

HIGHLAND BOARD OF EDUCATION
ORGANIZATIONAL MEETING
JANUARY 13, 2020
HIGH SCHOOL MEDIA CENTER
6:00 PM

AGENDA

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item Hearing of Individuals and/or delegation representatives.

- I. Call to Order and Roll Call by the President Pro Tempore
- II. Pledge of Allegiance
- III. Administer Oath of Office to Newly Elected Board Members
- IV. Nomination and Election of Officers
 - A. President pro-tempore accepts nominations for Board President, closes nominations, and takes a roll call vote to elect Board President.

I, _____, wish to nominate _____
as President of the Highland Local School District Board of Education for the 2020 calendar year.

Moved by _____, seconded by _____
to close nominations and vote to elect the Board President.

The Highland Local School District Board President is _____.
 - B. The President pro-tempore accepts nominations for Board Vice-President, closes nominations, and takes a roll call vote to elect Board Vice-President.

I, _____, wish to nominate _____
as Vice-President of the Highland Local School District Board of Education for the 2020 calendar year.

Moved by _____, seconded by _____
to close nominations and vote to elect the Board Vice-President.

The Highland Local School District Board Vice-President is _____.
 - C. Administer Oath of Office to President and Vice-President
 - D. Appoint member to serve as OSBA Legislative Liaison for 2020
 - E. Appoint member to serve as OSBA Student Achievement Liaison for 2020
 - F. Appoint Mike Houska to serve as MCCC Representative 2020-2022
 - G. Appoint member to serve as Board Liaison to the Highland Foundation

V. Appointment of Legal Counsel for the ensuing school year

It is recommended that the Board of Education appoint the following Legal Counsel for the ensuing school year:

- A. Smith Peters Kalail Co., L.P.A.
- B. McGown & Markling Co., L.P.A.
- C. Scott Scriven, LLP
- D. Squire Patton Boggs, LLP
- E. Ennis Britton Co., LPA
- F. Sonkin & Koberna, LLC

VI. Establish Meeting Dates/Sites

The Board needs to establish a date, time and place for regular monthly meetings.

The following schedule is suggested:

Monday	February 10	HHS	7:00 PM
Monday	March 16	HHS	7:00 PM
Monday	April 20	HHS	7:00 PM
Monday	May 18	HHS	7:00 PM
Monday	June 29	HHS	7:00 PM
Monday	July 20	HHS	7:00 PM
Monday	August 24	HHS	7:00 PM
Monday	September 21	HHS	7:00 PM
Monday	October 19	HHS	7:00 PM
Monday	November 16	HHS	7:00 PM
Monday	December 14	HHS	7:00 PM

It is recommended that the Board of Education approve the suggested schedule for calendar year 2020.

VII. Federal Programs

The Highland Board of Education will participate in all applicable Federal Programs for FY21. It is recommended that the Superintendent be the authorized representative for all federal programs and grants, and is authorized to appoint designees to represent Highland for FY21.

VIII. Public Records Training

It is recommended that the Treasurer be appointed to serve as the designee of the members of the Board of Education for Public Records Training as required by law.

IX. Service Fund

It is recommended that the Board of Education establish a Service Fund in accordance with ORC 3315.15.

X. Recognition of District Support Organizations

It is recommended that the Highland Board of Education formally recognize the following District support organizations in accordance with Board Policy 9211:

Granger Elementary PTO
Highland Athletic Boosters
Highland Athletic Facilities Association
Highland Band Boosters
Highland Choir Boosters
Highland Foundation for Educational Excellence
Highland Middle School PTO
Highland High School PTO
Highland Robotics and Technology Boosters
Highland Swimming
Hinckley Elementary PTO
Sharon Elementary PTO

XI. Adjourn

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
JANUARY 13, 2020
HIGH SCHOOL MEDIA CENTER
6:00 PM

AGENDA

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item Hearing of Individuals and/or delegation representatives.

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – February 10, 2020 – High School Media Center – 7:00 PM
- III. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- IV. Report of the Treasurer
 - A. Approval of Minutes

It is recommended that the Board of Education approve the minutes of the Regular Meeting held on December 16, 2019, as presented.
 - B. Approval of Monthly Financial Reports

It is recommended that the Board of Education approve the December 2019 Financial Reports, as presented.
 - C. Approval of Tax Budget

It is recommended that the Board of Education approve the Fiscal Year 2021 Alternative Tax Budget, as presented.
 - D. Approval of Supplemental Lease-Purchase Agreement

It is recommended that the Board of Education approve the resolution authorizing a supplemental lease-purchase agreement and related documents amending the base rent schedule and certain related terms of a lease-purchase agreement, and authorizing and approving other related matters, as presented.
- V. Board Members' Agenda Items
- VI. Hearing of Individuals and/or Delegation Representatives
- VII. New Business
- VIII. Old Business

IX. Superintendent's Agenda

- A. School Board Recognition Month
- B. Acceptance of Donations

It is recommended that the Board of Education accept the following donations:

TO	FROM	DESCRIPTION
HHS Girls Soccer Program	Highland Athletic Boosters	\$184.00
Highland Local Schools	Securitec	HHS parking lot lighting

- C. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the attached requests for use of facilities and waive associated fees, with noted exceptions, as presented in Addendum # I.

CONSENT AGENDA – CONTRACTS/AGREEMENTS

It is recommended that the Board of Education approve the following contracts and/or agreements, items A through D, as presented:

- A. College Credit Plus Agreement with Lorain County Community College
- B. Agreement for Education Program for an IDEA Eligible Student
- C. OSBA Annual Membership Agreement
- D. OSBA Legal Assistance Fund Agreement

CONSENT AGENDA – PERSONNEL

It is recommended that the Board of Education approve the following personnel items A through H, as presented:

- A. Employment Certified Substitutes/Home Tutors – Addendum # II

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2019/2020 school year, as submitted by the ESCMC, as presented in Addendum # II.

- B. Employment – Administration

It is recommended that the Board of Education employ Frank Lawrence, Transportation Supervisor, effective 1/6/2020 and ending 7/31/2021.

- C. Maternity Leave – Certified

It is recommended that the Board of Education approve the Maternity Leave Request of Daryn Archer, High School Counselor, effective with the birth of her child (anticipated due date of 4/30/2020), returning at the beginning of the 2020/2021 school year.

D. Resignation – Classified

It is recommended that the Board of Education accept the resignation of the following individuals.

1. Ramona Scolaro, Bus Driver, effective 3/21/2020
2. Timothy Maxworthy, Custodian, effective 1/3/2020

E. Employment – Classified

It is recommended that the Board of Education employ the following individuals, on limited one-year contracts of employment, as listed:

1. Steve Meilinger, Bus Driver, effective 1/14/2020
2. Elizabeth Marti, Granger PM Latchkey, effective 1/6/2020

F. Change in Status – Classified

It is recommended that the Board of Education approve a change in status for Teresa Steinmetz, High School Cook, to High School Aide, 5 hours per day, effective 1/6/2020.

G. Revision in Unpaid Medical Leave – Classified

It is recommended that the Board of Education approve a revision in the Unpaid Medical Leave request of Sheila Drollinger, Bus Driver, resulting in a return for the 2020/2021 school year.

H. Employment – Student Worker

It is recommended that the Board of Education employ Jackson Stillwagon, on a one-year limited contract of employment, as a Technology Department Student Worker, on an “as needed basis,” effective 1/14/2020, for the 2019/2020 school year.

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

X. Executive Session

To consider the employment of a public employee.

XI. Adjourn

					Addendum I
Fees Waived	Name	Date & Time	Schedule	Building	Resources
No	Dance Recital	Monday, 12/30/19 12:00 - 1:00 PM	Once	High School	Auditorium
Yes	Youth Basketball Practice	Thursday, 1/2/20 7:30 - 9:00 AM	On 1 custom date	Middle School	East Gym, West Gym
Yes	Youth Basketball Practice	Thursday, 1/2/20 1:00 - 2:30 PM	On 1 custom date	Middle School	East Gym, West Gym
Yes	Girls Basketball Team Dinner	Friday, 1/3/20 10:00 - 10:30 AM	Once	High School	Cafeteria
No	Drivers Ed Class	Monday, 1/6/20 2:45 - 5:55 PM	Daily, until January 9	High School	Classroom 5
Yes	Jungle Book Rehearsal	Tuesday, 1/7/2020 3:30 - 4:45 PM	Weekly on weekdays, until March 11	Sharon Elementary	Gym
Yes	Girl Scout Meeting	Wednesday, 1/8/2020 3:30 - 4:45 PM	Once	Hinckley Elementary	Classroom 1
Yes	Girl Scout Troop #90856	Wednesday, 1/8/2020 3:30 - 4:45 PM	Monthly on day 8, for a month	Granger Elementary	Cafeteria
Yes	Team Dinner for Boys Basketball	Thursday, 1/9/2020 4:00 - 5:30 PM	Weekly on Thursday, until February 27	High School	Cafeteria
Yes	5th Grade Boys Basketball Practice- Renewal	Thursday, 1/9/2020 6:30 - 8:00 PM	Weekly on Thursday, for a month	Sharon Elementary	Gym
Yes	Girls Basketball Team Dinner	Friday, 1/10/2020 4:30 - 5:00 PM	Once	High School	Cafeteria
Yes	10U Travel Softball Practice	Saturday, 1/11/2020 10:30 - 12:30 AM	Weekly on Saturday, until January 19	High School	Aux Gym
No	Drivers Ed Class	Monday, 1/13/2020 2:45 - 5:55	Daily, until January 16	High School	Classroom 5
Yes	Girl Scout Meeting	Monday, 1/13/2020 6:00 - 8:00 PM	Once	High School	Cafeteria
Yes	Highland Boys Basketball	Tuesday, 1/21/2020 5:15 - 6:30 pm	Weekly on Tuesday, 7 times	Sharon Elementary	Gym
Yes	Girl Scout Troop 90715	Wednesday, 1/22/2020 3:30 - 5:00 PM	On 1 custom date	Hinckley Elementary	Classroom 3
Yes	Highland rugby parents meeting	Wednesday, 1/22/2020 7:00 - 8:00 PM	Once	High School	Cafeteria
Yes	Makerspace - Flip Books	Monday, 1/27/2020 6:30 - 8:00 PM	Once	Hinckley Elementary	Classroom 1
Yes	Girls Basketball Team Dinner	Tuesday, 1/28/2020 7:00-7:30 PM	Once	High School	Cafeteria
Yes	PAV/Sports Medicine Class	Wednesday, 1/29/2020 4:30- 7:30 PM	Once	High School	Auditorium
No	Drivers Ed Class	Monday, 2/3/2020 2:45 - 5:55 PM	Daily, until February 6	High School	Classroom 5
Yes	Girl Scout Troop 90485 Meeting	Wednesday, 2/5/2020 6:30 - 7:30 PM	Once	Granger Elementary	Cafeteria
Yes	Girls Basketball Team Dinner	Friday, 2/7/2020 5:00 - 5:30 PM	Once	High School	Cafeteria
Yes	Drivers Ed Class	Monday, 2/10/2020 2:45 - 5:55 PM	Daily, until February 13	High School	Classroom 5
Yes	Girls Scout Troop 90345 Monthly Meeting	Monday, 2/10/2020 6:00 - 8:00 PM	Once	High School	Cafeteria
Yes	Girls Basketball Team Dinner	Tuesday, 2/11/2020 4:30 - 5:00 PM	Once	High School	Cafeteria
Yes	Girl Scout Meeting	Wednesday, 2/12/2020 3:30 - 4:45 PM	Once	Hinckley Elementary	Classroom 1
Yes	Girl Scout Troop #90856	Wednesday, 2/12/2020 3:30 - 4:45 PM	Once	Granger Elementary	Cafeteria
No	Syncopated Foundation dba Bravo Dance Comp	Friday, 2/14/2020 8:00 AM - 8:00 PM	On 1 custom date	High School	Auditorium, Band Room, Choir Room
Yes	10U Softball Practice	Saturday, 2/15/2020 9:00 - 11:00 AM	Weekly on Saturday, until February 23	High School	Aux Gym
Yes	Girl Scout 90715	Wednesday, 2/19/2020 3:30 - 5:00 PM	On 1 custom date	Hinckley Elementary	Classroom 3
Yes	Troop 91092 Brownie Girl Scout Meeting	Wednesday, 2/19/2020 6:30 - 8:00 PM	Monthly on weekday 13, until April 15	Hinckley Elementary	Cafeteria
Yes	Highland 5th Grade Travel Basketball	Friday, 2/21/2020 6:00 - 7:30 PM	Weekly on Wed, Thur, Fri, until 3/26	Hinckley Elementary	Gym
Yes	Highland Girl Scouts World Friendship Day	Saturday, 2/22/2020 9:00 AM - 1:00 PM	Once	Middle School	Cafeteria, West Gym
Yes	5th Grade Girls Travel Basketball Practice	Monday, 2/24/2020 6:00 - 8:00 PM	Once	Middle School	West Gym
Yes	5th Grade Girls Travel Basketball Practice	Wednesday, 2/26/2020 6:00 - 8:00 PM	Once	Middle School	West Gym
Yes	5th Grade Girls Travel Basketball Practice	Thursday, 2/27/2020 6:00 - 8:00 PM	Once	High School	Aux Gym

Medina County Schools' ESC
124 West Washington Street
Medina, Ohio 44256-2270

Listings Dated 12/19/2019

Highland Local Schools – Certified Substitute/Tutor Listing – Active/Changes

Murukku Perera

Michele Zelazny

Listings Dated 1/9/2020

Highland Local Schools – Certified Substitute/Tutor Listing – Active/Changes

Jessica Bell

Gary Cox

Holly Davis

Troi Dotson

Shirley Maki

Teresa Whetstone

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
FEBRUARY 10, 2020
HIGH SCHOOL MEDIA CENTER
7:00 PM

AGENDA

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- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – March 16, 2020 – High School Media Center – 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer

A. Approval of Minutes

It is recommended that the Board of Education approve the minutes of the Organizational Meeting and the Regular Meeting held on January 13, 2020, as presented.

B. Approval of Monthly Financial Reports

It is recommended that the Board of Education approve the January 2020 Financial Reports, as presented.

C. Approval of Building Project Technology Specifications/Authorization to Bid

It is recommended that the Board of Education approve the technology specifications for the new elementary school buildings and middle school renovation, as presented, and grant authorization to advertise and accept bids.

D. Approval of Building Project Authorizations

It is recommended that the Board of Education authorize the Superintendent and Treasurer to act on behalf of the Board with respect to the current building project on certain matters involving resolution of contractor claims and to consider and approve modifications to contract documents, including change orders, construction change directives or minor changes in the work, and increases in any contract sum up to \$100,000 per change order, not to exceed an aggregate total for change orders of \$500,000.

VI. Board Members' Agenda Items

Sharon Township Zoning Conditional Use Permit

It is recommended that the Board of Education approve the conditions specified by the Sharon Township Board of Zoning Appeals in its letter dated January 29, 2020 regarding conditional use permit approval, as presented.

VII. Hearing of Individuals and/or Delegation Representatives

VIII. Old Business

IX. New Business

X. Superintendent's Agenda

A. GPD Building Update

B. High School Overnight Trip

It is recommended that the Board of Education approve the High School Robotics Trip to the Miami Valley Regional Robotics Competition at Wright State University, Fairborn, Ohio, leaving on February 26, 2020 and returning on February 29, 2020, as presented.

C. High School Overnight Trip

It is recommended that the Board of Education approve the High School Wrestling Trip to the District Wrestling Tournament in Mentor, Ohio, leaving on March 6, 2020 and returning on March 7, 2020.

D. Acceptance of Donations

It is recommended that the Board of Education accept the following donations:

TO	FROM	ITEM/DESCRIPTION
Highland High School	Outsupport	\$40.00
HHS Orchestra Program	Sophia Graves	\$5.25
Highland Middle School	Box Tops for Education	\$102.10

E. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the attached requests for use of facilities and waive associated fees, with noted exceptions, as presented in Addendum # I.

CONSENT AGENDA – CONTRACTS/AGREEMENTS

It is recommended that the Board of Education approve the following contracts and/or agreements, items A and E, as presented:

- A. University of Akron College Credit Plus Memorandum of Understanding
- B. Kent State University College Credit Plus Memorandum of Understanding
- C. OHSA Membership Agreement
- D. Altimate Care LLC Agreement
- E. Evolve Academy Contract Addendum

CONSENT AGENDA – PERSONNEL

It is recommended that the Board of Education approve the following personnel items A through E, as presented:

- A. Employment Certified Substitutes/Home Tutors – Addendum # II

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2019/2020 school year, as submitted by the ESCMC.

- B. Maternity Leave – Certified

It is recommended that the Board of Education approve the Maternity Leave Request of Audrey Hinneberg, High School Social Studies Teacher, effective with the birth of her child, (anticipated due date of 5/19/20), returning at the beginning of the 2020/2021 school year.

- C. Employment – Classified

It is recommended that the Board of Education employ the following individuals, on limited contracts of employment, for the 2019/2020 school year, as listed:

1. John Cooke, High School 3rd Shift Custodian, effective 2/3/20
2. Yvonne Hess, High School Cook, effective 2/10/20

- D. Employment – Classified Substitutes

It is recommended that the Board of Education employ the following individuals, on limited one-year contracts of employment, for the 2019/2020 school year, as listed:

1. Mary Gavrilovic, Substitute Bus Driver, effective 1/16/20
2. Yvonne Hess, Substitute Cook, effective 1/21/20
3. Elizabeth Marti, Substitute Aide, effective 1/9/20
4. Beth Pamer, Substitute Cook, effective 1/16/20
5. Margaret Stair, Substitute Cook, effective 1/27/20

E. Employment – Co-curricular/Supplemental – 2019/2020

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment, for the 2019/2020 school year, as listed:

1. Bob Berry	HS Asst Track Coach Boys	\$6,300.00 – 30 yrs
2. Eric Dennis	HS Asst Swimming Coach	\$6,300.00 – 10 yrs
3. John Hopkins	HS Asst Track Coach Girls	\$6,300.00 – 13 yrs
4. Alex Pasco	HS Asst Softball Coach	\$4,592.00 – 0 yrs
5. Bruce Scally	HS Asst Wrestling Coach	Volunteer
6. Josh Victor	HS Head Track Coach Boys	\$7,155.00 – 27 yrs

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Executive Session

Details relative to the security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.

XII. Adjourn

Addendum # I

Fees Waived	Name	Date & Time	Schedule	Building	Resources
yes	Football Moms Meeting	4/1/20 7:00 PM - 8:00 PM	Once	High School	Media Center
yes	Girl Scout Troop 90485 Meeting	4/1/20 6:30 PM - 7:30 PM	Once	Granger	Cafeteria
yes	Girl Scout Troop 90715 Meeting	4/1/20 3:30 PM - 5:00 PM	Once	Hinckley	Classroom 3
no	Hinckley Buzzard Day	3/13/20 3:00 PM - 3/15/20 - 4:00 PM	Daily, until March 15	Hinckley	Cafeteria Gym
no	KAR Dance Competition	3/27/20 12:30 PM - 11:30 PM	Once	High School	Auditorium Band Room Black Box Choir Room Classroom 1 - 5
no	KAR Dance Competition	3/28/20 7:00 AM - 11:30 PM	Once	High School	Auditorium Band Room Black Box Choir Room Classroom 1 - 5
no	KAR Dance Competition	3/29/20 7:00 AM - 11:30 PM	Once	High School	Auditorium Band Room Black Box Choir Room Classroom 1 - 5
yes	Science Olympiad practice	4/1/2020 6:00 PM - 7:30 PM	Once	Hinckley	Cafeteria
no	Turn It Around Tour 2020 (Friday)	3/13/2020 2:30 PM - 11:00 PM	Once	High School	Auditorium Aux Gym Band Room Black Box
no	Turn It Around Tour 2020 (Saturday)	3/14/2020 6:45 AM - 11:00 PM	Once	High School	Auditorium Aux Gym Band Room Black Box
no	Turn It Around Tour 2020 (Sunday)	3/15/2020 6:45 AM - 7:00 PM	Once	High School	Auditorium Aux Gym Band Room Black Box

**Medina County Schools' ESC
124 West Washington Street
Medina, Ohio 44256-2270**

Listings Dated 1/17/20

Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes

Cayla Bauman

Jill Kresowaty

Alyssa Lance

Mason Simmons

Listings Dated 1/23/20

Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes

Harvey Kenworthy

Dominic Raanelli

Erica Vlana

Listings Dated 1/30/20

Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes

Goran Gjorgievski

Olivia Kalinowski

Rebecca Roupe

Jill Goff

Kaitlyn Laugesen

Britney Sayre

Lori Henry

Rachel McCoy

Dana Stervagi

Audrey Hoffman

Sheila McGee

Katlyn Terrion

Cadie Johnston

Ermal Nikolla

Listings Dated 2/6/20

Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes

Stacy Bennie

Daiquiri Bryan

Lisa Clark

William Myers

Michele Squire

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
APRIL 20, 2020
HIGH SCHOOL MEDIA CENTER
7:00 PM

AGENDA

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item Hearing of Individuals and/or Delegation Representatives.

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – May 18, 2020 – High School Media Center – 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer

- A. Approval of Minutes

- It is recommended that the Board of Education approve the minutes of the Regular Meeting held on February 10, 2020, as presented.

- B. Approval of Monthly Financial Reports

- It is recommended that the Board of Education approve the February and March 2020 Financial Reports, as presented.

- C. Approval of Fiscal Year 2020 Amended Appropriations

- It is recommended that the Board of Education approve the Fiscal Year 2020 Amended Appropriations, as presented in Addendum # I.

D. Acceptance of 2021 Tax Rates and Amounts

It is recommended that the Board of Education approve the "Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor", as presented in Addendum # II.

E. Approval of Guaranteed Maximum Price Amendments

It is recommended that the Board of Education approve the Guaranteed Maximum Price Amendments for the new elementary buildings, as presented.

VI. Board Members' Agenda Items

A. Declaration of Emergency and Suspension of Board Policy

It is recommended that the Board of Education approve the resolution declaring an emergency and suspending Board Policy related to public participation at Board Meetings, as presented in Addendum # III.

B. Approval of Distance Learning

It is recommended that the Board of Education approve the resolution approving distance learning, as presented in Addendum # IV.

VII. Old Business

VIII. New Business

IX. Superintendent's Agenda

A. Acceptance of Donations

It is recommended that the Board of Education accept the following donations, as listed:

TO	FROM	ITEM/DESCRIPTION
High School Boys Golf	Various Family Donations	\$2,030.00
High School Girls Golf	Various Family Donations	\$2,920.00
High School Girls Soccer	Various Family Donations	\$5,550.00

High School Boys Basketball	Michael Curtis Photography	\$140.00
High School Wrestling	Highland Youth Wrestling	\$1,100.00
HHS Speech & Debate	Victoria Farrell	\$45.00
HHS SADD Club	SADD, Inc.	\$125.00
Highland Middle School	University of Michigan	\$1,000.00
Sharon Elementary School	Artsonia	\$736.62
Sharon Elementary School	Sharon PTO	Brain Pop Online Program/\$175.00
Sharon Elementary School	Cleveland Cavaliers	All Star School/\$1,000.00
Hinckley Elementary School	Artsonia	\$600.00

B. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed in Addendum # V.

CONSENT AGENDA – CONTRACTS/AGREEMENTS

It is recommended that the Board of Education approve the following contracts and/or agreements, items A through F, as presented:

- A. Educational Service Center of Medina County Service Agreement 2020-2021
- B. Summit County Educational Service Center Governing Board Agreement
- C. Enviroscapes Lawn Care Agreement
- D. College Now Memorandum of Understanding
- E. Southeast Security Technology Bid Package
- F. College Credit Plus Cuyahoga Community College MOU

CONSENT AGENDA – PERSONNEL

It is recommended that the Board of Education approve the following personnel items A through H, as presented:

A. Employment Certified Substitutes/Home Tutors

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2019-2020 school year, as submitted by the MCESC, as presented in Addendum #VI

B. Retirement – Certified

It is recommended that the Board of Education accept the resignation of Barbara McMahon, Sharon Elementary Teacher, for the reason of retirement, effective June 1, 2020.

C. Extended Time Contracts – Certified – 2019-2020 School Year

It is recommended that the Board of Education grant (15) fifteen day supplemental extended time contracts for the following individuals, as listed:

1. Claudia Johnson, High School Counselor
2. Craig Tasker, High School Counselor

D. Employment – Certified

It is recommended that the Board of Education employ Robert Hardgrove, as a High School Long Term Substitute Science Teacher, effective 4/9/20, for the remainder of the 2019/2020 school year.

E. Resignation – Classified

It is recommended that the Board of Education accept the resignation of the following individuals, as listed:

1. John Cooke, HS 3rd Shift Custodian, effective 2/6/20
2. Sheila Drollinger, Bus Driver, effective 2/10/20

F. Change of Status – Classified

It is recommended that the Board of Education approve a change of status for Sarah Campbell, Hinckley Playground Aide, from 3 days per week to 5 days per week, effective 3/16/20, for the 2019/2020 school year.

G. Employment – Classified Substitutes

It is recommended that the Board of Education employ Sheila Drollinger, as a Substitute Bus Driver, on a one-year limited contract of employment, on an “as needed basis”, for the remainder of the 2019-2020 school year.

H. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2019-2020 school year, as listed:

1. Kim Clendaniel	MS Asst Robotics Club Advisor	\$400.00
2. Mike Koran	HS Asst Baseball Coach - 0 yrs	\$4,592.00
3. Bryan Mravec	MS Asst Drama/Musical Production – 11 yrs	\$3,310.00
4. Ben Stobbs	HS Asst Baseball Coach – 15 yrs	\$6,300.00

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

X. Adjourn

**Highland Local Schools
Fiscal Year 2020
Amended Appropriation Measure**

Addendum # I

<u>Fund Description</u>	<u>USAS Fund Number</u>	<u>Total Appropriation</u>
General Fund	001	29,104,298.00
Bond Retirement	002	67,384,223.00
Permanent Improvement	003	300,000.00
Building Fund	004	5,000,000.00
Food Service	006	1,267,645.00
Expendable Trusts	007	-
Non-Expendable Trusts	008	2,600.00
Uniform School Supplies	009	57,500.00
Internal Services Rotary	014	85,550.00
Emergency Levy Fund	016	5,045,932.00
Public School Support	018	100,974.00
Local Grants	019	118,100.00
Special Enterprise Fund (Latchkey / Comm Ed)	020	279,600.00
Agency Fund - OHSAA Tournaments	022	25,000.00
Underground Storage Tank	031	-
Capital Grants (Sales Tax Fund)	071	1,831,000.00
Student Managed Activities	200	325,750.00
District Managed Activities	300	300,000.00
Auxiliary Services	401	117,750.00
Student Success and Wellness	467	132,089.00
Miscellaneous State Grants	499	84,377.41
IDEA Part B - Special Education Grants	516	816,242.76
Title III - Limited English Proficiency	551	3,237.55
Title I Disadvantaged Children Grant	572	193,418.54
Early Childhood Special Education Grant	587	18,939.00
Improving Teacher Quality Grant	590	53,366.03
Miscellaneous Federal Grants	599	12,488.69
Total All Funds		112,660,080.98

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES
AND CERTIFYING THEM TO THE COUNTY AUDITOR

(BOARD OF EDUCATION)
Revised Code, Secs. 5705.34-5705.35

The Board of Education of the HIGHLAND LOCAL School District, MEDINA
County, Ohio, met in Regular session on the 20th day of April
(Regular Or Special)
2020, at the office of _____ with the following members
present:

Mr./Mrs. _____ moved the adoption of the following Resolution:

WHEREAS, This Board of Education in accordance with the provisions of law has previously
adopted a Tax Budget for the next succeeding fiscal year commencing July 1st, **2020**
and

WHEREAS, The Budget Commission of MEDINA County, Ohio, has
certified its action thereon to this Board together with an estimate by the County Auditor of the rate
of each tax necessary to be levied by this Board, and what part thereof is without, and what part

RESOLVED, By the Board of Education HIGHLAND LOCAL School District,
MEDINA County, Ohio, that the amounts and rates, as determined
by the Budget Commission in its certification, be and the same are hereby accepted; and be it further
RESOLVED, That there be and is hereby levied on the tax duplicate of said School District the rate
of each tax necessary to be levied within and without the ten mill limitation as follows:

FUND	Amount to Be Derived from Levies Outside 10 M. Limitation	Amount Approved by Budget Commission Inside 10 M. Limitation	County Auditor's Estimate of Tax Rate to be Levied	
			Inside 10 M. Limit	Outside 10 M. Limit
	Column II	Column IV	V	VI
Bond Retirement Fund 2001	\$2,350,800			2.50
Bond Retirement Fund 2017	\$3,667,300			3.90
General Fund	\$16,935,300	\$4,607,700	4.90	60.60
Emergency Fund	\$4,795,700			5.10
TOTAL	\$27,749,100	\$4,607,700	4.90	72.10

SCHEDULE B

LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES

FUND	Maximum Rate Authorized to Be Levied	Co. Auditor's Est. of Yield of Levy (Carry to Schedule A, Column II)
GENERAL FUND:		
Current Expense Levy authorized by voters on _____, 1976 for not to exceed CONT. _____ years.	27.90	\$4,038,900
Current Expense Levy authorized by voters on June 6, 1978 for not to exceed CONT. _____ years.	8.00	\$1,895,500
Current Expense Levy authorized by voters on May 7, 2002 for not to exceed Cont. _____ years.	6.80	\$2,511,100
Current Expense Levy authorized by voters on May 7, 2002 for not to exceed Cont. _____ years.	5.00	\$2,056,400
Current Expense Levy authorized by voters on May 7, 2002 for not to exceed Cont. _____ years.	5.00	\$2,070,900
Current Expense Levy authorized by voters on May 8, 2018 for not to exceed 10 _____ years.	5.50	\$2,988,800
Current Expense Levy authorized by voters on May 8, 2018 for not to exceed 10 _____ years.	1.20	\$684,000
Current Expense Levy authorized by voters on May 8, 2018 for not to exceed 10 _____ years.	1.20	\$689,700
Emergency Levy authorized by voters on May 3, 2011 for not to exceed 10 _____ years.	5.10	\$4,795,700
Levy authorized by voters on _____ for not to exceed _____ years.		
Fund: _____ Levy authorized by voters on _____ 20_____ for not to exceed _____ years.		

and be it further

RESOLVED, That the Clerk of this Board be and he is hereby directed to certify a copy of this

Resolution to the County Auditor of Said County.

Mr./Mrs. _____ seconded the Resolution and the roll being called

upon its adoption the vote resulted as follows:

Mr./Mrs. _____

Mr./Mrs. _____

Mr./Mrs. _____

Mr./Mrs. _____

Mr./Mrs. _____

Adopted the _____ day of _____, 20____.

Treasurer of the Board of Education of the

School District,

County, Ohio

CERTIFICATE OF COPY
ORIGINAL ON FILE

The State of Ohio, _____ County, ss.

I, _____, Treasurer of the Board of Education of the

_____ School District, in said County, and in whose custody the Files
and Records of said Board are required by the Laws of the State of Ohio to be kept, do hereby
certify that the foregoing is taken and copied from the original _____

now on file with said Board, that the foregoing has been compared by me with said original document,
and that the same is a true and correct copy thereof.

WITNESS my signature, this _____ day of _____, 20 _____

Treasurer of the Board of Education of the

_____ School District,

_____ County, Ohio.

No. _____

BOARD OF EDUCATION,

County, Ohio.

RESOLUTION
ACCEPTING THE AMOUNTS AND RATES
AS DETERMINED BY THE BUDGET
COMMISSION AND AUTHORIZING THE
NECESSARY TAX LEVIES AND CERTIFYING
THEM TO THE COUNTY AUDITOR

(Board of Education)

Adopted _____, 20 ____

Treasurer

Filed _____, 20 ____

County Auditor

By _____
Deputy

The Board of Education of the Highland Local School District, met in regular session at 7:00 p.m. on the 20th day of April, 2020, at Highland High School with the following members present:

_____ moved the adoption of the following resolution:

**HIGHLAND LOCAL SCHOOL DISTRICT
RESOLUTION NO. _____**

**A RESOLUTION DECLARING AN EMERGENCY AND SUSPENDING BOARD POLICY
RELATED TO PUBLIC PARTICIPATION AT BOARD MEETINGS**

WHEREAS, COVID-19 is a respiratory disease that can result in serious illness or death, is caused by the SARS-CoV-2 virus, which is a new strain of coronavirus that had not been previously identified in humans and can easily spread from person to person between individuals who are in close contact with each other (within about 6 feet) through respiratory droplets produced when an infected person coughs or sneezes. It may also be possible to contract COVID-19 through the touching of a surface that has the virus on it then touching one's own mouth, nose or eyes; and

WHEREAS, the Governor has declared a state of emergency with respect to the spread of the novel coronavirus; and

WHEREAS, the Ohio Department of Health has ordered that all K-12 schools be closed to students through 11:59 p.m. on May 1, 2020, and it is expected that this order may be extended beyond that date; and

WHEREAS, the Ohio Department of Health has further ordered that mass gatherings, defined as any event or convening that brings fifty or more persons in a single room or space at the same time, are prohibited. This includes but is not limited to auditoriums, stadiums, arenas, meeting halls, conference rooms, and any other confined indoor or outdoor space; and

WHEREAS, The Ohio Department of Health and the Center for Disease Control each recommend limiting gatherings to no more than 10 persons in a single space; and

WHEREAS, in order to permit the fair and orderly expression of public comment at its meetings, the Board of Education has adopted a public participation policy; and

WHEREAS, while the Board intends to continue to conduct the business of the School District and to keep the community informed of its discussions and decisions related to the official business of the School District, the Board must also act to protect the health and safety of its members, staff, students and other community members who may enter on to school premises.

NOW, THEREFORE BE IT RESOLVED, by the Board of Education, that after careful consideration and evaluation of the information before it:

Section 1. The Board of Education hereby finds that an emergency exists with regard to the

spread of a serious communicable disease, COVID-19.

Section 2. In order to prevent against the further spread of the novel coronavirus, the Board of Education hereby temporarily suspends its public participation policy, which shall no longer be in effect upon adoption of this Resolution by a majority of the Board of Education. Such policy may be reinstated through a subsequent action taken by the Board of Education.

Section 3. In order to enable the Board of Education to continue with District operations during the public health emergency, the Board of Education may meet telephonically or through other electronic means, including conference calls or other meeting technology to conduct the public business of the public body while emergency orders of the federal and/or state government are in effect limiting public gatherings. Such meetings will be properly noticed to the public through the established and usual method of notice to the public.

Section 4. In order to provide an opportunity for attendance by the public, news media, and any other person that has requested notification of meetings via the technology utilized will be made available to the extent reasonably possible and feasible. The means of technology and information on how to access the meeting as a member of the public will be made available. The Board of Education intends to fully honor its obligations under the Open Meetings Act.

Section 5. The Board of Education hereby finds and determines that all formal actions relative to the adoption of this resolution were taken in an open meeting of this Board of Education, and that all deliberations of this Board of Education and of its committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with applicable legal requirements, including Section 121.22, ORC.

Section 6. This resolution shall be in full force and effect from and immediately after its adoption and shall supersede any prior resolution or act of this Board of Education that may be inconsistent or duplicative with the provisions of this resolution.

_____ seconded the motion and the roll being called upon the question of the adoption of the resolution, the vote resulted as follows:

ADOPTED this 20th day of April, 2020.

Treasurer

CERTIFICATE

The undersigned hereby certifies that the foregoing is a true and correct copy of a resolution adopted at a meeting held on the 20th day of April, 2020, together with a true and correct extract from the minutes of said meeting to the extent pertinent to consideration and adoption of said resolution.

Treasurer

The Board of Education of the Highland Local School District, met in regular session at 7:00 p.m. on the 20th day of April, 2020, at Highland High School with the following members present:

_____ moved the adoption of the following resolution

**HIGHLAND LOCAL SCHOOL DISTRICT
RESOLUTION NO. _____**

A RESOLUTION REGARDING DISTANCE LEARNING

WHEREAS, Governor Mike DeWine has declared a state of emergency in Ohio, and the Governor and the Director of the Ohio Department of Health have closed all Ohio schools to students from March 16, 2020, until at least May 1, 2020; and

WHEREAS, Governor DeWine and the Ohio Department of Education have stated that schools should work to provide education through alternative means during the period of extended school closure; and

WHEREAS, Section 15 of Ohio House Bill 197, signed into law by Governor DeWine on March 27, 2020, permits a board of education to adopt a plan for distance learning for students during the school shutdown, even if it had not adopted one previously pursuant to Revised Code § 3313.482; and

WHEREAS, Ohio Department of Education guidance indicates that schools may use “blizzard bags” during this extended school closure, beyond the normal three days;

NOW, THEREFORE, BE IT RESOLVED that pursuant to Ohio House Bill 197, Section 15, the Board hereby approves the provision of distance learning retroactive to March 16, 2020, and continuing through the period of extended school closure due to COVID-19.

BE IT FURTHER RESOLVED that the Board ratifies and authorizes the Superintendent’s development and implementation of a plan of distance learning, as set forth in Exhibit A and Exhibit B, to enable and require students of the district to access and complete classroom lessons in order to make up hours because of the closing of schools in compliance with orders of the Governor, Director of the Ohio Department of Health, a local board of health, and/or an extension of such an order due to the COVID-19 pandemic.

_____ seconded the motion and the roll being called upon the question of the adoption of the resolution, the vote resulted as follows:

ADOPTED this 20th day of April, 2020.

Treasurer

CERTIFICATE

The undersigned hereby certifies that the foregoing is a true and correct copy of a resolution adopted at a meeting held on the 20th day of April, 2020, together with a true and correct extract from the minutes of said meeting to the extent pertinent to consideration and adoption of said resolution.

Treasurer

Addendum # V

Fees Waived	Name	Date & Time	Schedule	Building	Resources
yes	Highland Youth Girls & Boys Travel Basketball Practice	6:16 PM - 9:30 PM Monday through Thursday until 3/6/20	Weekly	Hinckley Granger Middle School	Gym East Gym
yes	Private Voice Lessons	2:30 PM - 3:30 PM Tuesdays until 3/13/20	Weekly	High School	Classroom 1
yes	Boys & Girls Youth Basketball Practice	6:30 PM - 7:45 PM Feb 3, 10, 24 & March 2, 2020	Weekly	Granger	Gym
yes	Girl Scout Troop 91393 Meeting	3:30 PM - 5:00 PM Feb 4 & March 3, 2020	Custom Dates	Granger	Cafeteria
yes	Girl Scout Troop 91239 Meeting	6:30 PM - 7:30 PM 1st Wednesdays of the month until 3/13/20	Monthly	Sharon	Cafeteria
yes	Granger Fire Dept Training	7:00 PM - 9:00 PM Feb 13 & Feb 20, 2020	Custom Dates	High School	Classroom 5
yes	Sharon Book Bingo 2020	6:30 PM - 8:30 PM Feb 6, 2020	Once	Sharon	Cafeteria
yes	Girls Rugby Film	3:00 PM - 4:30 PM 2/24/20	Once	High School	HS B225
yes	Granger Twp Residents Meeting	7:00 PM - 9:00 PM Feb 20 & 27, 2020	Custom Dates	High School	Media Center Main Floor
yes	Highland Foundation Meeting	7:45 AM - 9:15 AM Feb 28 & March 6, 2020	Custom Dates	High School	Guidance Conference Room
yes	Highland Athletic Boosters	6:00 PM - 8:00 PM March 3, April 6, June 1, July 6, & Aug 3, 2020	Custom Dates	High School	Media Center 108 on right
yes	Highland Youth Basketball	6:15 PM - 9:30 PM 3/2/20	Once	Middle School	West Gym
yes	Girl Scout Troop 90485 Meeting	6:30 PM - 7:30 PM 3/4/20	Once	Granger	Cafeteria
yes	Science Olympiad	3:30 PM - 4:30 PM 3/10/20	Once	Granger	Classroom 2
yes	Flag Rugby	6:00 PM - 7:15 PM 3/10/20 & 3/12/20	Custom Dates	Granger	Gym
yes	RAH Softball Practice	6:00 PM - 9:00 PM Wednesday 3/11/20	Once	Granger	Gym
yes	U10 Travel Softball	6:00 PM - 8:00 PM March 9, 2020	Once	Middle School Granger	East & West Gym Gym
yes	Highland 5th Grade Travel Basketball	6:00 PM - 7:30 PM Wednesdays, Thursdays & Fridays 3/6/20 until 3/13/20	Custom Dates	Hinckley	Gym
yes	SAT Test Prep	10:42 AM - 12:00 Noon March 2, 4, 6, 9, 11 & 13, 2020	Custom Dates	High School	D258
yes	U11 Travel Baseball	5:30 PM - 7:00 PM March 10 & 11, 2020	Custom Dates	Middle School	East & West Gym
yes	U12 Travel Baseball	5:30 PM - 7:00 PM March 10 & 11, 2020	Custom Dates	Middle School	East & West Gym
no	Basketball Practice	7:30 PM - 9:00 PM March 11, to March 13, 2020	Custom Dates	Hinckley	Gym
no	SMAC AAU Basketball Practice	6:00 PM - 9:00 PM March 9, 10 & 11, 2020	Custom Dates	Middle School Hinckley	East & West Gym Gym
no	Ohio Xtreme Basketball	6:00 PM - 8:30 PM March 9 & 11, 2020	Custom Dates	Middle School	East & West Gym

**Medina County Schools' ESC
124 West Washington Street
Medina, Ohio 44256-2270**

Listings Dated 2/13/20

Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes

Jane Piehl

Listings Dated 2/21/20

Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes

James Hedrick

Alexandra Macron

Listings Dated 2/27//20

Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes

Kenneth Yokum

Listings Dated 3/5/20

Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes

Lee Brocius

Jennifer Coppolino

Margarette Green

Renee Harden

Kimberly Kelps

Andrew Kollar

Amber Kosek

Liisa Miller

Chloe Nelson

Listings Dated 3/12/20

Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes

Susanne H. Baca

Jack Thompson

Tyler Weaver

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
MAY 18, 2020
HIGH SCHOOL MEDIA CENTER
7:00 PM

AGENDA

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item Hearing of Individuals and/or delegation representatives.

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – June 29, 2020 – High School Media Center – 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer

A. Approval of Minutes

It is recommended that the Board of Education approve the minutes of the Regular Meeting held on April 20, 2020, as presented.

B. Approval of Monthly Financial Reports

It is recommended that the Board of Education approve the April 2020 Financial Reports, as presented.

C. Approval of Guaranteed Maximum Price Amendment

It is recommended that the Board of Education approve the Guaranteed Maximum Price Amendments for the Middle School HVAC renovations, as presented.

D. Approval of Updated Fiscal Year 2020 Five-Year Forecast

It is recommended that the Board of Education approve the updated Fiscal Year 2020 Five-Year Forecast and Assumptions for the five-year period ending June 30, 2024, as presented.

VI. Board Members' Agenda Items

VII. Old Business

VIII. New Business

IX. Superintendent's Agenda

- A. Adoption of High School, Middle School and Elementary School Handbooks for 2020/2021

It is recommended that the Board of Education adopt the High School, Middle School and Elementary School Handbooks for the 2020/2021 school year, as presented.

- B. Resolution of Intent Not to Provide Career-Technical Education in Grades 7 and 8

It is recommended that the Board of Education approve the Resolution of Intent Not to Provide Career-Technical Education in Grades 7 and 8, as presented.

- C. Acceptance of Donations

It is recommended that the Board of Education accept the following donations, as listed:

TO	FROM	ITEM/DESCRIPTION
Sharon Elementary	Sharon PTO	Teacher supplies & copies/ \$7,185.78
Highland Middle School	Box Tops	\$2.50
HHS Girls Soccer	National Lime & Stone	\$500.00
HHS Girls Soccer	Lamphears Lawn Service LLC	\$150.00
HHS Girls Soccer	KMTA LLC	\$150.00
HHS Girls Soccer	Anonymous	\$500.00

CONSENT AGENDA – CONTRACTS/AGREEMENTS

It is recommended that the Board of Education approve the following contracts and/or agreements, items A through H, as presented:

- A. MC Board of DD – LEA, One-on-One Transition Program and STEP/ESY Program
- B. Total Education Solutions Agreement
- C. KRG Education Services Inc. Service Agreement
- D. Judith Ann Harpley/Harpley CS, LLC Orientation and Mobility Services
- E. GPD Group Contract
- F. Alliance for High Quality Education
- G. LLA Therapy ESY Agreement
- H. ESCMC Summer Enrichment Program

CONSENT AGENDA - PERSONNEL

It is recommended that the Board of Education approve the following personnel items A through O, as presented:

A. Resignation – Certified

It is recommended that the Board of Education accept the resignation of MoNique Waters, Sharon Kindergarten Teacher, effective August 17, 2020.

B. Retirement – Classified

It is recommended that the Board of Education accept the resignation of Sheila Vidmar, Special Education Aide, for the reason of retirement, effective July 31, 2020.

C. Retirement – Exempt

It is recommended that the Board of Education accept the resignation of Sue Liszniansky, Executive Secretary, for the reason of retirement, effective June 30, 2020.

D. Revision in Maternity Leave – Certified

It is recommended that the Board of Education approve a revision in the Maternity Leave Request of Audrey Hinneberg, High School Social Studies Teacher, effective 5/4/20, with a return at the beginning of the 2020/2021 school year

E. Employment – Certified

It is recommended that the Board of Education employ Jennifer Aungst, as the Granger Long Term Substitute Preschool Teacher, effective 5/8/20, for the remainder of the 2019/2020 school year.

F. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ Emily Miller, as the Highland Middle School Solo & Ensemble Accompanist, in the amount of \$300.00.

(These wages are paid by a contribution from the Highland Foundation.)

G. Employment – Extended School Year Program

It is recommended that the Board of Education employ the following individuals, on limited contracts of employment, as Summer School Instructors, on an “as needed basis”, as listed:

- | | |
|-------------------|--------------------------------------|
| 1. Linda Ginesi | 2020/2021 school year |
| 2. Carrie Kalina | 2019/2020 and 2020/2021 school years |
| 3. Nicole Kochis | 2019/2020 and 2020/2021 school years |
| 4. Danielle Koval | 2020/2021 school year |
| 5. Jeremie Pesek | 2019/2020 and 2020/2021 school years |
| 6. Josh Victor | 2020/2021 school year |

H. New Continuing Contracts – Certified 2020/2021 School Year

It is recommended that the Board of Education grant the following employees, new continuing contracts of employment, effective with the 2020/2021 school year:

- | | | |
|------------------|-----------------------|-------------------|
| 1. Mike Gibbons | 4. Audrey Hinneberg | 7. Patrick Martin |
| 2. Carol Grande | 5. Julie Malone | 8. Chris Meyer |
| 3. Mariana Hardy | 6. Stephanie Marshall | 9. Amy Vorndran |

I. New One-Year Contracts – Certified 2020/2021 School Year

It is recommended that the Board of Education grant new one-year contracts of employment, to the following employees, effective with the 2020/2021 school year:

- | | |
|----------------------|--------------------|
| 1. Rachel Andexler | 5. Allison Hirsch |
| 2. Daryn Archer | 6. Rick Holland |
| 3. Jennifer Aungst | 7. Danielle Koval |
| 4. Chris Hershberger | 8. Sydney Yannuzzo |

J. New Two-Year Contracts – Certified – 2020/2021 School Year

It is recommended that the Board of Education grant new two-year contracts of employment, to the following employees, effective with the 2020/2021 school year:

- | | |
|----------------------|---------------------------|
| 1. Trevor Armstrong | 13. Brian Graham – ½ time |
| 2. Kelsey Artzner | 14. Maribeth Herrilko |
| 3. Jane Back (T) | 15. Jenna Mack |
| 4. Jennifer Beck | 16. Laura McDermott |
| 5. Christie Boger | 17. Shelby Parker |
| 6. Julie Boggs | 18. Elizabeth Poltis |
| 7. Lisa Cancilla (T) | 19. Danielle Sampliner |
| 8. Kelly Colabianchi | 20. Caryn Stanowick |
| 9. Carolyn Colbow | 21. Samantha Taylor |
| 10. Kelly D'Annolfo | 22. Lisa Tecco (T) |
| 11. Nick DeCesare | 23. Morgan Wetzel |
| 12. Megan Doherty | 24. Emily Young |

K. Extended Time Contracts – Certified – 2020/2021 School Year

It is recommended that the Board of Education grant supplemental extended time contracts for the 2020/2021 school year, on a per diem basis, for the following employees, as listed:

- | | |
|-----------------------------|------------------------------|
| 1. Jim Addington – 20 days | 5. Rob Gilbert – 20 days |
| 2. Daryn Archer – 20 days | 6. Bethany Kennedy – 10 days |
| 3. Sara Atkins – 10 days | 7. Debra Mazur – 10 days |
| 4. Carolyn Colbow – 20 days | 8. Donna Scranton – 10 days |

L. Administrative Contracts of Employments – 2020/2021 School Year

It is recommended that the Board of Education grant the following Administrators, new contracts of employment, effective August 1, 2020:

1. Laurie Boedicker – Director of Curriculum and Instruction
2. LeAnn Gausman – Granger Elementary Principal
3. Rob Henry – Middle School Principal
4. Mike James – Middle School Assistant Principal
5. Katie Kowza – Sharon Elementary Principal
6. Evelyn Makarek – Director of Food Services
7. Dawn Marzano – Director of Communications
8. Roger Saffle – Director of Technology
9. Deb Yorko – Director of Pupil Services

M. New One Year Contracts – Classified – 2020/2021 School Year

It is recommended that the Board of Education grant the following employees new one-year contracts of employment, effective with the 2020/2021 school year:

1. Tina Castelli – Special Education Aide
2. Diane Kocab – Bus Driver

N. New Two-Year Contracts – Classified – 2020/2021 School Year

It is recommended that the Board of Education grant the following employees new two-year contracts of employment, effective with the 2020/2021 school year:

- | | |
|---------------------------------|--------------------------------------|
| 1. Natalie Bode – Latchkey | 19. Megan Keating – Sp. Ed. Aide |
| 2. Nicholas Boriska – Bldg. Mgr | 20. Mark Krusinski – Bus Driver |
| 3. Mikayla Brown – Latchkey | 21. Eric Kudla – Custodian |
| 4. Mary Buehrle – Aide | 22. Elizabeth Marti – Latchkey |
| 5. Sarah Campbell – Aide | 23. Stephen Meilinger – Bus Driver |
| 6. Jennifer Chaney – Bus Driver | 24. Fallon Myers – Aide |
| 7. Lisa Chapman – Sp. Ed. Aide | 25. Julie Norman – Cook |
| 8. Tamara Cifani – Cook | 26. Megan Pucek – Aide |
| 9. Bailie Cook – Latchkey | 27. Katy Rees – Sp. Ed. Aide |
| 10. Kim Diezman – Custodian | 28. Megan Ritzman – Aide |
| 11. Paul Flick – Bus Driver | 29. Megan Ross – Sp. Ed. Aide |
| 12. James Harshey – Custodian | 30. Christine Schwall – Sp. Ed. Aide |
| 13. Tonya Hartwell – Aide | 31. Joe Springer – Bus Driver |
| 14. Yvonne Hess – Cook | 32. Lorie Strand – Bus Driver |
| 15. Matthew Hollis – Custodian | 33. Alex Thompson – Custodian |
| 16. Nicole Hollis – Latchkey | 34. Stacy Warner – Aide |
| 17. Lindsay James – Aide | 35. Ashley Watts – Aide |
| 18. John Johnston – Bus Driver | 36. Kandice Yatsko - Cook |

O. New Two-Year Contract – Exempt – 2020/2021 School Year

It is recommended that the Board of Education grant Jay Grissom, Maintenance Assistant, a new two-year contract of employment, effective with the 2020/2021 school year.

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF
CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN
APPLICABLE.

X. Adjourn

HIGHLAND BOARD OF EDUCATION

REGULAR MEETING

JUNE 29, 2020

HIGH SCHOOL MEDIA CENTER

7:00 PM

AGENDA

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item Hearing of Individuals and/or delegation representatives.

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – July 20, 2020 – High School Media Center – 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer

A. Approval of Minutes

It is recommended that the Board of Education approve the minutes of the Regular Meeting held on May 18, 2020, as presented.

B. Approval of Monthly Financial Reports

It is recommended that the Board of Education approve the May 2020 Financial Reports, as presented.

C. Approval of Fiscal Year 2020 Final Amended Appropriations

It is recommended that the Board of Education approve the Fiscal Year 2020 Final Amended Appropriations, as presented in Addendum # I.

D. Approval of Fund Transfers

It is recommended that the Board of Education authorize the following fund transfers:

OHSAA (022)	Athletics (300-0000)	\$2,190.00
-------------	----------------------	------------

Reason: To liquidate the OHSAA holding fund and reimburse the Athletic Department for tournament related expenses.

General Fund (001)	Dance Team/Flag Line (300-9415)	\$3,000.00
--------------------	---------------------------------	------------

Reason: To cover uniform and equipment costs.

E. Approval of Fund Advances

It is recommended that the Board of Education authorize the following fund advances to eliminate temporary negative fund balances at fiscal year-end:

<u>From</u>	<u>To</u>	<u>Not to Exceed Amount</u>
General Fund (001)	Local Grants (019)	\$15,000
General Fund (001)	Pysch Intern (499)	\$3,000
General Fund (001)	IDEA Part B (516)	\$35,000
General Fund (001)	Title I (572)	\$15,000
General Fund (001)	ECSE (587)	\$7,000
General Fund (001)	Title II-A (590)	\$5,000
General Fund (001)	Title IV-A (599)	\$6,000

F. Approval of 2020-2021 Petty Cash/Change Accounts

It is recommended that the Board of Education approve the 2020-2021 Petty Cash/Change Accounts, as presented in Addendum # II.

G. Approval of Fiscal Procedures

It is recommended that the Board of Education approve the Resolution regarding Fiscal Procedures, as presented in Addendum # III.

H. Approval of Fiscal Year 2021 Temporary Appropriations

It is recommended that the Board of Education approve the Temporary Appropriations for Fiscal Year 2021, as presented in Addendum # IV.

I. Establishment of New Funds

It is recommended that the Board of Education approve the establishment of the following new funds:

<u>Fund</u>	<u>Description/Purpose</u>
507	Elementary and Secondary School Emergency Relief Fund
508	Governor's Emergency Education Relief Fund

J. Approval of Designated Depository

It is recommended that the Board of Education approve Home Savings Bank (now part of First Federal Bank of the Midwest) as a designated depository for the District's active and interim funds in accordance with the Ohio Revised Code for the depository period ending August 23, 2021.

K. Authorization to Implement Roth 457(b) Option

It is recommended that the Board of Education authorize the Treasurer to complete and submit the necessary documentation to the Ohio Public Employees Deferred Compensation Program to provide District employees with the ability to contribute to the plan through the newly established Roth 457(b) option.

VI. Board Members' Agenda Items

VII. Hearing of Individuals and/or Delegation Representatives

VIII. Old Business

IX. New Business

Conduct first reading for new and revised Board of Education Policies:

1520 – Employment of Administrators

2464 – Gifted Education and Identification

3120 – Employment of Professional Staff

3120.04 – Employment of Substitutes

3120.05 – Employment of Personnel in Summer School and Adult Education Programs

4120 – Employment of Classified Staff

4124 – Employment Contract

4162 – Drug and Alcohol Testing of CDL License Holders and Other Employees Who Perform Safety-Sensitive Functions

6107 – Authorization to Accept and Distribute Electronic Records and to Use Electronic Signatures

6423 – Use of Credit Cards

X. Superintendent's Agenda

A. Construction Project Update

B. Distance Learning Survey

C. Highland Local Schools ELA, Statistics and Computer Applications Textbook Adoption 2020-2021

It is recommended that the Board of Education approve the Highland Local Schools ELA, Statistics and Computer Applications Textbooks, as presented.

D. Transportation Reimbursement Resolution for 2020-2021

It is recommended that a contract be entered into with those parents/guardians/custodians of pupils for whom local transportation is impractical and which provided reimbursement in lieu of transportation that does not exceed the State average of \$250.00 and is pursuant to ORC 3327.

E. Certification of Standards Governing Types of Foods and Beverages Sold on School Premises

It is recommended that the Board of Education approve the Certification of Standards Governing Types of Foods and Beverages Sold on School Premises, as presented.

[State law in Ohio requires each school district board of education and each chartered nonpublic school board or governing authority to adopt and enforce nutrition standards governing the types of food and beverages available for sale on the premises of its schools.]

F. Adoption of Middle School and Elementary Student Fees for 2020-2021

It is recommended that the Board of Education adopt the Middle School and Elementary Student Fees for the 2020-2021, as presented.

G Highland Athletic Boosters 2020-2021 Season Passes and Banner Sponsorship

It is recommended that the Board of Education approve the Highland Athletic Boosters 2020-2021 Season Passes and Banner Sponsorship Programs, as presented.

H. Acceptance of Tuition-Based Students for 2020-2021

It is recommended that the Board of Education accept Jack Howard and Elijah Howard as tuition students for the 2020-2021 school year.

[Tuition rates are established annually by the Ohio Department of Education and in accordance with Ohio Revised Code 3317.08].

I. Acceptance of Donations

It is recommended that the Board of Education accept the following donations:

TO	FROM	ITEM/DESCRIPTION
Highland Boys Soccer	Assembly Specialty Products	\$1,200.00
Highland Local Schools	Giant Eagle Apples for Students	\$70.00
HHS Robotics Program	Giant Eagle Apples for Students	\$149.00
Highland Girls Soccer	Highland Athletic Boosters	\$1,500.00
Highland Boys Soccer	Highland Athletic Boosters	\$200.00
HHS Girls Golf	Highland Athletic Boosters	\$200.00
HHS Girls Basketball	Highland Athletic Boosters	\$400.00
HHS Volleyball	Highland Athletic Boosters	\$400.00
HHS Boys Basketball	Highland Athletic Boosters	\$400.00
Highland Middle School	Giant Eagle Apples for Students	\$122.00
Highland High School	Hinckley Women's Club	\$150.00
Highland Middle School	Richard & Pamela Brown	\$100.00/Bench for Max
Highland Middle School	Nathan Webb	4 Cello Stands/Eagle Scout Project
Highland Middle School	The Kenny Family	Memorial Plaque/Max's Bench
Granger Elementary	Giant Eagle Apples for Students	\$200.00
Hinckley Elementary	Coca-Cola	\$29.35
Highland Local Schools Athletic Department	Highland Athletic Boosters	\$23,930.52/Uniforms \$2,801.22/Awards, Letters, Patches \$2,022.94/Travel Expenses \$797.41/Equipment

J. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, as listed:

High School

- Varsity Softball Field - 6/18/20 - 6:00-9:00 PM - RAH 14U, Mike Oyler
- Varsity Baseball Field - 6/30/20, 7/1/20, 7/3/20, 7/6/20, 7/9/20, 7/11/20, 7/13/20, 7/15/20, 7/17/20 - 5:30-8:30 PM & 7/18/20 - 10:00 AM-1:00 PM - RAH E League, Mike Oyler

CONSENT AGENDA – CONTRACTS/AGREEMENTS

It is recommended that the Board of Education approve the following contracts and/or agreements, items A through O, as presented:

- A. Connect Service Contract
- B. Interim Healthcare of Akron/Canton Inc. Agreement
- C. Lynn Mazur Nursing Services Agreement
- D. Transportation Reimbursement Agreement
- E. Goodwill Industries of Akron Agreement
- F. Evolve Academy Agreement
- G. ESC of Northeast Ohio Positive Education Program Agreement
- H. Medina City Schools – Juvenile Detention Center Services Agreement
- I. STEPS Educational Group Contract
- J. PSI Affiliates, Inc Nursing Services Agreement
- K. Medina County Port Authority Fiber Contract
- L. Cleveland Clinic At Work Agreement
- M. ABC Therapy Occupational and Physical Therapy Services Agreement
- N. CompManagement 2021 Ohio SchoolComp Group Retro Program Agreement
- O. Suburban School Transportation Agreement

CONSENT AGENDA – PERSONNEL

It is recommended that the Board of Education approve the following personnel items A through K, as presented.

A. Employment Certified Substitutes/Home Tutors – Addendum # V

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2020-2021 school year, as submitted by the ESC of Medina County.

B. Employment - Exempt

It is recommended that the Board of Education amend the limited 2-year contract of employment for Laura Denomme, Central Office Administrative Assistant/ EMIS Coordinator, effective July 1, 2020, as presented.

C. Employment - Certified

It is recommended that the Board of Education employ Nicole Heckman, on a one-year limited contract of employment, Sharon Elementary First Grade Teacher, for the 2020-2021 school year.

D. Resignation - Certified

It is recommended that the Board of Education accept the resignation of Nicholas DeCesare, Middle School/High School Intervention Specialist, effective at the end of the 2019-2020 school year.

E. Maternity/Family Medical Leave – Certified

It is recommended that the Board of Education approve the Maternity/Family Medical Leave Request of Jenna Mack, High School Math Teacher, effective with the birth of her child (anticipated due date of 9/7/2020), returning on 11/3/2020.

F. Resignation – Classified

It is recommended that the Board of Education accept the resignation of the following individuals, effective at the end of the 2019-2020 school year, as listed:

1. Mikayla Brown, Hinckley Latchkey
2. Elizabeth Marti, Granger Latchkey

G. Employment – Consulting Services

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment for consulting services to the Highland Local School District, on an hourly basis, for the 2020-2021 school year, as listed:

1. John Deuber
2. James Reusch

H. Employment - Co-curricular/Supplemental 2019-2020

It is recommended that the Board of Education employ the following individual, on a one-year limited supplemental contract of employment, for the 2019-2020 school year, as listed:

1. Elizabeth Hadler HS Asst Tennis Coach Boys - ½ time - 5 yrs \$2,509.50

I. Extended Time Contract - Administration

It is recommended that the Board of Education grant a (10) ten day supplemental extended time contract for Evelyn Makarek, Director of Food Services, for the 2020-2021 school year.

J. Pay Continuation

It is recommended that the Board of Education authorize the Treasurer to continue compensation of all regularly contracted employees due to the COVID-19 closure in accordance with the Ohio Revised Code. Additionally, it is recommended that specific substitute employees facilitating distance learning and counseling services during the closure be compensated at their contracted rate of pay.

K. Memorandum of Understanding Regarding Supplemental Contracts

It is recommended that the Board of Education accept the Memorandum of Understanding regarding Supplemental Contracts for the 2019-2020 school year, as presented.

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Adjourn

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
JULY 20, 2020
HIGH SCHOOL MEDIA CENTER
7:00 PM

AGENDA

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item Hearing of Individuals and/or delegation representatives.

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – August 24, 2020 – High School Media Center – 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer

A. Approval of Minutes

It is recommended that the Board of Education approve the minutes of the Regular Meeting held on June 29, 2020, as presented.

B. Approval of Monthly Financial Reports

It is recommended that the Board of Education approve the June 2020 Financial Reports, as presented.

C. Approval of Building Project Authorizations

It is recommended that the Board of Education authorize the Superintendent and Treasurer to act on behalf of the Board with respect to the current building project on certain matters involving resolution of contractor claims and to consider and approve modifications to contract documents, including change orders, construction change directives or minor changes in the work, and increases in any contract sum up to an aggregate total of \$1,500,000.

- VI. Board Members' Agenda Items
- VII. Old Business

Highland Board of Education - Agenda
July 20, 2020

VIII. New Business

Conduct second and final reading for new and revised Board of Education policies:

1520 - Employment of Administrators

2464 - Gifted Education and Identification

3120 - Employment of Professional Staff

3120.04 - Employment of Substitutes

3120.05 - Employment of Personnel in Summer School and Adult Education Programs

4120 - Employment of Classified Staff

4124 - Employment Contract

4162 - Drug and Alcohol Testing of CDL License Holders and Other Employees Who Perform Safety-Sensitive Functions

6107 - Authorization to Accept and Distribute Electronic Records and to Use Electronic Signatures

6423 - Use of Credit Cards

IX. Superintendent's Agenda

A. Reopening Plan Draft 2020-2021

B. Acceptance of Donations

It is recommended that the Board of Education accept the following donations:

TO	FROM	ITEM/DESCRIPTION
Highland Girls Soccer	Hands On Soccer	\$450.00
Highland Girls Soccer	Stephanie & Rick Holland	\$300.00
Highland Girls Soccer	Kimco Distributing Corp	\$450.00
Highland Girls Soccer	Prime Technical Services	\$450.00
Highland Girls Soccer	T and D Fabricating	\$450.00

Highland Board of Education - Agenda
July 20, 2020

C. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, as listed:

High School

- Highland Stadium/North Gateway Tire Field - 8:30 AM - 12:00 PM - 5K for Life Bank in Honor of Max Muzyczka, Nick Ranallo

Granger Elementary

- Varsity Softball Field - 7/10/20, 7/13/20, 7/14/20, 7/20/20, 7/27/20, 7/28/20, 7/30/20 - 6:30-9:00 PM, 7/11/20 - 10:00 AM-12:30 PM, 7/18/20 - 10:00 AM-3:00 PM, 7/25/20 - 10:30 AM-12:30 PM - RAH Softball, Mike Oylar

CONSENT AGENDA – CONTRACTS/AGREEMENTS

It is recommended that the Board of Education approve the following contracts and/or agreements, items A through C, as presented:

- A. KidsLink School, LLC (4) Student Agreements 2020-2021
- B. Educational Service Center of Northeast Ohio Admission of Tuition Pupils Agreement
- C. Ohio Schools Council Lake Erie Educational Media Consortium (LEEMC) Agreement

CONSENT AGENDA - PERSONNEL

It is recommended that the Board of Education approve the following personnel items A through F, as presented.

- A. Employment Certified Substitutes/Home Tutors - Addendum # 1

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2020-2021 school year, as submitted by the ESC of Medina County.

- B. Maternity/Family Medical Leave - Certified

It is recommended that the Board of Education approve the Maternity/Family Medical Leave Request of Hillary Yutzy, High School Intervention Specialist, effective with the birth of her child (anticipated due date of 1/30/2021), with an anticipated return date of 4/6/2021.

Highland Board of Education - Agenda
July 20, 2020

C. Employment - Classified

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment for the 2020-2021 school year, as listed:

1. Robin Hawsman, Bus Driver, effective 8/14/2020
2. Jessica Mullett, Bus Driver, effective 8/14/2020

D. Employment - Classified Substitutes - 2020-2021 School Year

It is recommended that the Board of Education employ Charles Hawsman, Substitute Bus Driver, on a one-year limited contract of employment, on an as needed basis, for the 2020-2021 school year.

E. Employment - Highland Community Education

It is recommended that the Board of Education employ Mary Fran Kudla as the Highland Community Education Director for the 2020-2021 school year.

F. Employment – Co-curricular/Supplemental – 2020-2021

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2020-2021 school year, as listed:

1.	Mary Becker	HS Head Golf Coach Girls - ½ time - 13 yrs	\$3,666.50
2.	Ty Damon	HS Asst Tennis Coach Boys - 19 yrs	\$5,582.00
3.	Ty Damon	HS Asst Tennis Coach Girls - 19 yrs	\$5,582.00
4.	Andrew Dutt	HS Head Golf Coach Boys - 12 yrs	\$7,333.00
5.	Elizabeth Hadler	HS Asst Tennis Coach Boys - ½ time - 6 yrs	\$2,572.00
6.	Keith Heichel	HS Asst Football Coach Freshmen	Volunteer
7.	Nate Howard	HS Asst Football Coach - 12 yrs	\$6,896.00
8.	Kestner, Chris	HS Asst Basketball Coach Boys - 19 yrs	\$6,896.00
9.	Cara Leach	HS Asst Soccer Coach Girls - 0 yrs	\$4,707.00
10.	Devan Lippincott	HS Head Cross Country Coach Girls - 17 yrs	\$7,333.00
11.	Amy Lyon	HS Cheerleading Advisor - 15 yrs	\$6,458.00
12.	Lloyd Machachi	HS Asst Soccer Coach Girls - 0 years	\$4,707.00
13.	Patrick Martin	MS Golf Club Advisor Girls - 2 yrs	\$1,642.00
14.	Patrick Martin	MS Golf Club Advisor Boys - 2 yrs	\$1,642.00
15.	Laura McDermott	HS Asst Volleyball Coach - 3 yrs	\$5,144.00
16.	Chris Meyer	HS Asst Football Coach - 12 yrs	\$6,896.00
17.	Jared Miller	HS Dance Team/Flag Line Advisor - 1 yr	\$3,831.00
18.	Tarynn Minegar	HS Head Volleyball Coach - 4 yrs	\$6,020.00
19.	Dave Parry	MS Head Cross Country Coach Girls - 12 yrs	\$5,582.00
20.	Lisa Reynolds	HS Head Tennis Coach Girls - 17 yrs	\$7,333.00
21.	Lisa Reynolds	HS Head Tennis Coach Boys - 17 yrs	\$7,333.00
22.	Bruce Scally	MS Football Coach 7th Grade - 1 yr	\$2,955.00
23.	Chris Schaefer	HS Asst Soccer Coach Boys "B" Team - 1 yr	\$4,707.00
24.	Andrew Wuellner	HS Asst Tennis Coach Girls - ½ time - 2 yrs	\$1,915.50

Highland Board of Education - Agenda
July 20, 2020

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF
CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN
APPLICABLE.

X. Executive Session

Preparing for, conducting, or reviewing negotiations or bargaining sessions with public
employees concerning their compensation or other terms and conditions of their
employment.

XI. Adjourn

HIGHLAND BOARD OF EDUCATION
SPECIAL MEETING
AUGUST 3, 2020
HIGHLAND HIGH SCHOOL MEDIA CENTER
6:00 P.M.

AGENDA

This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting.

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – August 24, 2020 – High School Media Center – 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s), and/or Deletion(s) to the Agenda
- V. Board Members' Agenda Items
- VI. Old Business
- VII. Superintendent's Agenda

A. Reopening Plan 2020-2021 School Year

It is recommended that the Board of Education approve the Reopening Plan 2020-2021, as presented.

B. Remote Learning Plan

It is recommended that the Board of Education approve the Remote Learning Plan, as presented.

HB 164 (June 2020) indicates that "Each qualifying public school governing body may adopt a plan to provide instruction using a remote learning model for the 2020-2021 school year. An adopted plan shall not be subject to approval by the Department. Each plan shall include all of the following: (1) A description of how student instructional needs will be determined and documented; (2) The method to be used for determining competency, granting credit, and promoting students to a higher grade level; (3) The school's attendance requirements, including how the school will document participation in learning opportunities; (4) A statement describing how student progress will be monitored; (5) A description as to how equitable access to quality instruction will be ensured; (6) A description of the professional development activities that will be offered to teachers...The Department shall make each plan it receives under division (B) of Section 16 publicly available on its website."

Highland Board of Education - Agenda
August 3, 2020

- C. Revised 2020-2021 Academic Year Calendar
- D. Resolution to Declare Transportation Impractical for 2020-2021

It is recommended that the Board of Education declare the impracticality of providing transportation to Sacred Heart of Jesus School and Medina Christian Academy and to offer payment in lieu of transportation to eligible families pursuant to the requirements of Ohio Revised Code 3327 and the procedures set forth by the Ohio Department of Education, as presented.

VIII. New Business

Conduct first and second reading for new and revised Board of Education policies:

- 8450.01 Protective Facial Coverings During Pandemic/Epidemic Event

CONSENT AGENDA – PERSONNEL

It is recommended that the Board of Education approve the following personnel items A through B, as presented.

- A. It is recommended that the Board of Education employ Mary Gavrilovic, Bus Driver, on a one-year limited contract of employment for the 2020-2021 school year.
- B. It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2020-2021 school year, as listed:

1.	Josh Arbour	HS Asst Golf Coach Girls - 7 yrs	\$5,144.00
2.	Lisa Bogdanski	MS Tennis Club Advisor - 1 yr	\$1,642.00
3.	Lisa Bogdanski	MS After School Detention	\$25.00 per hour
4.	Brittany Bosela	MS Volleyball Coach - 4 yrs	\$4,269.00
5.	John Dunning	MS Asst Football Coach - 6 yrs	\$4,269.00
6.	Robyn Eastman	MS Bowling Club Advisor - 8 yrs	\$1,642.00
7.	Mike Gibbons	HS Head Football Coach - 15 yrs	\$9,523.00
8.	Mike Gibbons	HS Weight Room Supervisor - 15 yrs	\$4,707.00
9.	Mike Gibbons	HS Cert Strength & Conditioning Coach - 15 yrs	\$5,582.00
10.	Rob Gilbert	MS Head Cross Country Coach Boys - 5 yrs	\$5,144.00
11.	Richard Holland	MS Robotics Coordinator - 2 yrs	\$1,642.00
12.	Chris Luker	HS Asst Golf Coach Boys - 5 yrs	\$5,144.00
13.	Paul Lushes	MS Asst Football Coach - 29 yrs	\$4,707.00
14.	Emily Miller	MS Musical Director - 16 yrs	\$5,582.00
15.	Mike Nettling	HS Asst Football Coach - 11 yrs	\$6,896.00
16.	Jeremie Pesek	MS Ski Club Advisor - 10 yrs	\$2,955.00
17.	Elizabeth Poltis	MS National Junior Honor Society Advisor - 3 yrs	\$1,642.00
18.	Nate Rudolph	MS Jazz Band Director - 8 yrs	\$1,642.00
19.	Sandra Schilling	MS Chain Links Advisor - ½ time - 10 yrs	\$2,791.00

Highland Board of Education - Agenda
August 3, 2020

20. Brent Shaeffer	MS Yearbook Advisor - 4 yrs	\$2,517.00
21. Doug Snelling	HS Head Golf Coach Girls - ½ time - 10 yrs	\$3,666.50
22. Ryan Stuver	HS Asst Soccer Coach Boys - 2 yrs	\$4,707.00
23. Michael Tipple	MS Power of the Pen Advisor - 8 yrs	\$1,642.00
24. Theo Verginis	HS Asst Soccer Coach Boys - Volunteer	N/A
25. Rebecca Watson	MS Chain Links Advisor - ½ time - 10 yrs	\$2,791.00
26. Todd Winston	HS Asst Football Coach - 2 yrs	\$5,144.00

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF
CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN
APPLICABLE.

IV. Adjourn

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
AUGUST 24, 2020
7:00 PM

AGENDA

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – September 21, 2020 – High School Media Center – 7:00 PM
- III. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- IV. Report of the Treasurer

- A. Approval of Minutes

- It is recommended that the Board of Education approve the minutes of the Regular Meeting held on July 20, 2020, and the Special Meeting held on August 3, 2020, as presented.

- B. Approval of Monthly Financial Reports

- It is recommended that the Board of Education approve the July 2020 Financial Reports, as presented.

- C. Establishment of New Fund

- It is recommended that the Board of Education approve the establishment of the following new fund:

<u>Fund</u>	<u>Description/Purpose</u>
510	Coronavirus Relief Fund

- D. Authorization to File Claim

- It is recommended that the Board of Education approve the resolution authorizing the Medina County Prosecutor's Office to file a government opioid claimant proof of claim on behalf of the District in the pending Purdue Pharma L.P. bankruptcy case, as presented.

- V. Board Members' Agenda Items
- VI. Old Business
- VII. New Business

Highland Board of Education - Agenda August 24, 2020

VIII. Superintendent's Agenda

A. Superintendent's Update

B. Approval of 2020-2021 Bus Routes and the District Designee

It is recommended that the Board of Education approve the Highland School Bus Routes and District Designee, Frank Lawrence, as the authority to modify stops, time and routes throughout the 2020-2021 school year, as presented.

C. Acceptance of Donations

It is recommended that the Board of Education accept the following donations:

TO	FROM	ITEM/DESCRIPTION
Highland HS	Tessena Family	Picnic table
Highland MS	Lori Gibb	2 Picnic tables
Highland HS	Pat Brannon	Picnic table
Highland HS	Lisa Ross	Picnic table
Highland MS	HMS NJHS	Money for 2 picnic tables
Highland HS	Don Filips	Picnic table
Highland HS & MS	Diane & Mark Thomas	\$130 for picnic tables
Highland HS & MS	Nicklos Family	\$50 for picnic tables
Highland HS & MS	Nolas Salon	\$200 for picnic tables
Highland HS & MS	David & Barbara George	\$130 for picnic tables
Highland HS & MS	Borling Family (class of 2021)	\$50 for picnic tables
Highland HS & MS	Gary & Elizabeth Hadler	\$130 for picnic tables
Highland HS & MS	Michael & Elizabeth Ferguson	\$260 for picnic tables
Highland HS & MS	Gary & Sharon Wolny	\$130 for picnic tables
Highland HS & MS	Margaret & Robert Neil	\$130 for picnic tables
Highland HS & MS	Gregory Marinelli & Kim Davey	\$130 for picnic tables
Highland HS & MS	Rickey & Vicki Kossman	\$130 for picnic tables
Highland HS & MS	Sridhar Ramasamy & Rajapriya Jeyaraj	\$130 for picnic tables
Highland HS & MS	Roderic H. Keely	\$130 for picnic tables
Highland HS & MS	Cavanaugh Building Corp.	\$1,040 for picnic tables
Highland HS & MS	Red Fox Reclaiming, LLC (Skonski Family)	\$50 for picnic tables
Highland HS & MS	Christine D. Tylicki	\$50 for picnic tables
Highland HS & MS	Becky Coyner	\$260 for picnic tables
Highland HS & MS	Brian & Susanne Jeffers	\$130 for picnic tables
Highland HS & MS	Dennis & Kim Falasco	\$130 for picnic tables
Highland HS & MS	Anil & Rupa Chada	\$130 for picnic tables
Highland HS & MS	Sean & Bethany Kennedy	\$130 for picnic tables
Highland HS & MS	Adam Beckler	\$50 for picnic tables
Highland HS & MS	Adam & Margo Riedy	\$260 for picnic tables
Highland MS	Wendy & Stephen Shemo	\$130 for picnic tables
Highland HS & MS	Jeffrey & Victoria van Fossen	\$150 for picnic tables
Highland HS & MS	Sherri & Daniel Buck	\$150 for picnic tables
Highland HS & MS	Stephen & Leslie Conder	\$520 for picnic tables
Highland HS & MS	Marcus L. Neiman	\$130 for picnic tables
Highland HS & MS	Melissa & Jeffrey Augustine	\$130 for picnic tables
Highland HS & MS	Michael & Shawn Pepera	\$130 for picnic tables

Highland Board of Education - Agenda
August 24, 2020

Highland HS & MS	Deborah L. Yaskowiak	\$20 for picnic tables
Highland HS & MS	Regan Popson & Family	\$50 for picnic tables
Highland HS & MS	Erin & David Kennedy	\$1,040 for picnic tables
Highland HS & MS	Brendan Kirven	\$130 for picnic tables
Highland HS & MS	Kralik Plumbing, Inc.	\$260 for picnic tables
Highland HS & MS	Ray & Kimberly Weaver	\$260 for picnic tables
Highland HS & MS	Patrick & Deanna Dolan	\$260 for picnic tables
Highland HS & MS	Lorie Less	\$130 for picnic tables

D. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, as listed:

Granger Elementary

Varsity Softball Field - 8/22/2020 - 3:00-8:00 PM and 8/26/2020 - 5:00-8:00 PM,
RAH 2021 Travel Softball Tryouts, Mike Oyler

CONSENT AGENDA – CONTRACTS/AGREEMENTS

It is recommended that the Board of Education approve the following contracts and/or agreements, items A through C, as presented:

- A. Applewood Center, Inc. Agreement for Provision of Special Education and Certain Related Services
- B. Bellefaire Jewish Children's Bureau Agreement for Provision of Special Education and Certain Related Services
- C. PSI Affiliates, Inc. Nursing Services Agreement

CONSENT AGENDA – PERSONNEL

It is recommended that the Board of Education approve the following personnel items A through J, as presented:

- A. Employment Certified Substitutes/Home Tutors – Addendum #1

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2020-2021 school year, as submitted by the ESC of Medina County.

- B. Revision in Maternity Leave – Certified

It is recommended that the Board of Education approve a revision in the Maternity/Family Medical Leave Request of Audrey Hinneberg, High School Social Studies Teacher, effective with the start of the 2020-2021 school year, with an anticipated return date of November 30, 2020.

Highland Board of Education - Agenda
August 24, 2020

C. Employment – Classified

It is recommended that the Board of Education employ the following individuals on one-year limited contracts of employment for the 2020-2021 school year, as listed:

1. Duncan Munro, Bus Driver, effective 8/14/2020
2. Anthony Weinschreider, Bus Driver, effective 8/14/2020

D. Resignation – Classified

It is recommended that the Board of Education accept the resignation of the following individuals, as listed:

1. Katharine O. Blueter, Bus Driver, effective 8/20/2020
2. Diane Kocab, Bus Driver, effective 8/4/2020

E. Unpaid Medical Leave – Classified

It is recommended that the Board of Education approve the Unpaid Medical Leave request of the following individuals for the 2020-2021 school year, as listed:

1. Shay Hann, Special Education Aide
2. Jacqueline Watt, Bus Driver

F. Classified Substitutes – 2020-2021 School Year

It is recommended that the Board of Education employ the following individuals on one-year limited contracts of employment, on an “as needed” basis for the 2020-2021 school year, as listed:

Sub Aides

Annette Galbincea
Nicole Hollis
Mary Kosman

Tamara Stastny
Meg Vandenberg
Amy Ward

Jill Zeiger

Sub Bus Drivers

Tom Bardar
Howard Eakin
Jeff Enterline
Amy Grissom

Sally Gunner
George Jacynycz
Ray Kornokovich
Melissa Lance

Craig Lindsay
Bob Ripley
Bethany Webber
Denis Werner

Sub Cooks

Leanne Archinal
Colette DiMalanta

Amelia Kosdrosky
Beth Pamer

Shelley Tanski

Sub Custodians

Ken Coddling
Ermal Nikolla

Highland Board of Education - Agenda
August 24, 2020

G. Resolution of Reduction in Force of Classified Contracts of Employment -
Addendum # II

It is recommended that the Board of Education approve the Resolution of Reduction in Force of Classified Contracts of Employment, as presented in Addendum # II.

H. Memorandum of Understanding Regarding Supplemental Contracts

It is recommended that the Board of Education accept the Memorandum of Understanding regarding Supplemental Contracts for the 2020-2021 school year, as presented.

I. Employment – Co-curricular/Supplemental – 2020-2021

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2020-2021 school year, as listed:

1. Stephanie Abatangelo	HS Peer Leader Advisor - 2 yrs	\$1,642.00
2. Jim Addington	National Testing Proctor	\$25.00 per hour
3. Chris Anzevino	HS Asst Football Coach - 0 yrs	\$5,144.00
4. Daryn Archer	National Testing Proctor	\$25.00 per hour
5. Joshua Backo	National Testing Proctor	\$25.00 per hour
6. Joshua Backo	HS Saturday Detention Monitor	\$25.00 per hour
7. Lisa Bogdanski	National Testing Proctor	\$25.00 per hour
8. Kyle Brooks	National Testing Proctor	\$25.00 per hour
9. Suzette Burtoft	HS Speech and Debate Coach - 14 yrs	\$6,896.00
10. Suzette Burtoft	Mentor Teacher - 9 yrs	\$4,269.00
11. Mary Cassidy	National Testing Proctor	\$25.00 per hour
12. Mary Cassidy	HS Saturday Detention Monitor	\$25.00 per hour
13. Kristine Chierici	HS Science Club Advisor - 11 yrs	\$5,582.00
14. Kristine Chierici	HS Dept Chair Science - 4 yrs	\$2,517.00
15. Kristine Chierici	National Testing Proctor	\$25.00 per hour
16. Denny Ciornei	HS Head Soccer Coach Boys - 12 yrs	\$7,333.00
17. Carolyn Colbow	National Testing Proctor	\$25.00 per hour
18. Robb Colbrunn	HS/MS Asst Robotics Advisor - 2 yrs	\$2,080.00
19. Brandon Day	HS Asst Football Coach - 6 yrs	\$6,458.00
20. Megan Doherty	HS Nat'l Honor Society ½ time - 2 yrs	\$821.00
21. Megan Doherty	HS Saturday Detention Monitor	\$25.00 per hour
22. Tanya Dolata	HS Yearbook Advisor - 10 yrs	\$4,707.00
23. Tanya Dolata	HS School Paper Advisor - 7 yrs	\$2,955.00
24. Tanya Dolata	National Testing Proctor	\$25.00 per hour
25. Andrew Dutt	HS Convolutions Advisor - 16 yrs	\$4,707.00
26. Robyn Eastman	HS Fall Faculty Manager - 8 yrs	\$7,771.00
27. Tristan Endo	HS Asst Football Coach - 0 yrs	\$5,144.00
28. Bruce Folkerth	HS Dept Chair English - 1 yr	\$2,080.00
29. Paula Fox	National Testing Proctor	\$25.00 per hour
30. Rachel Gamin	HS Orchestra Director - 12 yrs	\$6,458.00
31. Rachel Gamin	Mentor Teacher - 6 yrs	\$4,269.00
32. Robert Gilbert	National Testing Proctor	\$25.00 per hour
33. Tracy Goebel	HS Asst Convolutions - 7 yrs	\$4,269.00
34. Tracy Goebel	National Testing Proctor	\$25.00 per hour
35. Bonnie Gomez	HS Dept Chair Social Studies - 1 yr	\$2,080.00

Highland Board of Education - Agenda August 24, 2020

36. Denise Grecenuk	National Testing Administrator	\$35.00 per hour
37. Jordan Gribble	HS Asst Football Coach - 5 yrs	\$6,458.00
38. Amy Grissom	HS Faculty Manager Fall - half time - 5 yrs	\$3,885.50
39. Amy Grissom	HS Winter Faculty Manager - 5 yrs	\$4,269.00
40. Tanya Headrick	HS Asst Speech and Debate - 3 yrs	\$3,393.00
41. Allison Hirsch	HS Asst Speech and Debate - 1 yr	\$2,955.00
42. Chris Ilg	HS Choir Director - 30 yrs	\$8,209.00
43. Mark Jackson	Athletic Dept Equipment Manager - 2 yrs	\$4,707.00
44. Claudia Johnson	National Testing Proctor	\$25.00 per hour
45. Bethany Kennedy	HS SADD Advisor - 3 yrs	\$1,642.00
46. Carrie Knapp	National Testing Proctor	\$25.00 per hour
47. Carrie Knapp	HS Saturday Detention Monitor	\$25.00 per hour
48. Bonnie Kubilus	HS Dept Chair Art/Music/FCS/Health/PE-9 y	\$2,955.00
49. Kelly Lane	HS Ski Club Advisor - 7 yrs	\$1,642.00
50. Kelly Lane	HS Peer Leader Advisor - 0 yrs	\$1,642.00
51. Helen Latkovic	HS Nat'l Honor Society ½ time - 2 yrs	\$821.00
52. Ashley Lenhard	National Testing Proctor	\$25.00 per hour
53. Jen Lewis	HS Asst Gymnastics Coach - Volunteer	N/A
54. Andrew Lynden	HS Head Cross Country Coach Boys - 11 yrs	\$7,333.00
55. Andrew Lynden	HS Student Council Advisor - 14 yrs	\$5,582.00
56. Andrew Lynden	National Testing Proctor	\$25.00 per hour
57. Andrew Lynden	Mentor Teacher - 9 yrs	\$4,269.00
58. Jenna Mack	National Testing Proctor	\$25.00 per hour
59. Ed Marquette	HS Band Director - 20 yrs	\$8,209.00
60. Ed Marquette	HS Jazz Band - 20 yrs	\$2,955.00
61. Nick McFadden	HS Asst Speech and Debate - 1 yr	\$2,955.00
62. Tina McKeen	HS Dept Chair World Language - 8 yrs	\$2,955.00
63. Tina McKeen	HS VOFT Advisor - 19 yrs	\$2,955.00
64. Darla Miller	HS JR/SR Class Advisor - 3 yrs	\$3,393.00
65. Darla Miller	National Testing Proctor	\$25.00 per hour
66. Bryan Mravec	HS Auditorium Manager - 9 yrs	\$7,771.00
67. Weston Muniak	National Testing Proctor	\$25.00 per hour
68. Robert Murray	HS JR/SR Class Advisor - 3 yrs	\$3,393.00
69. Robert Murray	National Testing Proctor	\$25.00 per hour
70. Robert Murray	HS Saturday Detention Monitor	\$25.00 per hour
71. Brit Musal	HS Asst Football Coach - 6 yrs	\$6,458.00
72. Mandi Myser	MS Faculty Manager - 6 yrs	\$5,144.00
73. Mandi Myser	National Testing Proctor	\$25.00 per hour
74. Holly Phillips	HS Asst Volleyball Coach - 2 yrs	\$4,707.00
75. Holly Phillips	National Testing Proctor	\$25.00 per hour
76. Holly Phillips	HS Saturday Detention Monitor	\$25.00 per hour
77. Nathan Rudolph	HS Robotics Advisor - 4 yrs	\$4,707.00
78. Colleen Scavuzzo	HS Asst Volleyball Coach - 4 yrs	\$5,144.00
79. Joseph Simonis	HS Asst Soccer Coach Boys - 0 yrs	\$4,707.00
80. Tim Snook	MS Head Football Coach - 31 yrs	\$5,582.00

Highland Board of Education - Agenda August 24, 2020

81. Tim Snook	MS Faculty Manager - 17 yrs	\$5,582.00
82. Tim Snook	National Testing Proctor	\$25.00 per hour
83. Nicole Spangler	HS Dept Chair Math - 3 yrs	\$2,517.00
84. Katie Stull	National Testing Proctor	\$25.00 per hour
85. Craig Tasker	National Testing Proctor	\$25.00 per hour
86. Jocelyne Textoris	HS Head Gymnastics Coach - Volunteer	N/A
87. Kyle Whitling	MS Asst Football Coach - 0 yrs	\$2,955.00
88. Donna Wolford	Mentor Teacher - 6 yrs	\$4,269.00
89. Hillary Yutzy	National Testing Proctor	\$25.00 per hour
90. Dawn Zorn	HS Spring Faculty Manager - 6 yrs	\$4,269.00

J. Employment - Athletic Camps/Clinics

It is recommended that the Board of Education employ the following individuals on an "as needed" basis for the 2020-2021 school year. (These wages are paid entirely from the respective sport's club account):

1. Lisa Bogdanski	Tennis Coach Camp	\$120.00
2. Ty Damon	Tennis Coach Camp	\$330.00
3. Elizabeth Hadler	Tennis Coach Camp	\$630.00

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

X. Adjourn

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
SEPTEMBER 21, 2020
HIGH SCHOOL MEDIA CENTER
7:00 PM

AGENDA

This meeting is a meeting of the Board of Education in public for the purpose of conducting the school district's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item Hearing of Individuals and/or Delegation Representatives.

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – October 19, 2020 – High School Media Center – 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer

A. Approval of Minutes

It is recommended that the Board of Education approve the minutes of the Regular Meeting held on August 24, 2020, as presented.

B. Approval of Monthly Financial Reports

It is recommended that the Board of Education approve the August 2020 Financial Reports, as presented.

C. Approval of Fiscal Year 2021 Annual Appropriations

It is recommended that the Board of Education approve the Fiscal Year 2021 Annual Appropriations, as presented in Addendum # I.

D. Approval of Student Activity Program Purpose, Goals, and Budget

It is recommended that the Board of Education approve the Student Activity Program Purpose, Goals, and Proposed Budgets for Fiscal Year 2021, as presented.

E. Approval of Fund Transfer

It is recommended that the Board of Education approve the transfer of \$4,000 from the General Fund to the Speech & Debate Team Account (200-9227) for the purpose of funding team competition fees for the 2020-2021 school year.

Highland Board of Education - Agenda September 21, 2020

VI. Board Members' Agenda Items

- A. Appoint a delegate and alternate delegate for the Annual Business Meeting of the virtual OSBA Capital Conference 2020.
- B. Reinstatement of Suspended Board Policy

It is recommended that the Board of Education reinstate the Board Policy related to public participation at Board Meetings, which was suspended on April 20, 2020, due to the COVID-19 pandemic.

VII. Hearing of Individuals and/or Delegation Representatives

VIII. Old Business

IX. New Business

X. Superintendent's Agenda

- A. Superintendent's Update
- B. Resolution to Declare Transportation Impractical for 2020-2021 – Addendum # II

It is recommended that the Board of Education approve the resolution declaring the impracticality of providing transportation to Sacred Heart of Jesus School and Medina Christian Academy and to offer payment in lieu of transportation to eligible students' families pursuant to the requirements of Ohio Revised Code 3327 and the procedures set forth by the Ohio Department of Education, as presented.

- C. Acceptance of Donations

It is recommended that the Board of Education accept the following donations:

TO	FROM	ITEM/DESCRIPTION
Highland HS & MS	Dave Polter	Picnic table
Highland HS & MS	William Horton	\$650 for picnic tables
Highland HS & MS	Henry & Bonnie Gomez	\$130 for picnic tables
Highland HS & MS	Paul & Katherine Becker	\$130 for picnic tables
Highland HS & MS	Leonard & Samantha Genders	\$130 for picnic tables
Highland HS & MS	Nick & Michelle Huff	\$130 for picnic tables
Highland HS & MS	Joe Mueller	\$130 for picnic tables
Highland Girls Soccer	Highland Youth Soccer	\$300
Highland Local Schools	1st Day School Supplies	\$250
Highland High School	StoveGuard	\$1200
Highland Middle School	HMS PTO	\$1800 to purchase lanyards

Highland Board of Education - Agenda
September 21, 2020

D. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, as listed:

High School

Highland Stadium - Sunday 10/4/2020 and Sunday 10/11/2020 - 11:00 AM - 7:30 PM - Highland Youth Soccer, Joey Clark

Middle School

East Gym - 10/13, 10/14, 10/15, 6:15PM - 9:00 PM - Highland Youth Boys Basketball, Jason Robertson

Granger Elementary

Soccer Field - Monday and Wednesday 9/7/2020 - 11/4/2020 3:00 - 5:00 PM - Highland Rugby, Dave Sambor

CONSENT AGENDA – CONTRACTS/AGREEMENTS

It is recommended that the Board of Education approve the following contracts and/or agreements, as presented:

- A. Evolve Academy of Medina City School District, Agreement for Admission of Specific Tuition Student (Contract Addendum)
- B. Clarktel Telecommunications Support Service Agreement

CONSENT AGENDA – PERSONNEL

It is recommended that the Board of Education approve the following personnel items A through M, as presented:

- A. Employment Certified Substitutes/Home Tutors – Addendum # III

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2020-2021 school year, as submitted by the ESC of Medina County.

- B. Employment – Certified

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment for the 2020-2021 school year, as listed:

1. Daniel Foley, High School Math Long Term Substitute, effective 9/4/2020
2. Brittany Halstead, Psychologist Intern, effective 9/4/2020

- C. Resignation – Certified

It is recommended that the Board of Education accept the resignation of Steven Weston Muniak, High School Math Teacher, effective 9/3/2020.

Highland Board of Education - Agenda
September 21, 2020

D. Revision in Maternity Leave – Certified

It is recommended that the Board of Education approve a revision in the Maternity/Family Medical Leave Request of Carolyn Colbow, Middle School Counselor, effective with the start of the 2020-2021 school year, with an anticipated return date of November 30, 2020.

E. Employment – Classified

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment for the 2020-2021 school year, as listed:

1. Kellie Budi, Hinckley Aide, effective 9/14/2020
2. Rachel Riha, Special Education Aide, effective 9/9/2020

F. Resignation – Classified

It is recommended that the Board of Education accept the resignation of the following individuals, as listed:

1. Sarah Campbell, Hinckley Recess Aide, effective 9/8/2020
2. Kimberly Diezman, Middle School Custodian, effective 9/11/2020
3. Jennifer Johnson, Hinckley Elementary Aide, effective 9/3/2020
4. Elizabeth Potak, Granger Elementary Aide, effective 8/28/2020
5. Dianne Wallace, Bus Driver, effective 9/2/2020

G. Change of Status – Classified

It is recommended that the Board of Education approve a change in status for the scheduled hours of bus drivers for the 2020-2021 school year, as presented.

H. Change of Status - Classified

It is recommended that the Board of Education approve a change in status for the following individuals, for the 2020-2021 school year, as listed:

1. Tamara Cifani, from Middle School Cook, to Granger Aide, effective 9/21/2020
2. Kim Ginley, Hinckley Aide, from 2 hours to 2.5 hours per day
3. Nicole Hollis, from Granger Latchkey Assistant, to High School Library Aide, effective 9/11/2020
4. Fallon Myers, Sharon Aide, from 2 hours to 3 hours per day
5. Michele Phillips, Hinckley Aide, from 5.5 hours to 5.8 hours per day
6. Sarah Russell, Sharon Aide, from 2 hours to 3 hours per day
7. Ashley Watts, Granger Aide, from 2 hours to 2.5 hours per day

Highland Board of Education - Agenda
September 21, 2020

I. Reinstatement of Classified Employees from Reduction in Force (RIF) List

It is recommended that the Board of Education reinstate the following classified employees from the RIF list, as listed below:

1. Corvo, Charlene 4 hours
2. Simcox, Marija 5.5 hours
3. Dennis, Eileen 3 hours
4. Ellis, Bernice 3.75 hours
5. Pavlock, Debra 4 hours
6. Bickerton, Sherri 3 hours
7. Howman, Wendy 3.25 hours
8. Norman, Julie 3 hours
9. Yatsko, Kandice 5.75 hours

J. Classified Substitutes – 2020-2021 School Year

It is recommended that the Board of Education employ the following individuals on one-year limited contracts of employment, on an “as needed” basis for the 2020-2021 school year, as listed:

Substitute Secretary
Patricia Starkey

Substitute Bus Driver
Margo McGrath

K. Employment – Co-curricular/Supplemental – 2020-2021

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2020-2021 school year, as listed:

- | | | |
|----------------------|---------------------------------------|------------------|
| 1. Marie Baker | Saturday Detention Monitor | \$25.00 per hour |
| 2. Mary Becker | Saturday Detention Monitor | \$25.00 per hour |
| 3. Kristine Chierici | Saturday Detention Monitor | \$25.00 per hour |
| 4. Makayla Grecenuk | National Testing Proctor | \$25.00 per hour |
| 5. Mariana Hardy | National Testing Proctor | \$25.00 per hour |
| 6. Mariana Hardy | Saturday Detention Monitor | \$25.00 per hour |
| 7. Sheila Hemming | Saturday Detention Monitor | \$25.00 per hour |
| 8. Christopher Pace | HS Asst Speech & Debate Coach - 0 yrs | \$2,955.00 |
| 9. Lisa Tecco | National Testing Proctor | \$25.00 per hour |

L. Memorandum of Understanding with the Highland Education Association (HEA)

It is recommended that the Board of Education accept the Memorandum of Understanding with the Highland Education Association (HEA), as presented.

M. Resolution of Termination of Non-Certified Contract of Employment - Addendum #IV

It is recommended that the Board of Education approve the Resolution of Termination of Non-Certified Contract of Employment, as presented in Addendum #IV.

Highland Board of Education - Agenda
September 21, 2020

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF
CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Adjourn

HIGHLAND BOARD OF EDUCATION
Regular Meeting
October 19, 2020
High School Media Center
7:00 P.M.



BOARD OF EDUCATION
Dr. Norman Christopher – President
Mrs. Diane Thomas – Vice President
Mr. Mike Houska – Member
Mr. Robert Kelly – Member
Mr. Chris Wolny – Member

Mrs. Catherine Aukerman – Superintendent
Mr. Neil Barnes – Treasurer

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
OCTOBER 19, 2020
HIGH SCHOOL MEDIA CENTER
7:00 PM

AGENDA

This meeting is a meeting of the Board of Education in public for the purpose of conducting the school district's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item Hearing of Individuals and/or Delegation Representatives.

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – November 16, 2020 – High School Media Center – 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer
 - A. Approval of Minutes

It is recommended that the Board of Education approve the minutes of the Regular Meeting held on September 21, 2020, as presented.
 - B. Approval of Monthly Financial Reports

It is recommended that the Board of Education approve the September 2020 Financial Reports, as presented.
 - C. Approval of Fiscal Year 2021 Amended Appropriations

It is recommended that the Board of Education amend the Fiscal Year 2021 Appropriations, as presented in Addendum # I.
- VI. Board Members' Agenda Items
- VII. Hearing of Individuals and/or Delegation Representatives
- VIII. Old Business
- IX. New Business

Conduct first and second reading for new and revised Board of Education Policies:

- 1520 Employment of Administrators
- 1530 Evaluation of Principals and Other Administrators
- 2266 Nondiscrimination on the Basis of Sex in Education Programs or Activities
- 2270 Religion in the Curriculum

Highland Board of Education - Agenda
October 19, 2020

- 3124 Employment Contract
- 5200 Attendance
- 5517.02 Sexual Violence (DELETE)
- 5610 Removal, Suspension, Expulsion, and Permanent Exclusion of Students
- 5611 Due Process Rights
- 6144 Investments
- 6152 Student Fees, Fines, and Charges
- 6152.01 Waiver of School Fees for Instructional Materials
- 6325 Procurement - Federal Grants/Funds
- 6424 Procurement Cards
- 8800 Religious/Patriotic Ceremonies and Observances

X. Superintendent's Agenda

A. Payment in Lieu of Transportation - Addendum # II

It is recommended that the Board of Education approve the Payment in Lieu of Transportation Resolution, as presented.

B. Acceptance of Donations

It is recommended that the Board of Education accept the following donations:

TO	FROM	ITEM/DESCRIPTION
Sharon Elementary	Sharon Community Trust	\$5,500.00
HHS SADD Program	Wadsworth City School District	\$ 300.00

C. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, as listed:

Granger Elementary

Soccer Field - Highland Youth LAX, Saturdays, October 3-31, 2020, 10:00 am - 12:00 pm - Mark Przybysz

CONSENT AGENDA – CONTRACTS/AGREEMENTS

It is recommended that the Board of Education approve the following contracts and/or agreements, as presented:

- A. Wright Specialty Insurance/Gallagher - Insurance Coverage for the Policy Year ending September 30, 2021
- B. K-12 Prevention Education Agreement - Medina County Alcohol Drug Addiction Mental Health Board
- C. Memorandum of Understanding - Cleveland State University's College of Education and Human Services, Cleveland State University's College of Science and Health

Highland Board of Education - Agenda
October 19, 2020

Professions and Highland Local Schools (Partnership to Support Licensure
Preparation in Grades PK-12)

CONSENT AGENDA – PERSONNEL

It is recommended that the Board of Education approve the following personnel items A through H, as presented:

A. Employment Certified Substitutes/Home Tutors – Addendum # III

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2020-2021 school year, as submitted by the ESC of Medina County.

B. Resignation – Certified

It is recommended that the Board of Education accept the resignation of the following individuals, for the reason of retirement, as listed:

1. Josh Victor, Middle School Intervention Specialist, effective 6/18/2021
2. Joan Zacharias, Granger Elementary Art Teacher, effective 6/18/2021

C. Maternity Leave – Certified

It is recommended that the Board of Education approve the Maternity Leave Request of Brittany Bosela, Middle School Intervention Specialist, effective with the birth of her child (anticipated due date of 11/6/2020), with an anticipated return date of 1/7/2021.

D. Maternity Leave – Certified

It is recommended that the Board of Education approve the Maternity Leave Request of Hannah Everhart, Hinckley Elementary School, 3rd Grade Teacher, effective with the birth of her child (anticipated due date of 1/23/21), with an anticipated return date of 3/15/2021.

E. Employment – Classified

It is recommended that the Board of Education employ Mikayla Brown, Granger PM Latchkey Assistant, on a one-year limited contract of employment for the 2020-2021 school year, effective 12/11/2020.

F. Resignation – Classified

It is recommended that the Board of Education accept the resignation of Julie Mainzer, Special Education Aide, Sharon Elementary School, effective 10/14/2020.

Highland Board of Education - Agenda
October 19, 2020

G. Classified Substitutes – 2020-2021 School Year

It is recommended that the Board of Education employ the following individuals on one-year limited contracts of employment, on an “as needed” basis for the 2020-2021 school year, as listed:

Substitute Aide

Emily Forster

Ashley Watts

H. Employment – Co-curricular/Supplemental – 2020-2021

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2020-2021 school year, as listed:

1. Josh Arbour	MS Head Basketball Coach Girls - 8 yrs	\$5,144.00
2. Aaron Boucher	HS Asst Wrestling Coach - Volunteer	N/A
3. Lisa Boucher	MS Tennis Coach - Volunteer	N/A
4. Robert Buchanan	HS Asst Basketball Coach Boys - 15 yrs	\$6,896.00
5. Ted Chester	MS Head Basketball Coach Girls - 3 yrs	\$4,269.00
6. Kristine Chierici	HS Key Club Advisor - 0 yrs	\$1,642.00
7. Amy Crandall	HS Asst Cheer Advisor - 0 yrs	\$2,080.00
8. Adam Cutright	HS Asst Basketball Coach Girls - 0 yrs	\$5,144.00
9. Brandon Day	MS Head Basketball Coach Boys - 2 yrs	\$3,831.00
10. Chase Favalon	HS Asst Band Director - 2 yrs	\$4,269.00
11. Josh Gordon	MS Asst Football Coach - 0 yrs	\$2,955.00
12. Logan Gresock	HS Asst Wrestling Coach - Volunteer	N/A
13. Kelly Harrison	HS Asst Band Director - 6 yrs	\$5,582.00
14. Laura Keeling	MS Cheer Advisor - 0 yrs	\$2,080.00
15. James Madison	HS Head Basketball Coach Girls - 12 yrs	\$9,523.00
16. James Madison	HS Intramural Basketball Girls - 12 yrs	\$3,393.00
17. Samantha Madonna	HS Asst Band Director - 5 yrs	\$5,582.00
18. Wil Myers	HS Asst Band Director - 2 yrs	\$4,269.00
19. Mandi Myser	MS Volleyball Coach - 5 yrs	\$5,144.00
20. Shelby Parker	MS Power of the Pen 7th gr - 6 yrs	\$1,642.00
21. Nate Rudolph	HS Asst Band Director - 8 yrs	\$5,582.00
22. Ashley Russ	HS Asst Soccer Coach Girls - 0 yrs	\$4,707.00
23. Bruce Scally	HS Asst Wrestling Coach - Volunteer	N/A
24. Jim Scavuzzo	HS Asst Wrestling Coach - Volunteer	N/A
25. Madison Shaffer	HS Asst Band Director - 2 yrs	\$4,269.00
26. Caleb Slabaugh	HS Asst Band Director - 1 yr	\$4,269.00
27. Rick Wallenhorst	HS Asst Basketball Coach Girls - 12 yrs	\$6,896.00

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Adjourn

HIGHLAND BOARD OF EDUCATION
Regular Meeting
November 16, 2020
High School Media Center
7:00 P.M.



BOARD OF EDUCATION

Dr. Norman Christopher – President
Mrs. Diane Thomas – Vice President
Mr. Mike Houska – Member
Mr. Robert Kelly - Member
Mr. Chris Wolny – Member

Mrs. Catherine Aukerman – Superintendent
Mr. Neil W. Barnes – Treasurer

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
NOVEMBER 16, 2020
HIGH SCHOOL MEDIA CENTER
7:00 PM

AGENDA

This meeting is a meeting of the Board of Education in public for the purpose of conducting the school district's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item Hearing of Individuals and/or Delegation Representatives.

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – December 14, 2020 – High School Media Center – 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer
 - A. Approval of Minutes

It is recommended that the Board of Education approve the minutes of the Regular Meeting held on October 19, 2020, as presented.
 - B. Approval of Monthly Financial Reports

It is recommended that the Board of Education approve the October 2020 Financial Reports, as presented.
 - C. Approval of Fiscal Year 2021 Amended Appropriations

It is recommended that the Board of Education amend the Fiscal Year 2021 Appropriations, as presented.
 - D. Approval of Fiscal Year 2021 Five-Year Forecast

It is recommended that the Board of Education approve the Fiscal Year 2021 Five-Year Forecast and Assumptions for the five-year period ending June 30, 2025, as presented.
- VI. Board Members' Agenda Items
- VII. Hearing of Individuals and/or Delegation Representatives
- VIII. Old Business

Highland Board of Education - Agenda
November 16, 2020

IX. New Business

Conduct first and second reading for revised Board of Education Policies:

6114 - Cost Principles - Spending Federal Funds
6325 - Procurement - Federal Grants/Funds

X. Superintendent's Agenda

A. Superintendent's Update

B. Acceptance of Donations

It is recommended that the Board of Education accept the following donations:

TO	FROM	ITEM/DESCRIPTION
Hinckley Elementary	Hinckley PTO	\$ 92.45 for 2-pocket folders
Hinckley Elementary	Hinckley PTO	\$459.25 for paint sets
HMS Power of the Pen	HMS PTO	\$400.00

C. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, as listed:

Middle School

East Gym - Weekdays until 12/31, 6:15 PM - 9:00 PM - Highland Youth Boys Basketball, Jason Robertson

CONSENT AGENDA – CONTRACTS/AGREEMENTS

It is recommended that the Board of Education approve the following contracts and/or agreements A through C, as presented:

- A. Ohio Department of Transportation - Developer Agreement State Route 94
- B. Ohio Department of Transportation - Developer Agreement State Route 3
- C. Power4Schools Renewal Agreement

CONSENT AGENDA – PERSONNEL

It is recommended that the Board of Education approve the following personnel items A through I, as presented:

- A. Employment Certified Substitutes/Home Tutors – Addendum # I

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2020-2021 school year, as submitted by the

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ESC of Medina County.

B. Maternity Leave - Certified

It is recommended that the Board of Education approve the Maternity Leave Request of Rachel Riha, Special Education Aide, effective with the birth of her child (anticipated due date of 1/6/2021), with an anticipated return date of 2/17/2020.

C. Revision in Maternity Leave - Certified

It is recommended that the Board of Education approve a revision in the Maternity/Family Medical Leave Request of Audrey Hinneberg, High School Social Studies Teacher, to extend her anticipated return date to 2/8/2021.

It is recommended that the Board of Education approve a revision in the Maternity/Family Medical Leave Request of Carolyn Colbow, Middle School Guidance Counselor, to extend her anticipated return date to the 2021-2022 school year.

D. Employment – Classified

It is recommended that the Board of Education employ the following individuals on one-year limited contracts of employment for the 2020-2021 school year, as listed:

1. Emily Forster, Sharon PM Latchkey Assistant, effective 10/14/2020
2. Luke Wagner, Online Special Education Paraprofessional, effective 11/9/2020

E. Reinstatement of Classified Employees from Reduction in Force (RIF) List

It is recommended that the Board of Education reinstate Yvonne Hess, High School Cook, 3 hours per day, from the RIF list, effective 10/26/2020.

F. Classified Substitutes – 2020-2021 School Year

It is recommended that the Board of Education employ the following individuals on one-year limited contracts of employment, on an "as needed" basis for the 2020-2021 school year, as listed:

Substitute Aide

Linda Goodwin
Cindy Brenstuhl

Substitute Bus Driver

David Stinson

G. Employment – Co-curricular/Supplemental – 2020-2021

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2020-2021 school year, as listed:

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1. Jacob Brown	MS Head Basketball Coach Boys - 5 yrs	\$5,144.00
2. Adam Cestaro	HS Head Basketball Coach Boys - 18 yrs	\$9,523.00
3. Adam Cestaro	HS Intramural Basketball Boys - 18 yrs	\$3,393.00
4. Adam Cestaro	HS Football Live Stream Announcer	\$40.00 per game
5. Maria Davis	HS Sound & Lighting Technician-Student	\$10.00 per hour
6. Emily Dunn	HS Sound & Lighting Technician-Student	\$10.00 per hour
7. Andrew Dutt	HS Football Live Stream Announcer	\$40.00 per game
8. Isabella Eshleman	HS Sound & Lighting Technician-Student	\$10.00 per hour
9. Andras Fabian	HS Sound & Lighting Technician	\$20.00 per hour
10. Bruce Folkerth	HS Bowling Club Supervisor - 1 yr	\$2,080.00
11. Mariana Hardy	HS Sound & Lighting Technician	\$20.00 per hour
12. Todd Hill	HS Asst Wrestling Coach - Volunteer	N/A
13. Brianna Kean	HS Sound & Lighting Technician	\$20.00 per hour
14. Gabe Kirik	HS Sound & Lighting Technician	\$20.00 per hour
15. Tim Maxworthy	HS Head Wrestling Coach - 10 yrs	\$9,523.00
16. Evan Micelli	HS Sound & Lighting Technician-Student	\$10.00 per hour
17. Dan Mirman	HS Asst Wrestling Coach - 1 yr	\$5,144.00
18. Bryan Mravec	HS Sound & Lighting Technician	\$20.00 per hour
19. Dan Norman	HS Asst Wrestling Coach - Volunteer	N/A
20. Dan Quallich	MS Asst Wrestling Coach - Volunteer	N/A
21. Barney Shaw	HS Head Swim Club Coach - 1 yr	\$5,582.00
22. Kevin Zywiec	HS Asst Wrestling Coach - 11 yrs	\$6,896.00

H. Employment - Supplemental

It is recommended that the Board of Education employ the following individuals, whose wages are being paid by the College Board, as listed:

1. Daryn Archer, Advanced Placement Testing Coordination Services, \$345.00
2. Barb Killeen, Advanced Placement Testing Coordination Services, \$86.00

I. Resignation - Supplemental Contract

It is recommended that the Board of Education accept the resignation of Robert Buchanan, High School Boys Asst Basketball Coach, effective 11/2/2020.

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Executive Session

To consider the appointment of a public official.

XII. Adjourn

HIGHLAND BOARD OF EDUCATION
Regular Meeting
December 14, 2020
High School Media Center
7:00 P.M.



BOARD OF EDUCATION

Dr. Norman Christopher – President
Mrs. Diane Thomas – Vice President
Mr. Mike Houska – Member
Mr. Robert Kelly - Member
Mr. Chris Wolny – Member

Mrs. Catherine Aukerman – Superintendent
Mr. Neil W. Barnes – Treasurer

HIGHLAND BOARD OF EDUCATION
REGULAR MEETING
DECEMBER 14, 2020
HIGH SCHOOL MEDIA CENTER
7:00 PM

AGENDA

This meeting is a meeting of the Board of Education in public for the purpose of conducting the school district's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item Hearing of Individuals and/or Delegation Representatives.

- I. Call to Order and Roll Call by the President
- II. The Board of Education will hold its Organizational Meeting on Monday, January 11, 2021, at 6:00 PM at the Highland High School Media Center. In addition to regular business, the Board will elect officers and will set the date and time of future regular Board meetings. The regular January Board of Education Meeting will immediately follow the Organizational Meeting.
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer
 - A. Approval of Minutes

It is recommended that the Board of Education approve the minutes of the Regular Meeting held on November 16, 2020, as presented.
 - B. Approval of Monthly Financial Reports

It is recommended that the Board of Education approve the November 2020 Financial Reports, as presented.
 - C. Approval of Vendor Payment (Then & Now Certificate)

It is recommended that the Board of Education approve the following item for payment in accordance with Ohio Revised Code 5705.41(D):

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Edgenuity	Online Curriculum Services	\$173,660.00
- VI. Board Members' Agenda Items
 - A. Levy Renewal Discussion
- VII. Hearing of Individuals and/or Delegation Representatives

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VIII. Old Business

IX. New Business

X. Superintendent's Agenda

A. Superintendent's Update

B. High School Program of Studies for 2021-2022 - Presented by Josh Backo

It is recommended that the Board of Education approve the changes to the 2021-2022 High School Program of Studies, as presented.

C. Acceptance of Donations

It is recommended that the Board of Education accept the following donations:

TO	FROM	ITEM/DESCRIPTION
HMS Girls Volleyball	Dale Jarvis	\$ 60.00
HMS	Coca-Cola	\$ 27.65
HS Wrestling Club	Highland Youth Wrestling	\$327.00

D. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, as listed:

Middle School

East Gym - Weekdays until 2/12/21, 6:15 PM - 9:00 PM - Highland Youth Boys and Girls Basketball, Jason Robertson & James Madison

Granger Elementary

Gym - Weekdays until 2/12/21, 6:15 PM - 9:00 PM - Highland Youth Boys and Girls Basketball, Jason Robertson & James Madison

Hinckley Elementary

Gym - Weekdays until 2/12/21, 6:15 PM - 9:00 PM - Highland Youth Boys and Girls Basketball, Jason Robertson & James Madison

CONSENT AGENDA – CONTRACTS/AGREEMENTS

It is recommended that the Board of Education approve the following contracts and/or agreements A through C, as presented:

- A. Children's Hospital Medical Center of Akron - Athletic Training Services
- B. Total Education Solutions - Special Education Services
- C. Hylant Administrative Services - OSBA Insurance Program

Highland Board of Education - Agenda
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CONSENT AGENDA – PERSONNEL

It is recommended that the Board of Education approve the following personnel items A through F, as presented:

A. Employment Certified Substitutes/Home Tutors – Addendum #I

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2020-2021 school year, as submitted by the ESC of Medina County.

B. Employment - Certified

It is recommended that the Board of Education employ the following individuals, as Long Term Substitutes, for the remainder of the 2020-2021 school year, as listed:

1. Allison Chaya, Sharon Long Term Substitute Kindergarten Teacher, effective 12/7/2020
2. Brandon Day, Middle School Long Term Substitute Social Studies Teacher, effective 12/4/2020
3. Vincent Jurewicz, Sharon Long Term Substitute 2nd grade Teacher, effective 12/9/2020
4. Suzanne Milam, Middle School Long Term Substitute Math Teacher, effective 12/4/2020
5. Kaylyn Minute, Hinckley Long Term Substitute 2nd grade Teacher, effective 12/7/2020

C. Employment – Certified

It is recommended that the Board of Education employ Giovanni LaCognata, High School Long Term Substitute Social Studies teacher, effective 12/4/2020 and ending 12/18/2020.

D. Employment - Classified

It is recommended that the Board of Education employ Kenneth Keys, Middle School Custodian, on a one-year limited contract of employment, for the 2020-2021 school year, effective 1/4/2021.

E. Resignation – Classified

It is recommended that the Board of Education accept the resignation of Bailee Cook, Sharon Latchkey Assistant, effective 11/16/2020.

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F. Employment – Co-curricular/Supplemental – 2020-2021

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2020-2021 school year, as listed:

1.	Bill Haney	MS Head Wrestling Coach - 3 yrs	\$4,269.00
2.	Tanner Houska	HS Asst Basketball Coach Boys - 1 yr	\$5,144.00
3.	Jack Leslie	HS Asst Basketball Coach Boys - 5 yrs	\$6,458.00
4.	Emily Miller	MS Choir Director - 14 yrs	\$2,955.00
5.	Emily Miller	MS Drama Club Advisor	\$ 400.00
6.	Colin Rininger	HS Asst Wrestling - Volunteer	N/A

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Adjourn