

HELLGATE ELEMENTARY SCHOOL
DISTRICT NO. 4, MISSOULA COUNTY
MISSOULA, MONTANA

**FINANCIAL AND
COMPLIANCE
REPORT**

FOR THE YEAR ENDED
JUNE 30, 2018

DONALD NOLAN DAVIES, P.C.
Certified Public Accountant

HELLGATE ELEMENTARY SCHOOL
DISTRICT NO. 4, MISSOULA COUNTY
MISSOULA, MONTANA
TABLE OF CONTENTS
JUNE 30, 2018

| | |
|---|----|
| ORGANIZATION - BOARD OF TRUSTEES AND OFFICIALS | 1 |
| MANAGEMENT'S DISCUSSION AND ANALYSIS | 2 |
| INDEPENDENT AUDITOR'S REPORT | 8 |
| BASIC FINANCIAL STATEMENTS | |
| Government-Wide Financial Statements: | |
| Statement of Net Position | 12 |
| Statement of Activities | 13 |
| Fund Financial Statements | |
| Balance Sheet - Governmental Funds | 14 |
| Reconciliation of the Balance Sheet to the Statement of Net Position | 15 |
| Statement of Revenues, Expenditures, and Changes in Fund Balance - Governmental Funds | 16 |
| Reconciliation of the Statement of Revenues, Expenditures, and Changes In Fund Balances to the Statement of Activities | 17 |
| Statements of Fiduciary Net Position and Statement of Changes in Fiduciary Net Position | 18 |
| Notes to Financial Statements | 19 |
| SUPPLEMENTAL SCHEDULES: | |
| Schedule of Revenues, Expenditures, and Encumbrances - Budget and Actual - General Fund | 48 |
| Notes to the Budget and Actual Schedule | 49 |
| Schedule of Changes in Other Post Employment Health Care Benefits and Related Ratio | 50 |
| Schedule of the School's Proportionate Share of the Net Pension Liability - Teachers' Retirement System | 51 |
| Schedule of the School's Pension Plan Contributions - Teachers' Retirement System | 51 |
| Notes to Teachers' Retirement System Schedules | 52 |
| Schedule of the School's Proportionate Share of the Net Pension Liability - Public Employees' Retirement System | 55 |
| Schedule of the School's Pension Plan Contributions - Public Employees' Retirement System | 55 |
| Notes to Public Employees' Retirement System Schedules | 56 |
| Schedule of Expenditure of Federal Awards | 59 |
| Notes to the Schedule of Expenditure of Federal Awards | 60 |
| Schedule of School District Enrollment | 61 |
| Extracurricular Fund - Schedule of Revenues, Expenditures, and Changes in Fund Balance by Student Activity | 62 |
| OTHER SUPPLEMENTAL INFORMATION: | |
| Description of School District | 63 |
| School District Property Tax Valuations | 63 |
| School District Tax Levies | 64 |
| Other Tax Levies | 64 |
| Tax Collections | 65 |
| Major Taxpayers | 65 |
| Maximum Bonded Indebtedness | 66 |
| INDEPENDENT AUDITOR'S REPORTS: | |
| On Internal Control Over Financial Reporting and on Compliance and Other Matters | 68 |
| On Compliance for each Major Program and Internal Control Over Compliance Required by the Uniform Guidance | 70 |
| Schedule of Findings and Questioned Costs | 72 |
| CORRECTIVE ACTION PLAN | 76 |

**HELLGATE ELEMENTARY SCHOOL
DISTRICT NO. 4, MISSOULA COUNTY
MISSOULA, MONTANA**

ORGANIZATION

JUNE 30, 2018

BOARD OF TRUSTEES

| | |
|-------------------|---------------|
| Thomas McLaughlin | Chairman |
| Jack Babon | Vice-Chairman |
| Kate Walker | Trustee |
| Diane Beck | Trustee |
| Lori Christensen | Trustee |
| Rich Thornock | Trustee |
| Rod Sharkey | Trustee |

OFFICIALS

| | |
|---------------------|-------------------------------------|
| Doug Reisig, Ed. D. | School District Superintendent |
| Noreen Anderson | Clerk of the Board/Business Manager |
| Kirsten Pabst | County Attorney |
| Erin Lipkind | County Superintendent of Schools |

HELLGATE ELEMENTARY SCHOOL

K-2 PRINCIPAL 721-2160
3-5 PRINCIPAL 549-6109
6-8 PRINCIPAL 721-2452

DISTRICT NO. 4
2385 FLYNN LANE
MISSOULA, MONTANA 59808

SUPERINTENDENT 728-5626
BUSINESS OFFICE 728-5626
FAX NO. 406-728-5636

MANAGEMENT'S DISCUSSION AND ANALYSIS

JUNE 30, 2018

This management's discussion and analysis provides an overview of the School's financial activities for the fiscal year ended June 30, 2018. Please read it along with the School's financial statements which begin on page 12.

FINANCIAL HIGHLIGHTS

The School continues the \$22,000,000 facility enhancement project which includes constructing a new middle school facility (grades 7 and 8) as well as other projects around campus.

Revenues exceeded expenses for the year for the School by approximately \$2,002,000. The District implemented GASB Statement No. 75 *Accounting and Financial Reporting for Postemployment Benefits other than Pensions*. This resulted in a restatement of beginning net position of \$505,000.

USING THIS ANNUAL REPORT

This annual report consists of financial statements for the School as a whole with more detailed information for certain School funds. The Statement of Net Position and the Statement of Activities (pages 12 and 13) provide information about the activities of the School as a whole and present a long-term view of the School's finances (they include capital assets and long-term liabilities).

Fund financial statements present a short-term view of the School's activities (they include only current assets expected to be collected in the very near future and liabilities expected to be paid in the very near future). They present detailed information about the School's general fund, building fund, and debt service fund. There is also summarized financial information about the student activity trust fund for which the School acts as a trustee.

THE SCHOOL AS A WHOLE

One important question asked about the School's finances is, "Is the financial condition of the School better or worse off as a result the year's activities?" The information in the government-wide financial statements helps answer this question. These statements include all assets and liabilities using the accrual basis of accounting (and reports depreciation on capital assets), which is similar to the basis of accounting used by most private-sector companies. The change in net position (the difference between total assets and total liabilities) over time is one indicator of whether the School's financial health is improving or deteriorating. However, you need to consider other nonfinancial factors in making an assessment of the School's health, such as changes in enrollment, changes in the State's funding of educational costs, changes in the economy, changes in the School's tax base, etc.

Over One Century of Quality Education
(Established in 1869)

Changes in the School's net position (rounded to the nearest \$1,000) were as follows:

| | 2018 | 2017 | Change | % |
|--|---------------------|----------------------|--------------------|--------------|
| Current assets | \$3,680,000 | \$3,126,000 | \$554,000 | 18% |
| Capital assets - net | 27,405,000 | 15,094,000 | 12,311,000 | 82% |
| Other assets | 11,694,000 | 21,712,000 | (10,018,000) | (46)% |
| Total assets | 42,779,000 | 39,932,000 | 2,847,000 | 7% |
| Deferred outflows | 1,550,000 | 1,864,000 | (314,000) | (17)% |
| Current liabilities | (4,281,000) | (1,889,000) | (2,392,000) | 127% |
| Non-current liabilities | (40,770,000) | (42,246,000) | 1,476,000 | (3)% |
| Total liabilities | (45,051,000) | (44,135,000) | (916,000) | 2% |
| Deferred inflows | (209,000) | (88,000) | (121,000) | 138% |
| Net position | (\$931,000) | (\$2,427,000) | \$1,496,000 | (62)% |
| Net position consists of: | | | | |
| Net investment in capital assets | \$6,888,000 | \$5,539,000 | \$1,349,000 | 24% |
| Restricted | 1,307,000 | 1,279,000 | 28,000 | 2% |
| Unrestricted | (9,126,000) | (9,245,000) | 119,000 | (1)% |
| Net position | (\$931,000) | (\$2,427,000) | \$1,496,000 | (62)% |

The increase in capital assets net of related debt reflects the School's debt payments and capital purchases exceeding the depreciation expense. Other Assets were decreased as the bond proceeds were spent on the building project. Current liabilities increased due to work completed by the project contractor but not paid as of June 30th. Current assets increased from increased Medicaid billing and taxes receivables.

Changes in the School's program revenues (rounded to the nearest \$1,000) were as follows:

| | 2018 | 2017 | Change | % |
|--|--------------------|--------------------|------------------|-----------|
| Federal grants: | | | | |
| School food program | \$337,000 | \$359,000 | (\$22,000) | (6)% |
| Other federal programs | 706,000 | 650,000 | 56,000 | 9% |
| State grant funding | 984,000 | 1,054,000 | (70,000) | (7)% |
| Charges for services: | | | | |
| School food program | 231,000 | 216,000 | 15,000 | 7% |
| Other | 923,000 | 652,000 | 271,000 | 42% |
| Other program revenue | 65,000 | 69,000 | (4,000) | (6)% |
| Total program revenue | \$3,246,000 | \$3,000,000 | \$246,000 | 8% |

Overall the program revenues were stable with an increase in state funding related to increased use of Medicaid services.

Changes in the School's general revenue (rounded to the nearest \$1,000) were as follows:

| | 2018 | 2017 | Change | % |
|---|---------------------|---------------------|--------------------|------------|
| School property taxes | \$6,997,000 | \$4,735,000 | \$2,262,000 | 48% |
| State revenue | 6,234,000 | 6,547,000 | (313,000) | (5)% |
| County property taxes | 1,288,000 | 1,277,000 | 11,000 | 1% |
| Investment earnings and other | 372,000 | 173,000 | 199,000 | 115% |
| Total general revenue. | 14,891,000 | 12,732,000 | 2,159,000 | 17% |
| Total program revenue | 3,246,000 | 3,000,000 | 246,000 | 8% |
| Total revenue | \$18,137,000 | \$15,732,000 | \$2,405,000 | 15% |

The increase in school property taxes is a result of the School beginning to make the payments on the 2017 series bonds. The state school block grant was discontinued in 2018. Investment earnings were up due to the earnings on the unspent bond proceeds. Other general revenues were relatively stable.

Changes in the School's expenses (rounded to the nearest \$1,000) were as follows:

| | 2018 | 2017 | Change | % |
|---|--------------------|----------------------|--------------------|--------------|
| Instruction - regular programs | \$6,552,000 | \$6,628,000 | (\$76,000) | (1)% |
| Instruction - other programs | 1,869,000 | 1,845,000 | 24,000 | 1% |
| Support services | 2,146,000 | 2,018,000 | 128,000 | 6% |
| Administration | 1,658,000 | 1,563,000 | 95,000 | 6% |
| Operation and maintenance | 1,150,000 | 1,188,000 | (38,000) | (3)% |
| Student transportation | 848,000 | 836,000 | 12,000 | 1% |
| School food | 636,000 | 660,000 | (24,000) | (4)% |
| Depreciation expense | 497,000 | 488,000 | 9,000 | 2% |
| Interest expense | 679,000 | 753,000 | (74,000) | (10)% |
| Bond issue costs | | 190,000 | (190,000) | (100)% |
| Extracurricular activities | 100,000 | 93,000 | 7,000 | 8% |
| Total expenses | 16,135,000 | 16,262,000 | (127,000) | (1)% |
| Less program revenues. | 3,246,000 | 3,000,000 | 246,000 | 8% |
| Net expenses. | 12,889,000 | 13,262,000 | (373,000) | (3)% |
| Less general revenues | 14,891,000 | 12,732,000 | 2,159,000 | 17% |
| Change in net position. | 2,002,000 | (530,000) | 2,532,000 | |
| Net Position - Beginning | (2,427,000) | (1,897,000) | (530,000) | 28% |
| Change in Accounting Principles. | (506,000) | | (506,000) | 100% |
| Restate Beginning Balance. | (2,933,000) | (1,897,000) | (1,036,000) | 55% |
| Ending balance | (\$931,000) | (\$2,427,000) | \$1,496,000 | (62)% |

Expenses increased in support services for the medicaid services. Interest expense decreased due to timing of the issuance of the bonds and the accruing of interest costs.

FUND FINANCIAL STATEMENTS

The fund financial statements provide detailed information about the most significant of the School's funds. The School is required to provide detailed information for its "major" funds. Major funds are defined as the general fund and other funds where the assets and deferred outflows, liabilities and deferred inflows, revenues, or expenditures exceed 10% of total government fund amounts. In the current fiscal year the building and debt service funds exceeded at least one of these thresholds. The building fund accounts for the proceeds from the School's general obligation bond, which was issued to pay for the costs of designing, construction, furnishing and equipping improvements to the Hellgate Elementary School Campus, combined with other local sources. The debt service fund accounts for tax revenue collected and the subsequent payment of the School's general obligation bonds.

The government funds provide a short-term view of the School's operations. They are reported using an accounting method called modified accrual accounting which measures amounts using only cash and other short-term assets and liabilities (receivables and payables) that will soon be converted to cash or will soon be paid with cash.

Total government fund balances decreased \$11,800,000 in 2018 as compared to the government-wide increase in net position of \$2,002,000. This is mostly due to capital costs on the building project and the payments of the general obligation bonds. See page 17 for a detailed explanation of the differences between the changes in government fund balances and changes in net position.

All budgeted fund expenditures were within the budget authority and there were no significant variations between the budget and actual revenues and expenditures which are detailed on the supplemental schedule on page 48.

CAPITAL ASSET AND DEBT ADMINISTRATION

The School began payment on the 2017 series general obligation bonds and continues to pay on the other bonds. The School's debt was also increased by the implementation of GASB Statement No. 75 relating to the liability from Other Post Employment Benefits other than Pensions. The School is in the 2nd year of the school facilities enhancement project and continues to make capital improvements and to purchase needed equipment as well as record depreciation expense. See Notes 4 and 5 on pages 24 and 25 for more information on the capital assets and long term debt.

THE FUTURE OF THE SCHOOL

The student enrollment for the 2018/2019 school year is significantly higher than the student enrollment from the 2017/2018 school year. The school district, as of the January 2019 school board meeting, had a student enrollment count of 1,522 students compared to 1,462 students at this same time during the 2017/2018 school year. Though the school district still has a somewhat "revolving door" of student enrollment making student enrollment projections less reliable than if the school district had a more stable student population base, it is safe to say that student enrollment will continue to increase as single family homes and multiple family apartment units continue to be built in the Hellgate Elementary school district.

As such, on September 20, 2016, the Hellgate Elementary School District voters decided to support a bond election question. The approximate \$20 million dollar bond proposal addressed the costs involved in a three-part project. First, the project involved the construction of a new 7th and 8th grade building to reduce crowding in the existing facilities and pave the way to accommodate

increasing student enrollment numbers. Second, the project addressed the need for a continuous roadway system circling the exterior boundary of the Hellgate Elementary campus. This new roadway system now allows traffic to enter on Siren Road, travel around the exterior of the campus and exit onto Flynn Lane near England Boulevard. Moreover, the project expanded parking space areas on the campus to help alleviate current parking issues. Third, the project addressed the need for additional school/community/family recreation areas. That part of the project involved constructing a track, soccer fields, and additional useable greenway space areas on property already owned by the school district.

Unlike other Missoula area school districts, Hellgate Elementary did not have in 2016 and still does not have an open enrollment policy. To attend school at Hellgate Elementary, a student must live within the Hellgate Elementary boundaries and those in-district students have driven the increasing enrollment the school district is experiencing. For example, in 2006, student enrollment stood at 1,197 students. Currently, during the 2018/2019 school year, student enrollment is 1,522 students. Student enrollment growth projections indicate that by the 2023 school year, Hellgate Elementary student enrollment will stand at over 1,700 students. That is 200 hundred more students than the district has now. What was the issue that prompted the Hellgate Elementary Board of Trustees to offer the 2016 bond to its voters? In a nut shell, the district had no facility space to accommodate the increasing student enrollment and accommodate current and future student enrollment. Today, it does. The new 7th and 8th grade building, which was the cornerstone project of the 2016 bond, will be open for the 2019/2020 school year and will be available to accommodate up to 450 7th and 8th grade students.

Though the state funding picture is questionable, the long-term financial picture for the school district continues to look solid. However, the school district continues to be in a guarded financial posture with concern about rising fixed costs for district operation and maintenance, potential future building needs and construction, and on-going program analysis to optimize district financial resources in order to provide quality and meaningful educational experiences for students, especially given Montana's current fiscal condition. Funding from the state, it appears, will continue to grow only in keeping with its statutory requirements. That lack of funding resources has placed increased financial burden and strain upon the school district and local taxpayers with, unfortunately, no end in sight. The school district, even more than in past years, is looking for ways to maximize its financial resources by examining its academic program offerings; eliminating, where possible, non-essential certified, classified, and administrative staff positions; tightly controlling financial allowances to fund classroom and district supply, textbook, and equipment requests; and finding creative ways to replace any district retirees that might choose to retire at the end of the current school year. The school district simply has no choice but to strictly prioritize, for continuation, essential programs and services while at the same time, seek to eliminate of non-essential programs and services. Case in point is the new middle school master schedule which has been built to meet the Montana Accreditation Guidelines for middle school with only a small addition of class offering to accommodate local school district wants and desires for specialty classes.

This type of approach to school operations, which is, at times, difficult, has required district leadership to align resources, services, and structures while retaining the core mission of increasing the achievement of every student, with reduced fiscal resources to accomplish the mission. The school district and school board must, now more than ever, undertake a review of the district's mission and vision with an eye on establishing long-term core beliefs and educational goals to guide the district's processes and procedures. The school board's mandate throughout this budget and mission/vision review process must remain two-fold:

1. Every child must meaningfully graduate...
2. All of our students must have the skill set to find ways to succeed in the ever-changing global society and economy...

The Hellgate Elementary Board of Trustees is maximizing the expenditure of taxpayer funds and providing quality educational opportunities for students. That is, of course, non-negotiable. The school board has initiated a process that allows for review and analysis of school district functions and expenditures that will include an examination of each district activity, its expected outcome, its impact on students, and ultimately, its cost. Ultimately, all decisions made by the Hellgate Elementary Board of Trustees must be made based upon the answer to three questions (1) is the decision educationally defensible; (2) is the decision socially acceptable to the Hellgate Elementary community; and (3) is the decision fiscally responsible. The financial future of Hellgate Elementary and the academic future of Hellgate Elementary students clearly rest in the balance.

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INDEPENDENT AUDITOR'S REPORT

Board of Trustees
Hellgate Elementary School
District No. 4, Missoula County
Missoula, Montana

REPORT ON THE FINANCIAL STATEMENTS

I have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Hellgate Elementary School, District No. 4, Missoula County, Missoula, Montana, as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise the School's basic financial statements as listed in the table of contents.

Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with U.S. generally accepted accounting principles; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

My responsibility is to express opinions on these financial statements based on my audit. I conducted my audit in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States. Those standards require that I plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, I express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

I believe that the audit evidence I have obtained is sufficient and appropriate to provide a basis for my audit opinions.

Audit Opinion

In my opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of Hellgate Elementary Schools, District No. 4, Missoula County, Missoula, Montana, as of June 30, 2018, and the respective changes in financial position thereof for the year then ended in accordance with U.S. generally accepted accounting principles.

Change in Accounting

As described in Note 1 to the financial statements, in fiscal year 2018, the District adopted new accounting guidance, GASB Statement No. 75, *Accounting and Financial Reporting for Postemployment Benefits Other than Pensions*. My opinion is not modified with respect to this matter.

Other Matters

Required Supplementary Information

U.S. generally accepted accounting principles require that the management's discussion and analysis on pages 2 through 7, the schedule of revenues, expenditures, and encumbrances - budget and actual - general fund on page 48, the schedule of changes in District's total other post employment benefits and related ratio on page 50, the Montana Teachers' Retirement System Schedule of School's Proportionate Share of the Net Pension Liability on page 51, the Montana Teachers' Retirement System Schedule of School's Contributions on page 51, the Montana Public Employees' Retirement System Schedule of School's Proportionate Share of the Net Pension Liability on page 55, and the Montana Public Employees' Retirement System Schedule of School's Contributions on page 55, be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting by placing the basic financial statements in an appropriate operational, economic, or historical context. I have applied certain limited procedures to the required supplemental information in accordance with U.S. generally accepted auditing standards, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to my inquiries, the basic financial statements, and other knowledge I obtained during the audit of the basic financial statements. I do not express an opinion or provide any assurance on the information because the limited procedures applied do not provide me with sufficient evidence to express an opinion or provide any assurance.

Supplementary and Other Information

My audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise Hellgate Elementary School's basic financial statements. The schedule of expenditures of federal awards on pages 59 and 60 is required by the *Title 2 U.S. Code of Federal Regulations (CFR) Part 200, Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards*. The schedule of school district enrollment on page 61 and the schedule of revenues, expenditures, and changes in fund balance by student activity on page 62 are supplementary information required by the State of Montana. These schedules are presented for the purposes of additional analysis and are not a required part of the basic financial statements.

Such information is the responsibility of management and was derived from and relates directly to the underlying accounting and other records used to prepare the financial statements. The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with U.S. generally accepted auditing standards.

In my opinion, the schedule of expenditures of federal awards, the schedule of school district enrollment and the schedule of revenues, expenditures and changes in fund balances by student activity are fairly stated, in all material respects, in relation to the basic financial statements as a whole.

The other supplemental information listed in the accompanying table of contents, and appearing on pages 63 through 66, has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, I do not express an opinion or provide any assurance on it.

OTHER REPORTING REQUIRED BY GOVERNMENT AUDITING STANDARDS

In accordance with *Government Auditing Standards*, I have also issued a report dated February 21, 2019 on my consideration of Hellgate Elementary School's internal control over financial reporting and on my tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of my testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering Hellgate Elementary School's control over financial reporting and compliance.

 Donald Nelson Davies, P.C. CPA

February 21, 2019

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**HELLGATE ELEMENTARY SCHOOL
DISTRICT NO. 4, MISSOULA COUNTY
MISSOULA, MONTANA**

**STATEMENT OF NET POSITION
JUNE 30, 2018**

| | 2018 |
|--|-------------|
| ASSETS: | |
| Current Assets: | |
| Cash and Investments | \$3,355,478 |
| Property Taxes Receivable | 308,421 |
| Due from Other Governments | 16,002 |
| Total Current Assets | 3,679,901 |
| Capital Assets | 34,908,675 |
| Less Accumulated Depreciation | (7,503,511) |
| Capital Assets - Net | 27,405,164 |
| Restricted Cash and Investments | 11,542,139 |
| Due from Missoula City Water | 151,689 |
| Total Assets | 42,778,893 |
| DEFERRED OUTFLOWS OF RESOURCES: | |
| Deferred Outflows - Pensions | 1,550,257 |
| Total Deferred Outflows of Resources | 1,550,257 |
| LIABILITIES: | |
| Current Liabilities | |
| Accounts Payable | 2,592,079 |
| Current Portion of Long-term Debt | 1,688,610 |
| Total Current Liabilities | 4,280,689 |
| Non-current Liabilities: | |
| General Obligation Bonds | 27,816,790 |
| Early Retirement Incentives | 20,195 |
| Other Post Employment Benefits | 1,549,154 |
| Net Pension Liability | 10,730,707 |
| Compensated Absences | 654,022 |
| Total Non-current Liabilities | 40,770,868 |
| Total Liabilities | 45,051,557 |
| DEFERRED INFLOWS OF RESOURCES: | |
| Deferred Inflows - OPEB | 107,772 |
| Deferred Inflows - Pensions | 101,010 |
| Total Deferred Inflows of Resources | 208,782 |
| NET POSITION: | |
| Net investment in Capital Assets | 6,887,880 |
| Restricted | 1,306,624 |
| Unrestricted | (9,125,693) |
| Total Net Position | (\$931,189) |

See Notes to Financial Statements

**HELLGATE ELEMENTARY SCHOOL
DISTRICT NO. 4, MISSOULA COUNTY
MISSOULA, MONTANA**

**STATEMENT OF ACTIVITIES
FOR THE YEAR ENDED JUNE 30, 2018**

| | --Program Revenue-- | | | Net (Expense) Revenue 2018 |
|---|---------------------|----------------------------|---------------------|----------------------------------|
| | Expenses | Charges for Services | Operating Grants | |
| GOVERNMENT OPERATIONS | | | | |
| Instruction: | | | | |
| Regular Programs | \$6,551,648 | | \$414,936 | (\$6,136,712) |
| Other Programs | 1,868,490 | | 1,236,246 | (632,244) |
| Support Services | 2,146,366 | \$923,187 | 11,412 | (1,211,767) |
| Administration | 1,658,183 | | 27,006 | (1,631,177) |
| Operation and Maintenance | 1,149,531 | | | (1,149,531) |
| Student Transportation | 847,892 | | 65,767 | (782,125) |
| School Food | 636,102 | 231,119 | 336,583 | (68,400) |
| Extracurricular | 100,404 | | | (100,404) |
| Interest Expense | 679,440 | | | (679,440) |
| Unallocated Depreciation | 497,103 | | | (497,103) |
| Total | <u>\$16,135,159</u> | <u>\$1,154,306</u> | <u>\$2,091,950</u> | <u>(12,888,903)</u> |
| GENERAL REVENUES: | | | | |
| School Property Taxes | | | | 6,996,581 |
| State Revenue | | | | 6,233,842 |
| County Property Taxes | | | | 1,287,559 |
| Investment Earnings | | | | 287,357 |
| Other | | | | 85,389 |
| Total General Revenues | | | | <u>14,890,728</u> |
| CHANGE IN NET POSITION | | | | 2,001,825 |
| NET POSITION | | | | |
| Beginning of the Year | | | | (2,427,178) |
| Cumulative change in accounting principles | | | | (505,836) |
| Net Position - Beginning of the year - restated | | | | <u>(2,933,014)</u> |
| End of the Year | | | | <u>(\$931,189)</u> |

See Notes to Financial Statements

**HELLGATE ELEMENTARY SCHOOL
DISTRICT NO. 4, MISSOULA COUNTY
MISSOULA, MONTANA**

**BALANCE SHEET - GOVERNMENTAL FUNDS
JUNE 30, 2018**

| | ----- MAJOR FUNDS ----- | | | | |
|---|-------------------------|-------------------------|---------------------|--------------------------------|---------------------|
| | General Fund | Debt Service Fund | Building Fund | Other Governmental Funds | Total |
| ASSETS: | | | | | |
| Cash and Investments | \$1,277,179 | | \$11,542,139 | \$2,078,299 | \$14,897,617 |
| Property Taxes Receivable | 153,707 | 96,463 | | 58,251 | 308,421 |
| Interfund Balances | | (30,069) | | 30,069 | |
| Due from Other Governments | | | 151,689 | 16,002 | 167,691 |
| Total Assets | \$1,430,886 | \$66,394 | \$11,693,828 | \$2,182,621 | \$15,373,729 |
| LIABILITIES: | | | | | |
| Accounts Payable | \$9,613 | | \$2,579,063 | \$3,403 | \$2,592,079 |
| Total Liabilities | \$9,613 | \$0 | \$2,579,063 | \$3,403 | \$2,592,079 |
| DEFERRED INFLOWS OF RESOURCES: | | | | | |
| Property Taxes | \$153,707 | \$96,463 | | \$58,251 | \$308,421 |
| Missoula City Water | | | \$147,227 | | 147,227 |
| Total Deferred Inflows | \$153,707 | \$96,463 | \$147,227 | \$58,251 | \$455,648 |
| FUND BALANCE: | | | | | |
| Restricted | | | \$8,862,509 | \$1,190,521 | \$10,053,030 |
| Assigned | \$418,530 | | 105,029 | 930,446 | 1,454,005 |
| Unassigned | 849,036 | (30,069) | | | 818,967 |
| Total Fund Balance | 1,267,566 | (30,069) | 8,967,538 | 2,120,967 | 12,326,002 |
| Total Liabilities, Deferred Inflows of Resources, and Fund Balance | \$1,430,886 | \$66,394 | \$11,693,828 | \$2,182,621 | \$15,373,729 |

See Notes to Financial Statements

**HELLGATE ELEMENTARY SCHOOL
DISTRICT NO. 4, MISSOULA COUNTY
MISSOULA, MONTANA**

**RECONCILIATION OF THE GOVERNMENTAL FUNDS BALANCE SHEET
TO THE STATEMENT OF NET POSITION**

JUNE 30, 2018

| | | |
|---|--------------|--------------|
| Total fund balance on the governmental funds statement | | \$12,326,002 |
| Add capital assets not reported on government funds statement. . | \$34,908,675 | |
| Less accumulated depreciation | (7,503,511) | 27,405,164 |
| Less liabilities not reported on government funds statement: | | |
| General obligation bonds (including unamortized bond premium of \$1,721,941) | (29,321,941) | |
| Pension Liability | (10,730,707) | |
| Other Post Employment Benefit Obligation | (1,549,154) | |
| Termination Benefits | (82,410) | |
| Compensated absences | (775,266) | (42,459,478) |
| Deferred inflows for property taxes receivable recognized as revenue in the government-wide statement of net position | | 308,421 |
| Deferred inflows for Missoula City Water receivable recognized as revenue in government-wide statement of net position | | 147,227 |
| Deferred inflows of resources related to OPEB | | (107,772) |
| Deferred outflows of resources related to pensions | | 1,550,257 |
| Deferred inflows of resources related to pensions | | (101,010) |
| Net Position | | (\$931,189) |

See Notes to Financial Statements

**HELLGATE ELEMENTARY SCHOOL
DISTRICT NO. 4, MISSOULA COUNTY
MISSOULA, MONTANA**
STATEMENT OF REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
GOVERNMENTAL FUNDS
FOR THE YEAR ENDED JUNE 30, 2018

| -----MAJOR FUNDS----- | | | | | |
|--|-------------------|-------------------------|---------------------|--------------------------------|---------------------|
| | General Fund | Debt Service Fund | Building Fund | Other Governmental Funds | Total |
| REVENUES: | | | | | |
| School Property Taxes | \$3,124,404 | \$2,529,548 | | \$1,258,792 | \$6,912,744 |
| Intergovernmental: | | | | | |
| County | | | | 1,352,724 | 1,352,724 |
| State | 7,049,071 | | | 1,064,477 | 8,113,548 |
| Federal | | | | 1,043,260 | 1,043,260 |
| School Food Sales | | | | 231,119 | 231,119 |
| Interest and Other | 41,706 | 5,820 | \$240,076 | 41,981 | 329,583 |
| Total Revenues | 10,215,181 | 2,535,368 | 240,076 | 4,992,353 | 17,982,978 |
| EXPENDITURES: | | | | | |
| Instruction: | | | | | |
| Regular Programs | 5,437,880 | | | 752,466 | 6,190,346 |
| Other Programs | 887,599 | | | 980,891 | 1,868,490 |
| Instructional Support | 1,210,360 | | | 936,006 | 2,146,366 |
| Administration | 1,203,674 | | | 342,325 | 1,545,999 |
| Operation and Maintenance | 975,286 | | 5,315 | 168,930 | 1,149,531 |
| Transportation | 18,075 | | | 829,817 | 847,892 |
| Food Service | 10,751 | | | 621,475 | 632,226 |
| Extracurricular | 89,770 | | | 10,634 | 100,404 |
| Debt Service | | 2,536,544 | | | 2,536,544 |
| Capital Outlay | 340,254 | | 12,526,947 | | 12,867,201 |
| Total Expenditures | 10,173,649 | 2,536,544 | 12,532,262 | 4,642,544 | 29,884,999 |
| Excess (deficiency) of Revenues over Expenditures | 41,532 | (1,176) | (12,292,186) | 349,809 | (11,902,021) |
| Other Sources (Uses): | | | | | |
| Transfers in (out) | (23,885) | | | 23,885 | 0 |
| Proceeds from roofing warranty | 102,602 | | | | 102,602 |
| Total Other Sources and Uses | 78,717 | 0 | 0 | 23,885 | 102,602 |
| CHANGE IN FUND BALANCE | 120,249 | (1,176) | (12,292,186) | 373,694 | (11,799,419) |
| FUND BALANCES: | | | | | |
| Beginning | 1,147,317 | (28,893) | 21,259,724 | 1,747,273 | 24,125,421 |
| Ending | \$1,267,566 | (\$30,069) | \$8,967,538 | \$2,120,967 | \$12,326,002 |

See Notes to Financial Statements

**HELLGATE ELEMENTARY SCHOOL
DISTRICT NO. 4, MISSOULA COUNTY
MISSOULA, MONTANA**

**RECONCILIATION OF THE
STATEMENT OF REVENUES, EXPENDITURES, AND
CHANGES IN FUND BALANCE
TO THE STATEMENT OF ACTIVITIES**

FOR THE YEAR ENDED JUNE 30, 2018

| | | |
|--|------------------|---------------------------|
| Change in fund balance on the governmental funds statement | | (\$11,799,419) |
| Expenses on the government-wide statement of activity not included in the governmental funds statement: | | |
| Depreciation expense | (\$500,979) | |
| Decrease in retirement incentives | 1,845 | |
| Increase in compensated absences | (27,227) | |
| Increase in pension related liabilities, inflows and outflows | (309,985) | |
| Bond premium on refunding bonds | (26,004) | |
| Other changes in capital assets | (54,977) | |
| Decrease in deferred revenue from Missoula City Water for share of construction costs | (4,462) | |
| Bond premium on 2017 series bonds | 500,535 | |
| Increase in property taxes receivables | 83,837 | |
| OPEB expense | <u>(111,113)</u> | (448,530) |
| Expenditures reported on the governmental funds statement not included on the government-wide statement of activity: | | |
| Capital outlays | 12,867,201 | |
| Principal payments on general obligation bonds | 920,000 | |
| Interest payable on bonds | <u>462,573</u> | <u>14,249,774</u> |
| Change in net position reported on the government-wide statement of activity | | <u><u>\$2,001,825</u></u> |

See Notes to Financial Statements

**HELLGATE ELEMENTARY SCHOOL
DISTRICT NO. 4, MISSOULA COUNTY
MISSOULA, MONTANA**

STATEMENT OF FIDUCIARY NET POSITION
AND
STATEMENT OF CHANGES IN FIDUCIARY NET POSITION

AS OF AND FOR THE YEAR ENDED JUNE 30, 2018

FIDUCIARY NET POSITION

ASSETS:

| | |
|------------|----------|
| Cash | \$35,018 |
|------------|----------|

LIABILITIES:

| | |
|---------------------|---------|
| Due to Others | \$2,241 |
|---------------------|---------|

NET POSITION:

| | |
|--------------------------|----------|
| Student Activities | \$30,979 |
|--------------------------|----------|

| | |
|---------------------------------------|-------|
| Interlocal Government Agreement | 1,798 |
|---------------------------------------|-------|

| | |
|---------------------|----------|
| Held in Trust | \$32,777 |
|---------------------|----------|

CHANGES IN FIDUCIARY NET POSITION

ADDITIONS:

| | |
|--------------------------|----------|
| Student Activities | \$39,055 |
|--------------------------|----------|

DEDUCTIONS:

| | |
|--------------------------|--------|
| Student Activities | 40,092 |
|--------------------------|--------|

| | |
|---|---------|
| CHANGES IN NET POSITION HELD IN TRUST | (1,037) |
|---|---------|

| | |
|---------------------------------------|--------|
| NET POSITION, BEGINNING OF YEAR | 33,814 |
|---------------------------------------|--------|

| | |
|---------------------------------|----------|
| NET POSITION, END OF YEAR | \$32,777 |
|---------------------------------|----------|

See Notes to the Financial Statements

**HELLGATE ELEMENTARY SCHOOL
DISTRICT NO. 4, MISSOULA COUNTY
MISSOULA, MONTANA**

**NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2018**

TABLE OF CONTENTS

| | <u>Note</u> | <u>Page</u> |
|---|-------------|-------------|
| Summary of Significant Accounting Policies: | | |
| Reporting Entity | 1A | 20 |
| Basis of Presentation and Basis of Accounting | 1B | 20 |
| Specific Accounting Policies: | | |
| Cash and Investments | 1C | 21 |
| Inventories | 1D | 22 |
| Property Taxes | 1E | 22 |
| Capital Assets | 1F | 22 |
| Compensated Absences | 1G | 22 |
| Retirement Incentives | 1H | 22 |
| Deferred Inflows - Property Tax Revenue | 1I | 22 |
| Change in Accounting Principle - Other Post Employment Benefits | 1J | 22 |
| Pensions | 1K | 23 |
| Cash and Investments | 2 | 23 |
| Due from Missoula City Water | 3 | 24 |
| Capital Assets | 4 | 24 |
| Long-term Debt | 5 | 25 |
| Deferred Outflows - bonds | 6 | 26 |
| Interfund Balances/Transfers | 7 | 27 |
| Other Post Employment Benefits | 8 | 27 |
| Government-wide Restricted Net Position | 9 | 30 |
| Government Fund Balance Reporting | 10 | 30 |
| Retirement Plans | 11 | 31 |
| Pension Liabilities - Teachers Retirement System | 12 | 32 |
| Pension Liabilities - Public Employees Retirement System | 13 | 38 |
| Risk Management | 14 | 46 |
| Subsequent Events | 15 | 47 |

1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The financial statements of the Hellgate School District (School) have been prepared in accordance with generally accepted accounting principles (GAAP) as applied to governmental units. The Governmental Accounting Standards Board (GASB) is responsible for establishing GAAP for state and local governments through its pronouncements (statements and interpretations).

A. Reporting Entity - Based on the criteria for determining a reporting entity (separate legal entity and fiscal or financial dependency on other governments), the School is considered to be an independent reporting entity and has no component units. All operations of the School are controlled by a Board of Trustees, elected in school-wide elections, and responsible for all of the School's activities. The financial statements include all of the School's operations controlled by the Board of Trustees.

B. Basis of Presentation and Basis of Accounting

Government-wide Statements - The statement of net position and the statement of activities show information about the overall financial position and activities of the School with the exception of the student activity fund, and the interlocal agreement fund. The student activity fund, which accounts for the extracurricular activities of the School's students, and the interlocal agreement fund are reported as a private-purpose trust fund in the fund financial statements section.

The government-wide statements are reported using the economic resources measurement focus and the accrual basis of accounting. The activities of the School are generally financed through property taxes, state equalization funding, and federal and state grants. Revenues are recorded when earned and expenses are recorded at the time the liability is incurred, regardless of when the related cash flows take place. On the accrual basis, revenues from property taxes are recognized in the fiscal year for which the taxes are levied. Revenues from grants, entitlements, and donations are recognized in the fiscal year in which eligibility requirements have been met. Eliminations have been made to minimize the double counting of internal activities.

The statement of activities presents a comparison between direct expenses and program revenues for the functions of the School's government activities. Direct expenses are those that are specifically associated with a program or function. The School does not charge indirect expenses to programs or functions. Program revenues include fees for services (primarily school lunch and medicaid fees) and grants and contributions that are restricted to a particular program. Revenues that are not classified as program revenues, including all property taxes and investment earnings, are presented as general revenues. Generally, the School applies restricted resources to expenses incurred before using unrestricted resources when both types are available.

Fund Financial Statements - These statements provide information about the School's funds, including a separate statement for the School's fiduciary fund (the student activity fund). The emphasis of fund financial statements is on major government funds. Each major fund is displayed in a separate column. All of the remaining funds are aggregated and reported in a single column as other government funds.

Hellgate Elementary School 2018 - Notes to Financial Statements

Generally accepted accounting principles require that the general fund be reported as a major fund and that all other government funds whose assets, liabilities, revenues, or expenditures exceed 10% or more of each total amount for all government funds also be reported as major funds. Accordingly, the School reports the following major government funds:

General Fund. This is the School's primary operating fund and it accounts for all financial resources of the School except those accounted for in other funds.

Debt Service Fund. This fund accounts for the tax proceeds which are used to pay for the general obligations bonds.

Building Fund. This fund accounts for the proceeds from the School's general obligation bond which was issued to pay for the costs of designing, construction, furnishing and equipping improvements to the Hellgate Elementary School Campus.

These funds (except the fiduciary funds which use the total resources focus and accrual basis of accounting) are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Under this method, revenues are recognized when measurable and available. State and other government revenues applicable to the current fiscal year and collected soon after year-end are recognized as revenue. Property tax revenues are reported on the cash basis because most property taxes receivable are delinquent at June 30 and amounts collected soon after year-end are not significant. Deferred property tax revenues are recorded as deferred inflows of resources in the government funds for these receivables.

Expenditures are recorded when the related fund liability is incurred, except for principal and interest on general long-term debt and payments for compensated absences which are recognized as expenditures when paid. Capital asset acquisitions are reported as expenditures in government funds and proceeds of general long-term debt and acquisitions under capital leases are reported as other financing sources.

Under the terms of the School's grant agreements, certain programs are funded by specific cost-reimbursement grants and general revenues. Generally, the School applies cost reimbursement funds first to finance such programs with remaining costs paid by general revenues.

- C. Cash and Investments - State law permits investment of school funds in insured savings or time deposits, bank repurchase agreements, direct obligations of the U. S. Government, and the State's unified investment program. Except for the student activity fund, all cash and investments are held by the County Treasurer. Investments are stated at estimated fair value which approximates cost.

Investments are measured at fair value on a recurring basis. Recurring fair value measurements are those that GASB Statement No. 72 requires or permits in the statement of net position at the end of each reporting period. The School had no nonrecurring fair value measurement. Cash on hand, demand, savings and time deposits, STIP and short-term investments with original maturities of three months or less from the date of acquisition are considered cash equivalents.

Hellgate Elementary School 2018 - Notes to Financial Statements

- D. Inventories - Inventories are considered to be immaterial and are not recorded.
- E. Property Taxes - Property taxes receivable at June 30 consist primarily of delinquent property taxes from the current and prior year levies. Property taxes receivable are offset by deferred inflows of resources in the fund financial statements. The School does not record an allowance for uncollectible taxes because it is considered to be immaterial.

Property taxes are levied in August of each fiscal year, based on assessments as of the prior January 1. Real property taxes are usually billed in October and are payable 50% on November 30 and 50% on May 31. Property taxes are maintained and collected by the County Treasurer.

- F. Capital Assets - Capital assets are carried at actual cost or at estimated historical cost based on appraisals. Major additions and betterments with a cost in excess of \$5,000 are recorded as additions to fixed assets. Repair and maintenance costs are not capitalized. Depreciation is computed using the straight-line method and the estimated useful lives are as follows:

| | |
|-------------------------------------|---------------|
| Land improvements | 20 - 50 years |
| Buildings and improvements. | 20 - 50 years |
| Equipment | 5 - 25 years |

- G. Compensated Absences - Sick leave for certified personnel (teaching employees) is awarded at 11 days per year up to a maximum of 130 days. Upon termination and, depending on longevity, certified personnel are eligible for sick leave compensation at one-third of the teacher's salary to a maximum of the number of days allowed.

Sick leave is accumulated for classified employees at the rate of 12 working days for each year of service. Vacation leave for administrative and classified (non teaching) employees is earned at 15 to 24 days a year depending on the number of years employed. Part-time classified employees are entitled to prorated benefits upon fulfillment of the qualifying period of time.

Classified employees are eligible for compensation at one fourth of the accumulated sick leave amount upon resignation or retirement. Vacation leave, within certain limitations, may be payable to administrative and classified (non teaching) employees on termination. The School, in its sole discretion and/or subject to the terms of the collective bargaining agreement, may provide cash compensation for unused vacation leave in lieu of the accumulation of vacation leave.

- H. Retirement Incentives - These incentives consist of payments for retirees health insurance costs for a specific period of time as approved annually by the Board.
- I. Deferred Inflows of Resources - Deferred revenue in the government fund financial statements consists of property taxes receivable as discussed above, and the Missoula City Water receivable (see Note 3).
- J. Change in Accounting Principle - Other Post Employment Benefits - The District has adopted the provisions of GASB Statement No. 75, *Accounting and Financial Reporting for*

Hellgate Elementary School 2018 - Notes to Financial Statements

Postemployment Benefits Other Than Pensions, in fiscal year 2018. This statement addresses accounting and financial reporting for post employment benefits other than pensions that are provided to the employees of state and local governments, establishing standards for measuring and recognizing liabilities, deferred inflows and outflows of resources, and expenses/expenditures. For defined benefit pension plans, this statement identifies the methods and assumptions that should be used to project benefit payments, discount projected benefit payments to their actuarial present value, and attribute that present value to periods of employee service. The implementation of this statement resulted in a restatement of beginning net position of \$505,836 in the government-wide financial statements. Additional information related to the implementation of this standard is disclosed in Note 8.

A liability and expense is recorded for the cost of allowing retirees to participate in the School's group health insurance plan at the same level premium as is paid for its active employees. The level premium paid by retirees is lower than what age-rated premiums would cost and the difference is subsidized by other plan premium payers and results in an "implicit rate subsidy." The School pays for all of its health care coverage on a pay-as-you go basis.

- K. Pensions - The Montana Teachers' Retirement System (TRS) and Public Employee Retirement System (PERS) prepare its financial statements using the accrual basis of accounting. For the purposes of measuring the Net Pension Liability, deferred inflows of resources and deferred outflows of resources related to pensions, Pension Expense, information about the fiduciary net position and additions to/deductions from fiduciary net position have been determined on the same accrual basis as they are reported by TRS and PERS.

For this purpose, TRS plan contributions are recognized as of employer payroll paid dates and benefit payments and refunds are recognized when due and payable in accordance with the benefit terms.

For this purpose, PERS member contributions are recognized in the period in which the contributions are due. Employer contributions are recognized when due and the employer has made a formal commitment to provide the contributions. Revenues are recognized in the accounting period they are earned and become measurable. Benefit payments and refunds are recognized in the accounting period when due and payable in accordance with the benefit terms. Expenses are recognized in the period incurred.

Investments are reported at fair value. TRS and PERS adheres to all applicable Governmental Accounting Standards Board (GASB) statements.

2. CASH AND INVESTMENTS

The School participates in the Missoula County Treasurer's investment program. Funds deposited with the County Treasurer are pooled and invested in accordance with State law. Funds are withdrawn from the investment program as needed to pay warrants. Earnings are allocated to the School based on average month-end cash balances and are distributed monthly. The investment pool is not registered with or monitored by the Securities and Exchange Commission (SEC).

Hellgate Elementary School 2018 - Notes to Financial Statements

It is not practical to determine the investment risk, collateral, or insurance coverage for the School's share of these pooled investments. Information about the pooled investments is included in the County's annual financial statements.

Cash and investments from the sale of the 2017 bonds are restricted for the capital expansion project. Student activity trust funds are deposited in FDIC insured accounts.

3. DUE FROM MISSOULA CITY WATER

The School performed work on the water lines during construction and the previous owner, Mountain Water, agreed to reimburse the School for these costs. Mountain Water is now owned by the City of Missoula. The annual payments will be \$4,462 beginning in fiscal year 2009 -10 and are payable over 40 years.

4. CAPITAL ASSETS - Capital asset activity during 2018 was as follows:

| | Balance June 30, 2017 | Additions | Deletions | Other Changes | Balance June 30, 2018 |
|--------------------------------------|-----------------------------|---------------------|------------|-------------------|-----------------------------|
| Cost of assets: | | | | | |
| Non-Depreciable: | | | | | |
| Land | \$1,060,143 | | | | \$1,060,143 |
| Construction in progress | 969,673 | \$12,482,284 | | (\$54,977) | 13,396,980 |
| Depreciable: | | | | | |
| Land improvements | 1,725,224 | 15,080 | | | 1,740,304 |
| Buildings and improvements | 17,160,602 | 292,570 | | | 17,453,172 |
| Equipment | 1,180,809 | 77,267 | | | 1,258,076 |
| Total | 22,096,451 | 12,867,201 | 0 | (54,977) | 34,908,675 |
| Accumulated depreciation: | | | | | |
| Land improvements | (697,783) | (80,456) | | | (778,239) |
| Buildings and improvements | (5,545,071) | (343,439) | | | (5,888,510) |
| Equipment | (759,678) | (77,084) | | | (836,762) |
| Total | (7,002,532) | (500,979) | 0 | 0 | (7,503,511) |
| Net capital assets | <u>\$15,093,919</u> | <u>\$12,366,222</u> | <u>\$0</u> | <u>(\$54,977)</u> | <u>\$27,405,164</u> |

Depreciation expense of \$500,979 is primarily on general purpose buildings and special improvements, was not allocated to various functions, except for \$3,876 which is allocated to School Food program.

Hellgate Elementary School 2018 - Notes to Financial Statements

5. LONG-TERM DEBT - Changes in general long-term debt during 2018 are as follows:

| | Balance June 30, 2017 | Additions | Payments and other reductions | Balance June 30, 2018 | Due Within One Year |
|---|-----------------------------|------------------|-------------------------------------|-----------------------------|---------------------------|
| General obligation bonds: | | | | | |
| 2008 Series | \$625,000 | | (\$625,000) | \$0 | |
| 2016 Series - Refunding | 8,095,000 | | (60,000) | 8,035,000 | 715,000 |
| 2017 Series | 19,800,000 | | (235,000) | 19,565,000 | 670,000 |
| Unamortized bond premium | 2,222,476 | | (500,535) | 1,721,941 | 120,151 |
| Pension Liabilities - TRS (see footnote 12) | 9,347,493 | | (223,125) | 9,124,368 | |
| Pension Liabilities - PERS (see footnote 13) | 1,373,652 | 232,417 | | 1,606,069 | |
| Retirement incentives | 84,255 | 42,435 | (44,280) | 82,410 | 62,215 |
| Estimated retiree health care costs (see footnote 8) | 1,039,977 | 509,177 | | 1,549,154 | |
| Compensated absences | 748,039 | 27,227 | | 775,266 | 121,244 |
| Total | \$43,335,892 | \$811,256 | (\$1,687,940) | \$42,459,208 | \$1,688,610 |

2008 General Obligation Bonds - The School issued \$13,000,000 of general obligation school building bonds in February 2008. These serial bonds are payable over 20 years with variable principal payments due annually on June 15 and interest payments due semiannually on June 15 and December 15. Interest rates range from 3.25% to 4.25% with an average coupon rate of 4.01%. Bonds maturing on or after June 15, 2019 are subject to early redemption on June 15, 2018 or thereafter at a price equal to the unpaid principal plus accrued interest (see 2016 refunding bonds note). The 2008 bonds were called and redeemed on June 15, 2018.

2016 Refunding General Obligation Bonds - On March 31, 2016, the School issued \$8,215,000 in general obligation bonds with an average interest rate of 2.909% to advance refund \$8,035,000 of the callable portion of the outstanding 2008 general obligation bonds with an average interest rate of 4.187%. The net proceeds of \$8,113,010 (after payment of underwriter fees, insurance, and other issuance costs totaling \$101,990) and \$584,731 of bond premiums, were used to purchase U.S. government securities.

Those securities were deposited in an irrevocable trust with an escrow agent to provide for all future debt service payments on the general obligation bonds. As a result, the general obligation bonds are considered to be defeased and the liability for those bonds has been removed from the long-term debt.

The School advance refunded the bonds to reduce its total debt service payments over the next 13 years by approximately \$775,314 and to obtain an economic gain (difference between the present values of the debt service payments of the old and new debt) of \$697,889.

2017 General Obligation Bonds - In January 4, 2017, the District issued \$19,800,000 of general obligation bonds. These serial bonds are payable over 20 years with variable principal payments due annually on June 15 and interest payments due semiannually on June 15 and December 15. Interest rates range from 3.5% to 5.25% with an average coupon rate of 4.948%.

Hellgate Elementary School 2018 - Notes to Financial Statements

Bonds maturing on or after June 15, 2028 are subject to early redemption on June 15, 2027 or thereafter at a price equal to the unpaid principal plus accrued interest.

Compensated absence payments can be made by the compensated absences fund or by the affected fund, usually the general fund. Post employment benefits can be paid by the affected fund, usually the general fund. Vacation pay is classified as compensated absences due within one year. Accrued sick leave is classified as non-current.

Future debt service requirements, including interest, are as follows:

| Year Ended June 30, |General Obligation Bonds..... | | | | Total |
|---------------------------|------------------------------------|-------------|--------------|--------------|--------------|
| | 2016 Series Refunding | | 2017 Series | | |
| | Principal | Interest | Principal | Interest | |
| 2019 | \$715,000 | \$213,300 | \$670,000 | \$940,113 | \$2,538,413 |
| 2020 | 735,000 | 199,000 | 705,000 | 906,613 | 2,545,613 |
| 2021 | 750,000 | 184,300 | 740,000 | 871,362 | 2,545,662 |
| 2022 | 770,000 | 169,300 | 775,000 | 834,362 | 2,548,662 |
| 2023 | 790,000 | 153,900 | 805,000 | 807,238 | 2,556,138 |
| 2024 | 805,000 | 138,100 | 830,000 | 779,062 | 2,552,162 |
| 2025 | 825,000 | 119,988 | 860,000 | 750,012 | 2,555,000 |
| 2026 | 850,000 | 97,300 | 890,000 | 719,912 | 2,557,212 |
| 2027 | 880,000 | 71,800 | 935,000 | 675,412 | 2,562,212 |
| 2028 | 915,000 | 36,600 | 980,000 | 628,662 | 2,560,262 |
| 2029 | | | 1,030,000 | 579,662 | 1,609,662 |
| 2030 | | | 1,080,000 | 528,162 | 1,608,162 |
| 2031 | | | 1,135,000 | 474,162 | 1,609,162 |
| 2032 | | | 1,195,000 | 417,412 | 1,612,412 |
| 2033 | | | 1,255,000 | 357,662 | 1,612,662 |
| 2034 | | | 1,315,000 | 294,912 | 1,609,912 |
| 2035 | | | 1,380,000 | 229,162 | 1,609,162 |
| 2036 | | | 1,455,000 | 156,712 | 1,611,712 |
| 2037 | | | 1,530,000 | 80,325 | 1,610,325 |
| Total | \$8,035,000 | \$1,383,588 | \$19,565,000 | \$11,030,919 | \$40,014,507 |
| Premium on Issuance | | | \$1,721,941 | | \$1,721,941 |
| Total | | | \$21,286,941 | | \$41,736,448 |

6. DEFERRED OUTFLOWS - BONDS

The School issued the 2016 General Obligation Refunding Bonds in March of 2016. \$78,010 has been deferred and is being amortized on the straight-line basis over the remaining life of the bonds. Annual amortization cost is \$26,004.

Hellgate Elementary School 2018 - Notes to Financial Statements

7. INTERFUND BALANCES/TRANSFERS

The School transferred funds between the general fund and compensated absence fund as permitted by state law.

The School set up a due to/from between the Debt Service Fund and the non-major fund to cover the negative cash position of \$30,069.

8. OTHER POST-EMPLOYMENT BENEFITS OTHER THAN PENSIONS - OPEB

Plan Description: As required by State law (MCA 2-18-704) the District allows its retiring employees with at least five years of service and who are at least 50 years of age, along with their eligible spouses and dependents, the option to continue participation in the District's group health insurance plan until the retiree becomes eligible for Medicare coverage. This option creates a defined benefit other post-employment benefits plan (OPEB) since retirees are typically older than the average age of active plan participants and therefore receive a benefit of lower insurance rates. The OPEB plan is a single-employer defined benefit plan administered by the District. No assets are accumulated in a trust that meets the criteria in paragraph 4 of GASB 75. The District covers OPEB costs when they come due, on a pay-as-you-go basis.

Benefit provided: The OPEB plan provides healthcare insurance benefits for retirees, eligible spouses and dependents as MCA 2-18-704. Eligible retirees are required to pay the full amount of their health insurance premiums. Per the District's union contracts, the District paid \$565 for single and family units and \$615 for two party and parent/child units per full time employee for health insurance in 2017; valued to medicare eligibility.

Employees covered by benefit terms: As of June 30, 2018, the following employees were covered by the benefit terms:

| | |
|--|------------|
| Inactive employees or beneficiaries currently receiving benefit payments . . . | 9 |
| Active employees | <u>99</u> |
| Total | <u>108</u> |

Total OPEB Liability: The District's total OPEB liability of \$1,549,154 was measured as of June 30, 2018 and was determined by an actuarial valuation of June 30, 2018.

Actuarial assumptions and other inputs: The total OPEB liability at the June 30,2018 actuarial valuation was determined using the following actuarial assumptions and other inputs applied to all periods included in the measurement, unless otherwise specified:

| | |
|---------------------------------------|--|
| Inflation | 3.00% |
| Salary increases | 3.00% |
| Discount rate | 3.45% |
| Healthcare cost trend rates | 6.2% as of 2018 grading to 5.00% over 6 years |

Discount rate: based on S & P Municipal Bond 20 year high grade rate index as of July 2, 2018

Hellgate Elementary School 2018 - Notes to Financial Statements

Mortality rates: Both from 6/30/2017 PERS and TRS Pension Actuarial Valuation

PERS: RP-2000 Combined Mortality Table Projection AA to 2020, Males 1 year setback. White Collar Mortality Table with RP-2016 Generational Improvement Scale.

TRS: RP-2000 Combined Mortality Table Projection BB to 2018, 4-year setback for males, two year setback for females.

Census Date: Provided by District to Actuary in May 2018

Cost Method: Entry age normal, determined as a level percent of projected pay

Funding Policy: Pay as you go

Participation Rate: 45% of active employees are assumed to elect the District's healthcare coverage in retirement

Spousal Coverage: 70% of those assumed to elect coverage in retirement are assumed to elect coverage for their spouse in retirement. Husbands are assumed to be 3 years older than wives. Actual spouse information was used where available.

Changes in Total OPEB liability:

| | Fiscal Year Ending June 30, 2018 |
|--|-------------------------------------|
| Beginning OPEB Liability | \$1,039,977 |
| Change in Accounting Principle | 505,836 |
| Beginning OPEB Liability, Restated | 1,545,813 |
| Service costs | 106,238 |
| Interest costs | \$56,068 |
| Differences between expected and actual experience | (84,590) |
| Changes in assumptions | (37,475) |
| Employer Contributions | (36,900) |
| Net change in Total OPEB Liability | 3,341 |
| Balance at June 30, 2018 | <u>\$1,549,154</u> |

Changes in Benefit terms - none.

Changes in assumptions and other inputs:

Discount Rate - increased from 3.13% to 3.45%

Participation rate - increased retiree spouses from 60% to 70%

Salary trend - assumed to be 3%. Salary trend not used in the prior study.

Medical claims - reduced from 6.5% grading down to 5% to 6.2% grading down to 5%

Federal excise tax - impact included for this valuation

Hellgate Elementary School 2018 - Notes to Financial Statements

OPEB Expense: During fiscal year 2018, the District recognized OPEB expense of \$111,113.

Sensitivity of the total OPEB liability to changes in the discount rate: The following presents the total OPEB liability reported by the District as well as how that liability would change if the discount rate used to calculate the OPEB liability were decreased or increased by 1 percent.

| | <u>1% Decrease</u> <u>(2.45%)</u> | <u>Discount Rate</u> <u>(3.45%)</u> | <u>1% Increase</u> <u>(4.45%)</u> |
|----------------------|--------------------------------------|--|--------------------------------------|
| Total OPEB liability | <u>\$1,680,431</u> | <u>\$1,549,154</u> | <u>\$1,428,823</u> |

Sensitivity of the total OPEB liability to changes in the healthcare cost trend rates: The following presents the total OPEB liability reported by the District as well as how that liability would change if the healthcare trend rate used to calculate the OPEB liability were decreased or increased by 1 percent.

| | <u>1% Decrease</u> | <u>Healthcare Cost Trend Rate*</u> | <u>1% Increase</u> |
|----------------------|--------------------|--|--------------------|
| Total OPEB liability | <u>\$1,378,430</u> | <u>\$1,549,154</u> | <u>\$1,753,281</u> |

* see the actuarial assumptions and other inputs disclosure above to determine the healthcare cost trends used to calculate the OPEB liability.

OPEB expense and deferred outflows of resources and deferred inflows of resources related to OPEB: The District reported deferred outflows of resources of \$107,772 for employer contributions made after the Measurement date and before the Reporting Date. Amounts reported as deferred outflows of resources related to OPEB will be recognized in OPEB expense as in 2018.

Future recognition of deferred flows in OPEB Expense: Amounts reported as deferred outflow of resources related to OPEB as of 6/30/2018 will be recognized in OPEB Expense as follows:

| Year | Actual to Expected Experience | Changes in Assumptions | Total |
|-------|----------------------------------|---------------------------|--------------------|
| 2018 | (\$9,905) | (\$4,388) | (\$14,293) |
| 2019 | (9,905) | (4,388) | (14,293) |
| 2020 | (9,905) | (4,388) | (14,293) |
| 2021 | (9,905) | (4,388) | (14,293) |
| 2022 | (9,905) | (4,388) | (14,293) |
| 2023 | (9,905) | (4,388) | (14,293) |
| 2024 | (9,905) | (4,388) | (14,293) |
| 2025 | (9,905) | (4,388) | (14,293) |
| 2026 | (5,350) | (2,371) | (7,721) |
| Total | <u>(\$84,590)</u> | <u>(\$37,475)</u> | <u>(\$122,065)</u> |

9. GOVERNMENT-WIDE RESTRICTED NET POSITION

State law authorizes certain funds and establishes the criteria for property tax levies for specific purposes. The School classifies the net position of these funds in the government-wide statements as a restricted component of net position.

Restricted Net Position consists of the following:

| | |
|--|---------------------------|
| Debt Service | \$57,852 |
| Retirement | 388,040 |
| Transportation | 339,509 |
| Special Programs - Instruction | 13,973 |
| School Food | 79,723 |
| Compensated Absences | 79,456 |
| Building Reserve | 97,437 |
| Tuition | 103,229 |
| Technology Acquisition | 38,344 |
| Adult Education | 109,061 |
| | <hr/> |
| Total Restricted Net Position | <u><u>\$1,306,624</u></u> |

10. GOVERNMENT FUND BALANCE REPORTING

GASB Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions*, requires classifying fund balances into specifically defined classifications. Committed and assigned funds must be so designated by the School Board and/or assigned by the Superintendent. There were no committed funds at June 30, 2018.

Restricted fund balances are reported in aggregate on the face of the balance sheet. Of the total, the amount restricted due to external requirements is \$10,039,057. The remainder of \$13,971 is restricted by state law.

The School spends restricted amounts first. When an expenditure is incurred for purposes for which committed, assigned or unassigned amounts are available, the School spends first committed, then assigned, and lastly unassigned funds.

Restricted fund balances consist of the following:

Restricted for expenditures related to:

| | |
|--|----------------------------|
| Building Project - Capital Outlay | \$8,862,509 |
| Retirement | 388,040 |
| Special Program Instruction | 13,971 |
| Transportation | 303,035 |
| Building and Equipment Repairs and Maintenance | 125,274 |
| School Food | 79,723 |
| Tuition | 93,555 |
| Compensated Absences | 79,456 |
| Adult Education | 107,467 |
| | <hr/> |
| Total Restricted Fund Balance | <u><u>\$10,053,030</u></u> |

Hellgate Elementary School 2018 - Notes to Financial Statements

Assigned fund balances consist of the following:

| | |
|--|--------------------|
| Assigned for Encumbrances: | |
| General Funds | \$418,530 |
| Miscellaneous Projects Fund | 18,333 |
| Adult Education Fund | 13,326 |
| Technology Fund | 75,263 |
| Flexibility Fund | 47,573 |
| Building Fund | 41,955 |
| Assigned for Operation and Maintenance | 839,025 |
| Total Assigned Fund Balances | <u>\$1,454,005</u> |

Unassigned fund balances consist of the following:

| | |
|---------------------|------------------|
| General Funds | <u>\$818,967</u> |
|---------------------|------------------|

Total fund balance as shown on the Balance Sheet - Government Funds . . . \$12,326,002

11. RETIREMENT PLANS

The School participates in two statewide, mandatory, cost-sharing, multiple employer, defined benefit retirement plans which cover all employees, except certain substitute teachers and part-time, non-teaching employees. The Montana Teachers' Retirement System (TRS) covers teaching employees, including principals and superintendents. The Montana Public Employees' Retirement System (PERS) covers other non-teaching employees. The plans are established by State law and are administered by the State of Montana. The plans provide retirement, disability, and death benefits to plan members and beneficiaries.

A summary of the School's proportionate share of pension liabilities and related activity at June 30, 2018, is presented below:

| | The School's proportionate share associated with TRS | The School's proportionate share associated with PERS | The School's total pension amounts |
|--------------------------------------|---|--|--|
| Total pension liability | \$30,505,153 | \$6,121,620 | \$36,626,773 |
| Fiduciary net position | 21,380,515 | 4,515,551 | 25,896,066 |
| Net pension liability | <u>\$9,124,638</u> | <u>\$1,606,069</u> | <u>\$10,730,707</u> |
| Deferred outflows of resources . . . | \$1,174,798 | \$375,459 | \$1,550,257 |
| Deferred inflows of resources . . . | \$87,899 | \$13,111 | \$101,010 |
| Pension expense | \$1,348,668 | \$204,154 | \$1,552,822 |

12. PENSION LIABILITIES - TEACHERS RETIREMENT SYSTEM

Plan Description - Teachers' Retirement system (TRS) is a mandatory-participation multiple-employer cost-sharing defined-benefit public pension plan that provides retirement services to individuals employed as teachers, administrators, and in other professional and skilled positions employed in public education in Montana.

The TRS Board is the governing body of the System and the TRS staff administers the system in conformity with the laws set forth in Title 19, Chapter 20 of the Montana Code Annotated, and administrative rules set forth in Title 2, Chapter 44 of the Administrative Rules of Montana. Additional information pertaining to membership, benefits structure, and prior years' actuarial valuation, as well as links to applicable statutes and administrative rules, may be obtained by visiting the TRS web site at trs.mt.gov.

Net Pension Liability

In accordance with GASB statement 68, Accounting and Financial Reporting for Pensions, employers are required to recognize and report certain amounts associated with their participation in the Montana Teachers' Retirement System (TRS or the System). Statement 68 became effective June 30, 2015 and includes requirements to record and report their proportionate share of the collective Net Pension Liability (NPL). In accordance with Statement 68, the System has a special funding situation in which the State of Montana is legally responsible for making contributions directly to TRS that are used to provide pension benefits to the retired members of TRS. Due to the existence of a special funding situation, employers are also required to report the portion of the State of Montana's proportionate share of the collective Net Pension Liability that is associated with the employer. The following table displays the amounts and the percentages of Net Pension Liability for the fiscal years ended June 30, 2018 and June 30, 2017 (reporting dates).

| | Net Pension Liability as of June 30, 2018 | Net Pension Liability as of June 30, 2017 | Percent of Collective NPL as of 6/30/18 | Percent of Collective NPL as of 6/30/17 | Change in Percent of Collective NPL |
|---|---|---|---|---|-------------------------------------|
| District's Proportionate Share | \$9,124,638 | \$9,347,493 | 0.5412% | 0.5117% | 0.0295% |
| State of Montana Proportionate Share associated with District | 5,792,112 | 6,092,665 | 0.3435% | 0.3335% | 0.0100% |
| Total | \$14,916,750 | \$15,440,158 | 0.8847% | 0.8452% | 0.0395% |

At June 30, 2018, the District recorded a liability of \$9,124,638 for its proportionate share of the Net Pension Liability. The Net Pension Liability was measured as of June 30, 2017, and the Total Pension Liability used to calculate the Net Pension Liability was determined by an actuarial valuation as of July 1, 2017. Therefore, no update procedures were used to roll forward the total pension liability to the measurement date. The District's proportion of the Net Pension Liability was based on the District's contributions received by TRS during the measurement period July 1, 2016 through June 30, 2017, relative to the total District

Hellgate Elementary School 2018 - Notes to Financial Statements

contributions received from all of TRS' participating employers. At June 30, 2018, the District's proportion was 0.5412 percent.

Change in actuarial assumptions and other inputs: There have been no changes in actuarial assumptions and other inputs since the previous measurement date.

Changes in benefit Terms: There have been no changes in benefit terms since the previous measurement date.

Changes in proportionate share: There were no changes between the measurement date of the collective Net Pension Liability and the reporting date that are expected to have a significant effect on the District's proportionate share of the collective NPL.

Pension Expense

At June 30, 2018, the District recognized a Pension Expense of \$1,348,668 for its proportionate share of the TRS' Pension Expense. The District also recognized grant revenue of \$414,936 for the support provided by the State of Montana for its proportionate share of the Pension Expense that is associated with the District.

| | Pension Expense as of June 30, 2018 |
|---|---|
| School District's Proportionate Share. | \$933,732 |
| State of Montana Proportionate Share associated with the District | 414,936 |
| | <hr/> |
| Total. | <u>\$1,348,668</u> |

Deferred Inflows and Outflows

At June 30, 2018, the District reported its proportionate share of TRS' deferred outflows of resources and deferred inflows of resources related to TRS from the following sources:

| | Deferred Outflows of Resources | Deferred Inflows of Resources |
|--|--------------------------------------|-------------------------------------|
| Differences between expected and actual economic experience | \$33,557 | \$13,642 |
| Changes in actuarial assumptions | | 38,147 |
| Difference between projected and actual investment earnings | | 36,110 |
| Changes in proportion and differences between actual and expected contributions | 432,316 | |
| *Contributions paid to TRS subsequent to the measurement date - Fiscal Year 2018 Contributions | 708,925 | |
| | <hr/> | |
| Total | <u>\$1,174,798</u> | <u>\$87,899</u> |

Hellgate Elementary School 2018 - Notes to Financial Statements

*Amounts reported as deferred outflows of resources related to pensions resulting from the District’s contribution subsequent to the measurement date will be recognized as a reduction in the Net Pension Liability in the year ended June 30, 2019.

Other amounts reported as deferred outflows and inflows of resources related to pensions will be recognized in Pensions Expense as follows:

| Year ended June 30: | Amount recognized in Pension Expense as an Increase or (decrease) to Pension Expense |
|---------------------|--|
| 2019..... | \$63,433 |
| 2020..... | \$302,660 |
| 2021..... | \$172,930 |
| 2022..... | (\$161,050) |
| 2023..... | \$0 |
| Thereafter | \$0 |

Summary of Benefits

Through June 30, 2013, all members enrolled in TRS participated in a single-tiered plan (“Tier One”). Employees with a minimum of 25 years of service or who have reached age 60 with 5 years of service are eligible to receive an annual retirement benefit equal to creditable service years divided by 60 times the average final compensation. Final compensation is the average of the highest three consecutive years of earned compensation. Benefits fully vest after 5 years of creditable service. Vested employees may retire at or after age 50 and receive reduced retirement benefits. Beginning July 1, 2013, new members in TRS participate in a second benefit tier (“Tier Two”), which differs from Tier One as follows:

- Tier Two uses a 5 year average final compensation (as opposed to 3 year AFC in tier One).
- Tier Two provides for unreduced service retirement benefits at age 60 with 5 years of creditable service or at age 55 with at least 30 years of creditable service (rather than at age 60 with 5 years of service or at any age with creditable service in 25 years in Tier One).
- Tier Two provides for early retirement benefits with 5 years of creditable service at age 55 (rather than age 50 in Tier One).
- Tier Two has a one percent higher normal employee contribution rate (though a temporary 1% supplemental employee contribution rate is also now currently in place for Tier One members), and
- Tier Two provides for an enhanced benefit calculation - $1.85\% \times \text{AFC} \times \text{years of creditable service}$ - for members retiring with at least 30 years of creditable service and at least 60 years of age (rather than $1.6667 \times \text{AFC} \times \text{years of creditable service}$)

A guaranteed annual benefit adjustment (GABA) is payable on January 1st of each calendar year for each retiree who has received at least 36 monthly retirement benefit payments prior to that date. The GABA is applicable to both Tier One and Tier Two members. The GABA for Tier One members is 1.5% of the benefit payable as of January 1st. For Tier Two members

Hellgate Elementary School 2018 - Notes to Financial Statements

the GABA each year may vary from 0.5% to 1.5% based on the retirement systems’s funding status and the period required to amortize any unfunded accrued actuarial liability as determined in the prior actuarial valuation.

TRS Stand-alone Statements

TRS’s stand-alone financial statements, actuarial valuations and experience studies can be found on line at <https://trs.mt.gov/TrsInfo/NewsAnnualReports>.

Overview of Contributions

The System receives a portion of the total required statutory contributions directly from the state for all employers. The employers are considered to be in a special funding situation as defined by GASB 68 and the State is treated as a non-employer contributing entity in TRS. The System receives 2.49% of reportable compensation from the State’s general fund for School Districts and Other Employers. The System also receives 0.11% of reportable compensation from the State’s general fund for all TRS Employees including State agency and University System Employers. Finally, the State is also required to contribute \$25 million in perpetuity payable July 1st of each year.

The table below shows the legislated contribution rates for TRS members, employers and the State for School Districts on Other Employers.

School Districts and Other Employers

| | <u>Members</u> | <u>Employers</u> | <u>State of Montana General Fund</u> | <u>Total employee and employer</u> |
|---|----------------|------------------|--|--|
| Prior to July 1, 2007. | 7.15% | 7.47% | 0.11% | 14.73% |
| July 1, 2007 to June 30, 2009 | 7.15% | 7.47% | 2.11% | 16.73% |
| July 1, 2009 to June 30, 2013 | 7.15% | 7.47% | 2.49% | 17.11% |
| July 1, 2013 to June 30, 2014 | 8.15% | 8.47% | 2.49% | 19.11% |
| July 1, 2014 to June 30, 2015 | 8.15% | 8.57% | 2.49% | 19.21% |
| July 1, 2015 to June 30, 2016 | 8.15% | 8.67% | 2.49% | 19.31% |
| July 1, 2016 to June 30, 2017 | 8.15% | 8.77% | 2.49% | 19.41% |
| July 1, 2017 to June 30, 2018 | 8.15% | 8.87% | 2.49% | 19.51% |
| July 1, 2018 to June 30, 2019 | 8.15% | 8.97% | 2.49% | 19.61% |
| July 1, 2019 to June 30, 2020 | 8.15% | 9.07% | 2.49% | 19.71% |
| July 1, 2020 to June 30, 2021 | 8.15% | 9.17% | 2.49% | 19.81% |
| July 1, 2021 to June 30, 2022 | 8.15% | 9.27% | 2.49% | 19.91% |
| July 1, 2022 to June 30, 2023 | 8.15% | 9.37% | 2.49% | 20.01% |
| July 1, 2023 to June 30, 2024 | 8.15% | 9.47% | 2.49% | 20.11% |

Actuarial Assumptions

The Total Pension Liability as of June 30, 2017, is based on the results of an actuarial valuation date of July 1, 2017. There were several significant assumptions and other inputs used to measure the total pension liability. The actuarial assumptions used in the July 1, 2017 valuation were based on the results of the last actuarial experience study, dated May 1, 2014.

Among those assumptions were the following:

- Total Wage Increase for Non-University Members* 4% - 8.51%
- Total Wage Increase for University Members 5.00%
- Investment Return 7.75%
- Price Inflation 3.25%

- Post-retirement Benefit Increases
 - Tier One Members: If the retiree has received benefits for at least 3 years, the retirement allowance will be increased by 1.5% on January 1st.
 - Tier Two Members, the retirement allowance will be increased by an amount equal to or greater than 0.5% but no more than 1.5% if the most recent actuarial valuation shows the System to be at least 90% funded and the provisions of the increase is not projected to cause the funded ratio to be less than 85%.
- Mortality among contributing members, service retired members, and beneficiaries
 - For Males: 1992 Base Rates from the RP 2000 Healthy Annuitant Mortality Table for ages 50 and above and the 1992 Base Rates from the RP 2000 Combined Healthy Annuitant Mortality Table for ages below 50, set back four years, with mortality improvements projected by Scale BB to 2018.
 - For Females: 1992 Base Rates from the RP 2000 Healthy Annuitant Mortality Table for ages 50 and above and the 1992 Base Rates from the RP 2000 Combined Healthy Annuitant Mortality Table for ages below 50, set back two years, with mortality improvements projected by Scale BB to 2018.
- Mortality among disabled members was updated to the following:
 - For Males: RP 2000 Disabled Mortality Table for Males, set forward one year, with mortality improvements projected by Scale BB to 2018.
 - For Females: RP 2000 Disabled Mortality Table for Females, set forward five years, with mortality improvements projected by Scale BB to 2018.

*Total Wage Increases include 4.00% general wage increase assumption.

Discount Rate

The discount rate used to measure the Total Pension Liability was 7.75%. The projection of cash flows used to determine the discount rate assumed that contributions from participating plan members, employers, and non-employer contributing entities will be made based on the Board's funding policy, which establishes the contractually required rates under Montana Code Annotated. In addition to the contributions the State general fund will contribute \$25 million annually to the System payable July 1st of each year.

Based on those assumptions, the System's fiduciary net position was projected to be adequate to make all the projected future benefit payments of current plan members through the year 2122. Therefore, the long-term expected rate of return on pension plan investments was

Hellgate Elementary School 2018 - Notes to Financial Statements

applied to all periods of projected benefit payments to determine the Total Pension Liability. No municipal bond rate was incorporated in the discount rate.

Target Allocations

| Asset Class | Target Asset Allocation (a) | Real Rate of Return Arithmetic Basis (b) | Long-Term Expected Portfolio Real Rate of Return* (a) x (b) |
|--|--------------------------------|---|--|
| Broad US Equity | 36.00% | 4.80% | 1.73% |
| Broad International Equity | 18.00% | 6.05% | 1.09% |
| Private Equity | 12.00% | 8.50% | 1.02% |
| Intermediate Bonds | 23.40% | 1.50% | 0.35% |
| Core Real Estate | 4.00% | 4.50% | 0.18% |
| High Yield Bonds | 2.60% | 3.25% | 0.08% |
| Non-Core Real Estate | 4.00% | 7.50% | 0.30% |
| Total | <u>100.00%</u> | | <u>4.75%</u> |
| Inflation | | | <u>3.25%</u> |
| Expected arithmetic nominal return | | | <u>8.00%</u> |

* The long-term expected nominal rate of return above the 8.00% differs from the total TRS long-term rate of return assumption of 7.75%. The assumed rate is comprised of a 3.25% inflation rate and a real long-term expected rate of return of 4.50%.

The assumed long-term expected return on pension plan assets is reviewed as part of the regular experience studies prepared every four years for the System. The most recent analysis, performed for the period covering fiscal years 2008 through 2013, is outlined in a report dated May 2014. Several factors are considered in evaluating the long-term rate of return assumption including long term historical data, estimates inherent in current market data, and a log-normal distribution analysis in which best-estimate ranges of expected future real rates of return (expected return, net of investment expense and inflation) were developed by the investment consultant for each major asset class. These ranges were combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage and then adding expected inflation. The capital market assumptions developed by the investment consultant are intended for use over a 10-year horizon and may not be useful in setting the long-term rate of return for funding pension plans which covers a longer time frame. The assumption is intended to be a long term assumption and is not expected to change absent a significant change in the asset allocation, a change in the inflation assumption, or a fundamental change in the market that alters expected returns in future years. Best estimates of arithmetic real rates of return for each major asset class included in the System's target asset allocation as June 30, 2017, is summarized in the above table.

Sensitivity Analysis

| | 1.0% Decrease (6.75%) | Current Discount Rate | 1.0% Increase (8.75%) |
|---|--------------------------|--------------------------|--------------------------|
| School District proportion of Net Pension Liability | \$12,574,036 | \$9,124,638 | \$6,219,522 |

In accordance with GASB 68 regarding the disclosure of the sensitivity of the Net Pension Liability to changes in the discount rate, the above table presents the Net Pension Liability calculated using the discount rate of 7.75% as well as what the Net Pension Liability would be if it were calculated using a discount rate that is 1.00% lower (6.75%) or 1.00% higher (8.75%) than the current rate.

13. PENSION LIABILITIES - PUBLIC EMPLOYEES RETIREMENT SYSTEM

Plan Description

The PERS-Defined Benefit Retirement Plan (PERS-DBRP), and Defined Contribution Retirement Plan (PERS-DCRP) are both administered by the Montana Public Employee Retirement Administration (MPERA), are multiple-employer, cost-sharing plans established July 1, 1945, and governed by Title 19, Chapters 2 & 3, Montana Code Annotated (MCA). This plan covers the State, local governments, certain employees of the Montana University System, and school districts.

All new members are initially members of the PERS-DBRP, and have a 12-month window during which they may choose to remain in the PERS-DBRP, or join the PERS-DCRP by filing an irrevocable election. Members may not be members of both the *defined contribution* and *defined benefit* retirement plans. All new members from the universities also have a third option to join the university system’s Montana University System Retirement Program (MUS-RP).

The PERS-DBRP provides retirement, disability, and death benefits to plan members and their beneficiaries. Member rates and benefits are established by state law and can only be amended by the Legislature. Benefits depend on eligibility and individual account balances. Participants are immediately vested in their own contribution and attributable income. Benefits are based on eligibility, years of service, and highest average compensation.

Participants are vested after 5 years of membership services for the employer’s contributions to individual accounts and the attributable income. Non-vested contributions are forfeited upon termination of employment per 19-3-2117(5) MCA. Such forfeitures are used to cover the administrative expenses of the PERS-DCRP.

Net Pension Liability

The Total Pension Liability (TPL) minus the Fiduciary Net Position equals the Net Pension Liability (NPL). As GASB Statement 68, *Accounting and Financial Reporting for Pensions* allows, a measurement date of up to 12 months before the employer’s fiscal year-end can be utilized to determine the Plan’s TPL. The basis for the TPL, as of June 30, 2017, was

Hellgate Elementary School 2018 - Notes to Financial Statements

determined by taking the results of the June 30, 2016 actuarial valuation and applying standard roll forward procedures. The roll forward procedure uses a calculation that adds the annual normal cost (also called the service cost), subtracts the actual benefit payments and refunds for the plan year, and then applies the expected investment rate of return for the year. The update procedures are in conformity with Actuarial Standards of Practice issued by the Actuarial Standards Board.

Special Funding

The State of Montana, as the non-employer contributing entity, paid to the Plan additional contributions that qualify as *special funding*. Those employers who received special funding are counties, cities and towns, school districts and other governmental agencies.

Not Special Funding

Per Montana law, state agencies and universities paid their own additional contributions. These employer-paid contributions are not accounted for as special funding for state agencies and universities but are reported as employer contributions. The State of Montana, as a non-employer contributing entity, also paid to the Plan coal tax contributions that are not accounted for as special funding for all participating employers.

The proportionate shares of the District's and the state of Montana's NPL for June 30, 2017 and 2016, are displayed below. The District's proportionate share equals the ratio of the District's contributions to the sum of all employer and non-employer contributions during the measurement period. The state's proportionate share for a particular employer equals the ratio of the contributions for a particular employer to the total state contributions paid. The District recorded a liability of \$1,606,069 and the District proportionate share was 0.0825 percent.

| As of measurement date: | Net Pension Liability as of 6/30/17 | Net Pension Liability as of 6/30/16 | Percent of Collective NPL as of 6/30/17 | Percent of Collective NPL as of 6/30/16 | Change in Percent of Collective NPL |
|--|--|--|--|--|--|
| District's Proportionate Share | \$1,606,069 | \$1,373,652 | 0.0825% | 0.0806% | 0.0019% |
| State of Montana Proportionate Share associated with District. | \$75,619 | \$64,198 | 0.3854% | 0.3942% | -0.0088% |
| Total | \$1,681,688 | \$1,437,850 | 0.4679% | 0.4748% | -0.0069% |

Change in actuarial assumptions and methods:

Effective July 1, 2017, the following assumption changes were used:

- Lowered the interest rate from 7.75% to 7.65%.
- Lowered the inflation rate from 3.00% to 2.75%.
- Updated non-disabled mortality to the PR-2000 Combined Employee and Annuitant Mortality Table projected to 2020 using scale BB, males set back 1 year.
- Increased rates of withdrawal.
- Lowered the merit component of the total salary increase.
- Lowered the wage base component of the total salary increase from 4.00% to 3.5%.

Hellgate Elementary School 2018 - Notes to Financial Statements

- Decreased the administrative expense load from 0.27% to 0.26%.

Effective July 1, 2017, the following method changes were used:

- Administrative expenses are recognized by an additional amount added to the normal cost contribution rate for the System. This amount will vary from year to year based on the prior year's actual administrative expenses.
- To be consistent with the wage base growth change, the payroll growth assumption for amortization as level percent of pay was reduced from 4.00% to 3.5%

Changes in benefit terms:

Effective July 1, 2017, the following benefit changes were:

- The interest rate credited to member accounts increased from 0.25% to 0.77%.
- Lump sum payouts in all systems are limited to the member's accumulated contributions rather than the present value of the member's benefit.

Changes in proportionate share: Between the measurement date of the collective NPL and the employer's reporting date there were no changes in proportion that would have an effect on the employer's proportionate share of the collective NPL.

Pension Expense

At June 30, 2017 measurement date, the District recognized a Pension Expense of \$177,148 for its proportionate share of the Plan's pension expense and recognized grant revenue of \$4,063 for the state of Montana's proportionate share of the pension expense associated with the employer. Additionally, the District recognized grant revenue of \$22,975 from the Coal Severance Tax Fund.

| As of measurement date: | Pension Expense as of 6/30/2017 | Pension Expense as of 6/30/2016 |
|---|---------------------------------------|---------------------------------------|
| District's Proportionate Share. | \$177,148 | \$89,268 |
| District's Grant Revenue - State of Montana Proportionate Share. | 4,031 | 5,380 |
| District's Grant Revenue - State of Montana Coal Tax | 22,975 | 24,067 |
| Total. | <u>\$204,154</u> | <u>\$118,715</u> |

Recognition of Deferred Inflows and Outflows

At June 30, 2017, the District reported its proportionate share of the Plan's deferred outflows of resources and deferred inflows of resources from the following sources:

Hellgate Elementary School 2018 - Notes to Financial Statements

| | Deferred Outflows of Resources | Deferred Inflows of Resources |
|---|--------------------------------------|-------------------------------------|
| Expected vs. Actual Experience | \$39,552 | \$2,325 |
| Projected Investment Earnings vs. Actual Investment Earnings | | 10,786 |
| Changes in Assumptions | 219,534 | |
| Changes in proportion and differences between District contributions and proportionate share of contributions. | 21,773 | |
| District contributions subsequent to the measurement date (Fiscal Year 2018 Contributions) | 94,600 | |
| Total | \$375,459 | \$13,111 |

Other amounts reported as deferred outflows and inflows of resources related to pensions will be recognized in District's pension expense as follows:

| For the Measurement Year ended June 30: | Amount recognized in Pension Expense as an Increase or (decrease) to Pension Expense |
|--|--|
| 2018. | \$56,891 |
| 2019. | \$125,588 |
| 2020. | \$97,680 |
| 2021. | (\$34,184) |
| 2022. | \$0 |
| Thereafter | \$0 |

SUMMARY OF BENEFITS

Eligibility for benefit - Service retirement:

- Hired prior to July 1, 2011:
 - Age 60, 5 years of membership service;
 - Age 65, regardless of membership service; or
 - Any age, 30 years of membership service.
- Hired on after July 1, 2011:
 - Age 65, 5 years of membership service;
 - Age 70, regardless of membership service.

Early retirement, actuarially reduced;

- Hired prior to July 1, 2011: Age 50, 5 years of membership service; or
Any age, 25 years of membership service.
- Hired on or after 1, 2011: Age 55, 5 years of membership service.

Second Retirement (requires returning to PERS-covered employer or PERS service):

- Varies depending on when retiring and number of years of service.

Vesting - 5 years of membership service

Hellgate Elementary School 2018 - Notes to Financial Statements

Member's highest average compensation (HAC)

- Hired prior to July 1, 2011 - highest average compensation during any consecutive 36 months;

- Hired on or after July 1, 2011 - highest average compensation during any consecutive 60 months;

Compensation Cap

- Hired on or after July 1, 2013 - 110% annual cap on compensation considered as part of a members highest average compensation.

Monthly benefit formula

Members hired prior to July 1, 2011:

- Less than 25 years of membership service: 1.785% of HAC per year of service credit;
- 25 years of membership service or more: 2% of HAC per year of service credit.

Members hired on or after July1, 2011:

- Less than 10 years of membership service: 1.5% of HAC per year of service credit;
- 10 years or more but less than 30 years of membership service: 1.785% of HAC per year of service credit;
- 30 years or more of membership service: 2% of HAC per year of service credit.

Guaranteed Annual Benefit Adjustment (GABA)

After the member has completed 12 full months of retirement, the member's benefit increases by the applicable percentage (provided below) each January, inclusive of other adjustments to the member's benefit.

- 3% for members hired prior to July 1, 2007
- 1.5% for members hired on or after July 1, 2007
- Members hired on or after July 1, 2013
 - a. 1.5% each year PERS is funded at or above 90%
 - b. 1.5% is reduced by 0.1% for each 2% PERS is funded below 90%; and
 - c. 0% whenever the amortization period for PERS is 40 years or more.

Overview of Contributions

Member and employer contribution rates are established by state law and are a percentage of the member's compensation. Contributions are deducted from each member's salary and remitted by participating employers.

The Montana Legislature has the authority to establish and amend contribution rates. Member and employer contribution rates are shown in the table below.

Hellgate Elementary School 2018 - Notes to Financial Statements

| Fiscal Year | Member | | State & Universities | Local Government | | School Districts | |
|----------------|--------------------|-----------|-------------------------|------------------|--------|------------------|--------|
| | | | Employer | Employer | State | Employer | State |
| | Hired <07/01/11 | >07/01/11 | | | | | |
| 2018 | 7.900% | 7.900% | 8.570% | 8.470% | 0.100% | 8.200% | 0.370% |
| 2017 | 7.900% | 7.900% | 8.470% | 8.370% | 0.100% | 8.100% | 0.370% |
| 2016 | 7.900% | 7.900% | 8.370% | 8.270% | 0.100% | 8.000% | 0.370% |
| 2015 | 7.900% | 7.900% | 8.270% | 8.170% | 0.100% | 7.900% | 0.370% |
| 2014 | 7.900% | 7.900% | 8.170% | 8.070% | 0.100% | 7.800% | 0.370% |
| 2012-2013 | 6.900% | 7.900% | 7.170% | 7.070% | 0.100% | 6.800% | 0.370% |
| 2010-2011 | 6.900% | | 7.170% | 7.070% | 0.100% | 6.800% | 0.370% |
| 2008-2009 | 6.900% | | 7.035% | 6.935% | 0.100% | 6.800% | 0.235% |
| 2000-2007 | 6.900% | | 6.900% | 6.800% | 0.100% | 6.800% | 0.100% |

1. Member contributions to the system of 7.9% are temporary and will be decreased to 6.9% on January 1 following actuary valuation results that show the amortization period has dropped below 25 years and would remain below 25 years following the reduction of both the additional employer and additional member contribution rates.
2. Employer contributions to the system:
 - a. Effective July 1, 2014, following the 2013 Legislative session, PERS-employer contributions increased an additional 0.1% a year and will continue over 10 years through 2024. The additional employer contributions, including the 0.27% added in 2007 and 2009, will terminate on January 1 following actuary valuation results that show the amortization period has dropped below 25 years and would remain below the 25 years following the reduction of both the additional employer and additional member contributions rates.
 - b. Effective July 1, 2013, employers are required to make contributions on working retirees' compensation. Member contributions for working retirees are not required.
3. Non Employer Contributions
 - a. Special Funding
 - i. The State contributes 0.1% of members' compensation on behalf of local government entities.
 - ii. The State contributes 0.37% of members' compensation on behalf of school district entities.
 - b. Not Special Funding
 - i. The State contributes a portion of Coal Severance Tax income and earnings from the Coal Severance Tax fund.

Stand-Alone Statements

The financial statements of the Montana Public Employees' Retirement Board (PERB) *Comprehensive Annual Financial Report (CAFR)* and the GASB 68 Report disclose the Plan's fiduciary net position. The reports are available from the PERB at PO Box 200131, Helena, MT 59620-0131, 406-444-3154 or the MPERA website at <http://mpera.mt.gov>

Hellgate Elementary School 2018 - Notes to Financial Statements

Actuarial Assumptions

The Total Pension Liability (TPL) used to calculate the NPL was determined by taking the results of the June 30, 2016, actuarial valuation and applying standard roll forward procedures to update the TPL to June 30, 2017. There were several significant assumptions and other inputs used to measure the TPL. The actuarial assumptions used in the June 30, 2017 valuation were based on the results of the last actuarial experience study, dated May 2017 for the six-year period July 1, 2010 to June 30, 2016. Among those assumptions were the following:

- Investment Return (net of admin expense) 7.65%
- Admin Expense as % of Payroll 0.26%
- General Wage Growth* 3.50%
- * includes Inflation at 2.75%
- Merit Increases 0% to 6.3%

- Post-retirement Benefit Increases
 - Guaranteed Annual Benefit Adjustment (GABA)
 - After the member has completed 12 full months of retirement, the member's benefit increases by the applicable percentage each January, inclusive of all other adjustments to the member's benefit. The adjustment varies depending on the date the member was hired.

- Mortality assumptions among contribution members, terminated vested members, service retired members, and beneficiaries are based on PR2000 Combined Employee and Annuitant Mortality Tables projected to 2020 with scale BB, males set back 1 year.

- Mortality assumptions among Disabled Retirees are based on RP 2000 Combined Employee and Annuitant Mortality Tables with no projection.

Discount Rate

The discount rate used to measure the Total Pension Liability was 7.65%. The projection of cash flows used to determine the discount rate assumed that contributions from participating plan members, employers, and non-employer contributing entities will be made based on the Board's funding policy, which establishes the contractually required rates under Montana Code Annotated. The State contributes 0.1% of salaries for local governments and 0.37% for school districts. In addition, the State contributes coal severance tax and interest money from the general fund. The interest was contributed monthly and the severance tax was contributed quarterly. Based on those assumptions, the Plan's fiduciary net position was projected to be adequate to make all the projected future benefit payments of current plan members through the year 2121. Therefore, the long-term expected rate of return on pension plan investments was applied to all periods of projected benefit payments to determine the Total Pension Liability. A municipal bond rate was not incorporated in the discount rate.

Hellgate Elementary School 2018 - Notes to Financial Statements

Sensitivity Analysis

| | 1.0% Decrease (6.65%) | Current Discount Rate | 1.0% Increase (8.65%) |
|--------------------------------------|--------------------------|--------------------------|--------------------------|
| Entity's Net Pension Liability . . . | \$2,339,103 | \$1,606,069 | \$990,743 |

The sensitivity of the Net Pension Liability (NPL) to the discount rate is shown in the table above. A small change in the discount rate can create a significant change in the liability. The NPL was calculated using the discount rate of 7.65% as well as what the NPL would be if it were calculated using a discount rate that is 1.00% lower or 1.00% higher than the current rate.

Target Allocations

The long-term expected return on pension plan assets is reviewed as part of the regular experience studies prepared for the Plan. The experience study, performed for the period of July 1, 2010 to June 30, 2016 was obtained in a report dated May 2017, and can be located on the MPERA website. The long-term rate of return on pension plan investments was determined by considering information from various sources, including historical rates of return, rate of return assumptions adopted by similar public sector systems, and by using a building-block method in which best-estimate ranges of expected future real rates of return (expected returns, net of pension plan investment expense, and inflation) are developed for each major asset class. These ranges were combined to produce the long-term rate of return by weighting the expected future real rates of return by the target asset allocation percentage and by adding expected inflation.

Best estimates of arithmetic real rates of return for each major asset class included in the target asset allocation, as of June 30, 2017, are summarized below.

| Asset Class | Target Assets Allocation | Real Rate of Return Arithmetic Basis | Long-Term Expected Real Rate of Return |
|--|--------------------------------|---|---|
| | (a) | (b) | (a) x (b) |
| Cash Equivalents | 2.60% | 4.00% | 0.10% |
| Domestic Equity | 36.00% | 4.55% | 1.64% |
| Foreign Equity | 18.00% | 6.35% | 1.14% |
| Fixed Income | 23.40% | 1.00% | 0.23% |
| Private Equity | 12.00% | 7.75% | 0.93% |
| Real Estate | 8.00% | 4.00% | 0.32% |
| Total | <u>100.00%</u> | | <u>4.37%</u> |
| Inflation | | | <u>2.75%</u> |
| Portfolio Return Expectation | | | <u>7.12%</u> |

The long-term expected nominal rate of return above of 7.12% is an expected portfolio rate of return provided by Board of Investments (BOI), which differs from the total long-term assumed

Hellgate Elementary School District 2018 - Notes to Financial Statements

rate of return of 7.65% in the experience study. The assumed investment rate is comprised of a 2.75% inflation rate and a real rate of return of 4.90%.

Defined Contribution Plan

The District contributed to the State of Montana Public Employee Retirement System Defined Contribution Retirement Plan (PERS-DCRP) for employees that have elected the DCRP. The PERS-DCRP is administered by the PERB and is reported as a multiple-employer plan established July 1, 2002, and governed by Title 19, Chapters 2 and 3, MCA.

All new PERS members are initially members of the PERS-DBRP and have a 12 month window during which they may choose to remain in the PERS-DBRP or join the PERS-DCRP by filing an irrevocable election. Members may not be participants of both the defined benefit and defined contribution retirement plans.

Member and employer contribution rates are specified by state law and are a percentage of the member's compensation. Contributions are deducted from each member's salary and remitted by participating employers. The Montana Legislature has the authority to establish and amend contribution rates.

Benefits are dependent upon eligibility and individual account balances. Participants are vested immediately in their own contributions and attributable income. Participants are vested after 5 years of membership service for the employer's contributions to individual accounts and the attributable income. Non-vested contributions are forfeited upon termination of employment per 19-3-2117(5), MCA. Such forfeitures are used to cover the administrative expenses of the PERS-DCRP.

At the plan level for the measurement period ended June 30, 2017, the District did not recognize any net pension liability or pension expense for the defined contribution plan. Plan level non-vested forfeitures for the 300 employers that have participants in the PERS-DCRP totaled \$396,650.

14. RISK MANAGEMENT

The School faces a number of risks including (1) loss or damage to property, (2) general liability, (3) workers compensation, and (4) employee medical insurance. Commercial insurance policies are purchased for loss or damage to property and general liability. There were no changes in how the School managed its risk during the last three years.

The School participates in the Montana Unified School Trust (MUST), a self-insured trust providing group health benefits and plan administration for Montana school districts and the Montana Schools Group Workers Compensation Risk Retention Program (WCRRP) for workers compensation coverage. All school district participants are jointly and severally liable for the liabilities of these public risk pools.

The pools issue audited financial statements. Information about the amount of claim liabilities, changes in claims liabilities, amount of claims paid, operating results, and other information is available from WCRRP and MUST.

15. SUBSEQUENT EVENTS

On September 20, 2016, the School District's voters approved a \$19,800,000 mill levy to issue general obligation bonds for a facilities enhancement project. The School is building a new 7-8 grade building on the existing campus as well as completing other necessary upgrades to the existing campus. The project is anticipated to be completed during winter of 2018 with the building being available for students for the 2019/20 school year. The School's remaining unspent bond proceeds, that are accounted for in the building fund, are set aside for the completion of the enhancement project.

**HELLGATE ELEMENTARY SCHOOL
DISTRICT NO. 4, MISSOULA COUNTY
MISSOULA, MONTANA**

**SCHEDULE OF REVENUES, EXPENDITURES, AND ENCUMBRANCES
BUDGET AND ACTUAL
GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2018**

| | General Fund | | |
|---|--------------------|--------------------|-------------------|
| | Original Budget | Final Budget | Actual |
| REVENUES: | | | |
| Property Taxes | \$3,138,704 | \$3,138,704 | \$3,124,404 |
| Intergovernmental: | | | |
| State | 6,668,367 | 6,668,366 | 6,634,135 |
| Interest | 16,688 | 16,688 | 32,258 |
| Roof warranty proceeds | | | 102,602 |
| Other | 11,080 | 11,080 | 9,448 |
| Total Revenues | 9,834,839 | 9,834,838 | 9,902,847 |
| EXPENDITURES AND ENCUMBRANCES: | | | |
| Current Operations: | | | |
| Instruction - Regular Programs | | | 5,068,378 |
| Instruction - Other Programs | | | 887,685 |
| Instructional Support | | | 1,195,716 |
| Administration | | | 1,207,851 |
| Operation and Maintenance | | | 1,169,751 |
| Student Transportation | | | 18,075 |
| School Food | | | 69,128 |
| Extracurricular | | | 93,776 |
| Capital Outlay | | | 267,965 |
| Transfers Out | | | 23,885 |
| Total Expenditures, Transfer Out, and Encumbrances | 9,834,839 | 10,034,839 | 10,002,210 |
| Excess (Deficiency) of Revenue Over Expenditures, Encumbrances | 0 | (200,001) | (99,363) |
| Change in Encumbrances | | | 219,612 |
| Excess (Deficiency) of Revenues Over Expenditures | \$0 | (\$200,001) | \$120,249 |

See Notes to Budget and Actual Schedule

**HELLGATE ELEMENTARY SCHOOL
DISTRICT NO. 4, MISSOULA COUNTY
MISSOULA, MONTANA**

NOTES TO BUDGET AND ACTUAL SCHEDULE

FOR THE YEAR ENDED JUNE 30, 2018

State law requires the School to prepare budgets for certain funds - generally funds supported by property tax revenues. Budgets are prepared on the modified accrual basis. Budgeted fund expenditures are limited by State law to the total budgeted amount which may be amended as defined by State law. The budget amounts presented for the general fund are the original and final budgets. The building fund (capital projects) is not required to be budgeted.

The general fund budget is based on the State of Montana's foundation program which is based primarily on enrollment. Budgets of other funds are based on expected revenues and expenditures. The Board must approve the final budget by the fourth Monday in August.

State law permits the inclusion of obligations (encumbrances) for construction-in-progress and the purchase of personal property as expenditures for budget purposes. The School's general fund had \$418,530 of obligations outstanding at June 30, 2018 and \$198,918 at June 30, 2017.

The School Board passed one general fund budget amendment for \$200,000 in September 2017 for the purpose of removing and replacing a deteriorating roof structure on Building #1.

State law requires only that a fund's total expenditures not exceed total budgeted expenditures.

The School recorded the State's \$414,936 on-behalf-of payments and related TRS pension expense in the general fund for the governmental funds statements as required by GASB Statement No. 85.

**HELLGATE ELEMENTARY SCHOOL
DISTRICT NO. 4, MISSOULA COUNTY
MISSOULA, MONTANA**

**SCHEDULE OF CHANGES IN THE DISTRICT'S TOTAL OPEB AND RELATED RATIO
FOR THE YEAR ENDED JUNE 30, 2018***

| | Fiscal Year Ending June 30, 2018 |
|--|-------------------------------------|
| Beginning OPEB Liability | \$1,039,977 |
| Change in Accounting Principle | 505,836 |
| Beginning OPEB Liability, Restated | 1,545,813 |
| | |
| Service Costs | 106,238 |
| Interest | \$56,068 |
| Differences between expected and actual experience | (\$84,590) |
| Changes in assumptions or other inputs | (\$37,475) |
| Employer contributions | (36,900) |
| Net Change in Total OPEB Liability | 3,341 |
| Balance at June 30, 2018 | \$1,549,154 |
| | |
| Covered Employee Payroll | \$7,566,044 |
| OPEB Liability to Covered Payroll | 20% |

** The amounts presented for each fiscal year were determined as of June 30th. The above schedule is presented by combining the required schedules from GASB 75 paragraphs 170a and 170b. The schedule is intended to show information for 10 years, additional years will be displayed as they become available.*

Notes to Schedule:

Changes in Assumptions

| | | |
|---------------|---------|-------------------------------------|
| Discount Rate | 6/30/17 | 3.13% |
| | 6/30/18 | 3.45% |
| Medical Trend | 6/30/17 | 6.5% grading to 5% over three years |
| | 6/30/18 | 6.2% grading to 5% over 6 years |

**HELLGATE ELEMENTARY SCHOOL
DISTRICT NO. 4, MISSOULA COUNTY
MISSOULA, MONTANA**

FOR THE YEAR ENDED JUNE 30, 2018

MONTANA TEACHERS' RETIREMENT SYSTEM

**SCHEDULE OF THE SCHOOL'S PROPORTIONATE SHARE
OF THE NET PENSION LIABILITY**

| As of the measurement date: | 2018 | 2017 | 2016 | 2015 |
|--|---------------------|---------------------|---------------------|---------------------|
| School's proportion of the net pension liability | 0.5412% | 0.5117% | 0.5060% | 0.4823% |
| School's proportionate share of the net pension liability associated with the School | \$9,124,638 | \$9,347,493 | \$8,313,648 | \$7,421,298 |
| State of Montana's proportionate share of the net pension liability associated with the School | 5,792,112 | 6,092,665 | 5,572,398 | 5,085,198 |
| Total | \$14,916,750 | \$15,440,158 | \$13,886,046 | \$12,506,496 |
| School's covered payroll | \$7,137,919 | \$6,641,500 | \$6,458,344 | \$6,081,719 |
| School's proportionate share of the net pension liability as a percentage of its covered payroll | 127.83% | 140.74% | 128.73% | 122.03% |
| Plan fiduciary net position as a percentage of the total pension liability | 70.09% | 66.69% | 69.30% | 70.36% |

Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

SCHEDULE OF THE SCHOOL'S PENSION PLAN CONTRIBUTIONS

| As of the reporting date: | 2018 | 2017 | 2016 | 2015 |
|---|-------------|-------------|-------------|-------------|
| Contractually required contributions | \$708,925 | \$711,004 | \$581,867 | \$598,962 |
| Contributions in relation to the contractually required contributions | \$708,925 | \$711,004 | \$581,867 | \$598,962 |
| Contribution deficiency (excess) | \$0 | \$0 | \$0 | \$0 |
| School's covered payroll | \$7,235,867 | \$7,137,919 | \$6,641,500 | \$6,458,344 |
| Contributions as a percentage of covered payroll . . | 9.80% | 9.96% | 8.76% | 9.27% |

Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

See notes to TRS Schedules

**HELLGATE ELEMENTARY SCHOOL
DISTRICT NO. 4, MISSOULA COUNTY
MISSOULA, MONTANA
FOR THE YEAR ENDED JUNE 30, 2018**

MONTANA TEACHERS' RETIREMENT SYSTEM

**NOTES TO THE
SCHEDULE OF THE SCHOOL'S PROPORTIONATE SHARE
OF THE NET PENSION LIABILITY
and
SCHEDULE OF THE SCHOOL'S PENSION PLAN CONTRIBUTIONS**

CHANGES OF BENEFIT TERMS:

The following changes to the plan provision were made as identified:

The 2013 Montana Legislature passed House Bill 377 which provides additional revenue and created a two tier benefit structure. A Tier One Member is a person who first became a member before July 1, 2013 and has not withdrawn their member's account balance. A Tier Two Member is a person who first becomes a member on or after July 1, 2013 or after withdrawing their member's account balance, becomes a member again on or after July 1, 2013.

The second tier benefit structure for members hired on after July 1, 2013 is summarized below.

- (1) Final Average Compensation: average of earned compensation paid in five consecutive years of full-time service that yields the highest average
- (2) Service Retirement: Eligible to receive a service retirement benefit if the member has been credited with at least five full years of creditable service and has attained the age of 60; or has been credited with 30 or more years of full-time or part-time creditable service and has attained age 55
- (3) Early Retirement: Eligible to receive an early retirement allowance if a member is not eligible for service retirement but has at least five years of creditable service and attained age 55
- (4) Professional Retirement Option: if the member has been credited with 30 or more years of service and has attained the age of 60 they are eligible for an enhanced allowance equal to 1.85% of average final compensation times all service at retirement. Otherwise, the multiplier used to calculate the retirement allowance will be equal to 1.67%
- (5) Annual Contribution: 8.15% of member's earned compensation
- (6) Supplemental Contribution Rate: On or after July 1, 2023, the TRS Board may require a supplemental contribution up to 0.50% if the following three conditions are met:
 - a. The average funded ratio of the System based on the last three annual actuarial valuations is equal to or less than 80%; and
 - b. The period necessary to amortize all liabilities of the System based on the latest annual actuarial valuation is greater than 20 years; and
 - c. A state or employer contribution rate increase or a flat dollar contribution to the Retirement System Trust fund has been enacted that is equivalent to or greater than the supplemental contribution rate imposed by the TRS Board.
- (7) Disability Retirement: A member will not be eligible for a disability retirement if the member is or will be eligible for a service retirement on the date of termination

- (8) **Guaranteed Annual Benefit Adjustment (GABA):** - if the most recent actuarial valuation show that Retirement System liabilities are at least 90% funded and the provision of the increase is not projected to cause the System's liabilities to be less than 85% funded, the GABA may increase from the 0.50% floor up to 1.5%, as set by the Board.

House Bill 377 increased revenue from the members, employers and the State as follows:

- Annual State contribution equal to \$25 million paid to the System in monthly installments.
- One-time contribution payable to the Retirement System by the trustees of a school district maintaining a retirement fund. The one-time contribution to the Retirement System shall be the amount earmarked as an operating reserve in excess of 20% of the adopted retirement fund budget for the fiscal year 2013. The amount received was \$22 million in Fiscal Year 2014.
- 1% Supplemental employer contribution. This will increase the current employer rates:
 - School district contributions will increase from 7.47% to 8.47%.
 - The Montana University System and State Agencies will increase from 9.85% to 10.85%.
 - The supplemental employer contribution will increase by 0.10% each fiscal year for fiscal year 2014 through fiscal year 2024. Fiscal years beginning after June 30, 2024 the total supplemental employer contribution will be equal to 2%.
- Members hired prior to July 1, 2013 (Tier 1) under House Bill 377 are required to contribute a supplemental contribution equal to an additional 1% of the member's earned compensation.
- Each employer is required to contribute 9.85% of total compensation paid to all re-employed TRS retirees employed in a TRS reportable position to the System.

CHANGES IN ACTUARIAL ASSUMPTIONS AND OTHER INPUTS:

The following changes to the actuarial assumptions were adopted in 2016:

The normal cost method has been updated to align the calculation of the projected compensation and the total present value of plan benefits so that the normal cost rate reflects the most appropriate allocation of plan costs over future compensation.

The following changes to the actuarial assumptions were adopted in 2015:

- Correctly reflect the proportion of members that are assumed to take a refund of contributions upon termination and appropriately reflect the three year COLA deferral period for Tier 2 Members.
- The 0.63% load applied to the projected retirement benefits of the university member "to account for larger than average annual compensation increase observed in the years immediately preceding retirement" if not applied to benefits expected to be paid to university members on account of death, disability and termination (prior to retirement eligibility).
- The actuarial valuation was updated to reflect the assumed rate of retirement for university members at age 60 is 8.50% as stated in the actuarial valuation report.
- The actuarial valuation was updated to reflect the fact that vested terminations are only covered by the \$500 death benefit for the one year following their termination and once again when the terminated member commences their deferred retirement annuity (they are not covered during the deferral period). Additionally, only the portion of the terminated members that are assumed to "retain membership in the System" are covered by the \$500 death benefit after termination.

The following changes to the actuarial assumptions were adopted in 2014:

- Assumed rate of inflation was reduced from 3.5% to 3.25%.
- Payroll Growth Assumption was reduced from 4.5% to 4.00%.
- Assumed real wage growth was reduced from 1.00% to 0.75%.
- Investment return assumption was changed from net of investment and administrative expenses to net of investment expenses only.
- Mortality among contributing members, service retired members, and beneficiaries was updated to the following:

For Males: RP2000 Healthy Annuitant Mortality Table for ages 50 and above and the RP2000 Combined Healthy Annuitant Mortality Table for ages below 50, set back four years, with mortality improvements projected by Scale BB to 2018

For Females: RP2000 Healthy Annuitant Mortality Table for ages 50 and above and the RP2000 Combined Healthy Annuitant Mortality Table for ages below 50, set back two years, with mortality improvements projected by Scale BB to 2018

- Mortality among disabled members was updated to the following:

For Males: RP2000 Healthy Annuitant Mortality Table set forward one year, with mortality improvements projected by Scale BB to 2018

For Females: RP2000 Healthy Annuitant Mortality Table for set forward five years, with mortality improvements projected by Scale BB to 2018

METHODS AND ASSUMPTIONS USED IN CALCULATIONS OF ACTUARIALLY DETERMINED CONTRIBUTIONS:

| | |
|-------------------------------|---|
| Actuarial cost method | Entry age |
| Amortization method | Level Percentage of pay, open |
| Remaining amortization period | 22 years |
| Asset valuation method | 4-year smoothed market |
| Inflation | 3.25% |
| Salary increase | 4.00 to 8.51%, including inflation for Non-University Members and 5.00% for University Members; |
| Investment rate of return | 7.75%, net of pension plan investment expense, and including inflation. |

**HELLGATE ELEMENTARY SCHOOL
DISTRICT NO. 4, MISSOULA COUNTY
MISSOULA, MONTANA
FOR THE YEAR ENDED JUNE 30, 2018**

**MONTANA PUBLIC EMPLOYEES' RETIREMENT SYSTEM
SCHEDULE OF THE SCHOOL'S PROPORTIONATE SHARE
OF THE NET PENSION LIABILITY**

| As of measurement date: | 2017 | 2016 | 2015 | 2014 |
|--|--------------------|--------------------|--------------------|--------------------|
| School's proportion of the net pension liability as a percentage | 0.0825% | 0.0806% | 0.0789% | 0.0817% |
| School's net pension liability | \$1,606,069 | \$1,373,652 | \$1,103,279 | \$1,017,689 |
| State of Montana's net pension liability associated with the School | 75,619 | 64,198 | 51,843 | 47,574 |
| Total | \$1,681,688 | \$1,437,850 | \$1,155,122 | \$1,065,263 |
| School's covered payroll | \$1,058,957 | \$998,579 | \$952,320 | \$958,351 |
| School's proportionate share of the net pension liability as a percentage of its covered payroll | 151.670% | 137.560% | 115.850% | 111.220% |
| Plan fiduciary net position as a percentage of the total pension liability. | 73.75% | 74.71% | 78.40% | 79.87% |

Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

SCHEDULE OF THE SCHOOL'S PENSION PLAN CONTRIBUTIONS

| As of most recent Fiscal year end (reporting date): | 2018 | 2017 | 2016 | 2015 |
|---|-------------|-------------|-----------|-----------|
| Contractually required defined benefit contribution | \$92,127 | \$85,623 | \$80,742 | \$75,901 |
| Plan Choice Rate Required Contributions. | \$0 | \$0 | \$723 | \$1,353 |
| Contributions in relation to the contractually required contributions | \$91,127 | \$85,623 | \$81,464 | \$77,253 |
| Contribution deficiency (excess) | | \$0 | \$0 | \$0 |
| District's covered payroll | \$1,138,024 | \$1,058,957 | \$998,579 | \$952,320 |
| Contributions as a percentage of employee payroll | 8.00% | 8.09% | 8.16% | 8.11% |

Schedule is intended to show information for 10 years. Additional years will be displayed as they become available.

See Notes to PERS Schedules

**HELLGATE ELEMENTARY SCHOOL
DISTRICT NO. 4, MISSOULA COUNTY
MISSOULA, MONTANA**

**MONTANA PUBLIC EMPLOYEES RETIREMENT SYSTEM
FOR THE YEAR ENDED JUNE 30, 2018**

**NOTES TO THE
SCHEDULE OF THE SCHOOL'S PROPORTIONATE SHARE
OF THE NET PENSION LIABILITY
and
SCHEDULE OF THE SCHOOL'S PENSION PLAN CONTRIBUTIONS**

CHANGES IN BENEFIT TERMS - The following changes to the plan provision were made as identified:

2015 Legislative Changes:

General Revisions - House Bill 101, effective January 1, 2016
Second Retirement Benefit - for PERS

- 1) Applies to PERS members who return to active service on or after January 1, 2016. Members who retire before January 1, 2016, return to PERS-covered employment, and accumulate less than 2 years of service credit before retiring again;
 - refund of members' contributions from second employment plus regular interest (currently 0.25%);
 - No service credit for second employment;
 - start same benefit amount the month following termination; and
 - GABA starts again the January immediately following second retirement.
- 2) For members who retire before January 1, 2016, return to PERS-covered employment and accumulate two or more years of service credit before retiring again:
 - Member receives a recalculated retirement benefit based on laws in effect at second retirement; and
 - GABA starts the January after receiving recalculated benefit for 12 months.
- 3) for members who retire on or after January 1, 2016, return to PERS-covered employment and accumulate less than 5 years of service credit before retiring again:
 - refund of member's contributions from second employment plus regular interest (currently 0.25%);
 - no service credit for second employment;
 - start same benefit amount the month following termination; and
 - GABA starts again the January immediately following second retirement.
- 4) For members who retire on or after January 1, 2016, return to PERS-covered employment and accumulate five or more years of service credit before retiring again:
 - member receives same retirement benefit as prior to return to service;
 - member receives second retirement benefit for second period of service based on laws in effect at second retirement; and
 - GABA starts on both benefits in January after member receives original and new benefit for 12 months.

Revise DC Funding Laws - House Bill 107, effective July 1, 2015
Employer Contributions and the Defined Contribution Plan - for PERS and MUS-RP

The PCR was paid off effective March 2016 and the contributions of 2.37%, .47%, and the 1.0% increase previously directed to the PCR are now directed to the Defined Contribution or MUS-RP member's account.

2017 Legislative Changes:

General Revisions - House Bill 101, effective July 1, 2017

Working Retiree Limitations - for PERS:

If a PERS retiree returns as an independent contractor to what would otherwise be PERS-covered employment, general contractor overhead costs are excluded from PERS working retiree limitation.

Terminating Employers - Recovery of actuary costs - for PERS

Employers who terminate participation in PERS must pay the actuarial liability associated with that termination. Starting July 1, 2017, the terminating employer must also pay for the cost of the actuarial study used to determine that liability.

Refunds

- 1) Terminating members eligible to retire may, in lieu of receiving a monthly retirement benefit, refund their accumulated contributions in a lump sum.
- 2) Terminating members with accumulated contributions between \$200 and \$1,000 who wish to rollover their refund must do so within 90 days of termination of service.
- 3) Trusts, estates, and charitable organization listed as beneficiaries are entitled to receive only a lump-sum payment.

Family Law Orders

If a Family Law Order (FLO) is silent regarding the apportionment of post-retirement benefit adjustments such as the Guaranteed Annual Benefit Adjustment (GABA), the FLO is presumed to require apportionment of the post-retirement benefit adjustment in the same percentage as the monthly retirement benefit is apportioned.

Disabled PERS Defined Contribution (DC) Members

PERS member hired after July 1, 2011 have a normal retirement age of 65. PERS DC members hired after July 1, 2011 who became disabled were previously only eligible for a disability benefit until age 65. Effective July 1, 2017, these individuals will be eligible for a disability benefit until they reach 70, thus ensuring the same 5-year time period available to PERS DC disable members hired prior to July 1, 2011 who have a normal retirement age of 60 and are eligible for a disability benefit until age 65.

PERS Statutory Appropriation - House Bill 648, effective July 1, 2017

Revenue from coal severance taxes and interest income from the coal severance tax permanent fund previously statutorily-appropriated to the PERS defined benefit trust fund will be replaced with the following statutory appropriations:

1. FY 2018 \$31.386 million
2. FY 2019 \$31.958 million

3. Beginning July 1, 2019 through at least June 30, 2025, 101% of the contribution from the previous year from the general fund to the PERS defined benefit trust fund, as follows:
 - a. FY 2020 \$32.277 million
 - b. FY 2021 \$32.600 million
 - c. FY 2022 \$32.926 million
 - d. FY 2023 \$33.255 million
 - e. FY 2024 \$33.588 million
 - f. FY 2025 \$33.924 million

CHANGES IN ACTUARIAL ASSUMPTIONS AND METHODS - Method and assumptions used in calculations of actuarially determined contributions

The following Actuarial Assumptions were adopted from the June 30, 2017 actuarial valuation:

| | |
|--|--|
| General Wage Growth* | 3.50% |
| Investment rate of return | 7.65%, |
| *includes inflation at | 3% |
| Merit salary increases | 0% to 6.30% |
| Asset valuation method | 4 - year smoothed market |
| Actuarial cost method | Entry age Normal |
| Amortization method | Level percentage of pay, open |
| Mortality (Healthy members) | For males and Females: RP 2000 combined Employee and Annuitant Mortality Table projected to 2020 using Scale BB, males set back 1 year. |
| Mortality (Disabled members) | For Males and Females: RP 2000 Combined Mortality Table |
| Admin Expense as % of payroll. | 0.26% |

Administrative expense are recognized by an additional amount added to the normal cost contribution rate for the System. This amount varies from year to year based on the prior year's actual administrative expenses.

**HELLGATE ELEMENTARY SCHOOL
DISTRICT NO. 4, MISSOULA COUNTY
MISSOULA, MONTANA**

SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS

FOR THE YEAR ENDED JUNE 30, 2018

| Project Title | CFDA Number | Project Number | Grant Award | Expendi- tures |
|---|----------------|-------------------|----------------|---------------------------|
| U.S. DEPARTMENT OF AGRICULTURE: | | | | |
| Passed through Montana Office of Public Instruction: | | | | |
| Child Nutrition Cluster: | | | | |
| School Breakfast Program | 10.553 | N/A | N/A | \$78,661 |
| School Lunch Program | 10.555 | N/A | N/A | 221,162 |
| School Snack | 10.555 | N/A | N/A | 711 |
| School Food Commodities | 10.555 | N/A | N/A | <u>36,049</u> |
| Total Department of Agriculture - Child Nutrition Cluster | | | | <u>336,583</u> |
| U.S. DEPARTMENT OF EDUCATION: | | | | |
| State Administered - Office of Public Instruction: | | | | |
| Title I, Part A, Improving Basic Programs..... | 84.010A | 32-0586-3117 | | 27,530 |
| Title I, Part A, Improving Basic Programs..... | 84.010A | 32-0586-3118 | | <u>312,600</u> |
| Total Title I, Part A Improving Basic Programs | | | | <u>340,130</u> |
| Title I, Part C, Migrant Education | 84.011A | 32-0586-3618 | | <u>12,371</u> |
| Special Education Cluster (IDEA): | | | | |
| IDEA, Part B, Children with Disabilities | 84.027 | 32-0586-7718 | | 274,323 |
| IDEA, Preschool Section 619..... | 84.173 | 32-0586-7918 | | <u>11,412</u> |
| Total Special Education Cluster (IDEA) | | | | <u>285,735</u> |
| Title II, Part A, Teacher/Principal Training and Recruitment | 84.367 | 32-0586-1418 | | <u>65,532</u> |
| Title III, Part A English Language Acquisition and Language Enhancement..... | 84.365A | 32-0583-4118 | | <u>3,029</u> |
| Total Department of Education | | | | <u>706,797</u> |
| Total Federal Funds | | | | <u><u>\$1,043,380</u></u> |

See Notes to the Schedule of Expenditure of Federal Awards

**HELLGATE ELEMENTARY SCHOOL
DISTRICT NO. 4, MISSOULA COUNTY**

**SCHEDULE OF EXPENDITURE OF FEDERAL AWARDS
DISTRICT NO.4, MISSOULA COUNTY
MISSOULA, MONTANA**

NOTES TO THE SCHEDULE OF EXPENDITURE OF FEDERAL AWARDS

FOR THE YEAR ENDED JUNE 30, 2018

1. Basis of Presentation - Accounting Policies

The accounting policies used in preparing the schedule of expenditure of federal awards are the same as those used in the preparation of the fund financial statements as described in Note 1. B to the financial statements (Fund Financial Statements) except that school lunch and breakfast federal reimbursement revenues and food commodities received are also reported as expenditures.

2. Program Clusters

The Child Nutrition Cluster consists of CFDA 10.553, 10.555, and 10.556 and the Special Education Cluster includes CFDA 84.027A and 84.173A. Each program cluster is treated as one program for major program determination and testing.

3. Indirect Cost Rate

The School did not elect to use the 10% de minimis indirect cost rate.

N/A = Not Applicable or Not Available

**HELLGATE ELEMENTARY SCHOOL
DISTRICT NO. 4, MISSOULA COUNTY
MISSOULA, MONTANA**

SCHEDULE OF SCHOOL DISTRICT ENROLLMENT

FOR THE YEAR ENDED JUNE 30, 2018

| | School Records | Enrollment Report | Variance |
|---|-------------------|----------------------|----------|
| FALL ENROLLMENT, OCTOBER 2017 | | | |
| Kindergarten..... | 154 | 154 | 0 |
| Grades 1 - 6..... | 985 | 985 | 0 |
| Grades 7 - 8..... | 312 | 312 | 0 |
| Total | 1,451 | 1,451 | 0 |
| SPRING ENROLLMENT, FEBRUARY 2018 | | | |
| Kindergarten..... | 156 | 156 | 0 |
| Grades 1 - 6..... | 995 | 995 | 0 |
| Grades 7 - 8..... | 311 | 311 | 0 |
| Total | 1,462 | 1,462 | 0 |

There were no part-time students during this period.

**HELLGATE ELEMENTARY SCHOOL
DISTRICT NO. 4, MISSOULA COUNTY
MISSOULA, MONTANA**

EXTRACURRICULAR FUND

**SCHEDULE OF REVENUES, EXPENDITURES,
AND CHANGES IN FUND BALANCE
BY STUDENT ACTIVITY
FOR THE YEAR ENDED JUNE 30, 2018**

| Student activity | Balance June 30, 2017 | Revenues | Expend- itures | Transfers In (Out) | Balance June 30, 2018 |
|--|-----------------------------|-----------------|-------------------|-----------------------|-----------------------------|
| Referees/District | | \$3,858 | \$3,858 | | \$0 |
| Copper League | \$2,445 | 7,300 | 6,047 | | 3,698 |
| Class of 2020. | | 10 | 749 | \$739 | 0 |
| Class of 2019. | 16 | 10 | 875 | 1,021 | 172 |
| Class of 2018. | 558 | 110 | 1,214 | 1,004 | 458 |
| Class of 2017. | 658 | | | (658) | 0 |
| Wings Store (B. Hall) | 1,763 | 820 | 961 | | 1,622 |
| Special Ed Student Fundraisers ... | 3,721 | 3,022 | 1,800 | | 4,943 |
| 3-5 Building #1 Misc | 1,114 | 807 | 857 | | 1,064 |
| Building #3 Misc. | 292 | 6,797 | 4,534 | (2,105) | 450 |
| K-2 Library (Building #2) | | | 390 | 447 | 57 |
| 3-5 Library (Building #1) | 1,040 | | 322 | 447 | 1,165 |
| 6-8 Library (Building #3) | 2,647 | 11,836 | 12,547 | (895) | 1,041 |
| Middle School PE Donation (Building #3) | 1,441 | 1,974 | 2,051 | | 1,364 |
| K-2 Cola Fund | 828 | 51 | | | 879 |
| 3-5 Cola Fund | 194 | 47 | | | 241 |
| 6-8 Cola Fund | 143 | 51 | | | 194 |
| Robotics Club | 40 | 31 | | | 71 |
| Misc Charges. | | 446 | 446 | | 0 |
| K-2 Building #2 | 15,116 | 1,885 | 3,441 | | 13,560 |
| Total | \$32,016 | \$39,055 | \$40,092 | \$0 | \$30,979 |

**HELLGATE ELEMENTARY SCHOOL
DISTRICT NO. 4, MISSOULA COUNTY
MISSOULA, MONTANA**

SUPPLEMENTAL INFORMATION

FOR THE YEAR ENDED JUNE 30, 2018

DESCRIPTION OF THE SCHOOL DISTRICT

School District Number 4 is an elementary school for grades kindergarten through 8th grade. The School District is located just west of the City of Missoula. The School District encompasses 33 square miles within and adjacent to the City of Missoula. The estimated population of the School District as of 2014 was 13,202.

The average fall enrollment of students (excluding pre-kindergarten students) attending the District's schools is as follows:

| | 2009 | 2010 | 2011 | 2012 | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 |
|--|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|--------------|
| Kindergarten - 6th Grade | 1,010 | 1,040 | 1,039 | 1,045 | 1,065 | 1,121 | 1,160 | 1,216 | 1,164 | 1,139 |
| Grades 7 - 8 | 283 | 277 | 267 | 272 | 277 | 287 | 295 | 294 | 301 | 312 |
| School District Total | <u>1,293</u> | <u>1,317</u> | <u>1,306</u> | <u>1,317</u> | <u>1,342</u> | <u>1,408</u> | <u>1,455</u> | <u>1,510</u> | <u>1,465</u> | <u>1,451</u> |
| Increase (decrease) | | 24 | (11) | 11 | 25 | 66 | 47 | 55 | (45) | (14) |
| Percentage Change from Prior Year | | 2% | (1)% | 1% | 2% | 5% | 3% | 4% | (3)% | (1)% |

SCHOOL DISTRICT PROPERTY TAX VALUATIONS

| As of January 1, | Assessed (Market) Valuation | Taxable Valuation | Taxable Value as a % of Assessed Value |
|------------------|-----------------------------------|----------------------|---|
| 2007 | \$900,240,512 | \$27,338,923 | 3.037% |
| 2008 | \$957,517,404 | \$29,101,856 | 3.039% |
| 2009 | \$1,049,810,940 | \$30,246,018 | 2.881% |
| 2010 | \$1,095,202,722 | \$30,417,936 | 2.777% |
| 2011 | \$1,129,793,529 | \$30,498,849 | 2.700% |
| 2012 | \$1,150,421,731 | \$30,332,644 | 2.637% |
| 2013 | \$1,209,199,910 | \$30,981,614 | 2.562% |
| 2014 | \$1,232,565,097 | \$30,454,841 | 2.471% |
| * 2015 | \$1,971,998,235 | \$32,117,454 | 1.629% |
| 2016 | \$2,016,456,002 | \$32,979,424 | 1.636% |
| 2017 | \$2,275,844,361 | \$36,652,276 | 1.610% |

* The State of Montana Legislature passed House Bill 157 which resulted in the increase in the market value from 2014 to 2015.

SCHOOL DISTRICT TAX LEVIES (in mills)

| | 2009 | 2010 | 2011 | 2012 | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 |
|--------------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| General | 86.93 | 85.20 | 85.56 | 90.86 | 92.01 | 91.63 | 92.63 | 90.59 | 88.40 | 85.64 |
| Transportation | 23.27 | 21.76 | 22.50 | 24.83 | 22.52 | 24.66 | 25.33 | 21.56 | 23.12 | 19.52 |
| Debt Service | 41.76 | 45.43 | 45.17 | 33.22 | 26.82 | 26.43 | 27.79 | 14.08 | 25.38 | 70.57 |
| Technology | 3.44 | 3.31 | 3.29 | 3.28 | 3.30 | 3.23 | 3.28 | 3.11 | 3.03 | 2.73 |
| Adult Education | 0.65 | 0.47 | 0.60 | 0.75 | 0.21 | 1.01 | 1.00 | 1.01 | 1.00 | 0.90 |
| Tuition | 0.81 | 0.98 | 1.10 | 0.01 | | | 4.28 | 3.11 | 3.79 | 6.82 |
| Building Reserve | | | | | | | | | | 4.67 |
| Total School Levies | 156.86 | 157.15 | 158.22 | 152.95 | 144.86 | 146.96 | 154.31 | 133.46 | 144.72 | 190.85 |

OTHER TAX LEVIES (in mills)

| | Year Ended June 30, | | | | | | | | | |
|---|---------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|
| | 2009 | 2010 | 2011 | 2012 | 2013 | 2014 | 2015 | 2016 | 2017 | 2018 |
| University Millage | 6.00 | 6.00 | 6.00 | 6.00 | 6.00 | 6.00 | 6.00 | 6.00 | 6.00 | 6.00 |
| Statewide School Equalization | 40.00 | 40.00 | 40.00 | 40.00 | 40.00 | 40.00 | 40.00 | 40.00 | 40.00 | 40.00 |
| County-wide School Levy | 104.62 | 104.62 | 104.62 | 100.94 | 100.17 | 104.60 | 105.64 | 104.35 | 103.73 | 101.91 |
| Missoula County | 138.94 | 142.13 | 142.13 | 142.47 | 145.04 | 150.32 | 160.09 | 167.96 | 172.32 | 174.44 |
| Fort Missoula Park Open Space | | | | | | | | | 13.43 | 12.09 |
| Missoula County Open Space | | | | 3.04 | 3.33 | 3.45 | 2.74 | 2.74 | 3.22 | 3.10 |
| Hellgate Elementary | 156.86 | 157.15 | 158.22 | 152.95 | 144.86 | 146.96 | 154.31 | 133.46 | 144.72 | 190.85 |
| Missoula Co. High School | 76.46 | 74.63 | 74.63 | 76.44 | 71.92 | 72.19 | 72.77 | 75.11 | 85.01 | 103.10 |
| Urban Transportation | 16.30 | 16.45 | 16.45 | 17.69 | 19.51 | 21.05 | 34.26 | 40.47 | 40.47 | 36.78 |
| Rural Levies: | | | | | | | | | | |
| Missoula Rural Fire District | 94.13 | 97.98 | 97.98 | 97.97 | 100.33 | 102.39 | 112.59 | 112.61 | 114.33 | 110.38 |
| Road | 23.22 | 23.22 | 23.22 | 23.24 | 23.38 | 23.38 | 23.38 | 23.35 | 25.38 | 24.30 |
| Animal Control | 1.60 | 1.60 | 1.60 | 1.60 | 1.61 | 1.61 | 1.61 | 1.61 | 1.61 | 1.54 |
| Medical Levy | 1.84 | 1.82 | 1.82 | 2.19 | 2.19 | 2.18 | 2.18 | 3.51 | 3.38 | 3.23 |
| Health | 9.14 | 9.14 | 9.14 | 9.15 | 9.20 | 9.20 | 9.20 | 9.20 | 9.20 | 8.81 |
| Total | 669.11 | 674.74 | 675.81 | 673.68 | 667.54 | 683.33 | 724.77 | 720.37 | 762.80 | 816.53 |
| City of Missoula | 212.23 | 222.45 | 225.56 | 233.24 | 240.90 | 243.52 | 245.62 | 252.81 | 260.08 | 252.27 |

TAX COLLECTIONS

The following table demonstrates the tax collection history for real estate taxes levied by the School's general fund for the fiscal years ending June 30, 2008 through 2018. Total tax collections include delinquencies from prior tax years and motor vehicle tax, but excludes penalty and interest.

| Year Ended June 30, | Current Total Tax Levy | Real Estate Tax Collections | Current Collections as a Percent of Levy | Total Tax Collections | Total Collections as a Percent of Levy |
|------------------------|------------------------------|-----------------------------------|---|--------------------------|---|
| 2008 | \$2,447,258 | \$2,050,291 | 83.78% | \$2,319,252 | 94.77% |
| 2009 | \$2,529,791 | \$2,145,857 | 84.82% | \$2,506,569 | 99.08% |
| 2010 | \$2,576,834 | \$2,146,205 | 83.29% | \$2,525,413 | 98.00% |
| 2011 | \$2,602,768 | \$2,214,948 | 85.10% | \$2,411,892 | 92.67% |
| 2012 | \$2,771,374 | \$2,379,326 | 85.85% | \$2,865,584 | 103.40% |
| 2013 | \$2,790,880 | \$2,439,815 | 87.42% | \$2,828,884 | 101.36% |
| 2014 | \$2,838,858 | \$2,627,439 | 92.55% | \$2,808,410 | 98.93% |
| 2015 | \$2,824,303 | \$2,663,947 | 94.32% | \$2,800,980 | 99.17% |
| 2016 | \$2,885,780 | \$2,818,530 | 97.67% | \$2,991,936 | 103.68% |
| 2017 | \$2,915,695 | \$2,739,668 | 93.96% | \$2,866,815 | 98.32% |
| 2018 | \$3,138,704 | \$2,960,239 | 94.31% | \$3,116,378 | 99.29% |

MAJOR TAXPAYERS

The following table lists the major taxpayers within the School District for the year ended June 30, 2018 listed in declining order of taxable value.

| Taxpayer | Business | Taxable Value | % of Total Taxable Value (\$36,652,276) | Market Value |
|---|---------------------------|------------------|--|-----------------|
| 1. Northwest Energy | Transmission/Distribution | \$885,841 | 2.69% | \$7,382,045 |
| 2. Gateway Limited Partnership | Commercial Rentals | 773,118 | 2.34% | 40,905,738 |
| 3. Roseburg Forest Products Co. | Wood Products | 765,344 | 2.32% | 41,639,027 |
| 4. Yellowstone Pipeline Co. | Transmission/Distribution | 543,050 | 1.65% | 4,525,415 |
| 5. Montana Rail Link Inc | Railroad | 515,807 | 1.56% | 19,046,487 |
| 6. Verizon Wireless | Wireless Communications | 379,526 | 1.15% | 6,325,408 |
| 7. TKG Grant Creek Inn LLC | Commercial Properties | 364,513 | 1.11% | 19,286,400 |
| 8. Orchard Montana, LLC | Commercial Properties | 326,395 | 0.99% | 24,177,400 |
| 9. Mountain States Leasing | Commercial Rentals | 307,867 | 0.93% | 19,837,408 |
| 10. Consumer Direct Grant Creek Campus | Commercial Properties | 302,240 | 0.92% | 15,991,500 |
| Total | | \$5,163,701 | 15.66% | \$199,116,828 |

MAXIMUM BONDED INDEBTEDNESS - State statutes limit the maximum bonded indebtedness to 100% of the School District's taxable valuation or \$32,907,479. However, for school districts that qualify for guaranteed tax base aid, the law permits maximum bonded indebtedness equal to 100% of the statewide taxable valuation per student (average number belonging).

Maximum bonded indebtedness under this exception is as follows:

| | Statewide Taxable Value Per Student | Average Number Belonging for Fiscal Year June 30, 2016 | Percent Allowed | Maximum Bonded Indebtedness |
|--------------------------------------|---|---|--------------------|-----------------------------------|
| School District | \$34,350 | 1,533 | 100% | \$52,658,550 |
| Less Bonds Outstanding | | | | |
| 2016 refunding issue | | | | (8,035,000) |
| 2017 Issue | | | | (19,565,000) |
| Remaining Bonding Capacity | | | | <u>\$25,058,550</u> |

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DONALD NOLAN DAVIES, P.C.

CERTIFIED PUBLIC ACCOUNTANT

8281 PHILPOTT COURT

CLINTON, MONTANA 59825

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INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS

Board of Trustees
Hellgate Elementary School
District Number 4, Missoula County
Missoula, Montana

I have audited, in accordance with U.S. generally accepted auditing standards and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States, the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of Hellgate Elementary School, District No. 4, Missoula County, Missoula, Montana, as of and for the year ended June 30, 2018, and the related notes to the financial statements, which collectively comprise Hellgate Elementary School's basic financial statements, and have issued my report thereon dated February 21, 2019.

INTERNAL CONTROL OVER FINANCIAL REPORTING

In planning and performing my audit of the financial statements, I considered Hellgate Elementary School's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing my opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of Hellgate Elementary School's internal control. Accordingly, I do not express an opinion on the effectiveness of Hellgate Elementary School's internal control.

My consideration of internal control was for the limited purpose described in the preceding paragraph and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies and therefore, material weaknesses or significant deficiencies may exist that were not identified. Given these limitations, during my audit I did not identify any deficiencies in internal control that I consider to be material weaknesses. I did identify a certain deficiency in internal control, described in the accompanying schedule of findings and questioned costs, that I consider to be a significant deficiency.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. *A material weakness* is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. *A significant deficiency* is a deficiency, or combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance. I consider the deficiency, **2018-001**, described in the accompanying schedule of findings and questioned costs to be a significant deficiency.

COMPLIANCE AND OTHER MATTERS

As part of obtaining reasonable assurance about whether Hellgate Elementary School's financial statements are free from material misstatement, I performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statements amounts. However, providing an opinion on compliance with those provisions was not an objective of my audit, and accordingly, I do not express such an opinion.

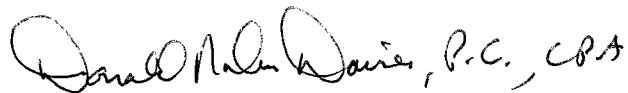
The results of my tests disclosed no instances of noncompliance or other matters that are required to be reported under *Governmental Auditing Standards*.

ENTITY'S RESPONSE

The District's response to the findings identified in my engagement is described in the accompanying schedule of findings and questioned costs. The District's response was not subjected to the auditing procedures applied in the engagement to audit the financial statements and, accordingly, I express no opinion on it.

PURPOSE OF THIS REPORT

The purpose of this report is solely to describe the scope of my testing of internal control and compliance and the result of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.



February 21, 2019

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**INDEPENDENT AUDITOR'S REPORT
ON COMPLIANCE FOR EACH MAJOR PROGRAM
AND ON INTERNAL CONTROL OVER COMPLIANCE
REQUIRED BY THE UNIFORM GUIDANCE**

Board of Trustees
Hellgate Elementary School
District Number 4, Missoula County
Missoula, Montana

REPORT ON COMPLIANCE FOR EACH MAJOR FEDERAL PROGRAM

I have audited the compliance of Hellgate Elementary School, District No. 4, Missoula County, Missoula, Montana, with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of Hellgate Elementary School's major federal programs for the year ended June 30, 2018. Hellgate Elementary School's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

Management's Responsibility

Management is responsible for compliance with the federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

Auditor's Responsibility

My responsibility is to express an opinion on compliance for each of Hellgate Elementary School's major federal programs based on my audit of the types of compliance requirements referred to above. I conducted my audit of compliance in accordance with U.S. generally accepted auditing standards; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations Part 200, Uniform Administrative Requirements Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that I plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about Hellgate Elementary School's compliance with those requirements and performing such other procedures as I considered necessary in the circumstances.

I believe that my audit provides a reasonable basis for my opinion on compliance for each major federal program. However, my audit does not provide a legal determination of Hellgate Elementary School's compliance.

Opinion of each Major Federal Program

In my opinion, Hellgate Elementary School complied, in all material respects, with the types of compliance requirements referred to above that could have a direct and material effect on each of its major federal program for the year ended June 30, 2018.

REPORT ON INTERNAL CONTROL OVER COMPLIANCE

Management of Hellgate Elementary School is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing my audit of compliance, I considered Hellgate Elementary School's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, I do not express an opinion on the effectiveness of Hellgate Elementary School's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. *A material weakness in internal control over compliance* is a deficiency, or combination of deficiencies, in internal control over compliance, such that there is reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. *A significant deficiency in internal control over compliance* is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

My consideration of internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies.

I did not identify any deficiencies in internal control over compliance that I consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of my testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.



February 21, 2019

SCHEDULE OF FINDINGS AND QUESTIONED COSTS

FOR HELLGATE ELEMENTARY SCHOOL
DISTRICT NO. 4, MISSOULA COUNTY
MISSOULA, MONTANA

FOR THE YEAR ENDED JUNE 30, 2018

SECTION I - SUMMARY OF THE AUDITOR'S RESULTS

Financial Statements

1. Type of auditor's report issued: Unmodified opinion
2. Internal control over financial reporting:
Material weaknesses identified? _____ yes X no
Significant deficiencies identified not
considered to be material weaknesses? X yes _____ none reported
3. Noncompliance material to the
financial statements noted? _____ yes X no

Federal Awards

4. Internal control over major programs:
Material weaknesses identified? _____ yes X no
Significant deficiencies identified not
considered to be material weaknesses? _____ yes X none reported
5. Type of auditor's report issued on
compliance for major programs: Unmodified opinion
6. Any audit findings disclosed that are required
to be reported under Section 200.516.? _____ yes X no
7. Identification of major programs:
U.S. Department of Agriculture
CFDA No. 10.553, 10.555, 10.556, 10.559 Child Nutrition Cluster

U.S. Department of Education
CFDA No. 84.027, 84.173 Special Education Cluster (IDEA)
8. Dollar threshold used to distinguish
between Type A and Type B programs: \$750,000
9. Auditee qualified as low-risk auditee? _____ yes X no

SECTION II - FINANCIAL STATEMENT FINDINGS

FINDINGS - SIGNIFICANT DEFICIENCY

2018-001 AUDITOR PREPARED FINANCIAL STATEMENTS

Criteria: As part of the School's internal control structure, it is the School's responsibility to prepare its financial statements and disclosures in accordance with generally accepted accounting principles (GAAP).

Condition: The School does not prepare the financial statements and related note disclosures in accordance with generally accepted account principles (GAAP) for the audit. The auditor assists in drafting these documents from the trial balance and the client reviews, approves, and accepts responsibility for them.

Cause: Although management is knowledgeable in the affairs of the School, management does not have adequate knowledge of GAAP to prepare financial statements and disclosures that meet these requirements without assistance.

Effect: If the School did not receive assistance in the completion of these financial statements and disclosures, the financial statements could be materially misstated if new or unusual transactions occurred or new pronouncements were issued that affect the School.

Context: GAAP reporting adjustments are only made for year-end reporting for the audit report, therefore, this condition has limited effect on the day-to-day operations of the School. It is common for a small organization to rely on the audit firm to prepare the financial statements; however, an audit firm cannot be considered part of the School's internal control by professional standards currently in effect.

Repeat Finding: Yes, finding **2017-001** in prior year.

Recommendation: *It is likely not cost effective for the School to have staff with this knowledge, however the School may want to consider hiring an outside consultant to review the prepared financial statements and notes to correct this internal control deficiency.*

Views of Responsible Officials: There is no disagreement with the finding. Please see page 76 for the corrective action planned.

SECTION III - FEDERAL AWARD FINDINGS AND QUESTIONED COSTS

Summary Schedule of Prior Audit Findings

The prior audit report contained three recommendation. The action taken on each recommendation is as follows:

| <u>Finding Number</u> | <u>Recommendation</u> | <u>Action Taken</u> |
|-----------------------|--|---------------------|
| 2017-001 | AUDITOR PREPARED FINANCIAL STATEMENTS | Repeated |

The School has considered the recommendation but has found it to be not cost effective to implement the recommendation at this time. They will continue to monitor the report preparation process. See **2018-001** above.

| | | |
|-----------------|---|--------------|
| 2017-002 | ACCOUNTS PAYABLE | Implemented. |
| 2017-003 | VERIFICATION OF FREE AND REDUCED PRICE APPLICATIONS | Implemented. |

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HELLGATE ELEMENTARY SCHOOL

K-2 PRINCIPAL 721-2160
3-5 PRINCIPAL 549-6109
6-8 PRINCIPAL 721-2452

DISTRICT NO. 4
2385 FLYNN LANE
MISSOULA, MONTANA 59808

SUPERINTENDENT 728-5626
BUSINESS OFFICE 728-5626
FAX NO. 406-728-5636

February 28, 2019

SECTION II – FINANCIAL STATEMENT FINDINGS

FINDINGS – SIGNIFICANT DEFICIENCY

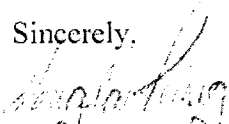
Corrective Action Plan: A Response to Audit Recommendations

2018-001 AUDITOR PREPARED FINANCIAL STATEMENTS

Hellgate Elementary understands and appreciates the recommendation (*Section II - Financial Statement Findings, Paragraph 2018-001 in the 2017/2018 School Year Audit Report*) from Mr. Donald Davies, Certified Public Accountant, that “as part of the School's internal control structure, it is the School's responsibility to prepare its financial statements and disclosures in accordance with generally accepted accounting principles (GAAP). The auditor assists in drafting these documents from the trial balance and the client reviews, approves, and accepts responsibility for them. Although management is knowledgeable in the affairs of the School, management does not have adequate knowledge of GAAP to prepare financial statements and disclosures that meet these requirements without assistance. If the School did not receive assistance in the completion of these financial statements and disclosures, the financial statements could be materially misstated if new or unusual transactions occurred or new pronouncements were issued that affect the School. It is common for a small organization to rely on the audit firm to prepare the financial statements; however, an audit firm cannot be considered part of the School's internal control by professional standards currently in effect.”

With that stated, however, a small but efficient staff, constrained by the realities of limited school district financial resources, does not always have the opportunity to provide for additional individuals to evaluate the audit prepared financial statements. Those statements are developed, during the auditing process, by qualified and Montana licensed auditors that the school district, in compliance with legal requirements, is required to hire. Quite frankly, I believe this regulation to be unnecessary, if an organization has the opportunity to actually employ honest auditing companies and accounting personnel.

Sincerely,



Douglas Reisig, Ed.D.
Superintendent, Hellgate Elementary
Missoula, Montana 59808