

HIGHLAND BOARD OF EDUCATION
Organizational Meeting – Regular Meeting
January 9, 2023
High School Media Center
6:00 PM



BOARD OF EDUCATION

Dr. Norman Christopher
Mr. Chris Wolny
Mr. Mike Houska
Mr. Bob Kelly
Mrs. Missy Schreiner

Mrs. Catherine Aukerman – Superintendent
Mr. Neil Barnes – Treasurer

HIGHLAND BOARD OF EDUCATION
ORGANIZATIONAL MEETING
JANUARY 9, 2023
HIGH SCHOOL MEDIA CENTER
6:00 PM

AGENDA

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item Hearing of Individuals and/or delegation representatives.

- I. Call to Order and Roll Call by the President Pro Tempore
- II. Pledge of Allegiance
- III. Nomination and Election of Officers
 - A. President pro-tempore accepts nominations for Board President, closes nominations, and takes a roll call vote to elect Board President.

I, _____, wish to nominate _____
as President of the Highland Local School District Board of Education for the 2023 calendar year.

Moved by _____, seconded by _____
to close nominations and vote to elect the Board President.

The Highland Local School District Board President is _____.
 - B. The President pro-tempore accepts nominations for Board Vice-President, closes nominations, and takes a roll call vote to elect Board Vice-President.

I, _____, wish to nominate _____
as Vice-President of the Highland Local School District Board of Education for the 2023 calendar year.

Moved by _____, seconded by _____
to close nominations and vote to elect the Board Vice-President.

The Highland Local School District Board Vice-President is _____.
 - C. Administer Oath of Office to President and Vice-President
 - D. Appoint member to serve as OSBA Legislative Liaison for 2023
 - E. Appoint member to serve as OSBA Student Achievement Liaison for 2023
 - F. Appoint member to serve as Board Liaison to the Highland Foundation
 - G. Appoint Mike Houska to serve as MCCC Representative

IV. Appointment of Legal Counsel for the ensuing school year

It is recommended that the Board of Education appoint the following Legal Counsel for the ensuing school year:

- A. Peters Kalail & Markakis Co., L.P.A.
- B. Scott Scriven, LLP
- C. Squire Patton Boggs, LLP
- D. Ennis Britton Co., LPA
- E. Sonkin & Koberna, LLC
- F. Pepple & Waggoner, Ltd.

V. Establish Meeting Dates/Sites

The Board needs to establish a date, time and place for regular monthly meetings.

The following schedule is suggested:

Monday	February 27	HHS	7:00 PM
Monday	March 20	HHS	7:00 PM
Monday	April 17	HHS	7:00 PM
Monday	May 22	HHS	7:00 PM
Monday	June 26	HHS	7:00 PM
Monday	July 17	HHS	7:00 PM
Monday	August 28	HHS	7:00 PM
Monday	September 18	HHS	7:00 PM
Monday	October 16	HHS	7:00 PM
Monday	November 20	HHS	7:00 PM
Monday	December 18	HHS	7:00 PM

** Please Note: The January Organizational and Regular Meeting for 2024 is tentatively scheduled for Monday, January 8, 2024.

It is recommended that the Board of Education approve the suggested schedule for calendar year 2023.

VI. Federal Programs

The Highland Board of Education will participate in all applicable Federal Programs for FY24. It is recommended that the Superintendent be the authorized representative for all federal programs and grants, and is authorized to appoint designees to represent Highland for FY24.

VII. Public Records Training

It is recommended that the Treasurer be appointed to serve as the designee of the members of the Board of Education for Public Records Training as required by law.

VIII. Service Fund

It is recommended that the Board of Education establish a Service Fund in accordance with ORC 3315.15.

IX. Recognition of District Support Organizations

It is recommended that the Highland Board of Education formally recognize the following District support organizations in accordance with Board Policy 9211:

Granger Elementary PTO
Highland Athletic Boosters
Highland Athletic Facilities Association
Highland Band Boosters
Highland Choir Boosters
Highland Foundation for Educational Excellence
Highland Middle School PTO
Highland High School PTO
Highland Robotics and Technology Boosters
Highland Swimming
Hinckley Elementary PTO
Sharon Elementary PTO

X. Ohio Schools Council Governance Policy Change Resolution

It is recommended that the Board of Education approve the Ohio Schools Council Governance Policy Change Resolution, as presented.

XI. Adjourn

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REGULAR MEETING
JANUARY 9, 2023
HIGH SCHOOL MEDIA CENTER
6:00 PM

AGENDA

This meeting is a meeting of the Board of Education in public for the purpose of conducting the school district's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item Hearing of Individuals and/or Delegation Representatives.

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting - February 27, 2023 - High School Media Center - 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer
 - A. Approval of Minutes

It is recommended that the Board of Education approve the minutes of the Regular Meeting held on November 21, 2022, as presented.
 - B. Approval of Monthly Financial Reports

It is recommended that the Board of Education approve the November 2022 and December 2022 Financial Reports, as presented.
 - C. Authorization to Apply for Tax Advancements

It is recommended that the Treasurer be authorized to apply to the Medina County Auditor for tax advancements as available throughout Calendar Year 2023.
- VI. Board Members' Agenda Items
- VII. Hearing of Individuals and/or Delegation Representatives
- VIII. Old Business

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IX. New Business

- A. Conduct first and second reading for the following revised Board of Education policies:
- | | |
|---------|---|
| 5330 | Use of Medications |
| 5330.02 | Procurement and Use of Epinephrine Auto Injectors in Emergency Situations |
| 5330.04 | Procurement and Use of Naloxone (Narcan) in Emergency Situations |

X. Superintendent's Agenda

- A. School Board Recognition Month
- B. High School Program of Studies for 2023-2024 - Presented by Carolyn Colbow

It is recommended that the Board of Education approve the 2023-2024 High School Program of Studies, as presented.

- C. High School Overnight/Out-of-State Trips

It is recommended that the Board of Education approve the High School Overnight/Out-of-State Trips, as presented:

1. Robotics Team to Xavier University, Cincinnati, OH leaving on 3/15/2023 and returning on 3/18/2023
2. Softball Team to Pigeon Forge, TN leaving on 3/31/2023 and returning on 4/7/2023

- D. Payment in Lieu of Transportation - Addendum # I

It is recommended that the Board of Education approve the Payment in Lieu of Transportation Resolution, as presented.

- E. Acceptance of Donations

It is recommended that the Board of Education accept the following donations:

<u>TO</u>	<u>FROM</u>	<u>ITEM/DESCRIPTION</u>
High School	F. Mark & Glenna Jackson	Rolling/Retractable 12'x18' Flag for Main Gym (\$6,779.31 value)
Highland Schools	Highland Athletic Facilities Association	\$85,000.00 for Athletic Complex
Sharon Elementary	First Day School Supplies	\$ 792.00 - commission from school supply boxes
Granger Elementary	Granger PTO	\$ 950.00 for Magical Theater Co.

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F. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, as listed:

High School

Cafeteria - 2/22/2023 - 5:00-7:30 PM - Girl Scout Information and Space Night - Ashley Burnett

Media Center 108 on Right - 1/17/2023 - 7:00-9:00 PM - Highland Athletic Boosters Fundraising Meeting - Greg Curtis

Practice Field - 2/16/2023 - 6:00-9:00 PM - Rope Rescue - Captain John Rocco, Granger Fire and Rescue

Middle School

Gym - East and West - Tuesday and Thursday 2/16/2023 - 3/9/2023 - 3:00-5:00 PM - MS Rugby - Christopher Wheaton

Hinckley Elementary

Gym - 12/13/2022, 2/10/2023 - 6:15-9:15 PM - Youth Basketball Practice - Jason Robertson

Granger Elementary

Cafeteria - 2/1/2023, 2/15/2023, 3/1/2023 - 6:15-8:15 PM - Girl Scout Troop 90702 Troop Meeting - Michelle Bender

Sharon Elementary

Gym - 2/10/2023 - 6:15-9:15 PM - Youth Basketball Practice - Jason Robertson

Granger and Hinckley Elementary

Gym - 2/3/2023 - 6:15-9:15 PM - Youth Basketball Practice - Jason Robertson

Granger, Hinckley, and Sharon Elementary

Gym - 65 occurrences beginning 10/7/2022 - 6:15-9:15 PM - Boys and Girls Youth Basketball - Jason Robertson

Fees Not Waived

Middle School

Gym - West - 2/25/2023 - 8:45 AM-1:00 PM - Highland Girl Scouts Service Unit 958 World Friendship Day - Carolyn Silver

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CONSENT AGENDA - CONTRACTS/AGREEMENTS

It is recommended that the Board of Education approve the following contracts and/or agreements A through D, as presented:

- A. Kent State University Field Experience & Student Teaching Memorandum of Understanding
- B. Ohio School Boards Association Membership Agreement
- C. Ohio School Boards Association Position Bond Program
- D. Ohio School Boards Association Legal Assistance Fund

CONSENT AGENDA – PERSONNEL

It is recommended that the Board of Education approve the following personnel items A through H, as presented:

- A. Employment - Certified Substitutes/Home Tutors - Addendum # II

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2022-2023 school year, as submitted by the ESC of Medina County.

- B. Maternity Leave - Certified

It is recommended that the Board of Education approve the Maternity Leave Request of Alexis Raines, High School Guidance Counselor, with an anticipated effective date of 7/1/2023, and an anticipated return date of 9/25/2023.

- C. Employment - Classified

It is recommended that the Board of Education employ the following individuals on one-year limited contracts of employment, for the 2022-2023 school year, as listed:

1. Danielle Bruno, Middle School 2nd Shift Custodian, effective 12/20/2022
2. Celecia Merk, Sharon Elementary Latchkey Assistant, 3 hrs per day, effective 1/9/2023

- D. Resignation - Classified

It is recommended that the Board of Education accept the resignation of the following individuals, as listed:

1. Paul Flick, Bus Driver, effective 2/4/2023
2. Robin Hawsman, Bus Driver, effective 1/2/2023

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E. Classified Substitutes - 2022-2023 School Year

It is recommended that the Board of Education employ the following individuals on one-year limited contracts of employment, on an "as needed" basis for the 2022-2023 school year, as listed:

Substitute Aides

Sheila Vidmar

F. Employment - Co-curricular/Supplemental - 2021-2022

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2021-2022 school year, as listed:

1. Greg Curtis	Sound & Lighting Technician - Adult	\$ 20.00/hour
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G. Employment - Co-curricular/Supplemental - 2022-2023

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2022-2023 school year, as listed:

1. Evan Buck	HS Asst Speech/Debate Coach - 0 yrs	\$3,117.00
2. John Collis	HS Asst Swimming Coach - Volunteer	N/A
3. Greg Curtis	MS Asst Drama Director - 0 yrs	\$2,193.00
4. Tanya Dolata	Detention Monitor	\$ 25.00/hour
5. Brian Graham	MS Art Club Stipend	\$ 500.00
6. Makayla Grecenuk	National Testing Administrator	\$ 25.00/hour
7. Logan Gresock	HS Asst Wrestling Coach - 0 yrs	\$5,426.00
8. Jack Leslie	HS Asst Basketball Coach - Volunteer	N/A
9. Devan Lippincott	Indoor Track & Field Coach - Volunteer	N/A
10. Charlie Lownes	HS Asst Swimming Coach - 0 yrs	\$4,964.00
11. Dan Miller	HS Asst Swim/Dive Coach - Volunteer	N/A
12. Kristine Nerlich	National Testing Administrator	\$ 25.00/hour
13. Colin Rininger	HS Asst Wrestling Coach - Volunteer	N/A
14. John Scardino	HS Asst Swimming Coach - Volunteer	N/A

H. Employment - Co-curricular/Supplemental - 2023-2024

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2023-2024 school year, as listed:

1. Bill Zufall	HS Head Soccer Coach Girls - 18 yrs	\$7,948.00
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ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF
CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Adjourn