AGENDA

Glen Cove Board of Education
Board of Education
BOE Reorganization Meeting
Wednesday, July 7, 2021, 7:00 pm - 7:30 pm
Glen Cove High School

Via Livestream: www.glencoveschools.org

I. **Opening Ceremony - Pledge of Allegiance, Moment of Silence and Roll Call**

II. **Oath of Office - Administered to newly elected Board Members**

III. **Appointment of Temporary Chairperson**

IV. **Temporary Chairperson calls for nominations for President of the Board of Education**

Nomination: by:

V. **Motion made to close nominations**

Nomination: by:

VI. **Temporary chairperson announces result of vote**

Result: by:

VII. **Temporary chairperson asks for nominations for Vice President of the Board of Education**

Nomination: by:

VIII. **Motion to close nominations**

Nomination: by:

IX. **Temporary chairperson announces result of vote:**

Result: by:

X. **Oath of Office - Administered to President and Vice President**

XI. **Temporary chairperson requests successful candidates to assume duties of Office of President and Vice President of the Board**

XII. **Newly elected President extends welcome to all Board members (Meeting now to be conducted by newly elected President)**

XIII. **Appointment of Clerk of the Board of Education**

Recommend the Board of Education appoint **Ida Johnson**, as District Clerk of the Board of Education, as per agreement

XIV. **Appointment of District Treasurer**

Recommend the Board of Education appoint **Quinn Paggi** as District Treasurer, as per contract and

further, that he be bonded in the amount of **$1,000,000**. The Board President advises that the District Treasurer should be authorized as the sole signatory on all checks issued by the Glen Cove School District.

XV. Appointment of Internal Claims Auditor

Recommend the Board of Education appoint **Lori Carrick**, to the position of Claims Auditor, as per contract.

XVI. Oath of Office administered to District Clerk and District Treasurer

XVII. Appointment of External Auditor

Recommend the Board of Education appoint **O'Connor Davies** to the position of External Auditor.

XVIII. Appointment of Internal Auditor

Recommend the Board of Education appoint Cullen & Danowski, LLP to the position of Internal Auditor.

XIX. Appointment of School District Attorney

Recommend the Board of Education appoint **Ingerman Smith** as General Counsel for the School District for special and/or extraordinary legal services and Labor Counsel for the School District.

XX. Appointment of Actuarial

Recommend the Board of Education appoint **Chernoff Diamond & Col, LLC** to the position of GASB 45 Actuaries.

XXI. Appointment of Fiscal Advisor

Recommend the Board of Education appoint **Munistat Services Inc.** as the District Fiscal Advisor.

XXII. Appointment of Bond Counsel

Recommend the Board of Education appoint **Hawkins Delafield & Wood LLP** as the District Bond Counsel.

XXIII. Appointment of Purchasing Agent

Recommend the Board of Education appoint **Victoria Galante,** the Assistant Superintendent for Business, as the Purchasing Agent.

XXIV. Appointment of Deputy Purchasing Agent

Recommend the Board of Education appoint **Reyna Bonilla** as the Deputy Purchasing Agent.

XXV. Appointment of Worker's Compensation Representative

Recommend the Board of Education appoint **Wright Wrisk** as the Workers' Compensation representative for Medical Bill review and Medicare secondary payer reporting to be in accordance with their contract.

XXVI. Appointment of School Physicians

Recommend the Board of Education appoint the following physicians as School Physicians:

Medical Officer: Dr. Catherine Screnci and Dr. Arula Karidis

Dentist: Dr. Rita Vieyra

XXVII. Appointment of Central Treasurer of the Extra Classroom Activity Fund

Recommend the Board of Education appoint **Suzanne Rant** (HS) and **Donna Pascarell**i (MS) Treasurer of the Extra Classroom Activity Fund and that they be included in the employees blanket bond.

XXVIII. Appointment to Certify Payroll

Recommend the Board of Education designate **Dr. Maria Rianna,** Superintendent of Schools, to certify the payroll and further that the Assistant Superintendent for Business, **Victoria Galante**, will certify in her absence.

XXIX. Appointment of Staff on an Interim Basis

Recommend the Board of Education authorize **Dr. Maria Rianna**, Superintendent of Schools, to employ individuals on an interim basis until such time as the Board of Education is able to act upon a formal recommendation for appointment. Such interim appointments shall be considered temporary in nature.

XXX. Appointment of Third Party Administrator for District 403B Plan

Recommend the Board of Education appoint **The Omni Group** as the District's Third Party Administrator for the District's 403B Plan.

XXXI. Appointment of Asbestos Compliance Officer

Recommend the Board of Education appoint **Viktor Tymchynyuk** as Asbestos Compliance Officer.

XXXII. Appointment of Title IX Compliance Officer

Recommend the Board of Education appoint **Dr. Kim Rodriguez** as the Title IX Compliance Officer.

XXXIII. Appointment of Section 504 Compliance Officer

Recommend the Board of Education appoint **Michael G. Tweed** as the Section 504 Compliance Officer.

XXXIV. Appointment of Records Access Officer and Fiscal Records Access Officer

Recommend the Board of Education appoint **Ida Johnson, District Clerk,** as Records Access Officer and Fiscal Records Access Officer.

XXXV. Appointment of Records Public Information Services

Recommend the Board appoint **ZE Creative Communications** to provide Public Information and Communication Services.

XXXVI. Appointment of Impartial Hearing Officers

Recommend the Board of Education appoint Impartial Hearing Officers (see attached list) should the School District find a need to use an Impartial Hearing Officer (or Officers).

XXXVII. Appointment of CSE and CPSE Members, Surrogate Parents and Parent Advocates

Recommend the Board of Education appoint the members to the CSE, CPSE, Surrogate Parent and Parent Advocates.

XXXVIII. Designation of Depositories

Recommend the Board of Education designate the attached as Banks of Deposit.

XXXIX. Designation of Official Newspaper

Recommend the Board of Education designate **The Record Pilot, The Glen Cove Herald Gazette** and **Newsday** as official newspapers for legal advertising and notices for the Glen Cove School District and Newsday for emergency advertising.

XL. Board of Education Meetings

Recommend the Board of Education schedule meetings on **Wednesdays** (unless otherwise noted below), at or about 7:00 PM at the **High School** (unless otherwise noted below), as attached.

XLI. Authorization for Approval of Budget Transfers

Recommend the Board of Education authorize **Dr. Maria Rianna,** the Superintendent of Schools to approve budget transfers up to $10,000, any budget transfer in excess of $10,000 be approved by the Board of Education in accordance with Policy #5330.

XLII. Approval to Apply for Federal and State Grants

Recommend the Board of Education, through its Administrative Officer, be authorized to apply for any and all Federal and State grants that are deemed appropriate.

XLIII. Mileage Allowance Rate

Recommend the Board of Education authorize the mileage allowance rate for authorized travel for the School District to be the current IRS allowable rate.

XLIV. Authorization for Petty Cash Fund

Glen Cove High School - Antonio Santana - $100
Athletic Director - Peter Cardone -$50
Finley Middle School - Nelson Iocolano - $100
Connolly Elementary School - Julie Mullan - $100
Landing Elementary School - Alexa Doeschner - $100
Gribbin Elementary School - Francine Santoro - $100
Deasy Elementary School - Melanie Arfman - $100
Business Office - Asta Barkauskas - $100

XLV. Release Payment of Funds

Recommend the Board of Education grant the Superintendent of Schools the authority, when

necessary, to release payment of funds, not to exceed $1,000 before formal approval by the Board of Education.

XLVI. Authorization for Delegation of Investments

Recommend the Board of Education authorize **Dr. Maria Rianna**, Superintendent of Schools, and/or **Victoria Galante,** the Assistant Superintendent for Business, to execute in the name of the Board of Education any and all documents relating to the investment program in a timely manner as well as to utilize reputable consultants regarding investment decisions when necessary, so long as no fee is involved. In the absence of Maria Rianna and Victoria Galante, the District Treasurer is authorized to execute investment documents in the name of the Board of Education. A monthly progress report of investments will be given to the Board of Education.

XLVII. Re-adoption of Investment Policy

Recommend the Board of Education of the Glen Cove School District re-adopt the current Investment Policy.

XLVIII. Re-adoption of Policies and Code of Ethics

Recommend the Board of Education re-adopt all policies and code of ethics in effect the previous year, as well as any policy approved after **July 1, 2021**.

XLIX. Conferences, Conventions and Workshops

Recommend the Board authorize the Superintendent of Schools to take action on administrative, teacher and other staff requests to attend conferences, conventions and workshops within the limit of the **2021 – 2022** budget appropriations and in accordance with Board Policy (General Municipal Law 77-b).

L. Attendance Periods

Recommend the Board adopt the following resolution regarding the elimination of religious holidays in counting the best attendance periods for state aid (Commissioner's Regulations 175.40):

WHEREAS, through action of the New York State Legislature and of the Governor of the State of New York, a Board of Education may decide to eliminate religious holidays in counting the best attendance periods for state aid,

THEREFORE, BE IT RESOLVED, that each of the religious holidays designated by the Commissioner of Education during the school year **2021 – 2022** on which school may be held be eliminated from the **2021– 2022** state aid attendance worksheet, if it is in the best interest of the District.

LI. Surety Bonds

Recommend the Board authorize preparation of surety bonds for the Assistant Superintendent for Business, School District Treasurer and Deputy Treasurer in the amount of Two Million dollars each (Education Law, Section 2130).

LII. Designation for Participation in the National School Lunch / School Breakfast / Special Milk Programs

Recommend the Board of Education delegate to the Superintendent of Schools the authority to act as its agent in the participation of the National School Lunch / School Breakfast / Special Milk Programs and to sign all contracts and agreements associated with said participation.

LIII. Approval of Participation in Long Island School Nutrition Cooperative

Recommend the Board of Education approve the participation of the district in the Long Island School Cooperative Bid (see attached).

LIV. Approval of School Lunch Program Prices

Recommend the Board of Education approve the prices for the School Lunch Program as attached.

LV. Approval for Insurance Policy Coverage

Recommend the Board of Education approve **NYSIR** for insurance policy coverage.

LVI. Approval of Student Accident Insurance

Recommend the Board of Education approve **Fitzharris Agency Inc**. as Insurance Agent for student accident insurance**.**

LVII. Adoption of Coverage Provided by Section 18 of Public Officers Law

Recommend the Board of Education adopt the coverage provided by Section 18 of the Public Officers Law of the State of New York for its employees, as defined by that statue. The adoption of this resolution is intended to provide benefits which shall supplement and be available in addition to, defense or indemnification protection conferred by virtue of other enactments, statutory provisions, previous actions of this Board or other sources. The Superintendent of Schools or his designee shall take such action as may be necessary to obtain insurance protection against such potential liability to the district as may arise as a result of the adoption of this resolution.

LVIII. Approval of Salary Schedule

Recommend the Board of Education approve the salary schedule as per the attached.

LIX. Establishment of Committees

Recommend the Board establish the following committees and appoint members:

A. Audit Committee (Required)

Members:

B. Policy Committee

Members:

LX. Adjournment

Recommend the Board of Education adjourn the Annual Reorganization Meeting.