

2023 Organization Meeting – January 12, 2023

The **Indian Creek Board of Education** held the annual organization meeting on Thursday, January 12, 2023 at 6:05 P.M. at the Indian Creek High School, Wintersville, Ohio. At the December 15, 2022 Business Meeting, the Board appointed Mr. Bob Smith as President pro-tem for the 2023 Organizational Meeting. Mr. Smith called the meeting to order and led the Pledge of Allegiance. At roll call, the following Board members were present: Mr. Bob Smith, Mr. Daniel Bove, Jr., Dr. John Figel, and Mrs. Kimberly Mark. Dr. Ted Starkey was absent.

Nominate and Elect the President

Mrs. Mark nominated Mr. Smith for President. No other nominations were made. After discussion, Mr. Smith was elected President.

Nominate and Elect the Vice-President

Mr. Smith nominated Mrs. Mark for Vice-President. No other nominations were made. After discussion, Dr. Figel was elected Vice-President.

Swearing in of Newly-Elected President by the Treasurer

Mrs. Todoroff administered the Oath of Office to President, Mr. Smith. Mr. Smith assumed the Chair.

Swearing in of the Newly-Elected Vice-President by the President

Mr. Smith administered the Oath of Office to Vice-President, Mrs. Mark. Mrs. Mark assumed the Chair.

Approval of items A through D under Annual Business and items A through U under Consideration

#01-01-23

Mrs. Mark moved and Mr. Bove seconded the motion to approve items A through D under Annual Business and items A through U under Consideration.

Annual Business

A. Establish Meeting Day, Time and Place

The Board set the third Thursday of each month, at 6:00 P.M. for the regular meeting of the Indian Creek Board of Education. The Board agreed to hold the 2023 regular meetings throughout the District according to the following schedule:

| MONTH | TIME | LOCATION |
|--------------|---------|-------------------------------|
| JANUARY 12 | 6:00 PM | INDIAN CREEK HIGH SCHOOL |
| FEBRUARY 16 | 6:00 PM | INDIAN CREEK MIDDLE SCHOOL |
| MARCH 16 | 6:00 PM | INDIAN CREEK HIGH SCHOOL |
| APRIL 20 | 6:00 PM | HILLS ELEMENTARY SCHOOL |
| MAY 18 | 6:00 PM | CROSS CREEK ELEMENTARY SCHOOL |
| JUNE 15 | 6:00 PM | INDIAN CREEK MIDDLE SCHOOL |
| JULY 20 | 6:00 PM | INDIAN CREEK HIGH SCHOOL |
| AUGUST 17 | 6:00 PM | HILLS ELEMENTARY SCHOOL |
| SEPTEMBER 21 | 6:00 PM | CROSS CREEK ELEMENTARY SCHOOL |
| OCTOBER 19 | 6:00 PM | INDIAN CREEK MIDDLE SCHOOL |
| NOVEMBER 16 | 6:00 PM | CROSS CREEK ELEMENTARY SCHOOL |
| DECEMBER 21 | 6:00 PM | HILLS ELEMENTARY SCHOOL |

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B. Board's Legal Counsel

The Superintendent recommends the Board appoint the firm of Pepple & Waggoner to serve as the Board's legal counsel for calendar year 2023.

C. Purchasing Agent

The Board is asked to designate the Superintendent as the purchasing agent for the School District.

D. President Appoints Board Representatives

1. Indian Creek High School Athletic Board (2)

Dr. Figel and Dr. Starkey were appointed to the ICHS Athletic Board

Purpose: To determine athletic policy for District athletic teams consistent with Board Policy and OHSAA rules.

2. Labor Relations Committee (2)

Dr. Starkey and Mr. Bove were appointed to the Labor Relations Committee

Purpose: To serve as members of the Board negotiation team and to continually review the Master Contracts.

3. Legislative Liaison

Dr. Starkey was appointed Legislative Liaison.

Purpose: To report and advise the Board concerning pending legislation supported or opposed by the Ohio School Boards Association (OSBA)

4. Appoint Board Representative to the Curriculum Improvement Council

Mr. Bove was appointed to the Curriculum Improvement Council

5. Select and appoint two (2) Board Members to serve on the Insurance Committee.

Dr. Figel and Mrs. Mark were appointed to the Insurance Committee.

6. Appoint Board Member as Student Achievement Liaison

Mrs. Mark was appointed Student Achievement Liaison.

Purpose: To encourage and recognize student achievement to publicize activities.

7. Indian Creek Foundation Board representative (1)

Dr. Starkey was appointed to the Indian Creek Foundation Board.

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Consideration

The Superintendent recommends the Board adopt resolutions approving the following procedures for 2023 as listed:

A. Advances on Tax Revenues

The Board should authorize the Treasurer/CFO to request tax advances from the County Auditor and County Treasurer without Board approval when this becomes appropriate action.

B. Inter-Fund Advances and Transfers

The Treasurer/CFO requests authority to make advances and transfers as necessary for proper budgetary procedures and to present them subsequently to the Board of Education for confirmation.

C. Loans

The Treasurer/CFO requests authority to arrange for loans as needed for cash flow purposes.

D. Appropriation Modifications

The Treasurer/CFO requests authority to make appropriation modifications as needed in the interest of the District's operational and proper budgetary procedures and to present them subsequently to the Board for final approval. The Treasurer/CFO further requests authority to make budget account modifications that do not need Board approval if the modifications do not change the appropriations.

E. Investments

The Treasurer/CFO requests authority to invest funds as the opportunity arises, obtaining quotations prior to selection.

F. Fiscal Agent

To authorize the Treasurer/CFO to act as the fiscal agent for Public and Non-Public schools to obtain all eligible State and Federal entitlement funds and/or competitive grants.

G. Add New Funds and Accounts

The Treasurer/CFO requests authority to add new funds, accounts, and appropriations as needed to process grant awards and other types of revenue and subsequently to present the additions to the Board for confirmation.

H. Purchase Orders

The Treasurer/CFO requests authority to prepare all purchase orders that are deemed to be appropriate for the public purpose and the District without direction, initiation, or individual authorization from any member of the Board.

I. Establish Service Fund

To establish the calendar year 2023 service fund, not to exceed \$2.00 per pupil or \$20,000.00, whichever is greater. (Policy BHD Attachment).

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J. Board Annual Compensation

The Board agreed that members receive a compensation of \$125.00 per meeting attended, up to a maximum of twenty-four (24) board meetings per year.

K. Bonding

The Board should provide faithful performance bonds in the amount of \$20,000.00 for the Board President and \$50,000.00 for the Treasurer/CFO and Superintendent. Bonds are to be effective until the Organizational Meeting of January 2023.

L. Designation of Official Newspapers

The Board is asked to designate the Herald-Star and/or Wheeling Intelligencer as the official newspapers for the District.

M. Asbestos Coordinator

The Board is asked to designate the Superintendent or a designee of his choosing to serve as Asbestos Coordinator.

N. Board Designee – OAPSE

The Board is asked to designate the Superintendent and/or Assistant Superintendent as its designee to address issues as outlined in Article 3, Section 3.03, items 3 and 4; Article 4, Section 4.04 and any such provisions of the negotiated agreement between OAPSE Local #460 and the Indian Creek Board of Education.

O. Director of All Federal and State Programs

The Board is asked to designate the Superintendent as the Director of all Federal and State programs and authorize him to apply for any and all grants for which the District is eligible to receive.

P. Employ Temporary and/or Emergency Personnel or Substitutes

The Board is asked to authorize the Superintendent to employ temporary and/or emergency personnel as needed, subject to final approval by the Board.

Q. School Calendar

The Board is asked to authorize the Superintendent as per ORC 3317.01(B), to make revision(s) to the school calendar as needed to ensure compliance with the required minimum school year.

R. Tuition Students

The Board is asked to authorize the Superintendent to tentatively approve tuition students when they request admission pending official action by the Board.

S. Transportation Releases

The Board is asked to authorize the Superintendent to approve temporary agreements for emergency or unusual student transportation purposes with other school districts pending official action by the Board at the next meeting.

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T. Records Custodian

The Board is asked to designate the Treasurer as Records Custodian.

U. Amend Federal Funds Micro-Purchase Threshold

The Treasurer requests approval of self-certify a micro-purchase threshold of \$50,000 for expenditures of federal funds, consistent with the \$50,000 bidding threshold in R.C. 3313.46, in accordance with 2 C.F.R. § 200.320(a)(iii) and (iv).

Vote on motion: Mr. Bove, yes; Mr. Smith, yes; Mrs. Mark, yes; Dr. Figel, yes. **Motion approved 4-0.**

OLD BUSINESS – None.

NEW BUSINESS – None.

ADJOURNMENT

#02-01-23

Mr. Smith moved to adjourn. All Yes. Time: 6:16 P.M.

ATTEST:

Board President

Treasurer