



N O T I C E

BOARD MEETING OF THE BELLEVUE UNION SCHOOL

DISTRICT BOARD OF TRUSTEES WILL BE HELD ON Tuesday

November 17, 2020, CLOSED SESSION 5:30PM & 6:00PM OPEN SESSION

VIDEO TELECONFERENCE STREAMED VIA YOUTUBE LIVE ON THE

**BUSD HOMEPAGE HOSTED BY BELLEVUE UNION SCHOOL DISTRICT
3150**

EDUCATION DRIVE SANTA ROSA, CA 95407

DATED: November 13, 2020

**David Alexander, Ed.D.
SECRETARY TO THE BOARD
AND DISTRICT SUPERINTENDENT**

POSTED: November 13, 2020

BELLEVUE UNION SCHOOL DISTRICT
Regular Board Meeting
Video Teleconference Streamed Via YouTube Live on the BUSD Homepage
Hosted by Bellevue Union School District
Tuesday, November 17, 2020

As authorized by the Governor's Emergency Executive Order issued on March 12, the Bellevue Union School District Board of Education will conduct Board of Education meetings by live video conference until further notice. The meeting will be live streamed live on the District's YouTube page which can be reached via a link from our Bellevue Union School District homepage @ www.BUSD.org

AGENDA

1. Open Session 5:30 pm

1.1. Call to Order

1.2. Public Comment on Closed Session Agenda

The Public is invited to address the Board regarding items that are on the Closed Session Agenda. Speakers are limited to 3 minutes each. Because this is the time for the public to comment it is our time to hear from you. Although the Board will not respond we want you to know that we are listening to you carefully.

To access the [Public Comment Form](#), please click on the link: [BUSD Digital Comment Form](#) to submit your comment to Moriah Hart prior to the start of the meeting. All comments received prior to the start of the meeting will be shared during the meeting.

2. Adjourn To Closed Session

2.1. Closed Session Agenda

2.1.1. Public Employment § 54957

3. Reconvene to Open Session 6:00pm

3.1. Flag Salute

3.2. Consider Agenda Adjustment

3.3. Report on Closed Session

4. Public Comment

At this time, members of the public may express opinions or make statements regarding issues pertinent to the District. Action may not be taken on statements or testimony made regarding any item not on the agenda, per Government Code 54954.2. There will be a limit of three minutes placed on each individual

making a statement and a total 30 minute time allocation. Persons wishing to comment should complete the public comment form.

To access the [Public Comment Form](#), please click on the link: [BUSD Digital Comment Form](#) to submit your comment to Moriah Hart prior to the start of the meeting. All comments received prior to the start of the meeting will be shared during the meeting.

Because this is the time for the public to comment it is our time to hear from you. Although Government Code Section 54954.2(a) limits the ability of Board Members to respond to public comments we want you to know that we are listening to you carefully.

5. Information/Discussion Item

5.1. BUSD 2020/21 Return to School Plan: Health/Safety Updates, Tracy Whitaker, Director of Student Services & David Alexander, Ed.D., Superintendent

6. Action

- 6.1. Consider Approval of December 15, 2020 for the Annual Organizational Meeting
- 6.2. Consider Approval of Memo of Understanding (MOU) with North Bay Children's Center (NBCC) for 2020-21.
- 6.3. Consider Approval of Amendment(s) to the Child Development Services Grant with the California Department of Education
- 6.4. Consider Approval of Provisional Internship Permit (PIP) for Elysa Bravo, Resource Specialist Class at Taylor Mountain in 2020-21 School Year
- 6.5. Consider Approval of the Computer Resource Technician (short-term position) Job Description
- 6.6. Consider Approval of Resolution No 8: Exemption to Board Policy, Contract Code 20111, allowing the District to Purchase up to \$160,000 in Air Filtration Units to be Paid for and Reimbursed through Cares Act Funding and a Grant from the Federated Indians of Graton Rancheria
- 6.7. Ratification of Bills and Warrants

7. Consent Calendar

- 7.1. Board Policy Manual Revisions per California School Boards Association (CBSA) Update Recommendations 2nd Reading (1st reading October 20, 2020)
- 7.2. Contract: Illuminate
- 7.3. Contract: Boardmaker
- 7.4. Surplus Technology Equipment
- 7.5. Board Meeting Minutes
 - 7.5.1. Regular Board Meeting Minutes October 20, 2020
- 7.6. Acknowledge and Accept Grants & Donations
 - 7.6.1. Robert Muelrath of Muelrath Ranches Pumpkin Patch donated over 1200 pumpkins to our students.
 - 7.6.2. Rose Vazquez donated a Gytaku Fish Printing Classroom Pack, valued at \$202, to the Bellevue Elementary School STEM lab.

- 7.6.3. Donors Choose: Desks for Distance Learning: Lap Pads for every student - Digital for a Distance: \$200 gift card to Teachers Pay Teachers - Library for Littles: \$585 for new books for students to take home to read. - Bellevue Elementary - Toller
- 7.6.4. Donors Choose: Distance Learning Materials: Lap Pads, Folders, Notebooks - Bellevue Elementary - McBride
- 7.6.5. Donors Choose: Creating an Inclusive American History Curriculum through Literature: Novels in sets of 6 - Historical Fiction Time Machine: Novels in sets of 10 and 15 - Bellevue Elementary - Ramirez
- 7.6.6. Donors Choose: Distance Learning Like a Boss: Lapboards, Binders, Whiteboards, Erasers, and Markers - \$100 gift card to Teachers Pay Teachers - Label Maker - Visualize and Organize: Document Camera, Highlighter, Portfolios - Bellevue - Simpson
- 7.6.7. Donors Choose: Let's go Digital: 2-\$100 gift card to Teachers Pay Teachers - Get them reading: Scholastic monthly magazines - See them all: computer screen to be able to see all students when sharing a zoom screen - Distance learning success: lap desk for each student.- Bellevue - Ballard
- 7.6.8. Donors Choose: Distance Learning Materials: We Can Do This! (Writing books, pencil boxes, white boards, books) - Digital Resources for Distance Academy: \$200 gift card to Teachers Pay Teachers- Bellevue - Griffith
- 7.6.9. Donors Choose: Building Up My Artists Distantly \$442.00 (craft supplies) - Donations from friends & family to get all 1st graders a new Scholastic book every month ~\$1,000.00 - Bellevue - Boyce
- 7.6.10. Castaneda Market \$250 - To-Go Learning Backpacks with Art Supplies - Learn about Ag \$500 - Fruits and Vegetables for Science Experiments - Bellevue - Boyce
- 7.6.11. Walmart Grant - \$1,000 School Supplies: white boards, books, pencil boxes, art supplies, etc. to send home with students - Conscious Kid grant for 32 hard cover books through their "Anti-Racist Children's Book Fund" - Bellevue - Toller
- 7.6.12. Science Boards and Ribbons from Synopsys Outreach Foundation - Bellevue - Boyce and Toller
- 7.6.13. James Patterson's Scholastic Book Club Award (\$500 and 500 Bonus Points) to grow the love of reading. - Bellevue - Logsdon
- 7.6.14. Conscious Kid grant for 32 hard cover books through their "Anti-Racist Children's Book Fund" - Bellevue - Griffith
- 7.6.15. Donations from family and friends to provide Holiday Crafts for students to do during Distance Learning, totalling \$700. This will fund 2-3 craft projects per student. - Bellevue - Boyce
- 7.6.16. Wells Fargo Center for the Arts continues to partner with Bellevue Parent Club to provide once a week dance zooms for K-2nd grade and music/ukulele for 3rd-5th graders.
- 7.6.17. Kyoto Restaurant Purchased the Meadow View Panther Mascot
- 7.6.18. Constellation Brands, Inc. donated 64 Lenovo Thinkpads computers - Meadow View
- 7.6.19. Donors Choose- distance learning supplies - Meadow View - Johnson
- 7.7. Interdistrict Requests 2020-21
- 7.8. Personnel Activity Log

8. Reports

- 8.1. California School Employees Association, Chapter 501
- 8.2. Bellevue Education Association
- 8.3. Principal Reports
- 8.4. Board Reports

8.5. Superintendent Report

8.5.1. Enrollment/Attendance

9. Planning

December 8, 2020	Regular Board Meeting	5:30pm	To be live streamed on the District's YouTube Page on the District's Homepage: www.busd.org
December 15, 2020	Regular Board Meeting	5:30pm	BUSD District Office, 3150 Education Dr, Santa Rosa, CA 95407

10. Reconvene to Closed session as needed

Notice

The Bellevue Union School District complies with the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent's Office by calling (707)542-5197 x2. All efforts will be made for reasonable accommodations.

Agenda available in Spanish upon request. Orden del día disponible en español si se solicita.

*District Employees, parents and community members shall treat each other with civility, courtesy and respect.
Civility Policy (BP 1313)*

Bellevue Union School District

Agenda Item for Board Meeting of November 17, 2020

Agenda Category: Information/Discussion

Agenda Item Title: BUSD 2020/21 Return to School Plan: Health/Safety Updates, Tracy Whitaker, Director of Student Services & David Alexander, Superintendent

Prepared By: Tracy Whitaker, Director of Student Services & David Alexander, Ed.D. Superintendent

Background:

Review of Previous Actions:

Senate Bill 98 (“SB 98”), signed by the Governor on June 29, 2020, addressed the ability of Local Educational Agencies (“LEAs”) to offer distance learning in the 2020-2021 school year under either of the following circumstances: (A) On a local educational agency or school-wide level as a result of an order or guidance from a state public health officer or a local public health officers. (B) For pupils who are medically fragile or would be put at risk by in-person instruction, who are self-quarantining because of exposure to COVID-19.

On June 26, 2020, both the State Senate and Assembly issued letters to the Senate Journal for the purpose of clarifying the intent of SB 98, as it relates to distance learning (“Clarifying Letters”). The letters state Section 34 of SB 98 was intended to provide LEAs with flexibility in determining how K-12 instruction would be provided to meet the needs of students, families and the community during the COVID-19 pandemic such that LEAs would have discretion to adopt a distance learning, hybrid, or mixed-delivery instructional model.

Both the State Senate and Assembly acknowledged in the Clarifying Letters that while the intent of the Legislature was for LEAs to offer in-person instruction in the 2020-2021 school year to the greatest extent possible, Education Code Section 43503(a)(2)(A) was not intended to require an LEA to seek out or receive approval from a state or local public health officer prior to adopting a distance learning model, but to simply consult and collaborate with state or local public health officials in making this determination. The Clarifying Letters also stated that it was not the Legislature’s intention to prevent an LEA from adopting a distance learning, hybrid or mixed-delivery instructional model to ensure safety, but rather to give LEAs flexibility to determine what instructional model the LEA will adopt during the COVID-19 pandemic, taking into account the needs of their students and staff, and their available infrastructure, provided the model adheres to an applicable state or local public health order or guidance.

The June 12, 2020, Sonoma County Roadmap to Reopening Schools incorporated the state and local public health guidance that Sonoma County LEAs must follow. At that time in-person direct instruction could not be provided in compliance with the Sonoma County Roadmap to Reopening Schools.

Resolution No 2: Declaring Instructional Method for 2020-2021 School Year proclaimed the Bellevue Union School District will be offering the following instructional methods during the 2020-2021 school year:

Distance Academy
A/B Hybrid Model (when deemed appropriate)
Blended Model (when deemed appropriate)
Traditional School Model (when deemed appropriate)

Preparing for the possibility of In-Person Learning:

In Resolution No. 2, the Governing Board of the Bellevue Union School District determined that in-person direct instruction will not be offered as an available instructional model from Monday, August 17, 2020 until January 5, 2021 unless otherwise deemed safe to return to school sites for our specific school community.

With the expectations identified in California Education Code 43504 that requires school districts to “offer in-person instruction to the greatest extent possible” and with the expectation that Sonoma County will eventually move to the Red Tier it is important to plan for a return to in-person learning model.

Although the County of Sonoma has been in the purple tier for an extended amount of time, we are all hopeful that one day our students will be able to return to our school campuses for in-person learning. In anticipation of one day reopening to an in-person learning model, a District Strategic Planning team (DSPT 2.1) has been formed representing all stakeholders in our school district. The purpose of the DSPT 2.1 is to provide a forum for sharing information and receiving input on the BUSD 2020/21 Return to School Plan since board approved on 8/4/2020. The two main foci include health/safety and teaching/learning models (distance, hybrid and traditional) during the 2020/21 COVID pandemic.

This is the first of two board reports, the first being Health/Safety and the second forthcoming is Teaching/Learning to provide information to our school board to assist in our planning process for the eventual return to school to an in-person learning model.

Timeline:

- District Strategic Planning Team (DSPT) 2.1 Meeting: Teaching/Learning 11/18/2020
- Survey to parents and staff: Enrollment Model Preferences 12/02/2020
- DSPT 2.1 Education Program Sub-committee Meeting December 8, 2020 (Identify challenges of the models)
- Teaching/Learning Update Presentation to School Board 12/8/2020
- DSPT 2.1 Education Program Sub-committee Nuts and Bolts Meeting January 7th (work our details)

- TBA: Continue to work with our collective bargaining groups to discuss working conditions

Recommended Action:

None

Supporting Documents:

Presentation: BUSD 2020/21 Return to School Plan: Health/Safety Updates, Tracy Whitaker, Director of Student Services & David Alexander, Ed.D. Superintendent

Bellevue Union School District

Agenda Item for Board Meeting

Agenda Category: Action

Agenda Item Title: Consider Approval of December 15, 2020 for the Annual Organizational Meeting

Prepared By: Moriah Hart, Executive Assistant

Background:

The law requires school boards to hold annual organizational meetings during open session at a board meeting.

Organization Meeting Items:

- 1.1a Designation of Board President
- 1.1b Designation of Vice President/Clerk
- 1.1c Designation of District Superintendent as Board Secretary
- 1.1d Designation of Monthly Meeting Location
- 1.1e Selection of District Representative and Alternate to fill Vacancies on the Sonoma County Committee on School District Organization

The annual board reorganization is governed by the BUSD Governance Handbook (reviewed and approved annually by the BUSD Board of Trustees)

Recommended Action:

It is recommended that the Board of Trustees approve December 15, 2020 for the Annual Organizational Meeting

Supporting Documents:

None

Bellevue Union School District

Agenda Item for Board Meeting of November 17, 2020

Agenda Category: Review and Action

Agenda Item Title: Consider Approval of Memo of Understanding (MOU) with North Bay Children's Center (NBCC) for 2020-21

Prepared By: Chris J. Kim, CBO

Background:

The Bellevue Union School District runs a State Preschool program to address the needs of our pre Kindergarten aged children. The District receives a State Preschool Grant and contracts with North Bay Children's Center to run the program. There is at least one class at each elementary school in the District.

The Total estimated cost to run the program is approximately \$1,317,978 (pending further amendments) and is funded through a State Preschool Grant that is accounted for in Fund 12.

A key difference between this MOU and prior iterations is the inclusion of a 3.76% indirect cost recovery to be claimed by the District.

Recommended Action:

It is recommended that the Board of Trustees review and approve the MOU with the North Bay Children's Center.

Supporting Documents:

Memorandum of Understanding with the NBCC



MEMORANDUM OF UNDERSTANDING

AGREEMENT FOR SERVICES

Between

**Bellevue Union School District (Hereafter
District) and North Bay Children's Center
(Hereafter NBCC)**

Terms

The effective date of this Agreement is July 1, 2020 through June 30, 2021 and shall renew annually.

Cancellation Provisions

This Agreement may be terminated by either party with sixty (60) days written notice to the other party.

Amendments

The terms of this Agreement shall not be amended in any manner except by written agreement signed by the parties.

Invalid Provisions

If any provision or provisions of this Agreement shall be held invalid or unenforceable by a court of competent jurisdiction, that provision or provisions shall be severed and the remainder of this Agreement shall continue in full force and effect.

Indemnification

To the fullest extent permitted by law, NBCC shall defend, indemnify, and hold the District, its Board of Education, officers, agents, and employees harmless from and against any and all liability, loss, expense (including reasonable attorney's fees), or claims for injury or damages arising out of the performance of this Memorandum of Understanding but only in proportion to and to the extent such liability, loss, expense, or claims for injury or damages are caused by or result from the willful or intentional misconduct or negligent acts or omissions of NBCC, its officers, employees, volunteers, or agents.

To the fullest extent permitted by law, the District shall defend, indemnify, and hold NBCC harmless from and against any and all liability, loss, expense (including reasonable attorney's fees), or claims for injury or damages arising out of the performance of this Memorandum of Understanding but only in proportion to and to the extent such liability, loss, expense, or claims for injury or damages are caused by or result from the willful or intentional misconduct or negligent acts or omissions of the District, its officers, employees, volunteers, or agents.

Insurance Limits

Each party, at its sole expense, shall at all times maintain insurance or self-insure for commercial general liability using an occurrence policy form against personal injury and property damage that may arise from or in connection with their performance of this agreement in the amount not less than one million dollars (\$1,000,000) for any one person injured or killed, two million dollars (\$2,000,000) for injury or death of more than one person, and one million dollars (\$1,000,000) for property damage per occurrence.

NBCC will name the District, its Governing Board, officers, agents, volunteers and employees as an additional insured and provide the District with a copy of the certificate of insurance and the additional named insured endorsement prior to the commencement of this Agreement.

District will name NBCC, its Board of Directors, officers, agents, volunteers and employees as an additional insured and provide NBCC with a copy of the certificate of insurance and the additional named insured endorsement prior to the commencement of this Agreement.

Each party, at its sole expense, shall at all times maintain Workers' Compensation Insurance with statutory limits as required by the Labor Code of the State of California.

Each party, at its sole expense, shall at all times maintain Sexual Molestation or Harassment Liability with coverage of not less than \$1,000,000 per occurrence and \$3,000,000 annual aggregate.

All public liability insurance shall insure performance of the indemnity provisions as set forth in Section V of this Agreement.

Property and Equipment

Per CDE regulations any equipment purchased through the contract is then the property of the state and as such is listed as an expense to the contract. An inventory is to be maintained and reported on the annual audit.

Financial Provisions

Financial transactions related to this agreement shall be conducted as follows:

Term of Contract

This subcontract is effective from July 1, 2020 through June 30, 2021.

Rate of Reimbursement: \$50.60

This is per child day based on full time enrollment (6 1/2 hours per day up to 10 1/2 hours per day).

Rate of Reimbursement Addendum: for fiscal year 2020-21, CDE is to reimburse based on reimbursable program expenses. NBCC will invoice District based on monthly expenses incurred.

Child Days of Enrollment: 26,047

This is the minimum amount of child days of enrollment required to earn the sub-contract amount.

Total Subcontract Amount: \$1,317,978

Administration Fees: District will charge 3.76% of earned contract amount to CDE as Indirect Costs and 11.24% of earned contract amount will be claimed by NBCC to CDE as Administrative Cost.

Minimum Days of Operation: 245

Parent Fees:

If any parent fees reported by NBCC to the District, NBCC must either subtract the amount of fees from the total for this subcontract. Or increase the 26,178 Child Days of Enrollment required to earn this contract at the rate of one day for every \$50.60 of child fees reported.

Additional Terms

District will provide two classrooms for two pre-Kindergarten programs at zero cost.

District will provide custodial and maintenance support for the pre-Kindergarten classrooms at no cost to NBCC.

District will provide payments to NBCC on a monthly basis.

In the event the state grant funding the preschool program is either increased or decreased, the parties agree that an addendum that adjusts the financial provision of this MOU will be developed to reflect the new rates of reimbursement.

Services to Be Performed Under This Agreement

District's Responsibilities and Duties:

District will comply with all reasonable requests from NBCC.

District will provide five classrooms; two classrooms at the BUSD Early Learning Center, one classroom at Meadow View Elementary, one classroom at Bellevue Elementary, and one at Taylor Mountain Elementary in Santa Rosa, California.

Using the Central Eligibility List (CEL), District will collaborate with NBCC to identify students who qualify for the state funded pre-Kindergarten program.

Forward all State Department of Education communications related to or affecting its performance of and compliance with the terms of this subcontract to NBCC.

District will ensure that NBCC's preschool classroom is open during school closure dates; other than minimum of days needed for NBCC Staff Development and/or Staff Work Days.

District will provide meals and snacks through the Child Care Food Program (CCFP).

NBCC and District staff, including pre-school teachers and kindergarten teachers, will meet regularly during the 2020-21 school year to review curriculum and ensure alignment and articulation with the District Kindergarten programs.

NBCC Responsibilities and Duties:

Conduct all program and administrative activities in full compliance with applicable laws, regulations, and the Funding Terms and Conditions and Program Quality Requirements applicable to the master contract between the State Department of Education and the District.

NBCC will submit attendance and fiscal data to the District for submission to the State Department of Education, per COE scheduled deadlines;

Cooperate with the District in all respects of carrying out such monitoring and oversight of the performance of the terms of this subcontract deemed necessary and appropriate to insure compliance with the terms of its contract with the California Department of Education (COE);

Provide the District with the results of the NBCC annual self-evaluation (Program Quality Review) of the sites attended by children whose attendance is funded through this subcontract;

NBCC will operate; at the BUSD Early Learning Center one (1) full day pre-Kindergarten class with a total of twenty one (20) subsidized students and one (1) part day class serving fifteen (15) subsidized children in the AM and fifteen (15) subsidized children in the PM; at Meadow View Elementary School one (1) part day class serving twenty two (22) subsidized children in the AM and twenty two (22) subsidized children in the PM; at Bellevue Elementary School one (1) Full day pre-kindergarten class serving twenty four (24) subsidized children and; at Taylor Mountain one (1) full day pre-kindergarten class serving twenty two (22) subsidized children.

NBCC and District staffs, including pre-school teachers and kindergarten teachers, will meet regularly during the 2020-21 school year to review curriculum and ensure alignment and articulation with the District Kindergarten programs.

NBCC will provide all materials, instruments and tools necessary to provide student instruction within the scope of their annual budget. NBCC will provide District with scope and sequence information pertaining to the instructional materials to be used. The District will make available key Kindergarten curriculum materials to align "School Readiness".

Within the scope of CDE guidelines, NBCC will provide instruction predominately in English.

Within COE guidelines pertaining to the student eligibility, NBCC will make every effort to enroll students in the Bellevue Union School District attendance areas.

NBCC will comply with all COE requirements as set forth in the State General Child Care and Development Grant assurances.

NBCC will provide Child and Adult Care Food Program (CACFP) eligibility paperwork to the District for the District to use for reimbursement.

This Agreement is entered into and shall be construed in accordance with the laws of the State of California.



North Bay Children's Center
932 C Street
Novato, CA 94949

Date: 10-28-20



Date: 11/1/2022

Bellevue Union School District
3150 Education Drive
Santa Rosa, CA 95407

Bellevue Union School District

Agenda Item for Board Meeting of November 17, 2020

Agenda Category: Action Item

Agenda Item Title: Consider Approval of Amendment(s) to the Child Development Services Grant with the California Department of Education

Prepared By: Chris J. Kim, CBO

Background:

The California State Preschool Program (CSPP) is a state-funded program which offers full-day or part-day developmentally appropriate preschool instruction for eligible three- and four-year-old children.

These amendments to the original agreement with the California Department of Education pertains to the pass through grant that funds the North Bay Children's Center contract.

Amendment 01 adds reference to url: <https://www.cde.ca.gov/fg/aa/cd/ftc2020.asp>

Amendment 02 deletes reference to 246 minimum days of operations and replaces it with 245 days.

Cost:

There is no estimated direct cost to the District.

Recommended Action:

Review and Approve.

Supporting Documents:

1. Contract # CSPP-0616, \$1,317,978
2. Contract # CSPP-0616, \$1,317,978

**CALIFORNIA DEPARTMENT OF EDUCATION**

1430 N Street

Sacramento, CA 95814-5901

F.Y. 20 - 21**Amendment 01**DATE: July 01, 2020**LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES**

Add Sonoma County Pilot Language

CONTRACT NUMBER: CSPP-0616PROGRAM TYPE: CALIFORNIA STATE
PRESCHOOL PROGRAMPROJECT NUMBER: 49-07061-00-0**CONTRACTOR'S NAME:** BELLEVUE UNION ELEMENTARY SCHOOL DISTRICT

This agreement with the State of California dated July 01, 2020 designated as number CSPP-0616 shall be amended in the following particulars but no others:

The Contractor agrees to comply with the terms and conditions of the Sonoma County Local Individualized Subsidized Child Care Plan (hereafter the "SONOMA COUNTY PILOT PLAN") as specifically approved by letter from the California Department of Education, dated July 26, 2019. The Contract must meet the specifications of the STATE PRESCHOOL PROGRAM REQUIREMENTS*; except where the SONOMA COUNTY PILOT PLAN allows for exceptions.

The Maximum Reimbursable Amount (MRA) payable pursuant to the provisions of this agreement shall be \$1,317,978.00. (No Change).

The Maximum Rate per child day of enrollment payable pursuant to the provisions of the agreement shall be \$50.60. (No Change).

SERVICE REQUIREMENTS

The minimum Child Days of Enrollment (CDE) Requirement shall be 26,047.0. (No change).

The Minimum Days of Operation (MDO) 246. (No change).

Items shown with an asterisk(*) can be viewed at <https://www.cde.ca.gov/fg/aa/cd/ftc2020.asp>

EXCEPT AS AMENDED HEREIN all terms and conditions of the original agreement shall remain unchanged and in full force and effect.

STATE OF CALIFORNIA		CONTRACTOR			
BY (AUTHORIZED SIGNATURE)		BY (AUTHORIZED SIGNATURE)			
PRINTED NAME OF PERSON SIGNING Jaymi Brown,		PRINTED NAME AND TITLE OF PERSON SIGNING			
TITLE Contract Manager		ADDRESS			
AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 0	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs		FUND TITLE General		Department of General Services use only
PRIOR AMOUNT ENCUMBERED FOR THIS CONTRACT \$ 1,317,978	(OPTIONAL USE) 0656 23038-7061				
TOTAL AMOUNT ENCUMBERED TO DATE \$ 1,317,978	ITEM 30.10.010. 6100-196-0001	CHAPTER B/A	STATUTE 2020	FISCAL YEAR 2020-2021	
I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.		T.B.A. NO.		B.R. NO.	
SIGNATURE OF ACCOUNTING OFFICER		DATE			



**CALIFORNIA DEPARTMENT
OF EDUCATION**

1430 N STREET, SACRAMENTO, CA 95814-5901 • 916-319-0800 • WWW.CDE.CA.GOV

TONY THURMOND
STATE SUPERINTENDENT OF
PUBLIC INSTRUCTION

July 26, 2019

Susy Marron, LPC Coordinator
Child Care Planning Council of Sonoma County
Sonoma County Office of Education
5340 Skylane Boulevard
Santa Rosa, CA 95403-8246

Dear Ms. Marron:

Subject: Sonoma County Local Individualized Subsidized Child Care Plan

Thank you for submitting your Sonoma County Local Individualized Subsidized Child Care Plan (Pilot) Template modification on June 27, 2019. This letter is to inform you that the California Department of Education (CDE), Early Learning and Care Division (ELCD), is approving Sonoma County's Pilot modification requests, effective July 26, 2019.

The following items are approved:

Item 9: For homeless families and/or those seeking permanent housing, services shall occur on no more than five (5) days per week and for less than 32.5 hours per week (Title 5, *California Code of Regulation* [5 CCR] 18091).

This item is approved based on the county's goal to support families seeking permanent housing. As described in the county's plan, in the 2017-2018 school year, 1,233 children in Sonoma County were identified as homeless in the public school system in grades Transitional Kindergarten-5th.

Sonoma County will conduct a survey in October to all child care providers (licensed centers, family child care, and license exempt providers). The survey's results will be submitted to the CDE no later than November 1, 2019. Sonoma County will need to monitor this measurable outcome, as the ELCD Pilot Team will use this as an evaluation criteria.

Item 10: For seeking employment, services shall occur on no more than five (5) days per week and for less than 32.5 per week (5 CCR 15056.5).

The CDE is approving this item, contingent on Sonoma County submitting data to the CDE demonstrating a need. Sonoma County will provide an updated template that

states the count of all eligible children under 12 years-old in the county based on Seeking Employment Services, by August 9, 2019. As described in the county's plan, Sonoma County will be conducting a survey which will be submitted to the CDE, no later than November 1, 2019. Sonoma County will need to monitor this measurable outcome, as the ELCD Pilot Team will use this as an evaluation criteria.

The following are pending approval for all participating contractors

Item 11: The maximum standard reimbursement rate shall be \$52.33 for full-day California State Preschool programs (Education Code [EC] 8265 [b]).

This item is pending approval upon further review and analysis of participating contractors and supporting documentation to support an increase to the full-day California State Preschool Program (CSPP) rate. The ELCD/CDNFS will continue to work and communicate with the County's Local Planning Council (LPC) to determine an allowable Pilot Reimbursement Rate.

Item 12: The maximum standard reimbursement rate shall not exceed \$31.10 per day for part-day California State Preschool programs.

This item is pending approval upon further review and analysis of participating contractors and supporting documentation to support an increase to the part-day California State Preschool Program (CSPP) rate. The ELCD/CDNFS will continue to work and communicate with the County's LPC to determine an allowable Pilot Reimbursement Rate.

To clarify the status of Sonoma County's Pilot program, listed below are previously approved items:

Item 2: A family shall be considered to meet all eligibility and need requirements for subsidized child development services for not less than 24 months, except for families seeking employment, pursuant to California Education Code (EC) Section 8263 (h)(1).

Item 3: Children enrolled in part-day California State Preschool Programs may be eligible for up to two 180-day periods within a 24 month period without the family being certified as a new enrollment each year (EC Section 8263).

Item 4: "Three-year-old children" means children who will have their third birthday on or before December 1 of the fiscal year in which they are enrolled in a California State Preschool Program and may include children who turn three after December 1 upon attainment of their third birthday (EC Section 8208 [a]).

Item 5: Include in Item 4.

Item 15: Eliminate the requirement that at least one-half of the children enrolled at a preschool site shall be four-year-old children (EC Section 8236[b]).

To clarify the status of Sonoma County's Pilot program, listed below are all contractors and contract types authorized to participate in the program:

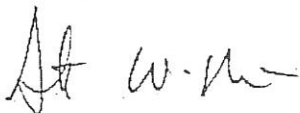
- Associated Students – CSU Sonoma (CCTR, CSPP)
- Bellevue Union Elementary School (CSPP)

- Community Child Care Council of Sonoma County (C2AP, C3AP, CAPP, CCTR, CSPP)
- Extended Child Care Coalition of Sonoma County (CCTR)
- Healdsburg Unified School District (CSPP)
- North Bay Children's Center (CSPP)
- Old Adobe Union School District (CSPP)
- River to Coast Children's Services (C2AP, C3AP, CAPP, CFCC)
- Roseland School District (CSPP)
- Santa Rosa Elementary School District (CSPP)
- Sonoma County Human Services Department (CAPP)
- Sonoma County Junior College District (CCTR, CSPP)
- Sonoma Valley Unified School District (CSPP)
- STARS Preschool (CSPP)
- The Children and Family Circle (CFCC)
- Waugh Elementary School District (CCTR, CSPP)
- West Santa Rosa Local Action Council Agency (CSPP)
- YWCA of Sonoma (CSPP)

The CDE appreciates your strong commitment to Sonoma County's children and families and your willingness to work with the CDE Pilot Team to ensure we have information that ultimately will benefit all of California's children and families.

If you have any questions about the information we have requested, please contact us by email at ELCDPilots@cde.ca.gov.

Sincerely,



Stephen Propheter, Associate Director
Early Learning and Care Division

SP:eb

Subsidized Child Care Pilot Plan Template

	Proposed Local Policy	What data collected in the "needs assessment" this local policy?	supports superseding state law for	What goal does this meet?	Expected Measurable Outcomes
		Eligibility			
☒	1. For purposes of establishing initial income eligibility, "initial income eligible" means that a families monthly adjusted income is at or below 85%. For example, 85% SMI of the state median income, adjusted for family size (EC 8263.1).	Only 37% of families with children under 18 in Sonoma County qualify for subsidized child care with the entry threshold at \$8,524 per year (Addendum A, page 11). The housing wage in Sonoma County is \$5,240. Families earning the housing wage would not qualify for subsidized care at the statewide entry eligibility cutoff (Addendum A, page 14). California Self-Sufficiency Standards put the monthly income to cover child care in Sonoma County at \$7,015, more than \$2,000 dollars over the subsidy eligibility cutoff for Sonoma County (Addendum A, page 14). Almost 20% of Title V subsidized child days of enrollment (36,671 days) were unearned in FY 16-17 for CCTR and CSPP programs in Sonoma County (Addendum A, page 15).		Serve more families who need subsidized care, but are considered too high income for subsidized care by state thresholds but are nevertheless burdened by Sonoma County's high costs to access subsidized care. Maximize earned child days of enrollment and earned direct service contract funds.	Number and share of children in subsidized care with family income above the state entry income threshold. The aggregate adjusted child days of enrollment among pilot contractors. Value and share of unearned direct service contract funds returned to CDE-EESD. Number and share of unearned child days of enrollment.
☒	2. A family shall be considered to meet all eligibility and need requirements for subsidized child development services, for not less than 24 months, except for families seeking employment if applicable [EC 8263 (h)(1)].	There was a total of 3,522 children enrolled in subsidized child care and development programs in the county (Addendum B, page 9, 36). In Sonoma County, the FY 16/17 retention rate for children in care is 56%. The average agency retention rate is 35% (Addendum C, "FY2016-17" tab).		Increase the stability of care placements for families.	Time in services and year-to-year retention for children in subsidized care by contract type.
☒	3. Children enrolled in part-day California State Preschool Programs may be eligible for up to two 180-day periods within a 24 month period without the family being certified as a new enrollment each year (EC 8263).	There was a total of 3,522 children enrolled in subsidized child care and development programs in the county (Addendum B, page 9, 36). In Sonoma County, the FY 16/17 retention rate for children in part-day CSPP programs is 20%. The average agency retention rate is 19% (Addendum C, "FY2016-17- CSPP Part Day Only" tab).		Increase the stability of care placements for families.	Time in services and year-to-year retention for children in subsidized care by contract type.
☒	4. "Three year old children" means children who will have their third birthday on or before December 1st of the fiscal year in which they are enrolled in a California state preschool program [EC 8208(a)].	There is currently a shortage of almost 8,000 child care spaces across all age groups in the County, although there is a surplus of over 600 preschool spaces. The greatest shortages in care are for infants, ages 0 to 2 years. Currently there is a shortage of approximately 2,600 spaces for infants ages 0 to 2 years (Addendum B, page 4, 5, 40). The majority of unearned child days of enrollment were for CSPP; allowing younger children in these programs would free up slots for new families to enter CCTR (Addendum A, page 15).		Serve more families by optimizing the use of CCTR and CSPP slots. Maximize earned child days of enrollment and direct service contract funds.	Number of children born between September 2nd and December 1st in CSPP programs. The aggregate adjusted child days of enrollment among pilot contractors. Value and share of unearned direct service contract funds returned to CDE-EESD.
☒	5. Other: Children who turn three after December 1st of the fiscal year are allowed to enroll immediately on their third birthday [EC 8208(a)].	There is currently a shortage of almost 8,000 child care spaces across all age groups in the County, although there is a surplus of over 600 preschool spaces. The greatest shortages in care are for infants, ages 0 to 2 years. Currently there is a shortage of approximately 2,600 spaces for infants ages 0 to 2 years (Addendum B, page 4, 5, 40). The majority of unearned child days of enrollment were for CSPP; allowing younger children in these programs would free up slots for new families to enter CCTR (Addendum A, page 15).		Serve more families by optimizing the use of CCTR and CSPP slots. Maximize earned child days of enrollment and direct service contract funds.	Number of children who turn 3 years old after December 1st. The aggregate adjusted child days of enrollment among pilot contractors. Value and share of unearned direct service contract funds returned to CDE-EESD.
		Fees			
☐	6. The Pilot establishes family fee schedule. Attach documentation and include methodology of revised fee schedule (EC 8273).				
☐	7. Other: fees including, but not limited to, family fees, sliding scale fees, and copayments for those families not income eligible.				
		Reimbursement Rates			

Subsidized Child Care Pilot Plan Template

18. For limited English-speaking and non-English-speaking children who are 2 years of age through Kindergarten age, the adjustment factor shall be 1:1: [EC 8265.5(b)(7)] ___ Apply adjustment factor to children less than 2 years old. ___ Apply adjustment factor to School age children. 9. For seeking permanent housing, services shall occur on no more than five (5) days per week and for less than 32.5 hours per week (SCCR 18091).	Access to housing is a major issue in Sonoma County. The FMR in Sonoma County has been rising steadily since 2014. In 2017, Sonoma County's FMR for a 2 bedroom unit was \$1,572 monthly, or \$18,864 annually. Rents are poised to increase at a rate exceeding increases in income given the diminished housing supply (Addendum A, page 12). Santa Rosa, the largest city in Sonoma County, lost nearly 5% of its housing stock in the recent wildfires of October 2017. Families are facing difficulties moving back into neighborhoods affected by the fires, as demand has stretched far past new construction in the region (Addendum A, page 12). Though the total number of homeless individuals in Sonoma County has been steadily decreasing since 2011, falling to 2,835 in 2017, homelessness is projected to have increased due to loss of homes in the wildfires (Addendum A, page 13). In FY 16-17, only 3 children (0.21%) received subsidized child care in Sonoma County due to homelessness or family seeking permanent housing (Addendum A, page 16). In the 2017/2018 school year 1233 children in Sonoma County were identified as homeless in the public school system in grades TK-5th. (Addendum B). In 2016, the homeless census identified 534 children in grades TK-5th (Kids Data, 2016). (Addendum C). These data show a significant increase in the number of homeless children under the age of 12 in Sonoma County. Although Title 5 providers must accept these families, other providers may not accept vouchers to serve children for fewer than traditional full-time hours. There is no specific data on share of providers who are inaccessible to families of this reason. Data to measure this will be collected on approval of this provision. A survey will be developed in September to collect this data and disseminated in the month of October to all child care providers (licensed centers, family child care, and license exempt providers). Survey results will be submitted to the CDE no later than November 1, 2019.	Provide access to care with providers with full time slots. Number of children whose families are homeless or seeking permanent housing.
10. For seeking employment services shall occur on no more than five (5) days per week and for less than 32.5 hours per week (SCCR 15056.5).	In FY 16-17, 2.72% of children who received subsidized child care in Sonoma County needed child care due to family seeking employment (Addendum A, page 16). In May 2019 the Employment Development Department Labor Market Information Division indicated a 2.3% unemployment rate representing 5,900 unemployed civilians in Sonoma County (Addendum D). According to the 2013-2017 American Community Survey 5-Year Estimates 4% of the total population (11,128) of unemployed civilians have children under the age of 6 representing 445 civilians (Addendum E). The average family size in Sonoma County is 3.11 (bayareacensus.ca.gov/counties/SonomaCounty) indicating that a minimum of 445 children under the age of 6 live with a parent seeking employment. Although Title 5 providers must accept these families, other providers may not accept vouchers to serve children for fewer than traditional full-time hours. There is no specific data on share of providers who are inaccessible to families of this reason. Data to measure this will be collected on approval of this provision. A survey will be developed in September to collect this data and disseminated in the month of October to all child care providers (licensed centers, family child care, and license exempt providers). Survey results will be submitted to the CDE no later than November 1, 2019.	Provide access to care with providers with full time slots. Number of children whose families seeking employment as their need.

Subsidized Child Care Pilot Plan Template

☒	11. The maximum standard reimbursement rate shall be \$52.33 for full-day California state preschool programs [EC 8265 (b)].	Reimbursement for full day California state preschool programs is \$48.28 per day, about 20% lower than the maximum reimbursement in Sonoma County allowed under the Regional Market Rate survey, despite more rigorous staffing requirements than Title 22 licensed centers. In 2017/18, CSPP contractors earned 178,488 cde out of 237,814 contracted cde. (See Sonoma CSPP Pilot Rate Work Sheet) Reimbursements for CSPP (excluding one multi-county contract) were \$7,139,467 out of \$9,428,268 in contracts, a 24% underearning.	Increase the number of earned child days of enrollment and direct service contract funds. Maintain the number of child care contractors.	The aggregate adjusted child days of enrollment among pilot contractors. Number of contractors in the county Value and share of unearned direct service contract funds returned to CDE-EESD.
☒	12. The maximum standard reimbursement rate shall not exceed \$31.10 per day for part-day California state preschool programs.	Reimbursement for part day California state preschool programs is \$29.90 per day, compared to \$11.50 per hour maximum reimbursement for vouchers in Sonoma County based on the Regional Market Rate survey. At the same time, Title 5 providers must meet more rigorous staffing requirements than Title 22 licensed centers.	Increase the number of earned child days of enrollment and direct service contract funds. Maintain the number of child care contractors.	The aggregate adjusted child days of enrollment among pilot contractors. Number of contractors in the county. Value and share of unearned direct service contract funds returned to CDE-EESD.
☐	13. The maximum standard reimbursement rate for all other non-AP programs shall be <insert daily rate>			
☐	14. Other reimbursement and/or adjustment factors.			
Methods of Maximizing the Efficient use of Subsidy Funds				
☒	15. Eliminate the requirement that at least one-half of the children enrolled at a preschool site shall be four- year old children [EC 8236(b)].	There are more 3 year olds (5,667) than 4 year olds (4,649) in Sonoma County (Addendum A, page 10). The majority of unearned child days of enrollment were for CSPP; allowing younger children in these programs would free up slots for new families to enter CCTR (Addendum A, page 15).	Serve more families by optimizing the number of slots available in CSPP programs. Maximize earned child days of enrollment and direct service contract funds.	Number of 3 year old and 4 year old children in CSPP programs. The aggregate adjusted child days of enrollment among pilot contractors. Value and share of unearned direct service contract funds returned to CDE-EESD.

**CALIFORNIA DEPARTMENT OF EDUCATION**

1430 N Street

Sacramento, CA 95814-5901

F.Y. 20 - 21**Amendment 02****LOCAL AGREEMENT FOR CHILD DEVELOPMENT SERVICES**

MDO Decrease from 246 to 245

DATE: July 01, 2020**CONTRACT NUMBER:** CSPP-0616**PROGRAM TYPE:** CALIFORNIA STATE
PRESCHOOL PROGRAM**PROJECT NUMBER:** 49-07061-00-0**CONTRACTOR'S NAME:** BELLEVUE UNION ELEMENTARY SCHOOL DISTRICT

This agreement with the State of California dated July 01, 2020 designated as number CSPP-0616, and Amendment #01 (Add Sonoma County Pilot Language) shall be amended in the following particulars but no others:

The Maximum Reimbursable Amount (MRA) payable pursuant to the provisions of this agreement shall be \$1,317,978.00. (No Change)

The Maximum Rate per child day of enrollment payable pursuant to the provisions of the agreement shall be \$50.60. (No change)

SERVICE REQUIREMENTS

The minimum Child Days of Enrollment (CDE) Requirement shall be 26,047.0. (No Change)

Minimum Days of Operation (MDO) Requirement shall be amended by deleting reference to 246 and inserting 245 in place thereof.

EXCEPT AS AMENDED HEREIN all terms and conditions of the original agreement shall remain unchanged and in full force and effect.

STATE OF CALIFORNIA**CONTRACTOR**

BY (AUTHORIZED SIGNATURE)

BY (AUTHORIZED SIGNATURE)

PRINTED NAME OF PERSON SIGNING

Jaymi Brown,

PRINTED NAME AND TITLE OF PERSON SIGNING

TITLE

Contract Manager

ADDRESS

AMOUNT ENCUMBERED BY THIS DOCUMENT

\$ 0

PRIOR AMOUNT ENCUMBERED FOR THIS CONTRACT

\$ 1,317,978

TOTAL AMOUNT ENCUMBERED TO DATE

\$ 1,317,978

PROGRAM/CATEGORY (CODE AND TITLE)

Child Development Programs

FUND TITLE

General

(OPTIONAL USE) 0656

23038-7061

ITEM 30.10.010.

6100-196-0001

CHAPTER

B/A

STATUTE

2020

FISCAL YEAR

2020-2021

OBJECT OF EXPENDITURE (CODE AND TITLE)

702

SACS: Res-6105 Rev-8590

Department of General Services
use only

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.

T.B.A. NO.

B.R. NO.

SIGNATURE OF ACCOUNTING OFFICER

DATE

CONTRACTOR'S NAME: COUNTY OF SOLANO OFFICE OF EDUCATION

CONTRACT NUMBER: CLPC-0059

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 42,485	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE Federal
PRIOR AMOUNT ENCUMBERED \$ 0	(OPTIONAL USE)0656 FC# 93.575 13946-1048	PC# 000326
TOTAL AMOUNT ENCUMBERED TO DATE \$ 42,485	ITEM 30.10.020.920 6100-194-0890	CHAPTER B/A STATUTE 2020 FISCAL YEAR 2020-2021
	OBJECT OF EXPENDITURE (CODE AND TITLE) 706 SACS: Res-5055 Rev-8290	

AMOUNT ENCUMBERED BY THIS DOCUMENT \$ 3,842	PROGRAM/CATEGORY (CODE AND TITLE) Child Development Programs	FUND TITLE General
PRIOR AMOUNT ENCUMBERED \$ 0	(OPTIONAL USE)0656 24771-1048	
TOTAL AMOUNT ENCUMBERED TO DATE \$ 3,842	ITEM 30.10.020.920 6100-194-0001	CHAPTER B/A STATUTE 2020 FISCAL YEAR 2020-2021
	OBJECT OF EXPENDITURE (CODE AND TITLE) 706 SACS: Res-6045 Rev-8590	

I hereby certify upon my own personal knowledge that budgeted funds are available for the period and purpose of the expenditure stated above.	T.B.A. NO.	B.R. NO.
SIGNATURE OF ACCOUNTING OFFICER	DATE	

Bellevue Union School District

Agenda Item for Board Meeting of November 17, 2020

Agenda Category: Action

Agenda Item Title: Consider Approval of the Computer Resource Technician Job Description

Prepared By: Siara Goyer, Director of Human Resources

Background:

The job description for the Computer Resource Technician is new with Bellevue Union School District. This job is a current need for the District due to the high volume of work that is currently impacting the Technology Department during the COVID-19 Pandemic. The position is a short term position that will end on June 30, 2021.

Recommended Action:

It is recommended that the Board of Trustees approve the Job Description-
Computer Resource Technician

Supporting Documents:

Computer Resource Technician Job Description

Bellevue Union School District

COMPUTER RESOURCE TECHNICIAN

SHORT-TERM POSITION

JOB DESCRIPTION

GENERAL DESCRIPTION:

Due to the current COVID-19 pandemic, technological needs have increased for both students and staff. The following job description describes these short-term needs with our School District.

Under general direction of the administrator assigned to oversee technology, provides on-site technical assistance to computer users, installs and maintains computer workstations, and supports software and hardware used district wide. This includes workstation support, software support, network maintenance and support, data security and back-up, district student data bases, anti-virus and other district-wide software, and server maintenance and management.

The Computer Resource Technician is distinguished from other classifications in the series in that they provide technical support for all computer programs and equipment. Employees assigned to this classification may assist in any instructional program.

DUTIES AND RESPONSIBILITIES:

Computer Resource Technicians are expected to perform all or any combination of the following duties:

- Install and maintain computer work stations
- Provide support for all software and hardware used district wide
- Install or repair computers with standardized applications and networking software, diagnosing and solving problems that develop in their operations
- Respond to staff questions and concerns
- Respond to parent questions and concerns
- Assist the faculty in integrating the use of computers into school curriculum wherever feasible;
- Assist in the maintenance of standards and documentation of technology related work
- Ensure anti-virus software is installed, properly configured, and regularly updated
- Work with consultants and other professionals to ensure that hardware, software, and network equipment are functioning
- Make recommendations and develop specifications for the purchase of additional computer hardware and software;
- Migrate machines to their respective domains/ensure network content availability
- Manage email server credentials
- Manage group policy credentials
- Train faculty with IT best practices
- Ensure Acceptable use of Hardware
- Keep accurate inventory of hardware
- Limited peripheral repair

Bellevue Union School District

- Configuration of networked devices (Access Points, Printers)
- Manage district and school websites
- Attend trainings necessary to develop skills needed to meet this job description.
- Ensure that server-based applications and services are working properly
- Help in providing tutorials both online and in person on the use of technology.
- Performs other related work as assigned

REQUIREMENTS:

Knowledge of:

- Good oral and written communication skills;
- Communication skills necessary for training non-technical individuals and groups in the use of computer hardware and software;
- An understanding of client-server networks;
- Working knowledge of Windows Operating System and general computer troubleshooting;
- Knowledge of common PC hardware components including network installations and maintenance;
- Routine record keeping;
- Safe work practices, including proper lifting techniques;

Ability to:

- Exercise good judgment, use discretion, work independently, and maintain confidentiality;
- Understand and carry out oral and written instructions;
- Relate positively to students, staff and public;
- Be independent, self-directed and flexible;
- Learn and follow the practices, rules, and regulations of the District
- Maintain the confidentiality of school related information.

EDUCATION:

- This is an entry level technician position;
- One year training and/or experience is desirable.
- High School graduate or the equivalent.

RESPONSIBLE TO:

- Administrator assigned to oversee technology district wide

PHYSICAL ABILITIES AND WORKING CONDITIONS OF EMPLOYMENT:

The Physical Abilities and Other Conditions of Employment and the Associated Tasks listed are representative of, but are not intended, to provide an exhaustive list of Physical Abilities and Other Conditions of Employments and Associated Tasks which may be required of this position.

Bellevue Union School District

The Bellevue Union school District encourages persons with disabilities who are interested in this employment and need reasonable accommodations of those disabilities to contact the Superintendent for further information.

Physical Demands

Associated Tasks

Vision (which may be corrected):

- Read small print
- See small objects at a distance of 2 feet

To perform tasks as to:

- Create and maintain files
- Read a computer screen

Hearing (which may be corrected):

- Understand speech over a telephone
- Have tolerance to be exposed to noisy conditions

To perform tasks as to:

- Answer telephones
- Work in a school/classroom setting

Speech:

- ☐ Speak with a level of proficiency and volume to be understood over a telephone and in face-to-face contacts

To perform tasks as to:

- Answer questions and transmit information to students, staff, parents, and others
- Work instructionally with students

Upper Body Mobility:

- Use hands and fingers to feel, grasp, and manipulate small objects.
- Manipulate fingers, twist and bend hands at wrist and elbow

To perform tasks as to:

- Use a computer to word process and enter data
- To hand out and receive forms

Strength:

- ☐ Lift, push, and/or carry objects which weight as much as 15 pounds on a frequent basis

To perform tasks as to:

- ☐ File and retrieve student records

Environmental Requirements:

- Occasional work interruptions
- Work cooperatively with others
- Work inside

To perform tasks as to:

- Perform scheduled work
- Direct students
- Gain cooperation of staff
- Perform clerical support work in a school

Mental Requirements:

- Read, write, understand, and apply routine information

To perform tasks as to:

- Read reference materials and instructions, compose reports

Bellevue Union School District

- Math skills at basic level
- Accurately transcribe information
Setting
- Maintain records
- Transfer information to forms
- Process information quickly and make quick and effective decisions
- Decision-making
- Listen and retain information accurately
- Write and compose information in an organized manner

Board Approved:

Bellevue Union School District

Agenda Item for Board Meeting of November 17, 2020

Agenda Category: Review and Action

Agenda Item Title: Approval of Provisional Internship Permit for Elysa Bravo,
Resource Specialist Class at Taylor Mountain in 2020-21 School
Year

Prepared By: Siara Goyer, Director of Human Resources

Background:

This is a request to approve a Provisional Internship Permit for Ms. Elysa Bravo. BUSD has completed a diligent search to fill a vacant teacher position (Resource Specialist Class) at Taylor Mountain without success. This PIP will allow BUSD to hire Elysa Bravo with a Provisional Permit.

The Provisional Internship Permit (PIP) was created in response to the phasing out of emergency permits and became effective on July 1, 2005. It allows an employing agency to fill an immediate staffing need by hiring an individual who has not yet met the subject matter competence requirement needed to enter an intern program. Prior to requesting a PIP, the employing agency must verify that a diligent search has been made, and a fully-credentialed teacher cannot be found.

Cost:

\$0.00

Recommended Action:

Acknowledge and Accept.

Supporting Documents:

1. PROVISIONAL INTERNSHIP PERMIT Evaluation Worksheet



PROVISIONAL INTERNSHIP PERMIT

The Provisional Internship Permit (PIP) was created in response to the phasing out of emergency permits and became effective on July 1, 2005. It allows an employing agency to fill an immediate staffing need by hiring an individual who has not yet met the subject matter competence requirement needed to enter an intern program. Prior to requesting a PIP, the employing agency must verify that a diligent search has been made, and a fully-credentialed teacher cannot be found.

In addition, individuals who previously passed subject matter exams in an area other than an NCLB core academic subject area may now find they are unable to enter an intern program to obtain the preliminary education specialist credential. Persons in this circumstance may also be issued the PIP to allow time for them to complete subject matter in an NCLB core academic subject area.

The PIP is only available at the request of an employing agency. Individuals may not apply directly to the Commission for this document. Holders of the PIP are restricted to service with the employing agency requesting the permit. An employing agency is defined as a California public school district, county office of education, nonpublic, nonsectarian school and agency as defined in Education Code sections 56365 and 56366, charter school, or statewide agency.

The PIP is available in the areas of Multiple Subject, Single Subject, and Education Specialist. Individuals who were issued four or fewer Long-Term Emergency Permits may be issued one PIP as long as the employer requirements have been met. Individuals who were issued five Long-Term Emergency Permits do not qualify for the PIP.

Requirements for Issuance

1. Possession of a baccalaureate degree or higher from a regionally-accredited college or university
2. Satisfy the [basic skills requirement](#). See Commission leaflet [CL-667](#), entitled *Basic Skills Requirement* for additional information.
3. Successful completion of course work for the permit type requested, as specified below:

Single Subject: A degree major in the subject area or at least 18 semester units, or 9 upper division semester units, of course work in the subject to be listed on the permit.*

For a permit in one of the science subjects, at least nine semester units must be in the specific science area. For a permit in Foundational-Level General Science, an individual has two options. First is to verify a bachelor's or higher degree in science. This includes biological science, chemistry, geoscience, physics, and science areas that fall within these broad categories such as anatomy, earth science, and oceanography. This does not include a degree in health science. Second is to verify 18 semester units (or nine upper division semester units) across the four science areas of biological science, chemistry, geosciences, and physics. A minimum of one course in each of the four areas is required.

The statutory subjects available for Single Subject Provisional Internship Permit are as follows:

Agriculture	Physical Education
Art	Science: Biological Sciences
Business	Science: Chemistry
English	Science: Geosciences
Foundational-Level General Science	Science: Physics
Foundational-Level Mathematics	Social Science
Health Science	World Language: English Language
Home Economics	Development
Industrial and Technology Education	World Languages-Languages other
Mathematics	than English (specify)
Music	

Multiple Subject: A degree major in liberal studies or 40 semester units including 10 semester units of course work in each of at least four of the following subject areas or at least 10 semester units of course work in each of three of the subject areas and an additional 10 semester units in a combination of two of the remaining subject areas.* Subject areas include language studies, history, literature, humanities, mathematics, the arts, science, physical education, social science, and human development.

Education Specialist: Complete the requirements for the Single Subject or Multiple Subject as listed above, or verify a minimum of three years of successful full-time classroom experience, or the equivalent in part-time experience, working with special education students (experience as an aide is acceptable) or verify a minimum of nine semester units of course work in special education or in a combination of special education and general education.*

Areas of specialization for the Education Specialist PIP include:

Mild/Moderate Disabilities	Deaf and Hard of Hearing
Moderate/Severe Disabilities	Physical and Health Impairments
Visual Impairments	Language and Academic Development

The PIP may not be issued in the specialty area of Early Childhood Special Education alone as subject matter competence is not required for the issuance of a credential.

All course work must meet the following criteria:

- Must be completed at a regionally-accredited college or university
- Must be baccalaureate degree-applicable (non-remedial)
- Must be earned with a “C” grade or higher (“Pass” and “Credit” grades meet this requirement)

* *Individuals who were previously issued an emergency permit in the same subject area of the requested PIP will not be required to submit verification of this requirement. If the subject matter requirement for the emergency permit was met by passage of all appropriate subject matter examinations, the individual will not qualify for the PIP.*

4. The employing agency must verify all of the following on the form entitled *Verification of Requirements for the Provisional Internship Permit* (form CL-857) with each request for the Provisional Internship Permit:

- A diligent search has been conducted for a suitable credentialed teacher or suitable qualified intern teacher. Diligent search must include, but is not limited to, distributing job

announcements, contacting college and university placement centers, and advertising in print or electronic media. Copies of all recruitment efforts must be submitted with the application packet.

- The employer has provided orientation, guidance and assistance to the permit holder
- The employing agency will assist the permit holder in developing a personalized plan through an agency-defined assessment that would lead to meeting subject matter competence related to the permit
- The employing agency will assist the permit holder to seek and enroll in subject matter training, such as workshops or seminars and site-based courses along with training in test-taking strategies and will assist the permit holder in meeting subject matter competence related to the permit
- The candidate has been apprised of steps to earn a credential and enroll in an intern program
- The employing agency will ensure a notice of intent to employ the applicant in the identified position has been made

Public school districts must present this notice to the governing board in a public meeting with a signed statement from the superintendent, or his or her designee, and verification that the item was acted upon favorably. **This must be an action item on the agenda and not part of the consent agenda.** A copy of the agenda item must be submitted with the application packet.

County offices of education, nonpublic, nonsectarian schools and agencies as defined in Education Code sections 56365 and 56366, statewide agencies, and charter schools must submit a copy of the dated public notice that was posted 72 hours prior to the position being filled.

5. Completed application ([form 41-4](#)), [processing fee](#), and if not previously submitted, a completed Live Scan receipt ([form 41-LS](#))

One-Time Renewal

For a PIP initially issued **before October 1, 2013**, the employing agency may request a one-time only renewal if the holder has taken but not passed **all** the subject matter examinations appropriate to the credential that authorizes the service listed on the permit.* The holder of an Education Specialist PIP must take all appropriate subject matter examinations as determined by the recommending college or university. The renewal packet should include an application ([form 41-4](#)), a new Verification of Requirements for the Provisional Internship Permit (form CL-857) including all appropriate documentation, and [current processing fee](#).

- *If the holder has passed all appropriate subject matter exams, he or she should contact a California college or university or school district with a [Commission-approved intern program](#) regarding enrollment.*

- * The last date to submit an application for the Provisional Internship Permit in one of the Specialized Science content areas was January 1, 2015. The Provisional Internship Permit (only those initially issued prior to October 1, 2013) can no longer be reissued in one of these content areas.

Individuals may have been issued one Education Specialist PIP and during its term passed subject matter exams in an area other than an NCLB core academic subject area. As a temporary policy, the Commission allowed these persons to renew the Education Specialist PIP for another year to allow time to complete

subject matter in an NCLB core academic subject area. This policy ended July 1, 2012. NCLB core academic single subject areas include:

- ❖ Art
- ❖ English
- ❖ Foreign Language
- ❖ Mathematics, including Foundational-Level Mathematics
- ❖ Music
- ❖ Science, including Foundational-Level General Science and Specialized Science
- ❖ Social Science

In addition, the elementary level is an NCLB Core Academic Subject Area which may be demonstrated in California by passing the appropriate Commission-approved examinations for the Multiple Subject Credential.

Authorization

The Multiple Subject PIP authorizes the holder to teach in a self-contained classroom such as the classrooms in most elementary schools. However, a teacher authorized for multiple subject instruction may be assigned to teach in any self-contained classroom (preschool, K-12, or in classes organized primarily for adults). In addition, the holder of a Multiple Subject PIP may serve in a core or team teaching setting.*

The Single Subject PIP authorizes the holder to teach the specific subject(s) named on the credential in departmentalized classes such as those in most middle schools and high schools. However, a teacher authorized for single subject instruction may be assigned to teach any subject in his or her authorized fields at any grade level (preschool, grades K-12, or in classes organized primarily for adults).*

The Education Specialist PIP authorizes the holder to teach in the area of specialization listed on the credential in the following settings: special day classes, special schools, home/hospital settings, correctional facilities, nonpublic, nonsectarian schools and agencies as defined in Education Code sections 56365 and 56366, and resource rooms.*

* *All PIPs are issued with an English learner authorization. This authorization allows the holder to teach English language development (also known as English as a Second Language or ESL) and specially designed academic instruction delivered in English (SDAIE) in the specified grade level(s) and settings.*

Bilingual Authorizations

Bilingual Authorizations may be requested by the employing agency and added directly to a PIP document if target-language proficiency has been verified. Additional information may be found in [Coded Correspondence 10-07](#).

Individuals may verify target-language proficiency by one of the following methods:

- Pass Test II or III (depending on the specific language) of the CSET: World Languages Examinations in the target language. Passing exam scores are valid for five years from the individual test date.
- If Test II or III of the CSET: World Languages Examination is not available, pass an assessment performed by an approved organization covering the integrated communication skills of listening, speaking, reading and writing in the target language

- Pass an assessment covering the integrated communication skills of listening, speaking, reading and writing administered by a California college or university as a part of its Commission-approved bilingual authorization program in the target language
- Possess a valid, non-emergency California Single Subject or Standard Secondary Teaching Credential with a major in the target language
- Possess a three-year or higher degree from a foreign institution in which all instruction was delivered in the target language. The foreign institution must be equivalent in status to a regionally-accredited institution of higher education in the United States.

Period of Validity

The PIP will be issued for one year.

Reference: Title 5, California Code of Regulations, Section 80021.1

Bellevue Union School District

Agenda Item for Board Meeting of November 17, 2020

Agenda Category: Consent Item

Agenda Item Title: Consider Approval of Resolution No 8 Exemption to Board Policy, Contract Code 20111, allowing the District to Purchase up to \$160,000 in Air Filtration Units to be Paid for and Reimbursed through Cares Act Funding and a Grant from the Federated Indians of Graton Rancheria

Prepared By: Chris J. Kim, CBO

Background:

The Federated Indians of Graton Rancheria (the Tribe) have established the FIGR COVID-19 Safe Classrooms Clean Air Program to help facilitate the return to in-person instruction by supporting the acquisition of air purifiers in classrooms serving low-income students. The Tribe has entered into an agreement with the Sonoma and Marin County Offices of Education to provide sufficient funding to serve all low-income students attending public schools in these counties.

The Bellevue Union School District is eligible for reimbursement via the grant on up to 64 of the 157 units being purchased. The remaining 93 units are being funded out of one-time coronavirus relief funds.

That being said, the purchase of said air purifiers exceed the Board established limit on purchases made without going out to Bid.

Public Contract Code Section 1102, provides that school districts and community college districts may, with the unanimous approval of the governing board and approval of the county superintendent of schools, contract for the performance of labor and purchase of materials without advertising for or inviting bids.

Cost:

There is no estimated direct cost to the District.

Recommended Action:

Review and Approve.

Supporting Documents:

Resolution No 8 Exemption to Board Policy, Contract Code 20111, allowing the District to Purchase up to \$160,000 in Air Filtration Units to be Paid for and Reimbursed through Cares Act Funding and a Grant from the Federated Indians of Graton Rancheria

Appendices

Appendix B — Sample Letters and Notifications

Sample Emergency Resolution for Public Works Project

GOVERNING BOARD RESOLUTION FOR EMERGENCY WAIVER – PUBLIC PROJECT

Bellevue Union _____ School District
Resolution # 8

On Motion of Member _____, seconded by Member _____, the following resolution is adopted by the Governing Board of the Bellevue Union School District:

WHEREAS, the District will purchase 157 air purifiers; and

WHEREAS, the expense will be reimbursed in total; and

WHEREAS, _____; and
(describe work to be done)

WHEREAS, Public Contract Code Section 20113 (school districts) / 20654 (community college districts), as further defined by Public Contract Code Section 1102, provides that school districts and community college districts may, with the unanimous approval of the governing board and approval of the county superintendent of schools, contract for the performance of labor and purchase of materials without advertising for or inviting bids when such work is necessary in an emergency to permit the continuance of existing school classes or to avoid danger to life or property;

NOW THEREFORE, be it resolved that the Governing Board of the Bellevue Union School District has determined that these circumstances constitute an emergency condition and request approval from the Sonoma County Superintendent of Schools to enter into contracts for Air Purifiers without advertising or inviting bids pursuant to Public Contract Code Section 20113 (school districts) / 20654 (community college districts) and Public Contract Code Section 1102.

PASSED AND ADOPTED by unanimous vote of the members of the Governing Board of the _____ School District this 17 day of November, 20 20 by the following vote:

AYES:
NAYS:
ABSENT:

STATE OF CALIFORNIA

COUNTY OF [Insert County] Sonoma

Sent via email 11/3/2020

Dear Superintendents and CBOs,

SCOE is happy to announce the Federated Indians of Graton Rancheria (the Tribe) have established the **FIGR COVID-19 Safe Classrooms Clean Air Program** to help facilitate the return to in-person instruction by supporting the acquisition of air purifiers in classrooms serving low-income students.

The Tribe has entered into an agreement with the Sonoma and Marin County Offices of Education to provide sufficient funding to serve all low-income students attending public schools in these counties. The attached report uses enrollment and Free and Reduced Price Meal (FRPM) enrollment data for 2019-20 published by CDE on Dataquest and displays data for all public schools in Sonoma County.

Eligibility

The grant program will provide reimbursement for one qualifying air purifier unit for every 20 low income students.

Air purification equipment that satisfies Environmental Protection Agency (EPA) guidance and that has been installed prior to December 30, 2020 in classrooms most directly serving low income children, is eligible for reimbursement.

EPA guidance is available at this link: <https://www.epa.gov/coronavirus/air-cleaners-hvac-filters-and-coronavirus-covid-19>

Examples of qualifying air purifiers include the iWave-M, iWave-R, iWave-C, AeraMaxPro AM 4, AeraMaxProp AM 45, the Alen BreatheSmart 75i True HEPA Air Purifier and the Medify Air 112 V2.0 HEPA.

Process for Purchasing and Reimbursement

To claim reimbursement under this generous grant program, we will need a copy of the invoice for air purification equipment and a signed copy of the attached certification (electronic signature is fine). If your district has already purchased an alternate model of air purifier to those listed above, please also provide evidence that the model satisfies EPA guidance cited above.

In order to be reimbursed, please send this documentation of purchase and invoices to SCOE by emailing Bonnie Brown at bbrown@scoe.org, no later than close of business on Wednesday, Nov. 25. The air purifiers must be installed/plugged into classrooms no later than Dec. 30, 2020. We ask that you provide us with a picture of the unit(s) installed and operational no later than Dec. 31, 2020.

As soon as we receive the signed certification and, if necessary, supporting evidence the equipment satisfies EPA guidance, we will process the request for reimbursement.

Each district will need to refer to their board purchasing policy and if the purchases exceed your bid limit, you can pass an emergency resolution based on the fact that we are in a public health emergency.

Informational Meeting Tomorrow

SCOE Business Services will be holding a Zoom meeting on **Wednesday, November 4, at 2:00pm** to discuss this opportunity and will be sending out the link to that meeting later today. Please call or email Mary Downey or Shelley Stiles in SCOE Business Services if you have any questions.

--

Steven D. Herrington, Ph.D.
Sonoma County Superintendent of Schools

Business Services

Information Alert



5340 Skylane Boulevard
Santa Rosa, CA 95403-8246
(707) 524-2600 ■ www.scoe.org

November 4, 2020

To: District and Charter Business Services
From: SCOE Business Services
Subject: COVID-19 Safe Classrooms Clean Air Program

Zoom informational meeting Summary

SCOE is happy to announce the Federated Indians of Graton Rancheria (the Tribe) have established the FIGR COVID-19 Safe Classrooms Clean Air Program to help facilitate the return to in-person instruction by supporting the acquisition of air purifiers in classrooms serving low-income students.

The Tribe has entered into an agreement with the Sonoma and Marin County Offices of Education to provide sufficient funding to serve all low-income students attending public schools in these counties. The attached report uses enrollment and Free and Reduced-Price Meal (FRPM) enrollment data for 2019-20 published by CDE on Dataquest and displays data for all public schools in Sonoma County.

The Tribe is committing to a maximum \$1.5M for this program in Sonoma County. Schools can get 100% reimbursement **UP TO \$1000 per unit**, based on the number of eligible units listed for each school on the spreadsheet attached.

Eligibility:

This program targets low-income students, in classroom settings. Eligibility is based on enrollment and Free & Reduced-Priced Meal counts from the 2019-20 Fall 1 Census count, as reported to CalPads and included in CalPads report 1.17. All public schools providing classroom based instruction (when allowed) are included in the eligibility counts. (Non-classroom based programs are excluded).

The spreadsheet shows number of units for each school site, you will need to round up or down to the nearest whole unit. Example: Santa Rosa Elementary District – total of 138 units, each site is eligible for the units listed – round up or down appropriately. Classroom based independent charters are included in District totals. Example: Kid Street – eligible for 4 (rounded down), leaving 134 available to Santa Rosa's other sites.

Reimbursement and Participation:

SCOE will be reaching out to each LEA to gather participation intent. CBO's should expect contact next week.

To get reimbursement:

1. Receipt of purchase
 - a. Copy of invoice emailed to bbrown@scoe.org (District/Charter can keep the originals with their own records)
2. Photo of each unit in the classroom setting, along with a listing of classroom numbers and site location
3. Certification form, with signatures
 - a. Emailed to LEAs
 - b. If unit is not in place by November 25th please complete expected placement/install date (must be before December 30th)

Deadlines:

1st Deadline

Districts/Charters: By end of day November 25, 2020, all invoices and certifications must be emailed to Bonnie Brown at bbrown@scoe.org

SCOE: On December 1st, all certifications and invoices will be submitted to the tribe for reimbursement

2nd Deadline

Districts/Charters: By end of day December 30, 2020, pictures of operational units installed in classroom settings will be emailed to Bonnie Brown at bbrown@scoe.org. The picture should include unit(s) and classroom setting (Two pictures may be required)

SCOE: On January 4th all photos will be emailed to the tribe as proof of unit/install in classrooms, as intended

When to Expect Reimbursement:

The tribe will send the reimbursement to SCOE. SCOE will then send a reimbursement check to districts and charters. Reimbursement timing depends on tribe's approval of all documentation

How to purchase and account code guidance:

Charge expenditures to UNRESTRICTED sources.

PER CSAM 560, reimbursement revenue should be recorded as unrestricted local revenue

COVID expense – already purchased? – move expenditure to unrestricted resource, freeing up COVID funds to other purchases. – **Remember spending deadlines, amending any expenditure reporting already done.**

Each district will need to refer to their board purchasing policy and if the purchases exceed your bid limit, you can pass an emergency resolution based on the fact that we are in a public health emergency. Sample resolutions are included with this summary.

Types of Units that Qualify:

Plug & play (plug-in) or In-line (installed in HVAC system) units may be purchased as long as they are EPA approved.

Labor expense: Tribe will not reimbursement for district's own maintenance staff to install units. However, if install is required for in-line or wall units then the install plus the unit must not exceed the \$1000 per unit amount.

EPA guidance is available at this link: <https://www.epa.gov/coronavirus/air-cleaners-hvac-filters-and-coronavirus-covid-19>

Examples of qualifying air purifiers include the iWave-M, iWave-R, iWave-C, AeraMaxPro AM 4, AeraMaxProp AM 45, the Alen BreatheSmart 75i True HEPA Air Purifier and the Medify Air 112 V2.0 HEPA. Mark also led a discuss on types of air purifiers with the group

Thank you!

Many LEAs expressed their appreciation and gratitude to the Federated Indians of Graton Rancheria (the Tribe) for this generous gift to Sonoma County schools and community.

More Questions? Please reach out.

Shelley Stiles sstiles@scoe.org with any general questions

Bonnie Brown bbrown@scoe.org to turn in receipts for reimbursement

Mark Silva msilva@scoe.org with questions regarding units

SONOMA COUNTY OFFICE OF EDUCATION

Federated Indians of Graton Rancheria COVID-19 Safe Classrooms Clean Air Program Certification

I, _____, Superintendent of _____ School District, certify that air purifiers purchased through FIGR COVID-19 Safe Classrooms Clean Air Program to help facilitate the safe re-opening of Sonoma County public schools:

- Satisfy Environmental Protection Agency (EPA) guidance as published at <https://www.epa.gov/coronavirus/air-cleaners-hvac-filters-and-coronavirus-covid-19>)

Air Purification Equipment make and model _____

Total number of units purchased _____

Total cost per unit: \$ _____

- Were placed into use on _____ (date)
- Were installed in classrooms most directly serving low-income students.

Superintendent or designee

Date

_____ School District

Sonoma County Schools 2019-20 Enrollment Data (per Calpads 1.17)

District Name	CDS code	Total Enrollment	Free & Reduced Meal	FRPM %	Maximum Units by School (20:1 ratio)	Maximum Eligible Units by District
Alexander Valley Union Elementary	4970599	112	26	23.2%		1
Alexander Valley Elementary	49705996051577	112	26	23.2%	1.3	
Bellevue Union School District	4970615	1599	1287	80.5%		64
Bellevue Elementary	49706156051585	415	349	84.1%	17.45	
Kawana Springs Elementary	49706156051593	337	247	73.3%	12.35	
Meadow View Elementary	49706156115695	405	318	78.5%	15.9	
Taylor Mountain Elementary	49706150113506	438	372	84.9%	18.6	
NPS School Group for Bellevue Union Elementary	0000001	4	1	25.0%	0.05	
Bennett Valley Union Elementary	4970623	1002	213	21.3%		11
Strawberry Elementary	49706236098248	388	89	22.9%	4.45	
Yulupa Elementary	49706236051619	610	123	20.2%	6.15	
NPS School Group for Bennett Valley Union Elementary	0000001	4	1	25.0%	0.05	
Cinnabar School District	4970649	254	190	74.8%		10
Cinnabar Charter	49706496051635	236	177	75.0%	8.85	
Cinnabar Elementary	49706490125724	17	12	70.6%	0.6	
NPS School Group for Cinnabar Elementary	0000001	1	1	100.0%	0.05	
Cloverdale Unified	4970656	1383	811	58.6%		41
Cloverdale High	49706564930855	410	213	52.0%	10.65	
Jefferson Elementary	49706566051643	499	312	62.5%	15.6	
Johanna Echols-Hansen High (Continuation)	49706564930848	14	11	78.6%	0.55	
Washington	49706566051650	452	270	59.7%	13.5	
NPS School Group for Cloverdale Unified	0000001	8	5	62.5%	0.25	
Cotati-Rohnert Park Unified	4973882	6067	2506	41.3%		125
Credo High	49738820123786	406	128	31.5%	6.4	
El Camino High	49738824930046	62	32	51.6%	1.6	
Evergreen Elementary	49738826097059	445	161	36.2%	8.05	
John Reed Primary	49738826051676	431	321	74.5%	16.05	
Lawrence E. Jones Middle	49738826112981	739	223	30.2%	11.15	
Marguerite Hahn Elementary	49738826099246	486	126	25.9%	6.3	
Monte Vista Elementary	49738826109169	476	181	38.0%	9.05	
Rancho Cotate High	49738824935482	1463	548	37.5%	27.4	
Richard Crane Elementary	49738820135053	185	105	56.8%	5.25	
Technology High	49738824930384	322	53	16.5%	2.65	
Technology Middle	49738820128348	417	254	60.9%	12.7	
Thomas Page Academy	49738826060669	384	267	69.5%	13.35	
University Elementary at La Fiesta	49738820128330	209	98	46.9%	4.9	
NPS School Group for Cotati-Rohnert Park Unified	0000001	42	9	21.4%	0.45	
Dunham Elementary School District	4970672	168	39	23.2%		2
Dunham Charter	49706720122440	159	34	21.4%	1.7	
Dunham Elementary	49706726051700	9	5	55.6%	0.25	

Sonoma County Schools 2019-20 Enrollment Data (per Calpads 1.17)

District Name	CDS code	Total Enrollment	Free & Reduced Meal	FRPM %	Maximum Units by School (20:1 ratio)	Maximum Eligible Units by District
<u>Forestville Union Elementary School District</u>	4970680	287	131	45.6%		7
Forestville Academy	49706800112987	236	108	45.8%	5.4	
Forestville Elementary	49706806051718	50	23	46.0%	1.15	
NPS School Group for Forestville Union Elementary	0000001	1	0	0.0%	0	
<u>Fort Ross Elementary School District</u>	4970698	15	12		0.6	1
Fort Ross Elementary	49706986051726	15	12	80.0%	0.6	
<u>Geyserville Unified School District</u>	4970706	226	178	78.8%		9
Buena Vista High	49707064930053	7	4	57.1%	0.2	
Geyserville Elementary	49707066051734	96	74	77.1%	3.7	
Geyserville New Tech Academy	49707060129981	122	99	81.1%	4.95	
NPS School Group for Geyserville Unified	0000001	1	1	100.0%	0.05	
<u>Gravenstein Union Elementary School District</u>	4970714	768	151	19.7%		8
Gravenstein Community Day	49707146119655	1	1	100.0%	0.05	
Gravenstein Elementary	49707146051742	451	95	21.1%	4.75	
Gravenstein First	49707140126888	40	9	22.5%	0.45	
Hillcrest Middle	49707146051759	274	44	16.1%	2.2	
NPS School Group for Gravenstein Union Elementary		2	2	100.0%	0.1	
<u>Guerneville Elementary School District</u>	4970722	280	192	68.6%		10
Guerneville Elementary (Charter)	49707226051767	255	173	67.8%	8.65	
Guerneville Primary	49707220138248	24	18	75.0%	0.9	
NPS School Group for Guerneville Elementary	0000001	1	1	100.0%	0.05	
<u>Harmony Union Elementary School District</u>	4970730	227	74	32.6%		4
Harmony Elementary	49707306051775	61	19	31.1%	0.95	
Salmon Creek School - A Charter	49707306110639	166	55	33.1%	2.75	
<u>Healdsburg Unified School District</u>	4975390	1414	706	49.9%		35
Healdsburg Charter	49753900124230	229	88	38.4%	4.4	
Healdsburg Elementary	49753906051791	297	202	68.0%	10.1	
Healdsburg High	49753904932554	520	214	41.2%	10.7	
Healdsburg Junior High	49753906060222	334	183	54.8%	9.15	
Marce Becerra Academy	49753904930251	25	17	68.0%	0.85	
NPS School Group for Healdsburg Unified	0000001	9	2	22.2%	0.1	
<u>Horicon Elementary School District</u>	4970763	60	50	83.3%		3
Horicon Elementary	49707636051809	60	50	83.3%	2.5	
<u>Kashia Elementary School District</u>	4970888	12	12	100.0%		1
Kashia Elementary	49708886052013	12	12	100.0%	0.6	
<u>Kenwood School District</u>	4970789	141	23	16.3%		1
Kenwood Elementary	49707896051825	141	23	16.3%	1.15	
<u>Liberty Elementary School District</u>	4970797	208	36	17.3%		2
Liberty Elementary	49707976051833	164	31	18.9%	1.55	
Liberty Primary	49707970123422	44	5	11.4%	0.25	

Sonoma County Schools 2019-20 Enrollment Data (per Calpads 1.17)

District Name	CDS code	Total Enrollment	Free & Reduced Meal	FRPM %	Maximum Units by School (20:1 ratio)	Maximum Eligible Units by District
<u>Mark West Union Elementary School District</u>	4970805	1412	430	30.5%		22
John B. Riebli Elementary	49708056111066	430	74	17.2%	3.7	
Mark West Charter	49708050105890	121	42	34.7%	2.1	
Mark West Elementary	49708056051841	433	186	43.0%	9.3	
San Miguel Elementary	49708056051858	422	127	30.1%	6.35	
NPS School Group for Mark West Union Elementary	0000001	6	1	16.7%	0.05	
<u>Monte Rio Union Elementary School District</u>	4970813	78	53	67.9%		3
Monte Rio Elementary	49708136051866	77	53	68.8%	2.65	
NPS School Group for Monte Rio Union Elementary	0000001	1	0	0.0%	0	
<u>Montgomery Elementary School District</u>	4970821	21	11	52.4%		1
Montgomery Elementary	49708216051874	21	11	52.4%	0.55	
<u>Oak Grove Union Elementary School District</u>	4970839	878	252	28.7%		13
Oak Grove Elementary	49708396051882	84	26	31.0%	1.3	
Oak Grove Elementary/Willowside Middle	49708396051890	791	226	28.6%	11.3	
NPS School Group for Oak Grove Union Elementary	0000001	3	0	0.0%	0	
<u>Old Adobe Union School District</u>	4970847	2060	777	37.7%		39
La Tercera Elementary	49708476051916	317	132	41.6%	6.6	
Loma Vista Immersion Academy	49708470127555	433	197	45.5%	9.85	
Miwok Valley Elementary Charter	49708476072136	330	252	76.4%	12.6	
Old Adobe Elementary Charter	49708476051924	339	77	22.7%	3.85	
River Montessori Elementary Charter	49708470119750	175	53	30.3%	2.65	
Sonoma Mountain Elementary	49708476114755	461	66	14.3%	3.3	
NPS School Group for Old Adobe Union Elementary	0000001	5	0	0.0%	0	
<u>Petaluma City Elementary School District</u>	4970854	2459	919	37.4%		46
Grant Elementary	49708546051940	389	59	15.2%	2.95	
Live Oak Charter	49708546119036	290	59	20.3%	2.95	
McDowell Elementary	49708546051957	238	216	90.8%	10.8	
McKinley Elementary	49708546051965	368	152	41.3%	7.6	
McNear Elementary	49708546051973	355	105	29.6%	5.25	
Penngrove Elementary	49708546051981	435	114	26.2%	5.7	
Sixth Grade Charter	49708540124339	27	16	59.3%	0.8	
South County Consortium	49708540132357	108	49	45.4%	2.45	
Valley Vista Elementary	49708546051999	248	149	60.1%	7.45	
NPS School Group for Petaluma City Elementary	0000001	1	0	0.0%	0	
<u>Petaluma Joint Union High School District</u>	4970862	5296	2156	40.7%		108
Carpe Diem High (Continuation)	49708624930103	25	16	64.0%	0.8	
Casa Grande High	49708624930012	1688	738	43.7%	36.9	
Gateway to College	49708620128157	69	25	36.2%	1.25	
Kenilworth Junior High	49708626062137	871	443	50.9%	22.15	
Mary Collins Charter School at Cherry Valley	49708626051932	409	94	23.0%	4.7	
Petaluma Accelerated Charter	49708620131961	114	28	24.6%	1.4	
Petaluma High	49708624935151	1381	484	35.0%	24.2	
Petaluma Junior High	49708626060230	558	223	40.0%	11.15	

Sonoma County Schools 2019-20 Enrollment Data (per Calpads 1.17)

District Name	CDS code	Total Enrollment	Free & Reduced Meal	FRPM %	Maximum Units by School (20:1 ratio)	Maximum Eligible Units by District
Rise Academy	49708620138560	4	2	50.0%	0.1	
San Antonio High (Continuation)	49708624935862	85	71	83.5%	3.55	
Sonoma Mountain High (Continuation)	49708624930111	27	19	70.4%	0.95	
Valley Oaks High (Alternative)	49708624930236	37	5	13.5%	0.25	
NPS School Group for Petaluma Joint Union High	0000001	28	8	28.6%	0.4	
Piner-Olivet Union Elementary School District	4970870	1280	488	38.1%		24
Jack London Elementary	49708700101253	275	111	40.4%	5.55	
Morrice Schaefer Charter	49708706109144	348	136	39.1%	6.8	
Northwest Prep Charter	49708700106344	109	45	41.3%	2.25	
Olivet Elementary Charter	49708706066344	336	131	39.0%	6.55	
Piner-Olivet Charter	49708706113492	209	65	31.1%	3.25	
NPS School Group for Piner-Olivet Union Elementary	0000001	3	0	0.0%	0	
Rincon Valley Union Elementary School District	4970896	3241	870	26.8%		44
Austin Creek Elementary	49708966117907	389	25	6.4%	1.25	
Binkley Elementary Charter	49708966085229	352	130	36.9%	6.5	
Madrone Elementary	49708966052021	414	137	33.1%	6.85	
Rincon Valley Charter	49708960102525	355	82	23.1%	4.1	
Rincon Valley Partnership	49708960120980	96	24	25.0%	1.2	
Sequoia Elementary	49708966052054	412	61	14.8%	3.05	
Spring Creek Matanzas Charter	49708966052039	494	172	34.8%	8.6	
Village Elementary Charter	49708966052070	342	99	28.9%	4.95	
Whited Elementary Charter	49708966052047	379	137	36.1%	6.85	
NPS School Group for Rincon Valley	0000001	8	3	37.5%	0.15	
Roseland School District	4970904	2867	2446	85.3%		122
Roseland Charter	49709040101923	1459	1222	83.8%	61.1	
Roseland Creek Elementary	49709040125336	391	334	85.4%	16.7	
Roseland Elementary	49709046052088	508	446	87.8%	22.3	
Sheppard Elementary	49709046052096	508	444	87.4%	22.2	
NPS School Group for Roseland Elementary	0000001	1	0	0.0%	0	
Santa Rosa Elementary School District	4970912	4981	2755	55.3%		138
Abraham Lincoln Elementary	49709126052153	290	217	74.8%	10.85	
Albert F. Biella Elementary	49709126108500	328	211	64.3%	10.55	
Brook Hill Elementary	49709126052104	392	321	81.9%	16.05	
Cesar Chavez Language Academy	49709120128074	423	221	52.2%	11.05	
Helen M. Lehman Elementary	49709126066385	500	377	75.4%	18.85	
Hidden Valley Elementary	49709126095459	523	143	27.3%	7.15	
James Monroe Elementary	49709126052161	385	321	83.4%	16.05	
Kid Street Learning Center Charter	49709126116958	113	85	75.2%	4.25	
Luther Burbank Elementary	49709126052112	325	218	67.1%	10.9	
Proctor Terrace Elementary	49709126052179	399	119	29.8%	5.95	
Santa Rosa Charter School for the Arts	49709120113530	408	137	33.6%	6.85	
Santa Rosa French-American Charter (SRFACS)	49709120125831	476	99	20.8%	4.95	
Steele Lane Elementary	49709126052195	400	281	70.3%	14.05	

Sonoma County Schools 2019-20 Enrollment Data (per Calpads 1.17)

District Name	CDS code	Total Enrollment	Free & Reduced Meal	FRPM %	Maximum Units by School (20:1 ratio)	Maximum Eligible Units by District
NPS School Group for Santa Rosa Elementary	0000001	19	5	26.3%	0.25	
Santa Rosa High School District	4970920	10941	4290	39.2%		215
Elsie Allen High	49709204930160	1030	610	59.2%	30.5	
Herbert Slater Middle	49709206060263	721	289	40.1%	14.45	
Hilliard Comstock Middle	49709206068977	412	336	81.6%	16.8	
Lawrence Cook Middle	49709206060255	428	283	66.1%	14.15	
Maria Carrillo High	49709204930244	1480	279	18.9%	13.95	
Montgomery High	49709204934154	1656	563	34.0%	28.15	
Piner High	49709204935292	1370	677	49.4%	33.85	
Ridgway High (Continuation)	49709204935607	286	145	50.7%	7.25	
Rincon Valley Middle	49709206060271	827	203	24.5%	10.15	
Santa Rosa Accelerated Charter	49709200102533	129	13	10.1%	0.65	
Santa Rosa High	49709204936803	1914	590	30.8%	29.5	
Santa Rosa Middle	49709206060289	561	282	50.3%	14.1	
NPS School Group for Santa Rosa High	0000001	127	20	15.7%	1	
Sebastopol Union Elementary School District	4970938	870	352	40.5%		18
Brook Haven Middle	49709386052211	194	92	47.4%	4.6	
Park Side Elementary	49709386052229	259	137	52.9%	6.85	
REACH	49709380120121	121	44	36.4%	2.2	
Sebastopol Independent Charter	49709386113039	294	78	26.5%	3.9	
NPS School Group for Sebastopol Union Elementary	0000001	2	1	50.0%	0.05	
Sonoma County Office of Education	4910496	525	255	48.6%		13
NPS School Group for Sonoma County Office of Education	0000001	41	41	100.0%	2.05	
Sonoma County Alternative Education Programs	4930343	84	61	72.6%	3.05	
Sonoma County Court	4930079	46	23	50.0%	1.15	
Sonoma County Special Education	6069413	354	130	36.7%	6.5	
Sonoma Valley Unified School District	4970953	4189	2476	59.1%		124
Adele Harrison Middle	49709536119069	384	184	47.9%	9.2	
Altimira Middle	49709536052245	458	346	75.5%	17.3	
Creekside High	49709534930152	67	46	68.7%	2.3	
Dunbar Elementary	49709536052252	180	155	86.1%	7.75	
El Verano Elementary	49709536052260	335	265	79.1%	13.25	
Flowery Elementary	49709536052278	343	204	59.5%	10.2	
Prestwood Elementary	49709536052286	373	133	35.7%	6.65	
Sassarini Elementary	49709536052294	298	247	82.9%	12.35	
Sonoma Charter	49709536111678	199	106	53.3%	5.3	
Sonoma Valley High	49709534937256	1264	676	53.5%	33.8	
Woodland Star Charter	49709530105866	258	105	40.7%	5.25	
NPS School Group for Sonoma Valley Unified	0000001	30	9	30.0%	0.45	
Twin Hills Union Elementary School District	4970961	1148	275	24.0%		14
Apple Blossom	49709616093140	391	96	24.6%	4.8	
Orchard View	49709614930319	227	38	16.7%	1.9	
Sunridge Charter	49709614930350	281	83	29.5%	4.15	

Sonoma County Schools 2019-20 Enrollment Data (per Calpads 1.17)

District Name	CDS code	Total Enrollment	Free & Reduced Meal	FRPM %	Maximum Units by School (20:1 ratio)	Maximum Eligible Units by District
Twin Hills Charter Middle	49709616052302	248	58	23.4%	2.9	
NPS School Group for Twin Hills Union Elementary	0000001	1	0	0.0%	0	
<u>Two Rock Union School District</u>	4970979	162	66	40.7%		3
Two Rock Elementary	49709796052310	161	66	41.0%	3.3	
NPS School Group for Two Rock Union	0000001	1	0	0.0%	0	
<u>Waugh Elementary School District</u>	4970995	838	127	15.2%		6
Corona Creek Elementary	49709956114409	435	76	17.5%	3.8	
Meadow Elementary	49709956110324	402	51	12.7%	2.55	
NPS School Group for Waugh Elementary	0000001	1	0	0.0%	0	
<u>West Side Union Elementary School District</u>	4971001	174	48	27.6%		2
West Side Elementary	49710016052336	174	48	27.6%	2.4	
<u>West Sonoma County Union High School District</u>	4970607	1838	612	33.3%		31
Analy High	49706074930400	1141	334	29.3%	16.7	
El Molino High	49706074931507	551	206	37.4%	10.3	
Laguna High	49706074930327	90	48	53.3%	2.4	
West Sonoma County Consortium	49706070121038	41	20	48.8%	1	
NPS School Group for West Sonoma County Union High	0000001	15	4	26.7%	0.2	
<u>Wilmar Union Elementary School District</u>	4971019	238	64	26.9%		3
Wilson Elementary	49710196052344	238	64	26.9%	3.2	
<u>Windsor Unified School District</u>	4975358	5005	2482	49.6%		124
Bridges Community Based School, North County Consortium	49753580121236	49	21	42.9%	1.05	
Brooks Elementary	49753586107221	553	271	49.0%	13.55	
Cali Calmecac Language Academy	49753586052369	1177	680	57.8%	34	
Mattie Washburn Elementary	49753586110993	531	259	48.8%	12.95	
North Bay Met Academy	49753580138263	68	35	51.5%	1.75	
Village Charter	49753580114934	107	42	39.3%	2.1	
Windsor High	49753584930228	1656	764	46.1%	38.2	
Windsor Middle	49753586052351	813	390	48.0%	19.5	
Windsor Oaks Academy	49753584930269	33	19	57.6%	0.95	
NPS School Group for Windsor Unified	0000001	18	1	5.6%	0.05	
<u>Wright Elementary School District</u>	4971035	1451	959	66.1%		48
NPS School Group for Wright	0000001	3	1	33.3%	0.05	
J. X. Wilson Elementary	49710356096721	470	288	61.3%	14.4	
Robert L. Stevens Elementary	49710356111868	528	356	67.4%	17.8	
Wright Charter	49710356052377	450	314	69.8%	15.7	
County Totals		66175	29800		1490.6	1496

Supply Solutions

Estimate

17625 Fabrica Way
Cerritos, CA 90703

Date	Estimate #
10/23/2020	803

Name / Address
Bellevue Union School District 3150 Education Drive Santa Rosa, CA 95407

Project

Item	Description	Qty	U/M	Cost	Total
ALEN75iHEPA	Alen BreatheSmart 75i True HEPA Air Purifier (PURE)	64	ea	735.00	47,040.00T
FRESHFILTER	Fresh Filter w/Carbon for Smoke/odor	64		30.00	1,920.00T
	Sales Tax			9.00%	4,406.40
				\$53,366.40	

DS

RF

DS

CK

DocuSigned by:

David Alexander

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11/5/2020

\$53,366.40



BELLEVUE UNION SCHOOL DISTRICT PURCHASE REQUISITION

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REQUESTOR:

Date: 11/4/20	Unit Name: M&O
Contact: Roger Farrell	Phone Number: 707-542-5197

VENDOR:

Name: Supply Solutions	Phone Number: (888) 901-5011
Address: 17625 Fabrica Way, Cerritos, CA 90703	

THE ITEMS/SERVICE WILL BE USED FOR THE FOLLOWING PURPOSE:

Purchase of 64 Alen Air Purifying Systems

QUANTITY:	UNIT COST:	SUBTOTAL:	DESCRIPTION OF MATERIALS/SERVICE:
------------------	-------------------	------------------	--

64.00	\$ 735.00	\$ 47,040.00	Alen Breathesmart 75i True HEPA Air Purifier
64.00	\$ 30.00	\$ 1,920.00	Fresh Filters w/ Carbon for smoke & odor
0.00	\$ 0.00	\$ 0.00	
		\$ 0.00	
		\$ 0.00	

PRE-TAX TOTAL:

\$ 48,960.00

TAX:

\$ 4,406.40

SHIPPING:

\$ 0.00

TOTAL:

\$ 53,366.40

NOT TO EXCEED:**CHART OF ACCOUNTS:**

01-0000-0-0000-7200-5800-690-0000

To be charged to the unrestricted gen. fund and will be reimbursed by GRC & SCOE at a later date. -RF

REQUESTOR'S SIGNATURE:**SUPERVISOR'S SIGNATURE:****DISTRICT OFFICAL SIGNATURE:**

DocuSigned by:  46B2A0B79A324B8...	DocuSigned by:  E6BD1BA8DC7449C...	DocuSigned by:  ZE1426D0DD02400...
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VENDOR - PO without Receiving				Fiscal Year 2020/21			
Requisition Number R21-00403				Requisition Date 11/06/2020			
Summary							
Created by	MGOMEZ, 11/6/2020		PO #	Goods & Services			
Department	BUSINESS		Responsibility	Academic Dept			
Status	Submitted						
On Hold	No		Attachments	None			
Requisitioner	Maria Gomez		Board Date	Non Taxable		.00	
Order Site	DIST - Bellevue Union School District			Taxable		48,960.00	
Delivery Site	DIST - Bellevue Union School District			Tax (9.0000)		4,406.40	
Delivery Date				Shipping (0.00)		.00	
Project			Room	Adjustment		.00	
Info	Purifying Systems			Requisition Total		53,366.40	
Requisition Vendor Information							
028166/1	Supply Solutions						
	17625 Fabrica Way , Cerritos, CA 90703						
Purchasing							
PO Date			PO Printed Date	Buyer -			
Quote			Quote Date				
Line Items							
							Change Level 0
Description	Stores Item #	Unit	Order Qty	Rcvd Qty	Unit Price	Extended	
1 Alen Breathesmart 75i True HEPA Air Purifier		EACH	64		735.0000	47,040.00	TX
2 Fresh Filters w/carbon for smoke & Odor		EACH	64		30.0000	1,920.00	TX
Accounts							
01- 0000- 0- 0000- 7200- 5800- 690- 0000			Amount	Encumbered	Expensed	Outstanding	
(2021) Other Svcs & Op,Other General A,Undistributed,Not Req			53,366.40	53,366.40			
Approvals							
Level	Sub Level	Status	Approver	Approved By	Approved	Comment	
3	0		Budget				

Bellevue Union School District

Agenda Item for Board Meeting

Agenda Category: Review and Action

Agenda Item Title: Ratification of Bills and Warrants

Background:

Warrants issued since the last regularly scheduled Board meeting are submitted for ratification.

Recommended Action:

It is recommended the Board ratify these warrants.

Supporting Documents:

Payroll Totals

Board Report of Checks

Bellevue Union School District

2020-2010

Payroll Totals

Payroll Regular 10/30/2020

Certificated	\$736,391.06
Classified	<u>\$260,454.27</u>
	\$996,845.33

Supplemental Payroll 10/09/2020

Certificated	\$ 23,648.76
Classified	<u>\$ 3,797.84</u>
	\$27,446.60

Manual Payroll 10/16/2020

Certificated	\$ 0.00
Classified	<u>\$ 381.18</u>
	\$ 381.18

Totals	\$1,024,673.11
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Checks Dated 10/10/2020 through 11/10/2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1805960	10/15/2020	California's Valued Trust	01-9570	Oct Insurance Premiums		133,399.79
1805961	10/15/2020	State Of California	01-9555	State/Payroll Taxes		1,074.80
1805962	10/15/2020	The Standard Insurance Co	01-9575	Standard Life		1,596.59
1806952	10/22/2020	Alsco (American Linen)	13-5800	Open PO- BV 20/21	111.94	
				Open PO- KS 20/21	98.86	
				Open PO- MV 20/21	137.12	
				Open PO- TM 2020/2021	103.20	451.12
1806953	10/22/2020	Ameriflex	01-5800	DO: FSA Admin Fee 6 Employees	51.76	
			01-5858	DO: FSA Admin Fee 6 Employees	8.24	60.00
1806954	10/22/2020	Becoming Independent	01-5800	BUSD Shredding Services		35.00
1806955	10/22/2020	Buchanan Food Service	13-4710	OPEN PO :-B.V. Food for Food Svc 2020/2021	172.43	
				OPEN PO: MV Food for Food Svc 2020/2021	352.88	525.31
1806956	10/22/2020	BWS Distributors	01-5800	Rain Gear 2020/21		242.36
1806957	10/22/2020	AT & T	01-5911	Open PO CALNET3		20.16
1806958	10/22/2020	Clover Stornetta Farms Inc	13-4715	MV- Student Milk 2020/21		81.00
1806959	10/22/2020	Coastline Distributors, Inc	13-4710	OPEN PO- MV - Fruit & Vegetable 20/21		301.15
1806960	10/22/2020	Corwin	01-4310	Currilum		2,579.97
1806961	10/22/2020	ESP & Alarm Inc.	01-5805	Open PO BV Monthly Patrols	375.00	
				Open PO KS/ELC Monthly Patrols	750.00	
				Open PO MV Monthly Patrols	257.81	
				Open PO TM Monthly Patrols	375.00	
			09-5805	Open PO MV Monthly Patrols	117.19	1,875.00
1806962	10/22/2020	TIAA Commerical Finance	01-5600	Copier Lease Contract # 2023517		329.46
1806963	10/22/2020	FedEx	01-5800	DO: Fedex Shipments		26.78
1806964	10/22/2020	Fishman Supply Co	01-4370	M&O: Custodial Supplies@BV	775.14	
				M&O; Custodial Supplies @ DO	633.30	
				M&O; Custodial Supplies @ KW	1,725.01	
				M&O; Custodial Supplies @ MV	42.68	3,176.13
1806965	10/22/2020	Food Equipment Repair Service	13-5800	Open PO-Food Equipment Repair		2,383.95
1806966	10/22/2020	Friedman's Home Improvement	01-4380	MV: OPEN PO for Supplies		508.54
1806967	10/22/2020	GigaKom	21-6200	APC Smart UPS		13,091.06
1806968	10/22/2020	Gold Star Foods, Inc.	13-4710	OPEN PO TM Food Supply 2020/2021	21.60	
			13-5800	CAFE: Food Storage	237.50	259.10
1806969	10/22/2020	Great America Financial Svcs	01-5858	OPEN PO-Postbase 45 mail machine	28.35	
			01-5950	OPEN PO-Postbase 45 mail machine	136.26	164.61
1806970	10/22/2020	Hitmen Termite and Pest Control, Inc.	01-5800	Open PO Pest Control 2020/21		100.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 1 of 6

Checks Dated 10/10/2020 through 11/10/2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1806971	10/22/2020	John Deere Financial	01-4380	Open PO- Maint and Grounds 2020/21	199.04	
			01-4390	Open PO- Maint and Grounds 2020/21	199.04	398.08
1806972	10/22/2020	Nemesis Fire	01-5800	BUSD Fire Sprinkler & hydrant Testing		220.00
1806973	10/22/2020	Paradigm Healthcare Services	01-5800	Contracted service for Medical Billing 2020/21		1,688.05
1806974	10/22/2020	PG&E	01-5520	Open PO -PG & E 2020/21		84.58
1806975	10/22/2020	Rexel USA, INC Platt Electric Supply	01-4370	DO- OPEN PO Replace Light Bulbs	402.87	
			01-4380	DO- OPEN PO Replace Light Bulbs	402.87	805.74
1806976	10/22/2020	Presence Learning Inc	01-5899	ELC: SLP Service 2020/2021		13,511.93
1806977	10/22/2020	Redwood Pediatric Therapy Asso	01-5100	DO : Occupational Therapy Contract 2020/21		9,692.30
1806978	10/22/2020	School Health Corporation	01-4390	Open PO Medical Supplies 2020/2021		400.14
1806979	10/22/2020	SHI International Corp	01-5800	Cable & Califone	8,820.21	
				Headset & Mouse	10,563.04	
			25-6200	Mount For Cameras	1,159.90	20,543.15
1806980	10/22/2020	Soliant	01-5800	School SLPA -Reg		1,980.00
1806981	10/22/2020	US Bank Equipment Finance	01-5632	OpenPO - Lease Bellevue School		547.29
1806982	10/22/2020	Verizon	01-5800	Unlimited Plan		266.07
1806983	10/22/2020	Lakshmi Vyakaran Venkat	01-5800	Instructional Service		1,035.40
1806984	10/22/2020	Wyatt Irrigation Supply	01-4390	M&O: Irrigation Supplies		177.01
1808042	10/29/2020	California's Valued Trust	01-9570	Insurance Premiums		138,696.03
1808043	10/29/2020	The Standard Insurance Co	01-9575	Standard Premium		1,669.71
1808044	10/29/2020	Craig, Nina S	01-4390	Green Screens & Kits		161.31
1808045	10/29/2020	Brunkow, Kristin L	01-5862	Live Scan		30.00
1808046	10/29/2020	Advanced Security Systems-SR	25-5800	M&O: Service Call Repair & Replacement		97.43
1808047	10/29/2020	SYNCB/Amazon	01-4310	OPEN PO FOR ELC	291.50	
			01-5800	M&O- COVID-19	413.57-	
			01-5840	ITECH: Supplies 2020/2021	575.76	453.69
1808048	10/29/2020	Anova Education & Behavior	01-5800	NPS: A. W	2,772.00	
				NPS: B. T	2,693.24	5,465.24
1808049	10/29/2020	AT&T Mobility	01-5911	Open PO for Emergency Phone # 8341		457.15
1808050	10/29/2020	Valley Comfort Heating & Air	21-6200	New Condenser for TM		6,333.00
1808051	10/29/2020	Becoming Independent	01-5800	BUSD Shredding Services		258.00
1808052	10/29/2020	AT & T	01-5911	Open PO CALNET3		229.98
1808053	10/29/2020	Citi Cards	01-5800	District Credit Card		3,654.56
1808054	10/29/2020	Cmrs-fp	01-5800	Open PO-District Postage 2020/21		3,000.00
1808055	10/29/2020	Aeries Software	01-5200	AeriesCon Virtul Summit 2020		150.00

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 2 of 6

Checks Dated 10/10/2020 through 11/10/2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1808056	10/29/2020	Denton's Glass Company	01-5800	Glass Replacement & Window Screen Services		251.22
1808057	10/29/2020	Department Of Justice Accounting Office Cashier Unit	01-5862	Open PO for DO- Fingerprinting		147.00
1808058	10/29/2020	TIAA Commerical Finance	01-5600	DO:Agreement For SF-5130 Account # 20415329-1	279.08	
				Lease Agreement for Copiers Acc# 20399421-1	1,166.91	1,445.99
1808059	10/29/2020	Fishman Supply Co	01-4370	M&O; Custodial Supplies @ DO	879.78	
			01-5800	KN95 mask (Covid-19)	1,302.00	2,181.78
1808060	10/29/2020	Friedman's Home Improvement	01-4380	Open PO - General Dist Maint 2020/2021	366.91	
				TM: OPEN PO for Supplies	167.53	
			01-4390	Open PO - General Dist Maint 2020/2021	122.31	656.75
1808061	10/29/2020	Ghilotti Construction	21-6200	M&O Sewer & Retrofit	33,912.65	
				M&O: Sewer Retrofit	27,393.57	61,306.22
1808062	10/29/2020	Greenacre Homes	01-5800	ESY June & July		2,895.07
1808063	10/29/2020	Henris Supply DBA Henris Roofing	21-6200	M&O:Phase 2 Single Ply Roofing		6,194.82
1808064	10/29/2020	Hitmen Termite and Pest Control, Inc.	01-5800	Open PO Pest Control 2020/21	1,175.00	
				Pest Control Preventative Maintenance	175.00	1,350.00
1808065	10/29/2020	Horizon	01-4390	Open PO-Landscaping Supply 2020/21	595.14	
			09-4390	Open PO-Landscaping Supply 2020/21	76.81	671.95
1808066	10/29/2020	Illuminate Education	01-5800	Virtual Report Card Building Workshop		2,500.00
1808067	10/29/2020	Janet Gossett	01-4350	DO: OPEN PO:Signature Stamps/ Ink		52.87
1808068	10/29/2020	John Deere Financial	01-4380	Open PO- Maint and Grounds 2020/21	99.52	
			01-4390	Open PO- Maint and Grounds 2020/21	99.52	199.04
1808069	10/29/2020	Language People	01-5803	Language Services		1,572.00
1808070	10/29/2020	Office Depot Inc	01-4310	BV: 2020/2021 School Supplies/Office	382.26	
				Office Supplies	255.76	
				TM: School Order 2020/2021	703.12	
			01-4350	Open PO- District Office Supplies	862.06	
				Plastic Storage	205.68	2,408.88
1808071	10/29/2020	Recology Sonoma Marin	01-5560	BV- Garage & Recycling Pick up 2020/2021	1,387.52	
				KW/ELC- Garage & Recycling 2020/2021	1,387.52	
				MV: Garage & Recycling Pick up 2020/21	1,504.94	
				TM- Garage & Recycling 2020/2021	1,504.94	5,784.92
1808072	10/29/2020	RGM Kramer Inc	21-6200	BUSD Summer Project 2019/20	24,125.00	
			25-5800	DO : General Management Services	540.00	24,665.00
1808073	10/29/2020	Santa Rosa, City Of	01-5560	Open PO for Water bill BV	843.15	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 3 of 6

Checks Dated 10/10/2020 through 11/10/2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1808073	10/29/2020	Santa Rosa, City Of		Open PO for Water bill KW	951.49	
				Open PO for Water bill MV & Spa	932.47	
				Open PO for Water bill TM	2,130.26	
			01-5858	Open PO for Water bill KW	7.12	
				Open PO for Water bill TM	237.04	5,101.53
1808074	10/29/2020	Educators Publishing Service	01-4310	KW: School Supplies Order 2020/2021		983.19
1808075	10/29/2020	Sonoma County Office Of Educat ion	01-5200	Open PO :Legal Training for 20/21	195.00	
			01-5823	Retainer 2020-2021	15,600.00	15,795.00
1808076	10/29/2020	SHI International Corp	01-5800	Back Covers for tablets	622.44	
				Chrombooks	291,370.75	
				MAXCases Shield Extreme-X	9,677.55	301,670.74
1808077	10/29/2020	Site Consulting Specialists	21-6200	Asphalt Project		7,950.00
1808078	10/29/2020	Spurr	01-5510	Open PO Spurr		393.70
1808079	10/29/2020	Tel-Con Communications	01-5800	IT: Open PO		1,434.44
1808080	10/29/2020	voyager Sopris Learning	01-4310	Passport Level A	454.08	
				Step Up to Writing	2,076.48	2,530.56
1808081	10/29/2020	WEX BANK	01-4362	DO : Fuel Card		434.77
1809000	11/05/2020	Dale M Crane dbaAction Plumbing Maintenance	01-5800	OPEN PO Plumbing Repairs		202.00
1809001	11/05/2020	Alsco (American Linen)	13-5800	Open PO- KS 20/21	49.43	
				Open PO- MV 20/21	137.12	
				Open PO- TM 2020/2021	62.60	249.15
1809002	11/05/2020	Anova Education & Behavior	01-5800	ESY: A. W	78.76	
			01-9510	ESY: A. W	410.92	489.68
1809003	11/05/2020	B.T. Mancini Co.	01-5800	Bellevue ES Kitchen Floor Repair		813.00
1809004	11/05/2020	Buchanan Food Service	13-4710	OPEN PO: MV Food for Food Svc 2020/2021		199.59
1809005	11/05/2020	BWS Distributors	01-5800	Rain Gear 2020/21		748.39
1809006	11/05/2020	AT & T	01-5911	Open PO CALNET3		90.84
1809007	11/05/2020	Dennis Carrera	01-5803	DO: Spanish & English Interpreting (ELC)		690.00
1809008	11/05/2020	Clover Stornetta Farms Inc	13-4715	MV- Student Milk 2020/21		40.00
1809009	11/05/2020	Coastline Distributors, Inc	13-4710	OPEN PO- MV - Fruit & Vegetable 20/21		201.55
1809010	11/05/2020	Denton's Glass Company	01-5800	Glass Replacement & Window Screen Services		3,270.29
1809011	11/05/2020	Emerald LLC	01-5800	Sped : M.L	2,099.40	
				Sped: A. F	4,198.80	
				Sped: A.B	4,198.80	
				Sped: C.B	2,099.40	

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ESCAPE ONLINE

Page 4 of 6

Checks Dated 10/10/2020 through 11/10/2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1809011	11/05/2020	Emerald LLC		Sped: D.W	4,198.80	
				Sped: J.G.M	4,198.80	
				Sped: J.R	2,099.40	
				Sped: R.S.V	2,099.40	
				Sped: V.R	2,099.40	
				Sped: Z.C	2,099.40	29,391.60
1809012	11/05/2020	Gold Star Foods, Inc.	13-4710	OPEN PO MV Food Supply 20/21	256.97	
				OPEN PO TM Food Supply 2020/2021	48.60	
			13-5800	CAFE: Food Storage	292.50	598.07
1809013	11/05/2020	Greg Pahlow	01-5800	Open PO-Eletrical work 2020/2021		2,148.00
1809014	11/05/2020	Hardware Tech Inc.	01-4380	Open PO- Maint Service all sites 2020/2021		1,676.00
1809015	11/05/2020	Hitmen Termite and Pest Control, Inc.	01-5800	Open PO Pest Control 2020/21		225.00
1809016	11/05/2020	Kenneth Charles Schwinn	01-5800	DO: Home Study Coordination		2,500.00
1809017	11/05/2020	Sally J Yates dba Kids Hear	01-5800	Nursing Services 2020/2021		9,200.00
1809018	11/05/2020	Napa County Office Of Ed	01-5100	DO: CalServes Contract- Americop Mentors	24,000.00	
			01-5800	DO: CalServes ASES After School Program	90,801.99	
				DO: CalServes Contract - Counselors	31,367.43	146,169.42
1809019	11/05/2020	Preferred Healthcare Staffing	01-5100	Healthcare Staffing		7,200.00
1809020	11/05/2020	Rexel USA, INC Platt Electric Supply	01-4370	DO- OPEN PO Replace Light Bulds	146.30	
			01-4380	DO- OPEN PO Replace Light Bulds	146.30	292.60
1809021	11/05/2020	Ralph's Auto & Truck Services	01-5800	OPEN PO- Districts Truck Services		509.75
1809022	11/05/2020	Marylou Herrera DBA Red Light Learning	01-5803	Translation Services-		236.25
1809023	11/05/2020	Seesaw	01-5800	Seesaw Program		3,025.00
1809024	11/05/2020	SHI International Corp	01-5800	Back Covers for tablets		487.13
1809025	11/05/2020	Soliant	01-5800	School SLPA -Reg		3,960.00
1809026	11/05/2020	T-Mobile	01-4342	Mobile Internet		4,367.99
1809027	11/05/2020	Lakshmi Vyakaran Venkat	01-5800	Instructional Service		1,138.94
1809028	11/05/2020	West County Transportation	01-5100	Open PO-Special Ed. Transportation 2020/2021		162,062.31
Total Number of Checks					105	1,207,047.71

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	87	1,080,766.29
09	Stony Point Academy Charter	2	194.00
13	Cafeteria Fund	11	5,289.99

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 5 of 6

Checks Dated 10/10/2020 through 11/10/2020

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
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Fund Recap

Fund	Description	Check Count	Expensed Amount
21	Building Fund	6	119,000.10
25	Capital Facilities Fund	3	1,797.33
Total Number of Checks		105	1,207,047.71
Less Unpaid Tax Liability			.00
Net (Check Amount)			1,207,047.71

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Page 6 of 6

Bellevue Union School District

Consent Calendar for Board Meeting of November 17, 2020

7. Consent Calendar

- 7.1. Board Policy Manual Revisions per California School Boards Association (CBSA) Update Recommendations 2nd Reading (1st reading October 20, 2020)
- 7.2. Contract: Illuminate
- 7.3. Contract: Boardmaker
- 7.4. Surplus Technology Equipment
- 7.5. Board Meeting Minutes
 - 7.5.1. Regular Board Meeting Minutes October 20, 2020
- 7.6. Acknowledge and Accept Grants & Donations
 - 7.6.1. Robert Muelrath of Muelrath Ranches Pumpkin Patch donated over 1200 pumpkins to our students.
 - 7.6.2. Rose Vazquez donated supplies to the Bellevue Elementary School STEM lab.
 - 7.6.3. Donors Choose: Desks for Distance Learning: Lap Pads for every student - Digital for a Distance: \$200 gift card to Teachers Pay Teachers - Library for Littles: \$585 for new books for students to take home to read. - Bellevue Elementary - Toller
 - 7.6.4. Donors Choose: Distance Learning Materials: Lap Pads, Folders, Notebooks - Bellevue Elementary - McBride
 - 7.6.5. Donors Choose: Creating an Inclusive American History Curriculum through Literature: Novels in sets of 6 - Historical Fiction Time Machine: Novels in sets of 10 and 15 - Bellevue Elementary - Ramirez
 - 7.6.6. Donors Choose: Distance Learning Like a Boss: Lapboards, Binders, Whiteboards, Erasers, and Markers - \$100 gift card to Teachers Pay Teachers - Label Maker - Visualize and Organize: Document Camera, Highlighter, Portfolios - Bellevue - Simpson
 - 7.6.7. Donors Choose: Let's go Digital: 2-\$100 gift card to Teachers Pay Teachers - Get them reading: Scholastic monthly magazines - See them all: computer screen to be able to see all students when sharing a zoom screen - Distance learning success: lap desk for each student.- Bellevue - Ballard
 - 7.6.8. Donors Choose: Distance Learning Materials: We Can Do This! (Writing books, pencil boxes, white boards, books) - Digital Resources for Distance Academy: \$200 gift card to Teachers Pay Teachers- Bellevue - Griffith
 - 7.6.9. Donors Choose: Building Up My Artists Distantly \$442.00 (craft supplies) - Donations from friends & family to get all 1st graders a new Scholastic book every month ~\$1,000.00 - Bellevue - Boyce
 - 7.6.10. Castaneda Market \$250 - To-Go Learning Backpacks with Art Supplies - Learn about Ag \$500 - Fruits and Vegetables for Science Experiments - Bellevue - Boyce

- 7.6.11. Walmart Grant - \$1,000 School Supplies: white boards, books, pencil boxes, art supplies, etc. to send home with students - Conscious Kid grant for 32 hard cover books through their "Anti-Racist Children's Book Fund" - Bellevue - Toller
- 7.6.12. Science Boards and Ribbons from Synopsys Outreach Foundation - Bellevue - Boyce and Toller
- 7.6.13. James Patterson's Scholastic Book Club Award (\$500 and 500 Bonus Points) to grow the love of reading. - Bellevue - Logsdon
- 7.6.14. Conscious Kid grant for 32 hard cover books through their "Anti-Racist Children's Book Fund" - Bellevue - Griffith
- 7.6.15. Donations from family and friends to provide Holiday Crafts for students to do during Distance Learning, totalling \$700. This will fund 2-3 craft projects per student. - Bellevue - Boyce
- 7.6.16. Wells Fargo Center for the Arts continues to partner with Bellevue Parent Club to provide once a week dance zooms for K-2nd grade and music/ukulele for 3rd-5th graders.
- 7.6.17. Kyoto Restaurant Purchased the Meadow View Panther Mascot
- 7.6.18. Constellation Brands, Inc. donated 64 Lenovo Thinkpads computers - Meadow View
- 7.6.19. Donors Choose- distance learning supplies - Meadow View - Johnson
- 7.7. Interdistrict Requests 2020-21
- 7.8. Personnel Activity Log

Recommended Action:

It is recommended that the Board of Trustees approve the agenda items on the Consent Calendar.

Supporting Documents:

Backup documentation for each item on the Consent Calendar.

Bellevue Union School District

Agenda Item for Board Meeting of October 20, 2020

Agenda Category: Consent

Agenda Item Title: Illuminate Report Card Training

Prepared By: Lawrence Black, Director of Technology

Background: BUSD needed to attend training in order to access the report card module of the Illuminate database. The one time training allows the district to build and utilize the newly redesigned report cards made by the Teachers and Leadership team last year.

Recommended Action:
Consent of agreement.

Supporting Documents:

[Illuminate Agreement](#)



Client Order

Q-104813

6531 Irvine Center Drive Suite 100
Irvine, California 92618
(949) 656-3133
<https://www.illuminateeducation.com/>

Prepared Date: 8/10/2020
Valid Through: 9/9/2020

Prepared By: Kevin Mannion

Customer: Bellevue Union School District
Address: 3150 Education Dr
Santa Rosa, California 95407-2767

Contact: Larry Black
Phone: 707. 542.5197 x10

Start Date:
End Date:
Quote Term:

20/21 School Year

Dates: 7/1/2020 - 6/30/2021

QTY	PRODUCT	DESCRIPTION	UNIT	TOTAL
1	Virtual Report Card Building Workshop	Training that guides attendees through configuration for creating and maintaining report cards. Technical experience is required for all attendees. Two hours of post-build support is included.	\$2500.00	\$2,500.00
2	Post-Build Report Card Consultation	One hour of post-build Report Card Building consultation.	\$0.00	\$0.00
20/21 School Year Subtotal:				\$2,500.00
20/21 School Year Grand Total:				\$2,500.00

On-Going Illuminate subscription license and/or support fees are invoiced at then current rates & enrollment per terms of the Master Subscription Licenses & Services Agreement, which may be subject to an annual increase after the first year for non-multi-year contracts and/or enrollment increases (i.e., as your student count increases or decreases, the quantity will be adjusted in accordance with the terms of the Agreement).

Any applicable state sales tax that has been added to this Client Order is an estimated amount for Client's convenience that is subject to verification and modification based on current state required tax at the time of invoicing. Subscription Start and Expiration Dates shall be as set forth above, which may be delayed based upon the date that Illuminate receives your purchase order or signed Client Order.

In the event that this Client Order includes promotional pricing, said promotional pricing is only valid for the select term(s), product(s), and/or service(s) as shown in this Client Order. The promotional pricing may also be limited in availability to you through the date on this Client Order that is shown as the "Valid Through" period.

All invoices shall be paid within thirty (30) days of the date of invoice.

All purchase orders must contain the exact Client Order number stated within.

To accept and finalize this Client Order, please remit a purchase order to:

Orders@IlluminateEd.net
or
6531 Irvine Center Drive #100
Irvine, CA 92618



Master Subscription Licenses & Services Agreement

This Master Subscription Licenses & Services Agreement (“Agreement”) is hereby entered into as of the date of receipt of purchase order and/or enforcement of any and all product and/or service orders (the “Effective Date”) between the purchasing agency (“Client”) and Illuminate Education, Inc., a California corporation having its principal place of business at 6531 Irvine Center Drive, Irvine, CA 92618, and wholly-owned subsidiaries, including, but not limited to Adrylan Communications, LLC, eduCLIMBER, LLC, eSchoolData, LLC, FastBridge Learning, LLC, IO Education, LLC, Sanford Systems, Inc. dba Key Data Systems, SchoolCity, Inc., and The Learning Egg, LLC (collectively “Illuminate”) (Client and Illuminate are referenced herein as each a “Party” and collectively the “Parties”).

Definitions.

(a). “**Client Order**” means the Illuminate document attached hereto (or subsequently produced invoice), which lists the Licensed Product(s), current pricing, Service(s), Software, Subscription Period, Third Party Software, and/or applicable financial terms related to this Agreement, and is hereby incorporated into this Agreement upon receipt of Client’s purchase order as specified herein.

(b). “**Documentation**” means technical materials provided by Illuminate to Client in hard copy or electronic form describing the use and operation of the Software, which does not include any sales and/or marketing materials that Illuminate may provide Client to describe functionality intended for sales and/or marketing purposes.

(c). “**Licensed Product(s)**” means all software (including Embedded Applications, which is software licensed by Illuminate and provided to Client as part of the terms of this Agreement), subsequent versions provided during an active Subscription Period and/or in relation to Support Services, assessment content owned or licensed by Illuminate, and all related Documentation licensed to Client pursuant to this Agreement, now or in the future.

(d). “**Services**” means the service(s) described in the applicable Client Order attached hereto or an executed statement of work (“SOW”), associated with the Software and the Documentation, including any applicable software hosting or Professional Services, as defined herein, and/or provided by Illuminate to Client.

(e). “**Software**” means the Illuminate software programs described in the applicable Client Order.

(f). “**Subscription Period**” means the period commencing upon the start date set forth in the applicable Client Order and continuing until terminated in accordance with Section 14 (“**Termination**”).

(g). “**Third Party Software**” means any software product designated as Third Party Software by Illuminate, and any related documentation supplied to Client, which is licensed directly between Client and a third party. Third Party Software is different than Embedded Applications in that Illuminate licenses the Embedded Applications to Client as part of Licensed Product (but in some cases, such Embedded Applications may be subject to additional license terms as identified herein). Illuminate is not a licensor of Third Party Software.

1. Subscribing to the Service(s). Client will subscribe to the Licensed Product(s) and/or Services by: (i) providing a purchase order displaying the unique identifier contained within the Client Order attached hereto; (ii) having an authorized Client representative execute a Client Order with this Agreement and receiving a countersigned copy by an authorized Illuminate representative; and, if applicable for custom services, (iii) executing a written SOW for such customized Licensed Product(s) and/or Services with Illuminate. The Parties explicitly agree that, regardless of the confirmation of subscription method discussed herein that is utilized by Client, any additional and/or varying terms

included in the Client’s purchase order are hereby deemed null and void, including terms that attempt to override this specific provision. Upon mutual consent, each SOW will be incorporated into this Agreement. Each Client Order and/or SOW will specify the Licensed Product(s) and/or Services and specific terms and conditions applicable to that order. In the event of any conflict between this Agreement and a SOW, the mutually agreed upon and executed SOW shall control, except this Agreement shall govern all terms relating to intellectual property rights, confidential information, warranty, indemnity, and liability. Subject to the terms and conditions of this Agreement [including all incorporated documents as set forth in Section 15(k) herein], Illuminate will provide the Licensed Product(s) and/or Services described in the initial Client Order. Additional Client Orders and/or SOWs may be entered into by the Parties to subscribe to additional or different features of the Licensed Product(s) and/or Services. Unless designated as replacing a specific Client Order and/or SOW, subsequent Client Orders and SOWs will be considered in addition to currently effective Client Orders and SOWs.

2. License.

(a). **License Grant.** Subject to the terms and conditions of this Agreement, including Illuminate’s Privacy Policy, which is incorporated fully herein by reference, Illuminate grants to Client a limited, revocable, annual (or multi-year as specified in Illuminate’s Client Order), non-exclusive, non-transferable license during the Subscription Period, to access the Licensed Product(s) and/or Services through the User IDs and to operate the features of the Licensed Product(s) and/or Services according to the Documentation under normal circumstances. Client is only granted licensed access to any customized software and/or content delivered in accordance with a valid Client Order and/or SOW during the Term of said Client Order. Termination of the Client Order or underlying Licensed Product will terminate access to customized content. No source code or technical-level documentation to the Licensed Product(s) and/or Services is licensed under this Agreement.

(b). **User IDs.** Illuminate will issue Client’s system administrator access to Client’s designated user(s) that will have the ability to issue a singular User ID and password to each student, teacher, and administrator for access to and to utilize the Licensed Product(s) and/or Service(s) specified in the applicable Client Order and/or SOW. Client shall limit the total number of issued User IDs and passwords to the student count noted for each Licensed Product and/or Service on the Client Order; provided that said student count does not limit the total number of teacher and administrator User IDs and passwords that Client may issue. Each User ID may only be used to access the Services during one (1) concurrent login session. Client shall not allow Client Personnel and/or students to share User IDs with any third parties, which require prior written approval for access by Illuminate. “Client Personnel” is defined as Client’s internal employees, who shall be bound by confidentiality restrictions at least as restrictive as this Agreement provides, explicitly excluding contractors and/or vendors that are not granted access herein. Client is responsible for all activity occurring under its User IDs and control of said User IDs, including the corresponding password credentials. Client is responsible for all use of the Licensed Product(s)

and/or Services by Client Personnel, students Client grants access to, for maintaining the confidentiality of all User IDs, and promptly notifying Illuminate of any actual or suspected unauthorized use of the Licensed Product(s) and/or Services. Illuminate reserves the right to suspend or terminate any Client user that Illuminate determines may have been used for an unauthorized purpose.

(c). **Limitations.** Client agrees that it will not and will not permit any Client Personnel or other party to: (i) permit any party to access or use the Licensed Product(s) and/or Services, Software, or Documentation, other than Client Personnel explicitly authorized by Illuminate; (ii) modify, adapt, alter or translate the Software or Documentation, except as expressly allowed hereunder; (iii) sublicense, lease, rent, loan, distribute, or otherwise transfer the Licensed Product(s) and/or Services, Software, or Documentation to any third party; (iv) reverse engineer, decompile, disassemble, or otherwise derive or determine or attempt to derive or determine the source code (or algorithms, structure or organization) of the Software; (v) use or copy the Software or Documentation except as expressly allowed hereunder; (vi) disclose or transmit any data contained in the Software to any individual other than Client Personnel. To the extent permitted under the law, Client shall hold Illuminate harmless from any and all claims relating to Client's misuse of Licensed Product(s) and/or Services rendered by Illuminate to Client, including Illuminate's intellectual property.

(d). **Client Responsibility.** Client shall perform the responsibilities necessary to establish Client's use of the Licensed Product(s) and/or Services, including (i) providing Client Personnel lists to setup User IDs, (ii) properly maintaining all associated equipment, software and environmental conditions in accordance with applicable industry standards and/or specifications Illuminate may provide Client, and (iii) designating Client Personnel to participate in training.

3. Acceptable Use Policy. Client acknowledges and agrees that Illuminate does not monitor or police the content of communications or data of Client or its users transmitted through the Licensed Product(s) and/or Services, and that Illuminate shall not be responsible for the content of any such communications or transmissions. In using the Software, Licensed Product(s), and/or Services, Client agrees to the following: (i) Client shall not incorporate into or otherwise transmit through the Software, Licensed Product(s), and/or Services any content that violates or infringes the rights of others, including without limitation any material that: (A) may be abusive, indecent, threatening, obscene, harassing, violent, defamatory, libelous, fraudulent, or otherwise objectionable; (B) encourages or otherwise promotes conduct that would constitute a criminal offense or give rise to civil liability; (C) impersonates any person or entity or that otherwise misrepresents Client's affiliation with a person or entity; (D) contains malicious code; (E) is in violation of the CAN-SPAM Act or any other applicable laws pertaining to unsolicited email, SMS, text messaging or other electronic communications, or the transmission of emails to an individual or entity with which Client has no preexisting relationship; (F) includes the private information of another without express permission, including but not limited to contact information, social security numbers, credit card numbers or other information which a reasonable individual would consider private in nature, (G) violates any privacy, intellectual property or proprietary right of another; (H) is pornographic or sexual in nature; (I) expressly targets children under the age of 13; or (J) is unlawful or otherwise objectionable, in Illuminate's sole opinion; and (ii) Client shall ensure that Client's use of the Software and/or Services is at all times compliant with all applicable local, state, federal and international law, regulations and conventions, including without limitation, those related to data privacy, international communications, and the

exportation of data of any kind, regulations of the U.S. Securities and Exchange Commission and/or any rules of a securities exchange in the U.S. or elsewhere.

4. Reservation of Rights.

(a). **Illuminate.** Illuminate expressly reserves all rights in the Licensed Product(s), Services, Software, Documentation, and all other materials provided by Illuminate hereunder not specifically granted to Client. It is acknowledged that all right, title and interest in the Licensed Product(s), Services, Software, Documentation, and all other materials provided by Illuminate hereunder, including, but not limited to any update, adaptation, translation, customization or derivative work thereof, and all intellectual property rights therein will remain with Illuminate (or third party suppliers, if applicable) and that the Licensed Product(s), Services, Software, Documentation, and all other materials provided by Illuminate hereunder are licensed on a subscription basis and not transferred to Client apart from the temporary license(s) discussed herein.

(b). **Client.** Client expressly reserves all rights in any data that Client (or Client Personnel/student users) loads or enters into the Licensed Product(s) and/or Services and all results from processing such data, including compilations, and derivative works thereof (the "Client Data"), except that Client grants Illuminate a non-exclusive, royalty-free, license to use, reproduce, and create derivative works of the Client Data in operating the Licensed Product(s) and/or Service features for Client's benefit as is explicitly permitted under the law. Additionally, Illuminate may use and distribute the Client Data for any lawful purpose outside the scope of the Agreement, provided always that such Client Data must be aggregated and/or de-identified (e.g., the development of Illuminate's products and/or services, as authorized under F.E.R.P.A. and applicable state laws). Client represents and warrants that Client has all rights under applicable law to provide and input in the Licensed Product(s) and/or Services the Client Data, including any personally identifiable information of any of the students and or other persons included therein.

5. Term. Unless earlier terminated pursuant to this Agreement, this Agreement shall be in effect pursuant to the dates set forth in the Client Order and/or SOW ("Initial Term"), and thereafter may be renewed for additional one (1) year periods upon each anniversary of the commencement of the Initial Term (each subsequent period will be known as a "Renewal Term" and together with the Initial Term, the "Term"). The Renewal Term(s) will be invoiced at then-current rates; provided that Illuminate does not enter into a multi-year item price agreement with Client, as denoted in the attached Client Order. Expiration or termination of one Client Order and/or SOW shall not affect any other Client Order and/or SOW, unless the Agreement Term expires or the Agreement as a whole is terminated under Section 14 ("Termination").

6. Client Support. During the Subscription Period for the applicable Services, Illuminate will provide the following standard customer support:

(a). **Web & Phone Support.** Client's designated representative(s) shall have access to Illuminate's technical support via website/email and telephone and may use the website/email to submit service requests. Illuminate will use reasonable efforts to respond in a timely manner under the given circumstances.

(b). **Client's Responsibilities.** To receive support, Client shall: (i) report errors or suspected errors for which support is needed, and supply Illuminate with sufficient information and data to reproduce the error; (ii) procure, install, operate and maintain hardware, operating systems

and other software that are compatible with the most current supported version of Software; (iii) establish adequate operational back-up provisions in the event of malfunctions or errors; (iv) maintain an operating environment free of any modifications or other programming that might interfere with the functioning of Software; (v) maintain hardware and system software consistent with Illuminate's minimum requirements; and (vi) timely install all fixes and new versions supplied by Illuminate in the proper sequence, and have the most current version of Software installed (if applicable). Client acknowledges that fixes and new versions may be made available electronically, and that, in some cases, Illuminate may maintain email distribution lists that are used to notify Clients of the availability of fixes and new versions and to provide other information to Clients that are eligible for support. Client shall be responsible for including the appropriate Client Personnel on any such email distribution lists of Illuminate so that Client receives such notifications and other information.

(c). **Service Upgrades and Scheduled Downtime.** Client shall receive, through the Licensed Product(s) and/or Services, generally available versions and releases for the Software, as designated by Illuminate in its sole discretion and that Illuminate generally offers to its other clients in Illuminate's sole discretion, and at no additional charge (beyond current support and subscription fees). Illuminate may from time to time schedule downtime for maintenance and upgrades. Illuminate may provide Client notice of any scheduled downtime, including any scheduled user disruption, if the circumstances permit such notice. Illuminate will strive to perform updates during non-peak hours.

7. Professional Services. In consideration of Client's payment of the applicable and non-refundable fees and expenses set forth in the Client Order or SOW for professional services, Illuminate will provide Client the professional services set forth therein, which may include attendance at designated training sessions provided by Illuminate as set forth herein ("Professional Services"). Training and/or consultation sessions may be conducted, as Illuminate deems appropriate or as explicitly agreed upon in writing on the Client Order or SOW at the time of purchase, at Illuminate's training facility, at Client's location, or by teleconference.

(a). **Use Period.** All Professional Services must be invoiced/prepaid or paid in the same manner as agreed to with other Licensed Products included on the applicable Client Order and utilized by Client within one (1) year of purchase. Illuminate, in its sole discretion, may extend this period up to a maximum of one (1) additional year to utilize said Professional Services; however, regardless of whether the Professional Services use period described herein is extended, Client's non-utilization of purchased Professional Services will be deemed null and void upon expiration of the applicable use period.

(b). **Third Party Integration.** Illuminate, in its sole discretion, will assist Client with integration of Licensed Product(s) with Client's third-party applications and/or content that are compatible in nature. Due to the potential access of students' personally identifiable information, Illuminate provides said integration only at the request of Client in writing. Client is solely and entirely responsible for compliance with local, state, and federal laws corresponding with integrations, as well as ensuring authorized access to said applications and/or content. To the extent permitted under the law, Client agrees to indemnify and hold Illuminate harmless for any actions and/or omissions pertaining to the integration.

8. Hosting.

(a). **Availability.** Client acknowledges and agrees that the hosted Licensed Product(s) and/or Services may be inaccessible or inoperable from time to time due to planned maintenance or to causes that are

beyond the control of Illuminate or are not reasonably foreseeable by Illuminate, including, but not limited to: (i) the interruption or failure of telecommunication or digital transmission links; (ii) hostile network attacks; (iii) network congestion; (iv) or other failures (collectively "Downtime"). Illuminate shall use commercially reasonable efforts to minimize any disruption, inaccessibility and/or inoperability of the Licensed Product(s) and/or Services caused by Downtime, whether scheduled or not.

(b). **Security.** Client will not: (i) breach or attempt to breach the security of the hosting environment or any network, servers, data, computers or other hardware relating to or used in connection with the Licensed Product(s) and/or Services, or any third party that is hosting or interfacing with any part of the Licensed Product(s) and/or Services; or (ii) use or distribute through the Licensed Product(s) and/or Services any software, files or other tools or devices designed to interfere with or compromise the privacy, security or use of the Licensed Product(s) and/or Services or the operations or assets of any other customer of Illuminate or any third party. Client will comply with any potential user authentication requirements for use of the Licensed Product(s) and/or Services. Client is solely responsible for monitoring its authorized users' access to and use of the Licensed Product(s) and/or Services. Illuminate has no obligation to verify the identity of any person who gains access to the Licensed Product(s) and/or Services by means of an access ID. Any failure by any authorized user to comply with the Agreement shall be deemed to be a material breach by Client, and Illuminate shall not be liable for any damages incurred by Client or any third party resulting from such breach. Client must immediately take all necessary steps, including providing notice to Illuminate, to affect the termination of an access ID for any authorized user if there is any compromise in the security of that access ID or if unauthorized use is suspected or has occurred in relation to hosted Licensed Product(s) and/or Services.

(c). **Data.** Client has sole responsibility for the legality, reliability, integrity, accuracy and quality of the data it processes through and submits to the hosting environment.

9. Fees and Payment.

(a). **Subscription Fees.** Subscription Fees (set forth in each Client Order and/or SOW) are payable in advance pursuant to subsection 9(b) below. Illuminate will issue an invoice for each payment annually.

(b). **Fees.** All fees and expenses will be invoiced and are payable net thirty (30) days after the invoice date and are non-refundable after being granted access to any products and/or the commencement of internal preparations to provide Professional Services. Such other fees and expenses along with the corresponding fees for Licensed Product(s) and/or Services are collectively "**Fees**".

(c). **Renewals; Enrollment Increases.** Prior to any Renewal Term, Client shall provide Illuminate with an updated student count for proper invoicing and to maintain an accurate number of students accessing the Licensed Product(s) and/or Services specified in all applicable Client Orders. Illuminate reserves the right to validate, adjust, and/or invoice for variation of Client's student count based on information provided to state reporting agencies. If an increase in student enrollment in excess of five percent (5%) occurs, then Client shall remit payment for additional student access to Licensed Product(s) and/or Services in accordance with Illuminate's supplemental invoice. Such additional fees will be calculated by multiplying the then-current per student fee for Licensed Product(s) and/or Services by Client's additional enrollment. Additionally, in the event a Client Order includes discounted pricing for bundled Licensed Product(s) and/or Services and Client terminates any Licensed Product(s) and/or Services within the bundle, Illuminate

reserves the right to invoice Client at then-current pricing for the non-terminated Licensed Product(s) and/or Services. Illuminate may supply new or modified policies or other terms and conditions to Client related to the provision of Licensed Product(s) and/or Services in a renewal term in order to remain compliant with applicable laws and/or Illuminate's uniform procedures, in which event such new or modified policies or other terms and conditions will govern Illuminate's provision of Licensed Product(s) and/or Services in such renewal term.

(d). **Late Payment.** Client may not withhold or "setoff" any amounts due hereunder. Illuminate reserves the right to suspend Services, including access to the Software, and Professional Services (if any) until all undisputed past due amounts are paid in full after giving Client advance written notice and an opportunity to cure as specified in Section 13 ("Notices") and Section 14 ("Termination"). Illuminate also reserves the right to charge Client a 1.5% late fee for any outstanding invoices that exceed ninety (90) days past due.

(e). **Certain Taxes.** Fees quoted do not include and Client shall pay, and to the extent permitted under the law, indemnify and hold Illuminate harmless from all gross receipts, value-added, personal property or other taxes, and all applicable duties, tariffs, assessments, export and import fees or similar charges (including interest and penalties imposed thereon) on the transaction contemplated herein, other than taxes based on the net income or profits of Illuminate. If client is exempt from federal, state, sales, and use taxes the client will not be charged the same upon providing Illuminate with sufficient evidence of said exemption.

10. Confidential Information.

(a). **Definitions.** For purposes of this section, a Party receiving Confidential Information (as defined below) shall be the "Recipient" and the Party disclosing such information shall be the "Discloser" and "Confidential Information" means all information disclosed by Discloser to Recipient during the Term and marked as "confidential" or "proprietary". Client hereby acknowledges that the Services (including any Documentation, Software, and any translations, compilations, partial copies and derivative works thereof) will be considered Confidential Information belonging exclusively to Illuminate (or its designated third party supplier), and Illuminate hereby acknowledges that Client Data will be considered Confidential Information belonging to Client, in each case regardless of whether or not marked as "confidential" or "proprietary".

(b). **Covenant.** To the extent permitted by law, recipient hereby agrees that during the Term and at all times thereafter it shall not (i) disclose such Confidential Information of the Discloser to any person or entity, except to its own personnel having a "need to know" (and who themselves are bound by similar nondisclosure restrictions), and to such other recipients as the Discloser may approve in writing; provided that all such recipients shall have first executed a confidentiality agreement in a form acceptable to Discloser; (ii) use Confidential Information of the Discloser except to exercise its license rights or perform its obligations under this Agreement; or (iii) alter or remove from any Confidential Information of the Discloser any proprietary legend. Recipient shall use at least the same degree of care in safeguarding the Confidential Information of the Discloser as it uses in safeguarding its own confidential information of a similar nature, but in no event shall less than due diligence and reasonable care be exercised. Upon the earlier of Discloser's written request or termination or expiration of this Agreement, and regardless of whether a dispute may exist, Recipient shall return or destroy (as instructed by Discloser) all Confidential Information of Discloser in its possession or control and cease all further use thereof. Notwithstanding the foregoing, Recipient may disclose Discloser's Confidential Information to the extent that such disclosure is

necessary for the Recipient to enforce its rights under this Agreement or is required by law or by the order of a court or similar judicial or administrative body, provided that the Recipient promptly notifies the Discloser in writing of such required disclosure and cooperates with the Discloser to seek an appropriate protective order.

(c). **Educational Research (Applicable to Only Select Clients).** Subject to the terms and conditions contained herein, including Illuminate's privacy policy and/or a data sharing agreement entered into with Client, Client hereby grants Illuminate the right to share deidentified data that has entirely omitted any and all personally identifiable information with the University of Minnesota (***FAST product customers only***) and/or University of Virginia (***PALS product customers only***) for educational research purposes. Client's use of these products is conditional upon Client's consent of this provision and necessary to the provision of the products to Client.

(d). **Injunctive Relief.** Recipient acknowledges that violation of the provisions of this section would cause irreparable harm to Discloser not adequately compensable by monetary damages. In addition to other relief, it is agreed that injunctive relief shall be available without necessity of posting bond to prevent any actual or threatened violation of such provisions.

11. Disclaimers.

(a). **DISCLAIMER OF OTHER WARRANTIES. SOFTWARE AND SERVICES ARE PROVIDED "AS IS" AND WITHOUT WARRANTY OF ANY KIND (UNLESS EXPLICITLY PROVIDED FOR HEREIN), AND ILLUMINATE AND ITS LICENSORS EXPRESSLY DISCLAIM ALL OTHER WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, ANY IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, AND POTENTIAL IMPLEMENTATION DELAYS. ILLUMINATE DOES NOT WARRANT THAT THE FUNCTIONALITY CONTAINED IN THE LICENSED PRODUCT WILL MEET CLIENT'S REQUIREMENTS, OR THAT THE OPERATION OF THE SOFTWARE OR CLOUD HOSTING WILL BE UNINTERRUPTED OR ERROR-FREE, OR THAT DEFECTS IN THE LICENSED PRODUCT WILL BE CORRECTED. FURTHERMORE, ILLUMINATE DOES NOT WARRANT OR MAKE ANY REPRESENTATIONS REGARDING THE USE OR THE RESULTS OF THE USE OF THE SOFTWARE OR SERVICES IN TERMS OF CORRECTNESS, ACCURACY, RELIABILITY, SECURITY OR OTHERWISE. CLIENT AGREES THAT THE USE OF SOFTWARE AND SERVICES IS AT CLIENT'S OWN RISK. NO ORAL OR WRITTEN INFORMATION OR ADVICE GIVEN BY ILLUMINATE OR AN ILLUMINATE REPRESENTATIVE SHALL CREATE A WARRANTY OR IN ANY WAY INCREASE THE SCOPE OF ANY WARRANTY. SOME JURISDICTIONS MAY NOT ALLOW THE EXCLUSION OF CERTAIN IMPLIED WARRANTIES, SO THE ABOVE EXCLUSION MAY NOT FULLY APPLY TO CLIENT.**

(b). **Limited Non-Infringement Warranty.** Illuminate warrants that it has the right to license to Client the Software and Services as contemplated by this Agreement. Illuminate represents and warrants that as of the date the Software and Services is first made available hereunder, when properly used in accordance with the Documentation and this Agreement, will not misappropriate or infringe any third party's intellectual property rights recognized under any trade secret law, any U.S. copyright, or U.S. patent issued as of the Effective Date.

(c). **Limited Privacy Warranty.** Illuminate hereby recognizes that the Client Data which Client provides to Illuminate may include personally identifiable information of students. In order for Illuminate to carry out

its obligations under this Agreement, it is necessary for Illuminate to use the Client Data. Illuminate agrees to use the Client Data, some of which may contain personally identifiable information of students, only for the purpose of fulfilling its obligations under this Agreement. Illuminate agrees all usage of Client Data shall be in compliance with the requirements of applicable privacy laws. Illuminate warrants that it has put in place reasonable and appropriate security, technical, and organizational measures to protect its usage of the Client Data against accidental or unlawful destruction or accidental loss, alterations, and unauthorized use, disclosure, or access. Illuminate also warrants that it shall not disclose to, permit the disclosure to, or provide access to the Client Data to any third parties, except as is necessary for Illuminate to fulfill its obligations under this Agreement and under the law. In the event the Client or any third party believes there has been a material breach of this provision, Illuminate shall have a reasonable amount of time, which will be a minimum of thirty (30) days from the date of receiving written notice to cure any such alleged breach.

12. Limitation of Liabilities. The Parties acknowledge that the following provisions have been negotiated by them and reflect a fair allocation of risk and form an essential basis of the bargain and shall survive and continue in full force and effect despite any failure of consideration or of an exclusive remedy:

ILLUMINATE SHALL NOT BE LIABLE TO CLIENT FOR ANY SPECIAL, EXEMPLARY, INDIRECT, INCIDENTAL OR CONSEQUENTIAL DAMAGES; OR LOST PROFITS, LOST FUNDING, LOST SAVINGS, OR LOST OR DAMAGED DATA; OR FOR CLAIMS OF A THIRD PARTY; ARISING OUT OF THIS AGREEMENT, SOFTWARE, THIRD PARTY SOFTWARE, SUPPORT, HOSTING, SERVICES, OR OTHER ITEMS PROVIDED, OR THE USE OR INABILITY TO USE ANY OF THE FOREGOING, EVEN IF ILLUMINATE HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES OR THEY ARE FORESEEABLE. IN ANY EVENT, IN RESPECT OF ANY CLAIM, DEMAND OR ACTION ARISING OUT OF THIS AGREEMENT, CLIENT SHALL BE LIMITED TO RECEIVING ACTUAL AND DIRECT DAMAGES IN A MAXIMUM AGGREGATE AMOUNT EQUAL TO THE CHARGES PAID BY CLIENT TO ILLUMINATE HEREUNDER FOR THE APPLICABLE LICENSED PRODUCT, ITEM OR SERVICE ON WHICH THE CLAIM IS BASED IN THE PREVIOUS TWELVE (12) MONTHS.

13. Notices. Notices sent to either Party shall be effective when delivered electronically or physically to the address designated by Client and in the case of Illuminate to the attention of: Illuminate Legal Department to the address listed as Illuminate's principal place of business herein and in the case of Client to the recipient provided by Client at the commencement of the Services and/or use of Software. Notices must be in writing. Each Party may change its address for receipt of notice by giving notice of such change to the other Party.

14. Termination.

(a). **Termination for Breach.** Illuminate shall have the right to immediately suspend performance under this Agreement in the event that Client is in breach of any of its obligations under this Agreement. In addition, either party shall have the right to terminate this Agreement in whole or in part upon thirty (30) days written notice to the other party, in the event the other party materially breaches this Agreement and fails to correct such breach within such thirty (30) day period; provided that

Illuminate shall have the right to terminate this Agreement immediately upon written notice in the event that Client breaches any of its obligations under Section 10. Client further acknowledges that, as breach of the provisions of Section 10 could result in irreparable injury to Illuminate, Illuminate shall have the right to seek equitable relief against any actual or threatened breach thereof, without proving actual damages.

(b). **Liquidated Damages.** In the event that Client enters into a multi-year contract with Illuminate and Client terminates the contract or any portion thereof, Client agrees to pay Illuminate the remaining sum due to Illuminate through the stated term of the Client Order and/or SOW as liquidated damages, as actual damages being impossible to calculate. This clause shall not apply in the event Client terminates this Agreement as a result of Illuminate's breach in accordance with Subsection 14(a) herein. Notwithstanding the foregoing, Client shall not be liable for said liquidated damages in the event that: (i) Client provides Illuminate at least thirty (30) days' advance notice of termination prior to the effective date anniversary; and (ii) said termination is a result of the non-appropriation of funds for Client's contract. Client shall not utilize this clause as a right to terminate the contract for convenience. Illuminate reserves the right to seek documentation evidencing the non-appropriation of funds.

(c). **Survival.** Upon termination or expiration of this Agreement for any reason: (i) all rights and obligations of both Parties (except for Client's payment of all Fees then owing), including all licenses granted hereunder, shall immediately terminate except as provided below; (ii) within thirty (30) days after the effective date of termination, each Party shall comply with the obligations to return or destroy, at Illuminate's sole discretion, all Confidential Information of the other Party, as set forth in Section 10 ("**Confidential Information**"). The following Sections and Subsections will survive expiration or termination of this Agreement for any reason: Section 4 ("**Reservation of Rights**"), Section 10 ("**Confidential Information**"), Section 11 ("**Disclaimers**"), Section 12 ("**Limitation of Liabilities**"), Section 14(c) ("**Survival**"), and Section 15 ("**General Provisions**"). Upon termination, as long as Client is not in breach, if requested, Illuminate shall make a final backup of Client data and provide the backup media to Client at Illuminate's then-current rates in a readily usable form in accordance with industry standards.

15. General Provisions.

(a). **Assignment.** Client may not assign this Agreement to any third party without Illuminate's prior written consent. Any assignment in violation of this section shall be void. The terms of this Agreement shall be binding upon permitted assignees.

(b). **Choice of Law.** This Agreement and any action related thereto shall be governed by and construed in accordance with the laws of the State of California, without regard to conflicts of law principles. Each of the Parties hereto agrees to be subject to the exclusive jurisdiction, and venue shall reside, in the state and federal courts located in Orange County, California for the purpose of adjudicating any dispute relating to or arising out of this Agreement and irrevocably consent to exclusive personal jurisdiction and venue of state and federal courts located therein. The U.N. Convention on Contracts for the International Sale of Goods shall not apply to this Agreement. Any claim against Illuminate must be brought within one (1) year after it arose, or be barred.

(c). **Compliance with Export Regulations.** Client has or shall obtain in a timely manner all necessary or appropriate licenses, permits or other governmental authorizations or approvals; to the extent permitted under the law, shall indemnify and hold Illuminate harmless from, and bear all

expense of, complying with all foreign or domestic laws, regulations or requirements pertaining to the importation, exportation, or use of the technology to be developed or provided herein. Client shall not directly or indirectly export or re-export (including by transmission) any regulated technology to any country to which such activity is restricted by regulation or statute, without the prior written consent, if required, of the administrator of export laws (e.g., in the U.S., the Bureau of Export Administration of the U.S. Department of Commerce).

(d). **Construction.** Except as otherwise provided herein, the Parties rights and remedies under this Agreement are cumulative. The term "including" means "including without limitation."

(e). **Force Majeure.** Neither Party shall be liable for delays caused by events beyond its reasonable control, except non-payment of amounts due hereunder shall not be excused by this provision.

(f). **Severable.** Any provision hereof found by a tribunal of competent jurisdiction to be illegal or unenforceable shall be automatically conformed to the minimum requirements of law and all other provisions shall remain in full force and effect. Without limiting the generality of the foregoing, Client agrees that the section titled Limitation of Liabilities will remain in effect notwithstanding the enforceability of any other provision herein.

(g). **Waiver.** Waiver of any provision hereof in one instance shall not preclude enforcement thereof on future occasions. Nothing herein shall be interpreted as a waiver of Client's governmental immunity for individual employees, if any, as provided for by state law.

(h). **Counterparts; Facsimile Signature.** Illuminate requires Client's execution of select Client Orders and/or SOWs, all of which are

incorporated into this Agreement, and may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. If any Client Order and/or SOW is executed in counterparts, no signatory hereto shall be bound until both the Parties named below have duly executed or caused to be duly executed a counterpart of said Client Order and/or SOW. A signature received by either Party by facsimile or email is binding upon (the other Party) as an original.

(i). **Client Authorization; Enforceability.** Client represents and warrants that (i) it has obtained all necessary authorizations to enter into this Agreement and all related SOWs, (ii) the person signing and/or consenting on behalf of Client is a duly authorized representative of the Client, and (iii) this Agreement is a duly authorized binding and enforceable obligation of Client.

(j). **Independent Contractors.** Client's relationship to Illuminate is that of an independent contractor, and neither Party is an agent or partner of the other. Client will not have and shall not represent to any third party that it has any authority to act on behalf of Illuminate.

(k). **Entire Agreement.** This Agreement, Illuminate's Privacy Policy, the attached Client Order, Illuminate's SOWs (if applicable), and Client's purchase order (without any added terms and conditions that may be contained therein) incorporated by reference constitute the entire Agreement between the Parties with respect to the subject matter hereof and supersede all other communications, whether written or oral. This Agreement may be amended only by a written document signed by both Parties. The headings of sections of this Agreement are for reference purposes only and have no substantive effect.

I hereby affirm that I am authorized to execute this Agreement and commit to the obligations set forth herein, including but not limited to, remit payment for all Licensed Products and/or Services procured.

ILLUMINATE EDUCATION, INC.

By: _____
Authorized Signature

Name: Dick Davidson

Title: Chief Financial Officer

Date: _____

CLIENT: Bellevue Union School District

DocuSigned by:
By: Chris Kim
E6BD1BA8DC7449C Authorized Signature

Name: Chris Kim

Title: Chief Business Officer

Date: 9/21/2020

DocuSigned by:
David Alexander
2E1426D0DD02400...

Bellevue Union School District

Agenda Item for Board Meeting of November, 17 2020

Agenda Category: Consent

Agenda Item Title: Consent to renew Boardmaker

Prepared By: Lawrence Black, Director of Technology

Background: Boardmaker is a tool utilized by the Student services department. This is an annual renewal of the service.

Recommended Action:

Consent to renew

Supporting Documents:

[Quote for Boardmaker](#)



Boardmaker Online District Quote

Tobii Dynavox LLC
2100 Wharton St Ste 400
Pittsburgh, PA 15203

Phone: 1-800-344-1778
Fax: 1-866-336-2737

Quote Number: Q019068

Expiration Date: 11/30/2020

Sales Consultant: Kathryn Slowey
Phone:
Email: kathryn.slowey@tobiidynavox.com

Contact Name: Larry Black
Phone: 7075425197
Email: lblack@busd.org

Bill To Name: BELLEVUE UNION ELEMENTARY
Bill To: 3150 ED DR.
SANTA ROSA, California 95407

Ship To Name: BELLEVUE UNION ELEMENTARY
Ship To: 3150 ED DR.
SANTA ROSA, California 95407

Start Date: 11/15/2020
Initial Term: 12 Months
Renewal Term: 12 Months
Auto Renew: No

Billing Method:
Payment Method:
Payment Term: Net 30
Currency: USD

Amendment	Name	Quantity	Effective Price	Total
Renewed "1 Year Standard"	Boardmaker Online - District	12	179.10	2,149.20
			Subtotal:	\$2,149.20
			Discount:	\$0.00
			Tax:	\$0.00
			TOTAL	\$2,149.20

Bellevue Union School District

Agenda Item for Board Meeting of November, 17 2020

Agenda Category: Consent

Agenda Item Title: Surplus of Old District Technology

Prepared By: Lawrence Black, Director of Technology

Background: BUSD is in the process of exchanging student technology with newly purchased computers. Returning equipment is no longer of use and is intended to be surplus to e-cycle.

Recommended Action:
Consent to Surplus materials

Supporting Documents:
[Device List](#)

Bar Code	Serial Number	Device Model
8429	LR0428UY	Lenovo N21 Chromebook
8740	LR0429DT	Lenovo N21 Chromebook
9719	LR04EL13	Lenovo N21 Chromebook
9913	FGR7MF2	Dell 3120 Chromebook
7171	NXSHEAA00634800FF07600	Acer C720 Chromebook
7299	NXSHEAA006348010D57600	Acer C720 Chromebook
7295	NXSHEAA006348010FC7600	Acer C720 Chromebook
7253	NXSHEAA006351031847600	Acer C720 Chromebook
7378	NXSHEAA006351031987600	Acer C720 Chromebook
7199	NXSHEAA00635104E4A7600	Acer C720 Chromebook
7197	NXSHEAA00635104EC07600	Acer C720 Chromebook
7407	NXSHEAA00640404F197600	Acer C720 Chromebook
7367	NXSHEAA00640404F4E7600	Acer C720 Chromebook
7385	NXSHEAA00640404F5B7600	Acer C720 Chromebook
7557	NXSHEAA00640709FB97600	Acer C720 Chromebook
7528	NXSHEAA00640709FC87600	Acer C720 Chromebook
7893	NXSHEAA00640709FD07600	Acer C720 Chromebook
7538	NXSHEAA0064070A0357600	Acer C720 Chromebook
7708	NXSHEAA006421211AF7600	Acer C720 Chromebook
7805	NXSHEAA006421214C07600	Acer C720 Chromebook
11510	NXSHEAA00642121B817600	Acer C720 Chromebook
7752	NXSHEAA00642121BDB7600	Acer C720 Chromebook
7802	NXSHEAA00642121C527600	Acer C720 Chromebook
7674	NXSHEAA00642121CBF7600	Acer C720 Chromebook
11521	NXSHEAA00642121CD97600	Acer C720 Chromebook
11524	NXSHEAA00642121CEC7600	Acer C720 Chromebook
11525	NXSHEAA00642121CF97600	Acer C720 Chromebook
7679	NXSHEAA00642121D1D7600	Acer C720 Chromebook
7268	NXSHEAA00642121D227600	Acer C720 Chromebook
8014	NXSHEAA00642121D377600	Acer C720 Chromebook
7756	NXSHEAA00642121D4C7600	Acer C720 Chromebook
8012	NXSHEAA00642121D537600	Acer C720 Chromebook
7680	NXSHEAA006421230177600	Acer C720 Chromebook
10178	NXSHEAA006421230A07600	Acer C720 Chromebook
7911	NXSHEAA0064281CCF17600	Acer C720 Chromebook
7961	NXSHEAA0064281D4967600	Acer C720 Chromebook

7956	NXSHEAA0064281D4997600	Acer C720 Chromebook
7910	NXSHEAA0064281D4CA7600	Acer C720 Chromebook
7861	NXSHEAA006428231A07600	Acer C720 Chromebook
7877	NXSHEAA006428231C27600	Acer C720 Chromebook
8200	NXSHEAA0064330D7E07600	Acer C720 Chromebook
11479	NXSHEAA0064330D7E57600	Acer C720 Chromebook
9955	NXSHEAA0064330D8147600	Acer C720 Chromebook
8243	NXSHEAA0064330D8407600	Acer C720 Chromebook
9958	NXSHEAA006438074B07600	Acer C720 Chromebook
8083	NXSHEAA006438077D37600	Acer C720 Chromebook
8082	NXSHEAA006438077FF7600	Acer C720 Chromebook
8071	NXSHEAA0064380781C7600	Acer C720 Chromebook
8095	NXSHEAA006438078277600	Acer C720 Chromebook
8077	NXSHEAA0064380782C7600	Acer C720 Chromebook
8084	NXSHEAA006438078317600	Acer C720 Chromebook
8087	NXSHEAA006438078367600	Acer C720 Chromebook
8086	NXSHEAA006438078397600	Acer C720 Chromebook
8174	NXSHEAA0064380786C7600	Acer C720 Chromebook
8171	NXSHEAA006438078757600	Acer C720 Chromebook
8096	NXSHEAA0064380787F7600	Acer C720 Chromebook
8159	NXSHEAA0064380788C7600	Acer C720 Chromebook
8210	NXSHEAA0064380788F7600	Acer C720 Chromebook
10443	NXSHEAA006438078A07600	Acer C720 Chromebook
8098	NXSHEAA006438078B97600	Acer C720 Chromebook
7678	NXSHEAA00642121D147600	Acer C720 Chromebook
7270	nxsheaa00642121d387600	Acer C720 Chromebook
9669	LR05MZE8	Lenovo N21 Chromebook
9666	LR05NDP4	Lenovo N21 Chromebook
7663	DMPQ5NSBG5VW	Ipad Air Gen 1
9388	DMPPT88FFK11	Ipad Air Gen 1
9081	DMPQ29UGFK11	Ipad Air Gen 1
9047	DMPPT4YFK11	Ipad Air Gen 1
9027	DMPPT8TGFK11	Ipad Air Gen 1
9031	DMPPT6GVFK11	Ipad Air Gen 1
9069	DMPPT5YWFK11	Ipad Air Gen 1
9142	DMPPT3H3FK11	Ipad Air Gen 1
9151	DMPPT97RFK11	Ipad Air Gen 1

9323
9529

DMPQ21SVFK11
9955754657

Ipad Air Gen 1
Surface Tablet Laptop

BUSD October 20, 2020 Board Meeting Minutes

1. Open Session 5:30 P.M.

1.1. The Board Meeting of the Bellevue Union School District Board of Trustees was called to order at 5:32 by Trustee Adele Walker, Video Teleconference Streamed Live Via YouTube Live on the BUSD Homepage.

1.2. Public Comment On Closed Session: N/A

2. Adjourn To Closed Session: 5:33 P.M.

2.1. Consideration of Student Matter – Confidential Matter Involved §35146

2.1.1. Interdistrict Attendance Permit Appeal

2.2. Public Employment § 54957

3. Reconvene To Regular Session: 6:44 P.M.

3.1. Flag Salute: Roger Farrell led the flag salute.

Members Present: John Jarvis, Adele Walker, Stephanie Merrida-Grant, Jamie Padilla, Lisa Reyes, and David Alexander

Members Absent: None

Late Arrivals: Stephanie Merrida-Grant

Early Departures: None

District Office Staff Present: David Alexander, Moriah Hart, Chris Kim, Tracy Whitacker, Larry Black, Roger Farrell, Siara Goyer, Aracely Romo-Flores

Others Present: See zoom screen shot

3.2. Report on Closed Session Interdistrict Appeal Denied

3.3. Consider Agenda Adjustment NA

4. Public Comment: NA

5. Discussion

BUSD October 20, 2020 Board Meeting Minutes

5.1. Campus accessibility during non-operation hours for our community

6. Information/Discussion

6.1. Kawana Springs Facility Modernization Survey Summary

7. Information

7.1. October 2020 Cash Flow Update, Chris Kim, CBO

7.2. Technology Department Update, Larry Black, Director of IT

7.3. Board Policy Manual Revisions per California School Boards Association (CBSA) Update Recommendations 1st Reading, David Alexander, EdD, Superintendent

8. Action

8.1. On a motion by Adele Walker, second by Lisa Reyes, the Board approved Action to Allow Superintendent to Sign Construction Contracts for 2021 Summer Work

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

8.2. On a motion by Stephanie Merrida-Grant/Jamie Padilla, second by Jamie Padilla, the Board approved Resolution No 7: Line of Credit with the County Treasury

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

8.3. On a motion by Lisa Reyes, second by Adele Walker, the Board approved the Revised Collective Bargaining Agreement (CBA) Between Bellevue Union School District (BUSD) and the California School Employees Association (CSEA)

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

BUSD October 20, 2020 Board Meeting Minutes

- 8.4. On a motion by Jamie Padilla, second by Lisa Reyes, the Board approved the Memorandum of Understanding (MOU) Between Union School District (BUSD) and the California School Employees Association regarding COVID-19

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

- 8.5. On a motion by Jamie Padilla, second by Adele Walker, the Board approved the Memorandum of Understanding (MOU) Between Union School District (BUSD) and the Bellevue Education Association for the Postponement of Tenured Teachers Evaluations for the 2020-21 School Year

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

- 8.6. On a motion by Adele Walker, second by Lisa Reyes, the Board approved the Williams Quarterly Uniform Complaint Report Summary (July 1-September 30, 2020)

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

- 8.7. Ratification of Bills and warrants

Payroll Regular 9/30/2020

Certificated	\$728,338.90
Classified	<u>\$249,302.50</u>
	\$977,641.40

Supplemental Payroll 9/10/2020

Certificated	\$ 17,623.48
Classified	<u>\$ 20,347.71</u>
	\$ 37,971.19

BUSD October 20, 2020 Board Meeting Minutes

Totals

\$1,015,612.59

Accounts Payable Totals:

Fund Description	Expensed Amount
01 General Fund	1,083,093.48
09 SPA Charter	117.19
21 Building Fund	37,577.48
<u>25 Cap Facilities Fund</u>	<u>1,281.37</u>
Total Payables	\$1,122,386.75

On a motion by Lisa Reyes, second by Adele Walker, the Board ratified the Bills and Warrants.

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

9. Consent Calendar

9.1. Surplus Technology Equipment

9.2. Contract: Boardmaker

9.3. Contract: KnowBe4

9.4. Contract Mosyle

9.5. Contract: Seesaw

9.6. Acknowledge and Accept Donations and Grants

9.6.1. KFC donated family meals to Kawana Springs staff twice

9.6.2. Sonoma County Library donated one book to every student at Bellevue Elementary and Taylor Mountain Elementary Schools

9.6.3. Kristin Lee Brunkow donated two copies of her book "The Courageous Kiwi" to BUSD

9.6.4. Whimsy Makes donated ten masks to BUSD

9.7. Board Minutes

9.7.1. Special Board Meeting Minutes September 29, 2020

9.7.2. Special Board Meeting Minutes September 28, 2020

9.7.3. Regular Board Meeting Minutes September 15, 2020

9.8. Personnel Activity Log

9.9.

On a motion by Jamie Padilla, second by Lisa Reyes, the Board approved the Consent calendar

Action: Approved

Vote	5	Ayes
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BUSD October 20, 2020 Board Meeting Minutes

	0	Noes
	0	Absent

10. Reports

10.1. California School Employees Association, Chapter 501

Jenn Spain, CSEA President - Good evening everyone CSEA is grateful to have completed our contract negotiations, as well as our COVID 19 related MOU that came before you this evening, many hours of hard work and time spent on zoom. We currently have a membership survey out that we will be closing this Friday. We will be using the results of that survey to begin our 2021 negotiations. Our current circumstances with distance learning have required flexibility and duties out of the normal range for many of our members. We're grateful to all of them for their dedication and for making sure that our students and their families continue to be taken care of. Thank you for your time and have a good evening.

10.2. Bellevue Education Association

Tiffany Kampmann, BEA President, - good evening Dr. Alexander and members of the board. So much has been happening since the beginning of this academic school year with Distance Learning, and there is constant discussion, there are stories of successes and stories of struggles. Some teachers are reporting out that things are going well, or as well as could be expected. They've gotten into a solid routine with their students and they're feeling okay for now. Some teachers are just silent, however many that I have spoken with over the past month are feeling stressed and exhausted. The demands of distance learning, as professional educators, are daunting and for many juggling these demands while supporting their own children at home with their own distance learning is hardship. I hear that teachers are working harder longer hours and still feel like they are failing. They have no time to spend with their families or personal time for self-care. Our contractual professional duty day has taken on a whole new meaning as we respond to parents concerns early in the morning. This has been an emotionally draining time and the general consensus is that it is not sustainable. I'm also hearing that there is fear, fear of being targeted or of retaliation from administrators if we do not continue working at this breakneck pace. Real or imagined the fear needs to be addressed.

The BEA feels it is time to begin a conversation with BUSD management to re-evaluate what we are doing with what we are doing and what the expectations are of teachers, as well as of our students. We will be reaching out in the next week to ask for some time to meet and discuss all of these issues. As I sat down to write this report my thoughts circled back as the president and leader of our union to my commitment to transparency and communication. BEA and BUSD management have been holding monthly employer employee relations committee meetings or EERC for short. Rebecca Hanson the BEA vice president is one of our representatives and had the idea to create a living document of the meetings in a google doc form. The concerns brought forth by BEA are written in a chart with notes regarding the discussions and outcomes at each EERC meeting. We would like to share this document with all the board members. In the past we have emailed each of you the monthly meeting notes. This new system is just a streamlined version of the same process. Additionally anyone with access to the document can comment on

BUSD October 20, 2020 Board Meeting Minutes

particular issues. After running this idea past the Board President it was suggested that we highlight areas of concern that we feel need to be heard by the board members. BEA understands the amount of reading that is involved in your job and we don't wish to burden you further. We hope this will be an effective way of communicating and maintaining transparency. The three branches of our district BEA, BUSD management, and the board must work together to find solutions, and create reasonable and consistent guidelines for our teachers within the bounds of our collective bargaining agreement. I feel it is safe to say that we all want what is best for our students and this should be our focus first and foremost. And as I have done in all my reports BEA would like to thank our amazing tech team Larry Black and George Barcenas for all the support, encouragement, resources, and positivity they have provided for us. Again we wish we had six more just like them. Heading forward towards the end of the first trimester there is a lot to contemplate on all sides. As we continue to do what we feel is best for our students during this crazy time we hope to keep the dialogue open and honest, to create a climate of safety and positivity and to keep morale as high as we can. Thank you for your time and have a wonderful evening.

10.3. Principal Reports

Principal Jean Walker, Meadow View reported out - Good evening Dr. Alexander and Board. Hope everyone is safe and well. It's already October .. A teacher told me that we have already completed 25% of the school year, crazy right?

Academics:

- Considering the distance learning model that we have in place we acknowledge that the quantity and quality of instruction being delivered may not be the same as if we were back on campus. Realizing this We have asked our teachers to consider what is realistic while not forgetting rigor and engagement. Grade level sites have identified TOP Priority Standards and are developing common formative assessments.
- Grade level folders have been created in a shared drive in order for teachers across the district to share assessments for these standards.
- PLC network teams from each site continue to attend monthly trainings and bring back key ideas to share during professional development meetings at their sites. The network has allowed district staff to collaborate with teachers across multiple counties in order to address distance learning issues and topics.
- Teachers will be receiving report card webinar training with our tech team to determine how to navigate Illuminate, our new data platform.
- Report Cards will be mailed out Nov. 16 from all sites. Parent conferences will be offered per parent request or teacher recommendation.
- Our new ELD curriculum has arrived and is being dispersed to sites. Teachers will have the opportunity to preview the materials and utilize them in instruction prior to the district training on Nov. 4.
- Principals and staff are attending the monthly EL Collaborative meetings through SCOE.

Community:

- Monthly ELAC, Site Councils, and Principal Coffees continue to take place across the district. These are valuable avenues for parent and community participation and input.
- Each site is celebrating Halloween with a socially-distanced parade.

BUSD October 20, 2020 Board Meeting Minutes

- Sites are honoring students of the month in a variety of ways.
- We are continuing to meet with families to regularly address student engagement, determine family needs, and create a supportive plan together.

As you can see, all BUSD staff are dedicated to delivering the best instruction we can. We are committed to moving forward during uncertain times while deepening our relationships with our community. We want to thank you for your continuous support.

10.4. Board Reports/Board Items

Jamie Padilla reported - I always like to thank the team for all the hard work. The presentations tonight were great. Thank you, Larry and the IT team. Thank you to the teachers and the staff. Your hard work is amazing and we really appreciate you!

Adele Walker reported - I'd like to say the same as Jamie, thank you. It's like we can't thank you enough. I know it's a difficult time and we're just very grateful to have all of you, and all the dedicated people working for the district, for our students, and our families, so thank you. I hope everyone really stays well. COVID cases are going up and we really need to stay diligent and stay safe. Thank you!

Stephanie Merrida- Grant reported - I agree with everything that both Adele and Jamie said. Thank you each and everyone of you district wide for all of the hard work that you've put in during these difficult times, not only COVID, but fires again. Our kids have been through a lot. I hope you all know how much we appreciate all of your efforts to keep this district going, and to keep our kids engaged and their education going, so again thank you.

Lisa Reyes echoed her colleagues on the board - I like to say that great minds think alike because I also agree with my fellow board members. Thank you for the great work you all do. Those issues with the Chromebooks and internet and all that I know they keep coming, I keep hearing them, but we'll get through it. We're just going to get better at it, so thank you all and stay safe and healthy.

John Jarvis, Board President - We are all appreciative of everything that everybody is doing right now because we know it's a trying time. It's trying for all of us. It is amazing hearing from the parents I run into on the job about their trials, errors and their stuff going on at other schools. I truly appreciate every one of you. I know that we're shining compared to some other school districts, which is a shame when it comes to the education part.

I'm constantly figuring out how to be engaged, I get it. I've jumped in on some couple zoom meetings and classes and seen some of that. You guys are all hard workers, and we appreciate all of you. Keep up the good work and again if you find something that works really well especially if it's a new tactic. Larry's getting out the ipad and being able to actually write as if it was a projector board, fantastic. If you guys think of these things that are engaging I recommend to thoroughly share them amongst each other throughout the district.

I think I'm going to reiterate this every board report, we need to make sure that we are shining as much as possible and trying to reach out to our families as much as possible. One of the

BUSD October 20, 2020 Board Meeting Minutes

biggest things that we need to work on is enrollment and getting more students to come. There's a bunch of new houses being built by meadowview, we should consider getting flyers and so forth out to them. Thank you so much for all your hard work.

10.5. Superintendent Report

10.5.1. Enrollment Update

Dr. Alexander expressed, as always, the district's appreciation and gratefulness for all of our staff members' hard work. In addition, he specially shared his appreciation to our incredible leadership team, teachers and supportive staff. He stated that during these difficult times is where character is really tested.

Dr. Alexander shared a couple of little reminders. He stated it's so hard to be positive when our world around us feels like it's crumbling...politics, social media... He further stated, that regardless of whatever side you stand on right now... the pandemic is still going on, we experience wildfires...and when it just seems like can't we handle any more... we do because that's why we are here. Dr. Alexander expressed that he really appreciates the high expectations we have for our staff and that they're fulfilling those high expectations. He further shared the need for self-care and to constantly find those ways to do self-care whatever it may be. He stated part of that self-care is recognizing that you're making a big difference... the reason we got into education.

Dr. Alexander addressed the importance of building strong relationships. He shared that he experienced throughout his life that true authentic relationships and friendships at work happen when you're in those trenches working together and you're really digging in. Dr. Alexander stated that he wants to encourage our staff to develop authentic relationships with leadership. He stated, he heard the word retaliation and wanted to stand up for the leadership team by stating we don't have leadership that like. Dr. Alexander emphasised that we need to encourage our staff when they have a concern to bring it up with their supervisor. He stated leadership wants to develop relationships and by working together working in professional learning communities will address those concerns. He continued to share that when concerns are not brought to our leadership then we're in the dark. Dr. Alexander stated that it is so important to develop those professional relationships so that we can get the job done for students. He encouraged everyone that when a concern is brought up to you that everyone push them back to their supervisor or the principal. He encouraged that we should all pass that along as we need those strong professional relationships.

Dr. Alexander concluded by sharing our current enrollment data. He pointed out our enrollment has increased which he believes is due to our parents and our community trusting us with their children's education and hoping we can continue doing what's best for kids. Dr. Alexander once again thanked everyone for having high expectations and shared, "I want to say it... I love you guys."

Board Report Addendum

John Jarvis, Board President, added - There is strength in struggle, it's found throughout nature. The most beautiful coral reefs are where the waves crash the hardest. The strongest branches of a

BUSD October 20, 2020 Board Meeting Minutes

tree are where the wind blows the hardest. If you put enough pressure on the coal it becomes diamonds. There is proof in that and so we will all be better and stronger for what we go through and so we will endure and go on because that's what nature does.

11. Planning

November 17, 2020	Regular Board Meeting	5:30pm	To be live streamed on the District's YouTube Page on the District's Homepage: www.busd.org
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12. ~~Returned to Closed Session~~

Open Session Adjournment Time: 8:05pm

Respectfully Submitted,

By David Alexander, Ed.D.
Secretary to the Board and
District Superintendent

Board Signature: _____ Date: _____

Zoom Meeting

LIVE on Custom Live Streaming Service

Participants (18)

Find a participant

- David Alexander (Co-host)
- AW Adele Walker, Trustee
- Jamie Padilla, Trustee
- J John Jarvis
- AR Aracely Romo-Flores, Director ...
- CK Chris Kim, CEO
- Denise McCullough, Principal

Invite Mute All

Chat

From Chris Kim to Everyone:
Let's mute everyone to start with.

To: Everyone

Type message here...

Board Meeting Begins at 5:30pm



In a channel approved for busd.org.

REMOVE

10/20/20 Board Meeting

2 watching now • Started streaming 77 minutes ago

LIKE DISLIKE SHARE SAVE

School Year	GR	District of Residence	District Requested	School Requested	Reason	Incoming or Outgoing?	Recommendation based upon BP5117	Date of Board Meeting	Expires
2020-21	1	Bellevue	Roseland	Roseland Creek	Childcare by family verified/Continuing	Outgoing	Approved	11/17/2020	06/30/2025
2020-21	1	Bellevue	Roseland	Roseland Creek	Childcare by family verified/Continuing	Outgoing	Approved	11/17/2020	06/30/2025
2020-21	3	Bellevue	Roseland	Roseland Creek	Continuing student CALPADs verified	Outgoing	Approved	11/17/2020	06/30/2025
2020-21	1	Bellevue	Roseland	Roseland Creek	Childcare by grandma verified	Outgoing	Approved	11/17/2020	06/30/2025
2020-21	5	Roseland	Bellevue	Kawana Springs	Continuing Verified	Outgoing	Approved	11/17/2020	06/30/2025
2020-21	4	Bellevue	Roseland	Sheppard	Childcare verified aunt	Outgoing	Approved	11/17/2020	06/30/2025
2020-21	1	Bellevue	Roseland	Sheppard	Childcare verified aunt	Outgoing	Approved	11/17/2020	06/30/2025
2020-21	3	SRCS	Bellevue	Meadow View	Continuing Student	Incoming	Approved	11/17/2020	06/30/2025
2020-21	K	Bellevue	SRCS	Steele Lane	Childcare by Grandma - Verified	Outgoing	Approved	11/17/2020	06/30/2025
2020-21	4	Bellevue	Roseland	Roseland	Continuing - Verified	Outgoing	Approved	11/17/2020	06/30/2025
2020-21	K	Bellevue	Roseland	Roseland	Sibling with Approved IDT	Outgoing	Approved	11/17/2020	06/30/2025
2020-21	2	Bellevue	Roseland	Roseland	Sibling with Approved IDT	Outgoing	Approved	11/17/2020	06/30/2025
2020-21	K	Bellevue	CRPUSD	Marguerite Hahn	Childcare by Family	Outgoing	Approved	11/17/2020	06/30/2025
2020-21	k	Bellevue	SRCS	Lincoln	Sibling w/ Approved IDT	Outgoing	Approved	11/17/2020	06/30/2025
2020-21	4	Bellevue	SRCS	Lincoln	Sibling w/ Approved IDT	Outgoing	Approved	11/17/2020	06/30/2025
2020-21	2	Bellevue	Sebastopol	Parkside	Childcare by Family verified	Outgoing	Approved	11/17/2020	06/30/2025
2020-21	1	Bellevue	SRCS	Steele Lane	Childcare by family verified	Outgoing	Approved	11/17/2020	06/30/2025
2020-21	4	Bellevue	Roseland	Roseland	Continuing Student Verified	Outgoing	Approved	11/17/2020	06/30/2025
2020-21	4	Bellevue	Roseland	Sheppard	Childcare by family	Outgoing	Approved	11/17/2020	06/30/2025
2020-21	TK	Bellevue	Roseland	Roseland	Childcare by family	Outgoing	Approved	11/17/2020	06/30/2025
2020-21	6	Bellevue	CRPUSD	Lawrence Jones	Continuing Student - CALPADs verified	Outgoing	Approved	11/17/2020	06/30/2025
2020-21	K	Bellevue	Roseland	Roseland Creek	Childcare by family	Outgoing	Approved	11/17/2020	06/30/2025
2020-21	6	Bellevue	Bennett Valley	Strawberry	Continuing 5th/6th (cluster school) CALPA	Outgoing	Approved	11/17/2020	06/30/2025
2020-21	4	SRCS	Bellevue	Meadow View	Childcare by family	Incoming	Approved	11/17/2020	06/30/2025
2020-21	2	Bellevue	Roseland	Roseland	Childcare by family	Outgoing	Approved	11/17/2020	06/30/2025
2020-21	K	Sebastopol	Bellevue	Kawana	Continuing Student - CALPADs verified	Incoming	Approved	11/17/2020	06/30/2025
2020-21	3	Roseland	Bellevue	Meadow View	Continuing Student - CALPADs verified	Incoming	Approved	11/17/2020	06/30/2025
2020-21	1	Bellevue	Roseland	Roseland	Continuing Student - CALPADs verified	Outgoing	Approved	11/17/2020	06/30/2025
2020-21	4	Bellevue	Roseland	Roseland Creek	Childcare by family	Outgoing	Approved	11/17/2020	06/30/2025
2020-21	3	Bellevue	Roseland	Roseland	Foster	Outgoing	Approved	11/17/2020	06/30/2025
2020-21	2	Roseland	Bellevue	Kawana Springs	Dual Immersion	Incoming	Approved	11/17/2020	06/30/2025
2020-21	5	Healdsburg	Bellevue	Taylor mountain	Foster	Incoming	Approved	11/17/2020	06/30/2025
2020-21	K	Bellevue	Waugh	Corona Creek	Childcare & Employment	Outgoing	Approved	11/17/2020	06/30/2025
2020-21	6	Bellevue	Roseland	Roseland	Continuing Student - CALPADs verified	Outgoing	Approved	11/17/2020	06/30/2025

2020-21	3	Sebastopol	Bellevue	Kawana	Continuing Student - CALPADs verified	Incoming	Approved	11/17/2020	06/30/2025
2020-21	5	Bellevue	Rincon Valley	Madrone	Continuing Student - CALPADs verified	Outgoing	Approved	11/17/2020	06/30/2025
2020-21	TK	Bellevue	Roseland	Sheppard	Employment - verified	Outgoing	Approved	11/17/2020	06/30/2025
2020-21	2	Bellevue	Rincon Valley	Sequoia	Childcare by family	Outgoing	Approved	11/17/2020	06/30/2025
2020-21	6	Wright	Bellevue	Meadow View	Continuing Student - CALPADs verified	Incoming	Approved	11/17/2020	06/30/2025
2020-21	6	Bellevue	Bennett Valley	Strawberry	Continuing Student - CALPADs verified	Outgoing	Approved	11/17/2020	06/30/2025
2020-21	K	Wright	Bellevue	Kawana Springs	Dual immersion	Incoming	Approved	11/17/2020	06/30/2025
2020-21	4	Bellevue	CRPUSD	Marguerite Hahn	Employment - verified	Outgoing	Approved	11/17/2020	06/30/2025
2020-21	TK	Bellevue	Roseland	Roseland	Foster Siblings	Outgoing	Approved	11/17/2020	06/30/2025
2020-21	K	Bellevue	CRPUSD	Marguerite Hahn	Sibling with approved IDT	Outgoing	Approved	11/17/2020	06/30/2025
2020-21	5	Bellevue	CRPUSD	Marguerite Hahn	Continuing Student - CALPADs verified	Outgoing	Approved	11/17/2020	06/30/2025
2020-21	K	Bellevue	Roseland	Roseland	Childcare by family	Outgoing	Approved	11/17/2020	06/30/2025
2020-21	6	Bellevue	CRPUSD	Tech Middle Sch	Continuing Student - CALPADs verified	Outgoing	Approved	11/17/2020	06/30/2025
2020-21	2	Bellevue	CRPUSD	Evergreen	Childcare by family	Outgoing	Approved	11/17/2020	06/30/2025
2020-21	4	SRCS	Bellevue	Bellevue	Continuing Student - CALPADs verified	Incoming	Approved	11/17/2020	06/30/2025
2020-21	1	Wright	Bellevue	Bellevue	Continuing Student - CALPADs verified	Incoming	Approved	11/17/2020	06/30/2025
2020-21	2	CRPUSD	Bellevue	Kawana Springs	Dual Immersion	Incoming	Approved	11/17/2020	06/30/2025
2020-21	2	Bellevue	Roseland	Roseland	Continuing Student - CALPADs verified	Outgoing	Approved	11/17/2020	06/30/2025
2020-21	6	Bellevue	Roseland	Roseland	Continuing Student - CALPADs verified	Outgoing	Approved	11/17/2020	06/30/2025

Bellevue Union School District Personnel Activity Log

For the period: October 20, 2020 to November 16, 2020

Date of Board Approval: November 17, 2020

Hiring

Certificated:

1. Elysa Bravo, 1.0 FTE Resource Specialist (RSP) Teacher, Taylor Mountain Elementary School, Effective 11/16/2020

Classified:

1. Ronald Conde, 1.0 FTE Night Custodian, Bellevue Elementary School, Effective 10/30/2020
2. Alma Perez-Ramirez, 0.625 FTE Instructional Assistant, Taylor Mountain Elementary School, Effective TBD
3. Silvia Quinones, 0.25 FTE Student Supervision, Bellevue Elementary School, Effective 11/02/2020

Change of Contract

Nothing to Report at this time

Resignation:

Nothing to Report at this time

Retirement:

Certificated:

1. Bethany Wilson, 1.0 FTE Classroom Teacher, Meadow View Elementary School, Effective 12/31/2020



BELLEVUE UNION SCHOOL DISTRICT

Current Enrollment

School	8/28/2020	9/13/2020	10/15/2020	11/10/2020	12/5/2020	1/11/2021	2/6/2021	3/6/2021	4/3/2021	5/8/2021	6/5/2021
Bellevue	393	395	401	402							
Kawana	345	343	344	343							
Meadow View	366	368	376	379							
Taylor Mountain	415	419	418	418							
Total Enrollment	1519	1525	1539	1542	0	0	0	0	n/a	TBD	TBD

Census Day (CalPADS/LCFF) Enrollment (1st Wednesday of October)

School	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23
District	1736	1786	1769	1802	1753	1691	1616	1596	1539		
Charter	0	37	71	94	145	144	0	0	0		
Total Enrollment	1736	1823	1840	1896	1898	1835	1616	1596	1539	TBD	TBD

Attendance (P2, Average Attendance over 8 Months) April 15th

School	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2020/22	2021/23	2020/23
Bellevue	403	406	391	366	387	397					
Kawana	388	381	365	337	337	322					
Meadow View	397	409	425	437	406	382					
Taylor Mountain	502	503	483	456	413	415					
District Attendance	1690	1699	1664	1597	1543	1517	TBD	TBD	TBD	TBD	TBD
<i>% Attendance</i>	<i>95.52%</i>	<i>94.26%</i>	<i>94.92%</i>	<i>94.41%</i>	<i>95.46%</i>	<i>95.02%</i>					
Charter	76	105	131	141	0	0	0	0	0	0	0
With Charter	1765	1803	1794	1737	1543	1517	TBD	TBD	TBD	TBD	TBD
<i>% Attendance</i>	<i>95.94%</i>	<i>95.12%</i>	<i>94.54%</i>	<i>94.69%</i>	<i>95.46%</i>	<i>95.02%</i>					

Updated: 11/10/20