

Lompoc Unified School District  
 Enrollment Report  
 Sixth School Month  
 January 23 - February 17, 2023

School	TK	K	1	2	3	4	5	6	7	8	9	10	11	12	Tot Reg	SDC	HH	TOTAL
Buena Vista Elementary	21	64	66	68	61	54	80	76							490	0	0	490
Crestview Elementary	26	66	60	46	54	41	37	30							360	0	0	360
Fillmore Elementary	20	53	64	71	65	59	86	73							491	16	0	507
Haggood Elementary	21	108	108	100	105	92	91	76							701	11	0	712
La Canada Elementary	31	58	65	81	84	91	77	92							579	29	0	608
La Honda Elementary	21	60	54	57	77	67	54	64							454	26	0	480
Los Berros Elementary	20	58	38	65	62	47	64	71							425	13	0	438
Miguelito Elementary	32	89	85	78	90	95	79	85							633	0	0	633
Ruth Elementary	21	48	65	68	61	70	58	66							457	6	0	463
Lompoc Valley Middle School									367	410					777	11	1	789
Vandenberg Middle School									298	280					578	4	1	583
Cabrillo Senior High School											285	236	237	200	958	11	2	971
Cabrillo IS											5	8	17	16	46	0	0	46
Lompoc Senior High School											396	439	389	362	1586	28	2	1616
Lompoc IS											8	7	10	29	54	0	0	54
Adult Transition Program											0	0	0	0	0	25	0	25
Maple Continuation High School											0	0	56	40	96	0	0	96
Maple IS											0	1	2	10	13	0	0	13
Forinash Community Day School											3	6	5	7	27	1	4	32
Mission Valley	0	4	8	10	6	4	6	4	15	27					84	0	0	84
NPS (Non Public School)	0	0	0	0	0	0	0	0	0	0	1	0	0	0	1	0	0	1
Private School	0	0	1	0	0	3	1	1	1	1	0	0	0	0	8			8
<b>TOTAL K-12</b>	<b>213</b>	<b>608</b>	<b>614</b>	<b>644</b>	<b>665</b>	<b>623</b>	<b>633</b>	<b>638</b>	<b>684</b>	<b>724</b>	<b>700</b>	<b>697</b>	<b>718</b>	<b>657</b>	<b>8818</b>	<b>181</b>	<b>10</b>	<b>9009</b>
5/6 Month Differential	0	2	0	-4	3	1	0	1	-1	2	-1	-2	1	-22	-20	-3	4	-19
End of 2021-2022	162	604	687	680	635	647	659	626	736	702	928	632	589	609	8896	84	21	9001
First day of 2022-2023	173	574	603	648	661	630	632	643	685	725	705	706	717	715	8817	190	4	9011
2022-2023 YTD Differential	40	34	11	-4	4	-7	1	-5	-1	-1	-5	-9	1	-58	1	-9	6	-2

Lompoc Unified School District  
Enrollment vs Attendance vs ADA Report

Month	Year	Enrollment	Attendance Percentage	ADA
1	2018-2019	9615	95.37%	9404.32
	2019-2020	9661	95.04%	9247.1
	2020-2021	9300	91.30%	8606.92
	2021-2022	9218	89.99%	8332.49
	2022-2023	9072	91.45%	8320.69
2	2018-2019	9622	94.51%	9173.77
	2019-2020	9648	94.17%	9234.02
	2020-2021	9251	90.07%	8577.03
	2021-2022	9202	89.01%	8241.93
	2022-2023	9082	91.78%	8369.79
3	2018-2019	9610	93.66%	9083.85
	2019-2020	9629	93.53%	9108.84
	2020-2021	9241	90.50%	8605.05
	2021-2022	9180	89.27%	8251.24
	2022-2023	9052	90.07%	8211.64
4	2018-2019	9574	93.28%	9017.41
	2019-2020	9596	93.16%	9058.14
	2020-2021	9227	89.95%	8551.87
	2021-2022	9156	89.30%	8296.85
	2022-2023	9033	88.15%	8018.91
P1	2018-2019	9574	94.32%	9139.31
	2019-2020	9587	94.33%	9199.22
	2020-2021	9223	90.62%	8618.18
	2021-2022	9153	89.33%	8287.05
	2022-2023	9027	90.55%	8261.46
5	2018-2019	9574	92.20%	8912.32
	2019-2020	9577	92.20%	8961.29
	2020-2021	9207	89.35%	8492.89
	2021-2022	9138	82.80%	7699.91
	2022-2023	9028	84.08%	7648.87
6	2018-2019	9540	91.86%	8867.77
	2019-2020	9563	90.75%	8810.28
	2020-2021	9119	90.35%	8539.89
	2021-2022	9107	85.19%	7880.82
	2022-2023	9009	90.03%	8183.23
7	2018-2019	9522	92.07%	8891.32
	2019-2020	9510	92.22%	8929.84
	2020-2021	9100	89.65%	8424.44
	2021-2022	9096	88.94%	8218.49
	2022-2023			
P2	2018-2019	9504	93.38%	9040.07
	2019-2020	9561	93.42%	9099.34
	2020-2021	9101	90.39%	8569.29
	2021-2022	9097	87.85%	8141.84
	2022-2023			
8	2018-2019	9501	92.62%	8930.3
	2019-2020	9507	COVID-19 Closure began 3/16/20	
	2020-2021	9079	89.57%	8273.60
	2021-2022	9098	88.52%	8220.15
	2022-2023			
9	2018-2019	9496	92.46%	8922.4
	2019-2020	9504	COVID-19 Closure began 3/16/20	
	2020-2021	9065	91.29%	8331.79
	2021-2022	9084	88.96%	8243.78
	2022-2023			
10	2018-2019	9429	92.13%	8854.4
	2019-2020	9474	COVID-19 Closure began 3/16/20	
	2020-2021	9022	90.58%	8284.11
	2021-2022	9001	87.87%	8074.65
	2022-2023			
P-Annual	2018-2019	9429	93.22%	9023.57
	2019-2020	9474	93.42%	9099.34
	2020-2021	9022	90.53%	8497.01
	2021-2022	9001	88.21%	8149.45
	2022-2023			

\*2019-2020 SB117 states P2 & P-Annual uses same data

LOMPOC UNIFIED SCHOOL DISTRICT  
 CERTIFICATED HUMAN RESOURCES  
PERSONNEL ACTION ITEMS  
 March 14, 2023

EMPLOYMENT – EXEMPT

<u>Name</u>	<u>Assignment</u>	<u>Salary Schedule Placement</u>	<u>Date</u>
Nevitt, Alexia	Substitute	Sub Rate	TBD

VMS STIPENDS

<u>Name</u>	<u>Assignment</u>	<u>Stipend</u>	<u>Date</u>
Aguilar, Derek	7 <sup>th</sup> Gr Boys Basketball	\$1,000	10/03/22-12/16/22
Aguilar, Derek	Asst. Basketball	\$500	10/03/22-12/16/22
Luna, Jamie	Game Management	\$500	10/03/22-12/16/22
Martinez, Mike	7 <sup>th</sup> Gr Girls Basketball	\$1,000	10/03/22-12/16/22

LVMS STIPENDS

<u>Name</u>	<u>Assignment</u>	<u>Stipend</u>	<u>Date</u>
Butterworth, Nancy	Travel	\$1,341	02/14/23-06/09/23

LOA 23/24 SCHOOL YEAR

<u>Name</u>	<u>Assignment</u>	<u>Date</u>
McAninch, Elizabeth	TBD/La Honda 50%	08/14/23-06/06/24
Prieto, Alyssa	Math/LHS 5/7ths	08/14/23-06/06/24
White, Tammy	TBD/La Honda 50%	08/14/23-06/06/24

In accordance with Policy, the following resignations have been accepted:

<u>Name</u>	<u>Assignment</u>	<u>Type of Separation</u>	<u>Date</u>
Gamache, Marisa	TK/CV	Resignation	06/09/23
Greer, Rachel	AG/LHS	Resignation	06/30/23
Lee, Michael	Math/CHS	Resignation	06/09/23
Valencia, Lisa	Science/LVMS	Resignation	06/09/23

**LOMPOC UNIFIED SCHOOL DISTRICT  
CLASSIFIED HUMAN RESOURCES  
PERSONNEL ACTION ITEMS  
March 14, 2023**

**EMPLOYMENT – Regular**

<u>Name</u>	<u>Assignment</u>	<u>Location</u>	<u>Salary Schedule Placement</u>	<u>Date</u>
Ponce Castillo, Victor	GMW I	M&O	32/1	3/7/23
Miller, Rosemarie	LVN	Health Svcs	42/3	3/15/23

**EMPLOYMENT – Other**

<u>Name</u>	<u>Assignment</u>	<u>Salary Schedule Placement</u>	<u>Date</u>
Miller, Miranda	SUB Paraeducator	24/1	2/10/23
Mitchell, Nemesia	SUB CNW I	21/1	2/15/23
Smith, Ray	SUB Custodian	27/1	2/16/23
Jones, Daniel	SUB CNS Delivery Driver	31/1	2/21/23
Sanchez Manzo, Patricia	SUB Custodian	29/1	2/24/23
Perlin, Jake	SUB Student Sup Aide	21/1	3/3/23

**REQUEST FOR LEAVE OF ABSENCE**

<u>Name</u>	<u>Assignment</u>	<u>Type of Leave</u>	<u>Date</u>
Garcia, Rosana	Para-Bilingual	Personal	2/26/23

**SEPARATIONS**

In accordance with Policy 4121, the following resignations have been accepted:

<u>Name</u>	<u>Assignment</u>	<u>Type of Separation</u>	<u>Date</u>
Gallegos Marez, Blanca	SUB CNW I	Inactivated	2/17/23
Mitchell, Nemesia	SUB CNW I	Inactivated	2/21/23
Lazaro Herrera, Melissa	SUB Para-SpEd	Inactivated	2/22/23
Martinez, Aide	Accounting Technician	Resignation	3/10/23
Magana, Maria	Admin Asst I	Retirement	3/30/23
Gonzalez, Albert	Lead Vehicle/Equip Mech	Retirement	3/31/23



**AMENDMENT NO. 1 TO FACILITIES LEASE  
BY AND BETWEEN  
LOMPOC UNIFIED SCHOOL DISTRICT AND EDWARDS CONSTRUCTION GROUP, INC.**

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This Amendment No. 1 to the Facilities Lease ("Amendment No. 1") is made and entered into this 14 day of March 2023 ("Effective Date") by and between the Lompoc Unified School District ("District") and Edwards Construction Group, Inc. ("Developer") (collectively, the "Parties") as follows:

**RECITALS**

**WHEREAS**, the Parties entered into a Facilities Lease, dated June 14, 2022, pertaining to the New Kindergarten Classrooms Construction Project ("Project") at:

Arthur Hapgood Elementary School  
324 South A Street  
Lompoc, CA 93436

Clarence Ruth Elementary School  
501 North W Street  
Lompoc, CA 93436

Fillmore Elementary School  
1211 East Pine Avenue  
Lompoc, CA 93436

La Canada Elementary School  
621 West North Avenue  
Lompoc, CA 93436

("Project Site"); and

**WHEREAS**, the Parties now desire to and amend and supplement the Facilities Lease to increase the Preconstruction Services Fee for the Project in the amount of THIRTY THOUSAND DOLLARS (\$30,000) for the preconstruction cost of engineering by Enviroplex, the selected modular company.

**NOW, THEREFORE**, the Parties agree as follows:

**Section I. Amendment to Facilities Lease.**

1. Section 10.5 of the Facilities Lease is amended and replaced with the following:

**10.5 Compensation to Developer for Preconstruction Services**

District agrees to reimburse Developer in the total amount not to exceed FORTY-TWO THOUSAND DOLLARS (\$42,000), for the performance of services contemplated by this Agreement. Developer shall be paid monthly for the actual fees and allowed costs and expenses for all time and materials required and expended for work requested and specified by the District as completed. Said amount shall be paid within thirty (30) days upon submittal to and verification by the District of a monthly billing statement showing completion of the tasks for that month on a line item basis. In the event Developer and

District continue with the lease/leaseback agreements for the development of the Project, this compensation for services rendered will be included as part of the Guaranteed Maximum Price ("GMP") to be paid to Developer by District.

Developer shall be responsible for any and all costs and expenses incurred by Developer, including but not limited to the costs of hiring sub-consultants, contractors and other professionals, review of the Project's Plans and Specifications, review and preparation of necessary documentation relating to the development of the Project, all travel-related expenses, as well as for meetings with District and its representatives, long distance telephone charges, copying expenses, salaries of Developer staff and employees working on the Project, overhead, and any other reasonable expenses incurred by Developer in performance of the services contemplated by this Agreement.

[CONTINUES ON NEXT PAGE]

**Section II. All Other Provisions Reaffirmed.**

All other provisions of the Facilities Lease shall remain in full force and effect and are hereby reaffirmed. If there is any conflict between this Amendment No. 1 and any provision of the Facilities Lease or any prior amendment thereto, the provisions of this Amendment No. 1 shall control.

**IN WITNESS WHEREOF**, the Parties have caused this Amendment No. 1 to the Facilities Lease to be executed by their respective officers who are duly authorized, as of the Effective Date.

**ACCEPTED AND AGREED** on the date indicated below:

Dated: \_\_\_\_\_, 20\_\_

Dated: \_\_\_\_\_, 20\_\_

LOMPOC UNIFIED SCHOOL DISTRICT

[DEVELOPER]

By: \_\_\_\_\_

By: \_\_\_\_\_

Name: \_\_\_\_\_

Name: \_\_\_\_\_

Title: \_\_\_\_\_

Title: \_\_\_\_\_

**EXHIBIT "2"**

**EXHIBIT C**

**GUARANTEED MAXIMUM PRICE AND  
OTHER PROJECT COST, FUNDING, AND PAYMENT PROVISIONS**

**See attached.**



**EXHIBIT "2"**

**EXHIBIT F**

**CONSTRUCTION SCHEDULE**

**See attached.**

**RESOLUTION NO. \_\_\_\_\_**  
**OF THE**  
**LOMPOC UNIFIED SCHOOL DISTRICT**  
**RESOLUTION SUPPORTING AWARD OF LEASE-LEASEBACK AGREEMENTS**

**WHEREAS**, the Lompoc Unified School District ("District") is currently undertaking a project known as the New Kindergarten Classrooms Construction Project ("Project"); and

**WHEREAS**, on March 22, 2022, the District's Board of Education ("Board") adopted a Resolution regarding required procedures and guidelines ("Best Value Methodology") for evaluating the qualifications of proposers that ensure the best value selections by the District are conducted in a fair and impartial manner pursuant to Education Code section 17406; and

**WHEREAS**, the District incorporated the Best Value Methodology in a Request for Qualifications and Proposals (RFQ/P #18-22) for the Project, identifying criteria evaluated on a pass-fail basis, and criteria evaluated based on numerical score, and the minimum qualification score, which was advertised in the *Santa Maria Times*, once a week for two weeks, commencing on March 30, 2022 and completed on April 6, 2022, and also advertised in the *San Luis Obispo County Builders Exchange*, commencing on March 28, 2022 and completed on April 18, 2022; and

**WHEREAS**, District staff, in conjunction with District consultants, have reviewed proposals for the Project submitted in response to RFQ/P #18-22 in accordance with the adopted Best Value Methodology and taking into consideration the proposers' demonstrated competence and professional qualifications necessary for the satisfactory performance of the services required; and

**WHEREAS**, after consideration of all of the proposals, the Board hereby awards the Site Lease and Facilities Lease ("Lease-Leaseback Agreements") to Edwards Construction Group, Inc., who was the highest ranked respondent according to the adopted Best Value Methodology, for the Project; and

**WHEREAS**, Edwards Construction Group, Inc. has been prequalified pursuant to Public Contract Code section 20111.6; and

**WHEREAS**, Education Code section 17406 provides that the school district governing board shall issue a written decision supporting the contract award and stating in detail the basis of the award; and

**WHEREAS**, a portion of the lease-leaseback delivery includes pre-construction activities that are required to allow Edwards Construction Group, Inc. to participate in the pre-construction design; and

**WHEREAS**, the pre-construction activities are identified in the Facilities Lease Agreement; and

**WHEREAS**, the Developer is required to engage the services of the modular building provider as part of the pre-construction activities; and

**WHEREAS**, the additional fee for the pre-construction services of the modular provider were unknown when the Facilities Lease was approved and a Amendment No. 1 has been prepared as a result of this cost; and

**WHEREAS**, attached hereto as **Exhibit "A"** to this Resolution is a copy of Amendment No. 1 to the Facilities Lease with Edwards Construction Group, Inc.; and

**NOW THEREFORE**, the Governing Board of the Lompoc Unified School District hereby resolves, determines, and finds the following:

**Section 1.** That the foregoing recitals and the findings are true.

**Section 2.** That the District complied with the procedure set forth in Education Code section 17406, the Best Value Methodology adopted by the District and the Request for Qualifications and Proposals issued by the District.

**Section 3.** That Edwards Construction Group, Inc. provided the proposal with the best value to the District, taking into consideration the proposer's demonstrated competence and professional qualifications necessary for the satisfactory performance of the services required.

**Section 4.** That, based on the foregoing, it is in the best interest of the District to amend the Facilities Lease Agreement with Edwards Construction Group, Inc. for the Project.

**Section 5.** That the Superintendent, or designees, are authorized to approve the Amendment No. 1 with Edwards Construction Group, Inc., to negotiate and finalize the Guaranteed Maximum Price and any amendments, and to take any and all actions that are necessary to carry out, give effect to and comply with the terms and intent of this Resolution.

**PASSED AND ADOPTED** by the Lompoc Unified School District Board of Education, this 14<sup>th</sup> day of March, 2023, by the following vote:

AYES:

\_\_\_\_\_

NOES:

\_\_\_\_\_

ABSTAIN:

\_\_\_\_\_

ABSENT:

\_\_\_\_\_

\_\_\_\_\_  
President, Board of Education of the  
Lompoc Unified School District

Attested to:

\_\_\_\_\_  
Clerk, Board of Education of the  
Lompoc Unified School District

**EXHIBIT "A"**

**Amendment to Facilities Lease with Edwards Construction, Inc**

[REMAINDER OF PAGE INTENTIONALLY BLANK; EXHIBIT FOLLOWS]

**ATTACHMENT D**

**LOMPOC UNIFIED SCHOOL DISTRICT  
Lompoc, California**

**RESOLUTION NO. \_\_\_\_\_**

**WHEREAS**, Education Code sections 45101, 45114, 45117, 45298 and 45308 authorized the District to layoff classified employees for lack of work, or lack of funds.

**WHEREAS**, due to a lack of work, or a lack of funds, certain services now being provided by the District will be reduced during the 2023-2024 school year;

**NOW, THEREFORE, BE IT RESOLVED** that as of the 30th day of June 2023, the following positions shall be reduced:

<b>Job Title:</b>	<b>Department/Site</b>	<b>From Hours:</b>	<b>To Hours:</b>	<b>Difference</b>
1. CNS Delivery Driver	Child Nutrition Services	32.00 hrs. per wk.	20.00 hrs. per wk.	12.00 hrs. per wk.
2. CNS Delivery Driver	Child Nutrition Services	31.00 hrs. per wk.	30.00 hrs. per wk.	1.00 hrs. per wk.
3. CNS Delivery Driver	Child Nutrition Services	35.00 hrs. per wk.	30.00 hrs. per wk.	5.00 hrs. per wk.

**BE IT FURTHER RESOLVED**, that the District Superintendent or designee shall be authorized and directed to give notice of layoff of employment to the affected employees of the District pursuant to District rules and regulations and applicable provisions of the Education Code not later than sixty (60) days prior to the effective date of such reduction or discontinuance as set forth above.

**BE IT FURTHER RESOLVED**, that the District Superintendent or designee shall be authorized and directed to take any other actions necessary to effectuate the intent of this resolution.

The foregoing Resolution was adopted at a regularly called meeting of the governing board of the Lompoc Unified School District on the 14th day of March, 2023, by the following vote:

AYES:

NOES:

ABSENT:

ABSTAIN:

I hereby certify that the foregoing is a true and correct copy of a Resolution of the Governing Board of the Lompoc Unified School District of Santa Barbara County adopted by said Governing Board at its meeting on March 14, 2023.

\_\_\_\_\_  
Franky (William) Caldeira, President of the Governing Board

LOMPOC UNIFIED SCHOOL DISTRICT  
Lompoc, California

RESOLUTION NO. \_\_\_\_\_

**WHEREAS**, Education Code sections 45101, 45114, 45117(g), 45298 and 45308 authorized the District to layoff classified employees for lack of work, or lack of funds upon sixty (60) days prior notice;

**WHEREAS**, due to a lack of work, or a lack of funds, certain services now being provided by the District will be reduced during the 2023-2024 school year;

**NOW, THEREFORE, BE IT RESOLVED** that as of the 30<sup>th</sup> day of June 2023, the following positions shall be reduced:

Job Title:	Department/Site	From Hours:	To Hours:	Difference
1. Sr. Office Assistant	Maple High School	7.00 hrs. per day	4.00 hrs. per day	3.00 hrs. per day

**BE IT FURTHER RESOLVED**, that the District Superintendent or designee shall be authorized and directed to give notice of layoff of employment to the affected employees of the District pursuant to District rules and regulations and applicable provisions of the Education Code not later than sixty (60) days prior to the effective date of such reduction or discontinuance as set forth above.

**BE IT FURTHER RESOLVED**, that the District Superintendent or designee shall be authorized and directed to take any other actions necessary to effectuate the intent of this resolution.

The foregoing Resolution was adopted at a regularly called meeting of the governing board of the Lompoc Unified School District on the 14th day of March, 2023, by the following vote:

AYES:

NOES:

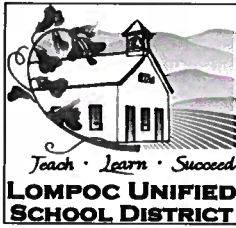
ABSENT:

ABSTAIN:

I hereby certify that the foregoing is a true and correct copy of a Resolution of the Governing Board of the Lompoc Unified School District of Santa Barbara County adopted by said Governing Board at its meeting on March 14, 2023.

\_\_\_\_\_  
Franky (William) Caldeira, President of the Governing Board





Lompoc Unified School District  
1301 N A Street  
Lompoc, CA 93436  
Phone: 805.742.3300  
Fax: 805.735.8452

**Title: Dean of Student Engagement**

**Reports to: Site Principal**

**Work Year: 208 days**

**Employment Status: 1.0 Full Time Equivalent**

**Benefits: Eligible to participate in district medical, dental and vision insurance.**

**Purpose of Position:** Under the direction and supervision of the site principal, the Dean of Student Engagement will provide direction and assistance to students and staff and promote teamwork in creating and maintaining an effective learning environment in that it is safe and engaging for all students. As a member of the site leadership team, the Dean of Students will assist the administration in promoting student engagement.

**Essential Functions:**

The position includes but is not limited to the following list of representative duties:

- Assist in the evaluation of certificated personnel, including teachers and support staff.
- Evaluate classified staff associated with student engagement and safety.
- Provides leadership in the area of academic, behavioral, and social-emotional prevention and intervention, **to include oversight of SEL Counselor/counseling and student services programming at the site.**
- Oversee student attendance, including interventions, and the CLASS program.
- Oversee the training related to and the implementation of Restorative Approaches.
- Counsel/mentor students to acknowledge and manage responsible personal conduct **and address their behavioral and social emotional learning (SEL) needs.**
- Consult and collaborate with administrators, counselors, and parents in support of studentsuccess.
- Help resolve problems that impede student learning and/or participation in school activities.
- Prepare documentation and maintain accurate systems, records, logs and files necessary as they relate to attendance, student behavior, and student engagement.
- Serve as site liaison to community partners related to student safety, wellness, andengagement.
- Work with outside agencies such as law enforcement, probation, child welfare services and other pertinent organizations as needed.
- Develop and maintain a current, comprehensive, and highly effective Safe School Plan.
- Attend and provide supervision at school events and activities.
- Serve on school, district and county committees as delegated by the principal.
- Assist the Principal in leading, administering and managing the campus.
- Maintain visibility with the parents, students and staff.
- Perform other duties as assigned by the Principal.

**Working Conditions & Physical Demands:** The physical demands described here are representative of those that must be met by an employee to successfully perform the essential responsibilities and functions of the job and are not meant to be all-inclusive. Reasonable accommodation may be made to enable individuals with disabilities to perform the essential responsibilities and function of the job.

## Dean of Student Engagement (continued)

Unless reasonable accommodations can be made, while performing this job the staff member shall:

- Have specific vision abilities such as close vision, distance vision, color vision, peripheral vision, depth perception and the ability to adjust focus.
- Use strength to lift items needed to perform the functions of the job.
- Sit, stand and walk for required periods.
- Speak and hear.
- Have the mobility to stand, stoop, reach and bend.
- Communicate effectively in English, using proper grammar and vocabulary.
- Reach with hands and arms, and use hands and fingers to handle objects and operate tools, computers, and/or controls.
- Be available to work evenings and weekends and attend period meeting and/or travel within and out of the District boundaries to attend meetings.

### **Environmental Demands:**

- The environmental demands described here are representative of those that must be met by an employee to successfully perform the essential responsibilities and functions of the job and are not meant to be all-inclusive.
- Exposure to a variety of childhood and adult diseases and illnesses.
- Occasional exposure to a variety of weather conditions and noise levels.
- Exposure to a building in which a variety of chemical substances are used for cleaning, instruction and/or operation of equipment.

### **Knowledge of:**

Student database systems; principles, techniques, strategies, goals, and objectives of a public school; procedures, methods, and techniques of organization, management and supervision of a school site; assessment and evaluation techniques for evaluating program activity and personnel performance effectiveness. Principles, methods, strategies, goals and objectives associated with progressive student discipline procedures; student behavior management and conflict resolution strategies and techniques; campus security procedures; methods and strategies of supervision of staff and school programs; working knowledge of district and school policies, California Education Code and pertinent penal codes.

### **Ability to:**

Successfully employ restorative approaches to behavior modification; apply understanding of student-family dynamics; make effective decisions based on practical judgments and management abilities; take a deep interest and belief in education as an individual and community benefit; exercise open-mindedness, fairness, and firmness in decision-making; demonstrate poise in personal interactions; demonstrate leadership to teachers and counselors as co-workers; demonstrate concern for strengthening educational procedures so as to provide all students with equal opportunities in preparation for life.

### **Education, Training and Experience:**

- A valid California Administrative Services Credential.
- A strong background of successful teaching experience.
- A broad background in district curriculum, and the personal qualities required for leadership and teamwork.
- Bilingual in Spanish preferred.

### **FLSA Status:**

**Exempt**

**Board Approved: February 11, 2020 (Pending Approval of Revision)**