



Harrisonville School District

Student Records Request

I hereby authorize the release of the information for the student listed below. Please submit records to the specified school unless otherwise noted.

Parent/Custodian Signature _____ Date _____

Please send the complete school records for the student listed below. Please include academic records (including United States and Missouri Constitution Tests and dates passed), withdrawal grades, disciplinary records, A+ Certification, test scores, (including EOC, MAP, PLAN, ACT, SAT, PSAT, AP etc.), health records, attendance records, student identification documents and special education records, psychological reports, Title I records, reading improvement plans and any information that will assist with educational placement and decisions.

Student Name _____ Grade _____

MOSIS State ID _____ Date of Birth _____

Previous School _____ Grades Attended _____

Address of school _____ Date Withdrawn _____

City, State, Zip _____

Phone _____ Fax _____

Please send student records to (Circle School):

Early Childhood Center Grades: Pre-K, Kindergarten 500 Polar Lane Harrisonville, MO 64701 (816)380-4421 Fax (816)884-2148 suzy.ryman@harrisonvilleschools.org	Harrisonville Elementary Grades: 1st-3rd 101 Meghan Dr Harrisonville, MO 64701 (816)380-4131 Fax (816)884-2938 geriann.boyd@harrisonvilleschools.org	McEowen Elementary Grades: 4th-5th 1901 S Halsey Harrisonville, MO 64701 (816)380-4545 Fax (816)884-3046 cheryl.bearden@harrisonvilleschools.org
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Harrisonville Middle School Grades: 6th-8th 601 S Highland Harrisonville, MO 64701 (816)380-7654 FAX none toby.verstraete@harrisonvilleschools.org	Harrisonville High School Grades: 9th-12th 1504 E Elm Harrisonville, MO 64701 (816)380-3273 Fax (816)884-3651 cassie.diehl@harrisonvilleschools.org
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For Office Use Only: Date Requested Faxed _____ 2nd Request _____ 3rd Request _____
 Records Received on _____

This Authorization constitutes consent to disclose personally identifiable information about your child and/or information contained in your or your child's student educational records. This Authorization complies with District policies and procedures governing student educational records and information. Please note that federal and state law authorizes disclosure of certain student educational records and information without consent and, as such, this Authorization is not required and does not apply in those situations.

