

# California Montessori Project

## Regular meeting of the Governing Board

### March 13, 2023

#### Meeting Information

- **Date:** Monday, March 13, 2023
- **Time:** 6:00 p.m.
- **Location:** CMP-Carmichael, 5325 Engle Road, Ste 200, Pacific Room, Carmichael, CA 95608
- **Remote Locations**
  - **CMP-American River:** 6838 Kermit Lane, Fair Oaks, CA 95628
  - **CMP-Capitol:** 2635 Chestnut Hill Drive, Sacramento, CA 95826
  - **CMP-Elk Grove @ Bradshaw:** 9649 Bradshaw Road, CA 95624
  - **CMP-Elk Grove @ Elk Grove Blvd:** 8828 Elk Grove Blvd, Suite 4, CA 95624
  - **CMP-Shingle Springs:** 4709 Buckeye Road, Shingle Springs, CA 95682
  - **CMP-Orangevale:** 6545 Beech Avenue, Orangevale, CA 95662
- **Zoom link:** <https://us02web.zoom.us/j/81823033235?pwd=V3m5QIxjkFM-Vft1fbMtmYQFrPtjqO.1>  
Passcode: Fj90Mu
- One tap mobile: US: 1 (669) 900-6833  
Telephone: 1 (669) 900-6833, 1 (253) 215 8782, 1 (346) 248-7799, 1 (312) 626-6799, 1 (646) 558-8656  
Webinar ID: 818 2303 3235; Passcode: 837982  
International numbers available: <https://us02web.zoom.us/j/81823033235?pwd=V3m5QIxjkFM-Vft1fbMtmYQFrPtjqO.1>
- **Emergency Contact:** Brett Barley (408) 489-3906 or Carrie Klagenberg (916) 971-2432 ext. 100

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The CMP Governing Board currently conducts in-person Governing Board Meetings from the CMP-Carmichael Campus in the Pacific Room with an opportunity to join via Zoom at any of the CMP School Sites allowing for stakeholders to attend, and provide public comment, from their local campus. Each site will have two representatives (campus monitors) hosting the site meeting space. Upon arrival at your local campus, please look for signs directing you to the meeting room.

In alignment with CDPH Guidelines masking is strongly recommended.

Stakeholders may also join via Zoom from any alternate location and provide live public comment from that location.

If you are attending at one of the physical locations and have a public comment, please fill out the [Speaker Card](#) and hand it to your campus monitor, or Board Secretary. If you are attending from any alternate location and have public comment, please submit public comment through the Google Form here: [Request to Address the Governing Board](#). Both forms can also be located on the Governing Board Page of the [CMP Website](#).

If you wish to submit a public comment on more than one agenda item, please submit a separate form for each item on which you are commenting. Note, speaker cards can be submitted up until an item has a motion made on it. Speakers will be called to the microphone by campus and via Zoom per agenda item.

All public comments will be limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. If an interpreter is needed for comments, they will be translated to English and the time limit shall be six (6) minutes. The Board may limit the total time for public comment to a reasonable time. Under the Ralph M. Brown Act, the Board is unable to respond to any individual comments or questions regarding items not on the agenda; however, the Board listens carefully to, and reads, all public comments and appreciates community input and participation. The Board reserves the right to mute or remove a participant from the meeting if the participant unreasonably disrupts the Board meeting.

Under the Ralph M. Brown Act, the Board is unable to respond to any individual comments or questions regarding items not on the agenda; however, the Board listens carefully to all public comments and appreciates community input and participation.

**Access to Board Materials:** A copy of the written materials, which will be submitted to the Board, may be reviewed by any interested persons on the California Montessori Project's website along with this agenda, following the posting of the agenda at least 72 hours in advance of this meeting.

**Disability Access:** Requests for disability-related modifications or accommodations to participate in this public meeting should be made 24 hours prior to the meeting by calling (916) 971-2432 ext. 100. All efforts will be made for reasonable accommodations. The agenda and public documents can be modified upon request as required by Section 202 of the Americans with Disabilities Act.

## Agenda

### Meeting Call to Order and Roll Call: 6:00pm

Board Member Names and Titles for Roll Call		
	Julia Sweeney - Business Representative 1	Renée Dall - Parent Representative, San Juan
	Bob Lewis - Business Representative 2	Marwa Helmy - Parent Representative, Capitol
	Tracey Weinstein - Charter Representative	Ric Reyes - Parent Representative, Elk Grove
	Mickey Slamkowski - Montessori Representative	Jodi Mottashed - Parent Representative, Shingle Springs
	Amber Busby - Community Representative	

### Board Norms 6:05

### Communication from the Public: 6:06pm

- **Public Comment:** This portion of the meeting is set aside for members of the audience to address the Governing Board regarding matters not on the Agenda but within the Governing Board's subject matter jurisdiction. These presentations are limited to three (3) minutes each and total time allotted to non-agenda items will not exceed fifteen (15) minutes. The Governing Board is not allowed to act on any item which is not on the agenda, except as authorized by Government Code Section 54954.2.

### Informational Items: 6:15pm

1. **Get to know a Board Member:** Ric Reyes
  - Why did you join the Board?
  - What are you most excited about at CMP?
2. **Campus Reports:** An opportunity for the site Principal to share site-specific information, which may include site configurations, enrollment numbers, wait list, events and new developments (Attachments #1, #2, #3, #4, #5, #6). CMP-Carmichael is presenting.
3. **Public Acknowledgement:** This portion of the meeting is set aside to acknowledge outstanding members of the CMP Community for their extraordinary contributions to the California Montessori Project.
4. **General Report from the CMP Superintendent:** Topics may include school program, special education, curriculum/instruction, budget, facilities, finance/fiscal, Human Resources, staff development, legal, legislative, technology, and other categories pertaining to the daily operations of CMP.
5. **Positive Behavior Intervention and Supports Update:** Joanna Pastor
6. **Pay Scales Update:** Joanne Ahola
7. **Monthly Financial Update (Attachment #7):** Sabrina Silver, Sara Zamora, and Bryce Fleming (EdTec)

### Action Items: 7:30pm

1. **Consideration of Second Interim 2022-2023 CMP-Capitol Budget (Attachment #8)**
  - **Recommendation:** The Board is requested to approve the 2022-2023 CMP-Capitol Second Interim Budget.
2. **Consideration of Second Interim 2022-2023 CMP-Elk Grove Budget (Attachment #9)**
  - **Recommendation:** The Board is requested to approve the 2022-2023 CMP-Elk Grove Second Interim Budget.
3. **Consideration of Second Interim 2022-2023 CMP-San Juan (American River/ Carmichael/ Orangevale) Budget (Attachment #10)**
  - **Recommendation:** The Board is requested to approve the 2022-2023 CMP-San Juan Second Interim Budget.
4. **Consideration of Second Interim 2022-2023 CMP-Shingle Springs Budget (Attachment #11)**
  - **Recommendation:** The Board is requested to approve the 2022-2023 CMP-Shingle Springs Second Interim Budget.

5. **Approval of Sacramento State Contract** (Attachment #12)
  - **Comment:** Last year the Board approved a contract with Sacramento State Equity 360 to support Diversity, Equity, and Inclusion in public Montessori contexts. The Sacramento State team met with the CMP Round Table and Why Minorities Matter in Montessori team to create professional development plans for the network and supported with implementation during the 2022-23 school year. This proposal continues the work for an additional year.
  - **Recommendation:** The Board is requested to approve the Sacramento State Equity 360 Proposal.
6. **Selection of Auditor for 2022-2023 Fiscal Year** (Attachment #13, #13a, #13b, #13c, #13d)
  - **Comment:** Each year California Montessori Project contracts with an audit firm to complete an independent audit of the network as a whole and each campus individually. CliftonLarsonAllen LLP has conducted the CMP audits in the past.
  - **Recommendation:** The Board is requested to approve CliftonLarsonAllen LLP to conduct the independent audits of the CMP-Network, CMP-Capitol Campus, CMP-Elk Grove Campus, CMP-San Juan Campuses, and the CMP-Shingle Springs Campus.
7. **Selection of CliftonLarsonAllen LLP (CLA) for the preparation of the June 30, 2023 Tax Exempt Returns and State Filings** (Attachment #14)
  - **Comment:** Each year California Montessori Project contracts with an audit firm to complete CMP's Tax-Exempt Returns and State Filings. CliftonLarsonAllen LLP has a track record of successfully completing this work for CMP.
  - **Recommendation:** The Board is requested to approve CliftonLarsonAllen LLP to complete CMP's Tax-Exempt Returns and State Filings.
8. **CMP COVID Safety Plan** (Attachment #15)
  - **Comment:** The California Department of Education advises Local Education Agencies to review and update their COVID Safety Plans every six months. The CMP COVID Safety Plan has been updated to show that the State of Emergency ended on February 28<sup>th</sup>, that CMP's COVID Safety Plan remains in effect, and that our COVID Safety Plan also serves as our COVID Testing Plan.
  - **Recommendation:** The CMP Governing Board is requested to approve the updated COVID Safety Plan as presented.
9. **Approval of the California Montessori Project – San Juan Proposition 39 Facilities Offer 2023-2024** (Attachment #16)
  - **Comment:** San Juan Unified has updated their Prop 39 offer to include the entirety of the Orangevale Campus.
  - **Recommendation:** The Board is requested to approve the updated CMP-San Juan Prop 39 Facilities 2023-2024.
10. **Resolution-Long Assignment Option (LAO) for Cierra Dalberg** (Attachment #17)
  - **Comment:** Education Code and Title 5 Regulations provide local educational agencies (LEAs) with educator assignment options that can be used when an LEA is unable to assign a certificated employee with the appropriate credential. These options, known as Local Assignment Options (LAOs), allow flexibility at the local level and are used solely at the discretion of the LEA.
  - **Recommendation:** The Board is requested to approve the Long Assignment Option (LAO) for Cierra Dalberg.
11. **Governing Board Elections Policy** (Attachment #18)
  - **Comment:** Legal counsel provided the updated Election Policy to be consistent with Board feedback and the updated Bylaws the Board approved in November of 2022.
  - **Recommendation:** The CMP Governing Board is requested to approve the Governing Board Elections Policy.

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**Consent Items: 8:30pm**

All matters listed on the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request specific items to be discussed and/or removed from the Consent Agenda. If items are pulled for discussion, a separate vote will occur on the item(s). The Superintendent and staff recommend approval of all Consent Agenda items.

1. **Minutes from the February 13, 2023 Governing Board Meeting** (Attachment #19)
2. **MPF 2021-990 Tax Returns** (Attachment #20)
3. **CMP 2021-990 Tax Returns** (Attachment #21)

**Discussion Items: 8:45pm**

Suggested Items for Discussion at Future Meetings presented by Board Members.

**Meeting Adjournment: 9:00pm**

The Board is requested to adjournment the March 13, 2023 regular meeting of the California Montessori Project Governing Board.

**Upcoming Governing Board Meetings:**

- **2022-2023 School Year:** 4/17/23; 5/8/23 (CAP Presenting); 6/12/23

**Public Notices**

A video or audio tape recording may be made at any Board meeting. A recording is being made at the beginning of the meeting, and the recorder shall be placed in plain view of all persons present, insofar as possible.