



March 14, 2023

Board of Education Meeting Agenda

BOARD OF EDUCATION

Mrs. Sabrena Rodriguez– President
Dr. Jerry Dannenberg – Vice President
Mrs. Amy Callahan
Mr. Calvin Peterson
Mr. James Forsythe

SUPERINTENDENT & CLERK OF THE BOARD

Dr. Antonio Castro

For the future of every student

WELCOME TO THE
VENTURA UNIFIED SCHOOL DISTRICT
BOARD OF EDUCATION MEETING

The Board of Education holds their meetings on the second and fourth Tuesdays of each month at 7:00 p.m. unless otherwise noticed.

The Board may consider and act on an agenda item in a different order or an item may be considered earlier or later than the estimated time. Additionally, discussion of the agenda items may be postponed to a future meeting.

Any individual with a disability, who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the Superintendent's Office, 255 W. Stanley Ave., Suite 100, Ventura, CA 93001; (805) 641-5000 ext. 1014, fax (805) 653-7855.

POSTING INFORMATION

The agenda for regularly scheduled Board meetings will be posted 72 hours prior to the meeting. The agenda for the special board meetings will be posted 24 hours in advance. The Board of Education Agenda is posted at the following locations:

- Ventura Unified School District, Education Service Center (Always)
255 W. Stanley Avenue, Suite 100, Ventura, CA, (Guard shack)
*This serves as the main posting location pursuant to the Brown Act,
Government Code §54954.2(a)*
- District Webpage: <https://www.venturausd.org/about/board-agendasminutes>
- Ventura Adult and Continuing Education (Main Entrance)
5200 Valentine Road, Ventura, CA



AGENDA
BOARD OF EDUCATION REGULAR MEETING
VENTURA UNIFIED SCHOOL DISTRICT
Tuesday, March 14, 2023
Ventura Unified School District
ESC - Board Room
255 W. Stanley Ave. Suite 100
Ventura, CA 93001

1. **OPENING PROCEDURE - Board Room- 5:00 p.m.**
Streaming at <https://www.youtube.com/@VenturaUnifiedSchoolDistrict/streams>

2. **Call to Order**

3. **Adoption of Agenda**

Moved:

Seconded:

ROLL CALL VOTE:

Forsythe___, Peterson___, Callahan ____, Dannenberg___, Rodriguez ___

4. **Public Comment on Closed Session Items**

5. **Motion to go to Closed Session**

Moved:

Seconded:

ROLL CALL VOTE:

Forsythe___, Peterson___, Callahan ____, Dannenberg___, Rodriguez ___

6. **CLOSED SESSION**

6.a Conference with Legal Counsel - Existing Litigation Pursuant to Government Code 54956.9(d)(1)

a. Name of Case:

Ventura Unified School District v. Ventura County Christian High School , Ventura County
Superior Court Case No. 56-2022-00570299-CL-UD-VTA

6.b Pupil Matters, Pursuant to Education Code Sections 35146, 48916, 48918

Administrative Recommendation regarding Student Expulsion #: 23-06

6.c Public Employment/Appointment, Pursuant to Government Code Section 54957(b)

- Principal, Mound Elementary School

6.d Public Employee Discipline/Dismissal/Release, Pursuant to Government Code Section 54957(b)

7. REGULAR SESSION - Board Room - 7:00 p.m.

8. Pledge of Allegiance

- Moment of Silence

9. Roll Call:

Sabrina Rodriguez, President ____, Dr. Jerry Dannenberg, Vice-President ____, Amy Callahan ____, Calvin Peterson ____, James Forsythe ____, Dr. Antonio Castro ____, Nathan Arthur (BHS) ____, Gino Caceres (PHS) ____, Mateo Navarro (VHS) ____

10. Report of Actions Taken in Closed Session

11. Superintendent's Report

- Good News
 - Ventura Optimist Club Essay Winners
 - Gratitude Awards
- Student Board Reports
 - Nathan Arthur - BHS
 - Gino Caceres - PHS
 - Mateo Navarro - VHS

12. Correspondence

13. Public Comments

Public comments are welcome and encouraged by the Board within reasonable meeting time considerations in order to conduct the District's business. During this time, the President of the Board may acknowledge visitors' requests to speak on a topic not on the regular Board agenda. Persons wishing to address the Board should complete a "speaker form" and turn it into the recording secretary. Individual speakers shall be allowed three minutes on any agenda item with a cumulative total of five minutes for all agenda items. The Board may limit the total time for public input on each item to 20 minutes. Also, speakers will not be allowed to give their time to other speakers. The Board is prohibited from taking action on any item that is not part of the printed and published agenda. Any individual with a disability, who requires reasonable accommodation to participate in a Board meeting, may request assistance by contacting the Superintendent's Office, 255 W. Stanley Ave., Suite100, Ventura, CA 93001; (805) 641-5000 ext. 1014, fax (805) 653-7855.

14. ACTION ITEMS

14.a [Resolution #23-12 Authorizing the Issuance and Sale of General Obligation Bonds, Election of 2022, Series A in a Principal Amount Not to Exceed \\$113,000,000, and Approving Documents and Official Actions Relating Thereto \(First Reading\)](#)

Measure E was approved by District voters on November 8, 2022, authorizing the District to issue general obligation bonds in the amount of up to \$434,500,000. The Resolution for consideration begins the process of obtaining the first phase of financing, with the issuance of Series A Bonds in an amount up to \$113,000,000, to be used for capital projects approved by voters.

The resolution to be considered for adoption authorizes the Series A Bonds to be issued as current interest bonds through a negotiated sale to RBC Capital Markets, as underwriter. Items required to be disclosed to the Board relating to the bond structure are included in [Appendix B](#) to the Resolution.

It is requested that the Board approve the attached Resolution.

Moved:

Seconded:

ROLL CALL VOTE

Forsythe ____, Peterson ____, Callahan ____, Dannenberg ____, Rodriguez ____

Mr. Ahsan Mirza, Assistant Superintendent, Business Services

14.b [Ventura Unified School District Transportation Plan 2023-2024 \(First Reading\)](#)

In accordance with Education Code 39800.1, the District shall develop a plan describing the transportation services it will offer to its pupils and how it will prioritize planned transportation services for pupils in transitional kindergarten, kindergarten, and any of grades 1 to 6, inclusive, and pupils who are low income. The plan shall be adopted by the local educational agency's governing board on or before April 1, 2023, and updated by April 1 each year thereafter.

Ventura Unified School District has developed this plan in consultation with classified staff, certificated teaching staff, school administrators, regional local transit authorities, local air pollution control districts and air quality management districts, parents, pupils, and other stakeholders. This plan shall be presented and adopted by the Ventura Unified School District governing board in an open meeting with the opportunity for in-person and remote public comment. This plan may also provide for the Ventura Unified School District to partner with a municipally owned transit system to provide transportation service pursuant to this section to pupils. Nothing in this plan shall preclude the Ventura Unified School District from providing no-cost passes to pupils.

The Transportation Plan is attached for Board consideration and approval.

Moved:

Seconded:

ROLL CALL VOTE:

Forsythe___, Peterson ___ Callahan ___ Dannenberg ___, Rodriguez ___

Mr. Ahsan Mirza, Assistant Superintendent, Business Services; Mr. Arie Wiberg, Director, Transportation

14.c [Approval of K-12 Schools and Adult Education Comprehensive Safety Plans for the 2022-23 School Year](#)

K-12 Schools and Adult Education Comprehensive Safety Plans for the 2022-23 school year were submitted for your review at the last regularly scheduled board meeting. Each plan includes the essential components outlined in Education Code §32282-32289. These safety plans were collaboratively developed by enVision Consulting Group, Inc., school site council, and input from law enforcement and community members. Comprehensive School Safety Plans are disseminated to school sites and will be stored in the electronic version as well as a hard copy.

Moved:

Seconded:

ROLL CALL VOTE:

Forsythe___, Peterson___, Callahan ___, Dannenberg ___, Rodriguez ___

Dr. Greg Bayless, Assistant Superintendent, Educational Services; Ms. Maria Elizarraras, Director, Student Support Services

- 14.d [Administrative Recommendation for Student Expulsion](#)
Approval for Administrative Recommendation regarding Student Expulsion: #23-06

Moved:
Seconded:

ROLL CALL VOTE:

Forsythe___, Peterson___, Callahan___, Dannenberg___, Rodriguez ___

Dr. Greg Bayless, Assistant Superintendent, Educational Services; Ms. Maria Elizarraras, Director, Student Support Services

- 14.e [Resolution #23-13, regarding Continued Funding Application for State Preschool Program 2023-24 Revised](#)

It is recommended that the Board of Education approve the attached Resolution #23-13 for the purpose of providing child care and development services. This resolution authorizes the designated personnel to sign future contract documents for fiscal year 2023-24. Designees: Superintendent, Assistant Superintendent, Business Services Division, and Coordinator, Early Child Education are authorized to sign the transaction for the Governing Board.

Moved:
Seconded:

ROLL CALL VOTE:

Forsythe___, Peterson___, Callahan___, Dannenberg___, Rodriguez ___

Dr. Greg Bayless, Assistant Superintendent, Educational Services; Ms. Cara Dallamora, Early Childhood Education Coordinator

- 14.f [Consideration of Resolution #23-11 Continuing Board of Trustees Authority to Hold Virtual Meetings Pursuant to AB 361](#)

Resolution #23-11 Continuing Board of Trustees Authority to Hold Virtual Meetings Pursuant to AB 361, is attached for your consideration and approval.

Moved:
Seconded:

ROLL CALL VOTE:

Forsythe___ Peterson___, Callahan___, Dannenberg___, Rodriguez ___

Dr. Antonio Castro, Superintendent

- 14.g [Consideration to Approve the Board of Education Governance Handbook \(First Reading\)](#)
On February 22, 2023, the California School Board Association Governance Consultant led the Board of Education in discussion regarding roles, relationships and governance standards. As a result of that meeting, a draft Board governance handbook was prepared. The Board of Education is asked to review and consider the adoption of the Governance handbook. The Governance handbook is available for review as an attachment.

Moved:
Seconded:

ROLL CALL VOTE:

Forsythe___, Peterson___, Callahan___, Dannenberg___, Rodriguez___

Dr. Antonio Castro, Superintendent, Mrs. Sabrena Rodriguez, Board President

- 14.h [2022-23 Second Interim Financial Report Presentation](#)

The Second Interim Report provides the financial status of all funds in the District as of January 31st, combined with projections for the balance of the year. Also included in the package are the required projections for 2023-24 and 2024-25. Staff will present an overview of the 2022-23 Second Interim Financial Report to the Board, and present the reporting package for final approval. The District is requesting a positive certification for the 2022-2023 Second Interim from the Board of Education.

Moved:
Seconded:

ROLL CALL VOTE:

Forsythe___, Peterson___, Callahan___, Dannenberg___, Rodriguez___

Mr. Ahsan Mirza, Assistant Superintendent, Business Services; Ms. Anna Campbell, Director, Fiscal Services

15. CONFERENCE - SUPERINTENDENT

- 15.a [Staffing Update](#)

Staff will provide an update on base level staffing for the 2023-24 school year.

Dr. Antonio Castro, Superintendent

16. CONFERENCE - BUSINESS SERVICES

- 16.a [Bond Oversight Committee Update](#)

Staff will provide an update to the Board regarding the Bond Oversight Committee.

Mr. Ahsan Mirza, Assistant Superintendent, Business Services

CONSENT CALENDAR

It is recommended that the department item numbers **17 to 21** below be approved as presented. All items listed under consent are considered to be routine and may be enacted by approval of a single motion. There

will be no separate discussion of these items; however, any item may be removed from the consent agenda upon request of any member of the Board and acted upon separately.

Moved:

Seconded:

ROLL CALL VOTE:

Forsythe ____, Peterson ____, Callahan ____, Dannenberg ____, Rodriguez ____

17. CONSENT- EDUCATIONAL SERVICES

17.a [Approval of 2022-2023 District Industry Advisory Board Roster](#)

The Career Technical Education and Innovations Department is requesting board approval of the membership roster of the District Industry Advisory Board.

Dr. Rene Rickard, Chief Innovation Officer

17.b [Overnight and Out of the Tri-County Field Trips](#)

Buena High School is requesting permission to send students from their **Drumline** to travel out of the tri-county to a **competition** to be held at **Temescal Canyon High School** in **Lake Elsinore, CA**, Riverside County. The trip will take place on March 19, 2023. Board approval is requested to send thirty-six students and four chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.** Transportation will be provided by district vehicles. All required paperwork will be on file at the school before departure.

Ventura High School is requesting permission to send students from **Robotics** to travel overnight and out of the state to a **competition** to be held at **Cactus High School** in **Glendale, Arizona**. The trip will take place on March 23-26, 2023. Board approval is requested to send twelve students and four chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.** Transportation will be provided by private vehicles driven by parent chaperones. All required paperwork will be on file at the school before departure.

Ventura High School is requesting permission to send students from their **track team** to travel overnight and out of the tri-county to the **West Coast Relays** to be held at **Clovis East and Buchanan High Schools** in **Clovis, CA** Fresno County. The trip will take place on March 31- April 1, 2023. Board approval is requested to send thirty-six students and four chaperones to this field trip. **At least one teacher or other certificated personnel shall accompany students on all trips according to Administrative Regulation 6153.** Transportation will be provided by district vehicles. All required paperwork will be on file at the school before departure.

Dr. Greg Bayless, Assistant Superintendent, Educational Services

18. CONSENT - HUMAN RESOURCES - Certificated

18.a [Ratification of Administration's Approval of Miscellaneous & Part-Time Certificated Assignments for the 2022-23 School Year](#)

Ratification of administration's approval of miscellaneous and part-time certificated assignments on the attached list.

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

18.b [Ratification of Administration's Approval of Resignations, Retirements and Release for Certificated Personnel for the 2022-23 School Year](#)

Ratification of administration's approval of resignations, retirements and release for certificated personnel on the attached list.

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

18.c [Ratification of Administration's Approval for Leave of Absence for Certificated Personnel for the 2022-23 School Year](#)

Ratification of administration's approval for leave of absence for certificated personnel on the attached list.

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

18.d [Ratification of Administration's Approval of Employment and Reemployment of Certificated Personnel for the 2022-23 School Year](#)

It is recommended that the Board of Education ratify the administration's approval to employ the individuals on the attached list for certificated positions as indicated. All will have temporary status unless otherwise noted.

Ms. Gina Wolowicz, Assistant Superintendent, Human Resources

19. CONSENT - HUMAN RESOURCES - Classified

19.a [Classified Position Changes](#)

Based on staffing needed to best meet the needs of our students and the services provided by the District, the following position changes are needed; see attached list. Note: Position(s) being reduced or abolished are currently vacant, and no action is required to issue a layoff notice. An incumbent will not be affected as a result of the change. It is requested that the Board of Education approve the attached Classified position changes for the 2022-2023 fiscal year.

Ms. Andrea Crouch, Director, Classified Human Resources

19.b [Release of Probationary Classified Employee](#)

It is requested that the Board of Education approve the release of the following probationary Classified employee during the initial probationary period:

Action ID Number: 116

Ms. Andrea Crouch, Director, Classified Human Resources

20. CONSENT - BUSINESS SERVICES

20.a [Permission to Utilize Piggyback and California DGS Contracts for 2022-2023 - Amended](#)

A school district may purchase from another government agency without soliciting bids when it is in the District's best interest to do so, per Government Code Section 6500 et. seq. and Public Contract Code Section 20118. Districts throughout California and other states may include a piggyback clause in their bid documents and contracts with vendors. This allows other Districts to bypass their own bid process and purchase goods or services that have already been bid by another agency.

Public school districts are also allowed to participate in various leveraged procurement contracts through the California Department of General Services (DGS), including the California Multiple Award Schedule Program (CMAS), the NASPO (National Association of State Procurement Officials), ValuePoint Cooperative Purchasing Organization, and other commodity contracts.

Permission is requested to participate in these programs and enter into these contacts throughout the 2022-23 fiscal year when they become available and are determined to be in the District's best interest.

Amended to request additional bidding agency contracts including University of California, OMNIA Partners Cooperative, California State University, and Association of Educational Purchasing Agencies (AEPA) bids/contracts which have pricing agreements advantageous to the District.

Mr. Ahsan Mirza, Assistant Superintendent, Business Services; Ms. Anna Campbell, Director, Fiscal Services

20.b [Ratification of Purchase Orders and Contracts](#)

Purchase orders are presented to the Board for ratification on a regular basis to ensure that they are ratified in a timely manner. Purchase orders have been processed and approved in accordance with applicable regulations, approved by the department administrator as a necessary expense for the instruction or support program(s), and the availability of funds and allowability of expenditures is verified before purchase orders may be issued.

New contracts are issued under action items before issuing and creating ratification item per Board request. Ratification of the attached purchase orders and changes is requested.

Period: February 22 to March 7, 2023

Purchase Orders:	\$8,012,705.06
Change Orders:	\$182,939.63
Grand Total:	\$8,195,644.69

Mr. Ahsan Mirza, Assistant Superintendent, Business Services; Ms. Anna Campbell, Director, Fiscal Services

20.c [Ratification of Check Payments](#)

Check payments are presented to the Board for ratification on a regular basis to ensure that they are ratified in a timely manner. Check payments have been processed and approved in accordance with applicable regulations, processed against previously ratified purchase orders and/or appropriate accounting processes. Any payment item that reaches audit thresholds undergoes additional review and approval by VCOE before any payments can be processed. Ratification of the attached check payment list is requested.

Period: February 22 to March 7, 2023

Mr. Ahsan Mirza, Assistant Superintendent, Business Services; Ms. Anna Campbell, Director, Fiscal Services

20.d [Donations to Ventura Unified School District and Schools](#)

Donations received by the District from external entities and individuals are presented to the Board for ratification on a regular basis to ensure that they are ratified in a timely manner. Donations must be reviewed and approved by the appropriate school site or receiving department to ensure that the District can meet any compliance or reporting requirements that may be associated with a donation. It is recommended that the Board accept the attached donations on behalf of the District at this time. **Period:** January - March 2023

Mr. Ahsan Mirza, Assistant Superintendent, Business Services; Ms. Anna Campbell, Director, Fiscal Services

20.e [Appointment of Representatives to the California Schools Employee Benefits Organization \(CSEBO\) Board of Directors](#)

The Board of Education of the Ventura Unified School District formally approved joining California Schools Employee Benefits Organization (CSEBO) on February 7, 2023. CSEBO is governed by the Board of Directors, which consists of two representatives and two alternates.

Board approval of the attached form naming the representatives and alternates is requested.

Mr. Ahsan Mirza, Assistant Superintendent, Business Services

21. CONSENT - SUPERINTENDENT

21.a [Consideration of Board Meeting Minutes](#)

- Regular Board of Education Meeting Minutes for February 28, 2023

22. BOARD REPORTS

23. COMING EVENTS

24. FUTURE BOARD ITEMS

- Emergency Preparedness - April 18
- Bond Oversight Committee - April 18
- Summer School - April 18

25. BOARD/SUPERINTENDENT COMMENTS - (No official action will be taken)

26. CLOSED SESSION

27. ADJOURNMENT

Moved:

Seconded:

ROLL CALL VOTE:

Forsythe ____, Peterson ____, Callahan ____, Dannenberg ____, Rodriguez ____