



**PARENTAL REQUEST TO TAKE A
STUDENT OUT OF CLASSES FOR EDUCATIONAL TRIP**
(Please submit request one week in advance of your trip)

NAME OF STUDENT _____

DATES OF TRIP _____

NUMBER OF DAYS STUDENT WILL BE OUT _____

DESCRIPTION OF TRIP (INCLUDE EDUCATIONAL VALUE TO STUDENT):

REASONS TRIP CANNOT BE MADE DURING DAYS SCHOOL IS NOT IN SESSION:

DATE

PARENT'S SIGNATURE

STUDENT'S NAME

_____ IS EXCUSED

_____ WILL NOT
BE EXCUSED

EXCUSED FOR AN EDUCATIONAL TRIP ON _____
DATE(S)

DATE

PRINCIPAL

