

# AGENDA



**Glen Cove Board of Education  
Board of Education  
BOE MEETING  
Wednesday, December 14, 2022, 7:30 pm - 9:00 pm  
Glen Cove High School**

Via Livestream: [www.glencoveschools.org](http://www.glencoveschools.org)

## **I. Opening Ceremony**

- A. Salute to Flag
- B. Roll Call

## **II. Approval of Minutes of the Board of Education Meeting**

Minutes of November 30, 2022 - Presented by District Clerk

## **III. Committee Reports**

No Reports

## **IV. Superintendent Report**

- A. Updates
  - 1. Recognition of GCHS Top Ten Students of the Class of 2023

## **V. Student Board Member Report**

## **VI. Public Participation**

This section gives opportunity to residents who wish to raise a question or make a brief statement on agenda items.

## **VII. Instructional Report**

- A. Committee on Special Education
- B. Committee on Preschool Special Education

## **VIII. Business Affairs**

- A. Finance
  - 1. Treasurer's Report - Month of September 2022
  - 2. Financial Reports
    - a. Bank Reconciliations - Month of September 2022
    - b. Revenue Budget Status Report - Month of September 2022
    - c. Appropriation Budget Status Report - Month of September 2022
    - d. Register of Bills - Month of September 2022
    - e. Check Registers - Month of September 2022

B. Operations

1. Budget Transfers
2. Contract
3. Certification of District Wide Security and Safety Bond of December 6, 2022
4. Donation

**IX. Personnel**

A. Certified

1. Appointment of Probationary Teacher
2. Appointment of 6th Period Class Teacher
3. Appointment of Permanent Substitute Teacher
4. Appointment of Credit Recovery Teachers
5. Appointment of Cooking Club Co-Advisors
6. Authorization and Establishment of New Club & Appointment of Advisors
7. Request for Leave of Absence
8. Resignation

B. Classified

1. Memorandum of Agreement (UPSEU Food Service Unit/Cafeteria Employees)
2. Appointment of Typist
3. Appointment of School Monitor
4. Appointment of Building Maintenance Maintainer
5. Change in Hours
6. Rescission of Appointment
7. Resignations

**X. Unfinished Business**

- A. Policy #1925: Interpreters - Second Reading
- B. Policy #1500: Use of Facilities - First Reading

**XI. New Business**

**XII. Board Comments**

**XIII. Public Participation**

This section gives opportunity to residents who wish to raise a question or make a brief statement on matters including, but limited to, agenda items.

**XIV. Executive Session (if necessary)**

**XV. Adjournment**

VII. **Instructional Report**

A. Committee on Special Education

**RESOLVED**, on the recommendation of the Superintendent of Schools, the Board of Education approves the recommendations of the Committee on Special Education for Initial Placement Programs/Services for cases listed as per the attached from meetings and approves the authorization of funds to implement the special education programs and services.

VII. **Instructional Report**

B. Committee on Preschool Special Education

**RESOLVED**, on the recommendation of the Superintendent of Schools, the Board of Education approves the recommendations of the Committee on Preschool Special Education for Initial Placement Programs/Services for cases listed as per the attached from meetings.

**Regular Meeting – Board of Education – December 14, 2022**

VIII. **Business Affairs**

B. Operations

1. Budget Transfers

**RESOLVED**, on the recommendation of the Superintendent of Schools, the Board of Education approves the below budget transfer:

<b>BUDGET TRANSFER(S)</b>			
<b>Account Code</b>	<b>Account Name</b>	<b>Transfer In</b>	<b>Transfer Out</b>
A2630.466.26	Computer Hardware-DW		\$20,000.00
A2630.403.25	Network Technical Consulting	\$20,000.00	
<b>TOTAL</b>		<b>\$20,000.00</b>	<b>\$20,000.00</b>

\*To transfer funds as requested by IT Director for VMWare renewal.

<b>BUDGET TRANSFER(S)</b>			
<b>Account Code</b>	<b>Account Name</b>	<b>Transfer In</b>	<b>Transfer Out</b>
A1320.422	Auditing Services	\$30,000.00	
A2010.152	District Coordinators		\$30,000.00
<b>TOTAL</b>		<b>\$20,000.00</b>	<b>\$20,000.00</b>

\*To transfer funds to cover cost of special education consultants.

**Regular Meeting – Board of Education – December 14, 2022**

VIII. **Business Affairs**

B. Operations

2. Contract

**RESOLVED**, on the recommendation of the Superintendent of Schools, the Board of Education approves the contract between Glen Cove City School District and Hamburger & Yaffee, LLP as attached and authorizes the President to sign such upon approval:

**Regular Meeting – Board of Education – December 14, 2022**

VII. **Business Affairs**

B. Operations

3. Certification of District Wide Security and Safety Bond of December 6, 2022

**WHEREAS**, the Board of Education, meeting as a Board of Canvass, examined and tabulated the statement of the results of the District Wide Security and Safety Bond in several election districts, held on December 6, 2022. The Board proceeded to canvass the returns as contained in such statements and determine the number of votes cast for Proposition I; and declares the results as follows:

School Election Districts	Proposition I YES	Proposition I No
High School - A, B, C	1000	687
Connolly School - D	179	166
<b>Totals</b>	<b>1179</b>	<b>853</b>

**NOW THEREFORE BE IT RESOLVED**, that Proposition I for the District Wide Security and Safety Bond passed with 1179 **YES** votes and 853 **NO** votes.

**Regular Meeting – Board of Education – December 14, 2022**

VIII. **Business Affairs**

B. Operations

4. Donation

**RESOLVED**, on the recommendation of the Superintendent of Schools, the Board of Education accepts a donation of \$1200 from Anne Markoulis.



**INTERPRETERS FOR HEARING-IMPAIRED/DEAF AND HARD-OF-HEARING PARENTS**

The Board of Education recognizes that those district parents ~~with hearing impairments~~who are deaf or hard-of-hearing which prevents meaningful participation in their child's educational program must be afforded an opportunity equal to that afforded other parents to participate in meetings or activities pertaining to the academic and/or disciplinary aspects of their child's education. Accordingly, and pursuant to law, the school district will provide an interpreter for ~~hearing impaired~~deaf or hard-of-hearing parents for school-initiated academic and/or disciplinary meetings or activities including, but not limited to:

- Parent/teacher conferences
- Child/study or building level team meetings
- Planning meetings with school counselors regarding educational progress
- Career planning
- Suspension hearings or other conferences with school officials relating to disciplinary actions

The school district will provide an interpreter for ~~the deaf or hearing impaired~~hard of hearing parents if a written request for the service has been submitted ~~to~~ and received by the district within seven (7) working days prior to the scheduled meeting or activity. If an interpreter is unavailable, the district will ~~then~~ make other reasonable accommodations ~~which that~~ are satisfactory to the parents (e.g., notetaker, transcript, decoder, or telecommunication device for the deaf). These services will be made available by the district at no cost to the parents.

The Board directs the Superintendent of Schools to maintain a list of available interpreters and to develop procedures to notify parents of the availability of interpreter services, the time limitation for requesting these services, and of the requirement to make other reasonable accommodations satisfactory to the parents should an interpreter not be available.

Hearing impaired/Deaf and hard-of-hearing parents are requested to submit the attached form to request accommodation of their disability.

Ref: Americans with Disabilities Act of 1990, 42 U.S.C. §§12131-12134  
 Rehabilitation Act of 1973, 29 U.S.C. §794  
 Education Law §3230  
 8 NYCRR §100.2(aa)  
*Rothschild v. Grottenthaler*, 907 F.2d 286 (2d Cir. 1990)

Adoption date:

**INTERPRETERS FOR ~~HEARING-IMPAIRED~~DEAF AND HARD-OF -  
HEARING PARENTS**

*Accommodation Request*

Parents in need of interpreter services are asked to complete this form:

TO: Superintendent of Schools  
Glen Cove City School District

FROM: \_\_\_\_\_  
Name

\_\_\_\_\_  
Address

Please identify the type of interpreter needed:

Interpreter for the ~~Hearing-Impaired~~Deaf and hard-of-hearing: ( )  
American Sign; ( ) English

In the event an interpreter is not available, please identify the type of alternative service preferred:

Written Communication

Transcripts

Decoder

Telecommunication Device for the Deaf (TDD)

Other (please specify) \_\_\_\_\_

Adoption date:

**INTERPRETERS FOR HEARING-IMPAIRED/DEAF AND HARD-OF-HEARING PARENTS EXHIBIT**

*Response to Requests for Accommodation*

FROM: Superintendent of Schools  
Glen Cove City School District

TO: \_\_\_\_\_  
Name

\_\_\_\_\_  
Address

The Glen Cove City School District hereby:

\_\_\_\_\_ grants your request for accommodation of a hearing disability in accordance with Board Policy 1925;

\_\_\_\_\_ denies your request for accommodation of a hearing disability for the following reason: \_\_\_\_\_

Adoption date:

Book: Policy Manual

Section: 1000 Community Relations

Title: PUBLIC USE OF SCHOOL FACILITIES

Code: 1500

Status: Active

Adopted: July 6, 2022

While the district's school buildings and grounds are maintained primarily for the purpose of educating students within the district, the Board of Education recognizes that the buildings and grounds are a valuable community resource and believes that this resource should be available to the community for specific uses that will not interfere with educational activities. This policy is intended to identify the uses that community groups may make of those facilities.

Pursuant to the Boy Scouts of America Equal Access Act, the district shall not deny equal access or a fair opportunity to meet, or discriminate against, any group officially affiliated with the Boy Scouts of America, or any other youth group listed in Title 36 of the United States Code as a patriotic society. However, the district and its schools are not required to sponsor any such group.

#### **Use of School Facilities by School Personnel and Students**

Any use of school facilities for school-related activities will be scheduled through the Building Principal. Any other use outside the regular school week will be scheduled through the Building & Grounds Department.

No students are allowed in a school building unless a custodian and/or administrator is on duty. Scheduling in advance will ensure that the space requested is available and not given to outside groups.

Recognized collective bargaining units may use school facilities to conduct meetings as specified in the collective bargaining agreement(s) or with approval of the Superintendent.

#### **Permitted Uses for the General Community**

District facilities may be used for the purposes listed below, subject to the conditions and restrictions set forth in this policy.

- A. Instruction in any branch of education, learning or the arts.
- B. Public library purposes, subject to provisions of the Education Law, or as stations of public libraries.
- C. Social, civic (including but not limited to meetings of parent associations and parent-teacher associations) and recreational meetings and entertainments, or other uses pertaining to the welfare of the community, so long as such uses are non-exclusive and open to the general public.
- D. Meetings, entertainment and occasions where admission fees are charged, when the proceeds are to be spent for an educational or charitable purpose.
- E. Polling places for holding primaries and elections, and for the registration of voters.
- F. Civic forums and community centers.
- G. Recreation, physical training and athletics, including competitive athletic contests of children attending a private, nonprofit school.
- H. Child-care programs when school is not in session, or when school is in session for the children of students attending schools of the district and, if there is additional space available, for children of employees of the district.

Additionally, as a condition of receiving state funding, the district permits access to military recruiters to school buildings, grounds and facilities to the same extent it provides access to those who inform students of educational, occupational or career opportunities.

#### **Prohibited Uses**

Any use not permitted by this policy is prohibited. In addition, the following uses are specifically prohibited.

- A. Meetings sponsored by political organizations.
- B. Meetings, entertainments and occasions, where admission fees are charged, that are under the exclusive control of and the proceeds are to be applied for the benefit of a society, association or organization of a religious sect or denomination or of a fraternal, secret or exclusive society or organization, other than veterans' organizations or volunteer fire fighters or volunteer ambulance workers.
- C. By any person or profit-making organization for personal or private gain, financial or otherwise.

#### Conditions of Use for District Facilities

- A. Use of district facilities may be permitted unless such facilities are in use for school purposes, or during educational programs. The district reserves exclusive and nonreviewable judgment to determine if a requested use would interfere with or disturb the district's educational programs.
- B. To ensure that district facilities are preserved for the benefit of the greater district community, only community based groups and organizations (that is, groups which are located within the geographic area covered by the district) may be granted access to district facilities. With the addition of a synthetic field, use of the high school varsity field will be granted to local community groups meeting all requirements.
- C. Use of district facilities will be permitted only where the applicant agrees to pay the district a user fee according to a schedule adopted by the district to cover the costs of heat, electricity, maintenance, custodial services and any other expenses associated with the requested use. Use is further conditioned upon the applicant's agreement to pay additional fees associated with the use of any additional services or equipment. The district retains the right to condition use upon an applicant depositing with the district a sum equaling the estimated costs and fees associated with the proposed use 10 days in advance of the requested use. The district retains the further right to waive user fees for groups that are associated with or sponsored by the district.
- D. Where, in the judgment of the district, the requested use of district facilities requires special equipment or supervision, the district reserves the right to deny such use, or in the alternative, to condition such use upon the applicant's payment of additional fees in accordance with paragraph C above. Only authorized personnel shall operate district equipment.
- E. Use of district facilities will only be permitted where the organization provides the district timely evidence of adequate insurance coverage (\$1,000,000 minimum) to save the district harmless from all liability, property damage, personal injuries and/or medical expenses. The district will exercise complete and unreviewable discretion regarding what constitutes adequate insurance coverage for each proposed use.
- F. The District reserves the discretion to deny use of district facilities described above, or to terminate use of district facilities:

1. By an applicant who has previously misused or abused district facilities or property or who has violated this policy;
2. For any use which could have the effect of violating the Establishment Clause of the United States Constitution or other provisions of the United States or New York State Constitutions;
3. For any use which, in the estimation of the Board, could reasonably be expected to or actually does give rise to a riot or public disturbance;
4. For any use which the Board deems inconsistent with this policy;
5. For any use by a private for-profit entity that has the direct or indirect effect of promoting the products or services of such entity;
6. In any instance where alcoholic beverages or unlawful drugs are sold, distributed, consumed, promoted or possessed;
7. For any use prohibited by law.

### **Application Procedure for Use of District Facilities**

- A. All applications for use of school facilities shall be made in writing and submitted to the Superintendent of Schools or designee at least 30 days prior to the date of the requested use. A use permit application is available in the Director of Facilities' office or on the district website.
- B. The applicant must clearly and completely describe the intended use of the district facility in the application.
- C. All applicants must review this policy prior to submitting the application. All applications must be signed by an authorized agent of the group or organization requesting use. The applicant's signature on the application shall attest to the group or organization's intent to comply with all Board policies and regulations and to use district facilities strictly in accordance with the use described in the application.
- D. All applicants must agree to assume responsibility for all damages resulting from its use of district facilities. Proof of adequate insurance must be provided by the applicant at least 10 days before the date of the requested use.
- E. Permits shall be valid only for the facility, use, dates and time specified in the permit. No adjustment to the permit is allowed except with the prior written approval of the Superintendent or designee. Permits shall not be transferable.
- F. The Superintendent or designee is authorized to alter or cancel any permit if it becomes necessary to use the facility for school purposes or for other justifiable reason.
- G. With regard to scheduling activities, the district retains the right to give preference to groups and organizations which are associated with or sponsored by the district.
- H. Issuance of a permit shall not limit the right of access to the facility by district staff.

Ref:

Education Law §§2-a; 414

20 USC §7905

34 CFR Part 108

Adoption date: July 6, 2022

Book: Policy Manual

Section: 1000 Community Relations

Title: PUBLIC USE OF SCHOOL FACILITIES REGULATION

Code: 1500-R

Status: Active

Adopted: July 6, 2022

### **Use of School Facilities on Weekends and Holidays**

School facilities, except under unusual circumstances, will not be available on Saturdays, Sundays or school holidays. However if used on Saturdays, Sundays or school holidays, individuals or groups will be charged at a rate as specified in the "Facility Use Fee Schedule" and "Additional Fees and Requirements" to cover the cost of utilities, operation and maintenance, with such charges being made against Local Priority, Non-Local Groups and School-Related groups.

### **Fees**

There shall be established a Facility Use Fee Schedule (below) to cover the cost of utilities, operation and maintenance. An additional fee may be charged for services that may be required by the district due to the particular event taking place. Any organization that fails to pay the charges requested will forfeit its right to use any school facility until it complies with this requirement.

Only the district may pay employees for services involving the use of school facilities.

Any change in time, date or cancellation of an activity is to be reported to the Superintendent or designee. It will be understood that it may be necessary to reschedule a non-school activity if a conflict arises with a school-related activity.

In case of an accident resulting in injury to any person or damage to personal property, the incident must be reported immediately to the custodian or district personnel who is in charge. It must also be submitted in writing to the Superintendent within 5 days after the function. The permittee shall immediately request an accident report form from the district Business Office.

The granting of permission to use school property will not carry the right to exclude representatives of the district or designated members of the Board from the property. District representatives, and designated members of the Board, will have full and free access at all times to any part of the building.

### **Facility Use Fee Schedule**

1. Local Priority Groups

Local priority groups include the Firemen's Organizations, Veterans' Groups, Civic Associations, Boy Scouts, Girl Scouts, Senior Citizen Groups, Glen Cove Youth Group, and similar groups.

	Classrooms	Cafeteria	Gymnasiums & Auditoriums	HS Track & Field
a. Admission/donation fees not charged.	No Fee	No Fee	No Fee	No Fee
b. Admission/fees/ donations charged for performance or program.	\$20	\$40	\$150	\$250

## 2. Non-Local Groups

Non-local groups include those: (1) which have at least fifty-one (51%) of their membership residing outside the school district; (2) not having a Glen Cove physical mail address; or (3) not identified as being a Glen Cove community group or organization or accepted as such by the School Board. Any such group may apply to the Board for reconsideration.

	Classrooms	Cafeteria	Gymnasiums & Auditoriums	HS Track & Field
a. Admission/donation fees not charged.	\$40	\$75	\$250	\$350
b. Admission/fees/ donations charged for performance or program.	\$60	\$100	\$500	\$750

## 3. School Related Groups

School related groups include Parent Teacher Associations, school clubs, recognized employee organizations, and booster organizations.

	Classrooms	Cafeteria	Gymnasiums & Auditoriums	HS Track & Field
a. Admission/donation fees not charged.	No Fee	No Fee	No Fee	No Fee
b. Admission/fees/ donations charged for performance or program.	No Fee	No Fee	No Fee	No Fee

## Additional Fees and Requirements

1. When the school district is on an austerity or contingency budget, the district may not make its facilities available to community groups without charge. Proposed users must pay in advance all identifiable costs associated with such use. This shall not apply to use pursuant to an intergovernmental cooperation agreement or by the PTA for other than social functions.
2. The fees listed above are for weekday use of school facilities. Weekend, holiday and after school-hours use would require the fee listed plus the district's cost for custodial and security overtime salaries. If additional custodial and/or security personnel are required, the group would be responsible for all the salary costs.
3. Dress rehearsals and practice sessions by Special Arrangement only.



4. In the event that the voters of the district do not appropriate funds for free or subsidized community use of school property, the foregoing fee schedule shall not be applicable and community groups will be required to reimburse the district for all identifiable costs associated with an approved use of such facilities.

Adoption date: July 6, 2022