



**BELLEVUE
UNION**
SCHOOL DISTRICT

N O T I C E

**BOARD MEETING OF THE BELLEVUE UNION SCHOOL
DISTRICT BOARD OF TRUSTEES WILL BE HELD ON Tuesday
June 30, 2020, CLOSED SESSION 5:30PM & 6:00PM OPEN SESSION
VIDEO TELECONFERENCE STREAMED VIA YOUTUBE LIVE ON THE
BUSD HOMEPAGE HOSTED BY BELLEVUE UNION SCHOOL DISTRICT
3150 EDUCATION DRIVE SANTA ROSA, CA 95407**

DATED: June 26, 2020

**David Alexander, Ed.D.
SECRETARY TO THE BOARD
AND DISTRICT SUPERINTENDENT**

POSTED: June 26, 2020

BELLEVUE UNION SCHOOL DISTRICT
Regular Board Meeting
Video Teleconference Streamed Via YouTube Live on the BUSD Homepage
Hosted by Bellevue Union School District
Tuesday June 30, 2020

As authorized by the Governor's Emergency Executive Order issued on March 12, the Bellevue Union School District Board of Education will conduct Board of Education meetings by live video conference until further notice. The meeting will be live streamed live on the District's YouTube page which can be reached via a link from our Bellevue Union School District homepage @ www.BUSD.org

AGENDA

1. Call To Order 5:30 PM

1.1. Public Comment on Closed Session Agenda

The Public is invited to address the Board regarding items that are on the Closed Session Agenda. Speakers are limited to 3 minutes each. Because this is the time for the public to comment it is our time to hear from you. Although the Board will not respond we want you to know that we are listening to you carefully.

To access the [Public Comment Form](#), please click on the link: [BUSD Digital Comment Form](#) to submit your comment to Moriah Hart prior to the start of the meeting. All comments received prior to the start of the meeting will be shared during the meeting.

2. Adjourn To Closed Session

2.1. Closed Session Agenda

2.1.1. Public Employment §54957

3. Reconvene to Open Session 6:00 PM

3.1 Flag Salute

3.2 Report on Closed Session

3.3 Consider Agenda Adjustment

3.4 Public Comment

At this time, members of the public may express opinions or make statements regarding issues pertinent to the District. Action may not be taken on statements or testimony made regarding any item not on the agenda, per Government Code 54954.2. There will be a limit of three minutes placed on each individual making a statement and a total 30 minute time allocation. Persons wishing to comment should complete the public comment form.

To access the [Public Comment Form](#), please click on the link: [BUSD Digital Comment Form](#) to submit your comment to Moriah Hart prior to the start of the meeting. All comments received prior to the start of the meeting will be shared during the meeting.

Because this is the time for the public to comment it is our time to hear from you. Although Government Code Section 54954.2(a) limits the ability of Board Members to respond to public comments we want you to know that we are listening to you carefully.

4. Informational

- 4.1. Board Policy Manual Revisions per California School Boards Association (CBSA) Update Recommendations 1st Reading
- 4.2. District Strategic Planning Team 2.0 Update
- 4.3. Local Control and Accountability Plan and COVID-19 Operations Written Report

5. Action

- 5.1. Consider Approval of COVID-19 Operations Written Report
- 5.2. Consider Approval of 2020-21 Budget and Statement of Reserves for Bellevue Union School District
- 5.3. Consider Approval of Memorandum of Understanding Between Bellevue Union School District and California School Employees Association regarding COVID-19.
- 5.4. Consider Approval of Tentative Agreement between Bellevue Union School District (BUSD) and the California School Employees Association (CSEA) finalizing Negotiations for the 2019-2022 Successor Contract
- 5.5. Ratification of Bills and Warrants

6. Consent Calendar

- 6.1. Local Plan, Section B: Governance and Administration SELPA
- 6.2. Contract Renewal with School Innovation and Achievement
- 6.3. Board Meeting Minutes
 - 6.3.1. Special Board Meeting Minutes June 23, 2020
 - 6.3.2. Regular Board Meeting Minutes May 19, 2020
- 6.4. Interdistrict Requests 2019-20
- 6.5. Interdistrict Requests 2020-21
- 6.6. Personnel Activity Log

7. Reports

- 7.1. California School Employees Association, Chapter 501
- 7.2. Bellevue Education Association
- 7.3. Principal Reports
- 7.4. Board Reports/Board Items
- 7.5. Superintendent Report
 - 7.5.1. Attendance/Enrollment Update

8. Planning

July 21, 2020	Regular Board Meeting	5:30 pm	To be live streamed on the District's YouTube Page on the District's Homepage: www.busd.org
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9. Return to Closed session as needed

Notice

The Bellevue Union School District complies with the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent's Office by calling (707)542-5197 x2. All efforts will be made for reasonable accommodations.

Agenda available in Spanish upon request. Orden del día disponible en español si se solicita.

*District Employees, parents and community members shall treat each other with civility, courtesy and respect.
Civility Policy (BP 1313)*

Bellevue Union School District

Agenda Item for Board Meeting

Agenda Category: Informational Item

Agenda Item Title: Board Policy Manual Revisions per California School Boards Association (CBSA) Update Recommendations

Prepared By: David Alexander, Ed.D., Superintendent

Background:

The California School Boards Association (CBSA) policy services provide sample policies, administrative regulations, bylaws and exhibits as a resource for school districts and county offices of education to develop their own policy manual. These policies are in line with current state/federal laws and have been reviewed and compared to our local policies.

This is the first reading. No action will be taken until the second reading/adoption.

Recommended Action:

No action

Supporting Documents:

Board Policy Manual Revisions Guidesheets per California School Boards Association (CBSA)

Board Policies under Separate Cover

POLICY GUIDE SHEET

July 2019

Page 1 of 3

Note: Descriptions below identify revisions made to CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes have also been made. Districts and county offices of education should review the sample materials and modify their own policies accordingly.

BP 1112 - Media Relations

(BP revised)

Policy updated to expand the section on "Crisis Communications Plan" to apply to natural disasters, involve district technology personnel in the development of the plan, and expand the contents of the plan. Policy also updated to encourage the establishment of priorities and key messages for proactive communications with the media, clarify that media representatives can be required to register before coming on campus only if the district has adopted a policy requiring all visitors to register, and clarify that the only student directory information that may be released to the media is that information designated by the district in AR 5125.1 - Release of Directory Information.

AR 3320 - Claims and Actions Against the District

(AR revised)

Regulation updated to add statement requiring the use of district procedures for claims against the district prior to filing a lawsuit. Regulation also defines "limited civil case" as one that is for an amount of \$25,000 or less.

AR 4117.7/4317.7 - Employment Status Reports

(AR revised)

Regulation updated pursuant to Education Code 44940 to include a violation or attempted violation of Penal Code 187 (murder) in the definition of a "mandatory leave of absence offense."

BP 4119.24/4219.24/4319.24 - Maintaining Appropriate Adult-Student Interactions

(BP added)

New policy addresses the avoidance of unlawful and inappropriate interactions between staff and students, an employee's responsibility to report another employee's violation of this policy, disciplinary consequences for staff, referral to law enforcement when appropriate, the requirement to post the code of conduct on school and/or district websites, and examples of conduct that are inappropriate or can create the appearance of impropriety.

POLICY GUIDE SHEET

July 2019

Page 2 of 3

BP/AR 4218 - Dismissal/Suspension/Disciplinary Action

(BP added; AR revised)

New policy contains material formerly in AR pertaining to board actions in disciplinary hearings for classified employees and new material consistent with BP 4118 - Dismissal/Suspension/Disciplinary Action for certificated employees. Policy also reflects **NEW LAW (AB 2234, 2018)** which requires the board to delegate its authority to an administrative law judge in cases involving allegations of egregious misconduct with a minor. Regulation updates and consolidates the causes for disciplinary action. Regulation also adds the requirement to set a timeline by which the employee may request a hearing, which must be not less than

five days after serving notice upon the employee. Section on "Compulsory Leave of Absence" expanded to define "mandatory" and "optional" leave of absence offenses and reflect requirements pertaining to extension of the leave and compensation during the leave. Material pertaining to merit system districts moved to BP/AR 4218.1 - Dismissal/Suspension/Disciplinary Action (Merit System).

BP/AR 4218.1 - Dismissal/Suspension/Disciplinary Action (Merit System)

(BP/AR added)

New policy and regulation address requirements for disciplinary proceedings for classified employees in merit system districts. BP/AR contain material formerly in AR 4218 - Dismissal/Suspension/Disciplinary Action, and new material consistent with BP/AR 4218 and BP/AR 4118 - Dismissal/Suspension/Disciplinary Action for certificated employees. Policy also reflects **NEW LAW (AB 2234, 2018)** which requires the personnel commission to delegate its authority to an administrative law judge in cases involving allegations of egregious misconduct with a minor.

BP 5123 - Promotion/Acceleration/Retention

(BP revised)

Policy updated to make minor revision reflecting current law pertaining to the requirement to provide remedial instruction to students who are recommended for retention or are identified as being at risk for retention.

BP/AR 5136 - Gangs

(BP/AR revised)

Policy and regulation updated to expand material related to supports and services for students identified as gang members and reflect best practices for gang prevention, intervention, and suppression described in **NEW RESOURCE** from the National Gang Center and in publication from the Los Angeles Police Department.

BP/AR 6142.2 - World Language Instruction

(BP/AR revised)

Policy and regulation retitled to be consistent with terminology used in the Education Code pursuant to **NEW LAW (AB 2319, 2018)**. Policy and regulation updated to reflect **NEW STATE CONTENT STANDARDS** for world language instruction adopted by the State Board of Education in January 2019. Policy also reflects University of California guidance stating that American Sign Language courses may be used to satisfy world language coursework requirements for college admission, and reflects state regulations which require districts to establish a process for receiving and responding to input from parents/guardians and other stakeholders regarding the world language in which instruction will be provided in any program sufficient to produce proficiency in a world language. Regulation also reflects state regulation requiring districts to establish a process for receiving and responding to parent/guardian requests to establish a language acquisition program not currently offered at the school.

POLICY GUIDE SHEET

July 2019

Page 3 of 3

AR 6145.2 - Athletic Competition

(AR revised)

Regulation updated to reflect **NEW LAW (SB 1109, 2018)** which requires districts to annually provide student athletes and their parents/guardians an opioid fact sheet produced by the Centers for Disease Control and Prevention.

BP/AR 6145.6 - International Exchange

(BP/AR revised)

Policy updated to clarify the scope of the policy, separate material pertaining to district students studying in another country and material pertaining to international exchange students studying in district schools, and reflect CSBA Legal Guidance. Policy also addresses student eligibility, information to obtain from the placement organization, and methods that may be used to calculate the total cost of educating an international student for the purpose of determining tuition. Regulation reflects the requirement to provide the placement organization with written acceptance of a student's enrollment, clarifies that a student's enrollment may be for one semester or one year, and adds optional language regarding the provision of a school transcript.

BP/AR 6174 Education for English Learners

(BP/AR revised)

Policy updated to reflect **NEW LAW (AB 2735, 2018)** which prohibits districts from denying English learners the opportunity to enroll in core curricular courses or courses needed for middle school promotion, high school graduation, or college admission. Policy also adds requirement to annually designate a district and site coordinator to oversee administration of the English Language Proficiency Assessments for California (ELPAC). Regulation reflects **NEW STATE REGULATION (Register 2019, No. 1)** which establishes a timeframe for notifying parents/guardians of their child's ELPAC test results when the results are received from the test contractor after the last day of instruction for the school year.

BP 6179 - Supplemental Instruction

(BP revised)

Policy updated to reflect current law requiring the provision of remedial instruction to students who are recommended for retention or are identified as being at risk for retention. Policy also deletes reference to federal Title I program improvement which is no longer operational, and clarifies that schools identified for comprehensive or targeted school improvement may, but are not required to, offer supplemental instruction.

BB/E 9321 - Closed Session

(BB revised; E(1) and E(2) added)

Bylaw retitled and updated to incorporate material formerly in BB 9321.1 - Closed Session Actions and Reports. Bylaw also adds the requirement to provide final documents approved or adopted during closed session to persons who have submitted a request. Section on "Matters Related to Students" provides that student names should not be included on the agenda or reports of expulsion hearings pursuant to court decision. Section on "Security Matters" reflects the board's authority to meet in closed session with law enforcement officials to develop a tactical response plan. Section on "Real Property Negotiations" reflects Attorney General publication stating the board's authority to approve a final real property agreement in closed session. Section on "Pending Litigation" updates legal cites. Exhibit (1) added to provide examples of agenda descriptions of closed session items. Exhibit (2) added to provide examples of reports of closed session actions that must be made when the board reconvenes in open session following the closed session.

BB 9321.1 - Closed Session Actions and Reports

(BB deleted)

Bylaw deleted and key concepts incorporated in BB 9321 - Closed Session.

POLICY GUIDE SHEET

October 2019

Page 1 of 3

Note: Descriptions below identify revisions made to CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes have also been made. Districts and county offices of education should review the sample materials and modify their own policies accordingly.

BP/AR 0460 - Local Control and Accountability Plan

(BP/AR revised)

Policy updated to delete the section on "Technical Assistance/Intervention," as that material is now addressed in BP 0520 - Intervention for Underperforming Schools. Paragraph added to generally address actions that may be taken whenever a school or a numerically significant student subgroup is not making sufficient progress toward the goals in the local control and accountability plan (LCAP). Regulation updated to reflect **NEW LAW (AB 1240)** which adds, as a measure of student achievement, the percentage of students who have successfully completed both college entrance courses and career technical education courses.

BP 0520 - Intervention for Underperforming Schools

(BP added)

New policy contains material formerly in BP 0460 - Local Control and Accountability Plan regarding interventions to support the continuous improvement of student performance within the priorities identified in the district's LCAP. Paragraph added to reference interventions that will be provided to schools identified by the California Department of Education (CDE) for comprehensive support and improvement (CSI), targeted support and improvement (TSI), and additional targeted support and improvement (ATSI).

BP 0520.1 - Comprehensive and Targeted Support and Improvement

(BP added)

New policy addresses the state's accountability system, developed in response to federal Title I requirements, to provide interventions to schools identified by CDE for CSI, TSI, or ATSI. Policy includes criteria for the identification of schools, requirements for a school improvement plan, and actions to be taken if implementation of the school plan is unsuccessful after a specified period of years.

BP 1431 - Waivers

(BP revised)

Policy updated to add the requirement, when submitting a general waiver request to the State Board of Education, to include a written summary of any objections to the request by school site councils or advisory committees, as applicable. Policy adds the requirement that a request pertaining to a regional occupational center or program operated by a joint powers agency be submitted as a joint waiver request with other participating districts. Policy reflects guidance in CDE's General Waiver Instructions regarding proper notice for a public hearing on a waiver request proposal.

BP/AR 3515 - Campus Security

(BP/AR revised)

Policy updated to clarify that audio capability of surveillance equipment should be disabled in accordance with state law prohibiting the recording of conversations unless the parties to the conversation may reasonably expect that the communication may be overheard or recorded, and to reflect a National Institute of Justice recommendation that signage state that the district's surveillance system may or may not be actively monitored. Regulation adds section on "Locks" reflecting requirement for state-funded new construction projects, as well as certain modernization projects, to include locks that allow classroom doors to be locked from the inside. Regulation also adds strategies to increase adult presence and supervision on campus and to provide staff training in emergency response.

POLICY GUIDE SHEET

October 2019

Page 2 of 3

BP/AR 4116 - Probationary/Permanent Status

(BP/AR revised)

Policy updated to reflect court decisions clarifying the distinction between probationary employees and temporary employees. Material regarding eligibility for permanent status based on average daily attendance moved from AR to BP, except option for not granting permanent status deleted, as this option was only applicable to districts with less than 250 average daily attendance and the remainder of this policy and regulation is for use only by districts that grant permanent status. Policy also adds material regarding the notification of nonreelection of a probationary employee, formerly in AR 4117.6 - Decision Not to Rehire. Regulation updated to add material regarding the computation of the length of service required for classification as a permanent employee, including types of service excluded from that computation.

AR 4117.6 - Decision Not to Rehire

(AR deleted)

Regulation deleted and concepts moved to BP 4116 - Probationary/Permanent Status.

BP 4119.22/4219.22/4319.22 - Dress and Grooming

(BP revised)

Policy updated to reflect **NEW LAW (SB 188)** which prohibits discrimination against traits historically associated with race, including hair texture and "protective hairstyles" such as braids, locks, and twists.

BP 4216 - Probationary/Permanent Status

(BP revised)

Policy updated to reflect **NEW LAW (AB 1353)** which shortens the length of the probationary period in non-merit system districts from one year to either six months or 130 days of paid service, whichever is longer, for consistency with districts incorporating the merit system. Policy also revised to clarify that employees may be dismissed during the probationary period without cause.

BP/AR 4218 - Dismissal/Suspension/Disciplinary Action

(BP/AR revised)

Policy and regulation updated to reflect procedural rights that must be granted to permanent district employees based on the court decision in *Skelly v. State Personnel Board*, including notification of the materials upon which the proposed action is based and the employee's right to respond to a designated district official ("Skelly officer") who will decide whether the recommended discipline should be imposed.

BP 5131 - Conduct

(BP revised)

Policy updated to reflect **NEW LAW (AB 272)** which authorizes boards to limit or prohibit, except under specified circumstances, student use of smartphones while at school or while under the supervision and control of a district employee. Details regarding student use of mobile communication devices moved to BP 5131.8 - Mobile Communication Devices.

BP 5131.8 - Mobile Communication Devices

(BP added)

New policy reflects **NEW LAW (AB 272)** which authorizes boards to limit or prohibit student use of smartphones while at school or while under the supervision and control of a district employee, except under specified circumstances (i.e., in an emergency, with permission of teacher or administrator, when directed by student's health care provider, when required by student's individualized education program). Policy also addresses reasonable search of students' mobile communication devices, employees' authority to confiscate a device, and discipline for off-campus use of a mobile communication device which poses a threat of danger to the safety of students, staff, or district property or substantially disrupts school activities.

POLICY GUIDE SHEET

October 2019

Page 3 of 3

BP 5132 - Dress and Grooming

(BP revised)

Policy updated to reflect **NEW LAW (SB 188)** which prohibits discrimination against traits historically associated with race, including hair texture and "protective hairstyles" such as braids, locks, and twists.

AR 5141.26 - Tuberculosis Testing

(AR revised)

Regulation updated to reflect guidance from the California Department of Public Health and the Child Health and Disability Prevention office of the California Department of Health Care Services clarifying that the health screening for school entry includes testing for tuberculosis only when required by the local health department. Regulation also reflects law authorizing parents/guardians to submit a signed waiver indicating that they do not want or are unable to obtain the health screening for their child.

BP/AR 5142 - Safety

(BP/AR revised)

Policy updated to add the district's responsibility to provide for the proper supervision of students during before- and after-school programs, morning drop-off at school, and afternoon pick-up and to provide for appropriate student instruction in emergency procedures. Policy adds section reflecting the requirement to print safety hotline numbers on student identification cards for students in grades 7-12, including the National Suicide Prevention Lifeline and, pursuant to **NEW LAW (SB 316)**, the National Domestic Violence Hotline. Regulation updated to add communication of school rules to students, the responsibility of individuals supervising students to remain alert for unauthorized persons, and the requirement for inspection of new playgrounds by a certified safety inspector. Regulation also updates the list of activities with safety risks in accordance with the legal definition of "hazardous recreational activity" and prohibits any such activity unless it is properly supervised, students wear protective gear as appropriate, and participants have insurance coverage. Section on "Laboratory Safety" expanded to include student instruction in safety procedures, proper handling of hazardous materials and bloodborne pathogens, and accessibility of emergency information and first aid supplies.

BP/AR 7140 - Architectural and Engineering Services

(BP/AR revised)

Policy updated to clarify the district's responsibility to select a licensed architect and/or structural engineer as required by law when professional design services are used for construction or modernization of school facilities and to address the need to comply with state safety and design standards. Policy adds the general duties of the architect and/or structural engineer and the circumstances under which design specifications must be submitted to CDE and the Division of the State Architect. Regulation updates the components of the selection process to more directly reflect law and adds the district's authority, if negotiations with the most qualified firm are unsuccessful, to negotiate a contract with the second most qualified firm and then the third most qualified firm. Regulation also includes the option to award a contract to a single entity for both the design and construction of a school facility in excess of \$1 million ("design build" contract).

BB 9323 - Meeting Conduct

(BB revised)

Bylaw updated to clarify circumstances under which the board may exercise flexibility in allocating time for public input to ensure full opportunity for public input and presentation of the diversity of viewpoints.

POLICY GUIDE SHEET
December 2019
Page 1 of 4

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BP 2121 - Superintendent's Contract

(BP revised)

Policy updated to add professional development as an optional component that may be addressed in the superintendent's contract, consistent with CSBA's Superintendent Contract Template. Section on "Termination of Contract" deletes material related to maximum cash settlement requirements for contracts executed prior to January 1, 2016, since state law limits the term of the contract to a maximum of four years.

BP 3600 - Consultants

(BP revised)

Policy updated to reflect **NEW LAW (AB 5)** which codifies a three-part test, established in *Dynamex Operations West Inc. v. Superior Court of Los Angeles*, to determine whether a person providing services for remuneration should be classified as an employee or an independent contractor. Policy also updates the statement on nondiscrimination to include additional protected categories, and reflects law regarding harassment of or by an independent contractor.

AR 4030 - Nondiscrimination in Employment

(AR revised)

Regulation updated to reflect **NEW LAW (SB 778)** which delays until January 1, 2021 a requirement for districts with five or more employees to provide at least two hours of sexual harassment training to supervisory employees and at least one hour of sexual harassment training to nonsupervisory employees. Regulation also reflects **NEW LAW (AB 9)** which allows complaints of employment discrimination to be filed with the Department of Fair Employment and Housing up to three years after the alleged act.

BP 4033 - Lactation Accommodation

(BP revised)

Policy updated to reflect **NEW LAW (SB 142)** which mandates districts to adopt policy that addresses an employee's right to request lactation accommodation, the process by which the employee makes the request, the district's obligation to respond to the request, and the employee's right to file a complaint with the Labor Commissioner alleging any violation of the right to lactation accommodation. Policy also reflects provisions of SB 142 requiring districts to provide a lactation room or location with prescribed features, prohibiting districts from discriminating or retaliating against an employee who exercises the right to lactation accommodation, and authorizing districts with fewer than 50 employees to seek an exemption from the requirement to provide lactation accommodation if the district demonstrates that the requirement poses an undue hardship.

BP 4151/4251/4351 - Employee Compensation

(BP revised)

Policy updated to clarify that, in determining whether an executive, administrative, or professional employee is exempt from overtime rules, the salary threshold established by state law supersedes the threshold established by federal law (as raised by new federal rule September 24, 2019). Policy also deletes complex information on Internal Revenue Service forms that must be completed by employees who earn compensation over 9 or 10 months but elect to spread salary payments over 12 months, thereby creating "deferred compensation."

POLICY GUIDE SHEET

December 2019

Page 2 of 4

BP/AR 4218.1 - Dismissal/Suspension/Disciplinary Action (Merit System)

(BP revised; AR deleted)

Policy updated to clarify that dismissal of probationary classified employees may be done without cause, delete detailed procedures for disciplinary proceedings, and reflect due process rights that must be granted to permanent employees based on the court decision in *Skelly v. State Personnel Board*. Regulation deleted and districts encouraged to replace or supplement these materials with the rules of their personnel commission.

BP/AR 5116.1 - Intradistrict Open Enrollment

(BP/AR revised)

Policy and regulation updated to delete material related to transfers under the state Open Enrollment Act and federal Program Improvement, as those programs are no longer operational. Policy also reflects **NEW LAW (AB 1127)** which requires districts to approve an intradistrict transfer request for a student who is a victim of bullying, as defined. Optional item added for districts electing to offer intradistrict transfers to all students in a school identified by the California Department of Education (CDE) for comprehensive support and improvement (CSI), in which case priority must be given to the lowest achieving students from low-income families. Regulation revised to clarify timelines for transfers out of schools identified by CDE as "persistently dangerous." For districts that offer transfers out of CSI schools, regulation allows a transfer student the opportunity to remain in the school of enrollment until completing the highest grade offered at that school.

BP/AR 5117 - Interdistrict Attendance

(BP/AR revised)

Policy updated to reflect **NEW LAW (AB 1127)** which requires districts to provide transportation assistance to transfer students who are victims of bullying or are children of active duty military parents/guardians, if they are also eligible for free or reduced-priced meals. Regulation updated to reflect provisions of AB 1127 which (1) prohibit consideration of specified characteristics when selecting students for transfer who are victims of bullying or children of active duty military parents/guardians and (2) require a district to accept a transfer out of the district for a victim of bullying if the district has only one school offering the student's grade level.

BP/AR/E 5118 - Open Enrollment Act Transfers

(BP/AR/E deleted)

Policy, regulation, and exhibit deleted since CDE no longer identifies low-achieving schools based on the Academic Performance Index for purposes of developing an Open Enrollment List of schools, in which students had the option to transfer to a higher achieving school within or outside the district.

AR 5125 - Student Records

(AR revised)

Regulation updated to reflect **NEW LAW (AB 711)** which requires districts to update the records of a former student who submits a written request or government-issued documentation of a name and/or gender change. Regulation also revised to reflect current law regarding the timeline for submitting the grade point average of students in grade 12 to the Student Aid Commission for use in the Cal Grant postsecondary financial aid program and the timeline for notifying students and parents/guardians of their right to opt out.

BP/AR 5131.2 - Bullying

(BP/AR revised)

Policy updated to reflect **NEW LAW (AB 1127)** which requires a district to approve an intradistrict transfer request for a victim of bullying and, if the district does not have another school with the same grade level, allows a victim of bullying to transfer out of the district. Regulation updated to reflect **NEW LAW (AB 34)** which requires districts to make specified information on bullying and harassment prevention readily accessible on their web sites beginning in the 2020-21 school year.

POLICY GUIDE SHEET

December 2019

Page 3 of 4

BP/AR 5141.21 - Administering Medication and Monitoring Health Conditions

(BP/AR revised)

Policy updated to reflect **NEW LAW (SB 233)** which authorizes the board to adopt policy allowing a parent/guardian, but not school personnel, to administer medicinal cannabis in a nonsmokeable, nonvapeable form at a school site to a student who is a qualified patient. Policy explains the conflict between state and federal law and provides options for districts to authorize or not authorize administration of medicinal cannabis at a school site. For districts that choose to authorize medicinal cannabis, policy reflects the components that are mandated to be in policy, including requirements for parents/guardians to provide a written medical recommendation for the student to be administered medicinal cannabis, sign in at the school before administering the cannabis, and remove any remaining cannabis from the school site. Regulation reflects **NEW LAW (AB 743)** which requires districts to accept a physician statement for inhaled asthma medication from a health plan operating under the laws of Mexico that is licensed in California.

BP/AR 6143 - Courses of Study

(BP/AR revised)

Policy updated to include the prohibition against providing any course separately on the basis of specified characteristics or refusing the participation of a student on any such basis. Policy also reflects the requirement to provide a list of courses certified as meeting California college admission criteria (i.e., "a-g" course requirements) to parents/guardians as well as students in grades 9-12. Regulation updates the list of course offerings for grades 7-12 to revise the description of the Bracero program, update the terminology for "foreign language" to "world language" consistent with current state law, reflect **NEW LAW (AB 1595)** which replaces references to "homemaking" with "family and consumer sciences," and delete outdated date for beginning instruction in compression-only cardiopulmonary resuscitation. Regulation also adds requirement, effective in the 2020-21 school year, to provide specified information on how to properly complete and submit the Free Application for Federal Student Aid (FAFSA) or the Dream Act application, as appropriate, at least once before grade 12.

BP 6154 - Homework/Makeup Work

(BP revised)

Policy updated to reflect **NEW LAW (AB 982)** which requires that, when a parent/guardian of a student who has been suspended for two or more days requests homework that the student would have otherwise been assigned, teachers must provide such homework.

AR 6174 - Education for English Learners

(AR revised)

Regulation updated to clarify the process for assessment and identification of English learners, including additional notification requirements. Section on "Reclassification/Redesignation" revised to require English learners who are reclassified as fluent English proficient to be monitored for at least four years following their reclassification, consistent with CDE's Federal Program Monitoring instrument. Regulation also adds further information regarding the composition and duties of the school-level and district-level English Learner Advisory Committee.

AR 6175 - Migrant Education Program

(AR revised)

Regulation updated to reflect **NEW LAW (AB 1319)** which requires the immediate enrollment of migrant students even if they have outstanding fees, fines, textbooks, or other items or monies due to the school last attended, do not have clothing normally required by the school, or are unable to produce records normally required for enrollment. Regulation also reflects provision of AB 1319 which grants migrant students the right to remain in their school of origin, or in a school within the district of origin, regardless of any change in residence of the student.

POLICY GUIDE SHEET
December 2019
Page 4 of 4

BB 9150 - Student Board Members

(BB revised)

Bylaw updated to reflect **NEW LAW (AB 709)** which requires student board members to be appointed to board subcommittees in the same manner as other board members, be invited to attend other functions of the board, and receive all materials received by other board members between open meetings except materials that pertain to closed session items. Bylaw also reflects provisions of AB 709 which clarify that student board members are not considered members of a legislative body for purposes of the Brown Act, authorize the board to award elective course credit for student board member service, and authorize the board to appoint an alternate student board member if the student board member's duties are not being fulfilled.

POLICY GUIDE SHEET

March 2020

Page 1 of 3

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BP/AR 0420.4 - Charter School Authorization

(BP/AR revised)

Policy updated to reflect **NEW LAWS (AB 1505 and 1595)** which extend the timeline for holding a public hearing to determine the level of support for a charter petition, extend the timeline for making a final decision to grant or deny the petition, define receipt of the petition for the purpose of determining the beginning of this time period, and require publishing staff recommendations 15 days prior to the hearing at which the final decision will be made. As amended, criteria for reviewing the petition require consideration of the interests of the community in which the school is proposing to locate and prohibit the approval of a new charter school offering nonclassroom-based instruction until January 1, 2022. Regulation reflects **NEW LAWS (AB 1505 and AB 1595)** which revise the required components of a petition to delete a requirement to include annual goals that apply to the nature of the program operated, add a requirement that the petition describe the means by which the charter school will achieve a balance of special education students and English learners that is reflective of the general population within the district, and require that a petition for a charter school operated by or as a nonprofit public benefit corporation include the names and qualifications of the governing body. Regulation also reflects **NEW LAW (AB 982)** which requires the petition to include requirements for providing homework assignments, upon request, to students who have been suspended for two or more days. Regulation also reflects **NEW LAW (AB 1507)** which limits the ability of a charter school to establish a resource center, meeting space, or other satellite facility used for nonclassroom-based independent study outside district boundaries.

BP/E 0420.41 - Charter School Oversight

(BP/E revised)

Policy updated to reflect **NEW LAWS (AB 1505 and AB 1595)** which require a charter school to request a material revision to its charter whenever it proposes to expand operations at one or more grade levels, and AB 1505 which revises criteria for the provision of technical assistance to charter schools beginning with the 2020-21 school year. Exhibit updated to add new requirements for charter schools pursuant to **NEW LAWS**, including requirements to refrain from discouraging a student from enrolling for any reason (**SB 75**), hold a public hearing when adopting the local control and accountability plan (**SB 75**), provide assistive technology devices to a student at home or a student who transfers to another school (**AB 605**), pay a student's tuition and conduct on-site visits if the charter school has a master contract with a nonpublic, nonsectarian school (**AB 1172**), phase in a requirement for teachers to hold the certificate or permit required for their certificated assignment (**AB 1505**), provide parent/guardian notices in English and in the primary language when 15 percent or more of the students speak a language other than English (**SB 75**), provide students with a meal of their choice regardless of unpaid meal fees (**SB 265**), adopt policy on suicide prevention applicable to grades K-6 (**AB 1767**), print the national domestic abuse hotline number on student identification cards (**SB 316**), post specified information on bullying and harassment prevention (**AB 34**), include the charter school's sexual harassment policy in student orientations and notify students of the policy by posting a poster (**AB 543**), neither expel a student in grades K-12 nor suspend a student in grades K-8 for disrupting school activities or willfully defying the authority of school personnel (**SB 419**), provide a student who is suspended for two or more days with the homework assigned during the period of suspension (**AB 982**), and update and reissue a former student's records to include the student's updated name or gender (**AB 711**). Exhibit also reflects current law requiring charter schools to accept and provide full or partial credit for coursework completed by a foster youth, homeless student, former juvenile court school student, child of a military family, migrant student, or immigrant student participating in a newcomer program at another school.

POLICY GUIDE SHEET

March 2020

Page 2 of 3

BP 0420.42 - Charter School Renewal

(BP revised)

Policy updated to reflect **NEW LAW (AB 1505)** which revises the criteria for granting or denying charter renewals, provides that renewal of a high-performing school may be granted for up to seven years, and provides that a low-performing charter school shall not be granted a renewal unless it adopts a written plan with meaningful steps to address the underlying cause(s) of low performance and there is clear and convincing evidence of either measurable increases in academic achievement or strong postsecondary outcomes, as defined. Policy also reflects **NEW LAWS (AB 1505 and AB 1595)** which extend the timeline for holding a public hearing on the renewal, extend the timeline for making a final decision to grant or deny the renewal, define receipt of the petition for the purpose of determining the beginning of this time period, and require publishing staff recommendations 15 days prior to the hearing at which the final decision will be made. Section on "School Closure" added to clarify that if the charter school is not renewed and ceases operation, the closure procedures specified in the charter will be implemented.

BP 0420.43 - Charter School Revocation

(BP revised)

Policy updated to move up the material regarding immediate revocation of a charter school in the event of a severe and imminent threat to the health or safety of students and to reflect **NEW LAW (AB 1505)** which provides that increases in student achievement for all numerically significant student subgroups should be a factor, but not necessarily the most important factor, in determining whether to revoke a charter. Section on "School Closure" added to clarify that if the charter school is revoked and ceases operation, the closure procedures specified in the charter will be implemented.

BP 3471 - Parcel Taxes

(BP added)

New policy addresses the major requirements of levying, with voter approval, a parcel tax on real property which may be used by the district for any purpose specified in the ballot statement. Policy includes, but is not limited to, the requirement for the board to hold a public hearing; board approval of a resolution for the adoption of a parcel tax; the prohibition against using district funds, services, supplies, or equipment to support the parcel tax; and persons who may be exempted by the board from paying the parcel tax.

BP/AR 3551 - Food Service Operations/Cafeteria Fund

(BP/AR revised)

Policy updated to reflect **NEW LAW (SB 265)** which provides that students with unpaid meal fees must not be denied a reimbursable meal of their choice, eliminating the possibility that any student is required to receive an alternate meal. Policy also reflects a waiver granted by the U.S. Department of Agriculture extending the three-year Administrative Review cycle to a five-year cycle for school years 2017-18 through 2021-22. Regulation updated to reorganize the section on "Unpaid and Delinquent Meal Charges" to emphasize the prohibition against directing any action toward a student to collect unpaid school meal fees and reflect requirements, as amended by SB 265, to treat students with unpaid meal fees the same as other students.

BP 4112.2 - Certification

(BP revised)

Policy updated to clarify the hiring hierarchy if the district is unable to hire a person who possesses a clear or preliminary credential, including one who is approved for a limited assignment option. Policy reflects Commission on Teacher Credentialing (CTC) Coded Correspondence stating that, if the district needs to hire a person who has been granted a credential waiver by CTC, that person must qualify for a "variable term waiver." Policy also expands section on "National Board for Professional Teaching Standards Certification" to add examples of incentives that may encourage teacher participation.

POLICY GUIDE SHEET

March 2020

Page 3 of 3

E 4112.9/4212.9/4312.9 - Employee Notifications

(E revised)

Exhibit updated to reflect **NEW LAWS** adding requirements to notify employees regarding the district's policy on lactation accommodation (**SB 142**) and the deadline to withdraw funds from a flexible spending account before the end of the plan year (**AB 1554**). Exhibit also revises the policy reference for the March 15 reelection notice for certificated employees, now addressed in BP 4116, and adds the requirement to notify the superintendent at least 45 days before the expiration of the employment contract of any decision not to reemploy the superintendent, as specified in BP 2121.

BP/AR 5141.52 - Suicide Prevention

(BP/AR revised)

Policy and regulation updated to reflect **NEW LAW (AB 1767)** which mandates age-appropriate policy on suicide prevention, intervention, and postvention for students in grades K-6 beginning in the 2020-21 school year. Policy reflects requirements to consult with specified stakeholders on policy development, coordinate with the county mental health plan whenever a referral is made for mental health or related services for a student in grades K-6 who is a Medi-Cal beneficiary, and ensure that employees act within the authorization and scope of their credential or license. Policy also reflects **NEW LAW (AB 34)** which requires the district, beginning in the 2020-21 school year, to post its suicide prevention policy in a prominent location on its web site. Regulation updated to move material regarding the printing of the national suicide hotline number on student identification cards to a new section. Regulation also adds an optional postvention strategy to identify and monitor students significantly affected by suicide and those at risk of imitative behavior.

BP/AR 5144.1 - Suspension and Expulsion/Due Process

(BP/AR revised)

Policy and regulation updated to reflect **NEW LAW (SB 419)** which prohibits districts from suspending students in grades 4-8 for disrupting school activities or willfully defying the authority of school personnel. Policy also references **NEW LAW (AB 982)** which requires a district to provide a student who is suspended for two or more days with the homework assigned during the period of suspension. Regulation adds new section on "Additional Grounds for Suspension and Expulsion: Grades 9-12" reflecting the option to suspend, but not expel, a student in grades 9-12 for disruption or willful defiance.

BP/AR 6172.1 - Concurrent Enrollment in College Classes

(BP/AR revised)

Policy updated to include exceptions in determining the five percent enrollment cap on the number of students at each grade level who may be recommended for community college summer session and to reflect **NEW LAW (AB 1729)** which extends such exceptions through January 1, 2027. Policy reflects **NEW LAW (SB 554)** which authorizes an adult education student pursuing a high school diploma or high school equivalency certificate to attend community college as a special part-time student. Policy and regulation add new sections for districts that wish to establish a College and Career Access Pathways (CCAP) partnership program, in which the board enters into an agreement with the governing board of a community college district to offer or expand dual enrollment opportunities for students who may not already be college bound or are unrepresented in higher education. Regulation clarifies the board's responsibility, whenever a community college class will be offered on a high school campus, to determine the time that the campus is considered open to the general public and available for members of the public to attend such a class at the high school.

CSBA POLICY GUIDE SHEET

May 2020

Note: Descriptions below identify revisions made to CSBA's sample board policies, administrative regulations, board bylaws, and/or exhibits. Editorial changes have also been made. Districts and county offices of education should review the sample materials and modify their own policies accordingly.

Board Policy 0430 - Comprehensive Local Plan for Special Education

Policy updated to reflect the requirement that the Special Education Local Plan Area (SELPA) submit its local plan to the county office of education and/or Superintendent of Public Instruction and the requirement, beginning July 1, 2020, to review the plan every three years. Policy also clarifies the different types of SELPA governance structures and adds an option for arrangements in which the district joins with other districts and the county office of education to form a SELPA. Policy deletes material related to the referral and eligibility of students for special education, which is addressed in AR 6164.4 - Identification and Evaluation of Individuals for Special Education. Policy adds requirement to adopt a procedure for the ongoing review of programs and a mechanism for correcting any identified problem.

Administrative Regulation 0430 - Comprehensive Local Plan for Special Education

Regulation updated to reflect the new template for the SELPA plan developed by the California Department of Education (CDE). Section on "Definitions" revised to delete definitions for terms which are not used in this policy and regulation. Section on "Elements of the Plan" expanded to include further details regarding required components. Regulation also reflects **NEW LAW (SB 75, 2019)** which requires the SELPA plan to include an annual assurances support plan, beginning July 1, 2021 based on a CDE template developed by July 1, 2020. Regulation adds a requirement that each school post a notice of the public hearing that will be held by the SELPA to adopt the plan, and adds a new section on "Availability of the Plan" which includes a requirement to post the SELPA plan on the district's web site and make it available in the district office.

Board Policy 1312.3 - Uniform Complaint Procedures

Policy updated to add medical condition as a characteristic that is protected from discrimination, reflect **NEW LAW (SB 75, 2019)** which extends the use of uniform complaint procedures (UCP) to complaints alleging noncompliance with the physical education instructional minutes requirement for grades 7-12, and add an item indicating the use of the UCP for complaints regarding health and safety in a license-exempt California State Preschool Program (CSPP) consistent with CDE's Federal Program Monitoring Instrument.

Administrative Regulation 1312.3 - Uniform Complaint Procedures

Regulation updated to reflect **NEW LAW (SB 75, 2019)** which extends the use of UCP to complaints alleging noncompliance with the physical education instructional minutes requirement for grades 7-12, and to add a section reflecting requirements for complaints alleging noncompliance with health and safety standards for CSPP programs, formerly in AR 1312.4 - Williams Uniform Complaint Procedures.

Exhibit (1) 1312.3 - Uniform Complaint Procedures

New exhibit presents a sample notice, formerly in E(3) 1312.4 - Williams Uniform Complaint Procedures, regarding health and safety standards in license-exempt CSPP programs and available complaint procedures.

Exhibit (2) 1312.3 - Uniform Complaint Procedures

New exhibit presents a sample complaint form, formerly in E(4) 1312.4 - Williams Uniform Complaint Procedures, for complaints alleging that a license-exempt CSPP program does not comply with health and safety standards.

Administrative Regulation 1312.4 - Williams Uniform Complaint Procedures

Regulation updated to delete material related to complaints regarding noncompliance with health and safety requirements in a license-exempt CSPP program as such complaints have been moved to BP/AR 1312.3 - Uniform Complaint Procedures, consistent with CDE's Federal Program Monitoring instrument.

Exhibit (3) 1312.3 - Williams Uniform Complaint Procedures

Exhibit presenting example of classroom notice for CSPP health and safety complaints moved to E(1) 1312.3 - Uniform Complaint Procedures, consistent with CDE's Federal Program Monitoring instrument.

Exhibit (4) 1312.3 - Williams Uniform Complaint Procedures

Exhibit presenting a sample complaint form for CSPP health and safety complaints moved to E(2) 1312.3 - Uniform Complaint Procedures, consistent with CDE's Federal Program Monitoring instrument.

Board Policy 1340 - Access to District Records

Policy updated to reflect **NEW LAW (AB 1819, 2019)** which allows members of the public to use their own equipment on district premises, free of charge, to photograph, copy, or reproduce a disclosable district record, provided that the equipment does not make physical contact with the record.

Administrative Regulation 1340 - Access to District Records

Regulation updates the list of confidential public records to include the prohibition against releasing an employee's personal email address, upon request from the employee. Regulation also reflects **NEW LAW (AB 1819, 2019)** which allows members of the public to use their own equipment, free of charge, to photograph, copy, or reproduce a disclosable district record on district premises, provided that the means of copying or reproducing the record does not require the equipment to make physical contact with the record, does not damage the record, and does not result in unauthorized access to the district's computer systems or secured networks.

NEW - Administrative Regulation 3231 - Impact Aid

New regulation addresses requirements of Title VII Impact Aid, which provides assistance to districts with concentrations of children residing on lands owned by the federal government, including Indian lands. Districts with children residing on Indian lands are **mandated** to adopt policy and procedures with specified components, including, but not limited to, consultation with Indian tribes and parents/guardians of students living on Indian lands in the planning and development of programs and activities supported by Impact Aid.

Board Policy 4112.9/4212.9/4312.9 - Employee Notifications

Policy updated to make change for gender neutrality and to revise legal references to reflect corresponding revisions in the Exhibit.

Exhibit 4112.9/4212.9/4312.9 - Employee Notifications

Exhibit updates Section I (All Employees) to (1) delete cite to 2 CCR 11024 which does not directly include a sexual harassment notice requirement; (2) indicate that the notification regarding a public hearing on an alternative schedule for secondary grades is addressed in BP 6112 rather than the AR; (3) delete an item regarding the oath or affirmation for disaster service workers since law does not specifically require an employee notification; (4) indicate that the notification regarding AIDS and hepatitis B was moved from AR 4119.43/4219.43/4319.43 to the BP; (5) indicate that the notification of workers' compensation benefits is addressed in AR 4157.1/4257.1/4357.1 rather than the BP; and (6) indicate that the notification regarding the district's nondiscrimination policy and complaint procedures are addressed in AR 4030 rather than the BP. Section II (Certificated Employees) updated to expand legal cites for the reelection notice for probationary employees and broaden the item to apply to districts with less than 250 average daily attendance. Section III (Classified Employees) updated to (1) delete the dismissal notice for merit system districts since the personnel commission establishes dismissal procedures for such districts and the notice is not reflected in policy; (2) add another legal cite pertaining to the notice of employee drug testing requirements and indicate that the notification is addressed in AR 4112.42/4212.42/4312.42 rather than the BP; and (3) add a requirement to provide school bus drivers with information regarding post-accident procedures. Section V (Individual Employees Under Special Circumstances) updated to indicate that the notice on potential eligibility for workers' compensation benefits is addressed in AR 4157.1/4257.1/4357.1 rather than the BP.

Board Policy 4113 - Assignment

Policy updated to reflect **NEW LAW (AB 1219, 2019)** which requires annual monitoring of the assignment of certificated employees at all schools, and requires the Commission on Teacher Credentialing (CTC) to administer a statewide system that produces an annual data file of vacancies and misassignments and provides

districts an opportunity to submit additional evidence that an employee is legally authorized for the assignment. Policy also adds legal requirements to report misassignments in the school accountability report card and to use Williams uniform complaint procedures to address any complaint alleging teacher misassignment or vacancy.

Administrative Regulation 4113 - Assignment

Regulation updated to make minor corrections for gender neutrality.

Board Policy 4119.42/4219.42/4319.42 - Exposure Control Plan for Bloodborne Pathogens

Policy updated to add the requirement that the district's exposure control plan for bloodborne pathogens be consistent with the district's injury and illness prevention program established pursuant to Labor Code 6401.7. Legal cites added for training and hepatitis B vaccination requirements, and material deleted regarding the exemption of designated first aid providers from the pre-exposure hepatitis B vaccination, which is repeated in the AR. Paragraph added to include the district's responsibility to implement follow-up procedures in the event of an exposure incident.

Administrative Regulation 4119.42/4219.42/4319.42 - Exposure Control Plan for Bloodborne Pathogens

Regulation updated to add federal legal cites where applicable, add definition of personal protective equipment, and delete requirement to communicate hazards to employees through labels and signs, which is not applicable to school districts. Section on "Preventive Measures" expanded to include the provision of personal protective equipment, observance of universal precautions, and compliance with state regulations for needleless systems, needle devices, and non-needle sharps. Regulation also adds more detail regarding the exemption of certain first aid providers from the pre-exposure hepatitis B vaccine and adds required components of staff training.

Exhibit 4119.42/4219.42/4319.42 - Exposure Control Plan for Bloodborne Pathogens

Exhibit updated to clarify which employees are required to sign a statement when they decline to accept the hepatitis B vaccination offered by the district.

Board Policy 4119.43/4219.43/4319.43 - Universal Precautions

Policy updated to include material formerly in the AR on the provision of information to employees regarding acquired immune deficiency syndrome (AIDS), AIDS-related conditions, and hepatitis B and appropriate methods to prevent exposure. Policy also adds optional paragraph regarding the inclusion of related information in employee handbooks.

Administrative Regulation 4119.43/4219.43/4319.43 - Universal Precautions

Regulation updated to add a definition of occupational exposure and delete other unnecessary definitions. Section on "Employee Information" moved to BP. Section on "Infection Control Practices" revised to delete detailed requirements that are specifically applicable to employees identified as having occupational exposure, which are addressed in BP/AR 4119.42 - Exposure Control Plan for Bloodborne Pathogens, and to delete items with limited applicability in school settings.

Board Policy 4151/4251/4351 - Employee Compensation

Policy updated to delete Labor Code citation that is not applicable to public agencies and instead reflect Education Code provisions related to overtime compensation for classified employees.

NEW - Board Policy 5141.5 - Mental Health

New policy addresses strategies and services to promote students' emotional well-being and mental health, including student instruction, staff training, crisis intervention, counseling services and referrals, Section 504 evaluation, and collaboration with mental health professionals, agencies, and organizations. Policy reflects **NEW LAW (SB 75, 2019)** which establishes the Mental Health Student Services Act for the purpose of supporting mental health partnerships among county mental health agencies and local educational agencies.

Board Policy 5145.3 - Nondiscrimination/Harassment

Policy updated to reflect law prohibiting discrimination based on medical condition and to reflect **NEW LAW (AB 34, 2019)** which requires the district, starting in the 2020-21 school year, to post its

nondiscrimination policies, and specified state and federal laws regarding discrimination, bullying, and harassment, in a prominent location on the district's web site in a manner that is easily accessible to parents/guardians and students.

Administrative Regulation 5145.3 - Nondiscrimination/Harassment

Regulation updated to reflect **NEW LAW (AB 34, 2019)** which requires the district, starting in the 2020-21 school year, to post its nondiscrimination policies, specified state and federal laws regarding discrimination, bullying, and harassment, and a link to CDE resources in a prominent location on the district's web site in a manner that is easily accessible to parents/guardians and students. Regulation also reflects **NEW LAW (AB 711, 2019)** which requires the district to update a former student's records upon receiving government-issued documentation or a written request for a name and/or gender change.

Board Policy 6020 - Parent Involvement

Policy updated to reflect the requirements to work with parents/guardians and family members to jointly develop the district's parent involvement policy and to include strategies for family engagement in the local control and accountability plan (LCAP). For districts that receive federal Title IV funding for family engagement programs, policy adds the requirement to inform parents/guardians and organizations of the existence of the program. Policy also contains material formerly in the AR regarding the inclusion of the Title I local educational agency plan into the LCAP and the distribution of the district and school-level parent involvement policies.

Administrative Regulation 6020 - Parent Involvement

Regulation updated to revise the section on "District Strategies for Title I Schools," including moving and adding strategies under item #2 to reflect means by which the district may provide coordination, technical assistance, and other support to build school capacity for parent involvement activities, and adding strategies under item #5 to reflect means by which the district may use evaluation findings to design evidence-based strategies for more effective parent/guardian and family involvement. Section on "School-Level Strategies for Title I Schools" revises item #7 to include strategies formerly in section on "District Strategies for Title I Schools." Minor changes made throughout section on "District Strategies for Non-Title I Schools" to more directly reflect law.

Board Policy 6115 - Ceremonies and Observances

Policy updated to add the board's authority to designate any day as a holiday, in addition to those holidays designated by law, and to revise the date upon which schools close in observance of any holiday except Veterans Day. Policy also adds optional language stating that the board may adopt a resolution to authorize the display of symbolic flags or banners in support of specific awareness days or months.

Administrative Regulation 6115 - Ceremonies and Observances

Regulation updated to reflect state law requiring schools to be closed on any day designated as a holiday by the President, Governor, or district board or negotiated with employee organizations. School closure on Cesar Chavez Day and Native American Day deleted from the body of the regulation since school closure on these holidays only applies to districts that have agreed to do so in a memorandum of understanding with employee bargaining units. Section on "Commemorative Exercises" expands Note to include additional days of significance on which schools are encouraged, but not required, to conduct commemorative exercises.

NEW - Administrative Regulation 6173.4 - Title VI Indian Education Programs

New regulation reflects major requirements for districts that receive federal Title VI Indian education funding, which supports local educational agencies, Indian tribes and organizations, and consortia in meeting the unique cultural, language, and educational needs of American Indian students and ensuring that all students meet challenging state academic standards. Districts receiving such funding are **mandated** to adopt procedures to ensure that the program will be operated and evaluated in consultation with, and with the involvement of, parents/guardians and family members of American Indian students and community representatives. Regulation also includes allowable expenditures of Title VI funds, the provision of professional development as needed, maintenance of student eligibility records, and distribution of program evaluation results.

Bellevue Union School District

Agenda Item for Board Meeting of June 30, 2020

Agenda Category: Review and Action

Agenda Item Title: COVID-19 Operations Written Report

Prepared By: David Alexander, Ed.D., Superintendent

Background:

Executive Order (EO) N-56-20 was established on April 22, 2020, to address the impact of continued school closures in response to the COVID-19 pandemic and issued timeline and approval waivers for the Local Control and Accountability Plan (LCAP) and Budget Overview for Parents as well as waving certain budgetary requirements. The Executive Order also established the requirement that a local educational agency (LEA) adopt a written report (COVID-19 Operations Written Report) explaining to its community the changes to program offerings the LEA has made in response to school closures to address the COVID-19 emergency and the major impacts of such closures on students and families.

The COVID-19 Operations Written Report must be adopted by the local governing board or body in conjunction with the adopted annual budget by July 1, 2020. While the COVID-19 Operations Written Report does not need to be approved by the county superintendent of schools or the Superintendent of Public Instruction, the Written Report must be submitted in conjunction with the submission of the adopted annual budget.

Recommended Action:

It is recommended that the Board of Trustees approve COVID-19 Operations Written Report for the Bellevue Union School District

Supporting Documents:

COVID-19 Operations Written Report

COVID-19 Operations Written Report for Bellevue Union School District

Local Educational Agency (LEA) Name	Contact Name and Title	Email and Phone	Date of Adoption
Bellevue Union School District	David Alexander, Ed.D. Superintendent	dalexander@busd.org 707 542-5197	June 30, 2020

Descriptions provided should include sufficient detail yet be sufficiently succinct to promote a broader understanding of the changes your LEA has put in place. LEAs are strongly encouraged to provide descriptions that do not exceed 300 words.

Provide an overview explaining the changes to program offerings that the LEA has made in response to school closures to address the COVID-19 emergency and the major impacts of the closures on students and families.

On March 24, 2020 the Bellevue Union School District in response to COVID-19 pandemic suspended in-person classes and immediately transitioned from a traditional school to a distance learning program. BUSD immediately prepared a two week work packet for each student and then transitioned to distance learning through learning packets, online classes, “grab and go” meal distribution and telecommuting for our employees. BUSD immediately implemented safe social distance and cleaning protocols, and established essential employee job responsibilities. Professional development was provided by our technology department in various applications for distance learning. Surveys and intensive follow up were used to determine families access to devices and the internet. BUSD developed website resources which provided students, families and teachers with academic and social-emotional support. Additionally, the district met with both employee associations to establish MOU’s regarding the impacts of COVID-19 on their members.

The Bellevue Union School District has a big heart. Our first concern was for the safety of our community, not only for our schools, but for the greater community at large. Our staff has been working diligently to help our students and families adjust to the new learning environment. Supporting our students and families is our number one priority.

Provide a description of how the LEA is meeting the needs of its English Learners, foster youth and low-income students. The Bellevue Union School District provided support to English Learners, foster youth and low income students with a variety of services. District and site employees have worked with families to provide technology support in the way of Chromebooks and hot spots to access online curriculum and instruction. Teachers differentiated and adapted their instruction to meet the needs of all of our students. Additionally, teachers contacted and instructed students through a variety of platforms such as ClassDojo, Zoom, Google Meet and Google Classroom, as well as ConnectEd and JamBoard. Continuous individualized technology support is available for families. English language development continues through the adopted ELA curriculum (Wonders). Bilingual parent liaisons are available to support English Learners and their families. The BUSD district webpage provided additional resources for English Language Learners.

Low income students' needs were met by ensuring that communication and learning occurred with parents and students. We provided distance learning learning with district-provided Chromebooks, hotspots and/or work packets, and by providing breakfast and lunch meals. School staffs worked diligently to ensure open communication occurred with each and every family to assess and meet their needs. In addition, food bank pantries were in operation once a week at each school site providing basic groceries and are continuing at three sites throughout the summer.

BUSD maintained a high level of communication with all stakeholders including weekly updates through social media as well as the schools' webpages.

Provide a description of the steps that have been taken by the LEA to continue delivering high-quality distance learning opportunities.

Despite the sudden shift, BUSD continued to support all students through distance learning. The district provided distance learning and ongoing support to students and families through the following:

- Teachers checked in with students and tracked attendance
- Teachers used platforms such as Google Classroom, ClassDojo and Zoom/Google Meet to provide instruction to students
- Students learning was based on current standards and curriculum
- Students were provided reinforcement instructional materials.
- Students had access to all district online learning through their student email accounts and Clever
- Chromebooks and Ipads were available for check out as well as internet hot spots.

- A bilingual technology helpline was available to provide technology support to families.
- The technology department provided access to professional development and weekly office hours for parents and staff.

BUSD Special Education department implemented the following to ensure all needs of students receiving special education services were being met:

- Special education services were provided to an individual student or to a small group through Zoom and Google Meet to address student specific goals and objectives.
- Students were provided materials linked to the curriculum for our students who have significant needs.
- Case managers reached out to each family and provided parents with IEP amendments and clear information about how services would be provided during COVID-19 shelter in place.
- Special education teachers, speech and language pathologists, occupational therapists, adaptive PE specialist and school psychologists provided direct instruction to students and support to families.
- Families were also supported with consultation from instructional staff to assist with goal progress at home.
- Resource teachers collaborated with classroom teachers to provide specialized services and instruction to students.
- Resource teachers were added as co-teachers to the general education Google Classrooms.

Families were provided with flyers with information pertaining to mental and social-emotional needs. Students who had counseling services listed on their IEP received those services via Zoom with their counselor. Social-emotional support was provided by school counselors where needed.

Provide a description of the steps that have been taken by the LEA to provide school meals while maintaining social distancing practices.

On March 23rd, 2020 the Bellevue Union School District Nutrition Services Department, in partnership with Santa Rosa City Schools, provided “grab and go” meals under the non-congregate feeding waiver for all students in the community at no cost. Meals were distributed at one site, Taylor Mountain Elementary, from 11:00am to 1:00pm Monday-Friday. To lessen the exposure between staff and families on April 13th, 2020 the “grab and go” meal service program transitioned to a once a week “grab and go” pick up, providing 5 days worth of lunch and the next day’s breakfast. To ensure social distancing requirements, families remained in their cars and drove through designated areas to pick up their meals from staff who handed meals through their passenger side window.

Provide a description of the steps that have been taken by the LEA to arrange for supervision of students during ordinary school hours.

As schools closed and stay at home orders became in effect, childcare became a very difficult venture to provide. BUSD families were provided information regarding childcare from local agencies with program availability.

More recently, BUSD partnered with North Bay Children's Center for preschool summer childcare for essential workers.

BUSD provided the opportunity for employees to work remotely with flexibility and reduced hours for essential work only when possible to support childcare arrangements.

Bellevue Union School District

Agenda Item for Board Meeting of June 30, 2020

Agenda Category: Review and Action

Agenda Item Title: FY 2020-21 Budget and Statement of Reserves for the Bellevue Union School District

Prepared By: Chris J. Kim, CBO

Background:

The Bellevue Union School District's Fiscal Year 2020-21 Budget and Statement of Reserves was presented for public review on June 16, 2020, followed by a Public Hearing on June 23, 2020. The information presented includes insight into anticipated revenue, projected expenditures, and the District's estimated ending fund balance and reserve percentages.

Recommended Action:

Approve as Presented

Supporting Documents:

FY 2020-21 Budget for Adoption to be presented under a separate cover on June 30, 2020

Bellevue Union School District

Agenda Item for Board Meeting of June 30, 2020

Agenda Category: Review and Action

Agenda Item Title: Memorandum of Understanding Between Bellevue Union School District And California School Employees Association regarding COVID-19

Prepared By: Siara Goyer, Human Resources Manager

Background:

In March 2020, California was put on Shelter-in-Place orders due to Coronavirus (COVID-19) concerns. This created the need for a distance education platform through the remainder of the School Year. All Bellevue Union School District employees have been impacted by this.

The District and CSEA have reviewed the following Memorandum of Understanding (MOU) to put in place a set of guidelines regarding the issues related to the coronavirus (COVID-19).

Cost:

N/A

Recommended Action:

Approve the Memorandum of Understanding (MOU)

Supporting Documents:

Memorandum of Understanding Between Bellevue Union School District and California School Employees Association regarding COVID-19

MEMORANDUM OF UNDERSTANDING

Between

Bellevue Union School District

And

The California School Employees Association and its Bellevue Chapter 501

This memorandum is between the Bellevue Union School District ("the District") and the California School Employees Association and its Bellevue Chapter 501 (together "CSEA") concerning the District's response to the coronavirus ("COVID-19") epidemic.

The District and CSEA agree as follows, subject to the relevant provisions of the collective bargaining agreement and applicable Orders from the Governor and/or California Department of Education:

- 1) The District will inform CSEA as soon as practicable should it learn of a confirmed case of COVID-19 of District employees, visitors or students and at which campus or worksite said infection was found. The District shall not be required to disclose any information which is considered private, such as personal, medical or confidential student information.
- 2) The District will provide bargaining unit members information and training, as necessary, in public health measures, hygiene, and sanitation to help prevent the spread of the virus and will ensure that its facilities have the necessary supplies for preventive sanitation measures (such as soap and water, disposable towels or tissues, and/or hand sanitizer). While under a Governor declared State of Emergency, bargaining unit members who are required to work in enclosed office spaces shall follow all recommended social distancing and hygiene practices.
- 3) Bargaining unit members are assumed to be working during any change in operations, including if the District physically closes one or more school site(s) and the District suspends on-site instruction as a result of COVID-19 (hereinafter "School Closure"), regardless of whether or not they have been given specific directives by their supervisor. Bargaining unit members will not suffer a loss of pay or benefits and will not be required to use accrued leave time during a School Closure while working from home under a directive from their supervisor. Bargaining unit members who are required to work during their regularly assigned hours and who are unwilling or unable to work will be docked relevant leave time. No bargaining unit member will have accrued leave deducted for taking time needed to comply with a medical professional's recommendations, including to self-quarantine, secure one's own health, or secure the health of one's household during the COVID-19 crisis.

If a Bargaining Unit Member has concerns regarding Essential Hours and Working responsibilities, the District and Bargaining Unit Member will meet and discuss to attempt to accommodate these concerns (i.e. adjustment of hours, etc.). If a solution cannot be made, the Bargaining Unit will take the required applicable leave.

4) A bargaining unit member considered "high risk for serious illness" (as defined by the California Department of Public Health) from COVID-19 may request a reasonable accommodation of remote work, which will be granted by the District unless business necessity, and/or the District's obligation to provide "essential services," require that they work from the school site. On any work day that the District cannot accommodate remote work for "high risk" employees, that bargaining unit member may self-quarantine without a loss of leave or pay.

5) During a School Closure, consistent with all applicable Federal, State, or County Orders, all unit members will be considered on call during their regularly assigned work hours and may be called in to perform duties consistent with their job description and responsibilities or as assigned pursuant to Government Code Sections 3100 *et seq.* with the understanding that CSEA is not waiving any rights under the EERA to bargain the effects of such changes in work assignments, and consistent with the most up-to-date guidance from the California Department of Public Health.

6) Bargaining unit members are entitled to all applicable leave benefits under law and the collective bargaining agreement during school closures due to COVID-19.

7) CSEA will support efforts to maintain funding pursuant to Education Code §§ 41422 and 46392 in the event of a closure of any District facilities due to COVID-19.

8) Consistent with its bargaining obligations under EERA, the District agrees to meet and negotiate any proposed changes to bargaining unit member work calendars, not limited to the impacts on unit members related to the make-up student instructional days.

9) This MOU shall expire on June 30, 2020 or when all applicable shelter-in-place orders have been lifted, whichever is later.

10) This MOU shall not set a precedent for any reason.

Dated: 5/7/2020
By: 
David Alexander, For the District

Dated: _____
By: _____
Jennifer Spain, Chapter President

Bellevue Union School District

Agenda Item for Board Meeting of June 30, 2020

Agenda Category: Review and Action

Agenda Item Title: Consider Approval of Tentative Agreement between Bellevue Union School District (BUSD) and the California School Employees Association (CSEA) finalizing Negotiations for the 2019-2022 Successor Contract

Prepared By: Siara Goyer, Human Resources Manager

Background:

The Bellevue Union School District (BUSD) has reached a Tentative Agreement with the California School Employees Association (CSEA) in which the Successor Collective Bargaining Agreement was Negotiated for the 2019-2022 School Years.

The Articles that were changed as part of the Negotiations were as follows:

Article 2- Definition of Terms
Article 3: Organizational Security
Article 9: Evaluation
Article 10: Promotion
Article 11: Transfers
Article 12: Vacation
Article 14: Pay and Allowances
Article 19: Disciplinary Action
Article 24: Reopener Clause and Duration

Cost:

N/A

Recommended Action:

Review and Approve the Tentative Agreement

Supporting Documents:

Tentative Agreement between BUSD and CSEA

TENTATIVE AGREEMENT
BETWEEN
BELLEVUE UNION SCHOOL DISTRICT
AND
THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION AND ITS BELLEVUE CHAPTER #501

This tentative agreement is entered into between the Bellevue Union School District ("District") and the California School Employees Association and its Bellevue Chapter #501 ("CSEA") to finalize negotiations for the 19-22 successor contract. The parties met on April 7, 2020 and April 13, 2020 and agreed to modify the collective bargaining agreement as follows:

Article 2- DEFINITION OF TERMS

(No changes 2.1 through 2.14)

2.15 "Probationary period" for all employees shall be ~~one calendar year~~ **six (6) months** of satisfactory performance.

Article 3: Organizational Security

3.1 CSEA shall have the sole and exclusive right to have membership dues ~~and service fee~~ deducted for employees in the bargaining unit by the District. The District shall, upon appropriate written authorization from ~~any employee~~ **CSEA** deduct such dues ~~or service fee~~ and make appropriate remittance to the Association within a reasonable time thereafter.

The District shall upon appropriate written authorization deduct insurance premiums, credit union payment, saving bonds, charitable donation, or other plans or programs jointly approved by CSEA and the District. The District shall pay to the designated payee within fifteen (15) days of the deduction all sums so deducted.

3.2 Dues Deduction:

3.2.1 The District shall deduct in accordance with the CSEA dues ~~and service fee~~ schedule, ~~attached hereto and marked Appendix B~~, dues from the wages of all employees who are members of CSEA on the date of the execution of this Agreement. ~~and who have submitted dues authorization forms to the District~~ **CSEA will determine who are members in good standing. The District shall refer all employee requests to revoke membership to the CSEA Labor Relations Representative and shall obtain his/her approval on behalf of the union before processing any revocation request.**

3.2.2 The District shall deduct dues in accordance with the dues and service fee schedule, attached hereto and marked Appendix B, from the wages of all employees who, after the date of execution of this Agreement, become members of CSEA and submit to the District a dues authorization form.

3.2.3 It is agreed that the CSEA President is a specified as the CSEA Job Representative.

3.3 ~~Service Fee~~ **AB119:**

The District shall provide the CSEA Chapter President and Labor Relations Representative notice of any newly hired employee, within ten (10) days of date of hire, via electronic mail. The notice shall include full legal name, date of hire, classification and site. The District shall include the CSEA membership application and packet in the new employee orientation packet.

The District shall provide CSEA mandatory access to its new employee orientations. CSEA shall receive not less than ten (10) days notice in advance of an orientation, except that a shorter notice may be provided in a specific instance where there is an urgent or critical need.

Orientation sessions may include individual sessions, where a CSEA Chapter Officer meets with a newly hired employee at their worksite. Both CSEA Chapter Officer and newly hired employee will remain on paid time. This orientation shall not exceed more than one (1) hour.

On the last workday of each month, the District shall provide CSEA, via a mutually agreeable secure FTP site or service, the name and contact information on the new hires. This information shall be provided to CSEA regardless of whether the newly hired employee was previously employed by the District.

The District shall provide CSEA, via a mutually agreeable secure FTP site or service, all bargaining unit member names and contact information on the last working day of September, January and May in accordance with the AB119 agreement.

~~CSEA and the District agree that each employee in the bargaining unit should contribute toward the cost of administration of this agreement by CSEA and for the representation of employees in the bargaining unit by CSEA. Employees in the bargaining unit who are not members of CSEA on the effective date of this agreement, and employees who hereafter come into the bargaining unit, shall either within thirty (30) days of the date of this agreement or their employment, apply for membership and execute an authorization for dues deduction on a form provide by CSEA, or in alternative the District shall deduct from the salaries of such employees a service fee equal to CSEA dues schedule and payable to CSEA for the representational duties.~~

3.4 ~~Indemnification Religious Objections:~~

~~Any employee covered by this agreement who is a member of a religious body whose traditional Tenets or teachings include prohibitions to joining or financially supporting employee organization shall not be required to join, maintain membership in or financially support any employee organization as a condition of employment except that once such employee has submitted evidence to CSEA and the District which proves that s/he belongs such religious body,~~

~~s/he will be nonreligious, charitable fund which exempt from taxation under Section 501 C (3) of Title 26 of the Internal Revenue Code. Any employee who belongs to a religious body described herein shall, within thirty (30) days of the date of this Agreement or their employment, executed a written authorization for the payroll deduction in an amount equal to the service fee payable to a nonreligious charitable hind which is exempt from taxation under Section 501 C (3) of Title 26 of the Internal Revenue Code.~~

CSEA shall reimburse and hold the District harmless from any and all claims, demands, and suits or any other action arising from the District's compliance with the provision of this Article.

Article 9- EVALUATION

(No changes 9.1 and 9.2)

9.3 Probationary unit members shall be formally evaluated at least twice during the probationary period of ~~twelve (12)~~ **six (6)** months. Probationary employees shall be formally evaluated during the ~~4th~~ **2nd** and ~~8th~~ **4th** months of service. Informal evaluations will take place as necessary.

Article 10 – PROMOTION

(No changes 10.1 through 10.6)

10.7 Placement on Salary Schedule: ~~When a unit member who is on step five (5) of their current classification is promoted to a classification that is one range higher than their current classification they shall be placed on the step five (5) of their new classification.~~ If the unit-member is promoted to a classification that is ~~two or more ranges~~ higher than their current classification they shall be placed on the step of the range of the new classification that provides-for a least a five percent increase.

Article 11 – TRANSFERS

(update typo in article title – Transfers)

No other proposed changes for this article

Article 12 -VACATION

12.1 Vacation Earned: All regular **twelve (12) month** permanent employees shall earn paid vacation **leave** time under this Article **which they may schedule. Other employees (ten (10) and eleven (11) month) earn vacation pay which is paid monthly.**

12.2 Timely Vacation: Vacation or vacation pay shall be granted no later than the fiscal year immediately following the fiscal year in which it is earned. The employee may be granted vacation during the school year even though not earned at the time the vacation is taken. If an employee is terminated or resigns and had been granted vacation which was not yet earned at the time of termination of his/her services, the District shall deduct from the

employee's check the full amount of salary which was paid for such unearned days of vacation taken.

12.3 Accumulation: Vacation time **or vacation pay** shall be accumulated in accordance with the following schedule:

1 through 5 years — 1 day per month worked
6 through 10 years — 1.25 days per month worked
11 through 19 years — 1.667 days per month worked
20 **or** more years — 2 days per month worked

12.4 Schedule of Vacation Pay: Pay for vacation days for all bargaining unit employees shall be the same as that which the employees would have received had he/she been in working status.

(Other sections of this article remain status quo)

Article 14 – PAY AND ALLOWANCES

See exhibit A ; draft 19-20 salary schedule attached

14.6 Working Out of Class: When a unit member works outside his/her classification and performs the duties of a higher classification ~~for a period of four (4) or more consecutive days, the salary of unit member shall be adjusted for the entire period.~~

A unit member performing the duties of a higher classification shall:

- (a) be placed on Step 1 of the higher classification or
- ~~(b) receive a two step increase in his/her present range, or~~
- (c) receive his/her current pay plus ten percent (10%), whichever is higher

A unit member working out of classification in an equal or lower paid classification shall receive no salary adjustment until they have worked out of classification for twenty (20) days at which time he/she shall receive a five percent (5%) increase for the remainder of the time he/she works in an equal or lower class.

14.7 Substitutes: When a unit member agrees to work as a replacement for a classified employee who is temporarily absent from duty.

A unit member who agrees to substitute performing duties of a different classification shall receive his/her current pay or step 1 of the higher classification, whichever is greater.

A classified substitute who is not part of the bargaining unit will be paid at step one of the appropriate range.

Renumber original 14.7 Professional Growth to 14.8 ; and others as applicable.

Article 19 – DISCIPLINARY ACTION

19.1 Probationary Period: A Classified employee shall serve a period of probation which shall be ~~one (1)~~
six (6) months ~~calendar year~~ in duration.

(Other sections of this article remain status quo)

Article 24 – REOPENER CLAUSE AND DURATION

24.1 Reopener: CSEA shall have the annual right to reopen the Agreement concerning Article 14 and Article 15 by giving written notice to the District. The Parties may negotiate any item or issues by mutual agreement.

24.2 During the term of this Agreement, each party shall be entitled to (the following reopeners:

~~2016-2017~~ **2019-2020**: Successor contract

~~2017-2018~~ **2020-2021**: Article 14 (Pay and Allowances) and Article 15 (Health and Welfare) plus one additional article per party.

~~2018-2019~~ **2021-2022**: Article 14 (Pay and Allowances) and Article 15 (Health and Welfare) plus one additional article per party.

24.3 Successor Contract: CSEA and the District manually agree to bargain prior to the expiration of the Agreement.

At the conclusion of negotiating a Successor Contract, the contract will be closed.

Tentatively agreed to on Monday April 13, 2020. This tentative agreement is subject to approval by CSEA and the District Governing Board.

For District:

Signature

Date

For CSEA:

Signature

Date

Bellevue Union School District

Agenda Item for Board Meeting

Agenda Category: Review and Action

Agenda Item Title: Ratification of Bills and Warrants

Background:

Warrants issued since the last regularly scheduled Board meeting are submitted for ratification.

Recommended Action:

It is recommended the Board ratify these warrants.

Supporting Documents:

Payroll Totals

Board Report of Checks

Bellevue Union School District

2019-2020

Payroll Totals

Payroll Regular 5/30/2020

Certificated	\$702,402.52
Classified	<u>\$265,906.31</u>
	\$968,308.83

Supplemental Payroll 5/10/2020

Certificated	\$ 23,015.35
Classified	<u>\$ 4,735.57</u>
	\$ 27,750.92

Manual Payroll 5/19/2020

Certificated	\$ 0.00
Classified	<u>\$ 1,571.64</u>
	\$ 1,571.64

Totals	\$ 997,631.39
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Checks Dated 05/14/2020 through 06/26/2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1785303	05/14/2020	Gomez, Maria T	01-4390	Mileage District UP mail		99.01
1785304	05/14/2020	Advanced Security Systems-SR	01-5800	BV : Fire Monitoring/ Security System		100.50
1785305	05/14/2020	Alcal Specialty Contracting In c	21-6200	M&O: Bellevue Phase 1 Single Ply Roofing		73,872.00
1785306	05/14/2020	Ameriflex	01-5800	DO: FSA Admin Fee 6 Employees	50.54	
			01-5858	DO: FSA Admin Fee 6 Employees	9.46	60.00
1785307	05/14/2020	AMS.Net	01-4400	Alt Opt Bid E rate		9,551.04
1785308	05/14/2020	AT&T	01-5840	OPEN PO For Circuit Numbers -1369		2,430.68
1785309	05/14/2020	Matthew Banchemo	01-5800	OPEN PO: Tree Service for all Sites 2019/20		4,306.83
1785310	05/14/2020	Bartley Pump Inc	01-5800	Open PO -Bartley Pump 2019/20		1,021.00
1785311	05/14/2020	Discovery Office Systems	01-4310	DO: Service Contract all sites 2019/20		87.13
1785312	05/14/2020	TIAA Commerical Finance	01-5600	Copier Lease Contract # 2023517		358.06
1785313	05/14/2020	FedEx	01-5800	DO: Fedex Shipments		56.32
1785314	05/14/2020	Fishman Supply Co	01-4370	M&O: Custodial Supplies@BV		1,619.26
1785315	05/14/2020	Gold Star Foods, Inc.	13-4710	OPEN PO TM Food Supply 2019/20		241.25
1785316	05/14/2020	Greenacre Homes	01-5800	Special Ed- M.P		5,523.42
1785317	05/14/2020	Henris Supply DBA Henris Roofing	21-6200	M&O:Phase 2 Single Ply Roofing		237,643.45
1785318	05/14/2020	Hitmen Termite and Pest Control, Inc.	01-5800	Pest Control Preventative Maintenance		350.00
1785319	05/14/2020	I.T.S.	01-5100	Individual Counseling K.Q	906.40	
				Individual Counseling: J.B	501.60	
				Individual Counseling: J.V	418.00	
				Individual Counseling: R.P	501.60	
			01-5800	Individual Counseling & Guidance Services	1,421.20	3,748.80
1785320	05/14/2020	Janet Gossett	01-4350	DO: OPEN PO:Signature Stamps/ Ink		20.90
1785321	05/14/2020	John Deere Financial	01-4380	Open PO- Maint and Grounds 2019/20	188.00	
			01-4390	Open PO- Maint and Grounds 2019/20	188.00	376.00
1785322	05/14/2020	Kelly-Moore Paint Co Inc	01-4380	OPEN PO - Paint for all Sites 2019/20		72.84
1785323	05/14/2020	Luther Burbank Center	01-5800	VAPA PD		45.00
1785324	05/14/2020	Napa County Office Of Ed	01-5800	DO: CalServes ASES After School Program	131,871.34	
				DO: CalServes Contract - Counselors	49,553.31	181,424.65
1785325	05/14/2020	California Parenting Institute DBA New Directions	01-5800	NPS: D.J.		4,911.06
1785326	05/14/2020	Jose M Contreras North Bay Water Systems	01-4370	Open PO - Pump Maint	57.50	
			01-5800	Open PO - Pump Maint	57.50	115.00
1785327	05/14/2020	Office Depot Inc	01-4350	ELC Specail Ed	434.80	
				Open PO- District Office Supplies	259.62	694.42
1785328	05/14/2020	PaperDirect	01-4350	Promotion Certificates 2019/2020		306.17

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 1 of 10

Checks Dated 05/14/2020 through 06/26/2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1785329	05/14/2020	Preferred Healthcare Staffing	01-5800	Health Services - Staffing Firm		4,000.00
1785330	05/14/2020	Presence Learning Inc	01-5899	ELC: SLP Service 2019/2020		10,080.02
1785331	05/14/2020	Recology Sonoma Marin	01-5560	BV- Garage & Recycling Pick up 2019/20	652.25	
				KW/ELC- Garage & Recycling 2019/20	652.25	
				MV: Garage & Recycling Pick up 2019/20	708.78	
				TM- Garage & Recycling 2019/20	708.78	2,722.06
1785332	05/14/2020	Redwood Pediatric Therapy Asso	01-5100	DO : Occupational Therapy Contract 2019/20		9,045.45
1785333	05/14/2020	RGM Kramer Inc	21-6200	BUSD Summer Project 2019/20		20,000.00
1785334	05/14/2020	TEP Engineering	21-6200	M&O: HVOC Retrofit		11,400.00
1785335	05/14/2020	US Bank Equipment Finance	01-5632	OpenPO - Lease Bellevue School		547.29
1786220	05/21/2020	California's Valued Trust	01-9570	May Premiums		130,423.97
1786221	05/21/2020	State Of California	01-9555	L0746203872		3,375.63
1786222	05/21/2020	The Standard Insurance Co	01-9575	The Standard		1,615.02
1786223	05/21/2020	Advanced Security Systems-SR	25-5800	M&O: Service Call Repair & Replacement		436.00
1786224	05/21/2020	AT&T Mobility	01-5911	Open PO for Emergency Phone # 8341		448.87
1786225	05/21/2020	Banerjea, Pia	01-5800	DO : Psychological Services 2019/20		1,600.00
1786226	05/21/2020	Valley Comfort Heating & Air	01-5800	Open PO : 2019/20		5,979.00
1786227	05/21/2020	AT & T	01-5911	Open PO CALNET3		59.26
1786228	05/21/2020	Cmrs-fp	01-5950	Open PO-District Postage 2019/20		2,000.00
1786229	05/21/2020	DK Landscaping	01-5800	M&O: OPEN PO for Landscape service		1,384.73
1786230	05/21/2020	DMR Builders Corp	01-5800	General Contractor Assistance		338.74
1786231	05/21/2020	Emerald LLC	01-5800	TSA : A.F	2,099.42	
				TSA : J.L	2,099.42	
				TSA : R.V	1,049.72	
				TSA: D.W	2,099.42	
				TSA: E.V. A	1,049.71	
				TSA: G.N	2,099.42	
				TSA: J.M	2,169.42	
				TSA: M.L	2,099.42	14,765.95
1786232	05/21/2020	Fishman Supply Co	01-4370	M&O: Custodial Supplies@BV	198.30	
				M&O: Custodial Supplies @ ELC	362.97	
				M&O: Custodial Supplies @ TM	1,696.07	
				M&O; Custodial Supplies @ KW	1,915.15	
				M&O; Custodial Supplies @ MV	1,653.21	5,825.70
1786233	05/21/2020	Language People	01-5803	ELC- OPEN PO Interpreting services 2019/20		288.00
1786234	05/21/2020	Mike Brown Electric Co	01-5800	DO: OPEN PO for Electric Services 2019/20		428.33

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 2 of 10

Checks Dated 05/14/2020 through 06/26/2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1786235	05/21/2020	Mobile Defenders LLC	01-4345	OPEN PO- IT supplies		1,577.61
1786236	05/21/2020	Office Depot Inc	01-4350	Open PO- District Office Supplies	31.59	
			01-4390	ELC & SDC Supplies	212.79	244.38
1786237	05/21/2020	PG&E	01-5520	Open PO -PG & E 2019/20	196.95	
			21-6200	PG&E Service Upgrade Engineering Fee	2,500.00	2,696.95
1786238	05/21/2020	Preferred Healthcare Staffing	01-5800	Health Services - Staffing Firm		4,000.00
1786239	05/21/2020	Rexel USA, INC Platt Electric Supply	21-6200	Shelves @ Bus Barn		743.41
1786240	05/21/2020	Robert G Smith RGS Consulting LLC	21-6200	M&O: Roof Repair		3,700.00
1786241	05/21/2020	Santa Rosa, City Of	01-5560	Open PO for Water bill KW	731.68	
				Open PO for Water bill TM	2,242.68	
			01-5858	Open PO for Water bill KW	9.78	2,984.14
1786242	05/21/2020	Educators Publishing Service	01-4310	Training Materials		168.81
1786243	05/21/2020	Sonoma County Office Of Educat ion	01-5800	Schools Connect Fees 2019/2020	22,835.00	
			01-5862	Open PO-Fingerprinting 2019/20	84.00	22,919.00
1786244	05/21/2020	Sondra M Pierce	01-5800	DO: Contract for Speech and Language Teletherapy		5,797.33
1786245	05/21/2020	Spurr	01-5510	Open PO Spurr		4,022.87
1786246	05/21/2020	Tolks, Theodore	01-5800	Mv: Stipend Boys/Girls Baseball		2,250.00
1786247	05/21/2020	Verizon	01-5800	Mobile Broadband		1,304.52
1786248	05/21/2020	West County Transportation	01-5100	Open PO-Special Ed. Transportation 2019/20		159,623.73
1786249	05/21/2020	Western Roofing Services	21-6200	M&O: Kawana Springs Phase1 Single Ply Roofing		140,826.16
1787184	05/28/2020	AlSCO (American Linen)	13-5800	Open PO- TM 2019/20		76.16
1787185	05/28/2020	SYNCB/Amazon	01-4310	Speech Therapist - Doll	91.55	
			01-4380	DO : Office Supplies Purchases	656.38	
			13-4390	DO : Office Supplies Purchases	669.72	1,417.65
1787186	05/28/2020	BAM Plumbing	25-6170	Drinking Fountain		26,000.00
1787187	05/28/2020	Brelje & Race Consulting Civil Engineers	21-6200	M&O: BOND		850.00
1787188	05/28/2020	AT & T	01-5911	Open PO CALNET3		721.79
1787189	05/28/2020	Citi Cards	01-5800	District Credit Card		124.10
1787190	05/28/2020	Emerald LLC	01-5800	TSA : A.F	2,099.42	
				TSA : J.L	2,099.42	
				TSA : R.V	1,049.72	
				TSA: D.W	2,099.42	
				TSA: E.V. A	2,099.42	
				TSA: G.N	2,099.42	
				TSA: J.M	2,169.42	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 3 of 10

Checks Dated 05/14/2020 through 06/26/2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1787190	05/28/2020	Emerald LLC		TSA: M.L	2,099.42	15,815.66
1787191	05/28/2020	TIAA Commerical Finance	01-5600	DO: Rental Agreement For SF-5130 Lease Agreement for Copiers	279.08 1,166.91	1,445.99
1787192	05/28/2020	FedEx	01-5800	DO: Fedex Shipments		44.21
1787193	05/28/2020	Great America Financial Svcs	01-5950	OPEN PO-Postbase 45 mail machine		136.26
1787194	05/28/2020	HR Direct	01-5800	DO- Poster Guard		216.48
1787195	05/28/2020	Sally J Yates dba Kids Hear	01-5800	Nursing Services 2019/20		9,000.00
1787196	05/28/2020	Language People	01-5803	ELC- OPEN PO Interpreting services 2019/20		864.00
1787197	05/28/2020	Office Depot Inc	01-4350	Open PO- District Office Supplies		210.76
1787198	05/28/2020	Rincon Valley School District	01-5100	2019/2020 Preschool		47,500.00
1787199	05/28/2020	Santa Rosa, City Of	01-5560	Open PO for Water bill BV	822.73	
				Open PO for Water bill MV	714.14	1,536.87
1787200	05/28/2020	Leanne Wangler	01-5800	Speech Evaluation: D. R.L		508.70
1787848	06/04/2020	DK Landscaping	01-5800	M&O: OPEN PO for Landscape service		6,510.00
1787849	06/04/2020	WEX BANK	01-4362	DO : Fuel Card		504.16
1787850	06/04/2020	Walker, Jean K	01-4310	Misc Items, Teachers Apprecations/ Classified, snacks		555.42
1787851	06/04/2020	Craig, Nina S	01-4310	Appreciation items Parent Coffee		489.42
1787852	06/04/2020	Gomez, Maria T	01-4390	Mail PU		137.72
1787853	06/04/2020	Maram-Mccullough, Denise	01-4310	Coffee Gift Cards	85.00	
				Parent Tour- Food	10.00	
				Staff Room Dish Soap	5.43	
				Teacher Appreciation	116.39	216.82
1787854	06/04/2020	Advanced Security Systems-SR	25-5800	M&O: Service Call Repair & Replacement		112.50
1787855	06/04/2020	Becoming Independent	01-5800	BUSD Shredding Services		55.00
1787856	06/04/2020	AT & T	01-5911	Open PO CALNET3		313.27
1787857	06/04/2020	City Of Santa Rosa Alarm Progr am	01-5805	M&O Burglary Alarm Fee		175.00
1787858	06/04/2020	Culligan of Sonoma County	01-5800	OPEN PO :Drinking Water 5 Gallon		6.50
1787859	06/04/2020	DMR Builders Corp	01-5800	General Contractor Assistance		1,593.31
1787860	06/04/2020	Emerald LLC	01-5800	TSA : J.L	2,930.44	
				TSA : R.V	1,469.61	
				TSA: D.W	831.02	
				TSA: E.V. A	218.69	
				TSA: G.N	2,930.44	
				TSA: J.M	3,026.69	11,406.89
1787861	06/04/2020	ESP & Alarm Inc.	01-5805	Open PO BV Monthly Patrols	375.00	
				Open PO KS/ELC Monthly Patrols	678.00	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 4 of 10

Checks Dated 05/14/2020 through 06/26/2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1787861	06/04/2020	ESP & Alarm Inc.		Open PO MV Monthly Patrols	257.81	
				Open PO TM Monthly Patrols	678.00	
			09-5805	Open PO MV Monthly Patrols	117.19	2,106.00
1787862	06/04/2020	FedEx	01-5800	DO: Fedex Shipments		21.45
1787863	06/04/2020	Friedman's Home Improvement	01-4380	Open PO - General Dist Maint 2019/20	35.44	
			01-4390	Open PO - General Dist Maint 2019/20	9.99	45.43
1787864	06/04/2020	Gold Star Foods, Inc.	13-4710	OPEN PO TM Food Supply 2019/20		252.70
1787865	06/04/2020	Hardware Tech Inc.	01-4380	Open PO- Maint Service all sites 2019/20		704.00
1787866	06/04/2020	Horizon	01-4390	Open PO-Landscaping Supply 2019/20		24.64
1787867	06/04/2020	I.T.S.	01-5100	Individual Counseling K.Q	292.60	
				Individual Counseling: J.B	334.40	
				Individual Counseling: R.P	501.60	
			01-5800	Individual Counseling & Guidance Services	418.00	1,546.60
1787868	06/04/2020	Kenneth Charles Schwinn	01-5800	DO: Home Study Coordination		2,500.00
1787869	06/04/2020	Office Depot Inc	01-4350	OPen PO- District Office Supplies		320.40
1787870	06/04/2020	Paradigm Healthcare Services	01-5800	Contracted service for Medical Billing 2019/20		1,203.68
1787871	06/04/2020	Preferred Healthcare Staffing	01-5800	Health Services - Staffing Firm		4,000.00
1787872	06/04/2020	Rexel USA, INC Platt Electric Supply	01-4370	DO- OPEN PO Replace Light Bulds	104.36	
			01-4380	DO- OPEN PO Replace Light Bulds	104.36	
			21-6200	Shelves @ Bus Barn	321.99	530.71
1787873	06/04/2020	Marylou Herrera DBA Red Light Learning	01-5803	Translation Services		192.50
1787874	06/04/2020	Robert G Smith RGS Consulting LLC	21-6200	M&O Roof Scope Kawana & Bellevue		6,221.00
1787875	06/04/2020	Rincon Valley School District	01-5100	2019/2020 Preschool		250.00
1787876	06/04/2020	Santa Rosa, City Of	01-5560	Open PO for Water bill MV		120.00
1787877	06/04/2020	Sondra M Pierce	01-5800	DO: Contract for Speech and Language Teletherapy		6,707.00
1787878	06/04/2020	Sonoma Media Investments, LLC	21-6200	M&O: Bid Advertising Costs OPEN PO		439.00
1787879	06/04/2020	Lakshmi Vyakaran Venkat	01-5800	Home Program- S.H 2019/20		414.16
1787880	06/04/2020	Leanne Wangler	01-5800	Speech Evaluation: X. B		508.70
1787881	06/04/2020	West County Transportation	01-5833	Fiedl Trip # 25484 & 25489	304.88	
				Field Trip	189.34	
				Field Trip # 24313	150.00	
				Field Trip # 24333	137.60	
				Field Trip # 24337	144.98	
				Field Trip # 24561	211.24	
				Field Trip # 24958	174.38	
				Field Trip # 25103	164.80	

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ESCAPE ONLINE

Page 5 of 10

Checks Dated 05/14/2020 through 06/26/2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1787881	06/04/2020	West County Transportation		Field Trip # 25187	159.70	
				Field Trip # 25414 & 25380	289.88	
				Field Trip # 25521	107.92	
				Field Trip # 25529	107.92	
				Field Trip # 25892	176.90	
				Field Trip # 25896	367.26	
				Field Trip # 26110	204.26	
				Field Trip # 26116	167.12	
				Field Trip # 26133	233.50	
				Field Trip # 26253	248.58	
				Field Trip 25102	174.54	3,714.80
1787882	06/04/2020	Big Idea Arts & Ed Consulting	01-5800	iAspire Arts & Integration Summit		450.00
1787883	06/04/2020	Citi Cards	01-5800	District Credit Card		3,427.25
1787884	06/04/2020	Paradigm Healthcare Services	01-5800	Contracted service for Medical Billing 2019/20		648.56
1787885	06/04/2020	Jody E Tuck	01-5800	Contract Services for CALPADS-2019/20		540.00
1787886	06/04/2020	West County Transportation	01-5833	Field Trip # 24334	157.42	
				Field Trip# 25643	127.66	285.08
1788948	06/11/2020	California's Valued Trust	01-9570	June Premiums		130,449.58
1788949	06/11/2020	State Of California	01-9555	Quater 1		1,403.82
1788950	06/11/2020	Craig, Nina S	01-4310	6th grade Promotion Trophies		140.07
1788951	06/11/2020	Advanced Security Systems-SR	25-5800	M&O: Service Call Repair & Replacement		478.50
1788952	06/11/2020	Alcal Specialty Contracting In c	21-6200	M&O: Bellevue Phase 1 Single Ply Roofing		81,827.30
1788953	06/11/2020	Alsco (American Linen)	13-5800	Open PO- TM 2019/20		53.48
1788954	06/11/2020	Ameriflex	01-5800	DO: FSA Admin Fee 6 Employees	50.53	
			01-5858	DO: FSA Admin Fee 6 Employees	9.47	60.00
1788955	06/11/2020	Valley Comfort Heating & Air	01-5800	Open PO : 2019/20		781.37
1788956	06/11/2020	Bartley Pump Inc	01-5800	Open PO -Bartley Pump 2019/20		676.00
1788957	06/11/2020	Bodil Wibe	01-5800	DO; Special Ed Phsyical Therapy Services 2019/20		720.00
1788958	06/11/2020	Brokaw Design	21-6200	HVAC Replacement		16,000.00
1788959	06/11/2020	AT & T	01-5911	Open PO CALNET3		40.13
1788960	06/11/2020	Christy White Associates	01-5821	2018/2019 Audit	1,850.00	
				2019-20 District Audit	4,162.50	6,012.50
1788961	06/11/2020	Discovery Office Systems	01-4310	DO: Service Contract all sites 2019/20		223.85
1788962	06/11/2020	DMR Builders Corp	21-6200	Bellevue Elementary Gutter		77,153.17
1788963	06/11/2020	TIAA Commerical Finance	01-5600	Copier Lease Contract # 2023517		329.46
1788964	06/11/2020	FedEx	01-5800	DO: Fedex Shipments		140.34

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ESCAPE ONLINE

Page 6 of 10

Checks Dated 05/14/2020 through 06/26/2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1788965	06/11/2020	Fishman Supply Co	01-4370	M&O: Custodial Supplies@BV	4,153.55	
				M&O: Custodial Supplies @ ELC	79.67	
				M&O: Custodial Supplies @ TM	87.47-	
				M&O; Custodial Supplies @ KW	147.33	
				M&O; Custodial Supplies @ MV	299.15	
			01-5800	M&O: Custodial Equipment Repairs	420.17	5,012.40
1788966	06/11/2020	Greenacre Homes	01-5800	Special Ed- M.P		5,045.60
1788967	06/11/2020	Hitmen Termite and Pest Control, Inc.	01-5800	Pest Control Preventative Maintenance		350.00
1788968	06/11/2020	Horizon	01-4390	Open PO-Landscaping Supply 2019/20	21.74	
			09-4390	Open PO-Landscaping Supply 2019/20	2.90	24.64
1788969	06/11/2020	Kelly-Moore Paint Co Inc	01-4380	OPEN PO - Paint for all Sites 2019/20		191.12
1788970	06/11/2020	Language People	01-5803	Interpreting Services		2,300.00
1788971	06/11/2020	Maria Gabriela Porter	01-5800	Speech Language Pathologist Service 2019/20		7,250.00
1788972	06/11/2020	MBS Engineering Inc	21-6200	M&O: Multi Purpose Day Care1 &2		47,263.99
1788973	06/11/2020	Myers FoodService Equip	13-5800	Milk Cooler		3,457.48
1788974	06/11/2020	California Parenting Institute DBA New Directions	01-5800	NPS: D.J.		4,677.20
1788975	06/11/2020	Presence Learning Inc	01-5899	ELC: SLP Service 2019/2020		12,782.18
1788976	06/11/2020	Recology Sonoma Marin	01-5560	BV- Garage & Recycling Pick up 2019/20	652.25	
				KW/ELC- Garage & Recycling 2019/20	652.25	
				MV: Garage & Recycling Pick up 2019/20	708.78	
				TM- Garage & Recycling 2019/20	708.78	2,722.06
1788977	06/11/2020	Redwood Pediatric Therapy Asso	01-5100	DO : Occupational Therapy Contract 2019/20		8,593.18
1788978	06/11/2020	Reese & Assoc Consulting	21-6200	Soil Engineering Service		2,524.25
1788979	06/11/2020	RGM Kramer Inc	21-6200	BUSD Summer Project 2019/20		44,125.00
1788980	06/11/2020	Sonoma County Office Of Education	01-4390	2019-20Classroom Housing Obligation & Cust Serv		39,757.00
1788981	06/11/2020	SoftChoice	01-5800	CAMSA EES LEVEL C Renewal		7,696.00
1788982	06/11/2020	T-Mobile	01-4342	Mobile Internet		1,280.40
1788983	06/11/2020	US Bank Equipment Finance	01-5632	OpenPO - Lease Bellevue School		547.29
1788984	06/11/2020	Verizon	01-5800	Mobile Broadband		228.06
1788985	06/11/2020	ZFA Structural Engineers	21-6200	Retrofit Structural Engineering		4,492.80
1790038	06/18/2020	Goyer, Siara N	01-4390	Mileage Expense		67.28
1790039	06/18/2020	Alcal Specialty Contracting Inc	21-6200	Kawana Springs ES - Phase 2		134,287.25
1790040	06/18/2020	Alsco (American Linen)	13-5800	Open PO- TM 2019/20		53.48
1790041	06/18/2020	SYNCB/Amazon	01-4380	DO : Office Supplies Purchases	251.76	

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ESCAPE ONLINE

Page 7 of 10

Checks Dated 05/14/2020 through 06/26/2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1790041	06/18/2020	SYNCB/Amazon	01-5800	Thermometers	945.56	
			13-4390	DO : Office Supplies Purchases	113.98	1,311.30
1790042	06/18/2020	AT&T	01-5840	OPEN PO For Circuit Numbers -1369		2,430.68
1790043	06/18/2020	Valley Comfort Heating & Air	21-6200	KS Cool School Room	8,518.00	
				KS HVAC System	13,997.00	22,515.00
1790044	06/18/2020	AT & T	01-5911	Open PO CALNET3		40.12
1790045	06/18/2020	Citi Cards	01-5800	District Credit Card		1,023.26
1790046	06/18/2020	David Bryant	01-5800	M&O: OPEN PO		928.00
1790047	06/18/2020	Friedman's Home Improvement	01-4380	Open PO - General Dist Maint 2019/20	418.66	
			01-4390	Open PO - General Dist Maint 2019/20	118.15	536.81
1790048	06/18/2020	Ghilotti Construction	21-6200	M&O: Sewer Retrofit		65,039.37
1790049	06/18/2020	Great America Financial Svcs	01-5950	OPEN PO-Postbase 45 mail machine		136.26
1790050	06/18/2020	Henris Supply DBA Henris Roofing	21-6200	M&O:Phase 2 Single Ply Roofing		84,543.35
1790051	06/18/2020	Lozano Smith, LLP	01-5823	Open PO-Legal Fees 2019/20		3,776.00
1790052	06/18/2020	NetXperts Inc	21-6200	IT: Network Infrastructure Upgrades		8,952.68
1790053	06/18/2020	Office Depot Inc	01-4350	Open PO- District Office Supplies		283.43
1790054	06/18/2020	Pace Supply Corp Cust #02188-00	01-4380	Open PO-Pace Supply 2019/20		517.77
1790055	06/18/2020	PG&E	01-5520	Open PO -PG & E 2019/20		808.29
1790056	06/18/2020	Santa Rosa, City Of	01-5560	Open PO for Water bill KW	711.38	
				Open PO for Water bill TM	2,222.12	
			01-5858	Open PO for Water bill KW	9.52	2,943.02
1790057	06/18/2020	Sonoma County Office Of Educat ion	01-5845	Domain Renewal		79.95
1790058	06/18/2020	Spurr	01-5510	Open PO Spurr		1,059.54
1791040	06/25/2020	Gomez, Maria T	01-4390	Mileage Pick up Mail		124.09
1791041	06/25/2020	Maram-Mccullough, Denise	01-4310	staff appreciation		85.00
1791042	06/25/2020	AAA Business Interiors	01-4350	Task Chair		1,052.54
1791043	06/25/2020	Aaction Rents	01-5600	Aaction Rents		436.08
1791044	06/25/2020	Anova Education & Behavior	01-5800	Individual/Family Counseling	5,504.62	
				Speech/Behavior & Occupational Therapy	5,386.48	10,891.10
1791045	06/25/2020	Art Nelson	01-5800	DO: MV & TM :Field Discing		1,700.00
1791046	06/25/2020	AT&T Mobility	01-5911	Open PO for Emergency Phone # 8341		448.87
1791047	06/25/2020	Brelje & Race Consulting Civil Engineers	21-6200	M&O: BOND		3,400.00
1791048	06/25/2020	California Association for Bil ingual Education	01-5200	CABE- Workshop		2,250.00
1791049	06/25/2020	AT & T	01-5911	Open PO CALNET3		722.76
1791050	06/25/2020	City Of Santa Rosa Alarm Progr am	01-5805	M&O Burglary Alarm Fee		850.00
1791051	06/25/2020	Rodney Justin Cook Cook Fire Protection	13-5800	BV-Kitchen Hood Fire Suppression System	245.35	

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ESCAPE ONLINE

Page 8 of 10

Checks Dated 05/14/2020 through 06/26/2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1791051	06/25/2020	Rodney Justin Cook	Cook Fire Protection	MV--Kitchen Hood Fire Suppression System	201.75	
				TM-Kitchen Hood Fire Suppression System	169.05	616.15
1791052	06/25/2020	DMR Builders Corp	21-6200	Bellevue Elementary Gutter		17,795.43
1791053	06/25/2020	TIAA Commerical Finance	01-5600	DO: Rental Agreement For SF-5130	279.08	
				Lease Agreement for Copiers	1,166.91	1,445.99
1791054	06/25/2020	Fishman Supply Co	01-4370	M&O: Custodial Supplies@BV	1,616.17	
				M&O: Custodial Supplies @ TM	52.39	
				M&O; Custodial Supplies @ DO	4,465.57	
				M&O; Custodial Supplies @ KW	1,363.39	
				M&O; Custodial Supplies @ MV	116.06	7,613.58
1791055	06/25/2020	Friedman's Home Improvement	01-4380	Open PO - General Dist Maint 2019/20	47.67	
			01-4390	Open PO - General Dist Maint 2019/20	13.45	61.12
1791056	06/25/2020	Gardeners Aid, Inc.	01-5800	OPEN PO- Equip Repair		187.04
1791057	06/25/2020	Greenacre Homes	01-5800	Special Ed- M.P		1,050.67
1791058	06/25/2020	Greg Pahlow	01-5800	Open PO-Eletrical work 2019/20		285.00
1791059	06/25/2020	Hardware Tech Inc.	01-4380	Open PO- Maint Service all sites 2019/20		448.00
1791060	06/25/2020	Hitmen Termite and Pest Control, Inc.	01-5800	Pest Control Preventative Maintenance		175.00
1791061	06/25/2020	John Deere Financial	01-4380	Open PO- Maint and Grounds 2019/20	402.74	
			01-4390	Open PO- Maint and Grounds 2019/20	402.74	805.48
1791062	06/25/2020	North Bay Children's Center	12-5100	BUSD: Pre-School Program Adm		227,208.47
1791063	06/25/2020	Office Depot Inc	01-4350	OPEN PO- District Office Supplies		56.02
1791064	06/25/2020	Pace Supply Corp Cust #02188-00	01-4380	Open PO-Pace Supply 2019/20		594.03
1791065	06/25/2020	Preferred Healthcare Staffing	01-5800	Health Services - Staffing Firm		4,000.00
1791066	06/25/2020	Rexel USA, INC	21-6200	Light Fixtures for BV MPR	2,519.43	
				Racks & Bins For Bus Barn	1,190.78	3,710.21
1791067	06/25/2020	Marylou Herrera DBA Red Light Learning	01-5803	Translation Services		163.30
1791068	06/25/2020	Redwood Pediatric Therapy Asso	01-5100	DO : Occupational Therapy Contract 2019/20		8,593.18
1791069	06/25/2020	Santa Rosa City Schools	25-5800	Open PO/ Gary Freshly		735.00
1791070	06/25/2020	Santa Rosa, City Of	01-5560	Open PO for Water bill BV	822.73	
				Open PO for Water bill MV	1,509.50	2,332.23
1791071	06/25/2020	WEX BANK	01-4362	DO : Fuel Card		66.00
Total Number of Checks					210	2,422,421.42

Fund Recap

Fund	Description	Check Count	Expensed Amount
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The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE	ONLINE
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Page 9 of 10

Checks Dated 05/14/2020 through 06/26/2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
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Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	172	1,049,649.65
09	Stony Point Academy Charter	2	120.09
12	Child Development Fund	1	227,208.47
13	Cafeteria Fund	9	5,534.40
21	Building Fund	27	1,112,146.81
25	Capital Facilities Fund	5	27,762.00
Total Number of Checks		210	2,422,421.42
Less Unpaid Tax Liability			.00
Net (Check Amount)			2,422,421.42

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ESCAPE ONLINE

Page 10 of 10

Bellevue Union School District

Consent Calendar for Board Meeting of June 30, 2020

6. Consent Calendar

6.1. Consent Calendar

- 6.1.1. Local Plan, Section B: Governance and Administration SELPA
- 6.1.2. Contract Renewal with School Innovation and Achievement
- 6.1.3. Board Meeting Minutes
 - 6.1.3.1. Special Board Meeting Minutes June 23, 2020
 - 6.1.3.2. Regular Board Meeting Minutes May 19, 2020
- 6.1.4. Interdistrict Requests 2019-20
- 6.1.5. Interdistrict Requests 2020-21
- 6.1.6. Personnel Activity Log

Recommended Action:

It is recommended that the Board of Trustees approve the agenda items on the Consent Calendar.

Supporting Documents:

Backup documentation for each item on the Consent Calendar.

Bellevue Union School District

Agenda Item for Board Meeting of June 30, 2020

Agenda Category: Consent Item

Agenda Item Title: Local Plan, Section B: Governance and Administration SELPA

Prepared By: Tracy Whitaker, Director of Student Services

Background:

This is a new format of the SELPA local area plan. It outlines how the SELPA operates, and how it supports its member LEAs. As one of those members, BUSD is provided support for staff, students, and families on all matters related to special education.

Submitted for your approval is the newly updated Local Plan Governance and Administration Section B. This version of the Sonoma County SELPA Local Plan is mostly new with a completely redesigned template. Under new regulations it must be approved every three years starting with this first revision.

Recommended Action:

It is recommended that the Board of Trustees approve this item.

Supporting Documents:

Local Plan Governance and Administration Section B
Cover letter from Executive Director of the SELPA
Special Education Local Plan Area (SELPA) Local Plan Certification 5

SELPA

Fiscal Year

Certification 5: Participating Local Educational Agency

The SELPA shall include a signed copy of the following local educational agency (LEA) certification for each participating agency when submitting the original, or revised local plan Governance and Administration (Section B).

LEA

The LEA certifies the SELPA local plan has been adopted by the LEA/county local governing board(s) and is the basis for the operation and administration of special education programs. The LEA will meet all applicable requirements of special education state and federal laws and regulations, and state policies and procedures. Be it further resolved, the LEA superintendent shall administer the local implementation of policies, procedures, and practices in accordance with special education state and federal laws, rules, and regulations, which will ensure full compliance. The Superintendent certifies the LEA is participating in a:

☐ Single LEA SELPA ☒ Multi-LEA SELPA

This Governance and Administration was:

Adopted on the day of ,
 Yeas Nays

The superintendent, or chief administrator of the LEA ensures the current local plan: Governance and Administration (Section B), Annual Budget Plan (Section D), and Annual Services Plan (Section E), including updates or revisions to Sections B, D, E, and/or Attachments, is posted on the LEA web site, is on file at each LEA, and is available to any interested party.

Web address where the SELPA local plan, including all sections, is posted.

LEA Superintendent/Chief Administrator

Date



www.sonomaselpa.org
www.charter.sonomaselpa.org
5860 Labath Avenue
Rohnert Park, CA 94928
Phone (707) 524-2752
Fax (707) 524-2754
Adam Stein, Executive Director

June 8, 2020

To: Sonoma County SELPA Member Governing Boards
Re: LEA Board Approval for Sonoma County SELPA Local Plan Section B: Governance and Administration

Dear Board Members and Trustees:

The Individuals with Disabilities Education Act 20 *United States Code (20 USC)* Section 1400 et seq. and related federal regulations, require each special education Local Plan area (SELPA) to assure a continuum of program options are available to meet the needs of students with disabilities for special education and related services.

The Local Plan is the document that provides those assurances, describes how a SELPA operates, and how it supports its member LEAs. As one of those members, you are provided support for your staff, students, and families on all matters related to special education.

Submitted for your approval is the newly updated Local Plan Governance and Administration Section B. This version of the Sonoma County SELPA Local Plan is mostly new with a completely redesigned template. Under new regulations it must be approved every three years starting with this first revision.

Revisions to the Local Plan Governance and Administration, Section B must be adopted by each local educational agency's (LEAs) governing board prior to being submitted to the CDE for review and consideration for approval (EC Section 56195.1).

The Local Plan section before you was developed by a diverse group of LEA staff representing general education administrators and teachers and special education administrators and teachers. The Plan was reviewed and approved by the SELPA's Superintendents' Council, its governing board, which consists of 13 Sonoma County superintendents.

We urge you to approve the Local Plan as the updated road map for services for students with disabilities, their families, and your staff that support them.

Thank you for your support of the Sonoma County Charter SELPA.

Sincerely,

A handwritten signature in black ink, appearing to read "Adam Stein".

Adam Stein

LOCAL PLAN

Section B: Governance and Administration

SPECIAL EDUCATION LOCAL PLAN AREA



California Department of Education

Special Education Division

January 2020

SELPA Sonoma County SELPA

Fiscal Year 2020-21

B. Governance and Administration

California *Education Code (EC)* sections 56195 et seq. and 56205

Participating Local Educational Agencies

Participating local educational agencies (LEAs) included in the Special Education Local Plan Area (SELPA) local plan must be identified in Attachment I.

Special Education Local Plan Area—Local Plan Requirements

1. Describe the geographic service area covered by the local plan:

The Sonoma County SELPA serves 44 LEAs within the boundaries of Sonoma County. LEAs served include urban, suburban, and rural ones with ADA ranging from approximately 8 (Kashia) to approximately 15,500 (Santa Rosa City Schools).

2. Describe the SELPA regional governance and administrative structure of the local plan. Clearly define the roles and structure of a multi-LEA governing body, or single LEA administration as applicable:

The local education agencies within Sonoma County join together pursuant to Section 56195 of the California Education Code to adopt a plan in accordance with California Education Code 56200 to assure access to special education and services for all eligible individuals with disabilities residing in the geographic area served by these agencies, hereafter known as the Sonoma County Special Education Local Plan Area (Sonoma County SELPA). In adopting the Local Plan, each participating agency agrees to carry out the duties and responsibilities assigned to it within the plan. Participating agencies may enter into additional contractual arrangements to meet the requirements of applicable federal and state law.

SELPA Sonoma County SELPA

Fiscal Year 2020-21

3. Describe the SELPA's regional policy making process. Clearly define the roles of a multi-LEA governing body, or single LEA administration as applicable related to the policy making process for coordinating and implementing the local plan:

The local education agencies within Sonoma County join together pursuant to Section 56195 of the California Education Code to adopt a plan in accordance with California Education Code 56200 to assure access to special education and services for all eligible individuals with disabilities residing in the geographic area served by these agencies, hereafter known as the Sonoma County Special Education Local Plan Area (Sonoma County SELPA). In adopting the Local Plan, each participating agency agrees to carry out the duties and responsibilities assigned to it within the plan. Participating agencies may enter into additional contractual arrangements to meet the requirements of applicable federal and state law.

In adopting the Local Plan, each participating local education agency agrees to carry out the duties and responsibilities assigned to it within the plan. Each agency shall provide special education and services to all eligible students within its boundaries, including students attending charter schools where a local education agency of the SELPA has granted that charter. In addition, each agency shall cooperate to the maximum extent possible with other agencies to serve individuals with disabilities who cannot be served in the local education agency of residence programs. Such cooperation ensures that a range of program options is available throughout Sonoma County.

The governing body of the SELPA is the Superintendents' Council. Members of the Superintendents' Council are responsible to the governing boards of the local education agencies in the SELPA.

The Superintendents' Council shall consist of thirteen (13) superintendents and one (1) executive director of an LEA charter school, who may be represented at any meeting by a single alternate. The

SELPA Sonoma County SELPA

Fiscal Year 2020-21

superintendents of each Area shall select their representatives from among the superintendents in their area to participate on the Superintendents' Council. These representatives shall be responsible for identifying the preferences and needs of the LEAs within their area and for representing those views at the Superintendents' Council. In areas in which there is more than one local education agency represented, members shall be selected by the superintendents within those areas. The County Superintendent of Schools shall be the representative for Area VII and shall represent the County Office Special Education program and the School and Community School program. The areas for governing board participation in the administration of the SELPA are established as follows:

AREA I Sonoma Valley Unified School District

AREA II Cinnabar, Dunham, Liberty, Old Adobe, Petaluma Elementary, Petaluma High School, Two Rock, Waugh, Wilmar school districts

AREA III Cotati-Rohnert Park Unified School District

AREA IV Bellevue, Bennett Valley, Kenwood, Mark West, Piner-Olivet, Rincon Valley, Roseland, Santa Rosa Elementary, Santa Rosa High School, Wright school districts

AREA V Forestville, Fort Ross, Gravenstein, Guerneville, Harmony, Monte Rio, Montgomery, Oak Grove, Sebastopol, Twin Hills, West Sonoma County Union High School districts

AREA VI Alexander Valley, Cloverdale Unified, Geyserville Unified, Healdsburg Unified, Horicon, Kashia, West Side, Windsor Unified school districts

AREA VII Sonoma County Office of Education

AREA VIII LEA Charter Schools approved in the Sonoma County SELPA.

Area representation on the Council shall be as follows:

AREA I Sonoma Valley superintendent

SELPA Sonoma County SELPA

Fiscal Year 2020-21

AREA II One elementary and one high school district superintendent from local education agencies within the area

AREA III Cotati-Rohnert Park superintendent

AREA IV Four superintendents selected by the superintendents from the LEAs within the area. One of the four must be from the high school district. See Area IV Resolution delineating the selection of Superintendents' Council representatives in the SELPA office.

AREA V One elementary and one high school district superintendent from local education agencies within the area

AREA VI One elementary and one unified school district superintendent from local education agencies within the area

AREA VII Sonoma County Superintendent of Schools

AREA VIII One Executive Director of an LEA Charter School in the Sonoma County SELPA.

Each superintendent, Area representative, and charter executive director representative shall have one vote. Membership on the Superintendents' Council shall be for two years, and members may be re-appointed. The chairperson of the Council shall be elected from among the Council membership and shall serve for two years. He/she may be elected for additional terms. Superintendents' Council representatives may choose a single alternate to attend meetings. The alternate must be the same person for a complete school year. Alternates will receive Council packets and back up information needed to render a decision on action items.

The Superintendents' Council shall be responsible for the following areas of Local Plan administration:

SELPA Sonoma County SELPA

Fiscal Year 2020-21

1. Employment of the SELPA Administrator.
2. Designation of participants for the SELPA Advisory Committee.
3. Establishment and promotion of a Community Advisory Committee.
4. Establishment of the number and type of SELPA office staff employed by the Administrative Unit for SELPA-wide services.
5. Review, approve, and monitor all budgets assigned to the SELPA.
6. Provide leadership to the SELPA regarding the development, revision, implementation and review of the Local Plan.
7. Review, approve, and monitor the allocation of special education funds to local education agencies.
8. Approval of all SELPA policies, standards and guidelines.

The Superintendents' Council shall meet on a regular basis according to Brown Act requirements and shall receive and act upon information provided by the SELPA Advisory Committee, Community Advisory Committee and the SELPA Administrator to assist in the administration of the SELPA.

4. Clearly define the roles of the County Office of Education (COE) as applicable, and/or any other administrative supports necessary to coordinate and implement the local plan:

The Sonoma County Office of Education is designated as the Administrative Unit (AU) for the Sonoma County SELPA. It shall be responsible for functions such as, but not limited to: 1. Receipt and distribution of special education funds to district accounts for the operation of special education programs and services. 2. Receipt and distribution of special education funds to accounts exclusively designated for SELPA use. 3. The employment of staff to support SELPA functions. 4. The provision of support services to the SELPA office and staff in the following areas: Information Technology including internet access and support, Business Services, Human Resources, and other services as part of the SELPA's Indirect Cost contribution to the Sonoma County Office of Education. The Sonoma County SELPA office

SELPA Sonoma County SELPA

Fiscal Year 2020-21

is designated as the entity responsible for the administration of the Local Plan and assuring that the SELPA is in compliance with all applicable laws and regulations. See MOU between SCOE as the AU and the SELPA, appendix L.

5. Describe the policies and procedures of the SELPA that allow for the participation of charter schools in the local plan:

Refer to SELPA Policy 18 in the appendices.

6. Identify and describe the representation and participation of the SELPA community advisory committee (CAC) pursuant to EC Section 56190 in the development of the local plan:

Membership in the Community Advisory Committee is by appointment and action of the participating LEA board of education. Each of the Sonoma County SELPA districts has a board approved policy which outlines the process for nomination, selection and board approval of CAC members and alternates. A continuous effort is maintained to inform and interest parents in participating on the committee. Each CAC member will receive information that outlines the duties and responsibilities of the organization.

Refer to appendix F, for a complete description of the CAC in the CAC By-Laws

7. Describe the SELPA's process for regular consultations regarding the plan development with representative of special education and regular education teachers, and administrators selected by the groups they represent and parent members of the CAC:

For Local Plan development, general education administrators will be nominated by the Superintendents' Council. Those general education administrators will choose the general education teachers for the Local Plan committee. Special Education Administrators will be selected by the SELPA Advisory Committee for special education and special education teachers will be nominated by the selected special education administrators. Parents will be selected by the CAC.

The Sonoma County SELPA's process for consulting with special education teachers and administrators will be through the SELPA Advisory Committee. This committee is made up of special education administrators who represent their special education staff. Through monthly meetings during the school year information will be passed from the special education teachers to the SELPA. The process for consulting with general education teachers shall be through the monthly Superintendents' Council meetings. The Council is made up of general education school leaders who represent general education staff and administrators in the SELPA's LEAs. Parents

Section B: Governance and Administration

SELPA Sonoma County SELPA

Fiscal Year 2020-21

who are members of the CAC will be consulted through CAC attendance at the SELPA Advisory Committee meetings.

8. Identify and describe the responsible local agency (RLA), Administrative Unit (AU), or other agency who is responsible for performing tasks such as the receipt and distribution of funds, provision of administrative support, and coordination and implementation of the plan:

The Sonoma County Office of Education is designated as the Administrative Unit (AU) for the Sonoma County SELPA. It shall be responsible for functions such as, but not limited to:

1. Receipt and distribution of special education funds to district accounts for the operation of special education programs and services.
2. Receipt and distribution of special education funds to accounts exclusively designated for SELPA use.
3. The employment of staff to support SELPA functions.

The Sonoma County SELPA office is designated as the entity responsible for the administration of the Local Plan and assuring that the SELPA is in compliance with all applicable laws and regulations.

9. Describe the contractual agreements and the SELPA's system for determining the responsibility of participating agency for the education of each student with special needs residing within the geographical area served by the plan:

The SELPA will facilitate agreements for the provision and coordination of services by other public agencies that are funded to serve children with disabilities. The SELPA Program Administrator shall develop, agree to and maintain Interagency agreements and/or memorandums of understanding necessary to support the implementation of the local plan, and as required by legal mandates, have been developed with agencies such as Regional Center. Other interagency agreements and/or memorandums of understanding will be developed as needed in support of the local plan. Copies of these documents can be requested through the SELPA office.

10. For multi-LEA local plans, specify:

- a. The responsibilities of each participating COE and LEA governing board in the policymaking process:

Local education agency boards shall:

1. Exercise authority over, assume responsibility for, and be fiscally accountable for special education programs operated by the agency.
2. By approving the Local Plan, enter into an agreement with other local education agencies

Section B: Governance and Administration

SELPA Sonoma County SELPA

Fiscal Year 2020-21

participating in the plan, for the purpose of delivery of regional services and programs.

3. Review and approve revisions of the Sonoma County SELPA Local Plan for Special Education.

4. Participate in the governance of the Sonoma County SELPA through their designated representative to the Superintendents' Council. The governing boards provide the Superintendents' Council with the authority to act as the board designee to approve and amend policies as necessary.

5. Appointment of members to the SELPA Community Advisory Committee.

- b. The responsibilities of the superintendents of each participating LEA and COE in the implementation of the local plan:

The superintendents of each participating local education agency and executive directors of each LEA charter school shall be responsible for special education programs operated by the agency and for implementing all requirements of the Local Plan. The superintendents shall select the representatives from the superintendents in each area to participate on the Superintendents' Council. These representatives shall be responsible for identifying the preferences and needs of the agencies within their area and for representing those views at the Superintendents' Council.

- c. The responsibilities of each LEA and COE for coordinating the administration of the local plan:

In adopting the Local Plan, each participating local education agency and SCOE agree to carry out the duties and responsibilities assigned to it within the plan. Each agency shall provide special education and services to all eligible students within its boundaries, including students attending charter schools where a local education agency of the SELPA has granted that charter. In addition, each agency shall cooperate to the maximum extent possible with other agencies to serve individuals with disabilities who cannot be served in the local education agency of residence programs. Such cooperation ensures that a range of program options is available throughout Sonoma County.

Local education agency administrators of special education are responsible for the coordination of special education services and programs within their agencies and for the implementation of the Local Plan. The administrators participate on the SELPA Advisory Committee which is given authority by the Superintendents' Council to implement policies and procedures.

Member LEAs may form consortia for special education services. These consortia may be

SELPA Sonoma County SELPA

Fiscal Year 2020-21

operated by a council made up of the member LEAs. Each consortium will be administered by one LEA acting as the AU for the consortium.

11. Identify the respective roles of the RLA/AU, the SELPA administrator, and the individual LEAs associated with the SELPA related to:

- a. The hiring, supervision, evaluation, and discipline of the SELPA administrator and staff employed by the AU in support of the local plan:

The governing boards of each of the participating local education agencies agree to invest the Superintendents' Council with the responsibility of designating an appropriate agency as the Administrative Unit (AU) for the administration of the Local Plan and its implementation. The boards assure that the Superintendents' Council shall identify the need for and designate positions necessary for the operation of the SELPA functions according to this policy.

SELPA Administrator: The fundamental role of the SELPA Administrator is to provide leadership and facilitate the decision making process. The SELPA Administrator's role includes:

1. The provision of information, specific services identified by the Superintendents' Council, technical assistance, leadership and dispute resolution. The SELPA Administrator may serve as an agent of member LEAs as requested.
2. Representing the interests of the SELPA as a whole without promoting any particular local education agency's interest over the interest of any other agency. In the event there are differences of opinions and/or positions on issues, it is the SELPA Administrator's responsibility to mediate a reasonable resolution of the issue(s).

The Superintendents' Council, with the AU Superintendent, shall conduct an annual evaluation of the SELPA Executive Director per a process that the Superintendents' Council will determine each year to address progress toward attainment of the SELPA's annual goals and performance on the other aspects of the job description. The evaluation will be completed by June 30 each year. The Superintendents' Council shall be assisted in the hiring and selection process by the Administrative Unit. The SELPA Administrator is subject to the Administrative Unit's policies and procedures for day to day operations, but receives direction from, and is responsible to, the Superintendents' Council.

SELPA Staff: In reviewing and approving the SELPA budgets on an annual basis, the Superintendents' Council designates the staffing for the SELPA Office upon recommendation of the SELPA Administrator.

SELPA staff shall be employed by the Administrative Unit and supervised by the SELPA

SELPA Sonoma County SELPA

Fiscal Year 2020-21

Administrator according to the Administrative Unit's policy and practices.

SELPA Program Specialists: The program specialists are employed by the Administrative Unit for employment purposes, and serve the SELPA under the direction of the SELPA Administrator.

The Superintendents' Council designates the number and type of specialists upon recommendation of the SELPA Administrator after review of SELPA budgets. The governing boards of the local education agencies identify the importance of employment of program specialists to provide unique and necessary services to the agencies and to pupils in the SELPA.

Program specialists shall provide the following services:

1. Observe, consult with, and assist, in accordance with local education agency procedures, special education teachers and support staff.
2. Plan programs, coordinate curricular resources and share in the evaluation of the effectiveness of programs for children with disabilities.
3. Assist with local education agency staff development, program development and innovation of special methods and approaches.
4. Provide coordination, consultation and program development in one or more specialized areas of expertise.
5. Upon request, participate in and/or facilitate IEP team meetings where technical assistance is needed.
6. Assist in Alternative Dispute Resolution procedures, mediation, due process hearings and compliance proceedings by providing expertise in knowledge of special education law and regulations as well as programs and appropriate interventions available throughout the SELPA.
7. Provide ongoing support as needed to the Community Advisory Committee.
8. Provide in-service training and technical assistance for general and special education teachers, administrators, support staff and parents.
9. Assist as a liaison to various community agencies such as Department of Behavioral Health, Department of Human Services, North Bay Regional Center, California Children's Services, and the Probation Department.

SELPA Sonoma County SELPA

Fiscal Year 2020-21

- b. The local method used to distribute federal and state funds to the SELPA RLA/AU and to LEAs within the SELPA:

The governing boards of the local education agencies participating in the SELPA have agreed that students with disabilities will be provided with appropriate special education services. The Superintendents' Council has been designated the authority to determine the distribution of all federal and state special education funds in order for local education agencies to carry out their responsibilities. The Administrative Unit shall be responsible for the distribution of the funds according to an approved Special Education Funding Allocation Plan. The SELPA Administrator is responsible to ensure that the funds are distributed in accordance with the funding allocation plan.

- c. The operation of special education programs: education programs:

The governing boards of each of the participating local education agencies agree to invest the Superintendents' Council with the responsibility of designating an appropriate agency as the Administrative Unit (AU) for specific supports of the administration of the Local Plan and its implementation. The AU shall be responsible for receipt of and distribution of any funds for the operation of special education programs in accordance with the provisions of the Education Code Section 56836.

Local education agency administrators of special education are responsible for the coordination of special education services and programs within their agencies and for the implementation of the Local Plan. LEA boards assure that the Superintendents' Council shall identify the need for and designate positions necessary for the operation of the SELPA functions according to this policy.

SELPA Administrator: The fundamental role of the SELPA Administrator is to provide leadership and facilitate the decision making process. The SELPA Administrator's role includes:

1. The provision of information, specific services identified by the Superintendents' Council, technical assistance, leadership and dispute resolution.
2. Representing the interests of the SELPA as a whole without promoting any particular local education agency's interest over the interest of any other agency. In the event there are differences of opinions and/or positions on issues, it is the SELPA Administrator's responsibility to mediate a reasonable resolution of the issue(s).

The Superintendents' Council shall be responsible for the selection, direction, discipline and annual evaluation of the SELPA Administrator, as well as the development and implementation of an employment contract. The Superintendents' Council shall be assisted in the hiring and

Section B: Governance and Administration

SELPA Sonoma County SELPA

Fiscal Year 2020-21

selection process by the Administrative Unit. The SELPA Administrator is subject to the Administrative Unit's policies and procedures for day to day operations, but receives direction from, and is responsible to, the Superintendents' Council.

The evaluation process for the SELPA Administrator is delineated in the SELPA Administrator's employment contract.

- d. Monitoring the appropriate use of federal, state, and local funds allocated for special education programs:

It is the intent of the SELPA that the needs of students with disabilities, including severe disabilities as identified in the IEP shall be met. Funds allocated for special education programs shall be used for services to students with disabilities.

1. For the costs of special education and related services and supplementary aids and services provided in a general education class or other education-related setting to a child with a disability in accordance with the IEP for the child, even if one or more non-disabled children benefit from these services.

2. To develop and implement a fully integrated and coordinated services system.

The AU as the grantee of federal funds from the California Department of Education (CDE), shall distribute all or part of the federal funds received to member LEAs within the SELPA through a sub-grantee process.

The SELPA Administrator, with the assistance of the SELPA Advisory Committee, and the Administrative Unit, shall be responsible to monitor on an annual basis the appropriate use of all funds allocated for special education programs. Final determination and action regarding the appropriate use of special education funds shall be made by the Superintendents' Council through the Annual Budget Plan process.

The individual LEAs, along with support from the SELPA Program Administrator, shall ensure that the funds received from part B of the IDEA will be expended in accordance with the applicable provisions of the IDEA; will be used to supplement state, local, and other Federal funds and not to supplant those funds; and will not be used to reduce the level of local funds and/or combined level of local and state funds expended for the education of students with disabilities except as provided in Federal law and regulations.

Section B: Governance and Administration

SELPA Sonoma County SELPA

Fiscal Year 2020-21

12. Describe how specialized equipment and services will be distributed within the SELPA in a manner that minimizes the necessity to serve students in isolated sites and maximizes the opportunities to serve students in the least restrictive environments:

Following the law which delineates students' eligibility for Low Incidence equipment and services, the Sonoma County SELPA assures that specialized equipment and services are provided to students in the least restrictive environment as dictated by the student's IEP. The SELPA operates an Adaptive Technology Center (ATC) which provides assessment, equipment, and staff training for students eligible for Low Incidence services. Most of the assessments and training are done in the student's classroom or at minimum on the campus where the student attends. The SELPA shall distribute annually the procedures for accessing specialized equipment and services.

The LEA is responsible for providing a student with disabilities who requires the use of an assistive technology device, as noted in their IEP, with continued access to that device, or to a comparable device, when the student, because of enrollment in another LEA, ceases to be enrolled in that LEA. This responsibility is in force until alternative arrangements for providing the student with continuous access to the assistive technology device, or to a comparable device, can be made or until two months have elapsed from the date that the student ceased to be enrolled in that LEA, whichever occurs first (EC 56040.3).

Policies, Procedures, and Programs

Pursuant to EC sections 56122 and 56205(a), the SELPA ensures conformity with Title 20 *United States Code (USC)* and in accordance with Title 34 *Code of Federal Regulations (CFR)* Section 300.201 and has in effect policies, procedures, and programs. For each of the following 23 areas, identify whether, or not each of the following provisions of law are adopted as stated. If the policy is not adopted as stated, briefly describe the SELPA's policy for the given area. In all cases, provide the SELPA policy and procedure numbers; the document title; and the physical location where the policy can be found.

1. Free Appropriate Public Education: 20 USC Section 1412(a)(1)

Policy/Procedure Number:	N/A
Document Title:	Assurances Statement: Sonoma County SELPA Local Plan Appendix A
Document Location:	SELPA Office and Website

"It shall be the policy of this LEA that a free appropriate public education is available to all children with disabilities residing in the LEA between the ages of 3 and 21, inclusive, including children with

Section B: Governance and Administration

SELPA

Fiscal Year

disabilities who have been suspended or expelled from school." The policy is adopted by the SELPA as stated:

☒ Yes ☐ No

2. Full Educational Opportunity: 20 USC Section 1412(a)(2)

Policy/Procedure Number:

Document Title:

Document Location:

"It shall be the policy of this LEA that all children with disabilities have access to educational programs, non-academic programs, and services available to non-disabled children." The policy is adopted by the SELPA as stated:

☒ Yes ☐ No

3. Child Find: 20 USC Section 1412(a)(3)

Policy/Procedure Number:

Document Title:

Document Location:

"It shall be the policy of this LEA that all children with disabilities residing in the State, including children with disabilities who are homeless or are wards of the State and children with disabilities attending private schools, regardless of the severity of their disabilities, who are in need of special education and related services, are identified, located, and evaluated. A practical method has been developed and implemented to determine which children with disabilities are currently receiving needed special education and related services." The policy is adopted by the SELPA as stated:

☒ Yes ☐ No

**4. Individualized Education Program (IEP) and Individualized Family Service Plan (IFSP):
20 USC Section 1412(a)(4)**

Policy/Procedure Number:

Document Title:

Document Location:

Section B: Governance and Administration

SELPA

Fiscal Year

"It shall be the policy of this LEA that an IEP, or an IFSP that meets the requirements of 20 USC Section 1436 (d), is developed, implemented, reviewed, and revised for each child with a disability who requires special education and related services in accordance with 20 USC Section 1414 (d). It shall be the policy of this LEA that a of an IEP will be conducted on at least an annual basis to review a student's progress and make appropriate revisions." The policy is adopted by the SELPA as stated:

☒ Yes ☐ No

5. Least Restrictive Environment: USC Section 1412(a)(5)

Policy/Procedure Number:

Document Title:

Document Location:

"It shall be the policy of this LEA that to the maximum extent appropriate, children with disabilities, including children in public or private institutions or other care facilities, are educated with children who are not disabled. Special classes, separate schooling, or other removal of children with disabilities from the general educational environment, occurs only when the nature or severity of the disability of a child is such that education in regular classes with the use of supplementary aids and services cannot be achieved satisfactorily." The policy is adopted by the SELPA as stated:

☒ Yes ☐ No

6. Procedural Safeguards: 20 USC Section 1412(a)(6)

Policy/Procedure Number:

Document Title:

Document Location:

"It shall be the policy of this LEA that children with disabilities and their parents shall be afforded all procedural safeguards according to state and federal laws and regulations." The policy is adopted by the SELPA as stated:

☒ Yes ☐ No

7. Evaluation: 20 USC Section 1412(a)(7)

Policy/Procedure Number:

Section B: Governance and Administration

SELPA

Fiscal Year

Document Title:

Document Location:

"It shall be the policy of this LEA that a reassessment of a child with a disability shall be conducted at least once every three years or more frequently, if appropriate." The policy is adopted by the SELPA as stated:

☒ Yes ☐ No

8. Confidentiality: 20 USC Section 1412(a)(8)

Policy/Procedure Number:

Document Title:

Document Location:

"It shall be the policy of this LEA that the confidentiality of personally identifiable data, information, and records maintained by the LEA relating to children with disabilities and their parents and families shall be protected pursuant to the Family Educational Rights and Privacy Act, non-academic programs, and services available to non-disabled children." The policy is adopted by the SELPA as stated:

☒ Yes ☐ No

9. Part C to Part B Transition: 20 USC Section 1412(a)(9)

Policy/Procedure Number:

Document Title:

Document Location:

"It shall be the policy of this LEA that children participating in early intervention programs under the Individuals with Disabilities Education Act (IDEA), Part C, and who will participate in preschool programs, experience a smooth and effective transition to preschool programs in a manner consistent with 20 USC Section 1437(a)(9). The transition process shall begin prior to the child's third birthday." The policy is adopted by the SELPA as stated:

☒ Yes ☐ No

10. Private Schools: 20 USC Section 1412(a)(10)

Section B: Governance and Administration

SELPA

Fiscal Year

Policy/Procedure Number:

Document Title:

Document Location:

"It shall be the policy of this LEA to assure that children with disabilities voluntarily enrolled by their parents in private schools shall receive appropriate special education and related services pursuant to LEA coordinated procedures. The proportionate amount of federal funds will be allocated for the purpose of providing special education services to children with disabilities voluntarily enrolled in private school by their parents." The policy is adopted by the SELPA as stated:

☒ Yes ☐ No

11. Local Compliance Assurances: 20 USC Section 1412(a)(11)

Policy/Procedure Number:

Document Title:

Document Location:

"It shall be the policy of this LEA that the local plan shall be adopted by the appropriate local board(s) (district/county) and is the basis for the operation and administration of special education programs, and that the agency(ies) herein represented will meet all applicable requirements of state and federal laws and regulations, including compliance with the IDEA; the Federal Rehabilitation Act of 1973, Section 504 of Public Law; and the provisions of the California EC, Part 30." The policy is adopted by the SELPA as stated:

☒ Yes ☐ No

12. Interagency: 20 USC Section 1412(a)(12)

Policy/Procedure Number:

Document Title:

Document Location:

"It shall be the policy of this LEA that interagency agreements or other mechanisms for interagency coordination are in effect to ensure services required for free appropriate public education are provided, including the continuation of services during an interagency dispute resolution process." The policy is adopted by the SELPA as stated:

Section B: Governance and Administration

SELPA

Fiscal Year

☒ Yes ☐ No

13. Governance: 20 USC Section 1412(a)(13)

Policy/Procedure Number:

Document Title:

Document Location:

"It shall be the policy of this LEA to support and comply with the provisions of the governance bodies and any necessary administrative support to implement the local plan. A final determination that an LEA is not eligible for assistance under this part will not be made without first affording that LEA with reasonable notice and an opportunity for a hearing through the State Education Agency." The policy is adopted by the SELPA as stated:

☒ Yes ☐ No

14. Personnel Qualifications

Policy/Procedure Number:

Document Title:

Document Location:

"It shall be the policy of this LEA to ensure that personnel providing special education related services are appropriately and adequately prepared and trained, and that those personnel have the content knowledge and skills to serve children with disabilities. This policy shall not be construed to create a right of action on behalf of an individual student for the failure of a particular LEA staff person to be highly qualified or to prevent a parent from filing a State complaint with the California Department of Education (CDE) about staff qualifications." The policy is adopted by the SELPA as stated:

☒ Yes ☐ No

15. Performance Goals and Indicators: 20 USC Section 1412(a)(15)

Policy/Procedure Number:

Document Title:

Document Location:

"It shall be the policy of this LEA to comply with the requirements of the performance goals and

Section B: Governance and Administration

SELPA

Fiscal Year

indicators developed by the CDE and provide data as required by the CDE." The policy is adopted by the SELPA as stated:

☒ Yes ☐ No

16. Participation in Assessments: 20 USC Section 1412(a)(16)

Policy/Procedure Number:

Document Title:

Document Location:

"It shall be the policy of this LEA that all students with disabilities shall participate in state and district-wide assessment programs described in 20 USC Subsection 6311. The IEP team determines how a student will access assessments with or without accommodations, or access alternate assessments where necessary and as indicated in their respective Reps.." The policy is adopted by the SELPA as stated:

☒ Yes ☐ No

17. Supplementation of State, Local, and Federal Funds: 20 USC Section 1412(a)(17)

Policy/Procedure Number:

Document Title:

Document Location:

"It shall be the policy of this LEA to provide assurances that funds received from Part B of the IDEA will be expended in accordance with the applicable provisions of the IDEA, and will be used to supplement and not to supplant state, local, and other federal funds." The policy is adopted by the SELPA as stated:

☒ Yes ☐ No

18. Maintenance of Effort: 20 USC Section 1412(a)(18)

Policy/Procedure Number:

Document Title:

Document Location:

"It shall be the policy of this LEA that federal funds will not be used to reduce the level of local funds

Section B: Governance and Administration

SELPA

Fiscal Year

and/or combined level of local and state funds expended for the education of children with disabilities except as provided in federal laws and regulations." The policy is adopted by the SELPA as stated:

☒ Yes ☐ No

19. Public Participation: 20 USC Section 1412(a)(19)

Policy/Procedure Number:

Policy/Procedure Title:

Document Location:

"It shall be the policy of this LEA that public hearings, adequate notice of the hearings, and an opportunity for comments are available to the general public, including individuals with disabilities and parents of children with disabilities, and are held prior to the adoption of any policies and/or regulations needed to comply with Part B of the IDEA." The policy is adopted by the SELPA as stated:

☒ Yes ☐ No

20. Suspension and Expulsion: 20 USC Section 1412(a)(22)

Policy/Procedure Number:

Document Title:

Document Location:

"The LEA assures that data on suspension and expulsion rates will be provided in a manner prescribed by the CDE. When indicated by data analysis, the LEA further assures that policies, procedures, and practices related to the development and implementation of the IEPs will be revised." The policy is adopted by the SELPA as stated:

☒ Yes ☐ No

21. Access to Instructional Materials: 20 USC Section 1412(a)(23)

Policy/Procedure Number:

Document Title:

Document Location:

"It shall be the policy of this LEA to provide instructional materials to blind students or other students with print disabilities in a timely manner according to the state-adopted National

Section B: Governance and Administration

SELPA

Fiscal Year

Instructional Materials Accessibility Standard." The policy is adopted by the SELPA as stated:

☒ Yes ☐ No

22. Over-identification and Disproportionality: 20 USC Section 1412(a)(24)

Policy/Procedure Number:

Document Title:

Document Location:

"It shall be the policy of this LEA to prevent the inappropriate over-identification or disproportionate representation by race and ethnicity of children as children with disabilities." The policy is adopted by the SELPA as stated:

☒ Yes ☐ No

23. Prohibition on Mandatory Medicine: 20 USC Section 1412(a)(25)

Policy/Procedure Number:

Document Title:

Document Location:

"It shall be the policy of this LEA to prohibit school personnel from requiring a student to obtain a prescription for a substance covered by the Controlled Substances Act as a condition of attending school or receiving a special education assessment and/or services." The policy is adopted by the SELPA as stated:

☒ Yes ☐ No

Administration of Regionalized Operations and Services

Pursuant to EC sections 56195.7(c), 56205(a)(12)(B), 56368, and 56836.23, describe the regionalized operation and service functions. Descriptions must include an explanation of the direct instructional support provided by program specialists; and the respective roles of the RLA/AU, the SELPA administrator, and the individual LEAs associated with the SELPA. Information provided should include the reference number, document title, and the location (e.g., SELPA office) for each function:

1. Coordination of the SELPA and the implementation of the local plan:

Section B: Governance and Administration

SELPA Sonoma County SELPA

Fiscal Year 2020-21

Reference Number: N/A

Document Title: Sonoma County SELPA Local Plan

Document Location: SELPA Office and Website

Description:

Direct instructional support provided by the program specialist: Program specialists do not provide direct instructional support to students.

Role of the RLA/AU: See Local Plan Section B: – role of RBL/AU in SELPA Governance

Role of the Administrator of the SELPA: The SELPA Administrator will ensure that the local plan is implemented and will make recommendations to the Superintendents' Council when revisions are needed. The SELPA Administrator facilitates development and approval of SELPA policies and procedures necessary to implement the local plan. This assures that all regionalized operations and services are administered. See Local Plan Section B: Governance

Role of the individual LEAs: LEAs will ensure a full continuum of services is available in order to provide a free and appropriate public education to all students with disabilities for whom they are responsible. The individual LEAs, through the representative to the Superintendents' Council, will recommend approval of any policies and procedures needed to implement the local plan.

In adopting the Local Plan, each participating local education agency agrees to carry out the duties and responsibilities assigned to it within the plan. Each agency shall provide special education and services to all eligible students within its boundaries, including students attending charter schools where a local education agency of the SELPA has granted that charter. In addition, each agency shall cooperate to the maximum extent possible with other agencies to serve individuals with disabilities who cannot be served in the local education agency of residence programs. Such cooperation ensures that a range of program options is available throughout Sonoma County.

2. Coordinated system of identification and assessment:

Reference Number: N/A

Section B: Governance and Administration

SELPA Sonoma County SELPA

Fiscal Year 2020-21

Document Title: Sonoma County SELPA Local Plan

Document Location: SELPA Office and Website

Description:

Direct Instructional support provided by the program specialist: While the program specialists will not provide direct instruction to students, they will observe, consult and assist service providers in methods of child find, identification and assessment.

Role of the RLA/AU: Role of the RLA/AU: See Local Plan Section B: Governance

Role of the Administrator of the SELPA: Through coordination of the Local Plan, the SELPA Administrator will ensure each LEA conducts child find activities. The SELPA will provide technical support to LEAs and guidance to parents, as needed. The SELPA will also participate in child find activities by establishing policies and procedures for the member LEAs and ensuring appropriate interagency agreements are in place.

Role of the individual LEAs: Each LEA is responsible for identifying and assessing all students for whom they are responsible.

The governing boards of the Sonoma County SELPA member LEAs assure an ongoing effort to identify all individuals with disabilities including infants, children for whom English is not a primary language, students with low incidence disabilities, students attending private schools, highly mobile children, and children who are suspected of having a disability and in need of special education even though they are advancing from grade to grade. The Sonoma County SELPA works closely with a variety of public agencies as appropriate in the identification of individuals with disabilities. Materials are distributed to pediatricians, health care professionals, and other agencies within the SELPA. Each local education agency within the SELPA has established procedures for the identification, location and evaluation of students who may require special education services. Information regarding child find activities is included in the annual notice that is distributed to parents of all children.

Parents, whose primary language is not English, shall be informed of the need to file a written request when a verbal request is made. They shall be informed both verbally and in writing in their primary language, unless to do so is clearly not feasible.

Section B: Governance and Administration

SELPA Sonoma County SELPA

Fiscal Year 2020-21

3. Coordinated system of procedural safeguards:

Reference Number:

N/A

Document Title:

Sonoma County SELPA Local Plan

Document Location:

SELPA Office and Website

Description:

Direct instructional support provided by the program specialists: The program specialists provide alternative dispute resolution with LEAs as requested by parents and LEAs. The program specialist assists parents with filing complaints with the Office of Administrative Hearings when requested. The program specialists also assure procedural safeguards by providing technical assistance and guidance on forms and procedures to LEAs in the areas of assessment, identification, and placement.

Role of the RLA/AU: See Local Plan Section B: Governance

Role of the Administrator of the SELPA: The SELPA administrator assures that the SELPA staff provides alternative dispute resolution with LEAs as requested by parents and LEAs. The SELPA administrator also assures that the SELPA assists parents with filing complaints with the Office of Administrative Hearings when requested. The SELPA Administrator also assures procedural safeguards by providing technical assistance and guidance on forms and procedures to LEAs in the areas of assessment, identification, and placement.

Role of the individual LEAs: The LEAs provide procedural safeguards to parents consistent with state and federal law, assist parents with understanding them, and ensure that they are implemented. The LEAs assist parents with filing complaints with the Office of Administrative Hearings when requested.

4. Coordinated system of staff development and parent and guardian education:

Reference Number:

N/A

Document Title:

Sonoma County SELPA Local Plan

Document Location:

SELPA Office and Website

Section B: Governance and Administration

SELPA Sonoma County SELPA

Fiscal Year 2020-21

Description:

Instructional support provided by the program specialist: While not providing direct instructional support to students, program Specialists will provide support and training for staff and parents on skills development, program development, and innovation in instructional and professional practices, using evidence-based practices.

Role of the RLA/AU: N/A

Role of the Administrator of the SELPA: On an annual basis input is collected from the Special Education Directors from member LEAs to determine the staff development needs that the SELPA is requested to provide. On an annual basis, the Community Advisory Committee will provide input on the parent and guardian education needs. The SELPA Administrator will assure the provision of needed training and supports as requested, or determined appropriate, for each LEA, and to parents and guardians, to the extent practicable.

Role of the individual LEAs: LEAs will determine their staff development and parent and guardian education, based on their local needs. They may seek technical assistance or input from the SELPA.

5. Coordinated system of curriculum development and alignment with the core curriculum:

Reference Number: N/A

Document Title: Sonoma County SELPA Local Plan

Document Location: SELPA Office and Website

Instructional support provided by the program specialist: Program Specialists will not provide direct instructional support to students. To achieve goals for students in academic areas, social-emotional learning, and positive behavioral interventions and supports,, the Sonoma County SELPA Program Specialists provide staff development opportunities:

- (1) For special educators, general educators, and families in evidence based curriculum, instruction, and procedures that align with the core curriculum and support optimal progress for students with disabilities.
- (2) That support literacy programs in the areas of reading, writing, speaking and listening with more instructional time, precisely sequenced direct instruction, more coaching and practice, and careful progress monitoring

Section B: Governance and Administration

SELPA Sonoma County SELPA

Fiscal Year 2020-21

Description:

(2) The Sonoma County SELPA will provide instruction and guidance on methods of including students with disabilities in general education classrooms effectively.

Role of the RLA/AU: N/A

Role of the Administrator of the SELPA: The SELPA Administrator will provide technical assistance and staff development, as requested or determined appropriate. The SELPA Administrator assures that students with disabilities have full access to the Common Core State Standards and all required core curriculum including state adopted core curriculum textbooks and supplementary textbooks as well as instructional materials and support in order for students with disabilities attain higher standards in reading.

Role of the individual LEAs: LEAs will determined their needs for curriculum development and alignment with the core curriculum, based on their local needs, and participate with the SELPA in developing appropriate professional development related to their needs.

6. Coordinated system internal program review, evaluation of the effectiveness of the local plan, and implementation of the local plan accountability system:

Reference Number: N/A

Document Title: Sonoma County SELPA Local Plan

Document Location: SELPA Office and Website

Description:

Instructional support provided by the program specialist: Based on SELPA goals, and as requested, the program specialists will evaluate the effectiveness of programs for students with disabilities under the Local Plan. Program Specialists will also assist the Participating LEAs in the development and implementation of program objectives and provide for continuous expert evaluation of the identified objectives to assure that such objectives are effective and in compliance with the intent of the Local Plan.

Role of the RLA/AU: See Local Plan Section B: Governance

Role of the Administrator of the SELPA: Under the guidance of the SELPA Administrator, the Sonoma County SELPA will provide updates to all member LEAs on the effectiveness of the Local Plan by providing

Section B: Governance and Administration

SELPA Sonoma County SELPA

Fiscal Year 2020-21

updates to SELPA annual goals set by the Superintendent's Council. The SELPA staff will conduct ongoing internal reviews of the progress on goals and the Local Plan. The SELPA Administrator will structure and maintain the SELPA Advisory Committee and Superintendent's Council for the purpose of monitoring the program operations of the Local Plan and make recommendations to the SELPA for necessary modifications. The SELPA Administrator will provide for the regular in-service training and staff development of SELPA staff responsible for the operation and conduct of the Local Plan.

7. Coordinated system of data collection and management:

Reference Number: N/A

Document Title: Sonoma County SELPA Local Plan

Document Location:

Direct Instructional support provided by the program specialist: Not applicable.

Role of the RLA/AU: N/A

Role of the Administrator of the SELPA: The SELPA will approve the California Longitudinal Pupil Achievement Data System (CALPADS) submission of each member LEA as required by the California Department of Education. The SELPA will provide technical assistance and training to LEAs as requested and/or deemed necessary by the SELPA.

Special Education Information System (SEIS) or similar system – the SELPA is responsible for effective collection and maintenance of data relevant to IEPs and IFSPs, program, placement of children, and other data required by state and federal mandates.

It shall be the policy of this each LEA and the Sonoma County SELPA to provide data or information to the California Department of Education that may be required by regulations.

Role of the individual LEAs: The LEAs are responsible for data entry,

Description:

Section B: Governance and Administration

SELPA Sonoma County SELPA

Fiscal Year 2020-21

quality and integrity. The LEAs will approve the California Longitudinal Pupil Achievement Data System (CALPADS) submission as required by the California Department of Education.

8. Coordination of interagency agreements:

Reference Number:

N/A

Document Title:

Sonoma County SELPA Local Plan

Document Location:

SELPA Office and Website

Description:

Direct Instructional support provided by the program specialist: Not applicable.

Role of the RLA/AU: N/A

Role of the Administrator of the SELPA: The SELPA Administrator, or designee, will serve on committees as interagency agreements are being reviewed, revised, or developed. The SELPA Administrator will ensure that interagency agreements are in place as required by California Education Code, and provide technical assistance and dispute resolution as needed.

It shall be the policy of this SELPA and its LEAs that interagency agreements or other mechanisms for interagency coordination are in effect to ensure services required for FAPE are provided, including the continuation of services during an interagency dispute resolution process.

The SELPA will provide services to infants through preschool aged children in accordance with federal and state laws. See Appendix G: Interagency Agreement between Sonoma County SELPA and North Bay Regional Center

Role of the individual LEAs: Through their representative to the Superintendents' Council, the LEAs will approve review and implement interagency agreements as appropriate.

Section B: Governance and Administration

SELPA Sonoma County SELPA

Fiscal Year 2020-21

9. Coordination of services to medical facilities:

Reference Number:	N/A
Document Title:	Sonoma County SELPA Local Plan
Document Location:	SELPA Office and Website
Description:	Direct Instructional support provided by the program specialist: The program specialist(s) assure(s) pupils have a full educational opportunity regardless of the district of residence. SELPA staff will consult with LEAs when requested to assist in developing services to students with disabilities in local medical facilities. SELPA staff will facilitate discussions and agreements as required with local medical facilities as needed. Role of the RLA/AU: N/A Role of the Administrator of the SELPA: The SELPA will facilitate the coordination of these services by the designated LEAs. The SELPA Administrator shall serve on behalf of the member local education agencies and implement the Local Plan including the coordination of services to medical facilities. Role of the individual LEAs: Individuals with exceptional needs who are placed in a public hospital, state licensed childrens' hospital, psychiatric hospital, proprietary hospital, or a health facility for medical purposes are the educational responsibility of the local educational agency in which the hospital or facility is located.

10. Coordination of services to licensed children's institutions and foster family homes:

Reference Number:	N/A
Document Title:	Sonoma County SELPA Local Plan

Section B: Governance and Administration

SELPA Sonoma County SELPA

Fiscal Year 2020-21

Document Location: SELPA Office and Website

Description:

Direct Instructional support provided by the program specialist: The program specialist(s) assure(s) pupils have a full educational opportunity regardless of the district of special education accountability.

Role of the RLA/AU: N/A

Role of the Administrator of the SELPA: The SELPA will facilitate the coordination of these services by the Sonoma County Office of Education and designated LEAs.

Role of the individual LEAs: Special education services for students with disabilities residing in foster family homes or licensed children's institutions shall be the responsibility of the district in which the foster family home or the licensed children's institution is located, unless based on education code there is another district of special education accountability which would be responsible. In Sonoma County, students with disabilities placed in a licensed children's institution and served by a local Non-Public School will be served by the Sonoma County Office of Education which will serve as the district of special education accountability.

11. Preparation and transmission of required special education local plan area reports:

Reference Number: N/A

Document Title: Sonoma County SELPA Local Plan

Document Location: SELPA Office and Website

Direct Instructional support provided by the program specialist: Not applicable

Role of the RLA/AU:

The Sonoma County Office of Education acts as the fiscal agent for participating LEAs as specified in the Plan and law. In this capacity, SCOE receives, compiles, and submits required reports to state and federal agencies and collects state aid funds for regionalized services

Section B: Governance and Administration

SELPA Sonoma County SELPA

Fiscal Year 2020-21

Description:

per Education Code 56836.23 through 56836.25.

Role of the Administrator of the SELPA:

The SELPA Program Administrator will ensure preparation and timely submission of required reports and provide technical assistance to LEAs in completing said reports.

Role of the individual LEAs:

Participating LEAs in the Local Plan shall prepare and submit all necessary and required reports, including fiscal reports, reports on student enrollment, program evaluation, staffing, and program management to the SELPA.

12. Fiscal and logistical support of the CAC:

Reference Number:

N/A

Document Title:

Sonoma County SELPA Local Plan

Document Location:

SELPA Office and Website

Description:

Direct Instructional support provided by the program specialist-
The program specialist(s) will provide logistical support to the CAC.

Role of the RLA/AU: N/A

Role of the Administrator of the SELPA:

The SELPA Program Administrator will provide fiscal and logistical support for CAC meetings, events, and trainings that are approved by the Superintendents' Council when required.

Role of the individual LEAs:

The LEA superintendents through the Superintendents' Council will ensure that the SELPA has appropriate fiscal and logistical support for the CAC. LEA Special Education administrators shall facilitate communication between their CAC representative and their LEA.

13. Coordination of transportation services for individuals with exceptional needs:

Reference Number:

N/A

Document Title:

Sonoma County SELPA Local Plan

Section B: Governance and Administration

SELPA Sonoma County SELPA

Fiscal Year 2020-21

Document Location: SELPA Office and Website

Description:

Direct Instructional support provided by the program specialist:
The program specialist(s) will provide staff development as needed or requested by member LEAs.

Role of the RLA/AU: Not applicable

Role of the Administrator of the SELPA:
The SELPA Program Administrator will provide technical assistance as needed or requested by LEAs.

Role of the individual LEAs:
Each individual LEA will be responsible for providing transportation for their students with disabilities as determined by their IEP teams.

14. Coordination of career and vocational education and transition services:

Reference Number: N/A

Document Title: Sonoma County SELPA Local Plan

Document Location: SELPA Office and Website

Description:

Direct Instructional support provided by the program specialist:
The program specialist(s) will support staff development, program development, and innovation of special methods and approaches. The program specialist(s) will collaborate with outside agencies to support transition as needed or requested.

Role of the RLA/AU: Not applicable

Role of the Administrator of the SELPA:
The SELPA Administrator will provide staff and professional development and technical assistance as needed or requested. The SELPA Administrator will ensure appropriate interagency agreements are in place and facilitate connection to agencies, as appropriate.

Role of Individual LEAs:
Individual LEAs will provide appropriate career and vocational education and transition services as required under state and federal law as appropriate. LEAs will also coordinate with local agencies (e.g.,

Section B: Governance and Administration

SELPA Sonoma County SELPA

Fiscal Year 2020-21

Regional Center and Department of Rehabilitation).

15. Assurance of full educational opportunity:

Reference Number: N/A

Document Title: Sonoma County SELPA Local Plan

Document Location: SELPA Office and Website

Description:

Direct Instructional support provided by the program specialist:
The program specialist(s) shall provide technical assistance to LEAs when requested to ensure that students have full educational opportunities regardless of district of special education accountability.

Role of the RLA/AU: NA

Role of the Administrator of the SELPA:

Through approval of the Annual Services Plan the SELPA Program Administrator will ensure that the full continuum of services is provided. The SELPA Program Administrator will assist with Inter-SELPA Transfers, as needed. Additionally, professional development and technical assistance is available upon request or as determined needed by the SELPA for LEAs and/or nonpublic schools.

Role of the individual LEAs:

Each LEA, through their representative to the Superintendents' Council will determine the regional programs required to meet the needs of the students with disabilities within the SELPA. Additionally, each LEA is responsible for providing a full continuum of services in collaboration with the SELPA.

16. Fiscal administration and the allocation of state and federal funds pursuant to *EC* Section 56836.01—The SELPA Administrator's responsibility for the fiscal administration of the annual budget plan; the allocation of state and federal funds; and the reporting and accounting of special education funding.

Reference Number: N/A

Document Title: Sonoma County SELPA Local Plan

Document Location: SELPA Office and Website

Direct Instructional support provided by the program specialist: Not

Section B: Governance and Administration

SELPA Sonoma County SELPA

Fiscal Year 2020-21

Description:

applicable

Role of the RLA/AU: The AU will work collaboratively with the SELPA to ensure that the distribution of funds are in alignment with the Funding Allocation Plan. The AU shall be responsible for functions including, but not limited to:

- Receipt and distribution of any funds for the operation of special education programs to appropriate accounts.
- Receipt and distribution of special education funds to accounts exclusively designated for SELPA use.

Role of the Administrator of the SELPA:

The SELPA Program Administrator will

- Ensure that the distribution and allocation of funds to member LEAs is in alignment with the Funding Allocation Plan.
- Review, monitor and submit required fiscal reports as identified by the California Department of Education.
- Review and submit the Annual Budget Plan

Role of the individual LEAs:

The individual LEAs through representation to the Superintendents' Council, determine and approve the allocation of funds to the member LEAs and the Annual Budget Plan. The LEAs will submit required fiscal reports as required by state and federal law.

17. Direct instructional program support that maybe provided by program specialists in accordance with *EC* Section 56368:

Reference Number: N/A

Document Title: Sonoma County SELPA Local Plan

Document Location: SELPA Office and Website

Direct Instructional support provided by the program specialist:

Under the direction of the SELPA Program Administrator, direct instructional program support that may be provided by the program specialist(s) which shall include, but are not limited to:

- 1) Observe, consult with, and assist, in accordance with local education agency procedures, special education teachers and support staff.
- (2) Utilize evidence-based data to plan programs, coordinate curricular resources and share in the evaluation of the effectiveness of programs for children with disabilities.

Section B: Governance and Administration

SELPA Sonoma County SELPA

Fiscal Year 2020-21

Description:

(3) Assist with local education agency staff development, program development and innovation of special methods and approaches.
(4) Provide coordination, consultation and program development in one or more specialized areas of expertise.
(5) Where possible, participate in ADR activities and/or conduct IEP team meetings where technical assistance is needed.
(6) Assist in mediation, due process hearings and compliance proceedings by providing expertise in knowledge of special education law and regulations as well as programs and appropriate interventions available throughout the SELPA.
(7) Assist in developing training for parents and members of the Community Advisory Committee.
(8) Provide in-service training and technical assistance for general and special education teachers, administrators, support staff and parents
(9) Assist as a liaison to various community agencies.
(10) Coordinate the assessment of student needs for assistive technology or specialized in the least restrictive environment.

Role of the RLA/AU: Not applicable.

Role of the Administrator of the SELPA:

The SELPA Program Administrator will supervise and evaluate the SELPA program specialist(s) and provide training and guidance to the program specialist(s) as need.

Role of the individual LEAs:

The program specialist(s) will provide direct instructional support to LEAs as requested or determined necessary.

Special Education Local Plan Area Services

1. A description of programs for early childhood special education from birth through five years of age:

Reference Number: N/A

Document Title: Local Plan Appendix G, Interagency Agreements, and Appendix H, Transition from Part C to Part B

Document Location: SELPA Office and Website

The Sonoma County SELPA acts as the regional provider for Early Start services for all member Local Educational Agencies (LEAs) in

Section B: Governance and Administration

SELPA Sonoma County SELPA

Fiscal Year 2020-21

Description:

conjunction with the North Bay Regional Center and the Early Learning Institute. These agencies serve low incidence (visually, hearing, or orthopedically impaired) identified children birth-3 years of age, providing service coordination and special education and related services. The agencies work together to assure timely referrals are made to the appropriate agency.

(See Memorandum of Understanding between the Sonoma County SELPA and the North Bay Regional Center related to services for children aged birth to three years). For a listing of programs and/or services for children aged three through five years of age, refer to the Annual Service Plan.

Referrals for students ages 3, 4, and 5 who are not in transitional kindergarten or kindergarten are made to the child's school district of residence/special education accountability. Referrals for assessment may be received from parents, pediatricians, social workers or other community members. Parents will receive either an Assessment Plan or Prior Written Notice within 15 days of the referral. If an Assessment Plan is signed by the parent/guardian, the assessment will be completed within 60 days of receipt by the LEA.

Preschool special education services are provided to students with IEPs in a variety of ways according to LEA procedures. Some LEAs offer individual and small group instruction in special education class settings. Trans-disciplinary teams share their expertise, working with parents, in assessing, identifying and addressing the needs of preschool-age children. LEAs may work collaboratively and in consortia to provide regionalized preschool services and/or programs within the SELPA. Some 3, 4 and 5-year old preschoolers with disabilities are enrolled in state preschool programs or Head Start as part of their IEP and receive special education and related services to support progress in that setting. The IEP team may determine that some preschoolers who are eligible for special education do not require individual and small group instruction to address their special education needs.

2. A description of the method by which members of the public, including parents or guardians of individuals with exceptional needs who are receiving services under the local plan, may address questions or concerns to the SELPA governing body or individual administrator:

Reference Number:

N/A

Document Title:

SELPA Local Plan Section B: Governance

Document Location:

SELPA Office and Website

Section B: Governance and Administration

SELPA Sonoma County SELPA

Fiscal Year 2020-21

Description:

It shall be the policy of this LEA that public hearings, adequate notice of the hearings, and an opportunity for comment will be available to the general public, including individuals with disabilities and parents of children with disabilities, which are held prior to the adoption of any policies and/or regulations needed to comply with Part B of the IDEA.

The Superintendents' Council, CAC, and SELPA Advisory Committee shall meet on a regular basis according to Brown Act requirements. The Superintendents' Council shall receive and act upon information provided by the SELPA Advisory Committee, Community Advisory Committee, and the SELPA Administrator to assist in the administration of the SELPA. Members of the public, including parents or guardians of individuals with exceptional needs who are receiving services under the plan, may address questions or concerns to the SELPA Advisory Committee, CAC, or Superintendents' Council at a regularly scheduled meeting.

A public meeting shall be held annually to provide the Community Advisory Committee and members of the public the opportunity to review the Annual Budget Plan and Annual Services Plan and provide input to the Superintendents' Council. Upon approval by the Superintendents' Council, these documents shall be submitted to the LEAs and the California Department of Education.

All business meetings of the Superintendents' Council, SELPA Advisory Committee, and CAC, shall be open to the public. The only exceptions are those meetings or portions of meetings which may be held in closed session under the provisions of the Ralph M. Brown Act, such as a closed personnel session.

3. A description of a dispute resolution process, including mediation and final and binding arbitration to resolve disputes over the distribution of funding, the responsibility for service provision, and the other governance activities specified within the local plan:

Reference Number:

N/A

Document Title:

Local Plan Section B: Governance

Document Location:

SELPA Office and Website

In the event of a disagreement among local education agencies, local education agencies and the Administrative Unit, local education agencies and/or the Administrative Unit and the SELPA regarding the

Section B: Governance and Administration

SELPA Sonoma County SELPA

Fiscal Year 2020-21

Description:

distribution of funding, responsibility for service provision and any other governance activities specified in the Local Plan, it is the intent of the Superintendents' Council that issues be resolved at the lowest level possible in the governance structure outlined in the Local Plan. The Superintendents' Council is considered to be the board of last resort. This policy is intended to resolve disagreements within a period of 45 days, but is not intended to undermine local authority. If a local education agency disagrees with a decision or practice of another agency or the SELPA Office, that local education agency has a responsibility to discuss and attempt resolution of the disagreement with the party, or parties, directly involved. The parties involved will present the issues to their respective superintendents, or designees, who will attempt to resolve the matter. Either party may request the direct assistance of the SELPA Administrator, or his/her designee, or Chair of the Superintendents' Council or the services of a neutral mediator from outside the SELPA. In the event the issue has not been resolved, either party may request review by the Superintendents' Council. If either party disagrees with the recommendation of the Superintendents' Council, the parties may pursue a hearing on the issues and resolution with the Superintendents' Council. The decision of the Superintendents' Council shall be final.

All LEA boards must approve the Local Plan for final submission to the State. If any LEA board fails to approve the Local Plan, that board shall notify all other participating agencies of the reason for not approving the plan and request that the Administrative Unit (AU) Superintendent or designee conduct a hearing on the merits of the local board's objections and negotiate a settlement. If negotiations cannot be settled, the superintendent shall convene a three-person panel as follows: (1) one person selected by the LEA objecting to the plan, (2) one person selected by one of the LEAs agreeing to the plan, and (3) one person selected by mutual agreement of the other two appointees within five days. The panel's decision shall be given to the Superintendents' Council to make a final determination of outcome. The decision of the Superintendents' Council will be binding for all parties involved in the dispute.

4. A description of the process being used to ensure a student is referred for special education instruction and services only after the resources of the regular education program have been considered and, where appropriate, utilized:

Reference Number:

N/A

Section B: Governance and Administration

SELPA Sonoma County SELPA

Fiscal Year 2020-21

Document Title: Local Plan Appendix D: LRE Policy

Document Location: SELPA Office and Website

Description:

A student shall be referred for special educational instruction and services only after the resources of the general education program have been considered and where appropriate, utilized.

The SELPA provides a full continuum of services to students identified with disabilities, including students in charter schools, alternative education, and students who are not in residence but approved to attend the LEA. Services are provided through each of the member LEAs. The referral, assessment, and Individual Education Program (IEP) process is utilized to identify the needs of each individual student with disabilities. The LEA ensures that supplemental aids and services are provided in the Least Restrictive Environment (LRE). A student shall be referred for special educational instruction and services only after the resources of the regular education program have been considered and where appropriate, utilized.

5. A description of the process being used to oversee and evaluate placements in nonpublic, nonsectarian schools and the method of ensuring that all requirements of each student's individualized education program are being met. The description shall include a method for evaluating whether the student is making appropriate educational progress:

Reference Number: N/A

Document Title: Local Plan Appendix J: Nonpublic, Nonsectarian Schools

Document Location: SELPA Office and Website

Each LEA shall oversee and evaluate all placements in nonpublic, nonsectarian schools. The LEA shall follow the guidelines in EC 56366.1 (a)(4) which currently include:

- Annually verify the NPS has conducted training pursuant to EC 56366.1 (a)(4)
- Conduct one onsite visit to the NPS prior to placement of a pupil if the LEA does not have any pupils enrolled at the school at the time of placement
- Conduct one onsite monitoring visit each school year that the LEA has a pupil attending and which it maintains a master contract. The monitoring visit shall include:
 - o A review of services provided to the pupil through the individual

Section B: Governance and Administration

SELPA Sonoma County SELPA

Fiscal Year 2020-21

Description:

service agreement between the LEA and NPS

- o A review of progress the pupil is making toward the goals in the IEP
- o A review of progress the pupil is making toward the goals set forth in the pupil's behavior intervention plan, should one be included in the IEP
- o Observation of the pupil during instruction
- o Conduct a walkthrough of the facility
- The onsite monitoring visit shall be documented in a report to be submitted to the CDE within 60 calendar days of the visit
- The local education agency representative shall review the master contract, the individual services agreement and the IEP to ensure that all services agreed upon and specified in the IEP are provided.

Should either the content of EC 56366.1 (a)(4) change or the regulations and guidelines provided by CDE to support this part of the law change then these written processes in this Local Plan will change accordingly.

The IEP team shall consider the onsite monitoring visit report when evaluating whether the student is making appropriate educational progress at the NPS.

6. A description of the process by which the SELPA will fulfill the obligations to provide free and appropriate public education (FAPE) to a student age 18 to 21 (or age 22 under the circumstances described in *EC 56026(c)(4)*) who has been incarcerated in a county jail and remains eligible for special education services:

The obligation to make FAPE available extends to those otherwise-eligible adults in county jail, age 18 to 21, who: (a) had been identified as a child with a disability and had received services in accordance with an IEP, but left school prior to their incarceration; or (b) did not have an IEP in their last educational setting, but had actually been identified as a child with a disability. (*EC Section 56040*)

It is the responsibility of the district of residence (DOR) to provide special education services and related services to an adult student in county jail who remains eligible for these services and wishes to receive them. The DOR is the district in which the student's parents resided when the student turned 18, unless and until the parents move to a new DOR. For conserved students, the DOR is based on the residence of the conservator. (*EC Section 56041*)

Reference Number:

N/A

Document Title:

Local Plan Appendix K: Incarcerated Youth in County Jail

Document Location:

SELPA Office and Website

Section B: Governance and Administration

SELPA Sonoma County SELPA

Fiscal Year 2020-21

Description:

The obligation to make FAPE available extends to those otherwise-eligible adults in county jail, age 18 to 21, who: (a) had been identified as a child with a disability and had received services in accordance with an IEP, but left school prior to their incarceration; or (b) did not have an IEP in their last educational setting, but had actually been identified as a child with a disability. (EC Section 56040)

It is the responsibility of the District of Residence (DOR) to provide special education services and related services to an adult student in county jail who remains eligible for these services and wishes to receive them. The DOR is the district in which the student's parents resided when the student turned 18, unless and until the parents move to a new DOR. For conserved students, the DOR is based on the residence of the conservator. (EC Section 56041).

The LEAs of the SELPA shall:

- Seek out eligible adults residing within its boundaries
- Review and revise IEPs as necessary, including conducting annual reviews
- Determine whether the qualified individual wishes to receive FAPE and if so ensure FAPE is provided with consent

The following special education requirements do not apply to eligible individuals who are convicted as adults under State law and incarcerated in adult prisons:

- Eligible individuals are exempt from
 - o State and LEA-wide assessment programs
 - o Transition Planning and transition services
 - o IEP team may modify the individual's IEP or placement notwithstanding the least restrictive environment requirement if there is a security or compelling penological interest that cannot otherwise be accommodated.



GOOD GOVERNANCE AND PROGRAM ADVISORY SERVICES AGREEMENT

**Between
SCHOOL INNOVATIONS & ACHIEVEMENT
And
BELLEVUE UNION SCHOOL DISTRICT**

THIS AGREEMENT, dated _____, 2020, (the "Agreement") is made by and between Bellevue Union School District ("District"), and School Innovations & Achievement, a California corporation ("SI&A"), each being a "Party" and collectively the "Parties."

RECITALS

WHEREAS, District is authorized to retain consulting services to assist District in the preparation and filing of reimbursement claims for the costs of the Mandate Reimbursement Process Program, legislatively mandated by the State of California ("State"), as well as an assessment of compliance practices in place as it relates to the Mandated Block Grant Program, and SI&A is qualified to perform such services; and

WHEREAS, it is necessary and desirable that SI&A be retained by District for the purpose of performing consulting services;

AGREEMENT

NOW, THEREFORE, the Parties agree as follows:

1. **Agreement Term.** This Agreement begins July 1, 2020 (the "Effective Date"). The first year of the Agreement will be July 1, 2020 through June 30, 2021. Each subsequent year will begin on July 1st and end on June 30th. The initial term of this Agreement (the "Initial Term") shall be three (3) years and shall automatically renew for successive three (3) year terms (each a "Successive Term" and together with the Initial Term, the "Term") unless either Party provides written notice at least 60 days prior to the end of such Initial or Successive Term or this Agreement is terminated sooner pursuant to Exhibit A, Section 3.

Notwithstanding the foregoing, the Term shall be automatically extended for three (3) years from the effective date of any Addendum to this Agreement and all terms and conditions of this Agreement shall remain in effect for the duration thereof.

2. **Base Services.** SI&A agrees to provide District the following consulting services ("Services") during the Agreement Term:
 - (a) Prepare and file (based on the District's Participation Status in the Mandate Block Grant Program, with information provided by the District):
 - (1) Any applicable prior year reimbursement claims based on program participation;

- (2) Late and amended reimbursement claims, based on program participation; and
 - (3) Newly claimable programs approved by the Commission on State Mandates (“Commission”) if the filing deadline is within the Agreement Term.
- (b) Hold training sessions for District’s staff during the Agreement Term, as necessary or appropriate (as reasonably determined by SI&A);
 - (c) Conduct interviews with District staff and document processes regarding mandate programs;
 - (d) Conduct a review of the District’s Comprehensive School Safety Plan to determine areas of deficiency and training needs;
 - (e) Provide interim and annual reports on:
 - (1) Program performance;
 - (2) Claim performance for all applicable claims; and
 - (3) Analysis comparing Mandated Program options in preparation for the Districts yearly program election decision.
 - (f) Monitor District’s mandated cost tracking systems;
 - (g) Research and assist District with data collection for test claims approved by the Commission during the Agreement Term;
 - (h) Serve as a liaison with the State Controller’s Office and Commission regarding
 - (i) statewide cost estimate request responses, and (ii) general questions from the State Controller’s Office;
 - (i) Provide representation of District with respect to any State audit of mandate reimbursement claims that were prepared and submitted with SI&A’s assistance pursuant to this Agreement, unless prior to claim submission SI&A advised District that SI&A would not provide audit assistance, due to potentially unresolved audit issues (such as documentation or data problems) or claim rejection concerns.

3. **District’s Obligations.**

- 3.1 **District Responsibilities and Obligations.** District shall be responsible for the following:
- (a) ensuring District has record retention policies sufficient to maintain original documentation used in support of claims (for audit or examination by any State or regulatory agency); and
 - (b) maintaining original supporting documents for a period of four (4) years after the State’s first payment of the claim; and (c) District shall provide SI&A all records and information relevant to any claim in a timely manner and contact information for District’s personnel to whom SI&A may direct inquiries. District understands and agrees that the results of SI&A’s inquiries, the documentation obtained from District and other corroborating information may be used by SI&A for filing and/or supporting the reimbursement claims, or responding to audits or investigations.

3.2 Claim Approval. Upon presentation of a claim for District’s approval, District agrees to review the claim and respond to SI&A by either: (a) certifying to SI&A, under penalties of perjury, that the time, costs and other data collected by District and furnished to SI&A in support of the claim are true and correct; or (b) provide SI&A with notice specifying why the foregoing certification may not be true. All notices and certifications must comply with the requirements of Section 4 of the Standard Terms and Conditions.

3.3 For Districts that Elect the Mandate Block Grant. The District acknowledges and agrees that the Good Governance and Program Advisory Services, provided by SI&A, in connection with potential audit matters, consists of providing recommendations and support with forms and back-up documentation collected. It is the District’s responsibility to ensure the District’s compliance with all mandate block grant requirements.

4. California False Claims Act. District acknowledges that reimbursement claims filed under this Agreement constitute “claims” under the California False Claims Act (California Government Code Section 12650, et seq.) (“False Claims Act”) and consequently, District, its employees, contractors and other persons acting on its behalf, may be subject to the provisions of the False Claims Act. Among other things, the False Claims Act imposes liability for treble damages, penalties and costs of civil recovery actions upon persons who “knowingly” present or cause to be presented false claims, or who “knowingly” make or cause to be made false records or statements in support of a claim. Under the False Claims Act, “knowingly” means that a person, with respect to information, has actual knowledge of the information or acts in deliberate ignorance or reckless disregard of the truth or falsity of the information.

5. Payment of Fees.

5.1 Fees. For Services provided pursuant to the terms of this Agreement, as outlined in Section 2, above, District agrees to pay SI&A:

- **\$9,800** annually (“Discounted Annual Fee”) if Agreement is received on or before May 31, 2020, or
- **\$10,100** annually (“Standard Annual Fee”) if Agreement is received after May 31, 2020.

5.2 Payment Plan. The Fee is payable as follows:

	Agreement Received By Date	<u>Year 1</u> <u>07/01/2020-06/30/2021</u> Due 07/01/2020	<u>Years 2 and beyond</u> <u>July 1st to June 30th</u> <u>for fiscal years 2021/2022 and beyond</u> Due July 1st of years 2021 and beyond
Discounted Annual Fee	On or Before May 31, 2020	\$9,800	\$9,800
Standard Annual Fee	After May 31, 2020	\$10,100	\$10,100

5.3 Travel; Lodging Expenses. If SI&A reasonably determines that travel to District’s site is necessary, SI&A and District shall schedule mutually convenient dates and times for such

meetings. All travel and lodging expenses incurred by SI&A in connection with the Initial Scope of Services are included in the Fee.

6. **Entire Agreement.** This Agreement, including, without limitation, the Standard Terms and Conditions attached hereto as Exhibit A is the final expression of, and contains the entire agreement between the Parties with respect to the subject matter hereof and supersedes all prior understandings with respect thereto.
7. **Exhibits.** All exhibits referred to in this Agreement are attached and incorporated herein by this reference.
8. **Counterparts.** This Agreement may be executed in counterparts, each of which shall be deemed an original, including copies sent to a party by facsimile transmission or in portable document format (pdf), as against the party signing such counterpart, but which together shall constitute one and the same instrument.

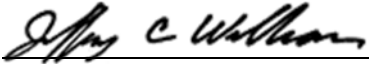
IN WITNESS WHEREOF, the District and SI&A have made and executed this Agreement as set forth below.

SI&A:

DISTRICT:

**SCHOOL INNOVATIONS
& ACHIEVEMENT**

BELLEVUE UNION SCHOOL DISTRICT

Signature: 
Date Signed: 4/28/2020
Print Name: Jeffrey C. Williams
Title: Chief Executive Officer
Company: School Innovations & Achievement
Address: 5200 Golden Foothill Parkway
El Dorado Hills, CA 95762
Phone: (800) 487-9234
Fax: (888) 487-6441

Signature: _____
Date Signed: _____
Print Name: _____
Title: _____
Address: _____

Phone: _____
Fax: _____
Email: _____

EXHIBIT A - STANDARD TERMS AND CONDITIONS

1. **Scope of Services; Independent Contractor.** SI&A's services described in the Agreement (the "Services") detail the initial scope of services anticipated by SI&A as of the effective date of the Agreement ("Initial Scope of Services"). District acknowledges that the Fee is based on this Initial Scope of Services. If SI&A determines that the Initial Scope of Services may be or has been increased anytime during the Agreement Term, SI&A reserves the right to increase the Fee to compensate for the unanticipated or additional services as mutually agreed upon in writing by both Parties. This Agreement is not for lobbying services and SI&A is not being retained to provide lobbying services to District. The Parties agree that School Innovations & Achievement is an independent contractor and the Agreement shall not be construed to create a relationship of agent, servant, employee, partnership, joint venture, association or any other relationship.
2. **Termination.** Either Party may terminate the Agreement, with or without cause, by delivering written notice of termination to the other Party not later than sixty (60) days prior to expiration of the current Term (Initial or Successive) within the Agreement Term. The effective date of termination shall be the expiration of such current Term of the Agreement. Upon termination, SI&A will invoice District for any Fees owing and District shall pay the full invoice amount within thirty (30) days after receipt of SI&A's invoice. Except as set forth in this Section 2, neither Party shall have any liability to the other for damages resulting solely from a Party's termination of this Agreement in accordance with this Section 2.
3. **Termination Due to Changes in State Law.** If Legislation is enacted that eliminates or suspends K-12 education mandates, thereby making the filing of mandate reimbursement claims impossible or futile, District may immediately terminate this Agreement. Upon termination, SI&A will invoice District for any Fees owing and District shall pay the full invoice amount within thirty (30) days after receipt of SI&A's invoice. All other terminations shall be subject to the terms and conditions set forth in Section 2, above.
4. **Notice.** All Agreement notices must be in writing, directed to the Party's address set forth below such Party's signature in the Agreement and shall be deemed to be received in accordance with the following: (a) in the case of personal delivery, on the date of such delivery; (b) in the case of facsimile transmission, on the date upon which the sender receives confirmation by facsimile transmission that such notice was received by the addressee, provided that a copy of such transmission is additionally sent by mail as set forth in (d) below; (c) in the case of overnight courier, on the second business day following the day such notice was sent, with receipt confirmed by the courier; and (d) in the case of mailing by first class certified mail, postage prepaid, return receipt requested, on the fifth business day following such mailing. A Party may change the address stated in the Agreement by giving notice to the other Party.
5. **District's General Responsibilities; District Acknowledgment.** During the Agreement Term, in addition to the obligations set forth in the Agreement, District is responsible for the following: (a) ensuring that District, its employees and contractors properly identify and comply with laws and regulations applicable to District's activities; (b) completing any documents required by SI&A for any service obtained by District; (c) importing only data that reflects student performance to the grade level into the school site plan to ensure confidentiality and consistency with FERPA guidelines; and (d) monitoring assignments of login and passwords to assure FERPA compliance. District acknowledges that SI&A's full, accurate and timely performance under this Agreement is materially dependent upon District's reasonable cooperation and assistance. District further acknowledges that SI&A's Initial Scope of Services and Fee presume a reasonable amount of cooperation and assistance from District, such as District's timely provision of certain information, documentation and personnel. SI&A has explained its requirements in this regard to District and District agrees to meet these requirements.
6. **Further Assurances.** Upon request of the other Party, SI&A or District shall execute and deliver additional instruments and take additional actions as may be necessary or appropriate to perform the Agreement.
7. **Assignment Prohibited.** Neither Party may assign any rights or obligations under this Agreement without the prior written consent of the other Party. Any purported assignment in violation of the provisions of this Section 7 shall be null and void.
8. **Family Educational Rights and Privacy Act ("FERPA"); California Education Code; and Other Privacy Related Laws.**
 - a. FERPA and California Educational Code and California Education Code. SI&A may have limited access to student data or information only for purposes of providing the services specified in the Agreement. SI&A performs the Services as an independent contractor of District. SI&A, its officers and employees, shall comply at all times with the Family Educational Rights and Privacy Act and, for any California District, California Education Code sections 49073 et seq. and/or sections 76240 et seq., as applicable. Further to the requirements of California Education Code section 49073.1, as applicable, SI&A and District agree that (a) any and all "Pupil records" (as that term is defined in Education Code section 49073.1 and hereinafter referred to as "Pupil Records") disclosed or transmitted to SI&A remain the property of District and under the control of District; (b) SI&A shall not use any Pupil Records disclosed or transmitted to SI&A by District or any information in those pupil records for any purpose other than those required or specifically permitted by the Agreement; (c) SI&A shall not disclose any Pupil Records disclosed or transmitted to SI&A by District to any third party; (d) SI&A shall dispose of the Pupil Records according to Section 16 below; and (e) SI&A shall not use any Pupil Records disclosed or transmitted to SI&A by District to engage in targeted advertising. The procedures (a) created by District to comply with the requirements of Education Code section 49073.1 and (b) used by SI&A to ensure the security and confidentiality of Pupil records are listed or referenced in Exhibit D to the Agreement. Notwithstanding the foregoing, District grants to SI&A a perpetual, exclusive, royalty-free license to use de-identified District Data and "Deidentified information" (as defined in Education Code section 49703.1) for any purpose allowed by law. As set forth in the Standard Terms and Conditions, District and SI&A shall cooperate to preserve the confidentiality of District Data as mandated by applicable federal and state law.
 - b. Student Online Personal Information Protection Act ("SOPIPA"). SI&A does not knowingly use "Covered information" (as defined in Cal. Bus. & Prof. Code §§22584 to 22588 and hereinafter referred to as "Covered Information") or persistent unique identifiers for targeted advertising. SI&A does not knowingly develop student profiles with Covered Information or persistent unique identifiers, or sell or disclose Covered Information unless exceptions under SOPIPA apply.
 - c. California Consumer Privacy Act ("CCPA"). SI&A is a "service provider" (as defined under Cal. Civ. Code §1798.140(v) and hereinafter referred to as "Service Provider"). SI&A, as a Service Provider, does not further collect, sell, or use the "personal information" (as defined under Cal. Civ. Code §1798.140 (o)) except as necessary to perform obligations under the Agreement.
9. **Confidential and Proprietary Materials of SI&A.** During performance of the Agreement, SI&A may provide materials or disclose information to District that SI&A considers proprietary or confidential including, but not limited to SI&A's training handbooks, policy manuals, instructions, copyrighted checklists and forms ("SI&A's Materials"). District agrees that District acquires no interest of any kind in SI&A's Materials. At all times during and after the Agreement Term, District agrees (a) to keep SI&A's Materials in confidence and trust for SI&A; (b) not to disclose, duplicate or otherwise use SI&A's Materials, except in furtherance of SI&A's performance per the Agreement; (c) to limit access to SI&A's Materials to District's employees and/or contractors who have a "need to know;" and (d) to promptly return all copies of SI&A's Materials to SI&A after a request is made.
10. **Limitation of Liability; Indemnification.** In no event shall SI&A's liability to District, for any reason arising out of this Agreement, exceed the amount of the Fee actually received by SI&A under this Agreement. SI&A shall not be liable for any consequential damages. Each Party agrees to defend, hold harmless, and indemnify the other Party (and its officers, employees, trustees, agents, successors, and assigns) against all claims, suits, expenses (including reasonable attorney's fees), losses, penalties, fines, costs, and liability whether in contract, tort, or strict liability (including but not limited to personal injury, death at any time, and property damage) arising out of or made necessary by the indemnifying Party's breach of the terms of this Agreement. In the event that any action or proceeding is brought against a Party by reason of any claim or demand discussed in this Section 10, upon notice from the Party, the indemnifying Party shall defend the action or proceeding at the indemnifying Party's expense, through counsel reasonably satisfactory to the other Party. The obligations to indemnify set forth in this Section 10 shall include reasonable attorney's fees and investigation costs and all other reasonable costs, expenses, and liabilities from the time of giving the first notice of any claim or demand. The indemnifying Party's obligations under this Section 10 shall apply regardless of whether the other Party (or any of its officers, employees, trustees, or agents) is actively or passively negligent, but shall not apply to any loss, liability, fine, penalty, forfeiture, cost, or damage caused solely by the active negligence or by the willful misconduct of the other Party.
11. **Governing Law; Enforcement Costs.** The Agreement shall be governed by and construed in accordance with the substantive laws of California. If any legal action (including arbitration) is commenced to enforce the Agreement's terms or a Party's rights or obligations under this Agreement, then the prevailing Party shall be entitled to recover all fees and costs incurred by the action, including reasonable attorneys' fees and arbitrators' fees, in addition to any other relief to which the Party may be entitled.
12. **Judicial Reference.** In the event a dispute is not resolved through discussions and negotiations among the Parties, the dispute shall be decided by general reference procedures pursuant to Code of Civil Procedure Section 638 et seq., as modified by the provisions of this Section 12, and any subsequent provisions mutually agreed upon in writing by the Parties. The reference shall be conducted in accordance with California law, including, but not limited to, the Code of Civil Procedure and the Evidence Code. The Parties shall be allowed to conduct discovery in the manner provided by Code of Civil Procedure Section 2017 et seq. BOTH PARTIES HEREBY WAIVE A JURY TRIAL OR PROCEEDING IN CONNECTION WITH ANY DISPUTE ARISING OUT OF THIS AGREEMENT. All general reference proceedings hereunder shall, unless all Parties hereto otherwise agree, be conducted in a mutually agreeable location in the County of Sacramento, State of California.

13. **Modification; Interpretation; Severability; Construction.** No modification or supplement to any provision of the Agreement shall be valid, unless executed in writing by both Parties. No provision of the Agreement shall be construed to require the commission of any act contrary to law. If any term, provision, covenant or condition of the Agreement is held to be invalid or otherwise unenforceable, the rest of the Agreement shall remain in full force and effect and shall in no way be affected, impaired or invalidated. The headings preceding each Section and subsection of this Agreement are solely for convenience of reference only, are not part of the Agreement, and shall be disregarded in the interpretation of any portion of the Agreement. Whenever required by the context of the Agreement, the singular shall include the plural and the masculine shall include the feminine and vice versa. The Agreement shall not be construed as if it had been prepared by one of the Parties, but rather as if both Parties had prepared the same. Unless otherwise indicated, all references to paragraphs, Sections, subparagraphs and subsections are to the Agreement.
14. **Waiver.** Either Party's failure at any time to enforce any default or right reserved to it, or to require performance of any of the Agreement's terms, covenants, provisions by the other Party at the time designated, shall not be a waiver of any such default or right to which the Party is entitled, nor shall it in any way affect the right of the Party to enforce such provisions thereafter.
15. **Force Majeure.** A Party shall not be liable under the Agreement as a result of any delay, failure or interruption caused by the other Party or third parties, an act of God, acts or orders of governmental authorities, acts of civil or military authorities, catastrophes or other cause (other than financial) beyond the Party's reasonable control, and such nonperformance will not be a default hereunder or a ground for termination of the Agreement.

Risk Management Program

Hello,

Please find attached your Risk Management Program renewal agreement. As SI&A's Risk Management Program Manager, I wanted to reiterate the important benefits of continuing our partnership.

Districts like yours have created a culture of trust and confidence by putting our Program in place. It is a continuous improvement model designed to establish and maintain streamlined processes where your staff feel empowered, informed, connected and supported. Every year, with our reports, tailored Ed Code trainings, consistent processes, communication and hands-on service, we're helping you shore up deficiencies, show measurable progress, and have a defensible position in the event of an inquiry or audit.

We are proud to be your Ed. Code and compliance training partners.

Processes – Continued effective, reliable and repetitive processes to ensure Ed. Code compliance

- Expert, independent Ed. Code compliance review
- Interviews at the district office and with your sites
- Documented processes
- Thorough collection of backup documentation (source documents)

Reporting & Communication – Documentation and reporting that provides oversight and measurement

- Identify strengths and weaknesses and report findings back to you
- Year-over-year comparison and progress on Ed. Code compliance
- Fine-tuned customized Action Plan to shore up any Ed. Code process deficiencies
- School Safety Plan Report, including a district summary to assist with annual plan updates

Training – Providing guidance, tools and support to the people you are asking to do the work

- Ongoing, tailored Ed. Code trainings for your entire staff – district and sites
- 100% of sites staff trained (SiteServ)
- We simplify the process that saves time and is easily understood

Promoting School Safety

- **Full School Site Safety Plan review for each site to determine compliance and training needs**
- **Automatic teacher notifications of their students suspended or expelled for a 3-year period (Behavior Alert)**

Maximizing Funding

- **Servicing first-time claims, traditional filing and those outside the block grant**
- **Audit support for all mandate claims we prepare and file**

Moving forward into 2020/21, you can feel confident that we have you covered. Our team is looking forward to working with your team again in the coming year. If you have any questions, please feel free to contact me.



Mike Brown, Risk Management Program Manager
916.669.5116
mikeb@sia-us.com

BUSD June 23, 2020 Board Meeting Minutes

1. Open Session 6:00 P.M.

1.1. The Board Meeting of the Bellevue Union School District Board of Trustees was called to order at 6:00pm by Trustee John Jarvis, Video Teleconference Streamed Live Via YouTube Live on the BUSD Homepage

1.2. Flag Salute: David Alexander led the flag salute.

Members Present: John Jarvis, Adele Walker, Stephanie Merrida-Grant, Jamie Padilla, Lisa Reyes, and David Alexander

Members Absent: None

Late Arrivals: None

Early Departures: None

District Office Staff Present: David Alexander, Moriah Hart, Chris Kim, Larry Black, Roger Farrell, Siara Goyer

Others Present: Zoom Meeting Screen Shot

1.3. Consider Agenda Adjustment NA

1.4. Public Comment: NA

2. Hearing

2.1. FY 2020-21 Budget and Statement of Reserves for the Bellevue Union School District

3. Consent Calendar

3.1. Surplus Technology Equipment

3.2. Annual Renewals of Technology Contracts

3.2.1. Aeries

3.2.2. ESGI

3.2.3. Illuminate

3.2.4. Mystery Science

3.2.5. Papercut

3.2.6. Renaissance

On a motion by Jamie Padilla, second by Lisa Reyes, the Board approved the Consent calendar

Action: Approved

Vote	5	Ayes
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BUSD June 23, 2020 Board Meeting Minutes

	0	Noes
	0	Absent

4. Planning

June 30, 2020	Board Meeting	5:30pm	To be live streamed on the District's YouTube Page on the District's Homepage: www.busd.org
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Open Session Adjournment Time: 6:33pm

Respectfully Submitted,

By David Alexander Ed.D.
Secretary to the Board and
District Superintendent

Board Signature: _____ Date: _____

06.23.2020 Special Board Meeting attendance

LIVE

on Custom Live Streaming Service

Speaker View



Chris Kim



Moriah Hart



John Jarvis



smerridagrnt



Lisa

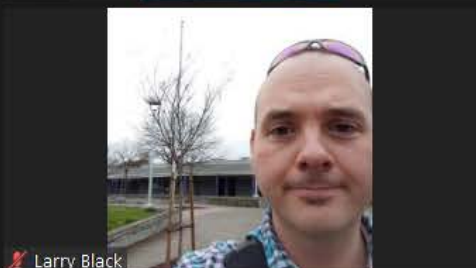


David Alexander



Roger Farrell

Jean Walker



Larry Black

Tiffany Kampma...



Jamie Padilla

Adele Walker

Unmute

Stop Video

Security

Participants 12

Chat

Share Screen

Record

Reactions

Leave



BELLEVUE UNION SCHOOL DISTRICT



Chris Kim

Revenue Scenario (July 1st Projection)

Revenue Projections	FY19/20	FY20/21	FY21/22	FY21/22
LCFF	\$19,375,889	\$19,369,023	\$19,369,023	\$19,369,023
Federal	\$1,242,725	\$1,303,314	\$1,303,314	\$1,303,314
State	\$2,183,780	\$2,183,780	\$2,183,780	\$2,183,780
Local	\$652,311	\$652,312	\$652,311	\$652,311
Total Revenue	\$23,454,705	\$23,508,429	\$23,508,428	\$23,508,428
% Change in Revenue		0.23%	0.00%	0.00%

June 23, 2020

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6/23/20 Special Board Meeting



Larry Black

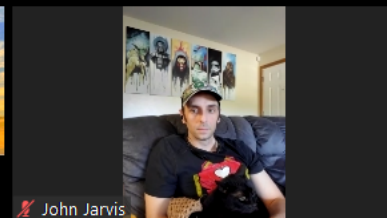
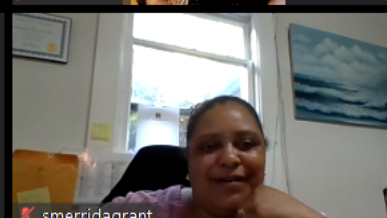
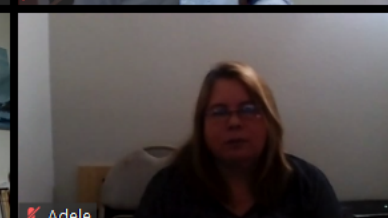
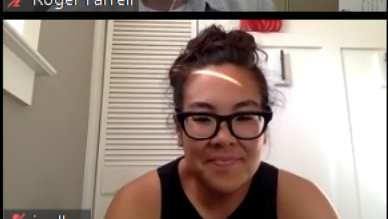
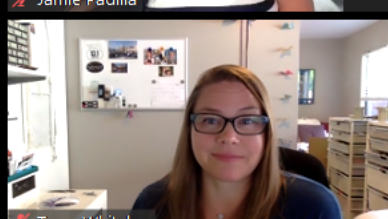
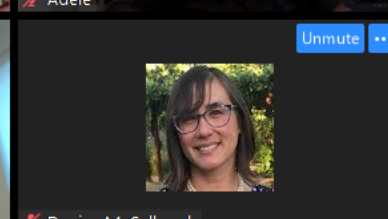
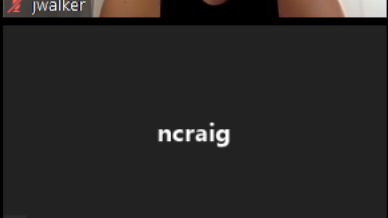
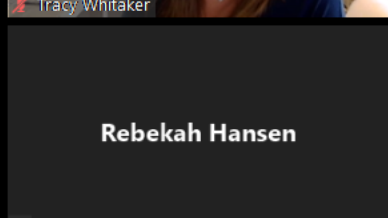
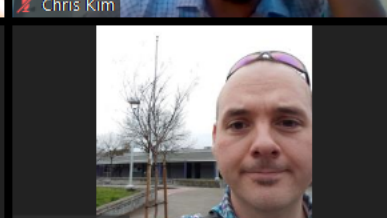
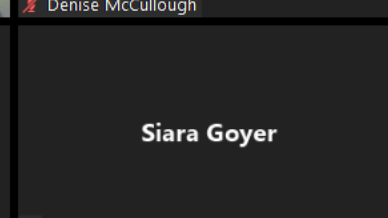
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4 watching now

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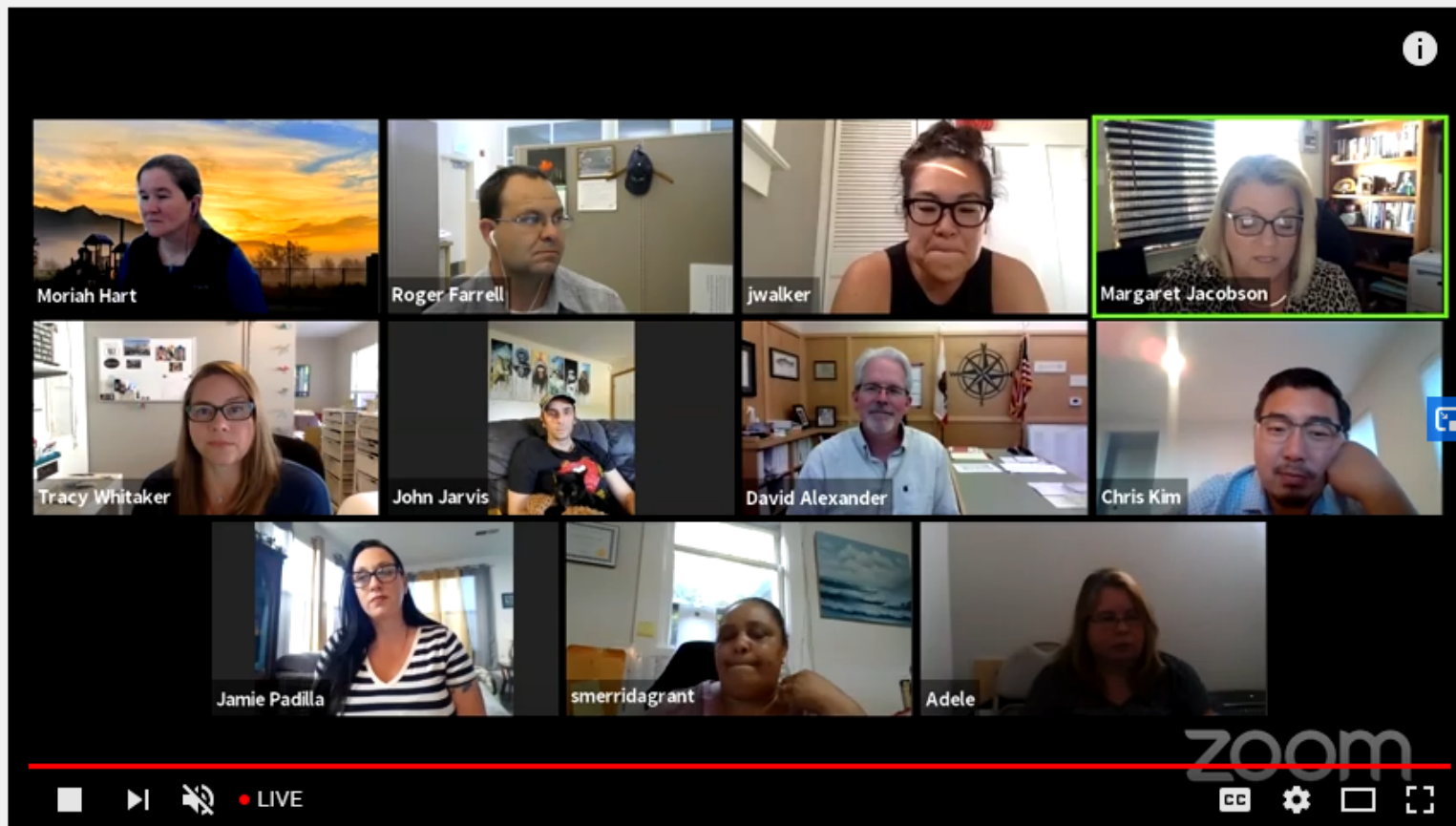
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LIVE on YouTube

 Margaret Jacobson	 Moriah Hart	 John Jarvis	 David Alexander
 Roger Farrell	 Jamie Padilla	 smerridagrnt	 Adele
 jwalker	 Tracy Whitaker	 Chris Kim	 Denise McCullough
 ncraig	 Rebekah Hansen	 Larry Black	 Siara Goyer

16 **Leave Meeting**

BUSD 05.19.2020 Board Meeting



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05.19.2020 BUSD Board Meeting



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Category Education

BUSD May 19, 2020 Board Meeting Minutes

1. Open Session 5:30 P.M.

1.1. The Board Meeting of the Bellevue Union School District Board of Trustees was called to order at 5:34 by Trustee John Jarvis, Video Teleconference Streamed Live Via YouTube Live on the BUSD Homepage

1.2. Public Comment On Closed Session: N/A

2. Adjourn To Closed Session: 5:36 P.M.

2.1. Closed Session Agenda

2.1.1. Public Employment §54957

2.1.2. Conference With Labor Negotiator §54957.6

2.1.2.1. BEA

3. Reconvene To Regular Session: 6:27 P.M.

3.1. Flag Salute: David Alexander led the flag salute.

Members Present: John Jarvis, Adele Walker, Stephanie Merrida-Grant, Jamie Padilla, and David Alexander

Members Absent: Lisa Reyes

Late Arrivals: Adele Walker

Early Departures: None

District Office Staff Present: David Alexander, Moriah Hart, Chris Kim, Tracy Whitaker, Larry Black, Roger Farrell, Siara Goyer

Others Present: Zoom Meeting Screen Shot

3.2. Report on Closed Session NA

3.3. Consider Agenda Adjustment NA

4. Recognition

4.1. Retirees

4.1.1. Meadow View

4.1.2. Taylor Mountain

5. Public Comment: Michael Liotta - Transparency & Bond C Accountability

BUSD May 19, 2020 Board Meeting Minutes

6. Informational Items

6.1. Local Control Accountability Plan (LCAP) Update - David Alexander, Ed.D., Superintendent

7. Action

7.1. On a motion by Jamie Padilla, second by Adele Walker, the Board approved Resolution No 23: Specification of Election

Action: Approved

Vote	4	Ayes
	0	Noes
	1	Absent: Lisa Reyes

7.2. On a motion by Jamie Padilla, second by Stephanie Merrida-Grant, the Board approved No 24: Grading During School Closures

Action: Approved

Vote	4	Ayes
	0	Noes
	1	Absent: Lisa Reyes

7.3. On a motion by Adele Walker, second by Jamie Padilla, the Board approved Board Policies: 4113.5 BP Working Remotely & 6157 BP Distance Learning.

Action: Approved

Vote	4	Ayes
	0	Noes
	1	Absent: Lisa Reyes

7.4. On a motion by Adele Walker, second by Stephanie Merrida-Grant, the Board approved the Declaration of Need for the 2020-21 School Year

Action: Approved

Vote	4	Ayes
	0	Noes
	1	Absent: Lisa Reyes

BUSD May 19, 2020 Board Meeting Minutes

- 7.5. On a motion by Stephanie Merrida-Grant, second by Adele Walker, the Board approved the Provisional Internship Permit for Michelle Verporter. Mild to Moderate Special Day Class 5-6 at Taylor Mountain in 2020-21 School Year.

Action: Approved

Vote	4	Ayes
	0	Noes
	1	Absent: Lisa Reyes

- 7.6. On a motion by Adele Walker, second by Jamie Padilla, the Board approved the 2020-21 District Certificated Calendar

Action: Approved

Vote	4	Ayes
	0	Noes
	1	Absent: Lisa Reyes

- 7.7. On a motion by Jamie Padilla, second by Stephanie Merrida-Grant, the Board approved the Memorandum of Understanding Between Bellevue Union School District And Bellevue Education Association regarding COVID-19

Action: Approved

Vote	4	Ayes
	0	Noes
	1	Absent: Lisa Reyes

- 7.8. On a motion by Jamie Padilla, second by Stephanie Merrida-Grant, the Board approved the 2020-21 Board Meeting Dates

Action: Approved

Vote	4	Ayes
	0	Noes
	1	Absent: Lisa Reyes

- 7.9. Ratification of Bills and warrants

BUSD May 19, 2020 Board Meeting Minutes

Payroll Regular 4/30/2020

Certificated	\$702,402.52
Classified	<u>\$264,505.28</u>
	\$966,907.80

Supplemental Payroll 4/10/2020

Certificated	\$ 42,316.12
Classified	<u>\$ 19,330.54</u>
	\$ 61,646.66

Manual Payroll 4/17/2020

Certificated	\$ 150.00
Classified	<u>\$ 0.00</u>
	\$150.00

Totals **\$1,016,690.23**

Accounts Payable Totals:

Fund Description	Expensed Amount
01 General Fund	473,019.69
09 SPA Charter	234.37
12 Child Dev Fund	110,071.85
13 Cafeteria Fund	11,352.76
21 Building Fund	234,181.26
<u>25 Cap Facilities Fund</u>	<u>2,000</u>
Total Payables	\$830,859.93

On a motion by Adele Walker, second by Stephanie Merrida-Grant, the Board ratified the Bills and Warrants.

Action: Approved

Vote	4	Ayes
	0	Noes
	1	Absent: Lisa Reyes

8. Consent Calendar

8.1. Consent Calendar

- 8.1.1. School & College Legal Services Contract Renewal
- 8.1.2. Kids Hear Contract Renewal for School Nurse Services
- 8.1.3. Board Meeting Minutes
 - 8.1.3.1. Special Board Meeting Minutes May 5, 2020
 - 8.1.3.2. Regular Board Meeting Minutes April 21, 2020

BUSD May 19, 2020 Board Meeting Minutes

8.1.4. Personnel Activity Log

On a motion by Adele Walker, second by Jamie Padilla, the Board approved the Consent calendar

Action: Approved

Vote	4	Ayes
	0	Noes
	1	Absent: Lisa Reyes

9. Reports

9.1. California School Employees Association, Chapter 501 - NA

9.2. Bellevue Education Association

Good Evening Dr. Alexander and Members of the Board, My name is Rebekah Hansen and I am the vice president of BEA. Our President, Tiffany Kampmann, could not be here this evening but has prepared this report for me to read to all of you.

All sites are reporting that everything is running as smoothly as can be expected. Teachers have been working incredibly hard to provide our students with a distance learning experience that maintains a curriculum based on grade level standards. We have been using online resources as well as face to face meetings through Zoom and/or Google Meet.

In addition, our members have been diligently working to learn these online platforms as quickly and efficiently as possible. Again, we can't emphasize enough how invaluable our IT team has been in facilitating and problem solving during this transition.

We are finalizing and readying our modified report cards for distribution next week. We have had numerous successes as well as challenges during this time of distance learning. Some of our students, with the help of parents and family members, have really stepped up to tackle the challenges during this pandemic. Others have not been as present and involved. We continue to struggle with connectivity issues, as well as some students' resistance to distance learning and apathy. It has been quite a journey!

BEA and other members of the Mighty Nine Coalition, in a coordinated effort with CTA, are constantly monitoring state and federal developments in the budget crisis. Here are some of the positives:

- Gov. Newsom's forecast for 2020-2021 public education funding in his May Revised state budget report is thankfully less dire than many had feared. School Services attributes this to the fact that the current crisis comes at the end of the longest economic expansion in our nation's history, 2009-2020, and because of Gov. Brown's sober management of state finances over his recent 8 years as governor, boasting over \$16 billion in our state's savings account

BUSD May 19, 2020 Board Meeting Minutes

- While you may hear the number “10% cut” by district management, the truth is more nuanced and more positive. The effects of the cuts on individual Local Education Associations (LEA) will vary depending on the unduplicated pupil percentage of each LEA.
- In addition, the Governor plans to impute and increase 2019-2020 LCFF funding levels by a slightly increased COLA percentage, i.e. 2.31% instead of the 2.29% predicted in January 2020. The 10% reduction will occur on this higher number, and so will result in an effective 7.69% loss from 2019-2020 state funding levels.
- Furthermore, there has been a change to CalSTRS and CalPERS. Gov. Newsom announced in January 2020 that he would be investing \$2.3 billion in surplus funds directly into the STRS and PERS coffers in order to pay down future unfunded pension liabilities. However, and thankfully, as part of his May Revise, Governor Newsom announced he would be using that \$2.3 billion to actually pay part of each district’s current liability to STRS and PERS. Specifically, these funds will be used to reduce our district’s percentage due on educators’ eligible income, from 18.4% to 16.15% for 20-21, and from 18.2% to 16.02% for 2021-2022. This translates to more than an additional 1% reduction in our district’s overall outgo of funds for this coming year, AND for the year after.
- Although, LCFF districts should be facing an approximate 6.6% reduction in state funding, the Governor clarified that if the federal relief funds that are being debated in Congress are approved, the reduction in state funding would be reduced to zero or near zero.
- Governor Newsom is once again providing help outside of Proposition 98 with funds to lessen retirement system employer costs and by spending discretionary federal funds on the students most affected by the pandemic.
- He has also shared his intention to boost Proposition 98 funding above the minimum guarantee once the state has recovered.
- Furthermore, he remains committed to increasing equity in special education base funding as it was when the state was booming and its surplus growing.

In short, there is still lots of uncertainty BUT things are not as bad as predicted and, if the feds take action as CTA is demanding, we might be okay. As we know, with the delay of the income tax filing deadline from April to July, the final adjustments for the 2020–21 State Budget might not be known until August or September. BEA plans to reconvene negotiations at that time.

In conclusion, please keep the following in mind:

The Press Democrat ran a headline story recently reporting that for April 2020, Sonoma County’s median house price was 3% MORE than the average sales price of April 2019. Santa Rosa (as opposed to Sonoma County as previously reported) is the 5th most expensive city in the entire United States for educators to live in. (Headline in Press Democrat cited from USA Today)

Teachers in Sonoma County are paid well below the state average for teacher salaries. Just food for thought.

Thank you for your attention. Stay safe and healthy. Have a wonderful summer.

9.3. Principal Reports

Denise McCullough, Kawana Springs Principal, shared the following:

BUSD May 19, 2020 Board Meeting Minutes

Good evening David, Members of the Board,

Another surreal month of school has gone by. This last month has found us more settled into our Distance Learning routines. We are all doing our best to encourage participation, make learning meaningful for students, support our families and stay connected with each other.

To ensure access to the online program, we recently distributed 41 Mifi devices to families who needed internet access. Due to the uncertainty of what school will look like in the fall, and the possibility of distance learning continuing to some degree, we decided to have students keep their Chromebooks and Ipads through the summer. We do, however, have plans to collect Chromebooks from 6th graders and students not returning next school year.

With May 29th confirmed as our last day of school, this is so quickly approaching and we are focusing on closing up for the year. Teachers are busy completing report cards, will be filling out information in cumulative folders, and getting their classrooms ready for summer cleaning. Bellevue, Taylor Mountain and Meadow View will continue to have office hours and food distribution next week. Kawana Springs campus will be closed after this week, due to the sewage project.

All campuses are planning their variation of a drive-by 6th grade promotion. We are hoping to make the celebrations as special as possible to honor this significant milestone in their young lives.

All in all, it has been a team effort from our leadership team, tech department, teachers, office staff, custodians and staff members who we've called on to help out in various ways, to keep serving our students and community during this pandemic.

9.4. Board Reports/Board Items

John Jarvis shared that the school year had flown by. He commended all the teachers trying to keep student attention and keep teaching cohesive. No one will forget this experience. He shared he hadn't been thinking about running again in the fall, it is a lot of work and headaches, but spoke to Tiffany Kampmann, President of the BEA, and she urged him to run again.

Jamie Padilla thanked the teachers at Bellevue Elementary School who were able to participate in the Bellevue parade. Thank you for taking the time.

Adele Walker thanked the teachers and staff for supporting our students and families. She wished everyone a wonderful summer and wished everyone to stay healthy.

Stephanie Merrida-Grant thanked everyone for their extra work and acknowledged it was more difficult than having students in classrooms. She said it has been a difficult couple of years, but hopes this will be the end of it for a while.

9.5. Superintendent Report

9.5.1. Enrollment/Attendance

BUSD May 19, 2020 Board Meeting Minutes

David Alexander, Superintendent - echoed others with gratitude and appreciation. It has been a new experience for teachers and administration with both taking on additional responsibilities. Everyone, from classified support staff, to teachers, to principals did more with less. Once again he echoed those who spoke before, "I appreciate you."

10. Planning

June 23, 2020	Special Board Meeting	6:00pm	To be live streamed on the District's YouTube Page on the District's Homepage: www.busd.org
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June 30, 2020	Board Meeting	5:30pm	To be live streamed on the District's YouTube Page on the District's Homepage: www.busd.org
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~~11. Returned to Closed Session~~

Open Session Adjournment Time: 6:51pm

Respectfully Submitted,

By David Alexander Ed.D.
Secretary to the Board and
District Superintendent

Board Signature: _____ Date: _____

2019-20 Interdistricts

School Year	GR	District of Residence	District Requested	School Requested	Reason	Incoming or Outgoing?	Recommendation based upon BP5117	Date of Board Meeting	Expires	Status
2019-20	5	Bellevue	Roseland	Roseland	Childcare by Family	Outgoing	Approved	06/30/2020	06/30/2025	
2019-20	k	Bellevue	Roseland	Roseland Creek	Continuing (moved mid year)	Outgoing	Approved	06/30/2020	06/30/2025	
2019-20	5	Bellevue	Roseland	Roseland	Continuing (moved mid year)	Outgoing	Approved	06/30/2020	06/30/2025	
2019-20	5	Bellevue	Wright	RL Stevens	Continuing CALPADs verified	Outgoing	Approved	06/30/2020	06/30/2025	
2019-20	4	Bellevue	Wright	RL Stevens	Continuing CALPADs verified	Outgoing	Approved	06/30/2020	06/30/2025	
2019-20	1	Bellevue	Wright	RL Stevens	Continuing CALPADs verified	Outgoing	Approved	06/30/2020	06/30/2025	
2019-20	6	Bellevue	Roseland	Roseland	Continuing CALPADs verified	Outgoing	Approved	06/30/2020	06/30/2025	
2019-20	K	Bellevue	Mark West	Mark West	Employment - verified	Outgoing	Approved	06/30/2020	06/30/2025	
2019-20	3	Bellevue	Alexander Valley	Alexander Valley	District of Choice	Outgoing	Approved	06/30/2020	06/30/2025	
2019-20	6	SRCS	Bellevue	Meadow View	Continuing CALPADs verified	Outgoing	Approved	06/30/2020	06/30/2025	
2019-20	2	Bellevue	SRCS	Abraham Lincoln	Continuing CALPADs verified	Outgoing	Approved	06/30/2020	06/30/2025	
2019-20	1	Bellevue	Roseland	Roseland Creek	Continuing CALPADs verified	Outgoing	Approved	06/30/2020	06/30/2025	
2019-20	1	Roseland	Bellevue	Bellevue	Family/Childcare	Incoming	Approved	06/30/2020	06/30/2025	
2019-20	4	Bellevue	Roseland	Roseland	Childcare by Family	Outgoing	Approved	06/30/2020	06/30/2025	
2019-20	6	Bellevue	Roseland	Roseland	Childcare by Family	Outgoing	Approved	06/30/2020	06/30/2025	
2019-20	3	Piner Olivet	Bellevue	Taylor Mountain	Moving into the district	Incoming	Denied	06/30/2020	06/30/2025	Poor Attendance
2019-20	2	Bellevue	Bennett Valley	Yulupa	Continuing CALPADs verified	Outgoing	Approved	06/30/2020	06/30/2025	
2019-20	6	Bellevue	Alexander Valley	Alexander Valley	School of Choice	Outgoing	Approved	06/30/2020	06/30/2025	
2019-20	1	Bellevue	Alexander Valley	Alexander Valley	School of Choice	Outgoing	Approved	06/30/2020	06/30/2025	
2019-20	3	Bellevue	Roseland	Roseland Creek	Childcare by family verified - tio	Outgoing	Approved	06/30/2020	06/30/2025	
2019-20	3	Bellevue	CRPUSD	Marguerite Hahn	Continuing student CALPADs verified	Outgoing	Approved	06/30/2020	06/30/2025	
2019-20	4	Bellevue	SRCS	Brook Hill	Continuing student CALPADs verified	Outgoing	Approved	06/30/2020	06/30/2025	
2019-20	5	Bellevue	Wright	RL Stevens		Outgoing	Denied	06/30/2020	06/30/2025	
2019-20	1	Bellevue	Wright	JX Wilson	Continuing student CALPADs verified	Outgoing	Approved	06/30/2020	06/30/2025	
2019-20	4	Bellevue	Wright	JX Wilson	Continuing student CALPADs verified	Outgoing	Approved	06/30/2020	06/30/2025	
2019-20	1	Bellevue	CRPUSD	Monte Vista	Continuing student CALPADs verified	Outgoing	Approved	06/30/2020	06/30/2025	
2019-20	6	Bellevue	CRPUSD	Tech Middle Sch	Sibling	Outgoing		06/30/2020	06/30/2025	CRPUSD Denied
2019-20	2	Bellevue	Old Adobe	La Tercera	Continuing student CALPADs verified	Outgoing	Approved	06/30/2020	06/30/2025	
2019-20	5	Bellevue	Bennett Valley	Strawberry	Childcare by family verified - cousins	Outgoing	Approved	06/30/2020	06/30/2025	
2019-20	6	Bellevue	Sebastopol	Brook Haven	Continuing student CALPADs verified	Outgoing	Approved	06/30/2020	06/30/2025	
2019-20	4	Bellevue	Roseland	Roseland Creek	Continuing student CALPADs verified	Outgoing	Approved	06/30/2020	06/30/2025	
2019-20	4	Bellevue	Roseland	Roseland	Continuing student CALPADs verified	Outgoing	Approved	06/30/2020	06/30/2025	

School Year	GR	District of Residence	District Requested	School Requested	Reason	Incoming or Outgoing?	Recommendation based upon BP5117	Date of Board Meeting	Expires
2020-21	K	SRCS	Bellevue	Kawana	DI	Incoming	Approved	06/30/2020	06/30/2026
2020-21	2	SRCS	Bellevue	Kawana	DI	Incoming	Approved	06/30/2020	06/30/2026
2020-21	2	SRCS	Bellevue	Kawana	DI	Incoming	Approved	06/30/2020	06/30/2026
2020-21	2	Bellevue	Mark West	Mark West	Continuing student	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	2	Bellevue	Mark West	Mark West	Continuing student	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	1	Bellevue	Roseland	Sheppard	Continuing student	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	3	Bellevue	Roseland	Sheppard	Continuing student	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	K	SRCS	Bellevue	Meadow View	Childcare	Incoming	Approved	06/30/2020	06/30/2026
2020-21	5	Bellevue	Bennett Valley	Strawberry	Sibling verified B	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	K	Bellevue	Old Adobe	Loma Vista Imme	Charter	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	K	Wright	Bellevue	Bellevue	Childcare	Incoming	Approved	06/30/2020	06/30/2026
2020-21	1	Bellevue	Roseland	Sheppard	Childcare verified	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	3	Bellevue	Roseland	Roseland	Employment - ve	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	6	Bellevue	CRPUSD	Lawrence Jones	Childcare verified	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	K	SRCS	Bellevue	Kawana	DI	Incoming	Approved	06/30/2020	06/30/2026
2020-21	TK	Bellevue	Wright	RL Stevens	Childcare by gran	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	K	SRCS	Bellevue	Kawana	DI	Incoming	Approved	06/30/2020	06/30/2026
2020-21	1	SRCS	Bellevue	Kawana	DI	Incoming	Approved	06/30/2020	06/30/2026
2020-21	K	Bellevue	Bennett Valley	Yulupa	Employment rela	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	2	SRCS	Bellevue	Kawana	DI	Incoming	Approved	06/30/2020	06/30/2026
2020-21	2	Bellevue	CRPUSD	Evergreen	Childcare by Aur	Incoming	Approved	06/30/2020	06/30/2026
2020-21	3	SRCS	Bellevue	Kawana	DI	Incoming	Approved	06/30/2020	06/30/2026
2020-21	1	SRCS	Bellevue	Kawana	DI	Incoming	Approved	06/30/2020	06/30/2026
2020-21	1	Bellevue	SRCS	Hidden Valley/Pr	Employment	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	1	Bellevue	SRCS	Hidden Valley/Pr	Employment	Incoming	Approved	06/30/2020	06/30/2026
2020-21	1	SRCS	Bellevue	Kawana	DI	Incoming	Approved	06/30/2020	06/30/2026
2020-21	4	Bellevue	CRPUSD	Marguerite Hahn	Childcare by fam	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	2	Bellevue	CRPUSD	Marguerite Hahn	Childcare by fam	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	K	Bellevue	Bennett Valley	Yulupa	Sibling w/ Approv	Outgoing	Approved	06/30/2020	06/30/2026
2020-21		Bellevue	SRCS	Brookhill	Continuing CALF	Outgoing	Approved	06/30/2020	06/30/2026

2020-21	3	Bellevue	Westside Union	West Side	Childcare/Emplo	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	5	Bellevue	Westside Union	West Side	Childcare/Emplo	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	6	Bellevue	Piner Olivet	Piner Olivet Char	Continuing CALF	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	K	Bellevue	Piner Olivet	Jack London	Sibling with IDT	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	TK	Bellevue	Old Adobe	Sonoma Mountai	Charter	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	1	Bellevue	Nicasio Valley Di	Nicasio ELe ment	Continuing CALF	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	K	Bellevue	CRPUSD	Marguerite Hahn	Childcare by fam	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	K	Bellevue	Bennett Valley	Yulupa	Childcare by fam	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	5	SRCS	Bellevue	Meadow View	Change in Social	Incoming	Approved	06/30/2020	06/30/2026
2020-21	K	CRPUSD	Bellevue	Kawana	Dual Immersion	Incoming	Approved	06/30/2020	06/30/2026
2020-21	K	Bellevue	CRPUSD	La Fiesta	Sibling with IDT	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	4	SRCS	Bellevue	Kawana	Continuing CALF	Incoming	Approved	06/30/2020	06/30/2026
2020-21	2	SRCS	Bellevue	Kawana	DI/Continuing CA	Incoming	Approved	06/30/2020	06/30/2026
2020-21	K	Bellevue	Roseland	Roseland Creek	Sibling with Appr	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	5	Bellevue	Roseland	Roseland Creek	Continuing stude	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	K	Bellevue	SRCS	Proctor Terrace	Employment - All	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	6	SRCS	Bellevue	Meadow View	Change in Direct	Incoming	Denied	06/30/2020	06/30/2026
2020-21	2	Bellevue	Wright	JX Wilson	Continuing CALF	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	k	Bellevue	Roseland	Sheppard	Childcare by fam	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	k	Bellevue	Roseland	Roseland Creek	Employment - All	Ougoin	Approved	06/30/2020	06/30/2026
2020-21	K	Bellevue	Old Adobe	Loma Vista Imme	Charter	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	5	SRCS	Bellevue	Kawana	Continuing CALF	Incoming	Approved	06/30/2020	06/30/2026
2020-21	4	SRCS	Bellevue	Kawana	DI/Continuing CA	Incoming	Approved	06/30/2020	06/30/2026
2020-21	K	Bellevue	Bennett Valley	Yulupa	Sibling with IDT	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	K	Bellevue	Roseland	Sheppard	Childcare by fam	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	6	SRCS	Bellevue	Kawana	Continuing Stude	Incoming	Approved	06/30/2020	06/30/2026
2020-21	5	Sebastopol	Bellevue	Kawana	Continuing CALF	Incoming	Approved	06/30/2020	06/30/2026
2020-21	1	Bellevue	Liberty	Liberty	Continuing stude	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	5	SRCS	Bellevue	Kawana	Continuing CALF	Incoming	Approved	06/30/2020	06/30/2026
2020-21	3	Bellevue	SRCS	Abraham Lincoln	Continuing CALF	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	K	Bellevue	CRPUSD	Marguerite Hahn	Employment - ve	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	K	Bellevue	CRPUSD	Richard Crane	Childcare by fam	Outgoing	Approved	06/30/2020	06/30/2026

2020-21	K	Bellevue	Roseland	Roseland Creek	Childcare by fam	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	K	Bellevue	SRCS	Abraham Lincoln	Sibling with IDT	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	1	SRCS	Bellevue	Kawana	Dual Immersion	Incoming	Approved	06/30/2020	06/30/2026
2020-21	k	Bellevue	Roseland	Roseland Creek	Sibling with IDT	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	K	Bellevue	Roseland	Roseland Creek	Approved on App	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	K	Bellevue	Petaluma City Sc	Valley Vista	Employment Ver	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	4	SRCS	Bellevue	Kawana	Dual Immersion	Incoming	Approved	06/30/2020	06/30/2026
2020-21	K	Wright	Bellevue	Taylor mountain	Sibling with Appr	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	K	SRCS	Bellevue	Kawana	Dual Immersion	Incoming	Approved	06/30/2020	06/30/2026
2020-21	6	Bellevue	Alexander Valley	Alexander Valley	School of Choice	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	1	Bellevue	Alexander Valley	Alexander Valley	School of Choice	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	5	Bellevue	SRCS	Lincoln	Continuing Stude	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	1	Wright	Bellevue	Kawana	Dual Immersion	Incoming	Approved	06/30/2020	06/30/2026
2020-21	3	Wright	Bellevue	Kawana	Dual Immersion	Incoming	Approved	06/30/2020	06/30/2026
2020-21	K	Bellevue	CRPUSD	Marguerite Hahn	Childcare by Fan	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	5	Mark West	Bellevue	Kawana	Continuing	Incoming	Approved	06/30/2020	06/30/2026
2020-21	K	Bellevue	Waugh	Meadow Elemen	Sibling with IDT	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	3	Bellevue	Waugh	Meadow Elemen	Continuing Stude	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	1	SRCS	Bellevue	Kawana	Dual Immersion	Incoming	Approved	06/30/2020	06/30/2026
2020-21	3	Bellevue	CRPUSD	Marguerite Hahn	Continuing stude	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	TK	Bellevue	CRPUSD	Marguerite Hahn	Continuing stude	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	K	SRCS	Bellevue	Kawana	DI	Incoming	Approved	06/30/2020	06/30/2026
2020-21	4	Bellevue	Bennett Valley	Strawberry	Continuing stude	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	TK	Bellevue	Bennett Valley	Yulupa	Sibling with IDT	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	2	Bellevue	Bennett Valley	Yulupa	Continuing stude	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	3	SRCS	Bellevue	Kawana	Dual Immersion	Incoming	Approved	06/30/2020	06/30/2026
2020-21	K	SRCS	Bellevue	Kawana	Dual Immersion	Incoming	Approved	06/30/2020	06/30/2026
2020-21	K	Bellevue	Gravenstein	Gravenstein	Childcare by Fan	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	6	Bellevue	CRPUSD	Lawrence Jones	Continuing/Child	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	K	SRCS	Bellevue	Kawana Springs	Dual Immersion	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	1	SRCS	Bellevue	Kawana Springs	Dual Immersion	Incoming	Approved	06/30/2020	06/30/2026
2020-21	K	SRCS	Bellevue	Kawana Springs	Dual Immersion	Incoming	Approved	06/30/2020	06/30/2026

2020-21	TK	Roseland	Bellevue	Kawana Springs	Dual Immersion	Incoming	Approved	06/30/2020	06/30/2026
2020-21	5	SRCS	Bellevue	Kawana	Continuing Stude	Incoming	Approved	06/30/2020	06/30/2026
2020-21	K	Bellevue	Bennett Valley	Yulupa	Childcare verified	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	4	Bellevue	Bennett Valley	Strawberry	Change in Social	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	3	Bellevue	Roseland	Sheppard	Assembly Bill 491	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	5	Bellevue	Roseland	Sheppard	Assembly Bill 491	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	4	Bellevue	Petaluma City Sc	McNear Eleemnt	Continuing stude	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	1	SRCS	Bellevue	Kawana Springs	Dual Immersion	Incoming	Approved	06/30/2020	06/30/2026
2020-21	TK	Bellevue	CRPUSD	Monte Vista	Sibling with appri	Outgoing	Approved	06/30/2020	06/30/2025
2020-21	1	Bellevue	Wright	RL Stevens	Continuing stude	Outgoing	Approved	06/30/2020	06/30/2025
2020-21	2	Bellevue	Bennett Valley	Yulupa	Continuing stude	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	K	Bellevue	Bennett Valley	Yulupa	Sibling with IDT	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	3	Bellevue	Old Adobe	La Tercera	Continuing CALF	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	K	Bellevue	Old Adobe	La Tercera	Continuing CALF	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	k	Bellevue	Old Adobe	La Tercera	Continuing stude	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	3	Bellevue	Old Adobe	La Tercera	Continuing stude	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	5	Bellevue	Wright	RL Stevens	Childcare* Verifie	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	5	Bellevue	Roseland	Roseland Creek	Continuing stude	Outgoing	Approved	06/30/2020	06/30/2026
2020-21	TK	Bellevue	Roseland	Roseland Creek	Continuing stude	Outgoing	Approved	06/30/2020	06/30/2026

Bellevue Union School District Personnel Activity Log

For the period: May 19, 2020 - June 29, 2020

Date of Board Approval: June 30, 2020

Hiring

Certificated:

1. Riley Burke, 1.0 FTE Special Day Class (SDC) Teacher, Kawana Springs Elementary School – Effective 08/10/2020

Change of Contract

Certificated:

1. Susan Mulligan-Hirsch, 1.0 FTE Program Specialist, District Wide (Previously: 0.4 FTE Program Specialist, District Wide & 0.6 FTE Resource Specialist (RSP) Teacher, Bellevue Elementary School)- Effective: 07/01/2020
2. Christopher Strong, 1.0 FTE Special Day Class (SDC) Teacher, Bellevue Elementary School (Previously 0.625 FTE SDC Assistant, Bellevue Elementary Schools)- Effective 08/10/2020

Classified:

1. Jeanise Eisenman, 0.75 FTE Literacy Paraprofessional & TK Instructional Assistant, Taylor Mountain Elementary School (Previously 0.5 FTE Literacy Paraprofessional, Taylor Mountain Elementary)- Effective: 08/10/2020
2. Melissa Maples, 0.625 FTE SDC Assistant, Taylor Mountain Elementary School (Previously 0.5 FTE Student Supervisor, Taylor Mountain Elementary School)- Effective: 08/10/2020

Retirement:

Classified:

1. Somphet Phongsa, 1.0 FTE Night Custodian, Kawana Springs Elementary- Effective 09/01/2020
Date of Hire: 04/01/2013