



N O T I C E

**BOARD MEETING OF THE BELLEVUE UNION SCHOOL
DISTRICT BOARD OF TRUSTEES WILL BE HELD ON Tuesday
May 17, 2022, 5:30 PM CLOSED SESSION, 6:30PM OPEN SESSION IN
PERSON at 3150 EDUCATION DR & ZOOM TELECONFERENCE HOSTED BY
BELLEVUE UNION SCHOOL DISTRICT 3150 EDUCATION DRIVE SANTA
ROSA, CA 95407**

DATED: May 13, 2022

**David Alexander, Ed.D.
SECRETARY TO THE BOARD
AND DISTRICT SUPERINTENDENT**

POSTED: May 13, 2022

BELLEVUE UNION SCHOOL DISTRICT
Regular Board Meeting
In Person At the BUSD District Office 3150 Education Dr &
Video Teleconference Streamed Via Zoom linked on the BUSD Homepage
Hosted by Bellevue Union School District
Tuesday, May 17, 2022

As authorized by the Governor's Emergency Executive Order issued on March 12, 2020, the Bellevue Union School District Board of Education will conduct Board of Education meetings by live video conference until further notice. The meeting will be via zoom which can be reached via a link from our Bellevue Union School District homepage @ www.BUSD.org

AGENDA

1. Open Session 5:30pm BUSD District Office 3150 Education Dr

1.1. Call To Order

1.2. Public Comment on Closed Session Agenda

The Public is invited to address the Board regarding items that are on the Closed Session Agenda. Speakers are limited to 3 minutes each. Because this is the time for the public to comment, it is our time to hear from you. Although the Board will not respond, we want you to know that we are listening to you carefully.

To access the [Public Comment Form](#), please click on the link: [BUSD Digital Comment Form](#) to submit your comment to Moriah Hart prior to the start of the meeting. All comments received prior to the start of the meeting will be shared during the scheduled public comment portion of the agenda.

2. Adjourn To Closed Session

2.1. Closed Session Agenda

2.1.1. Public Employment §54957

3. Reconvene to Open Session 6:30pm

3.1. Flag Salute

3.2. Report on Closed Session

3.3. Consider Agenda Adjustment

4. Public Comment

At this time, members of the public may express opinions or make statements regarding issues pertinent to the District. Action may not be taken on statements or testimony made regarding any item not on the agenda, per Government Code 54954.2. There will be a limit of three minutes placed on each individual making a statement and a total 30 minute time allocation. Persons wishing to speak should complete a Speaker's Card and present it to the Board Secretary (Superintendent). After receiving recognition from the President, please stand and address the Board. Because this is the time for the public to comment, it is

our time to hear from you. Although Government Code Section 54954.2(a) limits the ability of Board Members to respond to public comments we want you to know that we are listening to you carefully.

To access the [Public Comment Form](#), please click on the link: [BUSD Digital Comment Form](#) to submit your comment to Moriah Hart prior to the start of the meeting. All comments received prior to the start of the meeting will be shared during the scheduled public comment portion of the agenda.

5. Informational Items

- 5.1. BUSD Facilities Report, Roger Farrell, Director of Maintenance and Operations
- 5.2. BUSD Summer School 2022 Update, Aracely Romo-Flores, Director of Curriculum and English Learner Services
- 5.3. COVID-19 Updates, Tracy Whitaker, M.A. Director of Student Services & BUSD COVID-19 Coordinator

6. Action Items

- 6.1. Consider Approval of FY 2022/23 AB1200 Disclosure(s) as Required by Government Code Section 3547.5 and the California Code of Regulations Title V, Section 15449
- 6.2. Consider Approval of FY 2020/21 Certification of Audit Corrective Actions
- 6.3. Consider Approval of the Memorandum Of Understanding between the COOL School Expanded Learning programs at the Napa County Office of Education (NCOE) and the Bellevue Union School District (BUSD) for the 2022 – 2023 School Year + 2023 Summer Programming
- 6.4. Consider Approval of Resolution No 14: Specification of Election
- 6.5. Ratification of Bills and Warrants

7. Consent Calendar

- 7.1. NCSOE MOU for Credentialing Services 2022-23
- 7.2. Contract Renewal with Aeries Student Information System
- 7.3. Microsoft Volume Licensing Contract Renewal
- 7.4. Board Meeting Minutes
 - 7.4.1. Regular Board Meeting Minutes April 19, 2022
- 7.5. Acknowledge Donations/Grants
 - 7.5.1. Kawana Student Support Fund of Community Foundation Sonoma County, Disabilities & Inclusion assemblies conducted by the Common Ground Society, \$500 - Kawana Springs
- 7.6. Interdistrict Requests 2021-22
- 7.7. Interdistrict Requests 2022-23
- 7.8. Personnel Activity Log

8. Reports

- 8.1. California School Employees Association, Chapter 501
- 8.2. Bellevue Education Association
- 8.3. Principal Reports
- 8.4. Board Reports/Board Items
 - 8.4.1. Correspondence
- 8.5. Superintendent Report
 - 8.5.1. Enrollment Update

9. Planning

June 27, 2022	Special Board Meeting (LCAP/Budget Hearing)	5:30pm	BUSD Districts Office 3150 Education Drive and To be live streamed on zoom linked from the District's Homepage: www.busd.org
June 28, 2022	Regular Board Meeting	5:30pm	BUSD Districts Office 3150 Education Drive and To be live streamed on zoom linked from the District's Homepage: www.busd.org

10. Return to Closed Session as Needed

Notice

The Bellevue Union School District complies with the Americans with Disabilities Act. Should you require special accommodations, or more information about accessibility, please contact the Superintendent's Office by calling (707)542-5197 x2. All efforts will be made for reasonable accommodations.

Agenda available in Spanish upon request. Orden del día disponible en español si se solicita.

*District Employees, parents and community members shall treat each other with civility, courtesy and respect.
Civility Policy (BP 1313)*

Bellevue Union School District

Agenda Item for Board Meeting of May 17, 2022

Agenda Category: Information/Discussion

Agenda Item Title: Kawana Springs Elementary School Modernization Project Update

Prepared By: Roger Farrell, Director of M&O

Background:

The BUSD Leadership Staff have been working with RGM Kramer, our Construction Consultant firm and TLCD Architectural firm to establish the modernization project that will impact the Kawana Springs Elementary Kitchen, Multi-Purpose Room, School Offices, Teachers WorkRoom and Staff lounge. This information item is to provide a status update to the modernization project planning.

Supporting Documents:

Page 1 - KS Modernization Board Written Update 5.17.22
Page 2 - Kawana Springs ES Temporary Facility Placement
Page 3 - KS Temporary Office - 3D Illustration
Page 4 - KS Interior Finish selected palette
Page 5 - KS Exterior Finish Presentation

Kawana Springs Elementary School Modernization Project Update 5.17.22

SITE MAP showing temporary locations

- Room 1 Office - Phase 1 of the Kawana Springs Temporary Office has been completed.
- Room 5 Cool School Room - Preparations are underway for this accommodation.
- Room 11 Staff Workroom - Preparations are underway for this accommodation.
- Room 24 Temporary Kitchen - Lynn Wong & I are in communication with Sonoma Co. Health Dept. along with a contractor to retrofit this room to create a usable kitchen with the space.
- 40'x60' tent to serve as Temporary MPR - This may be delayed. Pending manufacturing and DSA approval.

Interior Finish Presentation

- Wednesday, March 16, 2022 we hosted a "Kawana Springs Modernization Finishes Design stakeholders meeting in Room 10" where the various color palettes prepared by TLCD Architecture firm were presented.
- All of the stakeholders related to this project were invited and encouraged to participate. We were proud to have Principal McCullough, Kawana Springs Classified and Certificated staff present, all immediate members to this project of RGM Kramer, our Construction Management Consulting firm, all immediate members of the TLCD design team and myself were present to help arrive at the selected palette.
- Attached is the selected palette for the Kawana Springs modernization project.

Exterior Finish Presentation

- Attached is the selected palette for the Kawana Springs modernization project.

Interior Furnishings

- Meeting to perform an initial review of these is scheduled this Thursday, May 26, 2022 with the Kawana Springs Administrative Staff, TLCD Architecture firm and the RGM Kramer Construction Consulting firm.

Tentative Construction Schedule

Phase 1

- Wednesday, May 18, 2022, 2:00-3:00pm we are scheduled to perform the Kawana Springs modernization hazardous materials abatement bid walk.
- Thursday, June 2, 2022, 2:30-3:30 we are scheduled to perform the Kawana Springs modernization hazardous materials abatement bid opening.

Phase 2

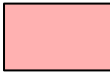
- Wednesday, May 25, 2022, 2:00-3:00pm we are scheduled to perform the Kawana Springs modernization bid walk.
- Wednesday, June 22, 2022, 2:00-3:00pm we are scheduled to open the sealed bids for the Kawana Springs Modernization project.

Date of issuing of contract and start of phase 2 of the project will be dependent upon DSA's completion of their plan review and BUSD Board Approval.

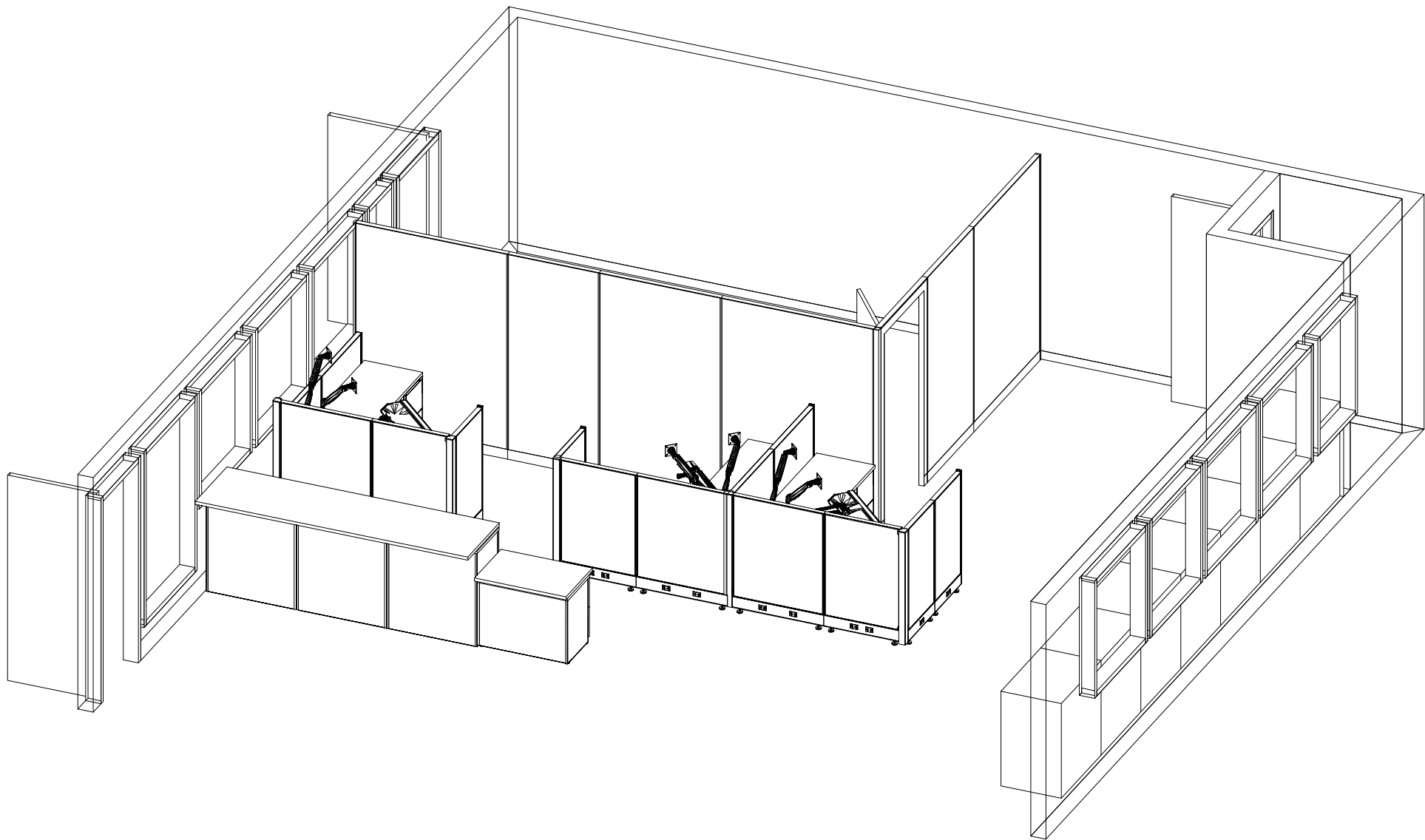
Kawana Springs Elementary School

Temporary Facility Placement rev. 5/22

	Temporary MPR Tent
	Temporary Staff Kitchen (Room 24)
	Temporary Cool School Room (Room 5)

	Temporary School Office (Room 1)
	Temporary Staff Lounge & Workroom (Rm 10 & 11)
	ACTIVE WORK SITE



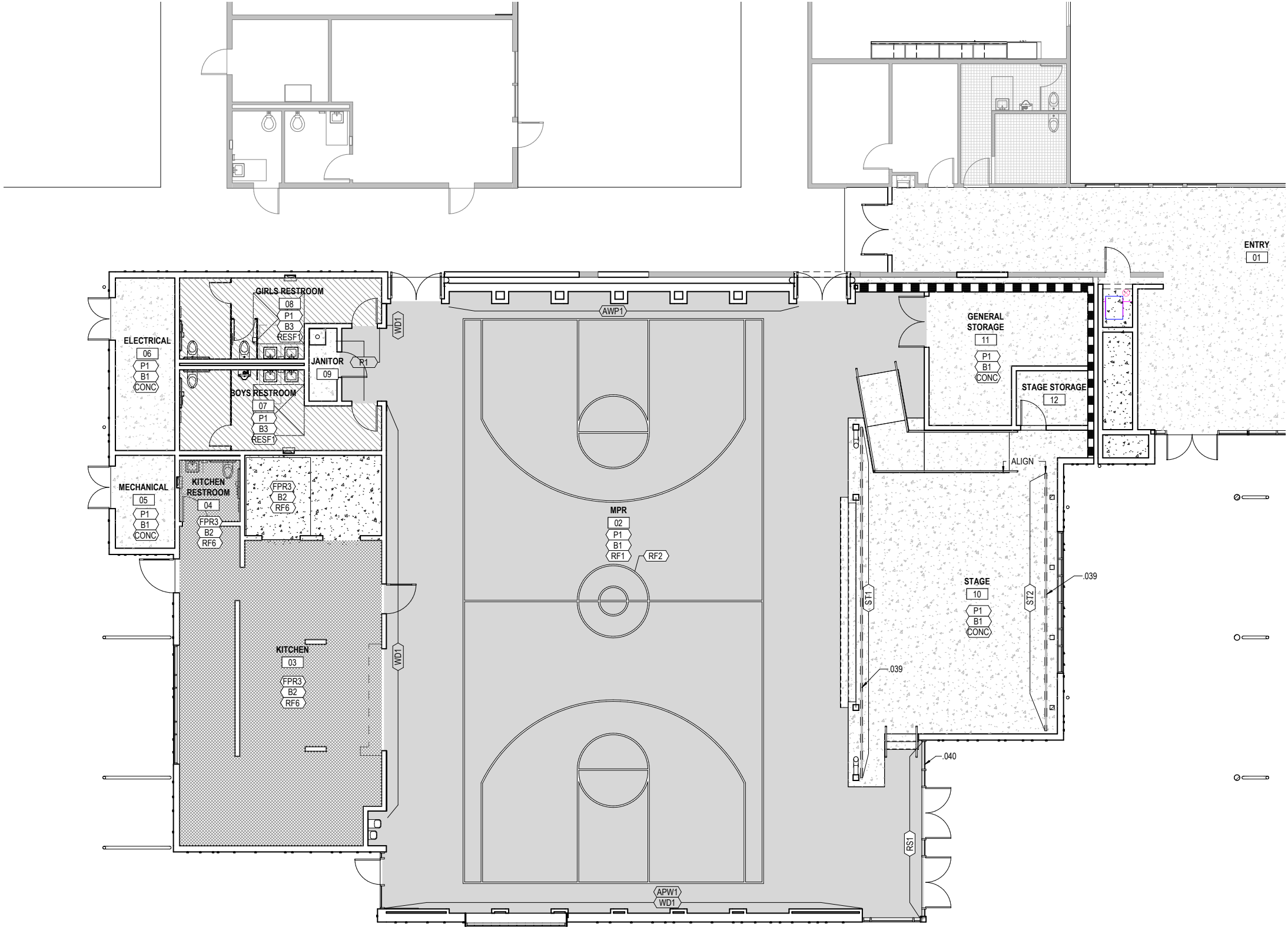


KAWANA SPRINGS MPR AND OFFICE

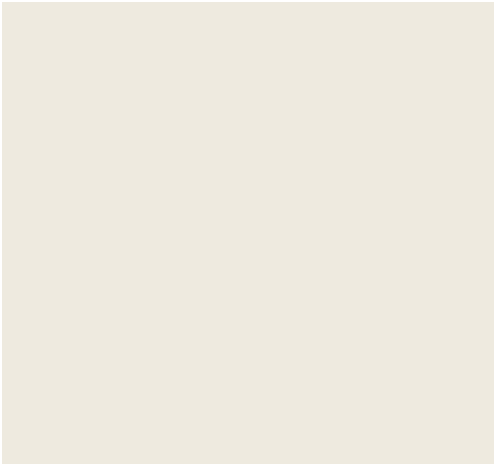


FINISH
PRESENTATION

MPR- FLOOR PLAN



MPR FINISH PALETTE- OPTION B



PAINT - GENERAL
SW 7008 ALABASTER



PAINT - ACCENT AT STRUCTURE
DET629 FADE TO BLACK



STAGE CURTAINS
KM FABRICS; MEMORABLE
OLD JADE 1122, BLACK AT BACK



WALL PANELING - FRL
NEVAMAR
FINE SYCAMORE



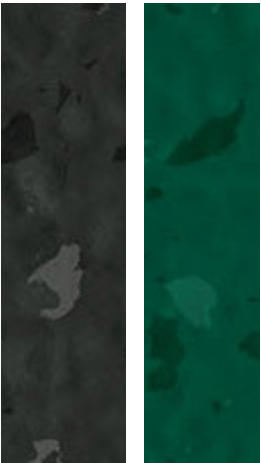
ACOUSTIC FABRIC AT WRAPPED
WALL PANELS
CARNEGIE XOREL STRIE
6423 817



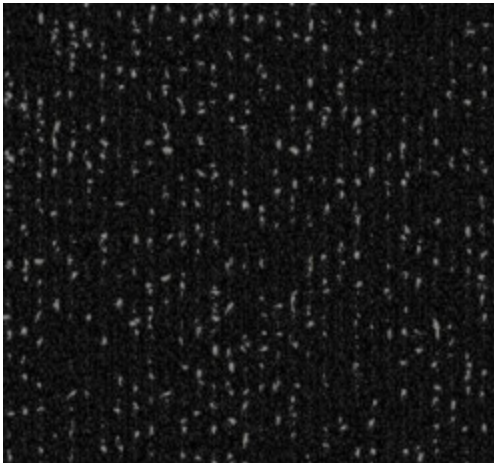
MECHOSHADE
SOHO COLLECTION
1600 SERIES (3% OPEN)
1610 NICKEL
W/ CLEAR ANODIZED VALANCE



RESILIENT FLOORING MAIN
NORAMENT GRANO
5301 WHITE FIR
SHEET GOODS



RESILIENT FLOORING
BASKETBALL COURT ACCENTS
NORA SATURA IN ARCTURUS
NORA SATURA IN CETUS
SHEET GOODS



TANDUS ABRASIVE ACTION II WALK
OFF CARPET_CHARCOAL 19100

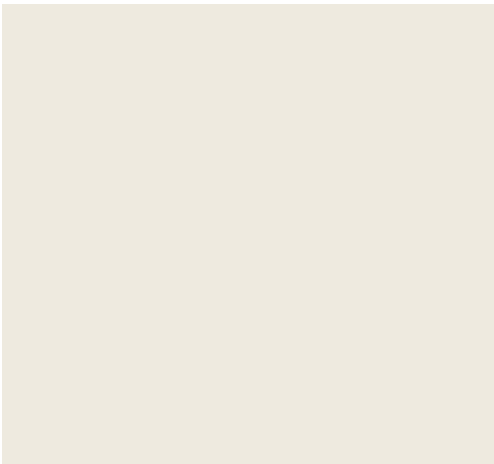


RUBBER BASE
JOHNSONITE TA5 COLONIAL GREY



INSPIRATION IMAGE

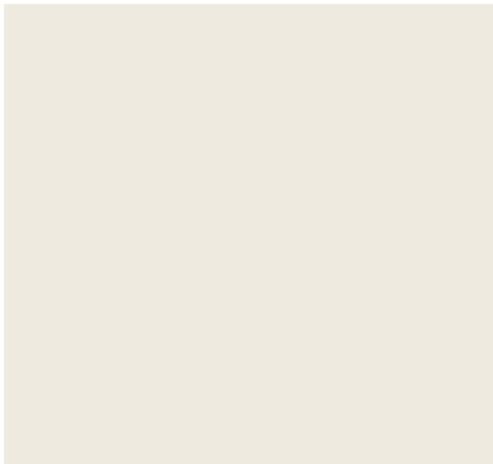
MPR KITCHEN & RESTROOM - FINISH PALETTE



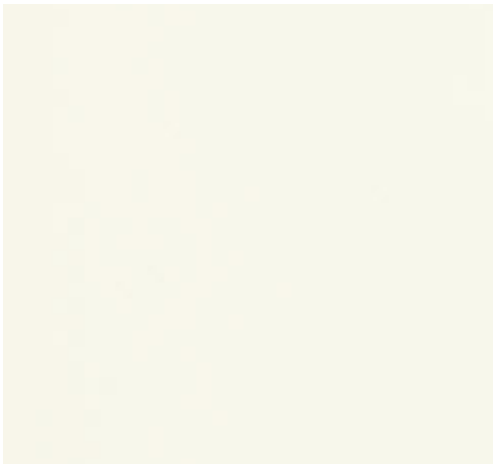
PAINT - GENERAL
SW 7008 ALABASTER



FRP
MARLITE; PEBBLED; SILVER



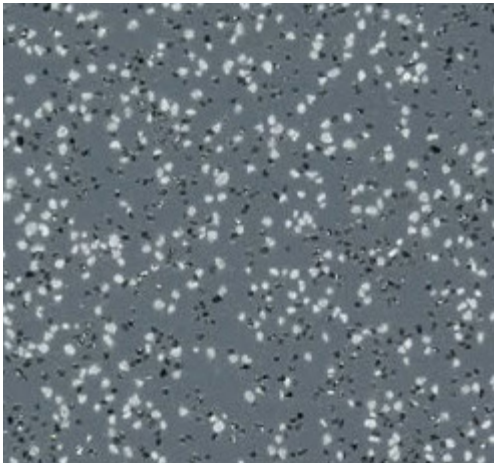
WALL PAINT
SW 7008 ALABASTER



CERAMIC TILE
CROSSVILLE; SWATCHES
COTTON 3X12 GLOSS



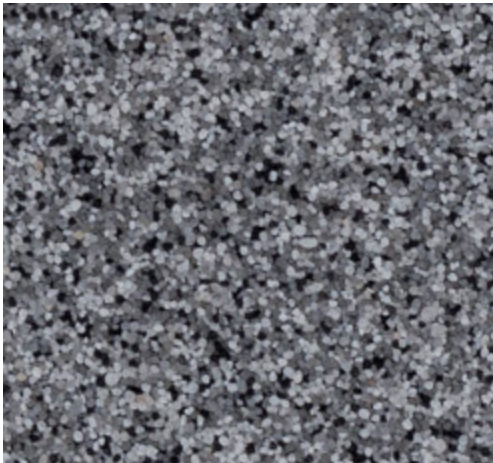
CERAMIC TILE ACCENT
CROSSVILLE SWATCHES
PETROL 3X12 GLOSS



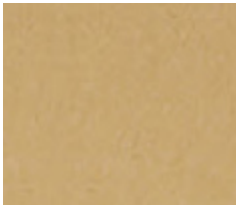
FLOORING
ALTRO STRONGHOLD 30
COLOR; DOLPHIN K3010
W/ INTEGRAL COVE BASE



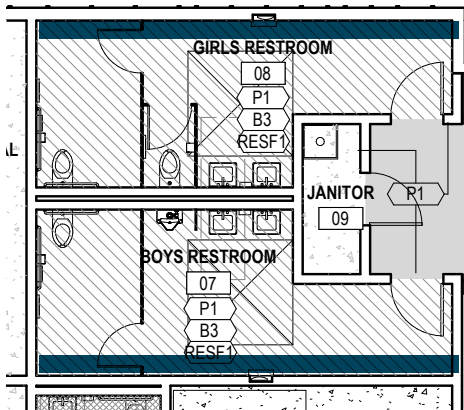
CEILING TILES
ARMSTRONG
CLEAN RM VL



SW RESUFLO DEO QUARTZ BC23
COLOR MIDNIGHT
WITH INTENGRAL COVE BASE
(FORMERLY CERAMIC CARPET)

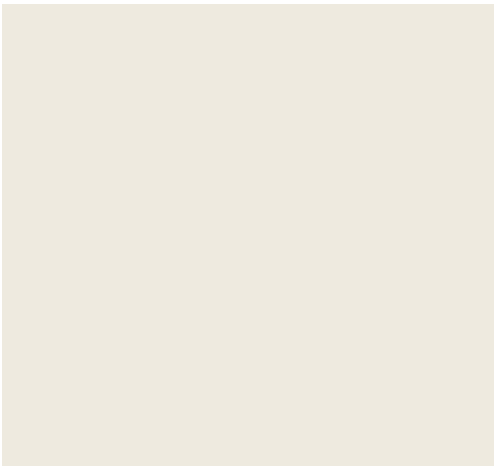


TOILET PARTITIONS
BOBRICK SIERRA SERIES
GOLDEN KHAKI



INSPIRATION IMAGE

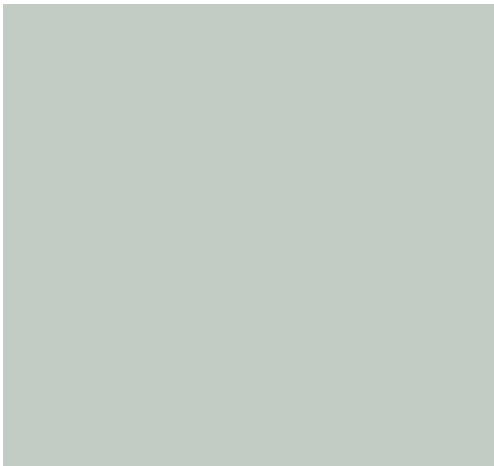
OFFICE FINISH PALETTE- OPTION A



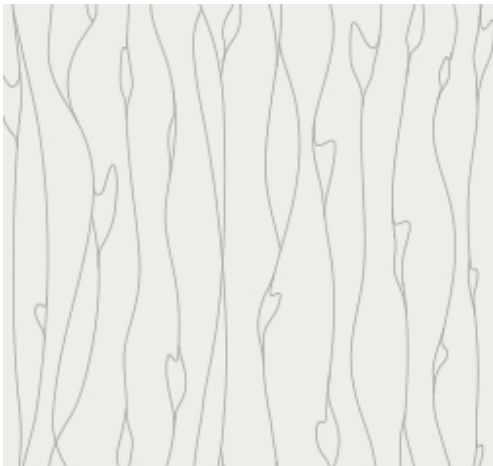
PAINT - GENERAL
SW 7008 ALABASTER



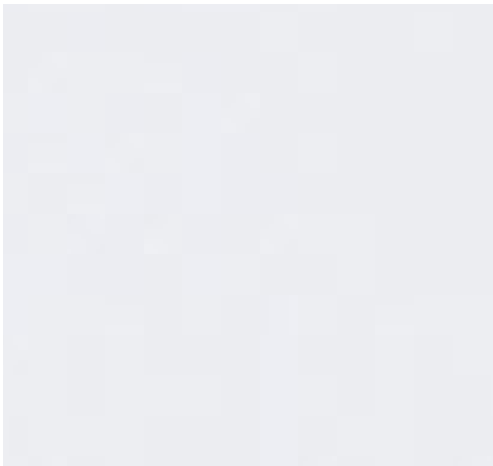
PAINT - ACCENT
SW 2810 ROCKWOOD SASH GREEN



PAINT - ACCENT
SW 0068 COPEN BLUE



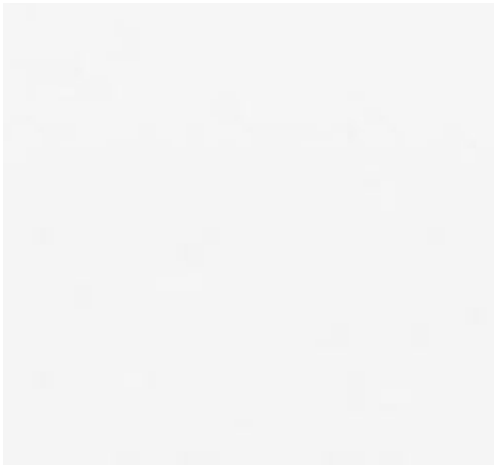
WALL PROTECTION- ACCENT
ACROVYN; SQUIGGLES; HEATHER



WALL PROTECTION - MAIN
ACROVYN; SOLID; FOG



MECHOSHADE
SOHO COLLECTION
1600 SERIES (3% OPEN)
1610 NICKEL
W/ CLEAR ANODIZED VALANCE



COUNTER TOP
CORIAN; MODERN WHITE



CASEWORK
FORMICA; NATURAL ASH



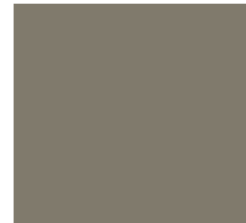
CARPET
TANDUS CENTIVA
SWEATERKNIT; BEDSTONE 18X36



RESILIENT FLOORING
NORAMENT; CASTELLO;5351
CHATEAU; TILE FORMAT



CEILING TILES
ARMSTRONG
OPTIMA



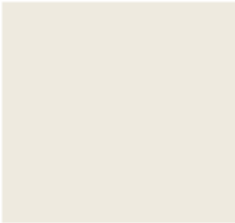
RUBBER BASE
JOHNSONITE; STEEL 179

ADMIN OFFICE- OPTION B

PAINT PLAN & HALLWAY FLOORING



INSPIRATION IMAGE

-  PAINT - GENERAL
SW 7008 ALABASTER
-  PAINT - ACCENT
SW 0068 COPEN BLUE
-  PAINT - ACCENT
SW 2810 ROCKWOOD SASH GREEN
-  RESILIENT FLOORING
NORAMENT; CASTELLO;5351
CHATEAU; TILE FORMAT
-  TANDUS ABRASIVE ACTION II WALK
OFF CARPET_CHARCOAL 19100

Kawana Springs Elementary School Modernization Exterior Finish Presentation

Authorization from our current Superintendent, Dr. David Alexander and our incoming Superintendent, Michael Kellison that the colors are acceptable and that we may proceed.

Approval supplied May 3, 2022



KM4833 Camping Trip



KM5783 Village Square



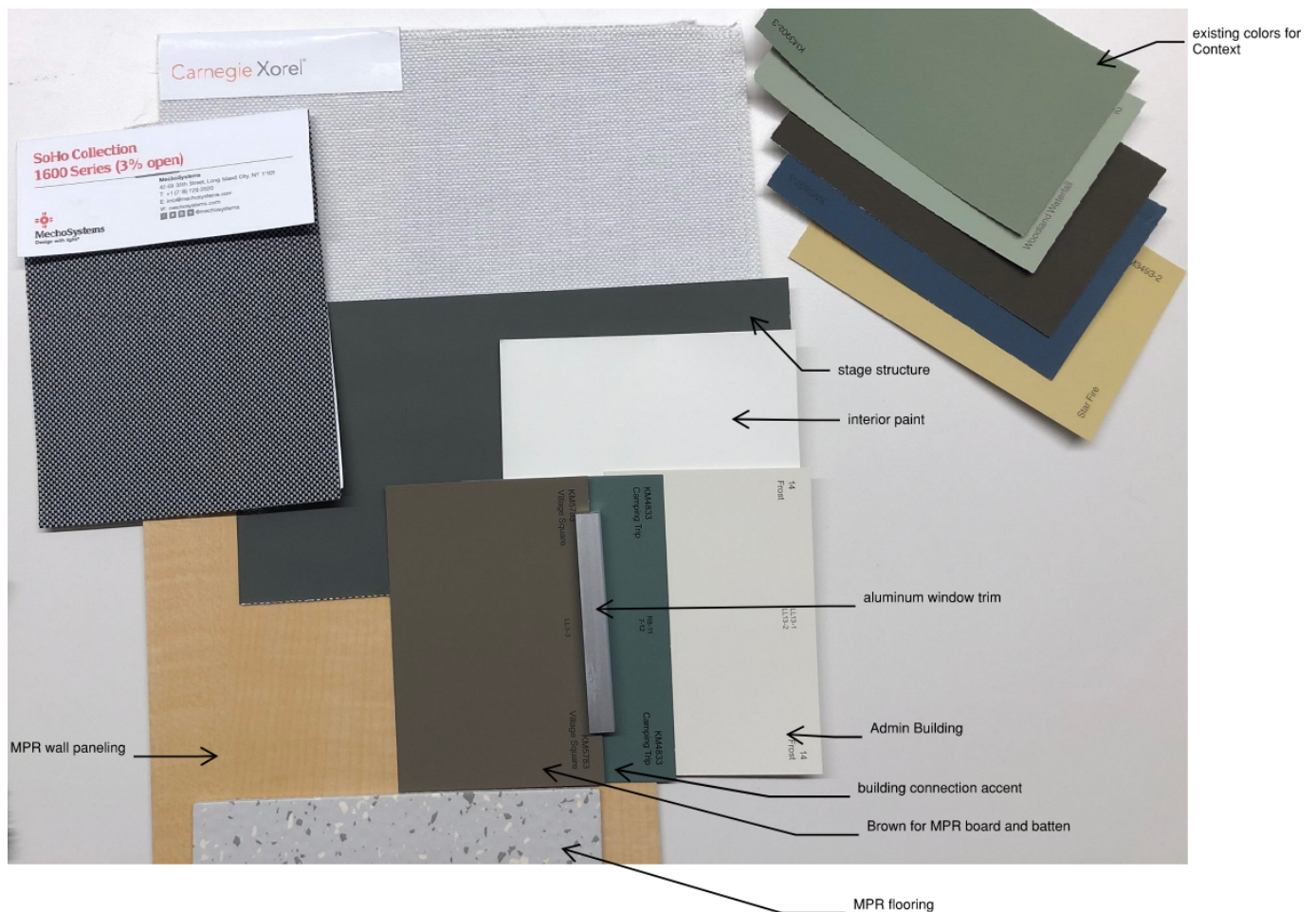
14 Frost

Brown (Village Square) on the Vertical board and batten areas of the MPR building.

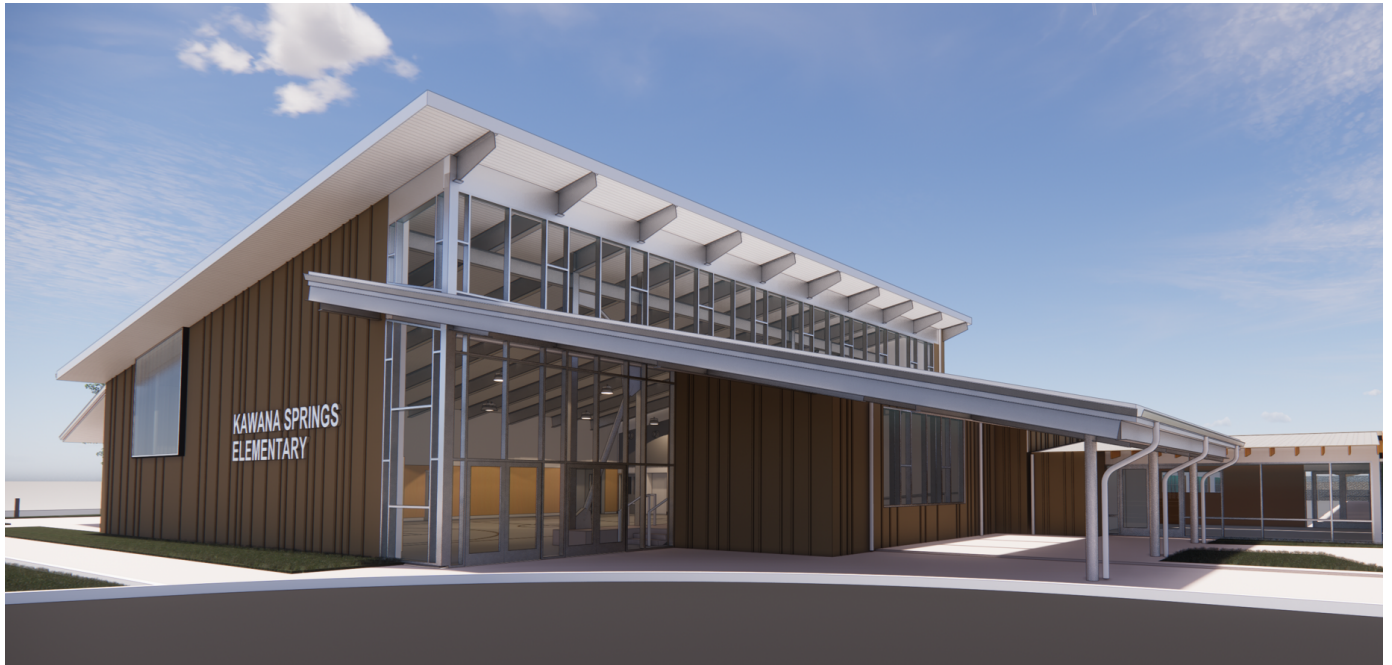
Light color (Frost) is for the Admin Building

Green (Camping Trip) is for some trim and doors on the admin building.

Here is a photo of them in context of other finishes.



MPR Rendering with Selected Colors



Bellevue Union School District

Agenda Item for Board Meeting of May 17, 2022

Agenda Category: Informational Item

Agenda Item Title: BUSD Summer School Update Summer 2022

Prepared By: Aracely Romo-Flores, Curriculum/English Learner Director

Background:

BUSD has received funding through the Expanded Learning Opportunities (ELO) Program to provide a 6-week Summer Program for a 9-hour day. The first four hours of the day (8:00-12:00), students will participate in a rich program to support students in literacy and math. The last 5 hours of the day (12:00-5:00) will provide students with opportunities to engage in enrichment activities such as art, science, sports and outdoor play, and more.

Recommended Action:

None

Supporting Documents:

[Summer Learning Academy 2022](#)



Summer Learning Academy

June 10-July 22, 2022

Summer Programs will be in-person unless health restrictions change



Expanded Learning Opportunities Program:

BUSD has received funding to provide a 6 week Summer Program for a 9 hour day. The first four hours of the day (8:00-12:00) students will participate in a rich program to support students in literacy and math. The last 5 hours of the day (12:00-5:00) will provide students with opportunities to engage in enrichment activities such as art, science, sports and outdoor play, and more.

When will the Summer Learning Academy operate?

The Summer Learning Academy is a six-week program that will run from **June 10-July 22, 2022** (this program will begin and end on a Friday). There will be no classes on July 4th in observance of Independence Day.

The daily schedule is as follows:

Academic Session

- 8:00-12:00 - Math and Literacy Instruction (**provided by BUSD hired teachers**)

Enrichment Session

- 12:00-5:00 - Enrichment Activities + Lunch and Snack (**provided by COOL School**)

Which students may attend the Summer Learning Academy?

All students are welcome!

Students may attend just the academic session, just the enrichment session, or both sessions. Space is limited register early.

Summer Learning Academy registration forms will be coming soon and should be completed and returned to the child's school office **no later than Wednesday, April 1, 2022.**

Where will the Summer Learning Academy be offered?

The Summer Acceleration Academy will be offered at Meadow View Elementary for all BUSD students invited throughout the district.

Transportation will be provided to and from Meadow View Elementary from Bellevue Elementary, Kawana Springs Elementary, and Taylor Mountain Elementary. More information about bus schedules coming soon!



Bellevue Union School District

Agenda Item for Board Meeting of Ma, 2022

Agenda Category: Information

Agenda Item Title: COVID-19 Updates

Prepared By: Tracy Whitaker, Director of Student Services & BUSD COVID-19 Coordinator

Background:

Each month at the regularly scheduled Board meetings, Tracy Whitaker, BUSD Director of Student Services & BUSD COVID-19 Coordinator will provide up to date information to the BUSD Governing Board.

Recommended Action:

No action required

Supporting Documents:

none

Bellevue Union School District

Agenda Item for Board Meeting of May 17, 2022

Agenda Category: Review and Action

Agenda Item Title: Consider Approval of FY 2022/23 AB1200 Disclosure as Required by Government Code Section 3547.5 and the California Code of Regulations Title V, Section 15449

Prepared By: Chris J. Kim, CBO

Background:

Assembly Bill (AB) 1200 requires local education agencies to publicly disclose the provisions of all collective bargaining agreements. This provision is applicable to both single year agreements and multi-year agreements where the contract has been reopened to determine compensation adjustments in a subsequent year. It is intended to ensure that the public is aware of the known costs associated with a proposed collective bargaining agreement.

Cost:

Broadly, the changes to the collective bargaining agreements that have a projected monetary impact on the operational budget of the District include: a 5.33% increase to salary schedules in FY 2022/23. The language in the Tentative Agreement with the Collective Bargaining Unit affirms that the actual increase to salary schedules will be benchmarked against the Cost of Living Allocation (COLA) determined by the California Department of Education for that year (but no less than 2%). The Agreement also includes an annual increase to the District's contribution to health and wellness benefits of \$1000 in FY 2022/23.

The estimated total cost of compensation for the Bellevue Education Association is therefore projected to increase from \$9,305,441 in FY 2021/22 to \$9,930,457 in FY 2022/23.

Recommended Action:

Review and Approve based on the terms of the signed tentative agreements with both collective bargaining units.

Supporting Documents:

1. AB1200 Public Disclosure of Collective Bargaining Agreement with BEA for FY 2022/23
2. Reference Cover Page for Approval of Multi Year TA with BEA, Dated May 18, 2021

Sonoma County Office of Education
School Business Advisory Services

PUBLIC DISCLOSURE OF COLLECTIVE BARGAINING AGREEMENT
in Accordance with AB 1200 (Chapter 1213/1991), G.C. Section 3547.5,
and CCR, Title V, Section 15449

Name of School District: Bellevue Union

Name of Bargaining Unit: Bellevue Education Association

Certificated, Classified, Other: Certificated

The proposed agreement covers the period beginning: 7/1/2022

and ending: 6/30/2023

(date)

(date)

The governing board will act upon this agreement on: A Multi-Year Agreement was approved by the Board of Trustees on May 18, 2021

(date)

Note: This form, along with a copy of the proposed agreement, must be submitted to the county office at least ten (10) working days prior to the date the governing board will take action.

A. Proposed Change in Compensation

Compensation		Annual Cost Prior to Proposed Agreement FY 21 - 22	Fiscal Impact of Proposed Agreement		
			Year 1 Increase/(Decrease) FY 22 - 23	Year 2 Increase/(Decrease) FY 23 - 24	Year 3 Increase/(Decrease) FY 24 - 25
1	Salary Schedule (This is to include Step and Column, which is also reported separately in Item 6.)	\$ 6,958,604	\$ 140,228 (Step/Column) 370,893 (5.33% COLA per TA)	\$ 145,000 (est. Step/Column)	\$ 149,350 (est. Step/Column)
			7,469,725	7,614,725	7,764,075
2	Other Compensation Stipends, Bonuses, Longevity, Overtime, Differential, Callback or Standby Pay, etc.	\$ (Included Above)	\$ (Included Above)	\$ (Included Above)	\$ (Included Above)
			n/a	n/a	n/a
	Description of other compensation		n/a	n/a	n/a
3	Statutory Benefits – STRS, PERS, FICA, WC, UI, Medicare, etc.	\$ 1,477,036	\$ 44,310 (3% Estimated Increase)	\$ 45,640 (3% Estimated Increase)	\$ 47,010 (3% Estimated Increase)
			1,521,347	1,566,987	1,613,996
4	Health/Welfare Plans	\$ 869,801	\$ 69,584 (8% Estimated Increase)	\$ 75,150 (8% Estimated Increase)	\$ 81,162 (Estimated 8% Increase)
			939,385	1,014,535	1,095,697
5	Total Compensation – Add items 1 through 4 to equal 5	\$ 9,305,441	\$ 9,930,457	\$ 10,196,247	\$ 10,473,768
6	Step and Column – Due to movement plus any changes due to settlement. This is a subset of Item No. 1.	\$ (Included Above)	\$ 140,228	\$ 145,000 (Estimated)	\$ 149,350 (Estimated)
7	Total Number of Represented Employees (Use FTEs if appropriate)	86.8 FTE 0.00	86.8 FTE	86.8 FTE	86.8 FTE
8	Total Compensation Average Cost per Employee	\$107,205	\$114,406	\$117,468	\$120,665

Bellevue Union School District

Agenda Item for Board Meeting of May 18, 2021

Agenda Category: Review and Action

Agenda Item Title: Consider Approval of Tentative Agreement between Bellevue Union School District (BUSD) and the Bellevue Education Association (BEA) Resolving FY 2020/21, FY 2021/22 & FY 2022/23 Negotiations

Prepared By: Chris J. Kim, CBO

Background:

The Bellevue Union School District has reached a tentative agreement with the Bellevue Education Association to close out negotiations for the 2018/19 & 2019/20 fiscal years.

Specifically, the parties agreed to the following:

Salaries:

- FY 2020/21 = 5% Increase (Retroactive to July 1, 2020)
- FY 2021/22 = 4% Increase
- FY 2022/23 = Based on State COLA (No Less than 2%)

Benefits:

- FY 2020/21 = n/a
- FY 2021/22 = \$2000 Annual Increase to District Contribution to Health and Wellness
- FY 2022/23 = \$1000 Annual Increase to District Contribution to Health and Wellness

Article 8 (Class Size):

- Fourth - Six Grade Combination Classes to be limited to 25 Students
- MOU Regarding Class Size Imbalances / Overages

Article 14 (Compensation):

- \$300 Annual Reimbursement of Classroom Supplemental Supplies

Article 17 (Miscellaneous):

- \$11.50 Increase in Hourly Compensation (from \$38.50 to \$50 / hour) for work performed outside the instructional day/calendar.

Cost:

Outlined in the AB1200 Disclosure Under Separate Cover

Recommended Action:

Review and Approve as presented.

Supporting Documents:

1. Tentative Agreement between BUSD and BEA
2. MOU Regarding Class Size Imbalances / Overages

Bellevue Union School District

Agenda Item for Board Meeting of May 17, 2022

Agenda Category: Review and Action

Agenda Item Title: Consider Approval of FY 2020/21 Certification of Audit Corrective Actions

Prepared By: Chris J. Kim, CBO

Background:

Presented for the Board's review and approval is the District's Certification of the Audit Corrective Actions for FY 2020/21. This follows the report on audit findings by Christy White and Associates which was presented to and approved by the Board of Trustees on February 15, 2022. The summary is attached to this letter as supporting documentation. This Certification affirms that the District has completed its corrective actions and associated accounting entries in partnership with the Sonoma County Office of Education.

Recommended Action:

Review and Approve as Presented.

Supporting Documents:

- Certification of Audit Corrective Actions
- Reference Page for the Audit Findings as Presented to the Board of Trustees on February 15, 2022.



AUDIT CERTIFICATION

2020-21 FINANCIAL REPORT/AUDIT

District/Charter Name Bellevue Union School District Sonoma County, California

In accordance with Education Code section 41020.3, the Governing Board must review and accept the prior year's Financial Report/Audit, at a public meeting, on or before February 28th (or for charter schools pursuant to Education Code section 47605) and

THEREBY, as written verification of said review, the Governing Board reviewed and accepted

on **February 15, 2022** the Annual Financial Report as of June 30, 2021.

DocuSigned by:

David Alexander

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(Signature) District Superintendent/Charter School Official

5/11/2022

Date

Dr. David Alexander

Printed name

Submit the original signature copy of the Audit Certification by **March 15, 2021** to your **SCOE Advisor** at:

Business Services
Sonoma County Office of Education
5340 Skylane Boulevard
Santa Rosa, CA 95403

SCOE Use only: reviewed by: _____ date reviewed: _____



CERTIFICATION OF CORRECTIVE ACTION

2020-21 AUDIT FINDINGS AND RECOMMENDATIONS

District Name Bellevue Union School District
 Sonoma County, California

- 2020-21 Certification of Corrective Action is hereby filed by the Governing Board of the school district.

Dr. David Alexander

Clerk/Secretary of the Governing Board

5/11/2022

Date of Meeting

- 2020-21 Certification of Corrective Action

The Superintendent certifies that all corrective action(s) specified in the attached page(s) have been reviewed by the district's Governing Board and assures that corrective procedures have been implemented and will be used in the ensuing years.

DocuSigned by:

David Alexander

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District Superintendent

5/11/2022

Date

For additional information

Contact: Dr. Chris J. Kim, CBO

Phone: 707-542-5197

Submit original of the Certification of Corrective Action together with each Audit Finding Corrective Action form and corresponding documentation to your **SCOE Advisor** at:

Sonoma County Office of Education
 5340 Skylane Boulevard
 Santa Rosa, CA 95403

SCOE Use only: reviewed by: _____ date reviewed: _____



2020-21 AUDIT FINDING CORRECTIVE ACTION

District: Bellevue Union School District

Finding

Category: 30000 (see list at bottom of page)

Finding

Number: 2021-001 **Page Number:** 69

- A. Describe below specific corrective action(s) used in resolving the audit finding.
 B. Specifically address each individual item within the finding. Be certain that your responses are clear and concise. You will need to provide all documentation which supports the specific action taken toward resolving the finding; i.e., copies of amended reports, corrective action plans, etc.

Condition: During the year ended June 30, 2020, the Cafeteria Fund borrowed \$30,000 from the General Fund, which was not repaid as of June 30, 2021. During the year ended June 30, 2020, the Child Development Fund borrowed \$100,000 from the General Fund, which was not repaid as of June 30, 2021.

Corrective Action Plan: The District agrees with the Auditor's findings. In regards to the \$100,000 transferred from the General Fund (01) to the Child Development Fund (12), this interfund transfer was made in FY 2020/21 as part of the District's fiscal close activities in order to end the fiscal year with a positive cash balance in Fund 12. This was done so awaiting the final allocation from the Child Development Grant from the State of California which was received in the subsequent fiscal year. A repayment of \$100,000 back to the general fund will be made in advance of the 2nd Interim reporting period scheduled for presentation to the Board of Trustees on March 8, 2022.

A summary of Corrective Journal Entries is provided at the end of this report.

C. Did this finding require a corrective report? →

Yes

No

If yes, attach a copy of an acceptable plan of correction.

AB 3627 Finding Category Types

10000	Attendance
20000	Fixed Assets
30000	Internal Control
40000	State Compliance
42000	Charter School Facilities Program
50000	Federal Compliance
60000	Miscellaneous
61000	Classroom Teacher Salaries
62000	Local Control Accountability Plan
70000	Instructional Materials
71000	Teacher Misassignments
72000	School Accountability Report Card

SCOE Use only: reviewed by: _____ date reviewed: _____



2020-21 AUDIT FINDING CORRECTIVE ACTION

District: Bellevue Union School District

Finding

Category: 30000 (see list at bottom of page)

Finding

Number: 2021-002 **Page Number:** 70

- A. Describe below specific corrective action(s) used in resolving the audit finding.
 B. Specifically address each individual item within the finding. Be certain that your responses are clear and concise. You will need to provide all documentation which supports the specific action taken toward resolving the finding; i.e., copies of amended reports, corrective action plans, etc.

Condition: During testing of internal controls over AR, the auditor noted prior year accounts receivable balances in the Child Development Fund were not cleared as of June 30, 2021.

Corrective Action Plan: The District agrees with the Auditor's findings. This finding is incidentally associated in scope with the interfund transfer scenario noted in FINDING #2021-001 above. Specifically, an account receivable accrual for the Child Development Fund was booked in the prior fiscal year due to the timing of claims submitted by the District' sub-contractor (North Bay Children's Center) and the timing in which payments are rendered to the District from the CDE. Although this is a common annual occurrence, the District missed clearing the prior year accrual as part of its standard fiscal year closing procedures. The District will strive to more closely monitor its A/R accruals in the following fiscal years.

A summary of Corrective Journal Entries is provided at the end of this report.

C. Did this finding require a corrective report? →

Yes

No

If yes, attach a copy of an acceptable plan of correction.

AB 3627 Finding Category Types

10000	Attendance
20000	Fixed Assets
30000	Internal Control
40000	State Compliance
42000	Charter School Facilities Program
50000	Federal Compliance
60000	Miscellaneous
61000	Classroom Teacher Salaries
62000	Local Control Accountability Plan
70000	Instructional Materials
71000	Teacher Misassignments
72000	School Accountability Report Card

SCOE Use only: reviewed by: _____ date reviewed: _____



2020-21 AUDIT FINDING CORRECTIVE ACTION

District: Bellevue Union School District

Finding

Category: 30000 (see list at bottom of page)

Finding

Number: 2021-003 **Page Number:** 70

- A. Describe below specific corrective action(s) used in resolving the audit finding.
 B. Specifically address each individual item within the finding. Be certain that your responses are clear and concise. You will need to provide all documentation which supports the specific action taken toward resolving the finding; i.e., copies of amended reports, corrective action plans, etc.

Condition: During testing of internal controls over accounts payable, the auditor noted both understatements of accounts payable as well as overstatements of accounts payable.

Corrective Action Plan: The District agrees with the Auditor's findings. The District will implement procedures to ensure prior year accounts be cleared or reversed within one year and to properly record ending balances in accordance with generally accepted accounting principles.

A summary of Corrective Journal Entries is provided at the end of this report.

C. Did this finding require a corrective report? →

Yes

No

If yes, attach a copy of an acceptable plan of correction.

AB 3627 Finding Category Types

10000	Attendance
20000	Fixed Assets
30000	Internal Control
40000	State Compliance
42000	Charter School Facilities Program
50000	Federal Compliance
60000	Miscellaneous
61000	Classroom Teacher Salaries
62000	Local Control Accountability Plan
70000	Instructional Materials
71000	Teacher Misassignments
72000	School Accountability Report Card

SCOE Use only: reviewed by: _____ date reviewed: _____



2020-21 AUDIT FINDING CORRECTIVE ACTION

District: Bellevue Union School District

Finding

Category: 30000 (see list at bottom of page)

Finding

Number: 2021-004 **Page Number:** 71

- A. Describe below specific corrective action(s) used in resolving the audit finding.
 B. Specifically address each individual item within the finding. Be certain that your responses are clear and concise. You will need to provide all documentation which supports the specific action taken toward resolving the finding; i.e., copies of amended reports, corrective action plans, etc.

Condition: The auditors noted that state sources of revenue related to ELO, state lottery, and child nutrition were not properly accrued as of June 30, 2021.

Corrective Action Plan: The District agrees with the Auditor's findings, confirming that these transactions were related to accruals of future revenue that should have been booked in the fiscal year being audited. Specifically, the District recognizes that the \$122,323 (ELO Revenue), \$95,928 (State Lottery), and \$120,163 (Child Nutrition Revenue) should have been booked in FY 2020/21 (via a balance sheet accrual) rather than being allocated and budgeted for in the following fiscal year. The District will ensure that it more carefully reviews revenue accruals with the County Office of Education going forward.

A summary of Corrective Journal Entries is provided at the end of this report.

C. Did this finding require a corrective report? →

Yes

No

If yes, attach a copy of an acceptable plan of correction.

AB 3627 Finding Category Types

10000	Attendance
20000	Fixed Assets
30000	Internal Control
40000	State Compliance
42000	Charter School Facilities Program
50000	Federal Compliance
60000	Miscellaneous
61000	Classroom Teacher Salaries
62000	Local Control Accountability Plan
70000	Instructional Materials
71000	Teacher Misassignments
72000	School Accountability Report Card

SCOE Use only: reviewed by: _____ date reviewed: _____



2020-21 AUDIT FINDING CORRECTIVE ACTION

District: Bellevue Union School District

Finding

Category: 61000 (see list at bottom of page)

Finding

Number: 2021-005 **Page Number:** 73

- A. Describe below specific corrective action(s) used in resolving the audit finding.
 B. Specifically address each individual item within the finding. Be certain that your responses are clear and concise. You will need to provide all documentation which supports the specific action taken toward resolving the finding; i.e., copies of amended reports, corrective action plans, etc.

Condition: In the 2020-21 fiscal year, Bellevue Union Elementary School District did not meet the minimum percentage requirement of 60%. Bellevue Union Elementary School District only spent 55.48% on classroom teacher salaries in the 2020-21 fiscal year.

Effect: The District's current expense of education for the year ended June 30, 2021 was \$17,781,716 and the total salaries and benefits for classroom teachers was \$9,865,464. The District was below the minimum required percentage of 60% by 4.52% which calculates to a deficiency of \$803,734.

C. Did this finding require a corrective report? →

Yes

No

If yes, attach a copy of an acceptable plan of correction.

AB 3627 Finding Category Types

10000	Attendance
20000	Fixed Assets
30000	Internal Control
40000	State Compliance
42000	Charter School Facilities Program
50000	Federal Compliance
60000	Miscellaneous
61000	Classroom Teacher Salaries
62000	Local Control Accountability Plan
70000	Instructional Materials
71000	Teacher Misassignments
72000	School Accountability Report Card

SCOE Use only: reviewed by: _____ date reviewed: _____

Account	Description	W/P Ref	Debit	Credit
Adjusting Journal Entries				
Adjusting Journal Entries JE # 1 - DONE				
		5102		
To record understatement of AP				
21.8500.6200	Building Fund / Facilities Acquisition and Construction / Buildings and Improvements of Buildings		223,430.00	
21.8500.6200	Building Fund / Facilities Acquisition and Construction / Buildings and Improvements of Buildings		47,158.00	
21.0000.9500	Building Fund / NA / Accounts Payable (Current Liabilities)			270,588.00
Total			270,588.00	270,588.00
Adjusting Journal Entries JE # 2 - DONE				
		5102		
To record overstatement of AP				
01.0000.9500	General Fund / NA / Accounts Payable (Current Liabilities)		152,274.00	
12.0000.9500	Child Development Fund / NA / Accounts Payable (Current Liabilities)		189,572.00	
21.0000.9500	Building Fund / NA / Accounts Payable (Current Liabilities)		33,478.00	
21.0000.9500	Building Fund / NA / Accounts Payable (Current Liabilities)		72,870.00	
01.1000.5800	General Fund / Instruction / Professional/Consulting Services and Operating Expenditures			152,274.00
12.1000.5100	Child Development Fund / Instruction / Subagreements for Services			189,572.00
21.8500.6200	Building Fund / Facilities Acquisition and Construction / Buildings and Improvements of Buildings			33,478.00
21.8500.6200	Building Fund / Facilities Acquisition and Construction / Buildings and Improvements of Buildings			72,870.00
Total			448,194.00	448,194.00
Adjusting Journal Entries JE # 3				
		8065		
To correct 18-19 Audit Adjustment not booked by client, Fund 12 revenue recorded to Fund 13				
12.0000.9310	Child Development Fund / NA / Due from Other Funds		23,414.00	
13.0000.9793	Cafeteria Special Revenue Fund / NA / Audit Adjustments		23,414.00	
12.0000.9793	Child Development Fund / NA / Audit Adjustments			23,414.00
13.0000.9610	Cafeteria Special Revenue Fund / NA / Due to Other Funds			23,414.00
Total			46,828.00	46,828.00
Adjusting Journal Entries JE # 4 - DONE				
		4204		
To correct revenue/ar after AP Adjustment in Fund 12, Resource 6105				
12.0000.8590	Child Development Fund / NA / All Other State Revenue		189,572.00	
12.0000.9200	Child Development Fund / NA / Accounts Receivable			189,572.00
Total			189,572.00	189,572.00
Adjusting Journal Entries JE # 5				
		6022.1		
To correct ELO Revenue not stated correctly, and record AR for ELO funds (Resource 7426 & 7425)				
01.0000.9200	General Fund / NA / Accounts Receivable		122,323.00	
01.0000.8590	General Fund / NA / All Other State Revenue			57,318.00
01.0000.8590	General Fund / NA / All Other State Revenue			65,005.00
Total			122,323.00	122,323.00
Adjusting Journal Entries JE # 6				
		6022.2		
Book current year revenue/AR not recorded for May and June 2021 CNIPS Claims				
13.0000.9200	Cafeteria Special Revenue Fund / NA / Accounts Receivable		143,577.00	
13.0000.8220	Cafeteria Special Revenue Fund / NA / Child Nutrition Programs			132,709.00
13.0000.8520	Cafeteria Special Revenue Fund / NA / Child Nutrition			10,868.00
Total			143,577.00	143,577.00
Adjusting Journal Entries JE # 8				
		8066		
To book ASB Entry				
01.0000.9120	General Fund / NA / Cash in Bank(s)		63,867.00	
01.4900.4300	General Fund / Other Ancillary Services / Materials and Supplies		12,735.00	
01.0000.8699	General Fund / NA / All Other Local Revenue			11,387.00
01.0000.9795	General Fund / NA / Other Restatements			65,215.00
Total			76,602.00	76,602.00
Adjusting Journal Entries JE # 9				
		6022.3		
To book 4th Quarter Lottery accrual				
01.0000.9200	General Fund / NA / Accounts Receivable		95,928.00	
01.0000.8590	General Fund / NA / All Other State Revenue			45,853.00
01.0000.8590	General Fund / NA / All Other State Revenue			50,075.00
Total			95,928.00	95,928.00

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Journal Entry Snapshot

Journal Entry Link # 109083				
Journal Entry #	GJ22-00051	Status	Posted	Type General
Created	CKIM, 4/28/2022	Posted	CKIM, 4/28/2022	Fiscal Year 2022 Transaction Date 04/28/2022
Requisition #		Purchase Order #		Department BUSINESS
Comment	2021 Corrective Audit Adjustment JE#2, General Fund			
Batch #				
Account #	Comments	Line Seq (Tran Type)	Debits	Credits
01-0000-0- - -9793- -	2021 Corrective Audit Adjustment JE#2, General Fund	1 ()		152,274.00
01-0000-0-1110-1000-5800-690-LCAP	2021 Corrective Audit Adjustment JE#2, General Fund	2 (X)	152,274.00	
JE # GJ22-00051 Totals			152,274.00	152,274.00

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Journal Entry Snapshot

Journal Entry Link # 109083				
Journal Entry #	GJ22-00051	Status	Posted	Type General
Created	CKIM, 4/28/2022	Posted	CKIM, 4/28/2022	Fiscal Year 2022
Requisition #		Purchase Order #		Transaction Date 04/28/2022
Department	BUSINESS	Batch #		
Comment	2021 Corrective Audit Adjustment JE#2, General Fund			
Account #	Comments	Line Seq (Tran Type)	Debits	Credits
01-0000-0- - -9793- -	2021 Corrective Audit Adjustment JE#2, General Fund	1 ()		152,274.00
01-0000-0-1110-1000-5800-690-LCAP	2021 Corrective Audit Adjustment JE#2, General Fund	2 (X)	152,274.00	
JE # GJ22-00051 Totals			152,274.00	152,274.00

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Journal Entry Snapshot

Journal Entry Link # 109085				
Journal Entry #	GJ22-00052	Status	Posted	Type General
Created	CKIM, 4/28/2022	Posted	CKIM, 4/28/2022	Fiscal Year 2022 Transaction Date 04/28/2022
Requisition #		Purchase Order #		Department BUSINESS
Batch #				
Comment	2021 Corrective Audit Adjustment JE#2, Child Dev			
Account #	Comments	Line Seq (Tran Type)	Debits	Credits
12-0000-0- - -9793- -	2021 Corrective Audit Adjustment JE#2, Child Dev.	1 ()		189,572.00
12-6105-0-8500-1000-5100-690-0000	2021 Corrective Audit Adjustment JE#2, Child Dev	2 (X)	189,572.00	
12-0000-0- - -9110- -	2021 Corrective Audit Adjustment JE#2, Child Dev	3 ()	189,572.00	
12-6105-0- - -9110- -	2021 Corrective Audit Adjustment JE#2, Child Dev	4 ()		189,572.00
JE # GJ22-00052 Totals			379,144.00	379,144.00

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Journal Entry Snapshot

Journal Entry Link # 109087										
Journal Entry #	GJ22-00053		Status	Posted	Type	General	Fiscal Year	2022	Transaction Date	04/28/2022
Created	CKIM, 4/28/2022		Posted	CKIM, 4/28/2022		Department	BUSINESS			
Requisition #			Purchase Order #			Batch #				
Comment	2021 Corrective Audit Adjustment, JE #2 Building Fund									
Account #			Comments		Line Seq (Tran Type)	Debits	Credits			
21-0000-0- - -9793- -			2021 Corrective Audit Adjustment, JE #2 Building Fund		1 ()		106,348.00			
21-0000-0-0000-8500-6200-690-0000			2021 Corrective Audit Adjustment, JE #2 Building Fund		2 (X)	106,348.00				
JE # GJ22-00053 Totals						106,348.00	106,348.00			

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Journal Entry Snapshot

Journal Entry Link # 109432

Journal Entry #		IFC22-00004		Status Posted		Type IFTCash		Fiscal Year 2022 Transaction Date 05/10/2022	
Created		CKIM, 5/10/2022		Posted		JIM, 5/10/2022		Department BUSINESS	
Requisition #				Purchase Order #				Batch #	
Comment		FY 2020/21 Audit Adj JE # 3, Fund 12 & 13							
Account #				Comments		Line Seq (Tran Type)	Debits	Credits	
 13-5310-0- - -9310- -				FY 2020/21 Audit Adj JE # 3, Fund 12 & 13		1 ()	23,414.00		
 13-5310-0- - -9793- -				FY 2020/21 Audit Adj JE # 3, Fund 12 & 13		2 ()		23,414.00	
 13-5310-0- - -9110- -				FY 2020/21 Audit Adj JE # 3, Fund 12 & 13		3 ()	23,414.00		
 13-5310-0- - -9310- -				FY 2020/21 Audit Adj JE # 3, Fund 12 & 13		4 ()		23,414.00	
 12-0000-0- - -9793- -				FY 2020/21 Audit Adj JE # 3, Fund 12 & 13		5 ()	23,414.00		
 12-0000-0- - -9610- -				FY 2020/21 Audit Adj JE # 3, Fund 12 & 13		6 ()		23,414.00	
 12-0000-0- - -9610- -				FY 2020/21 Audit Adj JE # 3, Fund 12 & 13		7 ()	23,414.00		
 12-0000-0- - -9110- -				FY 2020/21 Audit Adj JE # 3, Fund 12 & 13		8 ()		23,414.00	
JE # IFC22-00004 Totals							93,656.00	93,656.00	

Selection Grouped by Journal Entry Link Id

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Journal Entry Snapshot

Journal Entry Link # 109434

Journal Entry #	IFC22-00006	Status	Posted	Type	IFTCash	Fiscal Year	2022	Transaction Date	05/10/2022
Created	CKIM, 5/10/2022	Posted	JIM, 5/10/2022	Department	BUSINESS				
Requisition #		Purchase Order #		Batch #					
Comment	FY 2020/21 Audit Adj JE # 3, Fund 12 & 13								
Account #		Comments			Line Seq (Tran Type)	Debits		Credits	
 13-5310-0- - -9310- -	FY 2020/21 Audit Adj JE # 3, Fund 12 & 13			1 ()			23,414.00		
 13-5310-0- - -9793- -	FY 2020/21 Audit Adj JE # 3, Fund 12 & 13			2 ()	23,414.00				
 13-5310-0- - -9110- -	FY 2020/21 Audit Adj JE # 3, Fund 12 & 13			3 ()			23,414.00		
 13-5310-0- - -9310- -	FY 2020/21 Audit Adj JE # 3, Fund 12 & 13			4 ()	23,414.00				
 12-0000-0- - -9793- -	FY 2020/21 Audit Adj JE # 3, Fund 12 & 13			5 ()			23,414.00		
 12-0000-0- - -9610- -	FY 2020/21 Audit Adj JE # 3, Fund 12 & 13			6 ()	23,414.00				
 12-0000-0- - -9610- -	FY 2020/21 Audit Adj JE # 3, Fund 12 & 13			7 ()			23,414.00		
 12-0000-0- - -9110- -	FY 2020/21 Audit Adj JE # 3, Fund 12 & 13			8 ()	23,414.00				
JE # IFC22-00006 Totals						93,656.00		93,656.00	

Selection Grouped by Journal Entry Link Id

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Journal Entry Snapshot

Journal Entry Link # 109092				
Journal Entry #	GJ22-00056	Status	Posted	Type General
Created CKIM, 4/28/2022		Posted CKIM, 4/28/2022		Fiscal Year 2022 Transaction Date 04/28/2022
Requisition #		Purchase Order #		Department BUSINESS
Comment 2021 Audit Corrective Action JE # 4		Batch #		
Account #	Comments	Line Seq (Tran Type)	Debits	Credits
12-0000-0- - -9793- -	2021 Audit Corrective Action JE # 4	1 ()	189,572.00	
12-0000-0-0000-0000-8590-000-0000	2021 Audit Corrective Action JE # 4	2 (R)		189,572.00
JE # GJ22-00056 Totals			189,572.00	189,572.00

Journal Entry Link # 109098				
Journal Entry #	GJ22-00059	Status	Posted	Type General
Created CKIM, 4/29/2022		Posted CKIM, 4/29/2022		Fiscal Year 2022 Transaction Date 04/29/2022
Requisition #		Purchase Order #		Department BUSINESS
Comment 2021 Audit Corrective Adjustment, JE # 5 ELO		Batch #		
Account #	Comments	Line Seq (Tran Type)	Debits	Credits
01-7425-0- - -9793- -	2021 Audit Corrective Adjustment, JE # 5 ELO	1 ()		65,005.00
01-7426-0-0000-0000-9793-000-0000	2021 Audit Corrective Adjustment, JE # 5 ELO	2 ()		57,318.00
01-7425-0-0000-0000-8590-000-0000	2021 Audit Corrective Adjustment, JE # 5 ELO	3 (R)	65,005.00	
01-7426-0-0000-0000-8590-000-0000	2021 Audit Corrective Adjustment, JE # 5 ELO	4 (R)	57,318.00	
JE # GJ22-00059 Totals			122,323.00	122,323.00

Journal Entry Link # 107954				
Journal Entry #	GJ22-00048	Status	Posted	Type General
Created	CKIM, 3/3/2022	Posted	CKIM, 3/3/2022	Fiscal Year 2022 Transaction Date 03/03/2022
Requisition #		Purchase Order #		Department BUSINESS
Comment	2nd Interim: Adjust JE # 6 (CW)			
Batch #				
Account #	Comments	Line Seq (Tran Type)	Debits	Credits
13-5310-0-0000-0000-9793-000-0000	2nd Interim: Adjust JE # 6 (CW)	1 ()		143,577.00
13-5310-0-0000-0000-8220-000-0000	2nd Interim: Adjust JE # 6 (CW)	2 (R)	132,709.00	
13-5310-0-0000-0000-8520-000-0000	2nd Interim: Adjust JE # 6 (CW)	3 (R)	10,868.00	
JE # GJ22-00048 Totals			143,577.00	143,577.00

Journal Entry Link # 109099				
Journal Entry #	GJ22-00060	Status	Posted	Type General
Created CKIM, 4/29/2022		Posted CKIM, 4/29/2022		Fiscal Year 2022 Transaction Date 04/29/2022
Requisition #		Purchase Order #		Department BUSINESS
Comment 2021 Audit Corrective Action, JE # 8 ASB		Batch #		
Account #	Comments	Line Seq (Tran Type)	Debits	Credits
01-8210-0-0000-0000-9793-000-0000	2021 Audit Corrective Action, JE # 8 ASB	1 ()		76,602.00
01-8210-0-0000-0000-9120-000-0000	2021 Audit Corrective Action, JE # 8 ASB	2 ()	63,867.00	
01-8210-0-1110-4900-4310-000-0000	2021 Audit Corrective Action, JE # 8 ASB	3 (X)	12,735.00	
JE # GJ22-00060 Totals			76,602.00	76,602.00

Ledger99a

Journal Entry Snapshot

Journal Entry Link # 107952				
Journal Entry #	GJ22-00047	Status	Posted	Type General
Created CKIM, 3/3/2022		Posted CKIM, 3/3/2022		Fiscal Year 2022 Transaction Date 03/03/2022
Requisition #		Purchase Order #		Department BUSINESS
Comment 2nd Interim: Adjust JE # 9 (CW)		Batch #		
Account #	Comments	Line Seq (Tran Type)	Debits	Credits
01-1100-0-0000-0000-9793-000-0000	2nd Interim: Adjust JE # 9 (CW)	1 ()		45,852.91
01-6300-0-0000-0000-9793-000-0000	2nd Interim: Adjust JE # 9 (CW)	2 ()		50,075.56
01-1100-0-0000-0000-8560-000-0000	2nd Interim: Adjust JE # 9 (CW)	3 (R)	45,852.91	
01-6300-0-0000-0000-8560-000-0000	2nd Interim: Adjust JE # 9 (CW)	4 (R)	50,075.56	
JE # GJ22-00047 Totals			95,928.47	95,928.47

Bellevue Union School District

Agenda Item for Board Meeting of February 15, 2022

Agenda Category: Review and Action

Agenda Item Title: Consider Approval of FY 2020/21 Audit Findings by Christy White and Associates

Prepared By: Chris J. Kim, CBO

Background:

Presented for the Board's review and approval is the audit report of the District's financial statements and governmental activities for the 2020/21 fiscal year by Christy White and Associates. In summary, of 82 audit categories including: State and Federal Compliance, Statutory Reporting and Record Keeping, Management of District Assets and Liabilities, and Cash and Fund Balances, the audit identified 4 areas of recommended accounting adjustments to the District's Balance Sheets, and 1 area related to State Compliance. These findings are outlined below along with the District's correction action statements.

FINDING #2021-001: INTERFUND BORROWING (30000)

Condition: During the year ended June 30, 2020, the Cafeteria Fund borrowed \$30,000 from the General Fund, which was not repaid as of June 30, 2021. During the year ended June 30, 2020, the Child Development Fund borrowed \$100,000 from the General Fund, which was not repaid as of June 30, 2021.

Effect: The District is not in compliance with the section of California Education Code outlined above.

Repeat Finding: This is not a repeat finding.

Corrective Action Plan: The District agrees with the Auditor's findings. In regards to the \$100,000 transferred from the General Fund (01) to the Child Development Fund (12), this interfund transfer was made in FY 2020/21 as part of the District's fiscal close activities in order to end the fiscal year with a positive cash balance in Fund 12. This was done so awaiting the final allocation from the Child Development Grant from the State of California which was received in the subsequent fiscal year. A repayment of \$100,000 back to the general fund will be made in advance of the 2nd Interim reporting period scheduled for presentation to the Board of Trustees on March 8, 2022.

In regards to the \$30,000 transfer to the Child Nutrition Fund (13), this interfund transfer was intended to be a permanent one time transfer with no expectation of being paid back to the General Fund. The District's Food Service program operated with a deficit in the prior fiscal year due to its (pandemic response) efforts in providing meals to all students living within our service areas regardless of registration at our schools. In advance of the District's 2nd Interim reporting period, the District will reverse the associated transaction and re-submit the transfer as one-time in nature.

FINDING #2021-002: ACCOUNTS RECEIVABLES INTERNAL CONTROL (30000)

Condition: During testing of internal controls over AR, the auditor noted prior year accounts receivable balances in the Child Development Fund were not cleared as of June 30, 2021.

Effect: Lack of proper internal controls can lead to accounting irregularities to go undetected and increase risk of misstatement of assets.

Repeat Finding: This is not a repeat finding.

Corrective Action Plan: The District agrees with the Auditor's findings. This finding is incidentally associated in scope with the interfund transfer scenario noted in FINDING #2021-001 above. Specifically, an account receivable accrual for the Child Development Fund was booked in the prior fiscal year due to the timing of claims submitted by the District's sub-contractor (North Bay Children's Center) and the timing in which payments are rendered to the District from the CDE. Although this is a common annual occurrence, the District missed clearing the prior year accrual as part of its standard fiscal year closing procedures. The District will strive to more closely monitor its A/R accruals in the following fiscal years.

FINDING #2021-003: ACCOUNTS PAYABLE INTERNAL CONTROLS (30000)

Condition: During testing of internal controls over accounts payable, the auditor noted both understatements of accounts payable as well as overstatements of accounts payable.

Effect: Lack of proper internal controls can lead to accounting irregularities to go undetected and increase risk of misstatement of assets.

Repeat Finding: This is not a repeat finding.

Corrective Action Plan: The District agrees with the Auditor's findings. The District will implement procedures to ensure prior year accounts be cleared or reversed within one year and to properly record ending balances in accordance with generally accepted accounting principles.

FINDING #2021-004: FINANCIAL REPORTING (30000)

Condition: The auditors noted that state sources of revenue related to ELO, state lottery, and child nutrition were not properly accrued as of June 30, 2021.

Effect: Potential for incorrect reporting of balance sheet items and transactions.

Repeat Finding: This is not a repeat finding.

Corrective Action Plan: The District agrees with the Auditor's findings, confirming that these transactions were related to accruals of future revenue that should have been booked in the fiscal year being audited. Specifically, the District recognizes that the \$122,323 (ELO Revenue), \$95,928 (State Lottery), and

\$120,163 (Child Nutrition Revenue) should have been booked in FY 2020/21 (via a balance sheet accrual) rather than being allocated and budgeted for in the following fiscal year. The District will ensure that it more carefully reviews revenue accruals with the County Office of Education going forward.

FINDING #2021-005: CLASSROOM TEACHER SALARIES (61000)

Condition: In the 2020-21 fiscal year, Bellevue Union Elementary School District did not meet the minimum percentage requirement of 60%. Bellevue Union Elementary School District only spent 55.48% on classroom teacher salaries in the 2020-21 fiscal year.

Effect: The District's current expense of education for the year ended June 30, 2021 was \$17,781,716 and the total salaries and benefits for classroom teachers was \$9,865,464. The District was below the minimum required percentage of 60% by 4.52% which calculates to a deficiency of \$803,734.

Repeat Finding: Yes. See finding #2020-002.

Recommended Action:

Review and Approve as Presented.

Supporting Documents:

The Bellevue Elementary School District's full Audit Report will also be uploaded on the District's Website following the Board's approval.

Bellevue Union School District

Agenda Item for Board Meeting of May 17, 2022

Agenda Category: Review and Action

Agenda Item Title: Consider Approval of the Memorandum Of Understanding between the COOL School Expanded Learning programs at the Napa County Office of Education (NCOE) and the Bellevue Union School District (BUSD) for the 2022 – 2023 School Year + 2023 Summer Programming

Prepared By: Chris J. Kim, CBO

Background:

Presented for the Board is the Memorandum of Understanding between the COOL School Expanded Learning programs at the Napa County Office of Education (NCOE) and the Bellevue Union School District (BUSD) to provide TK-6th Grade BUSD students with the opportunity to participate in FREE expanded learning programming throughout the school year and in the summer.

Cost:

It is anticipated that BUSD will receive approximately \$3,000,000 in ELO Program funding in the 2022-23 school year through LCFF apportionments, in addition to the \$612,890.32 of ASES funding it receives; \$3,612,890.32 in total.

This MOU identifies direct costs and contracted expanded learning programming costs up to \$1,974,284.08 to NCOE for services at Bellevue, Kawana, Meadow View, and Taylor Mountain Elementary schools.

Recommended Action:

Review and approve.

Supporting Documents:

Memorandum Of Understanding between the COOL School Expanded Learning programs at the Napa County Office of Education (NCOE) and the Bellevue Union School District (BUSD) for the 2022 – 2023 School Year + 2023 Summer Programming

BELLEVUE MEMORANDUM OF UNDERSTANDING 2022 – 2023 SCHOOL YEAR + 2023 SUMMER PROGRAMMING

This is a Memorandum of Understanding between the COOL School Expanded Learning programs at the Napa County Office of Education (NCOE) and the Bellevue Union School District (BUSD) to provide ALL TK-6th Grade BUSD students with the opportunity to participate in FREE expanded learning programming throughout the school year and in the summer. Expanded Learning Opportunities (ELO) Program and ASES funding will be used to support the COOL School Expanded Learning programs.

The purpose of the ELO Program funding is to work in a braided model with other after school funding sources, like ASES, to ensure students are being served to meet the new requirements. It is the intent that ASES and the ELO Program funding be considered a single comprehensive program. In line with this intent, the following MOU details the components of the ELO Program model for Bellevue Union School District (BUSD) in partnership with the Napa County Office of Education (NCOE), inclusive of ELO Program funds, ASES, and AmeriCorps funding match.

This MOU addresses modifications to the COOL School Program to address the requirements of ELO Program funding, including:

- Offer expanded learning programming to all TK-6 grade unduplicated pupils on 180 school days and 30 non-school summer school or intersessional days.
 - For districts with 80% or more unduplicated students, the program shall provide access to all TK-6 grade pupils upon parent request.
- On school days, students will be provided with in-person before or after school services that are no less than 9 hours of combined instructional time and expanded learning opportunities per instructional day.
- For at least 30 non-school days, during intersessional periods, no less than nine hours of in-person expanded learning opportunities per day.

Resources about ELO Program Funding

https://leginfo.legislature.ca.gov/faces/codes_displaySection.xhtml?sectionNum=46120&lawCode=EDC

<https://www.cde.ca.gov/ls/ex/elopininfo.asp>

<https://www.cde.ca.gov/ls/ex/elofaq.asp>

It is expressly understood and agreed by NCOE and BUSD as follows:

Purpose: The purpose of this Memorandum of Understanding is to establish and maintain an effective working relationship between the parties to ensure the coordination of the COOL School Expanded Learning programs.

- **Term:** It is anticipated that BUSD will receive approximately **\$3,000,000** in ELO Program funding in the 2022-23 school year through LCFF apportionments, in addition to the **\$612,890.32** of ASES funding it receives; **\$3,612,890.32** in total. This MOU identifies direct costs and contracted expanded learning programming costs.
- **Up to \$1,638,606.24 and at least \$928,406.82 will be spent directly by BUSD**
 - BUSD costs include BUSD Expanded Learning administrative support - \$160,000
 - BUSD Teacher Liaisons for the Expanded Learning Program - \$40,000
 - BUSD 2023 Summer Programming Costs - \$266,878.75

- Additional supports, supplies, and Sub-contracts to meet student needs - \$252,000
- BUSD Indirect Costs at 7.78% - \$209,528.07
- **Up to \$1,974,284.08 will be invoiced by NCOE, inclusive of the full ASES grant award amount of \$612,890.32 and \$1,361,393.76 of ELO-Program funding to support:**
 - NCOE Program Staffing Costs - \$210,020
 - Site Staffing Costs, including AmeriCorps member match - \$1,312,500
 - Supplies and Curriculum Costs - \$106,500
 - Presenters, Partnerships & Field Trip Costs - \$40,000
 - Summer Programming Costs - \$168,035.20
 - NCOE Indirect Costs at 11.21% - \$137, 228.88
- NCOE will open additional classrooms to serve expanded learning students at a rate of \$3,450 per classroom per month, as approved by BUSD.
- Additional expenses may be incurred and billed for expanded learning programming, by either BUSD or NCOE, as additional programming is planned and implemented, as mutually agreed upon by BUSD and NCOE up to the full ELO Program apportionment and ASES amount of funding of \$3,612,890 to support expanded learning programming. Any changes resulting in an increase to the total amount NCOE receives will be detailed in an addendum to this MOU and signed by both parties.

This Memorandum of Understanding shall be in effect for the 2022 – 2023 school year, along with the summer of 2023. This term may be adjusted by mutual consent of both parties by execution of a written amendment to the MOU, or if **ELO** funding is terminated by the State of California. Upon expiration, this agreement shall continue until either party terminates this agreement by providing written notice to the other party at least 60 days prior to the desired date of termination. If contract is terminated, the contractor will be paid for all work completed.

** The costs listed above assume the draft trailer bill language and additional investment will be approved. If not approved as proposed, an addendum will be presented to the BUSD Board within 30 days of the new approved CA state budget and ELO Program funding requirements.*

III. Description of Services: The **ELO** Program funds will be used for:

- Expanded Learning Programming, meeting the ELO Program requirements, including providing students with 9 hours of programming for 180 days of school. NCOE will recruit, hire, and train all staff needed to support the COOL School program.
- 9 hours of Summer Programming for 30 days, meeting **ELO** Program requirements, in collaboration with BUSD (BUSD staff in the mornings and COOL School staff in the afternoons).
- Collaboration efforts between BUSD and NCOE staff, along with community presenters, to provide the engaging and exciting expanded learning services for youth.
- Additional programming as mutually agreed upon by BUSD and NCOE.

It is agreed that BUSD will provide up to \$1,974,284.08 to NCOE for services at Bellevue, Kawana, Meadow View, and Taylor Mountain Elementary schools. NCOE will invoice BUSD quarterly, for a quarter of the contract amount each billing cycle, with prorated costs including any additional classrooms, as applicable.

Indemnification: **BUSD** shall indemnify, defend and hold harmless **NCOE**, its trustees, officers, employees and volunteers from and against all claims, damages, losses and expenses, including attorney fees arising out of the performance of the work described herein, caused in whole or in part by any negligent act or omission by **BUSD**, any subcontractor, or anyone directly or indirectly employed by any of them or anyone for whose acts any of them may be liable, except where caused by the active negligence, sole negligence, or willful misconduct of **NCOE**.

In witness whereof, this agreement has been executed by the parties hereto:

David Alexander, Superintendent
Bellevue Union School District

Date

Joshua Schultz, Deputy Superintendent
Napa County Office of Education

Date

Data Use Agreement

This serves as an agreement for data use between the COOL School Expanded Learning programs of the Napa County Office of Education “provider” and the Bellevue Union School District “owner”. The purpose of this agreement is to permit the owner to share student information with the provider. The owner agrees to share student information with provider under the following agreement:

1. BUSD will provide direct access to AERIES system to Provider, or will assign a point person for AERIES data requests.
2. Provider shall only request student information that is required for its funding reporting requirements or for its legitimate review of its educational programs.
3. Provider shall only use student information for reporting and analysis purposes.
4. Provider is prohibited from sharing student information with any person or organization outside of program interests.
5. To align with BUSD curriculum and student progress goals, Provider will utilize online platforms as requested. BUSD will ensure online access to Provider team, including emails as applicable.
6. Provider shall maintain the confidentiality of student information, even within its own organization. Only those individuals who are responsible for reporting and/or analysis may have access to student information provided by owner.

Either party to this agreement may rescind this agreement by making this request in writing to the other party. This agreement shall be considered null and void immediately upon the receipt of the other party’s request to rescind this agreement.

The agreements made under this agreement shall be in place until unless either party rescinds as provided above.

David Alexander, Superintendent
Bellevue Union School District

Date

Joshua Schultz, Deputy Superintendent
Napa County Office of Education

Date

Use of Facilities Agreement

This Use of Facilities Agreement (“Agreement”) is entered into by Bellevue Union School District (“District”) and the Napa County Office of Education (“Agency”). The Agency has requested, and the District has approved, the Agency’s use of school facilities at no cost, including restroom and parking facilities (“Facilities”), for the purpose(s) of operating the COOL School Expanded Learning programs, a use and relationship authorized under Education Code Section 10900, et. seq. Neither the Agency, nor its employees, agents, guests nor invitees are authorized to use any other real property, or physical improvements to real property, other than the Facilities covered by this Agreement.

This Agreement is effective for the 2022 – 2023 school year and the summer of 2023. Upon expiration, this agreement shall continue unless otherwise terminated or extended by a written document executed by both parties.

Use of the Facilities shall occur on dates and times mutually agreed to by the District and the Agency, as evidenced by a jointly executed writing. Such use shall not interfere with the District’s ability to carry on educational activities, interfere with the District’s ability to carry on recreational activities, or interfere with other potential users’ authorized right to use District property, including the Facilities covered by this Agreement.

At all times, the Agency, and its guests and invitees at the Facility, shall comply with the District’s rules, regulations, and policies, copies of which are deemed to have been provided to the Agency prior to the execution of this Agreement. The Agency and its guests and invitees shall also (a) conduct themselves in accordance with all other potentially relevant federal, state or local laws or regulations, (b) respect the District’s employees, students, and property, and (c) engage in safe and appropriate behavior in an effort to avoid harm, injury, disputes or altercations with others. The Agency is responsible for ensuring that its Directors, Officers, agents, employees, contractors, guests invitees, participants, and guests, as well as any other individual who will attend or view the contemplated activities at the Facilities, comply with these requirements.

Agency shall at all times, provide equipment and instructors trained, experienced, and otherwise suitable for the purposes of the Agency’s intended use of the Facilities. Agency shall ensure that the District’s property is not altered, modified or changed in any manner absent the District’s express prior and written consent. Failure to comply with these obligations shall, at the discretion of the District, be a basis to immediately terminate this Agreement.

The District will provide the following facility usage to ensure the program can provide high quality programming, meeting all ELO Program and ASES funding requirements:

- One classroom per 20 students for expanded learning program use, in order for the program to provide high quality instruction and homework support in a grade appropriate environment.
- One classroom for the program office/classroom which would be available to the program both during the day and during after school hours.
- Access to the gymnasium, courts, fields, and playground equipment.
- Full access to BUSD kitchens, along with BUSD refrigerators and food storage space.
- Janitorial services including regular cleaning of all BUSD spaces COOL School utilizes for expanded learning programming.
- Technology support services, as needed.
- Student special needs services, as needed.

The District shall ensure that the Facilities are timely and properly made available for use at no cost to the Agency. The Agency waives any claim against the District for damages relating to its use of the Facilities, including, but not limited to, theft or destruction of the Agency’s property. The District is financially responsible for claims or damages caused by its negligent failure to maintain, repair or keep in good repair the District’s Facilities. The District shall defend and indemnify the Agency, and its Directors, Officers, employees, agents, and volunteers should a Claim be made for which the District is financially responsible to an injured individual or individuals, or injury or damage to physical property, pursuant to this provision. The Agency shall be financially responsible for any claims or damages caused, or arising in some manner from, whether in whole or in part, by any aspect of the Agency’s use of the Facilities. The Agency shall defend and indemnify the District, and its agents and employees should a Claim be made for which the Agency is financially responsible to an injured individual or individuals, or injury or damage to physical property, pursuant to this provision.

David Alexander, Superintendent
Bellevue Union School District

Date

Joshua Schultz, Deputy Superintendent
Napa County Office of Education

Date

Bellevue Union School District

Agenda Item for Board Meeting of May 17, 2022

Agenda Category: Review and Action

Agenda Item Title: Approval of Resolution No. 14: Specification of Election

Prepared By: David Alexander, Ed.D., Superintendent

Background:

This is a required action item any year there are board elections.

Recommended Action:

It is recommended that the Board of Trustees approve

Supporting Documents:

Resolution No 14: Specification of Election

RESOLUTION 14
Bellevue Union School District

On motion by _____, seconded _____, the resolution set forth below was adopted by the following vote:
AYES: _____ NOES: _____ ABSENT: _____

SPECIFICATIONS OF THE ELECTION ORDER

RESOLVED, that pursuant to Education Code Sections 5304 and 5322 – the authority for the specifications of the election order – I hereby specify the following with respect to the governing board member election in the Bellevue Union School District.

Date of Election: November 8, 2022

Purpose of Election: To elect 3 member(s) to serve the 2022-2026 full term (term ending 2026)

0 member(s) to serve the 2022-2024 short term (term ending 2024)

***Term of Office to be Filled (Check One)**

Name of Current Incumbent	2-Year (To complete the 2020-2024 term)	4-Year (2022-2026)
Stephanie Merrida-Grant	☐	X
Jamie Padilla	☐	X
Lisa Reyes	☐	X

*Four-year terms on the governing board are staggered. The November 6, 2022 election will fill regular openings on the governing board for the 2022-2026 term as well as filling current 2020-2024 term vacancies, or those previously filled by appointment. If a vacancy has been filled during the first 2 years of a term, candidates must file for election to complete that term. If a vacancy has been filled during the last 2 years of a term, candidates will file for the new 4-year term.

IT IS HEREBY RESOLVED, that the Bellevue Union School District will hold an election on November 8, 2022 to elect 3 member(s) to the governing board as listed in the **Specifications of the Election Order**.

STATEMENT OF QUALIFICATIONS/TIE VOTE

THAT the * (☒ candidate ☐ district) is responsible for cost incurred in publishing a Statement of Qualifications if such a statement is desired. If payment is the responsibility of the candidate, each candidate will pay the cost of publication * (☒ before ☐ after) the statement is printed in the voter pamphlet portion of the sample ballot. Payments for statements are to be made **to the district**. Following the election, the district will be billed for all costs incurred in conducting the district's election. Statements shall not exceed *(☐ 200 ☒ 400) words, based on standard word count.

THAT any tie vote which results in said election will be resolved by *(☒ run off ☐ drawing lots).

* Select one option

CLERK'S CERTIFICATE

I hereby certify that the foregoing is a full, true and correct excerpt from the minutes of the governing board of said school district, pertaining to the adoption of the above resolution, at a meeting held on May 17, 2022.

Clerk, Governing Board
Bellevue Union School District

Bellevue Union School District

Agenda Item for Board Meeting

Agenda Category: Review and Action

Agenda Item Title: Ratification of Bills and Warrants

Background:

Warrants issued since the last regularly scheduled Board meeting are submitted for ratification.

Recommended Action:

It is recommended the Board ratify these warrants.

Supporting Documents:

Payroll Totals

Board Report of Checks

Bellevue Union School District
2021-2022
April Payroll Totals

Manual Payroll 4/19/2022

Certificated	(1,788.71)
Classified	<u>156.70</u>
Total	<u>(1,632.01)</u>

Regular Payroll 4/29/2022

Certificated	715,890.32
Classified	<u>315,080.65</u>
Total	<u>1,030,970.97</u>

Supplemental Payroll 5/10/2022

Certificated	68,592.50
Classified	<u>12,590.45</u>
Total	<u>81,182.95</u>

Total:	<u>1,110,521.91</u>
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Checks Dated 04/13/2022 through 05/12/2022

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1891414	04/15/2022	AlSCO (American Linen)	13-5800	Open PO- MV		261.14
1891415	04/15/2022	Buchanan Food Service	13-4710	OPEN PO :-B.V. Food for Food Svc	904.93	
				OPEN PO: MV Food for Food Svc	354.14	1,259.07
1891416	04/15/2022	Clover Stornetta Farms Inc	13-4715	KW- Student Milk	234.00	
				MV- Student Milk	315.50	
				TM- Student Milk	316.00	865.50
1891417	04/15/2022	Coastline Distributors, Inc	13-4710	OPEN PO- BV - Fruit & Vegetable	172.40	
				OPEN PO- MV - Fruit & Vegetable	593.10	765.50
1891418	04/15/2022	David Kerr	01-5800	Vocal Music		850.00
1891419	04/15/2022	Department Of Justice Accounting Office Cashier Unit	01-5862	Open PO for DO- Fingerprinting		286.00
1891420	04/15/2022	Food Equipment Repair Service	13-5800	Open PO-Food Equipment Repair		1,320.48
1891421	04/15/2022	Gold Star Foods, Inc.	13-4710	OPEN PO BV Food Supply	767.46	
				OPEN PO MV Food Supply	814.43	1,581.89
1891422	04/15/2022	Greenacre Homes	01-5800	NPS : C.V.S	2,129.97	
				NPS : R.C	4,219.10	
				NPS: AJL	4,651.29	11,000.36
1891423	04/15/2022	Presence Learning Inc	01-5800	SLP Services 2021/2022		23,416.45
1891424	04/15/2022	Pro Care Therapy	01-5100	SLP's: Speech Language Pathologist		2,520.00
1891425	04/15/2022	Recology Sonoma Marin	01-5560	BV- Garage & Recycling Pick up	705.71	
				KW/ELC- Garage & Recycling	705.71	
				MV: Garage & Recycling Pick up	765.44	
				TM- Garage & Recycling	765.44	2,942.30
1891426	04/15/2022	Redwood Pediatric Therapy Asso	01-5800	Occupational Tehrapy Services		12,237.44
1891427	04/15/2022	Santa Rosa City Schools	13-5100	Open PO-Meals for Kawana		15,442.50
1891428	04/15/2022	School & College Legal Service Sonoma County Office of Ed.	01-5200	Employee Leave Workshop Michael Kellison		75.00
1891429	04/15/2022	Soliant	01-5100	Speech Therapist & Speech Language Assistants		9,556.80
1891430	04/15/2022	US Bank Equipment Finance	01-5858	OpenPO - Lease Bellevue School		659.59
1891431	04/15/2022	Verizon	01-5800	Lines		266.07
1891432	04/15/2022	Employment Development Departm ent	01-3901	Account # 942-0503-6		15,686.65
1891433	04/15/2022	Craig, Nina S	01-4390	Amazon/ Literacy Night Books	289.47	
				Amazon/ Teacher Resource	100.16	
				Parent Coffee	132.70	522.33
1891434	04/15/2022	Common Ground Society	01-4310	SP Ed Inclusion Assemblies		500.00
1891435	04/15/2022	Environment Control	01-5800	Cleaning Services		150.00
1891436	04/15/2022	Fishman Supply Co	01-4370	M&O; Custodial Supplies @ KW		616.35

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

ESCAPE ONLINE

Page 1 of 8

Checks Dated 04/13/2022 through 05/12/2022

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1891437	04/15/2022	Food Equipment Repair Service	13-5800	Open PO-Food Equipment Repair		295.00
1891438	04/15/2022	Great America Financial Svcs	01-5858	OPEN PO-Postbase 45 mail machine	2.48	
			01-5950	OPEN PO-Postbase 45 mail machine	134.08	136.56
1891439	04/15/2022	GSM Landscape Architects Inc	21-6200	Landscape Architect Service		14,053.36
1891440	04/15/2022	Kyle Craft	01-5800	District Wide Violin Instruction		600.00
1891441	04/15/2022	NorBay Consulting	25-5800	Asbestos Inspection		1,650.00
1891442	04/15/2022	Signs Plus	25-6200	MV Marquee Sign		28,850.84
1891443	04/15/2022	TLCD Architecture	21-6200	KS Modernizaton Architecture		60,025.00
1891444	04/15/2022	TLCD Architecture	21-6200	KS Modernizaton Architecture		55,044.00
1891445	04/15/2022	West County Transportation	01-5100	Open PO-Special Ed. Transportation		169,234.32
1892711	04/22/2022	Mercedez A Murphy	01-5862	LIVE SCAN		25.00
1892712	04/22/2022	Dale M Crane dbaAction Plumbing Maintenance	01-5800	OPEN PO Plumbing Repairs		290.00
1892713	04/22/2022	Advanced Security Systems-SR	25-5800	Service Call Repair & Replacement		278.33
1892714	04/22/2022	Advanced Reproduction Center	01-5800	Open PO-ARC- Copies 2021/2022		327.00
1892715	04/22/2022	Buchanan Food Service	13-4710	OPEN PO :-B.V. Food for Food Svc	656.29	
				OPEN PO: TM Food for Food Svc	491.35	1,147.64
1892716	04/22/2022	Clover Stornetta Farms Inc	13-4715	BV- Student Milk	566.00	
				KW- Student Milk	82.50	648.50
1892717	04/22/2022	Coastline Distributors, Inc	13-4710	OPEN PO- BV - Fruit & Vegetable		117.00
1892718	04/22/2022	Culligan of Sonoma County	01-5800	OPEN PO :Drinking Water 5 Gallon		64.45
1892719	04/22/2022	Dansations DJ	01-5800	Dj Services fro Cougar Fest		250.00
1892720	04/22/2022	TIAA Bank	01-5600	DO:Agreement For SF-5130 Account # 20415329-1	279.68	
				Lease Agreement for Copiers Acc# 20399421-1	1,169.50	1,449.18
1892721	04/22/2022	Fishman Supply Co	01-4310	DO: All School Site Paper Order	262.46	
			01-4370	M&O; Custodial Supplies @ DO	141.04	403.50
1892722	04/22/2022	Food Equipment Repair Service	13-5800	Open PO-Food Equipment Repair		255.00
1892723	04/22/2022	Friedman's Home Improvement	01-4380	Open PO General Dist Maint	44.48	
			01-4390	Open PO General Dist Maint	14.83	59.31
1892724	04/22/2022	Mike Brown Electric Co	01-5800	DO: OPEN PO for Electric Services	9,433.14	
			21-6200	MV MPR Window Shades	3,500.00	12,933.14
1892725	04/22/2022	San Francisco State University	01-5200	Intern Teacher Special ED		1,000.00
1892726	04/22/2022	School & College Legal Service Sonoma County Office of Ed.	01-5200	Training: Record Retention		60.00
1892727	04/22/2022	Spurr	01-5510	Open PO Spurr		5,799.62
1892728	04/22/2022	West County Transportation	01-5833	Field Trip Green Music Center USS	528.46	

The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 04/13/2022 through 05/12/2022

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1892728	04/22/2022	West County Transportation		Field Trip# 27248 Rancho Mark West	302.18	
				Field Trip: Westminster Woods	673.83	1,504.47
1893313	04/27/2022	Araceli Tapia	01-5862	LIVE SCAN- Fingerprints		25.00
1893314	04/27/2022	Cesar Roque	01-5862	LIVE SCAN		25.00
1893315	04/27/2022	Martha E Rico -Sosa	01-5862	LIVE SCAN		25.00
1893316	04/27/2022	Megan Neely	01-5862	LIVE SCAN		57.00
1893317	04/27/2022	Yeskia Herrera Hernandez	01-5862	LIVE SCAN		25.00
1893318	04/27/2022	Villa, Erika	01-5862	LIVE SCAN		74.00
1893319	04/27/2022	Advanced Security Systems-SR	25-5800	Service Call Repair & Replacement		120.00
1893320	04/27/2022	Alsco (American Linen)	13-5800	Open PO- BV	138.21	
				Open PO- KS	64.32	202.53
1893321	04/27/2022	SYNCB/Amazon	01-4310	Recess Supplies	128.10	
			01-5840	DO : Office Supplies Purchases	829.06	
				ITECH: Supplies	129.93	1,087.09
1893322	04/27/2022	AT&T Mobility	01-5911	Open PO for Emergency Phone # 8341		459.85
1893323	04/27/2022	Matthew Banchemo	01-5800	OPEN PO: Tree Service for all Sites		440.00
1893324	04/27/2022	Buchanan Food Service	13-4710	OPEN PO: TM Food for Food Svc	160.35	
				OPEN PO: MV Food for Food Svc	815.29	975.64
1893325	04/27/2022	AT & T	01-5911	Open PO CALNET3		45.39
1893326	04/27/2022	Citi Cards	01-5800	District Credit Card	3,174.20	
			01-5825	Promoting TK Enrollment	238.30	3,412.50
1893327	04/27/2022	Clover Stornetta Farms Inc	13-4715	KW- Student Milk	317.50	
				MV- Student Milk	579.50	
				TM- Student Milk	335.00	1,232.00
1893328	04/27/2022	Coastline Distributors, Inc	13-4710	OPEN PO- BV - Fruit & Vegetable	342.00	
				OPEN PO- MV - Fruit & Vegetable	349.20	
				OPEN PO- TM - Fruit & Vegetable	559.60	1,250.80
1893329	04/27/2022	Discovery Office Systems	01-4310	DO: SF5130 RiscoGraph Consumption Fee		414.59
1893330	04/27/2022	Fishman Supply Co	01-4370	M&O: Custodial Supplies@BV	328.43	
				M&O: Custodial Supplies @ ELC	202.75	
				M&O: Custodial Supplies @ TM	1,266.37	
				M&O; Custodial Supplies @ KW	923.34	2,720.89
1893331	04/27/2022	Friedman's Home Improvement	01-4380	TM: OPEN PO for Supplies		7.53
1893332	04/27/2022	Gold Star Foods, Inc.	13-4710	OPEN PO BV Food Supply	2,401.27	
				OPEN PO MV Food Supply	1,442.05	
				OPEN PO TM Food Supply	1,014.10	4,857.42
1893333	04/27/2022	Hardware Tech Inc.	01-4380	Open PO- Maint Service all sites		210.00

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Checks Dated 04/13/2022 through 05/12/2022

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1893334	04/27/2022	I.T.S.	01-5100	Counseling Services R.L	304.47	
				Counseling Services D.A	1,174.37	
				Counseling Services J. V	1,174.37	
				Counseling Services J.B	1,043.88	
				Counseling Services J.R	1,174.37	
				Counseling Services J.V.T	1,174.37	
				Counseling Services K. G	1,957.28	
				Counseling Services L.B	717.69	8,720.80
1893335	04/27/2022	PG&E	01-5520	Open PO -PG & E		179.91
1893336	04/27/2022	RGM Kramer Inc	21-6200	RGMK CM Services Agreement KS Modernization		8,000.00
1893337	04/27/2022	Soliant	01-5100	Speech Therapist & Speech Language Assistants		10,912.69
1893338	04/27/2022	Hitmen Termite and Pest Control, Inc.	01-5800	Open PO Pest Control		190.75
1893339	04/27/2022	Wilson Architecture Inc	21-6200	BUSD Portable Building Refurbishing	9,055.00	
			25-6200	Bus Barn Repairs	627.50	9,682.50
1894094	05/04/2022	Clemencia Rodriguez Jacobo	01-5862	LIVE SCAN		25.00
1894095	05/04/2022	Francisca Canela Fernandez	01-5862	LIVE SCAN		25.00
1894096	05/04/2022	Melissa Pulido	01-5862	LIVE SCAN		25.00
1894097	05/04/2022	Paul Walker	01-5862	LIVE SCAN		35.00
1894098	05/04/2022	O'Brien, Rosalba	01-5800	Caterpillar Cups	46.85	
				Teacher's stipend	300.00	346.85
1894099	05/04/2022	Boucher III, Beau Thomas C	01-5800	Teacher Stipend		300.00
1894100	05/04/2022	Advanced Security Systems-SR	25-5800	Service Call Repair & Replacement		413.44
1894101	05/04/2022	Greenback Gambit Inc	25-5800	Monitor Ergo Equipment		1,411.13
1894102	05/04/2022	Alsco (American Linen)	13-5800	Open PO- BV	138.21	
				Open PO- KS	64.32	
				Open PO- MV	261.14	
				Open PO- TM	113.42	577.09
1894103	05/04/2022	Anova Education & Behavior	01-5800	NPS B.T		4,585.68
1894104	05/04/2022	Valley Comfort Heating & Air	01-5800	Open PO : 2021/2022		843.04
1894105	05/04/2022	Becoming Independent	01-5800	BUSD Shredding Services		35.00
1894106	05/04/2022	BFEOW	01-5823	Legal Fees (LT Vs Bellevue USD)		6,125.81
1894107	05/04/2022	Buchanan Food Service	13-4710	OPEN PO :-B.V. Food for Food Svc	2,627.78	
				OPEN PO: TM Food for Food Svc	558.74	
				OPEN PO: MV Food for Food Svc	410.33	3,596.85
1894108	05/04/2022	AT & T	01-5911	Open PO CALNET3		453.89
1894109	05/04/2022	The Center for Effective Philanthropy	01-5800	YouthTruth Student Survey		1,000.00

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Checks Dated 04/13/2022 through 05/12/2022

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1894110	05/04/2022	City Of Santa Rosa Alarm Progr am	01-5805	M&O Burglary Alarm Fee		15.00
1894111	05/04/2022	Clover Stornetta Farms Inc	13-4715	BV- Student Milk	865.50	
				KW- Student Milk	821.00	
				MV- Student Milk	970.00	
				TM- Student Milk	1,152.00	3,808.50
1894112	05/04/2022	Coastline Distributors, Inc	13-4710	OPEN PO- BV - Fruit & Vegetable	1,473.55	
				OPEN PO- MV - Fruit & Vegetable	839.10	
				OPEN PO- TM - Fruit & Vegetable	629.80	2,942.45
1894113	05/04/2022	Environment Control	01-5800	Cleaning Services		432.56
1894114	05/04/2022	Environmental Pump Services, Inc.	13-5800	Open PO-Grease Trap Service		300.00
1894115	05/04/2022	Fast Masters Industries	01-5800	M&O: OPEN Moving Services		2,015.00
1894116	05/04/2022	Fishman Supply Co	01-4310	DO: All School Site Paper Order	1,017.30	
			01-4370	M&O: Custodial Supplies@BV	1,490.86	
				M&O: Custodial Supplies @ TM	1,428.35	3,936.51
1894117	05/04/2022	GEDDES School Supplies & Toys	01-4310	Students Supplies		89.06
1894118	05/04/2022	Gold Star Foods, Inc.	13-4710	OPEN PO BV Food Supply	3,858.11	
				OPEN PO MV Food Supply	1,172.47	
				OPEN PO TM Food Supply	1,307.34	
			13-5800	CAFE: Food Storage	41.25	6,379.17
1894119	05/04/2022	Henris Supply DBA Henris Roofing	21-6200	Repairs		1,028.00
1894120	05/04/2022	Home Depot USA INC	01-4380	Home Depot		47.19
1894121	05/04/2022	HR Direct	01-5800	Poster Guard		703.53
1894122	05/04/2022	Urban Futures Inc dba Isom Advisor	01-5800	DO: Annual Continuing Dislosure Bonds		3,300.00
1894123	05/04/2022	Sally J Yates dba Kids Hear	01-5800	Nursing Services 2021/2022		9,700.00
1894124	05/04/2022	Kyle Craft	01-5800	District Wide Violin Instruction		600.00
1894125	05/04/2022	Language People	01-5803	ELC- OPEN PO Interpreting services	1,829.25	
				Language Services	180.27	2,009.52
1894126	05/04/2022	Lunch Assist Inc c.o Jennifer McNeil	13-5800	Lunch Assist PRO		295.00
1894127	05/04/2022	Maria Gabriela Porter	01-5800	Speech Language 2020/2021		6,502.50
1894128	05/04/2022	Napa County Office Of Ed	01-5800	DO: Calserves ASES After School Program		123,977.84
1894129	05/04/2022	North Bay Children's Center	12-5100	BUSD: Pre-School Program Adm		114,186.43
1894130	05/04/2022	Office Depot Inc	01-4310	Office Supplies	641.39	
				Student Supplies	57.91	
				Students Supplies	66.03	
			01-4350	OPEN PO- District Office Supplies	416.68	1,182.01
1894131	05/04/2022	Pro Care Therapy	01-5100	SLP's: Speech Language Pathlogist		4,050.00
1894132	05/04/2022	Lockbox Bartley Pump PMLLC	01-5800	Open PO -Bartley Pump		1,823.19

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Checks Dated 04/13/2022 through 05/12/2022

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1894133	05/04/2022	Ralph's Auto & Truck Services	01-5800	OPEN PO- Districts Truck Services		25.00
1894134	05/04/2022	Marylou Herrera DBA Red Light Learning	01-5803	Translation Service		81.65
1894135	05/04/2022	RGM Kramer Inc	21-6200	RGMK CM Services Agreement KS Modernization		8,000.00
1894136	05/04/2022	RGM Kramer Inc	21-6200	BUSD Portables MODernization Cousulting	5,375.00	
				Extension Of Agreement/ Construction Mgmt Services	4,663.52	10,038.52
1894137	05/04/2022	Santa Rosa, City Of	01-5560	Open PO for Water bill BV	822.88	
				Open PO for Water bill MV & Spa	1,143.10	
			01-5858	Open PO for Water bill KW	675.09	
				Open PO for Water bill TM	2,770.19	5,411.26
1894138	05/04/2022	Soliant	01-5100	Speech Therapist & Speech Language Assistants		21,024.60
1894139	05/04/2022	Julie Burns	01-5803	Interpretation For Special Boad Meetings		750.00
1894140	05/04/2022	The Stepping Stones Group LLC	01-5800	Speech Therapist		16,720.00
1894141	05/04/2022	TLCD Architecture	21-6200	KS Modernizaton Architecture		18,612.00
1894142	05/04/2022	Hitmen Termite and Pest Control, Inc.	01-5800	Open PO Pest Control		763.00
1894143	05/04/2022	WEX BANK	01-4362	DO : Fuel Card		433.31
1894144	05/04/2022	Wyatt Irrigation Supply	01-4390	M&O: Irrigation Supplies		717.38
1895227	05/06/2022	Griffith, Sarah H	01-5800	Teacher's Stipend		300.00
1895228	05/06/2022	Alsco (American Linen)	13-5800	Open PO- BV	118.50	
				Open PO- MV	427.57	546.07
1895229	05/06/2022	SYNCB/Amazon	01-4310	SDC Preschool	20.73	
				Walk a Thon Supplies	72.90	
			01-4350	DO : Office Supplies Purchases	68.83	
			01-4380	DO : Office Supplies Purchases	90.52	
			01-5840	ITECH: Supplies	353.95	
			13-4390	DO : Office Supplies Purchases	42.50	649.43
1895230	05/06/2022	Advanced Reproduction Center	01-5800	Open PO-ARC- Copies 2021/2022		185.30
1895231	05/06/2022	Buchanan Food Service	13-4710	OPEN PO :-B.V. Food for Food Svc	35.04	
				OPEN PO: TM Food for Food Svc	495.44	
				OPEN PO: MV Food for Food Svc	1,094.79	1,625.27
1895232	05/06/2022	AT & T	01-5911	Open PO CALNET3		20.71
1895233	05/06/2022	Coastline Distributors, Inc	13-4710	OPEN PO- BV - Fruit & Vegetable	81.00	
				OPEN PO- MV - Fruit & Vegetable	679.60	
				OPEN PO- TM - Fruit & Vegetable	520.60	1,281.20
1895234	05/06/2022	Environmental Pump Services, Inc.	13-5800	Open PO-Grease Trap Service		175.00
1895235	05/06/2022	Gold Star Foods, Inc.	13-4710	OPEN PO MV Food Supply	1,846.68	

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Checks Dated 04/13/2022 through 05/12/2022

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
1895235	05/06/2022	Gold Star Foods, Inc.		OPEN PO TM Food Supply	942.03	2,788.71
1895830	05/11/2022	Walker, Jean K	01-4397	Varies charges for student/school		1,474.19
1895831	05/11/2022	Gomez, Maria T	01-4397	Mileage Reunbursement April 2022		123.65
1895832	05/11/2022	McBride, Emma	01-4310	Student Supplies		129.85
1895833	05/11/2022	Kellison, Michael J	01-4397	Lunch for Archaeological Investigators		50.10
1895834	05/11/2022	Banerjea, Pia	01-5800	Psychoeducational Assessments		3,800.00
1895835	05/11/2022	Character Strong	01-5800	LCAP Cross Walk		9,581.00
1895836	05/11/2022	Emerald LLC	01-5800	ISA: A.F	3,636.87	
				ISA: D.W	2,404.48	
				ISA: J.L.L	4,384.45	
				ISA: J.R	4,344.04	
				ISA: R.S.V	1,687.17	
				ISA: V. R	2,182.14	
				ISA: Z. C	2,161.94	
				ISA:J.V.T	4,101.59	
				ISA:M.L	2,161.92	27,064.60
1895837	05/11/2022	Gopher	01-5800	PE supplies		409.69
1895838	05/11/2022	IXL Learning	01-5800	Math & ELA Materials		2,295.00
1895839	05/11/2022	Presence Learning Inc	01-5800	SLP Services 2021/2022		34,563.60
1895840	05/11/2022	Pro Care Therapy	01-5100	SLP's: Speech Language Pathlogist		4,086.00
1895841	05/11/2022	Pylon Communications LLC	01-5911	IT: Telephone Service 2021/22		2,755.02
1895842	05/11/2022	Redwood Pediatric Therapy Asso	01-5800	Occupational Tehrapy Services		12,607.16
1895843	05/11/2022	SHI International Corp	01-5800	Chrombooks for Summer School	15,600.00	
				Ipad Cases For Summer School	2,613.26	18,213.26
1895844	05/11/2022	Soliant	01-5100	Speech Therapist & Speech Language Assistants		26,362.46
1895845	05/11/2022	Sonoma County Regional Parks	01-5833	Pollination Field Trip		25.00
1895846	05/11/2022	The Stepping Stones Group LLC	01-5800	Speech Therapist		5,890.00
1895847	05/11/2022	Westminster Woods Camp and Conference Center	01-5833	Outdoor Ed Camp	4,202.00	
				Outdoor Education for BV 04/20/21-04/21/2021	5,800.00	
				Outdoor Education- MV	6,184.00	16,186.00
Total Number of Checks					155	1,079,523.75

Fund Recap

Fund	Description	Check Count	Expensed Amount
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The preceding Checks have been issued in accordance with the District's Policy and authorization of the Board of Trustees. It is recommended that the preceding Checks be approved.

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Checks Dated 04/13/2022 through 05/12/2022

Check Number	Check Date	Pay to the Order of	Fund-Object	Comment	Expensed Amount	Check Amount
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Fund Recap

Fund	Description	Check Count	Expensed Amount
01	General Fund	110	687,794.78
12	Child Development Fund	1	114,186.43
13	Cafeteria Fund	30	56,835.42
21	Building Fund	10	187,355.88
25	Capital Facilities Fund	7	33,351.24
Total Number of Checks		155	1,079,523.75
Less Unpaid Tax Liability			.00
Net (Check Amount)			1,079,523.75

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Bellevue Union School District

Consent Calendar for Board Meeting of May 17, 2022

- 7. Consent Calendar
 - 7.1. NCSOE MOU for Credentialing Services 2022-23
 - 7.2. Contract Renewal with Aeries Student Information System
 - 7.3. Microsoft Volume Licensing Contract Renewal
 - 7.4. Board Meeting Minutes
 - 7.4.1. Regular Board Meeting Minutes April 19, 2022
 - 7.5. Acknowledge Donations/Grants
 - 7.5.1. Kawana Student Support Fund of Community Foundation Sonoma County, Disabilities & Inclusion assemblies conducted by the Common Ground Society, \$500 - Kawana Springs
 - 7.6. Interdistrict Requests 2021-22
 - 7.7. Interdistrict Requests 2022-23
 - 7.8. Personnel Activity Log

Recommended Action:

It is recommended that the Board of Trustees approve the agenda items on the Consent Calendar.

Supporting Documents:

Backup documentation for each item on the Consent Calendar.



North Coast School of Education



Memorandum of Understanding **Between** **Sonoma County Superintendent of Schools as the Local Educational Agency** **For the North Coast School of Education Programs,** **Participating County Offices of Education,** **and** **Participating School Districts and Employing Agencies**

A. General

This Memorandum of Understanding (MOU) is between the Sonoma County Superintendent of Schools, serving as the Local Education Agency (LEA) for the North Coast Teacher Induction Program, “Be A Teacher” Intern Program, Intern Support & Supervision Program, Designated Subjects Program, Permit Holder Professional Development Series (collectively “Program”) and the County Offices of Education, districts, schools, employing agencies, and independent charter schools (collectively “District”) signing below. The term of this MOU commences on **July 1, 2022**, and terminates on **June 30, 2023**.

B. Purpose

The purpose of the MOU is to establish a formal working relationship between the parties. The Program will provide and coordinate services and support to guide Candidates in meeting California credential requirements through the state-accredited Teacher Induction Credential Programs: General Education Clear and Education Specialist Clear Credential Program, Designated Subjects Credential Programs: Career Technical Education (CTE), Adult Education (AE), and the university-based Intern Program and “Be A Teacher” Intern Program. Throughout this document, new teachers from all of the credential areas are referred to as “Candidates” and experienced teachers are referred to as “Mentors.”

C. Eligibility

Eligible “Candidates” are those hired within the following credential and program categories;

- **Permit Holder Professional Development Series:** Candidates who have obtained a Provisional Intern Permit (PIP) or Short-Term Staff Permit (STSP).
- **Intern Program:** Candidates who have obtained an Intern Credential from an accredited partner university or “Be A Teacher” Intern Program.
- **Preliminary Credential Program:** Designated Subjects (CTE) and (AE) Candidates who meet the industry experience and pre-requisite CCTC requirements.
- **Clear Credential Program:** Candidates holding preliminary Multiple Subject, Single Subject, or Education Specialist Credential, Out of State and Out of Country trained teachers, and Designated Subjects (CTE) and (AE) Candidates.

D. LEA Responsibilities

1. Employ an NCSOE Superintendent whose primary duty is to administer the Program and employ support staff whose primary duty is to support the administration of the Program.
2. Provide sufficient and appropriate workspace for the NCSOE Superintendent, Regional Director, Program support staff, Program Coordinators, Curriculum Specialist, Registrar and Credential Advisors.
3. Provide office support services for the Consortium, including, but not limited to, mail service, phone, fax, Internet services, technology support, and meeting space for Program activities.
4. Provide business and legal services required for Program implementation for the region.
5. Develop and establish procedures for Program evaluation through the California Commission on Teacher Credentialing (CCTC) Accreditation Cycle. Submit Preconditions, Common Standards, Program Review state reports, and required fees in a timely manner.
6. Provide a process for equitable distribution of mentoring, support, formative assessment, and credential services to

Candidates and Mentors in all participating Districts and COEs within the region.

7. Convene Program Regional Advisory Board meetings a minimum of two times per year, District Coordinators' meetings two times per year, and Regional Leadership Team meetings a minimum of five times per year.
8. Develop and provide personalized, professional learning for Candidates and their Mentors to be held in multiple locations within the geographical region served by the parties.
9. Assume overall fiscal responsibility for the administration of the program budget, including submission of year-end expenditure reports and any other documentation required by CCTC and/or CDE in relation to the Program.
10. Establish a Budget Agreement and reporting requirements for the transfer of funds to Districts. The amount of funds distributed shall be based on the *actual* number of eligible Candidates and Mentors who enrolled in each calendar year and who have completed program requirements (i.e., Mentor stipends may be adjusted due to lack of completion).

E. County Offices of Education/Lead Districts

1. Appoint a liaison to serve on the Program Regional Advisory Board. The liaison should be a designee authorized by the County Superintendent of Schools, the Dean of Education, and/or the District Superintendent to fulfill the roles and responsibilities assigned to him or her. The liaison supports the Program by providing ongoing updates, communication, feedback for future planning and information to county office personnel, university staff, and district superintendents. The liaison also receives program updates to share out with their colleagues.
2. Assign one or more credential analyst(s) to work directly with Program staff to assist in identifying Candidates who are eligible for Program services as described by state guidelines and to assist school district staff in identifying eligible Candidates.
3. Provide meeting and conference rooms at no charge to the Program.
4. Provide the County Program Coordinator with office and/or storage space, computer and fax access, telephone services, and limited mailing, photocopying and office supplies as needed.
5. Provide for those Candidates enrolled in the Teacher Induction Program, provide collaborative employer input in the Candidates' development of an **Individual Learning Plan (ILP)** within the first 60-days of hire and in program evaluation including administrative mid-year survey, end-of-year surveys, and CCTC Accreditation. Employer understand that the ILP is used to guide professional development and not for the purpose of teacher evaluation or employment decisions.

F. District Responsibilities

1. Appoint a District Coordinator whose assignment includes dedicated time to fulfill the District Coordinator Roles and Responsibilities.
2. Identify all Candidates (Permit Holder, Intern, Induction, Designated Subjects) upon hire who are eligible for Program services as described by state guidelines.
3. Communicate to all site administrators the need to support program participants through program work and employer input in the Candidates' development of an Individual Learning Plan (ILP) within the first 60-days of hire, through collaborative goal-setting meetings at the start of each inquiry, and through a midyear check-in meeting. Employer might include release time (at the expense of the district) to support participants in required observations (one per semester) and/or observations of colleagues. Employer understands that the ILP is used to guide professional development and not for the purpose of teacher evaluation or employment decisions.
4. Provide Candidates release time for observations and one-to-one consultations with the Mentor as described in the District Roles and Responsibilities.
5. Make every effort to assign Candidates to classrooms appropriate to their novice status, avoiding whenever possible, combination classrooms, secondary assignments with multiple preps, teaching assignments at multiple sites, and multiple adjunct duties.
6. Provide newly-hired teachers with a District Orientation.
7. Ensure that Interns do not displace certificated employees and are evaluated on an annual basis.
8. Ensure that all Interns receive protected time for employer-provided support in weekly course planning, coaching within the classroom, problem-solving regarding students, curriculum and teaching. A District shall give special supervision and assistance to each Intern above and beyond that given to other newly employed certificated and newly

employed school personnel. A District shall seek the assistance of the college, university or “Be A Teacher” Intern Program in coordinating the program for the Intern. (*Education Code 44465*)

9. For Interns who have not yet completed the EL preparation, the district must assign the on-site Mentor or other designated individual, within the first 10 days of serving as a teacher of record on the Intern credential.
10. Intern Teachers hired within the participating district should be at sites that demonstrate a placement of students with disabilities in the Least Restrictive Environment, provide support for dual language learners with disabilities, and offer the opportunity for Intern Teachers to interact with different age groups in both general and special education settings reflecting the continuum of placement options. (CTC SPED Program Standard 3C.2)
11. Intern Teachers hired within the participating district should be at sites that reflect to the extent possible socioeconomic, linguistic and cultural diversity, and permit video capture for the Intern Teacher’s reflection. (CTC SPED Program Standard 3C.3)
12. Intern Teachers hired within the participating district should be at sites that allow the Intern Teacher to acquire at least 200 hours of early field experiences that included guided observations and initial teaching (e.g., co-planning, and co-teaching, or guided teaching) in the general education and special education settings. (CTC SPED Program standard 3A.12)
13. Intern Teachers hired within the participating district should be at sites that demonstrate a commitment to developmentally and culturally appropriate practices as well as collaborative relationships with families. (CTC SPED Program Standard 3C.1)
14. Assign a qualified Mentor to each eligible Candidate within 30 days of enrollment in the Program who meets the Commission’s identified criteria of a valid corresponding Clear or Life Credential, three (3) years successful teaching experience, and English learner authorization. Pair Candidates with Mentors who most closely match their teaching assignment, including grade level and subject matter, and their credential. NCSOE can, upon request, provide a Virtual Mentor for those districts unable to find suitable matches for current program participants. An Addendum to this MOU will be provided, upon request.
15. Utilize defined selection criteria to identify high-quality, experienced teachers to serve as Mentors for Candidates. Mentors must demonstrate effective coaching, interpersonal and communication skills and:
 - Display best practices in providing “just in time” (as needed) and longer-term analysis of teaching practice to help Candidates develop enduring professional skills.
 - Are committed to attend coaching/Mentor trainings, meetings and to meet weekly with Candidates;
 - Display willingness to work collaboratively with colleagues and regional NCSOE staff;
 - Embrace a positive attitude and disposition towards students and teaching;
 - Develop a sustained and thoughtful collegial relationship with Candidates;
 - Demonstrate leadership skills, curriculum expertise, and knowledge of district resources;
 - Serve as a role model for the teaching profession.
16. Provide Mentors compensated time to participate in the Program Mentor training on observation protocol, learning-focused conversations, “just-in-time” coaching and one-to-one consultations with Candidates(s) as described in the District Roles and Responsibilities.
17. Facilitate the distribution of Program funds to Mentors and District Coordinators for compensation.
18. Participate in the Program evaluation and the CCTC Accreditation Cycle, as needed.

G. Districts Fiscal Responsibilities and Terms

1. Credential Services are provided on a Fee-for-Service basis. In 2022/2023, the Fee will be \$3,500.00 per clear credential Candidate, Intern and Permit Holder registered in the Program. Refer to the current Fee-for-Service schedule for additional credentialing services provided (Designated Subjects Existing Credential Holder and Level II). Districts will be invoiced for each individual request for credential services. It is expected that invoices be paid promptly upon receipt or as agreed upon by both parties.
2. Funds will be credited to districts to offset the costs of the Mentor stipends at the rate of \$1,250 per eligible Clear Credential Candidate (includes Multiple Subject, Single Subject, Education Specialist, or Designated Subjects - CTE and AE) enrolled in the Program. Districts will receive \$1,250 per eligible Intern teacher and Permit Holder. (Mentor stipends are pro-rated when partial services are rendered.) Should the district contract with NCSOE for Virtual Mentor Services, the Mentor stipends will be processed according to the Addendum agreement.
3. Funds will be retained by SCOE/NCSOE to offset the cost of the Mentor stipend at the rate of \$1,250.00 per Candidate

where a Virtual Mentor has been assigned. Should the employing agency pay a higher rate for Mentor support, NCSOE will invoice the additional amount to the employing agency and pay the Virtual Mentor the agreed upon stipend. NCSOE will retain the allocated \$100 per participant funding from the District Coordinator stipend to offset hiring and training fees of each Virtual Mentor from employing agencies using these Virtual Mentor Services.

4. Funds will also be credited to districts to offset the costs of the District Coordinator's stipend, prorated, depending on the total number of new teachers as identified through the Program/District Roster and depending upon the number of Virtual Mentors employed, if this service is used by the district (see #2 above). District Coordinator compensation is at a rate of \$100.00 per Candidate, except as outlined above in #2 if Virtual Mentor services are used.
5. The District is responsible to facilitate the distribution of Funds to Mentors and District Coordinators for compensation, except as outlined above in #2 when Virtual Mentor services are used.

H. Other Terms and Conditions

All products and materials developed by the Program are the exclusive property of the LEA. District and COE employees, staff, and subcontractors shall not have the right to disseminate, market, or otherwise use the products or materials without the expressed written permission of the LEA designee.

As between the Parties hereto, it is understood and agreed that:

1. **Candidates Employment Status:**
Candidates are and shall remain District employees for any and all purposes throughout the term of this Agreement. Candidates shall not be considered an employee, agent, representative, nor independent contractor of LEA for any purpose whatsoever.
2. **Indemnification:**
District shall assume full responsibility for its employees. District agrees to hold and save LEA harmless from and against any claim, demand, action or cause of action that may be asserted by any District Program participant arising out of injury or death suffered by any District employee Program participants, including, but not limited to, third party actions for injury or death otherwise covered under applicable workers' compensation laws and regardless of the sole or concurring negligence of LEA.
3. **Maintenance of Records:**
District agrees to keep and maintain adequate and current written records in accordance with Program requirements during the term of this Agreement. The records will be in any format that may be specified by the State of California. The records will be available to LEA at all times.
4. **Assignment:**
This Agreement shall not be assigned by District. Any such assignment shall be null and void.
5. **Severability:**
The provisions of this Agreement are divisible; if any such provisions shall be deemed invalid or unenforceable, that provision shall be deemed limited to the extent necessary to render it valid and enforceable and the remaining provisions of this Agreement shall continue in full force and effect without being impaired or invalidated in any way.
6. **Waiver:**
No delay or omission by either party in exercising any right under this Agreement shall operate as a waiver of that or any other right. No waiver of any provision of this Agreement, or consent to any departure by either party from any provision shall be effective in any event unless it is in writing, designated a waiver and signed by the party waiving the breach. Such a waiver shall be effective only in the specific instance and for the purpose of which it is given.
7. **Constructions and Governing Law:**
The captions used in connection with this agreement are for reference purposes only and shall not be construed as part of this Agreement. This agreement shall be governed by and construed in accordance with the laws of the State of California.
8. **Entire Agreement:**
This Agreement supersedes all prior agreements, understandings, and communications between LEA and District, whether written or oral, express or implied, relating to the subject matter of this agreement and is intended as a complete and final expression of the terms of the agreement between LEA and District and shall not be changed or subject to change orally. The parties further agree and acknowledge that neither they nor anyone on their behalf made any inducements, agreements, promises, or representations other than those set forth in this Agreement.
9. **Third Parties:**

Except as otherwise explicitly provided herein, nothing in this agreement, whether expressed or implied, is intended to confer any rights or remedies under or by reason of this agreement on any other persons other than the Parties and their respective successors and assigns, nor is anything in this agreement intended to relieve or discharge the obligation or liability of any third persons to any Party, nor shall any provision give any third parties any right of subrogation or action over or against any of the Parties hereto. This Agreement is not intended to and does not create any third-party beneficiary rights whatsoever.

10. Relationship of the Parties:

No joint venture, partnership, agency or employment relationship is created by this agreement. No Party shall act as an agent or partner of any other Party or make any commitments for or create any obligations of any other Party except as provided herein without such other Party's prior written consent.

11. Compliance with the Family Educational Rights and Privacy Act ("FERPA"):

In addition to the foregoing obligations, if District provides SCOE/NCSOE with any legally confidential information including but not limited to confidential personnel information or "personally identifiable information" from student education records as defined by the Family Educational Rights and Privacy Act, 20 U.S.C. § 1232g, and the implementing regulations in Title 34, Part 99 of the Code of Federal Regulations ("FERPA"), HOST AGENCY hereby certifies that collection of this information from District is necessary for the performance of the SCOE/NCSOE'S duties and responsibilities on behalf of District under this Agreement. SCOE/NCSOE further agrees to handle information protected by FERPA in the same manner it would protect the confidentiality of patient records and/or the personally identifiable information of its employees.

The Parties will not discriminate against any employee, applicant or student enrolled in their respective programs because of age, creed, gender identity, national origin, race, sex, sexual orientation or any other basis protected by law.

12. Survival:

The provisions of this Agreement shall survive the expiration of the Term and the termination of this Agreement. Amendments and Extensions to this MOU may be made only by written agreement signed by all parties.

Authorized Signatures:

Authorized signatures below indicate understanding and acceptance of the terms of this Memorandum of Understanding.

Sonoma County Superintendent of Schools as LEA


Signature

Dr. Steven Herrington / Superintendent
Printed Name/Title

3-22-22
Date

North Coast School of Education


Signature

Jason A. Lea, Ed.D. / NCSOE Superintendent
Printed Name/Title

3-29-22
Date

Participating Agency

Name of District, School or County Office of Education: Bellevue Union School District

DocuSigned by:


Signature

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David Alexander Superintendent
Printed Name/Title

5/11/2022
Date

DS
CK

DS
AR



North Coast School of Education

Credentialing Services 2022-23



Overview of Programs

Building and Supporting Relationships, Equity and Student Success through Personalized Professional Learning

- North Coast Teacher Induction
- Designated Subjects Program
- “Be A Teacher” Intern Program
- University-Partnered Intern Support & Supervision
- Permit Holder Professional Development

Accredited with the Commission on Teacher Credentialing, the North Coast School of Education (NCSOE) provides:

- **A Mentor**, a trained experienced teacher, who supports the professional growth of their new teacher through weekly meetings and coaching sessions.
NCSOE offers Virtual Mentors to districts/schools who are having difficulty finding Mentors on site to support their new teachers. Learn more by contacting NCSOE at (707) 524-2818 or ncsoe@scoe.org.
- **Professional learning opportunities** that provide tools and skills that enhance and deepen the participant’s understanding with “take aways” that can be immediately applied to the the classroom and mentoring setting
- **Program materials and resources** that guide best practices for teacher success
- **A credential recommendation** for Intern, Preliminary, or Clear credentials upon successful program and credential requirement completion
- **District Coordinator funding*** (\$100 per participant) for management of online NCSOE Roster and new teacher support

NCSOE’s Mentoring-Based System

Mentors play a critical role in guiding beginning teachers through the process of deepening their teaching practice. To support each Mentor’s professional growth, NCSOE offers standards-based training throughout the year that is grounded in theoretical research. Using a Mentoring-Based System, NCSOE guides Mentors through the process of developing and refining their mentoring and coaching skills.

Fee for Service

North Coast Teacher Induction

Two-Year Induction Program

- Teacher Induction Candidate \$3,500 per year
*includes \$1,250 Mentor stipend**

Designated Subjects Credential Program

For New and Existing Credential Holders

- New credential holder \$3,500 per year
*includes \$1,250 Mentor stipend**
- Existing credential holder \$500

Other Services

Education Specialist Level II Program (only)	\$400
Equivalency Review	\$300
Intern Support and Supervision	\$3,500 per year
<i>For “Be a Teacher” or University Partnered Interns</i>	<i>includes \$1,250 Mentor stipend*</i>
Permit Holder Professional Development Series	\$3,500 per year
<i>For Provisional Intern Permit (PIP) and Short-Term Staff Permit (STSP) Holders</i>	<i>includes \$1,250 Mentor stipend*</i>
Teaching Permit For Statutory Leave Program (complete program)	\$3,500 per year
<i>For teachers who hold a Teaching Permit for Statutory Leave (TPSL)</i>	<i>includes \$1,250 Mentor stipend*</i>
TPSL Foundational Course (only)	\$300
Virtual Mentor Services*	\$1250 per participant

Plus \$100 DC stipend retained by NCSOE*

* Upon a Mentor’s completion of all program requirements, and based on the signed MOU and services used, funds are either credited back to the employing agency at the rate of \$1250 for the Mentor stipend, or retained by NCSOE who pays the Mentor directly. When an employing district/agency uses an NCSOE Virtual Mentor, NCSOE will retain the allocated \$100 per participant District Coordinator funding to offset the Virtual Mentor hiring and training services.



April 1, 2022

To: County Superintendents, District Superintendents, Chief Business Officers (CBO's), Assistant Superintendents, and Directors

From: Jason Lea, Ed.D., NCSOE Superintendent

Re: North Coast School of Education Programs

Sonoma County Office of Education, as the Local Education Agency (LEA) for the NCSOE, is committed to providing relevant credentialing services throughout the region. NCSOE is continually working to develop research-based learning opportunities for all educators participating in our programs. We are committed to working as collaborative thought-partners with our partner districts to meet their individual district needs.

Teacher Induction, Designated Subjects (CTE & AE), Intern Support & Supervision, Permit Holder Professional Development

The North Coast School of Education (NCSOE) assists schools and districts in providing Teacher Induction, Designated Subjects, Intern Support & Supervision, and Permit Holder Professional Development programs that meet both program and credentialing standards for the state of California. NCSOE provides credentialed teachers with specifically-designed, standards-based professional development, mentoring and coaching, credentialing services, and technical assistance aligned to the California Standards for the Teaching Profession (CSTP) and Teacher Performance Expectations (TPE). New teachers design an Individual Development Plan (IDP)/Individual Learning Plan (ILP) aligned with district goals and work closely with a Mentor and site administrator who offer "just-in-time" coaching and longer-term analysis of teaching practice to help new teachers develop enduring professional skills.

Fee for Service

NCSOE operates as a "fee for service" model. This model continues to provide increased access to quality credentialing services and support for districts that are employing new teachers in the region. The program fee per participant includes the Mentor stipend of \$1250 and the District Coordinator stipend of \$100* per Candidate/Intern/Permit Holder in the district. **Partner districts also have complimentary access to all the professional learning opportunities provided by NCSOE for their teachers to attend. District Cohorts, based on district vision and goals, are strongly encouraged.**

** In the case of sites or districts who use NCSOE Virtual Mentor Services, this \$100 per Candidate allocation will be retained by NCSOE as part of hiring and training costs in providing districts/sites with this service.*

Teacher Participants: \$3,500 (per participant)

SCOE and NCSOE are committed to serving the districts of Sonoma County and our regional partners. Please feel free to reach out to us if you have particular professional learning needs we may assist you with.

Sincerely,

Jason Lea, Ed.D.
NCSOE Superintendent

Cc: Steven D. Herrington, Ph.D., Sonoma County Superintendent of Schools,
John Laughlin, Associate Superintendent-Human Resources



PLEASE REMIT TO:
Aeries Software
 770 The City Dr. S.
 Suite 6500
 Orange, CA 92868

Renewal Notification RN-8601

DATE 05/01/2022

TERMS

P.O. NO.

BILL TO Bellevue Union Elementary School District
 3150 Education Dr.
 Attn: Accounts Payable
 Santa Rosa, CA 95407

This is a notification of your upcoming renewal. It is not due at this time, but because of budgetary issues, we wanted you to have it early in order to prepare for payment. If you have any questions, please contact Connie Castillo at conniec@aeries.com or 888-487-7555.

Message:

Quantity	Description	Unit Price	Start Date	End Date	Total Amount
1485	Hosting for small districts and single schools. Enrollments less than 2k	4.95	07/01/2022	06/30/2023	\$7,350.75
16	Aeries ASP Subscription - Additional/Prior Years Databases	200.00	07/01/2022	06/30/2023	\$3,200.00
1485	Aeries Online Enrollment	2.00	07/01/2022	06/30/2023	\$2,970.00

DocuSigned by:

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 David Alexander

Superintendent
 Bellevue Union School District
 5/11/2022

SUBTOTAL 13,520.75

TOTAL 13,520.75

AMOUNT RECEIVED \$

AMOUNT DUE \$

DS
 CK

DS
 Rg



Softchoice
20 Mowat Avenue
Toronto, ON M6K 3E8

Sales/Order desk
Phone: (800) 268-7638
Fax: (800) 268-7639

Quote	Q-942104
Date	03-May-2022

Quote

Ship To :
Ryan Green
Bellevue Union Elementary School District
3150 EDUCATION DR
SANTA ROSA, CA 95407-2767

Bill To:
Ryan Green
Bellevue Union Elementary School District
3150 EDUCATION DR
SANTA ROSA CA
95407-2767

Quote Prepared For	Ryan Green Bellevue Union Elementary School District Phone: 707)568-7504 Email: rgreen@busd.org
Quote Sent By	Douglas Burge douglas.burge@softchoice.com Phone: (312) 655-9002 Fax:
Anniversary Date	
Authorization Number	
Agreement End Date	
Comments	

CAMSA EES - Yr 3 anniversary - ENR # 67211059

Item #	Mfg SKU #	Description	Qty	Billing Frequency	Start Date	End Date	Usage Country	License Type	Unit Price	Extended Price
2000279430	AAA-73002	M365 EDU A3 ShrdSvr ALNG SubsVL MVL PerUsr STUUseBnft (Original)	1604	Upfront	01-Apr-2022	31-Mar-2023	United States	Subscription	\$0.00	\$0.00
2000279432	AAA-73004	M365 EDU A3 ShrdSvr ALNG SubsVL MVL PerUsr (Original)	100	Upfront	01-Apr-2022	31-Mar-2023	United States	Subscription	\$48.49	\$4,849.00
2000279574	M6K-00001	O365EDUA1 ShrdSvr ALNG SubsVL MVL PerUsr	25	Upfront	01-Apr-2022	31-Mar-2023	United States	Subscription	\$0.00	\$0.00

2000279371	9EM-00562	WinSvrSTDCore ALNG LicSAPk MVL 2Lic CoreLic	32	Upfront	01-Apr- 2022	31-Mar- 2023	United States	Term License & Maintenance	\$5.35	\$171.20
GROUP TOTAL										\$5,020.20

SUBTOTAL										\$5,020.20
DELIVERY: Ground - 3 to 5 days										\$0.00
State Tax										\$0.00
Local Tax										\$0.00
All currency in this quote is in (USD).										
TOTAL										\$5,020.20

Payment options are only available in listed currency and not billable in other currencies. Pricing, availability, and special offers are subject to change at any time. This document and the transaction(s) to which it pertains are governed by Softchoice's online terms of sale, unless a separate purchase agreement was signed by both your company and Softchoice, in which case, that separate agreement will govern. Softchoice's terms of sale can be found <http://www.softchoice.com/softchoice-terms-and-conditions-for-products>

As noted in the Microsoft Enterprise Agreement, any online subscription services within this quote will automatically renew annually unless Softchoice is notified in writing at least 30 days prior to your anniversary. If you are within the final year of your agreement the previous statement does not apply; new products and quantities will be reviewed in your renewal process.

DocuSigned by:
Signature : *David Alexander*
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Name : David Alexander

Title : Superintendent Bellevue Union School District

Date : 5/11/2022

PO# : {{PO es :signer1}}

BUSD April 19, 2022 Board Meeting Minutes

1. Open Session 5:30 P.M.

The Board Meeting of the Bellevue Union School District Board of Trustees was called to order at 5:35 pm by Trustee Jamie Padilla, In person at the Bellevue Union School District Office & Streamed Live Via Zoom on the BUSD Homepage.

1.1. Call To Order

1.2. Public Comment on Closed Session AgendaNone

2. Adjourn To Closed Session: 5:36 P.M.

2.1. Closed Session Agenda

2.1.1. ~~Consideration of Student Matter—Confidential Matter Involved §35146~~

2.1.1.1. ~~Interdistrict Attendance Permit Appeal~~

2.1.2. Public Employee Appointment/Employment §54957

2.1.2.1. New Superintendent

2.1.3. ~~Public Employee Discipline/Dismissal/Release § 54957~~

2.1.4. Public Employment §54957

3. Reconvene To Regular Session: 6:30 P.M.

3.1. Flag Salute: John Jarvis led the flag salute.

Members Present: Jamie Padilla, Lisa Reyes, John Jarvis, Adele Walker, Stephanie Merrida-Grant, and David Alexander

Members Absent: None

Late Arrivals: None

Early Departures: None

District Office Staff Present: David Alexander, Moriah Hart, Chris Kim, Tracy Whitaker, Aracely Romo-Flores, Roger Farrell, Michael Kellison, Lynn Walker, Jose Santamaria

Others Present: See Sign in Sheet/zoom meeting image capture.

3.2. Report on Closed Session None

3.3. Consider Agenda Adjustment Items 2.1.1 and 2.1.3 were struck from the agenda.

BUSD April 19, 2022 Board Meeting Minutes

4. Public Comment: Blanca Orozco - Masks are hard to fit small children
- remove mandate

Karen Martin - Keep Everyone Safe - Keep Masking

Hugh Brown - Masking makes communication with EL students more difficult - Remove mandate

5. Informational

- 5.1. COVID-19 Updates, Tracy Whitaker, M.A. Director of Student Services & BUSD COVID-19 Coordinator

6. Discussion/Action

6.1. BUSD Board Directed Masking Guidelines

- 6.1.1. On a motion by Lisa Reyes, second by Adele Walker, the Board made masking recommended, but optional. The schools will still have masks on hand if parents/students want them.

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

7. Information/Discussion/Action

- 7.1. Discuss educational equity in BUSD LCAP and alignment with Single Plan for Student Achievements (SPSAs) at all BUSD school sites.

- 7.1.1. The Board directed the Superintendent to continue the work.

8. Action

- 8.1. On a motion by John Jarvis, second by Stephanie Merrida-Grant, the Board approved Resolution No.13: Authorizing The Issuance And Sale Of 2022 Refunding General Obligation Bonds In The Aggregate Principal Amount Of Not To Exceed \$4,000,000 To Refinance A Portion Of General Obligation Bonds, Election Of 2014, Series A, And Approving All Related Documents And Actions

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

BUSD April 19, 2022 Board Meeting Minutes

- 8.2. On a motion by John Jarvis, second by Lisa Reyes, the Board approved the Social Emotional Learning Curriculum Adoption

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

- 8.3. On a motion by Stephanie Merrida-Grant, second by Adele Walker, the Board approved the Tentative Agreement Between Bellevue Union School District And Bellevue Education Association for 2021-22 Negotiations

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

- 8.4. On a motion by John Jarvis, second by Adele Walker, the Board approved the Increase to Monthly Compensation for Board Members to \$80 a meeting

Action: Approved

Vote	3	Ayes
	2	Noes: John Jarvis & Stephanie Merrida-Grant
	0	Absent

- 8.5. On a motion by Stephanie Merrida-Grant, second by John Jarvis, the Board approved Resolution No. 11: Proclaiming May 2-6, 2022 Teacher Appreciation Week And May 3, 2022 National Teacher Day

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

BUSD April 19, 2022 Board Meeting Minutes

- 8.6. On a motion by Lisa Reyes, second by Adele Walker, the Board approved Resolution No. 12: Proclaiming the Week of May 15-21, 2022 as Classified School Employee Week

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

- 8.7. On a motion by Adele Walker, second by Stephanie Merrida-Grant, the Board approved the Application for Provisional Internship Permit and Employment of Temporary Physical Education Teacher

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

- 8.8. On a motion by Stephanie Merrida-Grant, second by John Jarvis, the Board approved the Job Description for Federal Program Coordinator

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

- 8.9. On a motion by Adele Walker, second by John Jarvis, the Board approved the 2022-23 Board Meeting Dates

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

BUSD April 19, 2022 Board Meeting Minutes

- 8.10. On a motion by John Jarvis, second by Lisa Reyes, the Board approved the Employment Contract for the New District Superintendent

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

- 8.11. On a motion by Adele Walker, second by Stephanie Merrida-Grant, the Board approved the Williams Quarterly Uniform Complaint Report Summary (January 1-March 31, 2022)

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

- 8.12. Ratification of Bills and warrants

Payroll Totals

Manual Payroll 03/17/2022

Certificated	-
Classified	<u>74.24</u>
Total	74.24

Regular Payroll 03/31/2022

Certificated	727,721.36
Classified	<u>312,154.79</u>
Total	1,039,876.15

Supplemental Payroll 04/08/2022

Certificated	52,047.50
Classified	<u>12,377.35</u>
Total	64,424.85

Total: 1,104,375.24

Accounts Payable Totals:

Fund Description	Expensed Amount
01 General Fund	658,557.51

BUSD April 19, 2022 Board Meeting Minutes

12 Child Dev Fund	151,975.88
13 Cafeteria Fund	82,502.99
21 Building Fund	239,494.30
<u>25 Cap Facilities Fund</u>	<u>64,143.91</u>
Total Payables	\$1,196,674.59

On a motion by Lisa Reyes, second by Adele Walker, the Board ratified the Bills and Warrants.

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

9. Consent Calendar

9.1. Consent Calendar

9.1.1. Summer School Chromebook purchase

9.1.2. Board Meeting Minutes

9.1.2.1. Special Board Meeting Minutes March 16, 2022

9.1.2.2. Special Board Meeting Minutes March 12, 2022

9.1.2.3. Regular Board Meeting Minutes March 8, 2022

9.1.3. Acknowledge and Accept Grants & Donations

9.1.3.1. Kawana Student Support Fund of Community Foundation Sonoma County, multicultural 4th grade marimba class, \$1,500 - Kawana Springs

9.1.3.2. Project Lead the Way/Medtronic Grant, PLTW STEM Launch, \$20,000 - Kawana Springs

9.1.3.3. Project Lead the Way/Medtronic Grant, PLTW STEM Launch, \$20,000 - Meadow View

9.1.4. Personnel Activity Log

On a motion by Lisa Reyes, second by John Jarvis, the Board approved the Consent calendar

Action: Approved

Vote	5	Ayes
	0	Noes
	0	Absent

10. Reports

10.1. California School Employees Association, Chapter 501

BUSD April 19, 2022 Board Meeting Minutes

N/A

Bellevue Education Association

Julie McMurtrie, co-BEA President - Good evening members of the board and Dr. Alexander,

We don't have much to report from BEA other than the end of the school year is in sight! 29 days, not that we're counting or anything. These aren't necessarily union issues but here is what teachers are gearing up for. Upper grades are preparing to take the end of the year state test which will begin in early May. We are starting to plan and are looking forward to end of the year activities. Each school has their own traditions, but some include staff vs 6th grade whiffle ball games, field day, dance parties, and 6th grade promotions. We also will have Open House where we invite you and all of our families to come and see some of the amazing things our students have done this year.

Thank you for your time. We are so looking forward to seeing the smiles on our student's faces starting tomorrow. It definitely has been a long time coming!

10.2. Principal Report

Principal's Report: Margaret Jacobson, Taylor Mountain

Good evening members of the board and Dr. Alexander.

It's hard to believe we are already in full swing at the end of the school year activities, but here we are. With just 7 weeks left with our students, we have much to celebrate and much still to do!

Teacher representatives from the district's BEST committee led their grade level teams at our district-wide PD session last Wednesday in the analysis of the committee's recommendations for priority standards. Teachers looked at the vertical alignment of the recommended standards and made final adjustments to reflect their focus standards for the 2022-23 school year. The teams also made adjustments to their grade level report cards to reflect these standards. It was powerful, collaborative work led by teacher leaders that resulted in the guaranteed viable curriculum for our students. Our next steps in this process will include creating grade level pacing maps for the curriculum and common formative assessments.

Principals are working with their staff and school site council teams to review progress toward last year's SPSA goals using academic achievement and Youth Truth survey data. Changes to the site SPSA plans will include adding or revising action steps which support progress toward goals in the areas of reading, emergent bilingual achievement and community-building. The revised SPSA plans will be voted on at our site stakeholder meetings in May.

The Educational Leadership team continues to analyze enrollment projections across the district for the upcoming school year. This work includes finalizing certificated staff movement within the district, interviewing potential new certificated staff members and working with David and Michael to review postings for all open positions. It is a busy time for us while we maintain focus on the current school year while making plans for the new one!

The CAASPP (which is the California Assessment of Student Performance and Progress) is back and we are supporting our staff in preparing our students for these upcoming computer-based, high-stakes assessments in ELA and Math. The test, designed for 3rd-6th graders, has not been

BUSD April 19, 2022 Board Meeting Minutes

administered statewide since 2019, so many of our students have no experience with the actual assessment or the testing platform. Teachers are working diligently to prepare their students in mastery of grade level content as well as testing-platform navigation. Our testing window is currently open and will continue into the month of May until all students are assessed. Results are generally available in the summer.

All sites continue to build community through monthly award and recognition assemblies as well as hosting girls basketball games, which has been very exciting. Student engagement is strengthened through school-wide assemblies, grade level field trips, and arts integration activities, as well as special end of year celebrations. All teachers are beginning to think ahead for Open House. And our 6th grade teams, along with site administrators, are in the midst of planning for our end-of-year promotions. Everyone is looking forward to welcoming families onto campus to recognize the achievements of all students, but especially our oldest BUSD students. It is an exciting time! We will be sending you calendar invites to these events in the event you are able to attend.

As always, thank you to all of you, and to our BUSD community, for your support.

10.3. Board Reports/Board Items

10.3.1. Correspondence

John Jarvis said he was very excited about the social emotional curriculum. He said it would help not just the children, but the adults teaching it as well. Kids who were home alone and without siblings have had a hard adjustment coming back to school after the last two years. He suggested that perhaps there was something we could send home this summer to help as well, or was that too soon to get the curriculum? He thanked everyone for all of their hard work.

Jamie Padilla is excited 6th grade camp is happening. "There is so much growth that happens over 2-3 days together, it is just a big deal to these kids. They build friendships that can last a lifetime and prepare them for middle school. I am happy to be a camp leader."

Stephanie Merrida-Grant said that camp is a lot of fun and students have a lot of growth at camp. The ropes course is definitely amazing. "An amazing awesome camp!" There are a lot of awesome end of year activities that kids just don't get in middle & high school. She noted that there were 29 mask free days of school to see all of the kids' faces. And thanked everyone for all of the work that has been done for the last two years, super rewarding.

Lisa Reyes congratulated the new superintendent. Thank you!

Adele Walker said she was super excited to get to know the new superintendent, Michael Kellison. She thanked David Alexander for all he has done as the current superintendent. She said she was super happy with the new Meadow View marque and thanked Roger Farrell for getting it done quickly.

10.4. Superintendent Report

10.4.1. Enrollment Update

Dr. Alexander said we use that phrase wild ride, but it has been. He thanked everyone. He shared it is a real important time right now with updating the LCAP. He is working closely with Michael

BUSD April 19, 2022 Board Meeting Minutes

Kellison on the transition and said it is real nice, and a rare transition, to have him already in the office in a different role. “We’re going to finish the year strong.”

11. Planning

May 17, 2022	Regular Board Meeting	5:30pm	BUSD Districts Office 3150 Education Drive and To be live streamed on zoom linked from the District’s Homepage: www.busd.org
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12. ~~Returned to Closed Session~~

Open Session Adjournment Time: 8:03 pm

Respectfully Submitted,

By David Alexander, Ed.D.
Secretary to the Board and
District Superintendent

Board Signature: _____ Date: _____

Bellevue Union School District
Board Meeting
Tuesday April 19, 2022
Sign-in Sheet

	Name	School Site/Community Member
1	Egg Farrell	BUSD
2	Tracy Whitaker	DO
3	Michael Killson	DO
4	Aracely R. Funez	D.O. RC
5	Jean Walker	MU
6	Nina G	BV
7	Blanca Orozco	T.M
8	Julie McMurtrie	BEA
9	Becky Hansen	BEA
10		
11		
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22		

Live Transcription (Closed Captioning) has been enabled



Who can see this transcript?



Jose Santamaria



Zoom Admin

Moriah Hart - Ex...

Moriah Hart - Executive Assistant



Ryan Green



Gilberto Martin del Campo

Interpreter, Lorn...

Interpreter, Lorna Silva



Tracy Whitaker, Director of Student Servic...

Participants (14)

Panelists (7)

Attendees (7)

AF

Amy Flores Casares

KE

Kelly Evans

NR

Natali Ramirez

SY

Sally Yates

SB

Shelby Ballard

SH

susie hirsch

TG

teresa gomez

Chat

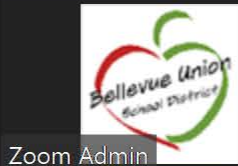
Progress with our LCAP Actions and Services

Goal 2: Increase Connectedness, Involvement and Positive School Environments
Ensure a positive and respectful school climate for students, staff and families which includes positive school cultures, safe, secure, accessible and efficient classrooms.

- Goal 2.1 Improve Family Engagement**
Increase Parent Engagement
- Hiring full-time Family Engagement Facilitators
- Increase effective parent communication
- Purchased communication tools including; Remind, SeeSaw, Class Dojo & Common Sense
- Provide Parent Education
- Invited to participate in the Parent Leadership Institute
 - Encouraged participation in the Sonoma County Adult Education Classes
 - Informed of the new Reclassification criteria and process

- Goal 2.2 Improve Student Engagement**
Build stronger relationships
- Recommending Social-Emotional Learning Curriculum
- Continue to Support Positive Behavior Interventions and Supports (PBIS)
- Increase Visual and Performing Arts (VAPA)
- Provided music programs including violins and chorus
- Provide additional sports programs

- Goal 2.3 Improve Social Emotional Support**
Provide Additional Social Emotional Support
- Hired four (4) counselors
 - Provided Alternative Dispute Resolution Allocation (Special Ed.)
 - Provide additional PPE and Distance Learning Materials



Participants (14)

- Panelists (7)
- Attendees (7)

- AF Amy Flores Casares
- KM Karen M
- KE Kelly Evans
- NR Natali Ramirez
- SY Sally Yates
- SH susie hirsch
- TG teresa gomez

School Year	GR	District of Residence	District Requested	School Requested	Reason	Incoming or Outgoing?	Recommendation based upon BP5117	Date of Board Meeting	Expires
2021-22	2	Bellevue	Wright	JX Wilson	Continuing Student - CALPADs verified	Outgoing	Approved	05/19/2021	06/30/2027
2021-22	5	Bellevue	Wright	JX Wilson	Continuing Student - CALPADs verified	Outgoing	Approved	05/19/2021	06/30/2027
2021-22	4	Bellevue	Roseland	Roseland	Sibling with approved IDT	Outgoing	Approved	05/19/2021	06/30/2027
2021-22	4	Bellevue	Sebastopol	Parkside	Childcare by Family verified	Outgoing	Approved	05/19/2021	06/30/2027
2021-22	4	Bellevue	Roseland	Sheppard	Continuing Student - CALPADs verified	Outgoing	Approved	05/19/2021	06/30/2027
2021-22	4	Bellevue	Roseland	Roseland	Childcare by Family verified/Employment	Outgoing	Approved	05/19/2021	06/30/2027
2021-22	1	Bellevue	Roseland	Roseland	Continuing Student - CALPADs verified	Outgoing	Approved	05/19/2021	06/30/2027
2021-22	5	Bellevue	Roseland	Sheppard	Continuing Student - CALPADs verified	Outgoing	Approved	05/19/2021	06/30/2027
2021-22	K	Bellevue	Old Adobe	La Tercera	Sibling with approved IDT	Outgoing	Approved	05/19/2021	06/30/2027
2021-22	2	Bellevue	Old Adobe	La Tercera	Sibling with approved IDT	Outgoing	Approved	05/19/2021	06/30/2027
2021-22	2	Bellevue	Roseland	Sheppard	Continuing Student - CALPADs verified	Outgoing	Approved	05/19/2021	06/30/2027
2021-22	3	CRPUSD	Bellevue	Bellevue	Continuing Student - CALPADs verified	Outgoing	Approved	05/19/2021	06/30/2027
2021-22	1	Bellevue	Roseland	Sheppard	Continuing Student - CALPADs verified	Outgoing	Approved	05/19/2021	06/30/2027
2021-22	5	Bellevue	Roseland	Roseland	Continuing Student - CALPADs verified	Outgoing	Approved	05/19/2021	06/30/2027
2021-22	2	Bellevue	Roseland	Sheppard	Continuing Student - CALPADs verified	Outgoing	Approved	05/19/2021	06/30/2027
2021-22	5	Roseland	Bellevue	Meadow View	Continuing Student - CALPADs verified	Incoming	Approved	05/19/2021	06/30/2027
2021-22	3	Bellevue	Roseland	Roseland	Continuing Student - CALPADs verified	Outgoing	Approved	05/19/2021	06/30/2027
2021-22	6	Bellevue	Roseland	Roseland	Continuing Student - CALPADs verified	Outgoing	Approved	05/19/2021	06/30/2027
2021-22	6	Bellevue	Roseland	Roseland	Continuing Student - CALPADs verified	Outgoing	Approved	05/19/2021	06/30/2027
2021-22	K	Bellevue	CRPUSD	Thomas Page	Childcare by Family verified	Outgoing	Approved	05/19/2021	06/30/2027
2021-22	3	Bellevue	Roseland	Sheppard	Continuing Student - CALPADs verified	Outgoing	Approved	05/19/2021	06/30/2027
2021-22	3	Bellevue	Roseland	Sheppard	Continuing student CALPADs verified	Outgoing	Approved	05/19/2021	06/30/2027
2021-22	1	Bellevue	Bennett Valley	Yulupa	Bullying	Outgoing	Approved	05/19/2021	06/30/2027
2021-22	2	Bellevue	Roseland	Roseland Creek	Continuing student CALPADs verified	Outgoing	Approved	05/19/2021	06/30/2027
2021-22	K	SRCS	Bellevue	Bellevue	Complete Current Year	Incoming	Approved	05/19/2021	06/30/2022
2021-22	4	Roseland	Bellevue	Bellevue	Continuing student CALPADs verified	Incoming	Approved	05/19/2021	06/30/2027

School Year	GR	District of Residence	District Requested	School Requested	Reason	Incoming or Outgoing?	Recommendation based upon BP5117	Date of Board Meeting	Expires
2022-23	TK	Bellevue	Rincon Valley	Austin Creek	Sibling with approved IDT	Outgoing	Approved	06/30/2021	06/30/2027
2022-23	TK	Bellevue	Bennett Valley	Yulupa	Sibling with approved IDT	Outgoing	Approved	02/18/2022	06/30/2027
2022-23	4	SRCS	Bellevue	Kawana Springs	Continuing Student - CALPADs verified	Incoming	Approved	02/18/2022	06/30/2027
2022-23	K	Bellevue	SRCS	Learning House	Childcare by family - verified	Outgoing	Approved	02/18/2022	06/30/2027
2022-23	TK	Bellevue	Rincon Valley	Madrone	Employment - verified	Outgoing	Approved	02/18/2022	06/30/2027
2022-23	1	Old Aobe	Bellevue	Taylor Mountain	Employment - Verified	Incoming	Denied	02/18/2022	06/30/2027
2022-23	K	Bellevue	Roseland	Sheppard	Childcare by family - verified	Outgoing	Approved	02/18/2022	06/30/2027
2022-23	K	Bellevue	Roseland	Roseland	Childcare by family - verified	Outgoing	Approved	02/18/2022	06/30/2027
2022-23	5	Bellevue	CRPUSD	Lawrence Jones	Continuing Student - CALPADs verified	Outgoing	Approved	02/18/2022	06/30/2027
2022-23	5	Bellevue	CRPUSD	Lawrence Jones	Continuing Student - CALPADs verified	Outgoing	Approved	02/18/2022	06/30/2027
2022-23	K	Bellevue	Roseland	Roseland Creek	Employment - verified	Outgoing	Approved	02/18/2022	06/30/2027
2022-23	6	Bellevue	Roseland	Roseland Creek	Continuing Student - CALPADs verified	Outgoing	Approved	02/18/2022	06/30/2027
2022-23	K	Bellevue	SRCS	Proctor Terrace	Sibling with approved IDT	Outgoing	Approved	02/18/2022	06/30/2027
2022-23	1	SRCS	Bellevue	Kawana Springs	Dual Immersion	Incoming	Approved	02/18/2022	06/30/2027
2022-23	K	Piner Olivet	Bellevue	Kawana Springs	Dual Immersion	Incoming	Approved	02/18/2022	06/30/2027
2022-23	4	Piner Olivet	Bellevue	Kawana Springs	Dual Immersion	Incoming	Approved	02/18/2022	06/30/2027
2022-23	4	Bellevue	Roseland	Roseland	Sibling with approved IDT	Outgoing	Approved	02/18/2022	06/30/2027
2022-23	K	Bellevue	Sebastopol	Park Side	Sibling with approved IDT	Outgoing	Approved	02/18/2022	06/30/2027
2022-23	6	Bellevue	SRCS	James Monroe	Moving	Outgoing	Approved	02/18/2022	06/30/2027
2022-23	4	Roseland	Bellevue	Kawana Springs	Dual Immersion	Incoming	Approved	02/18/2022	06/30/2027
2022-23	5	Sebastopol	Bellevue	Kawana Springs	Dual Immersion/continuing	Incoming	Approved	02/18/2022	06/30/2027
2022-23	1	SRCS	Bellevue	Kawana Springs	Dual Immersion	Incoming	Approved	02/18/2022	06/30/2027
2022-23	1	Bellevue	Wright	RL Stevens	Employment - verified	Outgoing	Approved	02/18/2022	06/30/2027
2022-23	1	Piner Olivet	Bellevue	Kawana Springs	Dual Immersion/continuing	Incoming	Approved	02/18/2022	06/30/2027
2022-23	5	Bellevue	CRPUSD	John Reed	Childcare by family - verified	Outgoing	Approved	02/18/2022	06/30/2027
2022-23	3	Bellevue	Roseland	Roseland	Continuing Student - CALPADs verified	Outgoing	Approved	02/18/2022	06/30/2027
2022-23		Wright	Bellevue	Kawana Springs	Dual Immersion/Continuing Student - CAL	Incoming	Approved	02/18/2022	06/30/2027
2022-23	TK	Bellevue	Waugh	Corona Creek	Childcare by family - verified	Outgoing	Approved	02/18/2022	06/30/2027
2022-23	K	Bellevue	Roseland	Roseland	Sibling with approved IDT	Outgoing	Approved	02/18/2022	06/30/2027
2022-23	4	Bellevue	Roseland	Roseland	Sibling with approved IDT	Outgoing	Approved	02/18/2022	06/30/2027
2022-23	5	Bellevue	Roseland	Roseland	Continuing Student - CALPADs verified	Outgoing	Approved	02/18/2022	06/30/2027
2022-23	6	Bellevue	Roseland	Roseland	Continuing Student - CALPADs verified	Outgoing	Approved	02/18/2022	06/30/2027
2022-23	2	Bellevue	Roseland	Roseland	Continuing Student - CALPADs verified	Outgoing	Approved	02/18/2022	06/30/2027
2022-23	1	SRCS	Bellevue	Kawana Springs	Dual Immersion/Continuing Student - CAL	Incoming	Approved	02/18/2022	06/30/2027

2022-23	K	SRCS	Bellevue	Kawana Springs	Dual Immersion	Incoming	Approved	02/18/2022	06/30/2027
2022-23	2	Bellevue	Roseland	Sheppard	Continuing Student - CALPADs verified	Outgoing	Approved	02/18/2022	06/30/2027
2022-23	1	Bellevue	Rincon Valley	Rincon Valley	Specialized Program	Outgoing	Approved	02/18/2022	06/30/2027
2022-23	5	Wright	Bellevue	Kawana Springs	Dual Immersion/Continuing Student - CAL	Incoming	Approved	02/18/2022	06/30/2027
2022-23	6	Bellevue	CRPUSD	Lawrence Jones	Continuing Student - CALPADs verified	Outgoing	Approved	02/18/2022	06/30/2027
2022-23	6	Bellevue	CRPUSD	Lawrence Jones	Continuing Student - CALPADs verified	Outgoing	Approved	02/18/2022	06/30/2027
2022-23	2	Bellevue	Twin Hills Union	Apple Blossom	Continuing Student - CALPADs verified	Outgoing	Approved	02/18/2022	06/30/2027
2022-23	K	Bellevue	SRCS	Hidden Valley	Employment - verified	Outgoing	Approved	02/18/2022	06/30/2027
2022-23	TK	Bellevue	Rincon Valley	Manzanita	Charter School	Outgoing	Approved	02/18/2022	06/30/2027
2022-23	TK	Bellevue	Sonoma Valley	El Verano	Employment - verified	Outgoing	Approved	02/18/2022	06/30/2027
2022-23	2	SRCS	Bellevue	Kawana Springs	Dual Immersion	Incoming	Approved	02/18/2022	06/30/2027
2022-23	1	SRCS	Bellevue	Kawana Springs	Dual Immersion	Incoming	Approved	02/18/2022	06/30/2027
2022-23	5	SRCS	Bellevue	Kawana Springs	Dual Immersion	Incoming	Approved	02/18/2022	06/30/2027
2022-23	3	Bellevue	SRCS	Hidden Valley/Pr	Continuing student CALPADs verified	Outgoing	Approved	02/18/2022	06/30/2027
2022-23	3	Bellevue	SRCS	Hidden Valley/Pr	Continuing student CALPADs verified	Outgoing	Approved	02/18/2022	06/30/2027
2022-23	K	SRCS	Bellevue	Meadow View	Childcare by family - verified	Incoming	Approved	02/18/2022	06/30/2027
2022-23	K	Bellevue	Roseland	Sheppard	Childcare by family - verified	Outgoing	Approved	02/18/2022	06/30/2027
2022-23	6	Bellevue	CRPUSD	Lawrence Jones	Continuing student CALPADs verified	Outgoing	Approved	02/18/2022	06/30/2027
2022-23	K	Bellevue	Roseland	Sheppard	Childcare by family - verified	Outgoing	Approved	02/18/2022	06/30/2027
2022-23	4	Bellevue	Roseland	Sheppard	Continuing student CALPADs verified	Outgoing	Approved	02/18/2022	06/30/2027
2022-23	2	Sebastopol	Bellevue	Kawana Springs	Dual Immersion/Continuing Student - CAL	Incoming	Approved	02/18/2022	06/30/2027
2022-23	4	Bellevue	Westside Union	West Side	Childcare/Employment/Continuing	Outgoing	Approved	02/18/2022	06/30/2027
2022-23	TK	Bellevue	Roseland	Roseland Creek	Sibling in 7th grade @ RAMs	Outgoing	Denied	02/18/2022	06/30/2027
2022-23	3	Bellevue	Nicasio	Nicasio	Continuing student CALPADs verified	Outgoing	Approved	02/18/2022	06/30/2027
2022-23	K	Bellevue	CRPUSD	Marguerite Hahn	Sibling with approved IDT	Outgoing	Approved	02/18/2022	06/30/2027
2022-23	TK	Bellevue	Roseland	Roseland Creek	Sibling in Roseland Middle & High School	Outgoing	Denied	02/18/2022	06/30/2027
2022-23	5	Roseland	Bellevue	Taylor Mountain	Continuing	Incoming	Denied	02/18/2022	06/30/2027
2022-23	5	Bellevue	Roseland	Sheppard	Continuing student CALPADs verified	Outgoing	Approved	02/18/2022	06/30/2027
2022-23	K	CRPUSD	Bellevue	Kawana Springs	Sibling with approved IDT/Dual Immersion	Incoming	Approved	02/18/2022	06/30/2027
2022-23	5	SRCS	Bellevue	Kawana Springs	Continuing/Dual Immersion	Incoming	Approved	02/18/2022	06/30/2027
2022-23	3	SRCS	Bellevue	Kawana Springs	Continuing/Dual Immersion	Incoming	Approved	02/18/2022	06/30/2027
2022-23	TK	CRPUSD	Bellevue	Kawana Springs	Dual Immersion	Outgoing	Approved	02/18/2022	06/30/2027
2022-23	K	Bellevue	Roseland	Sheppard	Childcare by family - verified	Outgoing	Approved	02/18/2022	06/30/2027
2022-23	K	Bellevue	Piner Olivet	Jack London	Sibling with approved IDT	Outgoing	Approved	02/18/2022	06/30/2027
2022-23		Bellevue	Roseland	Sheppard	Sibling with approved IDT	Outgoing	Approved	02/18/2022	06/30/2027
2022-23	K	Bellevue	Bennett Valley	Yulupa	Childcare by family - verified	Outgoing	Approved	02/18/2022	06/30/2027
2022-23	1	SRCS	Bellevue	Kawana Springs	Dual Immersion	Incoming	Approved	02/18/2022	06/30/2027

2022-23	5	Wright	Bellevue	Kawana Springs	Continuing/Dual Immersion	Incoming	Approved	02/18/2022	06/30/2027
2022-23	TK	Wright	Bellevue	Kawana Springs	Dual Immersion/Sibling w/ Approved IDT	Incoming	Approved	02/18/2022	06/30/2027
2022-23	K	Bellevue	SRCS	Helen Lehman	Childcare by family - verified	Outgoing	Approved	02/18/2022	06/30/2027
2022-23	5	CRPUSD	Bellevue	Kawana Springs	Continuing/Dual Immersion	Incoming	Approved	02/18/2022	06/30/2027
2022-23	K	Bellevue	SRCS	James Monroe	Moving - Proof Provided	Outgoing	Approved	02/18/2022	06/30/2027
2022-23	K	Bellevue	Wright	RL Stevens	Sibling with Approved Interdistrict	Outgoing	Approved	02/18/2022	06/30/2027
2022-23	K	Bellevue	Rincon Valley	Austin Creek	Childcare by family - verified	Outgoing	Approved	02/18/2022	06/30/2027
2022-23	6	SRCS	Bellevue	Kawana Springs	Continuing/Dual Immersion	Incoming	Approved	02/18/2022	06/30/2027
2022-23	K	Bellevue	Wright	JX Wilson	Proximity to work and after care	Outgoing	Approved	02/18/2022	06/30/2027
2022-23	K	Bellevue	Roseland	Sheppard	Sibling with Approved Interdistrict	Outgoing	Approved	02/18/2022	06/30/2027
2022-23	3	Bellevue	Roseland	Sheppard	Continuing student CALPADs verified	Outgoing	Approved	02/18/2022	06/30/2027
2022-23	TK	Bellevue	Rincon Valley	Binkley	Employment - verified	Outgoing	Approved	02/18/2022	06/30/2027
2022-23	K	Bellevue	CRPUSD	Evergreen	Employment - verified	Outgoing	Approved	02/18/2022	06/30/2027
2022-23	2	Bellevue	Bennett Valley	Yulupa	Childcare by family - verified	Outgoing	Approved	02/18/2022	06/30/2027

Bellevue Union School District Personnel Activity Log

For the period: April 19, 2022- May 16, 2022

Date of Board Approval: May 17, 2022

Employment

Classified:

1. Maria Guerrero, 1.0 FTE, Family Engagement Facilitator, Taylor Mountain Elementary School
Effective: May 9, 2022

Certificated:

1. Megan Neely, 1.0 FTE, Physical Education Teacher, Bellevue Union School District
Effective: May 1, 2022

Change of Contract

1. Lilia Hueramo, 0.625 FTE, Instructional Assistant, Taylor Mountain Elementary School
Effective: May 9, 2022

Unpaid Leave of Absence

Nothing to report at this time

Resignations

Classified:

Certificated:

1. Rosanna Carrillo, 1.0 FTE, Classroom Teacher, Kawana Springs Elementary School
Effective: June 3, 2022
2. Emily Hurley, 1.0 FTE, School Counselor, Bellevue Elementary School
Effective: June 3, 2022

Retirements:

Nothing to report at this time



BELLEVUE UNION SCHOOL DISTRICT

Current Enrollment

School	8/12/2021	9/13/2021	10/13/2021	11/3/2021	12/14/2021	1/8/2022	2/8/2022	3/2/2022	4/14/2022	5/11/2022	6/5/2022
Bellevue	392	385	392	391	385	384	395	393	396	395	
Kawana	305	289	287	287	286	286	285	285	287	284	
Meadow View	384	374	375	375	376	377	381	384	386	388	
Taylor Mountain	406	414	413	416	419	421	424	427	421	420	
Independent Study	0	19	23	23	20	21	21	19	19	19	
Total Enrollment	1487	1481	1490	1492	1486	1489	1506	1508	1509	1506	0

Census Day (CalPADS/LCFF) Enrollment (1st Wednesday of October)

School	2012/13	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23
District	1736	1786	1769	1802	1753	1691	1616	1596	1539	1486	
Charter	0	37	71	94	145	144	0	0	0	0	
Total Enrollment	1736	1823	1840	1896	1898	1835	1616	1596	1539	1486	TBD

Attendance (P2, Average Attendance over 8 Months) Reported in the Month of April

School	2014/15	2015/16	2016/17	2017/18	2018/19	2019/20	2020/21	2021/22	2022/23	2023/24	2024/25
Bellevue	403	406	391	366	387	397	376	336			
Kawana	388	381	365	337	337	322	321	253			
Meadow View	397	409	425	437	406	382	353	340			
Taylor Mountain	502	503	483	456	413	415	381	352			
Independent Study	0	0	0	0	0	0	0	19			
District Attendance	1690	1699	1664	1597	1543	1517	1430	1300	TBD	TBD	TBD
<i>% Attendance</i>	<i>95.52%</i>	<i>94.26%</i>	<i>94.92%</i>	<i>94.41%</i>	<i>95.46%</i>	<i>95.02%</i>	<i>92.94%</i>	<i>87.48%</i>			
Charter	76	105	131	141	0	0	0	0	0	0	0
With Charter	1765	1803	1794	1737	1543	1517	1430	1300	TBD	TBD	TBD
<i>% Attendance</i>	<i>95.94%</i>	<i>95.12%</i>	<i>94.54%</i>	<i>94.69%</i>	<i>95.46%</i>	<i>95.02%</i>	<i>92.94%</i>	<i>87.48%</i>			

Updated: 5/11/22