all managed with Cisco Prime Infrastructure placed at the District office. The BOYD solution centered on Cisco Mobility solution and Cisco Identity Services Engine (ISE). As part of the project, entire network campus was upgraded from older access and distribution switches to Cisco 3850 and 4500X platform. 2 Cisco 4500X switches were deployed at each location as a Virtual Switching System (VSS) at the distribution layer to provide high availability and failover. Cisco 3850 switches were deployed as access switches with 10G uplinks to the 4500X at the distribution. Along with new WLAN solution, the Cisco ISE solution provided enhanced security to WLAN network. Wireless guest network, student and staff WLAN networks were secured using ISE solution.

As part of this deployment, 2 Cisco UCS B-series chassis and 2 Cisco Fabric Interconnects were installed at District office. VMware vSphere 5.5 was installed on blade servers on UCS B-series. All virtual machines from older Dell servers were migrated to new UCS solution.

NetXperts is providing ongoing 24x7 remote and on site monitoring and support to Pittsburg Unified School District through NetXperts 24x7 Network Operation Center (NOC).



Organization: Prima Foundation Medical Group,
Novato, CA
Industry: Healthcare
Contact: Freddie Limjoco
flimjoco@primafoundation.com
(415) 405-6503

Contract/Project Value:	2013-2019 \$1.5 Million
Market Served:	Healthcare
Technology:	Network VoIP
OEM/Partner:	Cisco
Results: Prima Medical Group is a local, physician owned and operated group of physicians dedicated to providing high quality care throughout Marin, Sonoma, and Napa counties. Prima Foundation's main hub is located at Novato, CA as well as their 10 remote sites located throughout the Peninsula and North Bay Area. NetXperts was contracted to design, supply, install, configure, and deploy network and VoIP infrastructure for Prima Medical Group. NetXperts deployed Cisco Switches, Routers, Firewall, Wireless, UCS, VoIP Phones, VMware, Cisco ISE and TelePresence based on best practices and the requirements of Prima Medical Group. NetXperts has also been providing post implementation support. In addition to the services listed above, NetXperts has performed network and security assessments for Prima Medical Group. These assessments have helped Prima Medical Group with understanding of their immediate security needs and building a long term plan to enhance their network and systems security. As part of the security assessment, NetXperts has provided the following deliverables to the Prima Medical Group: • Security assessment report • List of major threats and vulnerabilities discovered during assessment • Recommended corrective actions	

Re: WLAN/LAN Equipment to be Funded by E-Rate Year 22 (2019-2020)

SCHOOL

Bellevue Union School District
3150 Education Dr.
Petaluma, CA. 95407

PROVIDER

ANDRE RANDALL SOILEAU DBA/PRIME65
10 4th St.
Petaluma, CA 94952

FORM 498 ID / SPIN: 143050011 certified for Funding Year 2019-20 (Form 473)

PRIME65 is a Sonoma County business that provides conception, design, configuration and deployment of IT projects of varying sizes.

All proposed equipment and services are fully compatible with existing equipment. We have attached references from local businesses: a non-profit, a Sonoma County school district, and a private company.

You will find the following sections:

- PRICING
- TRAINING
- SUPPORT STRUCTURE
- WARRANTY
- SCHEDULE
- REFERENCES

Please contact myself, Andre Soileau, with questions, comments, or selections. Per the request, I have kept this proposal simple yet clear.

Andre Soileau

ars@p65.org

(707) 782-4200

PRICING

Two options have been provided in the table below for 3.4 Switches, Aruba products or Ubiquiti products. We are unable to source a 12-port fanless switch, replaced with (2) 8-port which can be linked for a total of 14 available ports.

- **shipping & delivery** of equipment
- **asset tagging** of equipment and **recording** of asset tag, serial number, and MAC to a spreadsheet
- **3-year warranty** and **support** (see WARRANTY and SUPPORT)
- **training** of controller (see TRAINING)
- 8.125% **sales tax** per the RFP

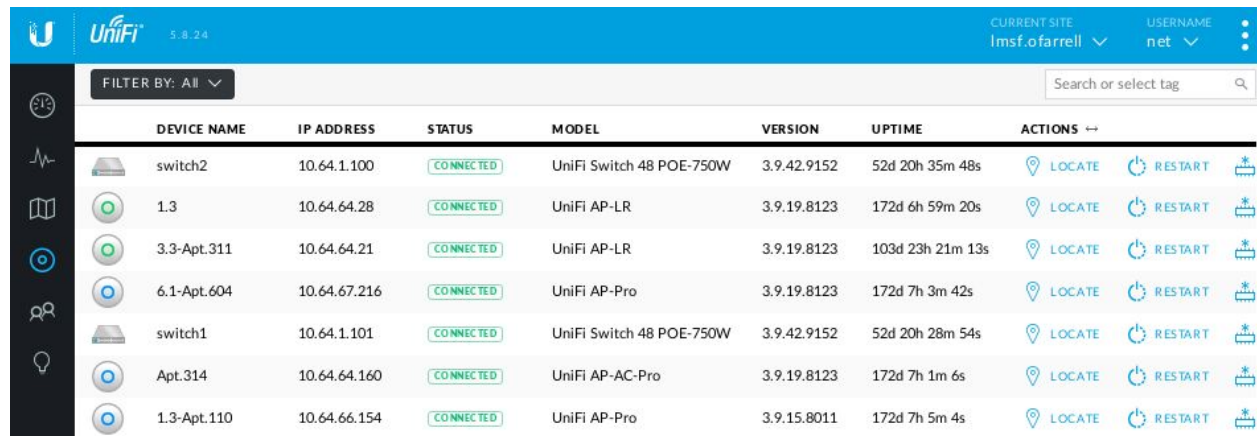
3.3 Wireless + 3.4 Switches OPTION: Ubiquiti TOTAL after tax: **\$99,032.99**

3.3 Wireless + 3.4 Switches OPTION: Aruba TOTAL after tax: **\$168,278.38**

Item	Quantity	Price Per	Price	Price w/tax
# 3.3 Wireless				
Ubiquiti UAP-AC-HD (wap)	141	\$503.70	\$71,021.70	\$76,792.21
Ubiquiti UCK-G2-PLUS (controller)	1	\$298.50	\$298.50	\$322.75
# 3.3 TOTAL w/TAX				\$77,114.97
# 3.4 Switches OPTION: Aruba				
Aruba HPE 3810M JL075A (16-port SFP+)	4	\$10,635.65	\$42,542.59	\$45,999.18
Aruba HPE 2930F JL261A (24-port PoE+ 4SFP)	20	\$1,972.80	\$39,456.00	\$42,661.80
Aruba HPE 2930F JL258A (8-port PoE+ 2SFP+)	2	\$1,157.20	\$2,314.39	\$2,502.44
# 3.4 TOTAL w/TAX				\$91,163.41
# 3.4 Switches OPTION: Ubiquiti				
Ubiquiti US-16-XG (16-port SFP+)	4	\$898.50	\$3,594.00	\$3,886.01
Ubiquiti US-24-500W (24-port PoE+ 4SFP)	20	\$817.50	\$16,350.00	\$17,678.44
Ubiquiti US-8-60W (8-port PoE+)	2	\$163.50	\$327.00	\$353.57
# 3.4 TOTAL w/TAX				\$21,918.02

TRAINING

The UniFi controller is usable from any browser with no plugins required. It is easy to use and very powerful for monitoring, tuning the wireless network, and managing users. Training will be provided as needed through the support period of 3-years, up to 8 hours per year of in-person training at Old Adobe, and unlimited email interactions.



The screenshot shows the UniFi controller interface with a blue header. The header includes the UniFi logo, version 5.8.24, current site 'lmsf.ofarrell', and username 'net'. A sidebar on the left contains navigation icons. The main area has a 'FILTER BY: All' dropdown and a search bar. Below is a table of devices with columns: DEVICE NAME, IP ADDRESS, STATUS, MODEL, VERSION, UPTIME, and ACTIONS. The table lists several devices, all with a 'CONNECTED' status. The actions column for each device includes 'LOCATE', 'RESTART', and a power icon.

DEVICE NAME	IP ADDRESS	STATUS	MODEL	VERSION	UPTIME	ACTIONS
switch2	10.64.1.100	CONNECTED	UniFi Switch 48 POE-750W	3.9.42.9152	52d 20h 35m 48s	LOCATE RESTART
1.3	10.64.64.28	CONNECTED	UniFi AP-LR	3.9.19.8123	172d 6h 59m 20s	LOCATE RESTART
3.3-Apt.311	10.64.64.21	CONNECTED	UniFi AP-LR	3.9.19.8123	103d 23h 21m 13s	LOCATE RESTART
6.1-Apt.604	10.64.67.216	CONNECTED	UniFi AP-Pro	3.9.19.8123	172d 7h 3m 42s	LOCATE RESTART
switch1	10.64.1.101	CONNECTED	UniFi Switch 48 POE-750W	3.9.42.9152	52d 20h 28m 54s	LOCATE RESTART
Apt.314	10.64.64.160	CONNECTED	UniFi AP-AC-Pro	3.9.19.8123	172d 7h 1m 6s	LOCATE RESTART
1.3-Apt.110	10.64.66.154	CONNECTED	UniFi AP-Pro	3.9.15.8011	172d 7h 5m 4s	LOCATE RESTART

SUPPORT STRUCTURE

We provide support 8:00AM - 5:00PM Monday through Friday including national holidays. Any support time needed due to Provider error in this project will be at no additional charge for 3-years after installation. During the project installation I will be available directly for scheduling and troubleshooting at anytime and an escalation procedure will be provided.

Email: support@p65.org

Phone: +1 (707) 782-4200

Firmware upgrades, configuration changes, maintenance, and support are provided **3-years from date of installation** through PRIME65 for switches and wireless access points.

WARRANTY

Manufacturer warranty is limited to 1 year, however, through PRIME65 we will support and warranty the hardware for 3-years from installation. This is a non-transferable extended warranty.

Switches and wireless access points and controller: **3-years**

SCHEDULE

Our electronic project availability calendar will be made available within two weeks of receiving a Funding Commitment Decision Letter (FCDL) from USAC.

- Project must be **scheduled at least 3 weeks in advance.**
- Provided a **two week window for delivery.**

REFERENCES

All of the following references have been using Ubiquiti wireless networks installed and maintained by PRIME65 for over 3 years.

1. Community Action Partnership of Sonoma County, 141 Stony Cir. Ste. 210, CA. 95401
Susan Cooper, Director scooper@capsonoma.org and/or Mary Watts, Deputy Director mwatts@capsonoma.org (707) 544-6911
Projects: all routers, switches, and wireless access points upgraded to Ubiquiti and actively managed by PRIME65 since 2015.
NOTE: CAP Sonoma includes education departments, USAC e-rate eligible
2. WORK Petaluma, 10 4th St., Petaluma, CA. 94952
Natasha Juliana, Owner natasha@workpetaluma.com (707) 721-6540
Projects: all routers, switches, and wireless access points upgraded to Ubiquiti and actively managed by PRIME65 since 2015.
3. Landmark SF, 573 S. Van Ness Avenue, San Francisco, CA. 94110
Joe Vargo, Operations Director joe@landmarksf.com (415) 699-2459
Projects: all routers, switches, and wireless access points upgraded to Ubiquiti and managed by PRIME65 since 2014.

**AMS.NET, Inc.**

502 Commerce Way, Livermore, CA 94551

925-245-6100 • 925-245-6150 Fax

www.ams.net

Customer Price Quote

Customer

Bellevue Union School District
3223 Primrose Ave.
Santa Rosa CA, 95407 US
ATTN: Chris Kim

Ship To

Bellevue Union School District
3223 Primrose Ave.
Santa Rosa, CA 95407
ATTN: Chris Kim

Quote Description

ALT OPT BID - E-Rate 22 - Switching - 10G Uplinks

Quote # #Q-00031606

Project #	88466
Modified	1/21/2019
Account Mgr.	Drew Stark
AM Phone	(925) 245-4771
AM Email	dstark@ams.net
Inside Account Mgr.	John Beyer
IAM Phone	(925) 245-6136
IAM Email	jbeyer@ams.net
Quote Exp.	4/14/2019

Line	Item Description	Manufacturer	Qty	Unit Price	Extended Price
Aruba Fiber Switch - 16-port for 12-port					
1	JL075A Aruba 3810M 16SFP+ 2-slot Switch	Aruba Networks	4.00	\$5,456.25	\$21,825.00
2	JL085A#ABA Aruba X371 12VDC 250 W Power Supply	Aruba Networks	4.00	\$207.00	\$828.00

Aruba Access Switch - 24-port 10G Uplinks

3	JL356A#ABA Aruba 2540 24G POE+ 4SFP Switch	Hewlett Packard	20.00	\$1,478.25	\$29,565.00
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Aruba Access Switch - 24-port for 12-port Switch

4	J9779A#ABA HP 2530-24-PoE+ Ethernet Switch - 24 Ports - Manageable - 2 x Expansion Slots - 10/100/1000Base-T, Expansion Slot, Uplink	Hewlett Packard	1.00	\$636.75	\$636.75
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Shipping

5	AMS-FREIGHT-DROPSHIP Freight	None	1.00	\$0.00	\$0.00
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Order Summary

Subtotal	\$52,854.75
Adjustment	\$0.00
Estimated Taxes	\$4,294.45
Total	\$57,149.20

Terms and Conditions

1. AMS.NET will require a Purchase Order referencing this Quote # or if a Purchase order is not provided, an authorized representative must sign this quote.

2. Payment terms are Net 30. An interest charge of 1.5% per month will be applied to all accounts past due, plus all costs of collection and reasonable attorneys fees. AMS.NET accepts all major credit cards. A convenience fee of 3.5% will be assessed. Customer agrees to accept multiple invoices for projects that cover multiple sales. In the event that a site's readiness is delayed by the customer, customer agrees to accept and pay invoices that reflect equipment and services already received.

3. Items sold by AMS.NET, Inc. and shipped to destinations in California are subject to sales tax. If an item is subject to sales tax in the state to which the order is shipped, tax is generally calculated on the total selling price of each individual item. In accordance with state tax laws, the total selling price of an order will generally include shipping and handling charges and item-level discounts. The amount of tax charged on your order will depend upon many factors including, but not limited to, the type of item(s) purchased, and the source and destination of the shipment. Factors can change between the time you place an order and the time an invoice is sent, which could affect the calculation of sales taxes. The amount appearing on your proposal as 'Estimated Sales Tax' may differ from the sales taxes ultimately charged. Shipping charges and sales tax will be added to this order when invoiced and the customer agrees to pay these charges.

4. All companies with tax exemption must present a valid Tax Exempt form. If Customer is tax exempt or if tax exempt form is not provided then customer agrees to pay all applicable taxes.

5. All shipments are FOB Origin or Pre-paid and shipped to Dock. Any Special shipping requirements must be clearly stated on all PO's (i.e. inside delivery). If inside Delivery or Lift-gate is required it must be specified and additional fees will incur. Shipping charges that appear on this quote are an estimate, AMS.NET will invoice and the customer will pay the actual shipping charge when identified.

6. Upon delivery of equipment, customer agrees to open all shipments and visually inspect equipment for physical damages. All damages must be reported to AMS.NET within 24 hours of delivery.

7. Returns will be accepted at AMS.NET discretion and are subject to manufacturer returns policies as well. For returns to be approved all merchandise must be in an unopened box and the customer agrees to pay a restocking fee of 15% of the purchase price. Returns must be made within 15 Days of receipt. All shipments must have a valid RMA number from AMS.NET before returning. For RMA requests please contact our Customer Service Department at (800) 893-3660 Ext. 6111. Email RMA requests should be directed to service@ams.net. A copy of AMS.NET's full RMA policy is available for review online at www.ams.net/services/procurement-and-financing/

8. The laws of the State of California will apply to this sale.

9. The term "installation date" means the first business day on which installation of the system is complete. Minor omissions or variances in performance of the System that do not materially or adversely affect the operation of the system, shall not be deemed to have postponed the Installation Date. Seller shall use its best efforts to make timely delivery and installation. However, all stated delivery and installation dates are approximate and except as expressly provided in this agreement, Seller shall, under no circumstance, be deemed to be in default hereunder or be liable for consequential, incidental or special damages or commercial loss resulting from delays in delivery or installation.

10. Warranties. AMS warrants to Customer that it has good title to the equipment being sold to Customer under this Agreement, and the right to sell such equipment to Customer free of liens or encumbrances. AMS further warrants to Customer that the equipment being sold to Customer hereunder shall be free from defects in workmanship for a warranty period of thirty (30) days commencing on the later date the equipment is delivered to Customer or the date upon which AMS completes performance of the services to be performed under this agreement (this warranty being hereinafter referred to as an "Installation Warranty"). Except as expressly set forth in this paragraph, AMS does not make, and hereby disclaims, any and all representations or warranties, express or implied, with respect to the equipment or services being provided under this agreement, including but not limited to any implied warranties of merchantability, fitness for a particular purpose, satisfactory quality, against infringement, or arising from a course of dealing, usage or trade practice. AMS shall reasonably cooperate and assist Customer in enforcing any manufacturer warranties with respect to the equipment being sold to Customer under this Agreement. AMS hereby advises Customer, and Customer acknowledges that in the event Customer desires to procure from AMS any warranty protection beyond the warranty of title and the Installation Warranty provided under this Paragraph, Customer may do so by entering into a separate Service Agreement with AMS.

Manufacturer's warranty that is guaranteed is whatever is published by the manufacturer at the time of purchase.

AMS.NET Tax ID: 94-3291629

C7 License: 763508



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925-245-6100 • 925-245-6150 Fax
www.ams.net

Please fax signed Quotation or Purchase Order to your
AMS.NET account manager or to 925.245.6150. Full terms and
conditions can be viewed on our website at
www.ams.net/services/procurement-and-financing/

Authorized Signature: _____ Date: _____

Print Name: _____ Print Title: _____

Bellevue Union School District

Agenda Item for Board Meeting of February 19, 2019

Agenda Category: Review and Action

Agenda Item Title: 2019 CSBA Delegate Assembly Election

Prepared By: Moriah Hart, Executive Assistant

Background:

BUSD is located in the CSBA Subregion 3-A. This year there is one regional vacancy for CSBA Delegate Assembly. The Board as a whole votes for one candidate on the ballot.

Recommended Action:

It is recommended that the Board of Trustees discuss and approve one delegate.

Supporting Documents:

CSBA memo, ballot and Delegate Assembly Candidate Biographical Sketch Forms.



REQUIRES BOARD ACTION

Due: Fri. Mar. 15 return ballot in enclosed envelope

January 31, 2019

MEMORANDUM

To: All Board Presidents and Superintendents — CSBA Member Boards – **SUBREGION 3-A**
From: Emma Turner, CSBA President
Re: 2019 Ballot for CSBA Delegate Assembly — **U.S. Postmark Deadline is Fri. March 15**

Enclosed is the ballot material for election to CSBA's Delegate Assembly from your region or subregion. It consists of: 1) the ballot (on red paper), the reverse side of which contains the names of ALL current members of the Delegate Assembly from your region or subregion; and 2) the required candidate biographical sketch form and, if submitted, a resume, which will be on the reverse side of the biographical sketch form. In addition, provided is a copy of the ballot on white paper to include with your board agenda. **Only the ballot on red paper is to be completed and returned. It must be postmarked by the U.S. Post Office on or before Friday, March 15, 2019. No exceptions.**

Your Board may vote for up to the number of vacancies in the region or subregion as indicated on the ballot. For example, if there are three vacancies, the Board may vote for up to three candidates. However, your Board may cast no more than one vote for any one candidate. (The ballot also contains a provision for write-in candidates; their name and district must be clearly printed in the space provided.)

The ballot must be signed by the Superintendent or Board Clerk and returned in the enclosed envelope; if the envelope is misplaced, you may use your district's stationery. Please write **DELEGATE ELECTION** prominently on the envelope along with the region or subregion number on the bottom left corner of the envelope (this number appears at the top of the ballot).

If there is a tie vote, a run-off election will be held. All re-elected and newly elected Delegates will serve two-year terms beginning April 1, 2019 – March 31, 2021. The next meeting of the Delegate Assembly takes place on Saturday, May 18 and Sunday, May 19 at the Hyatt Regency in Sacramento. The names of all Delegates will be available on CSBA's website no later than Monday, April 1. Please do not hesitate to contact CSBA's Executive Office at (800) 266-3382 should you have any questions.

Encs: Ballot on red paper and watermarked "copy" of ballot on white paper
List of all current Delegates on reverse side of ballot (red paper and white paper)
Candidate(s)' required Biographical Sketch Forms and resumes, if provided
CSBA-addressed envelope to send back ballots

REQUIRES BOARD ACTION

This complete, **ORIGINAL** Ballot must be **SIGNED** by the Superintendent or Board Clerk and returned in the enclosed envelope postmarked by the post office No later than **FRIDAY, MARCH 15, 2019**. Only ONE Ballot per Board. Be sure to mark your vote "X" in the box.
A PARTIAL, UNSIGNED, PHOTOCOPIED, OR LATE BALLOT WILL NOT BE VALID.

OFFICIAL 2019 DELEGATE ASSEMBLY BALLOT
SUBREGION 3-A
(Sonoma County)

Number of vacancies: 1 (Vote for no more than 1 candidate)

Delegates will serve two-year terms beginning April 1, 2019 - March 31, 2021

**denotes incumbent*

☐

Jenni Klose (Santa Rosa City Schools)

Provision for Write-in Candidate Name

School District

Signature of Superintendent or Board Clerk

Title

School District Name

Date of Board Action

See reverse side for list of all current Delegates in your Region.

REGION 3 – 8 Delegates (8 elected)

Director: A.C. (Tony) Ubalde (Vallejo City USD)

Below is a list of all the current Delegates with expired terms from this Region.

Subregion 3-A (Sonoma)

Jeremy Brott (Bennett Valley Union SD), term expires 2020

Vacant, term expires 2019

Subregion 3-B (Napa)

Indira Lopez (Calistoga Joint USD), term expires 2019

Subregion 3-C (Solano)

Diane Ferrucci (Benicia USD), term expires 2019

David Isom (Fairfield-Suisun USD), term expires 2019

Vacant, 2020

Subregion 3-D (Marin)

Barbara Owens (Tamalpais Union HSD), term expires 2020

County Delegate:

Herman Hernandez (Sonoma COE), term expires 2019

Counties

Sonoma (Subregion A)

Napa (Subregion B)

Solano (Subregion C)

Marin (Subregion D)

2019 Delegate Assembly Candidate Biographical Sketch Form

DUE: Monday, January 7, 2019 – no late submissions accepted

Please complete, sign, and date this required ONE-page candidate biographical sketch form. An optional, ONE-page, single-sided, résumé may also be submitted; both will be copied exactly as received. Please do not state "see résumé" and do not re-type this form. It is the candidate's responsibility to confirm that all nomination materials have been received by the CSBA Executive Office.

Your signature indicates your consent to have your name placed on the ballot and to serve as a Delegate, if elected.

Signature: Jen Klose

Date: 1/22/2019

Name: Jenni Klose CSBA Region & subregion #: 3A
District or COE: Santa Rosa City Schools Years on board: 6
Profession: lawyer Contact Number (please ☒ Cell ☐ Home ☐ Bus.): 310-663-6037
*Primary E-mail: jen@kloselegal.com
(*Communications from CSBA will be sent to primary email)
Are you an incumbent Delegate? ☐ Yes ☒ No | If yes, year you became Delegate: _____

Why are you interested in becoming a Delegate? Please describe the skills and experiences you would bring to the Delegate Assembly.

I am a passionate supporter of public education in our state. CSBA plays a critical role in educating and supporting school board members as well as in advancing legislation and litigation that improves our public education system. I bring six years of board service with Santa Rosa City Schools and was just re-elected by my colleagues to serve a third term as board president. During my service, our district, like many, has confronted a number of challenges, including transitioning to LCFF and LCAP, making major budget cuts, the move from zero-tolerance to a restorative discipline policy, adoption of an A-G graduation policy, and wildfire response. These have given me a wide range of experience in state education policy. I also bring my knowledge and experience as an attorney.

Please describe your activities and involvement on your local board, community, and/or CSBA.

During my 6 years of service I served as president twice, and am starting a third year as president. I have also served on the career pathways committee, board appointment committee, bond campaign committee, and the facilities committee. In my position, I sit on the County major employers housing committee and the Santa Rosa Metro Chamber advocacy committee. I have attended the CSBA AEC each year of my service, attended the president's workshop twice, presented one year about wild fire response, and also attended MIG workshops on budgeting, human relations, labor negotiations, and superintendent hiring and supervision. In addition to my SRCS board service, I serve on the board of the The College Tee Project and on the steering committees for SoCo Rises, and CTE Foundation's Sonoma Corp program.

What do you see as the biggest challenge facing governing boards and how can CSBA help address it?

The lack of state funding not only makes it difficult to properly operate districts and recruit and retain great staff, but it makes it challenging to maintain positive relationships with our bargaining units and keep staff morale high. CSBA can continue to push for full and fair funding on its own and also try to create a united front with CTA and the various classified unions to demand that the state better fund education.

E-mail: nominations@csba.org, or fax to (916) 371-3407, or US Mail to: CSBA | Attn: Executive Office | 3251 Beacon Blvd., West Sacramento, CA 95691. Please only submit biosketch form via one of these modes only; do not send multiple times. If you have any questions, please contact the Executive Office at (800) 266-3382.

Bellevue Union School District

Agenda Item for Board Meeting of February 19, 2019

Agenda Category: Review and Action

Agenda Item Title: Governance Handbook

Prepared By: David Alexander, EdD, Superintendent

Background:

In a school district, the board and superintendent work together as a governance team, as delineated in the Governance Handbook. The BUSD Governance Handbook is reviewed annually and updated as appropriate.

Recommended Action:

It is recommended that the Board of Trustees approve the Governance Handbook

Supporting Documents:

Proposed Governance Handbook



Bellevue Union School District

Governance Handbook

January 29, 2019

Board of Trustees

Lisa Reyes, President
John Jarvis, Vice President, Clerk
Stephanie Merrida-Grant, Trustee
Adele Walker, Trustee
Juana Garcia, Trustee

Superintendent

David Alexander, Ed.D

This handbook reflects the governance team's work on the creation of a framework for effective governance. This involves ongoing discussions about unity of purpose, commitment to norms and coming to agreement on protocols/formal structures that will enable the governance team to perform its responsibilities in a way that best benefits all students.

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Effective Governance

There are three dimensions to the effective governance of any organization. These include the actions of an individual, a group coming together to govern, and the performance of the governance by the group.

In a school district, the board and superintendent work together as a governance team. For a governance team to work effectively, members need to: 1) Maintain a unity of purpose, 2) Agree on and govern within appropriate roles, 3) Create and sustain a positive governance structure, and 4) Create a supportive structure for effective governance.

Effective governance tenets encompass the basic characteristics and behaviors that enable governance team members to effectively create a climate for excellence in a school district and maintain the focus on improved student achievement.

Governance – A Definition

School district governance is the act of transforming the needs, wishes, and desires of the community into policies that direct the community's schools.

Unity of Purpose

Unity of purpose is a common focus, overarching goals, and the values and beliefs governance team members share about children, the district and public education that help them transcend their individual differences to fulfill a greater purpose.

Our District's Core Values

- all students will be academically successful
- all students will be socially responsible
- all students will be emotionally/physically healthy
- our schools will be the multi-cultural, ethnic centerpiece in the community

Our District's Mission

The mission of the Bellevue Union School District is to maximize the potential of each student. We as a community do this through collaborative, responsive, reflective practice.

Our District's Vision

BUSD students and staff are engaged, accountable, and supported by a collaborative community that uses evidence to plan and meet every student's needs. The school is the center of the community where members are active participants in the education of our children.

Our Governance Team's Unity of Purpose

We believe that a high quality educational experience provides opportunity for students.

- Our shared purpose is to ensure the best learning environment for all students.
- We want to become an effective team to build trust and move the district forward.
- We want to be a team with a common focus so we are a catalyst for focused efforts of employees and the community.
- We set fiscal priorities that reflect our goals and values while protecting our taxpayers' investments.
- We want to perpetuate a legacy of positive culture.

Governance Roles and Responsibilities

Citizen oversight of local government is the cornerstone of democracy in the United States. The role of the trustees who sit on locally elected school boards is to ensure school districts are responsive to the values, beliefs, and priorities of their communities. Boards fulfill this role by performing six major responsibilities. These are 1) setting direction, 2) establishing an effective and efficient structure, 3) providing support, 4) ensuring accountability, 5) providing community leadership as advocates for children, the school district, and public schools, and 6) hiring, evaluating, and, if necessary, replacing the superintendent.

These five responsibilities represent core functions that are so fundamental to a school system's accountability to the public that they can only be performed by an elected governing body.

Authority is granted to the board as a whole, not each member individually. Therefore, board members fulfill these responsibilities by working together as a governance team with the superintendent to make decisions that will best serve all the students in the community.

The board carries out these responsibilities in each of the following job areas:

- Setting the District's Direction
- Student Learning and Achievement
- Finance
- Facilities
- Human Resources
- Policy
- Judicial Review
- Collective Bargaining
- Community Relations and Advocacy

The superintendent assists the board in carrying out its responsibilities in each of the job areas, and leads the staff toward the accomplishment of the agreed upon district vision and goals. The following page provides more detail on how the board performs its governance responsibilities in each job area. It is important to remember that boards who inadvertently get involved in staff responsibilities undercut their ability to hold the superintendent accountable for the results of those efforts.

Performing Governance Responsibilities

We agree with the responsibilities of school Boards as described below by the California School Boards Association (CSBA):

Set the direction for the community's schools

Focus on student learning process and outcomes

Assess needs/obtain baseline data

Generate, review, or revise setting direction documents (beliefs, vision, priorities, strategic goals, success indicators)

Ensure an appropriate inclusive process is used

Ensure these documents are the driving force for all district efforts

Establish an effective and efficient structure for the school district

Employ and support the superintendent

Establish a human resources framework that includes policies for hiring and evaluating other personnel

Oversee the development of and adopt policies

Set direction for and adopt curriculum and require data-producing assessment systems

Establish budget priorities, adopt the budget, and oversee facilities issues

Provide direction for and vote to accept collective bargaining agreements

Provide support through our behavior and actions

Act with professional demeanor that models the district's beliefs and vision

Make decisions and provide resources that support mutually agreed upon priorities and goals

Uphold the board-approved district policies and support staff implementation of board directions

Ensure that a positive working climate exists

Be knowledgeable enough about district efforts to explain them to the public

Ensure accountability to the public

Evaluate the superintendent

Monitor, review, and revise policies

Serve as a judicial and appeal body

Monitor student achievement and program effectiveness and require program changes as indicated

Monitor and adjust district finances and periodically review facilities issues

Monitor the collective bargaining process

Act as community leaders

Speak with a common voice about district priorities, goals, and issues

Engage and involve the community in district and school activities

Communicate clear information about policies, programs, and fiscal condition of the district

Educate the community and the media about issues facing students, the district, and public education

Advocate for children, district programs, and public education to the general public, key community members, and local, state, and national leaders

Agreement to Facilitate Governance Leadership

Governance Team Norms and Protocols:

The Board of education for the Bellevue Union School district is entrusted by the community to uphold the Constitution of the California and the United States, to protect the public interest in schools, and to ensure that a high quality education is provided to each student.

The Board and Superintendent must function together as a governance team in order to effectively meet district challenges. Agreed upon behaviors, or norms, and operating procedures, or protocols, support consistent behaviors and actions among team members. The purpose of the Bellevue Union School District governance team agreements is to ensure a positive and productive working relationship among board members, the superintendent, district staff, students, and the community. The following norms and protocols were developed for and by the members of the governance team, and may be modified over time as needed.

Our Agreements to Facilitate Governance Leadership:

Norms: That address our behavior as we interact as a highly effective team.

Protocols: That address our interactions and commitments as a highly effective team.

We have reviewed and agreed to the governance team norms and protocols as attached in order to support a positive and productive working relationship among the Bellevue Union School district Board of Education, staff, students, and the community. We shall renew these agreements at our annual governance workshop.

Affirmed on this 19th Day of February 2019

Lisa Reyes, Board President

John Jarvis, Board Vice-President/Clerk

Adele Walker, Board Trustee

Stephanie Merrida-Grant, Board Trustee

Juana Garcia, Board Trustee

David Alexander Ed.D, Superintendent

Positive Governance Team Culture

Culture is the positive or negative atmosphere created by the way people in an organization treat each other. Teams have unwritten (implicit) or written (explicit) agreements about how they will behave with each other and others. These behavioral ground rules, often called norms, enable teams to build and maintain a positive culture or shift a negative one.

Because the community elects school board members to set and monitor the direction of the school district, and the district superintendent translates all efforts into action, it is vital that the board members and superintendent have a respectful and productive working relationship based on trust and open communications.

Our Governance Norms

We agree to:

- Focus on students' best interests
- Be informed and prepared
- Do our homework
- Stay on task
- Be on time
- Honor our commitments
- Maintain confidentiality
- Be respectful to others
- Maintain open communication
- Focus on the best interests of the students

Structure and Processes to Support Effective Governance

Effective governance teams discuss and agree on the formal structures and process used by the trustees and the superintendent in their functioning as a team (e.g., process or structures for agenda setting, set-up of board room and table, agenda structure, handling complaints or concerns from the community, bringing up a new idea); how governance teams operate, how they do business. These agreements about how groups will operate are often called protocols.

Our Protocols

Issue	Protocol
1. Board Decisions	• We support every decision made by the full Board, even if an individual member did not support the decision when voted upon. • Each trustee respects the right of other trustees to vote ‘No’ on an issue. • We agree it is a courtesy to the team to explain the reasons for the “No” vote either during deliberations or before casting the vote. • We state our support of an action by stating “Aye” and state our opposition to an action by stating “No”.

Issue	Protocol
2. Visiting Schools	• We contact the principal ahead of time, 24 hours when possible, with the exception of awards ceremonies. • Board members will identify themselves with name tags, whenever possible. • If we want to observe a specific classroom or program, we let the principal know this. • We check in at the office when arriving and out when leaving.

Issue	Protocol
3. Handling Concerns from the Public and Staff	• When someone complains to us, we listen carefully and then direct that person to the person in the district most appropriate and able to help them resolve their concern. • We make sure they understand the appropriate order of whom to contact (teacher, then principals, then district staff) and are aware of any formal forms or policies that might assist them. • We then contact the Superintendent to make he/she aware of the complaint and to state what action we took. • This will ensure everyone is treated fairly, equally, and expeditiously and the process and procedures of the district are upheld. • It will also clarify that one board member has no individual authority to fix a problem.

Issue	Protocol
4. Individual Board Member Requests for Information	• When an individual board member requests information, it may be provided to all board members. • Board members may directly contact the appropriate staff member when they have a specific question. • An individual board member will, as possible, let the superintendent and staff know ahead of time when a request for information will be

	made in public so staff can be prepared to provide a thorough answer. • Individual board members will self-monitor to ensure requests are reasonable and do not divert an inordinate amount of staff time.
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Issue	Protocol
5. Individual Board Member requests for Action	• Requests for action by an individual board member should be made during the Board Discussion section of the agenda, unless it involves a confidential issue, then it should be made in Executive Session. • The only authority to direct action rests with the full board at the board table. • A majority vote sets direction.

Issue	Protocol
6. Setting the Agenda	• Individual board member requests for an agenda item are directed to the Board President. The President will then contact the Superintendent. • The President and the Superintendent shall agree to a protocol for finalizing the monthly agenda.

Issue	Protocol
7. Board Meeting Management	• We understand board meetings are meetings of the board held in public, not open forum town hall meetings. • We will keep this in mind as we conduct our meetings, allowing the public to provide input at the time allotted to ensure the multiple voices of the community inform board deliberations. • However, when the board deliberates, it will be a time for the board to listen and learn from each other, taking the public input into consideration, not a time to re-engage with the public. • We will consistently abide by our formal processes relating to this issue so that all persons are treated fairly and equally. • We review our policies, bylaws, and protocols relating to board meeting management (e.g., time limits on input from members of the public), revising or reaffirming them as appropriate.

Issue	Protocol
8. Internal Board Relationships and Communication	• We are committed to adhering to the Brown Act.

Issue	Protocol
9. New Member Support	• The Superintendent will meet with the new trustee to provide an orientation. • New members may utilize fellow board members as resources. • New Board members may choose a veteran trustee as a mentor. • The mentor and new trustee will meet to determine how best to enculturate the new trustee.

Issue	Protocol
10. Rotation of Officers	• Board officers serve for one year, appointed and seated each December. • The outgoing President becomes a Trustee; the Trustee becomes the Alternate Representative; the Alternate Representative becomes the Representative; the Representative becomes the Vice President/Clerk. The Vice President/Clerk becomes the President. • Should any member decline the Presidency, the rotation skips to the next person. • The Superintendent serves as the permanent Secretary. • At Board meetings, the order of seating from right to left (facing the audience) is as follows: Secretary, President, Vice President/Clerk, Representative, Alternate Representative, Trustee.

Issue	Protocol
11. Professional Growth	• The District and Board are committed to professional development locally and statewide.

Bellevue Union School District

Agenda Item for Board Meeting

Agenda Category: Review and Action

Agenda Item Title: Williams Quarterly Uniform Complaint Report Summary (October 1-December 31)

Prepared By: Moriah Hart

Background:

This quarterly report is required by Education Code 35186(d): A school district shall report summarized data on the nature and resolution of all complaints on a quarterly basis to the county superintendent of schools and the governing board of the school district. The summaries shall be publicly reported on a quarterly basis at a regularly scheduled meeting of the governing board of the school district. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. The complaints and written responses shall be available as public records.

Recommended Action:

It is recommended that the Board of Trustees approve the Williams Quarterly Uniform Complaint Report Summary (October 1-December 31)

Supporting Documents:

Williams Quarterly Uniform Complaint Report Summary (October 1-December 31)

BELLEVUE Union School District

Williams Settlement

Quarterly Uniform Complaint Report Summary

Education Code §35186(d): A school district shall report summarized data on the nature and resolution of all complaints on a quarterly basis to the county superintendent of schools and the governing board of the school district. The summaries shall be publicly reported on a quarterly basis at a regularly scheduled meeting of the governing board of the school district. The report shall include the number of complaints by general subject area with the number of resolved and unresolved complaints. The complaints and written responses shall be available as public records.

Reporting Period:

- ☐ January 1 – March 31, 2019 ☐ April 1 – June 30, 2019
☐ July 1 – September 30, 2018 ☒ October 1 – December 31, 2018

No complaints were received during the above time period. ☒

If you received any complaints during the above time period, please complete the following table. Enter "0" in any cell that does not apply.

	Complaints Received	Complaints Resolved	Unresolved Complaints
Instructional Materials	0	0	0
Facilities	0	0	0
Teacher Vacancy and/or Mis-assignment	0	0	0
Total	0	0	0

Board meeting date: 02.19.19
Date sent to County Superintendent of Schools: 02.20.19
Sonoma County Office of Education
5340 Skylane Blvd.
Santa Rosa, CA 95403

Bellevue Union School District

Agenda Item for Board Meeting

Agenda Category: Review and Action

Agenda Item Title: Ratification of Bills and Warrants

Background:

Warrants issued since the last regularly scheduled Board meeting are submitted for ratification.

Recommended Action:

It is recommended the Board ratify these warrants.

Supporting Documents:

Payroll Totals

Board Report of Checks

Bellevue Union School District

2018-2019

Payroll Totals

Payroll Regular 01/31/2019

Certificated	\$ 701,699.59
Classified	<u>\$ 246,592.77</u>
	\$ 948,292.36

Supplemental Payroll 01/10/2019

Certificated	\$17,545.00
Classified	<u>\$17,123.29</u>
	\$34,668.29

Manual Payroll 12/18/2018

Certificated	\$
Classified	<u>\$</u>
	\$

Totals	\$982,960.65
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Checks Dated 01/10/2019 through 02/13/2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1690441	01/11/2019	Anova Education & Behavior	01-5800	NPS: W.A.S.	2,684.48	
				NPS: B.T	3,793.76	6,478.24
1690442	01/11/2019	At Home Nursing Services	01-5800	DO: Nurse Services for S.M	1,312.32	
				DO: NPS Nursing Service for C.B	2,056.38	
				DO: Nursing Services for D.R	962.20	4,330.90
1690443	01/11/2019	Matthew Banchero	01-5800	M&O: Tree Removal		2,850.00
1690444	01/11/2019	Bartley Pump Inc	01-5800	Open PO -Bartley Pump 2018/19		785.25
1690445	01/11/2019	Camacho, Juan M	01-5803	DO-Interpretation Translation Services		385.00
1690446	01/11/2019	Coastline Distributors, Inc	13-4710	OPEN PO- TM - Fruit & Vegetable 2018/19		322.20
1690447	01/11/2019	Rodney Justin Cook Cook Fire Protection	13-5800	BV-Kitchen Hood Fire Suppression System		219.93
1690448	01/11/2019	Environmental Pump Services, Inc.	13-5800	Open PO-Grease Trap Service		325.00
1690449	01/11/2019	TIAA Commerical Finance	01-5600	Copier Lease Contract # 2023517	328.39	
				Lease Agreement for Copiers	1,244.84	1,573.23
1690450	01/11/2019	Marylou Herrera DBA Red Light Learning	01-5803	Open PO-Translation Services		37.90
1690451	01/11/2019	Jay's Engraving & Rubber Stamp	01-4350	DO: OPEN PO:Signature Stamps/ Ink		24.77
1690452	01/11/2019	Recology Sonoma Marin	01-5560	BV- Garage & Recycling Pick up 2018/19	1,407.80	
				KW/ELC- Garage & Recycling	1,290.46	
				MV Garage & Recycling Pick up	1,290.46	
				TM- Garage & Recycling Pick up	1,290.46	5,279.18
1690453	01/11/2019	Redwood Pediatric Therapy Asso	01-5100	DO : Occupational Therapy Contract 2018/19		7,272.73
1690454	01/11/2019	Brenda Stracener	01-5800	DO: EC Program Support		11,000.00
1690455	01/11/2019	Tight Access Exccavations Inc	14-5800	DO: Replace Water Line		8,750.00
1690456	01/11/2019	WEX BANK	01-4362	DO : Fuel Card		939.64
1691188	01/16/2019	California's Valued Trust	01-9570	JANUARY INSURANCE COST		140,808.42
1691189	01/16/2019	State Of California	01-9555	Q4		1,403.72
1691190	01/16/2019	The Standard Insurance Co	01-9575	STANDARD INSURANCE		1,889.53
1691191	01/16/2019	Ameriflex	01-5800	DO: FSA Admin Fee 6 Employees		60.00
1691192	01/16/2019	Bodil Wibe	01-5800	DO; Special Ed Phsyical Therapy Services 2018/19		675.00
1691193	01/16/2019	Burbank Housing Development	25-5800	DO: Burbank Refund		22,319.55
1691194	01/16/2019	Camcor Inc	01-4344	IT: Projector Lamps		748.20
1691195	01/16/2019	Discount School Supply	01-4310	ELC : ELC Prek and SPED Materials		3,175.33
1691196	01/16/2019	Ed Theory	01-5100	DO: Specail ED		5,904.00
1691197	01/16/2019	Gold Star Foods, Inc.	13-4710	OPEN PO TM Food Supply 2018/19		2,189.77
1691198	01/16/2019	Gopher	01-4310	MV: PE Supplies		812.33
1691199	01/16/2019	Jive Communications Inc	01-5911	Monthly Charges- Phones- OPEN PO 2018/19		4,574.58

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ESCAPE ONLINE

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Checks Dated 01/10/2019 through 02/13/2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1691200	01/16/2019	Kenneth Charles Schwinn	01-5800	DO: Home Study Coordination		2,500.00
1691201	01/16/2019	Language People	01-5803	ELC- OPEN PO Interpreting services 2018/19		207.22
1691202	01/16/2019	Napa County Office Of Ed	01-5800	DO: Calserves ASES After School Program		90,933.94
1691203	01/16/2019	Paradigm Healthcare Services	01-5800	Contracted service for Medical Billing 2018/19		260.01
1691204	01/16/2019	Sonoma County Office Of Educ	01-5200	DO : Workshop # 111466	160.00	
				DO: Workshop # 111468,111462,111464	480.00	640.00
1691205	01/16/2019	Sonitrol Security	01-5805	Open PO-Intrusion Monitoring 2018/19		79.70
1691206	01/16/2019	TLCD Architecture	25-6200	DO : SPA Charter		875.00
1691207	01/16/2019	Lakshmi Vyakaran Venkat	01-5800	Home Program- SH 2018/19		155.31
1692014	01/18/2019	Department Of Industrial Relations	01-5800	Invoice E 1606512 SA		125.00
1692015	01/18/2019	Alsco (American Linen)	13-5800	Open PO- BV 2018/19	107.15	
				Open PO- KS 2018/19	46.33	153.48
1692016	01/18/2019	At Home Nursing Services	01-5800	DO: Nurse Services for S.M	1,640.40	
				DO: NPS Nursing Service for C.B	1,613.61	
				DO: Nursing Services for D.R	1,267.84	4,521.85
1692017	01/18/2019	AT&T	01-5840	OPEN PO For Circuit Numbers -1369		1,802.97
1692018	01/18/2019	Buchanan Food Service	13-4710	OPEN PO: TM Food for Food Svc 2018/19		321.65
1692019	01/18/2019	AT & T	01-5911	Open PO Long Distance- CALNET 3 2018/19		472.33
1692020	01/18/2019	Cardmember Services	01-5800	Nov- Dec 2018		23.00
1692021	01/18/2019	Castino Restaurant Equipment & Supply, Inc.	13-4390	BV: Open PO Food Service Smallware 2018/19	168.29	
				KW: Food Service Smallware	36.24	
				TM: Open PO Food Service Smallware 2018/19	42.78	247.31
1692022	01/18/2019	Clover Stornetta Farms Inc	13-4715	KW- Student Milk 2018/19	697.50	
				TM- Student Milk 2018/19	178.50	876.00
1692023	01/18/2019	Coastline Distributors, Inc	13-4710	OPEN PO- BV - Fruit & Vegetable 2018/19	611.55	
				OPEN PO- MV - Fruit & Vegetable 2018/19	657.93	
				OPEN PO- TM - Fruit & Vegetable 2018/19	490.25	1,759.73
1692024	01/18/2019	Cypress School	01-5800	DO: NPS Services for K.M		3,952.92
1692025	01/18/2019	Emerald LLC	01-5800	NPS: A.S.S	862.79	
				TSA: A. F	6,786.41	
				TSA: J.C	8,430.06	
				TSA: G.M.J	8,769.20	
				TSA: Julian Sahagun	7,735.33	

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Checks Dated 01/10/2019 through 02/13/2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1692025	01/18/2019	Emerald LLC		TSA: N.G	7,591.30	
				TSA: V.A.E	8,345.33	
				TSA: W. D	6,710.20	55,230.62
1692026	01/18/2019	Fishman Supply Co	01-4370	M&O: Custodial Supplies@BV	543.28	
				M&O: Custodial Supplies @ ELC	573.37	
				M&O: Custodial Supplies @ TM	834.58	
				M&O: Custodial Supplies @ DO	751.54	
				M&O: Custodial Supplies @ KW	2,163.43	
				M&O: Custodial Supplies @ MV	851.40	5,717.60
1692027	01/18/2019	Friedman's Home Improvement	01-4380	BV: OPEN PO: Supplies	283.09	
				Open PO - General Dist Maint 2018/19	111.79	
			01-4390	Open PO - General Dist Maint 2018/19	58.42	453.30
1692028	01/18/2019	I.T.S.	01-5800	ELC; Individual Counseling	303.60	
				NPS: Angel Garcia Lopez	303.60	
				NPS: Fabian Gomez Olazo	303.60	910.80
1692029	01/18/2019	Hardware Tech Inc.	01-5800	M&O: Install columbin locks		4,949.00
1692030	01/18/2019	Hendrix Chainsaw & Garden	01-5800	OPEN PO-Garden & Chainsaw 2018/19		127.88
1692031	01/18/2019	Lattice Educational Services	01-5100	NPS: Shibeshi, Brye	20,393.87	
			01-5800	NPS: Sosa Allison	3,844.68	24,238.55
1692032	01/18/2019	Maria Gabriela Porter	01-5800	DO: Speech Language Pathologist Services		5,000.00
1692033	01/18/2019	North Valley Schools	01-5100	NPS: Diaz Gudino Dominick Luis		14,375.75
1692034	01/18/2019	Office Depot Inc	01-4350	Open PO- District Office Supplies		43.24
1692035	01/18/2019	Paradigm Healthcare Services	01-5800	Contracted service for Medical Billing 2018/19		7,053.60
1692036	01/18/2019	PG&E	01-5520	Open PO -P G & E 2018/19		182.11
1692037	01/18/2019	Santa Rosa City Schools	13-5100	Open PO-Meals for KS	14,010.67	
			13-5800	Open PO-Meals for KS	1,994.33	16,005.00
1692038	01/18/2019	Santa Rosa Fire Equip Serv Inc	01-5800	Open PO Fire & Equipment 2018/19		68.16
1692039	01/18/2019	Sonoma County Office Of Educ	01-5200	DO: Workshop # 111590		320.00
1692040	01/18/2019	Sierra School Specialized Education of Ca	01-5100	NPS: O.Y. G		16,608.13
1692041	01/18/2019	ThyssenKrupp Elevator Corporation	01-5800	Open PO-State Mandated Semi-Annual Inspection		1,104.00
1692042	01/18/2019	US Bank Equipment Finance	01-5632	Open PO - Copier at Kawana Springs		43.70
1693541	01/25/2019	Advanced Security Systems-SR	01-5800	BV : Fire Monitoring/ Security System	175.50	
				M&O: Commerical On Site Services	506.79	
				MV : Fire Monitoring	225.00	

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Checks Dated 01/10/2019 through 02/13/2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1693541	01/25/2019	Advanced Security Systems-SR		TM : Fire Monitoring	105.00	1,012.29
1693542	01/25/2019	Alsco (American Linen)	13-5800	Open PO- BV 2018/19	107.15	
				Open PO- KS 2018/19	46.33	
				Open PO- MV 2018/19	126.32	
				Open PO- TM 2018/19	91.35	371.15
1693543	01/25/2019	SYNCB/Amazon	01-4390	ELC: Pre K SDC	430.20	
				ELC: Webcam for Online Speech	129.66	559.86
1693544	01/25/2019	Anova Education & Behavior	01-5800	NPS: W.A.S.	3,357.68	
				NPS: B.T	3,319.54	6,677.22
1693545	01/25/2019	At Home Nursing Services	01-5800	DO: Nurse Services for S.M	1,667.74	
				DO: NPS Nursing Service for C.B	1,618.63	
				DO: Nursing Services for D.R	1,358.40	4,644.77
1693546	01/25/2019	AT&T Mobility	01-5911	Open PO for Emergency Phone # 8341		469.36
1693547	01/25/2019	B.T. Mancini Co.	01-5800	MV: Kitchen Flooring Repair		2,912.00
1693548	01/25/2019	Banner Enterprises Inc	01-5800	Open PO -Banner Enterprises 2018/19		1,306.86
1693549	01/25/2019	Buchanan Food Service	13-4710	OPEN PO :-B.V. Food for Food Svc 2018/19	618.82	
				OPEN PO: TM Food for Food Svc 2018/19	643.50	
				OPEN PO: MV Food for Food Svc 2018/19	1,143.65	2,405.97
1693550	01/25/2019	AT & T	01-5911	Open PO Long Distance- CALNET 3 2018/19		675.74
1693551	01/25/2019	Citi Cards	01-4362	DO: OPEN PO: Maintenance & Operations	803.82	
			01-4380	DO: OPEN PO: Maintenance & Operations	401.90	
			01-5800	DO: OPEN PO: Maintenance & Operations	803.82	2,009.54
1693552	01/25/2019	Clover Stornetta Farms Inc	13-4715	BS - Student Milk 2018/19	910.90	
				KW- Student Milk 2018/19	596.50	
				MV- Student Milk 2018/19	1,371.06	
				TM- Student Milk 2018/19	894.61	3,773.07
1693553	01/25/2019	Coastline Distributors, Inc	13-4710	OPEN PO- BV - Fruit & Vegetable 2018/19	585.05	
				OPEN PO- MV - Fruit & Vegetable 2018/19	560.25	
				OPEN PO- TM - Fruit & Vegetable 2018/19	271.25	1,416.55
1693554	01/25/2019	Rodney Justin Cook Cook Fire Protection	13-5800	TM-BV-Kitchen Hood Fire Suppression System		159.10
1693555	01/25/2019	Action Plumbing Maintenance	01-5800	OPEN PO Plumbing Repairs 2018/19		2,800.00
1693556	01/25/2019	Discovery Office Systems	01-4310	DO: Service Contract all sites 2018/19		6,456.81
1693557	01/25/2019	Emerald LLC	01-5800	TSA: A. F	1,533.51	
				TSA: J.C	2,160.47	
				TSA: G.M.J	2,219.83	
				TSA: Julian Sahagun	1,948.66	

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Checks Dated 01/10/2019 through 02/13/2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1693557	01/25/2019	Emerald LLC		TSA: N.G	2,202.83	
				TSA: V.A.E	1,940.19	
				TSA: W. D	1,770.74	13,776.23
1693558	01/25/2019	ESP & Alarm Inc.	01-5805	Open PO BV Monthly Patrols	375.00	
				Open PO KS/ELC Monthly Patrols	678.00	
				Open PO MV Monthly Patrols	257.81	
				Open PO TM Monthly Patrols	678.00	
			09-5805	Open PO MV Monthly Patrols	117.19	2,106.00
1693559	01/25/2019	TIAA Commerical Finance	01-5600	Lease Agreement for Copiers		1,359.44
1693560	01/25/2019	FedEx	01-5800	DO: Fedex Shipments		56.21
1693561	01/25/2019	Fishman Supply Co	01-4370	M&O: Custodial Supplies@BV	2,409.80	
				M&O: Custodial Supplies @ TM	2,049.63	
				M&O: Custodial Supplies @ KW	2,533.75	
				M&O: Custodial Supplies @ MV	2,754.68	
				Unpaid Tax	.29-	9,747.57
1693562	01/25/2019	Food Equipment Repair Service	13-5800	Open PO-Food Equipment Repair		986.96
1693563	01/25/2019	Friedman's Home Improvement	01-4390	Open PO - General Dist Maint 2018/19		278.83
1693564	01/25/2019	I.T.S.	01-5800	DO : Counseling Services for : C. B	303.60	
				DO:Couseling Services for J.S	303.60	
				ELC : Individual Counseling	607.20	
				ELC; Individual Couseling	303.60	1,518.00
1693565	01/25/2019	Gold Star Foods, Inc.	13-4710	OPEN PO BV Food Supply 2018/19	1,929.73	
				OPEN PO MV Food Supply 2018/19	1,304.40	
				OPEN PO TM Food Supply 2018/19	2,660.32	5,894.45
1693566	01/25/2019	Great America Financial Svcs	01-5950	OPEN PO-Postbase 45 mail machine		135.78
1693567	01/25/2019	Kelly-Moore Paint Co Inc	01-4380	OPEN PO - Paint for all Sites 2018/19	174.10	
			09-4380	OPEN PO - Paint for all Sites 2018/19	38.24	212.34
1693568	01/25/2019	Kenneth Charles Schwinn	01-5800	DO: Home Study Coordinatior		2,500.00
1693569	01/25/2019	MBS Engineering Inc	01-5800	KW: Gas Leak Survey	3,650.00	
				MV: Gas Leak Survey	3,650.00	7,300.00
1693570	01/25/2019	Michelle Jacobsen-McCarthy	01-5800	DO: Bilingual Licensed Ed Psychologist		1,000.00
1693571	01/25/2019	North Bay Children's Center	12-5100	BUSD: Pre-School Program Adm		84,643.29
1693572	01/25/2019	North Bay Water Systems	01-4370	Open PO - Pump Maint	94.17	
			01-5800	Open PO - Pump Maint	108.83	203.00
1693573	01/25/2019	North Valley Schools	01-5100	NPS: Diaz Gudino Dominick Luis	4,571.25	
			01-5800	NPS : For Student A.B	3,522.93	8,094.18
1693574	01/25/2019	Office Depot Inc	01-4310	ELC: Office Supplies	76.36	

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ESCAPE ONLINE

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Checks Dated 01/10/2019 through 02/13/2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1693574	01/25/2019	Office Depot Inc	01-4350	Open PO- District Office Supplies	57.53	133.89
1693575	01/25/2019	Recology Sonoma Marin	01-5560	BV- Garage & Recycling Pick up 2018/19		683.81
1693576	01/25/2019	Resources For Educators	01-4390	SUP: Home & School Connection		732.00
1693577	01/25/2019	Santa Rosa, City Of	01-5560	Open PO for Water bill BV	859.46	
				Open PO for Water bill KS	1,076.59	
				Open PO for Water bill MV	776.43	
				Open PO: TM for Water BILL	938.84	3,651.32
1693578	01/25/2019	Spurr	01-5510	Open PO Spurr/ June 1, 2014- June 30 2019		3,919.88
1693579	01/25/2019	voyager Sopris Learning	01-4310	SPed: Passports Teachers Resource		2,827.92
1693580	01/25/2019	West County Transportation	01-5833	TM: Field Trip # 20672	166.96	
				TM: Field Trip # 21048	237.69	
				TM: Field Trip # 21430	210.66	615.31
1695623	02/06/2019	Gomez, Maria T	01-5201	Mileage Expense For Delivery Mail/SCOE Trips for AP		150.83
1695624	02/06/2019	Alsco (American Linen)	13-5800	Open PO- KS 2018/19	46.33	
				Open PO- MV 2018/19	126.32	
				Open PO- TM 2018/19	91.35	264.00
1695625	02/06/2019	SYNCB/Amazon	01-4350	DO : Office Supplies Purchases	869.67	
			01-4380	DO : Office Supplies Purchases	1,528.53	
			13-4390	DO : Office Supplies Purchases	189.24	2,587.44
1695626	02/06/2019	Advanced Reproduction Center	01-5800	Open PO-ARC- Copies 2018/19		43.45
1695627	02/06/2019	At Home Nursing Services	01-5800	DO: Nurse Services for S.M	2,980.06	
				DO: NPS Nursing Service for C.B	2,769.97	
				DO: Nursing Services for D.R	2,479.08	8,229.11
1695628	02/06/2019	Banner Enterprises Inc	01-5800	Open PO -Banner Enterprises 2018/19		135.00
1695629	02/06/2019	Buchanan Food Service	13-4710	OPEN PO :-B.V. Food for Food Svc 2018/19	1,035.70	
				OPEN PO: TM Food for Food Svc 2018/19	743.64	
				OPEN PO: MV Food for Food Svc 2018/19	698.86	2,478.20
1695630	02/06/2019	AT & T	01-5911	Open PO Long Distance- CALNET 3 2018/19		601.26
1695631	02/06/2019	Dennis Carrera	01-5803	DO: Spanish & English Interpreting (ELC)		1,140.00
1695632	02/06/2019	Castino Restaurant Equipment & Supply, Inc.	13-4390	DO: Trays		986.93
1695633	02/06/2019	Cdw Government,inc.	01-4350	IT; Replacement Battery		1,730.00
1695634	02/06/2019	Citi Cards	01-4350	DO: OPEN PO: Maintenance & Operations	29.38	
			01-5800	DO: OPEN PO: Maintenance & Operations	130.83	
			01-5858	DO: OPEN PO: Maintenance & Operations	72.99	233.20

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 01/10/2019 through 02/13/2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1695635	02/06/2019	Clover Stornetta Farms Inc	13-4715	BS - Student Milk 2018/19	476.80	
				KW- Student Milk 2018/19	571.50	
				MV- Student Milk 2018/19	357.00	
				TM- Student Milk 2018/19	664.69	2,069.99
1695636	02/06/2019	Coastline Distributors, Inc	13-4710	OPEN PO- BV - Fruit & Vegetable 2018/19	501.85	
				OPEN PO- MV - Fruit & Vegetable 2018/19	417.10	
				OPEN PO- TM - Fruit & Vegetable 2018/19	643.20	1,562.15
1695637	02/06/2019	Culligan of Sonoma County	01-5800	OPEN PO :Drinking Water 5 Gallon		75.40
1695638	02/06/2019	Ed Theory	01-5100	DO: Specail ED		6,560.00
1695639	02/06/2019	Fagen Friedman & Fulfroost	01-5823	Burbank Housing Case		521.40
1695640	02/06/2019	Fishman Supply Co	01-4370	M&O: Custodial Supplies@BV	120.00	
				M&O: Custodial Supplies @ MV	652.17	772.17
1695641	02/06/2019	Friedman's Home Improvement	01-4380	BV: OPEN PO for Supplies	237.34	
				MV: OPEN PO for Supplies	42.73	
			01-4390	Open PO - General Dist Maint 2018/19	157.19	437.26
1695642	02/06/2019	Gold Star Foods, Inc.	13-4710	OPEN PO BV Food Supply 2018/19	2,074.23	
				OPEN PO MV Food Supply 2018/19	332.32	
				OPEN PO TM Food Supply 2018/19	2,548.52	4,955.07
1695643	02/06/2019	Hardware Tech Inc.	01-4380	Open PO- Maint Service all sites 2018/19		963.00
1695644	02/06/2019	Kids Hear	01-5800	Nursing Services 2018/19		8,100.00
1695645	02/06/2019	Lozano Smith, LLP	01-5823	Open PO-Legal Fees 2018/19		412.50
1695646	02/06/2019	MBS Engineering Inc	01-5800	BV: Gas Leak Survey		3,650.00
1695647	02/06/2019	Dawn Moore	01-4310	End of Year Musical Supplies	89.90	
			01-5800	Chorus KW, TM, BV, MV- OPEN 2017/18	1,160.00	1,249.90
1695648	02/06/2019	Office Depot Inc	01-4350	Open PO- District Office Supplies	86.66	
				TM: Office Supplies	55.23	141.89
1695649	02/06/2019	RGM And Associates	01-5800	DO : General Management Services		130.00
1695650	02/06/2019	RGM And Associates	01-5800	DO : General Management Services		130.00
1695651	02/06/2019	Santa Rosa, City Of	01-5560	Open PO for Water bill MV		120.00
1695652	02/06/2019	Sondra M Pierce	01-5800	DO: Contract for Speech and Language Teletherapy		1,893.33
1695653	02/06/2019	Sonitrol Security	01-5805	0285790-IN		20.95
1695654	02/06/2019	voyager Sopris Learning	01-4310	DO: Teachers Workbooks		533.96
1696483	02/08/2019	Craig, Nina S	01-4390	Awards Supplies	352.11	
				Tri Fold Presentation Boards 2019 Science Fair	293.29	645.40
1696484	02/08/2019	Alsco (American Linen)	13-5800	Open PO- BV 2018/19		107.15
1696485	02/08/2019	Ameriflex	01-5800	DO: FSA Admin Fee 6 Employees		50.00

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Checks Dated 01/10/2019 through 02/13/2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1696486	02/08/2019	Advanced Reproduction Center	01-5800	Open PO-ARC- Copies 2018/19		112.05
1696487	02/08/2019	Banerjea, Dr. Pia	01-5800	DO : Psychological Services 2018/19		1,400.00
1696488	02/08/2019	Buchanan Food Service	13-4710	OPEN PO: TM Food for Food Svc 2018/19	58.20	
				OPEN PO: MV Food for Food Svc 2018/19	816.72	874.92
1696489	02/08/2019	Camacho, Juan M	01-5803	DO-Interpretation Translation Services		490.00
1696490	02/08/2019	Clover Stornetta Farms Inc	13-4715	BS - Student Milk 2018/19	292.80	
				MV- Student Milk 2018/19	487.00	779.80
1696491	02/08/2019	Coastline Distributors, Inc	13-4710	OPEN PO- MV - Fruit & Vegetable 2018/19		523.95
1696492	02/08/2019	Costco Membership	01-5300	DO : Costco Memebership Renewal Fee		240.00
1696493	02/08/2019	Emerald LLC	01-5200	DO: SDC Consult/ Training		205.43
1696494	02/08/2019	FedEx	01-5800	DO: Fedex Shipments		57.66
1696495	02/08/2019	Food Equipment Repair Service	13-5800	Open PO-Food Equipment Repair		962.79
1696496	02/08/2019	Gold Star Foods, Inc.	13-4710	OPEN PO BV Food Supply 2018/19	798.75	
				OPEN PO MV Food Supply 2018/19	1,504.41	2,303.16
1696497	02/08/2019	Melo Mar	01-5950	OPEN PO- Service Calls 2017/18		124.13
1696498	02/08/2019	Napa County Office Of Ed	01-5100	DO: CalServes Contract- Americop Mentors	26,040.00	
			01-5800	DO: Calserves ASES After School Program	163,287.56	
				DO: CalServes Contract - Counselors	24,572.82	213,900.38
1696499	02/08/2019	Recology Sonoma Marin	01-5560	BV- Garage & Recycling Pick up 2018/19	764.32	
				KW/ELC- Garage & Recycling	1,178.17	
				MV Garage & Recycling Pick up	764.32	
				TM- Garage & Recycling Pick up	764.32	3,471.13
1696500	02/08/2019	Sonoma County Office Of Educ	01-5800	Positive Behavior Interventions / Supports for TK	40.00	
			01-5862	Open PO-Fingerprinting 2018/19	742.00	782.00
1696501	02/08/2019	SurveyMonkey Inc CO BOFA Lockbox Services	01-4350	IT: Survey Services Renewal		336.00
1696502	02/08/2019	SWRCB Accounting Office ATTN: Drinking Water Program	01-5800	DO: Water System 2018/19		1,182.00
1696503	02/08/2019	Jody Tuck	01-5800	Contract Services for CALPADS-2018/19		525.00
1696504	02/08/2019	West County Transportation	01-5100	Open PO-Special Ed. Transportation	89,578.50	
			01-5833	BV: Field Trip # 20291	217.39	
				BV: Field Trip # 20813	157.56	
				BV: Field Trip # 20814	152.76	
				BV: Field Trip # 20901	152.98	
				BV: Field Trip # 20902	152.98	
				BV: Field Trip # 21000	269.76	
				TM: Field Trip 21185	181.08	90,863.01

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 01/10/2019 through 02/13/2019

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
Total Number of Checks					159	1,060,314.31

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	126	888,086.66
09	Stony Point Academy Charter	2	155.43
12	Child Development Fund	1	84,643.29
13	Cafeteria Fund	30	55,484.67
14	Deferred Maintenance Fund	1	8,750.00
25	Capital Facilities Fund	2	23,194.55
Total Number of Checks		159	1,060,314.60
Less Unpaid Tax Liability			.29
Net (Check Amount)			1,060,314.31

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

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Bellevue Union School District

Consent Calendar for Board Meeting of February 19, 2019

7. Consent Calendar

- 7.1. Board Meeting Minutes
 - 7.1.1. Special Board Meeting Minutes January 29, 2019
 - 7.1.2. Regular Board Meeting Minutes January 15, 2019
- 7.2. Surplus Technology Equipment
- 7.3. Interdistrict Requests 2019-20
- 7.4. Interdistrict Requests 2018-19
- 7.5. District Contracts
- 7.6. Personnel Activity Log

Recommended Action:

It is recommended that the Board of Trustees approve the agenda items on the Consent Calendar.

Supporting Documents:

Backup documentation for each item on the Consent Calendar.

BUSD January 29, 2019 Board Meeting Minutes

1. Open Session 4:30 P.M.

1.1. The special Board meeting of the Bellevue Union School District Board of Trustees was called to order at by Trustee Lisa Reyes, at the Bellevue Union School District Board Room.

1.2. Flag Salute: Babs Cavanaugh led the flag salute.

Members Present: Lisa Reyes, John Jarvis, Adele Walker, Stephanie Merrida-Grant, Juana Garcia and David Alexander

Members Absent: None

Late Arrivals: None

Early Departures: None

District Office Staff Present: David Alexander

Others Present: Babs Cavanaugh

Public Comment: None

2. Effective Governance Workshop

3. Planning

February 19, 2019	Regular Board Meeting	5:30pm	BUSD District Office
March 12, 2019	Regular Board Meeting	5:30pm	Taylor Mountain (recognitions - Spelling Bee, Science Fair)
April 16, 2019	Regular Board Meeting	5:30pm	Taylor Mountain (recognitions - Volunteer of the Year, Violin Performance)
May 21, 2019	Regular Board Meeting	5:30pm	Taylor Mountain (recognitions - Little Engine, EOY, TOY, Newly Tenured Teachers, Retirees)

Open Session Adjournment Time: 8:36 P.M.

Respectfully Submitted,

By David Alexander Ed.D.
Secretary to the Board and
District Superintendent

BUSD January 29, 2019 Board Meeting Minutes

Board Signature: _____ Date: _____

BUSD January 15, 2019 Board Meeting Minutes

1. Open Session 5:36 P.M.

1.1. The regular Board meeting of the Bellevue Union School District Board of Trustees was called to order at by Trustee Stephanie Merrida-Grant, at the Bellevue Union School District Board Room.

1.2. Public Comment On Closed Session: NA

2. Adjourn To Closed Session: 5:36 P.M.

2.1. Closed Session Agenda

2.1.1. Public Employment § 54957

3. Reconvene To Regular Session: 6:25 P.M.

3.1. Flag Salute: Roger Farrell led the flag salute.

Members Present: Lisa Reyes, John Jarvis, Adele Walker, Stephanie Merrida-Grant, Juana Garcia and David Alexander

Members Absent: None

Late Arrivals: None

Early Departures: None

District Office Staff Present: David Alexander, Chris Kim, Moriah Hart, Roger Farrell, Gilda DeNiro

Others Present: See Sign in Sheet

3.2. Report on Closed Session None

3.3. Consider Agenda Adjustment: None

3.4. Public Comment: None

4. Information:

4.1. Bellevue Annual Presentation by Principal Nina Craig

5. Action

BUSD January 15, 2019 Board Meeting Minutes

- 5.1. On a motion by John Jarvis, second by Adele Walker, the Board approved the Fee Schedule as related to Policy BP/AR Facility Use

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

- 5.2. On a motion by John Jarvis, second by Stephanie Merrida-Grant, the Board approved the FY2017/18 Audit Findings by Christy White and Associates

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

- 5.3. On a motion by Stephanie Merrida-Grant second by Adele Walker, the MOU with BEA Regarding Catastrophic Leave Donations for Nora Pike

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

- 5.4. On a motion by Adele Walker, second by John Jarvis, the Board approved the BEA “Sunshine” Letter Declaring Negotiation Openers for 2018-19

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

- 5.5. Ratification of Bills and warrants

Payroll Totals:

BUSD January 15, 2019 Board Meeting Minutes

12.31.18 Certificated Regular Payroll	\$ 707,538.35
12.31.18 Classified Regular Payroll	\$ 261,044.26
12.10.18 Certificated Supp Payroll	\$ 16,348.00
12.10.18 Classified Supp Payroll	\$ 12,086.60
12.18.18 Certificated Supplemental	\$ 2,524.50
<u>12.18.18 Certificated Supplemental</u>	<u>\$ 883.24</u>
PAYROLL TOTAL:	\$
1,000,424.95	
Accounts Payable Totals:	

Fund Description	Expensed Amount
01 General Fund	312,036.86
09 Stony Point Academy Charter	117.19
12 Child Development Fund	184,247.56
13 Cafeteria Fund	50,911.83
21 Building Fund	154.88
<u>25 Capital Facilities Fund</u>	<u>7,533.00</u>
Total Payables	\$ 555,001.32

On a motion by Stephanie Merrida-Grant, second by John Jarvis, the Board ratified the Bills and Warrants.

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

6. Consent Calendar

6.1. Board Meeting Minutes

6.1.1. Regular Board Meeting Minutes December 11, 2018

6.2. BUSD CAP/SRMH Dental Program Agreement Amendment 2

6.3. Babs Cavanaugh's Service Agreement with BUSD

6.4. Acknowledge and Accept Grants & Donations

6.5. Laurie Leach - Bellevue Elem - Violin Program \$400.00

6.6. John Donnelly - Bellevue Elem - Violin Program \$500.00

6.7. Suzanne Turk White- Bellevue Elem - Violin Program \$100.00

6.8. Ettamarie Peterson- Bellevue Elem - Violin Program \$100.00

6.9. Contracts for Special Education Services for Nonpublic Schools and Nonpublic Agencies 2018-19

6.10. Personnel Activity Log

BUSD January 15, 2019 Board Meeting Minutes

On a motion by Stephanie Merrida-Grant, second by Adele Walker, the Board approved the Consent calendar

Action:Approved

Vote	5	Ayes
	0	Noes
	0	Absent

7. Discussion/Action

7.1. Salary Schedule Revision: HR Manager

On a motion by Adele Walker and a second by Stephanie Merrida-Grant the Board Approved the Salary Schedule Revision: HR Manager

Action:Approved

Vote	5	Ayes
	0	Noes
	0	Absent

8. Reports

8.1. California School Employees Association, Chapter 501

No Report

8.2. Bellevue Education Association

No Report

8.3. Principal Reports

Nina Craig, Principal at Bellevue, reported that the principals were excited and grateful for the Focus on the Futures Committee and EL Learners Workshop. Both have allowed for the focus of efforts and the bringing back useful information to staff at all sites. TK/Kinder registration is open at all sites for 2019-20. All sites had also distributed and started collecting the continuing student sheets for 2019-20 enrollment. Kawana has already collected completed packets from 20 new students. All schools have had announcements regarding registration on marques, in newsletters and on the websites. Tons of school tours have been scheduled.

4-6th graders are prepping for the spelling bee. Kawana has their math night coming up. Basketball is in full swing.

BUSD January 15, 2019 Board Meeting Minutes

8.4. Board Reports/Board Items

John Jarvis wished everyone a Happy New Year.

Adele Walker wished everyone a Happy New Year.

Stephanie Merrida-Grant mentioned fifth grade math challenge and hearing good things from parents and students. Happy New Year!

Juana Garcia wished everyone a Happy New Year and said she is still learning. She said right now the biggest challenge is getting back from the holidays.

Lisa Reyes wished everyone a Happy New Year. She said her grandkids were all very excited to be back in school after the holidays. But the preschool students were not as happy.

8.5. Superintendent Report

8.5.1. Enrollment Update

David Alexander, Superintendent, wished everyone a Happy New Year. He mentioned the year was already off to a busy start with the Focus on the Futures Meetings. The Focus on the Futures Committee will be making recommendations on: How to increase attendance/enrollment and community engagement; Facilities and Program Development. Recommendations by Focus on the Futures will be incorporated into the LCAP process. There will be LCAP meetings with the different District stakeholders. There is a new LCAP form coming from the state, but it hasn't been released yet. We want to do what is best for the students, connect with parents, and get our facilities top notch. The plan is getting clearer with each step.

9. Planning

February 19, 2019	Regular Board Meeting	5:30pm	Taylor Mountain (recognitions)
March 12, 2019	Regular Board Meeting	5:30pm	Taylor Mountain (recognitions)
April 16, 2019	Regular Board Meeting	5:30pm	Taylor Mountain (recognitions)
May 21, 2019	Regular Board Meeting	5:30pm	Taylor Mountain (recognitions)
June 18, 2019	Regular Board Meeting	5:30pm	BUSD District Office

10. ~~Return to Closed session as needed~~

BUSD January 15, 2019 Board Meeting Minutes

Open Session Adjournment Time: 7:14 P.M.

Respectfully Submitted,

By David Alexander Ed.D.
Secretary to the Board and
District Superintendent

Board Signature: _____ Date: _____

Bellevue Union School District
Board Meeting
Tuesday January 15, 2019
Sign-in Sheet

Name	School Site/Community Member
1 Jeanette Rohrer	TM / BEA
2 Roger Farrell	DO / BUSA
3 Nina Cruz	BV
4 Gilda DeNiro	D.O.
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Bellevue Union School District

Agenda Item for Board Meeting of February 19, 2019

Agenda Category: Consent

Agenda Item Title: Surplus Technology Equipment

Prepared By: Lawrence Black, Director of Technology

Background: BUSD is looking to surplus the following items. They are old, out of support and not part of the current IT Deployment.

- 37 Hard Drives - Wiped
- 20 Slim Desktops
- Broken Chromebook Parts
 - Keyboards
 - Batteries

BUSD will partner with CRC a local computer recycling company to dispose of these without cost to the district.

Recommended Action:
Approval of Surplus of IT Material

Supporting Documents:
N/A

School Year	GR	District of Residence	District Requested	School Requested	Reason	Incoming or Outgoing?	Recommendation based upon BP5117	Date of Board Meeting	Expires
2019-20	K	Bellevue	SRCS	Hidden Valley	Childcare by aunt verified	Outgoing	Approved	2/15/19	06/30/2020
2019-20	K	Bellevue	Roseland	Roseland Creek	Childcare by "Tia"	Outgoing	Approved	2/15/19	06/30/2020
2019-20	K	Bellevue	CRPUSD	Marguerite Hahn	Childcare by Aunt verified	Outgoing	Approved	2/15/19	06/30/2020
2019-20	K	Bellevue	Roseland	Sheppard	Childcare by Family - grandmother - verified - grandma lives in BUSD	Outgoing	Denied	2/15/19	06/30/2020
2019-20	K	Bellevue	Roseland	Sheppard	Sibling w/ approved IDT	Outgoing	Approved	2/15/19	06/30/2020
2019-20	TK	Bellevue	Waugh	Meadow Element	Childcare by grandma verified	Outgoing	Approved	2/15/19	06/30/2020
2019-20	K	Bellevue	Roseland	Sheppard	Sibling Continuing 6th grader CALPADs Verified	Outgoing	Approved	2/15/19	06/30/2020
2019-20	K	Bellevue	CRPUSD	Thomas Page Ac	Childcare by Aunt verified	Outgoing	Approved	2/15/19	06/30/2020
2019-20	TK	Bellevue	CRPUSD	Richard Crane	Childcare by Grandma	Outgoing	Approved	2/15/19	06/30/2020
2019-20	3	Bellevue	Roseland	Sheppard	Childcare by "Tia"	Outgoing	Approved	2/15/19	06/30/2020
2019-20	K	Bellevue	Roseland	Sheppard	Childcare by "Tia"	Outgoing	Approved	2/15/19	06/30/2020
2019-20	3	Bellevue	Waugh	Corona Creek	Childcare* verified Grandma	Outgoing	Approved	2/15/19	06/30/2020
2019-20	4	Bellevue	Wright	JX Wilson	Continuing Student Calpads Verified	Outgoing	Approved	2/15/19	06/30/2020
2019-20	K	Bellevue	Roseland	Roseland Creek	Sibling with IDT	Outgoing	Approved	2/15/19	06/30/2020
2019-20	K	Bellevue	Wright	RL Stevens	Complete Current Year/Remain with graduating class	Denied	Denied	2/15/19	06/30/2020
2019-20	K	Bellevue	Oak Grove	Oak Grove	School Philosophy/Climate, friends at school	Outgoing	Denied	2/15/19	06/30/2020
2019-20	6	Bellevue	CRPUSD	Marguerite Hahn	Expeditionary Learning	Outgoing	Approved	2/15/19	06/30/2020
2019-20	K	Bellevue	SRCS	Proctor Terrace	Childcare by grandma - verified	Outgoing	Approved	2/15/19	06/30/2020
2019-20	K	Bellevue	Bennett Valley	Yulupa	Childcare by aunt - verified	Outgoing	Approved	2/15/19	06/30/2020
2019-20	K	Bellevue	Roseland	Roseland Creek	Childcare by "Tia"	Outgoing	Approved	2/15/19	06/30/2020
2019-20	tk	Bellevue	Roseland	Sheppard	Childcare by "Tia"	Outgoing	Approved	2/15/19	06/30/2020
2019-20	5	Bellevue	Bennett Valley	Yulupa	Childcare* grandma - continuing 5th grader	Outgoing	Approved	2/15/19	06/30/2020
2019-20	K	Bellevue	Bennett Valley	Yulupa	Childcare* grandma	Outgoing	Approved	2/15/19	06/30/2020

School Year	G R	District of Residence	District Requested	School Requested	Reason	Incoming or Outgoing?	Recommendation based upon BP5117	Date of Board Meeting	Expires	Status
2018-19	2	Bellevue	CRPUSD	La Fiesta	Childcare by Family - sibling - verified	Outgoing	Approved	2/19/19	06/31/19	
2018-19	6	Bellevue	CRPUSD	Tech Middle	Childcare - mid year transfer	Outgoing	Approved	2/19/19	06/31/19	
2018-19	3	Bellevue	Mark West	Mark West	Continuing, displaced by fire, house rebuild due to be cc	Outgoing	Approved	2/19/19	06/31/19	
2018-19	6	Bellevue	Mark West	Mark West	Continuing, displaced by fire, house rebuild due to be cc	Outgoing	Approved	2/19/19	06/31/19	
2018-19	TK	Bellevue	Wright	RL Stevens	Childcare by aunt verified	Outgoing	Approved	2/19/19	06/31/19	
2018-19	3	Bellevue	Rincon Valle	Rincon Valle Madrone	Sibling w/ approved IDT	Outgoing	Approved	2/19/19	06/31/19	
2018-19	6	Bellevue	Rincon Valle	Rincon Valle Madrone	Continuing 6th CALPADS verified	Outgoing	Approved	2/19/19	06/31/19	
2018-19	5	Bellevue	Bennett Vallr	Strawberry	Continuing 5th/6th (cluster school) CALPADS verified	Outgoing	Approved	2/19/19	06/31/19	Allen Bi
2018-19	3	Bellevue	CRPUSD	Monte Vista	Employment Verified Allen Bill	Outgoing	Approved	2/19/19	06/31/19	
2018-19	1	Bellevue	CRPUSD	Monte Vista	Employment Verified Allen Bill	Outgoing	Approved	2/19/19	06/31/19	
2018-19	6	Bellevue	Roseland	Sheppard	Continuing 6th CALPADS verified	Outgoing	Approved	2/19/19	06/31/19	
2018-19	4	Bellevue	Rincon Valle	Rincon Valley	Excellent Academics	Outgoing	Denied	2/19/19	06/31/19	
2018-19	6	Bellevue	Mark West	Mark West	Continuing 6th grader CALPADs Verified	Outgoing	Approved	2/19/19	06/31/19	
2018-19	K	CRPUSD	Bellevue	Bellevue	Continuing from NBCC	Incoming	Approved	2/19/19	06/31/19	
2018-19	6	Bellevue	Roseland	Sheppard	Continuing 6th grader CALPADs Verified	Outgoing	Approved	2/19/19	06/31/19	
2018-19	5	Bellevue	Rincon Valle	Austin Creek	Childcare by family - verified	Outgoing	Approved	2/19/19	06/31/19	
2018-19	TK	Bellevue	Rincon Valle	Austin Creek	Childcare by family - verified	Outgoing	Approved	2/19/19	06/31/19	
2018-19	3	Rincon Valle	Bellevue	Meadow View	Employment	Incoming	Approved	2/19/19	06/31/19	
2018-19	4	Bellevue	SRCS	Brook Hill	Continuing Student Calpads Verified	Outgoing	Approved	2/19/19	06/31/19	
2018-19	2	Bellevue	Roseland	Roseland Creek	Employment - Verified	Outgoing	Approved	2/19/19	06/31/19	
2018-19	5	SRCS	Bellevue	Kawana	Continuing Student Calpads Verified	Incoming	Approved	2/19/19	06/31/19	
2018-19	1	Wright	Bellevue	Kawana	Continuing Student Calpads Verified - Dual Immersion	Incoming	Approved	2/19/19	06/31/19	
2018-19	3	Wright	Bellevue	Kawana	Continuing Student Calpads Verified - Sibling w/ IDT	Incoming	Approved	2/19/19	06/31/19	
2018-19	6	Wright	Bellevue	Kawana	Continuing Student Calpads Verified - Sibling w/ IDT	Incoming	Approved	2/19/19	06/31/19	
2018-19	4	Bellevue	Roseland	Sheppard	Continuing Student Calpads Verified	Outgoing	Approved	2/19/19	06/31/19	
2018-19	2	Bellevue	Roseland	Sheppard	Sibling w/ approved IDT	Outgoing	Approved	2/19/19	06/31/19	
2018-19	6	Bellevue	Roseland	Roseland	Continuing Student Calpads Verified	Outgoing	Approved	2/19/19	06/31/19	
2018-19	2	Bellevue	Roseland	Sheppard	Childcare by family - verified	Outgoing	Approved	2/19/19	06/31/19	
2018-19	K	SRCS	Bellevue	Kawana	Dual Immersion	Incoming	Approved	2/19/19	06/31/19	
2018-19	3	SRCS	Bellevue	Bellevue	Transportation/childcare	Incoming	Approved	2/19/19	06/31/19	
2018-19	6	SRCS	Bellevue	Bellevue	Transportation/childcare	Incoming	Approved	2/19/19	06/31/19	
2018-19	6	Bellevue	Sebastopol	Brookhaven	Medical	Outgoing	Approved	2/19/19	06/31/19	
2018-19	4	Bellevue	CRPUSD	Evergreen	Continuing Student Calpads Verified	Outgoing	Approved	2/19/19	06/31/19	
2018-19	3	Bellevue	Sebastopol	Parkside	Childcare by grandma	Outgoing	Approved	2/19/19	06/31/19	

2018-19	3	Windsor	Bellevue	Kawana	Continuing	Incoming	Approved	2/19/19	06/31/19	
2018-19	1	Bellevue	Wright	RL Stevens	Employment	Outgoing	Approved	2/19/19	06/31/19	Allen Bi
2018-19	3	Bellevue	Wright	RL Stevens	Employment	Outgoing	Approved	2/19/19	06/31/19	Allen Bi
2018-19	5	Bellevue	Roseland	Roseland Creek	Continuing Student Calpads Verified	Outgoing	Approved	2/19/19	06/31/19	
2018-19	4	SRCS	Bellevue	Kawana	Childcare	Incoming	Approved	2/19/19	06/31/19	
2018-19	1	Bellevue	Sebastopol	Parkside	Employment - verified	Outgoing	Approved	2/19/19	06/31/19	
2018-19	TK	Bellevue	CRPUSD	Richard Crane	Childcare by Grandma	Outgoing	Approved	2/19/19	06/31/19	
2018-19	K	Bellevue	Roseland	Roseland Creek	Childcare by family - verified	Outgoing	Approved	2/19/19	06/31/19	
2018-19	5	Bellevue	Rincon Valle	Sequoia	Continuing Student Calpads Verified	Outgoing	Approved	2/19/19	06/31/19	
2018-19	K	Bellevue	Wright	JX Wilson	Sibling at Wright	Outgoing	Approved	2/19/19	06/31/19	
2018-19	1	Rincon Valle	Bellevue	Kawana Springs	Dual Immersion	Incoming	Approved	2/19/19	06/31/19	
2018-19	2	Windsor	Bellevue	Kawana Springs	Dual Immersion	Incoming	Approved	2/19/19	06/31/19	
2018-19	K	Bellevue	Windsor	Cali Calmecac	Charter no IDT required	Outgoing	Approved	2/19/19	06/31/19	
2018-19	4	Bellevue	Roseland	Roseland Creek	Continuing Student Calpads Verified	Outgoing	Approved	2/19/19	06/31/19	
2018-19	6	SRCS	Bellevue	Kawana	Continuing Student Calpads Verified	Incoming	Approved	2/19/19	06/31/19	
2018-19	2	Bellevue	CRPUSD	Monte Vista	Childcare by family - verified	Outgoing	Approved	2/19/19	06/31/19	
2018-19	K	Bellevue	CRPUSD	Monte Vista	Childcare by family - verified	Outgoing	Approved	2/19/19	06/31/19	
2018-19	5	Bellevue	Bennett Valli	Strawberry	Continuing Student Calpads Verified	Outgoing	Approved	2/19/19	06/31/19	
2018-19	4	Bellevue	Roseland	Sheppard	Childcare by aunt verified	Outgoing	Approved	2/19/19	06/31/19	
2018-19	K	Bellevue	Roseland	Roseland Creek	Childcare by tia verified	Outgoing	Approved	2/19/19	06/31/19	
2018-19	3	SRCS	Bellevue	Kawana	Continuing Student Calpads Verified	Incoming	Approved	2/19/19	06/31/19	
2018-19	5	SRCS	Bellevue	Kawana	Continuing Student Calpads Verified	Outgoing	Approved	2/19/19	06/31/19	
2018-19	6	Bellevue	CRPUSD	Lawrence Jones	Sibling	Outgoing	Approved	2/19/19	06/31/19	Denied
2018-19	K	Bellevue	Roseland	Roseland	Childcare by tia verified	Outgoing	Approved	2/19/19	06/31/19	
2018-19	3	Bellevue	Roseland	Roseland	Childcare by tia verified	Outgoing	Approved	2/19/19	06/31/19	
2018-19	5	SRCS	Bellevue	Kawana	Continuing Student Calpads Verified	Incoming	Approved	2/19/19	06/31/19	
2018-19	2	Bellevue	Petaluma	McDowell	Childcare by grandma - verified & employment	Outgoing	Approved	2/19/19	06/31/19	
2018-19	K	Bellevue	Bennett Valli	Yulupa	Childcare by aunt verified	Outgoing	Approved	2/19/19	06/31/19	
2018-19	2	Bellevue	Sebastopol	Parkside	Employment - verified	Outgoing	Approved	2/19/19	06/31/19	Allen Bi
2018-19	2	Bellevue	Wright	JX Wilson	Childcare by aunt verified	Outgoing	Approved	2/19/19	06/31/19	
2018-19	1	Bellevue	Wright	JX Wilson	Childcare/Employment (aunt is a teacher at JX and take	Outgoing	Approved	2/19/19	06/31/19	
2018-19	3	Bellevue	Wright	JX Wilson	Childcare/Employment (aunt is a teacher at JX and take	Outgoing	Approved	2/19/19	06/31/19	
2018-19	4	Bellevue	Mark West	Mark West	Childcare by aunt verified	Outgoing	Approved	2/19/19	06/31/19	
2018-19	K	Bellevue	Bennett Valli	Yulupa	Childcare by family - verified	Outgoing	Approved	2/19/19	06/31/19	
2018-19	K	CRPUSD	Bellevue	Taylor mountain	Childcare	Incoming	Denied	2/19/19	06/31/19	Attenda
2018-19	2	CRPUSD	Bellevue	Taylor mountain	Childcare	Incoming	Denied	2/19/19	06/31/19	Attenda
2018-19	5	Bellevue	CRPUSD	Marguerite Hahn	Childcare by family - verified	Outgoing	Approved	2/19/19	06/31/19	

2018-19	TK	Bellevue	CRPUSD	Marguerite Hahn	Childcare by family - verified	Outgoing	Approved	2/19/19	06/31/19	
2018-19	5	Bellevue	Wright	JX Wilson	Continuing Student Calpads Verified	Outgoing	Approved	2/19/19	06/31/19	

Bellevue Union School District Personnel Activity Log

For the period: January 16, 2019 - February 13, 2019

Date of Board Approval: February 19, 2019

Hiring/Reassignments:

Classified:

(1) Human Resources Manager, Siara Goyer to Start on March 1, 2019

Terminations:

Nothing to Report at this time.

Retirements:

Certificated:

- (1) Steve Thiele - 1st Grade, Bellevue Elementary - End of the School Year*
- (2) Ingrid Hochrein - 1st Grade, Bellevue Elementary - End of the School Year*
- (3) Jim Boyce - 3rd Grade, Kawana Spring Elementary - End of the School Year*
- (4) Maureen Minto - 1st Grade, Taylor Mountain - End of the School Year*
- (5) Joan Bessone - Kindergarten, Taylor Mountain - End of the School Year*
- (6) Mijeo Berat - Speech Teacher, ELC - End of the School Year*

Classified:

- (1) Pamela Backman - Office Manager, Kawana Spring Elementary - End of the School Year*

Resignations:

Certificated:

- (1) Carol Castro-Ballard, Kawana Springs Elementary - End of the School Year*



BELLEVUE UNION SCHOOL DISTRICT

Current Enrollment

School	8/27/2018	9/14/2018	10/15/2018	11/7/2018	12/5/2018	1/11/2019	2/6/2018	3/6/2018	4/3/2018	5/8/2018	6/5/2018
Bellevue	404	404	407	404	407	410	411				
Kawana	353	359	353	349	352	350	352				
Meadow View	421	420	413	409	405	408	408				
Taylor Mountain	440	442	438	440	441	445	445				
Total Enrollment	1618	1625	1611	1602	1605	1613	1616	0	0	0	0

Census Day (CalPADS/LCFF) Enrollment (1st Wednesday of October)

School	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23
District	1736	1786	1769	1802	1753	1691	1616				
Charter	0	37	71	94	145	144	0	0	0	0	0
Total Enrollment	1736	1823	1840	1896	1898	1835	1616	0	0	0	0

Attendance (P2, Average Attendance over 8 Months)

School	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2020/22	2021/23	2020/23
Bellevue	402.5	405.98	390.56	365.91							
Kawana	388.28	381.04	365.11	337.2							
Meadow View	397.04	408.64	425.19	437.12							
Taylor Mountain	501.97	502.84	483.03	456.27							
District Attendance	1689.79	1698.5	1663.89	1596.5	0	0	0	0	0		
<i>% Attendance</i>	<i>95.52%</i>	<i>94.26%</i>	<i>94.92%</i>	<i>94.41%</i>	<i>0.00%</i>						
Charter	75.59	104.94	130.53	140.99	0						
With Charter	1765.38	1803.44	1794.42	1737.49	0	0	0	0	0		
<i>% Attendance</i>	<i>95.94%</i>	<i>95.12%</i>	<i>94.54%</i>	<i>94.69%</i>	<i>0.00%</i>						

Updated: 2/13/2019