



N O T I C E

**BOARD MEETING OF THE BELLEVUE UNION SCHOOL
DISTRICT BOARD OF TRUSTEES WILL BE HELD ON Tuesday
May 18, 2021, CLOSED SESSION 5:30PM & 6:00PM OPEN SESSION
IN PERSON at 3150 EDUCATION DR & ZOOM TELECONFERENCE
HOSTED BY BELLEVUE UNION SCHOOL DISTRICT 3150
EDUCATION DRIVE SANTA ROSA, CA 95407**

DATED: May 14, 2021

**David Alexander, Ed.D.
SECRETARY TO THE BOARD
AND DISTRICT SUPERINTENDENT**

POSTED: May 14, 2021

BELLEVUE UNION SCHOOL DISTRICT
Regular Board Meeting
In Person At the BUSD District Office 3150 Education Dr &
Video Teleconference Streamed Via Zoom linked on the BUSD Homepage
Hosted by Bellevue Union School District
Tuesday, May 18, 2021

As authorized by the Governor's Emergency Executive Order issued on March 12, 2020, the Bellevue Union School District Board of Education will conduct Board of Education meetings by live video conference until further notice. The meeting will be via zoom which can be reached via a link from our Bellevue Union School District homepage @ www.BUSD.org

AGENDA

1. Open Session 5:30pm BUSD District Office 3150 Education Dr

1.1. Call To Order

1.2. Public Comment on Closed Session Agenda

The Public is invited to address the Board regarding items that are on the Closed Session Agenda. Speakers are limited to 3 minutes each. Because this is the time for the public to comment it is our time to hear from you. Although the Board will not respond we want you to know that we are listening to you carefully.

To access the [Public Comment Form](#), please click on the link: [BUSD Digital Comment Form](#) to submit your comment to Moriah Hart prior to the start of the meeting. All comments received prior to the start of the meeting will be shared during the scheduled public comment portion of the agenda.

2. Adjourn To Closed Session

2.1. Closed Session Agenda

2.1.1. Public Employment §54957

2.1.2. Public Employee Discipline/Dismissal/Release §54957

3. Reconvene to Open Session 6:00pm

3.1. Flag Salute

3.2. Report on Closed Session

3.3. Consider Agenda Adjustment

4. Public Comment

At this time, members of the public may express opinions or make statements regarding issues pertinent to the District. Action may not be taken on statements or testimony made regarding any item not on the agenda, per Government Code 54954.2. There will be a limit of three minutes placed on each individual making a statement and a total 30 minute time allocation. Persons wishing to speak should complete a Speaker's Card and present it to the Board Secretary (Superintendent). After receiving recognition from the President, please stand and address the Board. Because this is the time for the public to comment it is

our time to hear from you. Although Government Code Section 54954.2(a) limits the ability of Board Members to respond to public comments we want you to know that we are listening to you carefully.

To access the [Public Comment Form](#), please click on the link: [BUSD Digital Comment Form](#) to submit your comment to Moriah Hart prior to the start of the meeting. All comments received prior to the start of the meeting will be shared during the scheduled public comment portion of the agenda.

5. Informational Items

- 5.1. Planning Updates - David Alexander, Ed.D., Superintendent
- 5.2. BUSD Summer School 2021 Update, Aracely Romo-Flores, Director of Curriculum and English Learner Services

6. Discussion

- 6.1. Returning Students to In-Person Learning by the First Day of School Year 2021-22

7. Action Items

- 7.1. Consider Approval of Amended COVID-19 Safety Plan (CSP)
- 7.2. Consider Approval of Memorandum of Understanding Between Bellevue Union School District And CSEA regarding COVID-19
- 7.3. Consider Approval of Reclassification Criteria for English Learners
- 7.4. Consider Approval of Tentative Agreement between Bellevue Union School District (BUSD) and the Bellevue Education Association (BEA) Resolving FY 2020/21, FY 2021/22 & FY 2022/23 Negotiations
- 7.5. Consider Approval of FY 2020/21 AB1200 Disclosure(s) as Required by Government Code Section 3547.5 and the California Code of Regulations Title V, Section 15449
- 7.6. Consider Approval of CSEA "Sunshine" Letter Declaring Negotiation Openers for 2020-21
- 7.7. Consider Approval of CSEA "Sunshine" Letter Declaring Negotiation Openers for 2021-22
- 7.8. Consider Approval of 2021-22 Board Meeting Dates
- 7.9. Ratification of Bills and Warrants

8. Consent Calendar

- 8.1. Aeries SIS Contract Renewal
 - 8.2. Renaissance Learning Contract Renewal
 - 8.3. DreamBox Contract Renewal
 - 8.4. Board Meeting Minutes
 - 8.4.1. Special Board Meeting Minutes April 29, 2021
 - 8.4.2. Regular Board Meeting Minutes April 20, 2021
 - 8.5. Acknowledge Donations/Grants
 - 8.5.1. Donors Choose, Create with Cricut' and 'Starting Out Right' = Supplies for creating a fun classroom using vinyl and a cricut. Student supplies for starting 2021 School Year off right!, Bellevue, Kim Toller
 - 8.5.2. Donors Choose, "Let's Get Moving and Make Some Music" - Supply of variety of musical instruments for students, Bellevue, Natascha Simpson
 - 8.5.3. SCOE, K-Hits 104.9 and Community First Credit Union, Teacher of the Month, \$500 for supplies, Bellevue, Carrie Boyce
 - 8.6. Interdistrict Requests 2020-21
- 05.18.2021 Board Agenda

8.7. Interdistrict Requests 2021-22

8.8. Personnel Activity Log

9. Reports

9.1. California School Employees Association, Chapter 501

9.2. Bellevue Education Association

9.3. Principal Reports

9.4. Board Reports/Board Items

9.4.1. Correspondence

9.5. Superintendent Report

9.5.1. Enrollment Update

10. Planning

June 1, 2021	Special Board Meeting	5:30pm	To be live streamed on zoom, linked on the District's Homepage: www.busd.org
June 29, 2021	Special Board Meeting (LCAP/Budget Hearing)	5:30pm	To be live streamed on zoom, linked on the District's Homepage: www.busd.org
June 30, 2021	Regular Board Meeting	5:30pm	To be live streamed on zoom, linked on the District's Homepage: www.busd.org

11. Return to Closed Session as Needed

Notice

The Bellevue Union School District complies with the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent's Office by calling (707)542-5197 x2. All efforts will be made for reasonable accommodations.

Agenda available in Spanish upon request. Orden del día disponible en español si se solicita.

*District Employees, parents and community members shall treat each other with civility, courtesy and respect.
Civility Policy (BP 1313)*

Bellevue Union School District

Agenda Item for Board Meeting of May 18, 2021

Agenda Category: Informational Item

Agenda Item Title: BUSD Summer School Update Summer 2021

Prepared By: Aracely Romo-Flores, Curriculum/English Learner Director

Background:

BUSD is actively planning Summer School 2021 through a Summer Acceleration Academy. The academy will be made up of two sessions: One 4-week session where the main goal of the program is to address learning gaps in core content areas and student social-emotional well-being. The second session will be a 2-week jump-start program with the goal of getting our students ready to enter the 21-22 school year.

Recommended Action:

None

Supporting Documents:

[Summer Acceleration Academy 2021](#)

[Summer Acceleration Academy 2021 Summary for Parents](#)



Summer Acceleration Academy

2021

Summer Programs will be in-person unless health restrictions change



Specific Learning Goals:

- Improved reading fluency and comprehension
- Strengthening students' critical thinking skills
- Improved problem-solving ability
- Improved confidence in their own ability as learners and individuals

Professional Development Possibilities:

- SIPPS
- Guided Language Acquisition Design (GLAD)

Training & Program Dates:

First Session (Current Grade Levels)

- June 7-11 (Teacher Training)
- June 14- July 9 (Instructional Program; July 5 Holiday Observed)

Second Session (Rising Grade Levels)

- June 7-11 (Teacher Training)
- July 19-July 30 (Instructional Program)

Instructional Schedule:

- 8:30-12:30
- 15 minute daily prep per hour

Teacher Compensation:

\$50 per hour or hourly daily per diem (whichever is greater)

Location(s)

Taylor Mountain

Class Size:

15-17 students in all grades

Transportation & Meals: TBD



Summer Acceleration Academy

2021



Summer Programs will be in-person unless health restrictions change

When will the Summer Acceleration Academy operate?

There will be two learning sessions. The first session will be a 4-week program from **June 14 through July 9, 2021** (No school on July 5th-Holiday observed) from 8:30-12:30 Monday through Friday. The second session will be **July 19-July 30, 2021** from 8:30-12:30. *Some students may be invited to both sessions, but not all students will be invited to both sessions.*

First Session - 4 Week Program (Current Grade Levels)

- June 14- July 9 (July 5 Holiday Observed)
- 8:30-12:30 Monday through Friday

Second Session - 2 Week Program (Rising Grade Levels)

- July 19-July 30
- 8:30-12:30 Monday through Friday

Which students may attend the Summer Acceleration Academy?

Teachers and/or principals will recommend students who need summer school based on recent assessments. Priority will be given to students based on need. Students selected to participate in one or both sessions will be provided a **Summer Acceleration Academy Commitment** form to be completed and returned to the child's school office no later than Wednesday, June 2, 2021.

What will be offered at the Summer Acceleration Academy?

Specific Learning Goals Targeted:

- Improved reading fluency and comprehension
- Strengthening students' critical thinking skills
- Improved problem-solving ability
- Improved confidence in their own ability as learners and individuals

Where will the Summer Acceleration Academy be offered?

The Summer Acceleration Academy will be offered at Taylor Mountain Elementary for all BUSD students invited throughout the district.

Bellevue Union School District

Agenda Item for Board Meeting of May 18, 2021

Agenda Category: Review and Action

Agenda Item Title: Amended COVID-19 Safety Plan (CSP)

Prepared By: Tracy Whitaker, M.A., Director of Student Services & BUSD
COVID-19 Coordinator

Background: A COVID-19 Safety Plan (CSP) is a required element to open for in-person instruction. The BUSD CSP addresses 19 elements related to safety measures that need to be in place for staff and students. The BUSD CSP was previously approved by the board on March 9, 2021 and amended on April 20, 2021. On April 29, 2021 the Board directed adjustments be made to the CSP in regard to the types of face coverings that may be worn by students and staff. Changes include:

- Gaiters are not allowed
- In the event of a medical exemption, other masking options may be considered by the district for the individual student.

Please see section 6, item B for the above mentioned changes.

Recommended Action:

It is recommended that the Board of Trustees approve the Amended COVID-19 Safety Plan (CSP)

Supporting Documents:

Amended Bellevue Union School District COVID-19 Safety Plan (Revised 5/12/2021)



Bellevue Union School District

2021 COVID-19 Safety Plan (CSP) & School Guidance Checklist Supplemental Questions

Please use this document as a supplement to the completion of your CSP / School Guidance checklist, to avoid any deficiencies and to be sure that all required criteria are discussed in your plan. Use as much space is needed to provide a complete and detailed description for each applicable measure. Please enter in any additional information not already listed under each category, and include images, charts, graphics, and site maps wherever relevant. To facilitate a timely approval process, please do not rearrange headings or contents, but rather add-on within each section, or at the bottom of the document. ****Please note: Some sections may be decided by district, and some may be site specific. Please include a detailed plan for each site, wherever noted as site specific.**

1. Stable group structures (site specific)

How students and staff will be kept in stable groups that stay together for all activities and minimize/avoid contact with other groups or individuals who are not part of the stable group. Please specify by grade (TK-6, 7-12, et.) if applicable.

A. Plan for type of stable groups/cohorts and weekly routine/schedule for classes: For all sites: Half of the student body will be divided into Cohort A and the other half into Cohort B. Some families may also choose to continue with the Distance Learning Model. Stable groups will be based on the classroom space. The number of students and staff allowed in a stable group is dependent on the size of the classroom and the number of students and staff that can occupy the room while maintaining SCPH recommended social distancing. District will prioritise keeping siblings together in the same hybrid cohort. For the scheduled chart below, DL refers to Distance Learning.

Cohorts	In Person Instruction	DL Synchronous & Asynchronous	DL Synchronous & Asynchronous
Cohort A	Monday, Tuesday	Wednesday	Thursday, Friday
Cohort B	Thursday, Friday	Wednesday	Monday, Tuesday

- **Bellevue Elementary:** No additional procedural information to report
- **Kawana Springs Elementary:** No additional procedural information to report
- **Meadow View Elementary:** No additional procedural information to report.
- **Taylor Mountain Elementary:** No additional procedural information to report
- **Early Learning Center:** The Early Learning Center consists of one special day class, two North Bay Children's Center preschool classrooms, one Early Head Start Infant program. Each of these programs consists of no more than 16 individuals and have separate times on the play yard and garden. Other than the play yard and garden there is no other shared space. See attached map and schedule.

For regular classes, how many students and staff will be in each planned stable, group structure: The total number of individuals could be a combination of students and staff. In general education classrooms, numbers will primarily be one staff and 17 students. Special Education classes could be up to 16 students, 2 adults or up to 14 students and 4 adults. The adult to student ratio is dependent on the level of need of students in the class.

- **Bellevue Elementary:** total number of individuals based on square footage and social distancing guidelines by SCPH.

- **Kawana Springs Elementary:** total number of individuals based on square footage and social distancing guidelines by SCPH.
- **Meadow View Elementary:** total number of individuals based on square footage and social distancing guidelines by SCPH.
- **Taylor Mountain Elementary:** total number of individuals based on square footage and social distancing guidelines by SCPH.
- **Early Learning Center:** Each of these programs consists of no more than 16 individuals and have separate times on the play yard and garden.

If you have departmentalized classes, how you will organize staff and students in stable groups:

[See attached PE schedule.](#) There may be 2 stable groups combined during PE, however, the 2 stable groups will be separated by space and students will not be mixed. PE is held outside except in inclement weather. If PE needs to be held indoors the schedule will be adjusted to accommodate spacing and safety.

If you have electives, how you will prevent or minimize in-person contact for members of different stable groups:

N/A

Other considerations – After school programs, special education, therapies, carpooling, etc.:

- A. Students in special day classes will continue with their special day class. They may join specified cohort physical education classes. PE will be held outside or in the multipurpose room with students socially distanced per SCPH guidelines.. Students may also participate with their general education group if indicated in the Individualized Education Plan.
- B. Students who receive specialized academic instruction will be pulled with other students in their stable group for these services or will receive their services virtually. This pertains to students who receive speech and language services as well. Counseling services will be provided one on one or if in a group setting will take place outside or in a virtual format.
- C. Carpooling: Students will be encouraged to wear masks if carpooling with others not in their household. Everyone in the car will need to wear masks and windows will need to be open to allow ventilation even in inclement weather.

2. Visitors / Volunteers / Vendors

*School/District's plans to handle visitors on campus **Please consider limiting non-essential visitors of any kind*

1. **Essential visitor / vendor policy - log-in/out list:** Anyone entering a BUSD campus (including non-regular essential visitors-i.e. copy machine repair) will be subject to the same precautionary measures including a temperature check and COVID-19 symptom check protocol using our online screening procedure. Essential visitors will not be in the classroom while students are present. The online screening procedure is recorded on a Google Form with date and time for future access if needed for exposure and contact tracing.
2. **Policy for limiting non-essential visitors:** Nonessential visitors, and community members will be asked not to come to a BUSD site unless a virtual option (e.g. video conferencing) is not available. All on-campus volunteer opportunities are suspended until further notice. Attendance at staff meetings, IEPs, back to school nights, attendance meetings, parent/teacher conferences, 504 meetings, and SST meetings may be held remotely, if possible. Bellevue Union School District will ensure that technology is available for students/parents to participate in remote meetings.

3. Entrance (site specific)

How arrival of students and staff will be managed to avoid close contact and/or mixing of cohorts - ie: staggered arrival times, separate entrances, etc. Please provide site map for reference.

- A. **Describe drop-off procedure / policy for parents onsite:** There will be group-specific points for ingress. Students will only enter and exit the campus through a designated entry and exit point and follow identified routes to classrooms. Drivers are to remain in their vehicles, to the extent possible, when dropping off or picking up students. When in-person drop-off or pick-up is needed, only a single parent or caregiver should pick up or drop off their child at the designated gate. Parents may not proceed onto campus. We will utilize three/four gates. Gates will be opened at 8:00am (TM , MV, K) 8:40am (BV).

Upon arrival, students stand on socially-distanced line markers at their cohort egress gate. Ingress procedures will occur over a 30 minute period to allow for staggering.

- a. **Bellevue Elementary:** Bellevue will follow the district wide drop off procedures.
- b. **Kawana Springs Elementary:** Kawana Springs will follow the district wide drop off procedures.
- c. **Meadow View Elementary:** Meadow View will follow the district wide drop off procedures.
- d. **Taylor Mountain Elementary:** Taylor Mountain will follow the district wide drop off procedures.
- e. **Early Learning Center:** Parents will pull up to the drop off location indicated on the site map. Staff will be at the curb. Staff will take the students temperature and review symptom screening with parents at the car. Students will be walked into the classroom by a staff person. There are very few students in this class and easily laid out to avoid mixing with other groups. The other programs on site (2 other preschool daycare programs) are following a similar procedure. There is no mixing of cohorts.

B. Describe plan to minimize mixing of cohorts on arrival to school: At all sites students will follow the directional arrows to their classroom door, where they will wait on socially distanced dots until they are invited into the classroom by their teacher.

- a. **Bellevue Elementary:** Bellevue will follow the district wide arrival procedure.
- b. **Kawana Springs Elementary:** Kawana Springs will follow the district wide arrival procedure.
- c. **Meadow View Elementary:** Meadow View will follow the district wide arrival procedure.
- d. **Taylor Mountain Elementary:** Taylor Mountain will follow the district wide arrival procedure.
- e. **Early Learning Center:** The preschool special day class has a schedule separate from the general education day preschool classes on site. They will not be on the playground or in the garden at the same time.

C. Plan for screening on arrival (ie: temp checks, questionnaire, etc) for both staff and students:

All sites: Staff will stop at the school office to have their temperature taken when arriving to work. In addition, BUSD has an online symptom screener which can be completed on the individual staff's device. BUSD is utilizing Frontline screener for students. Parents will complete a symptom screener daily through Frontline for their child prior to entering campus. In addition temperatures will be taken at the specific ingress points. There will be a visual poster of symptoms consistent with COVID-19 so students can acknowledge they do not have any symptoms. Posters will be in both Spanish and English.

Two staff with touchless thermometers will be posted at every entrance point as well as hand sanitizing stations. Additional staffing will be student supervisors, AmeriCorps staff, or other classified staff. Staff members will follow district health screening protocols. Once students pass the entry point they will follow directional arrows to their classroom where they will stand on a socially-distanced marker and wait for their teacher to invite them into the classroom.

Site Specific Information:

- a. **Bellevue Elementary:** Bellevue will follow the district wide arrival procedure
- b. **Kawana Springs Elementary:** Kawana Springs will follow the district wide arrival procedure.
- c. **Meadow View Elementary:** No additional procedural information to report.
- d. **Taylor Mountain Elementary:** No additional procedural information to report.
- e. **Early Learning Center:** The ELC requires only one entrance and screening staff as opposed to multiple entry points and personnel.

D. How school/district plans to encourage a zero-mingling policy before school: Parents and students will not be permitted to mingle. Parents will remain in their vehicles while dropping off students. Students will proceed to the entrance point via socially distanced markers. Staff will monitor mingling and redirect individuals if necessary.

- a. **Bellevue Elementary:** Bellevue will follow the district wide arrival procedure
- b. **Kawana Springs Elementary:** Kawana Springs will follow the district wide arrival procedure.
- c. **Meadow View Elementary:** Meadow View will follow the district wide arrival procedure
- d. **Taylor Mountain Elementary:** Taylor Mountain will follow the district wide arrival procedure.
- e. **Early Learning Center:** Parents will pull up to the drop off zone. Staff will meet the preschooler at the car, take the temperature and complete a symptom screening. The student will be walked directly to the classroom. There will be no opportunity for parents or students to mingle prior to entering their classroom. Parents will not be permitted to loiter.

4. Movement within the School (site specific)

How onsite movement of students and staff will be managed to avoid close contact and/or mixing of cohorts - Please include site map with assigned routes and bathrooms, divided play areas, staggered breaks, etc.

- A. **Describe in detail the planned measures to avoid contact and/or mixing of cohorts onsite:** See attached maps for each site. In addition to directional arrows. There are staggered schedules for PE and recess. [PE/Recess Schedule](#). [ELC Recess Schedule](#).

Links to site maps:

[Bellevue Elementary](#)

[Kawana Springs Elementary](#)

[Meadow View Elementary](#)

[Taylor Mountain Elementary](#)

[Early Learning Center](#)

5. Egress (site specific)

How departure of students and staff will be managed to avoid close contact and/or mixing of cohorts - ie: staggered departure, separate exits, etc. Please include site map for reference.

- A. **Describe pick-up procedure / policy for parents onsite:** See attached maps for each site's egress locations.
- Students will be excused from class to socially-distanced markers at their assigned egress gate.
 - Students will be monitored by classified staff, using walkie-talkies as necessary.
 - Students will be excused from the markers as parent/guardian arrive.
 - May be staggered by grade level.
- B. **Plan to minimize mixing of cohorts on departure:** There will be a 30 minute window for pick up. Parents will be required to stay in their vehicle. Students in a stable group will be dismissed to the socially distanced markers at the exit point and students will be collected by their parent/guardian.
- Bellevue Elementary:** See pick-up procedures/policy for parents above.
- Kawana Springs Elementary:** See pick-up procedure/policy for parents above.
- Meadow View Elementary:** See pick-up procedures/policy for parents above.
- Taylor Mountain Elementary:** See pick-up policy for parents above.
- Early Learning Center:** Parents/guardians will pull up to the curb and wait for staff to bring their child out to the car. There will be no mingling.
- C. **How school/district plans to encourage a zero-mingling policy after school:** For all sites, parents/guardians will remain in vehicles. Students will be escorted to cars/buses. This will also be communicated to parents/guardians during the family education events.

6. Face Coverings / Other PPE

How CDPH's face covering requirements will be satisfied and enforced for staff and students

- A. **Please provide complete policy for face coverings:** BUSD provide clean, undamaged face coverings and ensure they are properly worn by employees and students over the nose and mouth when indoors, and when outdoors and less than six feet away from another person, including non-employees, and where required by orders from the California Department of Public Health (CDPH) or local health department.

The District will follow current state and county guidelines regarding the use of face coverings. Cloth or surgical masks are required by everyone--students and staff while on campus unless medically exempt. Employees and students are

encouraged to supply their own masks, however, the District will have disposable face-coverings available if needed for both staff and students.

Staff will be provided with the option of a district purchased face shield. Shields should be used by all who are engaged in instructional activities, tasks where the ability to see one's facial expression or lip movements is necessary or when there is an issue of personal safety. (e.g. DHH students/teachers, speech therapists, or anyone who is incapacitated and is unable to remove their face covering without assistance).

Face-covering may be removed during breaks during designated times and in designated areas. Face coverings will not be required while students and staff are actively engaged in eating or drinking. Recommended social distancing guidelines will be followed during these times. Training will be provided for students and staff in the proper use and etiquette of all face coverings. BUSD will continue to monitor and update requirements for face coverings based on guidance from the County Department of Public Health.

The following are exceptions to the use of face coverings in our workplace:

- When an employee is alone in a room such as his/her classroom or an office with a door closed.
- While eating and drinking at the workplace, provided employees are at least six feet apart and outside air supply to the area, if indoors, has been maximized to the extent possible.
- Employees wearing respiratory protection in accordance with CCR Title 8 section 5144 or other safety orders
- Employees and students who cannot wear face coverings due to a medical or mental health condition or disability, or who are hearing-impaired or communicating with a hearing-impaired person. Alternatives will be considered on a case-by-case basis.

B. Describe specifications on type of face coverings allowed (ie: no valves, ≥ 2 ply, no bandanas, no gaiters, etc): The specific types of face coverings allowed include N95, KN95, cloth masks, and 2 ply surgical masks. Masks with valves, gaiters, and bandanas will not be allowed. Face shields should be used by all who are engaged in instructional activities, tasks where the ability to see one's facial expression or lip movements is necessary or when there is an issue of personal safety. (e.g. DHH students/teachers or anyone who is incapacitated and is unable to remove their face covering without assistance). In the event of a medical exemption, other masking options may be considered by the district for the individual student.

C. Where will extra masks be available if needed? Yes, BUSD has acquired many facial coverings including N95, KN95, cloth, and 2 ply disposable masks and maintains a stock on hand. The District has both adult and child sizes of facial covering available. Each site has additional supplies available in each school office. Each classroom will have some child sized disposable masks on hand as well if students need to change masks.

D. Describe plan for refusal to wear face coverings:

Bellevue Union Code of Conduct
In order to return to campus, students must:

- Agree to self screen prior to coming on campus by filling out the online questionnaire.
- Agree to stay home and report any symptoms to school administration and participate in contact tracing investigations if he/she answers yes to any symptoms on the questionnaire.
- Agree to maintain SCPH recommended distance from all other students and staff, whenever possible.
- Agree to stay within his/her assigned stable group.
- Agree to wear proper fitting masks following CDC [Mask Guidelines](#) while on campus except when eating or drinking.
- Agree to follow procedures for entering/leaving the school site
- Agree to not share equipment or materials with other students.
- Agree to wash hands with soap and water or use hand sanitizer upon request.

If students disobey the masking protocols, they will be reminded of the BUSD Code of Conduct. If students continue to be disruptive by not following the protocols, progressive discipline and restorative practices will be utilized to help students understand why it's important everyone follows these guidelines. However, if ultimately the student continues to refuse to follow the guidelines, the school will have no choice but to call home and ask a parent or guardian to come pick up the student. If that happens, the student will still be allowed to come back to school the following days; however, if the student

continues multiple times to violate the Code of Conduct, the student will be placed on distance learning and not allowed to physically come to school for in-person instruction. This will be a last resort measure. Administration, the student and the parent will meet to discuss this before that happens. In order for students to attend in-person learning, they must follow the guidelines of making and social distancing set forth by county health and the BUSD. During the first week of in-person learning, students will learn the new rules of the school and practice routines and procedures associated with the Code of Conduct.

If a student refuses to wear a face covering, the following steps will be taken:

- 1) The teacher will remind the student to put the mask on.
- 2) The teacher will ask the student to put the mask on and explain reasons for wearing a mask. The teacher will remind the student of the BUSD Code of Conduct.
- 3) The site administrator/office staff will be notified and work with the student.
- 4) The parent/caregiver will be contacted to collect their child.
- 5) Site administrator will work with the student and family about next steps if offenses continue.
- 6) The student will be placed on Distance Learning.

7. Health screening / Symptom monitoring / Sick protocol

How individuals will be screened and monitored for symptoms - how ill staff / student will be handled

- A. Details of at-home screening plan:** The district will utilize the program provided by Frontline for the prescreening of students and the Google Forms Symptom Screener created by BUSD for employees and visitors. The parent or guardian will screen their student for symptoms from home and fill out an online symptom checklist on their smartphone or other personal device. Each teacher will be able to look at their class to confirm all parents have completed the pre-screening procedure. Students will also be screened at each gate.
- B. Support available for individuals staying home:** School site office staff will follow up with families when a student is out sick/does not pass the symptom screener to determine what support may be necessary. Students are provided an electronic device and hot spot (if needed) for internet access if they need to and are well enough to access instruction from home. A student or employee who needs to stay home due to illness or isolation/quarantine requirements will not experience repercussions to employment or his/her grade.
- C. Screening criteria/procedure onsite for staff:** As a preventative measure our BUSD sites have implemented a screening protocol as recommended by the Center of Disease Control (CDC). All staff, contractors, and vendors complete a health screening questionnaire <http://bit.ly/busdcovid>. If Individuals are symptomatic in any areas and/or the answer is YES to any of these questions, the person cannot proceed to any BUSD campus and is encouraged to self-quarantine and seek medical counsel.

All employees will complete a temperature check when entering campus and complete the above mentioned questionnaire. Employees will maintain face coverings during temperature checks and temperature checks will be conducted with non-contact thermometers. Staff must have a temperature of less than 100.4.

- D. Immediate protocol in case of a sick staff/faculty member:** If a staff member becomes ill with symptoms consistent with COVID-19, they will be sent home and recommended they be tested for COVID-19. Site administrator will plan for staff coverage. If a staff member is unable to drive due to illness, the emergency contact is unavailable, and the symptoms are severe, 911 will be called. Severe symptoms include, but are not limited to, trouble breathing, persistent pain, chest pressure, or confusion. Any individuals, student or staff in the work area or classroom where the staff member works will be disinfected. Students and/or staff who are in the stable group will be moved outside or to another location while the area is being disinfected. The staff member will be recommended for testing. For staff who test positive for COVID-19, yet feel well enough to work from home, may work from home if the position/type of work allows.
- E. Screening criteria/procedure onsite for students:** Parents will be required to keep symptomatic students or students who have had close contact with a person with COVID-19 at home. Students will safely and respectfully receive a temperature check before they enter any BUSD facility. Each school site has designated ingress and egress points. See site maps for ingress and egress information. In addition, there will be a visual COVID-19 self-checklist assessment posted at each

designated point of entry that students and parents are required to follow. Anyone, staff or student, who shows symptoms of COVID-19 will be denied entry to a BUSD facility.

Two staff persons with touchless thermometers will be posted at each entrance to perform temperature checks and review the poster of visual symptoms asking each student if they are experiencing any of the symptoms. A student will not be admitted onto campus if the student registers a temperature, is observed to have symptoms or indicates they are experiencing any COVID-19 symptoms. Staff who are screening students for temperatures will have additional PPE available (face shield, gowns, gloves).

- F. Immediate protocol in case of a sick student:** If a student becomes ill they will be removed from the classroom and taken to the designated isolation area. There are 3 staff per each site who have been FIT tested for N95/KN95 masks. These staff are designated to attend to students in the isolation area. Any students exhibiting symptoms will remain in the isolation area until they can be picked up by a responsible adult on their emergency contact for or be transported to a healthcare facility if symptoms are severe. If a student becomes sick, the emergency contact is unavailable and the symptoms are severe, 911 will be called. Severe symptoms include, but are not limited to, trouble breathing, persistent pain, chest pressure, or confusion.

Once the sick student has been removed from the classroom, the remaining students and staff will relocate to an outdoor area or the multipurpose room during inclement weather while the impacted classroom is disinfected by custodial staff. Once the room has been aired and disinfected the remainder the students and staff may return to class. [See Flowchart.](#)

Students will have the opportunity to make up assignments, tests, etcetera. Students will continue to have remote access to distance learning if they feel well enough to participate.

- G. Symptom monitoring procedures throughout the day:** Students should self-monitor throughout the day for symptoms of illness. Teachers and other instructional staff will monitor students throughout the school day through observation. If a student reports feeling ill or exhibits signs and/or symptoms of COVID-19, classroom staff will contact the school office. A designated staff person will go to the classroom to take the students temperature, and screen the student for symptoms consistent with COVID-19. If the student is symptomatic they will be taken to the isolation area.
- H. Screening of essential visitors/vendors:** Anyone entering a BUSD campus (including non-regular essential visitors-i.e. copy machine repair) will be subject to the same precautionary measures including a temperature check and COVID-19 symptom check protocol using our online screening procedure. The online screening procedure is recorded on a Google Form with date and time for future access if needed for exposure and contact tracing.
- I. Scenario based guidance--Sonoma County Public Health Guidelines:** See charts below.



FLOWCHART FOR COVID-19 ASSESSMENT

BASED ON CDC GUIDELINES



STAFF OR STUDENT EXHIBITS SYMPTOMS OF COVID-19

- Fever > 100.4
- Cough or Sneezing
- Fatigue
- Muscle or body aches
- Headache
- Sore throat
- Shortness of Breath
- New loss of taste or smell
- Difficulty breathing
- Congestion
- Nausea
- Diarrhea

DESIGNATED STAFF MEMBER ESCORTS PERSON TO ISOLATION ROOM

If the emergency contact is unavailable and the symptoms are severe, 911 will be called. Severe symptoms include, but not limited to, trouble breathing, persistent pain, chest pressure, or confusion.





LESS SEVERE SYMPTOMS

if symptoms are not severe and there is no underlying reason, such as allergies, identified, a parent or emergency contact will be notified. Staff members will be sent home.

COVID-19 COORDINATOR

The COVID-19 Coordinator will follow up with families or staff members. The Superintendent or designee will share information with the Sonoma County Department of Public Health and coordinate information for the site to share as necessary.



Scenario-based COVID-19 Guidance for Schools, Childcare, and Programs for Children and Youth

Updated March 2021

Scenario	Action	Communication
Child or staff has symptoms of COVID-19	Send home and recommend testing ASAP. Cohort¹ remains OPEN.	Reinforce importance of social distancing, hand hygiene, facial coverings, and symptom checks.
Child or staff has had close contact ² with someone with confirmed COVID-19.	Send home, instruct to quarantine for 10 days starting the day after last exposure. Monitor for symptoms for 14 days total. Recommend testing prior to returning, at least 8-10 days after last exposure (ASAP if symptoms develop). ³ Cohort remains OPEN.	Consider notifying staff and families of children in the cohort. See "Contact of Contact Advisory" template
Child or staff has confirmed COVID-19 infection	Notify Sonoma County Public Health (complete "Site Information Gathering Tool" prior): <i>Call (707) 565-4566 or e-mail to: Phnurse@sonoma-county.org</i> - Keep home with instructions to isolate at home for at least 10 days after the first symptoms occurred, they have been fever-free for >24 hours without using medication (such as Tylenol or Motrin), and symptoms have improved. - If no symptoms, keep home for 10 days since the day they were tested. - Identify close contacts, which likely includes the entire cohort of the person with COVID-19. - Instruct to quarantine for 10 days after the last exposure. - It is strongly recommended⁴ that exposed persons get tested for COVID-19 8-10 days after the last exposure, or sooner if symptoms develop. - Clean and disinfect spaces where the person with COVID-19 spent significant time. Cohort should be CLOSED for 10 days after last exposure. Non-exposed cohorts may remain open.	Notify staff and families of children who are close contacts using the "Close Contact Advisory" template. Notify all other staff and families of children about the COVID-19 case using the "General Exposure Advisory" template.

¹ A cohort is defined as a stable group with fixed membership that stays together for all activities (e.g., lunch, recess) and avoids close contact with other persons or cohorts.

² See CDC definition of "close contact": <https://www.cdc.gov/coronavirus/2019-ncov/php/contact-tracing/contact-tracing-plan/appendix.html#Key-Terms>

³ When possible, it is strongly advised to do an initial test for child or staff as soon as a close COVID contact is identified to prevent further spread within the cohort. If negative, testing needs to be repeated at Day 8-10 of 10d quarantine. A negative result on an early test does not exempt someone from testing on/after Day 8.

⁴ They must have no symptoms upon returning and test negative on/after Day 8. Students or staff who are tested too soon/not at all after an exposure are released from quarantine 14 days after the exposure given they have no symptoms of COVID-19. If symptoms develop and no test is completed, an additional 10 days of isolation must be completed.

Return-to-school criteria for children and staff in schools, childcares, and other programs serving youth after COVID-19 symptoms, close contact, or confirmed COVID-19

Scenario	Criteria
Child or staff has a negative test after symptoms of COVID-19 OR an alternate diagnosis has been made by a healthcare provider	Follow facility illness policy for non-COVID illnesses, e.g.: • No fever for 24-72 hours without use of fever-reducing medication • No nausea, vomiting, or diarrhea for 24-72 hours without the use of anti-nausea or anti-diarrhea medication • Well enough to participate in routine activities • Other criteria as determined by site Follow any additional criteria determined by the patient's healthcare provider, if applicable
Child or staff has symptoms of COVID-19, has not been tested for COVID-19, and has not received an alternate diagnosis from a medical provider	Stay home until: • 10 days have passed since the onset of symptoms, AND • The person has had no fever for 24 hours without the use of fever-reducing medications, AND • Symptoms have improved
Child or staff has symptoms of COVID-19 and was tested but is still waiting for the test result	Stay home until the person has received their test result and a determination can be made as to how to proceed.
Child or staff had a positive test/confirmed COVID-19 (with or without symptoms)	Stay home until: • 10 days have passed since the onset of symptoms, AND • The person has had no fever for 24 hours without the use of fever-reducing medications, AND • Symptoms have improved • If no symptoms, stay home until 10 days have passed since the date of the test. A doctor's note does <u>not</u> override these criteria.
Child or staff had close contact with someone with confirmed COVID-19.	Stay home for 10 days after last exposure. They must have no symptoms upon returning <u>and test negative on/after Day 8</u>. If not tested, must complete 14 day quarantine with no symptoms. If symptoms develop and no test is completed, an additional 10 days of isolation must be completed. If the person has ongoing close contact with the person with COVID-19 (ie: a parent or sibling), the person must quarantine for 10 days <u>after</u> the person with COVID-19 is no longer infectious. In most cases, this is a total of 20 days after the person with COVID-19 first developed symptoms or had a positive test.

8. Routine Testing

School/District's plan for routine/asymptomatic testing of staff and students

- A. Plan to routinely test staff by tier:** At this time, BUSD is awaiting federal, state and county required and mandated protocol guidance on asymptomatic, exposure, symptomatic, and outbreak testing. Under current guidance, BUSD is entering into a contract with Valencia to provide exposure, symptomatic/response, and outbreak testing. Asymptomatic routine testing is voluntary for students, unless new mandates and requirements are issued to school districts to administer. Current recommended testing cadence is seen in the graph below. At the time of this report completion there is no state mandate for the testing cadences as seen below, however BUSD will conduct testing that is required of employees and students when there has been a workplace outbreak per Cal/OSHA guidelines.

	Yellow CR<1.0* TP<2%	Orange CR 1-3.9* TP 2-4.9%	Red CR 4-7* TP 5-8%	Purple CR >7-13.9 TP >8%
Staff	Symptomatic and response testing	Symptomatic and response testing	Symptomatic and response testing + Every 2 weeks asymptomatic testing	Symptomatic and response testing + Every 2 weeks asymptomatic testing

- B. Plan to routinely test students by tier:**

	Yellow CR<1.0* TP<2%	Orange CR 1-3.9* TP 2-4.9%	Red CR 4-7* TP 5-8%	Purple CR >7-13.9 TP >8%
Students	Symptomatic and response testing	Symptomatic and response testing	Symptomatic and response testing + Every 2 weeks asymptomatic testing	Symptomatic and response testing + Every 2 weeks asymptomatic testing

TP = test positivity

** The case rates above are adjusted case rates.*

For all individuals BUSD is following the current guidance and protocols, our testing of staff will continue to evolve based upon CDC recommendations and state and county legal mandates.

- **Exposure Testing:** If students or staff members have been exposed to COVID-19, they will be required to test on day 8 following exposure.
- **Symptomatic Testing:** Students or staff experiencing symptoms of COVID-19 will be recommended to test immediately.
- **Response Testing:** Students and staff may be tested by our contracted testing company on our site in response to any outbreak at school. Outbreak testing will continue for all students and staff until no longer considered an outbreak.
- Test results are returned in 24-48 hours.

9. Physical Distancing (site specific)

How space and routines will be arranged to allow for physical distancing of students / staff in the following areas:

All Sites: Signs that promote protective measures and physical distancing will be posted in visible locations throughout the district office and school sites.

Seating at tables or desks is spaced according to current county and state guidelines. The recommended distance is relevant to the distance between people; portions of desks or tables may be within the recommended social distance by SCPH.

Layouts and social distancing include positioning staff work areas so that they are a safe distance away from high traffic areas. This may include the need for moving desks, rerouting traffic, or installation of plexiglass or other types of dividers. For all positions that perform one-on-one legally required student assessment (e.g. school psychologists, speech, nurses, educational specialist teachers, and any other BUSD staff), safety protocols will be followed for all testing and services.

Common or shared spaces such as cafeterias, playgrounds, and staff room will operate with staggered schedules that are determined by the site administrators. The schedules will promote social distancing guidelines to ensure staff and student safety while in these areas.

A. Bus/Transport/Carpools:

All Sites: BUSD utilizes West County Transportation Agency (WCTA) services to support student transportation. WCTA is following the guidelines outlined in the Sonoma County Roadmap to Reopening.

Masks required on the school bus except for those with medical exemptions. Students will be seated in a zigzag pattern and at last 2 windows will be open at all times. (It has been recommended that all windows be open weather permitting.) Members of the same household may sit in the same seat.

BUSD is taking a parent survey to determine how many parents are able to transport their child to school as opposed to using the school bus. For those who do continue to take the school bus, WCTA will put the following in place:

Use mitigation measures to reduce risk in a school bus setting, including:

- Students and staff should wear face coverings at all times on a bus, especially when six feet distancing is not possible
- Keep windows open whenever possible to maximize ventilation
- Maximize space between students wherever possible. Utilization of three students per seat is not recommended. It is acknowledged that maintaining a strict six feet distancing standard at all times may be difficult.
- Consider staggering arrival and drop-off times and locations to reduce risk of transmission.
- School buses need to be sanitized between busloads of passengers.
- Train bus drivers in the areas of hygiene and safety for students.

Carpools: Carpools are discouraged but if needed then ideally students will be in the same stable group. Masks should be worn and windows should be open.

B. Classrooms: All sites: Students will be seated within the recommended social distance by SCPH. Directional arrows are available to place in the classroom as well as other markers to indicate social distancing from the teacher's desk, waiting in line to wash hands at the classroom sink, etc. In addition, markers will be placed outside the classroom to support social distancing while preparing to enter or exit the classroom. Classrooms are equipped with additional air filtration systems. Plastic screens will be available if necessary.

C. Hallways: All Sites: See site maps. Sites have planned one way directionality as much as possible. All schools in the Bellevue Union School District have open air hallways. Hallways are wide with ample space. When we do have indoor hallways, arrow markers will indicate the proper route. Any narrow hallways will be made one way.

- a. **Bellevue Elementary:** Bellevue has some indoor hallways and will be marked with arrows as indicated above.
- b. **Kawana Springs Elementary:** Kawana has some indoor hallways and will be marked with arrows as indicated above.
- c. **Meadow View Elementary:** No additional information is relevant to this site. This site does not have indoor hallways.
- d. **Taylor Mountain Elementary:** No additional information is relevant to this site. This site does not have indoor hallways.
- e. **Early Learning Center:** The ELC is 7 portables with an open layout. There are no hallways.

- D. Bathrooms:** Socially distanced floor dots in place to encourage social distancing. No more than 2 students will be allowed in the bathroom at a time. (Staff will monitor). Doors will be left open to support ventilation.
- a. **Bellevue Elementary:** No additional information is relevant to this site
 - b. **Kawana Springs Elementary:** No additional information is relevant to this site
 - c. **Meadow View Elementary:** No additional information is relevant to this site
 - d. **Taylor Mountain Elementary:** No additional information is relevant to this site
 - e. **Early Learning Center:** Each classroom has its own bathroom to be used by the stable group assigned to the specific classroom.
- E. Cafeteria: All sites:** Students will be encouraged to eat outside in designated areas. The multipurpose room/cafeteria may be used. This will include 2 stable groups maximum, in the cafeteria, at any given time seated in opposite corners of the large space. Members of each stable group are seated at the SCPH recommended distances. Socially-distanced floor markers in place near all garbage receptacles. Doors and windows will remain open to support extra ventilation. Additional air filtration systems are also placed in the multipurpose rooms. Students will have grab and go lunches. The school day has been reduced. Students will be dismissed at 12:50 and will receive a “Grab & Go” lunch to take home for consumption.
- a. **Bellevue Elementary:** No additional information is relevant to this site
 - b. **Kawana Springs Elementary:** No additional information is relevant to this site
 - c. **Meadow View Elementary:** No additional information is relevant to this site
 - d. **Taylor Mountain Elementary:** No additional information is relevant to this site
 - e. **Early Learning Center:** Students will have their snack in the classroom, socially distanced.
- F. Playground / fields:** See designated recess areas on the site maps. Students will be required to wash and/or sanitize their hands prior to using play structures as well as after recess.
- a. **Bellevue Elementary:** Bellevue Site Map
 - b. **Kawana Springs Elementary:** Kawana Site Map
 - c. **Meadow View Elementary:** Meadow View Site Map
 - d. **Taylor Mountain Elementary:** Taylor Mountain Site Map
 - e. **Early Learning Center:** Early Learning Center Site Map
- G. Staff break rooms: All Sites:** The staff break room will be off limits for certificated staff eating or breaks to reduce the tendency to congregate and mingle. Certificated staff may eat outside spaced apart by the SCPH recommended distancing or in their classrooms/offices. Staff may use the break room to store and heat up food. Classified staff may eat outside with recommended social distancing or in the break room with recommended social distancing with no more than 2 people during inclement weather. The break room has an air purifier with a HEPA filter. Doors may be opened for additional ventilation. No more than 2 people will be allowed in the break room at a time. Masks must be worn at all times in the staff break room with the exception of when classified staff are actively eating and drinking.
- a. **Bellevue Elementary:** No additional information is relevant to this site
 - b. **Kawana Springs Elementary:** No additional information is relevant to this site
 - c. **Meadow View Elementary:** No additional information is relevant to this site
 - d. **Taylor Mountain Elementary:** No additional information is relevant to this site
 - e. **Early Learning Center:** Staff will eat outside or in their individual classrooms or offices. The ELC does not have a breakroom.
- H. Other: Teacher workroom:** Please see the number of staff that can occupy the teacher workroom at each site while maintaining socially safe distancing.
- a. **Bellevue Elementary:** A maximum of 4 employees
 - b. **Kawana Springs Elementary:** A maximum of 3 employees
 - c. **Meadow View Elementary:** A maximum of 3 employees
 - d. **Taylor Mountain Elementary:** A maximum of 4 staff members
 - e. **Early Learning Center:** A maximum of 4 individuals allowed in the front office which is also the workroom. Non-employees will not be permitted in the office. Parents and visitors will be served from the doorway with a barrier in place.
- I. Office:** Safety plexiglass has been installed in the front entrance of the school office on each school site.

- J. Plan for specific situations when distancing is >6 ft is not possible: All Sites:** The recommended social distancing by SCPH will be maintained and if for some reason it is not possible, additional PPE or plexiglass barriers will be provided.

10. Healthy Hygiene practices

The availability of handwashing stations and hand sanitizer, and how their safe and appropriate use will be promoted and incorporated into routines for staff and students - Please include site map for reference.

A. Plan to encourage healthy hygiene/handwashing routines:

Demonstrations will be used to teach and reinforce handwashing with soap and water for at least 20 seconds. Supervision of students may be utilized to reinforce health and safety protocols. Hand hygiene is one of the most simple yet effective actions to prevent the spread of most respiratory viruses. Practicing frequent and proper hand hygiene, which includes the use of alcohol-based hand sanitizer or handwashing with soap and water is a critical practice to reduce the spread of pathogens and prevent infections, including the COVID-19 virus.

A sink with soap and water is available in every classroom, student bathrooms, the staff break room, and staff bathrooms. The district will install/provide two additional hand washing stations that accommodate multiple students per site.

Students will be encouraged to rub sanitizer into their hands until completely dry. The District provides unscented, ethyl alcohol based hand sanitizers.

- Handwashing and hand sanitation will be taught as a priority. Students will have access to handwashing stations.
 - Teachers and staff will model hand washing for students.
- Students will have access to hand sanitizer and/or sinks with soap and water.
- Hand sanitizer is available at the entry point of each classroom.
 - Two hand sanitizer stations will be located at each ingress point.
- There will be two additional hand washing stations per site (except the ELC) in addition to bathrooms and the sinks located in classrooms. See site maps for locations.
- Age-appropriate signage is displayed to remind students to wash their hands.
- A schedule for hand hygiene will be in place. Students will clean/sanitize their hands upon entry to the classroom. Frequent reminders to wash or sanitize hands will be given throughout the day.
- Hand hygiene will be performed prior to and after snack and recess breaks.
- Students will be taught about respiratory etiquette. Students will be reminded to sneeze or cough into their elbow, even while wearing a face covering.
- Students will be encouraged to avoid touching their face, eyes, nose, and mouth.

- B. Other considerations - including locations of handwashing stations, disabling of drinking fountains, etc:** At this time, water fountains are shut off to prevent the spread of COVID-19. Staff and students are encouraged to bring their own water bottle containing water. Additional, disposable water bottles will be available at each site. Water bottles may be refilled in classrooms. BUSD classroom sinks have a “gooseneck” to make filling water bottles convenient. Students will be taught and reinforced on how to refill water bottles in a safe manner by not touching the mouth of the water bottle to the faucet surface.

In addition to the bathrooms on site and the sink in each classroom, each school site will be provided two additional hand washing stations equipped with soap, water, and paper towels.

11. Routine Cleaning and Disinfection

How shared surfaces will be regularly cleaned and disinfected, including plans / schedules for the following areas:

- A. General high-touch surfaces:** Disinfecting of high frequency used surfaces and all surfaces are regularly disinfected by our custodial and other staff members with a solution manufactured by Buckeye International, E-23 Disinfectant which has the active ingredients of Quaternary ammonium [EPA](#) Registration Number 47371-129 which is confirmed by EPA as a product that meets criteria for use against SARS-CoV-2, the virus that causes COVID-19. When performing this work it is encouraged to use appropriate PPE. Concentrate dilution dispensers with this cleaning solution are installed in every custodial closet throughout our BUSD Campuses. Spray bottles for each room throughout our BUSD Campuses have been supplied with the intent of every room having this solution readily available to ensure frequent disinfecting of areas/surfaces.

To expedite the effectiveness of our staff's disinfection of surfaces throughout the BUSD campuses at Bellevue ES, Meadow View ES & Annex, Kawana Springs ES, Early Learning Center, Taylor Mountain ES and our District Office we have acquired 5 [Electrostatic 2.25 gallon backpack sprayer](#) that has the capability to cover up to 23,000 square feet on a single tank of fluid. The sprayers are capable of spraying the Buckeye International, E-23 Disinfectant solution. Custodians has received a FIT test to be able to wear respirators that are required to use this product.

In addition, each office has an established schedule of routine cleaning throughout the day.

- B. Classrooms:** At a minimum cleaning and disinfecting will be performed within these spaces once per day by the night custodian. It is recommended that if an additional group is scheduled to make use of the room an additional disinfecting of the room occurs before use.
- C. Bathrooms:** At a minimum disinfecting will be performed within these spaces four times per day collectively by the Day & Night Custodian. This frequency of disinfecting will occur at a minimum and more will occur if possible and based upon frequency of use.
- D. Cafeteria:** Tables will be cleaned and disinfected after each use and in between stable groups.
- E. Playgrounds:** Routine disinfecting will occur once per day. The current guidance does not require disinfecting between groups when hand hygiene is emphasized. Hand hygiene will be emphasized with all groups to ensure good hygiene.
- F. Offices:** At a minimum disinfecting will be performed within these spaces twice per day collectively by the Day & Night Custodian. This frequency of disinfecting will occur at a minimum and more will occur if possible and based upon frequency of use. Staff will disinfect throughout the day.
- G. Hallways:** For sites that have indoor hallways, handles and frequently touched surfaces will be cleaned and disinfected daily.
- H. Other: Staff Room:** At a minimum disinfecting will be performed within these spaces twice per day collectively by the Day & Night Custodian. This frequency of disinfecting will occur at a minimum and more will occur if possible and based upon frequency of use.

12. Plan for Shared items

How use of shared items will be minimized and/or adjusted to meet safety standards, where applicable -

- A. Classroom / Office supplies:**
- Each student will have an individual, labeled bin with their personal supplies such as pencils, crayons, scissors, etc.
 - No sharing of food is allowed.
- B. Toys / Play equipment:**
- Each stable group will have their own set of play equipment for PE and recess (playground balls etcetera).
 - Any items in the classroom that are shared will be disinfected.
 - Outdoor play structures will only be made available to stable groups if it is their designated recess area and

designated time in the schedule.

- d. Students will be required to wash their hands prior to/after using the playground equipment.
- e. Each stable group will have their own set of playground and PE equipment.

C. Electronics equipment:

- a. Each student has been issued their own individual device (Chromebook, iPad, depending on grade level).
- b. The student will be the only one to handle their own equipment. In the event they need support, the student and the staff member will sanitize his/her hands prior to using the equipment.

D. Tools: Students will have individual boxes that contain their tools as stated above in item A.

E. Other: Outdoor tables will be sanitized after each use by supervising staff.

13. Handling COVID-19 / symptomatic individual (site specific)

The following procedures apply to all BUSD sites.

- A. Plan/location for Isolation room / area:** There are two designated isolation areas on each campus. (See site maps. ELC has one area designated). Isolation areas will be located near a bathroom and hand washing station or bathroom with soap and water. The designated areas on each site have more than adequate ventilation as well as an air purifier.
- B. PPE available for staff providing care in the Isolation area:** PPE available in the isolation area includes: N95/KN95 masks, gloves, face shields, additional disposable masks, and disposable gowns. Designated staff who will attend students in the isolation room have been FIT tested for N95 masks.
- C. Staff trained to provide care in the Isolation area:** The designated staff on each site will be trained by the School Nurse in caring for the sick individual as well as how to protect themselves from contracting COVID-19 while caring for someone who is symptomatic.
- D. Plan for staff caregiver to be fit-tested and trained to seal-check N95 respirator:** 4 staff members per site will be FIT tested. COVID-19 Coordinator, the School Nurse, and the Nurse Assistant are all trained to FIT test site staff. The training for the FIT testers was completed on 2/16/2021. The ELC will have 3 individuals FIT tested.
- E. Protocol for immediate removal and relocation of an ill individual:** The teacher or assistant will call the school office. One of the designated 3 individuals will collect the student from the classroom and take them to the isolation area, ensure the individual is cared for, and call an emergency contact to pick up the student. If a staff member is sick, the site administrator will arrange for coverage and the employee will be sent home.
- F. Protocol for disinfection of contaminated areas, including Isolation zone after pick-up:** After an individual has been picked up from the isolation area. The area will be ventilated/aired out and the custodian will disinfect the isolation area. After the room is disinfected, the room will be aired out again to allow for clearance of any chemicals used in cleaning and disinfecting the space.
- G. Instructions to give ill staff / family of ill child (re: follow-up with PCP, testing guidance):** Site based contact tracer, School Nurse, or COVID-19 Coordinator will provide follow-up information regarding testing locations/options, recommend they contact their primary care physician, and provide instructions for quarantine. Additional information will also include return criteria.
- H. Plan for testing symptomatic individuals:** Parents of students who are symptomatic will be referred to their primary care physician and/or County Public Health to schedule a COVID-19 test.

14. Plans for after an Exposure Event (may be site specific)

When someone is confirmed positive for COVID-19 and individuals were exposed onsite

A. Designated COVID Coordinator(s) and corresponding duties:

BUSD COVID-19 Coordinator-Tracy Whitaker, M.A., (707) 388-8540, twhitaker@busd.org

Duties include but are not limited to:

- Oversee tasks, requirements, and guidance related to COVID-19
- Support campuses when questions arise regarding protocols, procedures, exposures, etc.
- Coordinate training for staff (such as hygiene, contact tracing, FIT testing, etc.)
- Provide routine reminders of expectations and safe health practices
- Maintain a current knowledge and understanding of CDC, CDPH, and LHD guidelines
- Support School Nurse and Employees designated to contact trace on campuses
- Act as the district liaison to the Sonoma County Public Health Department
- Notify staff in the event of an exposure or outbreak, provide guidance, and follow CDC/LHO recommendations
- Update the Superintendent and School Board as needed

B. Plan for confirmed COVID-19 case reporting: The COVID-19 Coordinator or School Nurse will promptly report positive cases to Public Health including name, date of birth, symptoms, date of symptom onset, phone number, address, date of positive test, last days onsite, and which school site. COVID-19 Coordinator and/or School Nurse will work collaboratively to support the student/family, provide information, and determine appropriate next steps if needed.

C. Plan for “Close Contact” identification: One individual per site is designated and trained to act as a contact tracer. Each person completed the Johns Hopkins University 6 hour contact tracing online training. In addition, they had additional training from the COVID-19 Coordinator regarding district procedures, role of school based contact tracers, and the line tracing paperwork needed for Sonoma County Public Health. The designated individuals are as follows:

- a. Bellevue Elementary: Amy Flores
- b. Kawana Springs Elementary: Eve Valdovinos
- c. Meadow View Elementary: Isabel Luna
- d. Taylor Mountain: Kailani Gomez
- e. Early Learning Center: Tracy Whitaker

D. Plan for Exposure testing for staff: Staff exposed will be tested 8-10 days after the most recent exposure. A negative test will be required to return unless they tested positive in the last 90 days.

E. Plan for Exposure testing for students: Students will be tested 8-10 days after the most recent exposure. A negative test will be required to return to school unless they tested positive in the last 90 days.

F. Support for staff in Isolation/Quarantine: Staff will be provided guidance on how to quarantine or isolate and the importance of it. Staff have ample technology to be able to work remotely during isolation/quarantine if they feel well enough to do so.

G. Support for students in Isolation/Quarantine: Students will be provided guidance on how to quarantine or isolate and the importance of it. Students in isolation or quarantine will be able to continue to have access to distance learning with technology if the student feels well enough to participate. Otherwise, they will be out sick. Students will be able to make up assignments, tests, etc.

H. Return to school criteria for COVID-19 positive individual:

COVID-19 cases with COVID-19 symptoms will not return to work until all the following have occurred:

- At least 24 hours have passed since a fever of 100.4 or higher has resolved without the use of fever-reducing medications.
- COVID-19 symptoms have improved.
- At least 10 days have passed since COVID-19 symptoms first appeared.

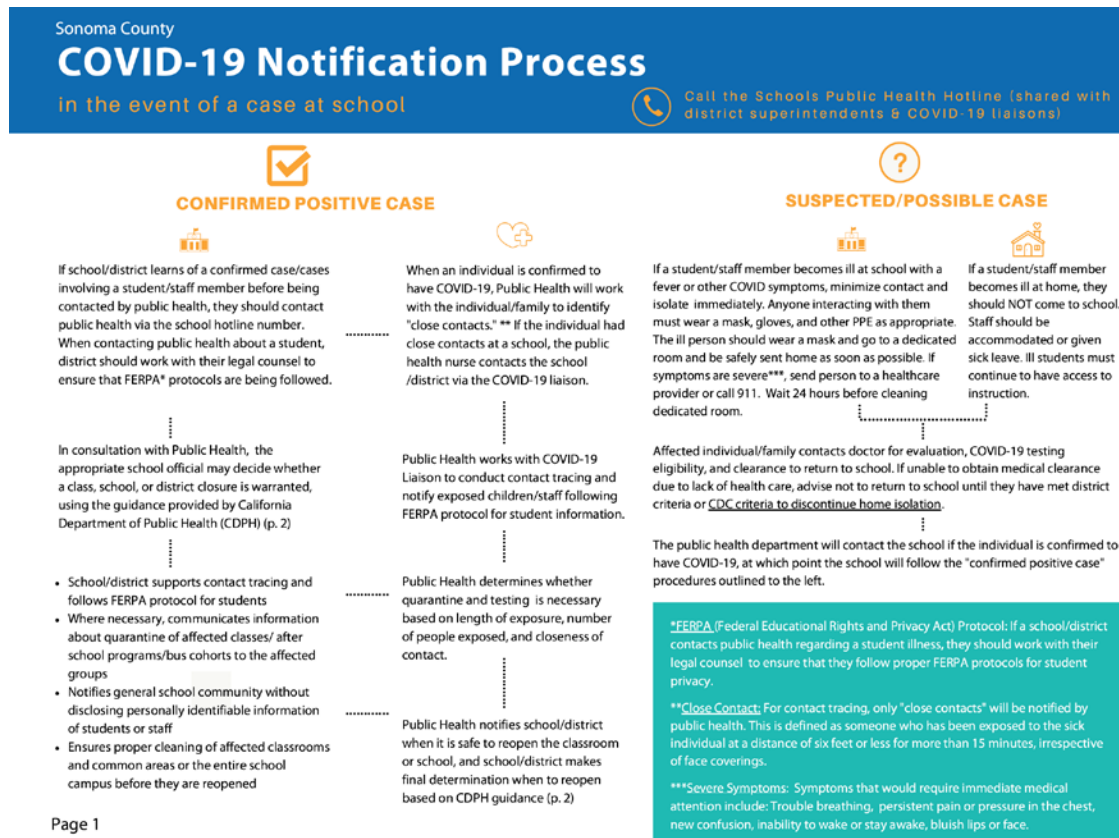
COVID-19 cases who tested positive but never developed COVID-19 symptoms will not return to work until a minimum of 10 days have passed since the date of specimen collection of their first positive COVID-19 test.

A negative COVID-19 test will not be required for an employee or student to return to work or school.

If an order to isolate or quarantine an employee is issued by a local or state health official, the employee or student will not return to campus until the period of isolation or quarantine is completed or the order is lifted. If no period

was specified, then the period will be once 10 days have passed from the time the order to isolate was effective, or 14 days from the time the order to quarantine was effective.

- I. Return to school criteria for exposed close contacts:** Confirmed close contacts will be required to: quarantine for 10 days, test on between days 8-10, and provide a negative test to return to campus. See detailed guidance below.



When to Close a Class/School/District

Guidance from California Department of Public Health

 See the full guidelines at cdph.ca.gov

Individual school closure is recommended based on the number of cases, the percentage of the teacher/students/staff that are positive for COVID-19, and following consultation with the Local Health Officer. Individual school closure may be appropriate when there are multiple cases in multiple cohorts at a school or when at least 5 percent of the total number of teachers/student/staff are cases within a 14-day period, depending on the size and physical layout of the school. The Local Health Officer may also determine school closure is warranted for other reasons, including results from public health investigation or other local epidemiological data.

If a student/staff member has symptoms, they should be sent home with a recommendation to be tested. The school/classroom remains open until a case is confirmed positive. If the test returns positive, refer to the flowchart on p. 1 for next steps. If the student/staff member is tested and the results are negative, the student/staff member can return to work 3 days after symptoms resolve.

When to Close a Class



With public health, consider closing if one or more students or staff members is confirmed to have COVID-19

When to Close a School



With public health, consider closing if multiple "cohorts" or classes have confirmed cases OR 5% of all students/staff have confirmed cases

When to Close the District



25% or more of schools in a district have closed due to COVID-19.



Page 2

When to Reopen

Schools may typically reopen after 14 days and the following have occurred:

- ☐ Cleaning and disinfection
- ☐ Public health investigation
- ☐ Consultation with the local public health department

J. Outbreak response plan:

1. Notify parents/guardians and school staff of a cluster/outbreak investigation related to the school and encourage them to follow public health recommendations. Parents will be notified through BUSD Blackboard communication, all call system.
2. COVID-19 Coordinator or School Nurse will liaise with Sonoma County Public Health (SCPH) regarding the cluster/outbreak investigation by confirming which classes and stable groups included confirmed cases or symptomatic students and staff members, and if recent events or gatherings involved any cases or symptomatic persons.
3. Identify absenteeism among those in affected classes or stable groups, and coordinate with the SCPH to contact these absentees to screen for symptoms of COVID-19 if they were exposed to a case during the case's infectious period.
4. Coordinate with the SCPH to share a line list of cases and contacts with dates present at or absent from school.
5. Arrange for cleaning and disinfection of classrooms or other areas where cases or symptomatic students or staff members spend significant time.
6. Coordinate with the SCPH on notifications to the school community, including specific notifications of stable groups or classrooms regarding their exclusion status and instructions.
7. Coordinate with the SCPH on whether and when the school should be closed and reopened.
8. Notify the school community if the school is to be closed for 14 days due to the widespread and/or ongoing transmission of COVID-19 at the school or in the general community, and repeat recommendations for prevention and control measures.
9. Implement online/distance teaching and learning during school closure.
10. Arrange for cleaning and disinfection of the entire school before reopening in the case of closure.
11. Review mitigation measures and determine if any additional measures need to be implemented or if reeducation to staff and students is needed.

15. Communication Plans

How the school/district will communicate with students, families, and staff about onsite COVID-19 exposure, consistent with privacy requirements such as FERPA and HIPAA

- A. Provide plan for communications with families and staff after an onsite exposure:** In the event of an exposure, students and families will be notified through BUSD's Blackboard messaging system and our Frontline system used for screening, notification, and contact tracing. Employees impacted by the outbreak will be notified with an exposure notification letter via email. Union representation will be notified via email with specific employee exposure information when required by OSHA guidelines. Specific student test results and family situations will be kept confidential.

[Link to communication templates.](#)

16. Staff training

How staff will be trained on the application and enforcement of the plan

- A. Provide plan for training staff on new COVID-19 Safety plan:** All staff will have an opportunity to review the approved safety plan. Staff will be provided a modified day so the District is able to provide training on:
- The COVID-19 Safety Plan
 - COVID-19, how it spreads, and how to protect themselves and students
 - Hygiene practices, hand washing, hand sanitizing
 - Proper use of face coverings
 - COVID-19 symptoms, and the importance of obtaining a COVID-19 test, and not coming to work if the employee has COVID-19 symptoms. Employees have already received this information, but it will be reviewed by the district prior to students returning to campus.
 - There will be an overall, district wide training with the COVID-19 Coordinator and School Nurse. Then each site will have a training to review the site base entrances, exits, defined areas for recess etc.
 - Additionally, all staff will complete a COVID-19 training through Target Solutions online platform. Tracking of the completed training will be done through the district office and the Target Solutions platform.
- B. Provide plan for enforcing COVID-19 Safety plan with staff:** Staff will be expected to follow all COVID-19 related safety protocols. The district will utilize HR processes and enforce all established collective bargaining discipline agreements and/or progressive discipline if needed.
- C. Provide a plan to remain current on guidelines and best practices:** COVID-19 Coordinator and Superintendent will monitor CDPH, SCPH, and CDC websites, press releases, new guidance, attend events/webinars provided by SCPH/SCOE, and update staff as needed. Staff updates tend to occur through email and the district newsletter. In addition, the COVID-19 Coordinator will send out periodic reminders regarding updates, best practices, health and safety, etc.

17. Family education

How students and their families will be educated on the application and enforcement of the plan

- A. Provide plan for educating families on new COVID-19 Safety plan:**
- Each site will provide a parent education event via Zoom with Spanish interpretation. Site Principal will review ingress, egress, health screening, masking expectations, hygiene protocols, and guidance around symptoms and protocols if a child is ill.
 - The COVID-19 Safety Plan will be posted on the school district website in both English & Spanish.
- B. Provide plan for enforcing COVID-19 Safety plan with students/families:** If students disobey the masking protocols, they will be reminded of the BUSD Code of Conduct. If students continue to be disruptive by not following the protocols, progressive discipline and restorative practices will be utilized to help students understand why it's important everyone follows these guidelines. However, if ultimately the student continues to refuse to follow the guidelines, the school will have no choice but to call home and ask a parent or guardian to come pick up the student. If that happens, the student will

still be allowed to come back to school the following days; however, if the student continues multiple times to violate the Code of Conduct, the student will be placed on distance learning and not allowed to physically come to school for in-person instruction. This will be a last resort measure. Administration, the student and the parent will meet to discuss this before that happens. In order for students to attend in-person learning, they must follow the guidelines of making and social distancing set forth by county health and the BUSD. During the first week of in-person learning, students will learn the new rules of the school and practice routines and procedures associated with the Code of Conduct.

All students (and parents/guardians of students) who are returning to in-person learning will be required to review and consent to the Code of Conduct.

- C. **Provide a plan for continuing communication/education as guidelines change:** Families are updated via the district newsletter, the Blackboard all call system, and notifications sent home with students.

18. Engineering controls (site specific)

How each specific school site plans to optimize ventilation, air filtration for indoor spaces

- A. **Please describe any unique challenges each site may face for maintaining safe environments, in terms of ventilation/airflow and infrastructure, and how those challenges will be addressed:** Ventilation systems have been checked to be in working order and will be monitored for proper operation. BUSD will continue to replace all Heating, Ventilation & Air Conditioning (HVAC) filters on the regular replacement cycle with MERV-13 filters where applicable. Replacement cycles will be adjusted accordingly based on guidance or need. In addition to HVAC, best practices for classroom and office ventilation are to have windows and doors open to allow air flow to provide as much fresh air as possible.

Air purifying systems were purchased and distributed throughout the district in offices, classrooms, and common areas.

Bellevue Elementary School does not have an AC system and only has furnaces. The addition of the air purification system and open doors and windows will help to support adequate ventilation.

Plan for poor air quality on all sites: If the area is impacted by fires and poor air quality to the extent that we cannot safely open windows and doors for fresh air ventilation, schools will shift to distance learning until air quality improves.

19. Consultation

For schools not previously open, please indicate the organizations involved and consulted with in developing safety plan. ie: Labor Organizations, staff & faculty, parents/students and community, other stakeholders, continued communication without fear of reprisals, etc.

- A. **Labor organization(s) and date(s) consulted:**
(If no labor organization represents staff at the school, please describe the process for consultation with school staff)

Input from both labor organizations, Bellevue Education Association (BEA) and California School Employees Association, Chapter 501 (CSEA) have been provided in various meetings including; Employee-Employer Relations Committee meetings, The District Strategic Planning Team meetings, COVID-19 MOU and negotiation meetings. In addition, various site level staff meetings have provided input for this plan.

Employee-Employer Relations Committee Meetings

Bellevue Employee Association (BEA):

- October 7, 2020
- November 12, 2020
- December 10, 2020
- January 14, 2021
- February 18, 2021

California School Employees Association (CSEA):

- November 18, 2020
- January 20, 2021
- February 17, 2021

District Strategic Planning Team 2.0 & 2.1 Meetings:

- June 2, 2020
- June 16, 2020
- June 23, 2020
- July 7, 2020
- November 2, 2020
- November 18, 2020

COVID-19 meetings and MOU meetings:

BEA:

- July 8, 2020
- July 17, 2020
- August 3, 2020
- August 19, 2020
- October 29, 2020
- December 7, 2020
- January 15, 2021
- February 18, 2021

CSEA:

- July 6, 2020
- July 15, 2020
- August 13, 2020
- September 18, 2020

Site Level Input:

Bellevue Elementary: Staff Input on Reopening; February 11, 2021

Kawana Springs Elementary: PBIS Committee; February 4, 2021, Classified Staff Input; February 12, 2021, Faculty Input; February 17, 2021

Meadow View: Site Leadership, January 20, 2021, Staff meeting, February 17, 2021

Taylor Mountain Elementary: Site Leadership Meeting; January 21, 2021, Staff Meeting, January 27, 2021, Staff Meeting, February 3, 2021, Staff Meeting, February 17, 2021

Coffee with the Principal, Friday January 8th, 2021

Coffee with the Principal, Friday February 5, 2021

B. Parent / Community Organization(s) and date(s) consulted:

Input from our parents and community have been provided in various meetings including:

District Strategic Planning Team 2.0 & 2.1 Meetings:

- June 2, 2020
- June 16, 2020
- June 23, 2020
- July 7, 2020
- November 2, 2020
- November 18, 2020

Monthly Regular and Special Board meetings

Site Level Input:

Bellevue Elementary: Parent Club Meeting; February 12, 2021

Kawana Springs Elementary: ELAC; February February 11, 2021, School Site Council; February 18, 2021

Meadow View: Coffee with the Principal, January 8th, 2021, Coffee with the Principal, February 5, 2021

Taylor Mountain Elementary: Parent Coffee with the Principal, Jan. 13, 2021, Parent Coffee with the Principal, Feb. 24, 2021,

C. Other:

In addition, input from other other stakeholders (including mentioned above) have been provided in various meetings including:

Educational Sub-Committee, Tuesday, December 08, 2020

Curriculum Collaborative Committee, Wednesday, December 9, 2020

District-wide Teacher Meeting Thursday, January 14, 2021

Regularly scheduled weekly and special scheduled principal meetings and leadership meetings.

Communication through Weekly District Newsletter and established accordion communication process.

Bellevue Union School District

Agenda Item for Board Meeting of May 18, 2021

Agenda Category: Review and Action

Agenda Item Title: Memorandum of Understanding Between Bellevue Union School District (BUSD) and the California School Employees Association (CSEA) regarding COVID-19, May 4, 2021

Prepared By: David Alexander, Ed.D., Superintendent

Background:

In March 2020, California was put on Shelter-in-Place orders due to the Coronavirus (COVID-19). This created the need for a distance education platform through the remainder of the school year. BUSD and CSEA entered into a Memorandum of Understanding (MOU) to put in place a set of guidelines regarding the issues related to the coronavirus (COVID-19). The distance learning instructional model continued into the 2020-2021 school year. Starting April 19, 2021 BUSD implemented a concurrent hybrid instructional model which brought back students to in-person learning as well as continued in a remote instructional model. This MOU is a revision of the original MOU which reflects current conditions.

Recommended Action:

Approve the Memorandum of Understanding (MOU) Between The California School Employees Association and its Bellevue Chapter No. 501 and the Bellevue Union School District, May 4, 2021

Supporting Documents:

Memorandum of Understanding (MOU) Between The California School Employees Association and its Bellevue Chapter No. 501 and the Bellevue Union School District, May 4, 2021

**MEMORANDUM OF UNDERSTANDING
BETWEEN
THE CALIFORNIA SCHOOL EMPLOYEES ASSOCIATION AND ITS
BELLEVUE CHAPTER NO. 501
AND THE BELLEVUE UNION SCHOOL DISTRICT**

May 4, 2021

This memorandum is agreed to between Bellevue Union School District and the California School Employees Association and its Bellevue Chapter No. 501 (together "CSEA") concerning the impacts and effects of resumed District operations under COVID-19 pandemic conditions.

The District and CSEA recognize the importance of adhering to state and county health orders put forth to support students, staff and community health. In the reopening of schools, the parties agree to the principles of fostering student learning and progress, maintaining positive, healthful learning environments, supporting emotional health of all community members, and caring for most vulnerable populations. In their commitment to these principles, the parties have worked together and developed the agreement detailed below:

Work Site Entry and Leaves During Pandemic

1. Each employee will be provided with a self-assessment (hard copies or accessed with a mobile/smart device scanning a QR code) and are required to perform a self-assessment every day prior to reporting to the worksite.-

The symptom screenings referenced above and any necessary medical examinations performed by the District are strictly limited to COVID-19 and will not be used to inquire into other medical conditions. Bargaining unit employees shall not be required to respond to screening questionnaire questions that are not based on CDC recognized symptoms (i.e. fever, chills, cough, difficulty breathing, sore throat). Temperature checks and questionnaires shall be performed in a confidential manner, and any screening records created by the District shall be kept confidential and will be maintained in compliance with applicable law. Screenings are not reason for discipline and shall be considered part of the standard work day.

2. When an employee is not permitted to work due to safety screening (e.g., high temperature or positive report of key symptom), or the employee reports to work and during their work shift, demonstrates COVID-19 symptoms which are unusual for that employee, the employee will be offered telework. If COVID-19 symptoms are too severe to do the telework, then applicable leave banks will be affected. If, however, a unit member who does not exhibit COVID-19 symptoms is ready, willing, and able to work, but is nonetheless directed by the site supervisor not to work, then unit member will not have their accrued leave docked.

The District will implement leaves for eligible unit members under SB 95 (Supplemental Paid Sick Leave ["SPSL"]) in accordance with law. SB 95 SPSL expires on September

30, 2021. SPSL will be utilized prior to a unit member's other leaves, to the extent applicable.

If the District requires or requests a COVID-19 test, they shall assume the costs associated with the Doctor visit and lab fees if they do not arrange for testing at a no-cost testing center within 10 miles of the employees worksite.

To the extent a unit member is required to take a COVID-19 test under applicable law, public health guidance, and/or the District's CSP, the unit member can opt to test through their own healthcare provider. The unit member must provide the results from their own healthcare provider to the District if they choose not to utilize the District's lab.

Unit members may decline optional COVID-19 testing. A unit member who declines optional testing will not face disciplinary action or a negative evaluation for doing so.

3. The use of sick leave to secure an individual's own health, or the health of their family, shall not be grounds for discipline or negative evaluations.
4. The District will work with employees that have dependent-care needs, who are not absent for health reasons listed above, through an interactive process evaluating work alternatives such as telework. If such an alternative is not feasible, the unit member shall be afforded any and all applicable leave entitlement available under law.
5. District will initiate the interactive process for employees whose physician designates them as "high risk" or "vulnerable" to COVID-19 symptoms, and offer options (such as telework, modified job responsibilities) for these at risk employees that limit their risk to exposure.
6. The District will inform impacted unit members of any order to quarantine student cohorts; District personnel; and/or District facilities, in the event a quarantine order from the State, or County Department of Public Health is issued, subject to the confidentiality rights of any individuals. The District will provide CSEA with the name of all school site location(s) ordered to quarantine.
7. The District will inform impacted unit members as soon as practicable should it learn of a confirmed or likely coronavirus infection of District employees or students and at which campus or worksite said infection was found. The District shall not be required to disclose any information which is considered confidential, such as personnel, medical or confidential student information.

Safety and Personal Protective Equipment

1. The utilization of face masks or shields in the workplace by CSEA unit members, shall be required by the District, as will physical distancing, consistent with those mandated by county and state department of public health, and office of education.

2. The District will continue to inform and train its employees in public health measures, hygiene, and sanitation to help prevent the spread of COVID-19.
3. The District shall provide sufficient protective equipment to comply with CDPH guidance for students and staff appropriate for each classification or duty, relevant to Cal/OSHA requirements. If appropriate protective equipment, as defined by CDPH, for assigned work duty is not available, employees will not be required to complete that work duty until it is made available. Protective equipment includes, but is not limited to:
 - a. For staff engaged in symptom screening-
 - i. Physical barriers (such as a plexi or plastic partition), surgical masks, face shields, disposable gloves and no-touch thermal scan thermometers.
 - b. For front office and food service-
 - i. Physical barriers in the front office or food service point of sale (such as plexi or plastic partition), and areas where unit members are required to interact with the public, face coverings and disposable gloves.
 - c. For custodial-
 - Surface cleaning
 - Masks, gloves appropriate for all cleaning and disinfecting
 - Deep cleaning and disinfecting
 - Appropriate PPE for COVID-19 disinfection [disposable gown, gloves, eye protection, and N-95 (or similar designation) mask or respirator] in addition to PPE as required by product instructions.
 - d. For IAs, librarians, and other special services or technical employees-
 - i. Face coverings, shields if participating in instruction support and disposable gloves, plexi or plastic partitions in areas where unit members are required to interact with the public.
4. Classified employees may bring their own masks and/or gloves if they choose to do so, as long as they are compliant with CDPH guidance applicable to schools.
5. The District shall ensure sufficient supplies of hand sanitizers, soap, hand washing stations, tissues, no-touch trash cans and paper towels. Attention will be given to HVAC systems to ensure recommendation filtration standards are met. The District will provide employees with opportunities to meet handwashing frequency guidelines.
6. The District will strive to ensure that all CSEA unit members are provided with a safe working environment where social distancing protocols and practices are a norm. Methods such as tape/stickers indicating space guidance, audio announcements and signs will be implemented at all work sites. All District employees; students; parents; and volunteers, and other members of the public will be advised to practice social distancing, and wear masks as prescribed by the county and state departments of public health.

Reporting Unsafe Conditions or Work Issues Related to COVID-19

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1. Any employee may report, in writing, any unsafe condition in the working environment, or work issue related to COVID-19 to the immediate supervisor. The supervisor shall, within two (2) working days, respond in writing to the employee, with simultaneous copy to CSEA, stating what has been done to make the condition safe or, if no action will be taken, the reason(s) why. This method of resolving safety concerns shall not displace the right to file OSHA or other administrative complaints or to bring a grievance for violation of this agreement.
2. All employees shall have the right, without retaliation, to notify their supervisor in writing of alleged unsafe working conditions referring to the "COVID-19 BUSD Employee Expectations" or CDPH "COVID-19 Industry Guidance: Schools and School Based Programs" and to request modified conditions to ensure the completion of the original assignment. The Supervisor will address the complaint immediately and remedy the potential unsafe working condition.
3. Concerns regarding lack of adherence to social distancing protocols by District staff; parents; volunteers, students or members of public should be directed to the unit member's immediate supervisor or Human Resources whenever appropriate.

Workload and Staffing Ratios

1. The District will develop reasonable staffing plans to ensure increased frequency of routine cleaning and disinfecting.
2. Employees will be provided an opportunity to give direct feedback to their supervisor on a daily basis at any time regarding workload concerns and will make a good faith effort to resolve informally before escalating it to a grievance.

Violations of Agreement

Any alleged violation, misinterpretation, or misapplication of the terms of this MOU shall be subject to the grievance provisions of Article 20 of the CBA, or other mechanism as relevant, except as follows:

After attempting to resolve the grievance through an informal grievance resolution meeting between CSEA and the District, if the grievance is not resolved, CSEA may move the grievance immediately to level III of the grievance process.

Temporary Duties

1. The District and CSEA acknowledge that California Education Code §45101(a) and §88001(a) requires that all classified positions have set duties. However, due to the current unforeseen and unprecedented nature for the current conditions CSEA and the District recognize that some CSEA bargaining unit positions may be asked to perform duties not currently contained within their current job description, unit members performing duties outside of their

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job descriptions will be provided training on safety and other relevant areas. The parties agree as follows:

The parties agree that unit members may be asked to perform the following temporary duties:

- a. wiping down and disinfecting items within the classroom on a regular basis in order to maintain cleanliness standards;
- b. distributing lunch and/or other meals for students;
- c. performing temperature checks for students and staff;
- d. enforcing physical distancing between students and other COVID-19 safety precautions which pertain to students (e.g. regular handwashing, appropriately wearing face coverings, etc.);
- e. monitor sick student(s) in isolation room from a distance, and ensuring students remain physically distanced when traveling between classrooms and when using bathrooms;
- f. managing and supervising pickup and drop-off of students;
- g. Support distance learning needs which may include technology and virtual classroom support;
- h. other duties in accordance with Government Code Sections 3100 *et seq.*

This shall not preclude the District from assigning other temporary duties as necessary as part of the District's COVID-19 response efforts.

Assignment of temporary duties under this section shall not include duties not encompassed within the unit member's job description that require the use of heavy machinery and/or tools that require specific training.

2. The District and CSEA agree this is a temporary solution to a current need and shall not be considered a waiver of CSEA's rights to negotiate the transfer of duties as required by law, nor an attempt to displace current employees. This also shall not be considered precedent setting for either party.

Curtailment of Operations

In the event the District closes any facility, or any District operations are curtailed, due to COVID-19, unit members who report to a traditional worksite for duty as assigned by the District, or are directed by their supervisor to stay at home (whether or not they are working remotely), will not suffer any loss of pay or benefits relative to their regular schedules for the period of closure or curtailment due to COVID-19.

The aforementioned statement regarding the continuity of pay or benefits is agreed to be contingent on the State of California's continued support of the ADA "hold harmless" clauses as outlined in the applicable assembly bills. If there is a change in legislation, that affects unit members' CSEA may demand to bargain the impact of such changes on this agreement.

Information and Further Negotiation

The District will share with CSEA all new information it receives directly from the local health officer specific to schools about COVID-19 epidemic. The District will inform CSEA, in writing,

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prior to any negotiable changes in working conditions and CSEA shall have the opportunity to negotiate any negotiable effects on terms and conditions of employment, including occupational health and safety.

Compliance with further governmental orders

The parties recognize that the COVID-19 epidemic is evolving and so is governmental response. The parties will comply with further state or federal legislation or orders as they affect the terms and conditions of employment of bargaining unit employees, and will bargain as needed over the effects of such further directives.

Duration of Agreement:

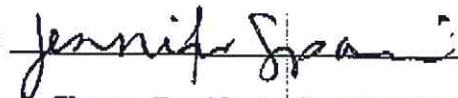
This agreement shall remain in effect through July 31, 2021 or extended by mutual written agreement by the parties.

Dated: 5/10/2021

By: 

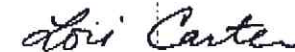
Superintendent- David Alexander, Ed.D.
For District

Dated: 5/10/2021

By: 

Chapter President – Jennifer Spain
For CSEA

Dated: 5/6/21

By: 

Labor Relations Representative – Lori
Carter
For CSEA

Bellevue Union School District

Agenda Item for Board Meeting of May 18, 2021

Agenda Category: Action Item

Agenda Item Title: Consider Approval of Reclassification Criteria for English Learners

Prepared By: Aracely Romo-Flores, Curriculum/English Learner Director

Background:

In January 2019, based on the new 2018-19 Summative English Language Proficiency Assessment for California (ELPAC) threshold scores, the State Board of Education (SBE) approved the use of ELPAC Overall Performance Level (PL) 4 as the statewide standardized English Language Proficiency (ELP) assessment criterion for reclassification. All other criteria remain locally determined. Pursuant to 5 CCR, 11308 (c)(6) (Advisory Committees), any local reclassification procedures must be reviewed by the school district advisory committee on programs and services for English learners.

Recommended Action:

It is recommended that the Board of Trustees approve the revised Bellevue Union School District reclassification criteria.

Supporting Documents:

[BUSD Reclassification Criteria, Process, and Forms](#)



Bellevue Union School District

2020-2021 School Year

PROCESS FOR RECLASSIFICATION AS ENGLISH FLUENT PROFICIENT (RFEP)

BUSD generally Reclassifies students in the late Spring or early Fall once we receive ELPAC and CAASPP scores.

Note: If a student has an Individualized Education Plan (IEP), Site Administrator confers with the Director of Student Support Services at the beginning and end of the process to determine whether alternate process may apply and/or appropriate placement options.

STEPS OF RFEP

Site Administrator or designee pulls data to determine list of eligible students



If student meets all RFEP criteria, Site Administrator completes the BUSD RFEP Form



Site Administrator notifies parents, students, and current teachers for opinion and consultation. Parents are invited to a conference to discuss the student's performance and reclassification process.



Site Administrator gives original completed RFEP form to the School Office Manager for Aeries update & to file in cumulative folder. Teacher changes the student's schedule to reflect the termination of placement in designated ELD class or group.



Site Administrator sends a copy of completed RFEP form to Director of Curriculum and English Learner Services.



Bellevue Union School District

Reclassification Fluent English Proficient (RFEP) Form 2020-2021 School Year

Student Name: _____ Date: _____

School: _____ Grade _____

Required Criteria	LEA Criteria	STUDENT SCORE	
English Language Proficiency Assessment	<u>Overall ELPAC score of 4</u>		<u>Date of Test</u>
Teacher Evaluation	An average score of 2 or better on ELA sections of standards-based report card.		<u>Year/Semester or Trimester</u>
Parental Opinion and Consultation	Parental Opinion and Consultation regarding proposed Reclassification occurs during a conference, in a language understandable to the parent. The criteria are explained to the parent with supporting documents.		<u>Date of Conference</u>
Comparison of Performance in Basic Skills	Grades K-1 (where no CAASPP scores exist): Early Star Literacy Assessment at/above Benchmark Grade 2-6 (where no CAASPP scores exist): Star Literacy Assessment at/above Benchmark or Grades 4 – 6: CAASPP ELA Assessment must be within the upper 50% of the scaled score in the Standard Nearly Met range for the student grade level: 3 rd Grade: 2399 or Above 4 th Grade: 2444 or Above 5 th Grade: 2471 or Above 6 th Grade: 2493 or Above		<u>Date of Test</u>

If there were other factors taken in consideration, please note them here: _____

If a Special Education student is Re-designated English Fluent Proficient (RFEP) through the alternate process please attach forms to this document.

Based on the following scores and other pertinent information, the Reclassification Team is recommending that the student be reclassified as Fluent English Proficient (RFEP). Students are monitored for four years to ensure they continue to meet grade level standards. (BP/AR 6174)

Teacher [PRINT NAME]

Teacher Signature

Date

Site Administrator [PRINT NAME]

Site Administrator Signature

Date

Parent/Guardian [PRINT NAME]

Parent/Guardian Signature

Date

***THE BELOW SECTION ONLY APPLIES TO STUDENTS WITH AN IEP OR 504 PLAN**

School Psych. / Dir. of Student Services[PRINT NAME]

School Psych. / Dir. of Special Ed Signature

Date



Bellevue Union School District

Año escolar 2020-2021

PROCESO DE RECLASIFICACIÓN COMO COMPETENTE FLUENTE EN INGLÉS (RFEP)

BUSD generalmente reclasifica a los estudiantes al final de la primavera o temprano en el otoño en cuanto recibimos los resultados del ELPAC y CAASPP.

Nota: Si un estudiante tiene un Plan de Educación Individualizado, el Administrador del Sitio se comunica con el Director de Servicios de Apoyo de Estudiante al comienzo y al final del proceso para determinar si se puede aplicar un proceso alternativa y/o las opciones de ubicación apropiadas.

PASOS DE RFEP

El Administrador del Sitio o designado extrae datos para determinar la lista de estudiantes elegibles



Si el estudiante cumple con todos los criterios de RFEP, El Administrador del Sitio completa el formulario de RFEP de BUSD



El Administrador del Sitio notifica a padres, estudiantes y maestros actuales para opinión y consulta. Habrá junta con los padres para repasar los logros del alumno y para repasar el proceso de reclasificación.



El Administrador del Sitio entrega el formulario original de RFEP completo a la secretaria de la escuela para la actualización de Aeries y para archivar en la carpeta acumulativa. El/la maestro/a cambia el horario del estudiante para reflectar la terminación de la clase/instrucción de inglés designado.



El Administrador del Sitio le manda una copia del formulario de RFEP completo a la directora de currículo y aprendices de inglés.



Distrito Escolar de Bellevue Union

Forma de Reclasificación como Competente Fluente en Inglés (RFEP) Año escolar 2020-2021

Nombre de Estudiante: _____ Fecha: _____

Escuela: _____ Grado: _____

Criterio Requerido	Criterio de LEA	Puntaje de Estudiante	
Evaluación de Competencia de Idioma de Inglés	Puntuación general de ELPAC de 4		<u>Fecha de la Prueba</u>
Evaluación de Maestro	Un promedio de 2 o mejor en la sección de ELA de la boleta de calificaciones basada en estándares.		<u>Año/Semestre/ Trimestre</u>
Opinión de los Padres y Consulta	Opinión de los padres y consulta con respecto a la reclasificación propuesta ocurre durante una conferencia, en un idioma comprensible para el padre. Los criterios se explican al padre con documentos en apoyo.		<u>Fecha de Conferencia</u>
Comparación de Rendimiento en Habilidades Básicas	Grados K-1 (donde no existen puntajes de CAASPP): Evaluación de Alfabetización Principante Star en/arriba del punto de referencia Grados 2-6 (donde no existen puntajes de CAASPP): Evaluación de Alfabetización Star en/arriba del punto de referencia o Grados 4-6: La Evaluación de CAASPP ELA debe estar dentro del 50% superior de la puntuación escalada en el rango estándar casi cumplido para el estudiante: Nivel de Grado: Grado 3: 2399 o Más Grado 4: 2444 o Más Grado 5: 2471 o Más Grado 6: 2493 o Más		<u>Fecha de la Prueba</u>

Si tomaron otros factores en cuenta, anótelos aquí: _____

Si un estudiante de Educación Especial es Re-designado Competente en inglés (RFEP) a través del proceso alternativo por favor adjunte formularios a este documento.

Basados en los siguientes puntajes y otra información pertinente, el equipo de reclasificación recomienda que el estudiante sea reclasificado como competente en inglés fluido (RFEP). Los estudiantes son monitoreados por cuatro años para asegurar que siguen cumpliendo con los estándares de nivel de grado. (BP/AR 6174)

Maestro [Nombre]

Firma de Maestro

Fecha

Administrador del Sitio [Nombre]

Firma de Administrador del Sitio

Fecha

Padre/Tutor [Nombre]

Firma de Padre/Tutor

Fecha

***LA SECCION DE ABAJO APLICA SOLAMENTE A ESTUDIANTES QUE TIENEN UN IEP O PLAN DE 504**

Psicólogo de Escuela/ Dir. de Ed. Especial [Nombre]

Firma de Psicólogo de Escuela/ Dir. Ed. Especial

Fecha

Bellevue Union School District

Agenda Item for Board Meeting of May 18, 2021

Agenda Category: Review and Action

Agenda Item Title: Consider Approval of Tentative Agreement between Bellevue Union School District (BUSD) and the Bellevue Education Association (BEA) Resolving FY 2020/21, FY 2021/22 & FY 2022/23 Negotiations

Prepared By: Chris J. Kim, CBO

Background:

The Bellevue Union School District has reached a tentative agreement with the Bellevue Education Association to close out negotiations for the 2018/19 & 2019/20 fiscal years.

Specifically, the parties agreed to the following:

Salaries:

- FY 2020/21 = 5% Increase (Retroactive to July 1, 2020)
- FY 2021/22 = 4% Increase
- FY 2022/23 = Based on State COLA (No Less than 2%)

Benefits:

- FY 2020/21 = n/a
- FY 2021/22 = \$2000 Annual Increase to District Contribution to Health and Wellness
- FY 2022/23 = \$1000 Annual Increase to District Contribution to Health and Wellness

Article 8 (Class Size):

- Fourth - Six Grade Combination Classes to be limited to 25 Students
- MOU Regarding Class Size Imbalances / Overages

Article 14 (Compensation):

- \$300 Annual Reimbursement of Classroom Supplemental Supplies

Article 17 (Miscellaneous):

- \$11.50 Increase in Hourly Compensation (from \$38.50 to \$50 / hour) for work performed outside the instructional day/calendar.

Cost:

Outlined in the AB1200 Disclosure Under Separate Cover

Recommended Action:

Review and Approve as presented.

Supporting Documents:

1. Tentative Agreement between BUSD and BEA
2. MOU Regarding Class Size Imbalances / Overages

May 6, 2021

**TENTATIVE AGREEMENT
BETWEEN BELLEVUE UNION SCHOOL DISTRICT
AND BELLEVUE EDUCATION ASSOCIATION**

The negotiating teams for Bellevue Union School District ("District") and Bellevue Education Association ("BEA") have reached a tentative agreement for changes to the collective bargaining agreement ("CBA") on the following articles at the close of the 2020/21 negotiations.

1. Salary and Benefits. The parties agree to the following increases in salary and benefits for the 2020/21, 2021/22, and 2022/23 school years:

Certificated Salary	20-21	21-22	22-23
Certificated Salary	5% increase	4% increase	Based on state provided COLA* But no less than 2%
District contribution to health benefits	\$0 increase With the exception of teachers who worked a full school year and separate employment at the end of the 20/21 year, who shall each receive \$1,000 gross subject to regular payroll deductions.	\$2000 increase	\$ 1000 increase

*Currently estimated to be 2.98%

2. Article 14 Compensation:

The District shall reimburse each classroom teacher, up to \$300.00 during each school year for the purchase of special or supplemental supplies upon receipt, a description of the items purchased, and a description of the purpose and use of the items.

Unit members shall submit reimbursement requests on the form attached hereto as Appendix XX. Reimbursement requests may only be submitted during the school year in which the expenditure is made. All reimbursement requests for the current year must be submitted prior to the last working day. The \$300.00 shall not be accumulated from school year to school year.

3. Article 17 Miscellaneous



Programs Outside the Instructional Day/Calendar

If the District operates an instructional program outside of the instructional day/calendar any unit members selected by the District to teach shall be compensated at the rate of ~~\$38.50~~ \$50.00 per hour for each hour of instruction and preparation. The amount of preparation shall be pre-approved by the site administrator or designee.

4. Article 8 Class Size

The parties agree that enrollment for fourth-sixth grade combination classes shall be limited to twenty-five (25) students.

The parties agree that section E (Resolution of Class Size Imbalances in Regular Self-Contained Classes) shall be amended as follows:

1. The District shall attempt to maintain equitability of working conditions among teachers. An imbalance shall be defined as a four (4) student differential between any two self-contained classrooms at the same grade level at Taylor Mountain, Meadow View, Kawana Springs and Bellevue Elementary. As long as Kawana Springs remains a Dual Immersion Program, it's Dual Immersion classrooms will be excluded from the imbalance. ~~at Taylor Mountain and Kawana Springs Elementary and separately at Meadow View and Bellevue Elementary.~~

Additionally, the parties will execute the August 21, 2020 MOU regarding Class Size Imbalance/Overages, Attachment A.

5. Article 9 (Job Share) section B shall be amended to read as follows:

3. The number of shared positions shall be limited to four (4) shared positions per school (excluding "Willie Brown"). If more job share proposals are presented in a given year for one site than available positions, then seniority shall be the deciding factor for approval of these positions.

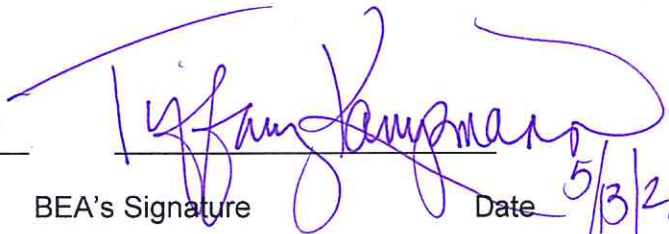
4. The maximum number of years a unit member may participate in the Shared Teaching Program shall be five (5) cumulative academic years. Unit members may request an extension of this limit by submitting a written request. In order to be considered for approval, reasons for extending the limit must be for emergency situations such as the birth/adoption of a child, major health issue for a family member or parent, or any such related life changing situation.

6. This concludes bargaining for the 2020/21 school year as well as salary and benefits for the 2021/22 and 2022/23 school year.



7. An updated collective bargaining agreement will be prepared with a new term of July 1, 2020 through June 30, 2023.

The negotiations teams for BEA and BUSD agree to support and promote this tentative agreement to their respective constituencies and encourage the BUSD Board and the BEA membership to vote in favor of ratification.

	<u>5/14/21</u>		<u>5/13/21</u>
District Signature	Date	BEA's Signature	Date



Bellevue Union School District

MEMORANDUM OF UNDERSTANDING (MOU)
BETWEEN
BELLEVUE UNION SCHOOL DISTRICT (BUSD)
AND THE
BELLEVUE EDUCATION ASSOCIATION (BEA)

August 21, 2020

This Memorandum of Understanding (“MOU”) is entered into on this twenty-first day of August 2020 (August 21, 2020) between the Bellevue Union School District (“DISTRICT”) and the Bellevue Education Association (“BEA”) regarding Article 8 Class Size, Section E Resolution of Class Size Imbalances in Regular Self-Contained Class 5. Overage Payments

Current language in the Contractual Agreement Between Bellevue Education Association and Bellevue Union School District Board with an approved contract date July 17, 2018 states:

5. Overage Payments

- a. When a regular self-contained class size exceeds twenty-four (24) for grades TK-3 or thirty (30) for grades 4-6 unit members will be paid \$5.00 per student per day for each student over the class size limit.
- b. When an SDC student attends a regular self-contained general education class for more than 60 minutes exclusive of lunch per day and the regular self-contained class size limit is exceeded due to their attendance, the \$5.00 per day overage shall apply.

It is the district’s position that past practice of overage payment is based on daily attendance. BEA reserves its position that overages are meant to be paid on enrollment not daily attendance.

In September 2019, in an effort to improve the District’s ability to increase district enrollment without displacing students from their school of choice and compensate teachers for class sizes beyond 24 students in TK-3 and 30 students in grades 4-6, the parties agree to base the 2019-2020 School Year class size overages on enrollment, retroactive to August 14, 2019.

The current COVID-19 pandemic has brought a multitude of challenges for the 2020-21 school year including planning to start the year in a distance learning model with the possibility of transitioning back

to a model that may include in-person learning. With this unique challenge it is in the best interest to keep students in the schools of attendance. Therefore, to stabilize our district enrollment without displacing students from their school of choice and compensate teachers for class sizes beyond 24 students in TK-3 and 30 students in grades 4-6, the parties agree to base the 2020-2021 school year class size overages on enrollment, retroactive to August 17, 2020.

This MOU shall not be interpreted to set precedence in any way by either the BUSD or the BEA and be considered an opportunity to determine the impact of this agreement on district fiscal resources.

This MOU has been agreed to by BUSD and the BEA and shall be considered binding to the limited terms described under this MOU.

Signatures of Authorized Representatives:

For BUSD:

David Alexander, Ed.D., Superintendent

Date

For BEA:

Tiffany Kampmann, President

Date

Bellevue Union School District

Agenda Item for Board Meeting of May 18, 2021

Agenda Category: Review and Action

Agenda Item Title: Consider Approval of FY 2020/21 AB1200 Disclosure as Required by Government Code Section 3547.5 and the California Code of Regulations Title V, Section 15449

Prepared By: Chris J. Kim, CBO

Background:

Assembly Bill (AB) 1200 requires local education agencies to publicly disclose the provisions of all collective bargaining agreements. This provision is applicable to both single year agreements and multi-year agreements where the contract has been reopened to determine compensation adjustments in a subsequent year. It is intended to ensure that the public is aware of the known costs associated with a proposed collective bargaining agreement.

Cost:

Broadly, the changes to the collective bargaining agreements that have a projected monetary impact on the operational budget of the District include: a 5% retroactive increase to salary schedules in FY 2020/21 (back to July 1, 2020); a 4% increase to salary schedules in FY 2021/22 (starting July 1, 2021); an increase to Salaries in FY 2022/23 to be benchmarked against the Cost of Living Allocation (COLA) determined by the California Department of Education for that year (but no less than 2%); an annual increase to the District's contribution to health and wellness benefits of \$2000 in FY 2021/22; and an annual increase to the District's contribution to health and wellness benefits of \$1000 in FY 2022/23.

Recommended Action:

Review and Approve based on the terms of the signed tentative agreements with both collective bargaining units.

Supporting Documents:

1. AB1200 Public Disclosure of Collective Bargaining Agreement with BEA for FY 2020/21

**FORM FOR PUBLIC DISCLOSURE
OF PROPOSED COLLECTIVE BARGAINING AGREEMENT
(AB1200 (Statutes of 1991, Chapter 1213) as revised by AB 2756
(Statutes of 2004, Chapter 25), Government Code 3547.5 & 3540.2)**

Bellevue Union

SCHOOL DISTRICT

Government Code Section 3547.5: **Before** a public school employer enters into a written agreement with an exclusive representative covering matters within the scope of representation, the major provisions of the agreement, including, but not limited to, the costs that would be incurred by the public school employer under the agreement for the current and subsequent fiscal years, shall be disclosed at a public meeting of the public school employer.

Intent of Legislation: To ensure that members of the public are informed of the major provisions of a collective bargaining agreement before it becomes binding on the school district.

(This information is pulled from the SUMMARY section of this file which should be completed FIRST)

MAJOR PROVISIONS OF PROPOSED AGREEMENT WITH THE

Enter Name of BU

BARGAINING UNIT

To be acted upon by the Governing Board at its meeting on

05/18/21

A. PERIOD OF AGREEMENT:

The proposed bargaining agreement covers the period beginning and ending
for the following fiscal years

07/01/20

06/30/23

FY 2020/21, FY 2021/22, FY 2022/23

B. TOTAL COST CHANGE TO IMPLEMENT PROPOSED AGREEMENT (SALARIES & BENEFITS)

The total change in costs for salaries and employee benefits in the proposed agreement:

1. Current Year Costs Before Agreement

\$14,727,591.15

** Includes Total Cost of District Salaries and Benefits for all Staff.*

2. Current Year Costs After Agreement

\$15,120,907.71

** Includes 5% Increase to Certificated Salaries Only*

3. Total Cost Change

\$393,316.56

4. Percentage Change

5.00%

** A 5% Increase to Cert. Salaries Only*

5. Value of a 1% Change

\$78,663.31

** Value of a 1% Change to Cert. Salaries Only*

C. PERCENTAGE SALARY CHANGE FOR AVERAGE, REPRESENTED EMPLOYEE

The total percentage change in salary, including annual step and column movement on the salary schedule (as applicable), for the average, represented employee under this proposed agreement:

1. Salary Schedule change

(% Change To Existing Salary Schedule)

5.0%

(% change for one time bonus/stipend or salary reduction)

2. Step & Column

(Average % Change Over Prior Year Salary Schedule)

1.0%

3. TOTAL PERCENTAGE CHANGE FOR THE
AVERAGE, REPRESENTED EMPLOYEE

6%

4. Change in # of Work Days (+/-) Related to % Change

n/a

5. Total # of Work Days to be provided in Fiscal Year

185

6. Total # of Instructional Days to be provided in Fiscal Year
(applicable to Certificated BU agreements only)

180

**FORM FOR PUBLIC DISCLOSURE
OF PROPOSED COLLECTIVE BARGAINING AGREEMENT
(AB1200 (Statutes of 1991, Chapter 1213) as revised by AB 2756
(Statutes of 2004, Chapter 25), Government Code 3547.5 & 3540.2)**

Bellevue Union

SCHOOL DISTRICT

D. PERCENTAGE BENEFITS CHANGE FOR BOTH STATUTORY AND DISTRICT-PROVIDED EMPLOYEE BENEFITS INCLUDED IN THIS PROPOSED AGREEMENT:

1.	Cost of Benefits Before Agreement	\$4,140,681.35
	<i>* Total Cost of Benefits to the District Across ALL STAFF.</i>	
2.	Cost of Benefits After Agreement	\$4,253,447.84
	<i>* Includes only Projected Statutory (non H&W) benefits increase to Certificated Staff Only</i>	
3.	Percentage Change in Total Costs	2.72%
	<i>* Projected TOTAL Increase in Statutory Benefits associated with the Salary Increase.</i>	

E. IMPACT OF PROPOSED AGREEMENT ON DISTRICT RESERVES

State-Recommended Minimum Reserve Level (after implementation of Proposed Agreement)

1.	Based On Total Expenditures and Other Uses in the General Fund of:	\$25,232,375.00
	<i>* State Minimum Reserve Standard after Implementation of the Proposed Agreement</i>	
2.	Percentage Reserve Level State Standard for District:	3.0%
3.	Amount of State Minimum Reserve Standard:	\$756,971.00
	<i>* State Minimum Reserve Standard Based on 3% of Expenditure Prior to Proposed Agreement</i>	

SUFFICIENCY OF DISTRICT UNRESTRICTED RESERVES to meet the minimum recommended level AFTER IMPLEMENTATION OF PROPOSED AGREEMENT:

GENERAL FUND RESERVES (Fund 01 Unrestricted ONLY)

4.	Reserve for Economic Uncertainties (Object 9789)	\$3,365,476.00
5.	Unassigned/Unappropriated (Object 9790)	
6.	Total Reserves: (Object 9789 + 9790)	\$3,365,476.00

SPECIAL RESERVE FUND (Fund 17, as applicable)

7.	Reserve for Economic Uncertainties (Object 9789)	
----	---	--

TOTAL DISTRICT RESERVES, applicable to State Minimum Reserve Standard:

8.	General Fund & Special Reserve Fund:	\$3,365,476.00
9.	Percentage of General Fund Expenditures/Uses	13.30%
	Difference between District Reserves and Minimum State Requirement	\$2,608,505.00

**FORM FOR PUBLIC DISCLOSURE
OF PROPOSED COLLECTIVE BARGAINING AGREEMENT
(AB1200 (Statutes of 1991, Chapter 1213) as revised by AB 2756
(Statutes of 2004, Chapter 25), Government Code 3547.5 & 3540.2)**

Bellevue Union

SCHOOL DISTRICT

F. MULTIYEAR CONTRACT AGREEMENT PROVISIONS

The Tentative Agreement also includes a 4% increase to salary schedules in FY 2021/22; an increase to Salaries in FY 2022/23 to be benchmarked against the Cost of Living Allocation (COLA); an annual increase to the District's contribution to health and wellness benefits of \$2000 in FY 2021/22; and an annual increase to the District's contribution to health and wellness benefits of \$1000 in FY 2022/23.

G. FINANCIAL IMPACT OF PROPOSED AGREEMENT IN SUBSEQUENT FISCAL YEARS

The following assumptions were used to determine that resources will be available to fund these obligations in future fiscal years (including any compensation and/or noncompensation provisions specified below that have been agreed upon if the proposed agreement is part of a multi-year contract):

The District's Multi Year Projections taking into account the subsequent two years of settled negotiations projects -- assuming corresponding increases to all staff in the District -- a decrease in reserves to 10.6% in FY 2021/22 and 4.7% in FY 2022/23.

H. NARRATIVE OF AGREEMENT

Please reference the District's Cover Sheets and Attachments for the Board Meeting Dated 5/18/2021.

I. SOURCE OF FUNDING FOR PROPOSED AGREEMENT

The following source(s) of funding have been identified to fund the proposed agreement

District's General Fund

**FORM FOR PUBLIC DISCLOSURE
OF PROPOSED COLLECTIVE BARGAINING AGREEMENT
(AB1200 (Statutes of 1991, Chapter 1213) as revised by AB 2756
(Statutes of 2004, Chapter 25), Government Code 3547.5 & 3540.2)**

Bellevue Union

SCHOOL DISTRICT

CERTIFICATION

To be signed by the District Superintendent AND Chief Business Official when submitted for Public Disclosure and by the Board President after formal action by the Governing Board on the proposed agreement.

Districts with a Qualified or Negative Certification: Per Government Code 3540.2, signatures of the District Superintendent and Chief Business Official must accompany the Summary Disclosure sent to the County Superintendent for review 10 days prior to the board meeting that will ratify the agreement.

The information provided in this document summarizes the financial implications of the proposed agreement and is submitted for public disclosure in accordance with the requirements of AB 1200, AB 2756 and GC 3547.5.

We hereby certify that the costs incurred by the school district under this agreement can be met by the district during the term of the agreement.

District Superintendent - signature

Date

Chief Business Official- signature

Date

*After public disclosure of the major provisions contained in this Summary, the Governing Board, at its meeting on **5/18/2021** took action to approve the proposed Agreement with the **Bellevue Education Association** Bargaining Unit.*

*President, Governing Board
(signature)*

Date

Bellevue Union School District

Agenda Item for Board Meeting of May 18, 2021

Agenda Category: Review and Action

Agenda Item Title: Approval of CSEA “Sunshine” Letter Declaring Negotiation Openers for 2020-21

Prepared By: David Alexander, Ed.D., Superintendent

Background:

Each year CSEA submits a “sunshine” letter notifying the district of their intent for contract negotiations for the year. For 2020-21, CSEA has opened the following articles:

- Article 14 Pay and Allowance
- Article 15 Health and Welfare

This letter is submitted to the Board for review and approval.

Recommended Action:

It is recommended that the Board of Trustees approve the CSEA “Sunshine” Letter Declaring Negotiation Openers for 2020-21

Supporting Documents:

CSEA “Sunshine” Letter 2020-21

February 19, 2021

David Alexander, Superintendent
Bellevue Union School District
3150 Education Drive
Santa Rosa, CA 95407

Re: CSEA Chapter 501 Initial Proposal

Dear Superintendent Alexander,

The California School Employees Association (CSEA) and its local Chapter 501 are submitting initial bargaining proposals for the 2020-2021 reopener negotiations.

CSEA respectfully submits the following bargaining proposals:

Article 14: Pay and Allowances
CSEA seeks a fair and equitable increase.

Article 15: Health and Welfare
CSEA has an interest in modifying the current health and welfare benefits package offered by the District.

Sincerely,

Jennifer Spain
CSEA Chapter 501 President

Lori Carter
CSEA Labor Relations Representative

Bellevue Union School District

Agenda Item for Board Meeting of May 18, 2021

Agenda Category: Review and Action

Agenda Item Title: Approval of CSEA “Sunshine” Letter Declaring Negotiation Openers for 2021-22

Prepared By: David Alexander, Ed.D., Superintendent

Background:

Each year CSEA submits a “sunshine” letter notifying the district of their intent for contract negotiations for the year. For 2021-22, CSEA has opened the following articles:

- Article 14 Pay and Allowance
- Article 15 Health and Welfare

This letter is submitted to the Board for review and approval.

Recommended Action:

It is recommended that the Board of Trustees approve the CSEA “Sunshine” Letter Declaring Negotiation Openers for 2021-22

Supporting Documents:

CSEA “Sunshine” Letter 2021-22

May 04, 2021

David Alexander, Superintendent
Bellevue Union School District
3150 Education Drive
Santa Rosa, CA 95407

Re: CSEA Chapter 501 Initial Proposal

Dear Superintendent Alexander,

The California School Employees Association (CSEA) and its local Chapter 501 are submitting initial bargaining proposals in accordance with California Government Code Section 3547 for the 2021-2022 reopener negotiations.

CSEA respectfully submits the following bargaining proposals:

Article 14: Pay and Allowances
CSEA seeks a fair and equitable increase.

Article 15: Health and Welfare
CSEA has an interest in modifying the current health and welfare benefits package offered by the District.

Sincerely,

Jennifer Spain
CSEA Chapter 501 President

Lori Carter
CSEA Labor Relations Representative

Bellevue Union School District

Agenda Item for Board Meeting of May 18, 2021

Agenda Category: Review and Action

Agenda Item Title: Approval of Board Monthly Meeting Dates

Prepared By: David Alexander, Ed.D, Superintendent

Background:

It is proposed that regular board meetings continue to be scheduled for one Tuesday each month, generally the third Tuesday of the month. All dates were scheduled to meet the required fiscal reporting dates, as well as the holidays and school breaks.

Recommended Action:

It is recommended that the Board of Trustees approve the Board Monthly Meeting Dates

Supporting Documents:

Board Monthly Meeting Dates



Bellevue Union School District

2021-21 Regular Board Meeting Dates

July 20, 2021 – 3rd Tuesday

August 17, 2021 – 3rd Tuesday

September 21, 2021 – 3rd Tuesday

October 20, 2021 – 3rd Tuesday

November 16, 2021 – 3rd Tuesday

December 7, 2021 – 2nd Tuesday

December 14, 2021 – 3rd Tuesday

January 18, 2022 – 3rd Tuesday

February 15, 2022 – 3rd Tuesday

March 8, 2022 – 2nd Tuesday

April 19, 2022 – 3rd Tuesday

May 17, 2022 – 3rd Tuesday

June 28, 2022 – 4th Tuesday

Bellevue Union School District

Agenda Item for Board Meeting

Agenda Category: Review and Action

Agenda Item Title: Ratification of Bills and Warrants

Background:

Warrants issued since the last regularly scheduled Board meeting are submitted for ratification.

Recommended Action:

It is recommended the Board ratify these warrants.

Supporting Documents:

Payroll Totals

Board Report of Checks

Bellevue Union School District

2020-2021

Payroll Totals

Payroll Regular 4/30/2021

Certificated	\$731,993.94
Classified	<u>\$255,358.34</u>
	\$987,352.28

Supplemental Payroll 4/09/2021

Certificated	\$20,723.87
Classified	<u>\$30,239.91</u>
	\$50,963.78

Manual Payroll 4/16/2021

Certificated	\$1,347.50
Classified	<u>\$ 396.61</u>
	\$1,744.11

Totals	\$1,040,060.17
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Checks Dated 04/14/2021 through 05/12/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1830732	04/15/2021	Davidson, Kyle	01-5862	LIVE SCAN		25.00
1830733	04/15/2021	4 Imprint	01-5800	Reusable Water bottles		436.05
1830734	04/15/2021	Alsco (American Linen)	13-5800	Open PO- KS 20/21	41.71	
				Open PO- MV 20/21	137.12	
				Open PO- TM 2020/2021	63.21	242.04
1830735	04/15/2021	SYNCB/Amazon	01-4310	Varies Supplies SDC & Preschool Speech	148.88	
			01-4350	DO : Office Supplies Purchases	8.06	
			01-4380	DO : Office Supplies Purchases	6.18-	
			01-5800	Clear Acrylic Shields	4,838.70	
				Sandwich Boards	1,904.96	
				Thermometers Touchless	1,820.70	
			01-5840	ITECH: Supplies 2020/2021	1,967.03	
			13-4390	DO : Office Supplies Purchases	3.41-	10,678.74
1830736	04/15/2021	Valley Comfort Heating & Air	01-5800	Open PO : 2020/21		310.00
1830737	04/15/2021	Bartley Pump Inc	01-5800	Open PO -Bartley Pump		1,026.00
1830738	04/15/2021	Buchanan Food Service	13-4710	OPEN PO :-B.V. Food for Food Svc 2020/2021	478.57	
				OPEN PO: TM Food for Food Svc	485.99	964.56
1830739	04/15/2021	AT & T	01-5911	Open PO CALNET3		20.25
1830740	04/15/2021	City Of Santa Rosa Alarm Progr am	01-5805	M&O Burglary Alarm Fee		15.00
1830741	04/15/2021	Clover Stornetta Farms Inc	13-4715	MV- Student Milk 2020/21		119.00
1830742	04/15/2021	Discovery Office Systems	01-4310	DO: Service Contract all sites 2020/21		3,069.05
1830743	04/15/2021	Emerald LLC	01-5800	Couseling Services: J.V.T	1,889.46	
				Couseling Services: R. L	84.86	
				Sped : M.L	944.73	
				Sped: A. F	1,889.46	
				Sped: A.B	1,679.52	
				Sped: C.B	944.73	
				Sped: D.W	1,889.46	
				Sped: J.G.M	1,889.46	
				Sped: J.R	944.73	
				Sped: R.S.V	944.73	
				Sped: V.R	944.73	
				Sped: Z.C	944.73	14,990.60
1830744	04/15/2021	TIAA Commerical Finance	01-5600	Copier Lease Contract # 2023517		330.18
1830745	04/15/2021	Fishman Supply Co	01-4370	M&O: Custodial Supplies@BV	2,978.70	
				M&O: Custodial Supplies @ TM	270.33	
				M&O: Custodial Supplies @ DO	1,371.93	

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ESCAPE ONLINE

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Checks Dated 04/14/2021 through 05/12/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1830745	04/15/2021	Fishman Supply Co		M&O; Custodial Supplies @ KW	272.20	4,893.16
1830746	04/15/2021	Friedman's Home Improvement	01-4380	BV: OPEN PO for Supplies	18.51	
				KW: OPEN PO for Supplies	71.69	90.20
1830747	04/15/2021	Fusion Marin	01-5100	Class at Fusion Academy		4,545.00
1830748	04/15/2021	Gold Star Foods, Inc.	13-5800	CAFE: Food Storage		482.44
1830749	04/15/2021	The Home Depot Pro	01-5800	Wagons		619.99
1830750	04/15/2021	Lakeshore Learning	01-4310	K-2 SDC Class Supplies		153.73
1830751	04/15/2021	Office Depot Inc	01-4310	Round Color Coding Labels	29.66	
			01-4350	Certificate Hangers	170.93	
				Open PO- District Office Supplies	508.87	
			01-5800	Labels	15.38	
				Return to School Supplies	378.33	
				School Reopening Supplies	1,253.82	
				Student Supplies	581.95	2,938.94
1830752	04/15/2021	Rexel USA, INC Platt Electric Supply	01-4370	DO- OPEN PO Replace Light Bulbs	87.74	
			01-4380	DO- OPEN PO Replace Light Bulbs	41.87	129.61
1830753	04/15/2021	Really Good Stuff	01-4310	Vinyl Desktop		82.86
1830754	04/15/2021	Recology Sonoma Marin	01-5560	BUS BARN: -Garage 2020/21	622.67	
				BV- Garage & Recycling Pick up 2020/2021	693.76	
				KW/ELC- Garage & Recycling 2020/2021	693.76	
				MV: Garage & Recycling Pick up 2020/21	752.47	
				TM- Garage & Recycling 2020/2021	752.47	3,515.13
1830755	04/15/2021	Redwood Pediatric Therapy Asso	01-5100	DO : Occupational Therapy Contract 2020/21		9,692.30
1830756	04/15/2021	ARC Document Solutions LLC	01-5800	Social Distancing Decals and Arrows		22,971.75
1830757	04/15/2021	School Innovations & Achievement, Inc.	01-5800	DO: Attention2Attendance		15,000.00
1830758	04/15/2021	Site Consulting Specialists	21-6200	Asphalt Bidding and Project- Bellevue ES		6,300.00
1830759	04/15/2021	Stocksdale Inspection Services	21-6200	DSA- IOR (Inspector on Record)Services		1,840.00
1830760	04/15/2021	T-Mobile	01-4342	Mobile Internet		4,400.00
1830761	04/15/2021	Verizon	01-5800	Lines		266.07
1830762	04/15/2021	Leanne Wangler	01-5800	Speech Evaluations- K.S		305.22
1830763	04/15/2021	WEX BANK	01-4362	DO : Fuel Card		568.61
1830764	04/15/2021	Wyatt Irrigation Supply	01-4390	M&O: Irrigation Supplies		39.30
1831850	04/22/2021	Alsco (American Linen)	13-5800	Open PO- MV 20/21		68.56
1831851	04/22/2021	Valley Comfort Heating & Air	01-5800	BV MPR Heater Modification	8,940.00	
				Open PO : 2020/21	2,149.45	11,089.45
1831852	04/22/2021	Buchanan Food Service	13-4710	OPEN PO: MV Food for Food Svc 2020/2021		371.50

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Checks Dated 04/14/2021 through 05/12/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1831853	04/22/2021	BWS Distributors	01-5800	Mask Respirator		1,754.74
1831854	04/22/2021	AT & T	01-5911	Open PO CALNET3		90.64
1831855	04/22/2021	California Association Of School Business Officials	01-5200	CASBO Workshop		890.00
1831856	04/22/2021	Christy White Associates	01-5821	2019-2020 Measure D, C, J bond audit		11,700.00
1831857	04/22/2021	Clover Stornetta Farms Inc	13-4715	MV- Student Milk 2020/21		92.50
1831858	04/22/2021	EZ UP	01-5800	Tents		3,392.10
1831859	04/22/2021	FedEx	01-5800	DO: Fedex Shipments		65.47
1831860	04/22/2021	Fishman Supply Co	01-4370	M&O: Custodial Supplies @ ELC	1,383.04	
				M&O: Custodial Supplies @ TM	1,238.03	
				M&O: Custodial Supplies @ DO	1,315.15	
				M&O: Custodial Supplies @ KW	1,246.59	
				M&O: Custodial Supplies @ MV	2,006.34	
			01-5800	Purell	11,222.50	18,411.65
1831861	04/22/2021	Greenacre Homes	01-5800	NPS : E.S.D	3,825.24	
				NPS: A.J.L	3,791.30	
				NPS: M.P	3,903.32	11,519.86
1831862	04/22/2021	Hitmen Termite and Pest Control, Inc.	01-5800	Pest Control Preventative Maintenance		175.00
1831863	04/22/2021	I.T.S.	01-5100	Counseling Services: D.A	250.80	
				Counseling Services: K. A	250.80	
				Counseling Services: k.Q	188.10	
				Counseling Services: N.V	104.50	
				Individual Counseling & Guidance Services	564.30	
			01-5800	ISA: Counseling J.B	250.80	
				ISA: Counseling R. C . M	250.80	1,860.10
1831864	04/22/2021	Language People	01-5803	Language Services		676.00
1831865	04/22/2021	Office Depot Inc	01-4350	Open PO- District Office Supplies	136.56	
			01-5800	School Reopening Supplies	4,627.66	4,764.22
1831866	04/22/2021	Perfect Timing Personnel Services Inc	01-5800	Client Staffing Agreement for HR position		1,932.80
1831867	04/22/2021	The Permanente Medical Group Inc	01-5800	OSHA Respirator		514.00
1831868	04/22/2021	PG&E	01-5520	Open PO -PG & E 2020/21	5.43	
				PGE	3,346.72	3,352.15
1831869	04/22/2021	Rexel USA, INC Platt Electric Supply	25-5800	Light Fixtures		98.13
1831870	04/22/2021	Presence Learning Inc	01-5899	ELC: SLP Service 2020/2021		16,578.92
1831871	04/22/2021	RGM Kramer Inc	21-6200	Construction Management Services	23,299.88	
			25-5800	DO : General Management Services	1,485.00	24,784.88
1831872	04/22/2021	Santa Rosa, City Of	01-5560	Open PO for Water bill KW	1,775.05	
			01-5858	Open PO for Water bill KW	13.27	

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Checks Dated 04/14/2021 through 05/12/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1831872	04/22/2021	Santa Rosa, City Of		Open PO for Water bill TM	2,240.94	4,029.26
1831873	04/22/2021	Soliant	01-5800	School SLPA -Reg		1,716.00
1831874	04/22/2021	TLCD Architecture	21-6200	KS PreDesign Services Proposal		2,542.50
1831875	04/22/2021	US Bank Equipment Finance	01-5632	OpenPO - Lease Bellevue School		.22
1831876	04/22/2021	Citi Cards	01-5800	District Credit Card		664.52
1831877	04/22/2021	Emerald LLC	01-5800	Counseling Services: J.V.T	2,099.40	
				Counseling Services: R. L	84.86	
				Sped : M.L	1,049.70	
				Sped: A. F	2,099.40	
				Sped: A.B	2,099.40	
				Sped: D.W	2,099.40	
				Sped: J.G.M	2,099.40	
				Sped: J.R	1,049.70	
				Sped: R.S.V	944.73	
				Sped: V.R	1,049.70	
				Sped: Z.C	1,049.70	15,725.39
1831878	04/22/2021	Sally J Yates dba Kids Hear	01-4310	AAA batteries for COVID 19		74.25
1831879	04/22/2021	Perfect Timing Personnel Servi ces Inc	01-5800	Client Staffing Agreement for HR position		2,208.92
1831880	04/22/2021	Santa Rosa City Schools	13-5100	Open PO-Meals		34,200.00
1832917	04/29/2021	Sotelo, Angelica	01-5862	LIVE SCAN		25.00
1832918	04/29/2021	Ramirez Arenas, Damaris	01-5862	LIVE SCAN		25.00
1832919	04/29/2021	Messimore, Dominic J	01-5862	LIVE SCAN		25.00
1832920	04/29/2021	Casas, Guadalupe	01-5862	LIVE SCAN		30.00
1832921	04/29/2021	Alsco (American Linen)	13-5800	Open PO- KS 20/21	41.71	
				Open PO- TM 2020/2021	62.60	104.31
1832922	04/29/2021	SYNCB/Amazon	01-4310	Carpet Circles	156.30	
				Stick Sensory	79.19	
			01-4350	DO : Office Supplies Purchases	170.41	
			01-4380	DO : Office Supplies Purchases	38.10	
			01-5800	6 quart Containers	902.40	
				School Re-Open Supplies	3,961.76	
				Torchlights	239.02	
			01-5840	ITECH: Supplies 2020/2021	278.81	
			13-4390	DO : Office Supplies Purchases	21.01	5,847.00
1832923	04/29/2021	AT&T Mobility	01-5911	Open PO for Emergency Phone # 8341		457.88
1832924	04/29/2021	Brelje & Race Consulting Civil Engineers	21-6200	B&R Paving Plan		6,250.00
1832925	04/29/2021	AT & T	01-5911	Open PO CALNET3		276.89

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ESCAPE ONLINE

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Checks Dated 04/14/2021 through 05/12/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1832926	04/29/2021	Citi Cards	01-5800	District Credit Card	4,135.23	
				Plastic Storage Bin	657.60	
			01-5845	Royal TSX and TS bundle	79.38	4,872.21
1832927	04/29/2021	Culligan of Sonoma County	01-5800	OPEN PO :Drinking Water 5 Gallon		27.45
1832928	04/29/2021	Discovery Office Systems	01-4310	Open PO-Service & Supplies 2020/21		101.71
1832929	04/29/2021	TIAA Commerical Finance	01-5600	Copier Lease Contract # 2023517	602.66	
				Lease Agreement for Copiers Acc# 20399421-1	1,273.10	1,875.76
1832930	04/29/2021	EZ UP	01-5800	Tents		375.48
1832931	04/29/2021	FedEx	01-5800	DO: Fedex Shipments		80.79
1832932	04/29/2021	Fishman Supply Co	01-4370	M&O: Custodial Supplies@BV	369.44	
				M&O: Custodial Supplies @ ELC	549.17	
				M&O: Custodial Supplies @ TM	119.00	
				M&O; Custodial Supplies @ DO	270.33	
				M&O; Custodial Supplies @ KW	30.50	
				M&O; Custodial Supplies @ MV	36.40	1,374.84
1832933	04/29/2021	Gold Star Foods, Inc.	13-4710	OPEN PO BV Food Supply 20/21	1,979.48	
				OPEN PO TM Food Supply 2020/2021	324.77	2,304.25
1832934	04/29/2021	Great America Financial Svcs	01-5950	OPEN PO-Postbase 45 mail machine		136.26
1832935	04/29/2021	Maxim Healthcare Services	01-5800	Medical Assistant Personnel		1,081.50
1832936	04/29/2021	Mr. Music Foundation	01-4310	8 virtual Music Classes		800.00
1832937	04/29/2021	Presence Learning Inc	01-5899	ELC: SLP Service 2020/2021		5,828.80
1832938	04/29/2021	Santa Rosa City Schools	13-5100	Open PO-Meals		35,347.50
1832939	04/29/2021	Santa Rosa, City Of	01-5560	Open PO for Water bill BV		843.15
1832940	04/29/2021	Soliant	01-5800	School SLPA -Reg		2,310.00
1832941	04/29/2021	Spanning Cloud Apps LLC	01-5845	Google App		2,966.40
1832942	04/29/2021	Spurr	01-5510	Open PO Spurr		5,298.79
1832943	04/29/2021	US Bank Equipment Finance	01-5632	Open PO - Copier at Kawana Springs		1,183.09
1832944	04/29/2021	Leanne Wangler	01-5800	Individual Speech: K.P	305.22	
				Individual Speech: W.S.M	305.22	610.44
1832945	04/29/2021	WEX BANK	01-4362	DO : Fuel Card		408.36
1834001	05/06/2021	Walker, Jean K	01-4397	Stuff and Students Purchases		388.13
1834002	05/06/2021	Alexander, David	01-4397	Welcome Back Supplies		445.53
1834003	05/06/2021	Berat, Marie-Jeanne J	01-4350	Color Ink		87.59
1834004	05/06/2021	Advanced Security Systems-SR	01-5800	M&O: ELC Burglar Alarm Monitoring	144.00	
			25-5800	M&O: Service Call Repair & Replacement	1,105.00	1,249.00
1834005	05/06/2021	Alsco (American Linen)	13-5800	Open PO- BV 20/21	142.92	
				Open PO- KS 20/21	41.71	

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Checks Dated 04/14/2021 through 05/12/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1834005	05/06/2021	Alsco (American Linen)		Open PO- MV 20/21	212.43	397.06
1834006	05/06/2021	Anova Education & Behavior	01-5800	NPS: A. W	4,407.12	
				NPS: B. T	4,407.12	8,814.24
1834007	05/06/2021	Applied Signs	01-4390	PO Open :Sign Services		536.00
1834008	05/06/2021	Advanced Reproduction Center	01-5800	Open PO-ARC- Copies 2020/21		141.38
1834009	05/06/2021	Bsn Sports	01-5800	Foldable Desk Shields Guard		47,860.82
1834010	05/06/2021	Buchanan Food Service	13-4710	OPEN PO: MV Food for Food Svc 2020/2021		280.89
1834011	05/06/2021	AT & T	01-5911	Open PO CALNET3		114.76
1834012	05/06/2021	Dennis Carrera	01-5803	DO: Spanish & English Interpreting (ELC)		960.00
1834013	05/06/2021	Clover Stornetta Farms Inc	13-4715	MV- Student Milk 2020/21	846.75	
				TM- Student Milk 2020/21	234.00	1,080.75
1834014	05/06/2021	Coastline Distributors, Inc	13-4710	OPEN PO- MV - Fruit & Vegetable 20/21		295.50
1834015	05/06/2021	Custom Ink	01-4390	Spirit Wear		300.67
1834016	05/06/2021	Discovery Office Systems	01-4310	Open PO-Service & Supplies 2020/21		56.54
1834017	05/06/2021	DK Landscaping	01-5800	M&O: OPEN PO for Landscape service		3,549.85
1834018	05/06/2021	DMR Builders Corp	21-6200	Open PO for DMR Builders		2,350.00
1834019	05/06/2021	Fishman Supply Co	01-4370	M&O: Custodial Supplies@BV	1,155.07	
				M&O; Custodial Supplies @ DO	549.16	
				M&O; Custodial Supplies @ KW	339.75	
				M&O; Custodial Supplies @ MV	1,088.12	3,132.10
1834020	05/06/2021	Friedman's Home Improvement	01-4380	BV: OPEN PO for Supplies	323.94	
				TM: OPEN PO for Supplies	60.80	384.74
1834021	05/06/2021	Gold Star Foods, Inc.	13-4710	OPEN PO MV Food Supply 20/21	854.28	
				OPEN PO TM Food Supply 2020/2021	1,065.97	1,920.25
1834022	05/06/2021	Gopher	01-4310	Mesh Ball Bag		830.23
1834023	05/06/2021	Hitmen Termite and Pest Control, Inc.	01-5800	Pest Control Preventative Maintenance		1,050.00
1834024	05/06/2021	The Home Depot Pro	01-5800	Collapsible Folding Wagon		5,863.62
1834025	05/06/2021	I.T.S.	01-5100	Counseling Services: A. R.G		689.70
1834026	05/06/2021	Kenneth Charles Schwinn	01-5800	DO: Home Study Coordinati		2,500.00
1834027	05/06/2021	Sally J Yates dba Kids Hear	01-5800	Nursing Services 2020/2021		9,200.00
1834028	05/06/2021	MBS Engineering Inc	01-5800	Water Leak Detection & Survey		2,160.00
1834029	05/06/2021	Mike Brown Electric Co	01-5800	DO: OPEN PO for Electric Services 2020/2021		937.50
1834030	05/06/2021	Napa County Office Of Ed	01-5800	DO: CalServes ASES After School Program	126,399.57	
				DO: CalServes Contract - Counselors	51,876.50	178,276.07
1834031	05/06/2021	North Bay Children's Center	12-5100	BUSD: Pre-School Program Adm		169,631.37
1834032	05/06/2021	Office Depot Inc	01-4310	Back to School Order -	1,819.99	

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Checks Dated 04/14/2021 through 05/12/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1834032	05/06/2021	Office Depot Inc		School Supplies	4,226.27	
				Supplies	66.58	
				Water Colors	219.22	
			01-4350	OPen PO- District Office Supplies	101.48	
			01-5800	Return to School Supplies	311.50	6,745.04
1834033	05/06/2021	Perfect Timing Personnel Servi ces Inc	01-5800	Client Staffing Agreement for HR position		2,208.92
1834034	05/06/2021	Marylou Herrera DBA Red Light Learning	01-5803	Translation Services-		119.55
1834035	05/06/2021	ARC Document Solutions LLC	01-5800	Additional Dots for All School Sites		6,630.38
1834036	05/06/2021	Santa Rosa, City Of	01-5560	Open PO for Water bill MV & Spa		841.87
1834037	05/06/2021	SoftChoice Corporation	01-5800	Annual CAMSA Renewal		7,885.44
1834038	05/06/2021	Soliant	01-5800	School SLPA -Reg		2,227.50
1834039	05/06/2021	T-Mobile	01-4342	Mobile Internet		4,453.97
1834040	05/06/2021	TEP Engineering	21-6200	HVAC upgrade		1,200.00
1834041	05/06/2021	Verizon	01-5800	Support Internet Service		3,190.00
1834042	05/06/2021	Lakshmi Vyakaran Venkat	01-5800	Instructional Service		1,138.94
Total Number of Checks					135	<u><u>849,398.27</u></u>

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	110	555,007.68
12	Child Development Fund	1	169,631.37
13	Cafeteria Fund	18	78,288.71
21	Building Fund	7	43,782.38
25	Capital Facilities Fund	3	2,688.13
Total Number of Checks		135	849,398.27
Less Unpaid Tax Liability			.00
Net (Check Amount)			<u><u>849,398.27</u></u>

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Bellevue Union School District

Consent Calendar for Board Meeting of May 18, 2021

8. Consent Calendar
 - 8.1. Aeries SIS Contract Renewal
 - 8.2. Renaissance Learning Contract Renewal
 - 8.3. DreamBox Contract Renewal
 - 8.4. Board Meeting Minutes
 - 8.4.1. Special Board Meeting Minutes April 29, 2021
 - 8.4.2. Regular Board Meeting Minutes April 20, 2021
 - 8.5. Acknowledge Donations/Grants
 - 8.5.1. Donors Choose, Create with Cricut' and 'Starting Out Right' = Supplies for creating a fun classroom using vinyl and a cricut. Student supplies for starting 2021 School Year off right!, Bellevue, Kim Toller
 - 8.5.2. Donors Choose, "Let's Get Moving and Make Some Music" - Supply of variety of musical instruments for students, Bellevue, Natascha Simpson
 - 8.5.3. SCOE, K-Hits 104.9 and Community First Credit Union, Teacher of the Month, \$500 for supplies, Bellevue, Carrie Boyce
 - 8.6. Interdistrict Requests 2020-21
 - 8.7. Interdistrict Requests 2021-22
 - 8.8. Personnel Activity Log

Recommended Action:

It is recommended that the Board of Trustees approve the agenda items on the Consent Calendar.

Supporting Documents:

Backup documentation for each item on the Consent Calendar.

Bellevue Union School District

Consent Calendar for Board Meeting of May 18, 2021

8. Consent Calendar
 - 8.1. Aeries SIS Contract Renewal
 - 8.2. Renaissance Learning Contract Renewal
 - 8.3. Board Meeting Minutes
 - 8.3.1. Special Board Meeting Minutes April 29, 2021
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 - 8.4.2. Donors Choose, "Let's Get Moving and Make Some Music" - Supply of variety of musical instruments for students, Bellevue, Natascha Simpson
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 - 8.5. Interdistrict Requests 2020-21
 - 8.6. Interdistrict Requests 2021-22
 - 8.7. Personnel Activity Log

Recommended Action:

It is recommended that the Board of Trustees approve the agenda items on the Consent Calendar.

Supporting Documents:

Backup documentation for each item on the Consent Calendar.



PLEASE REMIT TO:
Aeries Software
770 The City Dr. S.
Suite 6500
Orange, CA 92868

Renewal Notification RN-7840
DATE 05/01/2021
TERMS
P.O. NO.

BILL TO Bellevue Union Elementary School District
3150 Education Dr.
Attn: Accounts Payable
Santa Rosa, CA 95407

This is a notification of your upcoming renewal. It is not due at this time, but because of budgetary issues, we wanted you to have it early in order to prepare for payment. If you have any questions, please contact Connie Castillo at conniec@aeries.com or 888-487-7555.

Message:

Quantity	Description	Unit Price	Start Date	End Date	Total Amount
1544	Hosting for small districts and single schools. Enrollments less than 2k	4.50	07/01/2021	06/30/2022	\$6,948.00
15	Aeries ASP Subscription - Additional/Prior Years Databases	200.00	07/01/2021	06/30/2022	\$3,000.00
1544	Aeries Online Enrollment	2.00	07/01/2021	06/30/2022	\$3,088.00
SUBTOTAL					13,036.00
TOTAL					13,036.00
AMOUNT RECEIVED					\$
AMOUNT DUE					\$

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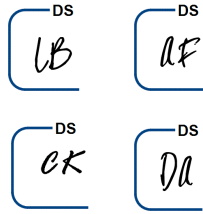
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DA

RENAISSANCE®

PO Box 8036, Wisconsin Rapids, WI 54495-8036
 Phone: (800) 338-4204 | Fax: (877) 280-7642
 Federal I.D. 39-1559474
www.renaissance.com



Quote
2563510

Bellevue Union School District - 371361

3150 Education Dr
 Santa Rosa, CA 95407-2767
 Contact: Aracely Romo-Flores - (707) 542-5197
 Email: aromoflores@busd.org

Reference ID: 402368

Quote Summary

School Count: 4

Renaissance Products & Services Total	\$114,180.00
Applied Discounts	\$(6,065.85)
Shipping and Processing	\$0.00
Sales Tax	\$0.00
Grand Total	USD \$108,114.15

This quote includes: Renaissance Accelerated Reader, Renaissance Star CBM Math, Renaissance Star CBM Reading, Renaissance Star Early Literacy, Renaissance Star Math and Renaissance Star Reading.

To receive applicable discounts, all orders included on this quote must be received at the same time.

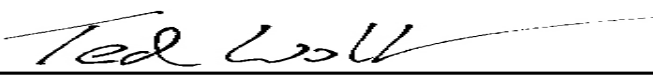
By signing below, you

- agree that this Quote, any other quotes issued to you during the Subscription Period and your use of the Applications, the Hosting Services and Services are subject to the Renaissance Terms of Service and License located at <https://doc.renlearn.com/KMNet/R003981304GH3CB5.pdf> which are incorporated herein by reference;
- consent to the Terms of Service and License; and
- consent to the collection, use, and disclosure of the personal information of children under the age of 13 as discussed in the applicable Application Privacy Policy located at <https://www.renaissance.com/privacy-policy/>.

To accept this offer and place an order, please sign and return this Quote.

Renaissance will issue an invoice pursuant to this Quote on the Invoice Date you specify below. If no Invoice Date is listed, Renaissance will issue an invoice within 30 days from the date of this Quote. If your organization requires a purchase order prior to invoicing, please check the box below and issue your purchase order to the Renaissance address below no later than 15 days prior to the Invoice Date. Payment is due net 30 days from the Invoice Date.

Please check here if your organization requires a purchase order prior to invoicing: [☐]

Renaissance Learning, Inc.	Bellevue Union School District - 371361
	By:
Name: Ted Wolf	Name:
Title: VP - Corporate Controller	Title:
Date: 04/29/2021	Date:
	Invoice Date:

Email: electronicorders@renaissance.com

If your billing address is different from the address at the top of this Quote, please add that billing address below.

Bill To:

If changes are necessary, or additional information is required, please contact your account executive Jen Higgins at (866)563-1086, Thank You.

Use your Prop 98 funding to lock in multi-year discounts on the solutions you need.

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Quote
2563510

PO Box 8036, Wisconsin Rapids, WI 54495-8036
Phone: (800) 338-4204 | Fax: (877) 280-7642
Federal I.D. 39-1559474
www.renaissance.com

This quote is valid until 06/08/2021. All quotes and orders are subject to availability of merchandise. Professional development expires one year from purchase date. Alterations to this quote will not be honored without Renaissance approval. Please note: Any pricing or discount indicated is subject to change with alterations to the quote. Tax has been estimated and is subject to change without notice. Unless you provide Renaissance with a valid and correct tax exemption certificate applicable to your purchase of product and the product ship-to location, you are responsible for sales and other taxes associated with this order.

United States government and agency transactions into Arizona: The Tax or AZ-TPT item(s) listed on this quote and subsequent invoice(s) is a charge to recover the cost of the Arizona Transaction Privilege Tax (TPT). The incidence of the TPT is on Renaissance Learning for the privilege of conducting business in the State of Arizona. Since the tax is not directly imposed on the United States, the constitutional immunity of the United States does not apply.

Hawaii residents only: Orders shipped to Hawaii residents will be subject to the 4.166% (4.712% O'ahu Is.) Hawaii General Excise tax. United States government and agency transactions into Hawaii: The Tax or General Excise Tax item(s) listed on this quote and subsequent invoice(s) is a charge to recover the cost of the Hawaii General Excise Tax. The incidence of the General Excise Tax is on Renaissance Learning for the privilege of conducting business in the State of Hawaii. Since the tax is not directly imposed on the United States, the constitutional immunity of the United States does not apply.

New Mexico residents only: Orders shipped to New Mexico residents will be subject to the 5.125% (Location Code: 88-888) Gross Receipts tax. United States government and agency transactions into New Mexico: The Tax or Gross Receipts Tax item(s) listed on this quote and subsequent invoice(s) is a charge to recover the cost of the New Mexico Gross Receipts Tax. The incidence of the Gross Receipts Tax is on Renaissance Learning for the privilege of conducting business in the State of New Mexico. Since the tax is not directly imposed on the United States, the constitutional immunity of the United States does not apply.

Students can become their most amazing selves — only when teachers truly shine. Renaissance amplifies teachers' effectiveness in the classroom — transforming data into actionable insights to improve learning outcomes. Remember, we're here to ensure your successful implementation. Please allow 30-90 days for installation and set-up.

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Quote
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Federal I.D. 39-1559474
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Quote Details					
Bellevue Union School District - 371361					
Products & Services	Subscription Period	Quantity	Unit Price	Discount	Total
Quote Year 1					
Data Integration Services					
Custom Data Integration Level 4 (1,501 - 15,000 Subscriptions) Maintenance	07/01/2021 - 06/30/2022	1	\$3,125.00	\$(93.75)	\$3,031.25
Quote Year 1 Subtotal				\$(93.75)	\$3,031.25
Quote Year 2					
Data Integration Services					
Custom Data Integration Level 4 (1,501 - 15,000 Subscriptions) Maintenance	07/01/2022 - 06/30/2023	1	\$3,125.00	\$(93.75)	\$3,031.25
Quote Year 2 Subtotal				\$(93.75)	\$3,031.25
Quote Year 3					
Data Integration Services					
Custom Data Integration Level 4 (1,501 - 15,000 Subscriptions) Maintenance	07/01/2023 - 06/30/2024	1	\$3,125.00	\$(93.75)	\$3,031.25
Quote Year 3 Subtotal				\$(93.75)	\$3,031.25
Bellevue Union School District Total				\$(281.25)	\$9,093.75

Bellevue Elementary School - 285654					
Products & Services	Subscription Period	Quantity	Unit Price	Discount	Total
Quote Year 1					
Applications					
Accelerated Reader Subscription	07/01/2021 - 06/30/2022	350	\$7.35	\$(151.86)	\$2,420.64
Star Elementary Suite Subscription	07/01/2021 - 06/30/2022	405	\$12.25	\$(294.19)	\$4,667.06
Platform Services					
Annual All Product Renaissance Platform	07/01/2021 - 06/30/2022	1	\$750.00	\$(22.50)	\$727.50
Professional Services					
Webinar - 90 mins		1	\$450.00	\$(13.50)	\$436.50
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
Quote Year 1 Subtotal				\$(482.05)	\$8,251.70
Quote Year 2					
Applications					
Accelerated Reader Subscription	07/01/2022 - 06/30/2023	350	\$7.35	\$(151.86)	\$2,420.64
Star Elementary Suite Subscription	07/01/2022 - 06/30/2023	405	\$12.25	\$(294.19)	\$4,667.06

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Platform Services					
Annual All Product Renaissance Platform	07/01/2022 - 06/30/2023	1	\$750.00	\$(22.50)	\$727.50
Professional Services					
Webinar - 90 mins		1	\$450.00	\$(13.50)	\$436.50
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
Quote Year 2 Subtotal				\$(482.05)	\$8,251.70
Quote Year 3					
Applications					
Accelerated Reader Subscription	07/01/2023 - 06/30/2024	350	\$7.35	\$(151.86)	\$2,420.64
Star Elementary Suite Subscription	07/01/2023 - 06/30/2024	405	\$12.25	\$(294.19)	\$4,667.06
Platform Services					
Annual All Product Renaissance Platform	07/01/2023 - 06/30/2024	1	\$750.00	\$(22.50)	\$727.50
Professional Services					
Webinar - 90 mins		1	\$450.00	\$(13.50)	\$436.50
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
Quote Year 3 Subtotal				\$(482.05)	\$8,251.70
Bellevue Elementary School Total				\$(1,446.15)	\$24,755.10

Kawana Elementary School - 285601					
Products & Services	Subscription Period	Quantity	Unit Price	Discount	Total
Quote Year 1					
Applications					
Accelerated Reader Subscription	07/01/2021 - 06/30/2022	350	\$7.35	\$(151.86)	\$2,420.64
Star Elementary Suite Subscription	07/01/2021 - 06/30/2022	405	\$12.25	\$(294.19)	\$4,667.06
Platform Services					
Annual All Product Renaissance Platform	07/01/2021 - 06/30/2022	1	\$750.00	\$(22.50)	\$727.50
Professional Services					
Webinar - 90 mins		1	\$450.00	\$(13.50)	\$436.50
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
Quote Year 1 Subtotal				\$(482.05)	\$8,251.70
Quote Year 2					
Applications					
Accelerated Reader Subscription	07/01/2022 - 06/30/2023	350	\$7.35	\$(151.86)	\$2,420.64
Star Elementary Suite Subscription	07/01/2022 - 06/30/2023	405	\$12.25	\$(294.19)	\$4,667.06

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Platform Services					
Annual All Product Renaissance Platform	07/01/2022 - 06/30/2023	1	\$750.00	\$(22.50)	\$727.50
Professional Services					
Webinar - 90 mins		1	\$450.00	\$(13.50)	\$436.50
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
Quote Year 2 Subtotal				\$(482.05)	\$8,251.70
Quote Year 3					
Applications					
Accelerated Reader Subscription	07/01/2023 - 06/30/2024	350	\$7.35	\$(151.86)	\$2,420.64
Star Elementary Suite Subscription	07/01/2023 - 06/30/2024	405	\$12.25	\$(294.19)	\$4,667.06
Platform Services					
Annual All Product Renaissance Platform	07/01/2023 - 06/30/2024	1	\$750.00	\$(22.50)	\$727.50
Professional Services					
Webinar - 90 mins		1	\$450.00	\$(13.50)	\$436.50
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
Quote Year 3 Subtotal				\$(482.05)	\$8,251.70
Kawana Elementary School Total				\$(1,446.15)	\$24,755.10

Meadow View Elementary School - 1057477					
Products & Services	Subscription Period	Quantity	Unit Price	Discount	Total
Quote Year 1					
Applications					
Accelerated Reader Subscription	07/01/2021 - 06/30/2022	350	\$7.35	\$(151.86)	\$2,420.64
Star Elementary Suite Subscription	07/01/2021 - 06/30/2022	405	\$12.25	\$(294.19)	\$4,667.06
Platform Services					
Annual All Product Renaissance Platform	07/01/2021 - 06/30/2022	1	\$750.00	\$(22.50)	\$727.50
Professional Services					
Webinar - 90 mins		1	\$450.00	\$(13.50)	\$436.50
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
Quote Year 1 Subtotal				\$(482.05)	\$8,251.70
Quote Year 2					
Applications					
Accelerated Reader Subscription	07/01/2022 - 06/30/2023	350	\$7.35	\$(151.86)	\$2,420.64
Star Elementary Suite Subscription	07/01/2022 - 06/30/2023	405	\$12.25	\$(294.19)	\$4,667.06

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Platform Services					
Annual All Product Renaissance Platform	07/01/2022 - 06/30/2023	1	\$750.00	\$(22.50)	\$727.50
Professional Services					
Webinar - 90 mins		1	\$450.00	\$(13.50)	\$436.50
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
Quote Year 2 Subtotal				\$(482.05)	\$8,251.70
Quote Year 3					
Applications					
Accelerated Reader Subscription	07/01/2023 - 06/30/2024	350	\$7.35	\$(151.86)	\$2,420.64
Star Elementary Suite Subscription	07/01/2023 - 06/30/2024	405	\$12.25	\$(294.19)	\$4,667.06
Platform Services					
Annual All Product Renaissance Platform	07/01/2023 - 06/30/2024	1	\$750.00	\$(22.50)	\$727.50
Professional Services					
Webinar - 90 mins		1	\$450.00	\$(13.50)	\$436.50
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
Quote Year 3 Subtotal				\$(482.05)	\$8,251.70
Meadow View Elementary School Total				\$(1,446.15)	\$24,755.10

Taylor Mountain Elementary - 2437142					
Products & Services	Subscription Period	Quantity	Unit Price	Discount	Total
Quote Year 1					
Applications					
Accelerated Reader Subscription	07/01/2021 - 06/30/2022	350	\$7.35	\$(151.86)	\$2,420.64
Star Elementary Suite Subscription	07/01/2021 - 06/30/2022	405	\$12.25	\$(294.19)	\$4,667.06
Platform Services					
Annual All Product Renaissance Platform	07/01/2021 - 06/30/2022	1	\$750.00	\$(22.50)	\$727.50
Professional Services					
Webinar - 90 mins		1	\$450.00	\$(13.50)	\$436.50
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
Quote Year 1 Subtotal				\$(482.05)	\$8,251.70
Quote Year 2					
Applications					
Accelerated Reader Subscription	07/01/2022 - 06/30/2023	350	\$7.35	\$(151.86)	\$2,420.64
Star Elementary Suite Subscription	07/01/2022 - 06/30/2023	405	\$12.25	\$(294.19)	\$4,667.06

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Platform Services					
Annual All Product Renaissance Platform	07/01/2022 - 06/30/2023	1	\$750.00	\$(22.50)	\$727.50
Professional Services					
Webinar - 90 mins		1	\$450.00	\$(13.50)	\$436.50
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
Quote Year 2 Subtotal				\$(482.05)	\$8,251.70
Quote Year 3					
Applications					
Accelerated Reader Subscription	07/01/2023 - 06/30/2024	350	\$7.35	\$(151.86)	\$2,420.64
Star Elementary Suite Subscription	07/01/2023 - 06/30/2024	405	\$12.25	\$(294.19)	\$4,667.06
Platform Services					
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Professional Services					
Webinar - 90 mins		1	\$450.00	\$(13.50)	\$436.50
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
Quote Year 3 Subtotal				\$(482.05)	\$8,251.70
Taylor Mountain Elementary Total				\$(1,446.15)	\$24,755.10

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Master Software and Services Agreement

Bellevue Union School District

777 108th Ave. NE, Suite 2300
 Bellevue, WA 98004-5149
 Phone: 877.451.7845
 Fax: 425.484.6476
 schools@dreambox.com
 www.dreambox.com

Order Form #: DB062073992

Order Form Valid Until: Jun. 30, 2021

Order Form		
Customer: Bellevue Union School District, CA	Service Start Date: 07-01-2021 Service End Date: 06-30-2022	Subscription Period: 12 Months
Customer's Point of Contact: Name: Chris Kim Title: Phone: E-Mail: ckim@busd.org	Customer's Billing Address: Attn: Chris Kim Bellevue Union School District 3150 Education Dr Santa Rosa, CA 95407	Agreement Prepared By: Jason Hong Title: Account Manager Phone: E-Mail: jason.hong@dreambox.com
Pricing		
Software and Services	Quantity	List Price
Standard Licenses - Renewal 501 to 5000	1,620	\$ 35,640.00
Subtotal:		\$35,640.00
Outside of the states of Washington, South Carolina, Arizona and Hawaii, customers are responsible for remitting any taxes imposed by their states.	Sales Tax:	\$ 0.00
Total:		\$35,640.00

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Order Form #: DB062073992

Invoicing and Payment Terms			
Subscription Period/ Total Fees/Additional Terms	Fee Schedule	Invoice Schedule	Payment Schedule
<i>Term Length (months):</i> 12 <i>Total Fees:</i> \$35,640.00	\$35,640.00	7/1/2021	7/31/2021

Payment Options

- To pay by purchase order, please email your purchase order to schools@dreambox.com or fax your purchase order to 425-484-6476.
- To pay by credit card for **Order Forms totaling less than \$8,000.00**, please [click here](#). Please consult the Dreambox [Billing FAQ page](#) if you have questions regarding payment.
- As Covid-19 uncertainties continue to extend closures nationwide, we understand many offices are closed and may have trouble accessing physical items such as checks. We would like to encourage and help customers to process payments electronically. Our banking information is below and can also be found on your DreamBox Learning invoice. This banking information can be used to process an ACH or a wire. Please email us at Accountsreceivable@dreambox.com should your banking institution require additional information from us for processing payments. Please remit via ACH to:

DreamBox Learning, Inc.
 Bridge Bank
 Routing #: 121143260
 Account #: 102517190

Should you need any assistance with setup or have additional questions regarding payment, please contact Accounts Receivable at accountsreceivable@dreambox.com.

By signing below the parties are accepting the Terms and Conditions incorporated into this Agreement

DREAMBOX LEARNING, INC**CUSTOMER:** Bellevue Union School DistrictSignature: 

Signature: _____

Name: Lance Ludman

Name: _____

Title: Chief Financial Officer

Title: _____

Date: _____

Date: _____

TERMS AND CONDITIONS

DreamBox Learning, Inc. ("**DreamBox Learning**") offers software products and services that provide personalized math instruction in an engaging environment for students. DreamBox Learning provides a three-pronged approach to math, focusing on teaching concepts, problem-solving, and procedures, that is underpinned with an intelligent, adaptive engine that sequences and personalizes instruction to meet the needs of each student. DreamBox Learning's software products and services are offered to you on a software-as-a-service basis pursuant to the terms and conditions set forth in this Software-as-a-Service Agreement (the "**Agreement**"). This Agreement is made and entered into by and between DreamBox Learning and you, the customer identified on the attached order form ("**you**" or "**Customer**"). This Agreement sets forth the terms and conditions pursuant to which DreamBox Learning agrees to provide to you access to and use of the software products and services described in this Agreement (collectively, the "**Software and Services**"). This Agreement comprises the attached order form (the "**Order Form**") and these terms and conditions (the "**Terms and Conditions**"), each of which are an integral part of this Agreement and incorporated herein by this reference. If this Agreement reflects your understanding, please indicate your agreement to be legally bound hereto by having a duly authorized signatory sign the Order Form. The Agreement will only be effective when executed and delivered by a duly authorized signatory of each party. Capitalized terms used but not otherwise defined in these Terms and Conditions (whether in singular, plural, or possessive) have the meaning ascribed to such terms in these Terms and Conditions or the Order Form.

1. CUSTOMER ACCOUNT

1.1 Access. These Terms and Conditions govern your access to the Software and Services. The Software and Services comprise the software to which you are granted access by DreamBox Learning (the "**Software**") and the services provided by DreamBox Learning to you in connection therewith (the "**Services**"). Beginning on the Service Start Date, DreamBox Learning will provide you with the account activation information necessary for you to access the Software and Services via an online account (the "**Customer Account**"). Notwithstanding anything to the contrary herein, you will be responsible for obtaining and maintaining at your expense all the necessary hardware, software, connections to the Internet, and other systems and networks required in order to access the Customer Account and the Software and Services provided in connection therewith. You are solely responsible for the confidentiality and use of the usernames, passwords, and account identifiers associated with the Customer Account. In no event will DreamBox Learning be liable for any loss of your data or other claims to the extent the same arose from unauthorized access to the Customer Account.

1.2 Updates; Enhancements. At no charge to you, DreamBox Learning will install on its servers any software updates deemed reasonably necessary to address errors, bugs, or other performance issues in the Customer Account or the Software and Services (collectively, "**Updates**"). Updates, if any, will be subject to this Agreement. DreamBox Learning reserves the right at any time and without prior notice to Customer to temporarily limit Customer's access to the Customer Account and use of the Software and Services in order to perform repairs, make modifications, or as a result of circumstances beyond DreamBox Learning's reasonable control. DreamBox Learning may, in its sole discretion, modify, enhance, or otherwise change the Software and Services upon written notice to you. DreamBox Learning shall not be obligated to provide to you any new feature, functionality, or service for which DreamBox Learning generally charges a separate fee.

1.3 License. Subject to the terms and conditions of this Agreement, DreamBox Learning hereby grants to you a limited, non-exclusive, non-sublicensable, non-transferable license during the Subscription Period to access the Customer Account and permit designated administrators, faculty members, staff members, and enrolled students to use the Software and Services, as made available to you via the Customer Account, commencing on the Service Start Date, solely for your own educational purposes.

1.4 Protections Against Unauthorized Use. You will take all appropriate steps and precautions to protect the Software and Services from unauthorized use by your officers, directors, trustees, administrators, faculty, staff, employees, agents, and students, and any third parties who obtain access to the Software and Services directly or indirectly through you, including any former officers, directors, trustees, administrators, faculty, staff, employees, agents, or students. You understand that nothing in the license granted to you in Section 1.3 above permits you to disclose know-how, trade secrets, or other non-public information disclosed to you by DreamBox Learning to any third party without obtaining DreamBox Learning's advance written consent except as otherwise required by applicable state or federal law. In the event of any actual or suspected unauthorized use by anyone who obtained access to the Software and Services directly or indirectly through you, you will take all steps reasonably necessary to terminate such unauthorized use. Further, you will provide to DreamBox Learning such cooperation and assistance related to any such unauthorized use as DreamBox Learning may reasonably request.

1.5 End Users' Compliance with Website Terms of Use. You understand that your users of the Software and Services (i.e., your designated administrators, faculty members, staff members, and students) will be bound by the terms and conditions set forth in DreamBox Learning's Website Terms of Use (available at <http://www.dreambox.com/terms> or a successor site) to which such individuals will consent in connection with their access to and use of the Software and Services.

1.6 Reservation of Rights. The Software and Services are licensed to you, not sold. You acknowledge that the Software and Services and any and all intellectual property rights therein, including any know-how, trade secrets, and other non-public information related to the Software and Services, are, and shall remain, the sole and exclusive property of DreamBox Learning and contain DreamBox Learning's confidential and proprietary materials. All uses of DreamBox Learning's trademarks and related goodwill incidental to your access to the Customer Account or use of the Software and Services will inure solely to DreamBox Learning and you will obtain no rights with respect to any of DreamBox Learning's trademarks. You acknowledge and agree that, if you or your officers, directors, trustees, administrators, faculty, staff, employees, agents, or students provide any feedback or suggestions to DreamBox Learning concerning the Software and Services (including identifying any errors or improvements) ("**Feedback**"), DreamBox Learning is hereby assigned all right, title, and interest in and to the Feedback, including any and all intellectual property rights therein, and DreamBox Learning is free to use the Feedback without any payment or restriction.

2. PAYMENT

Unless otherwise stated in the Order Form: (i) Purchase Orders referencing the Order Form are due within thirty (30) days of the Effective Date of this Agreement, and (ii) Payment is due within thirty (30) days of receipt of Invoice but no later than fifteen (15) days from Service Start Date.

3. SERVICES

3.1 Delivery. Professional Development may be delivered on-site or by electronic means (webinar), as outlined in the applicable Order Form. All Professional Development will be utilized during the term of the Order Form. Professional Development not utilized during the term of the Order Form will be forfeited.

3.2 Cancellation.

(a) On-site Professional Development canceled within 15 business days of the scheduled on-site visit will result in forfeiture. DreamBox Learning shall have no obligation to reschedule on-site. Notwithstanding the foregoing, if on-site visit is canceled due to acts of God, government regulations, disaster, or strikes DreamBox will work in good faith with the Customer to reschedule.

(b) Webinars canceled within 3 business days of the scheduled webinar will result in forfeiture. DreamBox Learning shall have no obligation to reschedule the webinar. Notwithstanding the foregoing, if webinar is canceled due to acts of God, government regulations, disaster, or strikes DreamBox will work in good faith with the Customer to reschedule.

(c) Should DreamBox be unable to deliver on-site Professional Development during the term of the Order Form due to prolonged school closures, inability for DreamBox employees to travel safely, or other instance which may cause it to be unsafe for DreamBox employees to interact in person with Customer employees then DreamBox will deliver the same Professional Development content virtually on the committed dates.

4. TERM AND TERMINATION

4.1 Term. This Agreement will become effective as of the Effective Date, and it will continue in effect until it is terminated in accordance with Sections 4.2, 4.3, and/or 4.4 below (the “**Term**”). For the avoidance of doubt, the Term comprises the period between the Effective Date and the Service Start Date, the Subscription Period, and any additional Renewal Period.

4.2 Subscription Period. The “**Subscription Period**” will be for the duration set forth in the Order Form. Following the end of the Subscription Period, the Order Form will automatically expire. Parties may mutually agree in writing, in a new Order Form, to renew this Agreement for one or more additional periods “**Renewal Period**”.

4.3 Termination without Cause. Neither party may terminate this Agreement without cause. For termination for cause, see Section 4.4 below. Notwithstanding the foregoing, you may terminate this Agreement at the end of the Subscription Period or the then-current Renewal Period. In the event that after the first 12 months of your Subscription Period or during a Renewal Period the amount necessary to pay the Fee, or Fees, are not included in your budget appropriation for the applicable period you may terminate your current Order Form, provided that (a) you use your best efforts to seek and obtain the necessary amount to meet your payment obligations hereunder in each applicable budget appropriation; (b) you notify us of your intent to terminate the agreement within 60 days after the applicable budget appropriation is approved and no later than 30 days prior to the end of the Initial Period or the Renewal Period, as the case may be, and (c) you do not, and you hereby agree that you will not, seek and obtain replacement software or services that are the same as or similar to the Software and Services during the applicable appropriation period.

4.4 Termination or Suspension for Cause. Either party may terminate this Agreement and the rights granted hereunder by written notice to the other party in the event of any material breach by the other party of any term or condition set forth herein, if such breach remains uncured 10 days after receipt by the defaulting party of a written notice of default from the non-defaulting party. In addition to other remedies available to DreamBox Learning, it may, in its sole discretion, suspend your access to the Customer Account and use of the Software and Services if payment of any Fee is due and payable and remains outstanding for more than 45 days.

4.5 Survival. Upon termination or expiration of this Agreement, all rights and duties of the parties toward each other pursuant to the Agreement cease except that: (a) within 30 days after the effective date of termination, you will pay all amounts owing to DreamBox Learning, including any Fees accrued prior to the effective date of termination; and (b) Sections 1.4, 1.5, 1.6, 4.5, and 7 survive termination or expiration of this Agreement.

5. PRIVACY

DreamBox Learning understands and agrees that you have obligations under the Family Educational Rights and Privacy Act and regulations and guidelines issued thereunder, as the same may be amended from time to time (“**FERPA**”), and other privacy laws to protect the confidentiality of personally identifiable information, as that term is defined in FERPA (“**PII**”), and to obligate those to whom you disclose PII to perform certain functions on your behalf in order to meet requirements and safeguards with respect to the use of such PII. During the term of this Agreement, DreamBox Learning is designated as your authorized representative (as that term is defined in FERPA) to receive, obtain, or create PII residing in one or more of DreamBox Learning’s computer information systems used to host the Software and perform the Services. Without limiting any other obligations of this Agreement, DreamBox Learning will (a) not use PII for any purpose other than as expressly allowed under this Section 5; (b) not further disclose PII to any person, other than (i) to your applicable public school district and its employees or (ii) as specifically required or authorized by federal law; and (c) implement policies and procedures consistent with FERPA and in accordance with generally accepted practices, privacy laws, and regulations to safeguard PII from unauthorized use and further disclosure. Notwithstanding the foregoing, you acknowledge and agree that you are responsible for notifying DreamBox Learning concerning any changes to your public school district or its administrators, faculty members, staff members, students, parents, or guardians that may affect DreamBox Learning’s privacy policies. DreamBox Learning has no obligations to change its practices unless and until it has received notification from you of any such change, or changes, including, without limitation, any change in desired access by an administrator, faculty member, staff member, student, parent, or guardian.

6. NOTICE

Any notice required or permitted under the terms of this Agreement or required by law must be in writing and must be: (a) delivered in person, (b) sent by first class mail, or (c) sent by overnight air courier, in each case properly posted and fully prepaid to the address set forth on the Order Form. Either party may change its address for notices by notice to the other party given in accordance with this Section 6. Notices will be deemed

given at the time of actual delivery in person, three business days after deposit in the mail as set forth above, or one day after delivery to an overnight air courier service.

7. WARRANTY

DREAMBOX LEARNING DOES NOT WARRANT THE SOFTWARE OR SERVICES, EXCEPT AS SPECIFICALLY AGREED TO IN WRITING, AND EXPRESSLY DISCLAIMS ALL IMPLIED WARRANTIES OF MERCHANTABILITY, FITNESS FOR A PARTICULAR PURPOSE, QUALITY, ACCURACY, TITLE, AND NON-INFRINGEMENT. YOU WILL NOT HAVE THE RIGHT TO MAKE OR PASS ON ANY REPRESENTATION OR WARRANTY ON BEHALF OF DREAMBOX LEARNING TO ANY THIRD PARTY. NEITHER PARTY SHALL HAVE ANY CONTRACTUAL INDEMNIFICATION OBLIGATIONS TO THE OTHER PARTY.

8. MISCELLANEOUS

The Terms and Conditions and the Order Form contain the entire agreement of the parties with respect to the subject matter of this Agreement and supersede all previous communications, representations, understandings, and agreements, either oral or written, between the parties with respect to said subject. No terms, provisions, or conditions of any sales order, purchase order, acknowledgement, or other business form that either party may use in connection with the transactions contemplated by this Agreement will have any effect on the rights, duties, or obligations of the parties under, or otherwise modify, this Agreement, regardless of any failure of a receiving party to object to these terms, provisions, or conditions. This Agreement may not be amended, except by a writing signed by both parties. Applicable activation codes for the subscription purchased by you will be issued following receipt of your authorized signature on the Order Form. Receipt of a signed Order Form from you represents a binding agreement to purchase access to and use of the Software and Services. All Fees and payments are non-refundable, unless you terminate this Agreement for cause pursuant to Section 4.4 above, in which case you will receive a prorated refund of any Fees paid in advance of receipt of the Software and Services. You will remit all payments in US Dollars. Fees are exclusive of any applicable taxes or surcharges. Taxes and surcharges, if applicable, are subject to change at the time of invoicing. DreamBox Learning will not charge you taxes or surcharges if you provide us with a valid tax exemption certificate. The parties shall attempt to settle any dispute, controversy, or claim arising out of or in connection with this Agreement through consultation and negotiation in good faith and a spirit of cooperation. This Agreement and all disputes, claims, or controversies arising out of or in connection with this Agreement, including any question regarding its formation, existence, validity, enforceability, performance, interpretation, breach, or termination shall be governed by and construed in accordance with the substantive local laws of the Customer's home state as provided in the Order Form, without reference to its choice of law rules and not including the provisions of the 1980 U.N. Convention on Contracts for the International Sale of Goods. Each party hereby irrevocably consents to the exclusive jurisdiction and venue of the federal and state courts located in the Customer's home county and state, in connection with any action arising out of or in connection with this Agreement and agrees that service of process to the party's address set forth on the Order Form (as may be updated from time-to-time by written notice to the other party in accordance with this Section 8) will constitute effective service within the Customer's home state. It is the express intention of the parties that DreamBox Learning perform the Services as an independent contractor. Nothing in this Agreement will in any way be construed to constitute DreamBox Learning as your agent, employee, or representative. Any waiver of the provisions of this Agreement or of a party's rights or remedies under this Agreement must be in writing to be effective. Failure, neglect, or delay by a party to enforce the provisions of this Agreement or its rights or remedies at any time, will not be construed as a waiver of the party's rights under this Agreement and will not in any way affect the validity of the whole or any part of this Agreement or prejudice the party's right to take subsequent action. Exercise or enforcement by either party of any right or remedy under this Agreement will not preclude the enforcement by the party of any other right or remedy under this Agreement or that the party is entitled by law to enforce. If any term, condition, or provision in this Agreement is found to be invalid, unlawful, or unenforceable to any extent, the parties will endeavor in good faith to agree to amendments that will preserve, as far as possible, the intentions expressed in this Agreement. If the parties fail to agree on an amendment, the invalid term, condition, or provision will be severed from the remaining terms, conditions, and provisions of this Agreement, which will continue to be valid and enforceable to the fullest extent permitted by law. This Agreement may be executed in counterparts, each of which will be deemed to be an original and together will constitute one and the same agreement. This Agreement may also be executed and delivered by facsimile or other electronic means and such execution and delivery will have the same force and effect of an original document with original signatures. This Agreement will be binding upon and will inure to the benefit of the parties and their respective successors and assigns.

Certificate Of Completion

Envelope Id: A3DB1F5477584713BC8CDDBBF85E4204

Status: Completed

Subject: One more for consent

Source Envelope:

Document Pages: 5

Signatures: 0

Envelope Originator:

Certificate Pages: 5

Initials: 4

Lawrence Black

AutoNav: Enabled

3150 Education dr

Enveloped Stamping: Enabled

Santa Rosa, CA 95407

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

lblack@busd.org

IP Address: 209.129.224.11

Record Tracking

Status: Original

Holder: Lawrence Black

Location: DocuSign

5/12/2021 3:30:26 PM

lblack@busd.org

Signer Events**Signature****Timestamp**

Larry Black



Sent: 5/12/2021 3:32:40 PM

lblack@busd.org

Viewed: 5/12/2021 3:33:00 PM

BUSD IT Department

Signed: 5/12/2021 3:33:06 PM

Security Level: Email, Account Authentication
(None)Signature Adoption: Pre-selected Style
Using IP Address: 209.129.224.11**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

Aracely Flores



Sent: 5/12/2021 3:33:07 PM

aromoflores@busd.org

Viewed: 5/12/2021 3:35:00 PM

Security Level: Email, Account Authentication
(None)

Signed: 5/12/2021 3:35:15 PM

Signature Adoption: Pre-selected Style
Using IP Address: 209.129.224.11**Electronic Record and Signature Disclosure:**

Accepted: 10/20/2020 9:11:25 AM

ID: 5d477b32-501f-4e02-822e-f4c4670bd87c

Chris Kim



Sent: 5/12/2021 3:35:16 PM

ckim@busd.org

Viewed: 5/12/2021 3:56:01 PM

Chief Business Officer

Signed: 5/12/2021 3:56:04 PM

Bellevue Union School District

Signature Adoption: Pre-selected Style
Using IP Address: 184.23.253.57
Signed using mobileSecurity Level: Email, Account Authentication
(None)**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

David Alexander



Sent: 5/12/2021 3:56:05 PM

dalexander@busd.org

Viewed: 5/13/2021 1:01:43 PM

Supt.

Signed: 5/13/2021 1:02:24 PM

BUSD

Signature Adoption: Pre-selected Style
Using IP Address: 209.129.224.54Security Level: Email, Account Authentication
(None)**Electronic Record and Signature Disclosure:**

Accepted: 5/13/2021 1:01:43 PM

ID: c62d624d-6780-4321-9606-0e7f3fa5e8af

In Person Signer Events**Signature****Timestamp**

Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Moriah Hart mhart@busd.org Executive Assistant Bellevue Union School District Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 5/13/2021 1:02:25 PM Viewed: 5/13/2021 1:08:49 PM
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	5/12/2021 3:32:40 PM
Certified Delivered	Security Checked	5/13/2021 1:01:43 PM
Signing Complete	Security Checked	5/13/2021 1:02:24 PM
Completed	Security Checked	5/13/2021 1:02:25 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

From time to time, BUSD IT Department (we, us or Company) may be required by law to provide to you certain written notices or disclosures. Described below are the terms and conditions for providing to you such notices and disclosures electronically through the DocuSign system. Please read the information below carefully and thoroughly, and if you can access this information electronically to your satisfaction and agree to this Electronic Record and Signature Disclosure (ERSD), please confirm your agreement by selecting the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

If you elect to receive required notices and disclosures only in paper format, it will slow the speed at which we can complete certain steps in transactions with you and delivering services to you because we will need first to send the required notices or disclosures to you in paper format, and then wait until we receive back from you your acknowledgment of your receipt of such paper notices or disclosures. Further, you will no longer be able to use the DocuSign system to receive required notices and consents electronically from us or to sign electronically documents from us.

All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact BUSD IT Department:

You may contact us to let us know of your changes as to how we may contact you electronically, to request paper copies of certain information from us, and to withdraw your prior consent to receive notices and disclosures electronically as follows:

To contact us by email send messages to: lblack@busd.org

To advise BUSD IT Department of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at lblack@busd.org and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from BUSD IT Department

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to lblack@busd.org and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with BUSD IT Department

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to lblack@busd.org and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

Required hardware and software

The minimum system requirements for using the DocuSign system may change over time. The current system requirements are found here: <https://support.docusign.com/guides/signer-guide-signing-system-requirements>.

Acknowledging your access and consent to receive and sign documents electronically

To confirm to us that you can access this information electronically, which will be similar to other electronic notices and disclosures that we will provide to you, please confirm that you have read this ERSD, and (i) that you are able to print on paper or electronically save this ERSD for your future reference and access; or (ii) that you are able to email this ERSD to an email address where you will be able to print on paper or save it for your future reference and access. Further, if you consent to receiving notices and disclosures exclusively in electronic format as described herein, then select the check-box next to 'I agree to use electronic records and signatures' before clicking 'CONTINUE' within the DocuSign system.

By selecting the check-box next to 'I agree to use electronic records and signatures', you confirm that:

- You can access and read this Electronic Record and Signature Disclosure; and
- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify BUSD IT Department as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by BUSD IT Department during the course of your relationship with BUSD IT Department.

Certificate Of Completion

Envelope Id: 477DA077AC724197AA040F27951A78DB

Status: Completed

Subject: Two contracts for consent

Source Envelope:

Document Pages: 9

Signatures: 0

Envelope Originator:

Certificate Pages: 5

Initials: 8

Lawrence Black

AutoNav: Enabled

3150 Education dr

Enveloped Stamping: Enabled

Santa Rosa, CA 95407

Time Zone: (UTC-08:00) Pacific Time (US & Canada)

lblack@busd.org

IP Address: 209.129.224.11

Record Tracking

Status: Original

Holder: Lawrence Black

Location: DocuSign

5/12/2021 12:20:16 PM

lblack@busd.org

Signer Events**Signature****Timestamp**

Lawrence Black



Sent: 5/12/2021 12:58:07 PM

lblack@busd.org

Viewed: 5/12/2021 12:58:17 PM

BUSD IT Department

Signed: 5/12/2021 12:58:21 PM

Security Level: Email, Account Authentication
(None)Signature Adoption: Pre-selected Style
Using IP Address: 209.129.224.11**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

Aracely Flores



Sent: 5/12/2021 12:58:22 PM

aromoflores@busd.org

Viewed: 5/12/2021 12:59:55 PM

Security Level: Email, Account Authentication
(None)

Signed: 5/12/2021 1:00:25 PM

Signature Adoption: Pre-selected Style
Using IP Address: 209.129.224.11**Electronic Record and Signature Disclosure:**

Accepted: 10/20/2020 9:11:25 AM

ID: 5d477b32-501f-4e02-822e-f4c4670bd87c

Chris Kim



Sent: 5/12/2021 1:00:26 PM

ckim@busd.org

Viewed: 5/12/2021 1:00:42 PM

Chief Business Officer

Signed: 5/12/2021 1:00:49 PM

Bellevue Union School District

Signature Adoption: Pre-selected Style
Using IP Address: 209.129.224.54Security Level: Email, Account Authentication
(None)**Electronic Record and Signature Disclosure:**

Not Offered via DocuSign

David Alexander



Sent: 5/12/2021 1:00:50 PM

dalexander@busd.org

Viewed: 5/12/2021 1:02:22 PM

Supt.

Signed: 5/12/2021 1:03:09 PM

BUSD

Signature Adoption: Pre-selected Style
Using IP Address: 76.103.41.203Security Level: Email, Account Authentication
(None)**Electronic Record and Signature Disclosure:**

Accepted: 5/12/2021 1:02:22 PM

ID: 09406877-fec7-4df7-af98-9084a83b57d8

In Person Signer Events**Signature****Timestamp**

Editor Delivery Events	Status	Timestamp
Agent Delivery Events	Status	Timestamp
Intermediary Delivery Events	Status	Timestamp
Certified Delivery Events	Status	Timestamp
Carbon Copy Events	Status	Timestamp
Moriah Hart mhart@busd.org Executive Assistant Bellevue Union School District Security Level: Email, Account Authentication (None) Electronic Record and Signature Disclosure: Not Offered via DocuSign	COPIED	Sent: 5/12/2021 1:03:10 PM Viewed: 5/12/2021 3:39:31 PM
Witness Events	Signature	Timestamp
Notary Events	Signature	Timestamp
Envelope Summary Events	Status	Timestamps
Envelope Sent	Hashed/Encrypted	5/12/2021 12:58:07 PM
Certified Delivered	Security Checked	5/12/2021 1:02:22 PM
Signing Complete	Security Checked	5/12/2021 1:03:09 PM
Completed	Security Checked	5/12/2021 1:03:10 PM
Payment Events	Status	Timestamps
Electronic Record and Signature Disclosure		

ELECTRONIC RECORD AND SIGNATURE DISCLOSURE

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Getting paper copies

At any time, you may request from us a paper copy of any record provided or made available electronically to you by us. You will have the ability to download and print documents we send to you through the DocuSign system during and immediately after the signing session and, if you elect to create a DocuSign account, you may access the documents for a limited period of time (usually 30 days) after such documents are first sent to you. After such time, if you wish for us to send you paper copies of any such documents from our office to you, you will be charged a \$0.00 per-page fee. You may request delivery of such paper copies from us by following the procedure described below.

Withdrawing your consent

If you decide to receive notices and disclosures from us electronically, you may at any time change your mind and tell us that thereafter you want to receive required notices and disclosures only in paper format. How you must inform us of your decision to receive future notices and disclosure in paper format and withdraw your consent to receive notices and disclosures electronically is described below.

Consequences of changing your mind

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All notices and disclosures will be sent to you electronically

Unless you tell us otherwise in accordance with the procedures described herein, we will provide electronically to you through the DocuSign system all required notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you during the course of our relationship with you. To reduce the chance of you inadvertently not receiving any notice or disclosure, we prefer to provide all of the required notices and disclosures to you by the same method and to the same address that you have given us. Thus, you can receive all the disclosures and notices electronically or in paper format through the paper mail delivery system. If you do not agree with this process, please let us know as described below. Please also see the paragraph immediately above that describes the consequences of your electing not to receive delivery of the notices and disclosures electronically from us.

How to contact BUSD IT Department:

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To contact us by email send messages to: lblack@busd.org

To advise BUSD IT Department of your new email address

To let us know of a change in your email address where we should send notices and disclosures electronically to you, you must send an email message to us at lblack@busd.org and in the body of such request you must state: your previous email address, your new email address. We do not require any other information from you to change your email address.

If you created a DocuSign account, you may update it with your new email address through your account preferences.

To request paper copies from BUSD IT Department

To request delivery from us of paper copies of the notices and disclosures previously provided by us to you electronically, you must send us an email to lblack@busd.org and in the body of such request you must state your email address, full name, mailing address, and telephone number. We will bill you for any fees at that time, if any.

To withdraw your consent with BUSD IT Department

To inform us that you no longer wish to receive future notices and disclosures in electronic format you may:

- i. decline to sign a document from within your signing session, and on the subsequent page, select the check-box indicating you wish to withdraw your consent, or you may;
- ii. send us an email to lblack@busd.org and in the body of such request you must state your email, full name, mailing address, and telephone number. We do not need any other information from you to withdraw consent.. The consequences of your withdrawing consent for online documents will be that transactions may take a longer time to process..

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- You can print on paper this Electronic Record and Signature Disclosure, or save or send this Electronic Record and Disclosure to a location where you can print it, for future reference and access; and
- Until or unless you notify BUSD IT Department as described above, you consent to receive exclusively through electronic means all notices, disclosures, authorizations, acknowledgements, and other documents that are required to be provided or made available to you by BUSD IT Department during the course of your relationship with BUSD IT Department.



PLEASE REMIT TO:
Aeries Software
770 The City Dr. S.
Suite 6500
Orange, CA 92868

Renewal Notification RN-7840
DATE 05/01/2021
TERMS
P.O. NO.

BILL TO Bellevue Union Elementary School District
3150 Education Dr.
Attn: Accounts Payable
Santa Rosa, CA 95407

This is a notification of your upcoming renewal. It is not due at this time, but because of budgetary issues, we wanted you to have it early in order to prepare for payment. If you have any questions, please contact Connie Castillo at conniec@aeries.com or 888-487-7555.

Message:

Quantity	Description	Unit Price	Start Date	End Date	Total Amount
1544	Hosting for small districts and single schools. Enrollments less than 2k	4.50	07/01/2021	06/30/2022	\$6,948.00
15	Aeries ASP Subscription - Additional/Prior Years Databases	200.00	07/01/2021	06/30/2022	\$3,000.00
1544	Aeries Online Enrollment	2.00	07/01/2021	06/30/2022	\$3,088.00
SUBTOTAL					13,036.00
TOTAL					13,036.00
AMOUNT RECEIVED					\$
AMOUNT DUE					\$

DS

LB

DS

AF

DS

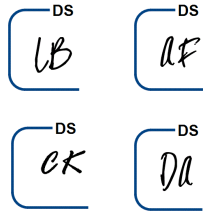
CK

DS

DA

RENAISSANCE®

PO Box 8036, Wisconsin Rapids, WI 54495-8036
 Phone: (800) 338-4204 | Fax: (877) 280-7642
 Federal I.D. 39-1559474
www.renaissance.com



Quote
2563510

Bellevue Union School District - 371361

3150 Education Dr
 Santa Rosa, CA 95407-2767
 Contact: Aracely Romo-Flores - (707) 542-5197
 Email: aromoflores@busd.org

Reference ID: 402368

Quote Summary

School Count: 4

Renaissance Products & Services Total	\$114,180.00
Applied Discounts	\$(6,065.85)
Shipping and Processing	\$0.00
Sales Tax	\$0.00
Grand Total	USD \$108,114.15

This quote includes: Renaissance Accelerated Reader, Renaissance Star CBM Math, Renaissance Star CBM Reading, Renaissance Star Early Literacy, Renaissance Star Math and Renaissance Star Reading.

To receive applicable discounts, all orders included on this quote must be received at the same time.

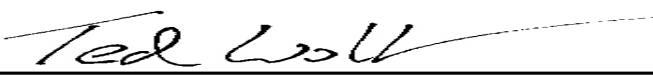
By signing below, you

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- consent to the Terms of Service and License; and
- consent to the collection, use, and disclosure of the personal information of children under the age of 13 as discussed in the applicable Application Privacy Policy located at <https://www.renaissance.com/privacy-policy/>.

To accept this offer and place an order, please sign and return this Quote.

Renaissance will issue an invoice pursuant to this Quote on the Invoice Date you specify below. If no Invoice Date is listed, Renaissance will issue an invoice within 30 days from the date of this Quote. If your organization requires a purchase order prior to invoicing, please check the box below and issue your purchase order to the Renaissance address below no later than 15 days prior to the Invoice Date. Payment is due net 30 days from the Invoice Date.

Please check here if your organization requires a purchase order prior to invoicing: [☐]

Renaissance Learning, Inc.	Bellevue Union School District - 371361
	By:
Name: Ted Wolf	Name:
Title: VP - Corporate Controller	Title:
Date: 04/29/2021	Date:
	Invoice Date:

Email: electronicorders@renaissance.com

If your billing address is different from the address at the top of this Quote, please add that billing address below.

Bill To:

If changes are necessary, or additional information is required, please contact your account executive Jen Higgins at (866)563-1086, Thank You.

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This quote is valid until 06/08/2021. All quotes and orders are subject to availability of merchandise. Professional development expires one year from purchase date. Alterations to this quote will not be honored without Renaissance approval. Please note: Any pricing or discount indicated is subject to change with alterations to the quote. Tax has been estimated and is subject to change without notice. Unless you provide Renaissance with a valid and correct tax exemption certificate applicable to your purchase of product and the product ship-to location, you are responsible for sales and other taxes associated with this order.

United States government and agency transactions into Arizona: The Tax or AZ-TPT item(s) listed on this quote and subsequent invoice(s) is a charge to recover the cost of the Arizona Transaction Privilege Tax (TPT). The incidence of the TPT is on Renaissance Learning for the privilege of conducting business in the State of Arizona. Since the tax is not directly imposed on the United States, the constitutional immunity of the United States does not apply.

Hawaii residents only: Orders shipped to Hawaii residents will be subject to the 4.166% (4.712% O'ahu Is.) Hawaii General Excise tax. United States government and agency transactions into Hawaii: The Tax or General Excise Tax item(s) listed on this quote and subsequent invoice(s) is a charge to recover the cost of the Hawaii General Excise Tax. The incidence of the General Excise Tax is on Renaissance Learning for the privilege of conducting business in the State of Hawaii. Since the tax is not directly imposed on the United States, the constitutional immunity of the United States does not apply.

New Mexico residents only: Orders shipped to New Mexico residents will be subject to the 5.125% (Location Code: 88-888) Gross Receipts tax. United States government and agency transactions into New Mexico: The Tax or Gross Receipts Tax item(s) listed on this quote and subsequent invoice(s) is a charge to recover the cost of the New Mexico Gross Receipts Tax. The incidence of the Gross Receipts Tax is on Renaissance Learning for the privilege of conducting business in the State of New Mexico. Since the tax is not directly imposed on the United States, the constitutional immunity of the United States does not apply.

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Quote Details					
Bellevue Union School District - 371361					
Products & Services	Subscription Period	Quantity	Unit Price	Discount	Total
Quote Year 1					
Data Integration Services					
Custom Data Integration Level 4 (1,501 - 15,000 Subscriptions) Maintenance	07/01/2021 - 06/30/2022	1	\$3,125.00	\$(93.75)	\$3,031.25
Quote Year 1 Subtotal				\$(93.75)	\$3,031.25
Quote Year 2					
Data Integration Services					
Custom Data Integration Level 4 (1,501 - 15,000 Subscriptions) Maintenance	07/01/2022 - 06/30/2023	1	\$3,125.00	\$(93.75)	\$3,031.25
Quote Year 2 Subtotal				\$(93.75)	\$3,031.25
Quote Year 3					
Data Integration Services					
Custom Data Integration Level 4 (1,501 - 15,000 Subscriptions) Maintenance	07/01/2023 - 06/30/2024	1	\$3,125.00	\$(93.75)	\$3,031.25
Quote Year 3 Subtotal				\$(93.75)	\$3,031.25
Bellevue Union School District Total				\$(281.25)	\$9,093.75

Bellevue Elementary School - 285654					
Products & Services	Subscription Period	Quantity	Unit Price	Discount	Total
Quote Year 1					
Applications					
Accelerated Reader Subscription	07/01/2021 - 06/30/2022	350	\$7.35	\$(151.86)	\$2,420.64
Star Elementary Suite Subscription	07/01/2021 - 06/30/2022	405	\$12.25	\$(294.19)	\$4,667.06
Platform Services					
Annual All Product Renaissance Platform	07/01/2021 - 06/30/2022	1	\$750.00	\$(22.50)	\$727.50
Professional Services					
Webinar - 90 mins		1	\$450.00	\$(13.50)	\$436.50
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
Quote Year 1 Subtotal				\$(482.05)	\$8,251.70
Quote Year 2					
Applications					
Accelerated Reader Subscription	07/01/2022 - 06/30/2023	350	\$7.35	\$(151.86)	\$2,420.64
Star Elementary Suite Subscription	07/01/2022 - 06/30/2023	405	\$12.25	\$(294.19)	\$4,667.06

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Annual All Product Renaissance Platform	07/01/2022 - 06/30/2023	1	\$750.00	\$(22.50)	\$727.50
Professional Services					
Webinar - 90 mins		1	\$450.00	\$(13.50)	\$436.50
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
Quote Year 2 Subtotal				\$(482.05)	\$8,251.70
Quote Year 3					
Applications					
Accelerated Reader Subscription	07/01/2023 - 06/30/2024	350	\$7.35	\$(151.86)	\$2,420.64
Star Elementary Suite Subscription	07/01/2023 - 06/30/2024	405	\$12.25	\$(294.19)	\$4,667.06
Platform Services					
Annual All Product Renaissance Platform	07/01/2023 - 06/30/2024	1	\$750.00	\$(22.50)	\$727.50
Professional Services					
Webinar - 90 mins		1	\$450.00	\$(13.50)	\$436.50
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
Quote Year 3 Subtotal				\$(482.05)	\$8,251.70
Bellevue Elementary School Total				\$(1,446.15)	\$24,755.10

Kawana Elementary School - 285601					
Products & Services	Subscription Period	Quantity	Unit Price	Discount	Total
Quote Year 1					
Applications					
Accelerated Reader Subscription	07/01/2021 - 06/30/2022	350	\$7.35	\$(151.86)	\$2,420.64
Star Elementary Suite Subscription	07/01/2021 - 06/30/2022	405	\$12.25	\$(294.19)	\$4,667.06
Platform Services					
Annual All Product Renaissance Platform	07/01/2021 - 06/30/2022	1	\$750.00	\$(22.50)	\$727.50
Professional Services					
Webinar - 90 mins		1	\$450.00	\$(13.50)	\$436.50
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
Quote Year 1 Subtotal				\$(482.05)	\$8,251.70
Quote Year 2					
Applications					
Accelerated Reader Subscription	07/01/2022 - 06/30/2023	350	\$7.35	\$(151.86)	\$2,420.64
Star Elementary Suite Subscription	07/01/2022 - 06/30/2023	405	\$12.25	\$(294.19)	\$4,667.06

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Platform Services					
Annual All Product Renaissance Platform	07/01/2022 - 06/30/2023	1	\$750.00	\$(22.50)	\$727.50
Professional Services					
Webinar - 90 mins		1	\$450.00	\$(13.50)	\$436.50
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
Quote Year 2 Subtotal				\$(482.05)	\$8,251.70
Quote Year 3					
Applications					
Accelerated Reader Subscription	07/01/2023 - 06/30/2024	350	\$7.35	\$(151.86)	\$2,420.64
Star Elementary Suite Subscription	07/01/2023 - 06/30/2024	405	\$12.25	\$(294.19)	\$4,667.06
Platform Services					
Annual All Product Renaissance Platform	07/01/2023 - 06/30/2024	1	\$750.00	\$(22.50)	\$727.50
Professional Services					
Webinar - 90 mins		1	\$450.00	\$(13.50)	\$436.50
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
Quote Year 3 Subtotal				\$(482.05)	\$8,251.70
Kawana Elementary School Total				\$(1,446.15)	\$24,755.10

Meadow View Elementary School - 1057477					
Products & Services	Subscription Period	Quantity	Unit Price	Discount	Total
Quote Year 1					
Applications					
Accelerated Reader Subscription	07/01/2021 - 06/30/2022	350	\$7.35	\$(151.86)	\$2,420.64
Star Elementary Suite Subscription	07/01/2021 - 06/30/2022	405	\$12.25	\$(294.19)	\$4,667.06
Platform Services					
Annual All Product Renaissance Platform	07/01/2021 - 06/30/2022	1	\$750.00	\$(22.50)	\$727.50
Professional Services					
Webinar - 90 mins		1	\$450.00	\$(13.50)	\$436.50
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
Quote Year 1 Subtotal				\$(482.05)	\$8,251.70
Quote Year 2					
Applications					
Accelerated Reader Subscription	07/01/2022 - 06/30/2023	350	\$7.35	\$(151.86)	\$2,420.64
Star Elementary Suite Subscription	07/01/2022 - 06/30/2023	405	\$12.25	\$(294.19)	\$4,667.06

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Platform Services					
Annual All Product Renaissance Platform	07/01/2022 - 06/30/2023	1	\$750.00	\$(22.50)	\$727.50
Professional Services					
Webinar - 90 mins		1	\$450.00	\$(13.50)	\$436.50
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
Quote Year 2 Subtotal				\$(482.05)	\$8,251.70
Quote Year 3					
Applications					
Accelerated Reader Subscription	07/01/2023 - 06/30/2024	350	\$7.35	\$(151.86)	\$2,420.64
Star Elementary Suite Subscription	07/01/2023 - 06/30/2024	405	\$12.25	\$(294.19)	\$4,667.06
Platform Services					
Annual All Product Renaissance Platform	07/01/2023 - 06/30/2024	1	\$750.00	\$(22.50)	\$727.50
Professional Services					
Webinar - 90 mins		1	\$450.00	\$(13.50)	\$436.50
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
Quote Year 3 Subtotal				\$(482.05)	\$8,251.70
Meadow View Elementary School Total				\$(1,446.15)	\$24,755.10

Taylor Mountain Elementary - 2437142					
Products & Services	Subscription Period	Quantity	Unit Price	Discount	Total
Quote Year 1					
Applications					
Accelerated Reader Subscription	07/01/2021 - 06/30/2022	350	\$7.35	\$(151.86)	\$2,420.64
Star Elementary Suite Subscription	07/01/2021 - 06/30/2022	405	\$12.25	\$(294.19)	\$4,667.06
Platform Services					
Annual All Product Renaissance Platform	07/01/2021 - 06/30/2022	1	\$750.00	\$(22.50)	\$727.50
Professional Services					
Webinar - 90 mins		1	\$450.00	\$(13.50)	\$436.50
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
Quote Year 1 Subtotal				\$(482.05)	\$8,251.70
Quote Year 2					
Applications					
Accelerated Reader Subscription	07/01/2022 - 06/30/2023	350	\$7.35	\$(151.86)	\$2,420.64
Star Elementary Suite Subscription	07/01/2022 - 06/30/2023	405	\$12.25	\$(294.19)	\$4,667.06

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Platform Services					
Annual All Product Renaissance Platform	07/01/2022 - 06/30/2023	1	\$750.00	\$(22.50)	\$727.50
Professional Services					
Webinar - 90 mins		1	\$450.00	\$(13.50)	\$436.50
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
Quote Year 2 Subtotal				\$(482.05)	\$8,251.70
Quote Year 3					
Applications					
Accelerated Reader Subscription	07/01/2023 - 06/30/2024	350	\$7.35	\$(151.86)	\$2,420.64
Star Elementary Suite Subscription	07/01/2023 - 06/30/2024	405	\$12.25	\$(294.19)	\$4,667.06
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Professional Services					
Webinar - 90 mins		1	\$450.00	\$(13.50)	\$436.50
Renaissance Smart Start Product Training (included with purchase)		1	\$0.00	\$0.00	\$0.00
Quote Year 3 Subtotal				\$(482.05)	\$8,251.70
Taylor Mountain Elementary Total				\$(1,446.15)	\$24,755.10

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BUSD April 20, 2021 Board Meeting Minutes

1. Open Session 5:34 P.M.
 - 1.1. The Board Meeting of the Bellevue Union School District Board of Trustees was called to order at 5:43 by Trustee Adele Walker, Video Teleconference Streamed Live Via YouTube Live on the BUSD Homepage.
 - 1.2. Public Comment On Closed Session: N/A
2. Adjourn To Closed Session: 5:35 P.M.
 - 2.1. Closed Session Agenda
 - 2.1.1. Conference With Labor Negotiator §54957.6
 - 2.1.1.1. BEA
 - 2.1.1.2. CSEA
3. Reconvene To Regular Session: 6:26 P.M.
 - 3.1. Flag Salute: David Alexander led the flag salute.

Members Present:	Adele Walker, Stephanie Merrida-Grant, Jamie Padilla, Lisa Reyes, John Jarvis and David Alexander
Members Absent:	None
Late Arrivals:	None
Early Departures:	John Jarvis
District Office Staff Present:	David Alexander, Moriah Hart, Chris Kim, Tracy Whitacker, Larry Black, Roger Farrell, Aracely Romo-Flores
Others Present:	See zoom screen shot
 - 3.2. Consider Agenda Adjustment NA
 - 3.3. Report on Closed Session NA
4. Public Comment:

Suzanne Bethel:	Counselor
Laurel Duncan:	Counselor & BEA MOU
Wuelby Soriano:	Counselor
Genevieve Walker:	Counselor
Patricia Gomez:	Counselor
5. Informational

BUSD April 20, 2021 Board Meeting Minutes

5.1. COVID-19 Updates, Tracy Whitaker, M.A. Director of Student Services & BUSD COVID-19 Coordinator

5.2. Budget Update, Chris Kim, Ed.D., CBO

6. Action

6.1. On a motion by Lisa Reyes, second by Jamie Padilla, the Board approved 2021-22 School Calendar

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

6.2. On a motion by Jamie Padilla, second by Lisa Reyes, the Board approved the Memorandum of Understanding Between Bellevue Union School District And Bellevue Education Association regarding COVID-19 Pandemic and School Reopening for In-Person Instruction During the 2020-2021 School Year

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

6.3. On a motion by Lisa Reyes, second by Stephanie Merrida-Grant, the Board approved the Memorandum of Understanding Between Bellevue Union School District And Bellevue Education Association regarding Summer School Rate of Pay for the 2021 Summer Session

Action: Approved

Vote	4	Ayes
	0	Noes
	1	Absent: John Jarvis

6.4. On a motion by Jamie Padilla, second by Lisa Reyes, the Board approved the Memorandum of Understanding Between Bellevue Union School District And Bellevue Education Association

BUSD April 20, 2021 Board Meeting Minutes

regarding 2020/2021 Learning Steering Committee Stipend

Action: Approved

Vote	4	Ayes
	0	Noes
	1	Absent: John Jarvis

- 6.5. On a motion by Jamie Padilla, second by Stephanie Merrida-Grant, the Board approved the Memorandum of Understanding Between Bellevue Union School District And California School Employees Association and its Bellevue Chapter No. 501 regarding 2020/2021 Learning Steering Committee Stipend

Action: Approved

Vote	4	Ayes
	0	Noes
	1	Absent: John Jarvis

- 6.6. On a motion by Jamie Padilla, second by Stephanie Merrida-Grant, the Board approved Resolution No. 13: Proclaiming May 3-7, 2021 Teacher Appreciation Week And May 4, 2021 National Teacher Day

Action: Approved

Vote	4	Ayes
	0	Noes
	1	Absent: John Jarvis

- 6.7. On a motion by Lisa Reyes, second by Jamie Padilla, the Board approved Resolution No. 14: Proclaiming the Week of May 16-22, 2021 as Classified School Employee Week

Action: Approved

Vote	4	Ayes
	0	Noes
	1	Absent: John Jarvis

BUSD April 20, 2021 Board Meeting Minutes

- 6.8. On a motion by Jamie Padilla, second by Stephanie Merrida-Grant, the Board approved the Amended COVID-19 Safety Plan (CSP)

Action: Approved

Vote	4	Ayes
	0	Noes
	1	Absent: John Jarvis

- 6.9. On a motion by Stephanie Merrida-Grant, second by Jamie Padilla, the Board approved the Counselor Job Description & Salary Schedule

Action: Approved

Vote	4	Ayes
	0	Noes
	1	Absent: John Jarvis

- 6.10. On a motion by Jamie Padilla, second by Lisa Reyes, the Board approved the Williams Quarterly Uniform Complaint Report Summary (January 1-March 31, 2021)

Action: Approved

Vote	4	Ayes
	0	Noes
	1	Absent: John Jarvis

- 6.11. Ratification of Bills and warrants

Payroll Totals

Payroll Regular 3/31/2021

Certificated	\$732,499.66
Classified	<u>\$259,550.62</u>
	\$992,050.28

Supplemental Payroll 3/10/2021

BUSD April 20, 2021 Board Meeting Minutes

Certificated	\$ 14,304.04
Classified	\$ 9,381.12
	<u>\$ 23,685.16</u>

Manual Payroll 3/19/2021

Certificated	\$ 3,450
Classified	<u>\$ 0.00</u>
	\$ 3,450

Totals \$1,019,185.44

Accounts Payable Totals:

Fund Description	Expensed Amount
01 General Fund	702,145.32
12 Child Dev Fund	170,717.49
13 Cafeteria Fund	22,709.00
21 Building Fund	212,777.23
<u>25 Cap Facilities Fund</u>	<u>405.00</u>
Total Payables	\$1,108,754.04

On a motion by Jamie Padilla, second by Stephanie Merrida-Grant & Lisa Reyes, the Board ratified the Bills and Warrants.

Action: Approved

Vote	4	Ayes
	0	Noes
	1	Absent: John Jarvis

7. Consent Calendar

7.1. Board Meeting Minutes

7.1.1. Special Board Minutes February 23, 2021

7.1.2. Regular Board Minutes February 16, 2021

7.2. Acknowledge and Accept Grants & Donations

7.2.1. SCOE, 12 T-mobile hotspots, BUSD IT Department

7.2.2. Brie Aalto, \$2,000 BUSD Violin Program

7.3. Personnel Activity Log

On a motion by Jamie Padilla, second by John Jarvis, the Board approved the Consent calendar

BUSD April 20, 2021 Board Meeting Minutes

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

8. Reports

8.1. California School Employees Association, Chapter 501 NA

8.2. Bellevue Education Association

Tiffany Kampmann, BEA President - Good evening David Alexander, Principals and all in attendance. I am the BEA president and a teacher at Taylor Mountain. It has been brought to my attention the reports have been negative in tone. I will never shrink in fear and say everything is wonderful when it is not, but in looking back I see I have not highlighted the positive. The MOU between the BEA and BUSD has been approved. In addition the Learning Steering Committee has been meeting and collaborating. I am grateful to the Board in prioritizing counseling for our students by approving the job description and salary schedule for the counselors. There have been 101 days of distance learning. What an accomplishment for all involved. Parents and teachers have become zoom masters, well versed in Google classroom and Seesaw. Hours of prep with our amazing tech faeries. Many late nights and xxx xxx especially the last few days. You'd be understandably proud of all our educators have done. Teachers had 1st day jitters, but met the students with huge smiles. Everything is not flawless, we need to be transparent., but we can be cautiously optimistic with the concurrent model. The BEA bargaining team is negotiating and will be able to provide an update at the May Board Meeting.

8.3. Principal Report

Denise McCullough, Principal Kawana Springs - We welcomed 800 students district wide to the hybrid program. All of the prep work done by everyone really paid off. There are some minor procedural adjustments that are needed, but parents and staff are really responsive. Amazing teamwork! Classroom teachers have made the shift to in classroom learners and distance learners (roomers and zoomers). Tomorrow we will have time to decompress during our staff meetings, as well as refreshers in PBIS. There has been excitement and laughter on the playgrounds. Students are adjusting to life on the computer and in the classroom. Everyone is settling in and making new connections. Having students in person is a good way to finish off the year strong. Thank you.

8.4. Board Reports/Board Items

8.4.1. Correspondence - Williams Quarterly Letter

Jamie Padilla thanked everyone for all of their hard work and their blood, sweat and tears.

BUSD April 20, 2021 Board Meeting Minutes

Stephanie Merrida-Grant noted that it wasn't perfect, but there is room to grow. It doesn't matter what you throw at us now we know how to keep kids engaged and on their path to education. The decision to send students back to school was a difficult one. She said her own kids struggled. They stayed in distance learning, but not everyone has the options she does. She said she is glad we're on this journey together.

Adele Walker, thanked everyone. These are difficult times, but we are moving forward.

8.5. Superintendent Report

8.5.1. Enrollment Update

David Alexander, Ed.D., Superintendent - Everyone has done just an incredible job preparing for the opening of the hybrid program for students. Thank you everyone, it has been a lot of hard work. We are doing what is best to maximize student learning experiences. There has been a lot of weight on the principals. It is a job well done everyone. We will finish the year strong.

9. Planning

May 18, 2021	Regular Board Meeting	5:30pm	To be live streamed on zoom, linked on the District's Homepage: www.bUSD.org
June 1, 2021	Special Board Meeting	5:30pm	To be live streamed on zoom, linked on the District's Homepage: www.bUSD.org

~~10. Returned to Closed Session~~

Open Session Adjournment Time: 10:37pm

Respectfully Submitted,

By David Alexander, Ed.D.
Secretary to the Board and
District Superintendent

Board Signature: _____ Date: _____

Zoom Webinar

LIVE on YouTube

The Zoom Webinar interface displays a grid of 17 participants in the main window. The participants are arranged in a 4x4 grid, with the last row containing only one participant. The participants are:

- Row 1: David Alexander, Moriah Hart, Executive Assistant, Adele Walker - Trustee, Larry Black - Technology Direc...
- Row 2: Lisa Reyes - Trustee, Stephanie Merrida-Grant - Trustee, John Jarvis - Trustee, Jamie Padilla - Trustee
- Row 3: Tiffany Kampma..., Tracy Whitaker, Director of Stu..., Roger Farrell, Aracely Romo-Flores
- Row 4: Denise McCullough, Margaret Jacobson, Nina Craig - Principal, Jean Walker - Principal

At the bottom center, there is a small video thumbnail of Chris J. Kim, CBO, with the text "We're rica." below it.

On the right side, the "Participants (23)" list is shown, categorized into "Panelists (17)" and "Attendees (6)". The list includes the following participants:

- Moriah Hart, Execu... (Co-host, me)
- Larry Black - Technology D... (Host)
- David Alexander (Co-host)
- Adele Walker - Trustee
- Lisa Reyes - Trustee
- Stephanie Merrida-Grant - Trustee
- Aracely Romo-Flores
- Chris J. Kim, CBO
- Denise McCullough
- Jamie Padilla - Trustee
- Jean Walker - Principal
- John Jarvis - Trustee
- Margaret Jacobson
- Nina Craig - Principal
- Roger Farrell
- Tiffany Kampmann - BEA Union P...
- Tracy Whitaker, Director of Stude...

At the bottom of the right sidebar, there are buttons for "Invite", "Mute All", and a menu icon.

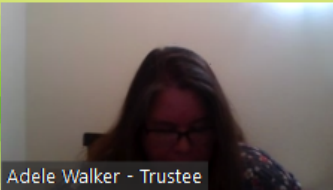
LIVEon YouTube



David Alexander



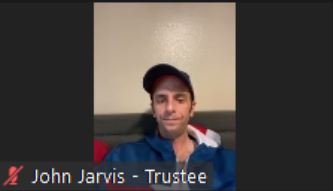
Moriah Hart, Executive Director



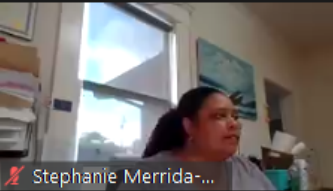
Adele Walker - Trustee



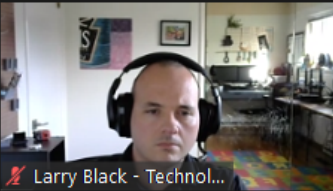
Jamie Padilla - Trustee



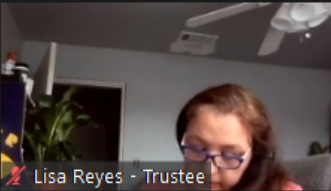
John Jarvis - Trustee



Stephanie Merrida



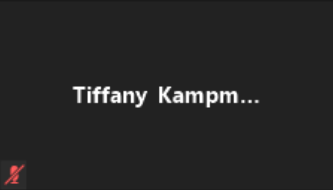
Larry Black - Technology Director



Lisa Reyes - Trustee



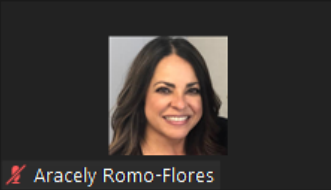
Tracy Whitaker, Director of Finance



Tiffany Kampmeyer



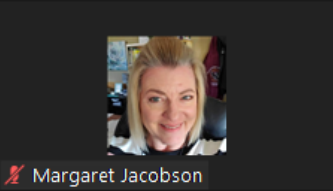
Roger Farrell



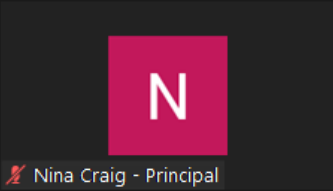
Aracely Romo-Flores



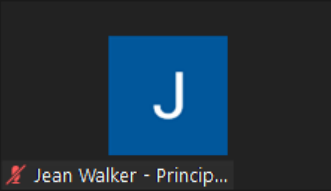
Denise McCullough



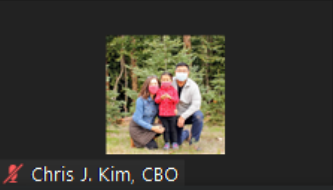
Margaret Jacobson



Nina Craig - Principal



Jean Walker - Principal



Chris J. Kim, CBO

Moving on, my point. and I'm informational 5.1, co good 19 updates Tracy.

Participants (23)

Panelists (17)

Attendees (6)

GW

Genevieve Walker

KM

Karen Mahtin

KE

Kathryn Edson

KE

Kelly Evans

SH

susie hirsch

TG

Teresa gomez

Lower All Hands

BUSD Board Attendance 04.20.21

BUSD April 29, 2021 Board Meeting Minutes

1. Open Session 6:30 P.M.

1.1. The Board Meeting of the Bellevue Union School District Board of Trustees was called to order at 6:37pm by Trustee Adele Walker.

1.2. Flag Salute: John Jarvis led the flag salute.

Members Present: Adele Walker, Stephanie Merrida-Grant, Jamie Padilla, Lisa Reyes, John Jarvis and David Alexander

Members Absent: None

Late Arrivals: None

Early Departures: None

District Office Staff Present: David Alexander, Chris Kim, Tracy Whitacker,

2. Public Comment: NA

3. Discussion

3.1. COVID Safety Plan (CSP) Section 6: Face Coverings/PPE

The Board directed the Superintendent to revise the COVID Safety Plan (CSP) to include the following: Masks with valves, bandanas and gaiters will not be allowed. In the event of a medical exemption other face/cover options will be considered.

4. Public Comment On Closed Session: NA

5. Adjourn To Closed Session: 7:07 P.M.

5.1. Closed Session Agenda

5.1.1. Conference With Labor Negotiator §54957.6

5.1.1.1. BEA

5.1.1.2. CSEA

6. Planning

May 18, 2021	Regular Board Meeting	5:30pm	To be live streamed on zoom, linked on the District's Homepage: www.bUSD.org
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BUSD April 29, 2021 Board Meeting Minutes

June 1, 2021	Special Board Meeting	5:30pm	To be live streamed on zoom, linked on the District's Homepage: www.busd.org
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Open Session Adjournment Time: 8:56pm

Respectfully Submitted,

By David Alexander, Ed.D.
Secretary to the Board and
District Superintendent

Board Signature: _____ Date: _____

School Year	GR	District of Residence	District Requested	School Requested	Reason	Incoming or Outgoing?	Recommendation based upon BP5117	Date of Board Meeting	Expires
2020-21	3	Bellevue	Westside	Westside	Continuing Student - CALPADs verified	Outgoing	Approved	04/20/2021	06/30/2026
2020-21	6	Bellevue	Westside	Westside	Continuing Student - CALPADs verified	Outgoing	Approved	04/20/2021	06/30/2026
2020-21	6	Bellevue	SRCS	Steele Lane	Continuing Student - CALPADs verified	Outgoing	Approved	04/20/2021	06/30/2026
2020-21	K	Bellevue	SRCS	Steele Lane	Continuing Student - CALPADs verified	Outgoing	Approved	04/20/2021	06/30/2026
2020-21	5	Bellevue	Roseland	Roseland Creek	Childcare/Change in Social Environment	Outgoing	Approved	04/20/2021	06/30/2026
2020-21	1	SRCS	Bellevue	Meadow View	Continuing Student - CALPADs verified	Incoming	Approved	04/20/2021	06/30/2026
2020-21	3	SRCS	Bellevue	Meadow View	Continuing Student - CALPADs verified	Incoming	Approved	04/20/2021	06/30/2026

School Year	GR	District of Residence	District Requested	School Requested	Reason	Incoming or Outgoing?	Recommendation based upon BP5117	Date of Board Meeting	Expires
2021-22	4	Bellevue	Wright	RL Stevens	Employment - verified	Outgoing	Approved	04/20/2021	06/30/2026
2021-22	6	Roseland	Bellevue	Kawana Springs	Continuing Student - CALPADs verified	Incoming	Approved	04/20/2021	06/30/2026
2021-22	K	Bellevue	Rincon Valley	Austin Creek	Sibling	Outgoing	Approved	04/20/2021	06/30/2026
2021-22	6	Wright	Bellevue	Kawana Springs	Continuing Student - CALPADs verified	Incoming	Approved	04/20/2021	06/30/2026
2021-22	4	Wright	Bellevue	Kawana Springs	Continuing Student - CALPADs verified	Incoming	Approved	04/20/2021	06/30/2026
2021-22	K	Bellevue	Bennett Valley	Yulupa	Childcare by family verified	Outgoing	Approved	04/20/2021	06/30/2026
2021-22	6	Bellevue	CRPUSD	Lawrence Jones	Continuing Student - CALPADs verified	Outgoing	Approved	04/20/2021	06/30/2026
2021-22	3	SRCS	Bellevue	Kawana Springs	Continuing Student - CALPADs verified	Incoming	Approved	04/20/2021	06/30/2026
2021-22	K	Rincon Valley	Bellevue	Kawana Springs	Sibling w/ IDT verified & Dual Immersion	Incoming	Approved	04/20/2021	06/30/2026
2021-22	K	SRCS	Bellevue	Taylor Mountain	NBCC	Incoming	Approved	04/20/2021	06/30/2026
2021-22	6	Bellevue	CRPUSD	Lawrence Jones	Continuing Student - CALPADs verified/Er	Outgoing	Approved	04/20/2021	06/30/2026
2021-22	3	Bellevue	Twin Hills	Apple Blossom	Change is social environment/smaller sch	Outgoing	Denied	04/20/2021	06/30/2026
2021-22	3	Roseland	Bellevue	Kawana Springs	Dual Immersion	Incoming	Approved	04/20/2021	06/30/2026
2021-22	6	Bellevue	CRPUSD	Lawrence Jones	Continuing Student - CALPADs verified/Er	Outgoing	Approved	04/20/2021	06/30/2026
2021-22	3	Wright	Bellevue	Kawana Springs	Continuing Student - CALPADs verified	Incoming	Approved	04/20/2021	06/30/2026
2021-22	K	SRCS	Bellevue	Bellevue	NBCC	Incoming	Approved	04/20/2021	06/30/2026
2021-22	3	Bellevue	CRPUSD	Marguerite Hahn	Continuing Student - CALPADs verified/Er	Outgoing	Approved	04/20/2021	06/30/2026
2021-22	6	Bellevue	CRPUSD	Lawrence Jones	Continuing Student - CALPADs verified/Er	Outgoing	Approved	04/20/2021	06/30/2026
2021-22	K	Bellevue	Mark West	Mark West	Employment Verified	Outgoing	Approved	04/20/2021	06/30/2026
2021-22	K	Bellevue	Wright	RL Stevens	Employment Verified	Outgoing	Approved	04/20/2021	06/30/2026
2021-22	2	Roseland	Bellevue	Kawana Springs	Continuing Student - CALPADs verified/Du	Incoming	Approved	04/20/2021	06/30/2026
2021-22	3	Rincon Valley	Bellevue	Kawana Springs	Continuing Student - CALPADs verified/Du	Incoming	Approved	04/20/2021	06/30/2026
2021-22	6	SRCS	Bellevue	Kawana Springs	Continuing Student - CALPADs verified/Du	Incoming	Approved	04/21/2020	06/30/2026
2021-22	6	Bellevue	CRPUSD	Lawrence Jones	Continuing Student - CALPADs verified/Er	Outgoing	Approved	04/20/2021	06/30/2026
2021-22	3	Rincon Valley	Bellevue	Kawana Springs	Dual Immersion/Employment	Incoming	Approved	04/20/2021	06/30/2026
2021-22	TK	Bellevue	Twin Hills	Apple Blossom	Employment (mom works in Sebastopol U	Outgoing	Approved	04/20/2021	06/30/2026
2021-22	TK	Bellevue	Twin Hills	Apple Blossom	Employment (mom works in Sebastopol U	Outgoing	Approved	04/20/2021	06/30/2026
2021-22	K	Bellevue	Roseland	Sheppard	Sibling at RAMS (Charter Middle School)	Outgoing	Denied	04/20/2021	06/30/2026
2021-22	5	SRCS	Bellevue	Kawana Springs	Dual Immersion/Continuing Student - CAL	Incoming	Approved	04/20/2021	06/30/2026
2021-22	K	Bellevue	Piner Olivet	Jack London	Continuing Student - CALPADs verified	Outgoing	Approved	04/20/2021	06/30/2026
2021-22	K	Bellevue	Twin Hills	Apple Blossom	Childcare by family verified	Outgoing	Approved	04/20/2021	06/30/2026
2021-22	K	Bellevue	Roseland	Roseland		Outgoing	Denied	04/20/2021	06/30/2026
2021-22	K	SRCS	Bellevue	Kawana Springs	Dual Immersion/Sibling	Incoming	Approved	04/20/2021	06/30/2026
2021-22	3	SRCS	Bellevue	Kawana Springs	Dual Immersion/continuing	Incoming	Approved	04/20/2021	06/30/2026

2021-22	3	Sebastopol	Bellevue	Kawana Springs	Dual Immersion/continuing	Incoming	Approved	04/20/2021	06/30/2026
2021-22	6	Bellevue	CRPUSD	Technology Midd	Continuing Student	Outgoing	Approved	04/20/2021	06/30/2026
2021-22	3	Wright	Bellevue	Kawana Springs	Dual Immersion/continuing	Incoming	Approved	04/20/2021	06/30/2026
2021-22	K	Bellevue	CRPUSD	Evergreen	Childcare by family verified (grandma)	Outgoing	Approved	04/20/2021	06/30/2026
2021-22	K	Bellevue	Waugh	Coronoa Creek	Sibling with IDT	Outgoing	Approved	04/20/2021	06/30/2026
2021-22	3	CRPUSD	Bellevue	Kawana Springs	Dual Immersion	Incoming	Approved	04/20/2021	06/30/2026
2021-22	TK	Bellevue	Roseland	Sheppard	Sibling with IDT	Outgoing	Approved	04/20/2021	06/30/2026
2021-22	1	Rincon Valley	Bellevue	Kawana Springs	Dual Immersion	Incoming	Approved	04/20/2021	06/30/2026

Bellevue Union School District Personnel Activity Log

For the period: April 20, 2021 to May 17, 2021

Date of Board Approval: May 18, 2021

Hiring

Classified:

1. Analicia Googooian, 0.5 FTE Literacy Specialist Paraprofessional, Kawana Springs Elementary
Effective: TBD
2. Jose Santamaria, 1.0 FTE IT Coordinator, District-Wide
Effective: 05/06/2021
3. Nancy Radcliffe, 0.5 FTE Dishwasher, Taylor Mountain Elementary
Effective: 05/03/2021
4. Victoria Tuscano, 1.0 FTE Business Technician, District Office
Effective: 05/17/2021

Certificated:

1. Gemma Atkinson, 1.0 SDC Preschool Teacher, The Early Learning Center
Effective: 2021-2022 School Year
2. Magali Barajs-Contreras, 1.0 FTE Dual Immersion Classroom Teacher, Kawana Springs Elementary
Effective: 2021-2022 School Year
3. Rosanna Keppeler, 1.0 FTE Dual Immersion Classroom Teacher, Kawana Springs Elementary
Effective: 2021-2022 School Year

Re-Hires:

Certificated:

1. Christine Gould, 1.0 Dual Immersion Classroom Teacher, Kawana Springs Elementary
Effective: 2021-2022 School year
2. Griselda Rivera, 1.0 Dual Immersion Classroom Teacher, Kawana Springs Elementary
Effective: 2021-2022 School year

Change of Contract

Classified:

1. Agueda Becerra, 0.75 FTE Kitchen Operator, Meadow View Elementary
(Previously 1.0 Computer Resource Technician, District-Wide)
Effective: 05/06/2021

1. Paula Hernandez, 0.5 FTE Parent Liaison and 0.5 FTE Student Supervisor, Meadow View Elementary
(Previously 1.0 Computer Resource Technician, District-Wide)
Effective: 05/06/2021

Resignations:

Nothing to report at this time

Retirements:

Nothing to report at this time



Sonoma County
Office of Education

5340 Skylane Boulevard
Santa Rosa, CA 95403-8246
(707) 524-2600 | scoe.org



April 26, 2021

David Alexander, Superintendent
Bellevue Union School District
3150 Education Drive
Santa Rosa, CA 95403

Dear David:

California *Education Code* Section 1240 requires that I visit schools identified in our county, and report to you the results of my visits and reviews. I am pleased to provide, for submission to your governing board at a regularly scheduled meeting, the second quarterly report for fiscal year 2020-2021 as required by *Education Code* section 1240(c)(2)(G) pursuant to the Williams Settlement. This report presents that no visits or reviews were conducted this quarter for **Taylor Mountain Elementary, Kawana Elementary and Bellevue Elementary** for the period ending April 2021. All pertinent information was included in the first quarterly report dated February 23, 2021.

Please extend to your governing board, administration and site staff my appreciation for their professionalism in addressing the compliance requirements for the Williams Settlement Legislation.

Sincerely,

Steven D. Herrington, Ph.D.
Sonoma County Superintendent of Schools
Sonoma County Office of Education
sherrington@scoe.org
(707) 524-2603



BELLEVUE UNION SCHOOL DISTRICT

Current Enrollment

School	8/28/2020	9/13/2020	10/15/2020	11/10/2020	12/14/2020	1/11/2021	2/6/2021	3/6/2021	4/14/2021	5/13/2021	6/5/2021
Bellevue	393	395	401	402	404	403	406	406	403	404	
Kawana	345	343	344	343	341	341	338	334	333	332	
Meadow View	366	368	376	379	381	382	384	383	385	388	
Taylor Mountain	415	419	418	418	419	419	419	418	417	424	
Total Enrollment	1519	1525	1539	1542	1545	1545	1547	1541	1538	1548	TBD

Census Day (CalPADS/LCFF) Enrollment (1st Wednesday of October)

School	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23
District	1736	1786	1769	1802	1753	1691	1616	1596	1539		
Charter	0	37	71	94	145	144	0	0	0		
Total Enrollment	1736	1823	1840	1896	1898	1835	1616	1596	1539	TBD	TBD

Attendance (P2, Average Attendance over 8 Months) Reported in the Month of April

School	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2020/22	2021/23	2020/23
Bellevue	403	406	391	366	387	397	376				
Kawana	388	381	365	337	337	322	321				
Meadow View	397	409	425	437	406	382	353				
Taylor Mountain	502	503	483	456	413	415	381				
District Attendance	1690	1699	1664	1597	1543	1517	1430	TBD	TBD	TBD	TBD
<i>% Attendance</i>	<i>95.52%</i>	<i>94.26%</i>	<i>94.92%</i>	<i>94.41%</i>	<i>95.46%</i>	<i>95.02%</i>	<i>92.94%</i>				
Charter	76	105	131	141	0	0	0	0	0	0	0
With Charter	1765	1803	1794	1737	1543	1517	TBD	TBD	TBD	TBD	TBD
<i>% Attendance</i>	<i>95.94%</i>	<i>95.12%</i>	<i>94.54%</i>	<i>94.69%</i>	<i>95.46%</i>	<i>95.02%</i>					

Updated: 5/13/21