

Crockett County Schools Inclement Weather Procedures:

This procedure serves to educate the public on what will happen in the event of inclement weather.

EVENT PROCEDURES:

1. If the county receives inclement weather overnight, the Director of Transportation will begin gathering the latest available information by 4 a.m. by contacting the following:

Local Media Sources for weather information:

Crockett County Office of Emergency Management National Weather Service

Crockett County Highway Department

Other School Systems - West and Middle Tennessee

Director of Schools by 5:00 a.m. to notify him/her of current weather situations

2. The Director of Transportation will mobilize the Inclement Weather Team at approximately 4:00 a.m. to begin checking roads. The Inclement Weather Team is comprised of Transportation staff employees that have access to system owned vehicles.

3. The staff will check the roads and then report the conditions to the Transportation Director before 5:00 a.m.

4. The Director of Transportation will brief the Director of Schools via telephone no later than 5:00 a.m. with a recommendation for his/her approval. The Director of Schools makes the final decision to dismiss or delay school.

5. A final decision will be made before 6:00 a.m.

6. The Director of Schools will notify community through the Crockett County Schools website and will send out the SchoolMessenger telephone message concerning school closing information by 6:15 a.m.

Two-Hour Delay Procedures

1. A two-hour delay in the start of school day due to inclement weather will be decided on a case-by-case basis.
2. The Director of Transportation and staff will evaluate conditions and make recommendations as far in advance as possible in order to communicate with schools and the public.
3. In the event a two-hour delay is decided, school bus drivers will be notified to run their routes on the delayed schedule. All bus routes will run according to the delayed schedule as the weather allows.
4. The Director of Schools or his/her designee will contact the school media personnel and notify them of the two-hour delay.
5. The school media personnel will update the school website and send out the SchoolMessenger notification of the two-hour delay as soon as possible.
6. The two-hour delay decision will be based upon current surface conditions and the forecast for the local area.

Early Dismissal Procedures

1. Early dismissal due to inclement weather will be decided on a case-by-case basis.
2. The Director of Transportation and staff will evaluate conditions and make recommendations as far in advance as possible in order to communicate with schools and the public.

3. In the event early release is decided, school bus drivers will be notified to be on standby at their assigned school pending dismissal. All bus routes will run according to the abbreviated schedule as the weather allows.
4. The Director of Schools or his/her designee will contact the school media personnel and notify them of any early dismissal.
5. The school media personnel will update the website and send out the SchoolMessenger notification of early dismissal as soon as possible.
6. An early dismissal decision will be based upon current surface conditions and the forecast for the local area.

Rapidly Approaching Weather Afternoon Dismissal Procedure

1. In the event of a rapidly approaching storm at school dismissal time, the Director of Transportation may contact bus drivers to notify them to not load buses. All principals should be prepared to keep students in the building and wait for an "all clear." Due to rapidly approaching weather, especially in the spring, a quick decision may be needed to keep students at school. Under these conditions, the Director of Transportation will notify bus drivers by two-way radio to communicate with principals that buses cannot be loaded until an "all clear" has been established.
2. The Director of Transportation will notify the Director of Schools that weather conditions exist which will prohibit the normal dismissal of school.
3. The Director of Schools will make the final decision whether to dismiss school or to hold the buses for student safety.

How Will Parents Be Notified of School Closings?

Crockett County Schools always tries to give parents as much notice as possible when closing schools. However, since weather is sometimes unpredictable, it is

possible that a decision on closing schools may not be made until the last possible minute.

Crockett County Schools will utilize the district's website, www.crockettcavs.net, local media outlets, and the SchoolMessenger communication system to notify parents when schools are closed, delayed or dismissing early due to inclement weather.