

Hellgate Elementary Board of Trustees  
Regular Meeting May 9<sup>th</sup>, 2022  
7:00 p.m.

### **OPENING**

The Board of Trustees of Hellgate Elementary School District #4 met in regular session on Monday, May 9, 2022 at 7:00 p.m. The meeting was held in-person and also broadcast by virtual video conferencing. The meeting was called to order by Board Chairman, Tom McLaughlin. Trustees participating were: Tom McLaughlin, Jack Babon, Lori Christensen, Rich Thornock, and Kate Walker. Rod Sharkey participated by Zoom. Trustee Diane Beck was absent. Superintendent Doug Reisig and District Clerk Shara Blair were present for the meeting. District staff participating were Molly Blakely, Assistant Superintendent; Brent Heist, Director of Student Services; Damian Droessler, Principal-Hellgate Lower Grades; Chris Clevenger, Principal-Hellgate Intermediate; Jordan Capp; Hellgate Elementary Teacher/Robotics Coach. There were up to 20 total guests/participants in the meeting by Zoom and in-person.

### **PUBLIC COMMENT**

Kyla Tripp inquired about when the last ballot went out to Hellgate Elementary voters. Superintendent Reisig recalled a bond election took place in 2016. Discussion ensued regarding when and what ballots had been presented to Hellgate Elementary voters in recent years. Ms. Tripp stated she had inquired with Elections Office and was referred to the school. Superintendent Reisig offered to look back at records to gather additional information.

Superintendent Reisig provided an update that the State notified him today the information previously provided regarding water quality was incorrect. They now report 5 faucets tested high in lead. After the report, the faucets were shut down and replacements have been ordered and will be installed.

### **HEEA**

Kristin Guidoni represented HEEA. She reported teacher's gratitude for the Teacher Appreciation week support. Staff were very overwhelmed by the generous gestures and events.

### **RECOGNITION OF STUDENTS AND STAFF**

Board Chairman McLaughlin recognized the Hellgate Middle School Vocational Education program and teacher Tyler Lind. Mr. Lind and his students refurbished the wood meeting gavel.

Board Chairman McLaughlin recognized Julie Smith, Food Service Director, for 23 years in school nutrition at Hellgate Elementary.

Principal Droessler recognized the Hellgate Elementary Robotics Team, Mechanical Maniacs, for their recent attendance at the Worlds Tournament in Houston, Texas. Robotics Coach, Jordan Capp, and two student members of the team shared their experiences of the competition and the event. Trustee Rich Thornock presented the team with a \$250 donation from Fresh Market.

### **BOARD CORRESPONDENCE**

Trustees reviewed the monthly newsletters from OPI, MSPLIP, and other correspondence. Superintendent Reisig reminded trustees that the Montana School Board Association (MTSBA) withdrew from the National School Board Association (NSBA) affiliation and joined Consortium of State School Boards Associations (COSSBA).

### **REVIEW OF THE MINUTES**

A motion was made by Kate Walker to approve the minutes from the April 11, 2022 regular meeting. The motion was seconded by Jack Babon. Voting in favor of the motion were: Tom McLaughlin, Jack Babon, Lori

Christensen, Rich Thornock, Kate Walker and Rod Sharkey. Voting against the motion were none. The motion carried unanimously.

A motion was made by Kate Walker to approve the minutes from the April 22, 2022 special meeting. The motion was seconded by Jack Babon. Voting in favor of the motion were: Tom McLaughlin, Jack Babon, Lori Christensen, Rich Thornock, Kate Walker and Rod Sharkey. Voting against the motion were none. The motion carried unanimously.

A motion was made by Kate Walker to approve the minutes from the April 27, 2022 special meeting. The motion was seconded by Jack Babon. Voting in favor of the motion were: Tom McLaughlin, Jack Babon, Lori Christensen, Rich Thornock, Kate Walker and Rod Sharkey. Voting against the motion were none. The motion carried unanimously.

### **REVIEW OF THE WARRANTS**

There was no discussion on the warrants. A motion was made by Jack Babon to approve the April 2022 claims. The motion was seconded by Lori Christensen. Voting in favor of the motion were: Tom McLaughlin, Jack Babon, Lori Christensen, Rich Thornock, Kate Walker and Rod Sharkey. Voting against the motion were none. The motion carried unanimously.

### **REVIEW OF BUDGET REPORTS**

Trustees reviewed the budget reports for April 2022.

### **REVIEW OF STUDENT ACTIVITIES**

A motion was made by Rich Thornock to approve the Student Activities Report. The motion was seconded by Lori Christensen. Voting in favor of the motion were: Tom McLaughlin, Jack Babon, Lori Christensen, Rich Thornock, Kate Walker and Rod Sharkey. Voting against the motion were none. The motion carried unanimously.

### **APPROVE SUBSTITUTE LIST**

A motion was made by Rich Thornock to approve the substitute list. The motion was seconded by Lori Christensen. Voting in favor of the motion were: Tom McLaughlin, Jack Babon, Lori Christensen, Rich Thornock, Kate Walker and Rod Sharkey. Voting against the motion were none. The motion carried unanimously.

### **APPROVE CLASS OF 2022 GRADUATION LIST**

A motion was made by Lori Christensen to approve the promotion/graduation list for the Class of 2022, depending on successful completion of Hellgate Elementary requirements (copy of Class of 2022 Graduation list included with official minutes). The motion was seconded by Jack Babon. There was discussion on graduation events for June 8, 2022. Voting in favor of the motion were: Tom McLaughlin, Jack Babon, Lori Christensen, Rich Thornock, Kate Walker and Rod Sharkey. The motion carried unanimously.

### **ACCEPT CLASSIFIED STAFF RESIGNATION**

A motion was made by Kate Walker to accept the resignation of Ms. Julia Flynn, an employee with the Hellgate Elementary Food Service Program, effective June 9, 2022. The motion was seconded by Lori Christensen. Voting in favor of the motion were: Tom McLaughlin, Jack Babon, Lori Christensen, Rich Thornock, Kate Walker and Rod Sharkey. Voting against the motion were none. The motion carried unanimously.

### **ACCEPT CLASSIFIED STAFF RESIGNATION**

A motion was made by Kate Walker to accept the resignation of Ms. Mary Gilson, as a Hellgate Elementary Special Education Paraprofessional, effective April 28, 2022. The motion was seconded by Lori Christensen. Voting in favor of the motion were: Tom McLaughlin, Jack Babon, Lori Christensen, Rich Thornock, Kate Walker and Rod Sharkey. Voting against the motion were none. The motion carried unanimously.

**ACCEPT CLASSIFIED STAFF RESIGNATION**

A motion was made by Rich Thornock to accept the resignation of Mr. Nathan King-Brown, as a Hellgate Elementary Special Education Paraprofessional, effective April 29, 2022. The motion was seconded by Jack Babon. Voting in favor of the motion were: Tom McLaughlin, Jack Babon, Lori Christensen, Rich Thornock, Kate Walker and Rod Sharkey. Voting against the motion were none. The motion carried unanimously.

**CONSIDER CERTIFIED STAFF HIRING**

A motion was made by Lori Christensen to to approve the superintendent's recommendation to offer a .5 FTE Building #3 School Counselor position to Ms. Jenna Sieber for the 2022/2023 school year. The motion was seconded by Kate Walker. Voting in favor of the motion were: Tom McLaughlin, Jack Babon, Lori Christensen, Rich Thornock, Kate Walker and Rod Sharkey. Voting against the motion were none. The motion carried unanimously.

**CONSIDER CLASSIFIED STAFF HIRING**

A motion was made by Lori Christensen to approve the superintendent's recommendation to offer a position within the Hellgate Elementary Custodial/Maintenance Department to Ms. Jessie Duffy for the 2022/2023 school year. The motion was seconded by Kate Walker. Voting in favor of the motion were: Tom McLaughlin, Jack Babon, Lori Christensen, Rich Thornock, Kate Walker and Rod Sharkey. Voting against the motion were none. The motion carried unanimously.

**HIRE CERTIFIED PERSONNEL**

A motion was made by Jack Babon to approve the offering of certified/administrative staff employment contracts to those individuals whose names appear on the list entitled, "Certified Staff Rehire Recommendations – 2022/2023 School Year" (copy of list included with official minutes). The motion was seconded by Lori Christensen. Voting in favor of the motion were: Tom McLaughlin, Jack Babon, Lori Christensen, Rich Thornock, Kate Walker and Rod Sharkey. Voting against the motion were none. The motion carried unanimously.

**HIRE CLASSIFIED PERSONNEL**

A motion was made by Lori Christensen to approve the offering of classified employment contracts to those individuals whose names appear on the list entitled, "Classified Employees Recommended for Re-hire for the 2022/2023 School Year" (copy of list included with official minutes). The motion was seconded by Rich Thornock. Voting in favor of the motion were: Tom McLaughlin, Jack Babon, Lori Christensen, Rich Thornock, Kate Walker and Rod Sharkey. Voting against the motion were none. The motion carried unanimously.

**CONSIDER DISTRICT CLERK/BUSINESS MANAGER POSITION**

A motion was made by Rich Thornock to accept the superintendent's recommendation to offer the Hellgate Elementary District Clerk/Business Manager position to Ms. Justine Reese for the 2022/2023 school year. The motion was seconded by Lori Christensen. Voting in favor of the motion were: Tom McLaughlin, Jack Babon, Lori Christensen, Rich Thornock, Kate Walker and Rod Sharkey. Voting against the motion were none. The motion carried unanimously.

**APPROVE BUILDING #4 HANDBOOK**

A motion was made by Rich Thornock to approve the 2022/2023 Hellgate Middle School (Building #4) Handbook with appropriate school calendar dates and the names of new employees being the only changes, modifications, adjustments, and/or additions. The motion was seconded by Kate Walker. Voting in favor of the motion were: Tom McLaughlin, Jack Babon, Lori Christensen, Rich Thornock, Kate Walker and Rod Sharkey. Voting against the motion were none. The motion carried unanimously.

**APPROVE BUILDING #1, BUILDING #2, BUILDING #3 HANDBOOKS**

A motion was made by Jack Babon to approve the 2022/2023 Hellgate Elementary Building #1, Building #2, Building #3 Handbooks with appropriate school calendar dates and the names of new employees being the only changes, modifications, adjustments, and/or additions. The motion was seconded by Rich Thornock. Voting in favor of the motion were: Tom McLaughlin, Jack Babon, Lori Christensen, Rich Thornock, Kate Walker and Rod Sharkey. Voting against the motion were none. The motion carried unanimously.

**APPROVE ATHLETIC/ACTIVITY HANDBOOK**

A motion was made by Rich Thornock to approve the 2022/2023 Hellgate Elementary Athletic/Activity Handbook with appropriate school calendar dates, new employees, and updates to Eligibility Requirements as noted in the Superintendent Memo. There was discussion on the handbook updates. The motion was seconded by Jack Babon. Voting in favor of the motion were: Tom McLaughlin, Jack Babon, Lori Christensen, Rich Thornock, Kate Walker and Rod Sharkey. Voting against the motion were none. The motion carried unanimously.

**SCHOOL ELECTION PROCESS**

A motion was made by Rich Thornock to adopt a resolution granting the Missoula County Elections Office authority to conduct Hellgate Elementary school elections. The motion was seconded by Lori Christensen. Voting in favor of the motion were: Tom McLaughlin, Jack Babon, Lori Christensen, Rich Thornock, Kate Walker and Rod Sharkey. Voting against the motion were none. The motion carried unanimously.

**DISCUSSION ITEMS**

*Consider Hellgate Transportation School Bus Route Mileage:* Superintendent Reisig explained the preliminary 2022-2023 school bus mileage routes will be presented to the board at an upcoming special meeting in May. Approved mileage/routes will then be submitted for approval to the Missoula County Transportation Committee.

**COMMITTEE REPORTS**

There were no committee reports.

**PRINCIPALS' REPORTS**

Trustees reviewed the monthly report of building principals and heard updates and student and staff recognitions from Principal McCarthy-McLavery, Building 2; Principal Clevenger, Building 3; and Principal Droessler, Building 1.

**NEXT MEETING DATE:**

A special meeting of the board for reorganization will be scheduled for May 23, 2022 at 12:00 p.m. The next regular meeting of the board will be June 13, 2022 at 7:00 p.m.

**PUBLIC COMMENT:**

There were no additional comments from the public.

**ADJOURN**

The meeting adjourned at 7:43 p.m.