

HIGHLAND BOARD OF EDUCATION  
ORGANIZATIONAL MEETING  
JANUARY 14, 2019  
HIGH SCHOOL MEDIA CENTER  
7:00 PM

AGENDA

*This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item Hearing of Individuals and/or delegation representatives.*

- I. Call to Order and Roll Call by the President Pro Tempore
- II. Pledge of Allegiance
- III. Nomination and Election of Officers
  - A. President pro-tempore accepts nominations for Board President, closes nominations, and takes a roll call vote to elect Board President.

I, \_\_\_\_\_, wish to nominate \_\_\_\_\_  
as President of the Highland Local School District Board of Education for the 2019 calendar year.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_  
to close nominations and vote to elect the Board President.

The Highland Local School District Board President is \_\_\_\_\_.
  - B. The President pro-tempore accepts nominations for Board Vice-President, closes nominations, and takes a roll call vote to elect Board Vice-President.

I, \_\_\_\_\_, wish to nominate \_\_\_\_\_  
as Vice-President of the Highland Local School District Board of Education for the 2019 calendar year.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_  
to close nominations and vote to elect the Board Vice-President.

The Highland Local School District Board Vice-President is \_\_\_\_\_.
  - C. Administer Oath of Office to President and Vice-President.
  - D. Appoint member to serve as OSBA Legislative Liaison for 2019
  - E. Appoint member to serve as OSBA Student Achievement Liaison for 2019
  - F. Appoint member to serve as Board Liaison to the Highland Foundation

IV. Appointment of Legal Counsel for the ensuing school year

It is recommended that the Board of Education appoint the following Legal Counsel for the ensuing school year:

- A. Smith Peters Kalail Co., L.P.A.
- B. McGown & Markling Co., L.P.A.
- C. Scott Scriven, LLP
- D. Squire Patton Boggs, LLP
- E. Ennis Britton Co., LPA
- F. Sonkin & Koberna, LLC

V. Establish Meeting Dates/Sites

The Board needs to establish a date, time and place for its' regular monthly meetings.

The following schedule is suggested:

Monday	January 14	HHS	7:00 PM
Monday	February 11	HHS	7:00 PM
Monday	March 18	HHS	7:00 PM
Monday	April 15	HHS	7:00 PM
Monday	May 13	HHS	7:00 PM
Monday	June 24	HHS	7:00 PM
Monday	July 15	HHS	7:00 PM
Monday	August 26	HHS	7:00 PM
Monday	September 16	HHS	7:00 PM
Monday	October 21	HHS	7:00 PM
Monday	November 18	HHS	7:00 PM
Monday	December 16	HHS	7:00 PM
Monday	January 13, 2020	HHS	7:00 PM

It is recommended that the Board of Education approve the suggested schedule for calendar year 2019 and the Organizational/Regular Meeting date for January 2020.

VI. Federal Programs

It is recommended that the Highland Board of Education will participate in all applicable Federal Programs for FY20. The Superintendent is to be the authorized representative for all federal programs and grants, and is authorized to appoint designees to represent Highland for FY20.

VII. Tax Advancements

It is recommended that the Treasurer be authorized to apply to the Medina County Auditor for tax advancements as available throughout calendar year 2019.

VIII. Public Records Training

It is recommended that the Treasurer be appointed to serve as the designee of the members of the Board of Education for Public Records Training as required by law.

IX. Service Fund

It is recommended that a Board of Education establish a Service Fund in accordance with ORC 3315.15.

X. Recognition of District Support Organizations

It is recommended that the Highland Board of Education formally recognize the following District support organizations in accordance with Board Policy 9211:

Granger Elementary PTO  
Highland Athletic Boosters  
Highland Athletic Facilities Association  
Highland Band Boosters  
Highland Choir Boosters  
Highland Foundation for Educational Excellence  
Highland Middle School PTO  
Highland High School PTO  
Highland Robotics and Technology Boosters  
Highland Swimming  
Hinckley Elementary PTO  
Sharon Elementary PTO

XI. Adjourn

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
JANUARY 14, 2019  
HIGH SCHOOL MEDIA CENTER  
7:00 PM

AGENDA

*This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item Hearing of Individuals and/or delegation representatives.*

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – February 11, 2019 – High School Media Center – 7:00 PM
- III. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- IV. Report of the Treasurer
  - A. Approval of Minutes

It is recommended that the Board of Education approve the Minutes of the Regular Meeting held on December 17, 2018, as presented.
  - B. Approval of Monthly Financial Reports

It is recommended that the Board of Education approve the December 2018 Financial Reports, as presented.
  - C. Approval of Tax Budget

It is recommended that the Board of Education approve the Fiscal Year 2020 Alternative Tax Budget, as presented.
- V. Board Members' Agenda Items
- VI. Hearing of Individuals and/or Delegation Representatives
- VII. New Business
- VIII. Old Business
- IX. Superintendent's Agenda
  - A. School Board Recognition Month
  - B. High School Out-of-State Trip

It is recommended that the Board of Education approve the High School Varsity Softball Tournament Trip to Murfreesboro, TN, leaving on March 22, 2019 and returning on March 28, 2019, as presented.

C. High School Out-of-State Trip

It is recommended that the Board of Education approve the High School Speech and Debate Team Trip to Bethel Park, PA, leaving on February 8, 2019 and returning on February 9, 2019, as presented.

D. Acceptance of Donations

It is recommended that the Board of Education accept the following donations:

TO	FROM	ITEM/VALUE
Highland Middle School	Middle School PTO	\$500.00/Makerspace
Highland Middle School	Middle School PTO	\$240.00/Camp Assistance
Highland Middle School	Box Tops	\$141.70
Highland Middle School	Middle School PTO	\$400.00/Power of the Pen
Granger Elementary School	Granger PTO	\$407.35/Workroom Paper Cutter
Hinckley Elementary School	Hinckley PTO	\$900.00/Media Center Printer
Hinckley Elementary School	Hinckley PTO	\$180.00/Science Olympiad
Highland High School	Anonymous	\$30.00/Gay Straight Alliance
HHS Speech & Debate	Mark & Glenna Jackson	\$250.00

E. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, as listed:

High School

- HS Classroom/Black Box – Mondays – 1/28/19 through 3/4/19 – 2:45 PM – 4:30 PM & Saturdays – 2/2/19 through 3/9/19 – 10:00 AM – 11:30 AM – A cappella, 330 Coustic Group Practice – Denise Milner Howell

Hinckley Elementary

- HE Classroom – Wednesday – 1/23/19 – 6:00 PM – 7:30 PM – Hinckley PTO Makerspace – Megan Walters

Sharon Elementary

- SE Gym – Sharon Musical Rehearsal/Practice – 1/7/19 through 2/27/19 – 3:20 PM – 4:30 PM, 2/28/19 through 3/1/19 – 6:00 PM – 8:00 PM & 3/2/19 – 1:00 PM – 5:00 PM – Sharon PTO – Emily Barnett
- SE Cafeteria – Thursday – 1/24/19 – 6:00 PM – 8:00 PM – PTO Science Olympiad – Shelly Butcher

Fees Not Waived

- HS Auditorium – Friday – 3/1/19 – 3:00 PM – 9:00 PM, Saturday – 3/2/19 – 7:00 AM – 9:00 PM & Sunday – 3/3/19 – 7:00 AM – 7:00 PM – Performing Arts Convention – Turn It Around Tour – Liz Catterlin

**CONSENT AGENDA – CONTRACTS/AGREEMENTS**

It is recommended that the Board of Education approve the College Credit Plus Agreement with Kent State University, as presented.

**CONSENT AGENDA – PERSONNEL**

It is recommended that the Board of Education approve the following personnel items A through E, as presented:

A. Employment Certified Substitutes/Home Tutors – Addendum # I

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2018/2019 school year, as submitted by the ESCMC.

B. Maternity Leave - Certified

It is recommended that the Board of Education approve the Maternity Leave Request of Kristen Robinson, Hinckley First Grade Teacher, effective with the birth of her child, (anticipated due date of 5/25/19), returning at the beginning of the 2019/2020 school year.

C. Retirement – Exempt

It is recommended that the Board of Education accept the resignation of Kathalee Brashares, Treasurer's Assistant/EMIS Coordinator, for the reason of retirement, effective June 30, 2019.

D. Employment – Treasurer

It is recommended that the Board of Education, under Ohio Revised Code Section 3313.22, authorize the Board President to execute a five year contract of employment with the District Treasurer, Neil Barnes, for a term ending on July 31, 2024, as presented.

E. Employment – Classified Substitutes

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment for the 2018/2019 school year, as listed:

1. LeAnne Archinal, Substitute Cook, effective 1/11/19
2. Natasha Papuga, Substitute Aide

F. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ Bryan Mravec, as Middle School Asst. Drama/Musical Production, \$2,806.00 – 10 years, on a one-year limited supplemental contract of employment for the 2018/2019 school year.

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

X. Executive Session

To consider the purchase of property for public purposes.

XI. Adjourn

**Medina County Schools' ESC  
124 West Washington Street  
Medina, Ohio 44256-2270**

**Listings Dated 12/20/18**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Jill Himes

Craig Sanders

**Listings Dated 1/11/19**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

James Brown

Dixie Casal

Kimberly Keiper

Holly Kildoo

Cynthia McVey

Cynthia Nort

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
FEBRUARY 11, 2019  
HIGH SCHOOL MEDIA CENTER  
7:00 PM

AGENDA

*This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item Hearing of Individuals and/or delegation representatives.*

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – March 18, 2019 – High School Media Center – 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer
  - A. Approval of Minutes

It is recommended that the Board of Education approve the minutes of the Organizational Meeting and the Regular Meeting held on January 14, 2019, as presented.
  - B. Approval of Monthly Financial Reports

It is recommended that the Board of Education approve the January 2019 Financial Reports, as presented.
  - C. Approval of Fiscal Year 2019 Amended Appropriations

It is recommended that the Board of Education approve the Fiscal Year 2019 Amended Appropriations, as presented in Addendum # I.
- VI. Board Members' Agenda Items
- VII. Hearing of Individuals and/or Delegation Representatives
- VIII. New Business
- IX. Old Business
- X. Superintendent's Agenda
  - A. 2018 Safe Sports School Award Recognition from the National Athletic Trainers' Association – Mike Gittinger
  - B. Boy Scout Projects Presentation

C. High School Overnight Trip

It is recommended that the Board of Education approve the High School Robotics Trip to the Miami Valley Regional Robotics Competition at Wright State University, Fairborn, Ohio, leaving on March 6, 2019 and returning on March 9, 2019, as presented.

D. Resolution for Acceptance of Tuition Student for 2018/2019

It is recommended that the Board of Education accept Bryce James, grade 9, as a tuition student for the 2018/2019 school year, as presented in Addendum # II.

E. Acceptance of Donations

It is recommended that the Board of Education accept the following donations:

TO	FROM	ITEM/VALUE
Highland High School	Jennifer & Jerry Ryba	Baby Grand Piano & Electric Organ
Highland Speech & Debate	The Stiller Family	Yard & Window Signs
Sharon Elementary	Sharon PTO	\$1,295.28/One District One Book

F. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, as listed:

High School

- HS Media Center – Wednesday – 1/16/19 – 6:30 PM – 8:30 PM – Granger Neighborhood Meeting – Christine Naizer
- HS Auditorium – Saturday – 1/19/19 & 2/2/19 – 9:00 AM – 12 Noon – Middle School Musical Rehearsal – Julie Malone
- HS Black Box – Saturday – 2/23/19 – 9:00 AM – 12 Noon – Middle School Musical Dance Workshop – Julie Malone
- HS Art Room & Art Hallway – Wednesday – 2/6/19 – 5:00 PM – 7:00 PM – Paint Night Fundraiser – NAHS – Bonnie Kubilus
- HS Cafeteria – Tuesday – 2/19/19 – 6:00 PM – Youth Wrestling Banquet – Jennifer Csanyi
- HS Cafeteria – Friday – 4/5/19 – 2:30 PM – 10:00 PM – Father/Daughter Dance – Sharon PTO – Holly Davis
- HS Auditorium – Thursday – 4/25/19 – 6:30 PM – Art Show Awards – Bonnie Kubilus

Hinckley Elementary

- HE Classroom – Monday – 2/11/19 – 3:30 PM – 4:45 PM – Girl Scout Meeting – Jennifer Lechlitter

**CONSENT AGENDA – CONTRACTS/AGREEMENTS**

It is recommended that the Board of Education approve the following contracts and/or agreements, items A and B as presented:

A. Stark State College Credit Plus – Memorandum of Understanding

B. Lorain County Community College Credit Plus – Memorandum of Understanding

## CONSENT AGENDA – PERSONNEL

It is recommended that the Board of Education approve the following personnel items A through E, as presented:

A. Employment Certified Substitutes/Home Tutors – Addendum # III

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2018/2019 school year, as submitted by the ESCMC.

B. Maternity/Family Medical Leave – Certified

It is recommended that the Board of Education approve the Maternity/Family Medical Leave Request of Nicole Kochis, Granger Intervention Specialist, effective with the birth of her child, (anticipated due date of 7/28/19), returning on 10/14/19.

C. Unpaid Medical Leave – Classified

It is recommended that the Board of Education approve the Unpaid Medical Leave Request of Erynn Estep, Granger Elementary Cook, effective February 4, 2019 through the end of the 2018/2019 school year.

D. Employment – Co-curricular/Supplemental – 2018/2019

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment, for the 2018/2019 school year, as listed:

1. Stephanie Abatangelo	HS Peer Leader Advisor	\$1,559.00 – 0 yrs
2. Robb Colbrunn	HS/MS Asst Robotics Advisor	\$1,975.00 – 0 yrs
3. Tracy Goebel	HS Peer Leader Advisor	\$1,559.00 – 0 yrs

E. Employment – Co-curricular/Supplemental – 2019/2020

It is recommended that the Board of Education employ Tarynn Minegar, as High School Head Volleyball Coach, 3 years' experience, \$5,716.00, for the 2019/2020 school year.

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Executive Session

To consider the purchase of property for public purposes.

XII. Adjourn

**Highland Local Schools  
Fiscal Year 2019  
Amended  
Annual Appropriation Measure**

**Addendum # I**

<u>Fund Description</u>	<u>USAS Fund Number</u>	<u>Total Appropriation</u>
<b>General Fund</b>	<b>001</b>	<b>27,522,145.00</b>
Bond Retirement	002	7,894,375.00
Permanent Improvement	003	250,000.00
Building Fund	004	56,000,000.00
Food Service	006	1,197,000.00
Expendable Trusts	007	-
Non-Expendable Trusts	008	2,600.00
Uniform School Supplies	009	80,000.00
Internal Services Rotary	014	80,000.00
<b>Emergency Levy Fund</b>	<b>016</b>	<b>5,107,933.00</b>
Public School Support	018	90,000.00
Local Grants	019	150,000.00
Special Enterprise Fund (Latchkey / Comm Ed)	020	275,000.00
Agency Fund - OHSAA Tournaments	022	25,000.00
Underground Storage Tank	031	-
Capital Grants (Sales Tax Fund)	071	1,750,000.00
Student Managed Activities	200	300,000.00
District Managed Activities	300	300,000.00
Auxiliary Services	401	145,715.49
SchoolNet Data Communications	451	9,000.00
Miscellaneous State Grants	499	18,006.55
IDEA Part B - Special Education Grants	516	749,929.89
Title III - Limited English Proficiency	551	2,153.56
Title I Disadvantaged Children Grant	572	164,407.27
Early Childhood Special Education Grant	587	15,820.28
Improving Teacher Quality Grant	590	54,916.36
Miscellaneous Federal Grants	599	17,365.14
<b>Total All Funds</b>		<b>102,201,367.54</b>

Resolution for Accepting Tuition Student  
Highland Local School District

\_\_\_\_\_ made the motion to accept as a tuition student,  
Bryce James (grade 9), providing he meets all of Highland Local District's Policy of  
Rules and Regulations adopted by the Board of Education. Tuition: as established by the  
State Department of Education for the 2018/2019 school year, payable by the first of  
each month. The Highland Board of Education will not be obligated to provide  
transportation.

This motion was seconded by \_\_\_\_\_

_____	_____
_____	_____
_____	_____

**Medina County Schools' ESC  
124 West Washington Street  
Medina, Ohio 44256-2270**

**Listings Dated 1/17/19**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Thomas Gerbasi

Daniel Golobic

Brian Patton

Cory Schepp

Corrine Schwaner

Kaitlyn Sharp

**Listings Dated 1/25/19**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Rachel Flynn

**Listings Dated 2/1/19**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Emily Myers

**Listings Dated 2/7/19**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Gabrielle Hange

Daniel Loy

HIGHLAND BOARD OF EDUCATION  
Regular Meeting  
March 18, 2019  
High School Media Center  
7:00 PM



BOARD OF EDUCATION  
Dr. Norman Christopher – President  
Mr. Robert Kelly – Vice – President  
Mr. Mike Houska – Member  
Mrs. Diane Thomas – Member  
Mr. Chris Wolny – Member

Mrs. Catherine Aukerman – Superintendent  
Mr. Neil W. Barnes – Treasurer

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
MARCH 18, 2019  
HIGH SCHOOL MEDIA CENTER  
7:00 PM

AGENDA

*This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item Hearing of Individuals and/or Delegation Representatives.*

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – April 15, 2019 – High School Media Center – 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer
  - A. Approval of Minutes

It is recommended that the Board of Education approve the minutes of the Regular Meeting held on February 11, 2019, as presented.
  - B. Approval of Monthly Financial Reports

It is recommended that the Board of Education approve the February 2019 Financial Reports, as presented.
  - C. Acceptance of 2020 Tax Rates and Amounts

It is recommended that the Board of Education approve the “Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor”, as presented in Addendum # I.
- VI. Board Members' Agenda Items
- VII. Hearing of Individuals and/or Delegation Representatives
- VIII. Old Business
- IX. New Business

X. Superintendent's Agenda

A. Building Project Update – GPD Architects

B. Acceptance of Donations

It is recommended that the Board of Education accept the following donations, as listed:

TO	FROM	ITEM/VALUE
Highland Local Schools	HAFA	\$120,000.00
Highland Middle School	University of Michigan	\$1,000.00
Boys Golf Club Account	Various Donors	\$1,090.00
Girls Golf Club Account	Various Donors	\$1,270.00
Granger Elementary School	Granger PTO	\$8,302.00/Chromebooks and cart
Sharon Elementary School	Coca Cola	\$25.50

C. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

High School

- HS Cafeteria – Friday – 3/1/19 – 5:00 PM – 9:00 PM – Highland Youth Basketball Banquet – Amy Dean
- HS Auditorium – 2/26/19 through 3/15/19 – 4:00 PM – 5:00 PM & Saturday – 3/16/19 – 4:00 PM – 10:00 PM – Middle School Rehearsals & Musical Performance – Emily Miller
- HS Classroom B117 or similar – June 3-6, 10-13, 2019 – 9:00 AM – 12:00 PM – Town & Country Driving School Drivers' Education Classes – Nancy Ralls

Middle School

- MS Track – Fridays – 4/5/19 through 6/28/19 – 5:30 PM – 6:30 PM – Special Olympics Track Practice – Ruth Glas
- MS Cafeteria – Monday – 6:00 PM – 8:00 PM – Scout Recruiting – BSA Troop 7411 – Tim Rupert
- MS West Gym & Cafeteria – Wednesday – 5/1/19 – 3:30 PM – 8:00 PM – 5<sup>th</sup> Grade D.A.R.E. Graduation – Deputy Centner

Hinckley Elementary

- HE Back Black Top & Gym – Thursdays – 3/14/19, 3/21/19 & 4/4/19 through 4/25/19 – 3:30 PM – 4:00 PM – PTO Run Club Meets – Sarah Campbell  
(note exception on 4/11/19 – outside use only)

Sharon Elementary

- SE Parking Lots – Friday – 5/31/19 – 6:00 PM – 10:30 PM & Saturday – 6/1/19 – 8:00 AM – 3:30 PM – Sharon Showcase Music & Art Festival – Access the Arts – Jane Back

Granger Elementary

- GE Cafeteria – Monday, 3/11/19 – Boy Scout Troop 511 – Boy Scout Sign Up Night – Stefania Duffy

**Fees Not Waived**

- HS Auditorium & Band Room – Thursday & Friday – 6/6/19 & 6/7/19 – 2:30 PM – 4:00 PM & Saturday – 6/8/19 – 2:30 PM – 10:30 PM – Dance Performance – Medina Centre for Dance Art – Kelly Park
- HS Cafeteria & Auditorium – Saturday – 4/13/19 – 1:00 PM – 9:00 PM – Celebrating Indian Festival – NEOTA – Siva Bhimavavapu
- HS Auditorium & Blackbox – Friday – 3/8/19 – 5:30 PM – 9:30 PM & Saturday – 3/9/19 – 11:30 AM – 10:00 PM – Art In Motion Dance Center – Dance Concert – Jessica Franklin
- HS Auditorium, Blackbox & Band Room – Saturday – 5/11/19 – 8:30 AM – 6:00 PM, Saturday – 5/18/19 – 4:00 PM – 10:00 PM & Sunday - 5/19/19 – 12:30 PM – 6:00 PM – Art In Motion Dance Center – Dance Concert – Jessica Franklin
- HE Gym – Thursdays – 4/4/19 through 5/30/19 – 6:00 PM – 8:00 PM – AAU Basketball Practice – Team Premier – Todd Winston

**CONSENT AGENDA – CONTRACTS/AGREEMENTS**

It is recommended that the Board of Education approve the following contracts and/or agreements, items A through B, as presented:

- A. ESC of Medina County 2019-2020 Service Agreement
- B. Meltwater – Online Media Intelligence

**CONSENT AGENDA – PERSONNEL**

It is recommended that the Board of Education approve the following personnel items A through J, as presented:

- A. Employment Certified Substitutes/Home Tutors – Addendum # II

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2018-2019 school year, as submitted by the MCESC.

- B. Resignation – Certified

It is recommended that the Board of Education accept the resignation of Rachel Matejin, High School Family Consumer Sciences Teacher, effective at the end of the 2018-2019 school year.

- C. Retirement – Certified

It is recommended that the Board of Education accept the resignation of Pamela Loch, Granger Elementary Teacher, for the reason of retirement, effective at the end of the 2018-2019 school year.

D. Change of Status – Classified

It is recommended that the Board of Education approve a change of status for Mark Krusinski, Bus Driver, from 4 hours per day to 4 ¼ hours per day, effective 3/4/2019, for the 2018-2019 school year.

E. Employment – Classified Substitutes

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment, on an “as needed basis”, for the remainder of the 2018-2019 school year, as listed:

1. Katie A. Duffy, Substitute Aide, effective
2. Ashley Wayne, Substitute Aide, effective 2/19/19
3. Ken Coddling, Substitute Custodian, effective 3/11/19

F. Resignation – Classified

It is recommended that the Board of Education accept the resignation of Matthew Douglas, Hinckley Building Manager, effective 3/11/19.

G. Employment – Supplemental – 2018-2019

It is recommended that the Board of Education employ Chris Ilg as the Highland Middle School Solo & Ensemble Contest Accompanist, in the amount of \$450.00.

(These wages are paid by a contribution from the Highland Foundation.)

H. Employment – Athletic Camps/Clinics

It is recommended that the Board of Education employ the following individuals on an “as needed basis” for the 2018-2019 school year. (These wages are paid entirely from the respective sport’s club account.)

1. Chris Kestner	Basketball Skills Camp	\$112.50
2. Jack Leslie	Basketball Skills Camp	\$187.50

I. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2018-2019 school year, as listed:

1. Josh Arbour	MS Asst Track Coach Boys – ½ time	\$1,403.00 – 1 yr
2. Greg Curtis	MS Asst Track Coach Boys – ½ time	Volunteer
3. Clarence Griffin	HS Asst Baseball Coach – ½ time	\$2,234.50 – 0 yrs
4. Andrew Wuellner	HS Asst Tennis Coach – ½ time	\$1,818.50 – 1 yr.

J. Employment – Exempt

It is recommended that the Board of Education employ Laura Denomme as Central Office Administrative Assistant/EMIS Coordinator on a limited 2-year contract of employment, effective July 1, 2019.

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Executive Session

To consider the purchase of property for public purposes.

XII. Adjourn

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
APRIL 15, 2019  
HIGH SCHOOL MEDIA CENTER  
7:00 PM

AGENDA

*This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item Hearing of Individuals and/or delegation representatives.*

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – May 13, 2019 – High School Media Center – 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer
  - A. Approval of Minutes

It is recommended that the Board of Education approve the minutes of the Regular Meeting held on March 18, 2019, as presented.
  - B. Approval of Monthly Financial Reports

It is recommended that the Board of Education approve the March 2019 Financial Reports, as presented.
- VI. Board Members' Agenda Items
- VII. Hearing of Individuals and/or Delegation Representatives
- VIII. Old Business
- IX. New Business

Conduct first reading for new and revised Board of Education policies:

  - 0100 – Definitions
  - 5113.02 – School Choice Options
  - 5610 – Removal, Suspension, Expulsion, and Permanent Exclusion of Students
  - 5610.03 – Emergency Removal of Students
  - 6320 – Purchasing and Bidding
  - 6325 – Procurement – Federal Grants/Funds
  - 6605 – Crowdfunding
  - 7540 – Technology
  - 7540.02 – Web Accessibility, Content, Apps, and Services
  - 7540.04 – Staff Technology Acceptable Use and Safety
  - 8400 – School Safety
  - 8500 – Food Services

X. Superintendent's Agenda

A. Acceptance of Foreign Exchange Student

It is recommended that the Board of Education accept Massimo Putti as a Foreign Exchange Student and waive all associated education fees for the 2019/2020 school year.

Massimo Putti is from Ancona, Italy and is sponsored by YFU (Youth for Understanding). Massimo will be residing with the Jamie Campbell family of Hinckley.

B. Acceptance of Donations

It is recommended that the Board of Education accept the following donations, as listed:

TO	FROM	ITEM/VALUE
HHS Speech & Debate	Acme Fresh Market	\$65.46
HHS Science Club	Hinckley PTO	\$100.00
HHS Boys Track Club	Various Donors	\$747.00
HHS Boys Tennis Club	Anonymous	\$50.00
Hinckley Elementary	Hinckley PTO	Classroom Supplies/\$490.00
Hinckley Elementary	Artsonia	\$630.00
Sharon Elementary	Sharon PTO	Teacher Book Sets/\$770.34

C. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

High School

- HS Cafeteria – Saturday – 5/11/19 & 5/18/19 – 8:00 AM – 1:30 PM – Youth Football Registration – Jason Haney
- HS Auditorium – Friday – 4/5/19 – 2:30 PM – 8:00 PM – Mr. Hornet Rehearsal – Tanya Dolata
- HS Auditorium – Saturday – 4/6/19 – 4:00 PM – 11:00 PM – Mr. Hornet Competition – Tanya Dolata
- HS Auditorium – Friday – 5/10/19 – 6:00 PM – National Qualifiers Showcase – Highland Speech & Debate Team – Suzette Burtoft
- HS Elevator – Thursday – 4/11/19 – 7 PM – Granger Fire Department – Continuing Education – Captain John Rocco
- HS Stadium – Friday – 5/10/19 – 7:00 PM – 9:00 PM – 5K in May – High School Student Council – Andrew Lynden

Granger Elementary

- GE Classroom & Media Center – Various Days – 3/7/19, 3/11/19, 3/13/19, 3/14/19, 3/21/19 & 4/3/19 – 3:45 PM – 4:45 PM – Granger Science Olympiad – Carrie Green
- GE Gym/Cafeteria/Classrooms – 6/10/19 through 6/21/19 – 7:00 AM – 2:00 PM – Highland Safety Week – Diane Bloniak

Hinckley Elementary

- HE Gym & Cafeteria – Monday – 4/15/19 – 6:30 PM – 8:30 PM – Science Olympiad Practice – Hinckley PTO – Megan Walters

Sharon Elementary

- SE Gym & Cafeteria – Various Days – 4/17/19 – 5/3/19 – 6:30 PM – 8:30 PM – PTO Science Olympiad – Shelly Butcher

**Fees Not Waived**

- HS B117 – Monday through Thursday – 6/3/19 – 6/6/19 & 6/10/19 – 6/13/19 – 9:00 AM – 12 Noon – Drivers' Education Classes – Town & Country Driving School – Nancy Ralls
- HS Stadium Field – Various Days – 4/1/19 through 5/31/19 – 6:00 PM – 7:15 PM – Soccer Training – Force Sports – CSA Impact – Bob Sefcik
- MS Stadium – Various Days – 3/24/19, 4/14/19, 4/17/19 & 4/30/19 – Various Times – 1:00 PM – 8:00 PM – Buzzards Rugby Club Matches – Fred Warmbrodt

**CONSENT AGENDA – CONTRACTS/AGREEMENTS**

It is recommended that the Board of Education approve the following contracts and/or agreements, items A through C, as presented:

- A. College Credit Plus Agreement with Cuyahoga Community College
- B. Membership Agreement with OHSA
- C. Highland Education Association (HEA) Negotiated Agreement

**CONSENT AGENDA – PERSONNEL**

It is recommended that the Board of Education approve the following personnel items A through F, as presented:

- A. Employment Certified Substitutes/Home Tutors – Addendum # I

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2018/2019 school year, as submitted by the MCEC.

- B. Maternity/Family Medical/Parental Leave - Certified

It is recommended that the Board of Education approve the Maternity/Family Medical/Parental Leave Request of Allison Heckman, Sharon Kindergarten Teacher, effective with the birth of her child, (anticipated due date of 10/14/19), returning at the beginning of the 2020/2021 school year.

- C. Employment – Classified

It is recommended that the Board of Education employ Tim Maxworthy, High School 3<sup>rd</sup> Shift Custodian, on a one-year limited contract of employment, effective 4/15/19, for the 2018/2019 school year.

- D. Change of Status – Classified

It is recommended that the Board of Education approve a change of status for the following individuals, for the 2018/2019 school year, as listed:

1. Ken Moehring, Bus Driver, from 5 hours per day to 5 ¼ hours per day, effective 4/1/19
2. Cheryl Skarupa, from HS Custodian to Hinckley Building Manager, effective 4/15/19

E. Employment – Classified Substitutes

It is recommended that the Board of Education employ Sarah Russell, Substitute Aide, effective 3/15/19, on a one-year limited contract of employment, on an “as needed basis”, for the remainder of the 2018/2019 school year.

F. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2018/2019 school year, as listed:

- |               |  |                     |
|---------------|--|---------------------|
| 1. Paula Fox  | National Testing Proctor – effective 4/13/19 | \$25.00 per hour    |
| 2. Ben Stobbs | HS Asst Baseball Coach                       | \$6,132.00 – 14 yrs |

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF  
CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Adjourn

**Medina County Schools' ESC  
124 West Washington Street  
Medina, Ohio 44256-2270**

**Listings Dated 3/14/19**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Erin Anderson

Taylor Sass

Rodney Wayne

Jeremy Webb

Andrew Wolens

**Listings Dated 3/15/19**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Erin Anderson

Hunter Heaton

Lori Henry

Taylor Sass

Rodney Wayne

Jeremy Webb

Andrew Wolens

**Listings Dated 3/28/19**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Scott Wallace

**Listings Dated 4/11/19**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Tammy Heaton

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
MAY 13, 2019  
HIGH SCHOOL MEDIA CENTER  
7:00 PM

AGENDA

*This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item Hearing of Individuals and/or delegation representatives.*

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – June 24, 2019 – High School Media Center – 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer
  - A. Approval of Minutes

It is recommended that the Board of Education approve the minutes of the Regular Meeting held on April 15, 2019, as presented.
  - B. Approval of Monthly Financial Reports

It is recommended that the Board of Education approve the April 2019 Financial Reports, as presented.
  - C. Approval of Fiscal Year 2019 Amended Appropriations

It is recommended that the Board of Education amend the Fiscal Year 2019 Appropriations, as presented in Addendum # I.
  - D. Approval of Updated Fiscal Year 2019 Five-Year Forecast

It is recommended that the Board of Education approve the updated Fiscal Year 2019 Five-Year Forecast and Assumptions for the five-year period ending June 30, 2023, as presented.
- VI. Board Members' Agenda Items
- VII. Hearing of Individuals and/or Delegation Representatives
- VIII. Old Business

Conduct second and final reading for new and revised Board of Education policies:

0100 – Definitions  
5113.02 – School Choice Options  
5610 – Removal, Suspension, Expulsion, and Permanent Exclusion of Students  
5610.03 – Emergency Removal of Students  
6320 – Purchasing and Bidding  
6325 – Procurement – Federal Grants/Funds  
6605 – Crowdfunding  
7540 – Technology  
7540.02 – Web Accessibility, Content, Apps, and Services  
7540.04 – Staff Technology Acceptable Use and Safety  
8400 – School Safety  
8500 – Food Services

IX. New Business

X. Superintendent's Agenda

A. Eagle Scout Project Presentation – John Horst

B. Acceptance of Foreign Exchange Student

It is recommended that the Board of Education accept Tinn Deemangemee as a Foreign Exchange Student and waive all associated education fees for the 2019/2020 school year.

Tinn Deemangemee is from Thailand and is sponsored by ISE (International Student Exchange). Tinn will be residing with the Brian and Amy Seiberling family of Wadsworth.

C. Adoption of High School, Middle School Handbooks and Student Fees for 2019/2020

It is recommended that the Board of Education adopt the High School, Middle School Handbooks and Student Fees for the 2019/2020 school year, as presented.

D. Acceptance of Donations

It is recommended that the Board of Education accept the following donations, as listed:

TO	FROM	ITEM/VALUE
Highland Local Schools	Giant Eagle Apple Program	\$54.00
Highland High School	Cleveland Costume & Display	Costumes & Costume Accessories
Highland High Art Club	Anonymous	\$4.61
Highland Middle School	Apple for Students	\$65.00
Highland Middle School	Middle School PTO	\$433.71/Model UN Day
Highland Middle School	Medina Sunrise Rotary	\$500.00/Model UN Day
Hinckley Elementary	GPD Group	\$1,969.00/21 <sup>st</sup> Century PE
Hinckley Elementary	Hinckley PTO	\$1,169.94/Gym Mats & Carts
Hinckley Elementary	Hinckley PTO	\$338.14/Snacks for Testing
Hinckley Elementary	Hinckley PTO	\$224.00/PE Web Site Subscription
Sharon Elementary	River Valley Paper Co.	\$14.90/Paper Recycling Commission
Sharon Elementary	Sharon PTO	\$175.00/Brain Pop for 1 <sup>st</sup> Grade
Sharon Elementary	Sharon PTO	\$190.00/COSI Volunteer Food
Sharon Elementary	Sharon PTO	\$7,178.50/Chrome Books/Carts/Mice
Sharon Elementary	Sharon PTO	\$2,100.00/Teacher Supplies

E. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

High School

- HS Gym – Saturday – 5/11/19 – 8:00 AM – 1:00 PM – RAH Picture Day – Benjamin Kelly
- HS Cafeteria – Friday 5/3/19 – 3:30 PM – 11:00 PM & Saturday – 5/4/19 – 8:00 AM – 1:00 PM – OMEA State Choir Contest – Laura Szekely
- HS Stadium – Sunday – 5/5/19 & 5/19/19 – 10:00 AM – 8:30 PM – Highland Youth Soccer Games – Joey Clark
- HS Cafeteria – Monday – 5/20/19 – 4:00 PM – 8:00 PM – Annual Robotics Team Banquet – Nathan Rudolph

Middle School

- MS Exterior East Elevation – Thursday – 5/9/19 – 7:00 PM – Granger Fire Dept. Ground Ladder Training – Captain John Rocco

Sharon Elementary

- SE Gym – Tuesday & Friday – 5/7/19 & 5/9/19 – 3:30 PM – 5:00 PM & Wednesday – 5/22/19 – 3:30 PM – 6:00 PM & Friday – 5/24/19 – 8:45 AM – 11:00 AM – 5<sup>th</sup> Grade Celebration – Emily Barnett
- SE Classroom & Field Area – September through November – 3:30 PM – 5:00 PM – Girls on the Run – Kelsey Artzner
- SE Art and Music Rooms – Wednesday – 5/1/19 – 5:30 PM – 6:30 PM – Girl Scout Parent Meeting – Cheryl Hartzfeld

**Fees Not Waived**

- HS Stadium – Sundays – 4/28/19 through 6/2/19 – 9:00 AM – 11:00 AM – Youth Flag Football – Mike Gibbons
- HS Tennis Courts – Mondays – 6/10/19, 6/24/19, 7/1/19, 7/8/19 & 7/22/19 – 6:30 PM – USTA Tennis Match – Mike Geary

**CONSENT AGENDA – CONTRACTS/AGREEMENTS**

It is recommended that the Board of Education approve the following contracts and/or agreements, items A through I, as presented:

- A. Summit Educational Service Center Agreement
- B. Sharon Family Physicians School Bus/Van Drivers Physicals Agreement
- C. Lifetouch School Portrait Agreement
- D. Connect Service Contract
- E. KRG Education Services Inc. Service Agreement
- F. Total Education Solutions Consultant Agreement
- G. Cristina Di Lullo Visual Impairments Service Agreement
- H. Envirosapes – Lawn Care Services Agreement
- I. Highland Athletic Boosters Agreement

## PERSONNEL

It is recommended that the Board of Education accept the resignation of Kara Samblanet, Sharon Kindergarten Teacher, effective 5/3/19.

## CONSENT AGENDA - PERSONNEL

It is recommended that the Board of Education approve the following personnel items A through Q, as presented:

A. Resignation – Classified

It is recommended that the Board of Education accept the resignation of Chantelle Eggleton, Special Education Aide, effective at the end of the 2018/2019 school year.

B. Change of Status – Classified

It is recommended that the Board of Education approve a change of status for Tina Hirz, Food Service Secretary, from 185 days per year to 207 days per year, effective with the 2019/2020 school year.

C. Employment – Classified Substitutes

It is recommended that the Board of Education employ the following individuals, on limited one-year contracts, on an “as needed basis”, for the 2018/2019 school year, as listed:

1. Sally Gunner, Sub Bus Driver, effective 4/24/19
2. Robert Rakusan, Sub Bus Driver, effective 5/13/19
3. Anthony Weinschreiber, Sub Driver, effective 5/1/19

D. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ Brendan Dade, MS Assistant Boys Track Coach, \$2,806.00, 0 years' experience, on a one-year limited supplemental contract of employment, for the 2018/2019 school year.

F. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2019/2020 school year, as listed:

1.	Stephanie Abatangelo	HS Peer Leader Advisor – 1 yr	\$1,602.00
2.	Jim Addington	National Testing Proctor	\$25.00 per hour
3.	Daryn Archer	National Testing Proctor	\$25.00 per hour
4.	Lisa Bogdanski	MS Year Book Advisor – 0 yrs	\$2,029.00
5.	Lisa Bogdanski	National Testing Proctor	\$25.00 per hour
6.	Lisa Bogdanski	Saturday Detention Monitor	\$25.00 per hour
7.	Kyle Brooks	National Testing Proctor	\$25.00 per hour
8.	Suzette Burtoft	HS Speech & Debate Coach – 13 yrs	\$6,727.00
9.	Mary Cassidy	National Testing Proctor	\$25.00 per hour
10.	Mary Cassidy	Saturday Detention Monitor	\$25.00 per hour
11.	Kristine Chierici	HS Science Club Advisor – 10 yrs	\$5,446.00
12.	Kristine Chierici	HS Dept Chair – Science – 3 yrs	\$2,456.00
13.	Kelly Codding	HS Ski Club Advisor – 6 yrs	\$1,602.00
14.	Robb Colbrunn	HS/MS Asst Robotics Advisor – 1 yr	\$2,029.00
15.	Rosanna Darby	Summer School Instructor	\$30.00 per hour

16.	Maria Davis	Sound & Lighting Technician/Student	\$10.00 per hour
17.	Megan Doherty	HS NHS Advisor – ½ time – 1 yr	\$801.00
18.	Megan Doherty	Saturday Detention Monitor	\$25.00 per hour
19.	Tanya Dolata	HS Yearbook Advisor – 9 yrs	\$4,165.00
20.	Tanya Dolata	HS School Paper Advisor – 6 yrs	\$2,883.00
21.	Tanya Dolata	National Testing Proctor	\$25.00 per hour
22.	Emily Dunn	Sound & Lighting Tech/Student	\$10.00 per hour
23.	Andrew Dutt	HS Convolutions Advisor – 15 yrs	\$4,592.00
24.	Robyn Eastman	MS Bowling Club Advisor – 7 yrs	\$1,602.00
25.	Isabella Eshleman	Sound & Lighting Technician/Student	\$10.00 per hour
26.	Andras Fabian	Sound & Lighting Technician/Adult	\$20.00 per hour
27.	Paula Fox	National Testing Proctor	\$25.00 per hour
28.	Rachel Gamin	HS Asst/Musical Production – 11 yrs	\$3,310.00
29.	Rachel Gamin	HS Orchestra Director – 11 yrs	\$6,300.00
30.	Rob Gilbert	National Testing Proctor	\$25.00 per hour
31.	Linda Ginesi	Summer School Instructor	\$30.00 per hour
32.	Tracy Goebel	HS Convolutions Advisor – 6 yrs	\$4,165.00
33.	Tracy Goebel	HS Peer Leader Advisor – 1 yr	\$1,602.00
34.	Tracy Goebel	National Testing Proctor	\$25.00 per hour
35.	Bonnie Gomez	HS Dept Chair – Social Studies – 0 yrs	\$2,029.00
36.	Marianna Hardy	HS Drama Director/Winter – 8 yrs	\$4,165.00
37.	Marianna Hardy	HS Drama Director/Spring – 8 yrs	\$4,165.00
38.	Marianna Hardy	Sound & Lighting Technician/Adult	\$20.00 per hour
39.	Tanya Headrick	HS Asst Speech & Debate Coach – 2 yrs	\$2,883.00
40.	Audrey Hinneberg	HS Asst Speech & Debate Coach – 5 yrs	\$4,165.00
41.	Allison Hirsch	HS Asst Speech & Debate Coach – 0 yrs	\$2,883.00
42.	Rick Holland	MS Robotics Coordinator – 1 yr	\$1,602.00
43.	Chris Ilg	HS Choir Director – 29 yrs	\$8,009.00
44.	Claudia Johnson	National Testing Proctor	\$25.00 per hour
45.	Brianna Kean	Sound & Lighting Technician/Adult	\$20.00 per hour
46.	Bethany Kennedy	SADD Advisor – 2 yrs	\$1,602.00
47.	Gabe Kirik	HS Asst Musical Production – 2 yrs	\$2,029.00
48.	Gabe Kirik	Sound & Lighting Technician/Adult	\$20.00 per hour
49.	Carrie Knapp	National Testing Proctor	\$25.00 per hour
50.	Carrie Knapp	Saturday Detention Monitor	\$25.00 per hour
51.	Brittany Kornokovich	Summer School Instructor	\$30.00 per hour
52.	Danielle Koval	Summer School Instructor	\$30.00 per hour
53.	Bonnie Kubilus	HS Dept Chair – Fine Arts – 8 yrs	\$2,883.00
54.	Helen Latkovic	HS NHS Advisor – ½ time – 1 yr	\$801.00
55.	Ashley Lenhard	National Testing Proctor	\$25.00 per hour
56.	Andrew Lynden	HS Student Council Advisor – 13 yrs	\$5,446.00
57.	Andrew Lynden	National Testing Proctor	\$25.00 per hour
58.	Jenna Mack	HS Key Club Advisor – 0 yrs	\$1,602.00
59.	Jenna Mack	National Testing Proctor	\$25.00 per hour
60.	Samantha Madonna	HS Asst Band Director – 4 yrs	\$4,592.00
61.	Julie Malone	MS Asst Drama/Musical Prod. – 7 yrs	\$2,883.00
62.	Julie Malone	HS Asst Musical Production – 3 yrs	\$2,456.00
63.	Ed Marquette	HS Band Director – 19 yrs	\$8,009.00
64.	Ed Marquette	Basketball Pep Band Director	\$50.00 per event
65.	Ed Marquette	HS Jazz Band – 19 yrs	\$2,883.00
66.	Tina McKeen	HS Dept Chair – World Language – 7 yrs	\$2,883.00
67.	Tina McKeen	HS VOFT Advisor – 18 yrs	\$2,883.00
68.	Evan Miceli	Sound & Lighting Technician/Student	\$10.00 per hour
69.	Darla Miller	HS JR/SR Class Advisor – 2 yrs	\$2,883.00
70.	Darla Miller	Intercultural Program Advisor – 3 yrs	\$2,456.00
71.	Darla Miller	National Testing Proctor	\$25.00 per hour
72.	Emily Miller	HS Musical Production Director – 15 yrs	\$5,873.00
73.	Emily Miller	MS Choir Director – 13 yrs	\$2,883.00
74.	Emily Miller	MS Musical Director – 15 yrs	\$5,446.00
75.	Angie Morgan	Sound & Lighting Technician/Student	\$10.00 per hour

76.	Bryan Mravec	HS Auditorium Manager – 8 yrs	\$7,582.00
77.	Bryan Mravec	HS Asst Musical Production – 12 yrs	\$3,310.00
78.	Bryan Mravec	HS Asst Drama/Production/Black Box – 12 yrs	\$3,310.00
79.	Bryan Mravec	HS Asst Drama/Production/Mainstage – 12 yrs	\$3,310.00
80.	Bryan Mravec	Sound & Lighting Technician/Adult	\$20.00 per hour
81.	Weston Muniak	National Testing Proctor	\$25.00 per hour
82.	Robert Murray	HS JR/SR Class Advisor – 2 yrs	\$2,883.00
83.	Robert Murray	Intercultural Program Advisor – 0 yrs	\$2,029.00
84.	Robert Murray	National Testing Proctor	\$25.00 per hour
85.	Robert Murray	Saturday Detention Monitor	\$25.00 per hour
86.	Mandi Myser	National Testing Proctor	\$25.00 per hour
87.	Shelby Parker	MS Power of the Pen 7 <sup>th</sup> grade – 5 yrs	\$1,602.00
88.	Jeremie Pesek	MS Ski Club Advisor – 9 yrs	\$1,602.00
89.	Holly Phillips	Saturday Detention Monitor	\$25.00 per hour
90.	Holly Phillips	National Testing Proctor	\$25.00 per hour
91.	Beth Poltis	MS National Honor Society Advisor – 2 yrs	\$1,602.00
92.	Nathan Rudolph	MS Jazz Band – 7 yrs	\$1,602.00
93.	Nathan Rudolph	HS Asst Band Director – 7 yrs	\$5,446.00
94.	Nathan Rudolph	HS Robotics Advisor – 3 yrs	\$4,592.00
95.	Nathan Rudolph	Basketball Pep Band Director	\$50.00 per event
96.	Sandy Schilling	MS Student Council Advisor ½ time – 9 yrs	\$2,509.50
97.	Amanda Smoot	HS Asst Band Director – 2 yrs	\$4,165.00
98.	Tim Snook	National Testing Proctor	\$25.00 per hour
99.	Nicole Spangler	HS Dept Chair – Math – 2 yrs	\$2,029.00
100.	Craig Tasker	National Testing Proctor	\$25.00 per hour
101.	Michael Tipple	MS Power of the Pen 8 <sup>th</sup> – 7 yrs	\$1,602.00
102.	Josh Victor	Summer School Instructor	\$30.00 per hour
103.	Rebecca Watson	MS Student Council Advisor ½ time – 9 yrs	\$2,509.50
104.	Hillary Yutzy	National Testing Proctor	\$25.00 per hour

G. Resolution of Reduction in Force of Certified Contracts of Employment – Addendum # II

It is recommended that the Board of Education approve the Resolution of Reduction in Force of Certified Contracts of Employment, as presented in Addendum # II.

H. New Continuing Contract – Certified 2019/2020 School Year

It is recommended that the Board of Education grant the following employees, new continuing contracts of employment, effective with the 2019/2020 school year:

- |                   |                     |
|-------------------|---------------------|
| 1. Josh Arbour    | 4. Carrie Kalina    |
| 2. Patricia Clark | 5. Bethany Kennedy  |
| 3. Andrew Hoslar  | 6. Michael Nettling |

I. New One-Year Contracts – Certified 2019/2020 School Year

It is recommended that the Board of Education grant new one-year contracts of employment, to the following employees, effective with the 2019/2020 school year:

- |                          |                        |
|--------------------------|------------------------|
| 1. Daryn Archer          | 9. Allison Hirsch      |
| 2. Kelsey Artzner        | 10. Rick Holland       |
| 3. Jennifer Beck         | 11. Maribeth Keppler   |
| 4. Kelly Colabianchi     | 12. Jenna Mack         |
| 5. Carolyn Colbow        | 13. Laura McDermott    |
| 6. Megan Doherty         | 14. Danielle Sampliner |
| 7. Brian Graham – ½ time | 15. Caryn Stanowick    |
| 8. Chris Hershberger     |                        |

J. New Two-Year Contracts – Certified – 2019/2020 School Year

It is recommended that the Board of Education grant new two-year contracts of employment, to the following employees, effective with the 2019/2020 school year:

- |                          |                       |
|--------------------------|-----------------------|
| 1. Katie Blower          | 16. Patrick Martin    |
| 2. Ty Damon              | 17. Lauren Meyers     |
| 3. Alicia Dawson         | 18. Weston Muniak     |
| 4. April Eckman          | 19. Robert Murray     |
| 5. Hannah Everhart       | 20. Holly Phillips    |
| 6. Andy Gopp             | 21. Norma Roessler    |
| 7. Carol Grande          | 22. Nathan Rudolph    |
| 8. Allison Heckman       | 23. Lisa Scherler     |
| 9. Audrey Hinneberg      | 24. Laura Stoner      |
| 10. Nicole Kochis        | 25. Shea Strittmather |
| 11. Brittany Kornokovich | 26. Mary Subtle (T)   |
| 12. Connie Kurko         | 27. Monique Waters    |
| 13. Ashley Kwiatkowski   | 28. Patricia Wise     |
| 14. Lauren Lawson        | 29. Hillary Yutzy     |
| 15. Julie Malone         |                       |

K. Extended Time Contracts – Certified – 2019/2020 School Year

It is recommended that the Board of Education grant supplemental extended time contracts for the 2019/2020 school year, on a per diem basis, for the following employees, as listed:

- |                             |                              |
|-----------------------------|------------------------------|
| 1. Jim Addington – 20 days  | 6. Bethany Kennedy – 10 days |
| 2. Daryn Archer – 20 days   | 7. Debra Mazur – 10 days     |
| 3. Sara Atkins – 10 days    | 8. Molly Pellerite – 20 days |
| 4. Carolyn Colbow – 20 days | 9. Donna Scranton – 10 days  |
| 5. Rob Gilbert – 20 days    |                              |

L. Administrative Contracts of Employments – 2019/2020 School Year

It is recommended that the Board of Education grant the following Administrators, new contracts of employment, effective August 1, 2019:

1. James Carpenter – Hinckley Elementary Principal
2. John Deuber – High School Assistant Principal/Athletic Administrator
3. Carrie Knapp – High School Principal

M. Extended Time Contract – Administration

It is recommended that the Board of Education grant a (10) ten day supplemental extended time contract for Evelyn Makarek, Director of Food Services, for the 2019/2020 school year.

N. New One Year Contracts – Classified – 2019/2020 School Year

It is recommended that the Board of Education grant the following employees new one-year contracts of employment, effective with the 2019/2020 school year:

1. Diane Kocab – Bus Driver
2. Rachel Riha – Special Education Aide

O. New Two-Year Contracts – Classified – 2019/2020 School Year

It is recommended that the Board of Education grant the following employees new two-year contracts of employment, effective with the 2019/2020 school year:

- |                                    |                                  |
|------------------------------------|----------------------------------|
| 1. Carl Ashley – bus driver        | 18. Jamie Kavedzic – bus driver  |
| 2. Marie Baker – sp ed aide        | 19. Zivka Keiper – cook          |
| 3. Teresa Bertram – sp ed aide     | 20. Tim Maxworthy – custodian    |
| 4. Sheri Bickerton – cook          | 21. Kelly Milliron – sp ed aide  |
| 5. Lisa Bogdanski – aide           | 22. Ken Moehring – bus driver    |
| 6. Kevin Cybulski – custodian      | 23. Patricia Noonan – sp ed aide |
| 7. Brandon Day – sp ed aide        | 24. Debra Pavlock – cook         |
| 8. Sheila Drollinger – bus driver  | 25. Michele Phillips – aide      |
| 9. Eryn Estep – cook               | 26. Elizabeth Potak – aide       |
| 10. Emily Forster – latchkey       | 27. Dan Qualich – custodian      |
| 11. Robert Harmon – custodian      | 28. Sarah Russell – aide         |
| 12. Branden Hartshorn – bus driver | 29. Lisa Savoia – cook           |
| 13. Tammy Heaton – sp ed aide      | 30. Denise Shearer – secretary   |
| 14. Sheila Hemming – secretary     | 31. Greg Stegeman – bus driver   |
| 15. Wendy Howman – cook            | 32. Bernie Wodzisz – bldg mgr    |
| 16. Cassandra Jirous – latchkey    | 33. Jill Zeiger – sp ed aide     |
| 17. Jennifer Johnson – aide        |                                  |

P New Two-Year Contract – Exempt – 2019/2020 School Year

It is recommended that the Board of Education grant Gary Shaw, Maintenance Technician, a new two-year contract of employment, effective with the 2019/2020 school year.

Q. Resolution of Non-Renewal of Limited Non-Teaching Contracts of Employment – Addendum # III

It is recommended that the Board of Education approve the Resolution of Non-Renewal of Limited Non-Teaching Contracts of Employment, as presented in Addendum # III.

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Special Recognition – Highland Pride Award Ceremony

XII. Adjourn

HIGHLAND BOARD OF EDUCATION  
Regular Meeting  
June 24, 2019  
High School Media Center  
7:00 PM



*Summer Time*

BOARD OF EDUCATION

Dr. Norman Christopher – President  
Mr. Robert Kelly – Vice – President  
Mr. Mike Houska – Member  
Mrs. Diane Thomas – Member  
Mr. Chris Wolny – Member

Mrs. Catherine Aukerman – Superintendent  
Mr. Neil W. Barnes – Treasurer

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
JUNE 24, 2019  
HIGH SCHOOL MEDIA CENTER  
7:00 PM

AGENDA

*This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item Hearing of Individuals and/or delegation representatives.*

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – July 15, 2019 – High School Media Center – 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer

A. Approval of Minutes

It is recommended that the Board of Education approve the minutes of the Regular Meeting held on May 13, 2019, and the Special Meeting held on May 30, 2019, as presented.

B. Approval of Monthly Financial Reports

It is recommended that the Board of Education approve the May 2019 Financial Reports, as presented.

C. Approval of Fiscal Year 2019 Final Amended Appropriations

It is recommended that the Board of Education approve the Fiscal Year 2019 Final Amended Appropriations, as presented in Addendum # I.

D. Approval of Fund Transfers

It is recommended that the Board of Education authorize the following fund transfers:

OHSAA (022)	Athletics (300)	\$2,240.00
-------------	-----------------	------------

Reason: To liquidate the OHSAA holding fund and reimburse the Athletic Department for tournament related expenses.

General Fund (001)	Athletics (300)	\$25,000.00
--------------------	-----------------	-------------

Reason: Subsidy to eliminate current fiscal year deficit spending.

E. Approval of Fund Advances

It is recommended that the Board of Education authorize the following fund advances:

<u>From</u>	<u>To</u>	<u>Amount</u>
General Fund (001)	Local Grants (019)	up to \$25,000.00
<u>Reason:</u> To eliminate negative fund balance at fiscal year-end.		

General Fund (001)	IDEA Part B (516)	up to \$30,000.00
<u>Reason:</u> To eliminate negative fund balance at fiscal year-end.		

General Fund (001)	Title I (572)	up to \$10,000.00
<u>Reason:</u> To eliminate negative fund balance at fiscal year-end.		

F. Approval of 2019/2020 Petty Cash/Change Accounts

It is recommended that the Board of Education approve the 2019/2020 Petty Cash/Change Accounts, as presented in Addendum # II.

G. Approval of Fiscal Procedures

It is recommended that the Board of Education approve the Resolution regarding Fiscal Procedures, as presented in Addendum # III.

H. Approval of Fiscal Year 2020 Temporary Appropriations

It is recommended that the Board of Education approve the Temporary Appropriations for Fiscal Year 2020, as presented in Addendum # IV.

VI. Board Members' Agenda Items

VII. Hearing of Individuals and/or Delegation Representatives

VIII. Old Business

IX. New Business

X. Superintendent's Agenda

A. Building Project Update – GPD Architects

B. Highland Local Schools Social Studies & Health Textbook Adoption 2019/2020 – Laurie Boedicker

It is recommended that the Board of Education approve the Highland Local Schools Social Studies & Health Textbooks, as presented.

C. Highland Athletic Boosters 2019/2020 Season Passes and Banner Sponsorship

It is recommended that the Board of Education approve the Highland Athletic Boosters 2019/2020 Season Passes and Banner Sponsorship Programs, as presented.

D. Acceptance of Donations

It is recommended that the Board of Education accept the following donations:

TO	FROM	ITEM/VALUE
Highland Speech & Debate	Sandra McFadden	\$25.00
Highland Speech & Debate	Vasiliki Delisparker	\$50.00
Highland Speech & Debate	Anthony Delis	\$500.00
Highland Speech & Debate	Todd & Cam Salsberry	\$100.00
Science & Environmental Club	Frank Brothers, Inc.	3 tons of pea gravel
Science & Environmental Club	Albrecht Trucking Co.	3 tons of pea gravel
Highland High School	Anonymous	\$259.75
Highland High School	Securitec One, Inc.	\$988.00/ 360° fish-eye camera
Highland Middle School	Senyitko Family	\$20.00/ 8 <sup>th</sup> grade picnic
Highland Middle School	Aceto Family	\$20.00/ 8 <sup>th</sup> grade picnic
Highland Middle School	Zelesnak Family	\$20.00/ 8 <sup>th</sup> grade picnic
Highland Middle School	Alan & Michele Jones	\$20.00/ 8 <sup>th</sup> grade picnic
Highland Middle School	Yu Family	\$20.00/ 8 <sup>th</sup> grade picnic
Highland Middle School	Giatis Family	\$20.00/ 8 <sup>th</sup> grade picnic
Highland Middle School	Rischmiller Family	\$250.00/ 8 <sup>th</sup> grade picnic
Highland Middle School	Galletti Family	\$20.00/ 8 <sup>th</sup> grade picnic
Highland Middle School	Dinwiddle Family	\$20.00/ 8 <sup>th</sup> grade picnic
Highland Middle School	Feher Family	\$10.00/ 8 <sup>th</sup> grade picnic
Highland Middle School	Velayedam Family	\$20.00/ 8 <sup>th</sup> grade picnic
Highland Middle School	Zickefoose Family	\$20.00/ 8 <sup>th</sup> grade picnic
Highland Middle School	Middle School PTO	\$360.00/ 7 <sup>th</sup> grade celebration
Granger Elementary	Granger PTO	\$2,776.32/Classroom Support
Granger Elementary	Granger PTO	\$7,178.60/Chromebooks
Granger Elementary	Granger PTO	\$992.00/COSI on Wheels Program
Hinckley Elementary	Hinckley PTO	\$2,354.40/Kdg & Grade 1 Books

E. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, as listed:

High School

- HS Cafeteria – Wednesday – 5/29/19 – 7:00 PM – 9:00 PM – Highland Rugby Club Banquet – Fred Warmbrodt
- HS Northern Parking Lot – Thursday – 6/20/19 – 7:00 PM – Granger Fire Dept. Low Angle Rescue – Captain John Rocco
- HS Stadium & Press Box – Sunday – 6/23/19 – 7:00 AM – Noon – Hornet Dash & Kid Fun Run – Tina McKeen
- HS Gym – Saturday – 9/21/19 – 8:00 AM – HHS Speech & Debate Team Fundraiser – Suzette Burtoft
- HS Auditorium & Black Box – Thursday & Tuesday – 1/30/20 & 2/4/20 – 4:15 PM – 8:00 PM & Friday – 2/7/20 – 4:15 PM – 10:30 PM – Granger PTO Talent Show – LeAnn Gausman
- HS Auditorium & Upper & Lower B Classrooms – Friday – 2/21/20 – 6:30 PM – Highland Speech & Debate Team Awards – Suzette Burtoft
- HS Stadium Bleachers – Thursday – 6/6/19 – 3:30 PM – 5:00 PM – Future Soldier Training – Medina Army Recruiting – SSG Cable

Middle School

- MS Band Room – Wednesdays – During School Year – 6:30 PM – 10:00 PM – Weekly Rehearsals – Medina Community Band – John Connors  
\*\*Unavailable – 11/27/19, 12/25/19 & 1/1/20

Granger Elementary

- GE Gym & Cafeteria – Friday – 3/6/20 – 3:30 PM – 10:00 PM – Father Daughter Dance – Granger PTO – LeAnn Gausman
- GE Media Center & Classrooms – June 2019 through August 2019 – 8:00 AM – 2:00 PM – Summer Individual & Group Tutoring – LeAnn Gausman

Hinckley Elementary

- HE Front Parking Lot & Grass Area – Friday & Saturday – 9/6/19 & 9/7/19 – 5:00 PM to 5:00 PM – Hinckley Community Garage Sale & Flea – Ellen Lacy

Fees Not Waived

- HS Tennis Courts – Thursdays – 5/23/19, 6/6/19, 6/30/19, 7/11/19 & Saturday – 7/13/19 – 6:30 PM – USTA Tennis – Jondavid Smith
- HS Auditorium/Black Box/Band Room/Make-up Room/Dressing Rooms – Wednesday – 6/12/19 – 2:30 PM – 10:00 PM, Thursday – 6/13/19 – Noon – 11:00 PM, Friday – 6/14/19 – 4:00 PM – 11:00 PM & Saturday – 6/15/19 – 10:00 AM – 6:00 PM – Element Dance Company Concert – Alison Toth
- HS Cafeteria – Friday – 5/17/19 – 6:00 PM – 9:00 PM – National Police Week Event – Medina County Sea of Youth – Annie DuPre
- HS Football Stadium – Saturday – 8/21/19 – 2:00 PM – 8:00 PM – St. Edward High School Football Game – Kevin Hickman
- HS Auditorium/Gym/Black Box/Band Room/Make-up Room/On Stage Dress – Thursday – 3/5/20 – 2:30 PM – 8:30 PM, Friday – 3/6/20 – 2:30 PM – 10:00 PM, Saturday – 3/7/20 – 7:00 AM – 10:00 PM & Sunday – 3/8/20 – 7:00 AM – 10:00 PM – Star Dance Alliance DBA Nexstar Competition – Lindsey Pleasants

**CONSENT AGENDA – CONTRACTS/AGREEMENTS**

It is recommended that the Board of Education approve the following contracts and/or agreements, items A through M, as presented:

- A. Alliance for High Quality Education Agreement
- B. Suburban School Transportation Company, Inc. Agreement
- C. ESC of Northeast Ohio Positive Education Program Agreement
- D. Judith Ann Harpley/Harpley CS-LLC Orientation & Mobility Agreement
- E. Evolve Academy Agreement
- F. ABC Therapy, LTD Agreement
- G. KidsLink Neurobehavioral Center – May 2019 – August 2019 Agreement
- H. KidsLink School, LLC (4) Student Agreements 2019/2020
- I. Interim Healthcare of Akron/Canton Inc. Agreement

- J. Medina Creative Accessibility – MCA, Vocational Training Agreement
- K. College Now Greater Cleveland MOU
- L. Children's Hospital Medical Center of Akron – School Athletic Training Services Agreement
- M. Compmanagement 2020 Ohio SchoolComp Group Retro Program

#### **CONSENT AGENDA – PERSONNEL**

It is recommended that the Board of Education approve the following personnel items A through L, as presented.

- A. Employment Certified Substitutes/Home Tutors – Addendum # V

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2019/2020 school year, as submitted by the ESC of Medina County.

- B. Transportation Reimbursement Resolution for 2018/2019

It is recommended that a contract be entered into with those parents/guardians/custodians of pupils for whom local transportation is impractical and which provided reimbursement in lieu of transportation that does not exceed the State average of \$250.00 and is pursuant to ORC 3327.

- C. Employment – Administration

It is recommended that the Board of Education employ Nicholas Ranallo, as Athletic Director/Assistant Principal, on a limited contract of employment, beginning August 1, 2019 and to authorize up to 10 additional transition days between June 25, 2019 and July 31, 2019 to be paid at his per diem rate.

- D. Resignation – Classified

It is recommended that the Board of Education accept the resignation of the following individuals, effective at the end of the 2018/2019 school year, as listed:

1. Emily Forster, Sharon Latchkey
2. Ellen Lawer, Hinckley Latchkey
3. Christine Medwid, High School Aide
4. Beverly Migchelbrink, Middle School Cook

- E. Employment – Classified

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment, as listed:

1. Nicholas Boriska, High School 2<sup>nd</sup> Shift Custodian, effective 6/17/19
2. Kandace Yatsko, Middle School Cook, effective 8/19/19

F. Employment – Classified Substitutes

It is recommended that the Board of Education employ Lisa Cox, on a one-year limited contract of employment as a Substitute Bus Driver, effective 6/24/17.

G. Employment – Highland Community Education

It is recommended that the Board of Education employ Mary Fran Kudla as the Highland Community Education Director for the 2019/2020 school year.

H. Unpaid Medical Leave – Classified

It is recommended that the Board of Education approve the Unpaid Medical Leave request of the following individuals beginning with the 2019/2020 school year, as listed:

1. Shay Hann, Special Education Aide
2. Connie Marks, Bus Driver

I. Employment – Supplemental

It is recommended that the Board of Education employ Brian Patton, Band Instrument Switchover Services, \$500.00, whose wages are being paid through a donation provided by the Highland Foundation.

J. Employment – Consulting Services

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment for consulting services to the Highland Local School District, on an hourly basis, for the 2019/2020 school year, as listed:

1. John Deuber
2. James Reusch

K. Employment – Summer Substitutes

It is recommended that the Board of Education employ the following individuals, on limited contracts of employment, on an "as needed basis", as summer substitute custodians, as listed:

1. Corey Dennis
2. Ryan Frederick
3. Gabe Kirik
4. Mary Kosman
5. Jamie Skarupa
6. Alexander Thompson

L. Employment – Co-curricular/Supplemental – 2019/2020

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2019/2020 school year, as listed:

1. Josh Arbour	HS Head Golf Coach Girls – ½ time – 6 yrs	\$3,363.50
2. Josh Arbour	HS Asst Golf Coach Girls – ½ time – 6 yrs	\$2,509.50
3. Ty Damon	HS Asst Tennis Coach Girls – 18 yrs	\$5,446.00
4. Ty Damon	HS Asst Tennis Coach Boys – 18 yrs	\$5,446.00
5. Bruce Folkerth	HS Dept Chair – English – 0 yrs	\$2,029.00
6. Rob Gilbert	MS Head Cross Country Coach Boys – 1 yr	\$3,737.00
7. Denise Grecenuk	National Testing Site Supervisor	\$35.00 per hour
8. Elizabeth Hadler	HS Asst Tennis Coach Girls – ½ time – 5 yrs	\$2,509.50
9. Keith Heichel	MS Asst Football Coach	Volunteer
10. Mark Jackson	Athletic Dept Equipment Mgr – 1 yr	\$4,592.00
11. Chris Luker	HS Asst Golf Coach Boys – 4 yrs	\$4,165.00
12. Paul Lushes	HS Asst Football Coach – 28 yrs	\$6,727.00
13. Nicholas McFadden	HS Asst Speech & Debate Coach – 0 yrs	\$2,883.00
14. Holly Phillips	HS Asst Volleyball Coach – 1 yr	\$4,592.00
15. Tim Snook	MS Head Football Coach – 30 yrs	\$5,446.00

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Adjourn

**Highland Local Schools  
Fiscal Year 2019  
Final Amended  
Annual Appropriation Measure**

**Addendum # I**

<u>Fund Description</u>	<u>USAS Fund Number</u>	<u>Total Appropriation</u>
<b>General Fund</b>	<b>001</b>	<b>27,522,145.00</b>
Bond Retirement	002	7,894,375.00
Permanent Improvement	003	150,000.00
Building Fund	004	55,000,000.00
Food Service	006	1,197,000.00
Expendable Trusts	007	-
Non-Expendable Trusts	008	2,600.00
Uniform School Supplies	009	50,000.00
Internal Services Rotary	014	70,000.00
<b>Emergency Levy Fund</b>	<b>016</b>	<b>5,107,933.00</b>
Public School Support	018	80,000.00
Local Grants	019	175,000.00
Special Enterprise Fund (Latchkey / Comm Ed)	020	260,000.00
Agency Fund - OHSA Tournaments	022	5,000.00
Underground Storage Tank	031	-
Capital Grants (Sales Tax Fund)	071	1,750,000.00
Student Managed Activities	200	300,000.00
District Managed Activities	300	300,000.00
Auxiliary Services	401	143,259.19
SchoolNet Data Communications	451	9,000.00
Miscellaneous State Grants	499	18,006.55
IDEA Part B - Special Education Grants	516	760,944.07
Title III - Limited English Proficiency	551	2,153.56
Title I Disadvantaged Children Grant	572	164,407.27
Early Childhood Special Education Grant	587	15,830.05
Improving Teacher Quality Grant	590	54,916.36
Miscellaneous Federal Grants	599	17,365.14
<b>Total All Funds</b>		<b>101,049,935.19</b>

**RESOLUTION RE-ESTABLISHING PETTY CASH/CHANGE ACCOUNTS 2019-2020**

Whereas, it is considered necessary and desirable to re-establish and adopt the Petty Cash/Change Accounts in the Highland Local School District, Medina County, Ohio; and

Whereas, the Petty Cash checking accounts are to be used by designated employees of the school district for the payment of inexpensive, miscellaneous items; and,

Whereas, the Change Accounts are to be used by designated employees of the school district, or subcontractors hired by the school district, to take in sales or gate receipts of various activities of the school district, such as, but not limited to, sporting and school events;

Whereas, the designated change accounts can be re-established as part of the petty cash checking accounts,

Be it therefore resolved, that the following Petty Cash/Change Accounts of the Highland Local School District are established and created for the purpose stated above, and that the Treasurer has established proper procedures and guidelines to be used in controlling such accounts in accordance with Section 3313.31 of the Ohio Revised Code:

Petty Cash accounts are to be re-established as follows:

<u>Maximum Account</u>	<u>Location</u>	<u>Max. Single Disbursement</u>	<u>Responsible Party</u>
1. \$600	High School	\$50	Carrie Knapp or Barbara Killeen
2. \$600	Middle School	\$50	Rob Henry or Sheila Hemming
3. \$500	Sharon Elem.	\$50	Kathryn Kowza or Denise Shearer
4. \$500	Hinckley Elem.	\$50	James Carpenter or Sheila Bazan
5. \$500	Granger Elem.	\$50	LeAnn Gausman or Tina Hummel
6. \$500	Special Education	\$50	Deb Yorko or Linda Gehring
7. \$300	Central Office	\$50	Laurie Boedicker or Sue Liszniansky
8. \$2,560	Athletic Dept.	\$150	John Deuber, Nicholas Ranallo, or Amy Dean

Change accounts are to be re-established as follows:

1. Up to \$3,000	Athletic Dept.	N/A	John Deuber, Nicholas Ranallo, or Amy Dean
2. Up to \$3,600	Food Service	N/A	Evelyn Makarek or Christina Hirz

**RESOLUTION REGARDING FISCAL PROCEDURES**

BE IT RESOLVED, by the Board of Education of the Highland Local School District that the Treasurer be authorized to perform the following functions to facilitate the prompt, efficient, and compliant processing of fiscal transactions.

1. Pay salaries, wages, and other obligations when due within authorized appropriated amounts.
2. Sign payroll, general ledger, and other bank account checks with the mechanical signature system.
3. Issue “blanket” purchase orders up to \$250,000 in accordance with ORC 5705.41.
4. Invest funds, when practical, in Certificates of Deposit, authorized Federal Securities, and other allowable investments options in accordance with the Investment Policy.
5. Allocate interest income to the following funds in addition to the General Fund:

<u>Fund</u>	<u>Description</u>
004	Building Fund
006	Food Service
007-9002	David J. Brock Special Trust
007-9003	Lou Vermillion Scholarship
007-9004	Rick Lappert Memorial Track & Field
008-0000	William & Ruth Kelly Scholarship
008-9002	Highland Pride Scholarship
008-9004	Allard Scholarship
401	Auxiliary Services

**Highland Local Schools**  
**Fiscal Year 2020**  
**Temporary Appropriation Measure**

**Addendum # IV**

<u>Fund Description</u>	<u>USAS Fund Number</u>	<u>Total Appropriation</u>
<b>General Fund</b>	<b>001</b>	<b>28,971,911.00</b>
Bond Retirement	002	5,765,000.00
Permanent Improvement	003	300,000.00
Building Fund	004	5,000,000.00
Food Service	006	1,200,000.00
Expendable Trusts	007	-
Non-Expendable Trusts	008	2,600.00
Uniform School Supplies	009	80,000.00
Internal Services Rotary	014	80,000.00
<b>Emergency Levy Fund</b>	<b>016</b>	<b>5,100,000.00</b>
Public School Support	018	90,000.00
Local Grants	019	150,000.00
Special Enterprise Fund (Latchkey / Comm Ed)	020	275,000.00
Agency Fund - OHSAA Tournaments	022	25,000.00
Underground Storage Tank	031	-
Capital Grants (Sales Tax Fund)	071	1,500,000.00
Student Managed Activities	200	300,000.00
District Managed Activities	300	300,000.00
Auxiliary Services	401	137,750.00
SchoolNet Data Communications	451	-
Miscellaneous State Grants	499	-
IDEA Part B - Special Education Grants	516	670,000.00
Title III - Limited English Proficiency	551	2,000.00
Title I Disadvantaged Children Grant	572	164,000.00
Early Childhood Special Education Grant	587	12,000.00
Improving Teacher Quality Grant	590	45,000.00
Miscellaneous Federal Grants	599	10,000.00
<b>Total All Funds</b>		<b>50,180,261.00</b>

**Medina County Schools' ESC  
124 West Washington Street  
Medina, Ohio 44256-2270**

**Listing Dated 6/13/19**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Adams, Donna	Hartel, Castanza	Pauli, Edward
Albery, Steven	Heaton, Tammy	Pawelec, Timothy
Balsinger, Ricky	Henderson, Donald	Platner, John
Baun, Joy	Hoerger, Steven	Preston, Lenor
Blankenship, Jason	Hopkins, Jillian	Rich, Jeffrey
Bockman, Rena	Humphreys, Linda	Rubino, Nicole
Bonezzi, Thomas	Hussey, Kevin	Ruggiero, Carrie
Borowiak, Michael E.	Jevack, James	Sanders, Craig
Bosl, Kathleen M.	Just, Jacqueline	Santora, Linda L.
Brindle, Jennifer	Kay, Danielle	Sass, Taylor
Brown, John Kevin	Kellerstrass, Melinda	Schafer, Mary Theresa
Browning, Margaret	Kildoo, Holly	Scherle, Kelsey
Burns, Sheri	Kukarola-Brow, Michele	Schlegel, Dianne
Carey, John	Lamade, John	Schomer, Susan
Casal, Dixie	LaMancusa, Thomas J.	Sekerak, Julia
Cavett, Briana	Leonhardt, Amy	Seybold, Karen
Chudakoff, Barry	Lindsay, Craig	Sharp, Kaitlin
Cooper, Darci	LoBuglio, Mary Kaitlyn	Shaw, Kathleen
Dake, Nancy	Londrico, Ashley	Siliko, Laura
Darby, Rosanna	Longley, Lyndsay	Simmons, Mason
Dayhoff, Laura	Lurtz, Raymond	Simonis, Jennifer
Dean, Carrie-Leigh	MacWhade, Rebecca	Smith, Robert
Desman, Kathleen	Mason, Shari	Thompson, Michael
Fago, Felicia	McEntire, Marie	Tople, Jennifer
Farley, Alan	McGrain, William	Towell, Lori
Febus, Susan	McIntire, Alicia	Troyer, William
Fitzpatrick, Stephen	Miller, Cathy	Wallace, Lorilyn
Fladda, Paige	Miller, Liisa	Weidrick, Haley
Gibeault, Jeffrey	Nagel, David	White, Angela
Grant, Jarred	Nicolae, Marcela	Wolens, Andrew
Grimes, Jeanne	Nort, Cynthia	Wolfe, Kathleen M.
Hange, Mark H.	O'Donnell, Jaclyn	Yocum, Sandra
Hardgrove, Robert	Pankiw, Natalie	Young, James D.
Harris, Audrey	Papuga, Natasha	Ziegler, Jessica

**Listing Dated 6/20/19**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Christina Berken	Marguerite Murphy	Jessica Ziegler
John Kevin Brown	Cathleen Shepard	Joan Ziska
Tracy Greenberg	Michele Squire	
Gabrielle Hange	Elizabeth Williams	

HIGHLAND BOARD OF EDUCATION  
Regular Meeting  
July 15, 2019  
High School Media Center  
7:00 PM



BOARD OF EDUCATION

Dr. Norman Christopher – President  
Mr. Robert Kelly – Vice – President  
Mr. Mike Houska – Member  
Mrs. Diane Thomas – Member  
Mr. Chris Wolny – Member

Mrs. Catherine Aukerman – Superintendent  
Mr. Neil W. Barnes – Treasurer

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
JULY 15, 2019  
HIGH SCHOOL MEDIA CENTER  
7:00 PM

AGENDA

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – August 26, 2019 – High School Media Center – 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer
  - A. Approval of Minutes

It is recommended that the Board of Education approve the minutes of the Regular Meeting held on June 24, 2019, as presented.
  - B. Approval of Monthly Financial Reports

It is recommended that the Board of Education approve the June 2019 Financial Reports, as presented.
- VI. Board Members' Agenda Items
- VII. Hearing of Individuals and/or Delegation Representatives
- VIII. Old Business
- IX. New Business
- X. Superintendent's Agenda
  - A. Building Project Update – GPD Architects
  - B. Acceptance of Foreign Exchange Student

It is recommended that the Board of Education accept Leyre Callado as a Foreign Exchange Student and waive all associated education fees for the 2019/2020 school year.

Leyre Callado is from Spain and is sponsored by International Student Exchange. Leyre will be residing with the Oberhaus family of Sharon.

C. Pay-to-Participate Fees

It is recommended that the Board of Education approve Pay-to-Participate Fees for Athletics, Extracurriculars, Co-Curricular Activities and Clubs of \$250 High School; \$200 Middle School; \$50 per Club; with a \$750 maximum per family. Students approved for reduced lunch fees (based on federal lunch program guidelines) will be charged 50% of Pay-to-Participate fees with a family maximum of \$375. Pay-to-Participate fees for students approved for free lunch (based on federal lunch program guidelines) will be waived.

D. Approval of Applications for Use of Facilities/Waiver of Fees

Granger Elementary

- GE Gym & Cafeteria – Saturday – 12/7/19 – 7:00 AM – 1:00 PM – Santa Breakfast – Granger PTO – LeAnn Gausman

**CONSENT AGENDA – CONTRACTS/AGREEMENTS**

It is recommended that the Board of Education approve the following contracts and/or agreements, items A through F, as presented:

- A. Integrity Verifications – Drug Testing of Student Athletes
- B. Medina City Schools – Juvenile Detention Center Services Agreement
- C. Ohio Schools Council Annual Membership and Lake Erie Educational Media Consortium Agreement
- D. psi Affiliates, Inc./psi Associates, Inc. Nursing Service Agreement
- E. Children's Hospital Medical Center of Akron – School Athletic Training Services Agreement
- F. Educational Service Center of Northeast Ohio Educational Program/Services Agreement

**CONSENT AGENDA – PERSONNEL**

It is recommended that the Board of Education approve the following personnel items A through E, as presented:

- A. Employment Certified Substitutes/Home Tutors – Addendum # I

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2019/2020 school year, as submitted by the MCESC.

B. Resignation - Certified

It is recommended that the Board of Education accept the resignation of the following individuals, effective at the end of the 2018/2019 school year.

1. April Eckman, Middle School Language Arts Teacher
2. Emily Wenzell, High School Intensive Needs Teacher

C. Employment – Classified

It is recommended that the Board of Education employ the following individuals, on limited one-year contracts of employment, as listed:

1. James Harshey, Middle School Part-time Custodian, effective 7/1/19
2. Megan Pucek, High School Aide, effective 8/19/19

D. Change of Status – Classified

It is recommended that the Board of Education approve a change of status for Kevin Serafine, from High School 2<sup>nd</sup> Shift Building Manager, to High School 1<sup>st</sup> Shift Building Manager, effective July 1, 2019.

E. Employment – Athletic Camps/Clinics

It is recommended that the Board of Education employ the following individuals on an “as needed basis” for the 2018/2019 school year. (These wages are paid entirely from the respective sport’s club account):

1. Ty Damon	Tennis Youth Camp	\$1,035.00
2. Elizabeth Hadler	Tennis Youth Camp	\$990.00
3. Lisa Reynolds	Tennis Youth Camp	\$135.00

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Adjourn

**Medina County Schools' ESC  
124 West Washington Street  
Medina, Ohio 44256-2270**

**Listings Dated 6/27/19**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Joan Bigham

Anthony Clark

Andrea Gerber

Sandra J. Swanson

Susan Thompson

Mary Kay ZumMallen-Meyer

**Listings Dated 7/11/19**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Paige Fladda

Robert Johnson

Victoria Kuczynski

Lauren Merkle

Heather Petek

Frederic Pollock

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
AUGUST 26, 2019  
HIGH SCHOOL MEDIA CENTER  
7:00 PM

AGENDA

*This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item Hearing of Individuals and/or delegation representatives.*

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – September 16, 2019 – High School Media Center – 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer

A. Approval of Minutes

It is recommended that the Board of Education approve the minutes of the Regular Meeting held on July 15, 2019, and the Special Meeting held on July 18, 2019, as presented.

B. Approval of Monthly Financial Reports

It is recommended that the Board of Education approve the July 2019 Financial Reports, as presented.

VI. Board Members' Agenda Items

Appoint delegate and alternate delegate for Capital Conference

VII. Hearing of Individuals and/or Delegation Representatives

VIII. New Business

IX. Old Business

X. Superintendent's Agenda

A. Approval of 2019/2020 Bus Routes and the District Designee

It is recommended that the Board of Education approve the Highland School Bus Routes and District Designee, Debbie Parker, as the authority to modify stops, time and routes throughout the 2019/2020 school year, as presented.

B. Acceptance of Foreign Exchange Student

It is recommended that the Board of Education accept Andrea Valenza as a foreign exchange student and waive all fees for the 2019/2020 school year, as presented.

Andrea Valenza is from Oristano, Italy and he is residing with the Caruso family of Granger.

C. Resolution of Intent Not to Provide Career-Technical Education in Grades 7 and 8

It is recommended that the Board of Education approve the Resolution of Intent Not to Provide Career-Technical Education in Grades 7 and 8, as presented.

D. Acceptance of Donations

It is recommended that the Board of Education accept the following donations, as listed:

TO	FROM	ITEM/VALUE
Highland Middle School	Middle School PTO	Bench/\$1,000.00
Hinckley Elementary	Hinckley PTO	Playground Balls/\$493.38
Hinckley Elementary	Hinckley PTO	Storage Rack/\$129.99

E. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

High School

- HS Classrooms/Auditorium/Cafeteria – During School Year – Highland Community Education – Mary Fran Kudla
- HS Auditorium/Parking Lot/Stadium – Granger Bicentennial Celebration – All Day Events – Thursday, Friday & Saturday – 6/25/20 through 6/27/20

Middle School

- MS Classrooms/Cafeteria – During School Year – Highland Community Education – Mary Fran Kudla
- MS Parking Lot/Stadium – Granger Bicentennial Celebration – All Day Events – Saturday – 6/27/20

Granger Elementary

- GE Classrooms/Gym/Cafeteria – During School Year – Highland Community Education – Mary Fran Kudla
- GE Parking Lot – Granger Bicentennial Celebration – All Day Events – Saturday – 6/27/20

Hinckley Elementary

- HE Classrooms/Gym/Cafeteria – During School Year – Highland Community Education – Mary Fran Kudla

Sharon Elementary

- SE Classrooms/Cafeteria – During School Year – Highland Community Education – Mary Fran Kudla

**Fees Not Waived**

- HS Auditorium/Parking Lot/Stadium – Granger Bicentennial Celebration – All Day Events – Thursday, Friday & Saturday – 6/25/20 through 6/27/20 – **Only Custodial Fees During Non-school Hours**

### **CONSENT AGENDA – CONTRACTS/AGREEMENTS**

It is recommended that the Board of Education approve the following contracts and/or agreements, items A through F, as presented:

- A. USA Mobile Drug Testing of Northeast Ohio Agreement
- B. Monarch School Agreement
- C. Educational Service Center of Northeast Ohio – Visual Impairments Service Agreement
- D. Total Education Solutions Consultant Agreement
- E. Spectrum Internet Service Provider
- F. Remind Message Services Agreement

### **CONSENT AGENDA – PERSONNEL**

It is recommended that the Board of Education approve the following personnel items A through M, as presented:

- A. Employment – Certified Substitutes/Home Tutors – Addendum # I  

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2019/2020 school year, as submitted by the MCEC.
- B. Resignation – Administration  

It is recommended that the Board of Education accept the resignation of Paul Gerycz, High School Assistant Principal, effective July 31, 2019.
- C. Retirement – Administration  

It is recommended that the Board of Education accept the resignation of Deborah Parker, Transportation Supervisor, for the reason of retirement, effective December 31, 2019.
- D. Employment – Administration  

It is recommended that the Board of Education employ Joshua Backo, High School Assistant Principal, effective 8/12/19.
- E. Resignation – Certified  

It is recommended that the Board of Education accept the resignation of Molly Pellerite, High School Counselor, effective August 9, 2019.

F. Retirement – Classified

It is recommended that the Board of Education accept the resignation of Craig Holbein, Granger Custodian, for the reason of retirement, effective September 30, 2019.

G. Resignation – Classified

It is recommended that the Board of Education accept the resignation of Judy Hale, Hinckley Aide, effective at the end of the 2018/2019 school year.

H. Reinstatement of Certificated Employee from the RIF List

It is recommended that the Board reinstate the Danielle Koval, Intervention Specialist from the RIF list into a full time vacancy, within the district.

I. Maternity Leave – Certified

It is recommended that the Board of Education approve the Maternity Leave request of Danielle Sampliner, High School Science Teacher, effective with the birth of her child, (anticipated due date of 12/9/19), returning at the beginning of the 2020/2021 school year.

J. Employment – Certified

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment, for the 2019/2020 school year, as listed:

1. Rachel Andexler, Hinckley 1<sup>st</sup> Grade Teacher
2. Nicole Heckman, Granger and Sharon Long Term Substitute
3. Claudia Johnson, High School Counselor – Long Term Substitute – effective 8/12/19
4. Craig Tasker, High School Counselor – Long Term Substitute – effective 8/12/19
5. Aubrey Walkup, Psychologist Intern, effective 8/20/19
6. Sydney Yannuzzo, Granger 2<sup>nd</sup> Grade Teacher

K. Employment – Classified

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment for the 2019/2020 school year, as listed:

1. Mikayla Brown, Hinckley PM Latchkey, effective 8/20/19
2. Joseph Springer, Bus Driver, effective 8/9/19

L. Classified Substitutes – 2019/2020 School Year

It is recommended that the Board of Education employ the following individuals on one-year limited contracts of employment, on an “as needed basis”, for the 2019/2020 school year, as listed:

**Sub Aides**

Katie Andersen  
Lisa Bilchik  
Sharyl Crutchley  
Mike Dolan - Tech  
Katie Duffy

Chantelle Eggleton  
Annette Galbincea  
Nicole Hollis  
Sherri Kedzior  
Mary Kosman

Fallon Myers  
Natasha Papuga  
Tamara Stastny  
Jennifer Tople  
Amy Ward

Ashley Wayne  
Jill Zeiger

**Sub Bus Drivers**

Tom Bardar  
Jane Carsten  
Howard Eakin  
Jeff Enterline

Sally Gunner  
George Jacynycz  
Ray Kornokovich  
Melissa Lance

Steve Meilinger  
Duncan Munroe  
Bob Rakusan  
Bob Ripley

Tony Weinschreider  
Beth Webber  
Denis Werner

**Sub Cooks**

Leanne Archinal  
Collette DiMalanta

Amelia Kosdrosky  
Margee Spurio

**Sub Custodians**

Ken Coddling  
Alex Thompson

**M. Employment – Co-curricular/Supplemental**

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2019/2020 school year, as listed:

1. Mary Becker	HS Head Girls Golf Coach ½ time – 12 yrs	\$3,577.50
2. Mary Becker	HS Asst Girls Golf Coach ½ time – 12 yrs	\$2,723.00
3. Brittany Bosela	MS Head Volleyball Coach 8 <sup>th</sup> – 3 yrs	\$4,165.00
4. William Brooker	MS Asst Football Coach 8 <sup>th</sup> – 3 yrs	\$3,310.00
5. Denny Ciornei	HS Head Boys Soccer Coach – 11 yrs	\$7,155.00
6. Brandon Day	HS Asst Football Coach – 5 yrs	\$6,300.00
7. Nick DeCesare	HS Asst Football Coach – 3 yrs	\$5,446.00
8. Andrew Dutt	HS Head Boys Golf Coach – 11 yrs	\$7,155.00
9. Kenny Fritz	HS Asst Football Coach – 2 yrs	\$5,019.00
10. Mike Gibbons	HS Head Football Coach – 14 yrs	\$9,290.00
11. Mike Gibbons	Weight Room Supervisor – 14 yrs	\$4,592.00
12. Mike Gibbons	Certified Strength & Conditioning Coach – 14 yrs	\$5,446.00
13. Rob Gilbert	MS Head Cross Country Coach Boys – 4 yrs	\$4,165.00
14. Kelly Harrison	Asst Band Director – 5 yrs	\$5,446.00
15. Myles Houska	MS Asst Football Coach	Volunteer
16. Nate Howard	HS Asst Football Coach – 11 yrs	\$6,727.00
17. Colleen Hyland	Mentor Teacher – 8 yrs	\$4,165.00
18. Josh Kay	HS Asst Girls Soccer Coach – 0 yrs	\$4,592.00
19. Devan Lippincott	HS Head Cross Country Girls Coach – 16 yrs	\$7,155.00
20. Andrew Lynden	HS Head Cross Country Boys Coach – 10 yrs	\$7,155.00
21. Andrew Lynden	Mentor Teacher – 8 yrs	\$4,165.00
22. Patrick Martin	MS Girls Golf Club Advisor – 1 yr	\$1,602.00
23. Patrick Martin	MS Boys Golf Club Advisor – 1 yr	\$1,602.00
24. Marc Masters	HS Asst Volleyball Coach – 0 yrs	\$4,592.00
25. Tim Maxworthy	HS Asst Football Coach	Volunteer
26. Laura McDermott	HS Asst Volleyball Coach – 2 yrs	\$4,592.00
27. Chris Meyer	HS Asst Football Coach – 11 yrs	\$6,727.00
28. Tarynn Minegar	HS Head Volleyball Coach – 3 yrs	\$5,873.00
29. Brit Musal	HS Asst Football Coach – 5 yrs	\$6,300.00
30. Michael Nettling	HS Asst Football Coach – 10 yrs	\$6,727.00
31. Dave Parry	MS Head Girls Cross Country – 11 yrs	\$5,446.00
32. Lisa Reynolds	HS Head Tennis Coach Girls – 16 yrs	\$7,155.00
33. Lisa Reynolds	HS Head Tennis Coach Boys – 16 yrs	\$7,155.00
34. Bruce Scally	MS Asst Football Coach 7 <sup>th</sup> – 0 yrs	\$2,883.00
35. Wendy Shemo	MS Academic Challenge Club Advisor	\$600.00
36. Ryan Stuver	HS Asst Soccer Coach Boys – 1 yr	\$4,592.00
37. Lisa Tecco	National Testing Proctor	\$25.00 per hour
38. Cullen Waugh	MS Asst Football Coach 7 <sup>th</sup> – 0 yrs	\$2,883.00
39. Donna Wolford	Mentor Teacher – 5 yrs	\$4,165.00
40. Andrew Wuellner	HS Asst Boys Tennis Coach ½ time – 1 yr	\$1,868.50
41. William Zufall	HS Head Girls Soccer Coach – 17 yrs	\$7,155.00

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF  
CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Adjourn

**Medina County Schools' ESC  
124 West Washington Street  
Medina, Ohio 44256-2270**

**Listings Dated 7/19/19**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Mark Andersen  
Thomas Gerbasi  
Natalie Pankiw  
Andrew Wolens

**Listings Dated 7/23/19**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Bill Lamb  
Sandra Yocum

**Listings Dated 8/2/19**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Gabrielle Lynskey  
Jennifer Ripley

**Listings Dated 8/15/19**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Marlene Dagleish	Carli Laux	Stephanie Powell
Megan Faulkner	Dana Meves	Erica Vlana
Jacqueline Just	Shelly Plasky	Bonnie Zitricki

**Listings Dated 8/22/19**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Donna Adams	Jessica Hazelkorn	Timothy Pawelec
Brittney Cunningham	Hope Kemper-Hellwig	Dale Root
Dylan Dapsis	Aaron Maas	Margaret Viancourt
Leah Darkes	Robin Madak	
Stamatia Giatis	Colleen O'Brien	

HIGHLAND BOARD OF EDUCATION  
SPECIAL MEETING  
SEPTEMBER 23, 2019  
HIGH SCHOOL MEDIA CENTER  
7:00 PM

AGENDA

*This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item Hearing of Individuals and/or delegation representatives.*

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – October 21, 2019 – High School Media Center – 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer
  - A. Approval of Minutes

It is recommended that the Board of Education approve the minutes of the Regular Meeting held on August 26, 2019, as presented.
  - B. Approval of Monthly Financial Reports

It is recommended that the Board of Education approve the August 2019 Financial Reports, as presented.
  - C. Approval of Fiscal Year 2020 Annual Appropriations

It is recommended that the Board of Education approve the Fiscal Year 2020 Annual Appropriations, as presented.
  - D. Approval of Student Activity Program Purpose, Goals, and Budget

It is recommended that the Board of Education approve the Student Activity Program Purpose, Goals, and Proposed Budgets for Fiscal Year 2020, as presented.
  - E. Approval of Fund Transfer

It is recommended that the Board of Education approve the transfer of \$5,000 from the General Fund to the Speech & Debate Team Account (200-9227) for the purpose of funding team competition fees for the 2019-2020 school year.
  - F. Approval to Create New Fund

It is recommended that the Board of Education approve the creation of Fund 467 to account for Student Wellness and Success Funds provided by the State.

G. Approval to Proceed with Refunding of Series 2018A Bonds

It is recommended that the Board of Education approve the resolution providing for the issuance and sale of bonds in a maximum aggregate principal amount of \$54,680,000, for the purpose of refunding at a lower interest cost certain of the District's School Improvement Bonds, Series 2018A; authorizing and directing the call for optional redemption of the refunded bonds; authorizing the execution and delivery of a bond registrar agreement and a bond purchase agreement with respect to the refunding bonds, and an escrow agreement with respect to the refunding of the refunded bonds; and authorizing the preparation and use of an official statement relating thereto, as presented.

H. Approval to Proceed with Refunding of Series 2018B Bonds

It is recommended that the Board of Education approve the resolution providing for the issuance and sale of bonds in a maximum aggregate principal amount of \$5,640,000, for the purpose of refunding at a lower interest cost certain of the District's School Improvement Bonds, Series 2018B; authorizing and directing the call for optional redemption of the refunded bonds; authorizing the execution and delivery of a bond registrar agreement and a bond purchase agreement with respect to the refunding bonds, and an escrow agreement with respect to the refunding of the refunded bonds; and authorizing the preparation and use of an official statement relating thereto, as presented.

VI. Board Members' Agenda Items

VII. Hearing of Individuals and/or Delegation Representatives

VIII. New Business

Building Project Update – GPD Architects

IX. Old Business

X. Superintendent's Agenda

A. Presentation

Social Emotional Learning Program – Laurie Boedicker

B. High School Out-of-State Trip

It is recommended that the Board of Education approve the High School Ski Club Day Trip to Holiday Valley in Ellicottville, New York on Saturday, February 1, 2020, as presented.

C. Acceptance of Donations

It is recommended that the Board of Education accept the following donations, as listed:

TO	FROM	ITEM/VALUE
HHS Speech & Debate	Nat'l Speech & Debate Assn.	\$200.00
HHS Speech & Debate	Rosalind Gallaspie	\$500.00
HHS Wrestling Program	Highland Youth Wrestling	2 ipads
HHS Basketball Program	Keith & Karen Heichel	\$130.00
Highland Transportation	Lucy McElwain	10 Staff Room Chairs
Granger Elementary	Rosalind Gallaspie	\$500.00
Granger Elementary	Don & Carol Baker	\$600.00/Magical Theatre Program
Sharon Elementary	River Valley Paper Co, Inc.	\$18.58/Recycling Commission
Sharon Elementary	Sharon Community Trust	\$4,000.00/Leadership Grant
Hinckley Elementary	Bob Gillingham & Brooklyn Exchange Club	\$150.00/Playground Bench

D. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

Granger Elementary

- GE Softball Field – Sundays – 8/8/19, 8/15/19 & 8/22/19 – 10:00 AM – 3:00 PM – Softball Practice – Diamond Chix – Tracy Crandall
- GE Sports Field – Sundays – 9/29/19 through 11/3/19 – 1:00 PM – 3:00 PM – Highland Lacrosse Club – Mark Przybysz

Hinckley Elementary

- HE Cafeteria – Wednesday – 8/21/19 – 6:30 PM – 8:00 PM – Girl Scout Troop 91092 Parent Meeting – Melissa Pattison

Fees Not Waived

- MS & GE Sports Fields – 4/13/10 through 5/21/19 – 6:00 PM – 8:00 PM – Highland Lacrosse Club – Mark Przybysz
- HS Tennis Courts – Saturday – 9/14/19 – 8:30 AM – 5:00 PM – USTA Tennis Tournament – NEO Tennis Association – Derek Kohanski
- MS West Gym – Thursdays – 12/5/19 through 3/19/20 – 7:00 PM – 9:30 PM – Men's Basketball – David Haller

## **CONSENT AGENDA – CONTRACTS/AGREEMENTS**

It is recommended that the Board of Education approve the following contracts and/or agreements, items A through F, as presented:

- A. STEPS Educational Group Contracts
- B. Intervention for Peace (IFP) Agreement
- C. Transportation Reimbursement Agreement
- D. Musical Theater Project Agreement
- E. Kathalee Brashares – EMIS Consulting Services
- F. Swank Movie Licensing – Public Performance Site Licensing

## **CONSENT AGENDA – PERSONNEL**

It is recommended that the Board of Education approve the following personnel items A through I, as presented:

- A. Employment – Certified Substitutes/Home Tutors – Addendum # I

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2019/2020 school year, as submitted by the MCESC.

- B. Revision in Maternity Leave – Certified

It is recommended that the Board of Education approve a revision in the Maternity Leave Request of Kristen Robinson, Hinckley First Grade Teacher, resulting in a return date of September 30, 2019.

- C. Retirement – Exempt

It is recommended that the Board of Education accept the resignation of Cynthia Brenstuhl, Assistant to the Treasurer, for the reason of retirement, effective December 31, 2019.

- D. Change of Status – Classified

It is recommended that the Board of Education approve a change of status for Nick Boriska, from High School 2<sup>nd</sup> Shift Custodian to High School 2<sup>nd</sup> Shift Building Manager, effective September 3, 2019.

- E. Unpaid Medical Leave – Classified

It is recommended that the Board of Education approve the Unpaid Medical Leave request of Sheila Drollinger, Bus Driver, effective September 9, 2019, returning January 6, 2020.

F. Employment – Classified

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment for the 2019/2020 school year, as listed:

1. Tina Castelli, Sharon Student Specific Special Education Aide, effective 8/26/19
2. Bailie Cook, Sharon PM Latchkey, effective 9/12/19

G. Classified Substitutes – 2019/2020 School Year

It is recommended that the Board of Education employ Makayla Brown, Substitute Aide, on a one-year limited contract of employment, on an as needed basis, for the 2019/2020 school year.

H. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2019/2020 school year, as listed:

1. Stephanie Abatangelo	National Testing Proctor	\$25.00 per hour
2. Daryn Archer	HS Asst Cheerleading Advisor – 1 yr	\$2,029.00
3. Lisa Bogdanski	MS Tennis Club Advisor – 0 yrs	\$1,602.00
4. Brian Borla	MS Asst Football Coach	Volunteer
5. Kimberly Bowers	National Testing Proctor	\$25.00 per hour
6. Tom Csanyi	MS Asst Football Coach – 0 yrs	\$2,883.00
7. Kelly D'Annolfo	MS Chess Club Advisor	\$500.00
8. Amy Dean	HS Fall Faculty Manager ½ time – 4 yrs	\$3,363.50
9. Amy Dean	HS Winter Faculty Manager – 4 yrs	\$3,310.00
10. John Dunning	MS Asst Football Coach – 4 yrs	\$3,310.00
11. Robyn Eastman	HS Fall Faculty Manager – 7 yrs	\$7,582.00
12. Jordan Gribble	HS Asst Football Coach – 4 yrs	\$5,446.00
13. Mariana Hardy	National Testing Proctor	\$25.00 per hour
14. Rick Holland	HS Asst Soccer Coach Girls – 2 yrs	\$4,592.00
15. Ashley Kwiatkowski	MS Cheerleading Advisor – 3 yrs	\$2,456.00
16. Amy Lyon	HS Cheerleading Advisor – 14 yrs	\$6,300.00
17. Mandi Myser	MS Head Volleyball 7 <sup>th</sup> – 4 yrs	\$4,165.00
18. Mandi Myser	MS Faculty Manager – 5 yrs	\$5,019.00
19. Chris Schaefer	HS Asst Soccer Coach Boys – 0 yrs	\$4,592.00
20. Brent Shaeffer	MS Yearbook Advisor – 3 yrs	\$2,456.00
21. Madison Shaffer	HS Asst Band Director – 0 yrs	\$4,165.00
22. Tim Snook	MS Faculty Manager – 16 yrs	\$5,446.00
23. Theo Verginis	HS Asst Soccer Coach Boys	Volunteer
24. Justin White	HS Asst Band Director – 0 yrs	\$4,165.00
25. Patricia Wise	National Testing Proctor	\$25.00 per hour
26. Dawn Zorn	HS Spring Faculty Manager – 5 yrs	\$4,165.00

I. Employment – Consulting Services

It is recommended that the Board of Education employ John Deuber as an Ohio Teacher Evaluation System (OTES) credentialed evaluator for the 2019/2020 school year, on an as needed basis.

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Adjourn

**Medina County Schools' ESC  
124 West Washington Street  
Medina, Ohio 44256-2270**

**Listings Dated 8/29/19**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Tara Abbas	Weese Courtney	Annette Petersen
Steven Alberly	Heather Fisher	Jasmine Prezenkowski
Jennifer Aungst	William Goddard	Alex Stanley
Patricia Barnes	Philip A. Kensicki	

**Listings Dated 9/6/19**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Roberta Browning	Olivia Matuch	Rodney Wayne
Katie Duffy	Amy Ryant	
Marilyn Manning	Carla Schoch	

**Listings Dated 9/12 /19**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Emma Conley	Matthew Hogue	Stephen Suglio
Hailey DeFraime	Olivia Kalinowski	
Colette Dowling	Peter Ryder	

**Listings Dated 9/20/19**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

MaryBeth Castaneda	Evan Jarvis	Katilin Sharp
Heather Cheslock	Sarah Klauss	Melissa Shaw
Anthony Clark	Dusty Merkys	Michele Squire
Rosana Darby	Christine Naizer	Teresa Whetstone
Benjamin French	Nathan Olee	
Steven Hoerger	Katiera Pfeister	

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
OCTOBER 21, 2019  
HIGH SCHOOL MEDIA CENTER  
7:00 PM

AGENDA

*This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item Hearing of Individuals and/or delegation representatives.*

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – November 18, 2019 – High School Media Center – 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer
  - A. Approval of Minutes

It is recommended that the Board of Education approve the minutes of the Special Meeting held on September 23, 2019, as presented.
  - B. Approval of Monthly Financial Reports

It is recommended that the Board of Education approve the September 2019 Financial Reports, as presented.
  - C. Approval of Guaranteed Maximum Price Amendments

It is recommended that the Board of Education approve the Guaranteed Maximum Price Amendment for early site work at the new Elementary Buildings, as presented.
- VI. Board Members' Agenda Items
- VII. Hearing of Individuals and/or Delegation Representatives
- VIII. New Business
- IX. Old Business
- X. Superintendent's Agenda
  - A. Building Project Update – GPD Architects
  - B. Payment in Lieu of Transportation – Addendum # I

It is recommended that the Board of Education approve the Payment in Lieu of Transportation Resolution, as presented.

C. Acceptance of Donations

It is recommended that the Board of Education accept the following donations, as listed:

TO	FROM	ITEM/VALUE
HHS Speech & Debate	Sharon Automotive	\$100.00
HHS Speech & Debate	Hirt's Gardens	\$100.00
HHS Speech & Debate	Michael & Teresa Holmberg	\$50.00
HHS Speech & Debate	Julie Reeves, MS, Inc.	\$100.00
HHS Speech & Debate	Pleasant Valley Corp.	\$100.00
HHS Speech & Debate	Barry Kusoski	\$50.00
HHS Speech & Debate	Securitec Security Systems	\$500.00
HHS Speech & Debate	Buck Chevrolet	\$1,000.00
HHS Speech & Debate	Bil-Jac	\$100.00
HHS Speech & Debate	Canal Pointe Capitol, LLC	\$500.00
HHS Class of 2020	Bernadette & Edward Yu	\$100.00
HHS Boys Soccer Club	Assembly Specialty Products	\$1,200.00
HHS Volleyball	Brett & Holly Wirebaugh	\$265.00

**CONSENT AGENDA – CONTRACTS/AGREEMENTS**

It is recommended that the Board of Education approve the following contracts and/or agreements, Items A through E, as presented:

- A. Power4Schools / ENGIE Resources - Electricity Supplier Agreement
- B. Educational Service Center of Northeast Ohio – Teaching and Gifted Coordinator Services
- C. Wright Specialty Insurance / Gallagher – Insurance Coverage for the Policy Year ending September 30, 2020
- D. Educational Funding Group – E-Rate Consulting Services
- E. Gerson/Applewood Services Agreement

**CONSENT AGENDA – PERSONNEL**

It is recommended that the Board of Education approve the following personnel items A through F, as presented:

- A. Employment Certified Substitutes/Home Tutors – Addendum # II

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2019/2020 school year, as submitted by the MCECSC.

B. Maternity Leave – Certified

It is recommended that the Board of Education approve the Maternity Leave Request of the following individuals, as listed:

1. Carolyn Colbow, Middle School Counselor, effective with the birth of her child, (anticipated due date of 3/28/20), returning at the beginning of the 2020/2021 school year
2. Julie Malone, Middle School Math Teacher, effective with the birth of her child, (anticipated due date of 2/25/20), with a return date of 5/5/20.

C. Employment – Classified

It is recommended that the Board of Education employ the following individuals on one-year limited contracts of employment, for the 2019/2020 school year, as listed:

1. Natalie Bodie, Sharon PM Latchkey, effective 10/31/19
2. Nicole Hollis, High School LTS Special Education Aide, effective 11/6/19
3. Alexander Thompson, High School 2<sup>nd</sup> Shift Custodian, effective 10/1/19

D. Change of Status – Classified

It is recommended that the Board of Education approve a change of status for the following individuals, as listed:

1. James Harshey from part time Middle School Custodian, to full time High School 2<sup>nd</sup> Shift Custodian, effective 10/1/19
2. Bethany Webber from High School 2<sup>nd</sup> Shift Custodian to Granger 2<sup>nd</sup> Shift Custodian, effective 10/1/19.

E. Employment – Classified Substitutes

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment, on an “as needed basis”, for the 2019/2020 school year, as listed:

1. Kellie Budi, Substitute Aide
2. Craig Lindsay, Substitute Bus Driver

F. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2019/2020 school year, as listed:

1. Josh Arbour	MS Head Basketball Coach Girls 7 <sup>th</sup> – 7 yrs	\$5,019.00
2. Aaron Boucher	HS Asst Wrestling Coach	Volunteer
3. Jacob Brown	MS Head Basketball Coach Boys 8 <sup>th</sup> – 4 yrs	\$4,165.00
4. Adam Cestaro	HS Head Basketball Coach Boys – 17 yrs	\$9,290.00
5. Adam Cestaro	HS Intramural Boys – 17 yrs	\$3,310.00
6. Ted Chester	MS Head Basketball Coach Girls 8 <sup>th</sup> – 0 yrs	\$3,737.00
7. Ian Crouse	HS Asst Band Director – 0 yrs	\$4,165.00
8. Brandon Day	MS Head Basketball Coach Boys 7 <sup>th</sup> – 1 yr	\$3,737.00

9. John Dunning	MS Asst Football Coach – 5 yrs	\$4,165.00
10. Chase Favalon	HS Asst Band Director – 0 yrs	\$4,165.00
11. Logan Gresock	HS Asst Wrestling Coach	Volunteer
12. Chris Hershberger	MS Head Wrestling Coach – 6 yrs	\$5,019.00
13. Todd Hill	HS Asst Wrestling Coach	Volunteer
14. Chris Kestner	HS Asst Basketball Coach Boys – 18 yrs	\$6,727.00
15. James Madison	HS Head Basketball Coach Girls – 11 yrs	\$9,290.00
16. James Madison	HS Intramural Girls – 11 yrs	\$3,310.00
17. Tim Maxworthy	HS Head Wrestling Coach – 9 yrs	\$8,863.00
18. Dan Quallich	MS Asst Wrestling Coach – 0 yrs	\$2,883.00
19. Rick Wallenhorst	HS Asst Basketball Coach Girls – 11 yrs	\$6,727.00

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF  
CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Executive Session

Details relative to the security arrangements and emergency response protocols for a public body or a public office, if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.

XII. Adjourn

**RESOLUTION – PAYMENT IN LIEU OF TRANSPORTATION**

**BE IT RESOLVED** that the Highland Local Board of Education, Medina County, Ohio, has established that the attached list of students are eligible to receive Transportation in compliance with the Ohio Revised Code, State Board of Education standards, and District policy.

**BE IT FURTHER RESOLVED** the Highland Local Board of Education decrees that such service by school conveyance is impractical, and hereby agrees to pay the parent or guardian of said pupil (in lieu of providing such service) an amount which will not exceed the State average cost to transport all pupils in the State the preceding year.

1.	Marshall Ashby	Spring Garden	Grade 3
2.	Gabriela Bozic	South Suburban Montessori	Grade 6
3.	Kristina Bozic	South Suburban Montessori	Grade 5
4.	Benjamin Emerson	St. Ambrose	Grade 8
5.	Lila Goebel	Incarnate Word Academy	Grade K
6.	Matilda Lawlor	Old Trail	Grade 6
7.	Brennan Lewis	St. Ambrose	Grade 3
8.	Colin Lewis	St. Ambrose	Grade K
9.	Ella Merk	Northside Christian Academy	Grade 5
10.	Gianna Molnar	Northside Christian Academy	Grade K
11.	Emmalyn Presti	Northside Christian Academy	Grade 5
12.	Shilliam Graham	Akron Montessori School	Grade K
13.	Elie Sommer	Northside Christian Academy	Grade K
14.	Lincoln Spring	Northside Christian Academy	Grade K
15.	Palmer Tousley	Northside Christian Academy	Grade 3
16.	John Upole	Royal Redeemer	Grade K
17.	Angelica Zapo	Royal Redeemer	Grade 2

**Medina County Schools' ESC  
124 West Washington Street  
Medina, Ohio 44256-2270**

**Listings Dated 9/26/19**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Steven Alberty  
Renee Chenevey  
Olivia Matuch

**Listings Dated 10/4/19**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Alyssa Lance  
Timothy Maxworthy  
Emily Myers  
Matthew Popielski  
Maxwell Roach

**Listings Dated 10/10/19**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Jessica Barlock	Erin Estell	Daniel Kopinsky	Timothy Viskocil
Amanda Benisek	Sabrina Frye	Melissa Lance	Scott Wallace
Ryan Bores	Michalla Gordon	Brittany Lanese	Stacy Webb
Kim Brightbill	Zach Graham	Jacqueline S. Rossero	Helen Wilson
James Brown	Gregg Gyorgak	Corrine Schwaner	
Michael Byrne	Bradley Harvey	James Swedyk	
Katherine Coleman	Kimberly Keiper	Julie Tollis	

**Listings Dated 10/18/19**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Steven Albery  
Allison Chaya  
Tammy Pryatel  
Crystal Venner

HIGHLAND BOARD OF EDUCATION  
SPECIAL MEETING  
NOVEMBER 25, 2019  
HIGH SCHOOL MEDIA CENTER  
7:00 PM

AGENDA

*This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item Hearing of Individuals and/or delegation representatives.*

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – December 16, 2019 – High School Media Center – 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer
  - A. Approval of Minutes

It is recommended that the Board of Education approve the minutes of the Regular Meeting held on October 21, 2019, as presented.
  - B. Approval of Monthly Financial Reports

It is recommended that the Board of Education approve the October 2019 Financial Reports, as presented.
  - C. Approval of Fiscal Year 2020 Five-Year Forecast

It is recommended that the Board of Education approve the Fiscal Year 2020 Five-Year Forecast and Assumptions for the five-year period ending June 30, 2024, as presented.
  - D. Acceptance of Amended 2020 Tax Rates and Amounts

It is recommended that the Board of Education approve the “Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor”, as presented in Addendum # I.
- VI. Board Members' Agenda Items
- VII. Hearing of Individuals and/or Delegation Representatives
- VIII. Old Business

IX. New Business

Conduct first reading for the new and revised Board of Education Policies, as presented.

1310 – Employment of the Treasurer  
1340 – Non-Reemployment of the Treasurer  
1615 – Use of Tobacco by Administrators  
2431 – Interscholastic Athletics  
3215 – Use of Tobacco by Professional Staff  
4215 – Use of Tobacco by Classified Staff  
5113.02 – School Choice Options  
5200 – Attendance  
5350 – Student Mental Health and Suicide Prevention  
5460 – Graduation Requirements  
5512 – Use of Tobacco  
7300 – Disposition of Real Property/Personal Property  
7434 – Use of Tobacco on School Premises  
7440.03 – Small Unmanned Aircraft Systems  
8403 – School Resource Officer  
8462 – Student Abuse and Neglect  
8500 – Food Services

X. Superintendent's Agenda

A. Building Project Update – GPD Architects

B. Certification of Standards Governing Types of Foods and Beverages Sold on School Premises

It is recommended that the Board of Education approve the Certification of Standards Governing Types of Foods and Beverages Sold on School Premises, as presented.

*[State law in Ohio requires each school district board of education and each chartered nonpublic school board or governing authority to adopt and enforce nutrition standards governing the types of food and beverages available for sale on the premises of its schools.]*

C. High School Program of Studies for 2020/2021 – Presented by Carrie Knapp

It is recommended that the Board of Education approve the changes to the 2020/2021 High School Program of Studies, as presented.

D. High School Out-of-State Trip

It is recommended that the Board of Education approve the Out-of-State High School Varsity Softball Tournament Trip to Pigeon Forge, TN, leaving on March 25, 2020 and returning on March 29, 2020, as presented.

E. Acceptance of Donations

It is recommended that the Board of Education accept the following donations, as listed:

TO	FROM	ITEM/VALUE
HHS Speech & Debate Team	Precious & Free Foundation – Barry Haun in memory of Alyssa Haun	\$500.00
HHS Speech & Debate Team	Anne & Douglas Schwan	\$25.00
HHS Speech & Debate Team	Haas Orthodontics	\$100.00
HHS Speech & Debate Team	Frederick Mark Jackson	\$100.00
HHS Speech & Debate Team	OEConnection, LLC	\$100.00
HHS Speech & Debate Team	JB Boutique, LLC	\$100.00
HHS Speech & Debate Team	Dr. Juliann Balski, DDS, Merit Dental	\$250.00
HHS Boys Soccer Club	Jeffrey Hill	\$300.00
HMS 6 <sup>th</sup> Grade Camp	Middle School PTO	\$440.00
HMS Power of the Pen	Middle School PTO	\$400.00

F. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as presented in Addendum # II.

**CONSENT AGENDA – CONTRACTS/AGREEMENTS**

It is recommended that the Board of Education approve the Lynn Mazur Nursing Services Agreement, as presented.

**CONSENT AGENDA – PERSONNEL**

It is recommended that the Board of Education approve the following personnel items A through J, as presented:

A. Employment Certified Substitutes/Home Tutors – Addendum # III

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2019/2020 school year, as submitted by the MCESC, as presented in Addendum # III

B. Resignation – Certified

It is recommended that the Board of Education accept the resignation of Norma Roessler, Granger Preschool Teacher, for the reason of retirement, effective at the end of the 2019/2020 school year.

C. Maternity/Family Medical Leave – Certified

It is recommended that the Board of Education approve the Maternity/Family Medical Leave request of Kelly Colabianchi, Hinckley Fifth Grade Teacher, effective with the birth of her child, (anticipated due date of March 27, 2020), with a return at the beginning of the 2020/2021 school year.

D. Maternity Leave – Classified

It is recommended that the Board of Education approve the Maternity Leave request of Tammy Heaton, High School Special Education Aide, effective with the birth of her child, (anticipated due date of November 9, 2019), with a return date of January 9, 2020.

E. Resolution of Termination of Non-Certified Contract of Employment – Addendum # IV

It is recommended that the Board of Education approve the Resolution of Termination of Non-Certified Contract of Employment, as presented in Addendum # IV.

F. Resignation – Classified

It is recommended that the Board of Education accept the resignation of the following individuals, as listed:

1. Katie Anderson, Granger Aide, effective 11/15/19
2. Diana Paul, Bus Driver, for reason of retirement, effective 4/1/20

G. Employment – Classified

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment, for the 2019/2020 school year, as presented:

1. Natalie Bodie, Sharon PM Latchkey, effective 10/24/19
2. Kimberly Diezman, Middle School Part Time 2<sup>nd</sup> Shift Custodian, effective 10/29/19
3. Fallon Myers, Sharon Lunchtime Aide, effective 12/2/19
4. Ashley Watts, Granger Lunchtime Aide, effective 11/25/19

H. Employment – Classified Substitutes

It is recommended that the Board of Education employ the following on one-year limited contracts of employment, on an “as needed basis” for the 2019/2020 school year, as listed:

1. Ermal Nikolla, Substitute Custodian
2. Ashley Watts, Substitute Aide

I. Employment – Athletic Camps/Clinics

It is recommended that the Board of Education employ the following individuals on an “as needed basis” for the 2019/2020 school year. (These wages are paid entirely from the respective sport’s club account):

- |                |                        |          |
|----------------|------------------------|----------|
| 1. Jacob Brown | Basketball Skills Camp | \$50.00  |
| 2. Brandon Day | Basketball Skills Camp | \$80.00  |
| 3. Jack Leslie | Basketball Skills Camp | \$100.00 |

J. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2019/2020 school year, as listed:

1. Bob Buchanan	HS Asst Basketball Coach Boys – 14 yrs	\$6,727.00
2. Ted Chester	MS Head Basketball Coach Girls 8 <sup>th</sup> – 2 yrs	\$3,737.00
3. Bruce Folkerth	HS Bowling Club Advisor – 0 yrs	\$2,029.00
4. Bill Haney	MS Asst Wrestling Coach	Volunteer
5. Jack Leslie	HS Asst Basketball Coach Boys – 4 yrs	\$5,446.00
6. Dan Mirman	HS Asst Wrestling Coach – 0 yrs	\$5,019.00
7. Daniel Norman	HS Asst Wrestling Coach	Volunteer
8. Carl Walcher	HS Asst Basketball Coach Girls – 9 yrs	\$6,300.00
9. Kevin Zywiec	MS Asst Wrestling Coach – 10 yrs	\$6,727.00

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Adjourn

AMENDING RESOLUTION 19-03-33 DATED MARCH 18, 2019

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE  
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES  
AND CERTIFYING THEM TO THE COUNTY AUDITOR

(BOARD OF EDUCATION)  
Revised Code, Secs. 5705.34-5705.35

The Board of Education of the HIGHLAND LOCAL School District, MEDINA  
County, Ohio, met in \_\_\_\_\_ session on the \_\_\_\_\_ day of \_\_\_\_\_  
(Regular Or Special)  
20\_\_\_\_, at the office of \_\_\_\_\_ with the following members  
present:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Mr./Mrs. \_\_\_\_\_ moved the adoption of the following Resolution:

WHEREAS, This Board of Education in accordance with the provisions of law has previously  
adopted a Tax Budget for the next succeeding fiscal year commencing July 1st, **2019**  
and

WHEREAS, The Budget Commission of MEDINA County, Ohio, has  
certified its action thereon to this Board together with an estimate by the County Auditor of the rate  
of each tax necessary to be levied by this Board, and what part thereof is without, and what part  
within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Education HIGHLAND LOCAL School District,  
MEDINA County, Ohio, that the amounts and rates, as determined  
by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said School District the rate  
of each tax necessary to be levied within and without the ten mill limitation as follows:

**SCHEDULE A**  
**SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET**  
**COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATES**

FUND	Amount to Be Derived from Levies Outside 10 M. Limitation	Amount Approved by Budget Com- mission Inside 10 M. Limitation	County Auditor's Estimate of Tax Rate to be Levied	
			Inside 10 M. Limit	Outside 10 M. Limit
	Column II	Column IV	V	VI
Bond Retirement Fund 2001	\$2,098,900			2.50
Bond Retirement Fund 2017	\$3,274,500			3.90
General Fund	\$16,472,700	\$4,113,900	4.90	60.60
Emergency Fund	\$4,706,700			5.10
For PERM Improvement State				
<b>TOTAL</b>	<b>\$26,552,800</b>	<b>\$4,113,900</b>	<b>4.90</b>	<b>72.10</b>

**SCHEDULE B**

**LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES**

FUND	Maximum Rate Authorized to Be Levied	Co. Auditor's Est. of Yield of Levy (Carry to Schedule A, Column II)
<b>GENERAL FUND:</b>		
Current Expense Levy authorized by voters on _____, 1976 for not to exceed CONT. years.	27.90	\$3,910,000
Current Expense Levy authorized by voters on June 6, 1978 for not to exceed CONT. years.	8.00	\$1,842,000
Current Expense Levy authorized by voters on May 7, 2002 for not to exceed Cont. years.	6.80	\$2,445,400
Current Expense Levy authorized by voters on May 7, 2002 for not to exceed Cont. years.	5.00	\$2,003,500
Current Expense Levy authorized by voters on May 7, 2002 for not to exceed Cont. years.	5.00	\$2,017,700
Current Expense Levy authorized by voters on May 8, 2018 for not to exceed 10 years.	5.50	\$2,914,400
Current Expense Levy authorized by voters on May 8, 2018 for not to exceed 10 years.	1.20	\$667,100
Current Expense Levy authorized by voters on May 8, 2018 for not to exceed 10 years.	1.20	\$672,600
Emergency Levy authorized by voters on May 3, 2011 for not to exceed 10 years.	5.10	\$4,706,700
Levy authorized by voters on _____ for not to exceed _____ years.		
Fund: Levy authorized by voters on _____ 20_____ for not to exceed _____ years.		

and be it further

RESOLVED, That the Clerk of this Board be and he is hereby directed to certify a copy of this

Resolution to the County Auditor of Said County.

Mr./Mrs. \_\_\_\_\_ seconded the Resolution and the roll being called

upon its adoption the vote resulted as follows:

Mr./Mrs. \_\_\_\_\_

Mr./Mrs. \_\_\_\_\_

Mr./Mrs. \_\_\_\_\_

Mr./Mrs. \_\_\_\_\_

Mr./Mrs. \_\_\_\_\_

Adopted the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Treasurer of the Board of Education of the

\_\_\_\_\_ School District,

\_\_\_\_\_ County, Ohio

**CERTIFICATE OF COPY  
ORIGINAL ON FILE**

The State of Ohio, \_\_\_\_\_ County, ss.

I, \_\_\_\_\_, Treasurer of the Board of Education of the  
\_\_\_\_\_ School District, in said County, and in whose custody the Files

and Records of said Board are required by the Laws of the State of Ohio to be kept, do hereby  
certify that the foregoing is taken and copied from the original \_\_\_\_\_

\_\_\_\_\_ now on file with said Board, that the foregoing has been compared by me with said original document,  
and that the same is a true and correct copy thereof.

WITNESS my signature, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Treasurer of the Board of Education of the

\_\_\_\_\_ School District,

\_\_\_\_\_ County, Ohio.

No. \_\_\_\_\_

\_\_\_\_\_  
BOARD OF EDUCATION,

\_\_\_\_\_  
SCHOOL DISTRICT,

\_\_\_\_\_ County, Ohio.

\_\_\_\_\_  
**RESOLUTION  
ACCEPTING THE AMOUNTS AND RATES  
AS DETERMINED BY THE BUDGET  
COMMISSION AND AUTHORIZING THE  
NECESSARY TAX LEVIES AND CERTIFYING  
THEM TO THE COUNTY AUDITOR**

(Board of Education)

\_\_\_\_\_  
Adopted \_\_\_\_\_, 20 \_\_\_\_

\_\_\_\_\_  
Treasurer

\_\_\_\_\_  
Filed \_\_\_\_\_, 20 \_\_\_\_

\_\_\_\_\_  
County Auditor

By \_\_\_\_\_  
Deputy

## Applications for Use of Facilities/Waiver of Fees

Fees		Request type	Building	Resources	Event starts	Event ends	Schedule
Waived	Name						
X	Medina Community Band	Community Event	Middle School	Band Room	9/4/2019 18:30	9/4/2019 22:00	Weekly on Wednesday, until May 27, 2020
X	Kate Ilg Voice Lessons	Community Event	High School	Classroom 2	9/20/2019 10:30	9/20/2019 12:00	On 1 custom date
X	Girl Scout Meeting	Community Event	High School	Cafeteria	10/21/2019 18:30	10/21/2019 20:30	Once
X	Dept of Justice Training	Community Event	High School	Highland Stadium / North Gateway Tire Field	10/23/2019 9:30	10/23/2019 11:00	Once
	Drivers Ed Class	Community Event	High School	Classroom 5	11/4/2019 14:45	11/4/2019 17:55	Daily, until November 6
X	Youth Foot Skills	Community Event	Sharon	Gym	11/6/2019 18:30	11/6/2019 20:00	Weekly on Wednesday, until February 26
	Drivers Ed Class	Community Event	High School	Classroom 5	11/8/2019 14:45	11/8/2019 17:55	Once
	Drivers Ed Class	Community Event	High School	Classroom 5	11/11/2019 14:45	11/11/2019 17:55	Daily, until November 14
X	Youth Foot Skills	Community Event	Sharon	Gym	11/20/2019 20:00	11/20/2019 21:00	Once
X	Youth Foot Skills	Community Event	Sharon	Gym	12/4/2019 20:00	12/4/2019 21:00	On 1 custom date
X	Boys Basketball 7/8th practice	Community Event	Middle School	West Gym	12/5/2019 17:45	12/5/2019 18:45	Weekly on Thursday, until March 5
	Thursday Night Mens Basketball	Community Event	Middle School	West Gym	12/5/2019 19:00	12/5/2019 21:30	On 1 custom date

**Medina County Schools' ESC  
124 West Washington Street  
Medina, Ohio 44256-2270**

**Listings Dated 10/24/19**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Monica Iezzi

Caitlin Lenahan

Ellen Oldfield

Mariellen Warvell

**Listings Dated 11/1/19**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Rena Bockman

Chloe Henderson

Katy Major

Sandra Yocum

**Listings Dated 11/8/19**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Monika Mazur

**Listings Dated 11/14/19**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Kelly Barone

Elena Giatis

**Listings Dated 11/21/19**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Michael E. Borowiak

Laura Pawar

## **Addendum # IV**

### **RESOLUTION**

WHEREAS, Michelle Scerca is employed by the Highland Local School District Board of Education as a bus driver;

WHEREAS, Superintendent Aukerman has recommended that this Board terminate Ms. Scerca's employment due to a lack of certification and/or lack of physical qualifications to drive a bus in the state of Ohio;

WHEREAS, prior to making the aforementioned recommendation, Superintendent Aukerman afforded Ms. Scerca the opportunity to respond to the charges;

WHEREAS, this Board agrees with Superintendent Aukerman's recommendation to terminate Ms. Scerca's employment;

NOW THEREFORE, BE IT RESOLVED, pursuant to Article XX of the collective bargaining agreement between the Board and the Highland Local Support Staff Association and O.R.C. 3319.081, that the Highland local School District Board of Education terminate Ms. Scerca's employment, effective immediately;

BE IT FURTHER RESOLVED, that the Highland Local School District Board of Education directs the Treasurer to provide Ms. Scerca with written notice of this action.

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
DECEMBER 16, 2019  
HIGH SCHOOL MEDIA CENTER  
7:00 PM

AGENDA

*This meeting is a meeting of the Board of Education in public for the purpose of conducting the School District's business and is not to be considered a public community meeting. There is a time for public participation during the meeting as indicated in agenda item Hearing of Individuals and/or delegation representatives.*

- I. Call to Order and Roll Call by the President
- II. The Board of Education will hold its Organizational Meeting on Monday, January 13, 2020, at 6:00 PM at the Highland High School Media Center. In addition to regular business, the Board will elect officers and will set the date and time of future regular Board meetings. The regular January Board of Education Meeting will immediately follow the Organizational Meeting.
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer
  - A. Approval of Minutes

It is recommended that the Board of Education approve the minutes of the Special Meeting held on November 25, 2019, as presented.
  - B. Approval of Monthly Financial Reports

It is recommended that the Board of Education approve the November 2019 Financial Reports, as presented.
  - C. Approval of Fiscal Year 2020 Amended Appropriations

It is recommended that the Board of Education amend the Fiscal Year 2020 Appropriations, as presented in Addendum # 1.
  - D. Authorization to Apply for Tax Advancements

It is recommended that the Board of Education authorize the Treasurer to apply to the Medina County Auditor for tax advancements as available throughout Calendar Year 2020.
  - E. Approval of Board President and Superintendent Position Bonds

It is recommended that the Board of Education approve the purchase of position bonds for the Superintendent and Board President in the amount of \$50,000 each through the OSBA sponsored Bond Program.

VI. Board Members' Agenda Items

Appoint a President Pro Tempore to preside over the Organizational Meeting on January 13, 2020.

VII. Hearing of Individuals and/or Delegation Representatives

VIII. Old Business

Conduct second and final reading for new and revised Board of Education policies:

1310 – Employment of the Treasurer  
1340 – Non-Reemployment of the Treasurer  
1615 – Use of Tobacco by Administrators  
2431 – Interscholastic Athletics  
3215 – Use of Tobacco by Professional Staff  
4215 – Use of Tobacco by Classified Staff  
5113.02 – School Choice Options  
5200 – Attendance  
5350 – Student Mental Health and Suicide Prevention  
5460 – Graduation Requirements  
5512 – Use of Tobacco  
7300 – Disposition of Real Property/Personal Property  
7434 – Use of Tobacco on School Premises  
7440.03 – Small Unmanned Aircraft Systems  
8403 – School Resource Officer  
8462 – Student Abuse and Neglect  
8500 – Food Services

IX. New Business

X. Superintendent's Agenda

A. Acceptance of Donations

It is recommended that the Board of Education accept the following donations:

TO	FROM	ITEM/VALUE
Highland High School	Teresa Knyszek	Flute with case

B. Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the attached requests for use of facilities and waive associated fees, with noted exceptions, as presented in Addendum # II

## **CONSENT AGENDA – CONTRACTS/AGREEMENTS**

It is recommended that the Board of Education approve the Goodwill Vocational Services Agreement, as presented.

## **CONSENT AGENDA – PERSONNEL**

It is recommended that the Board of Education approve the following personnel items A through I, as presented.

**A. Employment Certified Substitutes/Home Tutors – Addendum # III**

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2019/2020 school year, as submitted by the ESCMC, as presented in Addendum # III

**B. Resignation – Classified**

It is recommended that the Board of Education accept the resignation of Ashley Wayne, Granger Latchkey, effective 11/26/19.

**C. Change in Status – Classified**

It is recommended that the Board of Education approve a change in status for the scheduled hours of bus drivers for the 2019/2020 school year, as presented.

**D. Change in Status – Classified**

It is recommended that the Board of Education approve a change in status for Shenan Jones, from High School Aide, 189 days per year, to Assistant to the Treasurer, 260 days per year, 5.5 hours per day, \$22.00 per hour, prorated from effective date of 1/6/20 and approve transition time prior to the effective date, as needed at the same hourly rate.

**E. Employment – Classified**

It is recommended that the Board of Education employ Sarah Campbell, Hinckley Lunchtime Aide, on a one-year limited contract of employment, effective 1/6/20, for the 2019/2020 school year.

**F. Change in Status – Classified**

It is recommended that the Board of Education approve a change in status for Megan Pucek, High School Aide, from 5 hours per day to 4 hours per day, effective 1/6/20, for the 2019/2020 school year.

G. Employment – Classified Substitutes

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment, on an “as needed basis”, for the 2019/2020 school year, as listed:

1. Sarah Campbell, Substitute Aide, effective 12/5/19
2. Christine Koehler, Substitute Aide, 12/4/19
3. Shelley Tanski, Substitute Cook

H. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ Rick Holland, on a one-year limited supplemental contract of employment as the High School Girls Head Soccer Coach, beginning with the 2020/2021 school year.

I. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals on one-year limited supplemental contracts of employment for the 2019/2020 school year, as listed:

1.	Justin Allen	HS Asst Basketball Coach Boys	Volunteer
2.	Josh Arbour	MS Asst Track Coach Boys & Girls – 2 yrs	\$2,883.00
3.	Brent Belsole	HS Head Softball Coach – 6 yrs	\$6,727.00
4.	Jennifer Bruce	HS Gymnastics Club Advisor	Volunteer
5.	Kim Clendaniel	MS Head Track Coach Girls – 4 yrs	\$4,165.00
6.	Greg Curtis	MS Asst Track Coach Girls – 0 yrs	\$2,883.00
7.	Brendan Dade	MS Asst Track Coach Boys – 1 yr	\$2,883.00
8.	Kristin Dodson	HS Swimming Coach	Volunteer
9.	Rob Gilbert	MS Head Track Coach Boys – 6 yrs	\$5,019.00
10.	Makayla Grecenuk	National Testing Proctor	\$25.00 per hour
11.	Jay Grissom	HS Head Baseball Coach – 12 yrs	\$7,155.00
12.	Rob Hardgrove	HS Asst Baseball Coach – 2 yrs	\$4,592.00
13.	Tyler Houska	HS Asst Wrestling Coach	Volunteer
14.	Devan Lippincott	HS Asst Track Coach Boys – 16 yrs	\$6,300.00
15.	Paul Lushes	HS Head Track Coach Girls – 23 yrs	\$7,155.00
16.	Paul Lushes	HS Asst Indoor Track	Volunteer
17.	Andrew Lynden	HS Asst Track Coach Girls – 18 yrs	\$6,300.00
18.	Dave Parry	HS Asst Track Coach Boys – 14 yrs	\$6,300.00
19.	Holly Phillips	HS Asst Softball Coach – 3 yrs	\$5,019.00
20.	Colin Rininger	HS Asst Wrestling Coach	Volunteer
21.	Martin Ryan	HS Asst Track Coach Girls – 26 yrs	\$6,300.00
22.	Jim Scavuzzo	HS Asst Wrestling Coach	Volunteer
23.	Rick Scavuzzo	HS Asst Wrestling Coach	Volunteer
24.	Tim Snook	MS Asst Track Coach Boys & Girls – 10 yrs	\$4,592.00
25.	Jocelyn Textoris	HS Gymnastics Club Advisor	Volunteer
26.	Tyler Thompson	HS Head Swimming Coach – 0 yrs	\$5,446.00
27.	Mike Weyand	HS Asst Baseball Coach – 13 yrs	\$6,300.00

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Executive Session

A. To consider the employment of a public employee.

B. Matters required to be kept confidential by federal law or regulations or state statutes.

XII. Adjourn

**Highland Local Schools  
Fiscal Year 2020  
Amended Appropriation Measure**

**Addendum # I**

<u>Fund Description</u>	<u>USAS Fund Number</u>	<u>Total Appropriation</u>
<b>General Fund</b>	<b>001</b>	<b>29,104,298.00</b>
Bond Retirement	002	5,741,150.00
Permanent Improvement	003	300,000.00
Building Fund	004	5,000,000.00
Food Service	006	1,267,645.00
Expendable Trusts	007	-
Non-Expendable Trusts	008	2,600.00
Uniform School Supplies	009	57,500.00
Internal Services Rotary	014	85,550.00
<b>Emergency Levy Fund</b>	<b>016</b>	<b>5,045,932.00</b>
Public School Support	018	100,974.00
Local Grants	019	118,100.00
Special Enterprise Fund (Latchkey / Comm Ed)	020	279,600.00
Agency Fund - OHSAA Tournaments	022	25,000.00
Underground Storage Tank	031	-
Capital Grants (Sales Tax Fund)	071	1,425,000.00
Student Managed Activities	200	325,750.00
District Managed Activities	300	300,000.00
Auxiliary Services	401	117,750.00
Student Success and Wellness	467	132,089.00
Miscellaneous State Grants	499	84,377.41
IDEA Part B - Special Education Grants	516	810,020.02
Title III - Limited English Proficiency	551	2,966.60
Title I Disadvantaged Children Grant	572	188,780.74
Early Childhood Special Education Grant	587	18,930.87
Improving Teacher Quality Grant	590	50,883.13
Miscellaneous Federal Grants	599	12,174.65
<b>Total All Funds</b>		<b>50,597,071.42</b>

## Applications for Use of Facilities/Waiver of Fees

Fees					
Waived	Name/Event	Building	Resources	Date & Time	Schedule
yes	Girls Basketball Team Dinner	High School	Cafeteria	Friday, 12/6/19 4:30 - 5:00 PM	Weekly on Wednesday, until May 27, 2020
yes	Highland Athletic Boosters Meeting	High School	Media Center	Monday, 12/9/19 6:00 - 8:00 PM	On 1 custom date
yes	Jungle Book Auditions	Sharon	Classroom 5 and Gym	Wednesday, 12/11/19 3:30 - 5:00 PM	Once
yes	Rugby Coaches Meeting	High School	Cafeteria	Thursday, 12/12/19 7:00 - 8:30 PM	Once
yes	Girls Basketball Team Dinner	High School	Cafeteria	Tuesday, 12/17/19 7:30 - 8:00 PM	Once
yes	Girls Scout Troop 90715 Meeting	Hinckley	Classroom 3	Wednesday, 12/18/19 3:30 - 5:00 PM	On 2 custom dates
yes	Girls Basketball Team Dinner	High School	Cafeteria	Friday, 12/20/19 6:45 - 7:15 PM	Once
yes	Girls Basketball Team Dinner	High School	Cafeteria	Thursday, 12/26/19 10:00 - 10:30 AM	Once
no	Medina Centre for Dance Art - Holiday Recital	High School	Auditorium and 2 others	Thursday, 12/19/19 2:30 - 10:00 PM	On 3 custom dates

**Medina County Schools' ESC  
124 West Washington Street  
Medina, Ohio 44256-2270**

**Listings Dated 12/5/19**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Shannon Bell

**Listings Dated 12/11/19**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Lisa Boucher

Heidi Silcox