

HIGHLAND BOARD OF EDUCATION  
ORGANIZATIONAL MEETING  
JANUARY 8, 2018  
HIGH SCHOOL MEDIA CENTER

The Organizational Meeting was called to order and roll call taken by Mr. Wolny, President Pro Tempore, at 7:06 P.M.

Mr. Wolny, present; Mrs. Thomas, present; Mr. Houska, present; Mr. Kelly, present; Dr. Christopher, present.

ADMINISTER OATH OF OFFICE TO NEWLY ELECTED BOARD MEMBERS

Mr. Neil Barnes, Treasurer, administered the oath of office to re-elected Board members, Mr. Chris Wolny, Mrs. Diane Thomas, and Mr. Bob Kelly.

NOMINATION AND ELECTION OF OFFICERS

ELECTION OF BOARD PRESIDENT 18-01-01

Mrs. Thomas nominated Dr. Christopher for President of the Highland Local School District Board of Education for the 2018 calendar year.

Mr. Thomas made a motion, seconded by Mr. Kelly, that the Board of Education close nominations and vote to elect Dr. Christopher as Board President.

Mrs. Thomas, yes; Mr. Kelly, yes; Mr. Wolny, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

ELECTION OF BOARD VICE-PRESIDENT 18-01-02

Mr. Houska nominated Mr. Kelly for Vice-President of the Highland Local School District Board of Education for the 2018 calendar year.

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education close nominations and vote to elect Mr. Kelly as Board Vice-President for the 2018 calendar year.

Mr. Houska, yes; Mrs Thomas, yes; Mr. Wolny, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

OATH OF OFFICE FOR BOARD PRESIDENT AND VICE-PRESIDENT

Mr. Neil Barnes, Treasurer, administered the oath of office to newly elected Board President, Dr. Christopher, and Board Vice-President, Mr. Kelly.

APPOINTMENT OF OSBA LEGISLATIVE LIAISON FOR 2018 18-01-03

Dr. Christopher made a motion, seconded by Mr. Kelly, that the Board of Education appoint Mrs. Thomas to serve as OSBA Legislative Liaison for the 2018 calendar year.

Dr. Christopher, yes; Mr. Kelly, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes.

Motion carried.

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APPOINTMENT OF OSBA STUDENT ACHIEVEMENT LIAISON FOR 2018  
18-01-04

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education appoint Dr. Christopher to serve as OSBA Student Achievement Liaison for the 2018 calendar year.

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Wolny, yes; Mr. Kelly, yes;  
Dr. Christopher, yes.

Motion carried.

APPOINTMENT OF BOARD LIAISON TO THE HIGHLAND FOUNDATION  
FOR 2018 18-01-05

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education appoint Mr. Wolny to serve as the Board Liaison to the Highland Foundation for the 2018 calendar year.

Mr. Houska, yes; Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Kelly, yes;  
Dr. Christopher, yes.

Motion carried.

APPOINTMENT OF LEGAL COUNSEL FOR THE ENSUING SCHOOL YEAR  
18-01-06

Dr. Christopher made a motion, seconded by Mrs. Thomas, that the Board of Education appoint the following Legal Counsel for the ensuing school year:

- Smith Peters Kalail Co., L.P.A.
- McGown & Markling Co., L.P.A.
- Scott Scriven, LLP
- Squire Patton Boggs, LLP
- Ennis Britton Co., LPA
- Sonkin & Koberna, LLC

Dr. Christopher, yes; Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes; Mr. Kelly, yes.

Motion carried.

ESTABLISH MEETING DATES/SITES 18-01-07

Dr. Christopher made a motion, seconded by Mr. Houska, that the Board of Education establish and approve the following dates, times and places for its' regular monthly meetings for calendar year 2018:

Monday	January 8	HHS	7:00 P.M.
Monday	February 12	HHS	7:00 P.M.
Monday	March 19	HHS	7:00 P.M.
Monday	April 16	HHS	7:00 P.M.
Monday	May 21	HHS	7:00 P.M.
Monday	June 25	HHS	7:00 P.M.
Monday	July 16	HHS	7:00 P.M.
Monday	August 20	HHS	7:00 P.M.
Monday	September 17	HHS	7:00 P.M.
Monday	October 15	HHS	7:00 P.M.
Monday	November 19	HHS	7:00 P.M.
Monday	December 17	HHS	7:00 P.M.

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Dr. Christopher, yes; Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes;  
Mr. Kelly, yes.

Motion carried.

FEDERAL PROGRAMS 18-01-08

Mr. Kelly made a motion, seconded by Dr. Christopher, that the Highland Board of Education will participate in all applicable Federal Programs for fiscal year 2019. The Superintendent is to be the authorized representative for all federal programs and grants, and is authorized to appoint designees to represent Highland for fiscal year 2019.

Mr. Kelly, yes; Dr. Christopher, yes; Mr. Wolny, yes; Mrs. Thomas, yes;  
Mr. Houska, yes.

Motion carried.

TAX ADVANCEMENTS 18-01-09

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Treasurer be authorized to apply to the Medina County Auditor for tax advancements as available throughout calendar year 2018.

Mr. Houska, yes; Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Kelly, yes;  
Dr. Christopher, yes.

Motion carried.

PUBLIC RECORDS TRAINING 18-01-10

Dr. Christopher made a motion, seconded by Mr. Kelly, that the Treasurer be appointed to serve as the designee of the members of the Board of Education for Public Records Training as required by Law.

Dr. Christopher, yes; Mr. Kelly, yes; Mr. Wolny, yes; Mrs. Thomas, yes;  
Mr. Houska, yes.

Motion carried.

BOARD SERVICE FUND 18-01-11

Dr. Christopher made a motion, seconded by Mrs. Thomas, that the Board of Education establish a Board Service Fund in accordance with ORC 3315.15.

Dr. Christopher, yes; Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes;  
Mr. Kelly, yes.

Motion carried.

RECOGNITION OF DISTRICT SUPPORT ORGANIZATIONS 18-01-12

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Highland Board of Education formally recognize the following District support organizations in accordance with Board Policy 9211:

Granger Elementary PTO  
Highland Athletic Boosters  
Highland Athletic Facilities Association

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Highland Band Boosters  
Highland Choir Boosters  
Highland Foundation for Educational Excellence  
Highland Middle School PTO  
Highland High School PTO  
Highland Robotics and Technology Boosters  
Highland Swimming  
Hinckley Elementary PTO  
Sharon Elementary PTO

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Wolny, yes; Mr. Kelly, yes;  
Dr. Christopher, yes.

Motion carried.

OSBA TRAVEL REIMBURSEMENT RESOLUTION – ADDENDUM # I 18-01-13

Dr. Christopher made a motion, seconded by Mr. Houska, that the Board of Education approve the OSBA Travel Reimbursement Resolution, as presented in Addendum # I.

Dr. Christopher, yes; Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, abstain;  
Mr. Kelly, yes.

Motion carried.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 7:15 P.M.

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer

Dr. Christopher thanked each of the Board Members for their continued service and congratulated the re-elected Board members.

(A RECORDING OF THIS MEETING IS AVAILABLE IN THE TREASURER’S OFFICE)

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The Regular Meeting was called to order and roll call taken by Dr. Christopher, Board President, at 7:17 P.M.

Mr. Wolny, present; Mrs. Thomas, present; Mr. Houska, present; Mr. Kelly, present; Dr. Christopher, present.

The next regular meeting will be held on February 12, 2018 in the High School Media Center at 7:00 P.M.

ADDITION(S), CORRECTION(S) AND/OR DELETION(S) TO THE AGENDA

None

REPORT OF THE TREASURER

APPROVAL OF MINUTES 18-01-14

Mr. Houska made a motion, seconded by Mr. Wolny, that the Board of Education approve the Minutes of the Regular Meeting held on December 18, 2017, as presented.

Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Kelly, abstain;  
Dr. Christopher, yes.

Motion carried.

APPROVAL OF MONTHLY FINANCIAL REPORTS 18-01-15

Mr. Kelly made a motion, seconded by Mr. Wolny, that the Board of Education approve the December 2017 Financial Reports, as presented.

Mr. Kelly, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes;  
Dr. Christopher, yes.

Motion carried.

APPROVAL OF FISCAL YEAR 2018 AMENDED APPROPRIATIONS –  
ADDENDUM # I 18-01-16

Mr. Wolny made a motion, seconded by Mr. Kelly, that the Board of Education amend the Fiscal Year 2018 Appropriations, as presented in Addendum # I.

Mr. Wolny, yes; Mr. Kelly, yes; Mrs. Thomas, yes; Mr. Houska, yes;  
Dr. Christopher, yes.

Motion carried.

APPROVAL OF INTEREST ALLOCATION 18-01-17

Mrs. Thomas made a motion, seconded by Mr. Wolny, that the Board of Education approve the allocation of interest income to the Building Fund.

Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes; Mr. Kelly, yes;  
Dr. Christopher, yes.

Motion carried.

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MAY 2018 LEVY RENEWAL – ADDENDUM # II 18-01-18

Mr. Houska made a motion, seconded by Mr. Wolny, that the Board of Education approve the “Resolution pursuant to Section 5705.212 of the Revised Code submitting to the electors of the Highland Local School District the question of the renewal of all of an existing tax levy for the purpose of current expenses,” as presented in Addendum # II.

Mr. Kelly emphasized that this is not new money, there will be no tax increase, and that it would be devastating to the District to lose this money.

Dr. Christopher said the continuation of this levy is critical to operation of the District.

Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Kelly, yes;  
Dr. Christopher, yes.

Motion carried.

APPROVAL OF 2019 ALTERNATIVE TAX BUDGET 18-01-19

Mr. Kelly made a motion, seconded by Mr. Wolny, that the Board of Education approve the Fiscal Year 2019 Alternative Tax Budget, as presented.

Mr. Kelly, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes;  
Dr. Christopher, yes.

Motion carried.

BOARD MEMBERS’ AGENDA ITEMS

None

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

None

NEW BUSINESS

Mrs. Aukerman acknowledged receiving letters from OSBA’s Executive Committee of the Northeast Region celebrating and honoring Highland Middle School and Granger Elementary for receiving the Momentum Award for 2017. Mr. Henry, HMS Principal, and Dr. Gausman, Granger Elementary Principal, have been invited to attend a ceremony on March 28, 2018 at Parma Senior High School where they along with other Momentum Award winners will be recognized. This award recognizes schools who have earned all “A’s” on the Value Added Measure on the State Report Card. The District must also have 2 value-added sub-groups of students. She congratulated Dr. Gausman and Mr. Henry for all of their hard work and leadership, along with their staff members.

Dr. Christopher recognized all of the good work being done throughout the District and anticipates continued success.

OLD BUSINESS

None

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SUPERINTENDENT'S AGENDA

SCHOOL BOARD RECOGNITION MONTH

Mrs. Aukerman noted January is School Board recognition month. On behalf of the entire District, she thanked and acknowledged Highland's great Board members for the manner in which they represent the community and for all of the great things that have been accomplished during their years of service. Each member was presented with a certificate of appreciation.

RESOLUTION – PAYMENT IN LIEU OF TRANSPORTATION – ADDENDUM # III  
18-01-20

Mr. Houska made a motion, seconded by Mr. Kelly, that the Board of Education approve the Resolution for Payment in Lieu of Transportation, as presented in Addendum # III.

Mr. Houska, yes; Mr. Kelly, yes; Mr. Wolny, yes; Mrs. Thomas, yes;  
Dr. Christopher, yes.

Motion carried.

ACCEPTANCE OF DONATIONS 18-01-21

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education accept the following donations:

<u>TO</u>	<u>FROM</u>	<u>ITEM/VALUE</u>
Highland Middle School	AT&T/Your Cause	\$3.00
Granger Elementary	Granger PTO	Classroom Supplies/\$1,000
Granger Elementary	Granger PTO	Chromebooks & Carts - \$8,390

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Mr. Kelly, yes;  
Dr. Christopher, yes.

Motion carried.

APPROVAL OF APPLICATIONS FOR USE OF FACILITIES/WAIVER OF FEES  
18-01-22

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education approve the following requests for use of facilities and waive associated fees, as listed:

HIGH SCHOOL

- HS Auditorium – Friday – 2/9/18 – 9:00 A.M. – 2:15 P.M. – Highland Elementary Schools – One District One Book Author Visit – LeAnn Gausman
- HS Media Center – 1<sup>st</sup> Wednesday of the Month – 2/7/18 through 5/2/18 – 7:00 P.M. – 8:00 P.M. – Football Mom's Meeting – Stacy Haag

HINCKLEY ELEMENTARY

- HE Cafeteria – Wednesday – 12/20/17 – 6:15 P.M. – 7:30 P.M. – 1<sup>st</sup> Grade Daisy Troop Kick-off Meeting – Sara Wojtowicz

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Mr. Houska, yes; Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Kelly, yes;  
Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – CONTRACTS/AGREEMENTS 18-01-23

Mr. Kelly made a motion, seconded by Mr. Wolny, that the Board of Education approve the following contracts and/or agreements, items A and B, as presented:

- Sudsina & Associates – Municipal Advisor Services
- Meeder Investment Management – Investment Advisory Services

Mr. Kelly, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes;  
Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – PERSONNEL 18-01-24

Mr. Wolny made a motion, seconded by Mr. Houska, that the Board of Education approve the following personnel items A through C, as presented:

EMPLOYMENT – CLASSIFIED SUBSTITUTES

Employed Melissa Lance, as a substitute bus driver, on a one-year limited contract of employment, effective 8/4/17, on an “as needed basis”, for the 2017/2018 school year.

EMPLOYMENT – CO-CURRICULAR/SUPPLEMENTAL

Employed the following individual, on a one-year limited supplemental contract of employment for the 2017/2018 school year, as listed:

- Alan Fried      HS Head Wrestling Coach      \$7,623.00 – 4 yrs

EMPLOYMENT – CHANGE OF STATUS - CLASSIFIED

Approved a change of status for the scheduled hours of bus drivers for the 2017/2018 school year, as presented.

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL  
COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER  
CERTIFICATION WHEN APPLICABLE.

Mr. Wolny, yes; Mr. Houska, yes; Mrs. Thomas, yes; Mr. Kelly, yes;  
Dr. Christopher, yes.

Motion carried.

EXECUTIVE SESSION 18-01-25

Mr. Houska made a motion, seconded by Mr. Kelly, that the Board of Education adjourn to Executive Session to consider the purchase of property for public purposes.

Mr. Houska, yes; Mr. Kelly, yes; Mr. Wolny, yes; Mrs. Thomas, yes;  
Dr. Christopher, yes.



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Motion carried.

The Board entered into Executive Session at 7:29 P.M.  
The Board exited Executive Session at 7:55 P.M.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 7:56 P.M.

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer

(A RECORDING OF THIS MEETING IS AVAILABLE IN TREASURER'S OFFICE)

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The Regular Meeting was called to order and roll call taken by Dr. Christopher, Board President, at 7:00 P.M.

Mr. Wolny, present; Mrs. Thomas, present; Mr. Houska, present; Mr. Kelly, present; Dr. Christopher, present.

The next regular meeting will be held on March 19, 2018 in the High School Media Center at 7:00 P.M.

ADDITION(S), CORRECTION(S) AND/OR DELETION(S) TO THE AGENDA

None

REPORT OF THE TREASURER

APPROVAL OF MINUTES 18-02-26

Mr. Kelly made a motion, seconded by Mrs. Thomas, that the Board of Education approve the minutes of the Organizational Meeting and the Regular Meeting held on January 8, 2018, as presented.

Mr. Kelly, yes; Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF MONTHLY FINANCIAL REPORTS 18-02-27

Mr. Wolny made a motion, seconded by Mr. Houska, that the Board of Education approve the January 2018 Financial Reports, as presented.

Mr. Wolny, yes; Mr. Houska, yes; Mrs. Thomas, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

AUTHORIZATION FOR ISSUANCE OF BONDS – ADDENDUM #1 18-02-28

Mr. Kelly made a motion, seconded Mr. Wolny, that the Board of Education approve the resolution providing for the issuance and sale of bonds in a maximum aggregate principal amount of \$57,100,000 for the purpose of constructing, furnishing and equipping new elementary schools, renovating, remodeling, reconstructing, adding to, furnishing, equipping, and otherwise improving buildings and facilities, including the existing middle school, and acquiring, clearing, preparing, equipping and otherwise improving real estate, for School District purposes, as presented in Addendum # I.

Mr. Kelly, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

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BOARD MEMBERS' AGENDA ITEMS

MOMENTUM AWARDS – PRESENTED TO HIGHLAND MIDDLE SCHOOL AND GRANGER ELEMENTARY SCHOOL BY RENO CONTIPELLI – NEO REGIONAL OSBA EXECUTIVE COMMITTEE

Mrs. Thomas introduced Mr. Reno Contipelli, Regional Manager of the Northeast Ohio Regional Executive Committee of the Ohio School Boards Association. Mr. Contipelli thanked Mrs. Thomas who has volunteered her time representing Highland and Medina County and has served on this committee for 5 years.

Mr. Contipelli said the NEO Regional Executive Committee represents 19 counties and 225 school districts. He noted that there were only 35 other school buildings in the area that received this award and only 2 other districts that received 2 awards. He commented that Highland has good leadership, buildings and a nice school board and administrative team.

Mr. Contipelli was honored to recognize Dr. LeAnn Gausman, Granger Elementary Principal, and Mr. Rob Henry, Highland Middle School Principal, for receiving the 2017 Ohio Department of Education Momentum Award.

Mrs. Aukerman congratulated Dr. Gausman and Mr. Henry on the accomplishment and said to continue the good work.

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

Theresa Wright, Executive Director of the Highland Foundation, summarized the projects that were approved last fall. Grants totaling \$44,189 were awarded and she noted that the Foundation is well on pace to contribute over \$100,000 in scholarships and grants for the current school year. The grants awarded for the fall were as follows:

- \$14,927 - One District, One Book – Shared reading experience between students, families and the community, including an author visit.
- \$10,000 - 21<sup>st</sup> Century Sound - This grant includes funding for 20 wireless microphones, six antennas, and other items to support the microphone system for Added Attraction and the musical productions at Highland High School and Highland Middle School.
- \$2,000 - Accompanist Grant – This grant allows for an accompanist to work with the High School instrumental music students who participate in adjudicated solo events.
- \$2,000 - National Players – In conjunction with the Ohio Regional Music Arts Cultural Outreach (ORMACO), National Players are scheduled to conduct workshops and a performance at the High School on May 1, 2018. One workshop will focus on “The Great Gatsby” and how this great American novel was brought to the stage (all regular college prep and honors 11<sup>th</sup> grade English students). The other workshop, geared for drama students, will focus on actor training and advice for a career in the arts.
- \$8,130 - The Chemistry of Art – The High School Art Department will collaborate with the chemistry teachers to deliver three project-based units. The objective is to teach students the relationship between art and chemistry through a mix of lecture, lab experiments and art activities. The grant is designed to enhance creativity and critical thinking skills and allow students to demonstrate flexibility and reflective habits for creating visual art forms in a variety of artistic contexts.

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- \$3,017 - All The Waves We Cannot See – Designed to help students better understand waves in science and technology using Ozobots. Ozobots are miniature infrared sensors using robots that respond to different color-coded sequences, as well as other stimuli to perform a task. Students will compare these technologies to community-used technologies such as cell phones, radios, remotes and satellites.
- \$4,115 - Yoga, Mindfulness & Relaxation Training – The goal of this initiative is to increase the physical and emotional health and wellness of students at the middle school level. Eden Koz, mindfulness consultant and founder of “Just Be,” will offer parent and student workshops on the topics of knowing the signs and symptoms of anxiety and depression, basic ways to reduce and manage anxiety, healthy coping skills for teens and adults, as well as an overview of mindfulness and meditation practices.

In closing, Mrs. Wright thanked Mrs. Thomas for her seven years of service to the Foundation and presented her with a Star award. She also noted that Mr. Christopher Wolny will be the new Board Liaison to the Foundation and she is looking forward to working with him.

Dr. Christopher again reminded the audience how fortunate the District and community are to have a support organization like the Foundation. Through the Foundation, many additional opportunities are made possible. Dr. Christopher thanked Mrs. Thomas for her service to the Foundation and Mrs. Wright for her leadership.

Mrs. Thomas said it has been amazing to be involved with the Foundation for the past seven years. She said the leadership team and the Trustees are outstanding. She thanked everyone.

Dr. John Deuber, Athletic Director, shared information with the Board regarding the donations of another school support organization, the Highland Athletic Boosters. He reported that the Boosters donated \$44,847 during the first half of the school year in the form of uniforms, equipment, travel expenses, etc. Additionally, the group made another donation of \$25,000 to the Highland Athletic Facilities Association. He recognized Mr. Chris Shaffer, HAB President, and Mr. Chris Heini, HAB Secretary, and thanked them on behalf of our student athletes.

Dr. Christopher echoed the same sentiment regarding the Boosters as he did with respect to the Foundation. He thanked Dr. Deuber and his team for their great service to the community.

Mrs. Aukerman also shared her appreciation for the Boosters and Dr. Deuber. She noted that the role of Athletic Director can often times be a thankless one.

OLD BUSINESS

None

NEW BUSINESS

None

SUPERINTENDENT'S AGENDA

BUILDING PROJECT UPDATE

Mrs. Aukerman provided a brief update on the building project including a review of the Educational Visioning Report prepared by GPD Group, project architects. This report is a product of the visioning sessions that were held with the staff and

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community in December and January. A copy of the report is available for review on the District’s website.

Dr. Christopher commented on the process and the fact that this may cause some anxiety for traditionalists as the District explores more contemporary learning spaces and approaches for the future. He suspects professional development for staff will be a key component as the District potentially shifts to a more project based learning environment.

Mr. Kelly commented on how impressed he is with the very methodical and thoughtful approach that is going into the planning process. He thanked Mrs. Aukerman for her leadership.

APPROVAL OF HIGH SCHOOL OVER-NIGHT TRIP 18-02-29

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education approve the High School Over-Night Trip to the Miami Valley Regional Robotics Competition at Wright State University, leaving February 28, 2018 and returning on March 3, 2018.

Mr. Houska, yes; Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF HIGH SCHOOL OUT-OF-STATE TRIP 18-02-30

Mr. Wolny made a motion, seconded by Mr. Houska, that the Board of Education approve the High School Out-of-State Trip to the Greater Pittsburgh Regional Robotics Competition, leaving on March 21, 2018 and returning on March 24, 2018.

Mr. Wolny, yes; Mr. Houska, yes; Mrs. Thomas, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

ACCEPTANCE OF DONATIONS 18-02-31

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education accept the following donations, as listed:

<u>TO</u>	<u>FROM</u>	<u>ITEM/VALUE</u>
Sharon Elementary	Sharon PTO	Brain Pop Jr./\$175.00
Highland Middle School	AT&T – Your Cause	\$6.00
Highland Middle School	Box Tops for Education	\$182.50
Highland Middle School	Hinckley Women’s Club	\$150.00
Highland Middle School	Choir Boosters	OMEA Conference/\$371.00
Highland High School	Leslie Feagan	Heavy Duty Hole Punch
Highland Athletic Complex	Highland Athletic Facilities Association	\$170,000.00
Highland Local School District	Highland Athletic Boosters	Uniforms, Equipment, Competition Fees, Travel Costs, Awards, Season Pass Program, etc./\$44,847.00

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Mr. Kelly, yes; Dr. Christoher, yes.

Motion carried.

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APPROVAL OF APPLICATIONS FOR USE OF FACILITIES/WAIVER OF FEES  
18-02-32

Mr. Kelly made a motion, seconded by Mr. Houska, that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

HIGH SCHOOL

- HS Cafeteria – Fridays – 12/15/17 through 2/16/18 – 4:30 P.M. – 5:30 P.M. – Girls Basketball Team Dinners – Donna Lipscomb
- HS Cafeteria – Wednesday – 1/31/18 – 7:00 P.M. – 8:00 P.M. – Highland Rugby Club – Fred Warmbrodt
- HS Cafeteria – Thursday – 2/22/18 – 5:00 P.M. – 8:00 P.M. – Highland Youth Wrestling Banquet – Sharyl Crutchley
- HS Auditorium & Cafeteria – Monday through Saturday – 3/12/18 – 3/17/18 – After School until 9:00 PM and Saturday – 10:30 A.M. – 11:00 P.M. – HMS Musical Shrek Jr. – Emily Miller
- HS Cafeteria – Friday – 4/13/18 – 2:30 P.M. – 10:00 P.M. – Sharon PTO Father Daughter Dance – Carrie Brainerd

MIDDLE SCHOOL

- MS Track – Thursdays – 4/5/18 through 6/28/18 – 6:00 P.M. – 7:00 P.M. – Special Olympics Track Practice – Special Olympics – Ruth Glas

HINCKLEY ELEMENTARY

- HE Cafeteria – Friday – 1/19/18 – 6:00 P.M. – 9:00 P.M. – PTO Father/Daughter Dance – Laura Keeling
- HE Cafeteria – Monday – 1/29/18 & Wednesday – 2/28/18 – 6:30 P.M. – 8:30 P.M. – PTO MakerSpace – Megan Walters
- HE Cafeteria – Tuesday – 2/20/18 – 6:30 P.M. – Science Olympiad – Effe Aceto

SHARON ELEMENTARY

- SE Cafeteria – Tuesday – 2/6/18 – 6:30 P.M. – 8:30 P.M. – PTO Science Olympiad – Shelly Butcher

FEES NOT WAIVED

- HS Auditorium – Saturday – 2/3/18 – 11:00 A.M. – 3:00 P.M. – Element Dance Company Rehearsal – Alison Toth
- HS Auxiliary & Main Gym – Sundays – 12/3/17, 12/17/17, 1/14/18, 1/28/18, 2/4/18 & 2/11/18 and Saturday – 1/20/18, – 9:00 A.M. – 4:00 P.M. – Highland Youth Wrestling Matches – Todd Hill – Custodial Costs Only
- MS Stadium – Saturday – 3/10/18 – 10:00 A.M. – 5:00 P.M. – Pre-Season Rugby Scrimmage – Highland Rugby Club – Fred Warmbrodt
- HE Gym/Cafeteria/Kitchen – Saturday – 3/17/18 – 7:00 A.M. – 1:00 P.M. & Sunday – 3/18/18 – 5:30 A.M. – 5:00 P.M. – Buzzard Day – Hinckley Chamber of Commerce – Melinda Swan – Custodial Costs Only

Mr. Kelly, yes; Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes;  
Dr. Christopher, yes.

Motion carried.

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
FEBRUARY 12, 2018  
HIGH SCHOOL MEDIA CENTER

CONSENT AGENDA – CONTRACTS/AGREEMENTS 18-02-33

Mrs. Thomas made a motion, seconded by Mr. Wolny, that the Board of Education approve the following contracts and/or agreements, items A through D, as presented:

- College Credit Plus Pathways Partnership with Kent State University
- College Credit Plus Partnership with Lorain County Community College
- Transportation Reimbursement Agreement
- USA Mobile Drug Testing of Northeast Ohio Agreement

Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – PERSONNEL 18-02-34

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education approve the following personnel items A through E, as presented:

EMPLOYMENT CERTIFIED SUBSTITUTES/HOME TUTORS – ADDENDUM # II

Adopted the attached list of certified substitutes/home tutors for use for the 2017/2018 school year, as submitted by the MCESC, and presented in Addendum #II.

RESIGNATION – CLASSIFIED

Accepted the resignation of the following individuals, as listed:

- Darci Cooper, Granger Special Education Aide, effective 1/27/18
- Lisa Dayton, Transportation & Maintenance Office Aide, effective 2/12/18

EMPLOYMENT – CLASSIFIED

Employed the following individuals, on one-year limited contracts of employment, for the 2017/2018 school year, as listed:

- Jennifer Chaney, Bus Driver, effective 2/13/18
- James Christenson, High School 3<sup>rd</sup> Shift Custodian, effective 2/12/18
- Tonya Hartwell, Transportation/Maintenance Office Aide, effective 2/13/18
- Lindsay James, Sharon Office Aide, effective 2/5/18

EMPLOYMENT – CLASSIFIED SUBSTITUTES

Employed the following individuals, on one-year limited contracts of employment, on an “as needed basis”, for the 2017/2018 school year, as listed:

- Amanda Benisek, Substitute Aide
- Kevin Cybulski, Substitute Custodian
- Jeffrey McElwain, Substitute Driver, effective 1/16/18
- Elizabeth Potak, Substitute Aide, effective 1/10/18
- Megan Ross, Substitute Aide, effective 1/25/18
- Bethany Webber, Substitute Custodian, effective 12/22/17

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
FEBRUARY 12, 2018  
HIGH SCHOOL MEDIA CENTER

EMPLOYMENT – CO-CURRICULAR/SUPPLEMENTAL

Employed the following individuals on one-year limited supplemental contracts of employment for the 2017/2018 school year, as listed:

Josh Arbour	MS Assistant Track Coach Boys	\$2,744.00 – 0 yrs
Brent Belsole	HS Head Softball Coach	\$5,590.00 – 4 yrs
Bob Berry	HS Assistant Track Coach Boys	\$5,997.00 – 28 yrs
Kim Clendaniel	MS Assistant Track Coach Girls – ½ time	\$1,372.00 – 2 yrs
Kim Clendaniel	MS Head Track Coach Girls – ½ time	\$1,778.50 – 2 yrs
Rob Gilbert	MS Head Track Coach Boys	\$3,964.00 – 4 yrs
Jay Grissom	HS Head Baseball Coach	\$6,810.00 – 11 yrs
Rob Hardgrove	HS Assistant Baseball Coach	\$4,371.00 – 0 yrs
John Hopkins	HS Assistant Track Coach Girls	\$5,997.00 – 11 yrs
Maribeth Keppler	MS Assistant Track Coach Girls – ½ time	\$1,372.00 – 1 yr
Maribeth Keppler	MS Head Track Coach Girls – ½ time	\$1,778.50 – 1 yr
Devan Lippincott	HS Assistant Track Coach Boys	\$5,997.00 – 14 yrs
Paul Lushes	HS Head Track Coach Girls	\$6,810.00 – 21 yrs
Andrew Lynden	HS Assistant Track Coach Girls	\$5,997.00 – 16 yrs
Dave Parry	HS Assistant Track Coach Boys	\$5,997.00 – 12 yrs
Holly Phillips	HS Assistant Softball Coach	\$4,371.00 – 1 yr
Tim Snook	MS Assistant Track Coach Boys/Girls	\$3,964.00 – 8 yrs
Josh Victor	HS Head Track Coach Boys	\$6,810.00 – 25 yrs
Mike Weyand	HS Assistant Baseball Coach	\$5,997.00 – 11 yrs

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

Mr. Houska, yes; Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

EXECUTIVE SESSION 18-02-35

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education adjourn to Executive Session to consider the employment of a public employee and to consider the purchase of property for public purposes.

No action is anticipated following Executive Session.

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

The Board entered into Executive Session at 7:34 P.M.  
The Board exited Executive Session at 8:16 P.M.

A brief discussion regarding the construction manager selection process took place. Potential meeting/interview dates with shortlisted firms were discussed.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 8:30 P.M.

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer

(A RECORDING OF THIS MEETING IS AVAILABLE IN THE TREASURER'S OFFICE)



HIGHLAND BOARD OF EDUCATION  
SPECIAL MEETING  
FEBRUARY 24, 2018  
ADMINISTRATION CONFERENCE ROOM

The Special Meeting was called to order and roll call taken by Dr. Christopher, President, at 4:01 P.M.

Mr. Wolny, present; Mrs. Thomas, present; Mr. Houska, absent; Mr. Kelly, present, Dr. Christopher, present.

The next Regular Meeting will be held on March 19, 2018 in the High School Media Center 7:00 P.M.

EXECUTIVE SESSION 18-02-36

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education adjourn to Executive Session to discuss details relative to the security arrangements and emergency response protocols for the District.

No action will be taken.

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

The Board entered Executive Session at 4:02 P.M.  
The Board exited Executive Session at 6:04 P.M.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 6:05 P.M.

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
MARCH 19, 2018  
7:00 P.M.

The Regular Meeting was called to order and roll call taken by Dr. Christopher, Board President, at 7:03 P.M.

Mr. Wolny, present; Mrs. Thomas, present; Mr. Houska, present; Mr. Kelly, present, Dr. Christopher, present.

The next regular meeting will be held on April 16, 2018 in the High School Media Center at 7:00 P.M.

ADDITION(S), CORRECTION(S) AND/OR DELETION(S) TO THE AGENDA

Deletion – Executive Session - XI – Item C Withdrawn  
Addition – Executive Session - XI - Add New Item C

REPORT OF THE TREASURER

APPROVAL OF MINUTES 18-03-37

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education approve the minutes of the Regular Meeting held on February 12, 2018, and the Special Meeting held on February 24, 2018, as presented.

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Mr. Kelly, yes;  
Dr. Christopher, yes.

Motion carried.

APPROVAL OF MONTHLY FINANCIAL REPORTS 18-03-38

Mr. Kelly made a motion, seconded by Mr. Houska, that the Board of Education approve the February 2018 Financial Reports, as presented.

Mr. Kelly, yes; Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes;  
Dr. Christopher, yes.

Motion carried.

APPROVAL OF FISCAL YEAR 2018 AMENDED APPROPRIATIONS –  
ADDENDUM # I 18-03-39

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education amend the Fiscal Year 2018 Appropriations, as presented in Addendum # I.

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Mr. Kelly, yes;  
Dr. Christopher, yes.

Motion carried.

APPROVAL OF FUND TRANSFER 18-03-40

Mr. Houska made a motion, seconded by Mr. Kelly, that the Board of Education approve the transfer of \$8,000 from the General Fund to the Speech & Debate Club Account (200-9227) for the purpose of funding team travel expenses for the 2018 National Speech & Debate Tournament.

Mr. Houska, yes; Mr. Kelly, yes; Mr. Wolny, yes; Mrs. Thomas, yes;  
Dr. Christopher, yes.

Motion carried.

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
MARCH 19, 2018  
7:00 P.M.

ACCEPTANCE OF 2019 TAX RATES AND AMOUNTS – ADDENDUM # II  
18-03-41

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the “Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor”, as presented in Addendum # II.

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Wolny, yes; Mr. Kelly, yes;  
Dr. Christopher, yes.

Motion carried.

BOARD MEMBERS’ AGENDA ITEMS

Dr. Christopher thanked the staff and leadership team for their continued diligence in their work despite the many distractions with which they are currently faced.

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

FLUTE SOLO BY SADIE NAYMAN – OMEA ALL STATE BAND – ED  
MARQUETTE

Dr. Christopher expressed his excitement for Sadie’s performance and offered congratulations to her for her accomplishments.

Mr. Marquette introduced Sadie noting that she is one of the best in the State.

Mrs. Aukerman thanked Sadie, complimented her on her solo, and shared how proud that the District is of her. She also thanked Mr. Ilg for his accompaniment and Mr. Marquette for all of the work he does with all of his students. Finally, she thanked Sadie’s family for being in attendance.

Sadie’s parents thanked the Highland staff and complimented Mr. Ilg and Mr. Marquette.

OLD BUSINESS

None

NEW BUSINESS

None

SUPERINTENDENT’S AGENDA

ACCEPTANCE OF DONATIONS 18-03-42

Mrs. Thomas made a motion, seconded by Mr. Wolny, that the Board of Education accept the following donations, as listed:

<u>TO</u>	<u>FROM</u>	<u>ITEM/VALUE</u>
Highland High School	William Polatsek	Casey Polatsek Scholarship/\$5,000.00
HHS Boys Golf Team	Mary Becker	\$1,100.00
HHS Girls Golf Team	Mary Becker	\$1,220.00
HHS & HMS Media Centers	Jan Chapman	103 Non-fiction Books
Highland Middle School	Choir Boosters	HMS Solo & Ensemble Accompaniment/\$170.00

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
MARCH 19, 2018  
7:00 P.M.

Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes; Mr. Kelly, yes;  
Dr. Christopher, yes.

Motion carried.

APPROVAL OF APPLICATIONS FOR USE OF FACILITIES/WAIVER OF FEES  
18-03-43

Mr. Houska made a motion, seconded by Mr. Kelly, that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

HIGH SCHOOL

- HS Auditorium – Tuesday – 4/10/18 – 6:00 P.M. – 9:00 P.M. – Primary Candidate Forum – Young Democrats of America – Larkin Cleland
- HS Cafeteria or Media Center – Mondays – 2/26/18, 3/12/18 & 4/16/18 – 6:30 P.M. – 8:30 P.M. – Highland Baseball Boosters Monthly Meeting – Nicole Meikle
- HS Gym/Cafeteria/Room 505 – Friday – 3/23/18 – 5:30 P.M. – 8:30 P.M. – Highland Youth Travel Basketball Gathering – Amy Dean
- HS Auditorium – Friday – 4/6/18 – 2:30 P.M. – 8:00 P.M. – Mr. Hornet Rehearsal – Yearbook – Tanya Dolata
- HS Auditorium – Saturday – 4/7/18 – 4:00 P.M. – 11:00 P.M. – Mr. Hornet Competition – Yearbook – Tanya Dolata

HINCKLEY ELEMENTARY

- HE Cafeteria – Thursday – 2/22/18 – 4:00 P.M. – 8:30 P.M. – PTO Paint Night – Sarah Campbell

FEES NOT WAIVED

- HS Auditorium – Tuesday – 2/6/18 – 6:30 P.M. – 7:30 P.M. – Dance Competition – Rock City Dance – Sharil Ican
- HS Gym – Wednesdays – 3/21/18, 4/4/18, 4/11/18, 4/18/18 & 4/25/18 – 6:00 P.M. – 7:30 P.M. – Special Needs Basketball Program – Empower Sports – Tom Heines
- HS B117 Classroom – Monday through Thursday – 6/4/18 – 6/14/18 – 9:00 A.M. – 12 Noon – Drivers Education Classes – Town & Country Driving School – Nancy Ralls
- HS Auditorium – Friday – 4/27/18 – 6:45 P.M. – 8:45 P.M. – Piano Recital – Stacy Webb
- MS Football Field & GE Soccer Field – Various Days – 3/1/18 through 5/24/18 – Practice & Games – Highland Lacrosse Club – Mark Preybyasz
- MS West Gym & Cafeteria – Saturday – 5/19/18 – 8:00 A.M. – 4:00 P.M. – Kim's College of Martial Arts – Erica Harper
- MS East Gym – Monday – 3/19/18 & Wednesdays – 3/14/18 & 4/4/18 through 5/30/18 – 5:30 P.M. – 7:00 P.M. – MKU Ohio Basketball Practice – Keith Heichel
- GE Soccer Field – Thursday – 4/19/18 & Sundays – 3/18/18 through 5/20/18 – 4:00 P.M. – 7:00 P.M. – Highland Rugby Club Matches – Fred Warmbrodt
- GE Baseball Field – Thursdays through Sundays – 6/14/18 – 6/17/18, 6/28/18 – 7/1/18 & 7/19/18 – 7/22/18 – 9:30 A.M. – 7:00 P.M. – Elite Baseball Tournament Games – Strike Force Academy – Ken Wilson

Mr. Houska, yes; Mr. Kelly, yes; Mr. Wolny, yes; Mrs. Thomas, yes;  
Dr. Christopher, yes.

Motion carried.

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
MARCH 19, 2018  
7:00 P.M.

CONSENT AGENDA – CONTRACTS/AGREEMENTS 18-03-44

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education approve the following contracts and/or agreements, items A through E, as presented:

- ESC of Medina County 2018/2019 Service Agreement
- College Credit Plus Program with the University of Akron
- National School Safety and Security Services – Security and Emergency Preparedness Assessment Recommendation Services
- GPD Group – Architectural Services
- Meltwater – Online Media Intelligence

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Mr. Kelly, yes;  
Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – PERSONNEL 18-03-45

Mr. Kelly made a motion, seconded by Mrs. Thomas, that the Board of Education approve the following personnel items A through F, as presented:

EMPLOYMENT CERTIFIED SUBSTITUTES/HOME TUTORS – ADDENDUM # III

Adopted the attached list of certified substitutes/home tutors for use for the 2017/2018 school year, as submitted by the MCESC, and presented in Addendum #III.

EMPLOYMENT – CERTIFIED

Employed Richard Holland, Middle School/High School Computer Science Teacher, BA+30/Step 2, on a one-year limited contract of employment, effective with the start of the 2018/2019 school year.

EMPLOYMENT – CLASSIFIED SUBSTITUTES

Employed the following individuals, on one-year limited contracts of employment, on an “as needed basis”, for the remainder of the 2017/2018 school year, as listed:

- Lisa Bilchik, Substitute Aide
- Jeffrey Enterline, Substitute Bus Driver, effective 2/27/18
- Lisa Hester, Substitute Bus Driver, effective 2/28/18
- Wendy Howman, Substitute Cook, effective 2/22/18
- Jill Zeiger, Substitute Aide

EMPLOYMENT – SUPPLEMENTAL

Employed Emily Miller as the Highland Middle School Solo & Ensemble Contest Accompanist, in the amount of \$170.00.

(These wages are paid by a donation from the Choir Boosters.)

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
MARCH 19, 2018  
7:00 P.M.

EMPLOYMENT – ATHLETIC CAMPS/CLINICS

Employed the following individuals for the Winter Youth Basketball League, for the 2017/2018 school year, as listed:

- |                 |             |          |
|-----------------|-------------|----------|
| • Jacob Brown   | Skills Camp | \$187.50 |
| • Jack Leslie   | Skills Camp | \$156.25 |
| • James Madison | Skills Camp | \$ 31.25 |

(These wages are paid entirely from the respective sport's club account.)

EMPLOYMENT – CO-CURRICULAR/SUPPLEMENTAL

Employed the following individuals, on one-year limited supplemental contracts of employment, for the 2017/2018 school year, as listed:

- |                 |                                      |                     |
|-----------------|--------------------------------------|---------------------|
| • Kevin Scholtz | HS Ass't. Wrestling Coach – 1/2 time | \$2,388.50 – 0 Yrs. |
| • Dawn Zorn     | HS Spring Faculty Manager            | \$3,151.00 – 3 Yrs. |

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL  
COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER  
CERTIFICATION WHEN APPLICABLE.

Mr. Kelly, yes; Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes;  
Dr. Christopher, yes.

Motion carried.

EXECUTIVE SESSION 18-03-46

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education adjourn to executive session to consider the purchase of property for public purposes.

The Board entered into Executive Session at 7:26 P.M.  
The Board exited Executive session at 7:41 P.M.

LAND PURCHASE AGREEMENT 18-03-47

Mr. Wolny made a motion, seconded by Mr. Houska, that the Board of Education authorize the execution of an agreement to purchase the real property located at 1724 Wilbur Road, Medina, Ohio, as presented.

Mr. Wolny, yes; Mr Houska, yes; Mrs. Thomas, yes; Mr. Kelly, yes;  
Dr. Christopher, yes.

Motion carried.

EXECUTIVE SESSION 18-03-48

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education adjourn to executive session to discuss details relative to the security arrangements and emergency protocols for the District.

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Wolny, yes; Mr. Kelly, yes;  
Dr. Christopher, yes.

Motion carried.

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
MARCH 19, 2018  
7:00 P.M.

The Board adjourned to Executive Session at 7:44 P.M.  
The Board exited Executive Session at 8:18 P.M.

EXECUTIVE SESSION 18-03-49

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education adjourn to executive session to discuss matters required to be kept confidential by federal law or regulations or state statute.

The Board adjourned to Executive Session at 8:19 P.M.  
The Board exited Executive Session at 8:46 P.M.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 8:47 P.M.

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer

(A RECORDING OF THIS MEETING IS AVAILABLE IN THE TREASURER'S OFFICE)

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
APRIL 16, 2018  
7:00 P.M.

The Regular Meeting was called to order and roll call taken by Dr. Christopher, Board President, at 7:00 P.M.

Mr. Wolny, present; Mrs. Thomas, present; Mr. Houska, present; Mr. Kelly, present; Dr. Christopher, present.

The next regular meeting will be held on May 21, 2018, in the High School Media Center at 7:00 P.M.

ADDITION(S), CORRECTION(S) AND/OR DELETION(S) TO THE AGENDA

None

REPORT OF THE TREASURER

APPROVAL OF MINUTES 18-04-50

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education approve the minutes of the Regular Meeting held on March 19, 2018, as presented.

Mr. Houska, yes; Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF MONTHLY FINANCIAL REPORTS 18-04-51

Mr. Wolny made a motion, seconded by Mr. Kelly, that the Board of Education approve the March 2018 Financial Reports, as presented.

Mr. Wolny, yes; Mr. Kelly, yes; Mrs. Thomas, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

AUTHORIZATION FOR ISSUANCE OF BONDS – ADDENDUM #I 18-04-52

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the resolution providing for the issuance and sale of bonds in a maximum aggregate principal amount of \$5,900,000 for the purpose of constructing, furnishing and equipping new elementary schools, renovating, remodeling, reconstructing, adding to, furnishing, equipping, and otherwise improving buildings and facilities, including the existing middle school, and acquiring, clearing, preparing, equipping and otherwise improving real estate, for School District purposes, as presented in Addendum # I.

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Wolny, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

AUGUST 2018 LEVY RENEWAL – DECLARATION OF NECESSITY –  
ADDENDUM #II 18-04-53

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education approve the resolution declaring it necessary to renew all of an existing current



HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
APRIL 16, 2018  
7:00 P.M.

expense tax levy and requesting the Medina County Auditor to certify the total current tax valuation of the School District and the dollar amount of revenue that would be generated by the renewal levy, as presented in Addendum # II.

Mr. Barnes noted that this action was being taken in the event that voters do not approve the renewal request on the May 8th ballot. Should the May levy pass, the Board will take action to nullify its authorizations related to this August levy renewal.

Mr. Kelly took the opportunity to remind everybody to vote on Tuesday, May 8<sup>th</sup> noting that if the levy does not pass, it will put the District in dire straits. He urged people to vote to continue excellence at Highland into the future.

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

BOARD MEMBERS' AGENDA ITEMS

Dr. Christopher commented on the safety and security forum hosted by the District on April 11<sup>th</sup> with guest speaker Kenneth Trump. He noted that it was an honest and generally cordial dialogue with the community through which participants were given the opportunity to share concerns and ask questions. He hopes that everyone feels a little more comfortable given all that the District has done over the past several years and the ongoing efforts to enhance safety and security throughout the District. He commended Mr. Trump for his global perspective as well as Mrs. Aukerman and the entire staff for their continued efforts.

Mr. Kelly thanked the entire staff for their strong commitment to safety and security, which is on display every single day.

Mrs. Aukerman elaborated on the work that has been done and next steps. She said Ken Trump and his team evaluate everything from top to bottom. They conduct on-site inspections and interviews for three days. They not only review physical security measures but also policies and procedures. She expects that a report, including recommendations, will be provided by Mr. Trump within six weeks. Mr. Trump is not on retainer with the District. Typically, the District engages his company about once every five years to perform a school security and emergency preparedness assessment.

Mrs. Aukerman thanked all of the parents that attended the forum and pledged that this will be an ongoing dialogue. The District will continually review safety and security measures and implement additional enhancements as appropriate and warranted.

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

LINDA COLLINS, HIGHLAND FOUNDATION TRUSTEE – GRANTS UPDATE

Mrs. Collins shared that the Foundation approved eleven grants in April totaling \$57,541. This latest round of grants increased the total grants awarded by the Foundation for the current school year to \$101,730. Included in these most recent awards were grants related to band instrument switchover, musical accompaniments, private musical instrument lessons, Great Lakes Theatre Festival, Intercultural Program, sensory rooms at Highland Middle School, sensory garden and greenhouse, Keys for Success career exploration, Hornet Makerspace, Retro Bill Program (DARE), and College Now.

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
APRIL 16, 2018  
7:00 P.M.

Dr. Christopher reiterated that the Highland Foundation is one of those things that sets Highland apart from so many other districts. He greatly appreciates the support from the community, which creates the opportunity for innovative programs like this.

DR. JOHN DEUBER – ATHLETIC DIRECTOR

Dr. Deuber shared the results of a collaborative project undertaken by his department and students from Mr. Brian Graham's digital art class at the high school. Students were tasked with designing posters for Highland's sports schedules. The top poster submissions were identified internally. With the help of community member Mark Phelps, North Gateway Tire agreed to be the advertiser and sponsor for the production of the posters. North Gateway was given the opportunity to select its favorite poster from the finalists. Highland High School Senior Cecilia Dannery's poster was selected. Dr. Deuber said it is his goal to continue this project for every sports season, attract more advertisers, and most importantly provide Highland students with real life experiences.

Last week, a signing day ceremony was held for Highland student athletes who will continue their academic and athletic careers at the Division I or II level.

The students that signed this Spring were:

- Annabelle Stanec, Ohio State University - Rifle Team – Criminal Justice
- Madison Sima – Point Park University – Volleyball Team - Business
- David Laib – Wheeling Jesuit University – Golf Team – Business
- Alicia Porvasnik – Ohio University – Golf Team – Business
- Evan Kasulones – United States Naval Academy – Track & Field – Economics or Political Science
- Bryce Budzinski – Lake Erie College – Baseball Team - Undecided

Dr. Deuber said overall this school year there have been thirteen Division I and II signings, which is the highest number the District has ever had. He expressed his pride in the students' accomplishments and gratitude to the coaches that have worked so hard with them.

Later in the spring, there will be a Division III signing day in which five to ten additional athletes are expected to commit.

OLD BUSINESS

MAY 8<sup>TH</sup> LEVY RENEWAL

Mrs. Aukerman provided copies of the fact sheet for the upcoming May 8<sup>th</sup> levy renewal.

She shared that the levy that is up for renewal was originally passed in 1998 and renewed in 2007. The District has relied on this revenue for the past 20 years. It is a 7.9-mill levy that will not cost any additional money and currently costs about \$155 per year per \$100,000 of property valuation. The levy generates \$4.15 million annually and represents approximately 13% of the District's operating budget. The levy is critical and the District cannot operate effectively without it. It funds educational basics such as teachers, classroom materials, utilities and support services for Highland students. The levy is completely separate from the recently passed bond issue for new elementary schools and middle school renovations.

Mrs. Aukerman urged the community to get out to vote in support of the levy. She said that the District will continue to message with parents and community members over the next several weeks. She noted that renewals are not automatic

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
APRIL 16, 2018  
7:00 P.M.

these days, so it is very important for parents, in particular, to get out and vote and to remind others to do the same.

BUILDING PROJECT UPDATE

Mrs. Aukerman shared that programming meetings have been scheduled for each grade level, special education, and preschool. All teachers have been invited to attend and participate. Tours of buildings in other school districts have also been scheduled.

NEW BUSINESS

Conduct first reading for new and revised Board of Education Policies:

- 4121 – Criminal History Record Check
- 4162 – Drug and Alcohol Testing of CDL License Holders and Other Employees Who Perform Safety Sensitive Functions
- 5111 – Eligibility of Resident / Nonresident Students
- 5112 – Entrance Requirements
- 7530 – Lending of Board-Owned Equipment
- 7530.02 – Staff Use of Personal Communication Devices
- 7542 – Access to District Technology Resources and/or Information Resources from Personal Communication Devices
- 7543 – Utilization of the District's Website and Remote Access to the District's Network
- 8400 – School Safety
- 8600.04 – Bus Driver Certification
- 9141 – Business Advisory Council

SUPERINTENDENT'S AGENDA

HIGH SCHOOL OUT-OF-COUNTRY TRIPS – DARLA MILLER 18-04-54

Mr. Houska made a motion, seconded by Mr. Wolny, that the Board of Education approve the High School Out-of-Country Trips to France, Spain and China departing on March 15, 2019 and returning on March 30, 2019, as presented. These trips are paid for entirely by Highland students.

Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Kelly, no;  
Dr. Christopher, yes.

Mr. Kelly explained the rationale for his vote. In general, he is very supportive of intercultural interactions and has hosted numerous exchange students over the years; however, the world is different now and there are potential risks associated with international travel with which he is not comfortable. He urged parents to think hard about the decision to send their kids.

Motion carried.

HIGH SCHOOL OUT-OF-STATE TRIP – SUZETTE BURTOFT 18-04-55

Mrs. Thomas made a motion, seconded by Mr. Wolny, that the Board of Education approve the High School Out-of-State Trip to the National Speech and Debate Association Tournament departing on June 17, 2018 and returning on June 23, 2018, as presented.

Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes; Mr. Kelly, yes;  
Dr. Christopher, yes.

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
APRIL 16, 2018  
7:00 P.M.

Motion carried.

ACCEPTANCE OF DONATIONS 18-04-56

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education accept the following donations, as listed:

<u>TO</u>	<u>FROM</u>	<u>ITEM/VALUE</u>
Highland High School	GLSEN, Inc.	\$200.00/Gay-Straight Alliance
Highland Middle School	Choir Boosters	\$1,755.00/ HMS Musical Production
Sharon Elementary School	Sharon PTO	\$287.45/ODOB Student Rewards
Sharon Elementary School	Sharon PTO	\$219.18/Playground Equipment

Mr. Houska, yes; Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Kelly,  
Dr. Christopher, yes.

Motion carried.

APPROVAL OF APPLICATIONS FOR USE OF FACILITIES/WAIVER OF FEES  
18-04-57

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

HIGH SCHOOL

- HS Stadium Track & Field – Saturday – 5/12/18 – 8:00 A.M. – 10:30 A.M. – 5K in May – HHS Student Council – Andrew Lynden
- HS Stadium – Sunday – 4/22/18 & 4/29/18 – 10:00 A.M. – 7:00 P.M. – Highland Youth Soccer U 11 Games – Joey Clark
- HS Cafeteria – Wednesday – 4/11/18 – 7:00 P.M. – Highland Rugby Club Meeting – Fred Warmbrodt
- HS Auditorium/Both Gyms/Cafeteria/Choir Room/Band Room/Black Box/B,C, D & E Wings – Friday – 4/20/18 – 7:00 A.M. – 11:00 P.M. & Saturday – 4/21/18 – 7:00 A.M. – 1:00 P.M. – Ohio Music Association NE Ohio Choir Adjudicated Event – Chris Ilg
- HS Gym – Thursdays – 4/12/18 – 5/14/18 – 7:00 P.M. – 8:15 P.M. – Basketball Skills Camp – Adam Cestaro

MIDDLE SCHOOL

- MS Pit – Sunday 4/22/18 & Every Tuesday & Thursday – 4/24/18 through 5/24/18 – 6:00 P.M. – 7:00 P.M. – Highland Youth Spring Flag Football – Chris Wolny

GRANGER ELEMENTARY

- GE Media Center – Tuesday – 3/13/18 & 4/10/18, Thursday – 4/12/18 & 4/19/18 & Wednesday – 4/18/18 – 3:45 P.M. – 5:00 P.M. – Science Olympiad – Carrie Green

HINCKLEY ELEMENTARY

- HE Cafeteria – Monday – 4/9/18 – 6:00 P.M. – 8:00 P.M. – PTO MakerSpace – Megan Walters

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
APRIL 16, 2018  
7:00 P.M.

SHARON ELEMENTARY

- SE Gym – Tuesdays & Thursdays – 4/1/18 through 5/30/18 – 6:30 P.M. – 8:00 P.M. – Youth Soccer Training – Jeff Kowza
- SE Gym/Stage – Monday & Wednesday – 5/7/18 & 5/9/18 – 3:30 P.M. – 4:30 P.M. & Wednesday – 5/23/18 – 3:30 P.M. – 5:30 P.M. – 5<sup>th</sup> Grade Talent Show – Sharon PTO – Carrie Brainerd

FEES NOT WAIVED

- HS Stadium – Friday – 4/13/18 – 6:30 P.M. – 10:30 P.M. – Semi-Pro Soccer Match – Cleveland Soccer Club – Colin Fabian
- HE Gym – Tuesdays – 3/20/18 through 5/1/18 – 6:00 P.M. – 7:30 P.M. – Akron Bobcats – Basketball Practice – Jack Leslie

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Mr. Kelly, yes;  
Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – CONTRACTS/AGREEMENTS 18-04-58

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the following contracts and/or agreements, items A through F, as presented:

- College Credit Plus Partnership – Cuyahoga Community College District Agreement
- Educational Service Center of Cuyahoga County – PEP Agreement
- Enviroscapes Lawn Care Services Agreement
- Lake County Educational Service Center – Naviance Consortium
- Agreement with Cristina Di Lullo – Teacher of Children with Visual Impairments
- Connect – Internet Access Services Agreement

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Wolny, yes; Mr. Kelly, yes;  
Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – PERSONNEL 18-04-59

Mrs. Thomas made a motion, seconded by Mr. Kelly, that the Board of Education approve the following personnel items A through H, as presented:

EMPLOYMENT CERTIFIED SUBSTITUTES/HOME TUTORS – ADDENDUM # III

Adopted the attached list of certified substitutes/home tutors for use for the 2017/2018 school year, as submitted by the MCECSC, and presented in Addendum #III.

RETIREMENT – CERTIFIED

Accepted the resignation of the following individuals, for the reason of retirement, effective at the end of the 2017/2018 school year, as listed:

- Violet Frye, Sharon Elementary Tutor
- Claudia Johnson, High School Counselor

Mrs. Aukerman congratulated and wished them the best in their retirement.

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
APRIL 16, 2018  
7:00 P.M.

RETIREMENT – CLASSIFIED

Accepted the resignation of Jim Zawistowski, Sharon Elementary Custodian, for reason of retirement, effective May 1, 2018.

EMPLOYMENT – CLASSIFIED SUBSTITUTES

Employed Joseph Cali as a general maintenance substitute, at a rate of \$17.50 per hour, on a limited contract of employment, on an “as needed basis”, for the remainder of the 2017/2018 school year.

EMPLOYMENT – CO-CURRICULAR/SUPPLEMENTAL

Employed the following individuals, on one-year limited supplemental contracts of employment, for the 2017/2018 school year, as listed:

- |                    |                                       |            |
|--------------------|---------------------------------------|------------|
| • David Cunningham | HS Ass't.. Softball Coach – 1 yr.     | \$4,371.00 |
| • Clarence Griffin | HS Ass't. Baseball Coach              | Volunteer  |
| • Marty Ryan       | HS Ass't. Track Coach Girls – 24 yrs. | \$5,997.00 |

EMPLOYMENT – SUPPLEMENTAL

Employed the following individuals, whose wages are being paid through a donation provided by the Choir Boosters, as listed:

- |                 |                       |          |
|-----------------|-----------------------|----------|
| • Gabriel Kirik | MS Musical Production | \$750.00 |
| • Brian Mravec  | MS Musical Production | \$750.00 |

EMPLOYMENT – SUPPLEMENTAL

Employed the following individuals, whose wages are being paid through grants provided by the Highland Foundation, as listed:

- |                 |                                     |          |
|-----------------|-------------------------------------|----------|
| • David Burnett | Band Instrument Switchover Services | \$500.00 |
| • Brian Graham  | Pottery and Glass Art Projects      | \$900.00 |
| • Amanda Smoot  | Band Instrument Switchover Services | \$150.00 |

EMPLOYMENT – CO-CURRICULAR/SUPPLEMENTAL

Employed Denny Ciornei, on a one-year limited supplemental contract of employment, as the High School Head Boys Soccer Coach, 10 years' experience, \$6,963.00 for the 2018/2019 school year.

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

Mrs. Thomas, yes; Mr. Kelly, yes; Mr. Wolny, yes; Mr. Houska, yes;  
Dr. Christopher, yes.

Motion carried.

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
APRIL 16, 2018  
7:00 P.M.

EXECUTIVE SESSION 18-04-60

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education adjourn to Executive Session to discuss matters required to be kept confidential by federal law or regulations or state statutes and to consider the purchase of property for public purposes.

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Mr. Kelly, yes;  
Dr. Christopher, yes.

Motion carried.

The Board adjourned to Executive Session at 7:31 P.M.  
The Board exited Executive Session at 8:09 P.M.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 8:10 P.M.

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer

(A RECORDING OF THIS MEETING IS AVAILABLE IN TREASURER'S OFFICE)

HIGHLAND BOARD OF EDUCATION  
SPECIAL MEETING  
MAY 7, 2018  
7:02 A.M.

The Special Meeting was called to order and roll call taken by Mr. Kelly, Board Vice-President, at 7:02 A.M. in the Board Administrative Office Conference Room.

Mr. Wolny, present; Mrs. Thomas, present; Mr. Houska, present; Mr. Kelly, present; Dr. Christopher, absent.

The next Regular Meeting will be held on May 21, 2018 in the High School Media Center at 7:00 P.M.

REPORT OF THE TREASURER

RESOLUTION TO PROCEED – AUGUST 7, 2018 LEVY RENEWAL 18-05-61

Mrs. Thomas made a motion, seconded by Mr. Wolny, that the Board of Education approve the Resolution to Proceed for the August 7, 2018 Levy Renewal, as presented.

Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes; Mr. Kelly, yes.

Motion carried.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 7:07 A.M.

\_\_\_\_\_  
Vice-President

\_\_\_\_\_  
Treasurer



HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
MAY 21, 2018  
7:00 P.M.

The Regular Meeting was called to order and roll call taken by Dr. Christopher, Board President, at 7:02 P.M.

Mr. Wolny, present; Mrs. Thomas, present; Mr. Houska, present; Mr. Kelly, absent; Dr. Christopher, present.

The next regular meeting will be held on June 25, 2018, in the High School Media Center at 7:00 P.M.

ADDITION(S), CORRECTION(S) AND/OR DELETION(S) TO THE AGENDA

None

REPORT OF THE TREASURER

APPROVAL OF MINUTES 18-05-62

Mrs. Thomas made a motion, seconded by Mr. Wolny, that the Board of Education approve the minutes of the Regular Meeting held on April 16, 2018 and the Special Meeting held on May 7, 2018, as presented.

Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF MONTHLY FINANCIAL REPORTS 18-05-63

Mr. Houska made a motion, seconded by Mr. Wolny, that the Board of Education approve the April 2018 Financial Reports, as presented.

Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF FISCAL YEAR 2018 AMENDED APPROPRIATIONS  
ADDENDUM #I 18-05-64

Mrs. Thomas made a motion, seconded by Mr. Wolny, that the Board of Education amend the Fiscal Year 2018 Appropriations, as presented in Addendum #I.

Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

AUGUST 2018 LEVY RENEWAL – REMOVAL FROM BALLOT – ADDENDUM #II  
18-05-65

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the resolution requesting, authorizing, and directing all county boards of elections to remove the question of a renewal property tax levy from the August 7, 2018 ballot, as presented in Addendum #II.

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Wolny, yes; Dr. Christopher, yes.

Motion carried.

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
MAY 21, 2018  
7:00 P.M.

APPROVAL OF UPDATED FISCAL YEAR 2018 FIVE-YEAR FORECAST  
18-05-66

Mr. Wolny made a motion, seconded by Mr. Houska, that the Board of Education approve the updated Fiscal Year 2018 Five-Year Forecast and Assumptions for the five-year period ending June 30, 2022, as presented.

Mr. Wolny, yes; Mr. Houska, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

BOARD MEMBERS' AGENDA ITEMS

Mr. Wolny provided an update on behalf of Theresa Wright, Executive Director of the Highland Foundation.

- He shared details regarding the 2017-18 Annual Report cover publication coloring/artwork contest, which is open to Pre-K through high school students. Submissions are due by July 16, 2018. The winner will receive a \$100 gift card from Chipotle.
- The 3<sup>rd</sup> Annual Hornet Dash, sponsored by the Highland Alumni Association, will be held on Sunday, June 24<sup>th</sup> starting at 8:00 A.M.
- The Family Fun Run and kids obstacle course, hosted by Premier Fitness and Performance, are also a part of the Hornet Dash event.
- Mr. Wolny said he is very proud to share that the Foundation will be awarding a total of \$20,500 in scholarships to 18 students at the Senior Awards nights.

Dr. Christopher reiterated that the support the District receives from the Highland Foundation is much appreciated. He feels this type of support really sets Highland apart from so many other school districts.

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

None

OLD BUSINESS 18-05-67

Mr. Wolny made a motion, seconded by Mr. Houska, that the Board of Education conduct a second and final reading for the following new and revised Board of Education Policies:

- 2271 – College Credit Plus Program (1<sup>st</sup> & 2<sup>nd</sup> reading)
- 4121 – Criminal History Record Check
- 4162 – Drug and Alcohol Testing of CDL License Holders and Other Employees Who Perform Safety Sensitive Functions
- 5111 – Eligibility of Resident / Nonresident Students
- 5112 – Entrance Requirements
- 7530 – Lending of Board-Owned Equipment
- 7530.02 – Staff Use of Personal Communication Devices
- 7542 – Access to District Technology Resources and/or Information Resources from Personal Communication Devices
- 7543 – Utilization of the District's Website and Remote Access to the District's Network
- 8400 – School Safety
- 8600.04 – Bus Driver Certification
- 9141 – Business Advisory Council

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
MAY 21, 2018  
7:00 P.M.

Mr. Wolny, yes; Mr. Houska, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

NEW BUSINESS

None

SUPERINTENDENT'S AGENDA

SCHOOL LUNCH PRICING 18-05-68

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve an increase in lunch prices at the Elementary Schools from \$2.75 to \$3.00 and from \$3.00 to \$3.25 at the Middle and High Schools, as presented.

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Wolny, yes; Dr. Christopher, yes.

Motion carried.

ADOPTION OF HIGH SCHOOL, MIDDLE SCHOOL AND ELEMENTARY  
HANDBOOKS AND STUDENT FEES FOR 2018/2019 18-05-69

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education adopt the High School, Middle School and Elementary Handbooks and Student Fees for the 2018/2019 school year, as presented.

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

ACCEPTANCE OF DONATIONS 18-05-70

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education accept the following donations, as listed:

<u>TO</u>	<u>FROM</u>	<u>ITEM/VALUE</u>
HHS Speech & Debate	Michelle McFadden	\$100.00
HHS Speech & Debate	Verne & Kimberly Klunzinger	\$50.00
HHS Speech & Debate	Margaret & Robert Neil	\$100.00
HHS Speech & Debate	Kari Fabian & Marianna Nemeth	\$100.00
HHS Speech & Debate	Barbara White	\$95.00
HHS Speech & Debate	John Haprian	\$25.00
HHS Art Club	Ormaco, Inc	\$81.00
HHS Science Club	Daniel Butcher	\$100.00
Highland Middle School	Giant Eagle/Apples for Students	\$67.00
Highland Middle School	Box Tops for Education	\$102.20
Highland School District	Giant Eagle/Apples for Students	\$59.00
Granger Elementary	Granger PTO	\$992.00/COSI on Wheels
Granger Elementary	Granger PTO	\$750.00/Printing Costs
Granger Elementary	Giant Eagle/Apples for Students	\$230.00
Granger Elementary	Granger PTO	\$2,914.83/Classroom Supplies
Sharon Elementary	Sharon PTO	\$491.96/Printing Costs
Sharon Elementary	Sharon PTO	\$412.89/Field Day
Sharon Elementary	River Valley Paper Company	\$36.63/Paper Recycling

Mrs. Aukerman offered her sincere thanks and appreciation for all of the donors and businesses who have made contributions.

Dr. Christopher said a meeting never goes by where we do not have that kind of support, and this is another aspect that makes Highland so special.

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
MAY 21, 2018  
7:00 P.M.

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF APPLICATIONS FOR USE OF FACILITIES/WAIVER OF FEES  
18-05-71

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

HIGH SCHOOL

- HS – Cafeteria – Saturday – 5/12/18 & 5/19/18 – 8:00 A.M. – 1:30 P.M. – Youth Football & Cheer Registration – Highland Youth Football – Jason Haney
- HS Cafeteria – Saturday – 4/28/18 – 10:00 A.M. – 3:00 P.M. – Speech & Debate Pizza Fundraiser – Suzette Burtoft
- HS Stadium – Friday – 5/11/18 – 6:00 P.M. – 8:00 P.M. – Flag Football Community Night – Highland Youth Football – Chris Wolny
- HS Media Center – Thursday – 5/10/18 – 6:00 P.M. – 9:00 P.M. – Interfaith Panel Discussion – Highland GSA – Robert Murray
- HS Auditorium & Black Box – Wednesday – 1/23/19 & Monday – 1/28/19 – 4:15 P.M. – 8:00 P.M. & Friday – 2/1/19 – 4:15 P.M. – 10:00 P.M. – Granger Elementary Talent Show – Granger PTO – LeAnn Gausman
- HS Kitchen/food prep only & Cafeteria/only if inclement weather & Sidewalk from Hornet Statue to Highland Library – Friday – 9/7/18 – beginning 12 Noon – HAB Annual Pig Roast – Jeff Rogers
- HS Auditorium/Choir Room/Band Room – Monday 10/8/18 – 2:30 P.M. – 4:30 P.M. – Dress Rehearsal 2018 Fall Choir/Orchestra Concert – Chris Ilg
- HS Auditorium/Ensemble Room/Band Room – Wednesday – 10/10/18 – 5:30 P.M. – 9:30 P.M. – 2018 Fall Choir/Orchestra Concert – Chris Ilg
- HS Auditorium/Choir Room/Band Room/Ensemble Room – Thursday – 12/13/18 – 5:00 P.M. – 10:00 P.M. – 2018 HHS Choirs Holiday Concert – Chris Ilg
- HS Auditorium /Choir Room/Band Room/Ensemble Room – Tuesday – 3/5/19 – 5:00 P.M. – 10:00 P.M. – 2019 HHS Choirs Contest Concert – Chris Ilg
- HS Auditorium/Choir Room/Band Room/Ensemble Room/Black Box – Tuesday – 4/30/19 – 5:00 P.M. – 10:00 P.M. – 2019 District Jazz Concert – Chris Ilg
- HS Gym/Cafeteria/Auditorium/Choir Room/Band Room/Ensemble Room/Upper & Lower B,C & D/Café/Both Gyms – Friday – 5/3/19 – 8:00 AM – 3:00 P.M. & Saturday – 5/4/19 – 7:00 A.M. – 2:00 P.M. – 2019 OMEA NE State Choirs – Chris Ilg
- HS Auditorium/Choir Room/Band Room/Black Box – Wednesday – 5/15/19 – 2:30 P.M. – 5:00 P.M. – HHS Choir Spring Concert Rehearsal – Chris Ilg
- HS Auditorium/Choir Room/Band Room/Black Box – Thursday – 5/16/19 – 5:00 P.M. – 10:00 P.M. – HHS Choirs Spring Spotlight Concert – Chris Ilg

GRANGER ELEMENTARY

- GE Gym/Cafeteria/Classrooms – Monday through Friday – 6/4/18 – 6/8/18 & 6/11/18 – 6/15/18 – 7:00 A.M. – 2:00 P.M. – Highland Safety Week – Diane Bloniak

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
MAY 21, 2018  
7:00 P.M.

HINCKLEY ELEMENTARY

- HE Parking Lot & Gym Lobby/Bathrooms – Saturday – 9/8/18 – 7:00 A.M. – 7:00 P.M. – Hinckley Community Garage Sale – Cub Scout Pack 3520 – Petros Giatis
- HE Cafeteria – Wednesday through Saturday – 5/8/18 – 5/11/18 – 6:30 P.M. – 8:30 P.M. – Science Olympiad – Effie Aceto

SHARON ELEMENTARY

- SE Gym & Cafeteria – Monday/Tuesday/Wednesday/Friday – 4/30/18 through 5/11/18 – 6:00 P.M. – 8:00 P.M. – PTO Science Olympiad – Shelly Butcher
- SE Parking Lots – Saturday – 6/16/18 – 10 A.M. – 8:30 P.M. – Sharon Showcase Community Festival – Jane Back

FEES NOT WAIVED

- HS Tennis Courts – Mondays – 7/2/18 – 7/16/18 & Wednesday – 7/18/18 – 6:30 P.M. – 8:30 P.M. – USTA Tennis Match – Mike Geary
- HS Tennis Courts – Thursdays – 5/24/18, 6/14/18, 6/21/18 & 7/12/18 – 6:30 P.M. – USTA Tennis League Match – Adam Perkins
- HS Auditorium & Auxiliary Gym – Friday/Saturday/Sunday – 2/8/19 – 2/10/19 – Friday – 8:00 A.M. – 1:30 P.M. & Saturday/Sunday – 7:00 A.M. – 11:00 P.M. – Syncopated Foundation/Bravo Dance Competition – Brendan Buchanan
- HS Football Field – Wednesdays – 5/30/18 through 7/25/18 (not on 7/4/18) – 6:00 P.M. – 7:30 P.M. – MTH Training – Myles Houska
- HS Band Room – Wednesdays – 6/20/18 & 6/27/18 – 6:30 P.M. – 9:30 P.M. – Medina Community Band Summer Rehearsals – John Connor
- HS & MS Band Rooms – Wednesdays during school year – 6:30 P.M. – 9:30 P.M. (with noted exceptions) – Medina Community Band Rehearsals – John Connor

Mr. Houska, yes; Mrs. Thomas, yes; Mr. Wolny, yes; Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – CONTRACTS/AGREEMENTS 18-05-72

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education approve the following contracts and/or agreements, items A through K, as presented:

- Membership Agreement with OHSA
- Sharon Family Physicians School Bus/Van Drivers Physicals Agreement
- Alliance for High Quality Education Agreement
- Total Education Solutions Consultant Agreement
- Total Education Solutions Consultant Extended School Year Agreement
- ABC Therapy, LTD – Physical & Occupational Therapy Services Agreement
- Goodwill of Akron – Work Experience Agreement
- Medina Creative Housing Vocational Training Employment Agreement
- Medina County Board of Developmental Disabilities – LEA Contract
- Frontline Renewal Agreement
- School Messenger Agreement

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
MAY 21, 2018  
7:00 P.M.

CONSENT AGENDA – PERSONNEL 18-05-73

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education approve the following personnel items A through Q, as presented:

EMPLOYMENT CERTIFIED SUBSTITUTES/HOME TUTORS – ADDENDUM #III

Adopted the attached list of certified substitutes/home tutors for use for the 2017/2018 school year, as submitted by the MCECSC, and presented in Addendum #III.

RESIGNATION – CERTIFIED

Accepted the resignation of the Jason Cress, Middle School Math Teacher, effective at the end of the 2017/2018 school year.

RESIGNATION – CLASSIFIED

Accepted the resignation of the following individuals, effective at the end of the 2017/2018 school year, as listed:

- Carol Doak, High School Cook
- Felicia Fago, Granger Special Education Aide
- Andrea Jeffers, Middle School Cook

TERMINATION – CLASSIFIED

Terminated James Christenson, High School Custodian, effective 5/18/18 pursuant to Section 3319 of the Ohio Revised Code and Article IX, Section 9.10 of the Collective Bargaining Agreement between the Highland Board of Education and the Highland Support Staff, in accord with the probationary references listed therein.

EMPLOYMENT – CLASSIFIED

Employed Danielle Koval, on a limited contract of employment, as a Granger Special Education Aide for 5.5 hours per day, effective 5/11/18, for the remainder of the 2017/2018 school year.

CHANGE OF STATUS – CLASSIFIED

Approved a change of status for the following individuals, as listed:

- Carol Keeling, Hinckley Latchkey, from 3 hours to 2.5 hours per day, effective 8/23/17
- Debby McDermott, Middle School Head Cook, from 6.25 hours to 7.25 hours per day, effective 4/16/18
- Mike O'Connor, from High School 3<sup>rd</sup> Shift Custodian to Sharon Elementary 2<sup>nd</sup> Shift Custodian, effective 6/4/18

EMPLOYMENT – CO-CURRICULAR/SUPPLEMENTAL

Employed the following individuals, on one-year limited supplemental contracts of employment, for the 2017/2018 school year, as listed:

- |                 |                          |                  |
|-----------------|--------------------------|------------------|
| • Rosanna Darby | Summer School Instructor | \$30.00 per hour |
| • Connie Kurko  | Summer School Instructor | \$30.00 per hour |

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
MAY 21, 2018  
7:00 P.M.

EMPLOYMENT – CO-CURRICULAR/SUPPLEMENTAL

Employed the following individuals, on one-year limited supplemental contracts of employment, for the 2018/2019 school year, as listed:

• Stephanie Abatangelo	HS Peer Leader Advisor – ½ time – 0 yrs	\$779.50
• Jim Addington	National Testing Proctor	\$25.00 per hour
• Josh Arbour	Summer School Instructor	\$30.00 per hour
• Josh Arbour	HS Head Golf Coach – Girls – ½ time – 5 yrs	\$3,273.50
• Josh Arbour	HS Asst Golf Coach – Girls – ½ time – 5 yrs	\$2,442.50
• Josh Arbour	MS Golf Club Advisor – Girls – ½ time – 5 yrs	\$779.50
• Josh Arbour	MS Head Girls Basketball Coach 7th – 6 yrs	\$4,885.00
• Josh Arbour	MS Asst Track Coach – Boys – 2 yrs	\$2,806.00
• Mary Becker	HS Head Golf Coach – Girls – ½ time – 11 yrs	\$3,481.50
• Mary Becker	HS Asst Golf Coach – Girls – ½ time – 11 yrs	\$2,650.00
• Mary Becker	MS Golf Club Advisor – Girls – ½ time – 11 yrs	\$1,403.00
• Brent Belsole	HS Head Softball Coach – 5 yrs	\$6,547.00
• Taylor Bennington	HS Asst Speech & Debate Advisor – 1 yr	\$1,975.00
• Bob Berry	HS Asst Track Coach – Boys – 29 yrs	\$6,132.00
• Lisa Bogdanski	Saturday Detention Monitor	\$25.00 per hour
• Bill Brooker	MS Asst Football Coach – 2 yrs	\$2,806.00
• Kyle Brooks	National Testing Proctor	\$25.00 per hour
• Jacob Brown	MS Head Boys Basketball Coach 8th – 3 yrs	\$4,053.00
• Robert Buchanan	HS Asst Boys Basketball Coach – 13 yrs	\$6,547.00
• David Burnett	HS Asst Band Director – 1 yr	\$4,053.00
• Suzette Burtoft	HS Speech & Debate Advisor – 12 yrs	\$5,716.00
• Suzette Burtoft	HS Dept. Chair – English – 8 yrs	\$2,806.00
• Mary Cassidy	National Testing Proctor	\$25.00 per hour
• Mary Cassidy	Saturday Detention Monitor	\$25.00 per hour
• Adam Cestaro	HS Head Boys Basketball Coach – 16 yrs	\$9,042.00
• Adam Cestaro	HS Intramural Boys – 16 yrs	\$3,222.00
• Kim Clendaniel	MS Head Girls Track Coach – 3 yrs	\$4,053.00
• Kelly Coddling	HS Ski Club Advisor – 5 yrs	\$1,559.00
• Shelby Cowles	MS Power of the Pen 7th – 4 yrs	\$1,559.00
• David Cunningham	HS Asst Softball Coach – 2 yrs	\$4,469.00
• Ty Damon	HS Asst Boys Tennis Coach – 17 yrs	\$5,300.00
• Ty Damon	HS Asst Girls Tennis Coach – 17 yrs	\$5,300.00
• Rosanna Darby	Summer School Instructor	\$30.00 per hour
• Brandon Day	HS Asst Football Coach – 4 yrs	\$5,300.00
• Amy Dean	HS Fall Faculty Manager – ½ time – 3 yrs	\$3,273.50
• Amy Dean	HS Winter Faculty Manager – 3 yrs	\$3,222.00
• Megan Doherty	HS NHS Advisor – ½ time – 0 yrs	\$779.50
• Tanya Dolata	HS Yearbook Advisor – 8 yrs	\$4,053.00
• Tanya Dolata	HS School Paper Advisor – 5 yrs	\$2,806.00
• Tanya Dolata	National Testing Proctor	\$25.00 per hour
• John Dunning	MS Asst Football Coach – 4 yrs	\$3,222.00
• Andrew Dutt	HS Convolutions Advisor – 14 yrs	\$4,469.00
• Andrew Dutt	HS Head Boys Golf Coach – 10 yrs	\$6,963.00
• Robyn Eastman	MS Bowling Club Advisor – 6 yrs	\$1,559.00
• Robyn Eastman	HS Fall Faculty Manager – 6 yrs	\$7,379.00
• Felicia Fago	Summer School Instructor	\$30.00 per hour
• Rachel Gamin	HS Asst/Musical Production – 10 yrs	\$3,222.00
• Rob Gilbert	National Testing Proctor	\$25.00 per hour
• Linda Ginesi	Summer School Instructor	\$30.00 per hour
• Tracy Goebel	HS Asst Convolutions Advisor – 5 yrs	\$4,053.00
• Tracy Goebel	HS Peer Leader Advisor – ½ time – 0 yrs	\$779.50
• Tracy Goebel	National Testing Proctor	\$25.00 per hour
• Andy Gopp	HS Head Girls Basketball Coach – 12 yrs	\$9,042.00
• Andy Gopp	HS Intramural Girls – 12 yrs	\$3,222.00
• Jordan Gribble	HS Asst Football Coach – 3 yrs	\$5,300.00
• Clarence Griffin	HS Asst Baseball Coach	Volunteer
• Jay Grissom	HS Head Baseball Coach – 12 yrs	\$6,963.00
• Elizabeth Hadler	HS Asst Tennis Coach Boys & Girls	Volunteer
• Elizabeth Hadler	MS Tennis Club Advisor – 4 yrs	\$1,559.00
• Rob Hardgrove	HS Asst Baseball Coach – 1 yr	\$4,469.00
• Marianna Hardy	HS Drama Director/Winter – 7 yrs	\$4,053.00
• Marianna Hardy	HS Drama Director/Spring – 7 yrs	\$4,053.00
• Marianna Hardy	Sound & Lighting Technician/Adult	\$20.00 per hour

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• Kelly Harrison	MS Drama Club Advisor – 1 yr	\$1,975.00
• Kelly Harrison	HS Asst Band Director – 4 yrs	4,469.00
• Kelly Harrison	HS Jazz Band – 4 yrs	\$1,559.00
• Kelly Harrison	Basketball Pep Band Director	\$50.00 per event
• Tanya Headrick	HS Asst Speech & Debate Advisor – 1 yr	\$1,975.00
• Audrey Hinneberg	HS Asst Speech & Debate Advisor – 4 yrs	\$2,390.00
• Audrey Hinneberg	Saturday Detention Monitor	\$25.00 per hour
• Rick Holland	MS Robotics Coordinator – 0 yrs	\$1,559.00
• John Hopkins	HS Asst Girls Track Coach – 12 yrs	\$6,132.00
• Chris Ilg	HS Choir Director – 28 yrs	\$7,795.00
• Claudia Johnson	National Testing Proctor	\$25.00 per hour
• Renee Katzbach	National Testing Proctor	\$25.00 per hour
• Brianna Kean	Sound & Lighting Technician/Student	\$10.00 per hour
• Bethany Kennedy	SADD Advisor – 1 yr	\$1,559.00
• Maribeth Keppler	MS Asst Girls Track Coach – 2 yrs	\$2,806.00
• Chris Kestner	HS Dept Chair – Social Studies – 15 yrs	\$3,222.00
• Gabe Kirik	HS Asst Musical Production – 1 yr	\$1,975.00
• Gabe Kirik	Sound & Lighting Technician/Adult	\$20.00 per hour
• Carrie Knapp	National Testing Proctor	\$25.00 per hour
• Carrie Knapp	Saturday Detention Monitor	\$25.00 per hour
• Brittany Kornokovich	Summer School Instructor	\$30.00 per hour
• Brittany Kornokovich	MS Head Volleyball Coach 7th – 2 yrs	\$3,637.00
• Bonnie Kubilus	HS Dept Chair – Fine Arts – 7 yrs	\$2,806.00
• Connie Kurko	Summer School Instructor	\$30.00 per hour
• Ashley Kwiatkowski	MS Cheerleading Advisor – 2 yrs	\$1,975.00
• Helen Latkovic	HS NHS Advisor – ½ time – 0 yrs	\$779.50
• Ashley Lenhard	National Testing Proctor	\$25.00 per hour
• Devan Lippincott	HS Head Girls Cross Country Coach – 15 yrs	\$6,963.00
• Devan Lippincott	HS Asst Boys Track Coach – 15 yrs	\$6,132.00
• Chris Luker	HS Asst Boys Golf Coach – 3 yrs	\$4,053.00
• Paul Lushes	HS Asst Football Coach – 27 yrs	\$6,547.00
• Paul Lushes	HS Head Girls Track Coach – 22 yrs	\$6,963.00
• Paul Lushes	HS Asst Indoor Track Coach	Volunteer
• Andrew Lynden	HS Student Council Advisor – 12 yrs	\$5300.00
• Andrew Lynden	HS Head Boys Cross Country Coach – 9 yrs	\$6,547.00
• Andrew Lynden	HS Asst Girls Track Coach – 17 yrs	\$6,132.00
• Andrew Lynden	National Testing Proctor	\$25.00 per hour
• Amy Lyon	HS Cheerleading Advisor – 13 yrs	\$6,132.00
• James Madison	HS Asst Boys Basketball Coach – 9 yrs	\$6,132.00
• Samantha Madonna	HS Asst Band Director – 3 yrs	\$4,469.00
• Julie Malone	MS Asst Drama/Musical Prod. – 6 yrs	\$1,559.00
• Julie Malone	HS Asst Musical Production – 2 yrs	\$1,975.00
• Ed Marquette	HS Band Director – 18 yrs	\$7,795.00
• Ed Marquette	Basketball Pep Band Director	\$50.00 per event
• Laura McDermott	HS Asst Volleyball Coach – 1 yr	\$4,469.00
• Tina McKeen	HS Dept Chair – World Language – 6 yrs	\$2,806.00
• Tina McKeen	HS VOFT Advisor – 17 yrs	\$2,806.00
• Chris Meyer	HS Asst Football Coach – 10 yrs	\$6,547.00
• Darla Miller	HS JR/SR Class Advisor – 1 yr	\$2,806.00
• Darla Miller	HS Key Club Advisor – 2 yrs	\$1,559.00
• Darla Miller	Intercultural Program Advisor – 2 yrs	\$1,559.00
• Darla Miller	National Testing Proctor	\$25.00 per hour
• Darla Miller	Saturday Detention Monitor	\$25.00 per hour
• Emily Miller	HS Musical Production Director – 14 yrs	\$5,716.00
• Emily Miller	MS Choir Director – 12 yrs	\$2,806.00
• Emily Miller	MS Musical Director – 14 yrs	\$4,469.00
• Tarynn Minegar	HS Asst Volleyball Coach – 2 yrs	\$4,469.00
• Angie Morgan	Sound & Lighting Technician/Student	\$10.00 per hour
• Bryan Mravec	HS Auditorium Manager – 7 yrs	\$7,379.00
• Bryan Mravec	HS Asst Musical Production – 11 yrs	\$3,222.00
• Bryan Mravec	HS Asst Drama/Production/Black Box – 11 yrs	\$3,222.00
• Bryan Mravec	HS Asst Drama/Production/Mainstage – 11 yrs	\$3,222.00
• Bryan Mravec	Sound & Lighting Technician/Adult	\$20.00 per hour
• Weston Muniak	National Testing Proctor	\$25.00 per hour
• Robert Murray	HS JR/SR Class Advisor – 1 yr	\$2,806.00
• Robert Murray	National Testing Proctor	\$25.00 per hour
• Robert Murray	Saturday Detention Monitor	\$25.00 per hour



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•	Mandi Myser	National Testing Proctor	\$25.00 per hour
•	Mandi Myser	Saturday Detention Monitor	\$25.00 per hour
•	Mandi Myser	MS Faculty Manager – 4 yrs	\$4,053.00
•	Nate Nawalaniec	Sound & Lighting Technician/Adult	\$20.00 per hour
•	Kristine Nerlich	HS Science Club Advisor – 9 yrs	\$4,885.00
•	Kristine Nerlich	HS Dept Chair – Science – 2 yrs	\$1,975.00
•	Mike Nettling	HS Asst Football Coach – 9 yrs	\$6,132.00
•	Dave Parry	HS Asst Boys Track Coach – 13 yrs	\$6,132.00
•	Jeremie Pesek	MS Ski Club Advisor – 8 yrs	\$1,559.00
•	Molly Pellerite	National Testing Supervisor	\$35.00 per hour
•	Jenna Pew	HS Head Volleyball Coach – 4 yrs	\$5,716.00
•	Holly Phillips	HS Asst Softball Coach – 2 yrs	\$4,469.00
•	Holly Phillips	Summer School Instructor	\$30.00 per hour
•	Beth Poltis	MS National Honor Society Advisor – 1 yr	\$1,559.00
•	Lisa Reynolds	HS Head Girls Tennis Coach – 15 yrs	\$6,963.00
•	Lisa Reynolds	HS Head Boys Tennis Coach – 15 yrs	\$6,963.00
•	Stephen Rhein	HS Swim Club	Volunteer
•	Nathan Rudolph	HS Asst Band Director – 6 yrs	\$5,300.00
•	Nathan Rudolph	HS Robotics Advisor – 2 yrs	\$4,053.00
•	Nathan Rudolph	Basketball Pep Band Director	\$50.00 per event
•	Martin Ryan	HS Asst Girls Track Coach – 25 yrs	\$6,132.00
•	Colleen Scavuzzo	MS Head Volleyball Coach 8th – 3 yrs	\$4,053.00
•	Sandy Schilling	MS Student Council Advisor ½ time – 8 yrs	\$2,442.50
•	Brent Shaeffer	MS School Paper Advisor – 2 yrs	\$1,975.00
•	Brent Shaeffer	MS Yearbook Advisor – 2 yrs	\$1,975.00
•	Brad Small	HS Asst Girls Soccer Coach – 3 yrs	\$4,885.00
•	Amanda Smoot	HS Asst Band Director – 2 yrs	\$4,053.00
•	Tim Snook	MS Head Football Coach – 29 yrs	\$5,300.00
•	Tim Snook	MS Asst Track Coach Boys & Girls – 9 yrs	\$4,053.00
•	Tim Snook	MS Faculty Manager – 15 yrs	\$5,300.00
•	Nicole Spangler	HS Dept Chair – Math – 1 yr	\$1,975.00
•	Gillian Strait	HS Asst Band Director – 1 yr	\$4,053.00
•	Craig Tasker	National Testing Proctor	\$25.00 per hour
•	Jocelyn Textoris	HS Asst Gymnastics Coach	Volunteer
•	Michael Tipple	MS Power of the Pen 8th – 6 yrs	\$1,559.00
•	Jules Turiczek	HS Asst Girls Soccer Coach – 3 yrs	\$4,885.00
•	Josh Victor	HS Head Boys Track Coach – 26 yrs	\$6,963.00
•	Josh Victor	Summer School Instructor	\$30.00 per hour
•	Rebecca Watson	MS Student Council Advisor ½ time – 8yrs	\$2,442.50
•	Mike Weyand	HS Asst Baseball Coach – 12 yrs	\$6,132.00
•	Hillary Yutzy	National Testing Proctor	\$25.00 per hour
•	Dawn Zorn	HS Spring Faculty Manager – 4 yrs	\$3,222.00
•	William Zufall	HS Head Girls Soccer Coach – 16 yrs	\$6,963.00
•	Carrie Zuro	MS Head Girls Basketball Coach 8th – 1 yr	\$3,637.00
•	Kevin Zywiec	HS Asst Wrestling Coach – 9 yrs	\$6,132.00

NEW CONTINUING CONTRACT – CERTIFIED 2018/2019 SCHOOL YEAR

Granted Bernadette Yu a new ½ time continuing contract of employment, effective with the 2018/2019 school year.

NEW ONE-YEAR CONTRACTS – CERTIFIED 2018/2019 SCHOOL YEAR

Granted new one-year contracts of employment to the following employees, effective with the 2018/2019 school year:

• Kelly Artzner	Brittany Kornokovich
• Nicole Beavers	Laura McDermott
• Jennifer Beck	Jenna Pew
• Kelly Colabianchi	Holly Phillips
• Carolyn Colbow	Jamie Price
• Hannah Copa	Danielle Sampliner
• Allison D’Anniballe	Caryn Stanowick
• Nick Decesare	Shea Strittmather

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- |                         |               |
|-------------------------|---------------|
| • Megan Doherty         | Emily Wenzell |
| • Brian Graham – ½ time | Hillary Yutzy |
| • Maribeth Keppler      |               |

NEW TWO-YEAR CONTRACTS – CERTIFIED – 2018/2019 SCHOOL YEAR

Granted new two-year contracts of employment to the following employees, effective with the 2018/2019 school year:

- |                     |                    |
|---------------------|--------------------|
| • Trevor Armstrong  | Stephanie Marshall |
| • Jane Back (T)     | Rachel Matejin     |
| • Christie Boger    | Christopher Meyer  |
| • Julie Boggs       | Michael Nettling   |
| • Lisa Cancilla (T) | Shelby Parker      |
| • Patricia Clark    | Elizabeth Poltis   |
| • Mike Gibbons      | Samantha Taylor    |
| • Marianna Hardy    | Lisa Tecco (T)     |
| • Andrew Hoslar     | Amy Vorndran       |
| • Carrie Kalina     | Morgan Wetzel      |
|                     | Emily Young        |

EXTENDED TIME CONTRACTS – CERTIFIED – 2018/2019 SCHOOL YEAR

Granted supplemental extended time contracts for the 2018/2019 school year, on a per diem basis, for the following employees, as listed:

- |                            |                           |
|----------------------------|---------------------------|
| • Jim Addington – 20 days  | Bethany Kennedy – 3 days  |
| • Sara Atkins – 3 days     | Debra Mazur – 3 days      |
| • Carolyn Colbow – 20 days | Molly Pellerite – 20 days |
| • Rob Gilbert – 20 days    | Donna Scranton – 3 days   |

ADMINISTRATIVE CONTRACTS OF EMPLOYMENTS – 2018/2019 SCHOOL YEAR

Granted the following Administrators, new contracts of employment, effective August 1, 2018:

- Tod Davis – Maintenance Supervisor – 3 years
- John Deuber – High School Assistant Principal/Athletic Administrator – 1 year
- Debbie Parker – Transportation Supervisor – 3 years

EXTENDED TIME CONTRACT – ADMINISTRATION

Granted a (10) ten day supplemental extended time contract for Evelyn Makarek, Director of Food Services, for the 2017/2018 school year.

NEW CONTINUING CONTRACTS – CLASSIFIED – 2018/2019 SCHOOL YEAR

Granted the following employees new continuing contracts of employment, effective with the 2018/2019 school year:

- |                                  |                              |
|----------------------------------|------------------------------|
| • Sheila Bazan – Secretary       | Alissa Mashke – Aide         |
| • Katharine Blueter – Bus Driver | Diane McLaughlin – Aide      |
| • Dennis Halenar – Bus Driver    | Michael O'Connor – Custodian |
| • Ann Lyle – Aide                | Justin Wodzisz – Custodian   |
| • James Maline – Bus Driver      |                              |

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NEW TWO-YEAR CONTRACTS – CLASSIFIED – 2018/2019 SCHOOL YEAR

Granted the following employees new two-year contracts of employment, effective with the 2018/2019 school year:

- |                                |                             |
|--------------------------------|-----------------------------|
| • Katie Anderson – Aide        | Megan Keating – Aide        |
| • Mary Buehrle – Aide          | Mark Krusinski – Bus Driver |
| • Jennifer Chaney – Bus Driver | Eric Kudla – Custodian      |
| • Lisa Chapman – Aide          | Ellen Lawer – Latchkey      |
| • Tamara Cifrani – Cook        | Craig Lindsay – Bus Driver  |
| • Anna Cozzarin – Aide         | Katy Rees – Aide            |
| • Paul Flick – Bus Driver      | Megan Ritzman – Aide        |
| • Tonya Hartwell – Aide        | Megan Ross – Aide           |
| • Matthew Hollis – Custodian   | Christine Schwall – Aide    |
| • Nicole Hollis – Latchkey     | Lori Strand – Bus Driver    |
| • Lindsay James – Aide         | Stacy Warner – Aide         |
| • John Johnston – Bus Driver   | Ashley Wayne – Latchkey     |

NEW CONTINUING CONTRACT – EXEMPT – 2018/2019 SCHOOL YEAR

Granted Kay Makishi a new continuing contract of employment, effective 7/1/18.

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL  
COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER  
CERTIFICATION WHEN APPLICABLE.

Mr. Houska, yes; Mrs. Thomas, yes; Mr. Wolny, yes; Dr. Christopher, yes.

Motion carried.

EXECUTIVE SESSION 18-05-74

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education adjourn to Executive Session to discuss a student expulsion appeal hearing, which is a matter required to be kept confidential by federal law or regulations or state statute.

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Wolny, yes; Dr. Christopher, yes.

Motion carried.

The Board adjourned to Executive Session at 7:17 P.M.  
The Board exited Executive Session at 9:35 P.M.

STUDENT EXPULSION APPEAL HEARING DECISION 18-05-75

Dr. Christopher appreciated everyone's patience with the process. The Board provided an opportunity to the appellant to present their case. The Board listened, asked questions, discussed, and thoroughly thought through the issues.

Following deliberation, Dr. Christopher recommended that the Board of Education find that the student violated the student code of conduct by possessing, on school grounds, a firearm or a look-alike firearm.

Dr. Christopher further recommended that the Board of Education affirm the decision of the Superintendent to expel the student for eighty (80) school days, from March 12, 2018 thru October 2, 2018.

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Dr. Christopher further recommended that the Board President be directed to issue written findings the fact consistent with the opinion of the Board, and that the Treasurer provide the student and his parents with written notice of the Board's action including said findings of the facts.

Mrs. Thomas made a motion, seconded by Mr. Wolny, that the Board of Education approve the recommendations made by Dr. Christopher to find that the student violated the student code of conduct, affirm the Superintendent's expulsion decision, and issue written findings of fact as noted.

Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

ADJOURNMENT

With all in agreement, the meeting adjourned at 9:37 P.M.

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer

(A RECORDING OF THIS MEETING IS AVAILABLE IN THE TREASURER'S OFFICE)

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
JUNE 25, 2018  
7:00 P.M.

The Regular Meeting was called to order and roll call taken by Dr. Christopher, Board President, at 7:01 P.M.

Mr. Wolny, present; Mrs. Thomas, present; Mr. Houska, present; Mr. Kelly, present; Dr. Christopher, present.

The next Regular Meeting will be held on July 16, 2018, in the High School Media Center at 7:00 P.M.

ADDITION(S), CORRECTION(S) AND/OR DELETION(S) TO THE AGENDA

Addition – Executive Session – Item B – Details relative to the security arrangements and emergency response protocols for the District

REPORT OF THE TREASURER

APPROVAL OF MINUTES 18-06-76

Mr. Houska made a motion, seconded by Mr. Wolny, that the Board of Education approve the minutes of the Regular Meeting held on May 21, 2018, as presented.

Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Kelly, abstain;  
Dr. Christopher, yes.

Motion carried.

APPROVAL OF MONTHLY FINANCIAL REPORTS 18-06-77

Mr. Kelly made a motion, seconded by Mr. Wolny, that the Board of Education approve the May 2018 Financial Reports, as presented.

Mr. Kelly, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes;  
Dr. Christopher, yes.

Motion carried.

APPROVAL OF FISCAL YEAR 2018 FINAL AMENDED APPROPRIATIONS –  
ADDENDUM # I 18-06-78

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education approve the Fiscal Year 2018 Final Amended Appropriations, as presented in Addendum # I.

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Mr. Kelly, yes;  
Dr. Christopher, yes.

APPROVAL OF FUND TRANSFERS 18-06-79

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education authorize the following fund transfer:

OHSAA (022)	Athletics (300-9000)	\$6,591.00
<u>Reason:</u> To liquidate the OHSAA holding fund and reimburse the Athletic Department for tournament related expenses.		

Mr. Houska, yes; Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Kelly, yes;  
Dr. Christopher, yes.

Motion carried.

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APPROVAL OF FUND ADVANCES 18-06-80

Mr. Kelly made a motion, seconded by Mr. Wolny, that the Board of Education authorize the following fund advance:

<u>FROM</u>	<u>TO</u>	<u>AMOUNT</u>
General Fund (001)	Local Grants (019)	up to \$20,000
<u>Reason:</u> To eliminate negative fund balance at fiscal year-end.		

Mr. Kelly, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes;  
Dr. Christopher, yes.

Motion carried.

APPROVAL OF 2018/2019 PETTY CASH/CHANGE ACCOUNTS -  
ADDENDUM # II 18-06-81

Mrs. Thomas made a motion, seconded by Mr. Wolny, that the Board of Education approve the 2018/2019 Petty Cash/Change Accounts, as presented in Addendum # II.

Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes; Mr. Kelly, yes;  
Dr. Christopher, yes.

Motion carried.

APPROVAL OF FISCAL PROCEDURES – ADDENDUM # III 18-06-82

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the Resolution regarding Fiscal Procedures, as presented in Addendum # III.

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Wolny, yes; Mr. Kelly, yes;  
Dr. Christopher, yes.

Motion carried.

APPROVAL OF FISCAL YEAR 2019 TEMPORARY APPROPRIATIONS –  
ADDENDUM # IV 18-06-83

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education approve the Temporary Appropriations for Fiscal Year 2019, as presented in Addendum # IV.

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Mr. Kelly, yes;  
Dr. Christopher, yes.

Motion carried.

CONSTRUCTION MANAGEMENT-AT-RISK AGREEMENT – HAMMOND  
CONSTRUCTION - ADDENDUM # V 18-06-64

Mr. Kelly made a motion, seconded by Mr. Wolny, that the Board of Education approve the resolution approving a construction management-at-risk agreement with Hammond Construction in connection with the construction of three new elementary schools, renovations and additions to the Middle School, and other related improvements, as presented in Addendum # V.

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Mr. Kelly, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes;  
Dr. Christopher, yes.

Motion carried.

LAND PURCHASE AGREEMENT – HINCKLEY TOWNSHIP – ADDENDUM # VI  
18-06-85

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education approve the resolution authorizing the execution of an agreement of purchase and sale for real property identified as Medina County tax parcel ID No. 016-03B-37-026, as presented in Addendum # VI.

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Mr. Kelly, yes;  
Dr. Christopher, yes.

Motion carried.

LAND PURCHASE AGREEMENT – SHARON TOWNSHIP – ADDENDUM # VII  
18-06-86

Mr. Kelly made a motion, seconded by Mr. Houska, that the Board of Education approve the resolution authorizing the execution of an agreement of purchase and sale for real property identified as Medina County tax parcel ID No. 033-12C-20-038, as presented in Addendum # VII.

Mr. Kelly, yes; Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes;  
Dr. Christopher, yes.

Motion carried.

Dr. Christopher expressed appreciation for all of the work that went into getting the last three agenda items to this point.

BOARD MEMBERS' AGENDA ITEMS

Mr. Kelly echoed Dr. Christopher's remarks, especially to Mrs. Aukerman and Mr. Barnes. He acknowledged the work that went into these site acquisitions and the significant progress that can now occur with respect to design work.

Mrs. Aukerman also shared her excitement with the new parcels and reiterated the long-term focus employed in making decisions regarding these sites.

Dr. Christopher speculated that ten years from now, these types of parcels might not even be available for this purpose. He said the timing was right. Mr. Kelly believes these purchases will best serve current and future needs.

Dr. Christopher spoke about the tremendous success Highland students and student athletes have experienced in recent weeks, including boys and girls track, baseball, and the rugby club team. He also expressed great pride in the news that Taylor Headrick was named a speech & debate national champion. He spoke about the 270 recent graduates and congratulated all Highland students, staff, and leadership for another outstanding year.

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

Theresa Wright, Executive Director of the Highland Foundation, thanked everyone who had a part in making the 3<sup>rd</sup> annual Hornet Dash a success.

HIGHLAND BOARD OF EDUCATION  
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Mr. Wolny noted that it was a really good event and very well put on.

OLD BUSINESS

None

NEW BUSINESS

None

SUPERINTENDENT'S AGENDA

Mrs. Boedicker provided a brief overview of the Social Studies adoption, which affects grades 6 through 12. She thanked all of the teachers for their input throughout the process.

HIGHLAND LOCAL SCHOOLS SOCIAL STUDIES TEXTBOOK ADOPTION 2018  
– LAURIE BOEDICKER 18-06-87

Mrs. Thomas made a motion, seconded by Mr. Wolny, that the Board of Education approve the Highland Local Schools Social Studies Textbooks, as presented.

Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes; Mr. Kelly, yes;  
Dr. Christopher, yes.

Motion carried.

TRANSPORTATION REIMBURSEMENT RESOLUTION FOR 2017/2018  
18-06-88

Mr. Houska made a motion, seconded by Mrs. Thomas, that a contract be entered into with those parents/guardians/ custodians of pupils for whom local transportation is impractical and which provided reimbursement in lieu of transportation that does not exceed the State average of \$250.00 and is pursuant to ORC 3327.

Mr. Houska, yes; Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Kelly, yes;  
Dr. Christopher, yes.

Motion carried.

RESOLUTION TO DECLARE TRANSPORTATION IMPRACTICAL FOR  
2018/2019 18-06-89

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the resolution declaring transportation impractical for certain identified students pursuant to the requirements of Ohio Revised Code 3327 and the procedures set forth by the Ohio Department of Education, as presented.

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Wolny, yes; Mr. Kelly, yes;  
Dr. Christopher, yes.

Motion carried.

APPROVAL OF HIGH SCHOOL CHOIR OUT-OF-STATE TRIP 18-06-90

Mr. Kelly made a motion, seconded by Mr. Wolny, that the Board of Education approve the High School Choir Out-of-State Trip to New York City, leaving on



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March 20, 2019 and returning on March 23, 2019. (The cost of the trip is being paid for by the participants.)

Mr. Kelly, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes;  
Dr. Christopher, yes.

Motion carried.

ACCEPTANCE OF DONATIONS 18-06-91

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education accept the following donations, as listed:

<u>TO</u>	<u>FROM</u>	<u>ITEM/VALUE</u>
HHS Softball Team	Athletic Boosters	\$701.65
HHS Speech & Debate Team	George Family	\$500.00
HMS 7th Grade Field Day	Mr. & Mrs. Brown	\$100.00
Granger Elementary	Granger PTO	\$7,649.79/ Chromebooks & Carts
Hinckley Elementary	Coca-Cola	\$26.62
Hinckley Elementary	Anonymous	\$110.00
Highland Local Schools	Carol Wulff	5 Children's Books
Highland Athletic Complex	Highland Athletic Facilities Association	\$100,000.00

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Wolny, yes; Mr. Kelly, yes;  
Dr. Christopher, yes.

Motion carried.

APPROVAL OF APPLICATIONS FOR USE OF FACILITIES/WAIVER OF FEES  
18-06-92

Mr. Kelly made a motion, seconded by Mr. Wolny, that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

HIGH SCHOOL

- HS Field House, Track & MS Track – Sunday – 6/24/18 – 7:00 A.M. – 12 Noon – Hornet Dash – Highland Alumni Association – Tina McKeen
- HS Room G505 – Mondays – 7/9/18 & 8/6/18 – 7:00 P.M. – 9:00 P.M. – Highland Athletic Booster Club Meeting – Jeff Miller
- HS Media Center – 1<sup>st</sup> Monday of the Month – 9/10/18 through 6/3/19 – 7:00 P.M. – 9:00 P.M. – Highland Athletic Booster Meetings – Jeff Miller

GRANGER ELEMENTARY

- GE Soccer Field – Wednesdays – 6/13/18, 6/20/18, 6/27/18 & 7/11/18 – 6:00 P.M. – 8:00 P.M. – Lacrosse Clinic – Mark Przybysz

FEES NOT WAIVED

- HS Media Center – Mondays through Fridays – 7/6/18 – 7/28/18 – 8:00 A.M. – 6:30 P.M. – Summer Hindi Language Camp – IHA Ohio Hindi Summer Camp – Kiran Hhaitan

Mr. Kelly, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes;  
Dr. Christopher, yes.

Motion carried.

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
JUNE 25, 2018  
7:00 P.M.

CONSENT AGENDA – CONTRACTS/AGREEMENTS 18-06-93

Mrs. Thomas made a motion, seconded by Mr. Wolny, that the Board of Education approve the following contracts and/or agreements, items A through J, as presented:

- Positive Education Program (PEP) Agreement
- Summit Educational Service Center Educational Audiology Services Agreement
- Skilled Nursing Provider Community Health Network, Ltd. Contract
- Judith Ann Harpley/Harpley CS LLC Orientation & Mobility Services Agreement
- Suburban School Transportation Company, Inc. Agreement
- KidsLink School, LLC – Two (2) Student Agreements
- Evolve Academy Agreement
- Interim HealthCare of Akron – Staffing Services Agreement
- Medina County Health Department – School Health Services Agreement
- Medina County Board of Developmental Disabilities – STEP Program - ESY Contract

Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – PERSONNEL 18-06-94

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education approve the following personnel items A through Q, as presented:

EMPLOYMENT CERTIFIED SUBSTITUTES/HOME TUTORS –  
ADDENDUM # VIII

Adopted the attached list of certified substitutes/home tutors for use for the 2018/2019 school year, as submitted by the ESC of Medina County, and presented in Addendum # VIII.

RESIGNATION – CERTIFIED

Accepted the resignation of Jamie Price, High School Social Studies Teacher, effective at the end of the 2017/2018 school year.

NEW TWO YEAR CONTRACT – CERTIFIED

Granted a new two-year contract of employment to Kelly D'Annolfo, effective with the 2018/2019 school year.

EMPLOYMENT – CERTIFIED

Employed the following individuals on one-year limited contracts of employment, beginning with the 2018/2019 school year, as listed:

- Daryn Archer, High School Counselor, MA/Step 0
- Christopher Hershberger, High School Math Teacher, BA/Step 6
- Allison Hirsch, High School Social Studies Teacher, MA+30/Step 1
- Zach Humrichouser, High School LTS Social Studies Teacher, BA/Step 0

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REVISION OF PARENTAL LEAVE – CERTIFIED

Approved a revision in the Parental Leave of the following individuals, as listed:

- Bonnie Gomez, High School Social Studies Teacher, resulting in a return beginning with the 2019/2020 school year
- Kara Samblanet, Sharon Kindergarten Teacher, resulting in a return beginning with the 2019/2020 school year

UNPAID MEDICAL LEAVE – CLASSIFIED

Approved Unpaid Medical Leave requests for the following individuals, as listed:

- James D. Coen, effective June 11, 2018
- Robert A. Harmon, effective June 28, 2018

RESIGNATION – CLASSIFIED

Accepted the resignation of Anna Hall, Granger Aide, effective at the end of the 2017/2018 school year.

TERMINATION – CLASSIFIED

Terminated Jonathan Cutler, Hinckley Elementary School Custodian, effective 5/25/18 pursuant to Section 3319 of the Ohio Revised Code and Article XX, Section 20.03 of the Collective Bargaining Agreement between the Highland Board of Education and the Highland Support Staff.

EMPLOYMENT – CLASSIFIED

Employed the following individuals, on limited one-year contracts of employment, as listed:

- Teresa Bertram, Sharon Special Education Aide, effective 2018/2019 school year
- Kevin Cybulski, Hinckley 2<sup>nd</sup> Shift Custodian, effective 6/18/18
- Zivka Keiper, Middle School Cook, effective 2018/2019 school year
- Patricia Noonan, MS Special Education Aide, effective 2018/2019 school year
- Elizabeth Potak, Granger Aide, effective 2018/2019 school year
- Daniel Quallich, High School 2<sup>nd</sup> Shift Custodian, effective 7/2/18

CHANGE OF STATUS – CLASSIFIED

Approved a change of status for the following individuals, as listed:

- Maria Melchiorre, from High School Special Education Aide, from 5.5 hours per day to Middle School Special Education Aide, 6.5 hours per day, effective with the 2018/2019 school year
- Linda Reagle, from High School 2<sup>nd</sup> Shift Custodian to Hinckley 2<sup>nd</sup> Shift Custodian, effective 7/2/18
- Megan Ross, from Preschool Midday Bus Sp. Ed. Aide, to Granger Special Ed. Aide, 5.5 hours per day, effective 2018/2019 school year

NEW 2-YEAR CONTRACT – EXEMPT – 2018/2019 SCHOOL YEAR

Granted Jay Grissom a new 2-year contract of employment, effective 7/1/18.

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7:00 P.M.

EMPLOYMENT – HIGHLAND COMMUNITY EDUCATION

Employed Mary Fran Kudla as the Highland Community Education Director for the 2018/2019 school year.

EMPLOYMENT – SUMMER SUBSTITUTES

Employed the following individuals, on limited contracts of employment, on an “as needed basis”, at \$12.00 per hour, as summer substitute custodians, as listed:

Mary Cassidy	Gabe Kirik	Christine Koehler
Mary Kosman	Beth Webber	

EMPLOYMENT – CLASSIFIED SUBSTITUTES

Employed the following individuals, on limited contracts of employment, on an “as needed basis”, as listed:

- Carl Ashley, Substitute Bus Driver, \$16.50 per hour, effective 8/10/18
- Thomas Bardar, Substitute Bus Driver, \$16.50 per hour, effective 8/10/18
- Brittany Hale, Substitute Custodian, \$10.00 per hour, effective 6/16/18

EMPLOYMENT – CO-CURRICULAR/SUPPLEMENTAL

Employed Ben Stobbs, HS Assistant Baseball Coach, 15 years’ experience, \$5,997.00 for the 2017/2018 school year.

RESIGNATION – CO-CURRICULAR/SUPPLEMENTAL

Accepted the resignations from the following individuals, as listed:

- Josh Arbour from ½ time MS Golf Club Advisor
- Andy Gopp from HS Head Girls Basketball Coach and Girls Intramural

EMPLOYMENT – CO-CURRICULAR/SUPPLEMENTAL

Employed the following individuals on one-year limited supplemental contracts of employment for the 2018/2019 school year, as listed:

• Mary Becker	MS Golf Club Advisor – 11 yrs	\$2,806.00
• Kim Clendaniel	MS Head Girls Track Coach ½ time – 3 yrs	\$2,026.50
• Kim Clendaniel	MS Asst Girls Track Coach ½ time – 3 yrs	\$1,611.00
• Shannon Dane	HS Asst Speech & Debate – 3 yrs	\$2,390.00
• Maribeth Keppler	MS Head Girls Track Coach ½ time – 2 yrs	\$1,818.50
• Maribeth Keppler	MS Asst Girls Track Coach ½ time – 2 yrs	\$1,403.00
• James Madison	HS Head Girls Basketball Coach – 10 yrs	\$9,042.00
• Tim Maxworthy	HS Head Wrestling Coach – 8 yrs	\$8,626.00
• Dave Parry	MS Head Girls Cross Country Coach – 0 yrs	\$3,637.00
• Nate Rudolph	MS Jazz Band – 6 yrs	\$1,559.00

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL  
COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER  
CERTIFICATION WHEN APPLICABLE.

Mr. Wolny, yes; Mrs. Thomas, yes; Houska, Mr. Kelly, yes;  
Dr. Christopher, yes.

Motion carried.

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
JUNE 25, 2018  
7:00 P.M.

EXECUTIVE SESSION 18-06-95

Mrs. Thomas made a motion, seconded by Mr. Wolny, that the Board of Education adjourn to Executive Session to prepare for, conduct, or review negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment, and to discuss details relative to the security arrangements and emergency response protocols for the District.

Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes; Mr. Kelly, yes;  
Dr. Christopher, yes.

Motion carried.

The Board adjourned to Executive Session at 7:32 P.M.  
The Board exited Executive Session at 8:30 P.M.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 8:31 P.M.

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer

(A RECORDING OF THIS MEETING IS AVAILABLE IN THE TREASURER'S OFFICE)

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
JULY 16, 2018  
7:00 P.M.

The Regular Meeting was called to order and roll call taken by Dr. Christopher, Board President, at 7:02 P.M.

Mr. Wolny, present; Mrs. Thomas, present; Mr. Houska, present; Mr. Kelly, present; Dr. Christopher, present.

The next Regular Meeting will be held on August 20, 2018, in the High School Media Center at 7:00 P.M.

ADDITION(S), CORRECTION(S) AND/OR DELETION(S) TO THE AGENDA

None

REPORT OF THE TREASURER

APPROVAL OF MINUTES 18-07-96

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education approve the minutes of the Regular Meeting held on June 25, 2018, as presented.

Mr. Houska, yes; Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF MONTHLY FINANCIAL REPORTS 18-07-97

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education approve the June 2018 Financial Reports, as presented.

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

BOARD MEMBERS' AGENDA ITEMS

None

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

None

OLD BUSINESS

None

NEW BUSINESS

None

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
JULY 16, 2018  
7:00 P.M.

SUPERINTENDENT'S AGENDA

On behalf of the Board of Education and the entire Highland community, Mrs. Aukerman extended sympathies, thoughts and prayers to the Hann and Kudla families. Highland High School student Alyssa Haun and her brother Justin Haun passed away unexpectedly on July 4<sup>th</sup>. Highland High School graduate Mike Kudla passed away unexpectedly on July 15<sup>th</sup>. Mrs. Aukerman expressed appreciation to the staff and community for the outpouring of support to these families during this difficult time.

Dr. Christopher commended District leadership, counselors, and staff for the role they play in helping students and families navigate tragedies such as these. He has heard how responsive District employees are, and how eager they are to provide support to families in these situations. He feels that it really demonstrates how the District leads by example.

HIGHLAND LOCAL SCHOOLS GEOMETRY TEXTBOOK ADOPTION 2018  
18-07-98

Mrs. Thomas made a motion, seconded by Mr. Kelly, that the Board of Education approve the Highland Local Schools Geometry textbook adoption, as presented.

Mrs. Thomas, yes; Mr. Kelly, yes; Mr. Wolny, yes; Mr. Houska, yes;  
Dr. Christopher, yes.

Motion carried.

ACCEPTANCE OF DONATIONS 18-07-99

Mr. Wolny made a motion, seconded by Mr. Houska, that the Board of Education accept the following donation, as listed:

<u>TO</u>	<u>FROM</u>	<u>ITEM/VALUE</u>
HHS Boys Soccer Club	North Gateway Tire	\$500.00

Mr. Wolny, yes; Mr. Houska, yes; Mrs. Thomas, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF APPLICATIONS FOR USE OF FACILITIES/WAIVER OF FEES  
18-07-100

Mr. Kelly made a motion, seconded by Mrs. Thomas, that the Board of Education approve the following request for use of facilities and waive associated fees, as listed:

HIGH SCHOOL

- HS Cafeteria and Auditorium – 8/2/2018 – 6:00 P.M. – 9:00 P.M. – Highland Youth Soccer Parent & Coaches Meeting – Joey Clark

Mr. Kelly, yes; Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes;  
Dr. Christopher, yes.

Motion carried.

HIGHLAND BOARD OF EDUCATION  
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7:00 P.M.

CONSENT AGENDA – CONTRACTS/AGREEMENTS 18-07-101

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education approve the following contract and/or agreement as presented:

- Pinnacle Sports/Pinnacle Performance Independent Contractor Agreement

Mr. Houska, yes; Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – PERSONNEL 18-07-102

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education approve the following personnel items A through G, as presented:

EMPLOYMENT CERTIFIED SUBSTITUTES/HOME TUTORS – ADDENDUM # I

Adopted the attached list of certified substitutes/home tutors for use for the 2018/2019 school year, as submitted by the MCECSC, and presented in Addendum # I.

RESIGNATION – CERTIFIED

Accepted the resignation of Kayla Coffman, Granger Intervention Specialist, effective July 9, 2018.

EXTENDED TIME CONTRACT – CERTIFIED – 2018/2019 SCHOOL YEAR

Granted a 20 day supplemental extended time contract for the 2018/2019 school year, on a per diem basis, for Daryn Archer, High School Counselor.

EMPLOYMENT – CLASSIFIED

Employed the following individuals on limited one-year contracts of employment, as listed:

- Jeff McElwain, Bus Driver, effective August 10, 2018
- Robert Ripley, Bus Driver, effective August 10, 2018
- Greg Stegeman, Bus Driver, effective August 10, 2018

CHANGE OF STATUS – CLASSIFIED

Approved a change of status for Bethany Webber, from Bus Driver to High School 2<sup>nd</sup> Shift Custodian, effective July 2, 2018.

EMPLOYMENT – ATHLETIC CAMPS/CLINICS

Employed the following individuals on an “as needed basis” for the 2018/2019 school year. (These wages are paid entirely from the respective sport’s club account):

Ty Damon	Tennis Camp	\$795.00
Elizabeth Hadler	Tennis Camp	\$1,080.00
Brittany Kornokovich	Volleyball Camp	\$75.00
Jack Leslie	Basketball Camp	\$75.00
Jack Leslie	Basketball Spring Skills Camp	\$650.00



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James Madison	Basketball Camp	\$75.00
Laura McDermott	Volleyball Camp	\$100.00
Jenna Pew	Volleyball Camp	\$100.00
Lisa Reynolds	Tennis Camp	\$450.00
Colleen Scavuzzo	Volleyball Camp	\$75.00

EMPLOYMENT – CO-CURRICULAR/SUPPLEMENTAL

Employed the following individuals on one-year limited contracts of employment for the 2018/2019 school year, as listed:

Chris Kestner	HS Asst Boys Basketball Coach – 17 yrs	\$6,547.00
James Madison	HS Girls Intramurals – 10 yrs	\$3,222.00
Tim Maxworthy	HS Asst Football Coach – 1 yr.	\$4,885.00
Rick Wallenhorst	HS Asst Girls Basketball Coach – 10 yrs	\$6,547.00

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 7:14 P.M.

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer

(A RECORDING OF THIS MEETING IS AVAILABLE IN THE TREASURER'S OFFICE)

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
AUGUST 20, 2018  
7:00 P.M.

The Regular Meeting was called to order and roll call taken by Dr. Christopher, Board President, at 7:00 P.M.

Mr. Wolny, present; Mrs. Thomas, present; Mr. Houska, present; Mr. Kelly, absent; Dr. Christopher, present.

The next Regular Meeting will be held on September 17, 2018, in the High School Media Center at 7:00 P.M.

ADDITION(S), CORRECTION(S) AND/OR DELETION(S) TO THE AGENDA

None

REPORT OF THE TREASURER

APPROVAL OF MINUTES 18-08-103

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education approve the minutes of the Regular Meeting held on July 16, 2018, as presented.

Mr. Houska, yes; Mrs. Thomas, yes; Mr. Wolny, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF MONTHLY FINANCIAL REPORTS 18-08-104

Mr. Wolny made a motion, seconded by Mr. Houska, that the Board of Education approve the July 2018 Financial Reports, as presented.

Mr. Wolny, yes; Mr. Houska, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

BOARD MEMBERS' AGENDA ITEMS

None

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

Mr. Ray Lurtz, Sharon Township resident and former Sharon Township Trustee, addressed the Board regarding the current condition of the Middle School Stadium. Mr. Lurtz said the facility is appalling and embarrassing. He feels that the stadium has been "let go" from a general maintenance standpoint (mowing, trimming, landscaping beds, etc.) and the remnants of the visitor side bleachers present a safety hazard. He requested that the community's tax dollars be used to address the situation.

Mrs. Aukerman commented that the District is ultimately responsible for the upkeep of the facility and has contracted with an outside entity to assist in this work. She also noted that the District's groundskeeper was out for an extended period of time due to a significant injury, which has contributed to the current situation.

Mr. Kevin and Rebecca Gifford, Sharon Township residents who own property next to the proposed future site of the new Sharon Elementary, are generally happy about the school building being constructed next to them, but they also wanted to share a few concerns.

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7:00 P.M.

First, they are hopeful that the trees that line their property can be preserved. Second, they are worried about the potential for a road widening and what that would mean for their property frontage on SR 94. Lastly, they are concerned about the impact a new building and mass grading could have on water run-off to their property.

Mr. Gifford and his wife came to this meeting to introduce themselves to the Board and plan to be good neighbors. They understand the importance of this building for the next generation. At the same time, they hope to maintain what they have built over the years. Mr. Gifford thanked the Board for their time.

Mrs. Aukerman said the District does have an option to buy the property next to the Gifford's and is currently in the process of conducting due diligence work (ex. soil borings). She noted that the District is in the preliminary planning stages and it is too early to determine what trees, if any, will need to be removed or the design of a potential road widening and its impact on property owners. She noted that the building would be designed with water run-off control measures as required. Mrs. Aukerman said that the District is also very interested in preserving the look and feel of the property.

NEW BUSINESS

Mrs. Aukerman shared that the District had a great opening staff day kicked off with a convocation of all staff. This meeting included the introduction of new staff members and the distribution of service pins for years of service, including Donna Wadle who received her 35 years of service pin. There was also a great speaker, Dr. Bobby Moore, who spoke about living a life of purpose. The Superintendent also reminded everyone that school will start with grades 1 through 9 on Wednesday, August 22<sup>nd</sup>, and on Thursday, August 23<sup>rd</sup> for kindergarten and grades 10 through 12. She asked everyone for their patience with transportation the first couple days/week.

OLD BUSINESS

None

SUPERINTENDENT'S AGENDA

APPROVAL OF HSSA NEGOTIATED AGREEMENT 18-08-105

Mrs. Thomas made a motion, seconded by Mr. Wolny, that the Board of Education approve the HSSA Collective Bargaining Agreement for the period of July 1, 2018 through June 30, 2021.

Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

HIGHLAND LOCAL SCHOOLS AP PSYCHOLOGY TEXTBOOK ADOPTION 2018  
18-08-106

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education approve the Highland Local Schools AP Psychology textbook adoption, as presented.

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Dr. Christopher.

Motion carried.

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
AUGUST 20, 2018  
7:00 P.M.

APPROVAL OF 2018/2019 BUS ROUTES AND THE DISTRICT DESIGNEE  
18-08-107

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the Highland School Bus Routes and District Designee, Debbie Parker, as the authority to modify stops, time and routes throughout the 2018/2019 school year, as presented.

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Wolny, yes; Dr. Christopher, yes.

Motion carried.

ACCEPTANCE OF FOREIGN EXCHANGE STUDENT 18-08-108

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education accept Lovis Paul as a foreign exchange student and waive all associated educational fees for the 2018/2019 school year, as presented.

Lovis Paul is from Germany and is sponsored by Face the World exchange program. He is residing with Eric and Kela Plamper of Hinckley.

Mr. Houska, yes; Mrs. Thomas, yes; Mr. Wolny, yes; Dr. Christopher, yes.

Motion carried.

RESOLUTION OF INTENT NOT TO PROVIDE CAREER-TECHNICAL  
EDUCATION IN GRADES 7 AND 8 18-08-109

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education approve the Resolution of Intent Not to Provide Career-Technical Education in Grades 7 and 8, as presented.

Mrs. Aukerman noted that the District provides an exploration of career tech options and opportunities, in lieu of offering “certified” career tech, which requires you to select one pathway, when in fact, there are 20. There would also be a need to hire additional CTE licensed teachers. Highland partners with the Medina County Career Center to offer options to students.

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

HIGHLAND MIDDLE SCHOOL 6<sup>TH</sup> GRADE CAMP FEES 18-08-110

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve an increase in the Highland Middle School 6<sup>th</sup> Grade Camp Wanake fees from \$120.00 to \$125.00, as presented.

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Wolny, yes; Dr. Christopher, yes.

Motion carried.

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
AUGUST 20, 2018  
7:00 P.M.

ACCEPTANCE OF DONATIONS 18-08-111

Mr. Houska made a motion, seconded by Mr. Wolny, that the Board of Education accept the following donations, as listed:

<u>TO</u>	<u>FROM</u>	<u>ITEM/VALUE</u>
Highland Local Schools	Athletic Boosters	\$18,916.00/Scholarships, Awards, Transportation Costs, Travel Expenses

Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF APPLICATIONS FOR USE OF FACILITIES/WAIVER OF FEES 18-08-112

Mrs. Thomas made a motion, seconded by Mr. Wolny, that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

HIGH SCHOOL

- HS Stadium – Sunday – 9/9/18 & 9/30/18 – 10:00 A.M. – 7:00 P.M. – Highland Youth Soccer 11v11 Travel Games – Joey Clark
- HS Auxiliary Gym – Tuesday & Thursdays – 8/9/18, 8/14/18 & 8/16/18 – 6:30 P.M. – 7:30 P.M. – Basketball Practice Hoop League – Craig Welch
- HS Classrooms/Auditorium/Gym/Cafeteria – During School Year – Highland Community Education – Mary Fran Kudla

MIDDLE SCHOOL

- MS West Gym – Tuesday & Thursday – 7/24/18 & 7/26/18 – 6:00 P.M. – 8:00 P.M. – Highland Youth Football – Jason Haney
- MS Classrooms/Auditorium/Gym/Cafeteria – During School Year – Highland Community Education – Mary Fran Kudla

GRANGER ELEMENTARY

- GE Softball Field – Tuesdays & Sunday – 7/31/18, 8/5/18 & 8/7/18 – 5:00 P.M. – 8:00 P.M. – Diamond Chix Softball Tryouts – Mike Crandall
- GE Classrooms/Auditorium/Gym/Cafeteria – During School Year – Highland Community Education – Mary Fran Kudla

HINCKLEY ELEMENTARY

- HE Classrooms/Auditorium/Gym/Cafeteria – During School Year – Highland Community Education – Mary Fran Kudla

SHARON ELEMENTARY

- SE Baseball Field & Classroom – 9/11/18 through 11/15/18 – Girls on the Run Drop-off/Pick-up – Laura Miller & Kelsey Artzner
- SE Classrooms/Auditorium/Gym/Cafeteria – During School Year – Highland Community Education – Mary Fran Kudla

FEES NOT WAIVED

- HS Stadium – Sunday – 10/14/18 – 11:00 A.M. – 3:00 P.M. – Highland Youth Flag Football – Jason Haney
- HS Tennis Courts – Saturday – 7/14/18 – 8:30 A.M. – 4:30 P.M. – NEOTA Tennis Tournament – Sara Snider (rain date of 7/15/18 if necessary)

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
AUGUST 20, 2018  
7:00 P.M.

Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – CONTRACTS/AGREEMENTS 18-08-113

Mr. Houska made a motion, seconded by Mr. Wolny, that the Board of Education approve the following contracts and/or agreements, items A through H, as presented:

- Monarch School Agreement
- Educational Service Center of Medina County Amended Agreement
- Ohio Schools Council Lake Erie Educational Media Consortium Agreement
- STEPS Academy Professional Services Agreement
- Total Education Solutions Agreement
- Lynn Mazur Nursing Services Agreement
- CBRE, Inc. – Exclusive Representation Agreement for Real Property Acquisitions
- Communications and Learning Consultation Services Agreement

Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – PERSONNEL 18-08-114

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the following personnel items A through I, as presented:

EMPLOYMENT – CERTIFIED SUBSTITUTES/HOME TUTORS – ADDENDUM # I

Adopted the attached list of certified substitutes/home tutors for use for the 2018/2019 school year, as submitted by the MCECSC, and presented in Addendum #I.

EMPLOYMENT – CERTIFIED

Employed the following individuals, on one-year limited contracts of employment, for the 2018/2019 school year, as listed:

- Danielle Koval, Granger Elementary Intervention Specialist
- Shelly Slonski, Sharon Elementary Long Term Substitute Kindergarten Teacher

MATERNITY LEAVE – CERTIFIED

Approved the Maternity Leave request of Kelly Harrison, Instrumental Music Teacher, effective with the birth of her child, (anticipated due date of 1/29/19), returning March 12, 2019.

EMPLOYMENT – CLASSIFIED

Employed the following individuals, on one-year limited contracts of employment for the 2018/2019 school year, as listed:

- Marianne George, High School Special Education Aide
- Rachel Riha, High School Special Education Aide

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
AUGUST 20, 2018  
7:00 P.M.

RESIGNATION – CLASSIFIED

Accepted the resignation of the following individuals, effective at the end of the 2017/2018 school year, as listed:

- Terry Bernath, Bus Driver
- Kerry Kelly, Granger Cook
- Janet Lawrence, High School Special Education Aide
- Craig Lindsay, Bus Driver

UNPAID MEDICAL LEAVE – CLASSIFIED

Approved the Unpaid Medical Leave request of the following individuals, effective with the 2018/2019 school year, as listed:

- Shay Hann, Middle School Special Education Aide
- Connie Marks, Bus Driver

EMPLOYMENT – ATHLETIC CAMP/CLINIC

Employed Brad Small, as the Soccer Coach/Trainer during summer soccer camp, in the amount \$225.00. (These wages are paid entirely from the respective sport's club account.)

CLASSIFIED SUBSTITUTES – 2018/2019 SCHOOL YEAR

Employed the following individuals on one-year limited contracts of employment, on an "as needed basis", for the 2018/2019 school year, as listed:

SUB AIDES

Lisa Bilchik	Annette Galbincea	Mary Kosman	Amy Ward
Nicole Charvat	Sherri Kedzior	Jacqueline Rossero	Jill Zeiger
Sharyl Crutchley	Kimberly Kelps	Jennifer Tople	

SUB BUS DRIVERS

Carl Ashley	Jeff Enterline	Melissa Lance	Beth Webber
Tom Bardar	George Jacynycz	Craig Lindsay	Denis Werner
Jane Carsten	Diane Kocab	Shelia Luoma	
Howard Eakin	Ray Kornokovich	Aaron Morris	

SUB COOKS

Collette DiMalanta	Wendy Howman	Amelia Kosdrosky	Margee Spurio
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SUB CUSTODIANS

Brittany Hale

EMPLOYMENT – CO-CURRICULAR/SUPPLEMENTAL

Employed the following individuals, on one-year limited supplemental contracts of employment, for the 2018/2019 school year, as listed:

Daryn Archer	National Testing Proctor	\$25.00 per hour
Kenny Fritz	HS Asst Football Coach – 1 yr	\$4,885.00
Mike Gibbons	HS Head Football Coach – 13 yrs	\$9,042.00
Mike Gibbons	Weight Room Supervisor – 13 yrs	\$4,469.00
Mike Gibbons	Certified Strength & Conditioning Coach – 13 yrs	\$5,300.00

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
AUGUST 20, 2018  
7:00 P.M.

Chris Hershberger	MS Head Wrestling Coach – 5 yrs	\$4,885.00
Charles Howe	HS Asst Boys Soccer Coach – 1 yr	\$4,469.00
Brianna Kean	Sound & Lighting Technician/Adult	\$20.00 per hour
Patrick Martin	MS Boys Golf Club Advisor – 0 yrs	\$1,559.00
Dave Parry	MS Head Girls Cross Country – 10 yrs	\$5,300.00
Tim Snook	National Testing Proctor	\$25.00 per hour
Andrew Wuellner	HS Asst Girls Tennis Coach – ½ time – 0 yrs	\$1,818.50

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL  
COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER  
CERTIFICATION WHEN APPLICABLE.

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Wolny, yes; Dr. Christopher, yes.

Motion carried.

ADJOURNMENT

With all in favor, the meeting was adjourned at 7:35 P.M.

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer



HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
SEPTEMBER 17, 2018  
7:00 P.M.

The Regular Meeting was called to order and roll call taken by Dr. Christopher, Board President, at 7:00 P.M.

Mr. Wolny, absent; Mrs. Thomas, present; Mr. Houska, present; Mr. Kelly, absent; Dr. Christopher, present.

The next Regular Meeting will be held on October 15, 2018, in the High School Media Center at 7:00 P.M.

ADDITION(S), CORRECTION(S) AND/OR DELETION(S) TO THE AGENDA

Consent Agenda – Personnel, Item J – No. 3 - Rob Gilbert, MS Head Girls Cross Country Coach, \$4,053.00 – 3 Yrs

REPORT OF THE TREASURER

APPROVAL OF MINUTES 18-09-115

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education approve the minutes of the Regular Meeting held on August 20, 2018, as presented.

Mr. Houska, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF MONTHLY FINANCIAL REPORTS 18-09-116

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the August 2018 Financial Reports, as presented.

Mrs. Thomas, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF FISCAL YEAR 2019 ANNUAL APPROPRIATIONS –  
ADDENDUM # I 18-09-117

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education approve the Fiscal Year 2019 Annual Appropriations, as presented in Addendum # I.

Mr. Houska, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF STUDENT ACTIVITY PROGRAM PURPOSE, GOALS, AND  
BUDGET 18-09-118

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the Student Activity Program Purpose, Goals, and Proposed Budgets for Fiscal Year 2019, as presented.

Mrs. Thomas, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
SEPTEMBER 17, 2018  
7:00 P.M.

APPROVAL OF FUND TRANSFER 18-09-119

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education approve the transfer of \$5,000 from the General Fund to the Speech & Debate Club Account (200-9227) for the purpose of funding team competition fees for the 2018-2019 school year.

Mr. Houska, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

BOARD MEMBERS' AGENDA ITEMS

None

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

Ray Lurtz, Sharon Township resident and former Sharon Township Trustee, expressed his appreciation for all of the landscaping work that has been done at the Middle School Athletic Complex. He also inquired about the District's intentions for the visitor side bleachers at the complex.

Theresa Wright, Executive Director of the Highland Foundation, shared information regarding recent and upcoming Foundation grants and events including 5<sup>th</sup> grade instrument night, Retro Bill, the Intercultural Program, and Oktoberfest, which is a precursor event to the Annual Great Gifts Dinner Auction.

Kevin Reidl, Westwood Drive, Granger Township, expressed concern about his child's bus stop. His family lives at the end of Westwood Drive on the cul-de-sac. The distance to his child's bus stop is approximately one-quarter of a mile and he is concerned for his child's safety. He asked that the Board reconsider moving the stop closer to their house.

Mrs. Aukerman reminded the audience that cluster stops are not new to the District and have been the norm for many years now. The District uses a transportation software that helps determine bus stop locations. Bus stops are subject to change from year to year.

Jeff Mauk, Westwood Drive, Granger Township, also expressed concern about the bus stop location. He noted that the stop only changed this year and that his grandchild has always been picked up at their house. He has spoken with the transportation supervisor and written a letter to the editor on the matter. He stated that the stop is obstructed from his view and that vehicles don't adhere to the speed limit. He expressed his love for Highland Schools, but noted that the world has changed and he feels something must be done to help ensure safety.

OLD BUSINESS

None

NEW BUSINESS

Mrs. Aukerman shared that a public forum on childhood stress and anxiety will be held on September 18<sup>th</sup> in the High School Auditorium.

Mrs. Aukerman also shared that the Highland Pride Committee is participating in a fundraiser through which Highland landscape boulders/rocks are being sold with a portion of the proceeds going back to the Committee.

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
SEPTEMBER 17, 2018  
7:00 P.M.

SUPERINTENDENT'S AGENDA

STATE REPORT CARD OVERVIEW

Mrs. Aukerman shared great news regarding Highland's local report card from the State. The District received an overall A and was one of only 28 districts in the entire State of Ohio to achieve this grade. There are 612 public schools in the State. She stated that the bar continues to be raised every year and that the entire team will continue to work hard to maintain this level of excellence.

Dr. Christopher commented that this doesn't happen by accident. It requires the development of a strategy and a strong commitment to get there. He offered congratulations to Mrs. Aukerman and the entire staff on this great accomplishment. He also thanked the community for its continuing support.

HIGHLAND FOUNDATION PRESENTATION – MRS. THERESA WRIGHT, EXECUTIVE DIRECTOR

Mrs. Aukerman introduced Theresa Wright, Executive Director of the Highland Foundation. She emphasized what a valuable partnership this has been for the District through the years.

Mrs. Wright provided a very informative presentation on the Highland Foundation touching upon the organization's past, present, and future, including its formation, structure, mission, and goals.

HIGHLAND LOCAL SCHOOLS TEXTBOOK ADOPTION 2018 18-09-120

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the Highland Local Schools Psychology and AP Environmental Science textbook adoption, as presented.

Mrs. Thomas, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

ACCEPTANCE OF DONATIONS 18-09-121

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education accept the following donations, as listed:

<u>TO</u>	<u>FROM</u>	<u>ITEM/VALUE</u>
Highland High School	Rosalind Gallaspie	\$500.00/Math Department
HHS Boys Basketball	Charles Pfister	\$388.75
HHS Boys Soccer	Partner Marketing	\$1,500.00
HHS Boys Soccer	Assembly Specialty Products	\$1,000.00
HHS Boys Soccer	Highland Youth Soccer	\$800.00
Granger Elementary	Rosalind Gallaspie	\$500.00/Classroom Support
Sharon Elementary	River Valley Paper Recycling	\$15.50
Sharon Elementary	Sharon PTO	\$439.80/Online Computer Program

Mr. Houska, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

HIGHLAND BOARD OF EDUCATION  
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SEPTEMBER 17, 2018  
7:00 P.M.

APPROVAL OF APPLICATIONS FOR USE OF FACILITIES/WAIVER OF FEES  
18-09-122

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

HIGH SCHOOL

- HS Black Box – Saturdays – 9/15/18 through 11/3/18 – 9:00 A.M. – 10:15 A.M. – “330-Coustic” Group Rehearsals – Denise Milner Howell
- HS Auditorium – Saturdays – 9/15/18, 9/29/18, 10/13/18 & 10/20/18 – 9:00 A.M. – 1:00 P.M. – Dance Workshops for High School Musical – Julie Malone
- HS Cafeteria – Fridays – 8/24/18 through 10/26/18 – 2:30 P.M. – 4:00 P.M. – High School Football Moms Dinners – Maria Budi
- HS Cafeteria – Wednesday – 10/3/18 – 5:00 P.M. – 8:00 P.M. – Girl Scout Information Night – Missy Schreiner
- HS Cafeteria – Thursday – 8/16/18 – 4:40 P.M. – Highland Girls Tennis Team Dinner – Diane Petek
- HS Media Center – 1<sup>st</sup> Wednesdays of the Month – 9/5/18 through 5/1/19 – 6:30 P.M. – 8:30 P.M. – Monthly Football Moms Meeting – Nicole Meikle
- HS Cafeteria – Monday – 9/17/18 & Tuesdays & Thursdays – 8/21/18 through 10/9/18 – 2:25 P.M. – 4:00 P.M. – HHS Men’s Soccer Away Game Meals – Diane Thomas
- HS Choir Practice Room – Fridays – During the School Year – Private Voice Lessons – Denise Milner Howell
- HS Media Center – Wednesday – 10/10/18 – 6:00 P.M. – Annual Meeting of Estates at Woodfield Homeowners Assoc. – Moriah Mauk
- HS Media Center/Auditorium/Upper & Lower B Pod – Wednesday – 10/24/18 -3:00 P.M. – 8:30 P.M. – NSDA Big Question Debate Fundraiser – Suzette Burtoft
- HS Auditorium – Friday – 10/26/18 – 6:30 P.M. – World Tour of Music Concert for Community – ORMACO – Thomas Sigel
- HS Cafeteria – Thursday – 8/30/18 – 7:30 P.M. – 9:00 P.M. – Lady Buzzards Parent Meeting – David Sambor
- HS Cafeteria – Wednesdays – 9/19/18 & 10/10/18 – 3:45 P.M. – 7:00 P.M. – Boys Soccer Team Dinners – Melissa Gerney
- HS Cafeteria – Wednesdays – 8/29/18, 9/5/18, 9/26/18 & Monday – 10/8/18 – 2:30 P.M. – 3:45 P.M. – Girls Soccer Game Meals – Mindy Delfino
- HS Practice Room – Mondays & Wednesdays – During School Year – Kate Ilg’s Voice Studio Lessons – Kate Ilg

GRANGER ELEMENTARY

- GE Cafeteria – 1<sup>st</sup> & 3<sup>rd</sup> Tuesday of the Month – During the School Year – 6:00 P.M. – 7:30 P.M. – Girl Scout Junior Troop 90013 – Deb Reed Balika
- GE Cafeteria – 1<sup>st</sup> or 2<sup>nd</sup> Tuesday of the Month – During the School Year – 3:30 P.M. – 5:00 P.M. – Girl Scout Troop 91394 Meetings – Brenda Helsel
- GE Cafeteria – 3<sup>rd</sup> Tuesday of the Month – During the School Year – 5:30 P.M. – 7:00 P.M. – Monthly Daisy Meeting Troop 90856 – Diane Thomas

HINCKLEY ELEMENTARY

- HE Classroom or Cafeteria – Mondays – 9/10/18, 10/29/18, 11/19/18, 12/10/18, 1/28/19, 2/25/19, 3/18/19 & 4/15/19 – 3:30 P.M. – 5:00 P.M. – Cub Scout Pack 3520 Den Meetings – James Ohlemacher
- HE Classroom – Thursday – 9/27/18 – 6:00 P.M. – 7:30 P.M. – PTO Makerspace – Megan Walters

HIGHLAND BOARD OF EDUCATION  
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7:00 P.M.

- HE Classroom - Mondays – 9/10/18, 10/1/18, 11/5/18, 12/3/18, 1/7/19, 2/4/19, 3/4/19, 4/1/19 & 5/6/19 – 3:30 P.M. – 4:45 P.M. – Girls Scout Meeting Troop 90822 – Jennifer Lechlitter
- HE Cafeteria – Tuesday – 9/18/18 – 6:15 P.M. – 7:30 P.M. – Brownie Troop 91092 Kick-off Recruitment – Sara Wojtowicz

SHARON ELEMENTARY

- SE Art Room – 1<sup>st</sup> Wednesday of the Month – During the School Year – 3:30 P.M. – 5:30 P.M. – Daisy Meeting Troop 90212 – Veronica Vana-Snider

FEES NOT WAIVED

- HS Classroom B117 – During the School Year – 2:45 P.M. – 5:45 P.M. – Drivers Education Classes – Town & Country Driving School – Nancy Ralls
- HS Auditorium – Thursday, Friday & Saturday – 6/20/19, 6/21/19 & 6/22/19 – 12 Noon – 8:00 P.M., 5:00 P.M. – 10:00 P.M. & 2:00 P.M. – 7:00 P.M. – Dance Recital – Charlotte Braun Dance Studio – Patty Nowak Briggs
- HS Auxiliary Gym – Saturday – 12/15/18 – 7:00 A.M. – 4:00 P.M. – Youth Dual Meet Wrestling Tournament – Highland Youth Wrestling – Jim Scavuzzo

Mrs. Thomas, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – CONTRACTS/AGREEMENTS 18-09-123

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education approve the following contracts and/or agreements, items A through C, as presented:

- KidsLink School, LLC Services Agreement
- Applewood Centers, Inc. Services Agreement
- Transportation Reimbursement Agreement

Mr. Houska, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – PERSONNEL 18-09-124

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education approve the following personnel items A through J, as presented:

EMPLOYMENT CERTIFIED SUBSTITUTES/HOME TUTORS – ADDENDUM # II

Adopted the attached list of certified substitutes/home tutors for use for the 2018/2019 school year, as submitted by the MCEC, and presented in Addendum #II.

RETIREMENT – CERTIFIED

Accepted the resignation of Donald Warren, Middle School Science Teacher, for the reason of retirement, effective June 4, 2019.

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
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7:00 P.M.

MATERNITY/FAMILY MEDICAL LEAVE – CERTIFIED

Approved the Maternity/Family Medical Leave requests of the following individuals, as listed:

- Shelby Parker, Middle School Integrated Literacy Teacher, effective with the birth of her child, (anticipated due date of 1/20/19), returning on 4/1/19
- Hillary Yutzy, High School Intervention Specialist, effective with the birth of her child, (anticipated due date of 3/12/19) returning 4/24/19

EMPLOYMENT – CLASSIFIED

Employed the following individuals, on one-year limited contracts of employment, for the 2018/2019 school year, as listed:

- Brandon Day, High School Special Education Aide, effective 9/4/18
- Erynn Estep, Granger Elementary Cook, effective 8/22/18
- Wendy Howman, High School Cook, effective 9/4/18

CHANGE OF STATUS – CLASSIFIED

Approved a change in status for the scheduled hours of bus drivers for the 2018/2019 school year, as presented.

CLASSIFIED EXEMPT RATES

Approved hourly rate increases for all exempt employees of 2.75%, 2.50%, and 2.75% for fiscal years 2019, 2020, and 2021, respectively.

EMPLOYMENT – CONSULTING SERVICES

Employed James Reusch, on a one-year limited contract of employment for consulting services to the Highland Local School District, on an hourly basis, for the 2018/2019 school year, as presented.

EMPLOYMENT – CLASSIFIED SUBSTITUTE

Employed Joseph Cali, on a one-year limited contract of employment, as a substitute General Maintenance Technician, on an “as needed basis” for the 2018/2019 school year.

EMPLOYMENT – CLASSIFIED SUBSTITUTES

Employed the following individuals, on one-year limited contracts of employment, on an “as needed basis” for the 2018/2019 school year, as listed:

- Katie Anderson, Substitute Aide
- Marie Baker, Substitute Aide
- Mike Dolan, Substitute Tech Aide
- Veronica Hayes, Substitute Aide
- Christine Koehler, Substitute Aide
- Fallon Myers, Substitute Aide

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
SEPTEMBER 17, 2018  
7:00 P.M.

EMPLOYMENT – CO-CURRICULAR/SUPPLEMENTAL

Employed the following individuals, on one-year limited supplemental contracts of employment, for the 2018/2019 school year, as listed:

• Suzette Burtoft	Mentor Teacher	\$4,053.00 – 8 yrs
• Nick Decesare	HS Asst Football Coach	\$4,885.00 – 2 yrs
• Rob Gilbert	MS Head Girls Cross Country Coach	\$4,053.00 – 3 yrs
• Rob Gilbert	MS Head Boys Track Coach	\$4,885.00 – 5 yrs
• Veronica Godlaski	Mentor Teacher	\$4,053.00 – 7 yrs
• Keith Heichel	HS Asst Football Coach	Volunteer
• Mark Jackson	Athletic Dept. Equipment Manager	\$4,469.00 – 0 yrs
• Emily Kaplack	Mentor Teacher	\$2,806.00 – 1 yr
• Andrew Lynden	Mentor Teacher	\$4,053.00 – 7 yrs
• Holly Phillips	HS Asst Volleyball Coach	\$4,469.00 – 0 yrs
• Jessica Porvasnik	HS Asst Girls Golf Coach	Volunteer
• Ryan Stuver	HS Asst Soccer Coach – ½ time	\$2,234.50 – 0 yrs
• Karen Valantasis	Mentor Teacher	\$3,222.00 – 4 yrs

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

Mr. Houska, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

EXECUTIVE SESSION 18-09-125

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education adjourn to Executive Session to consider the purchase of property for public purposes and to discuss details relative to the security arrangements and emergency response protocols for the District.

Mrs. Thomas, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

The Board adjourned to Executive Session at 7:55 P.M.  
The Board exited Executive Session at 9:10 P.M.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 9:11 P.M.

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer

(A RECORDING OF THIS MEETING IS AVAILABLE IN THE TREASURER'S OFFICE)

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
OCTOBER 15, 2018  
7:00 P.M.

The Regular Meeting was called to order and roll call taken by Dr. Christopher, Board President, at 7:00 P.M.

Mr. Wolny, present; Mrs. Thomas, present; Mr. Houska, present; Mr. Kelly, absent; Dr. Christopher, present.

The next Regular Meeting will be held on November 19, 2018, in the High School Media Center at 7:00 P.M.

ADDITION(S), CORRECTION(S) AND/OR DELETION(S) TO THE AGENDA

CORRECTION – HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

There will not be a public hearing with regard to the reemployment of Diane Kocab and Derrel Larsen. This hearing will be held at the November 19<sup>th</sup> Regular Board meeting. Mrs. Aukerman communicated the District's intent to reemploy these retirees as bus drivers.

REPORT OF THE TREASURER

APPROVAL OF MINUTES 18-10-126

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the minutes of the Regular Meeting held on September 17, 2018, as presented.

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Wolny, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF MONTHLY FINANCIAL REPORTS 18-10-127

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education approve the September 2018 Financial Reports, as presented.

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF FISCAL YEAR 2019 AMENDED APPROPRIATIONS 18-10-128  
ADDENDUM # I

Mr. Houska made a motion, seconded by Mr. Wolny, that the Board of Education approve the Fiscal Year 2019 Amended Appropriations, as presented in Addendum # I.

Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF FISCAL YEAR 2019 FIVE-YEAR FORECAST 18-10-129

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education approve the Fiscal Year 2019 Five Year Forecast and Assumptions for the five-year period ending June 30, 2023, as presented.



HIGHLAND BOARD OF EDUCATION  
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7:00 P.M.

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

BOARD MEMBERS' AGENDA ITEMS

Mrs. Aukerman offered condolences to Bob Kelly, long time Board member, for the recent passing of his wife, Becky, and also to the family of former bus driver Jeff Mcelwain. She asked that you please keep them in your thoughts.

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

Mrs. Theresa Wright, Executive Director of the Highland Foundation, reminded everyone that tickets are still available for the 14<sup>th</sup> Annual Great Gifts Dinner to be held on November 10, 2018 at Weymouth Country Club from 6:00 p.m. to 11:00 p.m. She thanked the staff for their continued support and generous giving.

NEW BUSINESS

The Board conducted the first reading for new and revised Board of Education Policies, as presented.

OLD BUSINESS

None

SUPERINTENDENT'S AGENDA

BUILDING PROJECT UPDATE – RODWELL KING AND MARK SALOPEK, GPD GROUP

Mrs. Aukerman introduced Rodwell King from the GPD Group, which is the design firm engaged on the building project. Mr. King spoke about project progress to date including, but not limited to, building sites, planning/programming, and design/layout.

Mrs. Thomas inquired about the baseball and softball fields included in the conceptual images. It was explained that these fields have been incorporated on the sites as placeholders and will not necessarily be funded as part of this project. This will be dependent on budget.

Mrs. Aukerman shared that site acquisition in Sharon Township has proven especially difficult. She noted that the District is in the process of working on a third location option as two other attempts to acquire land have been unsuccessful. She said the District prefers to construct the new elementary buildings simultaneously to maximize potential savings and would like to avoid the need for swing space as well as potential moves in the middle of a school year.

Hammond Construction representative John Kirkpatrick was also in attendance and advised that it would make sense to delay the project from the initial expected completion date of August 2020 to August 2021. This would provide sufficient time to secure the best available site for Sharon Elementary and ensure that the District hits the market with bid packages at the best possible time (i.e. January/February).

Dr. Christopher said that he feels strongly that the project team has been very diligent and aggressive in its efforts to acquire property.

Mrs. Aukerman said that the District could build on the existing, inadequate Sharon site, but it is not a good option at all. The site is half the size of what the State

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
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7:00 P.M.

recommends for the expected new building size. She reiterated that this project has been 90 years in the making and everyone wants to get this right. As such, a few more months of delay may prove very beneficial in the grand scheme of things.

She also shared that it is likely that the existing Sharon Elementary building will remain open as enrollment continues to trend higher with the expansion of annexation activity along the southern border of the District.

PAYMENT IN LIEU OF TRANSPORTATION – ADDENDUM # II 18-10-130

Mrs. Thomas made a motion, seconded by Mr. Wolny, that the Board of Education approve the Payment in Lieu of Transportation Resolution, as presented in Addendum # II.

Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

ACCEPTANCE OF DONATIONS 18-10-131

Mr. Houska made a motion, seconded by Mr. Wolny, that the Board of Education accept the following donations, as listed:

<u>TO</u>	<u>FROM</u>	<u>ITEM/VALUE</u>
HHS Speech & Debate	Patti Mockbee	\$1,000.00
HHS Speech & Debate	CAM, Inc.	\$500.00
HHS Speech & Debate	Petro-Com Corp.	\$500.00
HHS Speech & Debate	Akron-Peninsula Veterinary Office	\$1,000.00
HHS Speech & Debate	Securitec-Security Systems	\$500.00
HHS Speech & Debate	Buck Chevrolet	\$1,000.00
HHS Speech & Debate	Gerspacher Real Estate Group	\$100.00
HHS Speech & Debate	Gino & Barbara Faciana	\$100.00
HHS Speech & Debate	The Crone Family	\$500.00
HHS Speech & Debate	Karl Fabian & Marianna Nemeth	\$150.00
HHS SADD	Brunswick City School District	\$400.00
Highland High School	Class of 2019	\$78.00
Hinckley Elementary	Hinckley PTO	\$369.60/Global Read Aloud
Hinckley Elementary	Hinckley PTO	\$209.25/Art Room Sketchbooks
Hinckley Elementary	Hinckley PTO	\$500.00/Mulch & Labor
Hinckley Elementary	Hinckley PTO	\$39.96/Summer Reading Popsicles
Sharon Elementary	Sharon PTO	\$400.80/Global Read Aloud/KidBlog
Sharon Elementary	Sharon Community Trust	\$4,000.00/Student Leadership Clubs & Rewards

Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF APPLICATIONS FOR USE OF FACILITIES/WAIVER OF FEES 18-10-132

Mr. Houska made a motion, seconded by Mr. Wolny, that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

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OCTOBER 15, 2018  
7:00 P.M.

HIGH SCHOOL

- HS Fine Arts Wing – Various dates/times during the school year – 8/23/18 through 11/17/18 – HHS Musical – Emily Miller
- HS Cafeteria – Thursday – 11/15/18 – 2:30 P.M. – 7:30 P.M. – National Art Honor Society Chili Cook Off – Bonnie Kubilus
- HS Auditorium – Tuesday – 9/25/18 – 6:00 P.M. – 8:30 P.M. – National Art Honor Society Induction Ceremony – Bonnie Kubilus
- HS Media Center – Tuesday – 10/9/18 – 7:00 P.M. – Girl Scout Leaders Meeting – Missy Schreiner
- HS Cafeteria – Friday – 11/9/18 – 4:30 P.M. – 8:00 P.M. – Highland Youth Cheer Banquet – Melisa Russell
- HS Cafeteria – Saturday – 2/23/19 – 9:00 A.M. – 1:00 P.M. – Girl Scouts World Friendship Day – Missy Schreiner
- HS Cafeteria – Tuesday – 9/25/18 – 3:00 P.M. – 6:00 P.M. – Purell Video Shoot – Greg Wolny
- HS Cafeteria – Monday – 10/1/18 – 6:00 P.M. – 8:30 P.M. – Highland Girls Tennis Team Dinner – Diane Petek
- HS Cafeteria – Tuesday & Thursday – 10/4/18 & 10/9/18 – 2:45 P.M. – 4:00 P.M. – Highland Volleyball Team Dinners – Jenna Mack

GRANGER ELEMENTARY

- GE Cafeteria – 1<sup>st</sup> & 3<sup>rd</sup> Mondays – during the school year – 6:00 P.M. – 7:30 P.M. – Daisy Girl Scout Troop Meetings – Krysten Rodgers
- GE Cafeteria – 1<sup>st</sup> Wednesday of the month – during the school year – 6:30 P.M. – 7:45 P.M. – Girl Scout Troop Meetings – Nicole Williamson

HINCKLEY ELEMENTARY

- HE Parking Lots – Saturday – 10/27/18 – 3:30 P.M. – 7:00 P.M. - Halloween Trick-or-Treat – The Greensmith Garden Center – Kristyn Kolozvary
- HE Cafeteria – Tuesday – 9/25/18 – 6:00 P.M. – 8:00 P.M. – Cub Scout Recruiting – Pack 3520 – Tim Rupert
- HE Cafeteria & Classroom – Wednesdays – once a month – 3:45 P.M. – 5:00 P.M. – Girl Scout Meetings – Amy Metzler
- HE Cafeteria & Classroom – Wednesdays – once a month – 6:30 P.M. – 7:45 P.M. – Girl Scout Troop 91092 Meetings – Sara Wojtowicz
- HE Cafeteria – Wednesday – 10/24/18 – 6:00 P.M. – Girl Scout Meeting – Missy Schreiner

SHARON ELEMENTARY

- SE Gym – Tuesday & Wednesday – 12/5/18 & 12/11/18 – 6:30 P.M. – 9:00 P.M. – Highland Youth Basketball Practice – Alicia Steinmetz
- SE Gym/Cafeteria/Library Hallway – Thursday – 10/25/18 – 6:00 P.M. – 8:00 P.M. – PTO Family Fun Night – Christina Hollabaugh

FEES NOT WAIVED

- HS Auditorium – Wednesday through Saturday – 5/29/19 – 6/1/19 – 4:00 P.M. – 9:00 P.M. & 10:00 A.M. – 7:00 P.M. on Saturday – Once Upon a Dream Recital – Shannon Reichelt
- HS Auditorium – Friday through Sunday – 3/22/19 – 3/24/19 – 2:30 P.M. – 11:00 P.M. on Friday & 7:00 A.M. – 11:00 P.M. on Saturday & Sunday – NexStar National Talent Competition – Lindsey Pleasants
- HS Gym – Saturday – 1/26/19 – 5:00 P.M. – 8:30 P.M. – Heartbeats Jump Rope Community Show – Cathy Sheridan

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Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – CONTRACTS/AGREEMENTS 18-10-133

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the following contracts and/or agreements, Items A through D, as presented:

- Educational Service Center of Northeast Ohio – Visual Impairment Services
- Educational Service Center of Northeast Ohio – Gifted Coordinator Services
- Intervention for Peace (IFP) Services Agreement
- STEPS Academy Services Agreement

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Wolny, yes; Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – PERSONNEL 18-10-134

Mr. Houska made a motion, seconded by Mr. Wolny, that the Board of Education approve the following personnel items A through F, as presented:

EMPLOYMENT CERTIFIED SUBSTITUTES/HOME TUTORS – ADDENDUM # III

Adopted the attached list of certified substitutes/home tutors for use for the 2018/2019 school year, as submitted by the MCESC, and presented in Addendum # III.

RESIGNATION – CLASSIFIED

Accepted the resignation of Robert Ripley, Bus Driver, effective October 15, 2018.

EMPLOYMENT – CLASSIFIED

Employed the following individuals, on one-year limited contracts of employment, for the 2018/2019 school year, as listed:

- Carl Ashley, Bus Driver, effective 10/1/18
- Tammy Heaton, Special Education Aide, effective 10/25/18
- Sheila Luoma, Bus Driver, effective 10/1/18
- Jill Zeiger, Preschool Special Education Aide, effective 9/25/18

CHANGE OF STATUS – CLASSIFIED

Approved a change of status for Dave Chatham, Bus Driver, from 5 hours per day to 5 ¼ hours per day, effective 8/22/18, for the 2018/2019 school year.

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EMPLOYMENT – CLASSIFIED SUBSTITUTES

Employed the following individuals, on one-year limited contracts of employment, on an “as needed basis”, for the 2018/2019 school year, as listed:

- Ken Moehring, Substitute Bus Driver, effective 10/3/18
- Ermal Nikolla, Substitute Custodian, effective 10/2/18
- Robert Ripley, Substitute Bus Driver, effective 10/16/18
- Kandice Yatsko, Substitute Aide

EMPLOYMENT – CO-CURRICULAR/SUPPLEMENTAL

Employed the following individuals, on one-year limited supplemental contracts of employment, for the 2018/2019 school year, as listed:

- LeAndra Martin HS Asst Girls Basketball Coach \$4,885.00/0 yrs.
- Williams Myers HS Asst Band Director \$4,053.00/0 yrs.

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

EXECUTIVE SESSION 18-10-135

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education adjourn to Executive Session to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee.

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Dr. Christopher, yes.

Motion carried.

The Board adjourned to Executive Session at 7:46 P.M.  
The Board exited Executive Session at 8:55 P.M.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 8:56 P.M.

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer

(A RECORDING OF THIS MEETING IS AVAILABLE IN THE TREASURER'S OFFICE)

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
NOVEMBER 19, 2018  
HIGH SCHOOL MEDIA CENTER  
7:00 P.M.

The Regular Meeting was called to order and roll call taken by Dr. Christopher, Board President, at 7:00 P.M.

Mr. Wolny, present; Mrs. Thomas, present; Mr. Houska, present; Mr. Kelly, present; Dr. Christopher, present.

The next Regular Meeting will be held on December 17, 2018, in the High School Media Center at 7:00 P.M.

ADDITION(S), CORRECTION(S) AND/OR DELETION(S) TO THE AGENDA

None

REPORT OF THE TREASURER

APPROVAL OF MINUTES 18-11-136

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the minutes of the Regular Meeting held on October 15, 2018, as presented.

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Wolny, yes; Mr. Kelly, abstain; Dr. Christopher, yes.

Motion carried.

APPROVAL OF MONTHLY FINANCIAL REPORTS 18-11-137

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education approve the October 2018 Financial Reports, as presented.

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

APPROVAL OF VENDOR PAYMENT (THEN & NOW CERTIFICATE) 18-11-138

Mr. Kelly made a motion, seconded by Mr. Houska, that the Board of Education approve the following item for payment in accordance with Ohio Revised Code 5705.41(D):

<u>VENDOR</u>	<u>DESCRIPTION</u>	<u>AMOUNT</u>
Buckeye Local Schools	Special Education Compact	\$24,899.65

Mr. Kelly, yes; Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Dr. Christopher, yes.

Motion carried.

BOARD MEMBERS' AGENDA ITEMS

Dr. Christopher commented that the Highland Foundation's 14<sup>th</sup> Annual Great Gifts Dinner was a wonderful event and the community turned out in force. He noted that the event is a great opportunity to meet people in the community who are committed to Highland Local Schools.

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Mrs. Aukerman said there was a record number of attendees and she was very pleased to see so many first time attendees.

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

Theresa Wright, Executive Director of the Highland Foundation, said the Foundation recently awarded more than \$41,000 in grants including the Joe Deninzon Residency, Eric Paton Japanese Drumming Taiko, Elementary Steel Drum, One District One Book, Zach Warren Artist in Residence, and Joseph Sojourner – Growing Leaders.

Mrs. Wright also expanded on the Foundation Dinner with the assistance of Shelly Butcher, Highland Foundation Treasurer. They noted that there were 366 seated attendees and 393 tickets sold. Their calculations indicate that the dinner netted over \$120,000. They thanked everyone involved for their support.

Dr. Christopher noted that there doesn't seem to be a meeting that goes by without evidence of community support such as this. He thanked Mrs. Wright and her team for putting together such a great event that people look forward to each year.

Mr. Joe Kunzler, Fixler Road, Sharon Township resident, shared his concerns about population growth in Sharon and the corresponding impact on District enrollment. He inquired of the Board as to whether they would consider modifying School District boundaries. Specifically, he asked whether territory annexed by the City of Wadsworth from Sharon Township that remains part of Highland Local Schools could be transferred to Wadsworth City Schools.

Dr. Christopher recognized the complexity of the issue. He said the District is aware of the growth in that area and its potential impact.

Mr. Kelly noted that territory transfer is a slippery slope. He reminded the audience that there are Hinckley Township resident students who attend Brunswick City Schools despite their desire, in many cases, to attend school at Highland. In this particular case, there are people who have moved to this annexed territory that is now part of the City of Wadsworth because they want to send their children to Highland. While he understands the concerns, he noted that he is against the idea and that the District needs to preserve its current territory. School district boundaries have been in place for decades. New building plans will contemplate this growth.

Mrs. Aukerman reminded the audience that this is the time for the public to speak to the Board and is not the time for making decisions on policy because there is so much more that goes into that. This is a complicated issue and any decision on a matter such as this would require much more discussion and consideration. The first discussion residents should really be having is with the Sharon Township Trustees regarding annexation.

Mrs. Aukerman shared that the District has done some legal research regarding annexation and it is understood that the schools have no jurisdiction.

Melvin O'Malley, Sharon Township resident, said he is also concerned about the Wadsworth annexation. He thanked the Board, administration, and the faculty for the great job they do. He said Highland's reputation is out there and people want to live in this area and go to school here and it will continue to go this way. He also asked for a status update on land acquisition efforts in Sharon.

Mrs. Aukerman responded that the District is still assessing options. The land that was originally thought to be the solution in Sharon appears to be off the table due

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to the nature of the company/industry that might ultimately be constructed on a neighboring parcel. There is uncertainty about the zoning of that parcel and that will lead to significant delays.

Mr. O'Malley asked why land is being purchased. In the original plan for the levy, he was not of the understanding that the Board was going to buy land for these schools.

Mrs. Aukerman clarified that potential land purchases were part of the levy language. She explained that various land acquisition opportunities arose that were deemed in the best interest of the District. In addition, the State recommends 14-16 acre sites for the size of the new school buildings. Current sites are less than half of that size.

Mr. O'Malley questioned the size of the properties to be purchased. Mrs. Aukerman reiterated the State recommendation for site size and also pointed out that the District does not want to duplicate the traffic flow and other issues that currently exist. The District wants to construct buildings on sites that will stand the test of time and provide flexibility for dealing with future growth.

Mr. O'Malley also inquired regarding the potential overcrowding issue caused by annexation and new developments. Mr. Kelly said that the schools have no control over that. He also added that townships unfortunately have very little power to prevent what is happening along the border with the City of Wadsworth.

Dr. Christopher appreciated the feedback and expressed confidence that the Board and administrative team is taking into consideration all of these critical planning issues. He asked for the community's patience and trust as the District purposefully works through the many variables of this exciting project.

PUBLIC HEARING ON PROPOSED REEMPLOYMENT OF RETIRED INDIVIDUALS

The District also held a public hearing as required by law to provide an opportunity for meeting attendees to comment on the proposed reemployment of Diane Kocab and Darrel Larsen, both of whom retired under the School Employees Retirement System, as bus drivers. The Board plans to take action to reemploy Mrs. Kocab and Mr. Larsen as bus drivers at the December Board meeting.

There were no comments from the public regarding the reemployment of the retirees.

Mrs. Aukerman explained that there continues to be a shortage of bus drivers across the state and country. She noted that the District has not used the retire rehire option very often, but found it necessary given these extraordinary times.

OLD BUSINESS

APPROVAL OF NEW AND REVISED BOARD OF EDUCATION POLICIES  
18-11-139

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education conduct second and final reading for the new and revised Board of Education Policies, as presented.



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7:00 P.M.

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Mr. Kelly, yes;  
Dr. Christopher, yes.

Motion carried.

NEW BUSINESS

None

SUPERINTENDENT'S AGENDA

RECOGNITION OF OHIO ART EDUCATION ASSOCIATION NORTHEASTERN  
REGION'S OUTSTANDING TEACHER AWARD – BONNIE KUBILUS

Mrs. Carrie Knapp, Highland High School Principal, introduced and recognized High School Art Teacher, Mrs. Bonnie Kubilus, as the 2018 recipient of the Ohio Art Education Association Northeastern Region's Outstanding Teacher Award. Mrs. Kubilus received this honor for her longtime commitment to supporting the visual arts and for her impact on art education throughout the State. She has been an art teacher at Highland High School for the past 22 years and this award honors the professionalism, dedication, and creativity displayed in her art classroom. Mrs. Kubilus was nominated for this distinction from the membership of almost 2,000 art educators statewide. Mrs. Knapp expressed her great pride and shared congratulations.

Mrs. Kubilus introduced her family who was also in attendance.

Mrs. Aukerman offered congratulations to Mrs. Kubilus and expressed her appreciation for the work she does on a daily basis. She is glad to have her as part of the Highland family.

PROPOSED GRADUATION HONORS PRESENTATION – CARRIE KNAPP

Mrs. Aukerman introduced Carrie Knapp, High School Principal, and Jim Addington and Daryn Archer, High School Guidance Counselors. They presented the proposed changes to graduate with honors from Highland.

Currently, there are three honors: Valedictorian, Salutatorian, and top 10% of the class. All honors are based on the student's GPA as it compares to that of their peers.

The improved system would still have three honors: Summa Cum Laude, Magna Cum Laude, and Cum Laude. All honors would be based on the student's GPA as it compares to a set standard.

The team feels it is important to make this change, as it is strongly believed that the current system is an invalid metric. There are differences in credit value for College Credit Plus courses versus AP and honors courses, for example.

The current system promotes unhealthy competition between students and sometimes results in students forgoing courses most akin to their interests or classes that would benefit them the most in the future in an effort to inflate their GPA.

Several area districts have already changed to a more equitable system.

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New System Recommendations and Timeline

Class of 2019 and beyond:

Summa Cum Laude: 4.4 and above (includes Top 10%)

Magna Cum Laude: 4.0 - 4.39

Cum Laude: 3.7 - 3.99

Class of 2023 and beyond (current 8<sup>th</sup> grade class):

Eliminate Valedictorian and Salutatorian

Mrs. Aukerman said the District is looking for ways to recognize and honor more students and discourage efforts to inflate GPA's through means that are not always in the best interest of the student.

Dr. Christopher noted that results are often dictated by what is incentivized; hence the current situation. He thanked the team for their research and recommendations.

ADOPTION OF ACADEMIC SCHOOL CALENDARS FOR 2019/2020 AND 2020/2021 – ADDENDUM # I 18-11-140

Mr. Wolny made a motion, seconded by Mr. Houska, that the Board of Education adopt the 2019/2020 and 2020/2021 academic school calendars, as presented in Addendum # I.

Mr. Wolny, yes; Mr. Houska, yes; Mrs. Thomas, yes; Mr. Kelly, yes;  
Dr. Christopher, yes.

Motion carried.

ACCEPTANCE OF DONATIONS 18-11-141

Mrs. Thomas made a motion, seconded by Mr. Wolny, that the Board of Education accept the following donations, as listed:

<u>TO</u>	<u>FROM</u>	<u>ITEM/VALUE</u>
Highland High School	Highland Youth Wrestling	\$801.18/ HHS Wrestling
Highland Speech & Debate	Barry Kusoski	\$50.00
Highland Speech & Debate	Mr. & Mrs. Mark Sollenberger	\$200.00
Highland Speech & Debate	Sandridge Food Corporation	\$100.00
Highland Speech & Debate	Angela R. Gasser, D.D.S.	\$100.00
Highland Speech & Debate	Hirt's Gardens	\$100.00
Highland Speech & Debate	Drs. David & Maria Haas	\$100.00
Highland High School	Gay Straight Alliance	\$50.00
Highland High School	ORMACO	\$177.00
Highland Middle School	Middle School PTO	\$240.00/Camp Assistance
Granger Elementary School	Donald & Carol Baker	\$600.00/Magical Theater Program
Granger Elementary School	Jennifer Soska	\$79.00/Staff Room K-Cups
Hinckley Elementary School	Melinda Chagin	\$500.00/Art Supplies
Hinckley Elementary School	Hinckley PTO	\$945.00/Planetarium Assembly
Hinckley Elementary School	Hinckley PTO	\$264.00/Flexible seating
Hinckley Elementary School	Hinckley PTO	\$75.00/Books for March Madness
Hinckley Elementary School	Hinckley PTO	\$345.00/Mindset Works Program
Hinckley Elementary School	Hinckley PTO	\$1,624.00/Indoor/Outdoor recess equipment

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Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes; Mr. Kelly, yes;  
Dr. Christopher, yes.

Motion carried.

APPROVAL OF APPLICATIONS FOR USE OF FACILITIES/WAIVER OF FEES  
18-11-142

Mr. Houska made a motion, seconded by Mr. Kelly, that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

HIGH SCHOOL

- HS Cafeteria & Gym – Friday – 11/16/18 – 5:00 P.M. – 9:00 P.M. – Highland Youth Football Green Team Banquet – Amy Dean
- HS Auditorium – Tuesday – 12/4/18 – 9:00 A.M. – 10:45 A.M. & 6:00 P.M. – 8:00 P.M. – University of Akron Steel Drum – Lindsay Bond
- HS Cafeteria – Fridays – 12/7/18 through 2/8/19 – 5:00 P.M.– 6:00 P.M. – Highland Girls Basketball Team Dinners – Donna Lipscomb
- HS Cafeteria – Thursdays – 11/29/18 through 2/28/19 – 3:30 P.M. – 5:30 P.M. – Boys Basketball Team Dinners – Beth Jaworski

MIDDLE SCHOOL

- MS Media Center – Friday – 10/26/18 – 7:00 P.M. – 8:00 P.M. – Boy Scouts & Parents Sign Up Meeting – Sharri Buck
- MS Choir Room – Mondays during the school year – 9/24/18 through 5/13/19 – 2:30 P.M. – 3:30 P.M. – Fellowship of Christian Students – Dan Miller

HINCKLEY ELEMENTARY

- HE – Gym – Various Mondays & Wednesdays – 3/18/19 through 5/15/19 – 6:00 P.M. – 9:00 P.M. – Basketball Swish 365 Practice – Adam Freeman
- HE Classroom – Wednesday – 10/24/18 – 6:00 P.M. – 7:30 P.M. – Makerspace PTO Event – Megan Walters
- HE Classroom – 1<sup>st</sup> & 3<sup>rd</sup> Wednesday of the month – During school year – 3:45 P.M. – 5:00 P.M. – Girl Scout Meetings – Beth Herman

SHARON ELEMENTARY

- SE Gym – Wednesdays – 11/14/18 through 3/27/19 – 6:30 P.M. – 8:00 P.M. – Youth Futsal – Foot Skills – Jeff Kowza
- SE Gym – Tuesday – 11/6/18 & Wednesday – 11/7/18 – 6:30 P.M. – 9:00 P.M. – Highland Youth Basketball Practice – Alicia Steinmetz

FEES NOT WAIVED

- SE Gym – Mondays – 11/5/18 through 2/25/19 – 6:00 P.M. – 9:00 P.M. – Highland Travel Soccer – Dynamic Soccer & Fitness – Rick Holland

Mr. Houska, yes; Mr. Kelly, yes; Mr. Wolny, yes; Mrs. Thomas, yes;  
Dr. Christopher, yes.

Motion carried.

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7:00 P.M.

CONSENT AGENDA – CONTRACTS/AGREEMENTS 18-11-143

Mr. Wolny made a motion, seconded by Mr. Houska, that the Board of Education approve the following contracts and/or agreements items A and B, as presented.

- The Musical Theater Project Agreement
- Liberty Mutual Insurance/Brooker Insurance Agency – Property, Auto, Liability and Umbrella Insurance Coverage

Mr. Wolny, yes, Mr. Houska, yes; Mrs. Thomas, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

CONSENT AGENDA – PERSONNEL 18-11-144

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the following personnel items A through J, as presented:

EMPLOYMENT CERTIFIED SUBSTITUTES/HOME TUTORS – ADDENDUM # II

Adopted the attached list of certified substitutes/home tutors for use for the 2018/2019 school year, as submitted by the MCESC, and presented in Addendum # II.

MATERNITY/FAMILY MEDICAL LEAVE – CERTIFIED

Approved the Maternity/Family Medical Leave request of the following individuals, as listed:

- Alicia Dawson, Middle School Intervention Specialist effective with the birth of her child, (anticipated due date of 4/5/19)
- Katie Massaro, Hinckley Art Teacher, effective with the birth of her child, (anticipated due date of 2/21/19)

EXTENDED TIME CONTRACTS – CERTIFIED – 2018/2019 SCHOOL YEAR

Granted supplemental extended time contracts for the 2018/2019 school year, on a per diem basis, for the following employees, as listed:

- Sara Atkins – 7 days
- Bethany Kennedy – 7 days
- Debra Mazur – 7 days
- Donna Scranton – 7 days

UNPAID MEDICAL LEAVE – CLASSIFIED

Approved the Unpaid Medical Leave request of Jennifer Johnson, Hinckley Library Aide, effective 11/2/18.

RESIGNATION – CLASSIFIED

Accepted the resignation of Marianne George, Special Education Aide, effective 10/24/18.

CHANGE OF STATUS – CLASSIFIED

Approved a change in status for the scheduled hours of bus drivers for the 2018/2019 school year, as presented.

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EMPLOYMENT – CLASSIFIED

Employed the following individuals, on one-year limited contracts of employment, for the 2018/2019 school year, as presented:

- Emily Forster, Sharon Latchkey Assistant, effective 10/31/18
- Jamie Kavedzic, Bus Driver, effective 11/19/18
- Ken Moehring, Bus Driver, effective 11/5/18

EMPLOYMENT – CLASSIFIED SUBSTITUTES

Employed the following on one-year limited contracts of employment, on an “as needed basis” for the 2018/2019 school year, as listed:

- Rachel Gavrilovic, Substitute Cook, effective 10/25/18
- Nicole Hollis, Substitute Aide
- Melissa Lance, Substitute Aide
- Jennifer Mosgrove, Substitute Cook, effective 10/30/18
- Tamara Stastny, Substitute Aide

EMPLOYMENT – ATHLETIC CAMPS/CLINIC

- |               |                        |          |
|---------------|------------------------|----------|
| • Jacob Brown | Basketball Skills Camp | \$156.25 |
| • Brandon Day | Basketball Skills Camp | \$187.50 |
| • Jack Leslie | Basketball Skills Camp | \$ 93.75 |

EMPLOYMENT – CO-CURRICULAR/SUPPLEMENTAL

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2018/2019 school year, as listed:

Daryn Archer	HS Asst Cheerleading Advisor	\$1,975.00 – 0 yrs
John Ball	HS Asst Boys Soccer Coach	\$4,469.00 – 2 yrs
Aaron Boucher	MS Asst Wrestling Coach – ½ time	\$1,403.00 – 0 yrs
Patricia Clark	National Testing Proctor effective 10/27/18	\$25.00 per hour
Brandon Day	MS Head Basketball Coach Boys 7th	\$3,637.00 – 0 yrs
Kristin Dodson	HS Swim Club	Volunteer
Kelly Harrison	HS Jazz Band – ½ time	\$779.50 – 4 yrs
Chris Hershberger	National Testing Proctor – effective	\$25.00 per hour
Todd Hill	MS Asst Wrestling Coach	Volunteer
Jack Leslie	HS Asst Basketball Coach Boys	\$5,300.00 – 3 yrs
Brandon Linder	HS Asst Wrestling Coach	\$4,885.00 – 0 yrs
Jenna Mack	National Testing Proctor–effective 10/27/18	\$25.00 per hour
Ed Marquette	HS Jazz Band – ½ time	\$1,403.00 – 18 yrs
Brit Musal	HS Asst Football Coach	\$5,300.00 – 4 yrs
James Scavuzzo	HS Asst Wrestling Coach	Volunteer

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Wolny, yes; Mr. Kelly, yes, Dr. Christopher, yes.

Motion carried.

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
NOVEMBER 19, 2018  
HIGH SCHOOL MEDIA CENTER  
7:00 P.M.

EXECUTIVE SESSION 18-11-145

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education adjourn to Executive Session to consider the purchase of property for public purposes and to consider the employment of a public employee.

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Mr. Kelly, yes; Dr. Christopher, yes.

Motion carried.

The Board adjourned to Executive Session at 7:51 P.M.  
The Board exited Executive Session at 9:27 P.M.

ADJOURNMENT

With all in agreement, the meeting was adjourned at 9:28 P.M.

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer

(A RECORDING OF THIS MEETING IS AVAILABLE IN THE TREASURER'S OFFICE)

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
DECEMBER 17, 2018  
HIGH SCHOOL MEDIA CENTER  
7:00 P.M.

The Regular Meeting was called to order and roll call taken by Mr. Kelly, Board Vice-President, at 7:01 P.M.

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Mr. Kelly, yes;  
Dr. Christopher, absent (Dr. Christopher did arrive later in the meeting).

The Board of Education will hold its Organizational Meeting on Monday, January 14, 2019, at 7:00 P.M. at the Highland High School Media Center. In addition to regular business, the Board will elect officers and will set the date and time of future regular Board meetings. The regular January Board of Education Meeting will immediately follow the Organizational Meeting.

ADDITION(S), CORRECTION(S) AND/OR DELETION(S) TO THE AGENDA

None

REPORT OF THE TREASURER

APPROVAL OF MINUTES 18-12-146

Mrs. Thomas made a motion, seconded by Mr. Wolny, that the Board of Education approve the minutes of the Regular Meeting held on November 19, 2018, as presented.

Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes; Mr. Kelly, yes.

Motion carried.

APPROVAL OF MONTHLY FINANCIAL REPORTS 18-12-147

Mr. Houska made a motion, seconded by Mr. Wolny, that the Board of Education approve the November 2018 Financial Reports, as presented.

Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Kelly, yes.

Motion carried.

APPROVAL OF FISCAL YEAR 2019 AMENDED APPROPRIATIONS –  
ADDENDUM # I 18-12-148

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the Fiscal Year 2019 Amended Appropriations, as presented in Addendum # I.

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Wolny, yes; Mr. Kelly, yes.

Motion carried.

ADOPTION OF 403(B) AND 457(B) PLAN DOCUMENTS 18-12-149

Mr. Wolny made a motion, seconded by Mrs. Thomas, that the Board of Education adopt the 403(b) and 457(b) Plan Documents to be administered by third party administrator TSA Consulting Group, as presented.

Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Houska, yes; Mr. Kelly, yes.

Motion carried.

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
DECEMBER 17, 2018  
HIGH SCHOOL MEDIA CENTER  
7:00 P.M.

BOARD MEMBERS' AGENDA ITEMS

APPOINT A PRESIDENT PRO TEMPORE TO PRESIDE OVER THE  
ORGANIZATIONAL MEETING ON JANUARY 14, 2019 18-12-150

Mrs. Thomas made a motion, seconded by Mr. Houska, that Mr. Wolny be appointed as the President Pro Tempore to preside over the Organizational Meeting on January 14, 2019.

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Wolny, yes; Mr. Kelly, yes.

Motion carried.

HEARING OF INDIVIDUALS AND/OR DELEGATION REPRESENTATIVES

None

OLD BUSINESS

Mrs. Aukerman commented on what a fantastic job Highland's students and staff did with respect to the holiday programs. She noted how talented the students and staff are and how much the parents and community members enjoyed the full state of programs. She wished everyone a Merry Christmas and Happy Holidays.

NEW BUSINESS

None

SUPERINTENDENT'S AGENDA

HIGH SCHOOL PROGRAM OF STUDIES FOR 2019/2020 – CARRIE KNAPP  
18-12-151

Mrs. Carrie Knapp, Principal of Highland High School, said one course was added for next school year: AP Computer Science. Mr. Rick Holland, who is a current staff member, will teach the course. This brings the high school's AP class offerings to a total of 20. A new section will also be added to the program to explain the new requirements for graduation honors. This was explained at the November Board meeting. There were also some minor modifications made to existing math and fine arts courses.

Mrs. Thomas made a motion, seconded by Mr. Wolny, that the Board of Education approve the changes to the 2019/2020 High School Program of Studies, as presented.

Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Houska, yes; Mr. Kelly, yes.

ACCEPTANCE OF DONATIONS 18-12-152

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education accept the following donations:

<u>TO</u>	<u>FROM</u>	<u>ITEM/VALUE</u>
Hinckley Elementary	Hinckley PTO	\$1,143.50/MakerSpace Legos
Sharon Elementary	Sharon PTO	\$1,560.76/Junior Great Books
Highland High School	Out Support	\$250.00/Library Resources
HHS Speech & Debate	Julie Reeves, M.D. Inc.	\$100.00
HHS Speech & Debate	Margaret Neil	\$148.50



HIGHLAND BOARD OF EDUCATION  
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HHS Speech & Debate The Precious & Free Foundation \$250.00 in memory of Justin & Alyssa Haun  
HHS Speech & Debate Michael G. Holmberg & Teresa \$50.00  
Renee Whaley-Holmberg

Mrs. Aukerman thanked all the individuals and support organizations for their very generous support of the district.

Mr. Houska, yes; Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Kelly, yes.

Motion carried.

APPLICATIONS FOR USE OF FACILITIES/WAIVER OF FEES 18-12-153

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the following requests for use of facilities and waive associated fees, as listed:

HIGH SCHOOL

- HS Choir Room – Various Saturdays – 12/1/18 through 5/25/19 – 8:30 A.M. – 2:00 P.M. – Private Voice Lessons – Brandy Kay Riha
- HS Black Box & Make-up Room – Thursday, Friday & Saturday – 12/5/18 – 12/8/18 – 6:00 P.M. – 9:30 P.M. – Thespians Winter Black Box Play – Mariana Hardy
- HS Cafeteria – Wednesdays – 12/5/18, 1/9/19, 1/16/19 & 1/23/19 – 2:30 P.M. -3:30 P.M. & Friday – 12/21/18 – 3:30 P.M. – 4:00 P.M. – Swim & Dive Team Dinners – Ann Petersen

GRANGER ELEMENTARY

- GE Cafeteria – Friday – 3/1/19 – 7:00 P.M. – 9:00 P.M. – PTO Book Bingo – Jennifer Smith
- GE Cafeteria – Tuesday – 11/27/18 – 6:00 P.M. – 7:30 P.M. – Wolf Cub Scout Meeting – Deb Reed Balika

HINCKLEY ELEMENTARY

- HE Classroom – Wednesday – 11/28/18 & Tuesday – 12/4/18 – 6:00 P.M. – 7:30 P.M. – Makerspace Lego Night – Hinckley PTO – Megan Walters

SHARON ELEMENTARY

- SE Gym – Tuesdays – 12/4/18 – 2/5/19 – 6:00 P.M. – 8:00 P.M. – Highland Youth Soccer Winter Program – Matthew Driedzicki

FEES NOT WAIVED

- HS Auditorium – Thursday – 12/20/18 – 2:30 P.M. – 10:00 P.M. & Friday – 12/21/18 – 5:00 P.M. – 10:30 P.M. – Medina Centre For Dance Art Performance – Kelly Parks
- MS East & West Gym – Saturday – 12/15/18 – 8:00 A.M. – 1:00 P.M. – Sluggin' with Santa – Baseball Fundraiser – Highland Baseball – Jay Grissom
- HE Gym – Various Mondays & Wednesdays – 3/18/19 through 5/15/19 – 6:00 P.M. – 9:00 P.M. – Basketball Practice – Swish 365 – Adam Freeman
- HE Gym/Cafeteria/Kitchen/Art Room – Friday 3/15/19 – 4:00 P.M. – 7:00 P.M. – Saturday – 3/16/19 – 7:00 A.M. – Noon – Sunday 3/17/19 – 5:00 A.M. – 6:00 P.M. – Hinckley Buzzard Day – Hinckley Chamber of Commerce – Melinda Mallari

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
DECEMBER 17, 2018  
HIGH SCHOOL MEDIA CENTER  
7:00 P.M.

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Kelly, yes; Mr. Wolny, yes.

Motion carried.

CONSENT AGENDA – CONTRACTS/AGREEMENTS 18-12-154

Mrs. Thomas made a motion, seconded by Mr. Houska, that the Board of Education approve the following contracts and/or agreements, items A through G, as presented:

- KRG Education Services Inc. – Leap Program Agreement
- TSA Consulting Group, Inc. Agreement – 403(b)/457(b) Third Party Administrator Services
- Aspire Energy Agreement – Pipeline Relocation
- Am-Tek Oil, Inc. Agreement – Plug, Release and Terminate Oil/Gas Well/Lease
- McGown/Markling – Legal Services
- OSBA Annual Membership Agreement
- OSBA Legal Assistance Fund Agreement

Mrs. Thomas, yes; Mr. Houska, yes; Mr. Wolny, yes; Mr. Kelly, yes.

Motion carried.

CONSENT AGENDA – PERSONNEL 18-12-155

Mr. Houska made a motion, seconded by Mr. Wolny, that the Board of Education approve the following personnel items A through F, as presented.

EMPLOYMENT CERTIFIED SUBSTITUTES/HOME TUTORS – ADDENDUM # II

Adopted the attached list of certified substitutes/home tutors for use for the 2018/2019 school year, as submitted by the ESCMC, and presented in Addendum #II.

RESIGNATION – CLASSIFIED

Accepted the resignation of James Coen, Custodian, effective 11/5/18.

EMPLOYMENT – CLASSIFIED

Employed the following individuals, on one-year limited contracts of employment, as listed:

- Diane Kocab, Bus Driver, effective 1/22/19
- Derrel Larsen, Bus Driver, effective 12/18/18

EMPLOYMENT – SUPPLEMENTAL

Employed the following individuals, whose wages are being paid through contributions by the College Board, as listed:

- Diane Gamauf, Advanced Placement Testing Coordination Services, \$172.41
- Molly Pellerite, Advanced Placement Testing Coordination Services, \$258.62

HIGHLAND BOARD OF EDUCATION  
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7:00 P.M.

EMPLOYMENT – SUPPLEMENTAL

Employed David Burnett for band instrument switchover services, in the amount of \$1,000.00. (These wages are being paid through grants provided by the Highland Foundation.)

EMPLOYMENT – CO-CURRICULAR/SUPPLEMENTAL

Employed the following individuals on one-year limited supplemental contracts of employment for the 2018/2019 school year, as listed:

- Rosanna Darby Home/After School Tutor \$25.00 per hour
- Andras Fabian Sound & Lighting Tech – Student \$10.00 per hour
- Daniel Norman MS Assistant Wrestling Coach, ½ time \$1,403 – 0 Yrs.
- Rick Scavuzzo HS Assistant Wrestling Coach Volunteer

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

Mr. Houska, yes; Mr. Wolny, yes; Mrs. Thomas, yes; Mr. Kelly, yes;

Motion carried.  
Dr. Christopher arrived at 7:13 P.M.

EXECUTIVE SESSION 18-12-156

Mr. Houska made a motion, seconded by Mrs. Thomas, that the Board of Education adjourn to Executive Session to consider the purchase of property for public purposes and to consider the employment of a public employee.

Mr. Houska, yes; Mrs. Thomas, yes; Mr. Wolny, yes; Mr. Kelly, yes;  
Dr. Christopher, yes.

Motion carried.

The Board adjourned to Executive Session at 7:14 P.M.  
The Board exited Executive Session at 8:43 P.M.

ADJOURNMENT

Will all in favor, the meeting was adjourned at 8:44 P.M.

\_\_\_\_\_  
President

\_\_\_\_\_  
Treasurer

(A RECORDING OF THIS MEETING IS AVAILABLE IN THE TREASURER'S OFFICE)