



N O T I C E

**BOARD MEETING OF THE BELLEVUE UNION SCHOOL
DISTRICT BOARD OF TRUSTEES WILL BE HELD ON Tuesday
September 14, 2021, 4:30pm OPEN SESSION, 5:30PM CLOSED SESSION
6:00PM OPEN SESSION IN PERSON at KAWANA SPRINGS ELEMENTARY
SCHOOL 2121 MORAGA DR & ZOOM TELECONFERENCE HOSTED BY
BELLEVUE UNION SCHOOL DISTRICT**

DATED: September 10, 2021

**David Alexander, Ed.D.
SECRETARY TO THE BOARD
AND DISTRICT SUPERINTENDENT**

POSTED: September 10, 2021

BELLEVUE UNION SCHOOL DISTRICT
Regular Board Meeting
In Person At the Kawana Springs 2121 Moraga Dr &
Video Teleconference Streamed Via Zoom linked on the BUSD Homepage
Tuesday, September 14, 2021

As authorized by the Governor's Emergency Executive Order issued on March 12, the Bellevue Union School District Board of Education will conduct Board of Education meetings in-person and by live video conference until further notice. The meeting will be live streamed on zoom which can be reached via a link from our Bellevue Union School District homepage @ www.BUSD.org

AGENDA

1. Open Session 4:30 pm

1.1. Call To Order

1.2. Informational Item

1.2.1. Kawana Modernization Updates, Roger Farrell, Director of Maintenance & Operations

1.3. Site Tour: Kawana Springs 2121 Moraga Dr

1.4. Return to Kawana Springs MPR/Cafeteria 5:30pm

1.4.1. Call To Order

1.5. Public Comment on Closed Session Agenda

The Public is invited to address the Board regarding items that are on the Closed Session Agenda. Speakers are limited to 3 minutes each. Because this is the time for the public to comment, it is our time to hear from you. Although the Board will not respond, we want you to know that we are listening to you carefully.

To access the [Public Comment Form](#), please click on the link: [BUSD Digital Comment Form](#) to submit your comment to Moriah Hart prior to the start of the meeting. All comments received prior to the start of the meeting will be shared during the meeting.

2. Adjourn To Closed Session

2.1. Closed Session Agenda

2.1.1. Public Employment § 54957

3. Reconvene to Open Session 6:00pm

3.1. Flag Salute

3.2. Report on Closed Session

3.3. Consider Agenda Adjustment

3.4 Public Comment

At this time, members of the public may express opinions or make statements regarding issues pertinent to the District. Action may not be taken on statements or testimony made regarding any item not on the agenda, per Government Code 54954.2. There will be a limit of three minutes placed on each individual making a statement and a total 30 minute time allocation. Persons wishing to comment should complete the public comment form.

To access the [Public Comment Form](#), please click on the link: [BUSD Digital Comment Form](#) to submit your comment to Moriah Hart prior to the start of the meeting. All comments received prior to the start of the meeting will be shared during the meeting.

Because this is the time for the public to comment, it is our time to hear from you. Although Government Code Section 54954.2(a) limits the ability of Board Members to respond to public comments we want you to know that we are listening to you carefully.

4. Public Hearing

4.1. Sufficiency or Insufficiency of Instructional Materials

5. Informational Items

5.1. Enrollment Updates, David Alexander, Ed.D., Superintendent

5.2. Student Services Update, Tracy Whitaker, MA, Director of Student Services

5.3. FY 2020-21 Unaudited Actuals Fiscal Report, Chris Kim, Ed.D., Chief Business Official

6. Action

6.1. Consider Approval of 2020-21 Unaudited Actuals Fiscal Report

6.2. Consider Approval of Resolution No. 3: Adoption of the GANN Limit

6.3. Consider Approval of Resolution No 4: Sufficiency of Instructional Materials

6.4. Consider Approval of Resolution No 5: Proclamation of September as Attendance Awareness Month.

6.5. Consider Approval of the Bellevue Union School District COVID-19 Safety Plan revised 9/6/2021

6.6. Ratification of Bills and Warrants

7. Consent Calendar

7.1. Sonoma State University Student Teaching Agreement with Bellevue Union School District

7.2. Service Agreement for After School Enrichment - Violin

7.3. Service Agreement for After School Enrichment - Chorus

7.4. Board Meeting Minutes

7.4.1. Special Board Meeting September 2, 2021

7.4.2. Regular Board Meeting August 17, 2021

7.4.3. Special Board Meeting August 10, 2021

7.5. Personnel Activity Log

8. Reports

8.1. California School Employees Association, Chapter 501

8.2. Bellevue Education Association

8.3. Principal Reports

8.4. Board Reports/Board Items

8.5. Superintendent Report

8.5.1. Enrollment Updates

9. Planning

October 19, 2021	Regular Board Meeting	5:30 pm	School Location TBD and To be live streamed via zoom linked on the District's Homepage: www.bUSD.org
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10. Return to closed session as needed

Notice

The Bellevue Union School District complies with the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent's Office by calling (707)542-5197 x2. All efforts will be made for reasonable accommodations.

Agenda available in Spanish upon request. Orden del día disponible en español si se solicita.

*District Employees, parents and community members shall treat each other with civility, courtesy and respect.
Civility Policy (BP 1313)*

Posted: August 31, 2021

Bellevue Union School District

Notice of Public Hearing

1. Resolution No. 4 of the Governing Board of the Bellevue Union School District regarding Sufficiency or Insufficiency of Instructional Materials

- A. Date: Tuesday, September 14, 2021
- B. Time: 6:00 P.M.
- C. Location: BELLEVUE UNION SCHOOL DISTRICT
Regular Board Meeting
Video Streamed Via Zoom Linked on the BUSD Homepage and in person at Kawana Springs Elementary MPR, 2121 Moraga Dr, Santa Rosa, CA 95404

- Information may be reviewed in the Bellevue School District Office between the hours of 8:00 a.m. to 4:00 p.m., Monday thru Friday.

Bellevue Union School District

Agenda Item for Board Meeting of September 14, 2021

Agenda Category: Informational

Agenda Item Title: Student Services Update

Prepared By: Tracy Whitaker, M.A., Director of Student Services

Background: This presentation will update the board on activities and progress related to Student Services.

Recommended Action:

No action needed.

Supporting Documents:

Bellevue Union School District

Agenda Item for Board Meeting of September 14, 2021

Agenda Category: Review and Action

Agenda Item Title: Consider Approval of the 2020-21 Unaudited Actuals Fiscal Report

Prepared By: Chris J. Kim, CBO

Background:

On August 17, 2021, the District presented its 45 day revision of the FY 2021-22 budget (the current fiscal year) based on the State's final iteration of the budget. Since that time, the financial books of the District have been officially closed, all accounting entries have been posted, and unspent allocations have been identified.

The Unaudited Actuals Fiscal Report is a district prepared year end financial statement utilizing the State of California's Account Code Structure for all relevant District Funds. This report includes an overview of all financial activity in the District for FY 2020-21 (the prior fiscal year) and identifies unused funds and reserves that are carried forward into future years. This report will likewise be utilized by the District's external auditors in the preparation of the official audited report.

The starting balances and reserves presented in the 45 day revision will subsequently be updated using finalized figures presented in this Unaudited Actuals Report, and the budgetary revision for FY 2021-22 will be presented to the Board of Trustees as part of the 1st Interim Report, scheduled for presentation in December.

Recommended Action:

Review and Accept as Presented.

Supporting Documents:

1. Under Separate Cover: Fiscal Year 2020-21 Unaudited Actuals

Bellevue Union School District

Agenda Item for Board Meeting of September 14, 2021

Agenda Category: Review and Action

Agenda Item Title: Approval of Resolution No. 3 – Adoption of the Gann Limit

Prepared By: Chris J. Kim, CBO

Background:

In 1979 the State of California adopted Proposition 4 that establishes and defines annual appropriation limits on state and local governmental entities based on annual appropriations for the previous fiscal year. Proposition 4 was sponsored by Paul Gann and is known as the GANN appropriations limit calculations. Education Code sections 1629 and 42132 specify that by September 15 of each year, district governing boards shall adopt a resolution identifying their estimated appropriations limits for the current year and their actual appropriations limit for the preceding year. The purpose of this Resolution with the calculation is to verify to the State that the district is not receiving more State income than allowed by Proposition 4 law.

When presented with the Unaudited Actuals, it will calculate the School District Appropriations Limit Calculation from the SACS Unaudited Actuals Fiscal Year 2020-21 report on line 10 with adjustments to the Limit per Government Code Section 7902.1.

Recommended Action:

Review and Approve as presented.

Supporting Documents:

Resolution No 3. with supporting calculation of the Gann Limit from the 2020-21 Unaudited Actuals fiscal report will be presented under separate cover.

RESOLUTION No. 3 - ADOPTING THE “GANN” LIMIT

WHEREAS, in November of 1979, the California electorate did adopt Proposition 4, commonly called the Gann Amendment, which added Article XIII-B to the California Constitution; and,

WHEREAS, the provisions of that Article establish maximum appropriation limitations, commonly called “Gann Limits,” for public agencies, including school districts; and,

WHEREAS, the District must establish a revised Gann limit for the 2020-21 fiscal year and a projected Gann Limit for the 2021-22 fiscal year in accordance with the provisions of Article XIII-B and applicable statutory law;

NOW, THEREFORE, BE IT RESOLVED that this Board does provide public notice that the attached calculations and documentation of the Gann limits for the 2020-21 and 2021-22 fiscal years are made in accord with applicable constitutional and statutory law;

AND BE IT FURTHER RESOLVED that this Board does hereby declare that the appropriations in the Budget for the 2020-21 and 2021-22 fiscal years do not exceed the limitations imposed by Proposition 4;

AND BE IT FURTHER RESOLVED that the Superintendent provides copies of this resolution along with the appropriate attachments to interested citizens of this district.

THE FOREGOING RESOLUTION was moved by Member _____
seconded by Member _____, and adopted on a roll call on
September 14, 2021, by the following vote:

Trustee Walker	_____
Trustee Merrida-Grant	_____
Trustee Padilla	_____
Trustee Reyes	_____
Trustee Jarvis	_____

AYES: _____ NOES: _____ ABSENT/NOT VOTING: _____

David Alexander, Ed. D. Superintendent
Secretary to the Board

Bellevue Union School District

Agenda Item for Board Meeting of September 14, 2021

Agenda Category: Review and Action

Agenda Item Title: Approval of Resolution No 4 – Sufficiency of Instructional Materials

Prepared By: Aracely Romos-Flores, Curriculum/English Learner Director

Background:

This is the action item following the public hearing earlier for the annual Williams Audit verifying that we have enough textbooks for our students and that our facilities are in good repair

Recommended Action:

It is recommended that the Board of Trustees approve Resolution No 4 – Sufficiency of Instructional Materials

Supporting Documents:

Resolution No 4 – Sufficiency of Instructional Materials

Williams Settlement Legislation
Resolution on Sufficiency of Instructional Materials for 2021-22

RESOLUTION
Bellevue Union School District
Resolution Number: No. 4

Resolution Determining Sufficiency of Instructional Materials

On motion by _____, Seconded by _____, the following resolution is adopted:

WHEREAS, the governing board of Bellevue district, in order to comply with the requirements of Education Code Section 60119 held a public hearing on September 14, 2021 at 6:00 p.m., which is on or before the eighth week of school (between the first day that students attend school and the eighth week from that day) and which did not take place during or immediately following school hours, and:

WHEREAS, the governing board provided at least 10 days notice of the public hearing posted in at least three public places within the district that stated the time, place, and purpose of the hearing, and:

WHEREAS, the governing board encouraged participation by parents, teachers, members of the community, and bargaining unit leaders in the public hearing, and;

WHEREAS, information provided at the public hearing and to the governing board at the public meeting detailed the extent to which textbooks and instructional materials were provided to students, including English learners, in the district/county office of education, and;

WHEREAS, the definition of “sufficient textbooks or instructional materials” means that each pupil has a textbook or instructional materials, or both, to use in class and to take home, and;

WHEREAS, sufficient textbooks or instructional materials were provided to each pupil enrolled in foreign language or health classes, and;

WHEREAS, sufficient textbooks and instructional materials were provided to each student, including English learners, that are aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks in the following subjects:

- English Language Arts – Grades K-6, McGraw Hill *Wonders*, TK Happily Ever After, SDC Voyager Passport
- Spanish Language Arts - Grades K-4, McGraw Hill *Maravillas*
- Mathematics – Grades TK-5, McGraw Hill *My Math* & Grade 6, McGraw Hill *California Math* or McGraw-Hill/SRA *Number Worlds (English and Spanish)*

- History Social Science – McMillan/McGraw Hill *California Vistas (English and Spanish)*
- Science – MacMillan/McGraw Hill *California Science (English and Spanish)*

Therefore, it is resolved that for the 2021-22 school year, Bellevue Union School District has provided each pupil with sufficient textbooks and instructional materials aligned to the academic content standards and consistent with the cycles and content of the curriculum frameworks.

PASSED AND ADOPTED by the Governing Board on September 14, 2021, by the following vote:

AYES:

NOES:

ABSENT:

STATE OF CALIFORNIA

COUNTY OF SONOMA

I, David Alexander, Secretary of the Governing Board, do hereby certify that the foregoing is a full and correct copy of a resolution duly passed and adopted by said Governing Board at a regularly called and conducted meeting held on said date September 14, 2021.

Secretary of the Governing Board

Resol Instruct Materials

Bellevue Union School District

Agenda Category: Review and Action

Agenda Item Title: Resolution No 5: Proclamation of September as Attendance Awareness Month

Prepared By: Moriah Hart, Executive Assistant

Background:

Bellevue Union School District has proclaimed September as Attendance Awareness Month for several years. The attached resolution supports improving school attendance and reducing chronic absenteeism to give all children an equitable opportunity to learn, grow and thrive academically, emotionally and socially.

Recommended Action:

It is recommended that the Board of Trustees approve Resolution No 5: Proclamation of September as Attendance Awareness Month

Supporting Documents:

Resolution No 5: Proclamation of September as Attendance Awareness Month

Bellevue Union School District
Resolution No: 5
Proclamation of September 2021 as Attendance Awareness Month

WHEREAS, good attendance is essential to student achievement and graduation, and we are committed to dedicating our resources and attention to reducing chronic absenteeism rates, with a focus starting as early as prekindergarten and kindergarten; and,

WHEREAS chronic absence – missing 10 percent or more of school for any reason including excused and unexcused absences, or just two of three days a month – is a proven predictor of academic trouble and dropout rates,

WHEREAS, chronic absence is now a required reporting metric under the federal Every Student Succeeds Act; and,

WHEREAS, improving attendance and reducing chronic absence takes commitment, collaboration and tailored approaches to particular challenges and strengths in each community; and

WHEREAS, chronic absence predicts lower third-grade reading proficiency, course failure and eventual dropout, it weakens our communities and our local economy; and,

WHEREAS, the impact of chronic absence hits low-income students and children of color particularly hard if they don't have the resources to make up for lost time in the classroom and are more likely to face systemic barriers to getting to school – such as unreliable transportation, lack of access to health care, unstable or unaffordable housing; and,

WHEREAS, attendance gaps among groups of students often turn into achievement gaps that undermine student success. Chronic absence particularly exacerbates the achievement gap that separates low-income students from their peers, since students from low-income families are both more likely to be chronically absent and more likely to be affected academically by missing school; and,

WHEREAS, absenteeism also undermines efforts to improve struggling schools, since it's hard to measure improvement in classroom instruction if students are not in class to benefit from them; and,

WHEREAS, schools and community partners can reach out more frequently to absent students to determine what barriers they face to attending school and what would help them attend more regularly; and,

WHEREAS, health care providers can share the importance of school attendance with families and can offer proactive, preventive care to reduce absences; and,

WHEREAS, schools and districts must do more to track, calculate and share the data on how many students are chronically absent so that we can see the attendance gaps and can deliver the right interventions to the right students; and,

WHEREAS, all students – even those who show up regularly – are affected by chronic absence because teachers must spend time reviewing for students who missed lessons; and,

WHEREAS, chronic absence can be significantly reduced when schools, families and communities work together to monitor and promote good attendance and address hurdles that keep children from getting to school.

NOW, THEREFORE BE IT RESOLVED that as the Board of the Bellevue Union School District and the Superintendent, we proclaim that our schools will stand with the nation in recognizing September as “Attendance Awareness Month.” We hereby commit to improving school attendance and reducing chronic absenteeism to give all children an equitable opportunity to learn, grow and thrive academically, emotionally and socially.

The foregoing resolution was moved by Trustee _____, seconded by Trustee _____, and adopted at a regular meeting of the Bellevue Union School District Board of Trustees on September 14, 2021 by the following roll call vote:

AYES:

NOES:

ABSTAIN:

ABSENT:

IN WITNESS WHEREOF, I have hereunto set my hand and seal this 14 day of September 2021.

Adele Walker
President

David Alexander, EdD
Superintendent & Secretary to the Board

Bellevue Union School District

Agenda Item for Board Meeting of September 14, 2021

Agenda Category: Review and Action

Agenda Item Title: Bellevue Union School District COVID-19 Safety Plan revised 9/6/2021

Prepared By: Tracy Whitaker, M.A. Director of Student Services & COVID-19 Coordinator

Background: COVID-19 Safety Plan was a required element to open for in-person instruction in the Spring. It was originally board approved on March 9, 2021. The plan has been revised to reflect current requirements and recommendations from the California Department of Public Health and Sonoma County Department of Human Services.

Recommended Action:

It is recommended that the Board of Trustees approve the plan.

Supporting Documents

Bellevue Union School District COVID-19 Safety Plan revised 9/6/2021



Bellevue Union School District

COVID-19 Safety Plan (CSP) revised 9/6/21

Facial Coverings/Other PPE

Policy for Face Coverings: BUSD provides clean, undamaged face coverings and ensure they are properly worn by employees and students over the nose and mouth when indoors regardless of vaccination status. It is ***strongly recommended*** that students and staff wear face coverings while outdoors.

The District will follow current state and county guidelines regarding the use of face coverings. Cloth or surgical masks are required by everyone--students and staff while on campus unless medically exempt. Employees and students are encouraged to supply their own masks, however, the District will have disposable face-coverings available if needed for both staff and students.

In limited situations where a face covering cannot be used for pedagogical or developmental reasons (e.g., communicating or assisting young children or those with special needs) a face shield with a drape (per CDPH guidelines) can be used instead of a face covering while in the classroom as long as the wearer maintains physical distance from others. Staff must return to wearing a mask covering once the activity is finished. In the event of a medical exemption, other masking options may be considered by the district for the individual student.

Face-covering may be removed during breaks, at designated times and in designated areas. Face coverings will not be required while students and staff are actively engaged in eating or drinking. Recommended social distancing guidelines will be followed during these times. Training will be provided for students and staff in the proper use and etiquette of all face coverings. BUSD will continue to monitor and update requirements for face coverings based on guidance from the County Department of Public Health.

The following are exceptions to the use of face coverings in our workplace:

- When an employee is alone in a room such as his/her classroom or an office with a door closed.
- While eating and drinking at the workplace, provided employees are at least six feet apart and outside air supply to the area, if indoors, has been maximized to the extent possible.
- Employees wearing respiratory protection in accordance with CCR Title 8 section 5144 or other safety orders
- Employees and students who cannot wear face coverings due to a medical or mental health condition or disability, or who are hearing-impaired or communicating with a hearing-impaired person. Alternatives will be considered on a case-by-case basis.

Types of face coverings allowed (ie: no valves, ≥ 2 ply, no bandanas, no gaiters, etc): The specific types of face coverings allowed include N95, KN95, cloth masks, and 2 ply surgical masks. Masks with valves, gaiters, and bandanas will not be allowed. In limited situations where a face covering cannot be used for pedagogical or developmental reasons (e.g., communicating or assisting young children or those with special needs) a face shield with a drape (per CDPH guidelines) can be used instead of a face covering while in the classroom as long as the wearer maintains physical distance from others. Staff must return to wearing a mask covering once the activity is finished. In the event of a medical exemption, other masking options may be considered by the district for the individual student.

Availability of Extra Masks: BUSD has acquired many facial coverings including N95, KN95, cloth, and 2 ply disposable masks and maintains a stock on hand. The District has both adult and child sizes of facial covering available. Each site has additional supplies available in each school office. Each classroom will have some child sized disposable masks on hand as well if students need to change masks.

Plan for refusal to wear face coverings:

If a student refuses to wear a face covering, the following steps will be taken:

- 1) The teacher will remind the student to put the mask on.
- 2) The teacher will ask the student to put the mask on and explain reasons for wearing a mask. The teacher will remind the student of the BUSD Agreement .

- 3) The site administrator/office staff will be notified and work with the student.
- 4) The parent/caregiver will be contacted to collect their child.
- 5) Site administrator will work with the student and family about next steps if offenses continue.

[See also BUSD Parent/Student Agreement English Updated 08/08/21.](#)

Physical Distancing

CDPH guidelines indicate that in-person instruction can occur safely without minimum physical distancing requirements when other mitigation strategies (e.g. masking) are implemented.

Students will have assigned seating, 3 feet apart during snack and lunch periods.

Staff will maintain 6 foot social distancing when unmasked while actively eating and drinking in the staff room.

Ventilation

Ventilation systems have been checked to be in working order and will be monitored for proper operation. BUSD will continue to replace all Heating, Ventilation & Air Conditioning (HVAC) filters on the regular replacement cycle with MERV-13 filters where applicable. Replacement cycles will be adjusted accordingly based on guidance or need. In addition to HVAC, best practices for classroom and office ventilation are to have windows and doors open to allow air flow to provide as much fresh air as possible.

Air purification systems were purchased and distributed throughout the district in offices, classrooms, and common areas.

Healthy Hygiene Practices

Demonstrations will be used to teach and reinforce handwashing with soap and water for at least 20 seconds. Supervision of students may be utilized to reinforce health and safety protocols. Hand hygiene is one of the most simple yet effective actions to prevent the spread of most respiratory viruses. Practicing frequent and proper hand hygiene, which includes the use of alcohol-based hand sanitizer or handwashing with soap and water is a critical practice to reduce the spread of pathogens and prevent infections, including the COVID-19 virus.

A sink with soap and water is available in every classroom, student bathrooms, the staff break room, and staff bathrooms. Students will be encouraged to rub sanitizer into their hands until completely dry. The District provides unscented, ethyl alcohol based hand sanitizers.

Handwashing and hand sanitation will be taught as a priority.

- Teachers and staff will model hand washing for students.
- Students will have access to hand sanitizer and/or sinks with soap and water.
- Hand sanitizer is available at the entry point of each classroom.
- Two hand sanitizer stations will be located at each ingress point.
- Age-appropriate signage is displayed to remind students to wash their hands.
- A schedule for hand hygiene will be in place. Students will clean/sanitize their hands upon entry to the classroom. Frequent reminders to wash or sanitize hands will be given throughout the day.
- Hand hygiene will be performed prior to and after snack and recess breaks.
- Students will be taught about respiratory etiquette. Students will be reminded to sneeze or cough into their elbow, even while wearing a face covering.
- Students will be encouraged to avoid touching their face, eyes, nose, and mouth.

Other considerations - including locations of handwashing stations, disabling of drinking fountains, etc: At this time, water fountains are shut off to prevent the spread of COVID-19. Staff and students are encouraged to bring their own water bottle containing water. Additional, disposable water bottles will be available at each site. Water bottles may be refilled in classrooms. BUSD classroom sinks have a “gooseneck” to make filling water bottles convenient. Students will be taught and reinforced on how to refill water bottles in a safe manner by not touching the mouth of the water bottle to the faucet surface.

Routine Cleaning and Disinfection

General high-touch surfaces: Disinfecting of high frequency used surfaces and all surfaces are regularly disinfected by our custodial and other staff members with a solution manufactured by Buckeye International, E-23 Disinfectant which has the active ingredients of Quaternary ammonium [EPA](#) Registration Number 47371-129 which is confirmed by EPA as a product that meets criteria for use against SARS-CoV-2, the virus that causes COVID-19. When performing this work it is encouraged to use appropriate PPE. Concentrate dilution dispensers with this cleaning solution are installed in every custodial closet throughout our BUSD Campuses. Spray bottles for each room throughout our BUSD Campuses have been supplied with the intent of every room having this solution readily available to ensure frequent disinfecting of areas/surfaces.

Classrooms, Bathrooms, & Offices: At a minimum cleaning and disinfecting will be performed within these spaces once per day by the night custodian. It is recommended that if an additional group is scheduled to make use of the room an additional disinfecting of the room occurs before use.

Cafeteria: Tables will be cleaned and disinfected after each use and in between groups of students.

Playgrounds: Routine disinfecting will occur once per day. The current guidance does not require disinfecting between groups when hand hygiene is emphasized. Hand hygiene will be emphasized with all groups to ensure good hygiene.

Hallways: For sites that have indoor hallways, handles and frequently touched surfaces will be cleaned and disinfected daily.

Vaccination & Testing Requirements

All staff must provide vaccination status and proof of vaccination to the COVID-19 Coordinator. For those employees who do not provide proof of vaccination or are not fully vaccinated must test weekly for COVID-19. Those who access the testing provided by the district will not be required to submit additional proof of testing. Those who utilize testing outside of the District must provide testing results to the COVID-19 Coordinator each Friday by Noon. The District provides on-site testing at a minimum of one time per week per site.

Testing is available to all staff regardless of vaccination status. Staff may access testing provided by the district during work hours and at no cost to the employee.

Testing is available to students when symptomatic, as a response to an on-site exposure or outbreak, or upon request. Those participating in sports must test weekly. Students may utilize the testing provided by the District or seek out resources from the county or their healthcare provider. See county testing [calendar](#) for dates and locations.

Visitors/Volunteers/Vendors

Essential visitor / vendor policy - log-in/out list: Anyone entering a BUSD campus (including non-regular essential visitors-i.e. copy machine repair) will be subject to the COVID-19 symptom check protocol using our online screening procedure. The online screening procedure is recorded on a Google Form with date and time for future access if needed for exposure and contact tracing.

Policy for limiting non-essential visitors: Nonessential visitors, and community members will be asked not to come to a BUSD site unless a virtual option (e.g. video conferencing) is not available. Attendance at IEPs, attendance

meetings, parent/teacher conferences, 504 meetings, and SST meetings may be held remotely, if possible. Bellevue Union School District will ensure that technology is available for students/parents to participate in remote meetings. All masking and safety protocols must be followed for in-person meetings.

Volunteers: Volunteers will need to fill out the volunteer packet and submit all requirements including a COVID-19 vaccination card. The number of volunteers onsite will be limited. Volunteers will be required to complete the COVID-19 symptom check protocol.

Health Screening/Symptom Monitoring/Sick Protocol

Self-Screen Procedure for Staff & Students: Students and staff will be expected to self-screen at home prior to coming to school or work. Individuals should stay home and call the office or supervisor if they are symptomatic. They should get tested for COVID-19. All itinerant staff, vendors, visitors and volunteers must complete a health screening questionnaire <http://bit.ly/busdcovid>. If Individuals are symptomatic and/or the answer is YES to any of these questions, the person cannot proceed to any BUSD campus and is encouraged to stay home and get tested.

Support available for individuals staying home: School site office staff will follow up with families when a student is out sick to determine what support may be necessary. A student or employee who needs to stay home due to illness or isolation/quarantine requirements will not experience repercussions to employment or his/her grade.

Immediate protocol in case of a sick staff/faculty member: If a staff member becomes ill with symptoms consistent with COVID-19, they will be sent home and recommended they be tested for COVID-19. The Site administrator will plan for staff coverage. If a staff member is unable to drive due to illness, the emergency contact is unavailable, and the symptoms are severe, 911 will be called. Severe symptoms include, but are not limited to, trouble breathing, persistent pain, chest pressure, or confusion. Any individuals, students or staff in the work area or classroom where the staff member works will be disinfected. Students and/or staff who are in the impacted area will be moved outside or to another location while the area is being disinfected. The staff member will be recommended for testing. For staff who test positive for COVID-19, yet feel well enough to work from home, may work from home if the position/type of work allows.

Screening criteria/procedure onsite for students: Parents will be required to keep symptomatic students or students who have had close contact with a person with COVID-19 at home. In addition, there will be a visual COVID-19 self-checklist assessment posted at each designated point of entry that all persons are required to follow. Anyone, staff or student, who shows symptoms of COVID-19 should not enter a BUSD facility.

Immediate protocol in case of a sick student: If a student becomes ill they will be removed from the classroom and taken to the designated isolation area preferably outdoor or the designated Care Room. There are 3 staff per each site who have been FIT tested for N95/KN95 masks. These staff are designated to attend to students in the Care Room or isolation area. Any students exhibiting symptoms will remain in the isolation area until they can be picked up by a responsible adult on their emergency contact for or be transported to a healthcare facility if symptoms are severe. If a student becomes sick, the emergency contact is unavailable and the symptoms are severe, 911 will be called. Severe symptoms include, but are not limited to, trouble breathing, persistent pain, chest pressure, or confusion.

Once the sick student has been removed from the classroom, the remaining students and staff will relocate to an outdoor area or the multipurpose room during inclement weather while the impacted classroom is disinfected by custodial staff. Once the room has been aired and disinfected the remainder the students and staff may return to class. [See Flowchart.](#)

Students will have the opportunity to make up assignments, tests, etcetera. They may be provided classwork through a digital platform or teacher made packet of assignments.

Symptom monitoring procedures throughout the day: Students should self-monitor throughout the day for symptoms of illness. Teachers and other instructional staff will monitor students throughout the school day through observation. If a student reports feeling ill or exhibits signs and/or symptoms of COVID-19, classroom staff will complete a hall pass with a checklist of symptoms for the office staff, school nurse, or other member of the District medical team to review. Staff will screen the student for symptoms consistent with COVID-19. If the student is symptomatic they will be taken to the isolation area.

Screening of essential visitors/vendors: Anyone entering a BUSD campus including vendors, visitors, and volunteers will be subject to the COVID-19 symptom check protocol using our online screening procedure. The online screening procedure is recorded on a Google Form with date and time for future access if needed for exposure and contact tracing.

Handling of a COVID-19/Symptomatic Individual

Plan/location for Isolation room / area: There are two designated isolation areas on each campus except for the Early Learning Center. Isolation areas will be located near a bathroom and hand washing station or bathroom with soap and water. The designated areas on each site have more than adequate ventilation as well as an air purifier. Isolation areas may be located in an outside location weather permitting.

PPE available for staff providing care in the Isolation area: PPE available in the isolation area includes: N95/KN95 masks, gloves, face shields, additional disposable masks, and disposable gowns. Designated staff who will attend students in the isolation room have been FIT tested for N95 masks.

Staff trained to provide care in the Isolation area: The designated staff on each site will be trained by the School Nurse in caring for the sick individual as well as how to protect themselves from contracting COVID-19 while caring for someone who is symptomatic.

Plan for staff caregiver to be fit-tested and trained to seal-check N95 respirator: 4 staff members per site will be FIT tested. COVID-19 Coordinator, the School Nurse, and the Nurse Assistant are all trained to FIT test site staff. The training for the FIT testers was completed on 2/16/2021. The ELC will have 3 individuals FIT tested. The District will perform additional FIT testing as changes in personnel may occur.

Protocol for immediate removal and relocation of an ill individual: The teacher will have a hall pass to provide the student with a checklist of symptoms and send the student to the office. The office will review the information and have the student wait in the isolation area if required. Site staff will ensure the individual is cared for, and call an emergency contact to pick up the student. If a staff member is sick, the site administrator will arrange for coverage and the employee will be sent home.

Protocol for disinfection of contaminated areas, including Isolation zone after pick-up: After an individual has been picked up from the isolation area. The area will be ventilated/aired out (if an indoor area) and the custodian will disinfect the isolation area. After the room is disinfected, the room will be aired out again to allow for clearance of any chemicals used in cleaning and disinfecting the space.

Instructions to give ill staff / family of ill child (re: follow-up with PCP, testing guidance): Site based contact tracer, School Nurse, or COVID-19 Coordinator will provide follow-up information regarding testing locations/options, recommend they contact their primary care physician, and provide instructions for quarantine. Additional information will also include return criteria.

Plan for testing symptomatic individuals: Parents of students who are symptomatic may be tested on a District campus, be referred to their primary care physician and/or County Public Health to schedule a COVID-19 test.

Case Reporting, Contact Tracing, & Investigation

Case Reporting: School site staff will report any positive cases who were onsite to the COVID-19 Coordinator or designee. The site staff will collect all pertinent information and submit the Exposure Reporting Form to the Coordinator or designee. The case will be reviewed and then reported to public health.

Contact Tracing & Investigation: Designated contact tracing staff will investigate and determine the close contacts of the positive case and determine next steps based on the guidance provided by the Sonoma County Department of Health Services. This guidance is by scenario and varies depending on factors in each situation. See charts below. These charts were updated in August of 2021. The District will make adjustments in protocol as SCDHS updates guidance. Strategies to support contact tracing include assigned seating at lunch and snack and seating charts available for each classroom.

Plans for After an Exposure Event

When someone is confirmed positive for COVID-19 and individuals were exposed onsite.

Designated COVID Coordinator(s) and corresponding duties:

BUSD COVID-19 Coordinator-Tracy Whitaker, M.A., (707) 388-8540, twhitaker@busd.org

Duties include but are not limited to:

- Oversee tasks, requirements, and guidance related to COVID-19
- Support campuses when questions arise regarding protocols, procedures, exposures, etc.
- Coordinate training for staff (such as hygiene, contact tracing, FIT testing, etc.)
- Provide routine reminders of expectations and safe health practices
- Maintain a current knowledge and understanding of CDC, CDPH, and LHD guidelines
- Support School Nurse and Employees designated to contact trace on campuses
- Act as the district liaison to the Sonoma County Public Health Department
- Notify staff in the event of an exposure or outbreak, provide guidance, and follow CDC/LHO recommendations
- Update the Superintendent and School Board as needed

Plan for confirmed COVID-19 case reporting: The COVID-19 Coordinator or School Nurse will promptly report positive cases to Public Health including name, date of birth, symptoms, date of symptom onset, phone number, address, date of positive test, last days onsite, and which school site. COVID-19 Coordinator and/or School Nurse will work collaboratively to support the student/family, provide information, and determine appropriate next steps if needed.

Plan for “Close Contact” identification: One individual per site is designated and trained to act as a contact tracer. Training was provided from the COVID-19 Coordinator regarding district procedures, role of school based contact tracers, and the information required for paperwork needed for SCDHS. The designated individuals are as follows, however this may change as personnel adjustments are needed:

- Bellevue Elementary: Amy Flores
- Kawana Springs Elementary: Erika Corrales
- Meadow View Elementary: Isabel Luna
- Taylor Mountain: TBD
- Early Learning Center: Susie Hirsch
- Additional contact tracing support provided by the School Nurse and Nurse Assistant.

Plan for Exposure testing for staff: Staff may be tested onsite or seek out testing through the county or physician. Vaccinated staff are not required to be tested, however it will be available to all staff.

Plan for Exposure testing for students: Students determined to be a close contact and placed on modified quarantine must test 2 times a week for 10 days. Students determined to be a close contact and placed on an at-home quarantine should test on day 6 or later. They may return with a negative test. If they receive positive test results SCDHS guidance will apply.

Support for staff in Isolation: Staff will be provided guidance on how to quarantine or isolate and the importance of it. Staff who have tested positive for COVID-19 and feel well enough to work may do so remotely. Otherwise, sick leave will be applied.

Support for students in Isolation/Quarantine: Students will be provided guidance on how to quarantine or isolate and the importance of it. Students in isolation or quarantine may be provided work packets or access to their online class assignment. Otherwise, they will be out sick. Students will be able to make up assignments, tests, etc.

Return to school criteria for COVID-19 positive individual:

COVID-19 cases with COVID-19 symptoms will not return to work/school until all the following have occurred:

- At least 24 hours have passed since a fever of 100.4 or higher has resolved without the use of fever-reducing medications.
- COVID-19 symptoms have improved.
- At least 10 days have passed since COVID-19 symptoms first appeared.

COVID-19 cases who tested positive but never developed COVID-19 symptoms will not return to work until a minimum of 10 days have passed since the date of specimen collection of their first positive COVID-19 test.

A negative COVID-19 test will not be required for an employee or student to return to work or school.

If an order to isolate or quarantine an employee or student is issued by a local or state health official, the employee or student will not return to campus until the period of isolation or quarantine is completed or the order is lifted. If no period was specified, then the period will be once 10 days have passed from the time the order to isolate was effective.

See Sonoma County Department of Health Services Scenario-based COVID-19 Guidance below as well as the COVID Management at School flowchart.

 Scenario-based COVID-19 Guidance for Schools, Childcare, and Youth Programs Updated August 2021		
Scenario	Action	Communication
Child or staff has symptoms of COVID-19	Send home and recommend testing ASAP Cohort remains OPEN	Reinforce importance of hand hygiene and facial coverings
Someone has a negative PCR result after symptoms of COVID-19	To determine when they can return to campus , follow your site's policy for non-COVID illnesses, e.g.: ✓ No fever for 24 hours without use of fever-reducing medication ✓ No vomiting or diarrhea for 24 hours ✓ Any other criteria determined by the site	If symptomatic and received negative antigen result , recommend confirming results by PCR before allowing to return
A symptomatic person declines to get tested	Must provide proof of alternate diagnosis from their healthcare provider (and meet site's illness policy criteria before returning) OR they should complete 10 days of isolation (beginning the day after symptom onset) and meet Isolation Release Criteria (below) prior to returning	Encourage testing to confirm COVID-19 status , so that they may be exempt from future quarantine if exposed during the following 90 days ¹
Child or staff has been confirmed positive for COVID-19, with or without symptoms	• Keep home with instructions to isolate for at least 10 days, beginning the day after the first symptoms occurred, or beginning the day following their positive test if they have no symptoms • They may return on Day 11 or later, when they meet the Isolation Release Criteria: ✓ Symptoms have improved ✓ They have been fever-free for at least 24 hours, without using medication (such as Tylenol or Motrin) • If the COVID-19 case was present on site within the last 24 hours, clean and disinfect spaces occupied by that person ❖ Identify any individuals who may have been close contacts² to the COVID-19 case on site during their infectious period, including students, staff, or visitors ❖ Follow the current close contact guidelines (next page) to determine who needs to quarantine, for how long, when they should get tested³, and when they can return on site⁴	Report confirmed COVID-19 case to Public Health: Send completed "Case Info Gathering Tool" form to: SoCo.Schools@sonoma-county.org Notify Close Contacts about the exposure, using the "Close Contact Advisory" template. Be sure to include details about when they should get tested, and when they may return on site Optional: Notify all other staff and families of children about the COVID-19 case using the "General Exposure Advisory" template

¹ After testing positive for COVID-19, it is not advised for individuals to test again for the following 90 days. It is possible that they may continue to test positive as their bodies shed dead viral fragments, and some tests may pick up on this genetic material.

² See CDC definition of "close contact": <https://www.cdc.gov/coronavirus/2019-ncov/php/contact-tracing/contact-tracing-plan/appendix.html#Key-Terms>

³ In certain circumstances, it is strongly advised that close contacts to do an initial test immediately after exposure to prevent further spread within the group, especially if there are 3 or more positive cases identified. If negative, testing should be repeated later in the quarantine period, based on current quarantine guidelines and recommendations. A negative result on an early test does not guarantee that they will not develop COVID-19 later in their quarantine period.

⁴ They must have developed no symptoms and test negative on after the proper day to be released early from quarantine. Close contacts who are tested too soon (or not at all) after an exposure will not be released early from quarantine. They should continue to monitor for symptoms for the full 14 day period. If symptoms develop and no test is completed, an additional 10 days of isolation must be completed before returning on site.

Adapted from San Francisco Department of Public Health

Quarantine Guidelines for children and staff in schools, childcare, and other youth settings

Scenario	Criteria
Child or staff has symptoms of COVID-19 and was tested, but is still waiting for the test result	Stay home until the person has received their test result and a determination can be made as to how to proceed. Their cohort can remain OPEN
A fully-vaccinated person (student or staff) was in close contact with a confirmed COVID-19 case	No quarantine required - may continue returning to school and/or work Recommend testing 3-5 days after last exposure, or ASAP if symptoms develop Monitor for symptoms for 14 days following last exposure
A Pre-K student or unvaccinated staff member was determined to be a close contact to a confirmed COVID-19 case	They must quarantine at home for 10-14 days If they remain asymptomatic: - May discontinue quarantine after Day 10 if tested negative on/after Day 8 - May discontinue quarantine after Day 14 if declined testing Monitor for symptoms through Day 14 ➤ Begin Isolation and get tested ASAP if symptoms develop
<u>Mask on Mask exposure:</u> K-12 Student (not vaccinated) was a close contact to a COVID-19 case. <u>Both</u> the case and contact were wearing masks during the exposure	They qualify for Modified Quarantine - They must quarantine from extra-curricular activities for 10 days, including sports and other activities in the community - They may continue returning to school for in-person instruction if: - They remain asymptomatic, monitor for symptoms for 14 days - They test 2x weekly (PCR or antigen), or ASAP if symptoms develop - They continue to appropriately mask and use proper hand hygiene
<u>Unmasked or partially-masked exposure:</u> K-12 Student (not vaccinated) had close contact with a confirmed COVID-19 case, and either the case or the contact were not wearing a mask	They do NOT qualify for Modified Quarantine They must quarantine at home for 7-10 days If they remain asymptomatic: - May discontinue quarantine after Day 7, if tested negative on/after Day 5 - May discontinue quarantine after Day 10, if declined testing on/after proper day Monitor for symptoms through Day 14 ➤ Begin Isolation and get tested ASAP if symptoms develop

Adapted from San Francisco Department of Public Health

Frequently Asked Questions

Scenario	Recommendation
A student at our school has a sibling who has been exposed to COVID-19 and is in quarantine. Can our student continue coming to school?	It is best for the exposed sibling to separate from others in the home (separate bedroom and bathroom), in case the sibling becomes infectious during their quarantine. The student who is not quarantining may continue coming to school. If their sibling begins developing symptoms, they should be tested ASAP. If the sibling is confirmed positive, and has been in close contact with your student within 2 days of when their symptoms started, your student should stay home and not return to school until after completing quarantine.
A student at our school has tested positive for COVID-19, and they were in multiple classes during their infectious period. Do all of the students in those classes need to quarantine?	Only the individuals who were in close contact to the COVID-19 case will be required to quarantine (if not vaccinated). This may not be the entire classroom if strict classroom seating charts have been maintained. The COVID Coordinator should work with the teachers to determine if they can confidently confirm who may have been a close contact. If this cannot be confidently confirmed, it may be best to consider the entire class as close contacts, as a precaution.
An athlete at our school tested positive during routine testing for their sports team. The day they got their result, they went and got re-tested at their primary care provider's office, which has come back negative. Do they still need to continue isolation?	Generally, negative results cannot supersede a recent positive result - meaning, yes, they should continue isolation. For more details on this topic, please refer to our Testing Algorithm, found on our COVID-19 Testing Fact Sheet. Additionally, it is not recommended for people to re-test after receiving a positive result, for the next 90 days.
An athlete at our school tested positive for COVID-19, and was at practice all week. Does their entire team need to quarantine?	Not necessarily. For both classroom settings as well as sports settings, schools should consider the CDC's definition of a "close contact" when determining who needs to quarantine. Different sports have different levels of risk depending on if they are played indoors and if they are moderate-to-high contact. In high-contact activities, such as a soccer scrimmage or basketball game, the entire team may have had direct contact and therefore are considered exposed. When investigating exposure, schools should consider if players congregated on sidelines, in locker rooms, and before/after practice. Any player(s) who meet the criteria to be considered a close contact should quarantine (modified or at home) unless fully-vaccinated and asymptomatic.

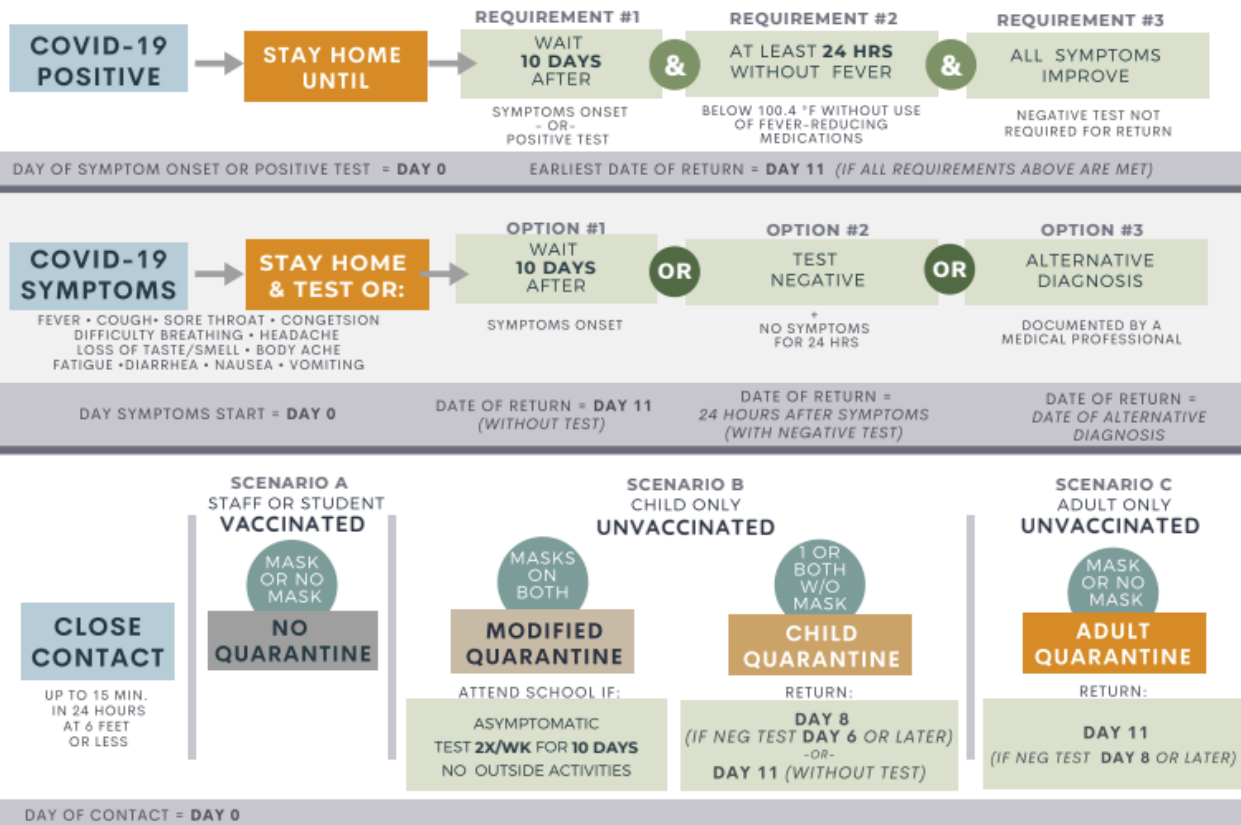
Adapted from San Francisco Department of Public Health

Frequently Asked Questions (2)

Scenario	Recommendation
A student at our daycare has tested positive for COVID-19, and they were present while infectious. Do all of the kids in their cohort need to quarantine?	In the daycare setting, proper mitigation measures (masking, distancing, ventilation) and strict classroom seating charts are not always maintained. Because of the nature of the setting, it is not common for the site to be able to confidently confirm who was and was not in close contact to the infectious case, unless the case is an infant who had minimal contact with others during the day. It may be best to quarantine the entire stable group, as a precaution.
A student at our school has a parent who is positive for COVID-19. When can they come back to school?	If the student has had close contact to their parent during the parent's infectious period, the student must quarantine. Please refer to current guidelines for specific duration and testing recommendations. If they are continually being exposed to the parent in the home (if the parent is providing care for the child, or is in direct or close contact with the child), then the child's quarantine "clock" does not begin until after their final exposure during the parent's infectious period.
A student at our site has sniffles or sneezing (mild symptoms) Do we send them home? Do they need to be tested? When can they come back?	When addressing children onsite with mild symptoms, an informed decision about whether to send the child home should be made on a case-by-case basis. Schools should consider if the child in question has a documented health history of allergies, regularly experiences seasonal allergies and has symptoms that match their typical allergy symptoms, if their symptoms are resolved by taking their usual allergy medications, etc. However, if the child has any other COVID-19 symptoms in addition to the runny nose/allergy symptom, a possible recent exposure to COVID-19, or the runny nose fluid is not clear, then staying home, monitoring, and testing are recommended. If a child is sent home with symptoms (even mild ones), it is recommended they test right away for COVID-19. Those who do not test or receive an alternate diagnosis from a primary care provider will need to complete a minimum 10 day isolation as described in scenarios above. Those who test negative after symptom onset can return onsite when they meet the site's non-COVID illness criteria. Please note that other certain infectious diseases (like Norovirus) still need to be reported to Sonoma County Department of Public Health. Please report other infectious diseases to: PHNurse@sonoma-county.org

Adapted from San Francisco Department of Public Health

COVID MANAGEMENT AT SCHOOL



UPDATED 08.19.21

Outbreak Response Plan

1. BUSD will work closely with SCDHS when an outbreak occurs and follow guidance regarding necessary levels of quarantine/isolation.
2. Notify impacted parents/guardians and school staff if they are considered a close contact via notification letter specific to the situation and phone call.
3. COVID-19 Coordinator or School Nurse will liaise with (SCDHS) regarding the cluster/outbreak investigation by confirming which sites or classes are impacted and include confirmed cases or symptomatic students and staff members, and if recent events or gatherings involved any cases or symptomatic persons.
4. Identify absenteeism among those in affected classes and coordinate with the SCDHS to contact these absentees to screen for symptoms of COVID-19 if they were exposed to a case during the case's infectious period.
5. Coordinate with the SCDHS to share information of cases and contacts with dates present at or absent from school.
6. Arrange for cleaning and disinfection of classrooms or other areas where cases or symptomatic students or staff members spend significant time.
7. Coordinate with the SCDHS on notifications to the school community, including specific notifications classrooms regarding their exclusion status and instructions.
8. Review mitigation measures and determine if any additional measures need to be implemented or if reeducation to staff and students is needed.

Communication Plans

Provide plan for communications with families and staff after an onsite exposure: In the event of an exposure, students and families will be notified through BUSD's Blackboard messaging system, notification letters specific to the level of exposure and/or possible phone call if determined to be a close contact of the case. Employees impacted by the outbreak will be notified with an exposure notification letter. Union representation will be notified via email with specific employee exposure information when required by OSHA guidelines. Specific student test results and family situations will be kept confidential.

[Link to Notification Templates](#)

Staff Training

Provide plan for training staff on new COVID-19 Safety plan: All staff will have an opportunity to review the approved safety plan and participate in an online training module. Information and training will include:

- A. The COVID-19 Safety Plan
- B. COVID-19, how it spreads, and how to protect themselves and students
- C. Hygiene practices, hand washing, hand sanitizing
- D. Proper use of face coverings
- E. COVID-19 symptoms, and the importance of obtaining a COVID-19 test, and not coming to work if the employee has COVID-19 symptoms. Employees have already received this information, but it will be reviewed by the district prior to students returning to campus.
- F. Additionally, all staff will complete a COVID-19 training through Target Solutions online platform. Tracking of the completed training will be done through the district office and the Target Solutions platform.

Provide plan for enforcing COVID-19 Safety plan with staff: Staff will be expected to follow all COVID-19 related safety protocols. The district will utilize HR processes and enforce all established collective bargaining discipline agreements and/or progressive discipline if needed.

Provide a plan to remain current on guidelines and best practices: COVID-19 Coordinator and Superintendent will monitor CDPH, SCDHS, and CDC websites, press releases, new guidance, attend events/webinars provided by SCDHS/SCOE, and update staff as needed. Staff updates tend to occur through email and the district newsletter. In addition, the COVID-19 Coordinator will send out periodic reminders regarding updates, best practices, health and safety, etc.

Family Education

Provide plan for educating families on new COVID-19 Safety plan:

The COVID-19 Safety Plan will be posted on the school district website in both English & Spanish. Each parent/guardian will receive the BUSD Parent/Student Agreement outlining expectations and the mask policy for review and signature along with a list of symptoms for pre screening at home before school each day.

Provide plan for enforcing COVID-19 Safety plan with students/families: If students refused to follow the masking protocols, they will be reminded of the BUSD Parent/Student Agreement. If students continue to be disruptive by not following the protocols, progressive discipline and restorative practices will be utilized to help students understand why it's important everyone follows these guidelines. However, if ultimately the student continues to refuse to follow the guidelines, the school will have no choice but to call home and ask a parent or guardian to come pick up the student. If that happens, the student will still be allowed to come back to school the following days; however, if the student continues to violate the Agreement, the site administrator will work with the student and family on next steps if offences continue. Administration, the student and the parent will meet to discuss this before that happens.

Provide a plan for continuing communication/education as guidelines change: Families are updated via the district newsletter, the Blackboard all call system, and notifications sent home with students.

Consultation

Labor organization(s) and date(s) consulted:

(If no labor organization represents staff at the school, please describe the process for consultation with school staff)

For the original CSP board approved on March 9, 2021 the following input from both labor organizations, Bellevue Education Association (BEA) and California School Employees Association, Chapter 501 (CSEA) had been provided in various meetings including; Employee-Employer Relations Committee meetings, The District Strategic Planning Team meetings, COVID-19 MOU and negotiation meetings. In addition, various site level staff meetings have provided input for this plan.

Employee-Employer Relations Committee Meetings

Bellevue Employee Association (BEA):

- October 7, 2020
- November 12, 2020
- December 10, 2020
- January 14, 2021
- February 18, 2021

California School Employees Association (CSEA):

- November 18, 2020
- January 20, 2021
- February 17, 2021

District Strategic Planning Team 2.0 & 2.1 Meetings:

- June 2, 2020
- June 16, 2020
- June 23, 2020
- July 7, 2020
- November 2, 2020
- November 18, 2020

COVID-19 meetings and MOU meetings:

BEA:

- July 8, 2020
- July 17, 2020
- August 3, 2020
- August 19, 2020
- October 29, 2020
- December 7, 2020
- January 15, 2021
- February 18, 2021

CSEA:

- July 6, 2020
- July 15, 2020
- August 13, 2020
- September 18, 2020

Site Level Input:

Bellevue Elementary: Staff Input on Reopening; February 11, 2021

Kawana Springs Elementary: PBIS Committee; February 4, 2021, Classified Staff Input; February 12, 2021, Faculty Input; February 17, 2021

Meadow View: Site Leadership, January 20, 2021, Staff meeting, February 17, 2021

Taylor Mountain Elementary: Site Leadership Meeting: January 21, 2021, Staff Meeting, January 27, 2021, Staff Meeting,

February 3, 2021, Staff Meeting, February 17, 2021

Coffee with the Principal, Friday January 8th, 2021

Coffee with the Principal, Friday February 5, 2021

Parent / Community Organization(s) and date(s) consulted:

Input from our parents and community have been provided in various meetings including:

District Strategic Planning Team 2.0 & 2.1 Meetings:

- June 2, 2020
- June 16, 2020
- June 23, 2020
- July 7, 2020
- November 2, 2020
- November 18, 2020

Monthly Regular and Special Board meetings

Site Level Input:

Bellevue Elementary: Parent Club Meeting; February 12, 2021

Kawana Springs Elementary: ELAC; February February 11, 2021, School Site Council; February 18, 2021

Meadow View: Coffee with the Principal, January 8th, 2021, Coffee with the Principal, February 5, 2021

Other:

In addition, input from other other stakeholders (including mentioned above) have been provided in various meetings including:

Educational Sub-Committee, Tuesday, December 08, 2020

Curriculum Collaborative Committee, Wednesday, December 9, 2020

District-wide Teacher Meeting Thursday, January 14, 2021

Regularly scheduled weekly and special scheduled principal meetings and leadership meetings.

Communication through Weekly District Newsletter and established accordion communication process.

Consultation on recent revisions for the 2021-2022 School Year:

Revisions to the CSP have been made primarily due to changes in guidance from the California Department of Public Health and Sonoma County Department of Health Services. The District Leadership met with BEA on Tuesday, August 31, 2021 to address concerns around COVID and guidance. There has not yet been an opportunity to meet with CSEA.

A COVID-19 update was presented at a Regular Board meeting on August 17, 2021. A Special Board meeting was held on September 2, 2021 to address concerns and review current guidelines.

This document is subject to change as guidance from CDPH and SCDHS adjust to changing conditions.

Bellevue Union School District

Agenda Item for Board Meeting of September 14, 2021

Agenda Category: Review and Action

Agenda Item Title: COVID-19 Prevention Program revised 9/6/2021

Prepared By: Tracy Whitaker, M.A. Director of Student Services & COVID-19 Coordinator

Background: This is a revision of the COVID-19 Prevention Program also known as the CPP. This is a requirement from CalOSHA. The revision updates the CPP to reflect changes CalOSHA made to bring guidance in alignment with requirements of the Centers for Disease Control and the California Department of Public Health.

Recommended Action:

It is recommended that the Board of Trustees approve the revised CPP.

Supporting Documents: COVID-19 Prevention Program revised 9/6/2021.



Bellevue Union School District

COVID-19 Prevention Program (CPP)

Requirements:

With some exceptions, all employers and places of employment are required to establish and implement an effective written COVID-19 Prevention Program (CPP) pursuant to an Emergency Temporary Standard in place for COVID-19 (California Code of Regulations (CCR), Title 8, section 3205(c)). The Bellevue Union School District has used the model developed by Cal/OSHA to create our own unique CPP tailored to our workplace.

Cal/OSHA encourages employers to engage with employees in the design, implementation, and evolution of their COVID-19 Prevention Program. The original version of this plan was board approved on This plan is pending Board approval September 14, 2021 or by special board meeting.

Districts, as other employers, are required to comply with the following:

- All of the elements that may be required in the following CCR, Title 8 sections:
 - 3205, COVID-19 Prevention
 - 3205.1, Multiple COVID-19 Infection and COVID-19 Outbreaks
 - 3205.2, Major COVID-19 Outbreaks
 - 3205.3, Prevention in Employer-Provided Housing
 - 3205.4, COVID-19 Prevention in Employer-Provided Transportation to and from Work
 - The Additional Considerations provided at the end of this program, if applicable.
- The additional guidance materials available at www.dir.ca.gov/dosh/coronavirus/



Bellevue Union School District

COVID-19 Prevention Program (CPP)

This CPP is designed to control exposures to the SARS-CoV-2 virus that may occur in our workplace.

Last Reviewed and Revised: September 6, 2021

Board Approved: pending

Authority and Responsibility

The Superintendent has overall authority and responsibility for implementing the provisions of this CPP in our workplace. In addition, all managers and supervisors are responsible for implementing and maintaining the CPP in their assigned work areas and for ensuring employees receive answers to questions about the program in a language they understand.

All employees are responsible for using safe work practices, following all directives, policies and procedures, and assisting in maintaining a safe work environment.

Identification and Evaluation of COVID-19 Hazards

We will implement the following in our workplace:

- Conduct workplace-specific evaluations using the **Appendix A: Identification of COVID-19 Hazards** form.
- Evaluate employees' potential workplace exposures to all persons at, or who may enter, our workplace.
- Review applicable orders and general and industry-specific guidance from the State of California, Cal/OSHA, and the local health department related to COVID-19 hazards and prevention
- Evaluate existing COVID-19 prevention controls in our workplace and the need for different or additional controls
- Conduct periodic inspections using the **Appendix B: COVID-19 Inspections form** as needed to identify unhealthy conditions, work practices, and work procedures related to COVID-19 and to ensure compliance with our COVID-19 policies and procedures.

Employee participation

Employees and their authorized employees' representatives are encouraged to participate in the identification and evaluation of COVID-19 hazards by:

Employees or their representatives will notify a supervisor immediately in writing should they notice or become aware of any potential hazard related to the spread of COVID-19.

Employee screening

As a preventative measure our BUSD sites are implementing a screening protocol as recommended by the California Department of Public Health (CDPH) .

Employees will self-screen prior to reporting to work according to the CDPH guidelines. Employees are advised to stay home should they have symptoms consistent with COVID-19. All itinerant staff and vendors complete a health screening questionnaire <http://bit.ly/busdcovid>. If Individuals are symptomatic in any areas and/or the answer is YES to any of these questions, the person cannot proceed to any BUSD campus and is encouraged to self-quarantine and seek medical counsel.

Employees will ensure that face coverings are worn in accordance with CDPH and local public health guidelines as it pertains to K-12 schools.

Correction of COVID-19 Hazards

Unsafe or unhealthy work conditions, practices or procedures will be documented on the **Appendix B: COVID-19 Inspections** form, and corrected in a timely manner based on the severity of the hazards, as follows:

Any employee may report, in writing, any unsafe condition in the working environment, or work issue related to COVID-19 to the immediate supervisor. The supervisor shall, within two (2) working days, respond in writing to the employee, with simultaneous copy to the Union Representative, if applicable, stating what has been done to make the condition safe or, if no action will be taken, the reason(s) why.

All employees shall have the right, without retaliation, to notify their supervisor in writing of alleged unsafe working conditions referring to the "COVID-19 BUSD Employee Expectations" or California Department of Public Health school guidance, and the Coronavirus Prevention Plan to request modified conditions to ensure the completion of the original work assignment. The Supervisor will address the complaint in a timely manner and remedy the potential unsafe working condition.

Concerns regarding lack of adherence to public health guidelines by District staff; parents; volunteers, students or members of the public should be directed to the Employee's direct Supervisor or Human Resources whenever appropriate.

Control of COVID-19 Hazards

Face Coverings

We provide clean, undamaged face coverings and ensure they are properly worn by employees over the nose and mouth when indoors or in vehicles, and where required by orders from the California Department of Public Health (CDPH) or local health department.

The District will follow current state and county guidelines regarding the use of face coverings. Employees are encouraged to supply their own masks, however, the District will have disposable face-coverings available if needed.

In limited situations where a face covering cannot be used for pedagogical or developmental reasons (e.g., communicating or assisting young children or those with special needs) a face shield with a drape (per CDPH

guidelines) can be used instead of a face covering while in the classroom as long as the wearer maintains physical distance from others. Staff must return to wearing a mask covering once the activity is finished. In the event of a medical exemption, other masking options may be considered by the district for the individual student.

Face-covering may be removed during breaks, designated times and in designated areas. Face coverings will not be required while students and staff are actively engaged in eating or drinking. Training will be provided for students and staff in the proper use and etiquette of all face coverings. BUSD will continue to monitor and update requirements for face coverings based on guidance from the County Department of Public Health.

An Employee will notify their Supervisor if another Employee is not following the protocols associated with face coverings and does not respond to the first Employee's request to don the face covering.

The following are exceptions to the use of face coverings in our workplace:

- When an employee is alone in a room or a vehicle
- While eating and drinking at the workplace, provided employees are at least six feet apart and outside air supply to the area, if indoors, has been maximized to the extent feasible.
- Employees wearing respiratory protection in accordance with CCR Title 8 section 5144 or other safety orders.
- Employees who cannot wear face coverings due to a medical or mental health condition or disability, or who are hearing-impaired or communicating with a hearing-impaired person. Such employees will wear an effective, non-restrictive alternative, such as a face shield with a drape on the bottom, if their condition permits it.
- Specific tasks that cannot feasibly be performed with a face covering. This exception is limited to the time in which such tasks are being performed.

Any employee not wearing a required face covering or allowed non-restrictive alternative, will be at least six feet apart from all other persons unless the unmasked employee is either fully vaccinated or tested at least weekly for COVID-19.

We will not prevent any employee from wearing a face covering when it is not required unless it would create a safety hazard, such as interfering with the safe operation of equipment.

Face coverings will also be provided to any employee that requests one, regardless of their vaccination status.

Engineering controls

For indoor locations, using Appendix B, we identify and evaluate how to maximize, to the extent feasible, ventilation with outdoor air using the highest filtration efficiency compatible with our existing ventilation system, and whether the use of portable or mounted High Efficiency Particulate Air (HEPA) filtration units, or other air cleaning systems, would reduce the risk of transmission by:

Ventilation systems have been checked to be in working order and will be monitored for proper operation. BUSD will continue to replace all Heating, Ventilation & Air Conditioning (HVAC) filters on the regular replacement cycle. Replacement cycles will be adjusted accordingly based on guidance or need. In addition to

HVAC, best practices for classroom and office ventilation are to have windows and doors open to allow air flow to provide as much fresh air as possible.

HEPA air purifiers were purchased and distributed throughout the district in offices, classrooms, and common areas.

Doors and windows may be closed in the event that the amount of outside air needs to be minimized due to other hazards, such as wildfire smoke or when the EPA Air Quality Index is greater than 100 or any pollutant. HVAC systems and HEPA air purifiers will continue to provide ventilation and filtration.

Cleaning and Disinfecting

We implement the following cleaning and disinfection measures for frequently touched surfaces:

Custodial staff at BUSD Schools have been thoroughly trained in the proper cleaning of frequently touched surfaces (e.g. playground equipment, door handles, desks, sink handles, drinking fountains) within the school. Routine cleaning will occur once per day. If a work area has had a sick person with COVID-19 within the last 24 hours, spaces occupied by that person will be cleaned and disinfected. Cleaning supplies will continue to be stored away from children. Outdoor playgrounds/natural play areas require routine cleaning and disinfecting. Staff engaged in cleaning and disinfecting will be equipped with proper PPE for COVID-19 disinfection in addition to PPE as required by product instructions. Outdoor activities, including instruction, will be encouraged.

Should we have a COVID-19 case in our workplace, we will implement the following procedures:

The District will follow the current guidelines provided by OSHA, the CDPH and the local public health agency. The District will follow the CDC [“CoronaVirus Disease 2020 \(COVID-19\): Cleaning and Disinfecting your Facility”](#). A specific cleaning plan will be determined based on the exposed areas and the specific situation. Employees and their Representative will be notified of the cleaning plan per Labor Code requirement.

Hand sanitizing

In order to implement effective hand sanitizing procedures:

All employees will participate in a health and safety training provided by the School Nurse and/or a provided online training module. Demonstrations will be used to teach and reinforce handwashing with soap and water for at least 20 seconds. In addition to soap and water, hand sanitizer will be available in classrooms and offices. Hand sanitizer is provided by the District at the entry location at each site. Employees will sanitize their hands when entering campus. The District prohibits the use of hand sanitizers containing methanol.

Each site is equipped with multiple bathrooms that include soap and water. Signs are posted in each bathroom encouraging both staff and students to wash their hands for at least 20 seconds each time. Staff are sent periodic reminders to wash hands regularly and for at least 20 seconds.

Custodial Staff will routinely evaluate hand washing facilities to ensure adequate stock of hand washing supplies.

Personal protective equipment (PPE) used to control employees' exposure to COVID-19

We evaluate the need for PPE (such as gloves, goggles, and face shields) as required by CCR Title 8, section 3380, and provide such PPE as needed.

When it comes to respiratory protection, we evaluate the need in accordance with CCR Title 8 section 5144 (c)(2).. We provide and ensure use of respirators in compliance with section 5144 when deemed necessary by Cal/OSHA.

Testing of symptomatic employees

We make COVID-19 testing available at no cost to employees with COVID-19 symptoms who are not fully vaccinated, during employees' paid time.

Investigating and Responding to COVID-19 Cases

We have developed effective procedures to investigate COVID-19 cases that include seeking information from our employees regarding COVID-19 cases, close contacts, test results, and onset of symptoms. This is accomplished by using the **Appendix C: Investigating COVID-19 Cases** form.

Employees who had potential COVID-19 exposure in our workplace will be:

Employees will be provided the information regarding free testing sites as well as free testing on a district site. The District has on-site testing available to all employees on a weekly basis and in response to an exposure or outbreak. In addition, health care insurance provides testing as does the local public health agency. Employees may have testing appointments during work hours and will coordinate with their Supervisor.

Employees that had a close contact are offered COVID-19 testing at no cost during their working hours, excluding:

- Employees who were fully vaccinated before the close contact and do not have symptoms.
- COVID-19 cases who were allowed to return to work per our return-to-work criteria and have remained free of symptoms for 90 days after the initial onset of symptoms, or for cases who never developed symptoms, for 90 days after the first positive test.
- The information on benefits described in Training and Instruction, and Exclusion of COVID-19 Cases, below, will be provided to employees.

Written notice within 1 day of your knowledge of a COVID-19 case that people at the worksite may have been exposed to COVID-19. This notice will be provided to all employees (and their authorized representative), independent contractors and other employers at the worksite during the high-risk exposure period. These notifications must meet the requirements of T8CCR section 3205(c)(3)(B) and Labor Code section

6409.6(a)(4); (a)(2); and (c), and in a form readily understandable by employees and can be anticipated to be received by the employee.

System for Communicating

Our goal is to ensure that we have effective two-way communication with our employees, in a form they can readily understand, and that it includes the following information:

- Who employees should report COVID-19 symptoms and possible hazards to, and how:
 - a. Please report a positive test to your direct supervisor
 - b. If you are symptomatic and have not been tested, please report to your direct supervisor
 - c. Supervisors will follow reporting guidelines to the Superintendent and the COVID-19 Coordinator
 - d. Report possible hazards in writing to your direct supervisor
- Employees can report symptoms, possible close contacts, and hazards without fear of reprisal.
- Our procedures or policies for accommodating employees with medical or other conditions that put them at increased risk of severe COVID-19 illness.
- As non-medical essential workers, School Employees can access voluntary testing through their health plan, local pop up sites, and the free county COVID-19 testing sites. The District is also offering weekly on-site testing to all employees.
- In the event we are required to provide testing because of a workplace exposure or outbreak, we will communicate the plan for providing testing and inform affected employees of the reason for the testing and the possible consequences of a positive test. District may coordinate with County Public Health to expedite testing. District may also contract with an outside provider. Staff will be allowed time during work hours to access testing. Should an Outbreak or Major Outbreak occur, the District may contract with an outside provider to ensure testing as required by Labor Codes 3205.1 and 3205.2
- Information about COVID-19 hazards employees (including other employers and individuals in contact with our workplace) may be exposed to, what is being done to control those hazards, and our COVID-19 policies and procedures will be communicated to Employees as situations arise.

Training and Instruction

We will provide effective training and instruction that includes:

- Our COVID-19 policies and procedures to protect employees from COVID-19 hazards, and how to participate in the identification and evaluation of COVID-19 hazards.
- Information regarding COVID-19-related benefits (including mandated sick and vaccination leave) to which the employee may be entitled under applicable federal, state, or local laws.
- The fact that:
 - COVID-19 is an infectious disease that can be spread through the air.
 - COVID-19 may be transmitted when a person touches a contaminated object and then touches their eyes, nose, or mouth.
 - An infectious person may have no symptoms.

- The fact that particles containing the virus can travel more than six feet, especially indoors, so physical distancing, face coverings, increased ventilation indoors, and respiratory protection decrease the spread of COVID-19 and are most effective when used in combination.
- The right of employees that are not fully vaccinated to request a respirator for voluntary use, without fear of retaliation, and our policies for providing the respirators. Employees voluntarily using respirators will be trained according to section 5144(c)(2) requirements:
 - How to properly wear them.
 - How to perform a seal check according to the manufacturer's instructions each time a respirator is worn, and the fact that facial hair can interfere with a seal.
- The conditions where face coverings must be worn at the workplace.
- That face coverings are additionally recommended outdoors for people who are not fully vaccinated if six feet of distance cannot be maintained.
- Employees can request face coverings and can wear them at work regardless of vaccination status and without fear of retaliation.
- COVID-19 symptoms, and the importance of obtaining a COVID-19 test and not coming to work if the employee has COVID-19 symptoms.
- Information on our COVID-19 policies and how to access COVID-19 testing and vaccination, and the fact that vaccination is effective at preventing COVID-19, protecting against both transmission and serious illness or death.

Appendix D: COVID-19 Training Roster and/or video conferencing screen shots will be used to document this training.

Exclusion of COVID-19 Cases

Where we have a COVID-19 case or close contact in our workplace, we limit transmission by:

- Ensuring that COVID-19 cases are excluded from the workplace until our return-to-work requirements are met.
- Excluding employees that had a close contact from the workplace until our return-to-work criteria have been met, with the following exceptions:
 - Employees who were fully vaccinated before the close contact and who do not develop COVID-19 symptoms.
 - COVID-19 cases who returned to work per our return-to-work criteria and have remained free of COVID-19 symptoms, for 90 days after the initial onset of COVID-19 symptoms, or for COVID-19 cases who never developed COVID-19 symptoms, for 90 days after the first positive test.
- For employees excluded from work, continuing, and maintaining employees' earnings, wages, seniority, and all other employees' rights and benefits. This will be accomplished by coordination with Human Resources to provide current information.
- Providing employees at the time of exclusion with information on available benefits.

Reporting, Recordkeeping, and Access

It is our policy to:

- Report information about COVID-19 cases at our workplace to the local health department whenever required by law, and provide any related information requested by the local health department.
- Maintain records of the steps taken to implement our written COVID-19 Prevention Program in accordance with CCR Title 8 section 3203(b).
- Make our written COVID-19 Prevention Program available at the workplace to employees, authorized employee representatives, and to representatives of Cal/OSHA immediately upon request.
- Use the **Appendix C: Investigating COVID-19 Cases** form or tracking forms via a software program or forms provided by the local public health agency to keep a record of and track all COVID-19 cases.

Return-to-Work Criteria

- **COVID-19 cases with COVID-19 symptoms** will not return to work until all the following have occurred:
 - At least 24 hours have passed since a fever of 100.4 or higher has resolved without the use of fever-reducing medications.
 - COVID-19 symptoms have improved.
 - At least 10 days have passed since COVID-19 symptoms first appeared.
- **COVID-19 cases who tested positive but never developed COVID-19 symptoms** shall not return to work until a minimum of 10 days have passed since the date of specimen collection of their first positive COVID-19 test.
- A negative COVID-19 test will not be required for an employee to return to work once the requirements for “cases with symptoms” or “cases who tested positive but never developed symptoms” (above) have been met
- Persons who had a close contact may return to work as follows:
 - Persons who had a close contact but never developed any COVID-19 symptoms may return to work when 10 days have passed since the last known close contact.
 - Persons who had a close contact and developed any COVID-19 symptom cannot return to work until these requirements have been met, unless the following are true:
 - The person tested negative for COVID-19 using a polymerase chain reaction (PCR) COVID-19 test with specimen taken after the onset of symptoms; and
 - At least 10 days have passed since the last known close contact; and
 - The person has been symptom free for at least 24 hours, without using fever reducing medications.
- If an order to isolate, or quarantine, or exclude an employee is issued by a local or state health official, the employee shall not return to work until the period of isolation or quarantine is completed or the order is lifted. If no period was specified, then the period shall be in accordance with the return to work periods.

David Alexander, Ed.D., Superintendent

Date

Appendix A: Identification of COVID-19 Hazards

All persons, regardless of symptoms or negative COVID-19 test results, will be considered potentially infectious. Particular attention will be paid to areas where people may congregate or come in contact with one another, regardless of whether employees are performing an assigned work task or not. For example: meetings, entrances, bathrooms, hallways, aisles, walkways, elevators, break or eating areas, cool-down areas, and waiting areas.

Evaluation of potential workplace exposure will be to all persons at the workplace or who may enter the workplace, including coworkers, employees of other entities, members of the public, customers or clients, and independent contractors. We will consider how employees and other persons enter, leave, and travel through the workplace, in addition to addressing fixed work locations.

Person conducting the evaluation:

Date:

Name(s) of employee and authorized employee representative that participated:

Interaction, area, activity, work task, process, equipment and material that potentially exposes employees to COVID-19 hazards	Places and times	Potential for COVID-19 exposures and employees affected, including members of the public and employees of other employers	Existing and/or additional COVID-19 prevention controls, including barriers, partitions and ventilation

Appendix B: COVID-19 Inspections

Date:

Name of person conducting the inspection:

Work location evaluated:

Exposure Controls	Status	Person Assigned to Correct	Date Corrected
Engineering			
Barriers/partitions			
Ventilation (amount of fresh air and filtration maximized)			
Additional room air filtration			
[add any additional controls your workplace is using]			
[add any additional controls your workplace is using]			
Administrative			
Physical distancing			
Surface cleaning and disinfection (frequently enough and adequate supplies)			

Hand washing facilities (adequate numbers and supplies)			
Disinfecting and hand sanitizing solutions being used according to manufacturer instructions			
[add any additional controls your workplace is using]			
[add any additional controls your workplace is using]			
PPE (not shared, available and being worn)			
Face coverings (cleaned sufficiently often)			
Gloves			
Face shields/goggles			
Respiratory protection			
[add any additional controls your workplace is using]			

Appendix C: Investigating COVID-19 Cases

All personal identifying information of COVID-19 cases or persons with COVID-19 symptoms, and any employee required medical records will be kept confidential unless disclosure is required or permitted by law. Un-redacted information on COVID-19 cases will be provided to the local health department, CDPH, Cal/OSHA, the National Institute for Occupational Safety and Health (NIOSH) immediately upon request, and when required by law.

Date:

Name of person conducting the investigation:

Name of COVID-19 case (employee or non-employee*) and contact information:

Occupation (if non-employee*, why they were in the workplace):

*If we are made aware of a non-employee COVID-19 case in our workplace

Names of employees/representatives involved in the investigation:

Date investigation was initiated:

Locations where the COVID-19 case was present in the workplace during the high-risk exposure period, and activities being performed:

Date and time the COVID-19 case was last present and excluded from the workplace:

Date of the positive or negative test and/or diagnosis:

Date the case first had one or more COVID-19 symptoms, if any:

Information received regarding COVID-19 test results and onset of symptoms (attach documentation):

Summary determination of who may have had a close contact with the COVID-19 case during the high-risk exposure period. Attach additional information, including:

- The names of those found to be in close contact.
- Their vaccination status.
- When testing was offered, including the results and the names of those that were exempt from testing because.
 - They were fully vaccinated before the close contact and do not have symptoms.

- They returned to work per our return-to-work criteria and have remained symptom free for 90 days or, for those that never developed symptoms, for 90 days after the initial positive test.
- The names of those that were excluded per our Exclusion of COVID-19 Cases and Employees who had a Close Contact requirements.
- The names of those exempt from exclusion requirements because:
 - They were fully vaccinated before the close contact and did not develop COVID-19 symptoms.
 - They returned to work per our return-to-work criteria and have remained symptom free for 90 days or, for those that never developed symptoms, for 90 days after the initial positive test.

Notice given (within one business day, in a way that does not reveal any personal identifying information of the COVID-19 case) of the potential COVID-19 exposure to:

All employees who were in close contact

Their authorized representatives (If applicable, the notice required by Labor Code section 6409.6(a) and (c))

Names of employees that were notified:	Names of their authorized representatives:	Date

Independent contractors and other employers present at the workplace during the high-risk exposure period.

Names of individuals that were notified:	Date

What were the workplace conditions that could have contributed to the risk of COVID-19 exposure?

What could be done to reduce exposure to COVID-19?

Was local health department notified? Date?

Appendix D: COVID-19 Training Roster

Date:

Person that conducted the training:

Employee Name	Signature

Bellevue Union School District

Agenda Item for Board Meeting

Agenda Category: Review and Action

Agenda Item Title: Ratification of Bills and Warrants

Background:

Warrants issued since the last regularly scheduled Board meeting are submitted for ratification.

Recommended Action:

It is recommended the Board ratify these warrants.

Supporting Documents:

Payroll Totals

Board Report of Checks

Bellevue Union School District
2020-2021
August Payroll Totals

Manual Payroll 8/17/2021

Certificated:	\$0
Classified:	<u>\$2,335.68</u>
Total:	\$2,335.68

Regular Payroll 8/31/21

Certificated:	\$733,887.10
Classified:	<u>\$295,702.46</u>
Total:	\$1,029,589.56

Supplemental Payroll 9/10/21

Certificated:	\$28,337.50
Classified:	<u>\$12,025.77</u>
Total:	\$40,363.27

Total:	\$1,072,288.51
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Checks Dated 08/12/2021 through 09/08/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1850325	08/13/2021	Aaction Rents	01-5600	Open PO: Rentals		811.84
1850326	08/13/2021	Advanced Security Systems-SR	25-5800	Service Call Repair & Replacement		120.00
1850327	08/13/2021	Advanced Reproduction Center	01-5800	Open PO-ARC- Copies 2021/2022		109.00
1850328	08/13/2021	Matthew Banchemo	01-5800	OPEN PO: Tree Service for all Sites		6,325.00
1850329	08/13/2021	TIAA Commerical Finance	01-5600	Copier Lease Contract # 2023517		312.46
1850330	08/13/2021	Fire Safety Supply	01-5800	M&O: Fire extinguisher & Services		691.37
1850331	08/13/2021	Fishman Supply Co	01-4370	M&O; Custodial Supplies @ KW		822.85
1850332	08/13/2021	Illuminate Education	01-5200	Data Asses Annual License 07/01/2020-06/30/2021		10,313.92
1850333	08/13/2021	Kelli Richardson	01-5800	Glad Workshop		30,100.00
1850334	08/13/2021	Mike Brown Electric Co	01-5800	DO: OPEN PO for Electric Services		277.50
1850335	08/13/2021	Mosyle Corporation	Cancelled	1-year Premium Subscription		5,808.50 *
		Cancelled on 08/31/2021				
1850336	08/13/2021	PaperDirect	01-4310	Promotion Certificates 2021/2022		390.07
1850337	08/13/2021	Andre Randall Soileau dba Prime65	01-5911	IT: Telephone Service 2021/22		2,344.85
1850338	08/13/2021	Sonoma County Office Of Educat ion	01-4310	All School Sites Students Forms		1,936.46
1850339	08/13/2021	US Bank Equipment Finance	01-5858	OpenPO - Lease Bellevue School		573.28
1850841	08/18/2021	Finkbeiner, Katelin C	01-5862	LIVE SCAN		82.00
1850842	08/18/2021	Davidson, Kyle	01-5862	LIVE SCAN		25.00
1850843	08/18/2021	Radcliffe, Nancy	01-5862	LIVE SCAN		25.00
1850844	08/18/2021	Hurley, Emily	01-5862	LIVE SCAN		25.00
1850845	08/18/2021	Sandoval Ramirez, Perla	01-5862	LIVE SCAN		35.00
1850846	08/18/2021	Barajas Contreras, Magali	01-5862	LIVE SCAN		25.00
1850847	08/18/2021	Arteaga, Michelle M	01-5862	LIVE SCAN		25.00
1850848	08/18/2021	Campbell, Colleen L	01-5862	LIVE SCAN		35.00
1850849	08/18/2021	Hatfield, Brianna	01-5862	LIVE SCAN		25.00
1850850	08/18/2021	Husar, Emily A	01-5862	LIVE SCAN		25.00
1850851	08/18/2021	Boucher III, Beau Thomas C	01-5862	LIVE SCAN		25.00
1850852	08/18/2021	All County Flooring	21-6200	Install Carpet @ LC	6,680.00	
			25-6200	Carpet Repair Room # 6,11, & 26	2,080.00	
				Change Order / P21-00666	3,945.00	
				Office Carpet Replacment	11,800.00	24,505.00
1850853	08/18/2021	SYNCB/Amazon	01-4350	Welcome back banner	17.45	
			01-4380	DO : Office Supplies Purchases	139.82	
			01-5840	ITECH: Supplies	677.32	834.59
1850854	08/18/2021	American Asphalt Repair Resurfacing CO	21-6200	Asphalt & Concrete @ MV		48,182.67
1850855	08/18/2021	Buchanan Food Service	13-4710	OPEN PO :-B.V. Food for Food Svc	737.02	
				OPEN PO: TM Food for Food Svc	461.37	1,198.39

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 08/12/2021 through 09/08/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1850856	08/18/2021	AT & T	01-5911	Open PO CALNET3		44.72
1850857	08/18/2021	Castino Restaurant Equipment & Supply, Inc.	13-4390	BV: Open PO Food Service Smallware	534.92	
				MV: Open PO Food Service Smallware	545.03	
				TM: Open PO Food Service Smallware	255.95	1,335.90
1850858	08/18/2021	Citi Cards	01-5800	District Credit Card		13,283.70
1850859	08/18/2021	Clover Stornetta Farms Inc	13-4715	BV- Student Milk	177.50	
				KW- Student Milk	81.00	
				TM- Student Milk	327.00	585.50
1850860	08/18/2021	Earlychildhood LLC DBA Discount School Supply	01-4310	SDC Preschool		1,050.91
1850861	08/18/2021	DK Landscaping	01-5800	M&O: OPEN PO for Landscape service		6,890.00
1850862	08/18/2021	Fast Masters Industries	01-5800	M&O: OPEN Moving Services		2,625.00
1850863	08/18/2021	Fire Safety Supply	01-5800	M&O: Fire extinguisher & Services		660.96
1850864	08/18/2021	Fishman Supply Co	01-4370	M&O: Custodial Supplies@BV	1,839.69	
				M&O: Custodial Supplies @ ELC	479.72	
				M&O: Custodial Supplies @ TM	1,580.20	
				M&O: Custodial Supplies @ KW	860.34	
				M&O: Custodial Supplies @ MV	860.34	5,620.29
1850865	08/18/2021	Food Equipment Repair Service	13-5800	Open PO-Food Equipment Repair		2,294.95
1850866	08/18/2021	Friedman's Home Improvement	01-4380	BV: OPEN PO for Supplies	586.81	
				KW: OPEN PO for Supplies	18.65	
				Open PO General Dist Maint	7.68	
				TM: OPEN PO for Supplies	147.20	
			01-4390	Open PO General Dist Maint	2.56	762.90
1850867	08/18/2021	Gold Star Foods, Inc.	13-4710	OPEN PO BV Food Supply	3,384.27	
				OPEN PO TM Food Supply	1,205.72	4,589.99
1850868	08/18/2021	Gopher	01-9510	Varies sports equipment		704.20
1850869	08/18/2021	Greenacre Homes	01-9510	NPS: A.J.L		1,316.18
1850870	08/18/2021	Maxim Healthcare Staffing Serv ices inc	01-5800	Psychologist		3,840.00
1850871	08/18/2021	North Bay Children's Center	12-9510	BUSD: Pre-School Program Adm		175,225.16
1850872	08/18/2021	Office Depot Inc	01-4310	21/22 Office & Students Supplies	26.24	
			01-4350	OPEN PO- District Office Supplies	88.49	114.73
1850873	08/18/2021	PG&E	01-5520	Open PO -PG & E		215.21
1850874	08/18/2021	Lockbox Bartley Pump PMLLC	01-5800	Open PO -Bartley Pump		1,246.26
1850875	08/18/2021	Pyramid Educational Consultant s	01-4310	SDC Preschool		1,168.05
1850876	08/18/2021	S.L.I.C. Co-Op c/o Gridley Unified School District	13-5300	DO- Annual SLIC CO-Op fee		250.00

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Checks Dated 08/12/2021 through 09/08/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1850877	08/18/2021	South County Consortium	01-9510	DO: Individual & Group Counseling 2020/2021		40,000.00
1850878	08/18/2021	Stocksdale Inspection Services	21-6200	DSA- IOR (Inspector on Record)Services		4,560.00
1850879	08/18/2021	Verizon	01-5800	Lines		266.07
1850880	08/18/2021	Versare Solutions LLC	01-4310	Room Divider		1,544.86
1851488	08/20/2021	Torres Moreno, Bismark E	01-4370	Cleaning Solution For Carpets		52.41
1851489	08/20/2021	Rivera Favela, Griselda	01-4310	Students Supplies		112.61
1851490	08/20/2021	Schwinn, Kenneth C	01-5862	LIVE SCAN		25.00
1851491	08/20/2021	Raymond, Claire	01-5862	LIVE SCAN		74.00
1851492	08/20/2021	Alsco (American Linen)	13-5800	Open PO- MV		98.04
1851493	08/20/2021	SYNCB/Amazon	01-4350	DO : Office Supplies Purchases	37.48	
			01-4380	DO : Office Supplies Purchases	29.62	
			13-4390	DO : Office Supplies Purchases	16.39	83.49
1851494	08/20/2021	Valley Comfort Heating & Air	01-5800	Open PO : 2021/2022		340.78
1851495	08/20/2021	Buchanan Food Service	13-4710	OPEN PO: TM Food for Food Svc	56.20	
				OPEN PO: MV Food for Food Svc	612.76	668.96
1851496	08/20/2021	Clover Stornetta Farms Inc	13-4715	KW- Student Milk	218.00	
				MV- Student Milk	436.00	654.00
1851497	08/20/2021	Coastline Distributors, Inc	13-4710	OPEN PO- MV - Fruit & Vegetable		62.00
1851498	08/20/2021	Culligan of Sonoma County	01-5800	OPEN PO :Drinking Water 5 Gallon		63.45
1851499	08/20/2021	Emerald LLC	01-5800	RSY 2019/2020	127.34	
			01-9510	Counseling Services: R. L	169.65	296.99
1851500	08/20/2021	TIAA Commerical Finance	01-5600	DO:Agreement For SF-5130 Account # 20415329-1	279.68	
				Lease Agreement for Copiers Acc# 20399421-1	1,169.50	1,449.18
1851501	08/20/2021	Gold Star Foods, Inc.	13-4710	OPEN PO MV Food Supply		666.13
1851502	08/20/2021	Lattice Educational Services	01-4310	Curriculum Set		2,700.00
1851503	08/20/2021	Office Depot Inc	01-4350	OPEN PO- District Office Supplies		281.33
1851504	08/20/2021	Presence Learning Inc	01-5800	SLP Services 2021/2022		857.90
1851505	08/20/2021	SLP Now LLC	01-5800	SLP Services		1,393.00
1851506	08/20/2021	Sonoma County Catering	01-4397	Staff Welcome back		2,512.75
1852051	08/25/2021	Keppeler, Rosanna	01-4350	index cards cases		136.30
1852052	08/25/2021	Alsco (American Linen)	13-5800	Open PO- TM		9.78
1852053	08/25/2021	SYNCB/Amazon	01-4310	OPEN PO FOR ELC	208.01	
			01-4350	DO : Office Supplies Purchases	21.67	229.68
1852054	08/25/2021	Anova Education & Behavior	01-5800	ESY Services B.T	452.36	
				Unpaid Tax	37.32	489.68

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Checks Dated 08/12/2021 through 09/08/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1852055	08/25/2021	AT&T Mobility	01-5911	Open PO for Emergency Phone # 8341		451.12
1852056	08/25/2021	Valley Comfort Heating & Air	01-5800	Open PO : 2021/2022		310.00
1852057	08/25/2021	Bay West Construction	21-6200	Case Work Install		56,050.00
1852058	08/25/2021	Brelje & Race Consulting Civil Engineers	21-6200	Retention		1,250.00
1852059	08/25/2021	Brelje & Race Consulting Civil Engineers	21-6200	Retention		1,623.75
1852060	08/25/2021	Buchanan Food Service	13-4710	OPEN PO: TM Food for Food Svc		226.03
1852061	08/25/2021	City of Santa Rosa Fire Depart	01-5800	Fire Renewal Notice July 1, 2021- June 30, 2022		466.20
1852062	08/25/2021	Clover Stornetta Farms Inc	13-4715	TM- Student Milk		328.00
1852063	08/25/2021	Coastline Distributors, Inc	13-4710	OPEN PO- TM - Fruit & Vegetable		312.13
1852064	08/25/2021	FedEx	01-5800	DO: Fedex Shipments		62.49
1852065	08/25/2021	Fishman Supply Co	01-4370	M&O: Custodial Supplies @ TM	89.51	
				M&O; Custodial Supplies @ KW	790.52	880.03
1852066	08/25/2021	Forensic Analytical Consulting Services Inc	21-6200	BV hvac		1,988.72
1852067	08/25/2021	Friedman's Home Improvement	01-4380	Open PO General Dist Maint	86.39	
			01-4390	Open PO General Dist Maint	28.80	115.19
1852068	08/25/2021	Gold Star Foods, Inc.	13-4710	OPEN PO TM Food Supply		1,963.58
1852069	08/25/2021	Great America Financial Svcs	01-5858	OPEN PO-Postbase 45 mail machine	2.47	
			01-5950	OPEN PO-Postbase 45 mail machine	133.79	136.26
1852070	08/25/2021	Gym Closet Inc	01-4310	Physical Education Supplies		486.46
1852071	08/25/2021	Mobile Defenders LLC	01-4345	OPEN PO- IT supplies		2,304.85
1852072	08/25/2021	Office Depot Inc	01-4310	21/22 Office & Students Supplies		2,067.49
1852073	08/25/2021	The Gopher Guy	01-5800	Gopher Trapping		480.00
1852074	08/25/2021	TLCD Architecture	21-6200	KS Modernizaton Architecture		55,044.50
1852579	08/27/2021	Alsco (American Linen)	13-5800	Open PO- KS	45.83	
				Open PO- MV	98.04	143.87
1852580	08/27/2021	SYNCB/Amazon	01-4350	Preschool Supplies		96.07
1852581	08/27/2021	Valley Comfort Heating & Air	01-5800	Open PO : 2021/2022	1,005.00	
			21-6200	MV Condensers for Rooms 20 22	19,743.42	
				MV Condensers for Rooms 24 25	19,743.42	40,491.84
1852582	08/27/2021	Buchanan Food Service	13-4710	OPEN PO :-B.V. Food for Food Svc	966.22	
				OPEN PO: MV Food for Food Svc	1,029.91	1,996.13
1852583	08/27/2021	Clover Stornetta Farms Inc	13-4715	BV- Student Milk	330.00	
				KW- Student Milk	412.00	
				MV- Student Milk	382.00	1,124.00
1852584	08/27/2021	Coastline Distributors, Inc	13-4710	OPEN PO- BV - Fruit & Vegetable	484.65	
				OPEN PO- MV - Fruit & Vegetable	276.00	760.65

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Checks Dated 08/12/2021 through 09/08/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1852585	08/27/2021	Fishman Supply Co	01-4370	M&O: Custodial Supplies@BV	135.95	
			01-9510	Tomcat Sport v2.0 Walkbehind Scrubber	9,613.35	9,749.30
1852586	08/27/2021	Friedman's Home Improvement	01-4380	KW: OPEN PO for Supplies	83.04	
				Open PO General Dist Maint	67.12	
			01-4390	Open PO General Dist Maint	22.38	172.54
1852587	08/27/2021	Gold Star Foods, Inc.	13-4710	OPEN PO BV Food Supply	977.15	
				OPEN PO MV Food Supply	1,712.02	2,689.17
1852588	08/27/2021	Straight Moving LLC	01-5800	General Moving Services		1,250.00
1852589	08/27/2021	Roto-Rooter Plumbers	01-5800	Open PO-Roto Rooter Plumbers		685.00
				2021/2022		
1852590	08/27/2021	WEX BANK	01-4362	DO : Fuel Card		368.05
1853149	09/01/2021	Evans, Kelly M	01-5800	License Learning Computer Program		300.00
1853150	09/01/2021	Rushing Hart, Moriah F	01-4397	Staff Appreciation		7.67
1853151	09/01/2021	Advanced Reproduction Center	01-5800	Open PO-ARC- Copies 2021/2022		465.43
1853152	09/01/2021	DOCUSIGN INC lockbox	01-5845	Premier Support		8,543.35
1853153	09/01/2021	Sally J Yates dba Kids Hear	01-5800	Nursing Services 2021/2022		9,700.00
1853154	09/01/2021	Maria Gabriela Porter	01-9510	ESY 2020/2021		5,100.00
1853155	09/01/2021	Mobile Defenders LLC	01-4440	Power Adapters for Chrombooks		2,304.85
1853156	09/01/2021	Andre Randall Soileau dba Prime65	21-9510	E Rate Category 2		5,827.47
1853157	09/01/2021	School & College Legal Service Sonoma County Office of Ed.	01-5823	OPEN PO - Legal Services 2021/2022		8,100.00
1853682	09/03/2021	McGuire-Ramirez, Kelly M	01-5800	Classroom Stipend		300.00
1853683	09/03/2021	Gomez, Maria T	01-5201	Mail Run & SCOE		259.96
1853684	09/03/2021	Johnson, Mindy A	01-5800	Inst reimbursement		300.33
1853685	09/03/2021	Husar, Emily A	01-5800	Class & Combo Stipend		500.00
1853686	09/03/2021	Advanced Security Systems-SR	25-5800	Service Call Repair & Replacement		110.00
1853687	09/03/2021	Alsco (American Linen)	13-5800	Open PO- MV	105.91	
				Open PO- TM	69.85	175.76
1853688	09/03/2021	SYNCB/Amazon	01-4350	DO : Office Supplies Purchases	4.69	
			01-4380	DO : Office Supplies Purchases	3.74	
			13-4390	DO : Office Supplies Purchases	2.07	10.50
1853689	09/03/2021	Art Nelson	01-9510	DO: MV & TM :Field Discing		1,700.00
1853690	09/03/2021	Buchanan Food Service	13-4710	OPEN PO :-B.V. Food for Food Svc	797.56	
				OPEN PO: TM Food for Food Svc	603.17	
				OPEN PO: MV Food for Food Svc	607.43	2,008.16
1853691	09/03/2021	AT & T	01-5911	Open PO CALNET3		384.98
1853692	09/03/2021	City Of Santa Rosa Alarm Progr am	01-5805	M&O Burglary Alarm Fee		30.00
1853693	09/03/2021	Clover Stornetta Farms Inc	13-4715	BV- Student Milk	422.50	

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Checks Dated 08/12/2021 through 09/08/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1853693	09/03/2021	Clover Stornetta Farms Inc		KW- Student Milk	287.50	
				MV- Student Milk	380.00	
				TM- Student Milk	355.00	1,445.00
1853694	09/03/2021	Coastline Distributors, Inc	13-4710	OPEN PO- BV - Fruit & Vegetable	895.05	
				OPEN PO- TM - Fruit & Vegetable	507.10	1,402.15
1853695	09/03/2021	Discovery Office Systems	01-4310	DO: SF5130 RiscoGraph Consumption Fee	171.26	
				DO: Service Contract all sites 2021/2022	1,550.00	1,721.26
1853696	09/03/2021	Engie Services U.S. Inc	25-6200	Solar Panel Services		2,609.33
1853697	09/03/2021	Fishman Supply Co	01-4370	M&O: Custodial Supplies@BV		1,293.29
1853698	09/03/2021	Food Equipment Repair Service	13-5800	Open PO-Food Equipment Repair		984.69
1853699	09/03/2021	Gardeners Aid, Inc.	01-5800	OPEN PO- Equip Repair		544.83
1853700	09/03/2021	Gold Star Foods, Inc.	13-4710	OPEN PO BV Food Supply	1,703.42	
				OPEN PO MV Food Supply	2,062.60	
				OPEN PO TM Food Supply	1,252.18	5,018.20
1853701	09/03/2021	Hitmen Termite and Pest Control, Inc.	01-5800	Pest Control Preventative Maintenance		712.25
1853702	09/03/2021	The Home Depot Pro	01-4380	Home Depot		263.32
1853703	09/03/2021	John Deere Financial	01-4380	Open PO- Maint and Grounds		248.82
1853704	09/03/2021	Office Depot Inc	01-4350	OPEN PO- District Office Supplies		42.59
1853705	09/03/2021	Marylou Herrera DBA Red Light Learning	01-5803	Translation Service		102.05
1853706	09/03/2021	Reese & Associates	25-5800	Soil Services		3,600.00
1853707	09/03/2021	Santa Rosa, City Of	01-5560	Open PO for Water bill BV	857.66	
				Open PO for Water bill MV & Spa	1,360.45	
			01-5858	Open PO for Water bill KW	834.89	
				Open PO for Water bill TM	1,955.09	5,008.09
1853708	09/03/2021	School & College Legal Service Sonoma County Office of Ed.	01-5800	Legal Training for SPED		180.00
1853709	09/03/2021	Site Consulting Specialists	21-6200	Asphalt Bidding and Project - Meadow View ES		7,260.00
1853710	09/03/2021	Spurr	01-5510	Open PO Spurr		549.34
1853711	09/03/2021	Stocksdale Inspection Services	21-6200	DSA- IOR (Inspector on Record)Services		3,000.00
1854318	09/08/2021	Ballard, Shelby L	01-5800	Teachers Reimbursement BEA		300.00
1854319	09/08/2021	Castino Restaurant Equipment & Supply, Inc.	13-4390	Lunch Trays		2,150.26
1854320	09/08/2021	ESP & Alarm Inc.	01-5805	Open PO BV Monthly Patrols	375.00	
				Open PO KS/ELC Monthly Patrols	750.00	
				Open PO MV Monthly Patrols	375.00	
				Open PO TM Monthly Patrols	375.00	1,875.00

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Checks Dated 08/12/2021 through 09/08/2021

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1854321	09/08/2021	Fishman Supply Co	01-4370	M&O: Custodial Supplies @ ELC	258.42	
				M&O: Custodial Supplies @ TM	111.53	
				M&O; Custodial Supplies @ DO	753.27	1,123.22
1854322	09/08/2021	Gold Star Foods, Inc.	13-4710	OPEN PO BV Food Supply		934.02
1854323	09/08/2021	Lockbox Bartley Pump PMLLC	01-5800	Open PO -Bartley Pump		1,236.52
1854324	09/08/2021	Pyramid Educational Consultant s	01-4310	Special Day Class		579.56
1854325	09/08/2021	Santa Rosa City Schools	13-9510	ESY 2020/2021 Students Meals		3,132.00
1854326	09/08/2021	StoryBoardThat	01-5800	School License		4,784.00
1854327	09/08/2021	T-Mobile	01-4400	Mobile Internet		8,800.00
1854328	09/08/2021	Verizon	01-5800	Verizon Lines for Students		2,935.01
Total Number of Checks					160	715,499.43

	Count	Amount
Cancel	1	5,808.50
Net Issue		709,690.93

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	113	239,984.27
12	Child Development Fund	1	175,225.16
13	Cafeteria Fund	32	39,225.90
21	Building Fund	12	230,953.95
25	Capital Facilities Fund	5	24,264.33
Total Number of Checks		159	709,653.61
Less Unpaid Tax Liability			37.32-
Net (Check Amount)			709,690.93

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Bellevue Union School District

Consent Calendar for Board Meeting of September 14, 2021

- 7. Consent Calendar
 - 7.1. Sonoma State University Student Teaching Agreement with Bellevue Union School District
 - 7.2. Service Agreement for After School Enrichment - Violin
 - 7.3. Service Agreement for After School Enrichment - Chorus
 - 7.4. Board Meeting Minutes
 - 7.4.1. Special Board Meeting September 2, 2021
 - 7.4.2. Regular Board Meeting August 17, 2021
 - 7.4.3. Special Board Meeting August 10, 2021
 - 7.5. Personnel Activity Log

Recommended Action:

It is recommended that the Board of Trustees approve the agenda items on the Consent Calendar.

Supporting Documents:

Backup documentation for each item on the Consent Calendar.

**Sonoma State University
School of Education**

**CREDENTIAL PROGRAMS INTERN
AGREEMENT**

**With
Bellevue Union School District**

This Credential Programs Intern Agreement, hereafter referred to as “Intern Agreement”, effective July 1, 2021 is made between the Trustees of the California State University on behalf of California State University, Sonoma State University and its School of Education, hereafter referred to as “University” and **Bellevue Union School District** hereafter referred to as “School”.

Definition of Stakeholders

- An individual currently enrolled in a teacher preparation program at the university shall hereafter be referred to as “student candidate”.
- A student candidate that has met all of the CTC requirements to qualify for an Intern Credential shall hereafter be referred to as “Intern Eligible”.
- A student candidate that has *not* met all of the CTC requirements to qualify for an Intern Credential, but is eligible for employment as an educator within a school by working on a permit (E.g. Provisional Intern Permit [PIP], Short-Term Staff Permit [STSP], etc.) shall hereafter be referred to as “Permitted Candidates”.
- A student candidate that is employed by the school as the teacher of record and working on an Intern Credential shall hereafter be referred to as “Intern”.
- A fully credentialed educator that meets the CTC guidelines for mentorship of an intern, who may be employed by the school, university, or at another school in the district, shall hereafter be referred to as “Mentor Teacher”.
- An employee of the University who fulfills the supervisor requirements set forth by the CTC for Interns shall hereafter be referred to as “University Supervisor”.
- An employee of the University that oversees the coordination of the Intern Program to ensure that all CTC requirements are being met, shall hereafter be referred to as “Intern Coordinator”.

Whereas, Permitted Candidates who are hired with a school will follow the same requirements set forth by the CTC and receive the same level of supervision by the University as Interns, the Intern Agreement will pertain to all University student candidates who are employed as a teacher of record with the School.

1. Purpose: The purpose of this Agreement is to define the respective roles and responsibilities of the two parties in order to allow School District/Agency to extend offers of employment to enrolled students in University’s School of Education Credential Intern program established under California law and rules by the California Teachers Commission (CTC).

2. Term: The term of this Agreement shall be for the period July 1, 2021 through June 30, 2022.

3. Roles and Responsibilities:

.1 School Roles and Responsibilities under this Agreement are as follows:

- School shall comply with all State requirements necessary in order to properly offer and subsequently

employ as Credential Interns students at the University in accordance with the California Credential Program Intern program established by State law and regulations: Teacher Education Internship Act of 1967 (Cal. Ed. Code 44450-44468, et. Seq.); Education Code 44321; 44325- 44328; and subsequent regulations. Title 5; California Code of Regulations 80033; 80055; et. seq.

- Provide a flat fee of \$3500 to the School of Education for each academic year that the Intern or permitted candidate is employed with the district. The University will reimburse the school \$1500 to provide stipends to Mentor Teachers who are matched with interns/permitted candidates that fit the CTC's mentoring guidelines.
- Collaborate with the University's intern coordinator to identify and assign a qualified Mentor Teacher (valid corresponding clear credential, at least 3 years of teaching experience, English Language Authorization (ELA) and facilitate Mentor Teacher compensation.
- Collaborate with the University's intern coordinator to identify an individual (with an English Language Authorization) to provide Intern with immediate support in planning, instruction, and assessment of English Learners. (This may be the Intern's assigned Mentor Teacher.)
- Provide release days for each Mentor Teacher and/or Intern to be used for observations, professional development, and/or to address the Intern Program responsibilities.
- Acknowledge the Intern's novice status and required attendance in University courses; adjust assignments/schedules accordingly.
- The District/Agency (Employer) understands and complies with the mandated guidelines as stipulated in the California Commission on Teacher Credentialing Intern Specific Preconditions, "that interns do not displace certificated employees in participating districts".
- Be responsible, as employer, for employed Credential Programs Intern's salary and benefits, including, but not limited to, workers compensation, and professional and general liability insurance.
- School is aware of and informed about the hazards currently known to be associated with the novel coronavirus referred to as "COVID-19". School is familiar with an informed about the Center for Disease Control and Prevention ("CDC") current guidelines regarding COVID-19 as well as applicable federal, state, and local governmental directives regarding COVID-19. School, to the best of its knowledge and belief, is in compliance with those current CDC guidelines and applicable governmental directives. If the current CDC guidelines or applicable government directives are modified, changed or updated, School will take steps to comply with the modified, changed or updated guidelines or directives. If at any time School becomes aware that it is not in compliance with CDC guidelines or an applicable governmental directive, it will notify University of that fact.
- Not assign the Intern duties or professional development/training obligations that **interfere with his/her university class schedule** or are inappropriate for a beginning teacher.

.2 University Roles and Responsibilities under this Agreement are as follows:

- University shall vet student's academic eligibility to be an Intern Credential Candidate pursuant to CTC criteria and protocols set forth in Attachment 1, attached hereto and incorporated hereto by this reference.
- Sonoma State University will reimburse districts \$1500 to provide stipends to Mentor Teachers who are matched with interns/permitted candidates that fit the CTC's mentoring guidelines.
- Provide administrative oversight, coordination and compliance in regards to state requirements.
- Collaborate with districts to identify Mentor Teachers who fulfill the CTC requirements.
- Provide training for Mentor Teachers that support development of effective coaching and communication skills that align with the CTC guidelines.

- Provide a University supervisor who will observe and coach the teacher at their school site twice per semester.
- Provide training and tracking procedures for Interns to receive a minimum of 144 hours of support/mentoring and supervision per school year as outlined in Ed Code 44321.
- Provide training and tracking procedures for Interns who enter the program without valid English learner authorization receive an additional 45 hours of support/mentoring and supervision specific to meeting the needs of English learners as outlined in Ed Code 44321.
- Recommend State approval of the Intern Credential, upon student's satisfactory completion of appropriate requirements.

4. General Provisions

4.1 Indemnification – School agrees to indemnify, defend and save harmless the State of California, the Trustees of the California State University, Sonoma State University, their respective officers, agents, employees and volunteers from any and all liability for any personal injury, damages, wrongful death or other losses and costs, including but not limited to reasonable attorney fees and defense costs, arising out of the negligence or willful misconduct of School's officers, employees, agents or volunteers in the performance of this Agreement. This paragraph will survive expiration or termination of this Agreement.

4.2 Insurance – School agrees to maintain professional and general liability coverage of at least \$1,000,000 per occurrence, \$2,000,000 aggregate and to provide evidence of coverage upon request. Insurance must be placed with insurers with a current A.M. Best rating of at least A:VII. School shall also maintain workers compensation coverage as required by law.

4.3 Modifications/Termination – This Agreement may be amended upon mutual agreement of the parties in writing. This Agreement may be terminated by either party upon thirty (30) days prior written notice to the other party.

4.4 Notices – Notices shall be sent to the parties, at the addresses set forth below:

To University:

For Programmatic Related Issues - Attention:
 Dr. Suzanne O'Keeffe, EdD
 Associate Professor, Special Education
 Intern Director, School of Education
 Assessment Coordinator, PUERTA
 Department of Educational Leadership and Special Education
 1801 E. Cotati Avenue, Rohnert Park, CA 94928
 Email: okeeffes@sonoma.edu

For Contractual Notices - Attention:
 Carolyn Faulconer
 Contracts and Procurement
 Sonoma State University, Financial Services
 1801 E. Cotati Avenue, Rohnert Park, CA 94928
 Ph: 707/664-3830
 Email: carolyn.faulconer@sonoma.edu

To School District/Agency:

David Alexander, Superintendent
Bellevue Union School District
3150 Education Drive
Santa Rosa, CA. 95407

Phone: _____
Fax: _____
Email: _____

In witness whereof, this Agreement has been executed by the parties, upon the date first written above.

Bellevue Union School District

Sonoma State University

David Alexander, Superintendent.

Contracts and Procurement

Date

Date

Service Specification

Introduction

The Bellevue Union School District is in need of contracted services for the after school student violin program district wide.

Service

The services provided by Kyle Craft include violin instruction for two hours once a week at Bellevue Elementary School on Wednesdays and two hours a week at Taylor Mountain Elementary School Mondays for 5th & 6th graders. Starting the week following Labor Day Sept 6, 2021, up to 63 2 hr sessions, 2-4 performances per year at the school level, 1-2 district wide concerts (plus rehearsal time) not to exceed \$10,000.

Instructor is responsible for collection permission slips and providing a list of students to the school offices within two weeks of the start of instruction as required by BUSD disaster/emergency preparedness rules.

If parent/guardian is late it is the instructor's responsibility to wait with the student for up to 15 minutes.

Fees, payments, and service terms

Fees	Service Term	Payment Schedule
\$50 per hour (two hour session)	2021-22 School Year	Paid Monthly with receipt of invoice
\$50 per hour performance/rehearsal rate	2021-22 School Year	Paid Monthly with receipt of invoice
Up to \$200 for materials related to music instruction	2021-22 School Year	Must submit original receipts by the end of the school year and documentation of what the items were purchased for, ie costumes for performance, decorations, or music, for reimbursement. All reimbursed items become the property of BUSD.

X: Kyle Craft Date: August 13, 2021

DocuSigned by:

EA28A375F0424C9...

DocuSigned by:


X: F0430FFB54034D3...

Bellevue Union School District

DS


DS


DS


Date 8/19/2021



AGREEMENT FOR CONSULTANT SERVICES

This Agreement ("Agreement"), made this **Kyle Craft** by and between the Bellevue Union School District, a political subdivision of the State of California ("District") and Kyle Craft, a duly qualified CONSULTANT in the area(s) of violin instruction ("CONSULTANT").

District and CONSULTANT hereby agree as follows:

1. Scope of Services:

CONSULTANT agrees to provide services to District as set forth in **Service Specification**.

2. Contract Documents:

The contract documents consist of the Agreement for Consulting Services, the following General Provisions, any attachments, and completed insurance forms.

3. Compensation:

As full compensation for all services contemplated by this Agreement, CONSULTANT shall be recompensed as set forth in **Service Specification**.

4. Term of Agreement:

The term of this Contract shall be from Sept 18 to May 27, 2020 inclusive, subject to the provisions of Section 11 of the General Provisions.

In witness whereof, the parties hereto have executed this Agreement on the day and year first written above.

District:

DS
AR

CONSULTANT:

DocuSigned by:
David Alexander
S/ F0130FE954834D3...

DS
CK
DS
MH

s/Kyle Craft

DocuSigned by:
EA28A375F0424C9...

Note: Federal Internal Revenue regulations require this office to report all payments to individuals for CONSULTANT services.

GENERAL PROVISIONS

1. CONSULTANT's Warranty: District has relied upon the CONSULTANT ability and training of CONSULTANT as a material inducement to enter into this Agreement. CONSULTANT hereby warrants that all its work will be performed in accordance with generally accepted CONSULTANT practices and standards as well as the requirements of applicable federal, state and local laws, it being understood that acceptance of CONSULTANT's work by District shall not operate as a waiver or release.
2. Status of CONSULTANT: The parties intend that CONSULTANT, in performing the services herein specified, shall act as an independent CONSULTANT and shall have control of the work and the manner in which it is performed. CONSULTANT is not to be considered an agent or employee of District and is not entitled to participate in any pension plans, insurance, bonus or similar benefits District provides its employees.
3. Conflict of Interest: CONSULTANT represents that it presently has no interest which would conflict in any manner or degree with the performance of services contemplated by this Agreement, and CONSULTANT further represents that, during the performance of this Agreement, no such conflict of interest shall exist. If CONSULTANT participates in the planning, development, or negotiation of a contract or other matter for the District, CONSULTANT may not subsequently acquire a financial interest in that contract in violation of Government Code section 1090.
4. Extra (Changed) Work: Only the Superintendent may authorize extra (and/or changed) work. The parties expressly recognize that District and school personnel are without authorization to either order extra (and/or changed) work or waive contract requirements. Failure of the CONSULTANT to secure proper authorization for extra work shall constitute a waiver of any and all right to adjustment in the contract price or contract time due to such unauthorized extra work and the CONSULTANT thereafter shall be entitled to no compensation whatsoever for the performance of such work.
5. Nondiscrimination: CONSULTANT shall comply with all applicable federal, state and local laws, rules and regulations in regard to nondiscrimination in employment because of race, color, ancestry, national origin, religion, sex, marital status, age, medical condition, handicap or other prohibited basis. All nondiscrimination rules or regulations required by law to be included in this Agreement are incorporated by this reference.
6. Transfer of Rights: CONSULTANT assigns to District all rights throughout the work in perpetuity in the nature of copyright, trademark, patent, right to ideas, in and to all versions of the plans and specifications now or later prepared by CONSULTANT in connection with the project, if any. CONSULTANT agrees to take such actions as are necessary to protect the rights assigned to District in this Agreement, and to refrain from taking any action which would impair those rights. CONSULTANT's responsibilities under this contract include, but are not limited to, placing proper notice of copyright on all versions of the plans and specifications as CONSULTANT may direct, and refraining from disclosing any versions of the plans and specifications to any third party without first obtaining written permission of District.
7. Ownership of Work Product: District shall be the owner of and shall be entitled to immediate possession of accurate reproducible copies of any design computations, plans, correspondence or other pertinent data and information gathered or computed by CONSULTANT prior to termination of this Agreement by District or upon completion of the work pursuant to this Agreement.
8. Indemnification:
 - (a) CONSULTANT shall indemnify, defend with counsel acceptable to District, and hold harmless to the full extent permitted by law, District and its Board of Trustees, officers, agents, employees and volunteers from and against any and all liability, loss, damage, claims, expenses and costs (including, without limitation, attorney fees and costs and fees of litigation) (collectively, "Liability") of every nature arising out of or in connection with CONSULTANT's performance of the project or its failure to comply with any of its obligations contained in these contract documents, except such Liability cause by the active negligence, sole negligence or

willful misconduct of the District. This indemnification obligation is not limited in any way by any limitation on the amount or type of damages or compensation payable to or for CONSULTANT or its agents under workers' compensation acts, disability benefit acts, or other employee benefit acts.

(b) CONSULTANT shall be liable to District for any loss or damage to District property arising from or in connection with CONSULTANT's performance hereunder.

9. Insurance: With respect to the performance of work under this Agreement, CONSULTANT shall maintain and shall require all of its subcontractors, if any, to maintain insurance as indicated below:

(a) Required/ ☒ Not Required: Worker's compensation insurance with statutory limits as required by the Labor Code or the State of California. The policy shall be endorsed with the following specific language: "This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to the District."

(b) Required/ ☒ Not Required: Commercial or Comprehensive General Liability insurance covering bodily injury and property damage using an occurrence policy form, in an amount no less than \$1,000,000 per occurrence, \$2,000,000 aggregate. Such insurance shall include, but not be limited to: premises and operations liability, independent CONSULTANT's liability, and personal injury liability.

(c) Required/ ☒ Not Required: Automobile liability insurance covering bodily injury and property damage in an amount no less than \$1,000,000 combined single limit for each occurrence. Such insurance shall include coverage for owned, hired, and nonowned vehicles.

(d) Each such comprehensive or commercial general liability and automobile liability insurance policy shall be endorsed with the following specific language:

(1) District, its officers and employees, is named as additional insured for all liability arising out of the operations by or on behalf of the named insured in the performance of this Agreement.

(2) The inclusion of more than one insured shall not operate to impair the rights of one insured against another insured, and the coverage afforded shall apply as though separate policies had been issued to each insured, but the inclusion of more than one insured shall not operate to increase the limits of the company's liability.

(3) The insurance provided herein is primary coverage to District with respect to any insurance or self-insurance programs maintained by District and no insurance held or owned by District shall be called upon to contribute to a loss.

(4) This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to District.

(e) Required/ ☒ Not Required: CONSULTANT Liability (Errors and Omissions) Insurance for all activities of the CONSULTANT arising out of or in connection with this Agreement is an amount no less than \$1,000,000 combined single limit for each occurrence endorsed with the following specific language: "This policy shall not be canceled or materially changed without first giving thirty (30) days prior written notice to District."

(f) Documentation: The following documentation shall be submitted to the District:

(1) Properly executed certificates of insurance clearly evidencing all coverages, limits, and endorsements required above. The certificates shall be submitted prior to commencement of services under this Agreement.

(2) Signed copies of the specified endorsements for each policy. Said endorsement copies shall be submitted within thirty (30) days of execution of this Agreement.

(3) Upon District's written request, certified copies of insurance policies. Such policy copies shall be submitted within thirty (30) days of District's request.

(g) Policy Obligations: CONSULTANT's indemnity and other obligations shall not be limited by the foregoing insurance requirements.

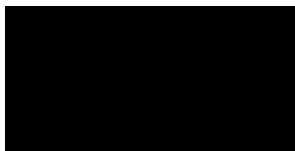
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10. Method and Place of Giving Notice, Submitting Bills and Making Payments: All notices, bills and payments shall be made in writing and may be given by personal delivery or by mail. Notice, bills and payments sent by mail shall be addressed as follows:

District:

Bellevue Union SD
3150 Education Dr.
707-542-5197
Attention: Accounts Payable
apy@busd.org

CONSULTANT:



and when so addressed, shall be deemed given upon receipt via United States Mail, postage prepaid, provided it is forwarded certified, or registered with proof of receipt. In all other instances, notices, bills, and payments shall be deemed given at the time of actual personal delivery. Changes may be made in names and addresses of the person to whom notices, bills and payments are to be given by giving notice pursuant to this paragraph.

11. Termination:

(a) District may terminate this Agreement by giving thirty (30) calendar days written notice to CONSULTANT. In the event District elects to terminate the Agreement without cause, it shall pay CONSULTANT for the reasonable value of services rendered to such date.

(b) If either party fails to perform any of its obligations hereunder, within the time and in the manner hereunder provided or otherwise violates any of the terms of the Agreement, either party may terminate this Agreement by giving written notice of such termination, stating the reason for such termination. In such event, CONSULTANT shall be entitled to receive payment for all services satisfactorily rendered provided, however, that there shall be deducted from such amount the amount of liquidated damage, if any, sustained by District by virtue of any breach of the Agreement by CONSULTANT.

12. Security. (K-12 districts only) By execution of the Agreement/Contract, the CONSULTANT acknowledges that Education Code section 45125.1 applies to contracts for the provision of school and classroom janitorial, school site administrative, school site grounds and landscape maintenance, pupil transportation and school site food-related services. Section 45125.1 requires that employees of entities providing such services to school districts must be fingerprinted by the California Department of Justice for a criminal records check, unless the District determines that the CONSULTANT and CONSULTANT's employees will have limited contact with pupils. In making this determination, the District will

consider the totality of the circumstances, including factors such as the length of time the CONSULTANT and CONSULTANT's employees will be on school grounds, whether pupils will be in proximity with the site where the CONSULTANT and CONSULTANT's employees will be working, and whether the CONSULTANT and CONSULTANT's employees will be alone or with others. The District further reserves the right to determine, on a case-by-case basis, to require any entity providing school site services to comply with the requirements of this paragraph.

(a) District Determination of Fingerprinting Requirement Application

The District has considered the totality of the circumstances concerning the Project and has determined that the CONSULTANT and CONSULTANT's employees:

 X are subject to the fingerprinting requirements of Education Code sections 45125.1 and Paragraph (b) below, is applicable.

 are not subject to the fingerprinting requirements of Education Code section 45125.1 and Paragraph (c) below, is applicable.

(b) If the District has determined that fingerprinting is required, the CONSULTANT expressly acknowledges that: (1) CONSULTANT and all of CONSULTANT's employees working on the school site must submit or have submitted fingerprints in a manner authorized by the Department of Justice, together with the requisite fee as set forth in Education Code section 45125.1; (2) CONSULTANT shall not permit any employee to come in contact with students until the Department of Justice has ascertained that the employee has not been convicted of a serious or violent felony; (3) CONSULTANT shall certify in writing to the Governing Board of the District that none of its employees who may come in contacts with students have been convicted of a serious or violent felony; and (4) CONSULTANT shall provide to the Governing Board of the District a list of names of its employees who may come in contact with students. The CONSULTANT is required to fulfill these requirements at its own expense.

(c) Even if the District has determined that fingerprinting is not required, the CONSULTANT expressly acknowledges that the following conditions shall apply to any work performed by the CONSULTANT and/or CONSULTANT's employees on a school site: (1) CONSULTANT and CONSULTANT's employees shall check in with the school office each day immediately upon arriving at the school site; (2) CONSULTANT and CONSULTANT's employees shall inform school office staff of their proposed activities and location at the school site; (3) Once at such location, CONSULTANT and CONSULTANT's employees shall not change locations without contacting the school office; (4) CONSULTANT and CONSULTANT's employees shall not use student restroom facilities; and (5) If CONSULTANT and/or CONSULTANT's employees find themselves alone with a student, CONSULTANT and CONSULTANT's employees shall immediately contact the school office and request that a member of the school staff be assigned to the work location.

13. Due Performance: Each party to this Agreement undertakes the obligation that the other's expectation of receiving due performance will not be impaired. When reasonable grounds for insecurity arise with respect to the performance of either party, the other may, in writing, demand adequate assurance of due performance and until such written assurance is received may, if commercially reasonable, suspend any performance for which the agreed return has not been received.

14. Taxes: CONSULTANT agrees to file federal and state tax returns and pay all applicable state and federal taxes on amounts paid pursuant to this Agreement. In case District is audited for compliance regarding any applicable taxes, CONSULTANT agrees to furnish District with proof of payment of taxes on those earnings.

15. Dispute Resolution: The parties agree to make a good faith effort to resolve any dispute arising from or relating to this Agreement through mediation prior to commencing litigation. Within sixty (60) days following a written request

by either party to mediate a dispute that has not been resolved by informal negotiation, the parties shall mutually agree upon a mediator, schedule a mediation, and shall share the costs of mediation equally, except costs incurred by each party for representation by legal counsel.

16. Choice of Law and Venue: This Agreement shall be governed by California law, and venue shall be in the Superior Court of the County of Sonoma, California, and no other place.

17. Merger: This writing is intended both as the final expression of the Agreement between the parties hereto with respect to the included terms and as a complete and exclusive statement of the terms of the Agreement. No modification of this Agreement shall be effective unless and until such modification is evidenced by a writing signed by both parties.

18. Assignment/Delegation: Neither party hereto shall assign, sublet or transfer any interest in this Agreement or any duty hereunder without written consent of the other, and no assignment shall be of any force or effect whatsoever unless and until the other party shall have so consented.

19. No Third-Party Beneficiaries: There are no intended third-party beneficiaries to this Agreement.

20. No Waiver of Breach: The waiver by District of any breach of any term or promise contained in this Agreement shall not be deemed to be a waiver of such term or promise or any subsequent breach of the same or any other term or promise contained in this Agreement.

21. Force Majeure: If either party is delayed or hindered in or prevented from the performance of any act required hereunder because of strikes, lockouts, inability to procure labor or materials, failure of power, riots, insurrection, war, fire or other casualty, or other reason beyond the reasonable control of the party delayed, excluding financial inability ("Force Majeure Event"), performance of that act shall be excused for the period during which the Force Majeure Event prevents such performance, and the period for that performance shall be extended for an equivalent period. Delays or failures to perform resulting from lack of funds shall not be Force Majeure Events.

22. Severability: If any provision of this Agreement is determined to be illegal, invalid, or unenforceable, in part or in whole, the remaining provisions, or portions of the Agreement shall remain in full force and effect.

23. Headings: The headings in this Agreement are included for convenience only and shall neither affect the construction or interpretation of any provision in this Agreement nor affect any of the rights or obligations of the parties to this Agreement.

24. Execution in Counterparts: This Agreement may be executed in any number of counterparts, each of which shall be an original, but all of which together shall constitute one instrument.

25. Authorization: Each individual executing this Agreement, or its counterpart, on behalf of the respective party, warrants that he/she is authorized to do so and that this Agreement constitutes the legally binding obligation of the entity which he/she represents.

26. Attachments: The following Attachments, attached hereto, are incorporated herein by reference: School Calendar

Service Specification

Introduction

The Bellevue Union School District is in need of contracted services for the after school student vocal music program district wide.

Service

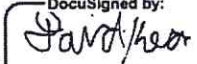
The services provided by **David Kerr** include vocal music instruction for chorus 1.5 hours a day per school site per week, leading 4-6 performances per year per school site, 1-2 district wide concerts (plus rehearsal time), and possibly 1-2 public performances to be scheduled. Starting the week following Labor Day Sept 6, 2021. Music shall be age appropriate and winter concerts shall include traditional winter songs. Total cost for school year not to exceed \$10,000.

Instructor is responsible for collection permission slips and providing a list of students to the school offices within two weeks of the start of instruction as required by BUSD disaster/emergency preparedness rules.

If parent/guardian is late it is the instructor's responsibility to wait with the student for up to 15 minutes.

Fees, payments, and service terms

Fees	Service Term	Payment Schedule
\$75 per 1.5 school hour session	2021-22 School Year	Paid Monthly with receipt of invoice
\$50 per hour performance rate	2021-22 School Year	Paid Monthly with receipt of invoice
Up to \$200 for materials related to music instruction & performances	2021-22 School Year	Must submit original receipts by the end of the school year and documentation of what the items were purchased for, ie costumes for performance, decorations, or music, for reimbursement. All reimbursed items become the property of BUSD.

DocuSigned by:

 X _____ Date 8/24/2021
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DocuSigned by:

 X _____ Date 8/26/2021
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 DS CK MH

Bellevue Union School District



AGREEMENT FOR CONSULTANT SERVICES

This Agreement ("Agreement"), made this _____ by and between the Bellevue Union School District, a political subdivision of the State of California ("District") and David Kerr, a duly qualified CONSULTANT in the area(s) of student vocal music ("CONSULTANT").

District and CONSULTANT hereby agree as follows:

1. Scope of Services:

CONSULTANT agrees to provide services to District as set forth in **Service Specification**.

2. Contract Documents:

The contract documents consist of the Agreement for Consulting Services, the following General Provisions, any attachments, and completed insurance forms.

3. Compensation:

As full compensation for all services contemplated by this Agreement, CONSULTANT shall be recompensed as set forth in **Service Specification**.

4. Term of Agreement:

The term of this Contract shall be from 10/14/19 to 5/22/20 inclusive, subject to the provisions of Section 11 of the General Provisions.

In witness whereof, the parties hereto have executed this Agreement on the day and year first written above.

District:

CONSULTANT:

DocuSigned by:
David Alexander
S/ DAVID ALEXANDER
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DocuSigned by:
David Kerr
S/ DAVID KERR
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Note: Federal Internal Revenue regulations require this office to report all payments to individuals for CONSULTANT services.

GENERAL PROVISIONS

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(3) The insurance provided herein is primary coverage to District with respect to any insurance or self-insurance programs maintained by District and no insurance held or owned by District shall be called upon to contribute to a loss.

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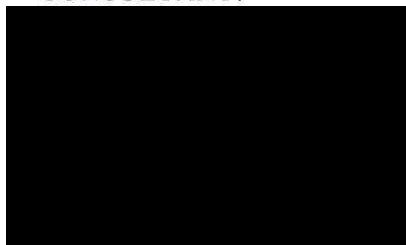
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CONSULTANT:



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(b) If either party fails to perform any of its obligations hereunder, within the time and in the manner hereunder provided or otherwise violates any of the terms of the Agreement, either party may terminate this Agreement by giving written notice of such termination, stating the reason for such termination. In such event, CONSULTANT shall be entitled to receive payment for all services satisfactorily rendered provided, however, that there shall be deducted from such amount the amount of liquidated damage, if any, sustained by District by virtue of any breach of the Agreement by CONSULTANT.

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(a) District Determination of Fingerprinting Requirement Application

The District has considered the totality of the circumstances concerning the Project and has determined that the CONSULTANT and CONSULTANT's employees:

 X are subject to the fingerprinting requirements of Education Code sections 45125.1 and Paragraph (b) below, is applicable.

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15. Dispute Resolution: The parties agree to make a good faith effort to resolve any dispute arising from or relating to this Agreement through mediation prior to commencing litigation. Within sixty (60) days following a written request by either party to mediate a dispute that has not been resolved by informal negotiation, the parties shall mutually agree upon a mediator, schedule a mediation, and shall share the costs of mediation equally, except costs incurred by each party for representation by legal counsel.

16. Choice of Law and Venue: This Agreement shall be governed by California law, and venue shall be in the Superior Court of the County of Sonoma, California, and no other place.

17. Merger: This writing is intended both as the final expression of the Agreement between the parties hereto with respect to the included terms and as a complete and exclusive statement of the terms of the Agreement. No modification of this Agreement shall be effective unless and until such modification is evidenced by a writing signed by both parties.

18. Assignment/Delegation: Neither party hereto shall assign, sublet or transfer any interest in this Agreement or any duty hereunder without written consent of the other, and no assignment shall be of any force or effect whatsoever unless and until the other party shall have so consented.

19. No Third-Party Beneficiaries: There are no intended third-party beneficiaries to this Agreement.

20. No Waiver of Breach: The waiver by District of any breach of any term or promise contained in this Agreement shall not be deemed to be a waiver of such term or promise or any subsequent breach of the same or any other term or promise contained in this Agreement.
21. Force Majeure: If either party is delayed or hindered in or prevented from the performance of any act required hereunder because of strikes, lockouts, inability to procure labor or materials, failure of power, riots, insurrection, war, fire or other casualty, or other reason beyond the reasonable control of the party delayed, excluding financial inability ("Force Majeure Event"), performance of that act shall be excused for the period during which the Force Majeure Event prevents such performance, and the period for that performance shall be extended for an equivalent period. Delays or failures to perform resulting from lack of funds shall not be Force Majeure Events.
22. Severability: If any provision of this Agreement is determined to be illegal, invalid, or unenforceable, in part or in whole, the remaining provisions, or portions of the Agreement shall remain in full force and effect.
23. Headings: The headings in this Agreement are included for convenience only and shall neither affect the construction or interpretation of any provision in this Agreement nor affect any of the rights or obligations of the parties to this Agreement.
24. Execution in Counterparts: This Agreement may be executed in any number of counterparts, each of which shall be an original, but all of which together shall constitute one instrument.
25. Authorization: Each individual executing this Agreement, or its counterpart, on behalf of the respective party, warrants that he/she is authorized to do so and that this Agreement constitutes the legally binding obligation of the entity which he/she represents.
26. Attachments: The following Attachments, attached hereto, are incorporated herein by reference: School Calendar

BUSD September 2, 2021 Board Meeting Minutes

1. Open Session 6:00 P.M.

1.1. The Board Meeting of the Bellevue Union School District Board of Trustees was called to order at 6:20 by Trustee Adele Walker, Video Teleconference Streamed Live Via Zoom linked on the BUSD Homepage.

1.2. Flag Salute: Stephanie Merrida-Granta led the flag salute.

Members Present: Adele Walker, Jamie Padilla, Stephanie Merrida-Grant, Lisa Reyes, John Jarvis and David Alexander

Members Absent: None

Late Arrivals: None

Early Departures: None

District Office Staff Present: David Alexander, Tracy Whitaker, Jose Santamaria

Others Present: None

1.3. Consider Agenda Adjustment NA

1.4. Public Comment: None

2. Information/Discussion Item

2.1. COVID-19 Updates, David Alexander, Ed.D., Superintendent and Tracy Whitaker, M.A., Director of Student Services & BUSD COVID-19 Coordinator

3. Planning

September 14, 2021	Regular Board Meeting	5:30 pm	Kawana Springs 2121 Moraga Drive & To be live streamed on zoom, linked on the District's Homepage: www.busd.org
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Open Session Adjournment Time: 7:22 pm

Respectfully Submitted,

BUSD September 2, 2021 Board Meeting Minutes

By David Alexander, Ed.D.
Secretary to the Board and
District Superintendent

Board Signature: _____ Date: _____

BUSD August 17, 2021 Board Meeting Minutes

1. Open Session 4:30 P.M.

1.1. The Board Meeting of the Bellevue Union School District Board of Trustees was called to order at 4:37 by Trustee Adele Walker, In person & Video Teleconference Streamed Live Via Zoom on the BUSD Homepage.

1.2. Public Comment On Closed Session: N/A

1.3. Taylor Mountain Elementary, 1210 Bellevue Ave East, Facility Tour

2. Adjourn To Closed Session: 5:30 P.M.

2.1. Closed Session Agenda

2.1.1. Public Employment §54957

3. Reconvene To Regular Session: 6:18 P.M.

3.1. Flag Salute: Jamie Padilla led the flag salute.

Members Present: Adele Walker, Jamie Padilla, Stephanie Merrida-Grant, John Jarvis and David Alexander

Members Absent: Lisa Reyes

Late Arrivals: None

Early Departures: None

District Office Staff Present: David Alexander, Moriah Hart, Chris Kim, Larry Black, Roger Farrell, Jose Santamaria, Siara Goyer

Others Present: Becky Hansen & Julie McMurtrie

3.2. Report on Closed Session

3.2.1. In closed session the Board took action to deny an unpaid leave of absence of 1.0 FTE for a School Psychologist. 4 board members voted to deny and 1 board member was absent.

3.3. Consider Agenda Adjustment None

3.4. Public Comment: None

4. Informational

BUSD August 17, 2021 Board Meeting Minutes

4.1. COVID-19 Updates, Tracy Whitaker, M.A. Director of Student Services & BUSD COVID-19 Coordinator

5. Action

5.1. On a motion by John Jarvis, second by Jamie Padilla, the Board approved the 45 Day Budget Revision

Action: Approved

Vote	4	Ayes
	0	Noes
	1	Absent: Lisa Reyes

5.2. On a motion by Jamie Padilla, second by Stephanie Merrida-Grant, the Board approved Resolution No 1: Education Protection Account

Action: Approved

Vote	4	Ayes
	0	Noes
	1	Absent: Lisa Reyes

5.3. On a motion by John Jarvis, second by Stephanie Merrida-Grant, the Board approved the Certification of the 2021-22 Consolidated Application for Funding

Action: Approved

Vote	4	Ayes
	0	Noes
	1	Absent: Lisa Reyes

5.4. On a motion by Jamie Padilla, second by John Jarvis, the Board approved Resolution No 2: School and Classroom Capacity Limits for Purposes of Granting or Denying an Interdistrict Transfer Request

BUSD August 17, 2021 Board Meeting Minutes

Action: Approved

Vote	4	Ayes
	0	Noes
	1	Absent: Lisa Reyes

- 5.5. On a motion by Stephanie Merrida-Grant, second by John Jarvis, the Board approved the Updated Board Meeting Dates for 2021-2022

Action: Approved

Vote	4	Ayes
	0	Noes
	1	Absent: Lisa Reyes

- 5.6. On a motion by John Jarvis, second by Jamie Padilla, the Board approved the Revisions to the Job Description for Director of Technology

Action: Approved

Vote	4	Ayes
	0	Noes
	1	Absent: Lisa Reyes

- 5.7. Ratification of Bills and warrants

Payroll Totals

Manual Payroll 7/16/2021

Certificated:	\$2,849.99
Classified:	<u>\$1,796.16</u>
Total:	\$4,646.15

Regular Payroll 7/30/2021

Certificated:	\$105,049.12
Classified:	<u>\$121,416.48</u>
Total:	\$226,465.60

Supplemental Payroll 8/10/2021

BUSD August 17, 2021 Board Meeting Minutes

Certificated:	\$18,740.90
Classified:	<u>\$6,982.02</u>
Total:	\$25,722.92
 Total:	 \$256,834.67

Accounts Payable Totals:

Fund Description	Expensed Amount
01 General Fund	993,027.31
12 Child Dev Fund	90,544.27
13 Cafeteria Fund	19,836.58
21 Building Fund	385,532.94
<u>25 Cap Facilities Fund</u>	<u>14,838.64</u>
Total Payables	\$1,503,789.74

On a motion by Stephanie Merrida-Grant, second by Jamie Padilla, the Board ratified the Bills and Warrants.

Action: Approved

Vote	4	Ayes
	0	Noes
	1	Absent: Lis Reyes

6. Consent Calendar

6.1. Board Meeting Minutes

6.1.1. Special Board Meeting August 10, 2021

6.1.2. Regular Board Meeting July 20, 2021

6.2. Acknowledge and Accept Grants & Donations

6.2.1. Starbucks store # 11337, manager Erika Thayer, coffee, sweetener, cream, and cup donation for 80 people, BUSD Professional Development Day 8/9/2021

On a motion by Jamie Padilla, second by John Jarvis, the Board approved the Consent calendar

Action: Approved

Vote	4	Ayes
	0	Noes

BUSD August 17, 2021 Board Meeting Minutes

	1	Absent: Lis Reyes
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7. Reports

7.1. California School Employees Association, Chapter 501

N/A

7.2. Bellevue Education Association

BECKY: Good evening members of the board and Dr. Alexander. We first wanted to take a minute to introduce ourselves as there have been some changes to the BEA leadership team. After two years as BEA President, Tiffany Kampmann has moved into a different role as our lead negotiator. We, Becky Hansen and Julie McMurtrie are now taking on the role of Co-Presidents. I have been with the district for 11 years and I teach 5th grade at Taylor Mountain.

JULIE: Hi, I am Julie McMurtrie and I have been with the district for 18 years. I currently teach 4th grade in the room next to Becky at Taylor Mountain. We have both been part of the BEA leadership team, me as a negotiator for 5 years and Becky as the Vice President for two years, but the role of president is new to both of us! We are excited for this new opportunity. We are looking forward to this new role and we learned a lot after attending the Presidents Conference through CTA this summer.

BECKY: As you know, last Thursday we welcomed over 1600 teachers, students, and support staff back onto the Bellevue campuses. The excitement and nerves were felt around the district. As I walked out of my classroom the night before, I was overcome with emotions. It hit me that we taught our kids through a screen for 17 months. I'm still not sure how we did that! I know things aren't totally back to normal, but morale is up and the students are so happy to be back in the classroom.

JULIE: Right now some of our members' concerns include class size differential across the district and in person Back to School Night. We understand that we need to wait a bit for the dust to settle, but COVID concerns are still high and we know that we will have regular discussions with the district regarding these concerns. Thank you for your time, have a great evening.

7.3. Principal Report

Principal's Report: M. Jacobson, Taylor Mountain

Good Evening Dr. Alexander and Members of the Board.

Welcome back everyone! It was really nice to see our board members in person at the Taylor Mountain facility tour...I know all of us look forward to joining our board meetings in person, together, someday soon!

In a nutshell, we have been incredibly busy! I'll begin with a few details about some preparations we made as we began the new school year.

All administrators, as well as many district teachers, attended an overview of GLAD training in early June. GLAD stands for Guided Language Acquisition Design which is an instructional model and

BUSD August 17, 2021 Board Meeting Minutes

strategies to support language acquisition for our English Learners. In response to positive teacher feedback about the GLAD practices in June, an additional GLAD training offering was scheduled in early August. Teachers who participated in this training, and who will continue to utilize these strategies in their own classrooms throughout the school year, will be officially GLAD certified by the end of this school year. The district is identifying additional training certification dates for any certificated staff member who is interested in this professional development and was not able to attend the summer training.

Jenn Guerrero, the Coordinator for EL Services at SCOE, held an English Language Development professional development training with our district teachers on the Monday before school started. Teachers had time to plan collaboratively with their district grade level teams. We look forward to continuing this learning partnership this year!

All sites welcomed our youngest BUSD students with TK and Kindergarten Orientations on the Wednesday before school started. Students explored their new classrooms while parents were able to meet the principal and our brand new counselors at each site.

All sites held their first staff meetings where the focus was team building to welcome many new staff members. We revisited our school mission and vision statements, and addressed endless amounts of nuts and bolts details that assured a smooth start to the school year.

We welcomed students to their first day of school on Thursday, Aug. 12. WE have observed that students across the district have been successful at adhering to the COVID safety guidelines, like wearing a mask and following hand-washing procedures. Students either have, or will be, participating in school-wide PBIS Expectation Lessons focusing on being safe, respectful and responsible.

Principals hosted Parent Coffees on the first day of school. We met with many families and were able to share in our excitement for in-person learning and review many of the safety protocols

All in all, Kids are happy, excited, and engaged. There is a joyful buzz on our campuses. We look forward to continuing to grow our school community and connections throughout the year.

7.4. Board Reports/Board Items

7.4.1. Correspondence

John Jarvis said he has been surprised and impressed with everyone worth ethics and dedication in the entire district. He had a head buzz from the kids being back in the classroom at school. He addressed the new BEA co-presidents and mentioned that sometimes with the former president Tiffany Kampmann they had informal conversations and invited them to do the same.

Jamie Padilla welcomed everyone back.

Stephanie Merrida-Grant echoed previous sentiments about how amazing it is to have the kids back in person learning. She said that it took lots of work to get us here. She said that Bellevue is an amazing, special and unique district. By continuing to work together we will come out ahead. She said she was thankful to be here with everyone.

BUSD August 17, 2021 Board Meeting Minutes

Adele Walker agreed, thanking everyone and said that it hasn't been easy to get here, it has taken hard work and flexibility by everyone.

7.5. Superintendent Report

7.5.1. Enrollment Update

Superintendent David Alexander, Ed.D. reflected on the earlier report from BEA stating Becky and Julie mentioned anxiety, but overall excitement. He wanted to share a big appreciation to all staff. For so many there was no summer vacation as they worked tirelessly to make this year a great one. He stated it was overwhelming being on campus the last couple of days. Classrooms and playgrounds have been full of happy children learning, playing and connecting with each other and adults. Thank you to everyone, teachers, leadership and the board for staying connected and supporting each other.

Not to be a downer when we're off to such a good start, but Larry we're going to greatly miss you and wish you all the best in your new adventure. Thank you for everything you have done.

Independent Study has been an interesting situation. A lot of difficult work to set everything up and get a grip on requirements. It is creating a unique enrollment scenario. The class sizes and numbers are very unique. The numbers in the packet were not totally accurate as we are comparing enrollment and seats filled counts. The school sites are following up with students who have yet to show up. In October 2020 we had 1539 students enrolled (Census Day). Total School Solutions had us estimated at 1487 enrolled for this year

We have wonderful LCAP opportunities this year, more Lit Paras, counselors and Teachers on Special Assignment (TOSA). But depending on how enrollment numbers shape up we may need to get replacement teachers to release our TOSAs from the classrooms. We have a lot of wonderful things in the works and it will take time to implement everything.

8. Planning

September 14, 2021	Regular Board Meeting	5:30 pm	To be live streamed on zoom, linked on the District's Homepage: www.busd.org
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9. ~~Returned to Closed Session~~

Open Session Adjournment Time: 7:22 pm

Respectfully Submitted,

By David Alexander, Ed.D.

BUSD August 17, 2021 Board Meeting Minutes

Secretary to the Board and
District Superintendent

Board Signature: _____ Date: _____

BUSD August 10, 2021 Board Meeting Minutes

1. Open Session 6:00 P.M.

1.1. The Board Meeting of the Bellevue Union School District Board of Trustees was called to order at 6:00 by Trustee Adele Walker, Video Teleconference Streamed Live Via Zoom linked on the BUSD Homepage.

1.2. Flag Salute: Larry Black led the flag salute.

Members Present: Adele Walker, Jamie Padilla, Stephanie Merrida-Grant, Lisa Reyes, John Jarvis and David Alexander

Members Absent: None

Late Arrivals: None

Early Departures: None

District Office Staff Present: David Alexander, Moriah Hart, Tracy Whitaker
Larry Black

Others Present: See sign in sheet/zoom image capture

1.3. Consider Agenda Adjustment NA

1.4. Public Comment: None

2. Action

2.1. On a motion by John Jarvis, second by Lisa Reyes, the Board approved the Board Policy and Administrative Regulation 6158 Independent Study

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent:

2.2. On a motion by Stephanie Merrida-Grant, second by Jamie Padilla, the Board approved the Job Description for Teacher on Special Assignment: Student Support Coordinator

Action: Approved

Vote	5	Ayes
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BUSD August 10, 2021 Board Meeting Minutes

	0	Noes
	0	Absent:

- 2.3. On a motion by Jamie Padilla, second by John Jarvis, the Board approved the Job Description for Teacher on Special Assignment: District Student Support Coordinator

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent:

- 2.4. On a motion by John Jarvis, second by Jamie Padilla, the Board approved the Memorandum of Understanding (MOU) between Bellevue Union School District (BUSD) and Bellevue Education Association (BEA) for Teacher on Special Assignment: District Student Support Coordinator

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent:

- 2.5. On a motion by Lisa Reyes, second by Jamie Padilla, the Board approved the Memorandum of Understanding (MOU) between Bellevue Union School District (BUSD) and Bellevue Education Association (BEA) for Independent Study Teacher for the 2021/2022 School Year

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent:

3. Discussion/Action

- 3.1. On a motion by Jamie Padilla, second by Stephanie Merrida-Grant, the Board approved the Use of the Center for Disease Control and Prevention (CDC) Recommendation for Foreign Travel During COVID-19, Students Returning to School

BUSD August 10, 2021 Board Meeting Minutes

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent:

4. Consent calendar

4.1. Santa Rosa City Schools Vended Meal Contract for Kawana Springs Elementary School

On a motion by John Jarvis, second by Jamie Padilla, the Board approved the Consent calendar

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent:

5. Planning

August 17, 2021	Regular Board Meeting	5:30 pm	To be live streamed on zoom, linked on the District's Homepage: www.busd.org
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Open Session Adjournment Time: 6:28 pm

Respectfully Submitted,

By David Alexander, Ed.D.
Secretary to the Board and
District Superintendent

Board Signature: _____ Date: _____

Bellevue Union School District Personnel Activity Log

For the period: July 21, 2021 to September 13, 2021

Date of Board Approval: September 14, 2021

Employment

Classified:

1. Enrique Alcazar, 1.0 FTE Night Custodian, Kawana Springs Elementary
Effective: 08/26/2021
2. Mireya De La Cruz, 0.75 FTE SDC Aide, Kawana Springs Elementary
Effective: 08/12/2021
3. Courtney Lopez, 0.5 FTE Literacy Paraprofessional, Bellevue Elementary
Effective: TBD
4. Michael Lampear, 0.5 FTE Literacy Paraprofessional, Meadow View Elementary
Effective: 08/10/2021
5. Gabriel Mezzulo, 0.25 FTE Instructional Assistant, Meadow View Elementary
Effective: TBD
6. Claire Raymond, 0.5 FTE Literacy Paraprofessional, Meadow View Elementary
Effective: 08/16/2021
7. Norma Velarde, 0.625 FTE Instructional Assistant, Meadow View Elementary
Effective: TBD
8. Sierra Winters, 0.25 FTE Instructional Assistant, Meadow View Elementary
Effective: TBD

Certificated:

1. Beau Boucher, 1.0 FTE Classroom Teacher, Kawana Springs Elementary
Effective: 08/09/2021
2. Colleen Campbell, 1.0 FTE Classroom Teacher, Taylor Mountain Elementary
Effective: 08/09/2021
3. Gloria De Souza, 1.0 FTE SDC Teacher (3rd-5th Grade), Taylor Mountain Elementary
Effective: 08/09/2021
4. Emily Husar, 1.0 FTE Classroom Teacher, Bellevue Elementary
Effective: 08/09/2021
5. Kennth Schwinn, 1.0 FTE Independent Study Teacher, District Wide
Effective: 08/16/2021

Change of Contract

Classified:

1. Zina Carlson, 0.6875 FTE SDC Aid and Student Supervisor, Meadow View Elementary (Previously 0.625 FTE SDC Aide, Meadow View Elementary)
Effective: 08/26/2021
2. Ana Regina Faria Dos Santos Olmsted, 0.6875 FTE Literacy Paraprofessional and Student Supervisor, Kawana Springs Elementary (Previously 0.5 FTE Literacy Paraprofessional, Kawana Springs Elementary)
Effective: 08/11/2021
3. Dominic Messimore, 0.625 FTE Literacy Paraprofessional and Student Supervisor, Taylor Mountain Elementary (Previously 0.4375 FTE Student Supervisor, Taylor Mountain Elementary)
Effective: 08/10/2021

Certificated:

1. Suzanne Anderson, 1.0 FTE TOSA Student Support Coordinator, Kawana Springs Elementary (Previously 1.0 FTE Classroom Teacher, Meadow View Elementary)
Effective: TBD
2. Suzanne Bethel, 1.0 FTE TOSA Student Support Coordinator, Meadow View Elementary (Previously 1.0 FTE Classroom Teacher, Meadow View Elementary)
Effective: TBD
3. Kelly Fitzgerald-Dimsho, 1.0 FTE TOSA Student Support Coordinator, Meadow View Elementary (Previously 1.0 FTE Classroom Teacher, Taylor Mountain Elementary)
Effective: TBD
4. Angela Grenier, 1.0 FTE TOSA Student Support Coordinator, Meadow View Elementary (Previously 1.0 FTE Classroom Teacher, Bellevue Elementary)
Effective: TBD
5. Sally McDaniel, TOSA District Student Support Coordinator, District Wide (Previously 1.0 FTE Consulting Teacher, District Wide)
Effective: 08/09/2021

Resignations:

Classified:

1. Larry Black, 1.0 FTE Director of Technology and Innovation, District Wide
Effective: 08/31/2021
2. Kristin Brunkow, 0.5 FTE Literacy Paraprofessional, Taylor Mountain Elementary
Effective: 07/27/2021
3. Ketzaly Luna, 0.5 FTE Student Supervisor, Meadow View Elementary
Effective: 09/01/2021
4. Norma Robles, 0.625 FTE Bilingual Instructional Assistant, Early Learning Center
Effective: 08/31/2021
5. Emily Stibbe, 0.5 FTE Literacy Paraprofessional, Meadow View Elementary
Effective: 08/06/2021

Certificated:

1. Colin Ramsey, 1.0 FTE Classroom Teacher, Bellevue Elementary
Effective: 08/06/2021
2. Jennifer Sobrero, 1.0 FTE Speech and Language Pathologist, District Wide
Effective: 07/26/2021

Retirements:

Nothing to report at this time



BELLEVUE UNION SCHOOL DISTRICT

Current Enrollment

School	8/12/2021	9/13/2020	10/15/2020	11/10/2020	12/14/2020	1/11/2021	2/6/2021	3/6/2021	4/14/2021	5/13/2021	6/5/2021
Bellevue	392	385									
Kawana	305	289									
Meadow View	384	374									
Taylor Mountain	406	414									
Independent Study	0	19									
Total Enrollment	1487	1481	0	0	0	0	0	0	0	0	0

Census Day (CalPADS/LCFF) Enrollment (1st Wednesday of October)

School	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23
District	1736	1786	1769	1802	1753	1691	1616	1596	1539		
Charter	0	37	71	94	145	144	0	0	0		
Total Enrollment	1736	1823	1840	1896	1898	1835	1616	1596	1539	TBD	TBD

Attendance (P2, Average Attendance over 8 Months) Reported in the Month of April

School	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2020/22	2021/23	2020/23
Bellevue	403	406	391	366	387	397	376				
Kawana	388	381	365	337	337	322	321				
Meadow View	397	409	425	437	406	382	353				
Taylor Mountain	502	503	483	456	413	415	381				
District Attendance	1690	1699	1664	1597	1543	1517	1430	TBD	TBD	TBD	TBD
<i>% Attendance</i>	<i>95.52%</i>	<i>94.26%</i>	<i>94.92%</i>	<i>94.41%</i>	<i>95.46%</i>	<i>95.02%</i>	<i>92.94%</i>				
Charter	76	105	131	141	0	0	0	0	0	0	0
With Charter	1765	1803	1794	1737	1543	1517	TBD	TBD	TBD	TBD	TBD
<i>% Attendance</i>	<i>95.94%</i>	<i>95.12%</i>	<i>94.54%</i>	<i>94.69%</i>	<i>95.46%</i>	<i>95.02%</i>					

Updated: 9/8/21