



N O T I C E

BOARD MEETING OF THE BELLEVUE UNION SCHOOL

DISTRICT BOARD OF TRUSTEES WILL BE HELD ON Tuesday

August 17, 2021, 4:30PM Taylor Mountain Elementary School FACILITY

TOUR, 5:30PM CLOSED SESSION 6:00PM OPEN SESSION IN PERSON at

3150 EDUCATION DR & ZOOM TELECONFERENCE HOSTED BY BELLEVUE

UNION SCHOOL DISTRICT 3150 EDUCATION DRIVE SANTA ROSA, CA 95407

DATED: August 13, 2021

**David Alexander, Ed.D.
SECRETARY TO THE BOARD
AND DISTRICT SUPERINTENDENT**

POSTED: August 13, 2021

BELLEVUE UNION SCHOOL DISTRICT
Regular Board Meeting
Video Teleconference Streamed Via Zoom linked on the BUSD Homepage
Hosted by Bellevue Union School District
Tuesday, August 17, 2021

As authorized by the Governor's Emergency Executive Order issued on March 12, the Bellevue Union School District Board of Education will conduct Board of Education meetings in-person and by live video conference until further notice. The meeting will be live streamed live on zoom which can be reached via a link from our Bellevue Union School District homepage @ www.BUSD.org

AGENDA

1. Open Session 4:30 pm

1.1. Call To Order

1.2. Taylor Mountain Elementary, 1210 Bellevue Ave East, Facility Tour

1.3. Public Comment on Closed Session Agenda

The Public is invited to address the Board regarding items that are on the Closed Session Agenda. Speakers are limited to 3 minutes each. Because this is the time for the public to comment, it is our time to hear from you. Although the Board will not respond, we want you to know that we are listening to you carefully.

To access the [Public Comment Form](#), please click on the link: [BUSD Digital Comment Form](#) to submit your comment to Moriah Hart prior to the start of the meeting. All comments received prior to the start of the meeting will be shared during the meeting.

2. Adjourn To Closed Session 5:30pm

2.1. Closed Session Agenda

2.1.1. Public Employment §54957

3. Reconvene to Open Session 6:00pm

3.1. Flag Salute

3.3 Consider Agenda Adjustment

3.4 Report on Closed Session

3.5 Public Comment

At this time, members of the public may express opinions or make statements regarding issues pertinent to the District. Action may not be taken on statements or testimony made regarding any item not on the agenda, per Government Code 54954.2. There will be a limit of three minutes placed on each individual

making a statement and a total 30 minute time allocation. Persons wishing to comment should complete the public comment form.

To access the [Public Comment Form](#), please click on the link: [BUSD Digital Comment Form](#) to submit your comment to Moriah Hart prior to the start of the meeting. All comments received prior to the start of the meeting will be shared during the meeting.

Because this is the time for the public to comment, it is our time to hear from you. Although Government Code Section 54954.2(a) limits the ability of Board Members to respond to public comments we want you to know that we are listening to you carefully.

4. Informational

4.1. COVID-19 Updates, Tracy Whitaker, M.A. Director of Student Services & BUSD COVID-19 Coordinator

5. Action

- 5.1. Consider Approval of 45 Day Budget Revision
- 5.2. Consider Approval of Resolution No 1: Education Protection Account
- 5.3. Consider Approval of Certification of the 2021-22 Consolidated Application for Funding
- 5.4. Consider Approval of Resolution No 2: School and Classroom Capacity Limits for Purposes of Granting or Denying an Interdistrict Transfer Request
- 5.5. Consider Approval of Updated Board Meeting Dates for 2021-2022
- 5.6. Consider Approval of Revisions to the Job Description for Director of Technology
- 5.7. Ratification of Bills and Warrants

6. Consent Calendar

- 6.1. Board Meeting Minutes
 - 6.1.1. Special Board Meeting August 10, 2021
 - 6.1.2. Regular Board Meeting July 20, 2021
- 6.2. Acknowledge and Accept Grants & Donations
 - 6.2.1. Starbucks store # 11337, manager Erika Thayer, coffee, sweetener, cream, and cup donation for 80 people, BUSD Professional Development Day 8/9/2021

7. Reports

- 7.1. California School Employees Association, Chapter 501
- 7.2. Bellevue Education Association
- 7.3. Principal Reports
- 7.4. Board Reports/Board Items
- 7.5. Superintendent Report
 - 7.5.1. Enrollment Update

8. Planning

September 14, 2021	Regular Board Meeting	5:30 pm	To be live streamed via Zoom linked on the District's Homepage: www.busd.org
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9. Return to Closed session as needed

Notice

The Bellevue Union School District complies with the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent's Office by calling (707)542-5197 x2. All efforts will be made for reasonable accommodations.

Agenda available in Spanish upon request. Orden del día disponible en español si se solicita.

*District Employees, parents and community members shall treat each other with civility, courtesy and respect.
Civility Policy (BP 1313)*

Bellevue Union School District

Agenda Item for Board Meeting of August 17, 2021

Agenda Category: Review and Action

Agenda Item Title: Consider Approval of the 45 Day Budget Revision

Prepared By: Chris J. Kim, CBO

Background:

On June 28, 2021, Governor Gavin Newsom signed an on-time budget. The budget maintained key items from the May Revision: a 5.07% COLA to the LCFF, 4.05% COLA to Special Education, and 1.7% to state categorical programs among others.

Significant Changes Since the May Revision includes additional Prop. 98 funding increases to Special Education, providing \$396.8 million in ongoing funds to the base grant (in addition to the 4.05% COLA). The state budget also eliminates deferrals by paying off the \$11 billion K-12 interyear deferrals; with all funds to be distributed in August 2021.

Education Code 42127(h) requires that not later than 45 days after the Governor signs the annual Budget Act, school districts shall make available for public review (in this case at a Board Meeting) any revisions in revenues and expenditures it has made to its budget to reflect changes to the State Budget. There is no requirement to use SACS for this budget update, nor to provide an update to the multiyear projection.

That said, the District's LCFF Funding, as a result of the aforementioned increases to the State Budget over the May Revision, has increased by a total of \$690,127 with the majority of said increase reflected in Concentration Grant funding. The breakdown of the adjusted LCFF entitlement are as follows:

LCFF Entitlement	Budget for Adoption	45 Day Revision
Base Grant	\$12,582,387	\$12,583,931
Grade Span Adjustment	721,544	721,544
Supplemental Grant	2,418,389	2,412,016
Concentration Grant	2,387,391	3,082,347
Home-to-School Transportation	450,000	450,000
Total LCFF Entitlement	\$18,559,711	\$19,249,838

Recommended Action:

The District recommends that the Board review and approve the adjustments to the Budget as presented.

Supporting Documents:

1. The Common Message for the 2021-22 Adopted Budget, 45 Day Revision
2. Budget Timelines and Decision Making Points

The Common Message

**2021-22 Adopted Budget
45-Day Revision**



BASC
Business and Administration
Steering Committee

Writers and Contributors

Topic		
Background	Committee	
Introduction	Committee	
Key Guidance	Shannon Hansen, San Benito	Dean West, Orange
Governor's 2021-22 Adopted Budget	Shannon Hansen, San Benito	Dean West, Orange
Independent Study	Janet Riley, Merced	Kate Lane, Marin
ESSER III	Priscilla Quinn, Kern	Mary Downey, Sonoma
Planning Factors/MYP	Shannon Hansen, San Benito	Dean West, Orange
LCFF	Kate Lane, Marin	Michael Simonson, San Diego
LCAP	Josh Schultz, Napa	Nick Schweizer, Sacramento
Special Education	Scott Anderson, San Joaquin	Priscilla Quinn, Kern
Cash Flow / Deferrals	Misty Key, Ventura	Denise Porterfield, San Mateo
Reserves / Reserve Cap	Colleen Stanley, Monterey	Liann Reyes, Santa Cruz
One-Time Funding	Michael Simonson, San Diego	Mary Downey, Sonoma
Universal School Meals	Dean West, Orange	Shannon Hansen, San Benito
Early Childhood Education	Fernie Marroquin, Tulare	Janet Riley, Merced
Summary	Shannon Hansen, San Benito	Dean West, Orange

Sources

Association of California School Administrators
Ball / Frost Group, LLC
Bob Blattner and Associates
Bob Canavan, Federal Management Strategies
California Association of School Business Officials
California Collaborative for Educational Excellence
California Department of Education
California Department of Finance
California Public Employees' Retirement System
California State Teachers' Retirement System
California State Board of Education
California School Boards Association
California School Information Services
Capitol Advisors
Fiscal Crisis and Management Assistance Team
K-12 High Speed Network
Michael Hulsizer, Chief Deputy Governmental Affairs, Kern County Superintendent of Schools
National Forest Counties and Schools Coalition
School Services of California
Schools for Sound Finance (SF2)
Small School Districts' Association
Statewide LEC Co-chairs
WestEd

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Sonoma County Office of Education has also provided SCOE Biz Bulletin No. 22-01 to be read in conjunction with the Common Message with guidance specific to Sonoma County LEAs.

Background

Since May 2008, county office chief business officials have crafted common messages to give guidance to school districts on assumptions for budget and interim reports. The goal of the Business and Administration Steering Committee (BASC) is to provide county office chief business officials with a consistent message, based on assumptions used by the state Department of Finance (DOF), which can be used in providing guidance to school districts.

The BASC would like to thank the DOF, the State Board of Education (SBE), the California Department of Education (CDE) and the Fiscal Crisis and Management Assistance Team, as well as our colleagues in education listed in the sources section for providing BASC and our local educational agencies (LEAs) the most up-to-date information at the time of the Common Message writing.

Purpose: The BASC Common Message is intended as guidance and recommendations to county offices of education (COEs). Each COE will tailor the guidance to the unique circumstances of the LEAs located in their county. Even within a county, COE situational guidance may vary considerably based on the educational, fiscal and operational characteristics of a particular district. Districts and other entities seeking to understand the guidance applicable to a particular LEA should refer to the information released by the COE in the county where the LEA is located.

45-Day Revision/Adopted 2021-2022 Budget Key Guidance

On June 28, 2021, Governor Gavin Newsom signed an on-time budget. The budget maintained several items that were included in the May Revision: a 5.07% Cost of Living Adjustment (COLA) to the Local Control Funding Formula (LCFF), 4.05% COLA to Special Education, and 1.7% to state categorical programs; contributions to the Public School System Stabilization Account (PSSSA) and rainy day funds; and a legislative work-around to limit spending and maximize exceptions to maintain the constitutional appropriation Gann Limit. The large funding priorities in this Adopted Budget are:

- \$11 billion to eliminate interyear principal apportionment deferrals
- \$3.2 billion for 5.07% LCFF mega COLA
- \$1.126 billion for concentration grant increase
- \$1.8 billion for expanded learning time for K-6 unduplicated students
- Requirement for in-person instruction and the availability of independent study
- Multiyear ramp up of universal transitional kindergarten
- Planning for a universal meal program in 2022-23

Significant Changes Since the May Revision

The Governor’s 2021-22 Adopted Budget provides Prop. 98 funding at \$93.7 billion for 2021-22, with \$4.5 billion deposited into the PSSSA. The biggest change in Prop. 98 funding was the increase to Special Education, providing \$396.8 million in ongoing funds to the base grant (in addition to the 4.05% COLA).

The state budget eliminates deferrals by paying off the \$11 billion K-12 interyear deferrals; all funds are to be distributed in August 2021.

Included in the Adopted Budget is one-time funding for the following programs:

Community Schools Partnerships	Classified Summer Assistance Program
Expanded Learning Opportunities	A-G Completion Improvement
Pre-K Planning and Implementation	School Kitchen Upgrades
Educator Preparation, Retention and Training	Youth Behavioral Health
Special Education Technical Assistance	Broadband

AB 130 eliminated two programs proposed in the May Revision: Targeted Intervention (\$623 million) and In-Person Instruction Health and Safety (\$2 billion) grants.

If the changes in the state budget result in revisions to the district’s Adopted Budget, Education Code 42127(h) requires that not later than 45 days after the Governor signs the annual Budget Act, the school district shall make available for public review any revisions in revenues and expenditures it has made to its budget to reflect the funding made available by that Budget Act.

There is no requirement to use SACS for this budget update, nor to provide an update to the multiyear projection. The Governor signed the budget on June 28, which for most districts means that the 45-day revision requirements can be met at the August board meeting.

Independent Study Requirements – AB 130

School Year 2021-22

AB 130 amended Article 5.5 of the Education Code (commencing with section 51745) regarding independent study programs administered by school districts, COEs and charter schools (classroom-based and non-classroom-based). For the 2021-22 school year only, school districts and COEs are required to offer independent study to students. This requirement may be met by contracting with a COE or by entering into an interdistrict transfer agreement with another school district pursuant to Education Code section 46600.

The requirement may be waived for school districts by their county superintendent of schools and waived for COEs and school districts in single-district counties by the Superintendent of Public School Instruction. The waiver request must demonstrate both of the following:

- (1) Offering independent study would create an unreasonable fiscal burden on the school district or COE due to low numbers of pupils participating or other extenuating circumstances.
- (2) The governing board of the school district or COE does not have the option to enter into an interdistrict transfer agreement with another school district or to contract with a COE to provide an independent study option, as described above.

For the 2021-22 school year only, an LEA has up to 30 days after the first day of instruction to obtain the signed written agreement (more details forthcoming). Law permits the use of electronic signatures in the format determined by the CDE. Written agreements must be signed by the student, or the student's parent or legal guardian if the student is less than 18 years of age, the general supervising teacher, and all persons with direct responsibility for the student. Although LEAs are granted a grace period to collect signed agreements for the 2021-22 school year, they are required to meet all programmatic requirements as enacted by law on July 9, 2021.

For the 2021-22 school year only, school districts and COEs shall notify the parents and guardians of all enrolled pupils of their options to enroll their child in in-person instruction or independent study. This notice shall include written information on the LEA's website including, but not limited to, the right to request a pupil-parent-educator conference meeting before enrollment pursuant to this section; pupil rights regarding procedures for enrolling, disenrolling, and reenrolling in independent study; and the synchronous and asynchronous instructional time that a pupil will have access to as part of independent study.

Additionally, section 51747 adds a meeting requirement that, prior to signing a written agreement and upon the request of the parent or guardian of a pupil, the LEA shall conduct a phone, videoconference, or in-person pupil-parent-educator conference or other school meeting during which the pupil, parent or guardian, and, if requested by the pupil or parent, an education advocate, may ask questions about the educational options, including which curriculum offerings and nonacademic supports will be available to the pupil in independent study, before making the decision about enrollment or disenrollment in the various options for learning.

Permanent Changes to Independent Study Requirements Beginning in 2021-22

Offering – The list of educational opportunities that may be offered through independent study is expanded to include individualized study for a pupil whose health would be at risk by in-person instruction, as determined by the parent or guardian of the pupil.

Course-Based Independent Study (CBIS) – These programs have slightly different requirements:

- No requirement to conduct a pupil-parent-educator conference prior to the signing of a written agreement.

- No requirement to document student participation in live interaction and synchronous instruction.
- Tiered reengagement triggered when student is not making satisfactory progress or is in violation of learning agreement without the requirement to notify parents of absences or lack of participation within one school day of an absence or lack of participation.
- Signed written agreements, supplemental agreements, assignment records, work samples, and attendance records assessing time value of work can be maintained as electronic files.
- Students enrolled in CBIS for less than 15 school days in a school year are not exempt from live interaction, synchronous instruction, tiered reengagement, and transition plan requirements.

Audit – Commencing with the 2021-22 fiscal year, the K-12 Audit Guide compliance steps for independent study will include the following elements:

- Verification of the ratio of certificated teachers to pupils engaged in independent study, including fiscal penalties for noncompliance. (This is the only audit requirement that applies to CBIS.)
- Verification of the adoption of the policies required for independent study, including loss of apportionment for independent study for LEAs found to be noncompliant.
- Verification of engagement, participation and synchronous instruction requirements.
- Verification that written policies incorporate the newly required elements.
- The requirements for tiered reengagement procedures, synchronous instruction offerings, and a plan to provide a transition in no more than five days for pupils whose families choose to return to in-person instruction shall not apply to pupils that participate in an independent study program for fewer than 15 days in a school year.

Written policies – Expands upon the elements that must be included in written and implemented policies as follows:

- The level of satisfactory educational progress as well as the number of missed assignments must be evaluated when determining if the pupil’s best interest is to remain in independent study. Satisfactory educational progress shall be determined based on all of the following indicators:
 - The pupil’s achievement and engagement in the independent study program, as indicated by the pupil’s performance on applicable pupil-level measures of pupil achievement and pupil engagement set forth in paragraphs (4) and (5) of subdivision (d) of section 52060.
 - The completion of assignments, assessments, or other indicators that evidence that the pupil is working on assignments.
 - Learning required concepts, as determined by the supervising teacher.
 - Progressing toward successful completion of the course of study or individual course, as determined by the supervising teacher.

- The provision of content aligned to grade level standards that is provided at a level of quality and intellectual challenge substantially equivalent to in-person instruction. For high schools, this shall include access to all courses offered by the LEA for graduation and approved by the University of California or the California State University as creditable under the A–G admissions criteria.
- Procedures for tiered reengagement strategies for all pupils who are not generating attendance for more than three school days or 60% of the instructional days in a school week, or who are in violation of the written agreement pursuant to subdivision (g). These procedures shall include, but are not necessarily limited to, all of the following:
 - (1) Verification of current contact information for each enrolled pupil.
 - (2) Notification to parents or guardians of lack of participation within one school day of the absence or lack of participation.
 - (3) A plan for outreach from the school to determine pupil needs, including connection with health and social services as necessary.
 - (4) A clear standard for requiring a pupil-parent-educator conference to review a pupil’s written agreement and reconsider the independent study program’s impact on the pupil’s achievement and well-being, consistent with the policies adopted pursuant to paragraph (4) of subdivision (g).

See CBIS for tiered reengagement requirements that apply to CBIS students.

- Codifies requirements for synchronous instruction and live interaction:
 - For pupils in transitional kindergarten and grades 1 to 3, inclusive, a plan to provide opportunities for daily synchronous instruction for all pupils throughout the school year.
 - For pupils in grades 4 to 8, inclusive, a plan to provide opportunities for both daily live interaction and at least weekly synchronous instruction for all pupils throughout the school year.
 - For pupils in grades 9 to 12, inclusive, a plan to provide opportunities for at least weekly synchronous instruction for all pupils throughout the school year.
- A plan to transition pupils whose families wish to return to in-person instruction from independent study expeditiously, and in no case later than five instructional days.

Written Agreements – The elements to be included in the required written agreements are amended as follows:

- Written agreements may be signed using an electronic signature that complies with state and federal standards.
- Written agreements must include a description of the manner, time, frequency and place for reporting the pupil’s academic progress rather than merely submitting

assignments and for communicating with a pupil's parent or guardian regarding a pupil's academic progress.

- Written agreements must include the specific resources necessary to provide access to internet connectivity and devices adequate to participate in the educational program and complete assigned work.
- Written agreements must include a statement detailing the academic and other supports that will be provided to address the needs of pupils who are not performing at grade level, or need support in other areas, such as English learners, individuals with exceptional needs to be consistent with the pupil's individualized education program or plan pursuant to section 504 of the federal Rehabilitation Act of 1973 (29 U.S.C. Sec. 794), pupils in foster care or experiencing homelessness, and pupils requiring mental health supports.

Participation, Engagement and Synchronous Instruction – For traditional independent study only, an LEA shall document each pupil's participation in live interaction and synchronous instruction on each school day, as applicable, in whole or in part, for which independent study is provided. A pupil who does not participate in independent study on a school day shall be documented as nonparticipatory for that school day.

An LEA shall maintain written or computer-based evidence of pupil engagement that includes, but is not limited to, a grade book or summary document that, for each class, lists all assignments, assessments, and associated grades.

Average Daily Attendance & CALPADS – Apportionment credit will continue to be based on the time value of pupil work products as personally judged in each instance by a certificated teacher for traditional independent study. Attendance for apportionment credit will continue to be based on enrollment in certificated courses and satisfactory progress for course-based independent study. Amendments to Education Code section 51747 include the intent of the Legislature that teachers be given access to digital assignment tracking systems to reduce workload associated with evaluating and accounting for pupil work.

Education Code section 46300, which limited short-term independent study to five or more consecutive days, is amended to allow independent study for three or more consecutive days.

Changes to Education Code also amend the process for requesting allowance of attendance due to emergency conditions (J-13A) submitted after September 1, 2021 to now include a certification that the LEA has a plan for which independent study will be offered to pupils and to provide a copy of the plan with the affidavit to parents. The plan:

- Must ensure that independent study is offered to pupils when a school closure lasts in excess of 10 days.
- Must ensure that schools are reopened in person as soon as possible once allowable under the direction of the city or county health officer.
- Does not have to include compliance with the requirements for tiered reengagement procedures or synchronous instruction offerings.
- Does not have to provide a transition in no more than five days for pupils whose families return to in-person instruction.

A new field will be added to CALPADS in 2021-22 to collect the number of pupils participating in independent study for 15 or more school days.

Federal and State Funds

Elementary and Secondary School Emergency Relief (ESSER III) Fund

ESSER III Safe Return Plan

The American Rescue Plan (ARP) allocated \$122 billion to the ESSER III fund nationwide to help safely reopen and sustain the safe operation of schools, and address the impact of the coronavirus pandemic on the nation's students.

- LEAs that receive ESSER III funds must, within 30 days of receiving the funds, make publicly available on their website a plan for the safe return to in-person instruction and continuity of services.
- The template for the plan has been created to assist LEAs in creating these plans and to ensure all required elements are met. The template can be found at the following link: <https://www.cde.ca.gov/fg/cr/documents/returnplantemplate.pdf>

ESSER III Expenditure Plan

LEAs that receive ESSER III are also required to develop a plan for how they will use ESSER III funds to, at a minimum, address students' academic, social, emotional, and mental health needs and the preexisting opportunity gaps that were exacerbated by the COVID-19 pandemic.

- The expenditure plan must be adopted by the local governing board or body of the LEA at a public meeting on or before October 29, 2021, and must be submitted for review and approval within five days of adoption.
- A school district must submit its ESSER III Expenditure Plan to its COE for review and approval.
- The ESSER III Expenditure plan can be found at the following link: <https://www.cde.ca.gov/fg/cr/documents/esseriirexpenditureplan.docx>

Fiscal Requirements

- The LEA must use at least 20% of its ESSER III apportionment for expenditures related to addressing the academic impact of lost instructional time through the implementation of evidence-based interventions, such as summer learning or summer enrichment, extended day, comprehensive after-school programs, or extended school year programs.
- For purposes of this requirement, "evidence-based interventions" include practices or programs that have evidence to show they are effective at producing results and improving outcomes when implemented. This kind of evidence has generally been produced through formal studies and research.
 - For additional information please see the Evidence-Based Interventions Under the ESSA webpage at <https://www.cde.ca.gov/re/es/evidence.asp>.

- The LEA must use the remaining ESSER III funds consistent with section 2001(e)(2) of the ARP Act.

Community Engagement

- An LEA’s decisions about how to use its ESSER III funds will directly impact the students, families, and the local community, and thus the LEA’s plan must be tailored to the specific needs faced by students and schools.
- An LEA must engage in meaningful consultation with the following community members, as applicable to the LEA:
 - Students
 - Families, including families that speak languages other than English
 - School and district administrators, including special education administrators
 - Teachers, principals, school leaders, other educators, school staff, and local bargaining units, as applicable

Information and resources that support effective community engagement may be found under Resources on the following webpage of the CDE’s website: <https://www.cde.ca.gov/re/lc>.

Planning Factors for 2021-22 and MYPs

Key planning factors for LEAs to incorporate into their 45-Day Revision for the 2021-22 Adopted Budget and multiyear projections are listed below and are based on the latest information available.

Planning Factor	2021-22	2022-23	2023-24
Cost of Living Adjustment (COLA)			
LCFF COLA	5.07%	2.48%	3.11%
Special Education COLA	4.05%	2.48%	3.11%
Statutory COLA	1.70%	2.48%	3.11%
2020-21 COLA recaptured in 2021-22	2.31%		
Employer Benefit Rates			
CalSTRS	16.92%	19.10%	19.10%
CalPERS-Schools	22.91%	26.10%	27.10%
State Unemployment Insurance	0.50%	0.50%	0.50%
Lottery			
Unrestricted per ADA	\$163	\$163	\$163
Prop. 20 per ADA	\$65	\$65	\$65
Mandated Block Grant			
Districts			
K-8 per ADA	\$32.79	\$33.60	\$34.64
9-12 per ADA	\$63.17	\$64.74	\$66.75
Charters			
K-8 per ADA	\$17.21	\$17.64	\$18.19
9-12 per ADA	\$47.84	\$49.03	\$50.55

Local Control Funding Formula

The mega COLA of 5.07% for the Local Control Funding Formula (LCFF) for 2021-22 is codified in Education Code section 42238.022 with the passage of AB 130.

As anticipated, changes have been enacted related to the provision of independent study as detailed elsewhere in this Common Message. Of note for attendance purposes, short term independent study may now be claimed for three or more, rather than five, consecutive days. Also, beginning in 2022-23, LEAs will be able to claim younger students for apportionment attendance purposes as universal transitional kindergarten (UTK) is phased in. Districts should begin to determine how to recalculate attendance projections to include the UTK phase-in.

The enacted budget includes the Governor's May Revision proposal to increase the concentration grant component of the LCFF from 50% to 65% of the adjusted base LCFF grant, per Education Code section 42238.02. The additional funds must be expended to increase the number of staff providing direct services, which can include custodial staff.

Planning factors indicate that COLA will be 3.0% or less in the out years. All LEAs are encouraged to develop multiple scenarios using the LCFF COLA planning factors as best case. LEAs that are prepared for both best- and worst-case budgets in the future are better able to weather economic uncertainty.

Expanded Learning Opportunities Program

The state budget provides \$1.8 billion to provide access to comprehensive expanded learning for all unduplicated students in elementary schools. The intent is to provide before and after school opportunities, in addition to 30 expanded learning days during intersession periods.

Commencing in 2021-22, as a condition of receipt of apportionment, LEAs must offer expanded learning to at least all unduplicated students enrolled in classroom based instruction in grades K-6 and provide services to at least 50% of the unduplicated students in grades K-6. Beginning in 2022-23 expanded learning opportunities must be offered to all classroom based K-6 students and access must be provided to any classroom based pupil whose parent/guardian requests it.

For LEAs with an unduplicated pupil percentage (UPP) greater than 80%, funding is estimated at \$1,170 per classroom-based K-6 ADA multiplied by the LEA's UPP, funded for at least three years. The remaining funds will be distributed on a per-unit basis using classroom-based K-6 ADA multiplied by the LEA's UPP. Both formulas provide a minimum of \$50,000 per LEA.

Local Control Accountability Plan

AB 130, the 2021-22 education omnibus budget trailer bill, creates two significant new LCAP requirements. These new requirements will require action by the State Board of Education (SBE), which we anticipate will be implemented later this year.

Carryover Requirements

Changes in Education Code sections 42238.07 and 52064 create a new carryover requirement related to the requirement to increase or improve services for unduplicated pupils.

Starting with the 2022-23 LCAP adoption, LEAs must include in their LCAPs a calculation of any shortfall – quantitatively or qualitatively – between planned actions and services contributing to increased and improved services for unduplicated pupils and actual actions and services for the year prior to the LCAP year. If, based on estimated actuals, the shortfall is such that the LEA did not meet its required minimum percentage to increase or improve services, then the difference will become an added increased and improved services requirement in the LCAP year.

The LCAP template will be revised later this year by the SBE to accommodate these new requirements, and Education Code section 52071 has been amended to add new requirements for county office review and approval of LCAPs, including explicit requirements to enforce the carryover provisions.

LCAP Supplement

Uncodified section 124 of AB 130 requires the SBE to adopt a “one-time supplement template to the annual update to the 2021-22 local control and accountability plan.”

This supplement shall be adopted by the SBE by November 30, 2021. LEAs will be required to present the supplement at a regularly scheduled board meeting on or before February 28, 2022, as part of an “update on the annual update” for the 2021-22 LCAP. The supplement must also be included as part of the 2022-23 adopted LCAP submitted for approval.

The supplement template will require all of the following information:

- A description of stakeholder engagement related to use of funds in the state budget that were not included in the LEA’s adopted LCAP (e.g., 5.07% LCFF COLA, 65% concentration grant).
- A description of how the added concentration grant funds (increase from 50 to 65%) were used to increase staffing pursuant to the requirements.
- A description of stakeholder engagement related to the use of one-time federal funds.
- “An update on the implementation of the federal American Rescue Plan Act of 2021 (Public Law 117-2) and federal Elementary and Secondary School Emergency Relief (ESSER) expenditure plan.” Note that the ESSER expenditure plans must be adopted by October 29, 2021.
- A description of how the LEA’s 2021-22 funding is being used in a manner consistent with “applicable plans,” including its LCAP.

In addition to the supplement template referenced above, an LEA’s update on the annual update presentation to its board must also include:

- All available midyear outcome data related to metrics identified in the 2021-22 LCAP.
- Midyear expenditure and implementation data on all actions identified in the 2021-22 LCAP.

LEAs will want to track LCAP and other required plan implementation closely throughout the year and communicate proactively about the new requirements. Carryover related to the increased and improved services may be difficult to avoid in some circumstances due to the confluence of one-time funding and late notice about added LCFF funding. If significant carryover is anticipated, LEAs may want to begin engaging stakeholders sooner rather than later around why this is the case, and what it means for the future.

Special Education

The 2021-22 budget significantly builds upon special education funding augmentations provided over the past two years.

The base Special Education Local Plan Area (SELPA) funding formula is first increased by the compounded COLA of 4.05%, and then augmented by \$397 million, resulting in a 2021-22 base rate of \$715 per ADA (greater of current year, prior year, or second prior year ADA). SELPAs will receive \$715 per ADA, or their 2020-21 base rate adjusted by the 4.05% compounded COLA, whichever is greater.

\$260 million in ongoing Prop. 98 funding is provided for the Special Education Early Intervention Grant. This funding is allocated to supplement existing resources, increase the availability of evidence-based services and to support school readiness for infants, toddlers, and preschoolers, with a focus on inclusive settings. These funds are restricted and will be allocated to the LEA of residence based on the number of first grade students with exceptional needs per October 2020 CALPADS enrollment.

The Out-of-Home Care formula is updated to provide the following SELPA funding rates, which will be adjusted by COLA in subsequent years:

- \$1,509 per CALPADS foster youth enrollment (ages 3-21), calculated at the LEA level
- \$14,603 per short-term residential therapeutic program placement (average daily population)
- \$3,358 per Department of Social Services (DSS) community care facility residential placement (April 1 count)
- \$12,668 per DSS intermediate care facility residential placement (April 1 count)
- \$26,874 per DSS skilled nursing facility residential placement (April 1 count)
- Charter schools deemed LEAs for special education purposes shall receive foster youth enrollment funding only.

The budget also includes several one-time special education allocations including federal American Rescue Plan Act funds of \$277.7 million to supplement existing IDEA funds, which will be distributed via the IDEA permanent formula; \$450 million for learning recovery supports for students impacted by the pandemic; and \$100 million for alternative dispute resolution and prevention. Learning recovery support and dispute resolution funds will be allocated based on total SELPA enrollment (ages 3-22) and must be encumbered by June 30, 2023.

Cash Flow / Deferrals

The cash deferrals have been eliminated for fiscal year 2021-22. The First Principal Apportionment cash deferrals from 2020-21 are now on an accelerated payback schedule as follows:

- From February 2021 to August 2021 \$1.54 billion
- From March 2021 to August 2021 \$2.38 billion
- From April 2021 to August 2021 \$2.38 billion
- From May 2021 to August 2021 \$2.38 billion

Districts should prepare updated cash flow projections for 2021-22 to ensure all cash obligations are met timely, and cash balances should be monitored on an ongoing basis.

Reserves / Reserve Cap

The school district reserve cap will be triggered for the first time beginning with the 2022-23 Adopted Budget. Districts should plan ahead to ensure that they are limiting their assigned and unassigned reserves to no more than 10% of annual expenditures. Small (less than 2,501 ADA) and basic aid districts are exempt from this cap.

One-Time Funding

The state's Adopted Budget includes several proposals that utilize one-time funding as outlined below.

California Community Schools Partnership Program

The state's Adopted Budget provides over \$3 billion one-time Prop. 98 funding for the California Community Schools Partnership Program. \$141,833,000 is provided to create a network of at least five regional technical assistance centers. The remaining amount is provided to establish new and expand existing community schools. The funds will be available for encumbrance or expenditure through June 30, 2028. This is a competitive grant program, with the application process to be determined by the Superintendent of Public Instruction and the State Board of Education by November 15, 2021.

The program allocates 10% for planning grants up to \$200,000 for LEAs with no existing community schools. Implementation grants up to \$500,000 for new or expansion of existing community schools will comprise 70% of the available funding. All planning and implementation grants require a one-third local match, and include supplement, not supplant requirements.

The remaining 20% of funding for the program will be for coordination grants up to \$100,000 for existing community schools to be allocated from the 2024-25 fiscal year through 2027-28. The coordination grants require a dollar-for-dollar match, and also include supplement, not supplant requirements.

Educator Effectiveness Block Grant – This grant allocates \$1.5 billion in one-time Prop. 98 funding to all LEAs based on an equal amount per full-time certificated and classified staff as reported in 2020-21 CALPADS and CBEDS. Funds are available from the 2021-22 fiscal year through 2025-26. Recipients are required to coordinate grant funds with Title II funds received. The grant is to be used to provide professional learning for teachers, administrators, paraprofessionals who work with pupils, and classified staff that interact with pupils.

As a requirement of receiving funds, LEAs must develop and adopt an expenditure plan by December 30, 2021, which must be presented to the governing board at a public meeting and adopted at a subsequent meeting. LEAs must also report detailed expenditure information to CDE by September 30, 2026. Additionally, procedures to audit this program will be incorporated in the annual Audit Guide.

Educator Recruitment, Retention and Training

Certificated Employees – The state’s Adopted Budget provides \$350 million for the Teacher Residency Grant Program and \$250 million for National Board Certification. These programs are intended to build capacity in teacher intern programs, recognition for National Board Certification, and flexibility in meeting the basic skills requirements for credentialing to build adequate substitute pools.

Classified Employees – The state’s Adopted Budget allocates \$60 million to continue to fund the Classified School Employee Summer Assistance Program and \$125 million for the California Commission on Teacher Credentialing to support the Classified School Employee Teacher Credentialing Program.

A-G Completion Improvement Grant Programs

The state’s Adopted Budget allocates \$547,513,000 of one-time Prop. 98 funds in fiscal year 2021-22 to establish this program to provide additional supports to LEAs to increase the number of pupils who graduate from high school with A-G eligibility. Funds are available for expenditure or encumbrance through fiscal year 2025-26.

The A-G Access Program allocates \$300 million distributed per unduplicated pupil in grades 9-12 to LEAs with overall A-G completion rates less than 67%. Eligible LEAs that receive LCFF concentration grant funding will receive an allocation of at least \$75,000.

The A-G Access Program allocates \$100 million distributed per unduplicated pupil in grades 9-12 to LEAs with overall A-G completion rates greater than 67%. Eligible LEAs that receive LCFF concentration grant funding will receive an allocation of at least \$75,000.

The remaining allocation of \$147,513,000 is for the A-G Learning Loss Mitigation Grant and is also distributed per unduplicated pupil in grades 9-12, and the minimum allocation to eligible LEAs that receive LCFF concentration grant funding will be \$75,000. This grant is to be used for pupils who received a grade of “D” or “F” in an A-G course in spring 2020 or the 2020-21 school year to retake the course(s). LEAs may use any remaining grant funds for credit recovery opportunities to ensure all pupils graduate high school on time.

All grant recipients must develop a plan by January 1, 2022 describing how the funds will be used to increase or improve services for unduplicated pupils to improve A-G eligibility, and must also include how the services supplement, not supplant, the services identified in the LCAP. The plan must be discussed at a regularly scheduled public board meeting and adopted at a subsequent regularly scheduled meeting. The grant also requires reporting to CDE by December 31, 2023, and reporting final outcomes of the impact of funds by August 31, 2026.

Classified Food Service Employee Training and Kitchen Infrastructure

This program allocates \$150 million of one-time Prop. 98 funding for the 2021-22 fiscal year: \$120 million for kitchen infrastructure upgrades and \$30 million for training food service staff.

For kitchen infrastructure, all LEAs will receive a base allocation of \$25,000, and the remainder of funds will be distributed proportionately to LEAs with at least 50% of students eligible for free and reduced-price meals. Allowable uses of these funds include cooking equipment, service equipment, refrigeration and storage, and food service transportation vehicles and equipment. LEAs are required to report to CDE by June 30, 2022 on how the funding was used to improve the quality of school meals or increase participation in subsidized school meal programs.

LEAs will receive their share of \$30 million for training based on their number of classified school employees in 2020-21. The minimum allocation will be \$2,000 and is to be used for food service staff to receive training on promoting nutritious foods, which includes training on food preparation, healthy food marketing, and changing the school lunchroom environment.

Universal School Meals

Provisions for expanding meal service would commence in the 2022-23 school year and will only be implemented if the Legislature appropriates funds for this purpose. This program would require LEAs to provide two nutritionally adequate school meals free of charge during each school day to any pupil who requests a meal, without consideration of the pupil's eligibility for a federally funded free or reduced-price meal (FRPM), and with a maximum of one free meal for each meal service period.

LEAs that participate in the federal School Breakfast Program and National School Lunch program would be reimbursed expenses. The number of per-meal reimbursements could not exceed the difference between the sum of the amounts calculated from meals claimed based on the free combined breakfast and lunch reimbursement rates established by the USDA and state meal contribution, and the combined federal and state amounts reimbursed for reduced-price and paid meals claimed. CDE would develop and adopt regulations to implement this provision.

AB 130 adjusts the definition of "eligible for free or reduced-price meals" for schools participating in a federal universal school meal provision. Schools will have the option to carry over the number of pupils at the school who were eligible for FRPM from the school year in which the school applied to use a federal universal school meal provision, and to use each pupil's eligibility status in the base year to report eligibility for up to each of the following three school years for LCFF purposes. Additionally, schools that are eligible to operate the Community

Eligibility Provision (CEP) will be required to operate CEP or another federal universal school meal provision on or before June 30, 2022.

Early Childhood Education (ECE)

The budget as enacted contains some significant policy and program changes to early learning and care that are in line with the master plan published in 2020. Changes relevant to LEAs are listed below.

Cost-of-Living Adjustments

A 4.05% COLA is provided for State Preschool Programs and early care and education programs.

Universal Transitional Kindergarten (UTK)

To provide access to free, high-quality, inclusive pre-kindergarten education for all children, the budget proposes a series of investments beginning in 2022-23 to incrementally establish universal transitional kindergarten, creating a “14th grade” of public education by 2025-26.

UTK would be phased in over four years, with LEAs able to use 2021-22 for planning and infrastructure development and additional access for 4-year-olds, increased in increments of three months of age per year from 2022-23 through 2025-26, when all 4-year-olds would be eligible.

Year	Eligibility
2021-22	Turns 5 between Sept. 2 - Dec 2 (no change)
2022-23	Turns 5 between Sept. 2 - Feb 2
2023-24	Turns 5 between Sept. 2 - April 2
2024-25	Turns 5 between Sept. 2 - June 2
2025-26	Turns 4 by Sept. 1

Costs of this plan will be funded in 2022-23 at \$900 million, growing to \$2.7 billion at full implementation. (The Prop. 98 guarantee would be rebenchmarked to draw down general fund for the costs of new enrollment in each year of increased investment.)

The 2021-22 one-time funding allocates \$300 million in Prop. 98 general fund for LEAs to create or expand TK programs. Allowable uses of these funds include costs for planning, hiring, training, classroom materials, and supplies. A minimum of \$100,000 will be awarded to LEAs operating kindergarten programs and a minimum allocation to COEs based on funding allocated to LEAs in their county. After the minimum allocations, the amount remaining from the \$200 million will be allocated based on 2019-20 kindergarten enrollment and the LEA’s unduplicated pupil percentage. \$100 million in one-time funding will be allocated for competitive grants to

increase the number of highly qualified preschool and TK teachers, as well as provide professional development for preschool, TK and kindergarten teachers.

In addition, the Kindergarten Facilities Grant Program has been expanded to \$490 million and includes transitional kindergarten to accommodate the additional capacity needed to offer or expand enrollment in a TK program. As a condition of receipt of funds, an applicant school district must pass a resolution at a public governing board meeting stating the district's intent to offer or expand enrollment in a TK program.

The budget includes parent choice language ensuring that parents with TK eligible children can instead choose another early learning and care (ELC) program, including preschool or Head Start.

Budget language states that the superintendent shall authorize a preschool program to offer wraparound child care to children enrolled in TK, K, or grades 1 to 12 if the family is income eligible.

AB 130 includes language related to TK classroom ratios as a condition of apportionment. School districts and charter schools are required to maintain an average TK class enrollment of 24:1 at each school site; in 2022-23 this ratio reduces to 1:12 and in 2023-24 to 1:10. AB 130 also delays the ECE unit requirement for TK teachers to August 2023.

\$10 million one-time general fund is provided for the CDE to update the Preschool Learning Foundations, the recommended learning standards for preschool and TK, to reflect the most recent research on early childhood development and provide comprehensive resources for pre-kindergarten teachers.

CA State Preschool Program (CSPP)

The budget maintains the level of funding available for the State Preschool Program. The administration will develop a comprehensive plan for implementation in 2022-23 to support existing State Preschool Program providers to maintain their contracts while transitioning to serve younger children, in alignment with the Master Plan for Early Learning and Care, to ensure all eligible 3-year-olds have access to high-quality early learning. Eligibility of 4-year-olds in CSPP includes UTK eligible children whose 5th birthday occurs after September 1 of the fiscal year during which they are enrolled in CSPP and whose parent/guardian has chosen to enroll them in CSPP.

Early Childhood Education & AB131

Reimbursement Rate Reform

Standard Reimbursement Rate

- Revises SRR effective July 1, 2021 to reflect COLA
- Establishes SRR for part-day CSPP

- Requires SRR contractors effective January 1, 2022 to be reimbursed at the greater of the 75th percentile of the 2018 regional market rate (RMR) or the contract per-child reimbursement as of December 31, 2021

Regional Market Rate (RMR)

<https://www3.cde.ca.gov/rcscc>, <https://rcscc.adm.dss.ca.gov/>

- Effective January 1, 2022 the RMR ceiling is at the greater of the 75th percentile of the 2018 RMR survey for that region or the RMR ceiling that existed in that region on December 31, 2021.
- Effective January 1, 2022, reimbursement to license-exempt providers will be 70% of the commensurate Regional Market Rate (RMR).
- Certain reimbursement and adjustment factors are applicable only prior to January 1, 2022.
- Licensed providers may alter rate levels for subsidized children as needed. Updated rates are required to be effective within 60 days of submission of information to the Alternative Payment Plan (APP).
- Child Care Providers United (CCPU) is required to establish a Joint Labor Management Committee (JLMC) to develop recommendations for a single rate structure with specified characteristics. The JLMC must present recommendations to the DOF by November 15, 2022. The California Department of Social Services (CDSS) is authorized to allocate up to \$20 million (previously appropriated) for the JLMC.
- The CDSS and the CDE are required to establish a working group to assess existing quality standards for child care and development and preschool programs and the methodology for establishing rates for those programs. The working group must provide recommendations to the JLMC, DOF, and Joint Legislative Budget Committee relating to specified topics by August 15, 2022.

Slots

- \$411.6 million is appropriated to fund additional voucher, direct contract, and State Preschool slots.

Family Fees

- Family fees are waived from July 1, 2021 to June 30, 2022; subsidized providers are reimbursed for the full amount of the certificate or voucher without deducting family fees.

CCPU Agreement & Provider Support

- Agreements between the state and CCPU dated April 20, 2021 and June 25, 2021 are approved.
- \$378.9 million in federal funding is appropriated to provide subsidized child care and preschool providers with COVID-19 pandemic-related assistance. This includes \$200.02 million for flat-rate, one-time stipends and \$83.3 million for existing state-subsidized APPs to extend child care services to various groups.
- \$519 million in previously appropriated funds and \$60 million in federal funds is allocated to CDE to provide subsidized child care and CSPP providers with COVID-19 pandemic-related assistance, including a flat-rate, one-time stipend of \$600 per child enrolled.
- An additional \$3,500 is allocated per family daycare home; \$3,500 for centers with less than 14 children; \$4,000 for centers with 15-24 children; \$5,000 for centers with 25-60 children; \$6,500 for centers with 60-plus children.
- An additional 16 paid nonoperational days are allocated to certain state-subsidized providers when they are closed for reasons related to COVID-19.
- \$3.16 million in previously appropriated funds is allocated to \$500 incentive payments to previously unlicensed individuals who obtain a family daycare home license on or after June 28, 2021 and maintain an active license for 12 months.
- \$40 million in previously appropriated funds is allocated to establish the Joint Child Care Providers United-State of California Training Partnership Fund.
- \$98.63 million in previously appropriated funds and \$190.37 million from GF is allocated to CDSS to provide rate supplements from 1/1/22 through 12/31/23. CCPU is authorized to determine how this funding is used to supplement reimbursement rates and the methodology for supplementing rates, subject to review and approval by the state.
- \$29.078 million is appropriated to CDSS to provide COLA increases to providers and makes various appropriations and allocations from previously appropriated funds to provide rate supplements and increases to child care and development and CSPP providers.

CDSS Transition

- Statutory changes have been made to the transition of ELC programs from CDE to CDSS. CDE/SSPI will retain administrative supervision of CSPP and clarification has been made that Education Code sections apply to CSPP only.

One-Time Funds

- \$250 million has been allocated to amend the Child Care & Development Block Grant Program administered by CDSS for the construction, renovation or repair of existing or new facilities for child care and preschool providers.
- \$4.3 million has been allocated for an ECE data system.
- \$40 million has been allocated to continue the Early Math Initiative.

Other

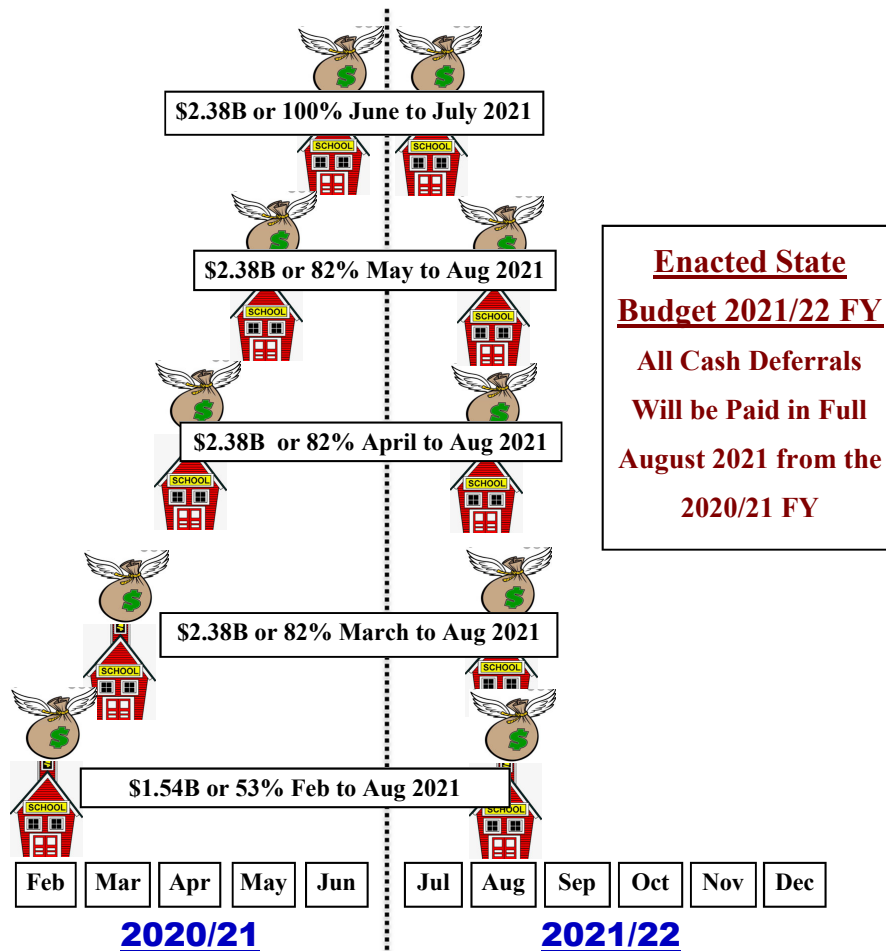
- CSPP contractors, child care and development program contractors, and providers are required to provide specified information to CDE/CDSS via a one-time application or survey before receiving American Rescue Plan Act (ARPA) funds.
- The requirement for attendance sheets to be signed is waived if the provider attempts to collect a signature and the parent/guardian is unable to sign due to the COVID-19 pandemic.
- Federal funds allocated to resource & referral agencies for continued participation in COVID-19 relief and recovery must be used to strengthen their role as intermediaries to develop new and support existing facilities and capacity, and streamline and improve data collection processes.
- AB 131 clarifies the Early Learning and Care Infrastructure Grant Program is under CDSS jurisdiction. Implementation is subject to appropriation. Makes various other changes to the program, including expanding eligibility to include unsubsidized providers meeting certain criteria.
- AB 131 makes Early Learning and Care Workforce Development Grants Program implementation subject to an appropriation.

Summary

This edition of the Common Message serves to provide data and guidance to LEAs for fiscal planning and the development of their 2021-22 45-day budget revision and multiyear projection. The information provided for fiscal year 2021-22 and beyond includes the latest known proposals and projections to assist with multiyear planning. As each LEA has unique funding and program attributes and needs, it remains essential that LEAs continuously assess their individual situations, work closely with their county offices of education, and plan accordingly to maintain fiscal solvency and educational program integrity.

Appendix A

Apportionment Deferrals



Budget Timelines and Decisionmaking Points

There are numerous opportunities for the public to interact with the school district regarding the development of the school district's budget. Participation and comments by the community are always welcome, but there are some points when it is more advantageous for community participation than others. Those months showing an asterisk (*) reflect times when comments from the community are especially welcome. The following identifies the critical developmental steps in:

- Budget development calendar
- Budget monitoring cycles
- Closing and auditing prior year revenues and expenses

Budget Development Calendar

December

- The process of developing the budget begins with a draft budget calendar. The draft calendar is reviewed and finalized by staff for presentation to the Board of Education for adoption in March. The calendar will list each of the incremental steps in the sequence of budget development.

January/February/March

- The Governor's proposed State Budget is released on January 10 of each year, and a discussion regarding the impact on the district is reviewed and highlighted with the Board of Education shortly thereafter.
- During these months, the early guides regarding budget development are completed, and planning documents for district staff are distributed and then returned to the district office.
- In March, the budget calendar is presented to the Board of Education for adoption and it is likely that budget guidelines will be reviewed, revised, and a draft is made available for public review.

April*

- Development of the first preliminary budget is in the works. Board of Education priorities are considered for inclusion in the preliminary budget and potential expansions or reductions in program and personnel are worked on.

May*

- In May, the Governor releases his "May Revise" with his proposed amendments for the development of the subsequent year's budget for the State of California. The characteristics of the May Revise and its impact on public education are an important guide for determining the direction of the following year's fiscal options. The district Governing Board will continue to evaluate the proposed budget for the coming fiscal year.

June

- Final study sessions and hearings by the Board of Education are held on the development of the budget for the coming year. The public is welcome to comment on the proposed budget. The budget is adopted prior to July 1 of each year.

July

- In accordance with the State Constitution, the State Budget is adopted, and the process of closing the district's books on the prior fiscal year's revenues and expenditures begins. These two actions—establishment of prior-year revenues, expenses, and the district's ending balance, and the adoption of the State's final support levels for public education—are important steps in development of the final district expenditure plan.

August

- In accord with State law, the district must amend its adopted budget to reflect the State of California's actions within 45 days after the Governor's signature on the State Budget. This revision is an important step in determining the final expenditure plans for the coming fiscal year. Concurrently, the county superintendent's review and comments on the proposed budget are received by the district, and if the actions of the local agency have been disapproved by the county superintendent, additional review steps must be taken in the budget development.

An important step in the development of the final budget is an update on the beginning fund balances to reflect the unaudited actuals from the closeout of the prior fiscal year that ended on June 30. This beginning balance, along with the revised revenues as adopted in the Governor's final budget, create the financial characteristics of the expenditure plan of the coming fiscal year.

Budget Monitoring Cycles

October

- There are two points during the fiscal year when the local agency reviews the revenues and expenditures to date. The First Interim Report covers the district's expenditures through October 31, and provides projections of revenues and expenses for the balance of the fiscal year.

December

- The Governing Board receives the First Interim Report in public session and reaches a conclusion as to whether its fiscal condition is positive, qualified, or negative. The Interim Report will reflect the projected ending balance of the district for the current fiscal year based upon actual revenues and expenditures through October 31 and estimated actuals for the balance of the fiscal year.
- The Second Interim Report reflects actual revenues and expenditures through January of each year and also projects revenues and expenses through the balance of the fiscal year.

March

- The Governing Board receives the Second Interim Report and again must reach conclusions as to whether the district has a positive, qualified, or negative certification. This is the final interim review of the district's revenues and expenditures unless the Governing Board concludes that a "Third Interim Report" would also be helpful to the Board of Education.

Closing and Auditing the Prior Fiscal Year

The Governing Board must also take actions to close the prior fiscal year and to review the district's revenues and expenditures.

July/August

- During the summer months, the district's staff closes the books for the prior fiscal year and develops estimated actual revenues and expense for each of the district accounts. In October, the final balances are reported to the State of California as part of an unaudited actual report.

December

- The Governing Board additionally appoints an independent auditor to review the prior year's revenues and expenditures to develop the annual audit report and to fulfill obligations that are imposed on school district by an audit guide released by the California State Controller. In April, independent auditors begin their preliminary work on the annual audit and generally complete their work by the fall months. On or prior to December 15, the audit report is received by the Governing Board and any concerns either as part of the financial review or as part of the management notations are highlighted by the district's independent auditor.

Copies of the district's budget materials are available to the public for review. The entire district budget, interim reports, and audit reports are available from the district business office, and are also available to the public at the time they are being considered by the Board of Education.

-Courtesy of School Services of California, Inc.

Bellevue Union School District

Agenda Item for Board Meeting of August 17, 2021

Agenda Category: Review and Action

Agenda Item Title: Education Protection Account (EPA) Funding

Prepared By: Chris J. Kim, CBO

Background:

The Education Protection Account (EPA) provides local educational agencies (LEAs) with general purpose state aid funding pursuant to Section 36 of Article XIII of the California Constitution. The EPA funding is a component of an LEA's total LCFE entitlement as calculated in the Principal Apportionment.

Pursuant to Article XIII, Section 36 of the California Constitution, school districts, county offices of education, and community college districts are required to determine how the funding received from the Education Projection Account (EPA) are spent in the school or schools within its jurisdiction.

In FY 2020/21, \$308,710 in EPA Funding was received, and the entirety of the funding was allocated to Teacher Salaries, generally encumbered and not to a specific individual.

In FY 2021/22, LCFE projects \$308,910 in EPA apportionments, with the entirety of the funding budgeted towards Teacher Salaries, generally encumbered and not to a specific individual.

Recommended Action:

The District recommends that the Board review and approve the EPA Funding overview as presented.

Supporting Documents:

Balances through June (12)			
FD- RSRC- Y- GOAL- FUNC- OBJT- SCH- MGMT	Description	Adopted Budget	Revised Budget
Fund 01 - General Fund			
01- 1400- 0- 0000- 0000- 8012- 000- 0000	EPA,EPA	308,910.00	308,910.00
Total for Revenue Accounts and Object 8012		308,910.00	308,910.00
FD- RSRC- Y- GOAL- FUNC- OBJT- SCH- MGMT	Description	Adopted Budget	Revised Budget
01- 1400- 0- 1110- 1000- 1100- 121- 0000	Teachers' Salar,Instructi	77,228.00	77,228.00
01- 1400- 0- 1110- 1000- 1100- 122- 0000	Teachers' Salar,Instructi	77,228.00	77,228.00
01- 1400- 0- 1110- 1000- 1100- 123- 0000	Teachers' Salar,Instructi	77,227.00	77,227.00
01- 1400- 0- 1110- 1000- 1100- 124- 0000	Teachers' Salar,Instructi	77,227.00	77,227.00
Total for Expense Accounts and Object 1100		308,910.00	308,910.00

BOARD OF TRUSTEES
OF THE
BELLEVUE UNION SCHOOL DISTRICT

RESOLUTION REGARDING THE EDUCATION PROTECTION ACCOUNT
RESOLUTION NO. 1

WHEREAS, the voters approved Proposition 30 on November 6, 2012;

WHEREAS, Proposition 30 added Article XIII, Section 36 to the California Constitution effective November 7, 2012;

WHEREAS, the provisions of Article XIII, Section 36(e) create in the state General Fund an Education Protection Account to receive and disburse the revenues derived from the incremental increases in taxes imposed by Article XIII, Section 36 (f);

WHEREAS, the District shall estimate the total amount of additional revenues, less refunds that will be derived from the incremental increases in tax rates made pursuant to Article XIII, Section 36(f) that will be available for transfer into the Education Protection Account during the next fiscal year;

WHEREAS, if the sum determined by the State Controller is positive, the State Controller shall transfer the amount calculated into the Education Protection Account within ten days preceding the end of the fiscal year;

WHEREAS, all monies in the Education Protection Account are hereby continuously appropriated for the support of school districts, county offices of education, charter schools and community college districts;

WHEREAS, monies deposited in the Education Protection Account shall not be used to pay any costs incurred by the Legislature, the Governor or any agency of state government;

WHEREAS, a community college district, county office of education, school district, or charter school shall have the sole authority to determine how the monies received from the Education Protection Account are spent in the school or schools within its jurisdiction;

WHEREAS, the governing board of the district shall make the spending determinations with respect to monies received from the Education Protection Account in open session of a public meeting of the governing board;

WHEREAS, the monies received from the Education Protection Account shall not be used for salaries or benefits for administrators or any other administrative cost;

WHEREAS, each community college district, county office of education, school district and charter school shall annually publish on its Internet website an accounting of how much money was received from the Education Protection Account and how that money was spent;

WHEREAS, the annual independent financial and compliance audit required of community college districts, county offices of education, school districts and charter schools shall ascertain and verify

whether the funds provided from the Education Protection Account have been properly disbursed and expended as required by Article XIII, Section 36 of the California Constitution;

WHEREAS, expenses incurred by community college districts, county offices of education, school districts and charter schools to comply with the additional audit requirements of Article XIII, Section 36 may be paid with funding from the Education Protection Act and shall not be considered administrative costs for purposes of Article XIII, Section 36.

NOW, THEREFORE, IT IS HEREBY RESOLVED:

1. The monies received from the Education Protection Account shall be spent as required by Article XIII, Section 36 and the spending determinations on how the money will be spent shall be made in open session of a public meeting of the governing board of Bellevue Union School District;
2. In compliance with Article XIII, Section 36(e), with the California Constitution, the governing board of the Bellevue Union School District has determined to spend the monies received from the Education Protection Act as attached.

DATED: 8/17/21

Adele Walker, President, Board of Trustees

AYES: _____

NOES: _____

ABSENT: _____

I, David Alexander, Secretary of the Board of Trustees of this school district, do hereby certify that the foregoing resolution was regularly introduced, passed and adopted by the Board of Trustees at its meeting held August 17, 2021.

Secretary, Board of Trustees

Bellevue Union School District

Agenda Item for Board Meeting of August 17, 2021

Agenda Category: Review and Action

Agenda Item Title: Certification of the 2021-22 Consolidated Application for Funding

Prepared By: Chris J. Kim, CBO

Background:

The Consolidated Application is used by the California Department of Education (CDE) to distribute categorical funds from various state and federal programs to school districts throughout California. Annually, each local educational agency (LEA) submits the application to document participation in these programs and to provide assurances that the district will comply with the legal requirements of each program. Program entitlements are determined by formulas contained in the laws that created the programs.

Out of each state and federal program entitlement, districts allocate funds for indirect costs of administration, for programs operated by the district office, and for programs operated at schools.

The following programs were included in the 2021 Certification of the Consolidated Application for Funding Categorical Aid Programs: Title 1, Title II, Title III LEP, Title III Immigrant Students, and Title IV Part A.

Recommended Action:

The District recommends that the Board review and approve the Certifications as presented.

Supporting Documents:

2021-22 Certification of Assurances.

2021-22 Certification of Assurances

Submission of Certification of Assurances is required every fiscal year. A complete list of legal and program assurances for the fiscal year can be found at <https://www.cde.ca.gov/fg/aa/co/ca21assurancetoc.asp>.

CDE Program Contact:

Consolidated Application Support Desk, Education Data Office, ConAppSupport@cde.ca.gov, 916-319-0297

Consolidated Application Certification Statement

I hereby certify that all of the applicable state and federal rules and regulations will be observed by this applicant; that to the best of my knowledge the information contained in this application is correct and complete; and I agree to participate in the monitoring process regarding the use of these funds according to the standards and criteria set forth by the California Department of Education Federal Program Monitoring (FPM) Office. Legal assurances for all programs are accepted as the basic legal condition for the operation of selected projects and programs and copies of assurances are retained on site. I certify that we accept all assurances except for those for which a waiver has been obtained or requested. A copy of all waivers or requests is on file. I certify that actual ink signatures for this form are on file.

Authorized Representative's Full Name	Chris J. Kim
Authorized Representative's Signature	
Authorized Representative's Title	Chief Business Official
Authorized Representative's Signature Date	07/22/2021

*****Warning*****

The data in this report may be protected by the Family Educational Rights and Privacy Act (FERPA) and other applicable data privacy laws. Unauthorized access or sharing of this data may constitute a violation of both state and federal law.

2021-22 Protected Prayer Certification

Every Student Succeeds Act (ESSA) Section 8524 specifies federal requirements regarding constitutionally protected prayer in public elementary and secondary schools. This form meets the annual requirement and provides written certification.

CDE Program Contact:

Carrie Lopes, Title I Policy, Program, and Support Office, CLopes@cde.ca.gov, 916-319-0126

Protected Prayer Certification Statement

The local educational agency (LEA) hereby assures and certifies to the California State Board of Education that the LEA has no policy that prevents, or otherwise denies participation in, constitutionally protected prayer in public schools as set forth in the "Guidance on Constitutionally Protected Prayer in Public Elementary and Secondary Schools."

The LEA hereby assures that this page has been printed and contains an ink signature. The ink signature copy shall be made available to the California Department of Education upon request or as part of an audit, a compliance review, or a complaint investigation.

The authorized representative agrees to the above statement	Yes
Authorized Representative's Full Name	Chris J. Kim
Authorized Representative's Title	Chief Business Official
Authorized Representative's Signature Date	07/22/2021
Comment If the LEA is not able to certify at this time, then an explanation must be provided in the comment field. (Maximum 500 characters)	

*****Warning*****

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2021-22 LCAP Federal Addendum Certification

CDE Program Contact:

Local Agency Systems Support Office, LCAPAddendum@cde.ca.gov, 916-323-5233

Initial Application

To receive initial funding under the Every Student Succeeds Act (ESSA), a local educational agency (LEA) must have a plan approved by the State Educational Agency on file with the State. Within California, LEAs that apply for ESSA funds for the first time are required to complete the Local Control and Accountability Plan (LCAP), the LCAP Federal Addendum Template (Addendum), and the Consolidated Application (ConApp). The LCAP, in conjunction with the Addendum and the ConApp, serve to meet the requirements of the ESSA LEA Plan.

In order to initially apply for funds, the LEA must certify that the current LCAP has been approved by the local governing board or governing body of the LEA. As part of this certification, the LEA agrees to submit the LCAP Federal Addendum, that has been approved by the local governing board or governing body of the LEA, to the California Department of Education (CDE) and acknowledges that the LEA agrees to work with the CDE to ensure that the Addendum addresses all required provisions of the ESSA programs for which they are applying for federal education funds.

Returning Application

If the LEA certified a prior year LCAP Federal Addendum Certification data collection form in the Consolidated Application and Reporting System, then the LEA may use in this form the same original approval or adoption date used in the prior year form.

County Office of Education (COE) or District	06/30/2021
For a COE, enter the original approval date as the day the CDE approved the current LCAP. For a district, enter the original approval date as the day the COE approved the current LCAP	
Direct Funded Charter	
Enter the adoption date of the current LCAP	
Authorized Representative's Full Name	Chris J. Kim
Authorized Representative's Title	Chief Business Official

*****Warning*****

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2021-22 Application for Funding

CDE Program Contact:

Consolidated Application Support Desk, Education Data Office, ConAppSupport@cde.ca.gov, 916-319-0297

Local Governing Board Approval

The local educational agency (LEA) is required to review and receive approval of their Application for Funding selections with their local governing board.

Date of approval by local governing board	06/30/2021
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District English Learner Advisory Committee Review

Per Title 5 of the California Code of Regulations Section 11308, if your LEA has more than 50 English learners, then the LEA must establish a District English Learner Advisory Committee (DELAC) which shall review and advise on the development of the application for funding programs that serve English learners.

DELAC representative's full name (non-LEA employee)	Tracy Whitaker
DELAC review date	06/30/2021
Meeting minutes web address <small>Please enter the web address of DELAC review meeting minutes (format http://SomeWebsiteName.xxx). If a web address is not available, then the LEA must keep the minutes on file which indicate that the application was reviewed by the committee.</small>	http://www.bUSD.org
DELAC comment <small>If an advisory committee refused to review the application, or if DELAC review is not applicable, enter a comment. (Maximum 500 characters)</small>	

Application for Categorical Programs

To receive specific categorical funds for a school year, the LEA must apply for the funds by selecting Yes below. Only the categorical funds that the LEA is eligible to receive are displayed.

Title I, Part A (Basic Grant) ESSA Sec. 1111et seq. SACS 3010	Yes
Title II, Part A (Supporting Effective Instruction) ESEA Sec. 2104 SACS 4035	Yes
Title III English Learner ESEA Sec. 3102 SACS 4203	Yes
Title III Immigrant ESEA Sec. 3102 SACS 4201	Yes

*****Warning*****

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2021-22 Application for Funding

CDE Program Contact:

Consolidated Application Support Desk, Education Data Office, ConAppSupport@cde.ca.gov, 916-319-0297

Title IV, Part A (Student and School Support) ESSA Sec. 4101 SACS 4127	Yes
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Bellevue Union School District

Agenda Item for Board Meeting of August 17, 2021

Agenda Category: Review and Action

Agenda Item Title: Review and Consideration of Resolution No 2 to Establish Capacity Limits for Class Sizes and Special Programs.

Prepared By: David Alexander, Ed.D., Superintendent

Background:

The purpose of this resolution is to establish, on a yearly basis, capacities for various grades, special classrooms, and special programs. The purpose of adoption of such a resolution is to assist our district, when granting or denying interdistrict transfers, so that the districts have established capacities prior to making determinations about space. While cost exceeding the income brought in by a student has been found by the Office of Civil Rights (“OCR”) to not be a legitimate basis for denying an interdistrict permit if this disproportionately impacts a protected class, such as students with disabilities, a lack of space for the student has been accepted by OCR as non-discriminatory and permissible reason for a denial. In the case of special day classes, resource programs, and other special programs, it is particularly helpful to have capacities established, so that a district’s denial of an interdistrict transfer due to lack of capacity is supported by a concrete determination based on reality, not speculation.

Recommended Action:

Approval of Resolution No 2 School and Classroom Capacity Limits for Purposes of Granting or Denying an Interdistrict Transfer Request

Supporting Documents:

Resolution No 2 School and Classroom Capacity Limits for Purposes of Granting or Denying an Interdistrict Transfer Request

NOW, THEREFORE, BE IT RESOLVED by the Governing Board of the BELLEVUE UNION SCHOOL DISTRICT that the District hereby sets forth criteria for denying an interdistrict transfer request due to lack of space for the 2021-2022 school year:

1. Classes at the relevant grade level may be deemed to be full for purposes of interdistrict transfers when the Grades TK-3 reach 20 students or Grades 4-6 reach 25 students
2. For resource specialist programs, in addition to considerations of grade level and district capacity, a resource specialist program may be deemed full when all 1.0 full time equivalent (“FTE”) RSP case managers’ caseloads are higher than 20:1, or, where a RSP is not 1.0 FTE, a prorated ratio based upon the fraction of FTE the RSP is hired to teach;
3. For special day class (“SDC”) students, in addition to considerations of grade level and district capacity:
 - a. A Mild-to-Moderate SDC may be deemed full for purposes of interdistrict transfers when the student:teacher ratio exceeds 4:1.
 - b. A Moderate-to-Severe SDC may be deemed full for purposes of interdistrict transfers when the student:teacher ratio exceeds 3:1.
 - c. An autism SDC will be deemed full for purposes of interdistrict transfers when the student:teacher ratio exceeds 4:1.
6. For new programs or classes, the Superintendent or his/her designee may establish capacities for purposes of interdistrict transfers.

The foregoing Resolution was adopted by the Governing Board of the BELLEVUE UNION SCHOOL DISTRICT on the 17 day of August, 2021, by the following vote:

AYES:

NOES:

ABSENT:

President, Governing Board

I, _____, Clerk of the Governing Board of the BELLEVUE UNION SCHOOL DISTRICT do hereby certify that the foregoing Resolution was regularly introduced, passed and adopted by the Governing Board at its meeting held on August 21, 2021.

Clerk, Governing Board

Bellevue Union School District

Agenda Item for Board Meeting of August 17, 2021

Agenda Category: Review and Action

Agenda Item Title: Approval of Updated Board Monthly Meeting Dates

Prepared By: David Alexander, Ed.D, Superintendent

Background:

It is proposed that the September meeting be moved to September 14th, the 2nd Tuesday of the month, to meet financial reporting deadlines.

Recommended Action:

It is recommended that the Board of Trustees approve the Updated Board Monthly Meeting Dates

Supporting Documents:

Updated Board Monthly Meeting Dates



Bellevue Union School District
2021-21 Regular Board Meeting Dates

July 21, 2021 – 3rd Tuesday

August 17, 2021 – 3rd Tuesday

September 14 ~~21~~, 2021 – 2nd ~~3rd~~ Tuesday

October 19, 2021 – 3rd Tuesday

November 16, 2021 – 3rd Tuesday

December 7, 2021 – 2nd Tuesday

December 14, 2021 – 3rd Tuesday

January 18, 2022 – 3rd Tuesday

February 15, 2022 – 3rd Tuesday

March 8, 2022 – 2nd Tuesday

April 19, 2022 – 3rd Tuesday

May 17, 2022 – 3rd Tuesday

June 28, 2022 – 4th Tuesday

Bellevue Union School District

Agenda Item for Board Meeting of August 17, 2021

Agenda Category: Action Item

Agenda Item Title: Consider Approval of the Revised Job Description for Director of Technology

Prepared By: Siara Goyer, Director of Human Resources

Background:

Presented for consideration to the Bellevue Union School District Board of Trustees are minor revisions and a title change to the current Director of Learning and Innovation Technology position job description to Director of Technology. The General Description of this position is as follows:

Under the general oversight and direction of the Superintendent or designee, the Director of Technology for the Bellevue Union School District plans, organizes and directs the district's technological services, digital learning program and data management and analysis. Serves as a technical resource and coordinates technical support for district personnel; in coordination with the curriculum committee develops the districts educational technology plan; Designs and implements district PD for Educational Technology; Coordinates, develops, installs and maintains a variety of software, hardware, and information systems and applications for academic and administrative activities; Trains and supervises the performance of assigned personnel including the creation of training programs and tutorials for staff; Manages district data systems, including the district's student information system and student assessment platform; Designs and implements data automation systems and strategic data analysis of various metrics relating to the district; creates and maintains data management and analysis systems and reports for use in the district strategic plan, Local Control Accountability Plan (LCAP) and instructional program design.

This position is currently filled; however, will be vacated due to a resignation.

Cost:

No Additional cost

Recommended Action:

Review and Approve as presented.

Supporting Documents:

1. Job Description: Director of Technology

Bellevue Union School District

DIRECTOR OF TECHNOLOGY CLASSIFIED MANAGEMENT EMPLOYEE

GENERAL DESCRIPTION:

Under the general oversight and direction of the Superintendent or designee, the Director of Technology for the Bellevue Union School District plans, organizes and directs the district's technological services, digital learning program and data management and analysis. Serves as a technical resource and coordinates technical support for district personnel; in coordination with the curriculum committee develops the districts educational technology plan; Designs and implements district PD for Educational Technology; Coordinates, develops, installs and maintains a variety of software, hardware, and information systems and applications for academic and administrative activities; Trains and supervises the performance of assigned personnel including the creation of training programs and tutorials for staff; Manages district data systems, including the district's student information system and student assessment platform; Designs and implements data automation systems and strategic data analysis of various metrics relating to the district; creates and maintains data management and analysis systems and reports for use in the district strategic plan, Local Control Accountability Plan (LCAP) and instructional program design.

DUTIES AND RESPONSIBILITIES:

Student Information Management:

- In coordination with the superintendent's office, manage and provide service integration of student information systems, including the student information system, student data system (assessment system) and any other relevant student databases.
- Supports district assessment and reporting platforms.
- Supports the state assessments and Physical Fitness testing.
- Designs and runs various reports analyzing the results of student outcomes using data in local and state databases.

Technology:

- Plans, implements and directs the district's technology services and activities; develops and maintains district technological systems and equipment; within assigned fiscal resources, assures information technology are deployed and available to meet the needs of the district
- Coordinates, develops and maintains a variety of software and information systems and develops procedures and policies regarding these systems; develops and maintains the Local Area Network (LAN) and Wide Area Network (WAN) for the district. Including managing network monitoring software, programming of switches and routers and managing network service servers.

Bellevue Union School District

- Acts as a technological resource and coordinates technological support for all district personnel including: responding to inquiries and support requests from staff; providing technology support, training and reference materials to all district staff; coordinating communication between the district and State and Local government agencies, outside consultants, and vendors in regards to technology and educational technology
- Makes recommendations to the superintendent in regards to equipment purchases and upgrades necessary to ensure effective implementation of district's education technology goals and maintaining network reliability
- Generates statistical and narrative reports in regards to current equipment allocation, network resource usage and educational technology trends and makes recommendations based on these reports.
- Plans, organizes and implements long and short-term technology plans and activities designed to enhance assigned programs and services
- Develops and prepares the annual preliminary budget for the Department; analyzes and reviews budgetary and financial data; controls and authorizes expenditures in accordance with established limitations
- Provides expertise and training on digital security practices and maintains district digital security policy and guidelines
- Provides automation of database and reporting systems through the use of programming and database tools such as python, javascript, SQL, spreadsheets etc.

Educational Technology:

- Develops audio/visual and written tutorials for teachers and staff on technology in the classroom
- In coordination with curriculum department develops plan integration of educational technology into the classroom
- Provides data analysis of student outcomes to support curricular and district goals for students.
- Creates and delivers training sessions on educational technology to teaching staff
- Works with the curriculum committee and other relevant committees, superintendent, principals and staff to further develop educational technological capabilities to coincide with the current curriculum and the California Standards.
- Manages the integration of digital learning into the curriculum by leading staff development sessions.
- Attends curriculum and/or MTSS meetings to support the alignment of educational outcomes for students and the districts' educational technology plan

Leadership:

- Supports district goals and departments by designing data collections and analysis tools to inform development of the strategic goals of the district
- Attends district Curriculum and MTSS meetings to provide alignment with student educational goals and the district educational technology plan

Bellevue Union School District

- Attends cabinet, leadership and board meetings to provide input in the direction of the Bellevue Union School District

General:

- Operates computer and software assigned as well as assigned office equipment; operates personal vehicle to conduct work
- Attends and conducts a variety of meetings as assigned
- Performs related duties as assigned

DEMONSTRATED KNOWLEDGE AND ABILITIES:

Knowledge of:

- Planning, organization and direction of technology services and activities
- Installation and maintenance of LAN, WAN and telephone systems
- Network components including bridges, routers, hubs and cabling
- Technical aspects of computer training and support
- Budget preparation and control
- Oral and written communication skills
- Principles and practices of administration, supervision and training
- Applicable laws, codes, regulations, policies and procedures
- Interpersonal skills using tact, patience and courtesy
- Operation of a computer and assigned software, including but not limited to Mac OSX and iOS, Windows standard and server editions, and video editing software
- Programming languages for data automation such as SQL, R, Python, Javascript etc.

Ability to:

- Plan, organize, control and direct District technology services and activities
- Coordinate, develop, install and maintain a variety of software and information systems and applications for various departments
- Supervise the performance of assigned personnel
- Serve as a technical resource and coordinate technical support for district personnel
- Communicate effectively both orally and in writing
- Interpret, apply and explain rules, regulations, policies and procedures
- Establish and maintain cooperative and effective working relationships with others
- Operate a computer and assigned office equipment
- Analyze situations accurately and adopt an effective course of action
- Meet schedules and timelines
- Work independently with little direction
- Plan and organize work
- Prepare comprehensive narrative and statistical reports
- Direct the maintenance of a variety of reports and files related to assigned activities
- Maintain consistent, punctual and regular attendance

Bellevue Union School District

EDUCATION AND EXPERIENCE REQUIRED:

- Any combination equivalent to: bachelor's degree with computer-related coursework
- Minimum three years training or experience in the IT field
- Any computer related certifications are a bonus

LICENSES AND OTHER REQUIREMENTS:

- Valid Driver's License
- Criminal Justice Fingerprint Clearance

WORKING CONDITIONS:

- Office environment
- Subject to constant interruptions and frequent interaction with others
- Dexterity of hands and fingers to operate a computer keyboard
- Hearing and speaking to exchange information in per one-on-one, in a group setting or on the telephone
- Travel to various locations
- Sitting or standing for extended long periods of time (up to 2-3 hours)
- Seeing to read a variety of printed materials and information on a computer screen for extended periods of time
- Ability to lift, carry and/or move objects weighing up to 50lbs
- Will require off-site duties and activities

Bellevue Union School District
Agenda Item for Board Meeting

Agenda Category: Review and Action

Agenda Item Title: Ratification of Bills and Warrants

Background:

Warrants issued since the last regularly scheduled Board meeting are submitted for ratification.

Recommended Action:

It is recommended the Board ratify these warrants.

Supporting Documents:

Payroll Totals

Board Report of Checks

Bellevue Union School District
2020-2021
July Payroll Totals

Manual Payroll 7/16/2021

Certificated:	\$2,849.99
Classified:	<u>\$1,796.16</u>
Total:	\$4,646.15

Regular Payroll 7/30/2021

Certificated:	\$105,049.12
Classified:	<u>\$121,416.48</u>
Total:	\$226,465.60

Supplemental Payroll 8/10/2021

Certificated:	\$18,740.90
Classified:	<u>\$6,982.02</u>
Total:	\$25,722.92

Total:	\$256,834.67
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Checks Dated 07/15/2021 through 08/11/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1846279	07/16/2021	Jaimes Perez, Lucelene	01-5862	LIV SCAN		25.00
1846280	07/16/2021	Sandoval Ramirez, Perla	01-5862	LIVE Scan		35.00
1846281	07/16/2021	Advanced Security Systems-SR	25-5800	Service Call Repair & Replacement		280.55
1846282	07/16/2021	Advanced Reproduction Center	01-4310	ELC Registration Packet	111.18	
			01-4350	Address Envelopes	523.20	634.38
1846283	07/16/2021	Bartley Pump Inc	01-5800	Open PO -Bartley Pump		868.89
1846284	07/16/2021	Becoming Independent	01-5800	BUSD Shredding Services		35.00
1846285	07/16/2021	Bodil Wibe	01-5800	ESY Physical Therapy services		180.00
1846286	07/16/2021	AT & T	01-5911	Open PO CALNET3		26.01
1846287	07/16/2021	Clover Stornetta Farms Inc	13-9510	ESY 2020/2021-Preschool Summer Program		40.50
1846288	07/16/2021	County of Sonoma Dept of Health Services	13-5800	Open PO for Food inspections & storm water fees		1,309.00
1846289	07/16/2021	Dream Box Learning	01-4340	DO: Site License		35,640.00
1846290	07/16/2021	Emerald LLC	01-9510	Behavioral Assistant	2,659.24	
				Couseling Services: J.V.T	3,778.92	
				Couseling Services: R. L	84.86	
				SDC Classroom Assistant	3,464.01	
				Sped : M.L	3,778.92	
				Sped: A. F	3,778.92	
				Sped: A.B	454.87	
				Sped: C.B	944.73	
				Sped: D.W	3,359.04	
				Sped: J.R	314.91	
				Sped: R.S.V	419.88	
				Sped: V.R	2,099.40	
				Sped: Z.C	2,729.22	27,866.92
1846291	07/16/2021	ESP & Alarm Inc.	01-5805	Open PO BV Monthly Patrols	375.00	
				Open PO KS/ELC Monthly Patrols	750.00	
				Open PO MV Monthly Patrols	375.00	
				Open PO TM Monthly Patrols	375.00	1,875.00
1846292	07/16/2021	TIAA Commerical Finance	01-5600	Copier Lease Contract # 2023517		312.46
1846293	07/16/2021	Fishman Supply Co	01-4370	M&O: Custodial Supplies@BV	211.42	
				M&O: Custodial Supplies @ ELC	337.02	
				M&O; Custodial Supplies @ MV	289.23	837.67
1846294	07/16/2021	Friedman's Home Improvement	01-4380	KW: OPEN PO for Supplies	263.55	
				Open PO General Dist Maint	140.29	
			01-4390	Open PO General Dist Maint	46.76	450.60

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Checks Dated 07/15/2021 through 08/11/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1846295	07/16/2021	Frontline Technologies	01-4342	HR Mgmt Software		2,928.67
1846296	07/16/2021	Greenacre Homes	01-9510	NPS : E.S.D	732.93	
				NPS: A.J.L	768.60	1,501.53
1846297	07/16/2021	Hendrix, Dennis Db a Hendrix Chainsaw &	01-5800	OPEN PO-Garden & Chainsaw		95.90
1846298	07/16/2021	Hitmen Termite and Pest Control, Inc.	01-5800	Pest Control Preventative Maintenance		350.00
1846299	07/16/2021	I.T.S.	01-9510	Counseling Services: A. R.G	62.70	
				Counseling Services: D.A	62.70	
				Counseling Services: J.R	62.70	
				Counseling Services: J.V	397.10	
				Counseling Services: K. A	62.70	
				Counseling Services: k.Q	104.50	
				Counseling Services: N.V	104.50	
				Individual Counseling & Guidance Services	250.80	
				ISA: Counseling J.B	62.70	
				ISA: Counseling R. C . M	62.70	1,233.10
1846300	07/16/2021	Language People	01-9510	ESY 2020/2021		338.00
1846301	07/16/2021	Lattice Educational Services	01-5800	Classroom Equipment		3,740.00
1846302	07/16/2021	Maxim Healthcare Staffing Serv ices inc	01-5800	ESY Psychologist		19,200.00
1846303	07/16/2021	Rexel USA, INC Platt Electric Supply	01-4370	DO- OPEN PO Replace Light Bulds	59.16	
			01-4380	DO- OPEN PO Replace Light Bulds	59.16	118.32
1846304	07/16/2021	Recology Sonoma Marin	01-5560	BUS BARN: -Garage 2021/2022	896.89	
			01-9510	BV- Garage & Recycling Pick up 2020/2021	693.76	
				KW/ELC- Garage & Recycling 2020/2021	693.76	
				MV: Garage & Recycling Pick up 2020/21	752.47	
				TM- Garage & Recycling 2020/2021	752.47	3,789.35
1846305	07/16/2021	Redwood Pediatric Therapy Asso	01-5800	JUNE ESY Physical Therapy		373.80
1846306	07/16/2021	School & College Legal Service Sonoma County Office of Ed.	01-5823	OPEN PO - Legal Services 2021/2022		1,566.00
1846307	07/16/2021	US Bank Equipment Finance	01-9510	OpenPO - Lease Bellevue School		111.20
1846308	07/16/2021	Verizon	01-5800	Support Internet Service		266.07
1846711	07/21/2021	Advanced Security Systems-SR	01-5800	BV: Burglar Alarm Monitoring	147.00	
				ELC: Burglar Alarm Monitoring	147.00	
				KW: Burglar Alarm Monitoring	147.00	
				MV Annex Burglar Alarm Monitoring	147.00	
				MV: Office Alarm Security	147.00	
				MV:Burglar Alarm Monitoring MEDIA & LIBRARY	147.00	
				TM: Burglary Alarm Monitoring Fee	147.00	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Checks Dated 07/15/2021 through 08/11/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1846711	07/21/2021	Advanced Security Systems-SR	25-5800	Service Call Repair & Replacement	2,411.09	3,440.09
1846712	07/21/2021	Citi Cards	01-5800	District Credit Card	1,586.81	
			01-9510	ThinkPad T15g(15)	2,586.22	4,173.03
1846713	07/21/2021	Clover Stornetta Farms Inc	13-9510	ESY 2020/2021-Preschool Summer Program		94.50
1846714	07/21/2021	CSBA	01-5823	CSBA Membership		14,715.00
1846715	07/21/2021	Culligan of Sonoma County	01-5800	OPEN PO :Drinking Water 5 Gallon		63.45
1846716	07/21/2021	Fishman Supply Co	01-4370	M&O; Custodial Supplies @ MV		3,316.06
1846717	07/21/2021	Great America Financial Svcs	01-5950	OPEN PO-Postbase 45 mail machine		136.86
1846718	07/21/2021	Helmer & Sons, Inc	21-6200	Bellevue ES HVAC Improvement Project		223,430.03
1846719	07/21/2021	MTS Partners Inc	01-4400	ITECH- Toner OPEN PO		166.06
1846720	07/21/2021	Pace Supply Corp Cust #02188-00	01-4380	Open PO-Pace Supply 21/22		490.54
1846721	07/21/2021	Perfect Timing Personnel Servi ces Inc	01-5800	Additional Hours	1,932.81	
			01-9510	Client Staffing Agreement for HR position	717.89	2,650.70
1846722	07/21/2021	Rexel USA, INC Platt Electric Supply	01-4370	DO- OPEN PO Replace Light Bulds	46.70	
			01-4380	DO- OPEN PO Replace Light Bulds	46.71	93.41
1846723	07/21/2021	Marylou Herrera DBA Red Light Learning	01-5803	Translation Service		113.75
1846724	07/21/2021	Redwood Pediatric Therapy Asso	01-9510	DO : Occupational Therapy Contract 2020/21		95.75
1846725	07/21/2021	Santa Rosa City Schools	13-4710	2021 RSY June 1, 2,3 2021	7,695.00	
			13-9510	ESY 2020/2021 Students Meals	5,481.00	13,176.00
1846726	07/21/2021	Santa Rosa, City Of	01-5560	Additional Funds	1,554.37	
			01-9510	Open PO for Water bill KW	889.53	
				Open PO for Water bill TM	539.15	2,983.05
1846727	07/21/2021	T-Mobile	01-4342	Additional funds	186.64	
			01-9510	Mobile Internet	4,213.36	4,400.00
1846728	07/21/2021	Verizon	01-5800	Additional Funds	1,497.03	
			01-9510	Verizon	850.69	2,347.72
1846729	07/21/2021	Advanced Security Systems-SR	01-5800	BV : Fire Monitoring/ Security System	226.50	
				BV: Fire, Life Safety Inspection	3,222.00	
				KW : Fire Monitoring	226.50	
				KW: Fire, Life Safety Inspections	4,512.00	
				MV : Fire Monitoring	226.50	
				MV: Annual Fire, Life Safety	4,380.00	
				TM : Fire Monitoring	106.50	
				TM Fire, Safety Inspection	4,883.04	17,783.04
1846730	07/21/2021	AT&T Mobility	01-5911	Open PO for Emergency Phone # 8341		451.12
1846731	07/21/2021	Valley Comfort Heating & Air	01-5800	Open PO : 2021/2022	897.12	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Checks Dated 07/15/2021 through 08/11/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1846731	07/21/2021	Valley Comfort Heating & Air	21-6200	MV Room # 17-25	24,718.34	25,615.46
1846732	07/21/2021	Emerald LLC	01-9510	Counseling Services: J.V.T		1,574.60
1846733	07/21/2021	TIAA Commerical Finance	01-5600	DO:Agreement For SF-5130 Account # 20415329-1		299.68
1846734	07/21/2021	PG&E	01-5520	Open PO -PG & E		233.01
1846735	07/21/2021	Rexel USA, INC Platt Electric Supply	01-4380	DO- OPEN PO Replace Light Bulds		44.47
1846736	07/21/2021	Santa Rosa, City Of	01-9510	Open PO for Water bill BV		843.15
1846737	07/21/2021	School & College Legal Service Sonoma County Office of Ed.	01-5823	OPEN PO - Legal Services 2021/2022		5,407.60
1847368	07/23/2021	SYNCB/Amazon	01-4380	DO : Office Supplies Purchases	49.88	
			01-5840	ITECH: Supplies	2,241.45	2,291.33
1847369	07/23/2021	AT & T	01-9510	Open PO CALNET3		253.73
1847370	07/23/2021	Clover Stornetta Farms Inc	13-9510	ESY 2020/2021-Preschool Summer Program		121.50
1847371	07/23/2021	Rodney Justin Cook Cook Fire Protection	13-5800	BV-Kitchen Hood Fire Suppression System		245.63
1847372	07/23/2021	Emerald LLC	01-9510	Counseling Services: J.V.T		1,329.66
1847373	07/23/2021	TIAA Commerical Finance	01-5600	Lease Agreement for Copiers Acc# 20399421-1		1,273.10
1847374	07/23/2021	Fishman Supply Co	01-4370	M&O; Custodial Supplies @ MV		103.74
1847375	07/23/2021	Friedman's Home Improvement	01-4380	Open PO General Dist Maint	39.11	
			01-4390	Open PO General Dist Maint	13.04	52.15
1847376	07/23/2021	Gold Star Foods, Inc.	13-4710	OPEN PO TM Food Supply		2.70
1847377	07/23/2021	Hardware Tech Inc.	01-4380	Open PO- Maint Service all sites		1,350.00
1847378	07/23/2021	Pace Supply Corp Cust #02188-00	01-4380	Open PO-Pace Supply 21/22		637.56
1847379	07/23/2021	Santa Rosa, City Of	01-5560	Open PO for Water bill MV & Spa	261.00	
			01-9510	Open PO for Water bill MV & Spa	478.57	739.57
1847380	07/23/2021	Spurr	01-9510	Open PO Spurr		1,141.85
1847815	07/28/2021	Faria Dos Santos Olmsted, Ana Regina	01-5862	LIVE SCAN		26.00
1847816	07/28/2021	Air Filter Control	01-9510	MERC-13 HVAC Filters		431.26
1847817	07/28/2021	Advanced Reproduction Center	01-4310	BUSD Opening Packet		7,516.50
1847818	07/28/2021	Emerald LLC	01-5800	ESY SDC Assistant 2020/2021	1,390.89	
			NPS 2020/2021 A.B		454.87	1,845.76
1847819	07/28/2021	FS.com	01-4240	LC UPC		1,251.25
1847820	07/28/2021	Gold Star Foods, Inc.	13-4710	OPEN PO TM Food Supply		8.10
1847821	07/28/2021	Greenacre Homes	01-5800	NPS JUNE RSY 2020/2021	65.79	
			01-9510	NPS: M.P	741.48	807.27
1847822	07/28/2021	Presence Learning Inc	01-5800	SLP Services	8,587.85	
			01-9510	ELC: SLP Service 2020/2021	3,194.28	11,782.13

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Checks Dated 07/15/2021 through 08/11/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1847823	07/28/2021	Rincon Valley School District	01-5100	APE Services 2020/2021		21,826.64
1847824	07/28/2021	WEX BANK	01-4362	DO : Fuel Card		483.71
1848508	08/04/2021	Black, Lawrence	01-4350	shipping RMA 577934		11.60
1848509	08/04/2021	SYNCB/Amazon	01-4310	Students Supplies	98.56	
			01-4350	DO : Office Supplies Purchases	213.89	
			01-5840	ITECH: Supplies	425.73	738.18
1848510	08/04/2021	Anova Education & Behavior	01-5800	ESY Services A. W	3,427.76	
				ESY Services B.T	3,427.76	6,855.52
1848511	08/04/2021	Advanced Reproduction Center	01-5800	Open PO-ARC- Copies 2021/2022		658.91
1848512	08/04/2021	California's Valued Trust	01-9570	Aug 2021	143,239.08	
				July 2021	143,983.08	
				June 2021	142,142.36	429,364.52
1848513	08/04/2021	AT & T	01-9510	Open PO CALNET3		113.05
1848514	08/04/2021	Clover Stornetta Farms Inc	13-9510	ESY 2020/2021-Preschool Summer Program		94.50
1848515	08/04/2021	Continental Press Inc	01-4310	Teachers Plan books		243.49
1848516	08/04/2021	Emerald LLC	01-5800	ESY SDC Assistant 2020/2021	857.30	
			01-9510	SDC Classroom Assistant	559.84	1,417.14
1848517	08/04/2021	Greenacre Homes	01-5100	ESY 2020/2021 A.J.L	3,185.23	
				ESY 2020/2021 ESD	4,253.44	
				ESY 2020/2021 M.P	4,617.56	12,056.23
1848518	08/04/2021	Maria Gabriela Porter	01-9510	ESY 2020/2021		7,905.00
1848519	08/04/2021	Maxim Healthcare Staffing Services inc	01-5800	ESY Psychologist	800.00	
				Psychologist	4,000.00	4,800.00
1848520	08/04/2021	Mystery Science Inc	01-4310	NGSS Science Lesson Supplies	1.99	
				Science License	10,341.00	
			01-9510	NGSS Science Lesson Supplies	1,018.73	11,361.72
1848521	08/04/2021	Napa County Office Of Ed	01-5800	Additional Funds	6,600.00	
			01-9510	DO: CalServes ASES After School Program	187,254.93	
				DO: CalServes Contract - Counselors	57,095.47	250,950.40
1848522	08/04/2021	Andre Randall Soileau dba Prime65	01-5911	Additional Funds	1,103.41	
			01-9510	IT: Telephone Service 2020/21	1,258.67	2,362.08
1848523	08/04/2021	Santa Rosa, City Of	01-5560	Open PO for Water bill MV & Spa		120.00
1848524	08/04/2021	Soliant	01-5100	SLP Service 2020/2021	492.50	
			01-9510	School SLPA -Reg	1,632.50	2,125.00
1848525	08/04/2021	Julie Burns	01-5803	Interpretation For Special Board Meetings		250.00
1849346	08/06/2021	Advanced Security Systems-SR	25-5800	Service Call Repair & Replacement		455.00
1849347	08/06/2021	Valley Comfort Heating & Air	21-6200	HVAC Design Rebuild		32,912.18

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Checks Dated 07/15/2021 through 08/11/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1849348	08/06/2021	Bartley Pump Inc	01-5800	Open PO -Bartley Pump		918.19
1849349	08/06/2021	Discovery Office Systems	01-9510	DO: Service Contract all sites 2020/21		121.20
1849350	08/06/2021	Fire Safety Supply	01-5800	M&O: Fire extinguisher & Services		1,915.74
1849351	08/06/2021	Fishman Supply Co	01-4370	M&O: Custodial Supplies@BV	148.32	
				M&O: Custodial Supplies @ MV	213.15	361.47
1849352	08/06/2021	Friedman's Home Improvement	01-4380	KW: OPEN PO for Supplies	162.36	
				Open PO General Dist Maint	81.35	
			01-4390	Open PO General Dist Maint	27.11	270.82
1849353	08/06/2021	Hitmen Termite and Pest Control, Inc.	01-5800	Pest Control Preventative Maintenance		175.00
1849354	08/06/2021	Medical Electronic Devices & Instrumentation	01-5800	DO: Annual Service & Calibration		341.01
1849355	08/06/2021	North Bay Children's Center	12-9510	BUSD: Pre-School Program Adm		90,554.27
1849356	08/06/2021	Rexel USA, INC Platt Electric Supply	01-4380	DO- OPEN PO Replace Light Bulbs		124.55
1849357	08/06/2021	Ralph's Auto & Truck Services	01-5800	OPEN PO- Districts Truck Services		1,530.64
1849358	08/06/2021	Marylou Herrera DBA Red Light Learning	01-5803	Translation Service		338.30
1849742	08/11/2021	Matteri, Lori A	01-5201	Milage Reimbursement for ESY June , July and Aug		348.72
1849743	08/11/2021	SYNCB/Amazon	01-4350	DO : Office Supplies Purchases	61.51	
			01-4380	DO : Office Supplies Purchases	52.49	
			13-4390	DO : Office Supplies Purchases	26.91	140.91
1849744	08/11/2021	Ameriflex	01-5800	DO: FSA Admin Fee 6 Employees	52.36	
			01-5858	DO: FSA Admin Fee 6 Employees	7.64	60.00
1849745	08/11/2021	BAM Plumbing	01-5800	DO- Plumbing Services		575.00
1849746	08/11/2021	Matthew Banchemo	01-5800	OPEN PO: Tree Service for all Sites		1,165.00
1849747	08/11/2021	Valley Comfort Heating & Air	21-6200	REMOVE AND DISPOSE OF 3 OUTDOOR CONDENSERS		24,365.13
1849748	08/11/2021	Bartley Pump Inc	25-6200	Well Repair		11,692.00
1849749	08/11/2021	Becoming Independent	01-5800	BUSD Shredding Services		35.00
1849750	08/11/2021	Bella Painting	21-6200	Painting		8,900.00
1849751	08/11/2021	Buchanan Food Service	13-4710	OPEN PO: TM Food for Food Svc		749.45
1849752	08/11/2021	AT & T	01-5911	Open PO CALNET3		65.76
1849753	08/11/2021	Rodney Justin Cook Cook Fire Protection	13-5800	MV--Kitchen Hood Fire Suppression System	201.93	
				TM-Kitchen Hood Fire Suppression System	169.16	371.09
1849754	08/11/2021	County of Sonoma Dept of Health Services	13-5800	Open PO for Food inspections & storm water fees		3,245.00
1849755	08/11/2021	ESP & Alarm Inc.	01-5805	Open PO BV Monthly Patrols	375.00	
				Open PO KS/ELC Monthly Patrols	750.00	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Checks Dated 07/15/2021 through 08/11/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1849755	08/11/2021	ESP & Alarm Inc.		Open PO MV Monthly Patrols	375.00	
				Open PO TM Monthly Patrols	375.00	1,875.00
1849756	08/11/2021	Fishman Supply Co	01-4370	M&O: Custodial Supplies@BV	3,577.30	
				M&O; Custodial Supplies @ MV	500.23	4,077.53
1849757	08/11/2021	Friedman's Home Improvement	01-4380	KW: OPEN PO for Supplies		151.26
1849758	08/11/2021	Gold Star Foods, Inc.	13-4710	OPEN PO MV Food Supply	219.20	
			13-5800	CAFE: Food Storage	132.50	351.70
1849759	08/11/2021	Gopher	01-4310	Physical Education Equipment	795.56	
			01-5800	PE supplies	6.92	
			01-9510	PE supplies	519.80	1,322.28
1849760	08/11/2021	Interstate Battery System of Northbay	01-5800	Open PO-Intestate Battery		72.99
1849761	08/11/2021	Jacobson Fence Co Inc	21-6200	ADA gate installation at Kawana ES		8,511.00
1849762	08/11/2021	MBS Engineering Inc	21-6200	TM Water Leak #1		29,623.16
1849763	08/11/2021	Orange Cty Dept Of Ed	01-5800	Glad Training		4,522.25
1849764	08/11/2021	Pacific Access Elevators Inc	21-6200	BV MPR WheelChair Lift		23,443.15
1849765	08/11/2021	Paradigm Healthcare Services	01-5800	Contracted service for Medical Billing 2021/2022		1,565.05
1849766	08/11/2021	Recology Sonoma Marin	01-5560	BUS BARN: -Garage 2021/2022	1,071.16	
				BV- Garage & Recycling Pick up	705.71	
				KW/ELC- Garage & Recycling	705.71	
				MV: Garage & Recycling Pick up	765.44	
				TM- Garage & Recycling	765.44	4,013.46
1849767	08/11/2021	Sonoma County Office Of Educat ion	01-5862	Open PO-Fingerprinting 2021/2022		84.00
1849768	08/11/2021	Wolff Contracting	21-6200	Underground Prep HVAC Linesets		9,629.95
1849769	08/11/2021	Maxim Healthcare Staffing Serv ices inc	01-5800	Psychologist	9,600.00	
			01-9510	Medical Assistant Personnel	2,100.00	11,700.00
Total Number of Checks					139	1,503,789.74

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	114	993,027.31
12	Child Development Fund	1	90,554.27
13	Cafeteria Fund	14	19,836.58
21	Building Fund	9	385,532.94
25	Capital Facilities Fund	4	14,838.64

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Checks Dated 07/15/2021 through 08/11/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
			Total Number of Checks	139		1,503,789.74
			Less Unpaid Tax Liability			.00
			Net (Check Amount)			1,503,789.74

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Bellevue Union School District

Consent Calendar for Board Meeting of August 17, 2021

3. Consent Calendar
 - 3.1. Board Meeting Minutes
 - 3.1.1. Special Board Meeting August 10, 2021
 - 3.1.2. Regular Board Meeting July 20, 2021
 - 3.2. Acknowledge and Accept Grants & Donations
 - 3.2.1. Starbucks store # 11337, manager Erika Thayer, coffee, sweetener, cream, and cup donation for 80 people, BUSD Professional Development Day 8/9/2021

Recommended Action:

It is recommended that the Board of Trustees approve the agenda items on the Consent Calendar.

Supporting Documents:

Backup documentation for each item on the Consent Calendar.

BUSD August 10, 2021 Board Meeting Minutes

1. Open Session 6:00 P.M.

1.1. The Board Meeting of the Bellevue Union School District Board of Trustees was called to order at 6:00 by Trustee Adele Walker, Video Teleconference Streamed Live Via Zoom linked on the BUSD Homepage.

1.2. Flag Salute: Larry Black led the flag salute.

Members Present: Adele Walker, Jamie Padilla, John Jarvis, Stephanie Merrida-Grant, Lisa Reyes and David Alexander

Members Absent: None

Late Arrivals: None

Early Departures: None

District Office Staff Present: David Alexander, Moriah Hart, Tracy Whitacker, Larry Black

Others Present: NA

1.3. Consider Agenda Adjustment Add an urgent Discussion/Action item: Consider for Approval Use of the Center for Disease Control & Prevention (CDC) Recommendations for International Travel during COVID-19: Students Returning to School.

1.4. Public Comment: None

2. Action

2.1. On a motion by John Jarvis, second by Lisa Reyes, the Board approved the Board Policy and Administrative Regulation 6158 Independent Study

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

2.2. On a motion by Stephanie Merrida-Grant, second by Jamie Padilla, the Board approved the Job Description for Teacher on Special Assignment: Student Support Coordinator

Action: Approved

BUSD August 10, 2021 Board Meeting Minutes

Vote	5	Ayes
	0	Noes
	0	Absent

- 2.3. On a motion by Jamie Padilla, second by John Jarvis, the Board approved the Job Description for Teacher on Special Assignment: District Student Support Coordinator

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

- 2.4. On a motion by John Jarvis, second by Jamie Padilla, the Board approved the Memorandum of Understanding (MOU) between Bellevue Union School District (BUSD) and Bellevue Education Association (BEA) for Teacher on Special Assignment: District Student Support Coordinator

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

- 2.5. On a motion by Lisa Reyes, second by John Jarvis, the Board approved the Memorandum of Understanding (MOU) between Bellevue Union School District (BUSD) and Bellevue Education Association (BEA) for Independent Study Teacher for the 2021/2022 School Year

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

BUSD August 10, 2021 Board Meeting Minutes

3. Discussion/Action

- 3.1. On a motion by John Jarvis, second by Stephanie Merrida-Grant, the Board approved the Use of the Center for Disease Control & Prevention (CDC) Recommendations for International Travel during COVID-19: Students Returning to School.

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

4. Consent Calendar

- 4.1. Santa Rosa City Schools Vended Meal Contract for Kawana Springs Elementary School

On a motion by John Jarvis, second by Lisa Reyes, the Board approved the Consent calendar

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

5. Planning

August 17, 2021	Regular Board Meeting	5:30 pm	To be live streamed on zoom, linked on the District's Homepage: www.busd.org
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Open Session Adjournment Time: 6:28 pm

Respectfully Submitted,

By David Alexander, Ed.D.
Secretary to the Board and

BUSD August 10, 2021 Board Meeting Minutes

District Superintendent

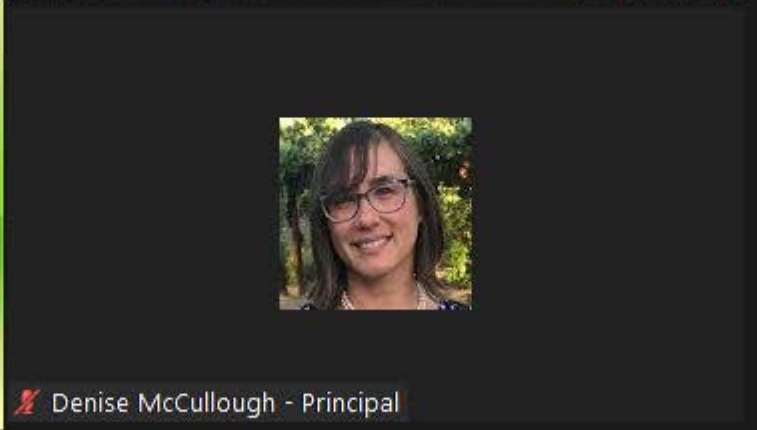
Board Signature: _____ Date: _____

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Participants (7)
Panelists (4) Attendees (3)

- AW** Alisha Walker
- I** iphone
- KM** Karen Mahtin



BUSD July 20, 2021 Board Meeting Minutes

1. Open Session 6:00 P.M.

1.1. The Board Meeting of the Bellevue Union School District Board of Trustees was called to order at 6:00 by Trustee Adele Walker, Video Teleconference Streamed Live Via Zoom linked on the BUSD Homepage.

1.2. Flag Salute: Jamie Padilla led the flag salute.

Members Present: Adele Walker, Jamie Padilla, John Jarvis and David Alexander

Members Absent: Stephanie Merrida-Grant, Lisa Reyes

Late Arrivals: None

Early Departures: None

District Office Staff Present: David Alexander, Moriah Hart, Larry Black

Others Present: See sign in sheet

1.3. Consider Agenda Adjustment NA

1.4. Public Comment: None

2. Action

2.1. On a motion by Lisa Reyes, second by Jamie Padilla, the Board approved the Williams Quarterly Uniform Complaint Report Summary (April 1-June 30, 2021)

Action: Approved

Vote	3	Ayes
	0	Noes
	2	Absent: Stephanie Merrida-Grant, Lisa Reyes

2.2. Ratification of Bills and warrants

Payroll Totals

Regular Payroll 6/30/2021

Certificated: \$471,453.01

BUSD July 20, 2021 Board Meeting Minutes

Classified:		\$294,596.34
Total:		\$766,049.35

Supplemental Payroll 7/09/2021

Certificated:		\$60,735.62
Classified:		\$30,402.17
Total:		\$91,137.79

Total: \$857,187.14

Accounts Payable Totals:

Fund Description	Expensed Amount
01 General Fund	359,992.32
13 Cafeteria Fund	77,378.40
21 Building Fund	131,525.53
<u>25 Cap Facilities Fund</u>	<u>10,024.50</u>
Total Payables	\$578,920.75

On a motion by John Jarvis, second by Jamie Padilla, the Board ratified the Bills and Warrants.

Action: Approved

Vote	3	Ayes
	0	Noes
	2	Absent: Stephanie Merrida-Grant, Lisa Reyes

3. Consent Calendar

- 3.1. Board Policy Manual Revisions per California School Boards Association (CBSA) Update Recommendations 2nd Reading ([1st reading June 30, 2021](#))
- 3.2. Memorandum of Understanding between the COOL School Program at the Napa County Office of Education and the Bellevue Union School District
- 3.3. Memorandum of Understanding between the Expanded Learning AmeriCorps Program at the Napa County Office of Education and the Bellevue Union School District
- 3.4. Lozano Smith Service Agreement
- 3.5. Board Meeting Minutes
 - 3.5.1. Regular Board Meeting Minutes June 30, 2021
 - 3.5.2. Special Board Meeting Minutes June 29, 2021
- 3.6. Personnel Activity Log

On a motion by John Jarvis, second by Jamie Padilla, the Board approved the Consent calendar

Action: Approved

BUSD July 20, 2021 Board Meeting Minutes

Vote	3	Ayes
	0	Noes
	2	Absent: Stephanie Merrida-Grant, Lisa Reyes

4. Reports

4.1. California School Employees Association, Chapter 501

N/A

4.2. Bellevue Education Association

N/A

4.3. Principal Report

N/A

4.4. Board Reports/Board Items

N/A

4.5. Superintendent Report

Dr. Alexander, Ed.D., Superintendent reported there is a new state requirement to provide independent study for students whose health would be at risk by in person instruction. The first task force met today including Tracy Whitacker, Aracely Romo-Flores, Denise McCullough, CSEA, BEA and Larry Black to frame the information we have about independent study, and then meet Thursday to review what we know. We may need to have a special Board Meeting to address the IS programming/policy requirements.

5. Planning

August 17, 2021	Regular Board Meeting	5:30 pm	To be live streamed on zoom, linked on the District's Homepage: www.busd.org
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6. ~~Returned to Closed Session~~

Open Session Adjournment Time: 6:08 pm

Respectfully Submitted,

BUSD July 20, 2021 Board Meeting Minutes

By David Alexander, Ed.D.
Secretary to the Board and
District Superintendent

Board Signature: _____ Date: _____



Larry Black - Technology Director

Because this is the time for the public to come in.

- Participants (8)
- Panelists (7) Attendees (1)
- Moriah Hart, Execu... (Co-host, me) [Mute] [Video Off]
 - Larry Black - Technology D... (Host) [Mute] [Video Off]
 - Aracely Romo-Flores (Co-host) [Mute] [Video Off]
 - Larry Black - Technology Di... (Co-host) [Video Off]
 - Spanish interpre... (Interpreter) ES [Mute] [Video Off]
 - Chris Kim - CBO [Mute] [Video Off]
 - Tracy Whitaker, Director of Stude... [Mute] [Video Off]

Live Transcription (Closed Captioning) has been enabled **Who can see this transcript?** ×

View

Participants (7)
Panelists (4) Attendees (3)

AW Alisha Walker

I iphone

KM Karen Mahtin



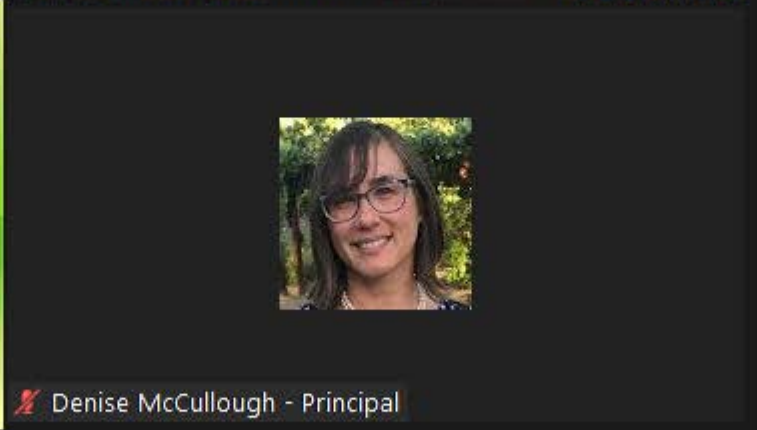
Larry Black - Technology Director



Moriah Hart, Executive Assistant



Larry Black - Technology Director



Denise McCullough - Principal

Unmute

Stop Video

Participants 7

Chat

Share Screen

More

Leave

Lower All Hands



BELLEVUE UNION SCHOOL DISTRICT

Current Enrollment

School	8/12/2021	9/13/2020	10/15/2020	11/10/2020	12/14/2020	1/11/2021	2/6/2021	3/6/2021	4/14/2021	5/13/2021	6/5/2021
Bellevue	392										
Kawana	305										
Meadow View	384										
Taylor Mountain	406										
Total Enrollment	1487	0	0	0	0	0	0	0	0	0	0

Census Day (CalPADS/LCFE) Enrollment (1st Wednesday of October)

School	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23
District	1736	1786	1769	1802	1753	1691	1616	1596	1539		
Charter	0	37	71	94	145	144	0	0	0		
Total Enrollment	1736	1823	1840	1896	1898	1835	1616	1596	1539	TBD	TBD

Attendance (P2, Average Attendance over 8 Months) Reported in the Month of April

School	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2020/22	2021/23	2020/23
Bellevue	403	406	391	366	387	397	376				
Kawana	388	381	365	337	337	322	321				
Meadow View	397	409	425	437	406	382	353				
Taylor Mountain	502	503	483	456	413	415	381				
District Attendance	1690	1699	1664	1597	1543	1517	1430	TBD	TBD	TBD	TBD
<i>% Attendance</i>	<i>95.52%</i>	<i>94.26%</i>	<i>94.92%</i>	<i>94.41%</i>	<i>95.46%</i>	<i>95.02%</i>	<i>92.94%</i>				
Charter	76	105	131	141	0	0	0	0	0	0	0
With Charter	1765	1803	1794	1737	1543	1517	TBD	TBD	TBD	TBD	TBD
<i>% Attendance</i>	<i>95.94%</i>	<i>95.12%</i>	<i>94.54%</i>	<i>94.69%</i>	<i>95.46%</i>	<i>95.02%</i>					

Updated: 8/12/21