



N O T I C E

**BOARD MEETING OF THE BELLEVUE UNION SCHOOL
DISTRICT BOARD OF TRUSTEES WILL BE HELD ON Tuesday
March 8, 2022, 5:30 PM CLOSED SESSION, 6:30PM OPEN SESSION IN
PERSON at 3150 EDUCATION DR & ZOOM TELECONFERENCE HOSTED BY
BELLEVUE UNION SCHOOL DISTRICT 3150 EDUCATION DRIVE SANTA
ROSA, CA 95407**

DATED: March 4, 2022

**David Alexander, Ed.D.
SECRETARY TO THE BOARD
AND DISTRICT SUPERINTENDENT**

POSTED: March 4, 2022

BELLEVUE UNION SCHOOL DISTRICT
Regular Board Meeting
Video Teleconference Streamed Via YouTube Live on the BUSD Homepage
Hosted by Bellevue Union School District
Tuesday, March 8, 2022

As authorized by the Governor's Emergency Executive Order issued on March 12, 2020, the Bellevue Union School District Board of Education will conduct Board of Education meetings in person and by live video conference until further notice. The meeting will be live streamed live via zoom which can be reached via a link from our Bellevue Union School District homepage @ www.BUSD.org

AGENDA

1. Open Session 5:30 pm

1.1. Call To Order

1.2. Public Comment on Closed Session Agenda

The Public is invited to address the Board regarding items that are on the Closed Session Agenda. Speakers are limited to 3 minutes each. Because this is the time for the public to comment, it is our time to hear from you. Although the Board will not respond, we want you to know that we are listening to you carefully.

To access the [Public Comment Form](#), please click on the link: [BUSD Digital Comment Form](#) on the agenda or website to submit your comment to Moriah Hart prior to the start of the meeting. All comments received prior to the start of the meeting will be shared during the meeting.

2. Adjourn To Closed Session

2.1. Closed Session Agenda

- 2.1.1. Public Employment: Superintendent Search § 54957
- 2.1.2. Public Employment § 54957
- 2.1.3. Public Employee Discipline/Dismissal/Release § 54957

3. Reconvene to Open Session 6:30pm

3.1 Flag Salute

3.2 Report on Closed Session

3.3 Consider Agenda Adjustment

3.4 Public Comment

At this time, members of the public may express opinions or make statements regarding issues pertinent to the District. Action may not be taken on statements or testimony made regarding any item not on the

agenda, per Government Code 54954.2. There will be a limit of three minutes placed on each individual making a statement and a total 30 minute time allocation. Persons wishing to comment should complete the public comment form prior to the start of the meeting.

To access the [Public Comment Form](#), please click on the link: [BUSD Digital Comment Form](#) on the agenda or website to submit your comment to Moriah Hart prior to the start of the meeting. All comments received prior to the start of the meeting will be shared during the meeting.

Because this is the time for the public to comment, it is our time to hear from you. Although Government Code Section 54954.2(a) limits the ability of Board Members to respond to public comments we want you to know that we are listening to you carefully.

4. Informational
 - 4.1. COVID-19 Updates, Tracy Whitaker, M.A. Director of Student Services & BUSD COVID-19 Coordinator
5. Discussion/Action
 - 5.1. Board Discussion of the Updated State Health Guidance: Lifting School Mask Mandate
 - 5.1.1. Consider Approval of BUSD Board Directed Masking Guidelines
6. Information/Action
 - 6.1. Consider Approval of FY 2021/22 Second Interim Financial Report and Budget Transfers, Chris Kim, Ed.D., Chief Business Officer
7. Action
 - 7.1. Consider Approval of Job Description and Rate of Pay for Learning Coordination (Summer School & Special Programs) Administrator
 - 7.2. Consider Approval of E-Rate Proposals for 2022 E-Rate funding
 - 7.3. Consider Approval of 2022-23 Calendar
 - 7.4. Consider Ratification of Bills and Warrants
8. Consent Calendar
 - 8.1. 2021-22 Classified Seniority List
 - 8.2. Contracts
 - 8.2.1. Contract with Christy White and Associates
 - 8.2.2. CSBA GAMUT 2021-22 Service Agreement
 - 8.3. Board Meeting Minutes
 - 8.3.1. Regular Board Minutes February 15, 2022
 - 8.4. Acknowledge and Accept Grants & Donations
 - 8.4.1. Assistance for Arts Education Grant, US Department of Education/Boys & Girls Club of Sonoma-Marin/iAmplify, Bellevue Union School District
 - 8.4.2. Donors Choose: Learn About the World Through Puzzles, \$280, Bellevue Elementary School, King
 - 8.4.3. Donors Choose: LEGO Sets for STEAM Activities and to Foster Creativity, \$607, Bellevue Elementary School, Logsdon
 - 8.4.4. Donors Choose: The Power of Printing, \$341, Bellevue Elementary School, Bridges
 - 8.4.5. Donors Choose: Let's Getting Rewarding, \$150, Bellevue Elementary School, Ballard
 - 8.4.6. Donors Choose: let's get reading (moveable easel), \$500, Bellevue Elementary School, Ballard
 - 8.5. Personnel Activity Log

9. Reports

9.1. California School Employees Association, Chapter 501

9.2. Bellevue Education Association

9.3. Principal Reports

9.4. Board Reports/Board Items

9.5. Superintendent Report

9.5.1. Enrollment Update

10. Planning

April 19, 2022	Regular Board Meeting	5:30pm	BUSD Districts Office 3150 Education Drive and To be live streamed on zoom linked from the District's Homepage: www.busd.org
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11. Return to Closed Session as Needed

Notice

The Bellevue Union School District complies with the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent's Office by calling (707)542-5197 x2. All efforts will be made for reasonable accommodations.

Agenda available in Spanish upon request. Orden del día disponible en español si se solicita.

*District Employees, parents and community members shall treat each other with civility, courtesy and respect.
Civility Policy (BP 1313)*

Bellevue Union School District

Agenda Item for Board Meeting of March 8, 2022

Agenda Category: Information

Agenda Item Title: COVID-19 Updates

Prepared By: Tracy Whitaker, Director of Student Services & BUSD COVID-19 Coordinator

Background:

Each month at the regularly scheduled Board meetings, Tracy Whitaker, BUSD Director of Student Services & BUSD COVID-19 Coordinator will provide up to date information to the BUSD Governing Board.

Recommended Action:

No action required

Supporting Documents:

none

Bellevue Union School District

Agenda Item for Board Meeting of March 8, 2022

Agenda Category: Review and Action

Agenda Item Title: Consider Approval of FY 2021/22 Second Interim Financial Report and Budget Transfers

Prepared By: Chris J. Kim, CBO

Background:

Educational agencies (LEAs) are required to file two reports during a fiscal year (interim reports) on the status of the LEA's financial health. The first interim report was presented to the Board of Trustees on December 14, 2021. The second interim report is due on March 15, 2022 for the period ending January 31st. The following report includes a certification that the District is able to meet its financial obligations. Components of this report include analysis and projection of:

1. Updated Average Daily Attendance and Enrollment Trends
2. Updates to the Local Control Funding Formula
3. Updated Salary and Benefits Projections
4. Updated Revenues and Expenditures based on One Time and Ongoing Funding
5. Overall Fund and Cash Balance Projections
6. Updated Reserve Estimates

Recommended Action:

The District recommends that the Board review and approve the report as presented.

Supporting Documents:

1. FY 2021/22 Second Interim Financial Report and Budget Transfers (Report and Informational Presentation) to be provided under a **separate cover** on March 8, 2022.

Bellevue Union School District

Agenda Item for Board Meeting of March 8, 2022

Agenda Category: Action

Agenda Item Title: Consider Approval of Job Description and Rate of Pay for Learning Coordination Administrator

Prepared By: Michael Kellison, Director of Human Resources &
Aracely Romo-Flores, Director of Curriculum/English Learner Services

Background:

The proposed job description and rate of pay for the Learning Coordination Administrator was developed to recruit qualified candidates to provide operational, logistical, and instructional direction for all aspects of the summer school program and other special programs (i.e. Expanded Learning, Universal TK). This position will begin in late March/early April and will be responsible for the planning and implementation of the Summer Learning Academy. In addition, this position will be involved in the planning for Universal TK and extended learning opportunities.

Recommended Action:

Recommend for Approval

Supporting Documents:

Learning Coordination Administrator Job Description and Rate of Pay

Bellevue Union School District

CERTIFICATED MANAGEMENT JOB DESCRIPTION

Learning Coordination Administrator (Summer School and Special Programs)

General Description

Under the direction of the Director of Curriculum/English Learner Services serves as the educational leader and provides operational, logistical, and instructional direction for all aspects of the summer school program and other special programs (i.e. Expanded Learning, Universal TK).

Duties and Responsibilities

1. Administer district policies, programs, and regulations of the school system as they apply to the school and programs.
2. Provides leadership to the staff for the summer school assignment.
3. Interprets and implements the District approved instructional program in light of the individual summer school needs.
4. In collaboration with COOL School (after school education partner) and the Director of Curriculum/English Learner Services, develops a comprehensive summer school program.
5. In collaboration with the Director of Curriculum/English Learner Services provides professional development to staff.
6. Establishes classes: registration, formation, and attendance accounting procedures.
7. Establishes an effective school administrative organization with clear lines of responsibility.
8. Establishes an effective means of communication between home and school.
9. Supervises all assigned personnel in accordance with the District's procedures.
10. Identifies, provides, and assigns staff in collaboration with the Director of Curriculum/English Learner Services.
11. Plans and coordinates other pupil services and programs.
12. Plans, supervises, and directs the business operations of the summer school program.
13. Requires classroom teachers to keep a program of daily work in such a manner that a substitute teacher may continue the work, and secures a substitute teacher in the absence of a regular teacher.
14. Assumes other duties as assigned.

Requirements

Abilities/Skills/Knowledge

- Use standard office procedures and equipment, including the preparation of business correspondence, filing, and standard office equipment operations;
- Use Microsoft Office and Google Drive programs;
- Maintain detailed documentation and record keeping;
- Exercise good judgment, use discretion, work independently, and maintain confidentiality;
- Good oral and written communication skills in English;
- Understand and carry out oral and written instructions;
- Relate positively to students, staff, and public;
- Learn and follow the practices, rules, and regulations of the District;
- Maintain flexible scheduling and support after-hours training

Education

Candidates shall possess a valid California Teaching Credential and a California Administrative Credential

Responsible To

Director of Curriculum/English Learner Services

Bellevue Union School District

PHYSICAL ABILITIES AND WORKING CONDITIONS OF EMPLOYMENT

The Physical Abilities and Other Conditions of Employment and the Associated Tasks listed are representative of, but are not intended, to provide an exhaustive list of Physical Abilities and Other Conditions of Employments and Associated Tasks which may be required of this position.

The Bellevue Union School District encourages persons with disabilities who are interested in this employment and need reasonable accommodations of those disabilities to contact the Superintendent for further information.

Physical Demands	Associated Tasks
Vision (which may be corrected): • Read small print • See small objects at a distance of 2 feet	To perform tasks as to: • Create and maintain files • Read a computer screen
Hearing (which may be corrected): • Understand speech over a telephone • Have tolerance to be exposed to noisy conditions	To perform tasks as to: • Answer telephones • Work in a school/classroom setting
Speech: • Speak with a level of proficiency and volume to be understood over a telephone and in face-to-face contacts	To perform tasks as to: • Answer questions and transmit information to students, staff, parents, and others • Work instructionally with students
Upper Body Mobility: • Use hands and fingers to feel, grasp, and manipulate small objects. • Manipulate fingers, twist and bend hands at wrist and elbow	To perform tasks as to: • Use a computer to word process and enter data • To hand out and receive forms
Strength: • Lift, push, and/or carry objects which weight as much as 40 pounds on a frequent basis	To perform tasks as to: • File and retrieve student records
Environmental Requirements: • Occasional work interruptions • Work cooperatively with others • Work inside	To perform tasks as to: • Gain cooperation of staff • Perform clerical support work in a school
Mental Requirements: • Perform scheduled work • Direct students • Math skills at basic level • Accurately transcribe information	To perform tasks as to: • Read, write, understand, and apply routine information • Read reference materials and instructions, compose reports • Maintain records • Transfer information to forms • Process information quickly and make quick and effective decisions • Decision-making • Listen and retain information accurately • Write and compose information in an organized manner

RATE OF PAY

Stipend

The **Learning Coordination Administrator** will receive a stipend in the amount of **\$12,500-\$17,500**, depending on experience. Planning work is expected to start in March, or as soon as the candidate is identified, in which the Learning Coordination Administrator will need to participate. The Summer Learning Academy professional development days will take place June 6- 9, 2022 from 8:30-12:30. The Summer Learning Academy will take place from June 10, 2022-July 22, 2022. This position's workday will be 6 hours during the summer session.

Bellevue Union School District

Agenda Item for Board Meeting of March 8, 2022

Agenda Category: Action

Agenda Item Title: Consider Approval of E-Rate Proposals for 2022 E-Rate funding

Prepared By: Ryan Green, Director of Technology

Background: E-Rate is a federal program supporting the infrastructure capabilities of Schools and Libraries. The program helps us in two ways, with Category 1 funding and Category 2 funding. BUSD currently has \$255,009.57 Category 2 funds available. The district must pay 15% of any project cost directly and the remaining 85% is paid out of the fund. BUSD worked with E-Rate consultant Rich Tunheim and drafted a series of proposals that were issued via the E-Rate USAC system. These proposals tackle a number of identified needs on the master project board in the District Office. We received a number of proposals in return and after conferring with our E-Rate consultant we have included the recommended proposals and supporting documents.

Network Infrastructure

Prime 65

Not to exceed \$192,083.95

Total cost to district \$28,812.59

Switch Refresh

GigaKOM

Not to exceed \$39,850.47

Total cost to district \$5977.57

Recommended Action:

Approval of Provided E-Rate Proposals

Supporting Documents:

[Prime 65 Amendment](#)

[Prime 65 Proposal](#)

[GigaKom Proposal](#)

AMENDMENT 1 - DATED January 31, 2022
TO THE
BELLEVUE UNION SCHOOL DISTRICT
REQUEST FOR PROPOSALS
FOR
Funded by E-Rate Year 25 (2022-2023)
Released January 21, 2022

ACKNOWLEDGEMENT

This Amendment Acknowledgement must be signed and included
in prospective service provider's RFP response.

P65 IT LLC

Proposed Service Provider



Authorized Signature

ANDRE R. SOILEAU, EXECUTIVE OFFICER

Name/Title

2/24/2022

Date



9245 Activity Road, Ste 105
San Diego, CA 92126

QUOTE

Customer Bellevue Union Elementary School District

Date 3/2/2022
Quote # E2022 - H2025MA

School Site	Product SKU #	Mftr	Product Description	E Rate Eligible	Qty	Price	Extended	Tax Amount	Total
Bellevue	JL677A#ABA	Aruba	Bellevue-ARUBA 6100 24G CL4 4SFP+ SWCH	Y	20	\$1,654.82	\$ 33,096.40	\$3,061.42	\$ 36,157.82
			Bellevue-10GBASE-LR SFP+ 1310nm 10Km						
Bellevue	J9151A-ENC	ENET	DOM Single Mode Duplex LC	Y	40	\$84.50	\$ 3,380.00	\$312.65	\$ 3,692.65
Grand Total							\$36,476.40	\$3,374.07	\$39,850.47

THANK YOU
For any questions or inquiries regarding this quote, please contact
James Kim, 858-769-5416, jameskim@gigakom.com

FY22 BELLEVUE UNION ELEM SCH DIST - Cabling

E-Rate Category 2 Proposal for FY22 Form 470 #220015097

CLIENT

BELLEVUE UNION ELEM SCH DIST
3150 EDUCATION DRIVE
SANTA ROSA, CA 95407-7723

BEN: 144449

FCC FRN: 0012877148

SERVICE PROVIDER

P65 IT LLC
245 KENTUCKY ST STE A
PETALUMA, CA 94952

www.p65.org

498 ID/SPIN: 143050011 (Form 473 certified)

FCC FRN: 0026394379

SPI INVOICING: YES (BEAR upon request)

P65 IT LLC is a Sonoma County business focusing on K12, with extensive E-Rate and Network Project experience, providing conception, design, configuration, deployment, and ongoing maintenance support. With a specialized staff size of 13, we've participated and delivered E-Rate C2 projects in 2017, 2018, 2019, 2020, 2021 and now in 2022. Before starting P65 IT LLC I participated in many e-rate C1 and C2 projects from the county and school's perspective while serving as a Network Administrator at Sonoma COE, and as an IT Coordinator for a district. We understand what you need as a school district.

*"I wanted to thank you for the excellent
work of your team. That was by far the fastest and best
execution of installation I have been a part of."*

- Larry Black, Directory of Technology, lblack@calistogajusd.org

\$77,204.12 E-Rate Category 2 Project FY2019

You will find the following sections:

<u>SCOPE OF WORK</u>	<u>2</u>
<u>PRICING</u>	<u>5</u>
<u>SCHEDULE</u>	<u>9</u>
<u>WARRANTY & SUPPORT</u>	<u>9</u>
<u>REFERENCES</u>	<u>10</u>
<u>SIGNATURES</u>	<u>11</u>

Contact any or all of us with questions, comments, or selections. Per the notices of the FCC and USAC we keep our proposals short and clear.

P65 IT LLC Exec
Andre Soileau
ars@p65.org
(707) 782-4211

E-Rate Specialist
Kacy Rutledge
ktr@p65.org
(707) 375-3573

Operations Manager
Tyler Van Deren
tvd@p65.org
(707) 782-4213

SCOPE OF WORK

MEADOW VIEW ELEMENTARY SCHOOL

Fiber Overhaul

- 12 Strand Single Mode Fiber
- Remove and replace existing multi-mode fiber with single-mode fiber from MDF to each of 10 IDFs.
- Furnish and install fiber housing as identified during site walk
- Label fiber optic positions on cables and patch panel
- Test and certify with ODTR and Power Meter
- Testing and certification to be provided to the District.
- Registration of manufacturer warranty

Optional A)

- furnish and replacement of (9) IDF cabinets at Meadow View
- All copper runs to be re-terminated and run into new modular patch panels

Optional B)

- replacement of copper cabling eliminating existing splicing for fire alarms.

TAYLOR MOUNTAIN ELEMENTARY SCHOOL

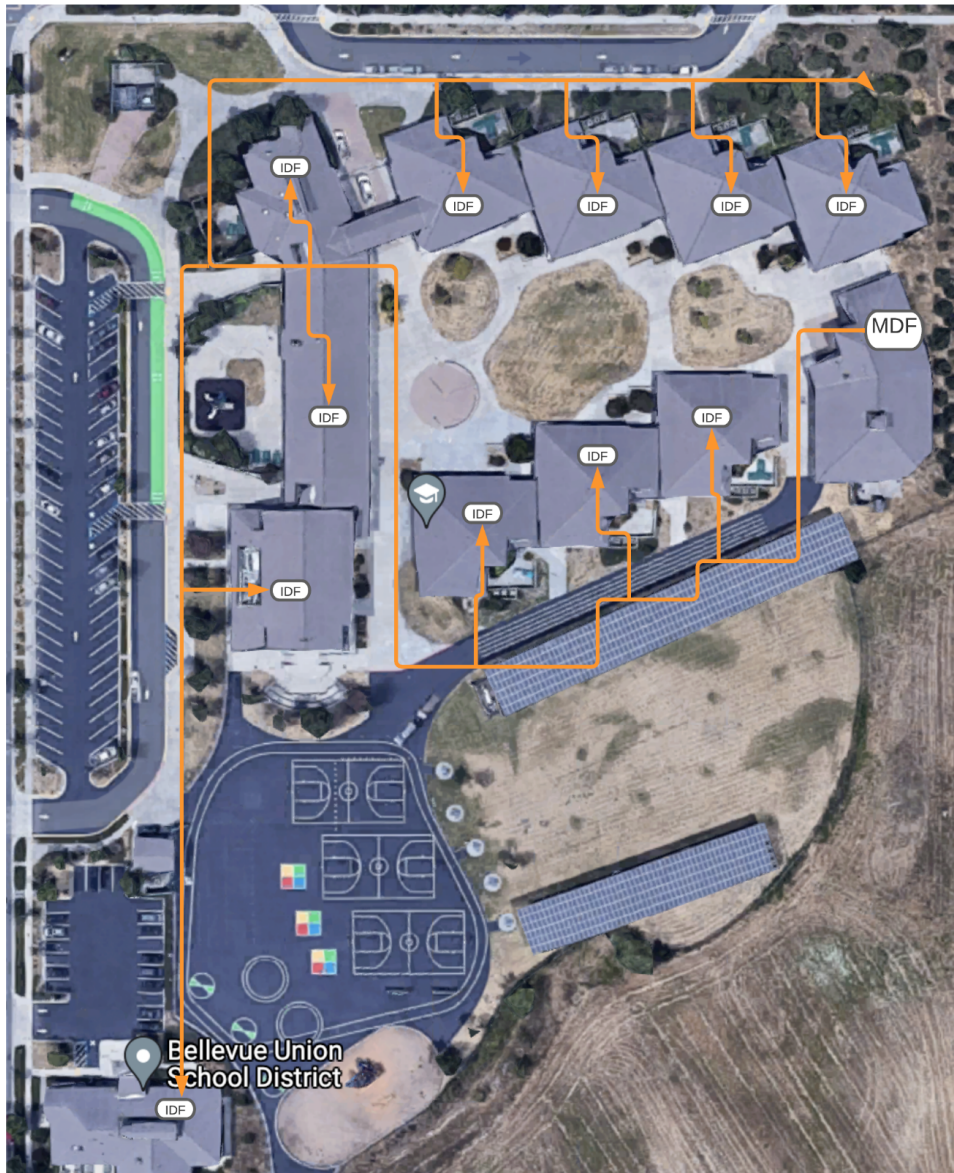
Fiber Overhaul

- 12 Strand Single Mode Fiber
- Remove and replace existing multi-mode fiber with single-mode fiber from MDF to each of 12 IDFs. One of which is located at District Office Site 3.1.1.
- Furnish and install fiber housing as identified during site walk
- Label fiber optic positions on cables and patch panel
- Test and certify with ODTR and Power Meter
- Testing and certification to be provided to the District.
- Registration of manufacturer warranty

TAYLOR MOUNTAIN

12 Strand Single Mode Fiber: 14,400'
Fiber Housings: 13
Fiber Panels: 17
Fan Out Kits (12 strand): 22
LC Connectors: 264
6' single mode patch cables: 22

Labor: 336 hours



MEADOW VIEW FIBER

12 strand Single Mode Fiber: 5500'
Fiber Housings: 12
Fiber Panels: 15
Fan Out Kits (12 strand): 20
LC Connectors: 240
6' single mode patch cables: 20

Labor: 240 hours

Replace IDF Cabinets

12U Tripp-Lite Wall Mount Cabinets: 9
24 Port Patch Panels: 27
CAT6 Keystone: 630

Labor: 216 hours

Replace Fire Alarm Cable

CAT6 underground rated: 1400'
Keystones: 4

Labor: 36 hours



PRICING

<u>LOCATION</u>	<u>SUBTOTAL</u>	<u>SALES TAX</u>	<u>LINE TOTAL</u>	<u>CONTINGENCY</u> 10%
Meadow View Fiber	\$48,845.40	\$1,174.60	\$50,020.00	\$5,000.00
Taylor Mountain Fiber	\$74,266.68	\$2,188.63	\$76,455.31	\$7,600.00
Optional A) Rack Replacement for Meadow View	\$41,360.42	\$816.60	\$42,177.02	\$4,200.00
Optional B) Fire Alarm Cable Replacement for Meadow View	\$5,985.45	\$46.17	\$6,031.62	\$600.00
GRAND TOTAL (Includes Optionals)	\$170,457.95	\$4,226.00	\$174,683.95	\$17,400.00

*Find Itemized breakdown on **pages 6, 7, and 8.**

#Meadow View - Fiber							<u>SUBTOTAL</u>	<u>SALES TAX</u>	<u>TOTAL</u>
PRICING TABLE							\$ 48,845.40	\$ 1,174.60	\$ 50,020.00
<u>Type</u>	<u>Make</u>	<u>Part</u>	<u>Desc.</u>	<u>Qty</u>	<u>Tax Rate</u>	<u>Price Per</u>	<u>Line Subtotal</u>	<u>Sales Tax</u>	<u>Line Total</u>
Fiber	Cleerline	6RMD9125OS 2R	12 strand rugged fiber OS2	5,500	9.250%	\$ 1.16	\$ 6,402.00	\$ 592.19	\$ 6,994.19
Fiber	Cleerline	SSF-LC-SMU PC	Plug (LC/UPC, single-mode fiber)	240	9.250%	\$ 13.20	\$ 3,168.00	\$ 293.04	\$ 3,461.04
Fiber	Cleerline	FAN1225M25 O	Fan out kit (12-strand fiber, 900um, 25-inch)	20	9.250%	\$ 19.20	\$ 384.00	\$ 35.52	\$ 419.52
Fiber	FS	FHD-FAP12LC DXSMF	24-fiber OS2 UPC LC panel	15	9.250%	\$ 22.80	\$ 342.00	\$ 31.64	\$ 373.64
Fiber	FS	SMLCDX	2m (7ft) LC UPC to LC UPC Duplex OS2 Single Mode PVC (OFNR) 2.0mm Fiber Optic Patch Cable	20	9.250%	\$ 5.64	\$ 112.80	\$ 10.43	\$ 123.23
Fiber	FS	FHD-1UFCE	1U Rack Mount Enclosure	12	9.250%	\$ 190.80	\$ 2,289.60	\$ 211.79	\$ 2,501.39
Labor	P65	P65-LABOR-I	Labor Internal	30		\$ 128.50	\$ 3,855.00	\$ -	\$ 3,855.00
Labor	P65	P65-LABOR-S	Labor sub ARCWORK LLC	240		\$ 134.55	\$ 32,292.00	\$ -	\$ 32,292.00

#Taylor Mountain - Fiber								<u>SALES</u>	
							<u>SUBTOTAL</u>	<u>TAX</u>	<u>TOTAL</u>
PRICING TABLE							\$ 74,266.68	\$ 2,188.63	\$ 76,455.31
<u>Type</u>	<u>Make</u>	<u>Part</u>	<u>Desc.</u>	<u>Qty</u>	<u>Tax Rate</u>	<u>Price Per</u>	<u>Line Subtotal</u>	<u>Sales Tax</u>	<u>Line Total</u>
Fiber	Cleerline	6RMD9125O S2R	12 strand rugged fiber OS2	14,400	9.250%	\$ 1.16	\$ 16,761.60	\$ 1,550.45	\$ 18,312.05
Fiber	Cleerline	SSF-LC-SM UPC	Plug (LC/UPC, single-mode fiber)	264	9.250%	\$ 13.20	\$ 3,484.80	\$ 322.34	\$ 3,807.14
Fiber	Cleerline	FAN1225M25 O	Fan out kit (12-strand fiber, 900um, 25-inch)	22	9.250%	\$ 19.20	\$ 422.40	\$ 39.07	\$ 461.47
Fiber	FS	SMLCDX	2m (7ft) LC UPC to LC UPC Duplex OS2 Single Mode PVC (OFNR) 2.0mm Fiber Optic Patch Cable	22	9.250%	\$ 5.64	\$ 124.08	\$ 11.48	\$ 135.56
Fiber	FS	FHD-FAP12L CDXSMF	24-fiber OS2 UPC LC panel	17	9.250%	\$ 22.80	\$ 387.60	\$ 35.85	\$ 423.45
Fiber	FS	FHD-1UFCE	1U Rack Mount Enclosure	13	9.250%	\$ 190.80	\$ 2,480.40	\$ 229.44	\$ 2,709.84
Labor	P65	P65-LABOR- I	Labor Internal	42		\$ 128.50	\$ 5,397.00	\$ -	\$ 5,397.00
Labor	P65	P65-LABOR- S	Labor sub ARCWORK LLC	336		\$ 134.55	\$ 45,208.80	\$ -	\$ 45,208.80

# Meadow View - <u>Optional A) Rack Replacement</u>							SUBTOTAL	<u>SALES TAX</u>	<u>TOTAL</u>
<u>PRICING TABLE</u>							\$ 41,360.42	\$ 816.60	\$ 42,177.02
<u>Type</u>	<u>Make</u>	<u>Part</u>	<u>Desc.</u>	<u>Qty</u>	<u>Tax Rate</u>	<u>Price Per</u>	<u>Line Subtotal</u>	<u>Sales Tax</u>	<u>Line Total</u>
Cabling	LibAV	OA68RP000	Keystone Cat6 U/UTP	630	9.250%	\$ 2.99	\$ 1,882.44	\$ 174.13	\$ 2,056.57
Cabling	Monopri ce	43543	1U 24-Keystone Patch Panel	27	9.250%	\$ 15.59	\$ 420.88	\$ 38.93	\$ 459.81
Rack	Tripp Lite	SRW12US	wall mount, 12U, switch depth	9	9.250%	\$ 697.20	\$ 6,274.80	\$ 580.42	\$ 6,855.22
Materials	P65	P65-Materials	Misc. materials (plywood backboards, lag screws, and washers)	1	9.250%	\$ 250.00	\$ 250.00	\$ 23.13	\$ 273.13
Labor	P65	P65-LABOR-I	Labor Internal	27		\$ 128.50	\$ 3,469.50	\$ -	\$ 3,469.50
Labor	P65	P65-LABOR-S	Labor sub ARCWORK LLC	216		\$ 134.55	\$ 29,062.80	\$ -	\$ 29,062.80

# Meadow View Optional B) Fire Alarm Cable Replacement								<u>SALES TAX</u>	<u>TOTAL</u>
PRICING TABLE							\$ 5,985.45	\$ 46.17	\$ 6,031.62
<u>Type</u>	<u>Make</u>	<u>Part</u>	<u>Desc.</u>	<u>Qty</u>	<u>Tax Rate</u>	<u>Price Per</u>	<u>Line Subtotal</u>	<u>Sales Tax</u>	<u>Line Total</u>
Cabling	LibAV	OA68RP000	Keystone Cat6 U/UTP	4	9.250%	\$ 2.99	\$ 11.95	\$ 1.11	\$ 13.06
Cabling	LibAV	24-4P-L6-EN- DB	Cat6 Outdoor bulk cable (U/UTP, 23 AWG)	1,400	9.250%	\$ 0.35	\$ 487.20	\$ 45.07	\$ 532.27
Labor	P65	P65-LABOR-I	Labor Internal	5		\$ 128.50	\$ 642.50	\$ -	\$ 642.50
Labor	P65	P65-LABOR-S	Labor sub ARCWORK LLC	36		\$ 134.55	\$ 4,843.80	\$ -	\$ 4,843.80

SCHEDULE

Our project availability calendar will be made available after receiving a Funding Commitment Decision Letter (FCDL) from USAC. As a business focused on Projects, we're able to schedule a time that works well for you to complete the installation, and will provide a checklist of actions to ensure the project goes smoothly, ontime, and you are delivered what you expected.

WARRANTY & SUPPORT

SERVICE PROVIDER may from time to time provide certain products and other items for which SERVICE PROVIDER is entitled to warranties and indemnities from the manufacturers, lessors, or licensors of such items. SERVICE PROVIDER shall pass through to CLIENT the benefits of such warranties and indemnities to the extent that SERVICE PROVIDER is able pursuant to any agreements between SERVICE PROVIDER and such manufacturers, lessors or licensors, and enforce such warranties and indemnities as directed by CLIENT.

REFERENCES

The majority of our quarterly survey's score 10/10; Ask them why.

<u>Bellevue Union School District</u> (707) 542-5197	Larry Black, IT Director lblack@calistogajusd.org <i>NETWORK PROJECTS, WIRELESS, VOICE</i>
<u>Community Action Marin</u> (415) 526-7500	Russell Farnell, CFO rfarnell@camarin.org <i>NETWORK PROJECTS, WIRELESS, VOICE</i>
<u>Community Action Partnership of Sonoma County</u> (707) 544-6911	Susan Cooper, Executive Director scooper@capsonoma.org <i>NETWORK PROJECTS, WIRELESS, VOICE</i>
<u>Green Acre Homes & Schools</u> 707-823-8722	Rich Aguirre, Operations Mgr raguirre@greenacrehomes.org <i>NETWORK PROJECTS, WIRELESS</i>
<u>Guerneville School District</u> 707-869-2864 x141	Anita Jennings, IT Director ajennings@guernevilleschool.org <i>NETWORK PROJECTS, WIRELESS</i>
<u>Harmony Union School District</u> 707-874-1205	Stacy Kalember, Business Mgr skalember@harmonyusd.org <i>NETWORK PROJECTS</i>
<u>Kid Street Charter School</u> 707-525-9223	Kathleen Mallamo, Director kathleenm@kstreet.org <i>NETWORK PROJECTS, WIRELESS</i>
<u>Leggett Valley Unified School District</u> 707-986-7131	Garth Epling, IT garth@leggett.k12.ca.us <i>NETWORK PROJECTS, WIRELESS, VOICE</i>
<u>Oak Grove Unified School District</u> 707-545-0171	Mark Tong, IT mark@silyco.com <i>NETWORK PROJECTS, WIRELESS, VOICE</i>
<u>Old Adobe Union School District</u> (707) 765-4321	Sloan Van Dam, Director of IT svandam@oldadobe.org <i>NETWORK PROJECTS, WIRELESS, VOICE</i>
<u>Pathways Charter School</u> (707) 585-6510	Sara Jordan, Director sara.jordan@pathwayscharter.org Brenda Peterson, IT brenda.peterson@pathwayscharter.org <i>NETWORK PROJECTS, WIRELESS, VOICE</i>
<u>Old Adobe Union School District</u> (707) 765-4321	Sloan Van Dam, Director of IT svandam@oldadobe.org <i>NETWORK PROJECTS, WIRELESS, VOICE</i>
<u>Wright Elementary School District</u> (707) 542-0550	Adam Schaible, Superintendent aschaible@wrightesd.org <i>NETWORK PROJECTS, VOICE</i>

SIGNATURES

This serves as a non-binding Letter of Intent ("LOI"). Please return to support@p65.org for P65 IT LLC to provide a Master Service Agreement.

CLIENT:

POST ADDRESS:

ELECTRONIC ADDRESS (E-MAIL):

TITLE:

NAME:

SIGNATURE:

DATE:

SERVICE PROVIDER: P65 IT LLC

POST ADDRESS: 245 KENTUCKY ST STE A

ELECTRONIC ADDRESS (E-MAIL): support@p65.org

TITLE:

NAME:

SIGNATURE:

DATE:

Bellevue Union School District

Agenda Item for Board Meeting of March 8, 2022

Agenda Category: Action

Agenda Item Title: Consider Approval of Calendar for 2022-2023 School Year

Prepared By: Michael Kellison, Director of Human Resources

Background:

The proposed calendar for the 2022-2023 school year was developed in collaboration with District and BEA staff members. This calendar aligns with the calendar approved by Santa Rosa City Schools ensuring that our students' families who have children in middle school and high school have common holidays and breaks.

Recommended Action:

Recommend for Approval

Supporting Documents:

2022-2023 BUSD Calendar

Bellevue Union School District 2022-2023
180 Instructional Day / 185 Contract Day Calendar
Board Approved:

JULY						
S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24/31	25	26	27	28	29	30

7/4- July 4th Holiday

AUGUST						
S	M	T	W	T	F	S
		1	2	3	4	5
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

8/8 & 8/9- Professional Development

8/11- First Day of School (Minimum day)

SEPTEMBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

9/5 - Labor Day

OCTOBER						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23/30	24/31	25	26	27	28	29

NOVEMBER						
S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

11/11 - Professional Development; 11/11 - Veteran's Day

11/21-11/25 - Thanksgiving Break

DECEMBER						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

12/19 - 12/30- Winter Break

JANUARY						
S	M	T	W	T	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

1/2-1/3 - Winter Break; 1/16 - ML King, Jr. Day

FEBRUARY						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28				

2/13- Lincoln's Birthday Celebrated

2/20- Presidents' Day

MARCH						
S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

3/20-3/24 - Spring Break

APRIL						
S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23/30	24	25	26	27	28	29

4/14 Emergency Day

MAY						
S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

5/19 Emergency Day; 5/29 - Memorial Day

JUNE						
S	M	T	W	T	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

6/1 - Last Day of School (Minimum Day)

	Legal Holiday - No School
	Local Holiday - No School

	Professional Development Day - No School
	Non-Instructional Contract - No School

	Emergency Days *
	First 2 Days/Last Day Minimum Days

Back to School Night
8/24 (BV & MV); 8/31 (TM & KS)

Fall Conference Dates
11/14-11/18 (4 Days)

Open House
5/10 (BV & MV); 5/17 (TM & KS)

SBAC Testing Window
TBD

1st Trimester Ends - 11/4/22 (60 DAYS)

2nd Trimester Ends - 2/24/23 (59 DAYS)

3rd Trimester Ends - 6/1/23 (61 DAYS)

* Designated Makeup days in case of school closure due to emergency.

Bellevue Union School District

Agenda Item for Board Meeting

Agenda Category: Review and Action

Agenda Item Title: Ratification of Bills and Warrants

Background:

Warrants issued since the last regularly scheduled Board meeting are submitted for ratification.

Recommended Action:

It is recommended the Board ratify these warrants.

Supporting Documents:

Payroll Totals

Board Report of Checks

Bellevue Union School District
2021-2022
February Payroll Totals

Manual Payroll 2/17/2022

Certificated	1,788.77
Classified	(2,439.74)
Total	<u>(650.97)</u>

Regular Payroll 2/28/2022

Certificated	728,422.55
Classified	301,244.54
Total	<u>1,029,667.09</u>

Supplemental Payroll 3/10/2022

Certificated	-
Classified	-
Total	<u>-</u>

Total:	<u>1,029,016.12</u>
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Checks Dated 02/09/2022 through 03/02/2022

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1879602	02/09/2022	Patsy A Bailon Vinagre	01-5862	LIVE SCAN		25.00
1879603	02/09/2022	Greenback Gambit Inc	25-5800	MV Office Conference		2,235.69
1879604	02/09/2022	Alsco (American Linen)	13-5800	Open PO- MV		261.14
1879605	02/09/2022	SYNCB/Amazon	01-4310	SDC Preschool Supplies	664.15	
			01-4350	DO : Office Supplies Purchases	137.56	
				Supplies	45.32	
			01-5840	ITECH: Supplies	219.38	
			13-4390	DO : Office Supplies Purchases	148.56	1,214.97
1879606	02/09/2022	Valley Comfort Heating & Air	21-6200	Defrost Control		22,025.40
1879607	02/09/2022	Becoming Independent	01-5800	BUSD Shredding Services		35.00
1879608	02/09/2022	Buchanan Food Service	13-4710	OPEN PO :-B.V. Food for Food Svc	1,323.14	
				OPEN PO: TM Food for Food Svc	827.63	
				OPEN PO: MV Food for Food Svc	1,241.02	3,391.79
1879609	02/09/2022	AT & T	01-5911	Open PO CALNET3		128.56
1879610	02/09/2022	Clover Stornetta Farms Inc	13-4715	TM- Student Milk		176.00
1879611	02/09/2022	Coastline Distributors, Inc	13-4710	OPEN PO- BV - Fruit & Vegetable	342.60	
				OPEN PO- MV - Fruit & Vegetable	1,261.10	
				OPEN PO- TM - Fruit & Vegetable	820.55	2,424.25
1879612	02/09/2022	Department of Industria Relations (Accounting)	01-5858	TM Wheelchair Lift		675.00
1879613	02/09/2022	Department Of Justice Accounting Office	01-5862	Open PO for DO- Fingerprinting		94.00
		Cashier Unit				
1879614	02/09/2022	Environment Control	01-5800	Cleaning Services		3,160.00
1879615	02/09/2022	Fishman Supply Co	01-4370	M&O: Custodial Supplies@BV	677.86	
				M&O: Custodial Supplies @ TM	1,126.98	
				M&O; Custodial Supplies @ DO	173.59	
				M&O; Custodial Supplies @ KW	560.61	2,539.04
1879616	02/09/2022	Friedman's Home Improvement	01-4380	Open PO General Dist Maint	130.83	
			01-4390	Open PO General Dist Maint	43.61	174.44
1879617	02/09/2022	Gardeners Aid, Inc.	01-5800	OPEN PO- Equip Repair		117.50
1879618	02/09/2022	Gold Star Foods, Inc.	13-4710	OPEN PO BV Food Supply	1,490.98	
				OPEN PO MV Food Supply	2,195.27	
				OPEN PO TM Food Supply	1,389.90	5,076.15
1879619	02/09/2022	Greenacre Homes	01-5800	NPS: AJL		4,993.47
1879620	02/09/2022	The Home Depot Pro	01-4380	Home Depot		165.59
1879621	02/09/2022	I.T.S.	01-5100	Couseling Services D.A	717.67	
				Couseling Services J. V	717.67	
				Couseling Services J.B	717.67	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Page 1 of 8

Checks Dated 02/09/2022 through 03/02/2022

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1879621	02/09/2022	I.T.S.		Counseling Services J.R	717.67	
				Counseling Services J.V.T	717.67	
				Counseling Services K. G	1,196.11	
				Counseling Services L.B	456.71	5,241.17
1879622	02/09/2022	Interstate Battery System of Northbay	01-5800	Open PO-Intestate Battery		145.84
1879623	02/09/2022	Jacobson Fence Co Inc	25-6200	North Fence		13,998.00
1879624	02/09/2022	Office Depot Inc	01-4310	Constuction Paper	207.99	
				Paper Supply	1,661.35	
			01-4350	OPEN PO- District Office Supplies	197.19	
				RSP	254.31	
				School Supplies	148.99	2,469.83
1879625	02/09/2022	Paradigm Healthcare Services	01-5800	Contracted service for Medical Billing 2021/2022		761.46
1879626	02/09/2022	Pearson Education, Inc	01-5100	BASC-3		260.00
1879627	02/09/2022	Pylon Communications LLC	01-5911	IT: Telephone Service 2021/22		2,823.01
1879628	02/09/2022	Recology Sonoma Marin	01-5560	BV- Garage & Recycling Pick up	705.71	
				KW/ELC- Garage & Recycling	705.71	
				MV: Garage & Recycling Pick up	765.44	
				TM- Garage & Recycling	765.44	2,942.30
1879629	02/09/2022	TK Elevator Corporation	01-5800	Open PO-State Mandated Semi-Annual Inspection		1,216.24
1879630	02/09/2022	Verizon Wireless	01-4344	Verizon Wireless		374.29
1879631	02/09/2022	Verizon	01-5800	Lines		797.72
1879632	02/09/2022	Verizon	01-4344	150 Hotspots		6,409.86
1879633	02/09/2022	West County Transportation	01-5100	Open PO-Special Ed. Transportation		144,731.95
1879634	02/09/2022	Hitmen Termite and Pest Control, Inc.	01-5800	Open PO Pest Control		190.75
1879635	02/09/2022	Westminster Woods Camp and Conference Center	01-5833	Outdoor Ed Camp		1,200.00
1880672	02/16/2022	Kellison, Michael J	01-5862	LIVE SCAN		104.00
1880673	02/16/2022	SYNCB/Amazon	01-5840	ITECH: Supplies		1,225.03
1880674	02/16/2022	American Asphalt Repair Resurfacing CO	21-6200	Asphalt Paving Project		159,072.66
1880675	02/16/2022	Ameriflex	01-5800	DO: FSA Admin Fee 6 Employees	52.36	
			01-5858	DO: FSA Admin Fee 6 Employees	7.64	60.00
1880676	02/16/2022	Advanced Reproduction Center	01-5800	Open PO-ARC- Copies 2021/2022		1,853.00
1880677	02/16/2022	Banerjea, Pia	01-5800	Psychoeducational Assessments		3,500.00
1880678	02/16/2022	Valley Comfort Heating & Air	01-5800	Open PO : 2021/2022		185.00
1880679	02/16/2022	Buchanan Food Service	13-4710	OPEN PO :-B.V. Food for Food Svc		967.77
1880680	02/16/2022	Citi Cards	01-5800	District Credit Card	1,992.09	

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Page 2 of 8

Checks Dated 02/09/2022 through 03/02/2022

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1880680	02/16/2022	Citi Cards	01-5825	Promoting TK Enrollment	214.08	2,206.17
1880681	02/16/2022	Clover Stornetta Farms Inc	13-4715	BV- Student Milk	179.12	
				KW- Student Milk	221.00	
				MV- Student Milk	292.00	692.12
1880682	02/16/2022	Coastline Distributors, Inc	13-4710	OPEN PO- BV - Fruit & Vegetable	620.85	
				OPEN PO- MV - Fruit & Vegetable	787.40	1,408.25
1880683	02/16/2022	David Kerr	01-5800	Vocal Music		900.00
1880684	02/16/2022	DiPietro & Associates Inc	01-4390	AED batteries & Pads		2,693.84
1880685	02/16/2022	Discovery Office Systems	01-4310	DO: SF5130 RiscoGraph Consumption Fee		222.31
1880686	02/16/2022	Emerald LLC	01-5800	Consultation Services	353.17	
				ISA: A.F	3,020.63	
				ISA: D.W	1,838.72	
				ISA: J.L.L	2,240.11	
				ISA: J.R	3,131.75	
				ISA: R.S.V	1,293.16	
				ISA: V. R	1,555.79	
				ISA: Z. C	1,575.99	
				ISA:J.V.T	3,121.65	
				ISA:M.L	2,535.72	
				NPS: C.V.S	927.05	21,593.74
1880687	02/16/2022	Environment Control	01-5800	Cleaning Services		5,413.10
1880688	02/16/2022	Environmental Pump Services, Inc.	13-5800	Open PO-Grease Trap Service		125.00
1880689	02/16/2022	TIAA Bank	01-5600	Copier Lease Contract # 2023517		312.46
1880690	02/16/2022	EZ UP	01-5800	Tents		374.73
1880691	02/16/2022	Fishman Supply Co	01-4310	DO: All School Site Paper Order	176.33	
			01-4370	M&O: Custodial Supplies@BV	3,527.22	
				M&O: Custodial Supplies @ TM	113.93	
				M&O; Custodial Supplies @ MV	83.12	3,900.60
1880692	02/16/2022	Food Equipment Repair Service	13-5800	Open PO-Food Equipment Repair		349.63
1880693	02/16/2022	Gardeners Aid, Inc.	01-5800	OPEN PO- Equip Repair		110.00
1880694	02/16/2022	Gold Star Foods, Inc.	13-4710	OPEN PO BV Food Supply	815.49	
				OPEN PO MV Food Supply	1,366.53	2,182.02
1880695	02/16/2022	Henris Supply DBA Henris Roofing	21-6200	Repairs		1,494.00
1880696	02/16/2022	MTS Partners Inc	01-4400	ITECH- Toner OPEN PO		642.39
1880697	02/16/2022	Office Depot Inc	01-4310	Composition Notebook	48.28	
				ELC, Pre-K SDC, & Preschool Supplies	1,453.88	
				School Supplies	137.24	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Page 3 of 8

Checks Dated 02/09/2022 through 03/02/2022

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1880697	02/16/2022	Office Depot Inc		School Supplies/ Office Toner	127.53 560.53	
			01-4350	OPEN PO- District Office Supplies	32.55	2,360.01
1880698	02/16/2022	Oriental Trading Company Inc.	01-4310	Student Supplies		317.50
1880699	02/16/2022	Presence Learning Inc	01-5800	SLP Services 2021/2022		10,890.65
1880700	02/16/2022	Lockbox Bartley Pump PMLLC	01-5800	Open PO -Bartley Pump		780.00
1880701	02/16/2022	Pyramid Educational Consultant s	01-5200	PECS Training		399.00
1880702	02/16/2022	Really Good Stuff	01-4310	Small Group Instruction Supplies		286.78
1880703	02/16/2022	Redwood Pediatric Therapy Asso	01-5800	Occupational Tehrapy Services		12,485.33
1880704	02/16/2022	RGM Kramer Inc	25-5800	DO : General Management Services		2,160.00
1880705	02/16/2022	RGM And Associates	21-6200	RGMK CM Services Agreement KS Modernization		8,000.00
1880706	02/16/2022	Santa Rosa City Schools	13-5100	Open PO-Meals for Kawana		11,880.00
1880707	02/16/2022	School & College Legal Service Sonoma County Office of Ed.	01-5800	Legal Training for SPED		90.00
1880708	02/16/2022	School Life, a division of imagestuff.com	01-4310	3D Students of the Month Bands & Patch Tag		148.90
1880709	02/16/2022	Soliant	01-5100	Speech Therapist & Speech Language Assistants		29,850.14
1880710	02/16/2022	US Bank Equipment Finance	01-5858	OpenPO - Lease Bellevue School		548.39
1880711	02/16/2022	Vari	01-4390	VariDesk® Cube Corner® 36		537.08
1880712	02/16/2022	West County Transportation	01-5833	Field Trip # 27151 & 27152		460.85
1881603	02/18/2022	SYNCB/Amazon	01-4310	OPEN PO FOR ELC	162.79	
			01-4350	Chalk Markers	35.79	
				DO : Office Supplies Purchases	33.94	
			01-5840	ITECH: Supplies	688.50	921.02
1881604	02/18/2022	Association Of CA School Adm	01-5300	ACSA		491.31
1881605	02/18/2022	AT & T	01-5911	Open PO CALNET3		68.64
1881606	02/18/2022	David Bryant	01-5800	M&O: OPEN PO		430.00
1881607	02/18/2022	Emerald LLC	01-5800	ISA: A.F	2,151.82	
				ISA: D.W	1,373.98	
				ISA: J.L.L	1,212.29	
				ISA: J.R	2,363.97	
				ISA: R.S.V	1,050.68	
				ISA: V. R	1,212.30	
				ISA: Z. C	1,212.30	
				ISA:J.V.T	2,424.58	
				ISA:M.L	2,424.58	15,426.50

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Page 4 of 8

Checks Dated 02/09/2022 through 03/02/2022

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1881608	02/18/2022	Fast Sign	01-4390	Banner for Kindergarten Registration		158.04
1881609	02/18/2022	Fishman Supply Co	01-4370	M&O: Custodial Supplies @ ELC	249.40	
				M&O: Custodial Supplies @ TM	8.82	
			01-5800	M&O: Custodial Equipment Repairs	144.00	402.22
1881610	02/18/2022	Friedman's Home Improvement	01-4380	TM: OPEN PO for Supplies		69.01
1881611	02/18/2022	Great America Financial Svcs	01-5858	OPEN PO-Postbase 45 mail machine	2.47	
			01-5950	OPEN PO-Postbase 45 mail machine	134.09	136.56
1881612	02/18/2022	Maria Gabriela Porter	01-5800	Speech Language 2020/2021		10,837.50
1881613	02/18/2022	Straight Moving LLC	01-5800	General Moving Services		1,000.00
1881614	02/18/2022	Office Depot Inc	01-4310	21/22 Office & Students Supplies		140.51
1881615	02/18/2022	Pylon Communications LLC	01-5911	IT: Telephone Service 2021/22		247.31
1881616	02/18/2022	Soliant	01-5100	Speech Therapist & Speech Language Assistants		15,525.05
1881617	02/18/2022	Sound And Signal Inc	01-4345	OPEN PO: For Services		591.94
1881618	02/18/2022	US Bank Equipment Finance	01-5858	OpenPO - Lease Bellevue School		111.20
1881619	02/18/2022	Verizon Wireless	01-4344	Verizon Wireless		295.27
1881620	02/18/2022	Hitmen Termite and Pest Control, Inc.	01-5800	Open PO Pest Control		190.75
1882316	02/23/2022	DesChenes, Mary E	01-5800	Teachers Stipend		300.00
1882317	02/23/2022	Jacobson, Margaret	01-4310	BOys Basketball Scheduling Fee		60.00
1882318	02/23/2022	Culligan of Sonoma County	01-5800	OPEN PO :Drinking Water 5 Gallon		46.45
1882319	02/23/2022	Fishman Supply Co	01-4370	M&O: Custodial Supplies @ TM	640.58	
				M&O; Custodial Supplies @ DO	514.26	1,154.84
1882320	02/23/2022	Janet Gossett	01-4350	DO: OPEN PO:Signature Stamps/ Ink		155.57
1882321	02/23/2022	Kyle Craft	01-5800	District Wide Violin Instruction		800.00
1882322	02/23/2022	North Bay Children's Center	12-5100	CRRSA ACT		31,421.25
1882323	02/23/2022	Office Depot Inc	01-4350	OPEN PO- District Office Supplies		26.03
1882324	02/23/2022	Redwood Pediatric Therapy Asso	01-5800	Occupational Tehrapy Services	11,342.49	
				Unpaid Tax	935.76	12,278.25
1882325	02/23/2022	Riverside Assessments LLC	01-5100	Psychoeducation Assessment		132.19
1882326	02/23/2022	Vyakaran, Lakshmi Venkat	01-5800	Home Hospital Teacher	191.30	
				Unpaid Tax	15.78	207.08
1882327	02/23/2022	Hitmen Termite and Pest Control, Inc.	01-5800	Open PO Pest Control		190.75
1883332	03/02/2022	Anova Education & Behavior	01-5800	NPS B.T		5,095.20
1883333	03/02/2022	Advanced Reproduction Center	01-5800	Open PO-ARC- Copies 2021/2022		632.20
1883334	03/02/2022	AT&T Mobility	01-5911	Open PO for Emergency Phone # 8341		467.05
1883335	03/02/2022	Banerjea, Pia	01-5800	Psychoeducational Assessments		1,600.00
1883336	03/02/2022	AT & T	01-5911	Open PO CALNET3		239.77

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 5 of 8

Checks Dated 02/09/2022 through 03/02/2022

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1883337	03/02/2022	DK Landscaping	01-5800	M&O: OPEN PO for Landscape service		3,095.12
1883338	03/02/2022	Emerald LLC	01-5800	Consultation Services	88.29	
				ISA: A.F	2,424.58	
				ISA: D.W	1,414.40	
				ISA: J.L.L	2,424.58	
				ISA: J.R	2,161.93	
				ISA: R.S.V	1,010.28	
				ISA: V. R	1,212.30	
				ISA: Z. C	1,212.30	
				ISA:J.V.T	2,424.58	
				ISA:M.L	2,212.43	16,585.67
1883339	03/02/2022	Environment Control	01-5800	Cleaning Services		2,353.00
1883340	03/02/2022	TIAA Bank	01-5600	DO:Agreement For SF-5130 Account # 20415329-1	279.68	
				Lease Agreement for Copiers Acc# 20399421-1	1,169.50	1,449.18
1883341	03/02/2022	Fishman Supply Co	01-4370	M&O; Custodial Supplies @ MV		2,122.04
1883342	03/02/2022	Friedman's Home Improvement	01-4380	Open PO General Dist Maint	12.18	
			01-4390	Open PO General Dist Maint	4.06	16.24
1883343	03/02/2022	Mike Brown Electric Co	01-5800	DO: OPEN PO for Electric Services		160.00
1883344	03/02/2022	North Bay Children's Center	12-5100	BUSD: Pre-School Program Adm		130,180.59
1883345	03/02/2022	Pacific Access Elevators Inc	21-6200	BV MPR WheelChair Lift		1,530.75
1883346	03/02/2022	Recology Sonoma Marin	01-5560	BUS BARN: -Garage 2021/2022		810.69
1883347	03/02/2022	Roto-Rooter Plumbers	01-5800	Open PO-Roto Rooter Plumbers 2021/2022		4,234.80
1883348	03/02/2022	Santa Rosa, City Of	01-5560	Open PO for Water bill BV	822.88	
				Open PO for Water bill MV & Spa	1,168.90	
			01-5858	Open PO for Water bill KW	1,070.84	
				Open PO for Water bill TM	3,778.34	6,840.96
1883349	03/02/2022	School Health Corporation	01-4390	Open PO Medical Supplies		361.72
1883350	03/02/2022	Soliant	01-5100	Speech Therapist & Speech Language Assistants		11,963.70
1883351	03/02/2022	44The Parron Corp Sonoma County Shad Company	21-6200	BV MPR Phase 1 Blackout	13,795.33	
				BV MPR Phase 2 Solar Shade	8,424.49	
				MV MPR Drapery	3,808.63	
				MV MPR Roller Shades	11,309.12	
				MV Office WIndow Coverings	2,588.68	39,926.25

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 6 of 8

Checks Dated 02/09/2022 through 03/02/2022

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1883352	03/02/2022	Hitmen Termite and Pest Control, Inc.	01-5800	Open PO Pest Control		381.50
1883353	03/02/2022	Silvia, Silva Hernandez	01-5862	LIVE SCAN		25.00
1883354	03/02/2022	Slayback, Kristine A	01-5800	Teacher Supplies/ Stipend		300.00
1883355	03/02/2022	Logsdon, Stacey N	01-5800	Teachers Stipend		294.72
1883356	03/02/2022	Evans, Kelly M	01-4350	Student Supplies		168.61
1883357	03/02/2022	Hernandez Lopez, Gabriela	01-5862	LIVE SCAN		74.00
1883358	03/02/2022	Alsco (American Linen)	13-5800	Open PO- BV	138.21	
				Open PO- KS	64.32	
				Open PO- MV	261.14	
				Open PO- TM	226.84	690.51
1883359	03/02/2022	Buchanan Food Service	13-4710	OPEN PO :-B.V. Food for Food Svc	1,223.70	
				OPEN PO: TM Food for Food Svc	804.19	
				OPEN PO: MV Food for Food Svc	1,139.32	3,167.21
1883360	03/02/2022	Clover Stornetta Farms Inc	13-4715	BV- Student Milk	807.12	
				KW- Student Milk	876.38	
				MV- Student Milk	700.00	
				TM- Student Milk	911.34	3,294.84
1883361	03/02/2022	Coastline Distributors, Inc	13-4710	OPEN PO- BV - Fruit & Vegetable	1,040.65	
				OPEN PO- MV - Fruit & Vegetable	957.70	
				OPEN PO- TM - Fruit & Vegetable	1,475.00	3,473.35
1883362	03/02/2022	Discovery Office Systems	01-4310	Open PO-Service & Supplies 2021/22		236.37
1883363	03/02/2022	Fishman Supply Co	01-4310	DO: All School Site Paper Order	881.67	
			01-4370	M&O: Custodial Supplies@BV	455.27	
				M&O: Custodial Supplies @ TM	31.90	
				M&O: Custodial Supplies @ KW	1,594.41	
				M&O: Custodial Supplies @ MV	295.03	3,258.28
1883364	03/02/2022	Gold Star Foods, Inc.	13-4710	OPEN PO BV Food Supply	1,782.00	
				OPEN PO MV Food Supply	1,959.27	
				OPEN PO TM Food Supply	3,269.92	
			13-5800	CAFE: Food Storage	75.00	7,086.19
1883365	03/02/2022	GSM Landscape Architects Inc	21-6200	Landscape Architect Service		13,283.76
1883366	03/02/2022	Sally J Yates dba Kids Hear	01-5800	Nursing Services 2021/2022		9,700.00
1883367	03/02/2022	Kyle Craft	01-5800	District Wide Violin Instruction		500.00
1883368	03/02/2022	Office Depot Inc	01-4350	OPEN PO- District Office Supplies		170.26
1883369	03/02/2022	Roto-Rooter Plumbers	01-5800	Open PO-Roto Rooter Plumbers 2021/2022		1,112.42
1883370	03/02/2022	School & College Legal Service Sonoma County Office of Ed.	01-5823	OPEN PO - Legal Services 2021/2022		1,764.00

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ESCAPE ONLINE

Page 7 of 8

Checks Dated 02/09/2022 through 03/02/2022

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1883371	03/02/2022	TK Elevator Corporation	01-5800	Elevator Maintenance		4,007.50
1883372	03/02/2022	TLCD Architecture	21-6200	KS Modernizaton Architecture		15,224.79
1883373	03/02/2022	Hitmen Termite and Pest Control, Inc.	01-5800	Open PO Pest Control		378.00
1883374	03/02/2022	WEX BANK	01-4362	DO : Fuel Card		614.51
Total Number of Checks					148	917,943.85

Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	118	429,644.39
12	Child Development Fund	2	161,601.84
13	Cafeteria Fund	18	46,794.78
21	Building Fund	8	260,557.61
25	Capital Facilities Fund	3	18,393.69
Total Number of Checks		148	916,992.31
Less Unpaid Tax Liability			951.54-
Net (Check Amount)			917,943.85

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 8 of 8

Bellevue Union School District

Consent Calendar for Board Meeting of March 8, 2022

- 7. Consent Calendar
 - 7.1. 2021-22 Classified Seniority List
 - 7.2. Contracts
 - 7.2.1. Contract with Christy White and Associates
 - 7.2.2. CSBA GAMUT 2021-22 Service Agreement
 - 7.3. Board Meeting Minutes
 - 7.3.1. Regular Board Minutes February 15, 2022
 - 7.4. Acknowledge and Accept Grants & Donations
 - 7.4.1. Assistance for Arts Education Grant, US Department of Education/Boys & Girls Club of Sonoma-Marin/iAmplify, Bellevue Union School District
 - 7.4.2. Donors Choose: Learn About the World Through Puzzles, \$280, Bellevue Elementary School, King
 - 7.4.3. Donors Choose: LEGO Sets for STEAM Activities and to Foster Creativity, \$607, Bellevue Elementary School, Logsdon
 - 7.4.4. Donors Choose: The Power of Printing, \$341, Bellevue Elementary School, Bridges
 - 7.4.5. Donors Choose: Let's Get Reading Rewarding, \$150, Bellevue Elementary School, Ballard
 - 7.4.6. Donors Choose: let's get reading (moveable easel), \$500, Bellevue Elementary School, Ballard
 - 7.5. Personnel Activity Log

Recommended Action:

It is recommended that the Board of Trustees approve the agenda items on the Consent Calendar.

Supporting Documents:

Backup documentation for each item on the Consent Calendar.

Bellevue USD -- Classified Seniority List -- 2021-22

RANGE 5: Positions

Instructional Assistant

Child Care Assistant

Student Supervisor Aide

Dishwasher

Instructional Assistant		Seniority Date	Instructional Assistant		Seniority Date
1	Jaramillo, Peter	10/01/99	11	Spain, Jennifer	10/03/19
2	Matteri, Lori	11/01/00	12	Eisenman, Jean	08/10/20
3	Cuevas, Rosa	12/01/03	13	Hernandes De Velarde, Norma	09/09/21
4	Everson, Amber	10/01/05	14	Mazzulo, Gabriel	09/09/21
5	Rinnels, Donna	10/01/07	15	Winters, Sierra	09/09/21
6	Chambers, Sandra	09/01/11	16	Arenas, Diana	10/25/21
7	Ramirez, Blanca	11/02/12	17	Salguero Ortiz, Sandra	10/25/21
8	DeMello, Gabrielle	08/20/13	18	Cervantes, Laura	12/09/21
9	Estrada, Angelina	08/15/18	19	Cameron, BryAnne	01/03/22
10	Corrales, Erika	01/07/19	20	Hernandez Lopez, Gabriela	2/18/22

Child Care Assistant		Seniority Date
1		

Student Supervisor Aide		Seniority Date	Student Supervisor Aide		Seniority Date
1	Matteri, Lori	11/01/00	26	Mondragon, Octavio	12/05/16
2	Everson, Amber	10/01/05	27	Morales Parra, Maria D	03/01/17
3	Williams, Michelle	02/01/07	28	Gomez-Alcala, Kailani M	09/06/17
4	Hernandez, Maria	08/17/07	29	Olmsted, Ana	03/22/18
5	West, Carolyn	08/17/07	30	Lujano, Lorena	04/18/18
6	Ramirez, Blanca	08/27/07	31	Becerra De Salazar, Agueda	08/27/18
7	Rinnels, Donna	10/01/07	32	Maples, Melissa	09/17/18
8	Bradley, Susana	08/29/08	33	Clements, Jeremiah	09/18/18
9	Jaramillo, Peter	08/14/09	34	Corrales, Erika	10/22/18
10	Schubert, Suzanne	08/14/09	35	Banuelos Sanchez, Erika	02/26/19
11	Cuevas, Rosa	08/14/09	36	Ramirez, Natali	08/12/19
12	Cervantes, Maria	09/01/10	37	Fitz Castaneda, Griselda	10/09/19
13	Simonson, Mindy	04/01/11	38	Ibarra Lopez, Jaqueline	10/10/19
14	Leon, Hope	08/16/11	39	Forster, Christine	11/04/19
15	Chambers, Sandra	09/01/11	40	Arenas, Diana	01/06/20
16	DeMello, Gabrielle	10/01/12	41	Valdez, Laura	09/14/20
17	Hass, Amber	12/03/12	42	Roza, Kristin	09/21/20
18	Hernandez, Paula	05/01/13	43	Quinonez, Silvia	11/02/20
19	Estrada, Angelina	01/06/14	44	Garcia Vazquez, Laura	03/01/21
20	Valdovinos, Evelia	08/05/14	45	Davidson, Kyle	04/09/21
21	Gonzalez, Rosa	08/05/14	46	Messimore, Dominic J	04/09/21
22	Salguero Ortiz, Sandra	10/23/14	47	Carlson, Zina	08/26/21
23	Miron, Kristie	10/22/15	48	Olivares Tamayo, Lorena	09/01/21
24	Spain, Jennifer	02/18/16	49	Cervantes, Laura	12/09/21
25	Ruiz, Anita	08/16/16	50		

Dishwasher		Seniority Date	Dishwasher		Seniority Date
1	Becerra De Salazar, Agueda	09/01/16	5	Radcliffe, Nancy	05/03/21
2	Hass, Amber	10/11/16	6	Demello, Gabrielle	8/9/2021
3	Matteri, Lori A	11/13/18	7	Spain, Jennifer	11/9/2021
4	Nyberg, Bryan	08/22/19	8	Quinonez, Sylvia	01/06/22

RANGE 6: Positions		
<i>Bilingual Instructional Assistant</i>		
Bilingual Instructinal Assistant		Seniority Date
1	Ramirez, Blanca	08/27/07
2	Robles Correno, Norma	10/01/20

RANGE 7: Positions		
<i>Health Assistant 1</i>		
<i>Inst. Assoc. Reading</i>		
<i>SELPA Instructional Assistant</i>		
<i>Special Ed. Assistant</i>		
Health Assistant 1		Seniority Date
1	Bradley, Susana	11/01/07
2	Cuevas, Rosa	08/14/08

Special Education Assistant		Seniority Date
1	Schubert, Suzanne	08/29/03
2	Carlson, Zina	12/01/06
3	Carrillo, Savannah	08/16/16
4	Reyes, Gloria	08/16/16
5	Morales Parra, Maria	12/12/16
6	Ramirez, Natali	03/09/17
7	Killilea, Dale	08/18/17
8	Angeles, Alicia	08/29/17
9	Fronce, Michelle E	11/13/17
10	DeMello, Gabrielle	08/10/20
11	Maples, Melissa	08/10/20
12	Roza, Kristin	09/21/20
13	Ramirez, Arenas, Damaris	04/19/21
14	Casas, Guadalupe	04/22/21
15	Arteaga, Michelle M	08/10/21
16	Atkinson, Xyth	09/27/21
17	Mendez, Nancy	11/9/2021
18	Hernandez, Claudia	11/08/2021
19	Bailon-Velarde, Patsy	02/17/2022
20	Valdez, Laura	03/01/2022

RANGE 8: Positions		
<i>Kitchen Operator</i>		
Kitchen Operator		Seniority Date
1	Matteri, Lori	11/01/00
2	Mondragon, Ildefonso	10/01/02
3	West, Carolyn	08/17/07
4	Hass, Amber	03/01/14
5	Hernandez, Paula	08/14/17
6	Becerra De Salzar, Agueda	02/05/18

RANGE 9: Positions		
<i>Food Service Cashier</i>		
Food Service Cashier		Seniority Date
1	Everson, Amber	01/01/08
2	Rinnels, Donna	08/14/09

RANGE 11: Positions		
<i>Health Assistant II</i>		
Health Assistant II		Seniority Date
1	Williams, Michelle	02/01/08

RANGE 13: Positions		
<i>Bilingual/ ESL Specialist</i>		
<i>Head Child Care Center Operator</i>		
<i>Full Inclusion Instructional Assistant</i>		
<i>English Learner Technician</i>		
Bilingual/ ESL Specialist		Seniority Date
1		

Head Child Care		Seniority Date
1		

Full Inclusion Instructional Assist.		Seniority Date
1	Leon, Hope	10/01/98
2	Williams, Michelle	08/14/09

English Learner Service Tech (bilingual position)		Seniority Date
1	Ramirez, Blanca	08/17/10
2	Bradley, Susana	08/17/10

RANGE 14: Positions*Health and Wellness Coordinator**Parent Liaison**Program Secretary**School Office Assistant**School Nurse's Assistant*

Parent Liaison		Seniority Date
1	Bradley, Susana	08/05/14
2	Ramirez, Blanca	08/05/14
3	Flores Casares, Amy	08/14/17
4	Ramirez, Natali	08/12/19
5	Corrales, Erika	01/06/20
6	Hueramo, Lilia S	04/27/21
7	Hernandez, Paula	05/06/21

School Office Assistant		Seniority Date
1	Bradley, Susana	08/14/09
2	Cuevas, Rosa	11/16/09
3	Leon, Hope	08/16/11
4	Williams, Michelle	09/01/12
5	Ramirez, Blanca	05/13/17
6	Luna, Maria	08/08/19

School Nurse Assistant		Seniority Date
1	Luna, Maria	8/1/2012
2	Perez Corona, Lizbeth	10/14/2019

RANGE 17: Positions*Night Custodian**Library Media Technician**Computer Lab Operator**Groundskeeper*

Night Custodian		Seniority Date
1	Mondragon, Ildefonso	10/01/02
2	Cuevas, Ruben	07/01/06
3	Mondragon, Mardonio	08/01/07
4	Torres Moreno, Bismark	08/01/08
5	Jaramillo, Peter	06/07/10
6	Luna, Enrique	08/05/16
7	Gomez-Alcala, Kailani M	11/13/18
8	Mondragon, Octavio	09/01/20
9	Conde, Ronald	11/01/20
10	Alcazar Lara, Enrique	08/26/21

Library Media Technician		Seniority Date
1		

Computer Laboratory Operator		Seniority Date
1	Jaramillo, Peter	01/04/99

Groundskeeper		Seniority Date
1	Duarte, Reinel	08/13/18

RANGE 18: Positions		
<i>Maintenance Technician</i>		
Maintenance Technician		Seniority Date
1	Herring, Patrick	01/06/20

RANGE 19: Positions		
<i>Day Custodian (Plant Operation Leader)</i>		
<i>School Cook</i>		
<i>Family Engagement Facilitator</i>		
Day Custodian		Seniority Date
1	Mondragon, Ildelfonso	01/01/06
2	Mondragon, Mardonio	03/01/08
3	Torres Moreno, Bismark	10/02/12
4	Alcazar Lara, Enrique	12/13/2021

School Cook		Seniority Date
1	Everson, Amber	08/03/15
2	Nyberg, Bryan	08/01/16
3	Rinnels, Donna	07/01/2021

Family Engagement Facilitator		Seniority Date
1		
2		
3		
4		

RANGE 20: Positions*Dist. Account Tech/Receptionist**Special Ed Administrative Assist.**Literacy Paraprofessional**School Office Manager*

Distr. Acct. Tech/ Receptionist		Seniority Date
1	Gomez, Maria Teresa	06/21/16

Special Education Admin. Assist.		Seniority Date
1	Flores Casares, Amy	01/08/18
2	Cuevas, Rosa	07/01/18

Literacy Paraprofessional		Seniority Date
1	Chambers, Sandra	08/15/14
2	Schubert, Suzanne	08/11/15
3	Robertson, Julia	08/11/15
4	Schalich, Ashley	08/11/15
5	Eisenman, Jeanise	09/16/19
6	Burt, Kathryn	09/30/19
7	Gomez-Alcala, Kailani M	12/09/19
8	Stibbe, Emily	01/06/20
9	Sotelo, Angelica	04/22/21
10	Lampear, Michael	08/10/21
11	Olmsted, Ana	08/10/21
12	Messimore, Dominic	08/10/21

School Office Manager		Seniority Date
1	Martinez, Karina	08/01/11
2	Roza, Julie	07/28/14
3	Cuevas, Rosa	05/07/17
4	Bradley, Susana	08/01/19
5	Ramirez, Natali	04/29/21

RANGE 21: Positions*Bilingual Literacy Paraprofessional*

Bilingual Literacy Paraprofessional		Seniority Date
1		

RANGE 22: Positions*Media Center Specialist*

Media Center Specialist		Seniority Date
1		



Certified Public Accountants serving
K-12 School Districts and Charter
Schools throughout California

February 9, 2022

Governing Board and Management
Bellevue Union School District
3150 Education Drive
Santa Rosa, CA 94507

We are pleased to confirm our understanding of the services we are to provide Bellevue Union School District for the fiscal years ending June 30, 2022, 2023 and 2024.

Audit Scope

We will audit the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information, including the disclosures, which collectively comprise the basic financial statements, of Bellevue Union School District as of and for the fiscal years ending June 30, 2022, 2023 and 2024. Accounting standards generally accepted in the United States of America (GAAP) provide for certain required supplementary information (RSI), such as management's discussion and analysis (MD&A), to supplement Bellevue Union School District's basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to Bellevue Union School District's RSI in accordance with auditing standards generally accepted in the United States of America (GAAS). These limited procedures will consist of inquiries of management regarding the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We will not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance. The following RSI is required by GAAP and will be subjected to certain limited procedures, but will not be audited:

1. Management's Discussion & Analysis
2. Budgetary Comparison Schedule
3. Schedules of District's Proportionate Share of Net Pension Liability
4. Schedules of District Contributions

We have also been engaged to report on supplementary information other than RSI that accompanies Bellevue Union School District's financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and other additional procedures in accordance with GAAS, and we will provide an opinion on it in relation to the financial statements as a whole in a report combined with our auditor's report on the financial statements.

1. Schedule of expenditures of federal awards (if Uniform Guidance applies*).
2. Other schedules and/or information as required by the State Controller's Office.

**A Federal Single Audit under Uniform Guidance is applicable in any year that Bellevue Union School District expends more than \$750,000 in Federal funds.*

348 Olive Street
San Diego, CA
92103

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christywhite.com

Audit Objectives

The objectives of our audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP, and report on the fairness of the supplementary information referred to in the second paragraph when considered in relation to the financial statements as whole. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.
- Internal control over compliance related to major programs and an opinion (or disclaimer of opinion) on compliance with federal statutes, regulations, and the terms and conditions of federal awards that could have a direct and material effect on each major program in accordance with the Single Audit Act Amendments of 1996 and Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards (Uniform Guidance), if applicable.
- An opinion (or disclaimer of opinion) on the District's compliance with the types of compliance requirements described in the *Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*, prescribed in Title 5, *California Code of Regulations*, section 19810.

Auditor's Responsibilities

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; the Single Audit Act Amendments of 1996; the provisions of the Uniform Guidance (if applicable), and the *Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting* and will include tests of accounting records, a determination of major program(s) in accordance with Uniform Guidance (if applicable), and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the school district or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention.

We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. We will include such matters in the reports required for a Single Audit. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

In connection with this engagement, we may communicate with you or others via email transmission. As emails can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom they are directed and only to such parties, we cannot guarantee or warrant that emails from us will be properly delivered and read only by the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever for interception or unintentional disclosure of emails transmitted by us in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of email transmissions, including any consequential, incidental, direct, indirect, or special damages, such as loss of revenues or anticipated profits, or disclosure or communication of confidential or proprietary information.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the school district's ability to continue as a going concern for a reasonable period of time.

Audit Procedures – Internal Controls

We will obtain an understanding of the school district and its environment, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

As required by the Uniform Guidance (if applicable), we will perform tests of controls over compliance to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each major federal award program. However, our tests will be less in scope than would be necessary to render an opinion on those controls and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to the Uniform Guidance.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*, and the Uniform Guidance.

Audit Procedures – Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Bellevue Union School District's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

When applicable, the Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the auditee has complied with federal statutes, regulations, and the terms and conditions of federal awards applicable to major programs. Our procedures will consist of tests of transactions and other applicable procedures described in the OMB Compliance Supplement for the types of compliance requirements that could have a direct and material effect on each of Bellevue Union School District's major programs. For federal programs that are included in the Compliance Supplement, our compliance and internal control procedures will relate to the compliance requirements that the Compliance Supplement identifies as being subject to audit. The purpose of these procedures will be to express an opinion on Bellevue Union School District's compliance with requirements applicable to each of its major programs in our report on compliance issued pursuant to the Uniform Guidance.

Other Services

We will also assist in preparing the financial statements, schedule of expenditures of federal awards, and related notes of Bellevue Union School District in conformity with accounting principles generally accepted in the United States of America and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements, schedule of expenditures of federal awards, and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, including internal controls over federal awards, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements, schedule of expenditures of federal awards, and all accompanying information in conformity with accounting principles generally accepted in the United States of America; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and complete-ness of that information.

You are also responsible for making drafts of financial statements, schedule of expenditures of federal awards, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit under the Uniform Guidance (if applicable); (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; schedule of expenditures of federal awards; federal award programs; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements of each opinion unit taken as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the school district involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the school district received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the school district complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report. Additionally, when required by the Uniform Guidance, it is management's responsibility to evaluate and monitor noncompliance with federal statutes, regulations, and the terms and conditions of federal awards; take prompt action when instances of noncompliance are identified including noncompliance identified in audit findings; promptly follow up and take corrective action on reported audit findings; and prepare a summary schedule of prior audit findings and a separate corrective action plan.

You are responsible for identifying all federal awards received and understanding and complying with the compliance requirements and for the preparation of the schedule of expenditures of federal awards (including notes and noncash assistance received, and COVID-19-related concepts, such as lost revenues, if applicable) in conformity with the Uniform Guidance (if applicable). You agree to include our report on the schedule of expenditures of federal awards in any document that contains, and indicates that we have reported on, the schedule of expenditures of federal awards. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the schedule of expenditures of federal awards in accordance with the Uniform Guidance (if applicable); (2) you believe the schedule of expenditures of federal awards, including its form and content, is stated fairly in accordance with the Uniform Guidance (if applicable); (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the schedule of expenditures of federal awards.

You are also responsible for the preparation of the other supplementary information, which we have been engaged to report on, in conformity with U.S. generally accepted accounting principles. You agree to include our report on the supplementary information in any document that contains, and indicates that we have reported on, the supplementary information. Your responsibilities include acknowledging to us in the written representation letter that (1) you are responsible for presentation of the supplementary information in accordance with GAAP; (2) you believe the supplementary information, including its form and content, is fairly presented in accordance with GAAP; (3) the methods of measurement or presentation have not changed from those used in the prior period (or, if they have changed, the reasons for such changes); and (4) you have disclosed to us any significant assumptions or interpretations underlying the measurement or presentation of the supplementary information.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

With regard to publishing the financial statements on your website, you understand that websites are a means of distributing information and, therefore, we are not required to read the information contained in those sites or to consider the consistency of other information on the website with the original document.

You agree to assume all management responsibilities for the financial statements, schedule of expenditures of federal awards, and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements, the schedule of expenditures of federal awards, and related notes and that you have reviewed and approved the financial statements, the schedule of expenditures of federal awards, and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Reporting

We will issue written reports upon completion of our audit. Our reports will be addressed to the Governing Board of Bellevue Union School District. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. If issued, the Uniform Guidance report on internal control over compliance will state that the purpose of the report on internal control over compliance is solely to describe the scope of testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Both reports will state that the report is not suitable for any other purpose.

With regard to including the auditor's report in an exempt offering document, you agree that the aforementioned auditor's report, or reference to Christy White, Inc, will not be included in any such offering document without our prior permission or consent. Any agreement to perform work in connection with an exempt offering document, including an agreement to provide permission or consent, will be a separate engagement.

Audit Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing. We will schedule the engagement based in part on deadlines, working conditions, and the availability of your key personnel. We will plan the engagement based on the assumption that your personnel will cooperate and provide assistance by performing tasks such as preparing requested schedules, retrieving supporting documents, and preparing confirmations. If, for whatever reason, your personnel are unavailable to provide the necessary assistance in a timely manner, it may substantially increase the work we have to do to complete the engagement within the established deadlines, resulting in an increase in fees over our original fee estimate.

At the conclusion of the engagement, we will complete the appropriate sections of the Data Collection Form that summarizes our audit findings. It is management's responsibility to electronically submit the reporting package (including financial statements, schedule of expenditures of federal awards, summary schedule of prior audit findings, auditor's reports, and corrective action plan) along with the Data Collection Form to the federal audit clearinghouse. We will coordinate with you the electronic submission and certification. The Data Collection Form and the reporting package must be submitted within the earlier of 30 calendar days after receipt of the auditor's reports or nine months after the end of the audit period.

We will provide an electronic and up to five copies of our reports to the school district; however, management is responsible for distribution of the reports and the financial statements. We will file the report with the Office of the State Controller, California Department of Education, and the Sonoma County Office of Education by the published deadline. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

By your signature below, you acknowledge the audit documentation for this engagement is the property of Christy White, Inc and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the Office of the State Controller or its designee, a federal agency providing direct or indirect funding, or the U.S. Government Accountability Office for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Christy White, Inc personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of seven years after the report release date or for any additional period requested by the Office of the State Controller. If we are aware that a federal awarding agency, pass-through entity, or auditee is contesting an audit finding, we will contact the party(ies) contesting the audit finding for guidance prior to destroying the audit documentation. Christy White, Inc does not keep any original client records, so we will return those to you at the completion of the services rendered under this engagement. It is your responsibility to retain and protect your records (which includes any work product we provide to you as well as any records that we return) for possible future use, including potential examination by any government or regulatory agencies. Christy White, Inc does not accept responsibility for hosting client information; therefore, you have the sole responsibility for ensuring you retain and maintain in your possession all your financial and non-financial information, data and records.

Michael Ash, CPA is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to them. We expect to begin our audit as soon as possible and to issue our reports by the published deadline. The maximum annual fee for auditing services under the terms of this agreement shall not exceed the following agreed upon amounts:

	<u>2021-22</u>	<u>2022-23</u>	<u>2023-24</u>
District Audit Fees	\$ 16,500	\$ 17,500	\$ 18,500
Single Audit Fees	<u>4,000</u>	<u>4,000</u>	<u>4,000</u>
Total Maximum Audit Fees	<u>\$ 20,500</u>	<u>\$ 21,500</u>	<u>\$ 22,500</u>

The maximum annual fee for auditing services shall not exceed the above amounts, with the exception that any auditing services provided for (1) significant changes in District audit requirements as stated in *Government Auditing Standards* or the *Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting* issued by the Education Audit Appeals Panel, or (2) any changes in the number of funds or accounts maintained by the Bellevue Union School District during the period under this agreement, shall be in addition to the above maximum fee.

Our invoices for these fees will be rendered upon completion of fieldwork as follows: 25% of contract upon completion of site testing and/or planning, 25% of contract upon completion of interim testing and 50% of contract upon completion of year end fieldwork and are payable on presentation. In accordance with Education Code Section 14505 as amended, ten percent (10%) of the audit fee shall be withheld pending certification of the audit report by the Office of the State Controller and fifty percent (50%) of the audit fee shall be withheld for any subsequent year of a multi-year contract if the prior year's audit report was not certified as conforming to the reporting provisions of the *Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting*.

If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our reports. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination.

If any dispute arises among the parties hereto, the parties agree to first try in good faith to settle the dispute by mediation under Rules for Professional Accounting and Related Services Disputes before resorting to litigation. Costs of any mediation proceeding shall be shared equally by all parties.

Client and accountant both agree that any dispute over fees charged by the accountant to the client will be submitted for resolution by arbitration. Such arbitration shall be binding and final. In agreeing to arbitration, we both acknowledge that in the event of a dispute over fees charged by the accountant, each of us is giving up the right to have the dispute in a court of law before a judge or jury and instead we are accepting the use of arbitration for resolution.

This audit contract is null and void if the firm is declared ineligible to audit K-12 school districts pursuant to subdivision (c) of Education Code Section 41020.5. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

The first period to be audited shall be for the fiscal year ending June 30, 2022 and is subject to extension for up to two additional fiscal years, if agreeable to the auditors and the District. The agreement may be cancelled annually if notified by the client or auditor by February 15 of each year. Additional extensions beyond 2024 may be secured on a year by year basis, subject to the agreement of the District and the auditor

Professional standards require us to be independent with respect to the company. Any discussions with our personnel regarding employment could pose a threat to our independence. Therefore, you agree to inform the engagement partner before having any such discussions.

In accordance with *Government Auditing Standards*, upon request, we will provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract.

Christy White, Inc has a non-licensee owner who may provide client services in your contract under the supervision of licensed owner.

We appreciate the opportunity to be of service to the Bellevue Union School District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,



Michael Ash, CPA
Partner
Christy White, Inc

RESPONSE:

This letter correctly sets forth the understanding of Bellevue Union School District.

DocuSigned by:

F9430FFB54824D3...
Signature

CJK

Superintendent

Title

2/23/2022

Date



Certified Public Accountants serving
K-12 School Districts and Charter
Schools throughout California

February 9, 2022

Governing Board and Management
Bellevue Union School District
3150 Education Drive
Santa Rosa, CA 94507

We are pleased to confirm our understanding of the services we are to provide Bellevue Union School District for the fiscal years ending June 30, 2022, 2023 and 2024.

Audit Scope

We will conduct a financial statement and performance audit to include the balance sheet of the Measure C Bond of Bellevue Union School District as of June 30, 2022, 2023 and 2024, and the related statement of revenues, expenditures and changes in fund balance for the fiscal years ending June 30, 2022, 2023 and 2024. The audit will be conducted in accordance with Article 13A of the California Constitution

Audit Objectives

The objectives of our financial statement audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.

The objective of our performance audit is the expression of opinions as to whether the District conformed with the compliance requirements over the deposit and use of Measure C Bond funds. In addition, we will issue an opinion on performance requirements of Proposition 39 which include whether the expenditures are allowable in accordance with applicable laws, regulations and the voter approved measure.

Auditor's Responsibilities

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Appendix A of the *Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting* and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

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San Diego, CA
92103

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We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the school district or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention.

We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

In connection with this engagement, we may communicate with you or others via email transmission. As emails can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom they are directed and only to such parties, we cannot guarantee or warrant that emails from us will be properly delivered and read only by the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever for interception or unintentional disclosure of emails transmitted by us in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of email transmissions, including any consequential, incidental, direct, indirect, or special damages, such as loss of revenues or anticipated profits, or disclosure or communication of confidential or proprietary information.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the school district's ability to continue as a going concern for a reasonable period of time.

Audit Procedures – Internal Controls

We will obtain an understanding of the school district and its environment as it relates to the bond fund, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*.

Audit Procedures – Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Bellevue Union School District's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Other Services

We will also assist in preparing the financial statements and related notes of Measure C Bond of Bellevue Union School District in conformity with accounting principles generally accepted in the United States of America and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements and all accompanying information in conformity with accounting principles generally accepted in the United States of America; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and complete-ness of that information.

You are also responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit of the bond fund; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the school district's bond fund involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the school district received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the school district's bond fund complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

With regard to publishing the financial statements on your website, you understand that websites are a means of distributing information and, therefore, we are not required to read the information contained in those sites or to consider the consistency of other information on the website with the original document.

You agree to assume all management responsibilities for the financial statements and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Reporting

We will issue written reports upon completion of our audit. Our reports will be addressed to the Governing Board of Bellevue Union School District. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. We will also provide a Performance Audit report, as required by Proposition 39, which will also be conducted in accordance with the *Government Auditing Standards*.

With regard to including the auditor's report in an exempt offering document, you agree that the aforementioned auditor's report, or reference to Christy White, Inc, will not be included in any such offering document without our prior permission or consent. Any agreement to perform work in connection with an exempt offering document, including an agreement to provide permission or consent, will be a separate engagement.

Audit Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing. We will schedule the engagement based in part on deadlines, working conditions, and the availability of your key personnel. We will plan the engagement based on the assumption that your personnel will cooperate and provide assistance by performing tasks such as preparing requested schedules, retrieving supporting documents, and preparing confirmations. If, for whatever reason, your personnel are unavailable to provide the necessary assistance in a timely manner, it may substantially increase the work we have to do to complete the engagement within the established deadlines, resulting in an increase in fees over our original fee estimate.

We will provide an electronic and up to five copies of our reports to the school district; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

By your signature below, you acknowledge the audit documentation for this engagement is the property of Christy White, Inc and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the Office of the State Controller or its designee for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Christy White, Inc personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of seven years after the report release date or for any additional period requested by the Office of the State Controller. Christy White, Inc does not keep any original client records, so we will return those to you at the completion of the services rendered under this engagement. It is your responsibility to retain and protect your records (which includes any work product we provide to you as well as any records that we return) for possible future use, including potential examination by any government or regulatory agencies. Christy White, Inc does not accept responsibility for hosting client information; therefore, you have the sole responsibility for ensuring you retain and maintain in your possession all your financial and non-financial information, data and records.

Michael Ash, CPA is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to them. We expect to begin our audit as soon as possible and to issue our reports by the published deadline. The annual fee for auditing services under the terms of this agreement shall not exceed the following agreed upon amounts:

<u>Fiscal Year Ending</u>	<u>Audit Fees</u>
June 30, 2022	\$ 4,200
June 30, 2023	\$ 4,400
June 30, 2024	\$ 4,600

Our invoices for these fees will be rendered each month as work progresses, or upon completion of the report and are payable on presentation. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our reports. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination.

If any dispute arises among the parties hereto, the parties agree to first try in good faith to settle the dispute by mediation under Rules for Professional Accounting and Related Services Disputes before resorting to litigation. Costs of any mediation proceeding shall be shared equally by all parties.

Client and accountant both agree that any dispute over fees charged by the accountant to the client will be submitted for resolution by arbitration. Such arbitration shall be binding and final. In agreeing to arbitration, we both acknowledge that in the event of a dispute over fees charged by the accountant, each of us is giving up the right to have the dispute in a court of law before a judge or jury and instead we are accepting the use of arbitration for resolution.

This audit contract is null and void if the firm is declared ineligible to audit K-12 school districts pursuant to subdivision (c) of Education Code Section 41020.5. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

The first period to be audited shall be for the fiscal year ending June 30, 2022 and is subject to extension for up to two additional fiscal years, if agreeable to the auditors and the District. The agreement may be cancelled annually if notified by the client or auditor by February 15 of each year. Additional extensions beyond 2024 may be secured on a year by year basis, subject to the agreement of the District and the auditor.

Professional standards require us to be independent with respect to the company. Any discussions with our personnel regarding employment could pose a threat to our independence. Therefore, you agree to inform the engagement partner before having any such discussions.

In accordance with *Government Auditing Standards*, upon request, we will provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract.

Christy White, Inc has a non-licensee owner who may provide client services in your contract under the supervision of licensed owner.

We appreciate the opportunity to be of service to the Bellevue Union School District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

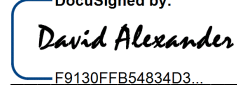
Very truly yours,



Michael Ash, CPA
Partner
Christy White, Inc

RESPONSE:

This letter correctly sets forth the understanding of Bellevue Union School District.

DocuSigned by:

F9130FFB54834D3... *CJK*

Signature

Superintendent

Title

2/23/2022

Date



Certified Public Accountants serving
K-12 School Districts and Charter
Schools throughout California

February 9, 2022

Governing Board and Management
Bellevue Union School District
3150 Education Drive
Santa Rosa, CA 94507

We are pleased to confirm our understanding of the services we are to provide Bellevue Union School District for the fiscal years ending June 30, 2022, 2023 and 2024.

Audit Scope

We will conduct a financial statement and performance audit to include the balance sheet of the Measure D Bond of Bellevue Union School District as of June 30, 2022, 2023 and 2024, and the related statement of revenues, expenditures and changes in fund balance for the fiscal years ending June 30, 2022, 2023 and 2024. The audit will be conducted in accordance with Article 13A of the California Constitution

Audit Objectives

The objectives of our financial statement audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.

The objective of our performance audit is the expression of opinions as to whether the District conformed with the compliance requirements over the deposit and use of Measure D Bond funds. In addition, we will issue an opinion on performance requirements of Proposition 39 which include whether the expenditures are allowable in accordance with applicable laws, regulations and the voter approved measure.

Auditor's Responsibilities

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Appendix A of the *Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting* and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

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92103

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We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the school district or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention.

We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

In connection with this engagement, we may communicate with you or others via email transmission. As emails can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom they are directed and only to such parties, we cannot guarantee or warrant that emails from us will be properly delivered and read only by the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever for interception or unintentional disclosure of emails transmitted by us in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of email transmissions, including any consequential, incidental, direct, indirect, or special damages, such as loss of revenues or anticipated profits, or disclosure or communication of confidential or proprietary information.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the school district's ability to continue as a going concern for a reasonable period of time.

Audit Procedures – Internal Controls

We will obtain an understanding of the school district and its environment as it relates to the bond fund, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*.

Audit Procedures – Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Bellevue Union School District's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Other Services

We will also assist in preparing the financial statements and related notes of Measure D Bond of Bellevue Union School District in conformity with accounting principles generally accepted in the United States of America and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements and all accompanying information in conformity with accounting principles generally accepted in the United States of America; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and complete-ness of that information.

You are also responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit of the bond fund; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the school district's bond fund involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the school district received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the school district's bond fund complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report.

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The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. We will also provide a Performance Audit report, as required by Proposition 39, which will also be conducted in accordance with the *Government Auditing Standards*.

With regard to including the auditor's report in an exempt offering document, you agree that the aforementioned auditor's report, or reference to Christy White, Inc, will not be included in any such offering document without our prior permission or consent. Any agreement to perform work in connection with an exempt offering document, including an agreement to provide permission or consent, will be a separate engagement.

Audit Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing. We will schedule the engagement based in part on deadlines, working conditions, and the availability of your key personnel. We will plan the engagement based on the assumption that your personnel will cooperate and provide assistance by performing tasks such as preparing requested schedules, retrieving supporting documents, and preparing confirmations. If, for whatever reason, your personnel are unavailable to provide the necessary assistance in a timely manner, it may substantially increase the work we have to do to complete the engagement within the established deadlines, resulting in an increase in fees over our original fee estimate.

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By your signature below, you acknowledge the audit documentation for this engagement is the property of Christy White, Inc and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the Office of the State Controller or its designee for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Christy White, Inc personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of seven years after the report release date or for any additional period requested by the Office of the State Controller. Christy White, Inc does not keep any original client records, so we will return those to you at the completion of the services rendered under this engagement. It is your responsibility to retain and protect your records (which includes any work product we provide to you as well as any records that we return) for possible future use, including potential examination by any government or regulatory agencies. Christy White, Inc does not accept responsibility for hosting client information; therefore, you have the sole responsibility for ensuring you retain and maintain in your possession all your financial and non-financial information, data and records.

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<u>Fiscal Year Ending</u>	<u>Audit Fees</u>
June 30, 2022	\$ 4,200
June 30, 2023	\$ 4,400
June 30, 2024	\$ 4,600

Our invoices for these fees will be rendered each month as work progresses, or upon completion of the report and are payable on presentation. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our reports. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination.

If any dispute arises among the parties hereto, the parties agree to first try in good faith to settle the dispute by mediation under Rules for Professional Accounting and Related Services Disputes before resorting to litigation. Costs of any mediation proceeding shall be shared equally by all parties.

Client and accountant both agree that any dispute over fees charged by the accountant to the client will be submitted for resolution by arbitration. Such arbitration shall be binding and final. In agreeing to arbitration, we both acknowledge that in the event of a dispute over fees charged by the accountant, each of us is giving up the right to have the dispute in a court of law before a judge or jury and instead we are accepting the use of arbitration for resolution.

This audit contract is null and void if the firm is declared ineligible to audit K-12 school districts pursuant to subdivision (c) of Education Code Section 41020.5. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

The first period to be audited shall be for the fiscal year ending June 30, 2022 and is subject to extension for up to two additional fiscal years, if agreeable to the auditors and the District. The agreement may be cancelled annually if notified by the client or auditor by February 15 of each year. Additional extensions beyond 2024 may be secured on a year by year basis, subject to the agreement of the District and the auditor.

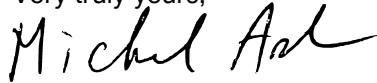
Professional standards require us to be independent with respect to the company. Any discussions with our personnel regarding employment could pose a threat to our independence. Therefore, you agree to inform the engagement partner before having any such discussions.

In accordance with *Government Auditing Standards*, upon request, we will provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract.

Christy White, Inc has a non-licensee owner who may provide client services in your contract under the supervision of licensed owner.

We appreciate the opportunity to be of service to the Bellevue Union School District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,



Michael Ash, CPA
Partner
Christy White, Inc

RESPONSE:

This letter correctly sets forth the understanding of Bellevue Union School District.

DocuSigned by:

F0130FFB54834D3...
Signature *CJK*

superintendent

Title

2/23/2022

Date



Certified Public Accountants serving
K-12 School Districts and Charter
Schools throughout California

February 9, 2022

Governing Board and Management
Bellevue Union School District
3150 Education Drive
Santa Rosa, CA 94507

We are pleased to confirm our understanding of the services we are to provide Bellevue Union School District for the fiscal years ending June 30, 2022, 2023 and 2024.

Audit Scope

We will conduct a financial statement and performance audit to include the balance sheet of the Measure J Bond of Bellevue Union School District as of June 30, 2022, 2023 and 2024, and the related statement of revenues, expenditures and changes in fund balance for the fiscal years ending June 30, 2022, 2023 and 2024. The audit will be conducted in accordance with Article 13A of the California Constitution

Audit Objectives

The objectives of our financial statement audit are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and issue an auditor's report that includes our opinions about whether your financial statements are fairly presented, in all material respects, in conformity with GAAP. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS and *Government Auditing Standards* will always detect a material misstatement when it exists. Misstatements, including omissions, can arise from fraud or error and are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment of a reasonable user made based on the financial statements. The objectives also include reporting on:

- Internal control over financial reporting and compliance with provisions of laws, regulations, contracts, and award agreements, noncompliance with which could have a material effect on the financial statements in accordance with *Government Auditing Standards*.

The objective of our performance audit is the expression of opinions as to whether the District conformed with the compliance requirements over the deposit and use of Measure J Bond funds. In addition, we will issue an opinion on performance requirements of Proposition 39 which include whether the expenditures are allowable in accordance with applicable laws, regulations and the voter approved measure.

Auditor's Responsibilities

We will conduct our audit in accordance with GAAS; the standards for financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and Appendix A of the *Guide for Annual Audits of K-12 Local Education Agencies and State Compliance Reporting* and other procedures we consider necessary to enable us to express such opinions. As part of an audit in accordance with GAAS and *Government Auditing Standards*, we exercise professional judgment and maintain professional skepticism throughout the audit.

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We will evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management. We will also evaluate the overall presentation of the financial statements, including the disclosures, and determine whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation. We will plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement, whether from (1) errors, (2) fraudulent financial reporting, (3) misappropriation of assets, or (4) violations of laws or governmental regulations that are attributable to the school district or to acts by management or employees acting on behalf of the government. Because the determination of waste and abuse is subjective, *Government Auditing Standards* do not expect auditors to perform specific procedures to detect waste or abuse in financial audits nor do they expect auditors to provide reasonable assurance of detecting waste or abuse.

Because of the inherent limitations of an audit, combined with the inherent limitations of internal control, and because we will not perform a detailed examination of all transactions, there is an unavoidable risk that some material misstatements or noncompliance may not be detected by us, even though the audit is properly planned and performed in accordance with GAAS and *Government Auditing Standards*. In addition, an audit is not designed to detect immaterial misstatements or violations of laws or governmental regulations that do not have a direct and material effect on the financial statements or on major programs. However, we will inform the appropriate level of management of any material errors, any fraudulent financial reporting, or misappropriation of assets that come to our attention.

We will also inform the appropriate level of management of any violations of laws or governmental regulations that come to our attention, unless clearly inconsequential. Our responsibility as auditors is limited to the period covered by our audit and does not extend to any later periods for which we are not engaged as auditors.

In connection with this engagement, we may communicate with you or others via email transmission. As emails can be intercepted and read, disclosed, or otherwise used or communicated by an unintended third party, or may not be delivered to each of the parties to whom they are directed and only to such parties, we cannot guarantee or warrant that emails from us will be properly delivered and read only by the addressee. Therefore, we specifically disclaim and waive any liability or responsibility whatsoever for interception or unintentional disclosure of emails transmitted by us in connection with the performance of this engagement. In that regard, you agree that we shall have no liability for any loss or damage to any person or entity resulting from the use of email transmissions, including any consequential, incidental, direct, indirect, or special damages, such as loss of revenues or anticipated profits, or disclosure or communication of confidential or proprietary information.

We will also conclude, based on the audit evidence obtained, whether there are conditions or events, considered in the aggregate, that raise substantial doubt about the school district's ability to continue as a going concern for a reasonable period of time.

Audit Procedures – Internal Controls

We will obtain an understanding of the school district and its environment as it relates to the bond fund, including internal control relevant to the audit, sufficient to identify and assess the risks of material misstatement of the financial statements, whether due to error or fraud, and to design and perform audit procedures responsive to those risks and obtain evidence that is sufficient and appropriate to provide a basis for our opinions. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentation, or the override of internal control. Tests of controls may be performed to test the effectiveness of certain controls that we consider relevant to preventing and detecting errors and fraud that are material to the financial statements and to preventing and detecting misstatements resulting from illegal acts and other noncompliance matters that have a direct and material effect on the financial statements. Our tests, if performed, will be less in scope than would be necessary to render an opinion on internal control and, accordingly, no opinion will be expressed in our report on internal control issued pursuant to *Government Auditing Standards*.

An audit is not designed to provide assurance on internal control or to identify significant deficiencies or material weaknesses. Accordingly, we will express no such opinion. However, during the audit, we will communicate to management and those charged with governance internal control related matters that are required to be communicated under AICPA professional standards, *Government Auditing Standards*.

Audit Procedures – Compliance

As part of obtaining reasonable assurance about whether the financial statements are free of material misstatement, we will perform tests of Bellevue Union School District's compliance with provisions of applicable laws, regulations, contracts, and agreements, including grant agreements. However, the objective of those procedures will not be to provide an opinion on overall compliance, and we will not express such an opinion in our report on compliance issued pursuant to *Government Auditing Standards*.

Other Services

We will also assist in preparing the financial statements and related notes of Measure J Bond of Bellevue Union School District in conformity with accounting principles generally accepted in the United States of America and the Uniform Guidance based on information provided by you. These nonaudit services do not constitute an audit under *Government Auditing Standards* and such services will not be conducted in accordance with *Government Auditing Standards*. We will perform the services in accordance with applicable professional standards. The other services are limited to the financial statements and related notes services previously defined. We, in our sole professional judgment, reserve the right to refuse to perform any procedure or take any action that could be construed as assuming management responsibilities.

Management Responsibilities

Our audit will be conducted on the basis that you acknowledge and understand your responsibility for (1) designing, implementing, establishing, and maintaining effective internal controls relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error, and for evaluating and monitoring ongoing activities to help ensure that appropriate goals and objectives are met; (2) following laws and regulations; (3) ensuring that there is reasonable assurance that government programs are administered in compliance with compliance requirements; and (4) ensuring that management and financial information is reliable and properly reported. Management is also responsible for implementing systems designed to achieve compliance with applicable laws, regulations, contracts, and grant agreements. You are also responsible for the selection and application of accounting principles; for the preparation and fair presentation of the financial statements and all accompanying information in conformity with accounting principles generally accepted in the United States of America; and for compliance with applicable laws and regulations (including federal statutes) and the provisions of contracts and grant agreements (including award agreements). Your responsibilities also include identifying significant contractor relationships in which the contractor has responsibility for program compliance and for the accuracy and complete-ness of that information.

You are also responsible for making drafts of financial statements, all financial records, and related information available to us and for the accuracy and completeness of that information (including information from outside of the general and subsidiary ledgers). You are also responsible for providing us with (1) access to all information of which you are aware that is relevant to the preparation and fair presentation of the financial statements, such as records, documentation, identification of all related parties and all related-party relationships and transactions, and other matters; (2) access to personnel, accounts, books, records, supporting documentation, and other information as needed to perform an audit of the bond fund; (3) additional information that we may request for the purpose of the audit; and (4) unrestricted access to persons within the government from whom we determine it necessary to obtain audit evidence. At the conclusion of our audit, we will require certain written representations from you about the financial statements; compliance with laws, regulations, contracts, and grant agreements; and related matters.

Your responsibilities include adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the latest period presented are immaterial, both individually and in the aggregate, to the financial statements as a whole.

You are responsible for the design and implementation of programs and controls to prevent and detect fraud, and for informing us about all known or suspected fraud affecting the school district's bond fund involving (1) management, (2) employees who have significant roles in internal control, and (3) others where the fraud could have a material effect on the financial statements. Your responsibilities include informing us of your knowledge of any allegations of fraud or suspected fraud affecting the school district received in communications from employees, former employees, grantors, regulators, or others. In addition, you are responsible for identifying and ensuring that the school district's bond fund complies with applicable laws, regulations, contracts, agreements, and grants. You are also responsible for taking timely and appropriate steps to remedy fraud and noncompliance with provisions of laws, regulations, contracts, and grant agreements that we report.

Management is responsible for establishing and maintaining a process for tracking the status of audit findings and recommendations. Management is also responsible for identifying and providing report copies of previous financial audits, attestation engagements, performance audits, or other studies related to the objectives discussed in the Audit Scope and Objectives section of this letter. This responsibility includes relaying to us corrective actions taken to address significant findings and recommendations resulting from those audits, attestation engagements, performance audits, or studies. You are also responsible for providing management's views on our current findings, conclusions, and recommendations, as well as your planned corrective actions for the report, and for the timing and format for providing that information.

With regard to publishing the financial statements on your website, you understand that websites are a means of distributing information and, therefore, we are not required to read the information contained in those sites or to consider the consistency of other information on the website with the original document.

You agree to assume all management responsibilities for the financial statements and related notes, and any other nonaudit services we provide. You will be required to acknowledge in the management representation letter our assistance with preparation of the financial statements and related notes and that you have reviewed and approved the financial statements and related notes prior to their issuance and have accepted responsibility for them. Further, you agree to oversee the nonaudit services by designating an individual, preferably from senior management, with suitable skill, knowledge, or experience; evaluate the adequacy and results of those services; and accept responsibility for them.

Reporting

We will issue written reports upon completion of our audit. Our reports will be addressed to the Governing Board of Bellevue Union School District. Circumstances may arise in which our report may differ from its expected form and content based on the results of our audit. Depending on the nature of these circumstances, it may be necessary for us to modify our opinions, add a separate section, or add an emphasis-of-matter or other-matter paragraph to our auditor's report, or if necessary, withdraw from this engagement. If our opinions are other than unmodified, we will discuss the reasons with you in advance. If, for any reason, we are unable to complete the audit or are unable to form or have not formed opinions, we may decline to express opinions or issue reports, or we may withdraw from this engagement.

The *Government Auditing Standards* report on internal control over financial reporting and on compliance and other matters will state that (1) the purpose of the report is solely to describe the scope of testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance, and (2) the report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. We will also provide a Performance Audit report, as required by Proposition 39, which will also be conducted in accordance with the *Government Auditing Standards*.

With regard to including the auditor's report in an exempt offering document, you agree that the aforementioned auditor's report, or reference to Christy White, Inc, will not be included in any such offering document without our prior permission or consent. Any agreement to perform work in connection with an exempt offering document, including an agreement to provide permission or consent, will be a separate engagement.

Audit Administration, Fees, and Other

We understand that your employees will prepare all cash, accounts receivable, or other confirmations we request and will locate any documents selected by us for testing. We will schedule the engagement based in part on deadlines, working conditions, and the availability of your key personnel. We will plan the engagement based on the assumption that your personnel will cooperate and provide assistance by performing tasks such as preparing requested schedules, retrieving supporting documents, and preparing confirmations. If, for whatever reason, your personnel are unavailable to provide the necessary assistance in a timely manner, it may substantially increase the work we have to do to complete the engagement within the established deadlines, resulting in an increase in fees over our original fee estimate.

We will provide an electronic and up to five copies of our reports to the school district; however, management is responsible for distribution of the reports and the financial statements. Unless restricted by law or regulation, or containing privileged and confidential information, copies of our reports are to be made available for public inspection.

By your signature below, you acknowledge the audit documentation for this engagement is the property of Christy White, Inc and constitutes confidential information. However, subject to applicable laws and regulations, audit documentation and appropriate individuals will be made available upon request and in a timely manner to the Office of the State Controller or its designee for purposes of a quality review of the audit, to resolve audit findings, or to carry out oversight responsibilities. We will notify you of any such request. If requested, access to such audit documentation will be provided under the supervision of Christy White, Inc personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the aforementioned parties. These parties may intend, or decide, to distribute the copies or information contained therein to others, including other governmental agencies.

The audit documentation for this engagement will be retained for a minimum of seven years after the report release date or for any additional period requested by the Office of the State Controller. Christy White, Inc does not keep any original client records, so we will return those to you at the completion of the services rendered under this engagement. It is your responsibility to retain and protect your records (which includes any work product we provide to you as well as any records that we return) for possible future use, including potential examination by any government or regulatory agencies. Christy White, Inc does not accept responsibility for hosting client information; therefore, you have the sole responsibility for ensuring you retain and maintain in your possession all your financial and non-financial information, data and records.

Michael Ash, CPA is the engagement partner and is responsible for supervising the engagement and signing the reports or authorizing another individual to them. We expect to begin our audit as soon as possible and to issue our reports by the published deadline. The annual fee for auditing services under the terms of this agreement shall not exceed the following agreed upon amounts:

<u>Fiscal Year Ending</u>	<u>Audit Fees</u>
June 30, 2022	\$ 4,200
June 30, 2023	\$ 4,400
June 30, 2024	\$ 4,600

Our invoices for these fees will be rendered each month as work progresses, or upon completion of the report and are payable on presentation. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been completed upon written notification of termination, even if we have not completed our reports. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket costs through the date of termination.

If any dispute arises among the parties hereto, the parties agree to first try in good faith to settle the dispute by mediation under Rules for Professional Accounting and Related Services Disputes before resorting to litigation. Costs of any mediation proceeding shall be shared equally by all parties.

Client and accountant both agree that any dispute over fees charged by the accountant to the client will be submitted for resolution by arbitration. Such arbitration shall be binding and final. In agreeing to arbitration, we both acknowledge that in the event of a dispute over fees charged by the accountant, each of us is giving up the right to have the dispute in a court of law before a judge or jury and instead we are accepting the use of arbitration for resolution.

This audit contract is null and void if the firm is declared ineligible to audit K-12 school districts pursuant to subdivision (c) of Education Code Section 41020.5. The above fee is based on anticipated cooperation from your personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will discuss it with you and arrive at a new fee estimate before we incur the additional costs.

The first period to be audited shall be for the fiscal year ending June 30, 2022 and is subject to extension for up to two additional fiscal years, if agreeable to the auditors and the District. The agreement may be cancelled annually if notified by the client or auditor by February 15 of each year. Additional extensions beyond 2024 may be secured on a year by year basis, subject to the agreement of the District and the auditor.

Professional standards require us to be independent with respect to the company. Any discussions with our personnel regarding employment could pose a threat to our independence. Therefore, you agree to inform the engagement partner before having any such discussions.

In accordance with *Government Auditing Standards*, upon request, we will provide you with a copy of our most recent external peer review report and any letter of comment, and any subsequent peer review reports and letters of comment received during the period of the contract.

Christy White, Inc has a non-licensee owner who may provide client services in your contract under the supervision of licensed owner.

We appreciate the opportunity to be of service to the Bellevue Union School District and believe this letter accurately summarizes the significant terms of our engagement. If you have any questions, please let us know. If you agree with the terms of our engagement as described in this letter, please sign the enclosed copy and return it to us.

Very truly yours,



Michael Ash, CPA
Partner
Christy White, Inc

RESPONSE:

This letter correctly sets forth the understanding of Bellevue Union School District.

DocuSigned by:

David Alexander

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CJK

Signature

Superintendent

Title

2/23/2022

Date

CALIFORNIA SCHOOL BOARDS ASSOCIATION GAMUT SERVICE AGREEMENT

This Agreement is entered by and between the California School Boards Association (“CSBA”) and Bellevue Union SD of Santa Rosa, California (“Subscriber”) for the use of CSBA’s GAMUT services in accordance with the terms and conditions contained herein. This Agreement shall become effective (the Effective Date”) upon the execution and delivery hereof by the parties hereto.

1. Term and Renewal. CSBA shall provide the services described in this Agreement on an annual basis from July 1st to June 30th. This Agreement shall commence as of the Effective Date and shall continue in effect until June 30th of the same year (such initial term referred to in this Agreement as the “Initial Term”). THEREAFTER, THE TERM OF THE AGREEMENT SHALL BE AUTOMATICALLY RENEWED ANNUALLY FOR AN ADDITIONAL ONE (1) YEAR TERM FROM JULY 1st to JUNE 30th (referred to in this Agreement as a “Renewal Term”) UNLESS EITHER PARTY GIVES WRITTEN NOTICE OF NON-RENEWAL TO THE OTHER PARTY AT LEAST NINETY (90) DAYS PRIOR TO THE END OF THE INITIAL TERM OR ANY RENEWAL TERM HEREOF.

2. Grant of License. Subject to the TERMS OF SERVICE and PRIVACY NOTICE located at <https://simbli.eboardsolutions.com/termsofservice.pdf> and <https://eboardsolutions.com/privacy-statement/>, Subscriber is hereby granted a non-exclusive, non-transferable, non-assignable, non-sub-licensable license to access GAMUT (the “Service”) through the website provided by CSBA (the “Site”). All rights not specifically granted to Subscriber by this Agreement are reserved to CSBA.

3. Fees. For the license, Service, and training and support received pursuant to this Agreement, Subscriber agrees to pay CSBA the annual fees and set-up conversion fees described in Attachment A. Fees are calculated on annual fiscal year periods, pro-rated for a July 1 renewal, that begin on the subscription start date and each fiscal year anniversary thereof; therefore, Fees for subscriptions added in the middle of a monthly period will be charged for that full monthly period and the monthly periods remaining in the subscription term. To renew this Agreement after the Initial Term, Subscriber shall pay the applicable annual fee, in full. Fees for Renewal Terms may be subject to change. CSBA reserves the right to withhold or cancel access to GAMUT if said fees are not paid within 60 days of Subscriber’s receipt of an invoice from CSBA.

4. User Accounts. Subscriber is authorized to create an unlimited number of user accounts for its employees and officers. Third party user access is prohibited. Subscriber is responsible for creating user accounts, determining access levels for each user, and informing all users of their obligations and responsibilities pursuant to this Agreement and the Terms of Service. Subscriber shall take reasonable measures to prevent unauthorized access to the Service, including protecting usernames, passwords and other log-in information.

5. Training and Technical Support. All logged in users of the Service will have 24/7/365 access to the online user guide, including the Knowledge Base and Training Webinars and Videos. Additional training materials, webcasts and videos may be available through CSBA. Upon receipt of this signed Agreement, when applicable, CSBA will contact Subscriber to set up Subscriber's Site and to schedule any applicable training. Upon request, CSBA may provide onsite training at the Subscriber’s facility, subject to any training fees described in Paragraph 3 and Attachment A of this Agreement. Subscriber shall pay reasonable travel costs and expenses incurred by CSBA for any on-site training. CSBA will provide timely support to Subscriber for the Service. CSBA shall not be responsible for supporting network, infrastructure, computing devices, or any third-party software applications installed on Subscriber's devices.

6. Proprietary Rights. Subscriber acknowledges that the Service, the Site, and all software and intellectual property used to create or maintain the Service or the Site are confidential and constitute trade

CALIFORNIA SCHOOL BOARDS ASSOCIATION GAMUT SERVICE AGREEMENT

secrets and proprietary information. Subscriber has a right to access Subscriber's information hosted or stored on the Service but acknowledges and agrees that it holds no proprietary rights related to the Service or the Site. Any documents or files created by Subscriber on or uploaded by Subscriber to the Site belong to Subscriber, and Subscriber may use them as it sees fit, subject to applicable state and federal law and local policy. Subscriber agrees not to:

- (a) Modify, translate, reverse engineer, decompile, disassemble, or create derivative works based on the Services except to the extent that enforcement of the foregoing restriction is prohibited by applicable law;
- (b) Circumvent any user limits or other timing, use or functionality restrictions built into the Services;
- (c) Remove any proprietary notices, labels, or marks from the Services (except to the extent Reseller is so permitted to for the purposes of re-branding the Services);
- (d) Frame or mirror any content forming part of the Services; or
- (e) Access the Services in order to build a competitive product or service, or copy any ideas, features, functions or graphics of the Services that are established as intellectual property or proprietary information; or to authorize or attempt to do any of the foregoing. Subscriber agrees not to sell, rent, license, distribute, transfer, directly or indirectly permit the sale, rental, licensing, distribution, use or transfer of the license or any right granted thereby, including permitting the use or dissemination of documentation related to the Service, to any other party, either during the term of this Agreement or at any time thereafter.

7. Data and Records. CSBA has no responsibility or liability for the accuracy of documents, files, data, or information uploaded to the Service or provided by Subscriber or Subscriber's users. For the duration of this Agreement, CSBA agrees to take reasonable steps to preserve and protect Subscriber information uploaded to the Service. For as long as Subscriber continues to subscribe to the Service, CSBA agrees to store Subscriber's data. CSBA may delete all of Subscriber's stored information ninety (90) days after the termination of this Agreement. Upon request by Subscriber made within ninety (90) days after the effective date of termination or expiration of the Service, CSBA will make available to Subscriber an export of Subscriber's data in a format determined by CSBA at no fee, or in a format requested by the Subscriber for a mutually agreed-upon fee not to exceed the additional cost of exporting to the requested format. After such ninety (90) day period, CSBA shall have no obligation to maintain or provide any of such Subscriber data and thereafter, unless legally prohibited, may delete all of such data on the Site systems or otherwise in CSBA's possession or under CSBA's control.

Subscriber acknowledges that documents, data, and information uploaded to the Service are not an official record and acknowledges its responsibility to create an archive of such materials when Subscriber desires them to serve as official Subscriber records. Subscriber agrees not to hold CSBA liable for any damage to, any deletion of, or any failure to store Subscriber information. CSBA is not the custodian of Subscriber's records for any purpose and will direct any third-party request for Subscriber's information or records to Subscriber. In the event Subscriber records are requested pursuant to a lawfully issued subpoena or court order, to the extent possible, CSBA agrees to inform Subscriber prior to responding.

Notwithstanding the provisions of this Agreement, CSBA may access, compile, record and/or distribute statistical analyses and reports utilizing aggregated data derived from information and data related to Subscriber's use of the Service.

CALIFORNIA SCHOOL BOARDS ASSOCIATION GAMUT SERVICE AGREEMENT

8. Warranty. CSBA warrants that the Service will work in substantial accordance with purposes expressed in the Grant of License clause above. CSBA provides no other warranty of any kind, either express or implied, including, but not limited to, the implied warranties of merchantability, satisfactory quality, accuracy, and fitness for a particular purpose. Subscriber assumes all responsibility to provide and upgrade any hardware, computer operating system and/or software required to access GAMUT. CSBA does not warrant that functions contained in GAMUT will meet Subscriber's business requirements or that the operation of the service will be uninterrupted or error free.

9. Limit of Liability. IN THE EVENT OF A BREACH OF THIS AGREEMENT OR THE WARRANTY STATED ABOVE, SUBSCRIBER'S DAMAGES SHALL BE LIMITED TO THE AMOUNT OF THE ANNUAL FEE PAID BY LICENSEE FOR THE CURRENT YEAR. IN NO EVENT SHALL CSBA BE LIABLE FOR ANY CONSEQUENTIAL DAMAGES (INCLUDING DAMAGES FOR LOSS OF PROFITS AND/OR SAVINGS, BUSINESS INTERRUPTION, LOSS OF BUSINESS INFORMATION OR OTHER PECUNIARY LOSSES) ARISING FROM THE USE OR INABILITY TO USE GAMUT OR THE SERVICE. SUBSCRIBER AGREES THAT DAMAGES DESCRIBED IN THIS PARAGRAPH ARE A REASONABLE ESTIMATION OF ANY LOSS SUBSCRIBER MAY SUFFER AND DO NOT CONSTITUTE A PENALTY.

10. Termination. This Agreement may be terminated by either party by giving the other party 60 days written notice. CSBA may also terminate this Agreement if Subscriber breaches any provision of this Agreement. If termination results from Subscriber's breach the annual fee, or any portion thereof, will not be refunded by CSBA. If termination results from Subscriber's written request, CSBA shall refund the pro rata portion of the annual fee for the balance of the fiscal year (July 1 - June 30) outstanding at the date of such termination. Termination for Subscriber's breach shall not alter or affect CSBA's right to exercise any other remedies available in law or equity for the breach.

11. Compliance with Laws. Subscriber is solely responsible for complying with state and federal laws, including the Americans with Disabilities Act of 1990 and those laws pertaining to open meetings and public information, including, but not limited to, the Ralph M. Brown Act and the California Public Records Act.

12. Indemnification and Duty to Defend. Except as otherwise provided in this Agreement, each party shall indemnify, defend, and hold harmless the other party, and its directors, officers, employees, agents and representatives, from and against any and all liabilities, obligations, losses, damages, penalties, fines, claims, actions, suits, costs and expenses, (including legal fees and expenses) of any kind whatsoever imposed on, asserted against, incurred or suffered by the other party, or its directors, officers, employees, agents or representatives by reason of damage, loss or injury (including death) to persons or property resulting in any way from (a) any negligent or intentional act by it or any of its directors, officers, employees, agents or representatives in its or their performance of Services hereunder; or (b) any neglect, omission or failure to act when under a duty to act on its part or the part of any of its directors, officers, employees, agents or representatives in its or their performance of Services hereunder.

It is expressly understood and agreed that in any third-party action to obtain Subscriber's records from CSBA which is opposed by Subscriber, any cost to CSBA in opposing the request, including, but not limited to, attorney's fees and costs, shall be paid by Subscriber. It is also expressly understood and agreed that no personal liability whatsoever shall attach to any member of CSBA's Board of Directors, or to any of the officers, employees, agents or representatives thereof, by virtue of this Agreement.

13. Third Party Rights. Nothing in this Agreement shall be construed to give any rights or benefits to anyone other than CSBA and Subscriber.

**CALIFORNIA SCHOOL BOARDS ASSOCIATION
GAMUT SERVICE AGREEMENT**

14. Modification. The scope of work and any other terms of this Agreement may be modified only by a written agreement signed by both parties.

15. Counterparts. This Agreement may be executed in one or more counterparts, each of which shall be deemed to be an original, but all of which together shall constitute but one and the same instrument.

16. Entire Agreement. This Agreement constitutes the entire agreement and understanding of the parties. There are no oral understandings or other terms or conditions as regards to the subject matter hereof and neither party has relied upon any representation, express or implied, that are not otherwise contained in this Agreement. This Agreement supersedes all prior understandings, whether written or oral, and any such terms or conditions are deemed merged into this Agreement.

IN WITNESS WHEREOF, the parties do hereby certify that they are duly authorized to execute this Agreement.

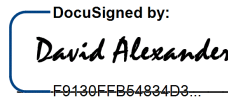
California School Boards Association



Elaine Yama-Garcia, Esq.
Assistant Executive Director
Policy & Governance Technology Services

6/2/2021
Date

Bellevue Union SD

DocuSigned by:

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CJK

Signature
David Alexander

Printed Name
Superintendent

Title
2/23/2022

Date

CALIFORNIA SCHOOL BOARDS ASSOCIATION GAMUT SERVICE AGREEMENT

ATTACHMENT A

Subscriber is contracting for the Services and GAMUT Modules described in this Attachment. This Attachment may be updated to add or remove the specific GAMUT Modules that Subscriber is contracting for. By signing this Attachment Subscriber agrees to pay the fees described herein pursuant to the terms this Agreement. Any pro-rated reduction in fees or discounts will be indicated on the invoice. Annual subscriptions may be subject to change and services shall automatically renew unless either party gives written notice of non-renewal to the other party in accordance with the terms of this Agreement.

1. Annual Subscriptions. Subscriber agrees to pay the following annual fees for modules provided through GAMUT:

Module	Annual Fee
GAMUT Policy	\$2,495 (Existing Service)
GAMUT Policy Plus	\$2,640 (Existing Service)
GAMUT Meetings	Currently not subscribed

GAMUT Policy provides Subscriber with online access to CSBA's Sample Policy Manual, including sample policies, regulations, bylaws, and exhibits and links to related policy resources.¹ The sample policies, regulations, bylaws, and exhibits to which Subscriber is given access are CSBA's proprietary materials, they are provided for the Subscriber's sole use, and may not be transmitted, reproduced, or distributed to others, in whole or in parts, without CSBA's prior written consent. By signing this Attachment Subscriber agrees not to share or reproduce CSBA's Sample Policy Manual or to use any part thereof in any training or presentation without CSBA's prior written consent. Subscriptions to GAMUT Policy without GAMUT Policy Plus or GAMUT Meetings do not include an individual Subscriber Site. Subscribers to GAMUT Policy may access CSBA's Sample Policy Manual through CSBA's GAMUT site. A link to the site and user accounts will be provided upon execution of this Agreement.

GAMUT Policy Plus provides subscribers access to CSBA Policy Manual Consultants during regular CSBA business hours for assistance with policy issues relating to the CSBA Sample Policy Manual and any updates to the CSBA Sample Policy Manual. Such consultation may include: (a) suggestions regarding editing, use and placement of policies within Subscriber's local policy manual, and/or (b) review of and suggestions regarding proposed policies, regulations and bylaws that are unique to the Subscriber. Such review is not intended to be and is not a substitute for advice from legal counsel. Consultation does not include drafting original policy language for the Subscriber. CSBA controls the "codification" of policies related to CSBA's Sample Policy Manual and reserves the right change the policy number and/or title of any policy related to CSBA's Sample Policy Manual in GAMUT.

¹ CSBA policy services provide sample policies, administrative regulations, bylaws and exhibits as a resource for school districts and county offices of education in developing their own policy manual and are not intended for exact replication or as a substitute for legal advice. CSBA's samples are a reflection of current law and do not necessarily express the personal or political opinions or viewpoints of CSBA, its Board of Directors, or its employees. Although CSBA's sample policies, regulations, bylaws and exhibits have been carefully crafted and thoroughly reviewed, they contain no warranty as to their sufficiency for addressing District's specific legal situations. Subscriber is cautioned to seek the advice of its legal counsel when confronted with legal questions or situations requiring legal advice.

CALIFORNIA SCHOOL BOARDS ASSOCIATION GAMUT SERVICE AGREEMENT

2. Training and Set Up Fees. Subscriber agrees to pay the following fees for the set up their GAMUT site and individual onsite training:

Site Set Up Fee ²	N/A
On Site Training Fee ³	N/A

California School Boards Association



Elaine Yama-Garcia, Esq.
Assistant Executive Director
Policy & Governance Technology Services

6/2/2021
Date

Bellevue Union SD

DocuSigned by:
 CJK
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Signature
David Alexander
Printed Name
Superintendent
Title
2/23/2022
Date

² Site setup fees do not include any data conversion. Separate charges for data conversion may apply. CSBA will consult with Subscriber before any such charges are incurred.

³ On Site Training fees do not include the cost of the CSBA trainer's travel expenses. Subscriber shall pay reasonable travel costs and expenses incurred by CSBA for any on-site training.

BUSD February 15, 2022 Board Meeting Minutes

1. Open Session 5:30 P.M.

The Board Meeting of the Bellevue Union School District Board of Trustees was called to order at 5:37 pm by Trustee Adele Walker, In person at the Bellevue Union School District Office & Streamed Live Via Zoom on the BUSD Homepage.

1.1. Call To Order

1.2. Public Comment on Closed Session AgendaNone

2. Adjourn To Closed Session: 5:38 P.M.

2.1. Closed Session Agenda

2.1.1. Public Employment § 54957

2.1.2. Conference With Labor Negotiator §54957.6

3. Reconvene To Regular Session: 6:47 P.M.

3.1. Flag Salute: Stephanie Merrida-Grant led the flag salute.

Members Present: Jamie Padilla, Lisa Reyes, Adele Walker, Stephanie Merrida-Grant, and David Alexander

Members Absent: John Jarvis

Late Arrivals: None

Early Departures: None

District Office Staff Present: David Alexander, Moriah Hart, Chris Kim, Tracy Whitaker, Aracely Romo-Flores, Roger Farrell, Michael Kellison, Ryan Green, Jose Santamaria

Others Present: See Sign in Sheet/zoom meeting image capture.

3.2. Report on Closed Session None

3.3. Consider Agenda Adjustment Reschedule Item 8.2

4. Public Comment: None

5. Informational

5.1. State of the District, David Alexander, Ed.D, Superintendent

5.2. Supplement to Annual Update for 2021-22 LCAP, Aracely Romo Flores, Director of Curriculum and EL Services

BUSD February 15, 2022 Board Meeting Minutes

5.3. ELC Program Description, Tracy Whitaker, M.A. Director of Student Services

5.4. COVID-19 Updates, Tracy Whitaker, M.A., Director of Student Services & BUSD COVID-19 Coordinator

6. Information/Action

6.1. Expanded Learning Opportunities (ELO) Program Plan, Aracely Romo Flores, Director of Curriculum and EL Services

6.1.1. On a motion by Adele Walker, second by Lisa Reyes, the Board approved the Expanded Learning Opportunities (ELO) Program Plan

Action: Approved

Vote	4	Ayes
	0	Noes
	1	Absent John Jarvis

7. Action

7.1. On a motion by Stephanie Merrida-Grant, second by Adele Walker, the Board approved the Expanded Learning Opportunities (ELO) Program Plan MOU with Napa County Office of Education

Action: Approved

Vote	4	Ayes
	0	Noes
	1	Absent John Jarvis

7.2. On a motion by Stephanie Merrida-Grant, second by Lisa Reyes, the Board approved the COVID-19 Safety Plan (CSP)

Action: Approved

Vote	4	Ayes
	0	Noes
	1	Absent John Jarvis

7.3. On a motion by Lisa Reyes, second by Stephanie Merrida-Grant, the Board approved the FY 2020/21 Audit Findings by Christy White and Associates

BUSD February 15, 2022 Board Meeting Minutes

Action: Approved

Vote	4	Ayes
	0	Noes
	1	Absent John Jarvis

- 7.4. On a motion by Lisa Reyes, second by Adele Walker, the Board approved the Amendment 02 to the Local Agreement for Child Development Services, Contract Number CSPP-1606

Action: Approved

Vote	4	Ayes
	0	Noes
	1	Absent John Jarvis

- 7.5. On a motion by Adele Walker, second by Stephanie Merrida-Grant, the Board approved the Job Description for Family Engagement Facilitator

Action: Approved

Vote	4	Ayes
	0	Noes
	1	Absent John Jarvis

- 7.6. On a motion by Stephanie Merrida-Grant, second by Adele Walker, the Board approved the MOU with CSEA re: Reclassification of Parent Liaison

Action: Approved

Vote	4	Ayes
	0	Noes
	1	Absent John Jarvis

- 7.7. On a motion by Lisa Reyes, second by Adele Walker, the Board approved the MOU with CSEA MOU with CSEA re: Change in Calendar for Special Education Administrative Assistant

BUSD February 15, 2022 Board Meeting Minutes

Action: Approved

Vote	4	Ayes
	0	Noes
	1	Absent John Jarvis

- 7.8. On a motion by Stephanie Merrida-Grant, second by Lisa Reyes, the Board approved the Memorandum of Understanding Between Bellevue Union School District and Bellevue Education Association regarding Summer School Rate of Pay for the 2022 Summer Session

Action: Approved

Vote	4	Ayes
	0	Noes
	1	Absent John Jarvis

- 7.9. On a motion by Stephanie Merrida-Grant, second by Lisa Reyes, the Board approved the SPSAs (Single Plan for Student Achievement) for Bellevue Elementary, Kawana Springs Elementary, Meadow View Elementary and Taylor Mountain Elementary, with the exception of goal #3 from the Kawana Springs SPSA which was not approved.

Action: Approved

Vote	4	Ayes
	0	Noes
	1	Absent John Jarvis

- 7.10. On a motion by Adele Walker, second by Lisa Reyes, the Board approved the SARC's for : Bellevue, Kawana, Meadow View, Taylor Mountain

Action: Approved

Vote	4	Ayes
	0	Noes
	1	Absent John Jarvis

BUSD February 15, 2022 Board Meeting Minutes

- 7.11. On a motion by Lisa Reyes, second by Stephanie Merrida-Grant, the Board approved the COVID Prevention Program

Action: Approved

Vote	4	Ayes
	0	Noes
	1	Absent John Jarvis

- 7.12. On a motion by Adele Walker, second by Stephanie Merrida-Grant, the Board approved the BUSD 2021-22 Comprehensive Safety Plan

Action: Approved

Vote	4	Ayes
	0	Noes
	1	Absent John Jarvis

- 7.13. On a motion by Lisa Reyes, second by Adele Walker, the Board approved the 2021 CSBA Delegate Assembly Member

Action: Approved

Vote	4	Ayes
	0	Noes
	1	Absent John Jarvis

- 7.14. On a motion by Adele Walker, second by Stephanie Merrida-Grant, the Board approved Resolution No 9: Recognizing March as Arts in Education Month

Action: Approved

Vote	4	Ayes
	0	Noes
	1	Absent John Jarvis

BUSD February 15, 2022 Board Meeting Minutes

7.15. Ratification of Bills and warrants

Payroll Totals

Manual Payroll 1/19/2022

Certificated	5,000.00
Classified	<u>-</u>
Total	5,000.00

Regular Payroll 1/31/2022

Certificated	735,653.26
Classified	<u>302,783.13</u>
Total	1,038,436.39

Supplemental Payroll 2/10/2022

Certificated	39,822.50
Classified	<u>15,750.62</u>
Total	55,573.12

Total: 1,099,009.51

Accounts Payable Totals:

Fund Description	Expensed Amount
01 General Fund	547,008.48
12 Child Dev Fund	557,189.74
13 Cafeteria Fund	40,474.34
21 Building Fund	272,867.50
<u>25 Cap Facilities Fund</u>	<u>28,770.11</u>
Total Payables	\$1,446,310.17

On a motion by Lisa Reyes, second by Adele Walker, the Board ratified the Bills and Warrants.

Action: Approved

Vote	4	Ayes
	0	Noes
	1	Absent John Jarvis

8. Consent Calendar

BUSD February 15, 2022 Board Meeting Minutes

- 8.1. 2021-22 Certificated Seniority List
- 8.2. 2021-22 Classified Seniority List
- 8.3. Board Meeting Minutes
 - 8.3.1. Regular Board Meeting Minutes January 18, 2022
- 8.4. Acknowledge Donations/Grants
 - 8.4.1. SvahaUSA, 65 2T-5T t-shirts and 10 backpacks, Bellevue Union School District
 - 8.4.2. Linda Dunnivant, collage materials, Bellevue Union School District, SDC classrooms
- 8.5. Interdistrict Requests 2021-22
- 8.6. Interdistrict Requests 2022-23
- 8.7. Personnel Activity Log

On a motion by Adele Walker, second by Lisa Reyes, the Board approved the Consent calendar

Action: Approved

Vote	4	Ayes
	0	Noes
	1	Absent John Jarvis

9. Reports

- 9.1. California School Employees Association, Chapter 501
N/A

Bellevue Education Association

Good evening members of the board and Dr. Alexander,

We hope you are doing well and enjoyed the Valentine's/Superbowl weekend. We always like to share positives with you so here are a few happenings from around our BUSD campuses:

This month every teacher got an Apple TV installed in their classrooms. We are both big fans and use them every day. It allows us to not be tethered to one spot as everything is wireless and we can screencast from any device. We can use our ipads to take photos of student work to show to the rest of the class or turn our ipads into whiteboards that the students can use to show their classmates how to do different math problems. They really are a game changer and we are very thankful for them.

Omicron is starting to fade and attendance is up! For the first time since before Christmas break, I had 28/29 students in class today. Although smaller class sizes are nice, it is also a huge positive to have all students present.

Our basketball teams have been practicing and games will begin in the next couple of weeks. The kids are so excited!

Field trips are also back and different classes are starting to prepare for that.

BUSD February 15, 2022 Board Meeting Minutes

Over at Bellevue, the 5th and 6th grade students are completing science fair projects that are due this Thursday.

Bellevue is focusing on having a Growth Mindset this month while Taylor Mountain is focusing on doing different acts of kindness each month. This month is saying hello to 5 new people a day and drawing a picture to brighten someone's day.

The second trimester is coming to an end in a couple of weeks so teachers are busy doing assessments and starting report cards. We also attended an ELPAC training last week as we prepare to give the ELPAC to our English Language Learners. A lot of time and practice has gone into getting ready for this test so we are eager and excited for our students to "rock the test" and show all of their English knowledge.

BEA will be sending two representatives to the superintendent interviews next month. We are looking forward to working with the board to find a great new leader for BUSD.

After two very long years, we are starting to see the light at the end of this Covid tunnel and things are starting to feel more "normal" everyday. We look forward to seeing you again in March.

9.2. Principal Report

Principal's Report: Denise McCullough, Kawana Springs

Good evening members of the Board, Dr Alexander, District Community Members,

Well, BEA said everything I was going to say. Here's what I can say, Principals please stand, "We are still standing!" Thank you and good evening...just kidding.

Staffing shortages primarily due to COVID protocols have continued to put increased pressure on us and our employees, requiring us to think out of the box and come up with creative solutions to finding coverage in order to keep our doors open to students. Many of our staff members have shown incredible flexibility and willingness to help wherever they can, even if it means doing different duties for an hour or a whole day. We truly appreciate this and wouldn't be surviving without them.

We want to acknowledge the work that our teachers and instructional assistants are doing each day. We principals have subbed enough to know that teaching animatedly and instructing many students in a second language, while wearing a mask all day, is not an easy job.

Yet we are moving forward with state requirements and teachers, in addition to outside examiners who we are very grateful for, will be administering the ELPAC exam to our English Learner students over the next month. Aracely provided an informative training last week to prepare us for this.

Good news; we've also had many students who met our district's reclassification criteria and have been Reclassified as Fluent English Proficient recently. These students will not be required to take the ELPAC exam this spring and will be monitored for the next couple of years to make sure they are achieving at high levels or whether they need additional support.

Our implementation of the SIPPS program is well underway, with paraprofessionals using it for literacy intervention and teachers using it as part of their CORE English language arts instruction.

BUSD February 15, 2022 Board Meeting Minutes

We are beginning systematic support for paraprofessionals, with the help of Sally McDaniel. Lauren Ridgway from SCOE is helping to support our teachers with additional support and learning to ensure the best implementation possible.

The end of the trimester is soon approaching on February 25, so you know what that means... students will be busy showing us what they've learned through assessments and soon teachers will be working on report cards. While we are concerned about learning loss from the pandemic and high numbers of absences this year, we look forward to analyzing the assessment data from this trimester, once we have it, and remain hopeful that learning has happened on many levels and growth will continue to occur.

On an exciting note, boys' basketball season has officially begun... our first games were today, we're fortunate that the health order restricting large gatherings expired just in time for us to cheer for our teams.

GO COUGARS, HAWKS, BULLDOGS and PANTHERS!!!

9.3. Board Reports/Board Items

9.3.1. Correspondence

Jaime Padilla reminded everyone that we are looking for our next superintendent and to please take the survey if you have not already.

Lisa Reyes attended the first Kawana Springs basketball game, but had to leave early to attend the board meeting. The kids were having a lot of fun.

Adele Walker thanked everyone for their flexibility and for being here. She thanked everyone for the work they do, for their empathy and for being here to support each other and the students.

Stephanie Merrida-Grant thanked everyone for all everything they do every day and said she was happy to be along for the ride.

9.4. Superintendent Report

9.4.1. Enrollment Update

Superintendent Alexander, Ph.D said he had a great appreciation for the community and the awesome work being done. He mentioned one of the last reports was on enrollment and wanted to clarify the difference between enrollment and attendance as both get discussed in terms of funding. Attendance is seats in the classroom, enrollment is who is registered with our district. Enrollment is up 19 students since the beginning of the year. "The increase in enrollment is testimony to the community wanting to attend our schools." The iAmplify grant for integrated arts, increase in programming, facility improvements, and board support will all help us retain more of our students.

10. Planning

March 8, 2022	Regular Board Meeting	5:30pm	BUSD Districts Office 3150 Education Drive and To be live streamed on zoom linked from the District's Homepage: www.busd.org
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BUSD February 15, 2022 Board Meeting Minutes

~~11. Returned to Closed Session~~

Open Session Adjournment Time: 8:25 pm

Respectfully Submitted,

By David Alexander, Ed.D.
Secretary to the Board and
District Superintendent

Board Signature: _____ Date: _____

Bellevue Union School District
Board Meeting
Tuesday February 15, 2022
Sign-in Sheet

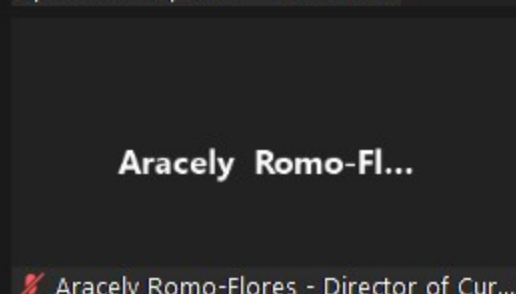
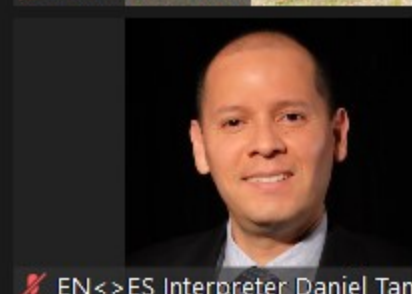
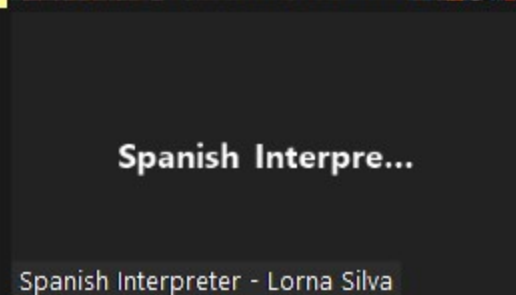
	Name	School Site/Community Member
1	Roger Farrell	BUSD
2	Aracely Ramo Flores	KL
3	Sean Walker	MV
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Recording

Live Transcription (Closed Captioning) has been enabled

Who can see this transcript? Recording on

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Participants (10)

Panelists (8)

Attendees (2)

Find a participant

- MH Moriah Hart - Executive As... (Me)
- Zoom Admin (Host)
- SI Spanish Interpr... (Interpreter) ES
- AR Aracely Romo-Flores - Director ...
- Chris Kim - CBO
- David Alexander
- EN<>ES Interpr... (Interpreter) ES
- Tracy Whitaker - Director of Stu...

Invite

Unmute Me



Recording

View

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Zoom Admin



Moriah Hart - Executive Assistant



Spanish Interpreter - Lorna Silva



EN<>ES Interpreter Daniel Tamayo



Aracely Romo-Flores - Director of ...



David Alexander



Tracy Whitaker - Director of Studen...



Chris Kim - CBO



Roger Farrell

Participants (12)

Panelists (9)

Attendees (3)



CMcCormick



Karen M



Rachel she/her



Unmute



Stop Video



Participants 12



Share Screen



Apps



More

Leave

Bellevue Union School District Personnel Activity Log

For the period: February 14, 2022-March 7, 2022

Date of Board Approval: March 8, 2022

Employment

Classified:

1. Patsy Bailon-Velarde, 0.625 FTE, Special Education Instructional Assistant, Early Learning Center
Effective: February 17, 2022
2. Gabriela Hernandez Lopez, 0.25 FTE Instructional Assistant, Kawana Springs Elementary School
Effective: February 18, 2022
3. Laura Valdez, 0.75 FTE, Special Education Instructional Assistant, Kawana Springs Elementary School
Effective: March 1, 2022

Certificated:

Nothing to report at this time

Change of Contract

1. Norma Hernandez De Velarde, 0.083 FTE, Student Supervisor, Meadow View Elementary School
Effective: February 15, 2022
2. Sierra Winters, 0.25 FTE Addition, Instructional Assistant, Meadow View Elementary School
Effective: February 17, 2022
3. Gabriel Mezzulo, 0.25 FTE Addition, Instructional Assistant, Meadow View Elementary School
Effective: February 18, 2022
4. Lorena Olivares, 0.125 FTE Addition, Night Custodian, Learning Center-Meadow View Elementary School
Effective: February 18, 2022

Unpaid Leave of Absence

Nothing to report at this time

Resignations

Classified:

1. Courtney Lopez, 0.5 FTE, Literacy Paraprofessional, Bellevue Elementary School
Effective: February 28, 2022
2. Laura Cervantes, 0.25 FTE, Student Supervision, Taylor Mountain Elementary School
Effective: February 28, 2022
3. Claudia Hernandez, 0.625 FTE, Special Education Instructional Assistant, Early Learning Center
Effective: February 28, 2022

Certificated:

1. Navreet Grewal, 1.0 FTE, Psychologist, Bellevue Union School District
Effective: May 20, 2022
2. Brianna Furner, 1.0 FTE, Special Day Class Teacher, Early Learning Center
Effective: June 3, 2022
3. Emily Husar, 1.0 FTE, Classroom Teacher, Bellevue Elementary School
Effective: June 3, 2022
4. Beau Boucher, 1.0 FTE, Classroom Teacher, Kawana Springs Elementary School
Effective: June 3, 2022
5. Michelle Verporter, 1.0 FTE, Special Day Class Teacher, Taylor Mountain Elementary School
Effective: June 3, 2022

Retirements:

Nothing to report at this time



BELLEVUE UNION SCHOOL DISTRICT

Current Enrollment

School	8/12/2021	9/13/2021	10/13/2021	11/3/2021	12/14/2021	1/8/2022	2/8/2022	3/2/2022	4/14/2022	5/13/2022	6/5/2022
Bellevue	392	385	392	391	385	384	395	393			
Kawana	305	289	287	287	286	286	285	285			
Meadow View	384	374	375	375	376	377	381	384			
Taylor Mountain	406	414	413	416	419	421	424	427			
Independent Study	0	19	23	23	20	21	21	19			
Total Enrollment	1487	1481	1490	1492	1486	1489	1506	1508	0	0	0

Census Day (CalPADS/LCFF) Enrollment (1st Wednesday of October)

School	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23
District	1736	1786	1769	1802	1753	1691	1616	1596	1539	1486	
Charter	0	37	71	94	145	144	0	0	0	0	
Total Enrollment	1736	1823	1840	1896	1898	1835	1616	1596	1539	1486	TBD

Attendance (P2, Average Attendance over 8 Months) Reported in the Month of April

School	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
Bellevue	403	406	391	366	387	397	376				
Kawana	388	381	365	337	337	322	321				
Meadow View	397	409	425	437	406	382	353				
Taylor Mountain	502	503	483	456	413	415	381				
District Attendance	1690	1699	1664	1597	1543	1517	1430	0	TBD	TBD	TBD
<i>% Attendance</i>	<i>95.52%</i>	<i>94.26%</i>	<i>94.92%</i>	<i>94.41%</i>	<i>95.46%</i>	<i>95.02%</i>	<i>92.94%</i>	<i>0.00%</i>			
Charter	76	105	131	141	0	0	0	0	0	0	0
With Charter	1765	1803	1794	1737	1543	1517	TBD	TBD	TBD	TBD	TBD
<i>% Attendance</i>	<i>95.94%</i>	<i>95.12%</i>	<i>94.54%</i>	<i>94.69%</i>	<i>95.46%</i>	<i>95.02%</i>					

Updated: 3/2/22