

Hellgate Elementary Board of Trustees  
Regular Meeting April 11<sup>th</sup>, 2022  
7:00 p.m.

### **OPENING**

The Board of Trustees of Hellgate Elementary School District #4 met in regular session on Monday, April 11, 2022 at 7:00 p.m. The meeting was held in-person and also broadcast by virtual video conferencing. The meeting was called to order by Board Chairman, Tom McLaughlin. Trustees participating were: Tom McLaughlin, Jack Babon, Lori Christensen, Rod Sharkey, Rich Thornock, and Kate Walker. Diane Beck participated by Zoom. Superintendent Doug Reisig and District Clerk Shara Blair were present for the meeting. District staff participating were Brent Heist, Director of Student Services; Damian Droessler, Principal-Hellgate Lower Grades; Molly Blakely, Assistant Superintendent. There were up to 24 guests/participants in the meeting by Zoom and 2 guests in-person.

### **PUBLIC COMMENT**

There was no public comment.

### **HEEA**

Sara Bermingham reported for HEEA. She reported spring testing will be begin soon. She also reported teachers appreciated Team Smile for the dental services opportunity offered to students. She offered congratulations to Ms. Ellis regarding the Curriculum Coordinator/Instruction Coach position.

### **RECOGNITION OF STUDENTS AND STAFF**

There were no recognitions at this meeting.

### **BOARD CORRESPONDENCE**

Trustees reviewed the monthly newsletters from OPI, MSPLIP, and other correspondence.

### **REVIEW OF THE MINUTES**

A motion was made by Jack Babon to approve the minutes from the March 14, 2022 regular meeting. The motion was seconded by Rod Sharkey. Voting in favor of the motion were: Tom McLaughlin, Jack Babon, Lori Christensen, Rod Sharkey, Rich Thornock, Kate Walker, and Diane Beck. Voting against the motion were none. The motion carried unanimously.

### **REVIEW OF THE WARRANTS**

There was discussion about the warrants. A motion was made by Jack Babon to approve the March 2022 claims. The motion was seconded by Rod Sharkey. Voting in favor of the motion were: Tom McLaughlin, Jack Babon, Lori Christensen, Rod Sharkey, Rich Thornock, Kate Walker, and Diane Beck. Voting against the motion were none. The motion carried unanimously.

### **REVIEW OF BUDGET REPORTS**

Trustees reviewed the budget reports for March 2022.

### **REVIEW OF STUDENT ACTIVITIES**

A motion was made by Jack Babon to approve the Student Activities Report. The motion was seconded by Lori Christensen. Voting in favor of the motion were: Tom McLaughlin, Jack Babon, Lori Christensen, Rod Sharkey, Rich Thornock, Kate Walker, and Diane Beck. Voting against the motion were none. The motion carried unanimously.

### **APPROVE SUBSTITUTE LIST**

A motion was made by Rich Thornock to approve the substitute list. The motion was seconded by Rod Sharkey. Voting in favor of the motion were: Tom McLaughlin, Jack Babon, Lori Christensen, Rod Sharkey, Rich Thornock, Kate Walker, and Diane Beck. Voting against the motion were none. The motion carried unanimously.

### **CURRICULUM COORDINATOR/INSTRUCTIONAL COACH POSITION**

A motion was made by Rod Sharkey to accept the superintendent's recommendation to offer the Hellgate Elementary Curriculum Coordinator/Instructional Coach position to Ms. Erin Ellis for the 2022-2023 school year. The motion was seconded by Rich Thornock. There was discussion on the recommendation. Voting in favor of the motion were: Tom McLaughlin, Jack Babon, Lori Christensen, Rod Sharkey, Rich Thornock, Kate Walker, and Diane Beck. The motion carried unanimously.

### **PAYROLL CLERK POSITION**

A motion was made by Rod Sharkey to accept the superintendent's recommendation to offer the Hellgate Elementary Payroll Clerk position to Ms. Kelsey Salmela for the 2022-2023 school year. The motion was seconded by Kate Walker. There was discussion on the item. Voting in favor of the motion were: Tom McLaughlin, Jack Babon, Lori Christensen, Rod Sharkey, Rich Thornock, Kate Walker, and Diane Beck. Voting against the motion were none. The motion carried unanimously.

### **CERTIFIED/CLASSIFIED STAFF HIRE**

A motion was made by Rod Sharkey to approve the superintendent's recommendation to offer a certified employment contract to Mr. Tanner Wilson (long-term kindergarten substitute, March 28, 2022 through June 9, 2022). The motion was seconded by Jack Babon. Voting in favor of the motion were: Tom McLaughlin, Jack Babon, Lori Christensen, Rod Sharkey, Rich Thornock, Kate Walker, and Diane Beck. Voting against the motion were none. The motion carried unanimously.

### **CERTIFIED STAFF RESIGNATION**

A motion was made by Lori Christensen to accept the resignation of Ms. Morgan Sulser, as a Hellgate Elementary 4th Grade Teacher, effective at the end of the 2021-2022 school year. The motion was seconded by Kate Walker. There was discussion about housing pricing and staffing concerns. Voting in favor of the motion were: Tom McLaughlin, Jack Babon, Lori Christensen, Rod Sharkey, Rich Thornock, Kate Walker, and Diane Beck. Voting against the motion were none. The motion carried unanimously.

### **CLASSIFIED STAFF RESIGNATION**

A motion was made by Lori Christensen to accept the resignation of Ms. Rosa Hill-Alford as a Hellgate Elementary Special Education Paraprofessional, effective April 8, 2022. The motion was seconded by Jack Babon. Voting in favor of the motion were: Tom McLaughlin, Jack Babon, Lori Christensen, Rod Sharkey, Rich Thornock, Kate Walker, and Diane Beck. Voting against the motion were none. The motion carried unanimously.

### **LEAVE OF ABSENCE REQUEST**

A motion was made by Kate Walker to grant Ms. Emily Lake an unpaid, one-year leave of absence from her Hellgate Elementary teaching contract in accordance with the Collective Bargaining Agreement. The motion was seconded by Jack Babon. There was discussion on leaves of absence. Voting in favor of the motion were: Tom McLaughlin, Jack Babon, Lori Christensen, Rod Sharkey, Rich Thornock, Kate Walker, and Diane Beck. Voting against the motion were none. The motion carried unanimously.

### **FOOD SERVICE MEAL PRICES**

A motion was made by Rich Thornock to a increase student lunch meal prices by \$.25 per meal for the 2022-2023 school year as follows: Lunch to \$3.00 per meal up from \$2.75 per meal; Breakfast to \$2.00 per meal up from \$1.75 per meal.. The motion was seconded by Jack Babon. Voting in favor of the motion were: Tom McLaughlin, Jack Babon, Lori Christensen, Rod Sharkey, Rich Thornock, Kate Walker, and Diane Beck. Voting against the motion were none. The motion carried unanimously.

### **DISCUSSION ITEMS**

*ESSER Learning Loss Summer School Program:* Superintendent Reisig explained the 5 week program will support 75 students, employee 5 teachers, and 1 administrator and target outlined learning goals. The program will be held in Building 3 if the air-conditioning project is completed by the program start. There was discussion on the need for air-conditioning to be planned for all school buildings for the possible consideration of year-round educational opportunities.

### **COMMITTEE REPORTS**

There were no committee reports.

### **PRINCIPALS' REPORTS**

Trustees reviewed the monthly report of building principals and heard updates and student and staff recognitions from Principal Droessler, Building 1.

### **NEXT MEETING DATE:**

The next regular meeting of the board will be May 9, 2022 at 7:00 p.m.

### **PUBLIC COMMENT:**

There were no additional comments from the public.

Trustee Thornock provided a summary of the National School Board Association conference he recently attended.

### **ADJOURN**

The meeting adjourned at 7:56 p.m.

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Tom McLaughlin, Board Chair

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Shara Blair, Business Manager/Clerk