

HIGHLAND BOARD OF EDUCATION  
ORGANIZATIONAL MEETING  
JANUARY 11, 2017  
HIGH SCHOOL MEDIA CENTER  
7:00 PM

AGENDA

- I. Call to Order and Roll Call by the President Pro Tempore
- II. Pledge of Allegiance
- III. Nomination and Election of Officers
  - A. President pro-tempore accepts nominations for Board President, closes nominations, and takes a roll call vote to elect Board President.

I, \_\_\_\_\_, wish to nominate \_\_\_\_\_  
as President of the Highland Local School District Board of Education for the 2017  
calendar year.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_  
to close nominations and vote to elect the Board President.

The Highland Local School District Board President is \_\_\_\_\_.
  - B. The President pro-tempore accepts nominations for Board Vice-President, closes  
nominations, and takes a roll call vote to elect Board Vice-President.

I, \_\_\_\_\_, wish to nominate \_\_\_\_\_  
as Vice-President of the Highland Local School District Board of Education for the 2017  
calendar year.

Moved by \_\_\_\_\_, seconded by \_\_\_\_\_  
to close nominations and vote to elect the Board Vice-President.

The Highland Local School District Board Vice-President is \_\_\_\_\_.
  - C. Administer Oath of Office to President and Vice-President.
  - D. Appoint member to serve as OSBA Legislative Liaison for 2017
  - E. Appoint member to serve as OSBA Student Achievement Liaison for 2017
  - F. Appoint member to serve as Board Liaison to the Highland Foundation

IV. Appointment of Legal Counsel for the ensuing school year

It is recommended that the Board of Education appoint the following Legal Counsel for the ensuing school year:

- A. Smith Peters Kalail Co., L.P.A.
- B. McGown & Markling Co., L.P.A.
- C. Scott Scriven, LLP
- D. Squire Patton Boggs, LLP
- E. Ennis Britton Co., LPA

V. Establish Meeting Dates/Sites

The Board needs to establish a date, time and place for its' regular monthly meetings.

The following schedule is suggested:

Wednesday	January 11	HHS	7:00 PM
Wednesday	February 8	MCCC	6:00 PM (All County Boards of Education Meeting)
Monday	March 20	HHS	7:00 PM
Monday	April 17	HHS	7:00 PM
Monday	May 15	HHS	7:00 PM
Monday	June 19	HHS	7:00 PM
Monday	July 17	HHS	7:00 PM
Monday	August 21	HHS	7:00 PM
Monday	September 18	HHS	7:00 PM
Monday	October 16	HHS	7:00 PM
Monday	November 20	HHS	7:00 PM
Monday	December 18	HHS	7:00 PM

It is recommended that the Board of Education approve the suggested schedule for calendar year 2017.

VI. Federal Programs

It is recommended that the Highland Board of Education will participate in all applicable Federal Programs for FY18. The Superintendent is to be the authorized representative for all federal programs and grants, and is authorized to appoint designees to represent Highland for FY18.

VII. Tax Advancements

It is recommended that the Treasurer be authorized to apply to the Medina County Auditor for tax advancements as available throughout calendar year 2017.

VIII. President's and Superintendent's Bond

It is recommended that the Board of Education approve the purchase of performance bonds for the Superintendent and Board President in the amount of \$50,000 each through the OSBA Bond Program.

IX. Public Records Training

It is recommended that the Treasurer be appointed to serve as the designee of the members of the Board of Education for Public Records Training as required by Law.

X. Service Fund

It is recommended that a Board of Education establish a Service Fund in accordance with ORC 3315.15.

XI. Recognition of District Support Organizations

It is recommended that the Highland Board of Education formally recognize the following District support organizations in accordance with Board Policy 9211:

Granger Elementary PTO  
Highland Athletic Boosters  
Highland Athletic Facilities Association  
Highland Band Boosters  
Highland Choir Boosters  
Highland Foundation for Educational Excellence  
Highland Middle School PTO  
Highland High School PTO  
Highland Robotics and Technology Boosters  
Highland Swimming  
Hinckley Elementary PTO  
Sharon Elementary PTO

XII. Adjourn

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
JANUARY 11, 2017  
HIGH SCHOOL MEDIA CENTER  
7:00 PM

AGENDA

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – February 8, 2017 – Medina County Career Center – 6:00 PM
- III. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- IV. Report of the Treasurer
  - A. Approval of Minutes

It is recommended that the Board of Education approve the Minutes of the Regular Meeting held on December 12, 2016, as presented.
  - B. Approval of Monthly Financial Reports

It is recommended that the Board of Education approve the December 2016 Financial Reports, as presented.
  - C. Approval of 2018 Alternative Tax Budget

It is recommended that the Board of Education approve the Fiscal Year 2018 Alternative Tax Budget, as presented.
- V. Board Members' Agenda Items
- VI. Hearing of Individuals and/or Delegation Representatives
- VII. New Business
- VIII. Old Business

Conduct second and final reading for the new and revised Board of Education Policies:

0100 – Definitions  
0167.1 – Use of Electronic Mail/Text Messages  
0169.2 – Open Meetings/Sunshine Law  
1530 – Evaluation of Principals and Other Administrators  
1619 – Group Health Plans  
1619.01 – Privacy Protections of Self-Funded Group Health Plans  
1619.03 – Patient Protection and Affordable Care Act  
2460 – Special Education  
3223 – Standards-Based School Counselor Evaluation  
3419 – Group Health Plans  
3419.01 – Privacy Protections of Self-Funded Group Health Plans  
3419.03 – Patient Protection and Affordable Care Act

3420 – Health Insurance Benefit (DELETE CURRENT POLICY)  
4419 – Group Health Plans  
4419.01 – Privacy Protections of Self-Funded Group Health Plans  
4419.03 – Patient Protection and Affordable Care Act  
4420 – Health Insurance Benefit (DELETE CURRENT POLICY)  
5830 – Student Fund-Raising  
6605 – Crowdfunding  
7540 – Technology  
7540.01 – Technology Privacy  
7540.02 – Web Content, Services and Apps  
8330 – Student Records  
9700 – Relations with Special Interest Groups

IX. Superintendent's Agenda

A. School Board Recognition Month

B. Changes to 2017/2018 High School Program of Studies – Dana Addis

It is recommended that the Board of Education approve the changes to the 2017/2018 High School Program of Studies, as presented.

C. Resolution – Payment in Lieu of Transportation – Addendum # I

It is recommended that the Board of Education approve the Resolution for Payment in Lieu of Transportation, as presented.

D. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, as listed:

High School

- HS Gym – Thursday – 1/12/17 – 5:00 PM – 7:30 PM – Highland Youth Wrestling Pictures – Jennifer Csanyi

Middle School

- MS East Gym – Thursdays – 2/16/17 through 3/23/17 – 2:30 PM – 3:45 PM – High School Soccer – Bill Zufall III

Fees Not Waived

- GE Gym – Tuesdays – 12/13/16 through 3/21/17 – 6:30 PM – 8:30 PM – PCVC Instructional Volleyball – Mark Ulrich
- MS Gym – Fridays – 1/13/17 through 3/24/17 & Wednesdays and Fridays – 4/5/17 through 5/26/17 – 7:00 PM – 9:00 PM – Ohio Christian Basketball Academy – Ed Heben

**CONSENT AGENDA – CONTRACTS/AGREEMENTS**

It is recommended that the Board of Education approve the following contracts and/or agreements, items A and B, as presented:

A. H<sup>2</sup>O Technologies, LLC Agreement

B. Legacy Roofing Agreement

## CONSENT AGENDA – PERSONNEL

It is recommended that the Board of Education approve the following personnel items A through C, as presented:

A. Employment Certified Substitutes/Home Tutors – Addendum # II

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2016/2017 school year, as submitted by the MCESC.

B. Employment – Classified Substitutes

It is recommended that the Board of Education employ Aaron Morris, as a substitute bus driver, on a one-year limited contract of employment, effective 1/9/17, on an “as needed basis”, for the 2016/2017 school year.

C. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment for the 2016/2017 school year, as listed:

1. Brent Belsole	HS Asst Softball Coach	\$4,683.00 – 3 yrs
2. Bob Berry	HS Asst Track Coach Boys	\$5,879.00 – 27 yrs
3. Kim Clendaniel	MS Asst Track Coach Girls	\$2,690.00 – 1 yr
4. Ty Damon	HS Asst Tennis Coach Boys – ½ time	\$2,541.00 – 15 yrs
5. John DePiere	HS Asst Baseball Coach	\$5,481.00 – 6 yrs
6. Rob Gilbert	MS Head Track Coach Boys	\$3,886.00 – 3 yrs
7. Bonnie Gomez	MS Head Track Coach Girls	\$3,488.00 – 2 yrs
8. Jay Grissom	HS Head Baseball Coach	\$6,278.00 – 9 yrs
9. Austin Hanna	HS Asst Tennis Coach Boys – ½ time	\$1,744.00 – 1 yr
10. John Hopkins	HS Asst Track Coach Girls	\$5,879.00 – 10 yrs
11. Andrew Lynden	HS Asst Track Coach Girls	\$5,879.00 – 15 yrs
12. Patrick Martin	HS Head Softball Coach	\$5,082.00 – 2 yrs
13. Jocelyne Textoris	HS Gymnastics Club Advisor	Volunteer
14. Josh Victor	HS Head Track Coach Boys	\$6,676.00 – 24 yrs
15. Mike Weyand	HS Asst Baseball Coach	\$5,879.00 – 10 yrs
16. Dawn Zorn	HS Spring Faculty Manager	\$2,690.00 – 2 yrs

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

X. Executive Session

Conferences with an attorney for the public body concerning disputes involving the public body that are the subject of pending or imminent court action.

XI. Adjourn

**RESOLUTION – PAYMENT IN LIEU OF TRANSPORTATION**

**BE IT RESOLVED** that the Highland Local Board of Education, Medina County, Ohio, has established that the attached list of students are eligible to receive Transportation in compliance with the Ohio Revised Code, State Board of Education standards, and District policy.

**BE IT FURTHER RESOLVED** the Highland Local Board of Education decrees that such service by school conveyance is impractical, and hereby agrees to pay the parent or guardian of said pupil (in lieu of providing such service) an amount which will not exceed the State average cost to transport all pupils in the State the preceding year.

1. Grace Ellis
2. Emelie Kuenzer

Northside Christian Academy  
Royal Redeemer

Grade 5  
Grade 4

**Medina County Schools' ESC  
124 West Washington Street  
Medina, Ohio 44256-2270**

**Listings Dated 12/9/16**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Ryan Durbin

**Listings Dated 12/15/16**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Brett Hewitt

Todd Ingraham

John Johnston

Hannah Reese

**Listings Dated 1/6/17**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Jessica Chada

Kyle Geiss

Lauren Spence

Tiffany Valigor-Boza

Haley Weidrick



HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
FEBRUARY 8, 2017  
HIGH SCHOOL MEDIA CENTER  
7:00 PM

AGENDA

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – March 20, 2017 – High School Media Center – 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer

A. Approval of Minutes

It is recommended that the Board of Education approve the Minutes of the Organizational Meeting and the Regular Meeting held on January 11, 2017, as presented.

B. Approval of Monthly Financial Reports

It is recommended that the Board of Education approve the January 2017 Financial Reports, as presented.

C. Approval of Fiscal Year 2017 Amended Appropriations

It is recommended that the Board of Education amend the Fiscal Year 2017 Appropriations, as presented in Addendum # I.

D. Approval of Student Activity Programs' Purpose, Goals, and Budget

It is recommended that the Board of Education approve the Student Activity Programs' Purpose, Goals, and Proposed Budgets for Fiscal Year 2017, as presented.

E. Middle School Track Resurfacing Authorization

It is recommended that the Board of Education authorize the Treasurer to engage the services of an architect for the purpose of developing specifications for the resurfacing of the Middle School Track and advertise and accept bids.

- VI. Board Members' Agenda Items
- VII. Hearing of Individuals and/or Delegation Representatives
- VIII. Old Business
- IX. New Business

X. Superintendent's Agenda

- A. Community Reinvestment Area Presentation – Bethany Dentler
- B. Approval of Out-of-State Trip

It is recommended that the Board of Education approve the High School Out-of-State Trip to the 2017 FIRST Robotics Competition – Greater Pittsburgh Regional, leaving on March 15, 2017 and returning on March 18, 2017. (The cost of the trip is being paid for by the participants.)

C. Acceptance of Donations

It is recommended that the Board of Education accept the following donations, as listed:

TO	FROM	ITEM/VALUE
Sharon Elementary	Holy Martyrs Church	School Supplies/\$100.00
Sharon Elementary	David Lloyd	Art Room Canvas Materials/\$500.00
Sharon Elementary	Sharon Womens Club	Library/\$200.00
Sharon Elementary	Sharon PTO	Forces & Motion Program/\$395.00
Sharon Elementary	Sharon PTO	Teacher Classroom Support/\$428.79
Granger Elementary	Granger PTO	Projector & Laptop/\$1,459.00
Granger Elementary	Granger PTO	Large Screen/\$740.00
Granger Elementary	Granger PTO	Classroom Supplies/\$973.83
Highland High School	Andrew Lynden	Weber Upright Piano & Stool
Highland Middle School	Highland Choir Boosters	Solo & Ensemble Accompaniment and OMEA Conference/\$511.34

D. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

High School

- HS Auditorium – Wednesday – 3/22/17 – 6:00 PM – 9:00 PM – Soccer Parent & Coaches Meeting – Highland Youth Soccer – Joey Clark
- HS Cafeteria – Wednesday – 2/15/17 – 7:00 PM – HS Football Moms Meeting for Incoming Freshmen – Football Moms Club – Nicole Meikle
- HS Library – Saturdays - 1/21/17, 2/4/17, 2/18/17, 3/4/17, 3/18/17, 4/8/17, 4/22/17 & 5/6/17 – 11:00 PM – 12 Noon – Highlanders 4-H Club Meetings – Tina McKeen
- HS Cafeteria – Tuesday – 2/21/17 – 4:30 PM – 8:00 PM – Highland Youth Wrestling Banquet – Melissa Vazsonyi
- HS Choir Practice Room – Mondays – 1/30/17 through 5/22/17 – 2:30 PM – 4:00 PM – Voice Lessons – Heather Foutz

Middle School

- MS West Gym & Cafeteria – Wednesday – 5/3/17 – 3:30 PM – 8:30 PM – 5<sup>th</sup> Grade D.A.R.E. Graduation – Deputy Sharon Centner

Granger Elementary

- GE Library & Music Room – Tuesdays – 2/21/17 through 4/18/17 – 3:30 PM – 4:45 PM – Science Olympiad – Holly Kildoo

Hinckley Elementary

- HE Cafeteria – Wednesday – 4/5/17 – 3:45 PM – 4:45 PM – PTO Science Olympiad – Effie Aceto

- HE Gym – Mondays & Wednesdays – 3/6/17 through 5/17/17 – 3:45 PM – 4:45 PM – Girls on the Run – Lisa Chapman

Sharon Elementary

- SE Cafeteria – Wednesday – 2/22/17 – 6:00 PM – 8:15 PM – PTO Science Olympiad Parent/Child Orientation – Shelly Butcher
- SE Gym & Cafeteria – Monday & Friday – 4/17/17, 4/21/17, 4/24/17 & 4/28/17 – 6:00 PM – 8:30 PM – PTO Science Olympiad Event Practice – Shelly Butcher
- SE Cafeteria – Wednesday – 4/19/17 – 4:00 PM – 5:00 PM – PTO Science Olympiad Practice – Shelly Butcher

Fees Not Waived

- GE – Varsity Baseball Field – Thursdays – 6/8/17 & 6/29/17, & Tuesdays – 6/20/17 & 7/18/17 – 6:00 PM – 8:00 PM – Ohio Diamond League Baseball Games – Premier Athletics, Inc. – Bill Bentley
- GE – Varsity Baseball Fields – Thursday through Sunday – 6/15/17 – 6/18/17, 7/6/17 – 7/9/17 & 7/20/17 – 7/23/17 & Friday through Sunday – 6/30/17 – 7/2/17 – 9:00 AM – 6:00 PM – Elite Baseball Tournaments - Strike Force Academy – Ken Wilson

**CONSENT AGENDA – CONTRACTS/AGREEMENTS**

It is recommended that the Board of Education approve the following contracts and/or agreements, items A through D, as presented:

- A. Medina County Educational Service Center Agreement 2017/2018
- B. Akron Medina Corporate Park II CRA Compensation Agreement
- C. College Credit Plus Pathways Partnership with Kent State University
- D. College Credit Plus Partnership with Cuyahoga Community College District

**CONSENT AGENDA – PERSONNEL**

It is recommended that the Board of Education approve the following personnel items A through I, as presented:

- A. Employment Certified Substitutes/Home Tutors – Addendum # II

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2016/2017 school year, as submitted by the MCESC.

- B. Maternity Leave – Certified

It is recommended that the Board of Education approve the Maternity Leave request of Julie Malone, Middle School Math Teacher, effective with the birth of her child, (anticipated due date of 5/6/17), returning at the start of the 2017/2018 school year.

- C. Resignation – Classified

It is recommended that the Board of Education accept the resignation of Danijela Stefanovic, Sharon Latchkey Assistant, effective 1/18/17.

D. Employment – Consulting Services

It is recommended that the Board of Education employ James Reusch, for consulting services to the Highland Local School District, on an hourly “as needed basis”.

E. Employment – Classified

It is recommended that the Board of Education employ Cassandra Jirous, Sharon PM Latchkey Assistant, on a one-year limited contract of employment, for the 2016/2017 school year, effective 1/25/17.

F. Change of Status – Classified

It is recommended that the Board of Education approve a change of status for the Granger, Hinckley and Sharon Latchkey Coordinators, from 5 hours per day to 6 hours per day, effective 2/13/17.

G. Employment – Athletic Camps/Clinics

It is recommended that the Board of Education employ the following individuals on an “as needed basis” for the 2016/2017 school year (These wages are paid entirely from the respective sport’s club account):

1. Brad Smalls	Girls Soccer Camp	\$240.00
2. Jules Turiczek	Girls Soccer Camp	\$240.00
3. William Zufall	Girls Soccer Camp	\$600.00

H. Employment – Classified Substitutes

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment, on an “as needed basis”, for the 2016/2017 school year, as listed:

1. Judy Hale, Substitute Aide, effective 1/12/17
2. Jennifer von Harten, Substitute Cook, effective 1/27/17

I. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals on one-year limited supplemental contracts of employment for the 2016/2017 school year, as listed:

1. Jennifer Brothers	HS Asst Track Coach Boys	Volunteer
2. Nate Howard	HS Asst Track Coach Boys	\$5,879.00 – 11 yrs
3. Holly Phillips	HS Asst Softball Coach	\$4,285.00 – 0 yrs
4. Tim Snook	MS Asst Track Coach Boys	\$3,886.00 – 7 yrs

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Adjourn

**Highland Local Schools  
Fiscal Year 2017  
Annual Appropriations**

**Addendum # I**

<u>Fund Description</u>	<u>USAS Fund Number</u>	<u>Total Appropriation</u>
<b>General Fund</b>	<b>001</b>	<b>24,379,533.00</b>
Bond Retirement	002	2,881,300.00
Permanent Improvement	003	250,000.00
Food Service	006	1,200,000.00
Expendable Trusts	007	1,000.00
Non-Expendable Trusts	008	2,600.00
Uniform School Supplies	009	100,000.00
Internal Services Rotary	014	75,000.00
<b>Emergency Levy Fund</b>	<b>016</b>	<b>5,231,118.00</b>
Public School Support	018	97,000.00
Local Grants	019	125,000.00
Special Enterprise Fund (Latchkey / Comm Ed)	020	230,000.00
Agency Fund - OHSAA Tournaments	022	25,000.00
Underground Storage Tank	031	-
Capital Grants (Sales Tax Fund)	071	1,550,000.00
Student Managed Activities	200	300,000.00
District Managed Activities	300	300,000.00
Auxiliary Services	401	102,703.86
SchoolNet Data Communications	451	9,000.00
IDEA Part B - Special Education Grants	516	655,267.33
Title III - Limited English Proficiency	551	2,352.47
Title I Disadvantaged Children Grant	572	183,034.72
Early Childhood Special Education Grant	587	9,770.61
Improving Teacher Quality Grant	590	41,426.53
<b>Total All Funds</b>		<b>37,751,106.52</b>

**Medina County Schools' ESC  
124 West Washington Street  
Medina, Ohio 44256-2270**

**Listings Dated 1/12/17**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Joshua Bowman  
Shelby Clark  
Andrew Kollar  
Michael Santmyer

**Listings Dated 1/20 /17**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Tessa Cross  
Colette Dowling  
Robert Hardgrove  
Karen Papa

**Listings Dated 1/27/17**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Lisa Imbriotta  
Kierstin Jenkins  
Hannah Krochta  
Abigail Lynn Rump  
Caitlyn Sheppard  
Chris Streeper

**Listings Dated 2/3/17**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Kevin Dickard  
Nancy Schroeter  
Alisha Siscar

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
MARCH 20, 2017  
HIGH SCHOOL MEDIA CENTER  
7:00 PM

AGENDA

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – April 17, 2017 – High School Media Center – 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer

A. Approval of Minutes

It is recommended that the Board of Education approve the Minutes of the Regular Meeting held on February 8, 2017, as presented.

B. Approval of Monthly Financial Reports

It is recommended that the Board of Education approve the February 2017 Financial Reports, as presented.

C. Approval of Fiscal Year 2017 Amended Appropriations

It is recommended that the Board of Education amend the Fiscal Year 2017 Appropriations, as presented in Addendum # I.

D. Approval of Vendor Payments (Then & Now Certificates)

It is recommended that the Board of Education approve the following items for payment in accordance with Ohio Revised Code 5705.41(D):

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
East Ohio Camps	6th Grade Camp	\$23,438.00
Eileen Marie Moore	Hinckley Opera	\$3,700.00

E. Acceptance of 2018 Tax Rates and Amounts

It is recommended that the Board of Education approve the "Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor", as presented in Addendum # II.

- VI. Board Members' Agenda Items
- VII. Hearing of Individuals and/or Delegation Representatives
- VIII. Old Business
- IX. New Business
- X. Superintendent's Agenda

A. Highland Athletic Boosters 2017/2018 Season Passes and Banner Sponsorship

It is recommended that the Board of Education approve the Highland Athletic Boosters 2017/2018 Season Passes and Banner Sponsorship Programs, as presented.

B. Acceptance of Donations

It is recommended that the Board of Education accept the following donations, as listed:

TO	FROM	ITEM/VALUE
Highland High School	John & Kelly Jadach	Prom Support/\$250.00
Hinckley Elementary	Hinckley PTO	PTO Refrigerator/\$600.00
Hinckley Elementary	Hinckley PTO	COSI Program/\$992.00
Highland Local School District	Highland Athletic Facilities Assoc.	Athletic Complex/\$110,000.00
Highland Local School District	Highland Athletic Boosters	Uniforms, Equipment, Travel Costs, Awards, Season Pass Program, etc./\$56,611.00

C. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

High School

- HS Auditorium – Thursday & Friday – 2/23/17 & 2/24/17 – 6:00 PM – 9:30 PM & Saturday – 2/25/17 – 1:00 PM – 9:30 PM – Spring Main Stage Play – Mariana Hardy
- HS Stadium – Tuesday & Wednesday – 4/4/17 & 4/5/17 – 5:30 PM – 8:00 PM – Youth Soccer Kickoff – Bill Zufall
- HS Auditorium & Fine Arts Wing – Tuesday, Wednesday & Thursday – 2/28/17, 3/1/17 & 3/2/17 – Monday, Tuesday & Thursday – 3/6/17, 3/7/17 & 3/9/17 – Monday through Saturday – 3/13/17 through 3/18/17 – Highland Middle School Musical Rehearsals and Production – Emily Miller
- HS Stadium – Saturday – 5/13/17 – 8:00 AM – 12 Noon – 5K in May Fundraiser – High School Student Council – Andrew Lynden
- HS Cafeteria – Saturday – 4/8/17 – 9:00 AM – 4:00 PM – Bonsai Workshop with Master Teacher – Akron Canton Bonsai Society – Valerie Tasker



Middle School

- MS Track – Thursdays – 4/6/17 through 6/29/17 – 6:00 PM – 7:00 PM – Special Olympics Track Practice – Society for Handicapped Citizens – Ruth Glas
- MS East Gym – Mondays, Tuesdays & Wednesdays – 3/13/17 through 4/27/17 – 5:30 PM – 8:30 PM – Baseball Fast Pitch Indoor Practice – RAH – Gary Wright
- MS West Gym – Fridays – 3/10/17, 3/17/17 & 3/24/17 – 5:30 PM – 8:30 PM – Baseball Fast Pitch Indoor Practice – RAH – Gary Wright

Granger Elementary

- GE Gym – Mondays – 3/13/17, 3/20/17, 4/3/17 & 4/10/17 – 6:30 PM – 7:30 PM – Baseball Throwing/Pitching Practice – 13U Baseball Team – Marc Thomas
- GE Gym – Fridays – 3/17/17 through 4/28/17 (excluding 4/14/17) – 6:00 PM – 9:00 PM – Baseball Fast Pitch Indoor Practice – RAH – Gary Wright
- GE Media Center/Classroom/Gym – Wednesday – 3/15/17 – 3:15 PM – 4:45 PM, Thursday – 3/16/17 – 3:15 PM – 4:45 PM, Mondays – 4/3/17 through 4/24/17 – 7:00 PM – 8:30 PM, Tuesday – 4/25/17 – 3:30 PM – 4:30 PM – Science Olympiad Study & Practice – Holly Kildoo

Hinckley Elementary

- HE Gym – Tuesdays & Thursdays in April – 5:00 PM – 6:00 PM – 6<sup>th</sup> & 7<sup>th</sup> Graders Open Gym – Dale M. Chorba
- HE Gym – Mondays – 3/13/17 through 4/24/17 – 5:30 PM – 8:30 PM – Baseball Fast Pitch Indoor Practice – RAH – Gary Wright
- HE Gym – Thursday – 3/16/17 – 4:00 PM – 6:00 PM – Highland Rugby Club Practice – Jeff Biesiada

Sharon Elementary

- SE Media Center – Monday – 4/17/17 – 3:30 PM – 5:00 PM – Science Olympiad Workshop on Nutrition – Sharon PTO – Shelly Butcher

Fees Not Waived

- HS Gym – Tuesday – 2/21/17 & Thursdays – 4/6/17 through 4/27/17 – 7:00 PM – 9:00 PM – Instructional Volleyball – Mark Ulrich
- HS Track or HS Gym (if inclement weather) – Sunday – 3/19/17 – 11:00 AM – 5:00 PM – Highland Athletic Boosters & XC Development Initiative – Deric Kenne
- HS Turf Field – Wednesday – 3/8/17 & Tuesday – 3/14/17 – 6:00 PM – 8:00 PM – Cleveland FC – Ross Nicol
- HS Auxiliary Gym – Nine (9) Sundays – 12/4/16 through 2/17/17 – 9:00 AM – 4:00 PM – Highland Youth Wrestling League Matches – Todd Hill (**Personnel Costs**)
- HS Gym – Saturday – 1/21/17 – 7:30 AM – 3:00 PM – Highland Youth Wrestling Dual Tournament – Todd Hill (**Building Fees**)
- HS B117 – Tuesday through Friday – 5/30/17 through 6/2/17 & Monday through Thursday – 6/5/17 through 6/8/17 – 9:00 AM – 12 Noon – Drivers Education Class – Town & Country Driving School – Nancy Rauls
- HS Turf Field – Saturday – 5/6/17 – 10:30 AM – 12:30 PM – X-Treme Select Soccer Club Game – Matt Safar

**CONSENT AGENDA – CONTRACTS/AGREEMENTS**

It is recommended that the Board of Education approve the following contracts and/or agreements, items A through F, as presented:

- A. Environmental Design Group Agreement
- B. First Student, Inc. Service Agreement

- C. Agreement for Educational Program for an IDEA Eligible Student
- D. Sharon Family Physicians Service Agreement
- E. College Credit Plus Program with the University of Akron
- F. Nursing Services Agreement for an IDEA Eligible Student

#### **CONSENT AGENDA – PERSONNEL**

It is recommended that the Board of Education approve the following personnel items A through G, as presented:

- A. Employment Certified Substitutes/Home Tutors – Addendum # III

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2016/2017 school year, as submitted by the MCESC.

- B. Resignation – Certified

It is recommended that the Board of Education accept the resignation of Christina Cheyney, Middle School Science Teacher, effective March 9, 2017.

- C. Resignation – Classified

It is recommended that the Board of Education accept the resignation of Sherry Marsh, Bus Driver, effective February 6, 2017.

- D. Employment – Classified Substitutes

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment, on an “as needed basis”, as substitute aides, effective 2/21/17 for the remainder of the 2016/2017 school year, as listed:

1. Augusta Dobbins
2. Gerald Rothermel
3. Kathy Shaw

- E. Employment – Athletic Camps/Clinics

It is recommended that the Board of Education employ Jack Leslie, Winter Youth Basketball League, in the amount of \$660.00, for the 2016/2017 school year. (These wages are paid entirely from the respective sport's club account.)

- F. Employment – Highland Community Education

It is recommended that the Board of Education employ Mary Fran Kudla as the Highland Community Education Director for the 2017 Winter Session, as presented.

G. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2016/2017 school year, as listed:

1. Rob Hardgrove	HS Asst Baseball Coach	Volunteer
2. Cory Johnston	HS Asst Baseball Coach	\$4,285.00 – 0 yrs
3. Maribeth Keppler	MS Asst Track Coach	\$2,690.00 – 0 yrs
4. Devan Lippincott	HS Asst Track Coach Boys	\$5,879.00 – 13 yrs

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF  
CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Executive Session

To consider the employment of a public employee.

XII. Adjourn

**Highland Local Schools  
Fiscal Year 2017  
Annual Appropriations**

**Addendum # I**

<u>Fund Description</u>	<u>USAS Fund Number</u>	<u>Total Appropriation</u>
<b>General Fund</b>	<b>001</b>	<b>24,379,533.00</b>
Bond Retirement	002	2,881,300.00
Permanent Improvement	003	250,000.00
Food Service	006	1,200,000.00
Expendable Trusts	007	1,000.00
Non-Expendable Trusts	008	2,600.00
Uniform School Supplies	009	100,000.00
Internal Services Rotary	014	75,000.00
<b>Emergency Levy Fund</b>	<b>016</b>	<b>5,231,118.00</b>
Public School Support	018	97,000.00
Local Grants	019	145,000.00
Special Enterprise Fund (Latchkey / Comm Ed)	020	230,000.00
Agency Fund - OHSA Tournaments	022	25,000.00
Underground Storage Tank	031	-
Capital Grants (Sales Tax Fund)	071	1,550,000.00
Student Managed Activities	200	300,000.00
District Managed Activities	300	300,000.00
Auxiliary Services	401	129,192.66
SchoolNet Data Communications	451	9,000.00
IDEA Part B - Special Education Grants	516	655,267.33
Title III - Limited English Proficiency	551	2,352.47
Title I Disadvantaged Children Grant	572	183,034.72
Early Childhood Special Education Grant	587	9,770.61
Improving Teacher Quality Grant	590	41,426.53
<b>Total All Funds</b>		<b>37,797,595.32</b>

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE  
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES  
AND CERTIFYING THEM TO THE COUNTY AUDITOR

(BOARD OF EDUCATION)  
Revised Code, Secs. 5705.34-5705.35

The Board of Education of the HIGHLAND LOCAL School District, MEDINA  
County, Ohio, met in \_\_\_\_\_ session on the \_\_\_\_\_ day of \_\_\_\_\_  
(Regular Or Special)  
20\_\_\_\_, at the office of \_\_\_\_\_ with the following members  
present:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Mr./Mrs. \_\_\_\_\_ moved the adoption of the following Resolution:

WHEREAS, This Board of Education in accordance with the provisions of law has previously  
adopted a Tax Budget for the next succeeding fiscal year commencing July 1st, **2017**

and

WHEREAS, The Budget Commission of MEDINA County, Ohio, has  
certified its action thereon to this Board together with an estimate by the County Auditor of the rate  
of each tax necessary to be levied by this Board, and what part thereof is without, and what part  
within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Education HIGHLAND LOCAL School District,  
MEDINA County, Ohio, that the amounts and rates, as determined  
by the Budget Commission in its certification, be and the same are hereby accepted; and be it further

RESOLVED, That there be and is hereby levied on the tax duplicate of said School District the rate  
of each tax necessary to be levied within and without the ten mill limitation as follows:

**SUMMARY OF AMOUNTS REQUIRED FROM GENERAL PROPERTY TAX APPROVED BY BUDGET COMMISSION AND COUNTY AUDITOR'S ESTIMATED TAX RATES**

FUND	Amount to Be Derived from Levies Outside 10 M. Limitation	Amount Approved by Budget Com- mission Inside 10 M. Limitation	County Auditor's Estimate of Tax Rate to be Levied	
			Inside 10 M. Limit	Outside 10 M. Limit
	Column II	Column IV	V	VI
Sinking Fund				
Bond Retirement Fund	\$2,370,500			3.00
General Fund	\$15,647,900	\$3,871,800	4.90	60.60
Emergency Fund	\$5,373,200			6.80
For PERM Improvement State				
TOTAL	\$23,391,600	\$3,871,800	4.90	70.40

**LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES**

and be it further  
RESOLVED, That the Clerk of this Board be and he is hereby directed to certify a copy of this  
Resolution to the County Auditor of Said County.

**Mr./Mrs.**

**Mr./Mrs.**

**Mr /Mrs.**

**Mr./Mrs.**

**Mr./Mrs.**

**Treasurer of the Board of Education of the**

\_\_\_\_\_ School District,  
\_\_\_\_\_ County, Ohio

**CERTIFICATE OF COPY  
ORIGINAL ON FILE**

The State of Ohio, \_\_\_\_\_ County, ss.

I, \_\_\_\_\_, Treasurer of the Board of Education of the

\_\_\_\_\_ School District, in said County, and in whose custody the Files  
and Records of said Board are required by the Laws of the State of Ohio to be kept, do hereby  
certify that the foregoing is taken and copied from the original \_\_\_\_\_

\_\_\_\_\_ now on file with said Board, that the foregoing has been compared by me with said original document,  
and that the same is a true and correct copy thereof.

WITNESS my signature, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
Treasurer of the Board of Education of the

\_\_\_\_\_ School District,

\_\_\_\_\_ County, Ohio.

No. \_\_\_\_\_

\_\_\_\_\_  
BOARD OF EDUCATION,

\_\_\_\_\_  
SCHOOL DISTRICT,

\_\_\_\_\_ County, Ohio.

RESOLUTION  
ACCEPTING THE AMOUNTS AND RATES  
AS DETERMINED BY THE BUDGET  
COMMISSION AND AUTHORIZING THE  
NECESSARY TAX LEVIES AND CERTIFYING  
THEM TO THE COUNTY AUDITOR

(Board of Education)

\_\_\_\_\_  
Adopted \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
Treasurer

\_\_\_\_\_  
Filed \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
County Auditor

By \_\_\_\_\_  
Deputy



**Medina County Schools' ESC  
124 West Washington Street  
Medina, Ohio 44256-2270**

**Listings Dated 2/10/17**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Robert Arendash	Shelby Clark	Andrew Kollar
Ashley Boltja	Heather Foutz	Mary Ann Kolosi
Jessica Chada	Stephen Funderwhite	Adam Nilson

**Listings Dated 2/17/17**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Augusta Dobbins	Jared Rocco	Barbara Taylor
Patrick Ploenzke	Nancy Romans	Crystal Venner
Linda Reinhart	Barbara Shkilevich	Cheryl Willis

**Listings Dated 2/24/17**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Deborah Bush	Craig Sanders
Jairus Dayhoff	Jeremy Webb

**Listings Dated 3/2/17**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Robert Arendash	Augusta Dobbins	Patrick Ploenzke	Barbara Shkilevich
Ashley Boltja	Heather Foutz	Linda Reinhart	Alisha Siscar
Deborah Bush	Stephen Funderwhite	Jared Rocco	Barbara Taylor
Jessica Chada	Andrew Kollar	Nancy Romans	Crystal Venner
Shelby Clark	Mary Ann Kolosi	Craig Sanders	Jeremy Webb
Jarius Dayhoff	Adam Nilson	Nancy Schroeter	Cheryl Willis
Kevin Dickard			

**Listings Dated 3/3/17**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Jordan Neiding  
Katherine J. Wells

**Listings Dated 3/9/17**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Yuanrui Beltowski  
Karen Seybold

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
APRIL 17, 2017  
HIGH SCHOOL MEDIA CENTER  
7:00 PM

AGENDA

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – May 15, 2017 – High School Media Center – 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer
  - A. Approval of Minutes

It is recommended that the Board of Education approve the Minutes of the Regular Meeting held on March 20, 2017, as presented.
  - B. Approval of Monthly Financial Reports

It is recommended that the Board of Education approve the March 2017 Financial Reports, as presented.
  - C. Approval of Fiscal Year 2017 Amended Appropriations

It is recommended that the Board of Education amend the Fiscal Year 2017 Appropriations, as presented in Addendum # I.
  - D. Approval of Bid and Award of Contract – Middle School Track Resurface

It is recommended that the Board of Education accept the lowest responsible and responsive bid for the Middle School Track Resurface Project as submitted by All American Tracks, Inc. in the amount of \$74,700 and authorize the Treasurer to execute a contract with the successful bidder.
- VI. Board Members' Agenda Items
- VII. Hearing of Individuals and/or Delegation Representatives
- VIII. Old Business
- IX. New Business
- X. Superintendent's Agenda
  - A. Presentation – Facilities Online Survey Report – Vanessa Tey Iosue & Caroline Rado – Burges & Burges Strategists

B. Acceptance of Foreign Exchange Student

It is recommended that the Board of Education accept Jeremy Miedler as a Foreign Exchange Student and waive all associated education fees for the 2017/2018 school year.

Jeremy Miedler is from Vienna, Austria and is sponsored by the International Student Exchange Program. He is residing with Chris and Barbara Heini of Medina.

C. Acceptance of Donations

It is recommended that the Board of Education accept the following donations, as listed:

TO	FROM	ITEM/VALUE
High School Track Team	Anonymous	\$490.00
Sharon Elementary	Anonymous	Leader in Me/\$70.00
Sharon Elementary	Sharon PTO	Classroom Tech Support/\$906.65
Sharon Elementary	Sharon PTO	Classroom Supplies/\$512.67
Highland Middle School	Anonymous	6 <sup>th</sup> Grade Camp/\$30.00
Highland Middle School	AT&T/Your Cause	\$6.00

D. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

High School

- HS Field House/Locker Room – Saturday – 5/13/17 & 5/20/17 – 8:00 AM – 1:00 PM – Highland Youth Football Registration – Jason Haney
- HS Track – Saturday – 6/3/17 – 9:30 AM – 3:30 PM – Highland Hornet Dash – Highland Alumni Association – Tina McKeen
- HS Auditorium – Friday – 4/7/17 – 2:30 PM – 8:00 PM – Mr. Hornet Competition Rehearsal – Yearbook – Tanya Dolata
- HS Auditorium – Saturday – 4/8/17 – 4:00 PM – 11:00 PM – Mr. Hornet Competition – Yearbook – Tanya Dolata
- HS Cafeteria – Friday – 4/7/17 – 3:00 PM – 11:00 PM – Unity Concert Event – Larkin Cleland
- HS Cafeteria & Room G505 – Friday – 4/28/17 – 3:00 PM – 11:00 PM & Saturday – 4/29/17 – 7:00 AM – 3:00 PM – OMEA State Choir Contest – Highland Choir Boosters – Kris Ryan
- HS Cafeteria – Friday – 5/19/17 – 3:00 PM – 11:00 PM & Saturday – 5/20/17 – 7:00 AM – 2:00 PM – High School PTO Fundraiser – Sharon McFadden

Middle School

- MS Track – Saturday – 6/3/17 – 9:30 AM – 3:30 PM – Highland Hornet Dash – Highland Alumni Association – Tina McKeen
- MS Pit – Thursdays – 3/16/17 through 5/18/17 – 3:00 PM – 5:00 PM – Buzzards Rugby Club Practices – Jacquie Kubicki

Granger Elementary

- GE Soccer Field – Tuesdays – 3/14/17 through 5/16/17 – 3:00 PM – 5:00 PM – Sunday – 4/9/17 – 2:00 PM – 4:00 PM – Wednesday – 4/19/17 – 5:00 PM – 7:00 PM & Sunday – 5/7/17 – 1:00 PM – 4:00 PM – Buzzards Rugby Club Practices & Games – Jacquie Kubicki

**Fees Not Waived**

- GE Baseball Field – Mondays – 5/29/17, 7/10/17, 7/17/17 – Tuesdays – 5/30/17, 6/6/17, 6/13/17, 6/27/17, 7/11/17 – Wednesdays – 7/5/17, 7/12/17, 7/19/17 & Thursday – 6/1/17 – Diamond League Baseball Games – Ryan Meikle

**CONSENT AGENDA – CONTRACTS/AGREEMENTS**

It is recommended that the Board of Education approve the following contracts and/or agreements, items A through C, as presented:

- A. American Heattek Corporation Agreement
- B. First Student Inc., Agreement
- C. Circle Lawn Care LLC Services Agreement

**CONSENT AGENDA – PERSONNEL**

It is recommended that the Board of Education approve the following personnel items A through L, as presented:

- A. Employment Certified Substitutes/Home Tutors – Addendum # II

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2016/2017 school year, as submitted by the MCESC.

- B. Resignation – Administration

It is recommended that the Board of Education accept the resignation of Dana Addis, High School Principal, effective 6/30/17.

- C. Retirement – Certified

It is recommended that the Board of Education accept the resignation of Craig Tasker, High School Counselor, for the reason of retirement, effective 9/30/17.

- D. Resignation – Certified

It is recommended that the Board of Education accept the resignation of the following individuals, at the end of the 2016/2017 school year, as listed:

1. Victoria Boltja, High School Intervention Specialist
2. Julianne Finley, Granger Kindergarten Teacher

- E. Maternity/Family Medical Leave – Certified

It is recommended that the Board of Education approve the Maternity/Family Medical/Parental Leave requests of the following individuals:

1. Lindsay Bond, Granger Music Teacher, effective with the birth of her child, (anticipated due date of 7/31/17), returning at the beginning of the 2018/2019 school year.
2. Emily Young, Sharon Intervention Specialist, effective with the birth of her child, (anticipated due date of 9/7/17), with a return date of 11/10/17.

F. Retirement – Exempt

It is recommended that the Board of Education accept the resignation of Gary Loomis, District Grounds' Keeper, for the reason of retirement, effective 6/30/17.

G. Retirement – Classified

It is recommended that the Board of Education accept the resignation of the following individuals, for reason of retirement, as listed:

1. Leonard Rishni, Highland Bus Driver, effective 5/26/17
2. Angelo Rinicella, High School Custodian, effective 6/30/17

H. Resignation – Classified

It is recommended that the Board of Education accept the resignation of the following individuals, as listed:

1. Laura Beatty, Transportation & Maintenance Office Aide, effective 4/11/17
2. Emily Hummel, Granger Latchkey Assistant, effective 3/23/17
3. Candida Pulis, Sharon Office Aide, effective 4/13/17

I. Employment – Classified

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment, as listed:

1. Tracy Scholz, Granger Latchkey Assistant, effective 3/23/17
2. Denise Shearer, Sharon Office Aide, effective 4/17/17

J. Employment – Classified Substitutes

It is recommended that the Board of Education employ the following individuals, on limited contracts of employment, on an "as needed basis", for the remainder of the 2016/2017 school year, as listed:

1. Ashley Boltja, Substitute Aide, effective 3/22/17
2. Todd Ingraham, Substitute Aide, effective 3/21/17

K. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2016/2017 school year, as listed:

1. Mark Bollinger	HS Asst Track Coach Boys – 7 yrs	\$5,481.00
2. Brittany Kornokovich	Home Tutor	\$25.00 per hour
3. Paul Lushes	HS Head Track Coach Girls – 20 yrs	\$6,676.00
4. Paul Lushes	HS Asst Track Coach – Indoor	Volunteer
5. Marty Ryan	HS Asst Track Coach Girls – 23 yrs	\$5,879.00
6. Ben Stobbs	HS Asst Baseball Coach – 14 yrs	\$5,879.00

L. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ Emily Miller, on a one-year limited supplemental contract of employment, as the High School Musical Production Director, 13 years' experience, \$5,590.00 for the 2017/2018 school year.

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Executive Session

To consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of a public employee.

XII. Adjourn

**Highland Local Schools  
Fiscal Year 2017  
Annual Appropriations**

**Addendum # I**

<u>Fund Description</u>	<u>USAS Fund Number</u>	<u>Total Appropriation</u>
<b>General Fund</b>	<b>001</b>	<b>24,379,533.00</b>
Bond Retirement	002	2,881,300.00
Permanent Improvement	003	250,000.00
Food Service	006	1,200,000.00
Expendable Trusts	007	1,000.00
Non-Expendable Trusts	008	2,600.00
Uniform School Supplies	009	100,000.00
Internal Services Rotary	014	90,000.00
<b>Emergency Levy Fund</b>	<b>016</b>	<b>5,231,118.00</b>
Public School Support	018	97,000.00
Local Grants	019	145,000.00
Special Enterprise Fund (Latchkey / Comm Ed)	020	230,000.00
Agency Fund - OHSAA Tournaments	022	25,000.00
Underground Storage Tank	031	-
Capital Grants (Sales Tax Fund)	071	1,550,000.00
Student Managed Activities	200	300,000.00
District Managed Activities	300	300,000.00
Auxiliary Services	401	129,192.66
SchoolNet Data Communications	451	9,000.00
IDEA Part B - Special Education Grants	516	655,267.33
Title III - Limited English Proficiency	551	2,352.47
Title I Disadvantaged Children Grant	572	183,034.72
Early Childhood Special Education Grant	587	9,770.61
Improving Teacher Quality Grant	590	41,426.53
<b>Total All Funds</b>		<b>37,812,595.32</b>

**Medina County Schools' ESC  
124 West Washington Street  
Medina, Ohio 44256-2270**

**Listings Dated 3/16/17**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Krista Alm

Carolyn Boyce

Emily Reese

Nancy Schroeter

**Listings Dated 3/24/17**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Todd Ingraham

Megan Ritzman

**Listings Dated 3/29/17**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Krsita Alm

Emily Reese

Nancy Schroeter

Yuanrui Beltowski

Megan Ritzman

Karen Seybold

Carolyn Boyce

Dane Salabak

Katherin Wells

Jordan Neiding



HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
MAY 15, 2017  
HIGH SCHOOL MEDIA CENTER  
7:00 PM

AGENDA

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – June 19, 2017 – High School Media Center – 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer

- A. Approval of Minutes

- It is recommended that the Board of Education approve the Minutes of the Regular Meeting held on April 17, 2017, as presented.

- B. Approval of Monthly Financial Reports

- It is recommended that the Board of Education approve the April 2017 Financial Reports, as presented.

- C. Designation of Bank Depository

- It is recommended that the Board of Education approve S&T Bank as a designated depository for the District's active and interim funds in accordance with the Ohio Revised Code for the period May 15, 2017 through August 23, 2021.

- D. Approval of Bus Specifications/Authorization to Bid

- It is recommended that the Board of Education approve the bus specifications, as presented, and grant authorization to advertise and accept bids.

- E. Approval of Updated Fiscal Year 2017 Five-Year Forecast

- It is recommended that the Board of Education approve the Updated Fiscal Year 2017 Five-Year Forecast and Assumptions for the five-year period ending June 30, 2021, as presented.

- VI. Board Members' Agenda Items

- VII. Hearing of Individuals and/or Delegation Representatives

- VIII. Old Business

IX. New Business

Conduct first reading for new and revised Board of Education Policies required by law:

- 0150 – Bylaws
- 2430 – District-Sponsored Clubs and Activities
- 2430.02 – Participation of Community/Stem School Students in Extra-Curricular Activities
- 2431 – Interscholastic Athletics
- 2461 – Recording of District Meetings Involving Students and/or Parents
- 2623 – Student Assessment and Academic Intervention Services
- 3120.08 – Employment of Personnel for Co-Curricular/Extra-Curricular Activities
- 5111 – Eligibility of Resident/Nonresident Students
- 5111.01 – Homeless Students
- 5111.03 – Children and Youth in Foster Care
- 5200 – Attendance
- 5610 – Removal, Suspension, Expulsion, and Permanent Exclusion of Students
- 5630.01 – Positive Behavior Intervention and Supports and Limited Use of Restraint and Seclusion
- 6320 – Purchases
- 6325 – Procurement – Federal Grants/Funds
- 6423 – Use of Credit Cards
- 6700 – Fair Labor Standards Act (FLSA)
- 8300 – Continuity of Organizational Operations Plan
- 8305 – Information Security
- 8310 – Public Records
- 8320 – Personnel Files
- 8330 – Student Records
- 8340 – Letters of Reference
- 8452 – Automated External Defibrillators (AED)
- 8500 – Food Services
- 8510 – Wellness

X. Superintendent's Agenda

- A. Presentation – Report on Facilities Telephone Survey – Kathy Severinski – Senior Partner – Triad Research Group, Cleveland
- B. Demonstration – Middle School Science Equipment – Sandy Schilling
- C. Highland Local Schools Math & Biology Textbook Adoption 2017 – Laurie Boedicker  
  
It is recommended that the Board of Education approve the Highland Local Schools Math & Biology Textbooks, as presented.
- D. Adoption of High School and Middle School Handbooks and Student Fees for 2017/2018

It is recommended that the Board of Education adopt the High School and Middle School Handbooks and Student Fees for the 2017/2018 school year, as presented.

E. High School Out-of-State Trip

It is recommended that the Board of Education approve the High School Out-of-State Trip to the National Speech and Debate Tournament being held in Birmingham, Alabama, on June 18, 2017 through June 24, 2017. (The cost of the trip is being paid by the Speech & Debate Team.)

F. High School Out-of-State Band Trip

It is recommended that the Board of Education approve the Out-of-State Band Trip to Williamsburg, Virginia in April 2018, as presented.

G. Acceptance of Donations

It is recommended that the Board of Education accept the following donations, as listed:

TO	FROM	ITEM/VALUE
Highland Middle School	HMS PTO	Power of the Pen/\$300.00
Highland Middle School	HMS PTO	Academic Awards/\$1,000.00
Highland Middle School	AT&T/Your Cause	\$3.00
Hinckley Elementary	Hinckley PTO	Playground Swings/\$75.00
Hinckley Elementary	Hinckley Women's Club	\$150.00
Hinckley Elementary	Heinen's	\$203.00
Granger Elementary	Granger PTO	Classroom Support/\$2,965.30
Granger Elementary	Granger PTO	COSI Program, Books, Prizes, Library/\$1,327.90

H. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

High School

- HS Stadium & Field House Restrooms – Sunday – 5/7/17 – 12:30 PM – 7:30 PM – HYS Travel Soccer Games – Joey Clark
- HS Stadium Locker Room – Tuesday – 5/30/17 – 7:15 AM – 8:30 AM – Medina Rotary Club Meeting – Jeff Hill
- HS Stadium – Thursday – 5/1/17 – Community Flag Football Games – Highland Youth Football – Chris Wolny
- HS Auditorium – Friday – 2/2/18 – 4:15 PM – 10:30 PM – Granger Talent Show – Granger PTO – LeAnn Gausman
- HS Black Box – Mondays – 1/22/18 & 1/29/18 – 4:15 PM – 8:00 PM – Granger Talent Show Rehearsals – Granger PTO – LeAnn Gausman
- HS Cafeteria – Saturday – 5/6/17 – 12:00 Noon – 11:00 PM – Young Democrats of America – Larkin Cleland

Middle School

- MS West Gym – Tuesday – 4/25/17 – 3:45 PM – 5:30 PM – Science Olympiad Practice – Sharon PTO – Shelly Butcher

Hinckley Elementary

- HE Back Parking Lot & Grass Area – Tuesday – 5/16/17 – 3:30 PM – 5:00 PM – Girl Scout Silver Award/Sports Clinic – Lorri Cooper

Sharon Elementary

- SE Garden – Sunday – 5/21/17 – 1:30 PM – 3:00 PM – Girl Scout Bridging Ceremony – Jennifer Spiker
- SE Media Center – Thursday – 4/20/17 & Monday – 4/24/17 – 3:30 PM – 5:00 PM – Science Olympiad Practice – Sharon PTO – Shelly Butcher
- SE Music Room – Thursday – 4/27/17 – 3:30 PM – 5:00 PM – Science Olympiad Practice – Sharon PTO – Shelly Butcher

Fees Not Waived

- HS Tennis Courts – Mondays – 6/12/17, 6/26/17, 7/3/17, 7/10/17 & Thursday – 7/13/17 – 6:30 PM – 8:30 PM – USTA Men's Tennis League – Jeffrey Schalk

**CONSENT AGENDA – CONTRACTS/AGREEMENTS**

It is recommended that the Board of Education approve the following contracts and/or agreements, items A through C, as presented:

- A. Medina County Port Authority – Fiber Network Agreement
- B. Partner Marketing – Sponsorship Agreement
- C. Total Education Solutions Consultant Agreement

**CONSENT AGENDA – PERSONNEL**

It is recommended that the Board of Education approve the following personnel items A through X, as presented:

- A. Employment Certified Substitutes/Home Tutors – Addendum # I

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2016/2017 school year, as submitted by the MCECSC.

- B. Change of Status – Administration

It is recommended that the Board of Education approve a change of status for Carrie Knapp from High School Assistant Principal to High School Principal, effective 8/1/17.

- C. Change of Status – Certified

It is recommended that the Board of Education approve a change of status for the following individuals, effective beginning with the 2017/2018 school year, as listed:

1. Kelsey Artzner, from Sharon Third Grade to Sharon First Grade
2. Julie Boggs, from Hinckley Fourth Grade to Sharon Fourth Grade
3. Allison D'Anniballe, from Hinckley Kindergarten to Sharon Kindergarten
4. Linda Ginesi, from Speech Language Pathologist to Pre-K Speech Language Pathologist

D. Resignation – Certified

It is recommended that the Board of Education accept the resignation of Amanda Corrigan, High School Science Teacher, effective at the end of the 2016/2017 school year.

E. Employment – Certified

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment, effective with the beginning of the 2017/2018 school year, as listed:

1. Maribeth Keppler, Middle School Science Teacher, MA/Step 1
2. Caryn Stanowick, Speech Language Pathologist, MA/Step 0
3. Emily Wenzell, High School Intervention Specialist, BA/Step 0

F. Family Medical Leave – Certified

It is recommended that the Board of Education approve the Family Medical Leave request of Emily Kaplack, Granger Third Grade Teacher, for the period 8/23/17 through 9/28/17.

G. Retirement – Classified

It is recommended that the Board of Education accept the resignation of Janice Novosielski, Middle School Office Aide, for the reason of retirement, effective 5/31/17.

H. Resignation – Classified

It is recommended that the Board of Education accept the resignation of the following individuals, effective at the end of the 2016/2017 school year, as listed:

1. Tim Dentler, Middle School Aide
2. Lynn Metzger, Sharon Elementary Special Education Aide
3. Timothy Wieczorek, High School Special Education Aide

I. Employment – Classified

It is recommended that the Board of Education employ Lisa Dayton, Transportation & Maintenance Department Aide, on a one-year limited contract of employment, effective with the beginning of the 2017/2018 school year.

J. Employment – Classified Substitutes

It is recommended that the Board of Education employ the following individuals, on limited contracts of employment, on an “as needed basis” for the remainder of the 2016/2017 school year, as listed:

1. Mark Krusinski, Substitute Bus Driver, effective 5/16/17
2. Candida Pulis, Substitute Aide, effective 5/8/17
3. Megan Ritzman, Substitute Aide, effective 5/5/17

K. Employment – Classified Summer – Extended School Year Program

It is recommended that the Board of Education employ Alissa Maschke, on a limited contract of employment, on an “as needed basis”, at her regular hourly rate for the 2016/2017 school year and 2017/2018 school year.

L. Employment – Summer Substitutes

It is recommended that the Board of Education employ the following individuals, on limited contracts of employment, on an “as needed basis”, as summer substitute custodians, for the period 6/5/17 through 8/18/17, as listed:

- |                      |                      |
|----------------------|----------------------|
| 1. Paige Baranowski  | 4. Kelly Harrison    |
| 2. Jason Cress       | 5. Christine Koehler |
| 3. Annelise Funfgeld | 6. Beth Webber       |

M. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2016/2017 school year, as listed:

- |                   |                          |                  |
|-------------------|--------------------------|------------------|
| 1. Maria Crano    | Summer School Instructor | \$30.00 per hour |
| 2. Felicia Fago   | Summer School Instructor | \$30.00 per hour |
| 3. Linda Ginesi   | Summer School Instructor | \$30.00 per hour |
| 4. Holly Phillips | Summer School Instructor | \$30.00 per hour |

N. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2017/2018 school year, as listed:

- |                         |   |                  |
|-------------------------|---|------------------|
| 1. Josh Arbour          | Summer School Instructor                    | \$30.00 per hour |
| 2. Shelby Cowles        | MS Power of the Pen 7 <sup>th</sup> – 3 yrs | \$1,525.00       |
| 3. Maria Crano          | Summer School Instructor                    | \$30.00 per hour |
| 4. Lisa Bogdanski       | Saturday Detention Monitor                  | \$25.00 per hour |
| 5. Robyn Eastman        | MS Bowling Club Advisor – 5 yrs             | \$1,525.00       |
| 6. Felicia Fago         | Summer School Instructor                    | \$30.00 per hour |
| 7. Linda Ginesi         | Summer School Instructor                    | \$30.00 per hour |
| 8. Claudia Johnson      | HS Peer Leader Advisor – 0 yrs              | \$1,495.00       |
| 9. Brittany Kornokovich | Summer School Instructor                    | \$30.00 per hour |
| 10. Julie Malone        | MS Asst Drama/Musical Prod. – 5 yrs         | \$1,525.00       |
| 11. Emily Miller        | MS Choir Director – 11 yrs                  | \$2,744.00       |
| 12. Emily Miller        | MS Musical Director – 13 yrs                | \$4,371.00       |
| 13. Jeremie Pesek       | MS Ski Club Advisor – 7 yrs                 | \$1,525.00       |
| 14. Holly Phillips      | Summer School Instructor                    | \$30.00 per hour |
| 15. Sandy Schilling     | Saturday Detention Monitor                  | \$25.00 per hour |
| 16. Sandy Schilling     | MS Student Council Advisor ½ time – 7 yrs   | \$2,388.50       |
| 17. Brent Shaeffer      | MS School Paper Advisor – 1 yr              | \$1,931.00       |
| 18. Brent Shaeffer      | MS Yearbook Advisor – 1 yr                  | \$1,931.00       |
| 19. Michael Tipple      | MS Power of the Pen 8 <sup>th</sup> – 5 yrs | \$1,525.00       |
| 20. Josh Victor         | Summer School Instructor                    | \$30.00 per hour |
| 21. Don Warren          | MS Asst Drama/Musical Prod. 8 yrs           | \$1,525.00       |
| 22. Rebecca Watson      | MS Student Council Advisor ½ time – 7 yrs   | \$2,388.50       |

O. New Continuing Contracts – Certified 2017/2018 School Year

It is recommended that the Board of Education grant the following employees new continuing contracts of employment, effective with the 2017/2018 school year:

1. Lindsay Bond
2. Anne Crawford
3. Karen Gillihan
4. Andrea McKinney
5. Molly Pellerite
6. Ashley Schroeder

P. New One-Year Contracts – Certified 2017/2018 School Year

It is recommended that the Board of Education grant new one-year contracts of employment, to the following employees, effective with the 2017/2018 school year:

- |                                    |                        |
|------------------------------------|------------------------|
| 1. Nicole Beavers                  | 10. Stephanie Marshall |
| 2. Lisa Cancilla (T)               | 11. Michael Nettling   |
| 3. Hannah Copa                     | 12. Holly Phillips     |
| 4. Allison D'Anniballe             | 13. Elizabeth Poltis   |
| 5. Katelyn Diemand-Yauman – ½ time | 14. Jamie Price        |
| 6. Mike Gibbons                    | 15. Shea Strittmather  |
| 7. Austin Hanna                    | 16. Samantha Taylor    |
| 8. Andrew Hoslar                   | 17. Morgan Wetzel      |
| 9. Brittany Kornokovich            | 18. Hillary Zacharyasz |

Q. New Two-Year Contracts – Certified – 2017/2018 School Year

It is recommended that the Board of Education grant new two-year contracts of employment, to the following employees, effective with the 2017/2018 school year:

- |                        |                     |
|------------------------|---------------------|
| 1. Josh Arbour         | 16. Lauren Lawson   |
| 2. Katie Blower        | 17. Julie Malone    |
| 3. Kayla Coffman       | 18. Patrick Martin  |
| 4. Ty Damon            | 19. Lauren Meyers   |
| 5. April Eckman        | 20. Weston Muniak   |
| 6. Violet Frye (T)     | 21. Robert Murray   |
| 7. Andy Gopp           | 22. Norma Roessler  |
| 8. Carole Grande       | 23. Nathan Rudolph  |
| 9. Kelly Harrison      | 24. Kara Samblanet  |
| 10. Audrey Hinnenberg  | 25. Lisa Scherler   |
| 11. Stacey Keller      | 26. Laura Stoner    |
| 12. Bethany Kennedy    | 27. Mary Subtle (T) |
| 13. Connie Kurko       | 28. Monique Waters  |
| 14. Ashley Kwiatkowski | 29. Patricia Wise   |
| 15. Ashley Lambert     | 30. Bernadette Yu   |

R. Extended Time Contracts – Certified – 2017/2018 School Year

It is recommended that the Board of Education grant supplemental extended time contracts for the 2017/2018 school year, on a per diem basis, for the following employees, as listed:

- |                              |                              |
|------------------------------|------------------------------|
| 1. Jim Addington – 20 days   | 6. Debra Mazur – 3 days      |
| 2. Sara Atkins – 3 days      | 7. Molly Pellerite – 20 days |
| 3. Rob Gilbert – 20 days     | 8. Donna Scranton – 3 days   |
| 4. Claudia Johnson – 20 days | 9. Craig Tasker – 10 days    |
| 5. Bethany Kennedy – 3 days  |                              |

S. Administrative Contracts of Employments – 2017/2018 School Year

It is recommended that the Board of Education grant the following Administrators, new contracts of employment, effective August 1, 2017:

1. Laurie Boedicker – Director of Curriculum & Instruction – 3 years
2. John Deuber – High School Assistant Principal/Athletic Administrator – 1 year
3. LeAnn Gausman – Granger Elementary Principal – 3 years
4. Rob Henry – Middle School Principal – 3 years
5. Michael James – Middle School Assistant Principal – 3 years
6. Kathryn Kowza – Sharon Elementary Principal – 3 years
7. Evelyn Makarek – Director of Food Services – 3 years
8. Dawn Marzano – Director of Communications – 3 years
9. Roger Saffle – Director of Technology – 3 years
10. Deb Yorko – Director of Special Education – 3 years

T. Extended Time Contract – Administration

It is recommended that the Board of Education grant a (10) ten day supplemental extended time contract for Evelyn Makarek, Director of Food Services, for the 2016/2017 school year.

U. New Continuing Contracts – Classified – 2017/2018 School Year

It is recommended that the Board of Education grant the following employees new continuing contracts of employment, effective with the 2017/2018 school year:

- |                                  |                                 |
|----------------------------------|---------------------------------|
| 1. Paige Baranowski – Latchkey   | 6. David Evans – Bus Driver     |
| 2. Terrance Bernath – Bus Driver | 7. Linda Gehring – Secretary    |
| 3. Dana Brumfield – Cook         | 8. Patrick Holstein – Custodian |
| 4. Jon Cutler – Custodian        | 9. Sue Post – Aide              |
| 5. Bernice Ellis – Cook          | 10. Diane Schwandt – Aide       |



V. New Two-Year Contracts – Classified – 2017/2018 School Year

It is recommended that the Board of Education grant the following employees new two-year contracts of employment, effective with the 2017/2018 school year:

- |                                    |                                 |
|------------------------------------|---------------------------------|
| 1. Callie Anderholm – Latchkey     | 14. Jennifer Johnson – Aide     |
| 2. Marie Baker – Aide              | 15. Kerry Kelly - Cook          |
| 3. Sheri Bickerton – Cook          | 16. Ben Lichniak - Custodian    |
| 4. Lisa Bogdanski – Aide           | 17. Kelly Milliron – Aide       |
| 5. Andrew Casciato – Bldg. Mgr.    | 18. Debra Pavlok – Cook         |
| 6. James Coen – Custodian          | 19. Ted Peinovich – Custodian   |
| 7. Anna Cozzarin – Aide            | 20. Michele Phillips – Aide     |
| 8. Felicia Fago – Aide             | 21. Sarah Russell – Aide        |
| 9. Robert Harmon – Custodian       | 22. Lisa Savoia – Cook          |
| 10. Branden Hartshorn – Bus Driver | 23. Tracy Scholz – Latchkey     |
| 11. Sheila Hemming – Secretary     | 24. Denise Shearer – Aide       |
| 12. Jennifer Horton – Cook         | 25. Bernie Wodzisz – Bldg. Mgr. |
| 13. Cassandra Jirous – Latchkey    | 26. Tony Zita – Custodian       |

W. Resolution of Termination of Non-Certified Contract of Employment – Addendum # II

X. New Two-Year Contract – Exempt – 2017/2018 School Year

It is recommended that the Board of Education grant the following individuals, new two-year contracts of employment, effective 7/1/17, as listed:

1. Laura Denomme, Central Office Administrative Assistant
2. Gary Shaw, Skilled Maintenance Technician

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF  
CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Special Recognition – Highland Pride Award Ceremony

XII. Adjourn

**Medina County Schools' ESC  
124 West Washington Street  
Medina, Ohio 44256-2270**

**Listings Dated 4/13/17**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Kim Brightbill

**Listings Dated 4/25/17**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Kim Brightbill

Colette Dowling

**RESOLUTION OF TERMINATION OF NON-CERTIFIED  
CONTRACT OF EMPLOYMENT**

**BE IT RESOLVED** by the Board of Education of the Highland Local School District that, upon the written recommendation of Local Superintendent Aukerman, and pursuant to Article XI, Section 11.05 of the collective bargaining agreement between the Highland Board of Education and the Highland Support Staff that the contract of Patricia Noonan be terminated due to reduced number of preschool students who require aide services.

**BE IT FURTHER RESOLVED** that the Treasurer is authorized to serve written notice upon Patricia Noonan of this Board's intention not to re-employ her.

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
JUNE 19, 2017  
HIGH SCHOOL MEDIA CENTER  
7:00 PM

AGENDA

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – July 17, 2017 – High School Media Center – 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer
  - A. Approval of Minutes

It is recommended that the Board of Education approve the Minutes of the Regular Meeting held on May 15, 2017, as presented.
  - B. Approval of Monthly Financial Reports

It is recommended that the Board of Education approve the May 2017 Financial Reports, as presented.
- VI. Board Members' Agenda Items

Discussion of District Facilities and Potential Bond Issue
- VII. Hearing of Individuals and/or Delegation Representatives
- VIII. Old Business

Conduct second and final reading for new and revised Board of Education Policies required by law:

  - 0150 – Bylaws
  - 2430 – District-Sponsored Clubs and Activities
  - 2430.02 – Participation of Community/Stem School Students in Extra-Curricular Activities
  - 2431 – Interscholastic Athletics
  - 2461 – Recording of District Meetings Involving Students and/or Parents
  - 2623 – Student Assessment and Academic Intervention Services
  - 3120.08 – Employment of Personnel for Co-Curricular/Extra-Curricular Activities
  - 5111 – Eligibility of Resident/Nonresident Students
  - 5111.01 – Homeless Students
  - 5111.03 – Children and Youth in Foster Care
  - 5200 – Attendance
  - 5460 – Graduation Requirements

5610 – Removal, Suspension, Expulsion, and Permanent Exclusion of Students  
5630.01 – Positive Behavior Intervention and Supports and Limited Use of Restraint  
and Seclusion  
6320 – Purchases  
6325 – Procurement – Federal Grants/Funds  
6423 – Use of Credit Cards  
6700 – Fair Labor Standards Act (FLSA)  
8210 – School Calendar  
8300 – Continuity of Organizational Operations Plan  
8305 – Information Security  
8310 – Public Records  
8320 – Personnel Files  
8330 – Student Records  
8340 – Letters of Reference  
8452 – Automated External Defibrillators (AED)  
8500 – Food Services  
8510 – Wellness

IX. New Business

X. Superintendent's Agenda

A. Transportation Reimbursement Resolution for 2016/2017

It is recommended that a contract be entered into with those parents/guardians/custodians of pupils for whom local transportation is impractical and which provided reimbursement in lieu of transportation that does not exceed the State average of \$250.00 and is pursuant to ORC 3327.

B. Adoption of Elementary School Handbook and Student Fees for 2017/2018

It is recommended that the Board of Education adopt the Elementary School Handbook and Student Fees for the 2017/2018 school year, as presented.

C. Acceptance of Foreign Exchange Student

It is recommended that the Board of Education accept Hina Nakano as a Foreign Exchange Student and waive all associated education fees for the 2017/2018 school year.

Hina Nakano is from Saitama, Japan and is sponsored by YFU (Youth for Understanding). He is residing with Beena Persaud and Thomas Flood of Medina.

D. Appointment of Legal Counsel for the Ensuing School Year

It is recommended that the Board of Education appoint Sonkin & Koberna, LLC as an approved provider for legal services and approve the Letter of Engagement for the ensuing school year.

E. Breakfast Meal Price Increase

It is recommended that the Board of Education approve the increase of the breakfast meal from \$2.15 to \$2.25, as presented.

F. Acceptance of Donations

It is recommended that the Board of Education accept the following donations, as listed:

TO	FROM	ITEM/VALUE
Granger Elementary	Granger PTO	\$750.00
Granger Elementary	Giant Eagle/Apples for Students	\$286.00
Hinckley Elementary	Hinckley PTO	\$464.26
Sharon Elementary	Heidi Kaminicki	Leader In Me/\$100.00
Sharon Elementary	Sharon PTO	Tech Support/\$93.35
Sharon Elementary	Sharon PTO	\$1,100.00
Highland Middle School	Tina McKeen	Field Day/\$30.00
Highland Middle School	Anonymous	Field Day/\$75.00
Highland Middle School	AT&T/Your Cause	\$3.00
Highland Middle School	Giant Eagle/Apples for Students	\$62.00
Highland High School	Anonymous	\$51.00
Highland High School	Akron-Canton Bonsai Society	\$50.00
Highland High School	Edward Unitas	DC Student Trip Support/\$40.00
Highland High School	Audrey Hinneberg	DC Student Trip Support/\$10.00
Highland High School	Patricia Walker	DC Student Trip Support/\$100.00
Highland High School	Graham Klintworth	DC Student Trip Support/\$100.00
Highland High School	Michele Boyd	DC Student Trip Support/\$100.00
Highland High School	Kimberly Padilla	DC Student Trip Support/\$100.00
Highland High School	Caesar Carrino	DC Student Trip Support/\$100.00
Highland High School	Eric Heffinger	DC Student Trip Support/\$50.00
Highland High School	John Reichbaum	DC Student Trip Support/\$50.00
Highland Local Schools	Giant Eagle/Apples for Students	\$60.00

G. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

High School

- HS Assorted Classrooms & Areas – Saturdays & Weeknights during 2017/2018 School Year – Various Times between 9:00 AM – 9:30 PM – Highland Community Education – Mary Fran Kudla
- HS Cafeteria – Saturday – 9/16/17 – 8:00 AM – 6:00 PM – Annual Mattress Fundraiser – HHS Speech & Debate Team – Suzette Burtoft
- HS Upper & Lower B-pod – Wednesday – 1/24/18 – HHS Speech & Debate Community Night Awards – Suzette Burtoft
- HS Band Room – Weeknight Rehearsals during June and July 2017 – 6:30 PM – 9:30 PM – Medina Community Band – John Connors
- HS Band Room – Wednesday Evening Rehearsals during 2017/2018 School Year – 6:00 PM – 9:30 PM – Medina Community Band – John Connors
- HS Auditorium – Wednesday & Friday – 1/17/18 & 1/19/18 – 6:00 PM – 9:30 PM – Dress Rehearsal & Winter Concert – Medina Community Band – John Connors
- HS Auditorium – Wednesday & Friday – 5/2/18 & 5/4/18 – 6:00 PM – 9:30 PM – Dress Rehearsal & Spring Concert – Medina Community Band – John Connors
- HS Media Center – Various Mondays & Thursdays – 7/10/17 through 6/14/18 – 7:00 PM – 9:00 PM – Highland Athletic Boosters – Jeff Miller

Middle School

- MS Cafeteria & Hallway – Thursday – 10/6/17 – 4:00 PM – 8:00 PM – Hall of Fame Alumni Event – Highland Alumni Association – Tina McKeen
- MS Track – Friday - 5/4/18 or 5/11/18 (Rain Date) – 8:30 AM – 11:30 AM – Granger Walk-a-Thon – Granger PTO – LeAnn Gausman
- MS Band Room – Weeknight Rehearsals during June and July 2017 – 6:30 PM – 9:30 PM – Medina Community Band – John Connors
- MS Band Room – Wednesday Evening Rehearsals during 2017/2018 School Year – 6:00 PM – 9:30 PM – Medina Community Band – John Connors

Granger Elementary

- GE Assorted Classrooms & Cafeteria – Weeknights during 2017/2018 School Year – Various Times between 3:30 PM – 5:00 PM – Highland Community Education – Mary Fran Kudla
- GE Soccer Field – Saturday & Sunday – 5/20/17 & 5/21/17 – 12 Noon – 3:00 PM – Rugby Varsity Playoffs – Jacquie Kubicki
- GE Gym/Cafeteria/Media Center/Classrooms – Monday through Friday – 6/5/17 – 6/16/17 – 7:00 AM – 1:00 PM – Highland Safety Week – Diane Bloniak
- GE Media Center – 6/5/17 through 8/15/17 – 8:00 AM – 2:00 PM – Tutoring – Granger Teachers – Jane Back
- GE Cafeteria & Gym – Saturday – 12/2/17 – 7:00 AM – 1:00 PM – Santa Breakfast – Granger PTO – LeAnn Gausman
- GE Cafeteria & Gym – Friday – 3/9/18 – 3:30 PM – 10:00 PM – Father/Daughter Dance – Granger PTO – LeAnn Gausman

Hinckley Elementary

- HE Assorted Classrooms & Cafeteria – Weeknights during 2017/2018 School Year – Various Times between 3:30 PM – 5:00 PM – Highland Community Education – Mary Fran Kudla
- HE Parking Lot & Gym Bathrooms – Friday Evening – 9/15/17 – (Parking Lot Only) – Saturday – 9/16/17 – 8:00 AM – 3:00 PM – Hinckley Community Garage Sale – Cub Scout Pack 3520 – Petros Giatis

Sharon Elementary

- SE Assorted Classrooms & Cafeteria – Weeknights during 2017/2018 School Year – Various Times between 3:30 PM – 5:00 PM – Highland Community Education – Mary Fran Kudla

Fees Not Waived

- HS Soccer Stadium – Monday through Thursday – 7/17/17 – 7/20/17 – 7:30 AM – 9:00 AM & 4:30 PM – 6:00 PM – Friday – 7/21/17 – 7:30 AM – 9:00 AM – 8<sup>th</sup> through 12<sup>th</sup> grade Soccer Camp – Bill Zufall
- HS Auditorium & Theater Wing – Monday through Thursday – 6/5/17 – 6/8/17 – 2:00 PM – 11:00 PM – Medina Center for Dance Art/Trinity Dance – Kelly Parks
- HS Auditorium – Monday through Saturday – 6/12/17 – 6/17/17 – 3:00 PM – 11:00 PM – Dance Rehearsal & Recital – Art in Motion/Tour De Force – Jessica Franklin
- HS Auditorium/Auxiliary Gym/Classrooms – Friday, Saturday & Sunday – 2/16/18 – 2/18/18 – Noon – 10:00 PM & 7:00 AM – 10:00 PM – Syncopated Inc. dba Bravo Dance Competition – Joey Foster & Brendan Buchanan
- HS Auditorium – Friday through Sunday – 2/23/18 – 2/25/18 – 3:00 PM – 11:00 PM & 6:30 AM – 11:00 PM – Dance Competition – Turn It Around Tour – Liz Catterlin
- GE Soccer Field – Monday through Friday – 6/19/17 – 6/23/17 – 9:00 AM – 12 Noon – Rugby Camp – Fred Warmbrodt

- HE Parking Lot & Gym Bathrooms – Friday Evening – 9/15/17 – (Parking Lot Only) – Saturday – 9/16/17 – 8:00 AM – 3:00 PM – Hinckley Community Garage Sale – Cub Scout Pack 3520 – Petros Giatis – **Custodial Fees**
- MS Band Room – Weeknight Rehearsals during June and July 2017 – 6:30 PM – 9:30 PM – Medina Community Band – John Connors – **Custodial Fees**

### **CONSENT AGENDA – CONTRACTS/AGREEMENTS**

It is recommended that the Board of Education approve the following contracts and/or agreements for the 2017/2018 school year, items A through K, as presented:

- A. Alliance for High Quality Education Agreement
- B. OHSA Membership Agreement
- C. Educational Service Center of Cuyahoga County Summer Service Agreement
- D. Judith Ann Harpley Orientation & Mobility Services Agreement
- E. ABC Therapy, LTD Independent Physical & Occupational Therapy Services Agreement
- F. STEPS Academy Professional Services Agreement
- G. Summit Educational Service Center Educational Audiology Services Agreement
- H. Medina Creative Accessibility Vocational Training Employment Agreement
- I. Cleveland Clinic at Work – Medical Services Agreement
- J. H2O Technologies – Water Treatment and Testing Services
- K. Clarktel Telecommunications – Phone System and Support

### **CONSENT AGENDA – PERSONNEL**

It is recommended that the Board of Education approve the following personnel items A through Q, as presented:

- A. Employment Certified Substitutes/Home Tutors – Addendum # I

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2017/2018 school year, as submitted by the ESC of Medina County.

- B. Employment – Administration

It is recommended that the Board of Education employ Paul Gerycz, on a two year contract of employment, as the High School Assistant Principal, 214 days per year, effective August 1, 2017.



C. Resignation – Certified

It is recommended that the Board of Education accept the resignation of the following individuals, effective at the end of the 2016/2017 school year, as listed:

1. Austin Hanna, High School Math Teacher
2. Stacey Keller, Middle School Intervention Specialist

D. Employment – Certified

It is recommended that the Board of Education employ the following individuals on one-year limited contracts of employment, for the 2017/2018 school year, as listed:

1. Jennifer Beck, Granger Kindergarten Teacher, BA/Step 0
2. Carolyn Colbow, Middle School Guidance, MA/Step 2
3. Nick DeCesare, Middle School Intervention Specialist, BA+30/Step 3
4. Megan Doherty, High School Science Teacher, BA/Step 0
5. Jenna Pew, High School Math Teacher, BA/Step 3
6. Danielle Sampliner, High School Science, MA/Step 2
7. Blair Shimandle, High School Long Term Substitute Social Studies, BA/Step 0
8. Allison Turnbull, Granger Long Term Substitute Music Teacher, BA/Step 0

E. Change of Status – Certified

It is recommended that the Board of Education approve a change of status for the following individuals, effective beginning with the 2017/2018 school year, as listed:

1. Rob Gilbert, from Middle School to High School Guidance Counselor
2. Rachel Matejin, from half time to full time Family and Consumer Science Teacher

F. Extended Time – Certified

It is recommended that the Board of Education pay Katylyn Dieman-Yauman for 5 hours, at the rate of \$34.23 for Gifted Training.

G. Maternity/Family Medical/Parental Leave – Certified

It is recommended that the Board of Education approve the Maternity/Family Medical/Parental Leave request of Lindsay Limperos, Granger Intervention Specialist, effective with the birth of her child, (anticipated due date of 10/6/17), returning at the beginning of the 2018/2019 school year.

H. Revision of Parental Leave – Certified

It is recommended that the Board of Education approve a revision in the Parental Leave of Jamie Price, High School Social Studies Teacher, resulting in a return date of 1/3/18.

I. Retirement – Classified

It is recommended that the Board of Education accept the resignation of Diana Westfall, Bus Driver, for the reason of retirement, effective 5/31/17.

J. Resignation – Classified

It is recommended that the Board of Education accept the resignation of the following individuals, as listed:

1. Anna Cozzarin, Hinckley Special Education Aide, effective 5/27/17
2. Ben Lichniak, High School 3<sup>rd</sup> Shift Custodian, effective 6/2/17
2. Anthony Zita, High School 3<sup>rd</sup> Shift Custodian, effective 6/2/17

K. Employment – Classified

It is recommended that the Board of Education employ Stacy Warner, Middle School Office Aide, on a limited one-year contract of employment, effective beginning with the 2017/2018 school year.

L. Employment – Highland Community Education

It is recommended that the Board of Education employ Mary Fran Kudla as the Highland Community Education Director for the 2017 Spring and Summer Session, as presented.

M. Employment – Consulting Services

It is recommended that the Board of Education employ Lisa Dayton for consulting services to the Transportation and Maintenance Department, not to exceed 5 days, at her regular hourly rate, for the period 5/23/17 through 8/17/17.

N. Employment – Summer Substitute

It is recommended that the Board of Education employ Matthew Serafine, on a limited contract of employment, on an “as needed basis”, as a summer substitute custodian, for the period 6/5/17 through 8/18/17.

O. Employment – Classified Substitutes

It is recommended that the Board of Education employ the following individuals, on limited contracts of employment, on an “as needed basis”, as listed:

1. Paige Baranowski, Substitute Aide, effective 5/18/17
2. Amy Dean, Substitute Bus Driver, effective 9/6/16
3. Christine Koehler, Substitute Aide, effective 5/1/17
4. Chris Maher, Substitute Tech Aide, effective 7/1/16
5. Christine Medwid, Substitute Aide, effective 5/1/17

P. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2016/2017 school year, as listed:

- |    |                  |                          |                  |
|----|------------------|--------------------------|------------------|
| 1. | Kelsey Artzner   | Summer School Instructor | \$30.00 per hour |
| 2. | Gina Miyamoto    | Summer School Instructor | \$30.00 per hour |
| 3. | Elizabeth Poltis | Summer School Instructor | \$30.00 per hour |
| 4. | MoNique Waters   | Summer School Instructor | \$30.00 per hour |

Q. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals on one-year limited supplemental contracts of employment for the 2017/2018 school year, as listed:

1.	Jim Addington	National Testing Proctor	\$25.00 per hour
2.	Bryce Alexander	HS Asst Soccer Coach	1 yr - \$4,371.00
3.	Kelsey Artzner	Summer School Instructor	\$30.00 per hour
4.	Josh Arbour	HS Head Golf Coach Girls – ½ time	4 yrs - \$2,795.00
5.	Josh Arbour	HS Asst Golf Coach Girls – ½ time	4 yrs - \$1,982.00
6.	Josh Arbour	MS Head Basketball Coach Girls 7 <sup>th</sup>	5 yrs - \$4,777.00
7.	Mary Becker	MS Head Basketball Coach Girls 8 <sup>th</sup>	18 yrs - \$5,184.00
8.	Mary Becker	HS Head Golf Coach Girls – ½ time	10 yrs - \$3,405.00
9.	Mary Becker	HS Asst Golf Coach Girls – ½ time	10 yrs - \$2,592.00
10.	William Brooker	MS Asst Football Coach	1 yr - \$2,744.00
11.	Jacob Brown	MS Head Basketball Coach Boys 8 <sup>th</sup>	2 yrs - \$3,557.00
12.	Bob Buchanan	HS Asst Basketball Coach Boys	12 yrs - \$6,403.00
13.	Suzette Burtoft	HS Speech & Debate Advisor	11 yrs - \$5,590.00
14.	Suzette Burtoft	HS Dept. Chair – English	7 yrs - \$2,744.00
15.	Mary Cassidy	National Testing Proctor	\$25.00 per hour
16.	Mary Cassidy	Saturday Detention Monitor	\$25.00 per hour
17.	Adam Cestaro	HS Head Basketball Coach Boys	15 yrs - \$8,843.00
18.	Adam Cestaro	HS Intramural Boys	15 yrs - \$3,151.00
19.	Kelly Coddling	HS Ski Club Advisor	4 yrs - \$1,525.00
20.	Gary Cox	HS Asst Football Coach	24 yrs - \$6,403.00
21.	Ty Damon	HS Asst Tennis Coach Girls	15 yrs - \$5,184.00
22.	Ty Damon	HS Asst Tennis Coach Boys	15 yrs - \$5,184.00
23.	Tanya Dolata	HS Yearbook Advisor	7 yrs - \$3,964.00
24.	Tanya Dolata	HS School Paper Advisor	4 yrs - \$2,338.00
25.	Tanya Dolata	National Testing Proctor	\$25.00 per hour
26.	Andrew Dutt	HS Convolutions Advisor	13 yrs - \$4,371.00
27.	Andrew Dutt	HS Head Golf Coach Boys	9 yrs - \$6,403.00
28.	Jim Florian	Athletic Dept. Equipment Manager	10 yrs - \$5,997.00
29.	Violet Frye	Summer School Instructor	\$30.00 per hour
30.	Rachel Gamin	HS Asst Drama/Musical Production	9 yrs - \$2,744.00
31.	Mike Gibbons	HS Head Football Coach	12 yrs - \$8,843.00
32.	Rob Gilbert	National Testing Proctor	\$25.00 per hour
33.	Tracy Goebel	HS Convolutions-Academic Challenge	4 yrs - \$3,151.00
34.	Bonnie Gomez	MS Golf Club Advisor Girls	5 yrs - \$1,525.00
35.	Andy Gopp	HS Head Basketball Coach Girls	11 yrs - \$8,843.00
36.	Andy Gopp	Intramural Girls	11 yrs - \$3,151.00
37.	Mariana Hardy	HS Drama Director/Winter Play	6 yrs - \$3,964.00
38.	Mariana Hardy	HS Drama Director/Spring Play	6 yrs - \$3,964.00
39.	Mariana Hardy	HS Thespians Club Co-Advisor	Volunteer
40.	Mariana Hardy	HS Asst Speech & Debate Advisor	3 yrs - \$2,338.00
41.	Kelly Harrison	HS Asst Band Director	3 yrs - \$4,371.00
42.	Kelly Harrison	HS Jazz Band	3 yrs - \$1,525.00
43.	Audrey Hinneberg	HS Asst Speech & Debate Advisor	3 yrs - \$2,338.00
44.	Audrey Hinneberg	Saturday Detention Monitor	\$25.00 per hour
45.	Chris Ilg	HS Choir Director	27 yrs - \$7,623.00
46.	Claudia Johnson	HS National Honor Society Advisor	4 yrs - \$1,525.00
47.	Claudia Johnson	National Testing Proctor	\$25.00 per hour
48.	Claudia Johnson	HS Peer Leader Advisor	1 yr - \$1,525.00
49.	Renee Katzbach	National Testing Proctor	\$25.00 per hour
50.	Brianna Kean	Sound & Lighting Technician/Student	\$10.00 per hour
51.	Bethany Kennedy	SADD Advisor	0 yrs - \$1,525.00
52.	Chris Kestner	HS Dept Chair – Social Studies	14 yrs - \$3,151.00
53.	Gabe Kirik	Sound & Lighting Technician/Adult	\$20.00 per hour
54.	Carrie Knapp	National Testing Proctor	\$25.00 per hour
55.	Carrie Knapp	Saturday Detention Monitor	\$25.00 per hour
56.	Bonnie Kubilus	HS Dept Chair – Fine Arts	6 yrs - \$2,744.00

57.	Jack Leslie	HS Asst Basketball Coach Boys	2 yrs - \$4,777.00
58.	Devan Lippincott	HS Head Cross Country Coach Girls	14 yrs - \$6,810.00
59.	Chris Luker	HS Asst Golf Coach Boys	2 yrs - \$3,557.00
60.	Paul Lushes	HS Asst Football Coach	26 yrs - \$6,403.00
61.	Andrew Lynden	HS Head Cross Country Coach Boys	8 yrs - \$6,403.00
62.	Andrew Lynden	HS Student Council Advisor	11 yrs - \$5,184.00
63.	Andrew Lynden	National Testing Proctor	\$25.00 per hour
64.	Julie Malone	HS Asst/Musical Production	1 yr - \$1,931.00
65.	Dave Manson	HS Dept Chair – Math	7 yrs - \$2,744.00
66.	Edward Marquette	HS Band Director	17 yrs - \$7,623.00
67.	Grace McCormick	Sound & Lighting Technician/Student	\$10.00 per hours
68.	Tina McKeen	HS VOFT Advisor	16 yrs - \$2,744.00
69.	Tina McKeen	HS Dept Chair – World Language	5 yrs - \$2,744.00
70.	Darla Miller	Saturday Detention Monitor	\$25.00 per hour
71.	Darla Miller	National Testing Proctor	\$25.00 per hour
72.	Darla Miller	HS Key Club Advisor	1 yr - \$1,525.00
73.	Darla Miller	Intercultural Program Advisor	1 yr - \$1,525.00
74.	Darla Miller	HS JR/SR Class Advisor	0 yrs - \$2,744.00
75.	Emily Miller	HS Musical Production Director	13 yrs - \$5,590.00
76.	Tarynn Minegar	HS Asst Volleyball Coach	1 yr - \$4,371.00
77.	Gina Miyamoto	Summer School Instructor	\$30.00 per hour
78.	Angie Morgan	Sound & Lighting Technician/Student	\$10.00 per hour
79.	Bryan Mravec	HS Auditorium Manager	6 yrs - \$7,216.00
80.	Bryan Mravec	HS Asst Drama/Musical Prod/Black Box	10 yrs - \$3,151.00
81.	Bryan Mravec	HS Asst Drama/Musical Prod/Main Stage	10 yrs - \$3,151.00
82.	Bryan Mravec	HS Asst Drama/Musical Production	10 yrs - \$3,151.00
83.	Bryan Mravec	Sound & Lighting Technician	\$20.00 per hour
84.	Bryan Mravec	HS Thespians Co-Advisor	Volunteer
85.	Weston Muniak	National Testing Proctor	\$25.00 per hour
86.	Robert Murray	National Testing Proctor	\$25.00 per hour
87.	Robert Murray	HS JR/SR Class Advisor	0 yrs - \$2,744.00
88.	Robert Murray	Saturday Detention Monitor	\$25.00 per hour
89.	Mandi Myser	National Testing Proctor	\$25.00 per hour
90.	Mandi Myser	Saturday Detention Monitor	\$25.00 per hour
91.	Kyle Nawaleniec	Sound & Lighting Technician/Adult	\$20.00 per hour
92.	Nate Nawaleniec	Sound & Lighting Technician/Adult	\$20.00 per hour
93.	Kristine Nerlich	HS Science Club Advisor	8 yrs - \$4,777.00
94.	Kristine Nerlich	HS Dept Chair – Science	1 yr - \$1,931.00
95.	Anthony Pavia	HS Asst Football Coach	1 yr - \$4,777.00
96.	Molly Pellerite	National Testing Supervisor	\$35.00 per hour
97.	Elizabeth Poltis	Summer School Instructor	\$30.00 per hour
98.	Nathan Rudolph	HS Asst Band Director	5 yrs - \$5,184.00
99.	Nathan Rudolph	HS Robotics Advisor	0 yrs - \$3,964.00
100.	Brad Small	HS Asst Soccer Coach Girls	2 yrs - \$4,371.00
101.	Tim Snook	MS Head Football Coach	28 yrs - \$5,184.00
102.	Katie Stull	National Testing Proctor	\$25.00 per hour
103.	Craig Tasker	National Testing Supervisor	\$35.00 per hour
104.	Craig Tasker	National Testing Proctor	\$25.00 per hour
105.	Jules Turiczek	HS Asst Soccer Coach Girls	2 yrs - \$4,371.00
106.	MoNique Waters	Summer School Instructor	\$30.00 per hour
107.	Hillary Zacharyasz	National Testing Proctor	\$25.00 per hour

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF  
CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Adjourn

**Medina County Schools' ESC  
124 West Washington Street  
Medina, Ohio 44256-2270**

**Listings Dated 6/2/17****Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Adams Donna	Garrison Sharon	Manning, Marilyn	Shepard, Cathleen
Balsinger, Ricky	Giatis, Stamatia	McDermott, John	Sheppard, Caitlyn
Barlock, Jessica	Gore, Tiffany	McEntire, Marie	Shimandle, Blair
Baun, Joy	Grimes, Jeanne	McGrain, William	Siliko, Laura
Bazan, Sheila	Hartke, Lindsay	Miller, Liisa	Simonis, Jennifer
Beery, Allison	Henderson, Donald	Miller, Nancy	Smith, Robert
Beltowski, Yuanrui	Holdman, Colleen	Murphy, Marguerite	Spence, Lauren
Bigham, Joan	Horton, Laurel	Myatt, Amanda	Spickler, Donald
Blankenship, Jason	Hubert, Douglas	Pauli, Edward	Squire, Michele
Brightbill, Kim	Humphreys, Linda	Platner, John	Tekaucic, Matthew
Brocius, Lee	Jaycox, Holly	Preston, Lenor	Theus, Mary
Browning, Margaret	Kemper-Hellwig, Hope	Puckett, Georgette	Trybala, Stanley
Browning, Roberta	Kraeff, Gwen	Pulis, Candida	Turk, Camilla
Chada, Jessica	Kukarola-Brown, Michele	Rasey, Keith	Viancourt, Margaret
Conley, Christina	Lamade, John	Rinehart, Donna	Wolfe, Kathleen
Cross, Tessa	Lanese, Brittany	Rossero, Jacqueline	Yocum, Sandra
Darby, Rosanna	Leonhardt, Amy	Santora, Linda	Young, James
Desman, Kathleen	Lindsay, Craig	Schomer, Susan	Zehnder, Troy
Duehning, Jessica	Lurtz, Raymond	Schroth, Jill	Ziegler, Jessica
Dumann, Racheal	Maag, Elizabeth	Sestak, Jill	Ziska, Joan
Fabich, Abigail	MacWhade, Rebecca	Seybold, Karen	Zitricki, Bonnie
Fago, Felicia			

**Listings Dated 6/9/17****Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Albright, Lori	Boyce, Carolyn	Funderwhite, Stephen	Nape, Veronica
Anderson, Mark	Cooper, Darci	Hovanec, Marissa	Sizemore, Terrie
Bosl, Kathleen	Dapsis, Dylan	LaMancusa, Thomas	White, Angela

HIGHLAND BOARD OF EDUCATION  
SPECIAL MEETING  
JUNE 30, 2017  
Board Administrative Office Conference Room  
7:30 AM

AGENDA

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – July 17, 2017 – High School Media Center – 7:00 PM
- III. Pledge of Allegiance
- IV. Report of the Treasurer

A. Approval of Fiscal Year 2017 Final Amended Appropriations

It is recommended that the Board of Education approve the Fiscal Year 2017 Final Amended Appropriations, as presented.

B. Approval of Fund Transfers

It is recommended that the Board of Education authorize the following fund transfers:

<u>From</u>	<u>To</u>	<u>Amount</u>
General Fund (001)	USS Fund (009)	\$5,000.00
<u>Reason:</u> To provide instructional materials for qualifying students.		

OHSAA (022)	Athletics (300-9000)	\$5,828.40
<u>Reason:</u> To liquidate the OHSAA holding fund and reimburse the Athletic Department for tournament related expenses.		

C. Approval of Fund Advances

It is recommended that the Board of Education authorize the following fund advances:

<u>From</u>	<u>To</u>	<u>Amount</u>
General Fund (001)	Sales Tax (071)	up to \$900,000
<u>Reason:</u> To provide funding for school bus purchases.		

General Fund (001)	IDEA Part B (516)	up to \$45,000
<u>Reason:</u> To eliminate negative fund balance at fiscal year-end.		

General Fund (001)	Title I (572)	up to \$12,000
<u>Reason:</u> To eliminate negative fund balance at fiscal year-end.		

General Fund (001)	ECSE (587)	up to \$500
<u>Reason:</u> To eliminate negative fund balance at fiscal year-end.		

D. Approval of 2017/2018 Petty Cash/Change Accounts

It is recommended that the Board of Education approve the 2017/2018 Petty Cash/Change Accounts, as presented.

E. Approval of Fiscal Procedures

It is recommended that the Board of Education approve the Resolution regarding Fiscal Procedures, as presented.

F. Approval of Fiscal Year 2018 Temporary Appropriations

It is recommended that the Board of Education approve the Temporary Appropriations for Fiscal Year 2018, as presented.

G. Declaration of Urgent Necessity and Contract Approval – School Buses

It is recommended that the Board of Education approve the resolution declaring urgent necessity and approving a contract with Rush Truck Centers of Ohio for the purchase of seven (7) new school buses, as presented.

H. Acceptance of Bid – School Buses

It is recommended that the Board of Education approve the resolution accepting the lowest responsible and responsive bid of Cardinal Bus Sales & Services, Inc. for the purchase of eight (8) new 71/72 passenger school buses, as presented.

I. November 2017 Bond Issue - Determination of Special Needs Status, Request for Bond Consent, and Authorization for Treasurer to File

It is recommended that the Board of Education approve the resolution determining that the School District is a Special Needs District pursuant to Section 133.06(E) of the Revised Code and requesting certain consents pertaining to a November 7, 2017 Bond issue and authorizing the Treasurer to make certain filings with respect thereto, as presented.

J. November 2017 Bond Issue - Declaration of Necessity

It is recommended that the Board of Education approve the resolution declaring the necessity of submitting the question of the issuance of school improvement bonds in the aggregate principal amount of \$63,000,000 for for the purpose of constructing, furnishing and equipping new elementary schools, renovating, remodeling, reconstructing, adding to, furnishing, equipping, and otherwise improving buildings and facilities, including the existing middle school, and acquiring, clearing, preparing, equipping and otherwise improving real estate, for School District purposes to the electors of the School District pursuant to Section 133.18 of the Revised Code.

**V. CONSENT AGENDA – CONTRACTS/AGREEMENTS**

It is recommended that the Board of Education approve the following contracts and/or agreements for the 2017/2018 school year, items A through C, as presented:

- A. Evolve Academy of Medina City School District Agreement
- B. Medina County Health Department School Services Agreement
- C. Educational Service Center of Cuyahoga County Inter-district Service Area Contract

**VI CONSENT AGENDA – PERSONNEL**

It is recommended that the Board of education approve the following items A. through E, as presented:

- A. Resignation - Certified

It is recommended that the Board of Education accept the resignation of Katelyn Diemand-Yauman, effective at the end of the 2016/2017 school year.

- B. Employment – Certified

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment for the 2017/2018 school year, as listed:

1. Kelly Largent, Hinckley 4<sup>th</sup> Grade Teacher, BA/Step 0
2. Laura McDermott, Hinckley 5<sup>th</sup> Grade Teacher, BA+30/Step 2

- C. Retirement – Classified

It is recommended that the Board of Education accept the resignation of Sue Foran, Bus Driver for the reason of retirement, effective 5/31/17.

- D. Resignation – Classified

It is recommended that the Board of Education accept the resignation of Tracy Scholz, Granger Latchkey Aide, effective at the end of the 2016/2017 school year.

- E. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ Emily Young, as a Summer School Instructor, on a limited supplemental contract of employment, at \$30.00 per hour, on an “as needed basis”, for the 2016/2017 and 2017/2018 school year.

**ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.**



VII. Executive Session

Matters required to be kept confidential by federal law or regulations or state statutes.

VIII. Adjourn

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
JULY 17, 2017  
HIGH SCHOOL MEDIA CENTER  
7:00 PM

AGENDA

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – August 21, 2017 – High School Media Center – 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer

- A. Approval of Minutes

- It is recommended that the Board of Education approve the Minutes of the Regular Meeting held on June 19, 2017, and the Special Meeting held on June 30, 2017, as presented.

- B. Approval of Monthly Financial Reports

- It is recommended that the Board of Education approve the June 2017 Financial Reports, as presented.

- C. November 2017 Bond Issue – Resolution Determining to Proceed

- It is recommended that the Board of Education approve the resolution determining to proceed with the submission of the question of the issuance of school improvement bonds in the aggregate principal amount of \$63,000,000 to the electors of the Highland Local School District, as presented.

- VI. Board Members' Agenda Items

- A. OSBA Capital Conference Delegate Appointment for Annual Business Meeting

- It is recommended that the Board of Education appoint \_\_\_\_\_ to serve as the delegate to the 2017 OSBA Annual Business Meeting and in the event the delegate cannot serve, the Board appoints \_\_\_\_\_ to serve as the alternate delegate.

- B. OSBA Travel Reimbursement Resolution

- It is recommended that the Board of Education approve the OSBA travel reimbursement resolution, as presented.

VII. Hearing of Individuals and/or Delegation Representatives

VIII. Old Business

IX. New Business

X. Superintendent's Agenda

A. Resolution of Intent Not to Provide Career-Technical Education in Grades 7 and 8

It is recommended that the Board of Education approve the Resolution of Intent Not to Provide Career-Technical Education in Grades 7 and 8, as presented.

B. It is recommended that the Board of Education accept the following donations, as listed:

TO	FROM	ITEM/VALUE
Highland Middle School	AT&T/Your Cause	\$3.00
Highland Athletic Complex	Highland Athletic Facilities Association	\$60,000.00

C. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following request for use of facilities and waive associated fees, with noted exceptions, as listed:

High School

- HS Stadium – Friday & Saturday – 7/6/17 & 7/14/17 – 6:00 PM – 8:00 PM – Highland Youth Football Mini-Camp – R. Brian Borla

**CONSENT AGENDA – CONTRACTS/AGREEMENTS**

It is recommended that the Board of Education approve the following contracts and/or agreements items A through D, as presented:

A. Suburban School Transportation Company, Inc. Pupil Transportation Agreement 2017/2018

B. Ohio Schools Council Lake Erie Educational Media Consortium Agreement 2017/2018

C. Lennon & Company – Accounting Services

D. ComDoc – Digital Imaging Equipment Lease and Managed Print Services Agreement

## CONSENT AGENDA – PERSONNEL

It is recommended that the Board of Education approve the following personnel items A through G, as presented:

A. Employment Certified Substitutes/Home Tutors – Addendum # 1

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2017/2018 school year, as submitted by the MCESC.

B. Retirement – Classified

It is recommended that the Board of Education accept the resignation of Mary Fran Kudla, Sharon Elementary Aide, for the reason of retirement, effective 6/30/2017.

C. Employment – Classified

It is recommended that the Board of Education employ Jay Grissom, Groundskeeper/Maintenance Technician (General), on a one-year limited contract of employment, for the 2017/2018 school year, effective 7/18/17.

D. Employment – Athletic Camps/Clinics

It is recommended that the Board of Education employ the following individuals on an “as needed basis” for the 2017/2018 school year. (These wages are paid entirely from the respective sport’s club account):

1. Ty Damon	Youth Tennis Camp	\$870.00
2. Elizabeth Hadler	Youth Tennis Camp	\$705.00
3. Austin Hanna	Youth Tennis Camp	\$810.00
4. Lisa Reynolds	Youth Tennis Camp	\$915.00
5. Brad Small	Soccer Camp	\$240.00
6. Jules Turiczek	Soccer Camp	\$240.00

E. Employment – Classified Substitutes

It is recommended that the Board of Education employ John Johnston, Substitute Bus Driver, on a one-year limited contract of employment, on an “as needed basis”, for the 2017/2018 school year, effective 7/18/2017.

F. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment for the 2017/2018 school year, as listed:

1. Taylor Bennington	HS Asst Speech & Debate	\$1931.00 – 1 yr.
2. David Burnett	HS Asst Band Director	\$3964.00 – 0 yrs.
3. Benjamin French	HS Asst Band Director	\$3964.00 – 0 yrs.
4. Tanya Headrick	HS Asst Speech & Debate	\$1931.00 – 0 yrs.
5. Samantha Madonna	HS Asst Band Director	\$3964.00 – 2 yrs.
6. Amanda Smoot	HS Asst Band Director	\$3964.00 – 1 yr.

G. Continuing Contract – Exempt

It is recommended that the Board of education grant the following individuals continuing contracts of employment, effective 7/1/17, as listed:

1. Cindy Brenstuhl, Assistant to Treasurer
2. Joan Lawrence, Assistant to Treasurer

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Adjourn

**Medina County Schools' ESC  
124 West Washington Street  
Medina, Ohio 44256-2270**

**Listings Dated 6/30/17**

**Highland Local Schools – Certified Substitute/Tutor Listing – Active/Changes**

Chaney, Rebekah	Guseman, David	Leonhardt, Amy	Tople, Jennifer
Coleman, Katherine	Hardgrove, Robert	Mason, Shari	Zimmerer, Katherine
Conti, Kerry	Hovanec, Marissa	Ramey, Susan	
Febus, Susan	Kensicki, Philip A.	Swanson, Sandra J.	

**Listings Dated 7/7/17**

**Highland Local Schools – Certified Substitute/Tutor Listing – Active/Changes**

Nied, Mary Kay	Zsoldos, David
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HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
AUGUST 21, 2017  
HIGH SCHOOL MEDIA CENTER  
7:00 PM

AGENDA

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – September 18, 2017 – High School Media Center – 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer
  - A. Approval of Minutes

It is recommended that the Board of Education approve the Minutes of the Regular Meeting held on July 17, 2017, as presented.
  - B. Approval of Monthly Financial Reports

It is recommended that the Board of Education approve the July 2017 Financial Reports, as presented.
- VI. Board Members' Agenda Items
- VII. Hearing of Individuals and/or Delegation Representatives
  - A. We are holding a public meeting on whether to reemploy Mary Fran Kudla, who has retired under the School Employees Retirement System, in the position of Community Education Director. Those attending this meeting will now be afforded the opportunity to comment on the proposed reemployment of Mrs. Kudla.
  - B. Other
- VIII. New Business

Conduct both first and second reading for new and revised Board of Education Policies:

2464 – Gifted Education and Identification  
3217 – Weapons (Professional Staff)  
4217 – Weapons (Classified Staff)  
7217 – Weapons (Property)
- IX. Old Business

X. Superintendent's Agenda

A. Approval of 2017/2018 Bus Routes – Debbie Parker

It is recommended that the Board of Education approve the Highland School Bus Routes for the 2017/2018 school year, as presented.

B. Certification of Standards Governing Types of Foods and Beverages Sold on School Premises

It is recommended that the Board of Education approve the Certification of Standards Governing Types of Foods and Beverages Sold on School Premises, as presented.

*[State law in Ohio requires each school district board of education and each chartered nonpublic school board or governing authority to adopt and enforce nutrition standards governing the types of food and beverages available for sale on the premises of its schools.]*

C. Acceptance of Donations

It is recommended that the Board of Education accept the following donations, as listed:

TO	FROM	ITEM/VALUE
Highland School District	Westfield Insurance	AED's/\$2,600.00
Highland High School	Jostens	3 Computers/\$4,000.00
Highland High School	Kula Foundation	\$11.27
Highland Middle School	AT&T/Your Cause	\$3.00

D. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

High School

- HS Auditorium – Saturdays – 9/9/17, 9/30/17 & 10/21/17 – 9:00 AM – 1:00 PM – High School Musical Dance Workshop – Highland Choir Boosters – Julie Malone

Sharon Elementary

- SE Media Center – 9/12/17 through 11/21/17 – 3:30 PM – 5:00 PM – Girls on the Run Team – Laura Miller

Fees Not Waived

- HS Auditorium/Band Room/Black Box – Friday – 3/2/18 – 2:30 PM – 10:00 PM & Saturday – 3/3/18 – 11:00 AM – 6:00 PM – Spring Dance Showcase – Art In Motion/Tour De Force – Jessica Franklin
- HS Auditorium/Band Room/Black Box – Saturday – 5/12/18 – 9:00 AM – 11:00 PM & Friday & Saturday – 5/18/18 & 5/19/18 – 4:00 PM – 11:00 PM & Sunday – 5/20/18 – 11:30 AM – 6:00 PM – Summer Dance Recital – Art In Motion/Tour De Force – Jessica Franklin
- HS Classroom B117 – Mondays through Thursdays – 9/11/17 through 5/17/18 – During the School Year – 2:45 PM – 5:45 PM – Town & Country Driving School – Nancy Ralls



### **CONSENT AGENDA – CONTRACTS/AGREEMENTS**

It is recommended that the Board of Education approve the following contracts and/or agreements, items A through H, as presented:

- A. Monarch School Agreement
- B. Communication & Learning Consultation Services, L.L.C. Agreement
- C. Kidslink School, L.L.C. Agreement
- D. United Disabilities Services (UDS) Agreement
- E. Trinity McCarty Nursing Services Agreement
- F. Richard Buesch Epilogue Inc. Specialized Nursing Services Agreement
- G. McGown Markling Co., LPA – School Law Hotline Agreement
- H. Interim Healthcare of Akron Nursing Agreement

### **CONSENT AGENDA – PERSONNEL**

It is recommended that the Board of Education approve the following personnel items A through K, as presented:

- A. Employment Certified Substitutes/Home Tutors – Addendum # I

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2017/2018 school year, as submitted by the MCESC.

- B. Employment – Certified

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment, for the 2017/2018 school year, as listed:

- 1. Brian Graham, High School Half Time Art – MA/Step 1
- 2. Elizabeth Josifov, High School Math – Long Term Sub, BA/Step 0

- C. Maternity/Family Medical Leave – Certified

It is recommended that the Board of Education approve the Maternity/Family Medical Leave request of Annie Crawford, Hinckley Physical Education Teacher, effective with the birth of her child, (anticipated due date of 10/16/17), returning on January 3, 2018.

**D. Revision of Parental Leave – Certified**

It is recommended that the Board of Education approve a revision in the Parental Leave request of Emily Kaplak, Granger Third Grade Teacher, resulting in a return date of 10/5/17.

**E. Resignation – Classified**

It is recommended that the Board of Education accept the resignation of the following individuals, effective at the end of the 2016/2017 school year, as listed:

1. Paige Baranowski, Hinckley Latchkey Aide
2. Kim Daniels, Granger Special Education Aide
3. Jennifer Horton, Middle School Cook
4. Tracy Scholz, Granger Latchkey Aide
5. Terri Van Deusen, Middle School Head Cook

**F. Extended Time Contract – Classified – 2017/2018 School Year**

It is recommended that the Board of Education grant a 10 day supplemental extended time contract for Amy Dean, High School Athletic Secretary, on a per diem basis, for the 2017/2018 school year.

**G. Change of Status – Classified**

It is recommended that the Board of Education approve a change of status for Lisa Bogdanski from MS Study Hall Aide to MS Library Aide, effective beginning with the 2017/2018 school year.

**H. Employment – Consulting Services**

It is recommended that the Board of Education employ Stacy Warner for consulting services to the Middle School, not to exceed 5 days, at her regular hourly rate, for the 2017/2018 school year.

**I. Employment – Classified**

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment, for the 2017/2018 school year, as listed:

1. Mary Buehrle, SE Library Aide, 5.5 hours per day, effective 9/1/17
2. Chantelle Eggleton, SE Special Ed. Aide, 5.5 hours per day
3. Matthew Hollis, HS 3<sup>rd</sup> Shift Custodian, 8 hours per day, effective 7/24/17
4. Megan Keating, GE Special Ed. Aide, 5.5 hours per day
5. Eric Kudla, HS 2<sup>nd</sup> Shift Custodian, 8 hours per day, effective 7/24/17
6. Brent Myers, HS 3<sup>rd</sup> Shift Custodian, 8 hours per day, effective 8/7/17
7. Katy Rees, MS Study Hall Aide, 5.5 hours per day
8. Megan Ritzman, MS Cook, 3.5 hours per day

J. Classified Substitutes – 2017/2018 School Year

It is recommended that the Board of Education employ the following individuals on one-year limited contracts of employment, on an "as needed basis", for the 2017/2018 school year, as listed:

**Sub Aides**

Marie Baker	Kim Ginley	Chris Koehler	Tracy Scholz
Nancy Baldwin	Linda Goodwin	Mary Kosman	Denise Shearer
Lisa Bogdanski	Denise Grecenuk	Chris Maher - Tech	Joanne Sours
Shonda Coustillac	Kathy Grudosky	Michele Phillips	Kimberly Trzaska
Michael Dolan – Tech	Judy Hale	Patricia Noonan	
Kathy Duale	Shenan Jones	Megan Ritzman	
Annette Galbincea	Kimberly Kelps	Jacqueline Rossero	

**Sub Bus Drivers**

Amy Dean	Ray Kornokovich
Jane Carsten	Mark Krusinski
Howard Eakin	Craig Lindsay
Paul Flick	Aaron Morris
Jim Florian	Greg Stegeman
George Jacynycz	Lorie Strand
John Johnston	Denis Werner
Diane Kocab	

**Sub Cooks**

Jennifer Horton
Terri Van Deusen
Jen Von Harton

**Sub Custodians**

Paige Baranowski
Annelise Funfgeld
Matthew Serefine

K. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2017/2018 school year, as listed:

1. Brandon Day	HS Asst Football Coach	\$5,184.00 – 3 yrs
2. John Dunning	MS Asst Football Coach	\$3,151.00 – 3 yrs
3. Kenny Fritz	HS Asst Football Coach	\$4,777.00 – 0 yrs
4. Elizabeth Hadler	HS Asst Tennis Coach Boys	Volunteer
5. Elizabeth Hadler	HS Asst Tennis Coach Girls	Volunteer
6. Elizabeth Hadler	MS Tennis Club Advisor	\$1,525.00 – 3 yrs
7. Rob Gilbert	MS Head Cross Country – Boys	\$3,964.00 – 4 yrs
8. Brittany Kornokovich	MS Head Volleyball – 7 <sup>th</sup>	\$3,557.00 – 1 yr
9. Laura McDermott	HS Asst Volleyball Coach	\$4,371.00 – 0 yrs
10. Chris Meyer	HS Asst Football Coach	\$5,997.00 – 9 yrs
11. Michael Nettling	HS Asst Football Coach	\$5,997.00 – 8 yrs
12. Jena Pew	HS Head Volleyball Coach	\$5,590.00 – 3 yrs
13. Lisa Reynolds	HS Head Tennis Coach – Boys	\$6,810.00 – 14 yrs
14. Lisa Reynolds	HS Head Tennis Coach – Girls	\$6,810.00 – 14 yrs
15. Colleen Scavuzzo	MS Head Volleyball Coach – 8 <sup>th</sup>	\$3,557.00 – 2 yrs
16. Bob Sefcik	HS Head Soccer Coach – Boys	\$6,403.00 – 8 yrs
17. Cole Vandenberg	MS Head Cross Country Coach – Girls	\$4,285.00 – 0 yrs
18. Bill Zufall	HS Head Soccer Coach – Girls	\$6,810.00 – 15 yrs

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Adjourn

**Medina County Schools' ESC  
124 West Washington Street  
Medina, Ohio 44256-2270**

**Listings Dated 7/20/17**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Carvey, John	Hankey, Denise	Lamb, Bill	Shaw, Kathleen
Comstock, Steven	Hardgrove, Robert	McGhee, Allison	Snitzky, Thomas
Dobbins, Augusta	Howe, Leah	Petersen, Annette	

**Listings Dated 7/28/17**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Abraham, James	Fernandes, Ryan	Koch, Janis	Ritzman, Megan
Balukas, Andrius	Firtik, Viola	Kruggel, Mia	Samartano, Danielle
Beck, Stephanie	Herrman, Daiquiri	Lindsey, Susan	Sanders, Craig
Bogdanski, Lisa	Hicks, Tiffany	Manning, Frank	Setser, Michael
Burns, Sheri	Hlavaty, Mara	McCue, Sean	Simpson, William
Caldwell, Emily	Hoerger, Steven	McMullen, Matthew	Tszkiries, Theoflos
Carter, Amy	Hussey, Kevin	Moore, Karen	Streeper, Chris
Clippinger, Mary	Imbrogno, Adam	Moore-Oloyede, Sherri	Wallace, Lorilyn
Cox, Gary	Kaderbek, Megan	Murphy, Melissa	Webel, Danielle
DeGioia, Kathryn	Kellerstrass, Megan	Papantoniou, Christina	Wright, Miranda
Dickard, Kevin	Kelps, Kimberly	Petersen, Richard	
Durbin, Ryan	Kobasic, Angela	Reese, Emily	

**Listings Dated 8/11/17**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Christina Berken	Sarah Hermann	Christine Kvaka	Michael Thompson
Jennifer Coppolino	Allison Hirsch	Jacqueline O'Boyle	Barbara Yablonski
Nancy Dake	Andrew Kollar	Shelly Plasky	
Bethina Erdos	Victoria Kuczynski	Mary Theresa Schafer	

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
SEPTEMBER 18, 2017  
HIGH SCHOOL MEDIA CENTER  
7:00 PM

AGENDA

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – October 16, 2017 – High School Media Center – 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer

A. Approval of Minutes

It is recommended that the Board of Education approve the Minutes of the Regular Meeting held on August 21, 2017, as presented.

B. Approval of Monthly Financial Reports

It is recommended that the Board of Education approve the August 2017 Financial Reports, as presented.

C. Approval of Fiscal Year 2018 Annual Appropriations

It is recommended that the Board of Education approve the Fiscal Year 2018 Annual Appropriations, as presented in Addendum # I.

D. Approval of Student Activity Program Purpose, Goals, and Budget

It is recommended that the Board of Education approve the Student Activity Program Purpose, Goals, and Proposed Budgets for Fiscal Year 2018, as presented.

E. Establishment of New Fund

It is recommended that the Board of Education approve the establishment of the following fund:

<u>Fund</u>	<u>Description/Purpose</u>
599	Miscellaneous Federal Grants

F. Approval of Fund Transfer

It is recommended that the Board of Education approve the transfer of \$5,000 from the General Fund to the Speech & Debate Club Account (200-9227) for the purpose of funding team competition fees for the 2017-2018 school year.

- VI. Board Members' Agenda Items
- VII. Hearing of Individuals and/or Delegation Representatives
- VIII. New Business
- IX. Old Business
- X. Superintendent's Agenda

Conduct both first and second reading for new and revised Board of Education Policies:

2413 – Career Advising  
5200 – Attendance

- A. State Report Card Overview
- B. Acceptance of Donations

It is recommended that the Board of Education accept the following donations, as listed:

TO	FROM	ITEM/VALUE
Granger Elementary	Roz Gallaspie	\$250.00
HS Speech & Debate	Juliann R. Demand-Balski DDS Inc.	\$100.00
HS Speech & Debate	David G. Haas, DDS	\$100.00
Highland High School	Roz Gallaspie	\$500.00
Highland Middle School	AT&T – Your Cause	\$3.00
Highland School District	Ryan Kirven - Boy Scouts project	Cross Country Trail Bridge
Highland School District	Jack Heim	1,853 Reading Books

- C. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

High School

- HS Black Box – Wednesdays – During the School Year – 3:15 PM – 4:15 PM – Gentle Yoga Class – Tristana Foutz
- HS Cafeteria – Tuesdays & Thursdays – 8/24/17, 8/29/17, 9/5/17, 9/26/17, 10/5/17 & 10/12/17 – 2:25 PM – 3:45 PM – Away Game Meals – Highland Men's Soccer – Michelle Schaefer
- HS Practice Room – Tuesdays & Thursdays – 2:45 PM – 3:45 PM & Fridays – 8:30 AM – 3:45 PM – During the School Year – Voice Lessons – Denise Milner Howell
- HS Choir Room/Auditorium/Black Box/Make-Up – Monday through Saturday – 11/13/17 through 11/18/17– HHS Musical Performance & 8/24/17 through 11/9/17 – HHS Musical Rehearsals – Emily Miller
- HS Cafeteria – Fridays – 2:00 PM – Pre-Game Football Meals – Highland Football Moms Club – Maria Burdi

- HS Gym – Mondays – 8:00 PM – During the School Year – Men's Basketball – John Caruso
- HS Cafeteria – Monday – 9/25/17 & Wednesdays – 9/13/17 & 10/4/17 – 4:00 PM – Soccer Team Meals – Barb Heini
- HS Cafeteria – Mondays through Thursdays – 8/24/17, 9/13/17, 9/19/17, 10/2/17, 10/4/17 & 10/11/17 – 2:30 PM – 4:00 PM – Away Game Meals – Highland Soccer Moms – Mindy Delfino
- HS Cafeteria – Tuesday – 8/29/17 – 5:30 PM – Tennis Team Dinner – Diane Petek
- HS Stadium – Sunday – 9/24/17 & Tuesday – 10/10/17 – 1:00 PM – 7:00 PM – Highland Youth Soccer Travel Games – Joey Clark
- HS Main Entrance Hallway Area – Monday & Wednesday – 9/11/17 & 9/13/17 – 5:45 PM – 8:30 PM – Adoption Event – Issue 18 Committee – Maureen Fragnoli
- HS Media Center & Classrooms – Tuesday – 9/26/17 – 6:00 PM – 8:30 PM – Highland Speech & Debate Team – Suzette Burtoft

Middle School

- MS Choir Room – Various Mondays – During the School Year – 2:30 PM – 3:30 PM – Fellowship of Christian Students – Daniel Miller

Granger Elementary

- GE Cafeteria – 1<sup>st</sup> Wednesday of the Month – During the School Year – 6:00 PM – 7:00 PM – Girl Scout Troop 90485 Meetings – Wendy Smith
- GE Cafeteria – 3<sup>rd</sup> Wednesday of the Month – During the School Year – 5:30 PM – 7:00 PM – Girl Scout Troop 90085 Meetings – Tammie Whitaker
- GE Cafeteria – 2<sup>nd</sup> Tuesday of the Month – During the School Year – 6:30 PM – 7:30 PM – Girl Scout Troop 91394 – Brenda Helsel
- GE Varsity Softball Field – Sunday – 9/10/17 – 12 Noon – 4:00 PM – Softball Scrimmage Diamond Chix – Mike Crandall
- GE Cafeteria – 1<sup>st</sup> Tuesday of the Month – During the School Year – 6:00 PM – 7:00 PM – Junior Girl Scout Troop 90702 Meetings – Sandy Noall

Hinckley Elementary

- HE Parking Lot – Saturday – 10/28/17 – 3:30 PM – 6:30 PM – Hinckley Trick or Treat – The Greensmith Garden Center – Kristyn Kolozvavy
- HE Room 308 – Various Wednesdays – During the School Year – 3:30 PM – 4:45 PM – Girl Scout Meetings – Amy Metzler
- HE Classroom – Various Mondays – During the School Year – 3:30 PM – 4:45 PM – Girl Scout Troop 90822 – Jennifer Lechlitter
- HE Gym & Classroom – Various Tuesdays – During the School Year – 3:30 PM – 5:00 PM – Girl Scout Troop 91257 – Joni Colbrunn

Sharon Elementary

- SE Cafeteria or Classroom – 1<sup>st</sup> Wednesday of the Month – During the School Year – 3:30 PM – 5:30 PM – Daisy Meeting Troop 90212 – Veronica Vana-Snider
- SE Classroom or Conference Room – Mondays & Wednesdays – During the School Year – 3:30 PM – 4:15 PM – Tutoring – Felicia Fago

Fees Not Waived

- HS Auditorium – Wednesday through Saturday – 5/30/18 – 6/2/18 – 5:00 PM – 9:00 PM & 10:30 AM – 7:30 PM – Dance Recital & Rehearsals – Once Upon a Dream – Shannon Scott

## **CONSENT AGENDA – CONTRACTS/AGREEMENTS**

It is recommended that the Board of Education approve the following contracts and/or agreements, items A and B, as presented:

- A. Healthcare Billing Services – Medicaid Billing Services
- B. Lynn Mazur Nursing Services Agreement

## **CONSENT AGENDA – PERSONNEL**

It is recommended that the Board of Education approve the following personnel items A through M, as presented:

- A. Employment Certified Substitutes/Home Tutors – Addendum # II

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2017/2018 school year, as submitted by the MCESC.

- B. Employment – Certified

It is recommended that the Board of Education employ Rosanna Darby, Granger Intervention Specialist, on a one-year limited contract of employment, effective 9/25/17 for the 2017/2018 school year.

- C. Maternity/Family Medical Leave – Certified

It is recommended that the Board of Education approve the Maternity/Family Medical Leave request of Bonnie Gomez, High School Social Studies Teacher, effective with the birth of her child, (anticipated due date of 3/6/18), returning at the beginning of the 2018/2019 school year.

- D. Change of Status – Classified

It is recommended that the Board of Education approve a change of status for Kathy Duale, from Granger Playground Aide, 2 hours per day to Granger Special Education Aide, 5.5 hours per day, effective 9/12/2017.

- E. Change of Status – Classified

It is recommended that the Board of Education approve a change of status for the scheduled hours of bus drivers for the 2017/2018 school year, as presented.

- F. Retirement – Classified

It is recommended that the Board of Education accept the resignation of the following individuals, for the reason of retirement:

1. Marlene Guthrie, Bus Driver, effective 11/1/17
2. Derrel Larsen, Bus Driver, effective 8/1/17



G. Resignation – Classified

It is recommended that the Board of Education accept the resignation of Robert Scotta, Bus Driver, effective 5/26/17.

H. Employment – Classified

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment, for the 2017/2018 school year, as listed:

1. Lisa Chapman, Granger Mid-Day Sp. Ed. Aide, 1.75 hours per day, effective 9/14/17
2. Andrea Jeffers, Middle School Cook, 5 hours per day, effective 9/11/2017
3. Ellen Lawer, Hinckley Latchkey PM Assistant, effective 9/7/17
4. Ashley Wayne, Granger PM Latchkey Assistant, effective 8/29/17

I. Employment – Classified Substitutes

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment, on an “as needed basis” for the 2017/2018 school year, as listed:

1. Lisa Chapman, Substitute Aide
2. Amy Seiberling, Substitute Aide
3. Victoria Soltesz, Substitute Bus Driver

J. Employment – Student Worker

It is recommended that the Board of Education employ Armin Gasser, on a limited one year limited contract of employment, as a student worker, on an “as needed basis”, for the 2017/2018 school year.

K. Employment – Highland Community Education

It is recommended that the Board of Education employ Mary Fran Kudla, as the Highland Community Education Director for the 2017/2018 school year, as presented.

L. Athletic Events – Game Worker Rates – Addendum # III

It is recommended that the Board of Education approve the Athletic Workers Pay Schedule, for the 2017/2018 school year, as presented.

M. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2017/2018 school year, as listed:

1. Suzette Burtoft	Mentor Teacher	\$3,964.00 – 7 yrs
2. Darren Ceresko	HS Asst Football Coach	\$4,77.00 – 1 yr
3. Steve Coon	HS Asst Basketball Coach – Girls	\$6,403.00 – 18 yrs
4. Amy Dean	HS Fall Faculty Manager – ½ Time	\$2,998.50 – 2 yrs
5. Robyn Eastman	HS Fall Faculty Manager	\$7,216.00 – 5 yrs
6. Rachel Gamin	Mentor Teacher	\$3,964.00 – 5 yrs

7. Veronica Godlaski	Mentor Teacher	\$3,964.00 – 6 yrs
8. Brendan Gwirtz	HS Asst Basketball Coach Girls	\$5,997.00 – 5 yrs
9. Kelly Harrison	MS Drama Club Advisor	\$1,931.00 – 0 yrs
10. Charles Howe	HS Asst Soccer Coach Boys – ½ Time	\$2,185.50 – 0 yrs
11. Colleen Hyland	Mentor Teacher	\$3,964.00 – 7 yrs
12. Ashley Kwiatkowski	MS Cheerleading Advisor	\$1,931.00 – 1 yr
13. Amy Lyon	HS Cheerleading Advisor	\$5,997.00 – 12 yrs
14. Andrew Lynden	Mentor Teacher	\$3,964.00 – 6 yrs
15. Melany Malquest	Mentor Teacher	\$3,964.00 – 6 yrs
16. Darla Miller	Mentor Teacher	\$2,744.00 – 2 yrs
17. Robert Murray	Mentor Teacher	\$2,744.00 – 0 yrs
18. Mandi Myser	MS Fall Faculty Manager	\$3,964.00 – 3 yrs
19. Kristine Nerlich	Mentor Teacher	\$2,744.00 – 0 yrs
20. Jeremie Pesek	Mentor Teacher	\$3,151.00 – 3 yrs
21. Elizabeth Poltis	MS National Honor Society Advisor	\$1,525.00 – 0 yrs
22. Tim Snook	MS Fall Faculty Manager	\$5,184.00 – 14 yrs
23. Nicole Spangler	HS Department Chair - Math	\$1,931.00 – 0 yrs
24. Karen Valantasis	Mentor Teacher	\$3,151.00 – 3 yrs
25. Becky Watson	Mentor Teacher	\$3,151.00 – 4 yrs
26. Donna Wolford	Mentor Teacher	\$3,151.00 – 4 yrs

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF  
CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Executive Session

To consider the purchase of property for public purposes, or for the sale of public property.

XII. Adjourn

**Highland Local Schools  
Fiscal Year 2018  
Annual Appropriations**

<u>Fund Description</u>	<u>USAS Fund Number</u>	<u>Total Appropriation</u>
<b>General Fund</b>	<b>001</b>	<b>27,033,631.00</b>
Bond Retirement	002	2,607,850.00
Permanent Improvement	003	275,000.00
Food Service	006	1,194,690.00
Expendable Trusts	007	1,000.00
Non-Expendable Trusts	008	2,600.00
Uniform School Supplies	009	100,000.00
Internal Services Rotary	014	80,000.00
<b>Emergency Levy Fund</b>	<b>016</b>	<b>5,642,157.00</b>
Public School Support	018	102,000.00
Local Grants	019	125,000.00
Special Enterprise Fund (Latchkey / Comm Ed)	020	272,000.00
Agency Fund - OHSAA Tournaments	022	25,000.00
Underground Storage Tank	031	-
Capital Grants (Sales Tax Fund)	071	2,450,000.00
Student Managed Activities	200	276,500.00
District Managed Activities	300	300,000.00
Auxiliary Services	401	121,138.50
SchoolNet Data Communications	451	9,000.00
IDEA Part B - Special Education Grants	516	679,128.76
Title III - Limited English Proficiency	551	1,994.85
Title I Disadvantaged Children Grant	572	170,159.02
Early Childhood Special Education Grant	587	13,855.36
Improving Teacher Quality Grant	590	46,996.19
Miscellaneous Federal Grants	599	10,000.00
<b>Total All Funds</b>		<b>41,539,700.68</b>

**Medina County Schools' ESC  
124 West Washington Street  
Medina, Ohio 44256-2270**

**Listings Dated 8/4/17**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Dennis Bailey	Colette Dowling	Michelle Lisco	Pamela Piersall
Cayla Bauman	Heather Kelps	Jordan Neiding	Rebecca Romanoff

**Listings Dated 8/18/17**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Jessica Burgess	Robin Madak	Dianne Schlegel	Nancy Valantasis
Hannah Krochta	David Nagel	Lauren Spence	Pamela Van Dyke
Kaitlyn Laugesen	Dale Root	Kelsey Stitt	Timothy Viskocil

**Listings Dated 8/25/17**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Joshua Bowman	Derek Farley	Alan Klinect	Alicia McIntire
James Carkido	Susan Febus	Mia Kruggel	Elizabeth Williams
Nicole Charvat	Lisa Imbrigiotta	Robin Madak	
Jennifer Coppolino	Joseph Jasin	Anna Maddamma	

**Listings Dated 9/1/17**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Derek Farley	Kyle Grow	Patricia Meyers	Noelle Zambetti
Meghan Frangiamore	Cory Johnston	Sydney Reinbolt	Katherine Zimmerer
Jill Goff	Melissa King	William Troyer	

**Listings Dated 9/8/17**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Susan Aikey-Walker	Julie Cronin	Brenda Hogan	Patrick Ploenzke
Robert Arendash	Allan Davis	Danielle Kay	Carrie Ruggiero
Andria Booth	Jenny Deighton	Maribeth Keppler	Blair Shimandle
Kim Brightbill	Stephanie Earnest	Karen Kinsey	Julie Tollis
Joshua Bowman	Janet Grosskopf	John Platner	

## Athletic Workers Pay Schedule

## Addendum # III

### High School Events:

#### Football

\$50.00	Ticket taker	per game	Varsity only thru 3 <sup>rd</sup> Quarter
\$40.00	Ticket taker	per game	9 <sup>th</sup> , JV & Varsity thru halftime
\$50.00	Field Supervisor	per game	
\$40.00	Parking	per night	
\$20.00	Public Announcer	per game	
\$20.00	Scoreboard	per game	
\$20.00	Chains	3 people	9 <sup>th</sup> , JV & Varsity (when our staff)
\$20.00	Videographer	max (2) per game (2) per practice	Varsity only Varsity only

#### Volleyball

\$50.00	Ticket taker	per night	9 <sup>th</sup> , JV & V on same night
\$40.00	Ticket taker	per night	JV, V on same night
\$40.00	Gym Supervisor	per night	
\$20.00	Public Announcer	per match	
\$20.00	Scoreboard	per match	
\$20.00	Stats/Scorebook	per night	Varsity only
\$20.00	Videographer	(1) per night	

#### Soccer (Boys and Girls)

\$40.00	Ticket taker	per night	
\$40.00	Field Supervisor	per night	
\$20.00	Public Announcer	per match	
\$20.00	Scoreboard	per match	
\$20.00	Stats/Scorebook	per night	Varsity only
\$20.00	Videographer	(1) per night	

#### Basketball (Boys and Girls)

\$50.00	Ticket taker	per night	9 <sup>th</sup> , JV & V on same night
\$40.00	Ticket taker	per night	JV, V on same night
\$40.00	Gym Supervisor	per night	
\$20.00	Ticket taker	per night	9 <sup>th</sup> stand-alone game
\$20.00	Scoreboard	per game	
\$20.00	Public Announcer	per game	Varsity only
\$20.00	Scorebook	per game	
\$20.00	Videographer	(1) per game	
\$20.00	Stats	per night	Varsity only

## Athletic Workers Pay Schedule

## Addendum # III

### Wrestling

\$40.00	Ticket taker	per night	JV, V on same night
\$40.00	Gym Supervisor	per night	
\$20.00	Scoreboard	per match	
\$20.00	Public Announcer	per match	Varsity only
\$20.00	Scorebook	per match	
\$20.00	Videographer	(1) per match	
\$20.00	Stats	per night	Varsity only

### Softball and Baseball

\$20.00	Scoreboard	(1) per game
\$20.00	Scorebook/Stats	(1) per game

### Track & Field and Cross Country

\$20.00	Scoreboard	(1) per dual meet
\$20.00	Scorebook/Stats	(1) per dual meet
\$20.00	Public Announcer	(1) per dual meet
\$100.00	Scorebook/Stats	(2) per invitational meet
\$100.00	Public Announcer	(1) per invitational meet

### High School Tournaments (non-OHSAA tournament)

\$15.00	Ticket taker	per hour
\$15.00	Supervisor	per hour
\$20.00	Scoreboard	per game
\$20.00	Public Announcer	per game

### High School OHSAA Tournament

\$100.00	Site Manager	per game	(or amount specified by OHSAA)
\$75.00	Ticket Manager	per game	(or amount specified by OHSAA)
\$40.00	Ticket taker	per game	
\$50.00	Field Supervisor	per game	
\$40.00	Parking	per night	
\$20.00	Public Announcer	per game	
\$20.00	Scoreboard	per game	

## Athletic Workers Pay Schedule

## Addendum # III

### **Middle School Events:**

#### **Football**

\$20.00	Ticket taker	per game
\$20.00	Field Supervisors	per game
\$15.00	Scoreboard	per game
\$15.00	Chains	3 people per game

#### **Volleyball**

\$20.00	Ticket taker	per night
\$20.00	Gym Supervisors	per night
\$15.00	Scoreboard	per night
\$15.00	Scorebook	per night

#### **Basketball Regular Season (Boys and Girls)**

\$20.00	Ticket taker	per game
\$20.00	Gym Supervisors	per game
\$15.00	Scoreboard	per game
\$15.00	Possession Arrow	per game
\$15.00	Scorebook	per game

#### **Middle School Wrestling**

\$20.00	Ticket taker	per night
\$20.00	Gym Supervisors	per night
\$15.00	Scoreboard	per night
\$15.00	Scorebook	per night

#### **Middle School Tournament**

\$15.00	Ticket taker	per hour
\$15.00	Gym Supervisor	per hour
\$15.00	Scoreboard	per game
\$15.00	Possession Arrow	per game (Basketball)
\$15.00	Scorebook	per game

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
OCTOBER 16, 2017  
HIGH SCHOOL MEDIA CENTER  
7:00 PM

AGENDA

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – November 20, 2017 – High School Media Center – 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer
  - A. Approval of Minutes

It is recommended that the Board of Education approve the Minutes of the Regular Meeting held on September 18, 2017, as presented.
  - B. Approval of Monthly Financial Reports

It is recommended that the Board of Education approve the September 2017 Financial Reports, as presented.
  - C. Approval of Fiscal Year 2018 Five Year Forecast

It is recommended that the Board of Education approve the Fiscal Year 2018 Five Year Forecast and Assumptions for the five-year period ending June 30, 2022, as presented.
- VI. Board Members' Agenda Items
- VII. Hearing of Individuals and/or Delegation Representatives
- VIII. New Business
- IX. Old Business
- X. Superintendent's Agenda
  - A. Payment in Lieu of Transportation – Addendum # I

It is recommended that the Board of Education approve the Payment in Lieu of Transportation Resolution, as presented.



**B. Acceptance of Donations**

It is recommended that the Board of Education accept the following donations, as listed:

TO	FROM	ITEM/VALUE
HHS Speech & Debate Team	Mike Mockbee	\$500.00
HHS Speech & Debate Team	CAM, Inc.	\$500.00
HHS Speech & Debate Team	Michael & Cheryl Treb	\$500.00
HHS Speech & Debate Team	Allstate Insurance	\$500.00
HHS Speech & Debate Team	Karen Ford	\$100.00
HHS Speech & Debate Team	Allstate Insurance	\$100.00
Highland Middle School	Westfield Insurance	242 T-shirts
Highland Middle School	HMS PTO	\$420.00/6 <sup>th</sup> Grade Camp Support
Highland Middle School	AT&T – Your Cause	\$3.00
Granger Elementary	Peter Bryan-Eagle Scout	Painted U.S. Map on Blacktop
Granger Elementary	Donald & Carol Baker	\$500.00/Magical Theater Performance
Sharon Elementary	Holy Martyrs Church	\$100.00/ School Supplies
Sharon Elementary	Sharon Community Trusts	\$2,200.00/KidScripts Writing Rally
Sharon Elementary	Artsonia	\$815.33/Spring Art Show & Supplies
Sharon Elementary	River Valley Paper LLC	\$66.53/Recycling Program

**C. Approval of Applications for Use of Facilities/Waiver of Fees**

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

High School

- HS Cafeteria – Monday – 10/16/17 – 7:00 PM – Girl Scouts Information Meeting – Missy Schreiner
- HS Cafeteria – Saturday – 2/24/18 – 9:00 AM – 1:30 PM – Girl Scouts World Friendship Day – Missy Schreiner
- HS Cafeteria & Auditorium – Sunday – 10/22/17 – 12:30 PM – 2:00 PM – Fall Family Event – HHS PTO – Sharon McFadden
- HS Cafeteria – Mondays – 10/9/17, 11/13/17, 12/11/17, 1/8/18 & 2/12/18 – 6:30 PM – 9:00 PM – Baseball Boosters Monthly Meeting – Nicole Meikle
- HS Cafeteria – Wednesday – 11/1/17 – 4:00 PM – 8:00 PM – Highland Youth Cheer Banquet – Melisa Russell

Middle School

- MS Stadium – Sunday – 10/15/17 – 3:00 PM – 5:00 PM – Youth Lacrosse Open House Clinic – Mark Przybysz

Granger Elementary

- GE Cafeteria – 2nd & 4<sup>th</sup> Wednesdays – During the School Year – 6:00 PM – 7:30 PM – Brownies 3<sup>rd</sup> Grade 90013 – Deborah Balika
- GE Softball Field – Sunday – 10/8/17 – 10:00 AM – 1:00 PM – Scrimmage – Diamond Chix – Mike Crandall

Hinckley Elementary

- HE Classroom – Mondays – 10/16/17, 11/13/17, 12/4/17, 1/22/18, 2/12/18, 3/12/18, 4/23/18 & 5/14/18 – 3:30 PM – 5:00 PM – Cub Scout Pack 3520 – James Obermacher

**FEES NOT WAIVED**

- HS Auditorium – Friday – 12/15/17 – 3:00 PM – 11:00 PM & Saturday – 12/16/17 – 11:00 AM – 11:00 PM – Dance Recital – Medina Centre for Dance/Trinity Dance – Kelly Parks
- HS Auditorium & Band Room – Wednesday through Friday – 6/6/18 – 6/8/18 – 3:00 PM – 11:00 PM & Saturday – 6/9/18 – 11:00 AM – 3:00 PM – Dance Recital – Medina Centre for Dance Art/Trinity Dance – Kelly Parks
- HS Auditorium/Band Room/Black Box – Wednesday through Friday – 6/13/18 – 6/15/18 – 2:00 PM – 11:00 PM & Saturday – 6/16/18 – 11:00 AM – 6:00 PM – Dance Recital – Element Dance Company – Alison Toth
- MS Gym – Thursdays – During the School Year – 7:00 PM – 10:00 PM – Thursday Night Men's League – David Haller

**CONSENT AGENDA – CONTRACTS/AGREEMENTS**

It is recommended that the Board of Education approve the following contracts and/or agreements, Items A through D, as presented:

- A. Judith Ann Harpley/Harpley CS LLC – Orientation & Mobility Services
- B. The Musical Theater Project – Musical Production Residency
- C. Naviance – College & Career Readiness Services
- D. Liberty Mutual Insurance/ Brooker Insurance Agency – Insurance Coverage for the Policy Year ending 9/30/18

**CONSENT AGENDA – PERSONNEL**

It is recommended that the Board of Education approve the following personnel items A through G, as presented:

- A. Employment Certified Substitutes/Home Tutors – Addendum # II

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2017/2018 school year, as submitted by the MCESC.

- B. Revision of Maternity/Family Medical Leave – Certified

It is recommended that the Board of Education approve a revision in the Maternity/Family Medical Leave request of Emily Young, Sharon Intervention Specialist, resulting in a return date of November 20, 2017.

- C. Resignation – Classified

It is recommended that the Board of Education accept the resignation of the following individuals, as listed:

1. Callie Anderholm, Granger Latchkey Assistant, effective 10/12/17
2. Suzanne Post, Sharon Special Education Aide, effective 10/6/17

D. Employment – Classified

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment, for the 2017/2018 school year, as listed:

1. Katie Anderson, Granger Playground Aide, effective 9/28/17
2. Karen Kissel, Granger Special Education Bus Aide, effective 10/16/17
3. Megan Ritzman, Sharon Office Aide, effective 10/2/17
4. Christine Schwall, Sharon Special Education Aide, effective 10/5/17

E. Employment – Classified Substitutes

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment, on an “as needed basis”, for the 2017/2018 school year, as listed:

1. Lynda Boark, Substitute Cook
2. Colette DiMalanta, Substitute Cook
3. Samantha Genders, Substitute Cook, effective 9/25/17
4. Amelia Kosdrosky, Substitute Cook, effective 10/11/17
5. Sarah Russell, Substitute Aide
6. Amy Ward, Substitute Aide
7. Kandice Yatsko, Substitute Aide

F. Employment – Consulting Services

It is recommended that the Board of Education employ James Reusch, on a one-year limited contract of employment for consulting services to the Highland Local School District, on an hourly basis, for the 2017/2018 school year, as presented.

G. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2017/2018 school year, as listed:

1. Amy Dean	HS Winter Faculty Manager	\$2,744.00 – 2 yrs
2. Brandon Frederick	HS Asst Soccer Coach Boys	\$4,371.00 – 2 yrs
3. Mike Gibbons	Certified Strength & Conditioning Coach	\$5,184.00 – 12 yrs
4. Mike Gibbons	HS Weight Room Supervisor	\$4,371.00 – 12 yrs
5. Bill Haney	MS Asst Wrestling Coach	\$2,744.00 – 2 yrs
6. James Madison	HS Asst Basketball Coach Boys	\$5,997.00 – 9 yrs
7. Jocelyn Textoris	Gymnastics Advisor	Volunteer
8. Kevin Zywiec	HS Asst Wrestling Coach	\$5,997.00 – 8 yrs

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Executive Session

To consider the purchase of property for public purposes and for the sale of public property.

XII. Adjourn

**RESOLUTION – PAYMENT IN LIEU OF TRANSPORTATION**

**BE IT RESOLVED** that the Highland Local Board of Education, Medina County, Ohio, has established that the attached list of students are eligible to receive Transportation in compliance with the Ohio Revised Code, State Board of Education standards, and District policy.

**BE IT FURTHER RESOLVED** the Highland Local Board of Education decrees that such service by school conveyance is impractical, and hereby agrees to pay the parent or guardian of said pupil (in lieu of providing such service) an amount which will not exceed the State average cost to transport all pupils in the State the preceding year.

1. Kaitlyn Domokos	The Lippman School	Grade 1
2. Taylor Domokos	The Lippman School	Grade 3
3. Sophia Korman	Old Trail	Grade 3
4. Nolan Si	Old Trail	Grade 6
5. Griffin Thomas	Old Trail	Kindergarten

**Medina County Schools' ESC  
124 West Washington Street  
Medina, Ohio 44256-2270**

**Listings Dated 9/15/17**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Allison Beery	Tnay Mooneyham	Hannah Reese
Rebecca Kerr	Shane Oravec	Jennifer Walton
Matthew Kohl	Timothy Pawelec	Mark Wurstle

**Listings Dated 9/22/17**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Angela Andrasik  
Suzanne Chiera  
Susan Ferbus  
Jeremy Webb

**Listings Dated 9/28/17**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Amy Dalessandro	Richard Manco III
Bethina Erdos	Adam Nilson
Russell King	Mary Theus

**Listings Dated 10/6/17**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Castanza DiCola  
Arika Hoyt  
Melissa Lance  
Michele Squire

HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
NOVEMBER 20, 2017  
HIGH SCHOOL MEDIA CENTER  
7:00 PM

AGENDA

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – December 18, 2017 – High School Media Center – 7:00 PM
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer

- A. Approval of Minutes

- It is recommended that the Board of Education approve the Minutes of the Regular Meeting held on October 16, 2017, as presented.

- B. Approval of Monthly Financial Reports

- It is recommended that the Board of Education approve the October 2017 Financial Reports, as presented.

- C. Approval of Fiscal Year 2018 Amended Appropriations

- It is recommended that the Board of Education amend the Fiscal Year 2018 Appropriations, as presented in Addendum # I.

- D. Approval of Vendor Payments (Then & Now Certificates)

- It is recommended that the Board of Education approve the following items for payment in accordance with Ohio Revised Code 5705.41(D):

<u>Vendor</u>	<u>Description</u>	<u>Amount</u>
Discovery Education	DE Streaming	\$8,550.00
Buckeye Local Schools	Special Education Compact	\$28,224.55

- E. Acceptance of 2018 Tax Rates and Amounts

- It is recommended that the Board of Education approve the "Resolution Accepting the Amounts and Rates as Determined by the Budget Commission and Authorizing the Necessary Tax Levies and Certifying Them to the County Auditor", as presented in Addendum # II.

- VI. Board Members' Agenda Items
- VII. Hearing of Individuals and/or Delegation Representatives
- VIII. New Business

Conduct first reading for new and revised Board of Education Policies:

- 2271 – College Credit Plus Program
- 4120.05 – Employment of Substitute Educational Aides
- 5136 – Personal Communication Devices
- 5200 – Attendance
- 5330 – Use of Medications
- 5530 – Drug Prevention
- 6233 – Amenities for Participants at Meetings and/or Other Occasions
- 6680 – Recognition
- 7300 – Disposition of Real Property/Personal Property
- 8600.04 – Bus Driver Certification
- 9141 – Business Advisory Council
- 7540.03 – Student Technology Acceptable Use and Safety
- 7540.04 – Staff Technology Acceptable Use and Safety
- 7540.05 – District-Issued Staff E-Mail Account
- 7540.06 – District-Issued Student E-Mail Account

- IX. Old Business
- X. Superintendent's Agenda

- A. Highland Local School District Plan for the Identification and Service of Children who are Gifted

It is recommended that the Board of Education approve the Highland Local School District Plan for the Identification and Service of Children who are Gifted, as presented.

- B. Approval of Middle School Out-of-State Trip

It is recommended that the Board of Education approve the Middle School Out-of-State trip to Washington, D.C., leaving on March 21, 2018 and returning on March 23, 2018, as presented. This trip is paid entirely by Highland students.

- C. Approval of High School Out-of-State Trip

It is recommended that the Board of Education approve the High School Out-of-State Trip to Peak-n-Peak, New York, on Saturday, February 3, 2018, leaving at 7:30 AM and returning at 7:00 PM, as presented. This trip is paid entirely by Highland students.

- D. Approval of High School Out-of-State Trip

It is recommended that the Board of Education approve the Out-of-State Trip for the Highland High School Speech & Debate Team to Bethel Park, PA, leaving at 11:00 AM on Friday, February 9, 2018 and returning on Saturday, February 10, 2018.

E. Acceptance of Donations

It is recommended that the Board of Education accept the following donations, as listed:

TO	FROM	ITEM/VALUE
HHS Speech & Debate Team	Southeast Security	\$100.00
HHS Speech & Debate Team	Marianna Nemeth & Karl Fabian	\$100.00
HHS Speech & Debate Team	Mark & Glenna Jackson	\$500.00
HHS Speech & Debate Team	Angela R. Gasser, D.D.S.	\$100.00
HHS Speech & Debate Team	Roy D. Pressler, D.D.S.	\$100.00
HHS Speech & Debate Team	Julie Reeves, M.D.	\$100.00
HHS Gay Straight Alliance Club	James Cutlip	\$250.00
HHS Girls Basketball	Anonymous	\$750.00
HHS Thespians	ORMACO	\$65.00
Highland Middle School	AT&T/Your Cause	\$3.00

F. Approval of Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, with noted exceptions, as listed:

High School

- HS Cafeteria – Saturday – 3/10/18 or Saturday – 4/28/18 (if inclement weather) – 4:30 PM – 11:00 PM – Unity Concert – YDA, TAF, GSA – Audrey Hinneberg
- HS Gym – Saturday – 1/20/18 – 5:30 PM – 8:30 PM – Heartbeats Jump Rope Community Show – Cathy Sheridan
- HS Main Entrance Hallway – Wednesday – 10/25/17 – 6:00 PM – 8:00 PM – Issue 18 Campaign Rally – Maureen Fragnoli
- HS Cafeteria – Monday – 12/11/17 – 2:30 PM – 9:00 PM – Football Banquet – Football Moms Club – Barb Killeen

Granger Elementary

- GE Cafeteria – 3<sup>rd</sup> Tuesday of the Month – During the School Year – 5:45 PM – 7:15 PM – Daisy Granger Kindergarten Troop 90856 Meetings – Sandy Noall
- GE Softball Field – Sundays – 10/22/17, 10/29/17, 11/5/17, 11/12/17 & 11/19/17 – 2:00 PM – 4:00 PM – Diamond Chix Team Practice – Jeremy Vorndran
- GE Media Center & Gym – Mondays & Thursdays – During the School Year – 3:30 PM – 5:00 PM – Medina County Police Activities League – After School Program – Roberta Bavaro
- GE Cafeteria – Wednesday – 11/1/17 – 6:30 PM – 7:00 PM – Tiger Scout Meeting – Deb Reed Balika

Hinckley Elementary

- HE Cafeteria – Monday – 11/13/17 – 7:00 PM – Girl Scout Meeting – KDG & 1<sup>st</sup> Grade – Missy Schreiner
- HE Cafeteria – Monday – 11/20/17 – 5:00 PM – 8:00 PM – PTO Maker Space Night – Katie Massaro

Sharon Elementary

- SE Gym & Cafeteria – Tuesdays & Thursdays – During the School Year – 3:30 PM – 5:30 PM – MCPAL After School Program – Rebecca Byrne
- SE Gym & Cafeteria – Thursday – 10/26/17 – 6:00 PM – 8:00 PM – PTO Fall Family Fun Night – Christine Hollabaugh
- SE Gym – Tuesdays & Thursdays – 11/7/17 through 3/29/18 – 6:30 – 8:00 PM – Futsal Youth Foot Skills Training – Jeff Kowza



**Fees Not Waived**

- HS Stadium – Saturday – 10/21/17 – 5:00 PM – 10:00 PM – Brunswick City Schools Boys Soccer Match – John Justice

**CONSENT AGENDA – CONTRACTS/AGREEMENTS**

It is recommended that the Board of Education approve the following contracts and/or agreements items A and B, as presented.

- A. Circle Lawn Care, LLC – Snow Removal and Salt Spreading Agreement
- B. Joint Agreement Appointing the Business Advisory Council of the Educational Service Center to serve as the Business Advisory Council for the Highland Local School District

**CONSENT AGENDA – PERSONNEL**

It is recommended that the Board of Education approve the following personnel items A through J, as presented:

- A. Employment Certified Substitutes/Home Tutors – Addendum # III

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2017/2018 school year, as submitted by the MCESC.

- B. Revision of Parental Leave – Certified

It is recommended that the Board of Education approve a revision in the Parental Leave Request of Jamie Price, High School Social Studies Teacher, resulting in a return at the beginning the 2018/2019 school year.

- C. Employment – Certified

It is recommended that the Board of Education employ Allison Hirsch, on a one-year limited contract of employment, as a High School Long Term Substitute Social Studies Teacher, for the remainder of the 2017/2018 school year.

- D. Retirement – Classified

It is recommended that the Board of Education accept the resignation of Veronica Hayes, Sharon Elementary Secretary, for the reason of retirement, effective 1/3/18.

- E. Resignation – Classified

It is recommended that the Board of Education accept the resignation of Karen Kissel, Mid-day Preschool Bus Aide, effective 11/2/17.

- F. Change of Status – Classified

It is recommended that the Board of Education approve a change of status for Lisa Chapman from Granger Mid-day Preschool Aide to Granger Preschool Aide, effective 11/13/17.

G. Employment – Classified

It is recommended that the Board of Education employ the following individuals, on one-year contracts of employment, for the 2017/2018 school year, as presented:

1. Marie Baker, Granger After-School Preschool Bus Aide, effective 11/13/17
2. Paul Flick, Bus Driver, effective 10/17/17
3. Nicole Hollis, Granger PM Latchkey Assistant, effective 11/7/17
4. John Johnston, Bus Driver, effective 10/17/17
5. Mark Krusinski, Bus Driver, effective 10/17/17
6. Craig Lindsay, Bus Driver, effective 10/17/17
7. Lorie Strand, Bus Driver, effective 10/17/17

H. Employment – Classified Substitutes

It is recommended that the Board of Education employ the following on one-year limited contracts of employment, on an “as needed basis” for the 2017/2018 school year, as listed:

1. Katie Anderson, Substitute Aide
2. Nicole Charvat, Substitute Aide
3. Shayrl Chrutchley, Substitute Aide
4. Sherri Kedzior, Substitute Aide, effective 9/18/17
5. Judith Smith, Substitute Aide, effective 10/6/17
6. Margaret Spurio, Substitute Cook, effective 10/25/17

I. Change of Status – Co-curricular/Supplemental

It is recommended that the Board of Education approve a change of status for Darren Cereszko, Assistant Football Coach from 1 year experience to 4 years' experience.

J. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals, on one-year limited supplemental contracts of employment, for the 2017/2018 school year, as listed:

1. Jason Cress	MS Golf Advisor	\$1,525.00 – 3 yrs
2. Jason Cress	MS Head Basketball Coach Boys 7 <sup>th</sup>	\$3,964.00 – 4 yrs
3. Gabe Kirik	HS Asst Drama/Musical Production	\$1,931.00 – 0 yrs
4. Tina McKeen	Home/After School Tutor	\$25.00 per hour
5. Brit Musal	HS Asst Football Coach	\$5,184.00 – 3 yrs
6. Nate Rudolph	MS Jazz Band	\$1,525.00 – 5 yrs
7. James Scavuzzo	MS Head Wrestling Coach	\$3,964.00 – 3 yrs
8. Tim Snook	National Testing Proctor	\$25.00 per hour
9. Gillian Strait	HS Asst Band Director	\$3,964.00 – 0 yrs

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Adjourn

**Highland Local Schools  
Fiscal Year 2018  
Amended Annual Appropriations**

<u>Fund Description</u>	<u>USAS Fund Number</u>	<u>Total Appropriation</u>
<b>General Fund</b>	<b>001</b>	<b>27,033,631.00</b>
Bond Retirement	002	2,607,850.00
Permanent Improvement	003	275,000.00
Food Service	006	1,194,690.00
Expendable Trusts	007	1,000.00
Non-Expendable Trusts	008	2,600.00
Uniform School Supplies	009	100,000.00
Internal Services Rotary	014	80,000.00
<b>Emergency Levy Fund</b>	<b>016</b>	<b>5,642,157.00</b>
Public School Support	018	102,000.00
Local Grants	019	125,000.00
Special Enterprise Fund (Latchkey / Comm Ed)	020	272,000.00
Agency Fund - OHSAA Tournaments	022	25,000.00
Underground Storage Tank	031	-
Capital Grants (Sales Tax Fund)	071	2,450,000.00
Student Managed Activities	200	276,500.00
District Managed Activities	300	300,000.00
Auxiliary Services	401	121,138.50
SchoolNet Data Communications	451	9,000.00
IDEA Part B - Special Education Grants	516	679,128.76
Title III - Limited English Proficiency	551	2,695.75
Title I Disadvantaged Children Grant	572	170,517.42
Early Childhood Special Education Grant	587	13,855.36
Improving Teacher Quality Grant	590	46,867.41
Miscellaneous Federal Grants	599	10,000.00
<b>Total All Funds</b>		<b>41,540,631.20</b>

Amendment to Resolution dated March 20, 2017

RESOLUTION ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE  
BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES  
AND CERTIFYING THEM TO THE COUNTY AUDITOR

(BOARD OF EDUCATION)  
Revised Code, Secs. 5705.34-5705.35

The Board of Education of the HIGHLAND LOCAL School District, MEDINA  
County, Ohio, met in \_\_\_\_\_ session on the \_\_\_\_\_ day of \_\_\_\_\_  
(Regular Or Special)  
20\_\_\_\_, at the office of \_\_\_\_\_ with the following members  
present:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Mr./Mrs. \_\_\_\_\_ moved the adoption of the following Resolution:

WHEREAS, This Board of Education in accordance with the provisions of law has previously  
adopted a Tax Budget for the next succeeding fiscal year commencing July 1st, **2017**  
and

WHEREAS, The Budget Commission of MEDINA County, Ohio, has  
certified its action thereon to this Board together with an estimate by the County Auditor of the rate  
of each tax necessary to be levied by this Board, and what part thereof is without, and what part  
within, the ten mill tax limitation; therefore, be it

RESOLVED, By the Board of Education HIGHLAND LOCAL School District,  
MEDINA County, Ohio, that the amounts and rates, as determined  
by the Budget Commission in its certification, be and the same are hereby accepted; and be it further  
RESOLVED, That there be and is hereby levied on the tax duplicate of said School District the rate  
of each tax necessary to be levied within and without the ten mill limitation as follows:

FUND	Amount to Be Derived from Levies Outside 10 M. Limitation	Amount Approved by Budget Com- mission Inside 10 M. Limitation	County Auditor's Estimate of Tax Rate to be Levied	
			Inside 10 M. Limit	Outside 10 M. Limit
	Column II	Column IV	V	VI
Bond Retirement Fund 2001	\$2,034,700			2.50
Bond Retirement Fund 2018	\$3,174,200			3.90
General Fund	\$15,647,900	\$3,871,800	4.90	60.60
Emergency Fund	\$4,720,600			5.80
For PERM Improvement State				
TOTAL	\$25,577,400	\$3,871,800	4.90	72.80

**SCHEDULE B**

**LEVIES OUTSIDE 10 MILL LIMITATION, EXCLUSIVE OF DEBT LEVIES**

FUND	Maximum Rate Authorized to Be Levied	Co. Auditor's Est. of Yield of Levy (Carry to Schedule A, Column II)
<b>GENERAL FUND:</b>		
Current Expense Levy authorized by voters on _____, 1976 for not to exceed CONT. _____ years.	27.90	\$3,706,400
Current Expense Levy authorized by voters on June 6, 1978 for not to exceed CONT. _____ years.	8.00	\$1,749,000
Current Expense Levy authorized by voters on May 7, 2002 for not to exceed Cont. _____ years.	6.80	\$2,324,200
Current Expense Levy authorized by voters on May 7, 2002 for not to exceed Cont. _____ years.	5.00	\$1,904,900
Current Expense Levy authorized by voters on May 7, 2002 for not to exceed Cont. _____ years.	5.00	\$1,918,500
Current Expense Levy authorized by voters on November 6, 2007 for not to exceed 10 _____ years.	5.50	\$2,770,900
Current Expense Levy authorized by voters on November 6, 2007 for not to exceed 10 _____ years.	1.20	\$634,300
Current Expense Levy authorized by voters on November 6, 2007 for not to exceed 10 _____ years.	1.20	\$639,700
Emergency Levy authorized by voters on May 3, 2011 for not to exceed 10 _____ years.	5.80	\$4,720,600
Levy authorized by voters on _____ for not to exceed _____ years.		
Fund: Levy authorized by voters on _____ 20_____ for not to exceed _____ years.		

and be it further

RESOLVED, That the Clerk of this Board be and he is hereby directed to certify a copy of this

Resolution to the County Auditor of Said County.

Mr./Mrs. \_\_\_\_\_ seconded the Resolution and the roll being called

upon its adoption the vote resulted as follows:

Mr./Mrs. \_\_\_\_\_

Mr./Mrs. \_\_\_\_\_

Mr./Mrs. \_\_\_\_\_

Mr./Mrs. \_\_\_\_\_

Mr./Mrs. \_\_\_\_\_

Adopted the \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_.

\_\_\_\_\_  
Treasurer of the Board of Education of the

\_\_\_\_\_  
School District,

\_\_\_\_\_  
County, Ohio

**CERTIFICATE OF COPY**  
**ORIGINAL ON FILE**

The State of Ohio, \_\_\_\_\_ County, ss.

I, \_\_\_\_\_, Treasurer of the Board of Education of the

\_\_\_\_\_ School District, in said County, and in whose custody the Files  
and Records of said Board are required by the Laws of the State of Ohio to be kept, do hereby  
certify that the foregoing is taken and copied from the original \_\_\_\_\_

\_\_\_\_\_ now on file with said Board, that the foregoing has been compared by me with said original document,  
and that the same is a true and correct copy thereof.

WITNESS my signature, this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_

\_\_\_\_\_  
Treasurer of the Board of Education of the

\_\_\_\_\_ School District,

\_\_\_\_\_ County, Ohio.

No. \_\_\_\_\_

\_\_\_\_\_  
BOARD OF EDUCATION,

\_\_\_\_\_  
SCHOOL DISTRICT,

\_\_\_\_\_ County, Ohio.

\_\_\_\_\_  
RESOLUTION  
ACCEPTING THE AMOUNTS AND RATES  
AS DETERMINED BY THE BUDGET  
COMMISSION AND AUTHORIZING THE  
NECESSARY TAX LEVIES AND CERTIFYING  
THEM TO THE COUNTY AUDITOR

(Board of Education)

\_\_\_\_\_  
Adopted \_\_\_\_\_, 20 \_\_\_\_

\_\_\_\_\_  
Treasurer

\_\_\_\_\_  
Filed \_\_\_\_\_, 20 \_\_\_\_

\_\_\_\_\_  
County Auditor

By \_\_\_\_\_  
Deputy

**Medina County Schools' ESC  
124 West Washington Street  
Medina, Ohio 44256-2270**

**Listings Dated 10/13/17**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Briana Cavett	Lyndsay Longley	Jeffrey Rich
Jessica Hamilton	Margo Massad	Matthew Tekaucic
Kristy Jones	Sarah Perrine	Rick VanDorsten

**Listings Dated 10/19/17**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Christina Berken	Robert Johnson
Rena Bockman	Carrie Neville
Jennifer Collins	Ellen Shimko
Lane Forthofer	

**Listings Dated 10/26/17**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Christina Conley  
Heather Foutz  
Amy Hawkins

**Listings Dated 11/3/17**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Zachary Humrichouser

**Listings Dated 11/9/17**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Lisa Imbrigiotta	Anna Maddamma
Holly Jaycox	Louis Tagliaferro
Lyndsay Longley	Crystal Venner

**Listings Dated 11/16/17**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Robert Arendash  
Jessica Hazelkorn  
Shelly Levitsky



HIGHLAND BOARD OF EDUCATION  
REGULAR MEETING  
DECEMBER 18, 2017  
HIGH SCHOOL MEDIA CENTER  
7:00 PM

AGENDA

- I. Call to Order and Roll Call by the President
- II. The Board of Education will hold its Organizational Meeting on Monday, January 8, 2018, at 7:00 PM at the Highland High School Media Center. In addition to regular business, the Board will elect officers and will set the date and time of future regular Board meetings. The regular January Board of Education Meeting will immediately follow the Organizational Meeting.
- III. Pledge of Allegiance
- IV. Addition(s), Correction(s) and/or Deletion(s) to the Agenda
- V. Report of the Treasurer
  - A. Approval of Minutes

It is recommended that the Board of Education approve the Minutes of the Regular Meeting held on November 20, 2017 and the Special Meeting held on December 3, 2017, as presented.
  - B. Approval of Monthly Financial Reports

It is recommended that the Board of Education approve the November 2017 Financial Reports, as presented.
  - C. May 2018 Levy Renewal – Declaration of Necessity

It is recommended that the Board of Education approve the "Resolution declaring it necessary to renew all of an existing current expense tax levy and requesting the Medina County Auditor to certify the total current tax valuation of the School District and the dollar amount of revenue that would be generated by the renewal levy", as presented in Addendum # I.
- VI. Board Members' Agenda Items

Appoint a President Pro Tempore to preside over the Organizational Meeting on January 8, 2018.
- VII. Hearing of Individuals and/or Delegation Representatives

VIII. Old Business

Conduct second and final reading for the new and revised Board of Education Policies:

2271 – College Credit Plus Program  
4120.05 – Employment of Substitute Educational Aides  
5136 – Personal Communication Devices  
5200 – Attendance  
5330 – Use of Medications  
5530 – Drug Prevention  
6233 – Amenities for Participants at Meetings and/or Other Occasions  
6680 – Recognition  
7300 – Disposition of Real Property/Personal Property  
8600.04 – Bus Driver Certification  
9141 – Business Advisory Council  
7540.03 – Student Technology Acceptable Use and Safety  
7540.04 – Staff Technology Acceptable Use and Safety  
7540.05 – District-Issued Staff E-Mail Account  
7540.06 – District-Issued Student E-Mail Account

IX. New Business

X. Superintendent's Agenda

A. GPD Group – Presentation on New Elementary Design Time Line and Process – Rodwell King and Mark Salopek

B. High School Program of Studies for 2018/2019 – Carrie Knapp

It is recommended that the Board of Education approve the changes to the 2018/2019 High School Program of Studies, as presented.

C. High School Out-of-State Trip

It is recommended that the Board of Education approve the High School Varsity Softball Tournament Trip to Murfreesboro, TN, leaving on March 23, 2018 and returning on March 26, 2018, as presented.

D. High School Out-of-State Trip

It is recommended that the Board of Education approve the High School Varsity Baseball Spring Training Trip to St. Petersburg, FL, leaving on March 24, 2018 and returning on March 30, 2018, as presented.

E. Acceptance of Donations

It is recommended that the Board of Education accept the following donations:

TO	FROM	ITEM/VALUE
Hinckley Elementary	Hinckley PTO	2 Soccer Goals/\$786.20
Hinckley Elementary	Hinckley PTO	Chromebooks/\$10,500.00
Sharon Elementary	Artsonia	Spring Art Program Supplies /\$ 149.53
Sharon Elementary	River Valley Paper LLC	Recycling Program/\$15.40
Sharon Elementary	Sharon PTO	Software Tech Programs/\$699.60
Sharon Elementary	Sharon PTO	Bookroom Books - 5 <sup>th</sup> grade/\$7 19.06
Sharon Elementary	Sharon PTO	60 Chromebooks, 2 carts & Operating Systems/\$16,780.00

F. Applications for Use of Facilities/Waiver of Fees

It is recommended that the Board of Education approve the following requests for use of facilities and waive associated fees, as listed:

High School

- HS Cafeteria – Tuesdays & Thursdays – 11/18/17 through 2/22/18 – 4:30 PM or 6:30 PM – Boys Basketball Dinners – Lori Smith
- HS Gym & Cafeteria – Friday – 12/8/17 – 6:00 M – 8:00 PM – Youth Football Banquet – Amy Dean
- HS Cafeteria – Friday – 12/22/17 – 10:00 AM – 12:00 Noon – Swim Team Breakfast – Elizabeth Vance

Middle School

- MS West Gym – Wednesday – 5/2/18 – 2:30 PM – 8:00 PM – 5<sup>th</sup> Grade D.A.R.E Graduation – Deputy Sharon Centner

Hinckley Elementary

- HE Cafeteria – 1<sup>st</sup> Wednesday of the Month – During School Year – 6:30 PM – 7:30 PM – Daisy Troop 91082 Meetings – Amanda M Giatti

Sharon Elementary

- SE Gym – Mondays – 12/4/17 & 12/16/17 – 6:30 PM – 7:45 PM – Highland Youth Basketball Practice – Alicia Steinmetz
- SE Cafeteria – Monday – Fridays – 1/4/18 through 3/9/18 – 3:20 PM – 4:20 PM & 6:30 PM – 8:30 PM – Saturday – 3/3/18 – 9:30 AM – 11:30 AM & Saturday – 3/10/18 – 1:30 PM – 4:00 PM – Rehearsals & School Play – Emily Barnett

Fees Not Waived

- MS East Gym – Fridays – 1/5/18 through 2/2/18 – 6:30 PM – 8:30 PM – Instructional Volleyball – PCVC – Mark Uhrich

**CONSENT AGENDA – CONTRACTS/AGREEMENTS**

It is recommended that the Board of Education approve the following contracts and/or agreements, for the 2017/2018 school year, items A through D, as presented:

- A. College Credit Plus Partnership with Cuyahoga Community College
- B. Transportation Reimbursement Agreement
- C. OSBA Annual Membership Agreement
- D. OSBA Legal Assistance Fund Agreement

## **CONSENT AGENDA – PERSONNEL**

It is recommended that the Board of Education approve the following personnel items A through H, as presented.

**A. Employment Certified Substitutes/Home Tutors – Addendum # II**

It is recommended that the Board of Education adopt the attached list of certified substitutes/home tutors for use for the 2017/2018 school year, as submitted by the ESCMC.

**B. Revision of Family Medical Leave – Certified**

It is recommended that the Board of Education approve a revision in the Family Medical Leave request of Annie Crawford, Hinckley Physical Education Teacher, resulting in a return date of January 29, 2018.

**C. Resignation – Classified**

It is recommended that the Board of Education accept the resignation of Brent Myers, High School Custodian, effective 12/26/17.

**D. Change of Status – Classified**

It is recommended that the Board of Education approve the change of status for Denise Shearer, from Sharon Elementary Office Aide to Sharon Elementary Secretary, effective, 1/3/18.

**E. Employment – Classified**

It is recommended that the Board of Education employ the following individuals, on one-year limited contracts of employment, for the 2017/2018 school year, as listed:

1. Tamara Cifani, Middle School Cook, effective 12/5/17
2. Megan Ross, Mid-Day Preschool Bus Special Education Aide, effective 12/18/17

**F. Employment – Classified Substitute**

It is recommended that the Board of Education employ the following individuals, on limited contracts of employment, on an “as needed basis”, for the 2017/2018 school year, as listed:

1. Jennifer Chaney, Substitute Bus Driver, effective 12/7/17
2. Tara Ringgenberg, Substitute Aide, effective 11/13/17
3. Bethany Webber, Substitute Aide, effective 12/18/17

**G. Employment – Highland Community Education**

It is recommended that the Board of Education employ Bryan Mravec, Photography Class Instructor, at a rate of \$17.00 per hour, for the 2017/2018 school year.

H. Employment – Co-curricular/Supplemental

It is recommended that the Board of Education employ the following individuals on one-year limited supplemental contracts of employment for the 2017/2018 school year, as listed:

1. Jordan Gribble	HS Asst Football Coach	\$4,777.00 – 2 yrs
2. Ashley Lenhard	National Testing Proctor	\$25.00 per hour
3. Carrie Zuro	MS Head Basketball Coach 8 <sup>th</sup> Girls	\$3,557.00 – 0 yrs

ALL EMPLOYMENT ITEMS ARE CONTINGENT ON SUCCESSFUL COMPLETION OF CRIMINAL BACKGROUND CHECKS AND PROPER CERTIFICATION WHEN APPLICABLE.

XI. Adjourn

The Board of Education of the Highland Local School District, Ohio (the Board), met in regular session on December 18, 2017, commencing at 7:00 p.m., in the Media Center at the High School, 4150 Ridge Road, Medina, Ohio, with the following members present:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The Treasurer or Treasurer Pro Tempore, as the case may be, advised the Board that the notice requirements of Section 121.22 of the Revised Code and the implementing rules adopted by the Board pursuant thereto were complied with for the meeting.

\_\_\_\_\_ moved the adoption of the following resolution:

**A RESOLUTION DECLARING IT NECESSARY TO RENEW ALL OF AN EXISTING CURRENT EXPENSE TAX LEVY AND REQUESTING THE MEDINA COUNTY AUDITOR TO CERTIFY THE TOTAL CURRENT TAX VALUATION OF THE SCHOOL DISTRICT AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY THAT RENEWAL LEVY.**

WHEREAS, at an election held in 1998, the electors of this School District approved the levy of an incremental property tax for current expenses, which, when fully phased in, amounted to 7.9 mills; and

WHEREAS, at an election held in this School District on November 6, 2007, the electors of this School District approved the renewal of all of the 7.9-mill tax levy for the purpose of current expenses for ten years, the last collection of which tax levy will occur in calendar year 2018; and

WHEREAS, in order to provide for the collection of necessary tax revenues for that purpose without interruption, this Board finds it necessary to renew the existing 7.9-mill levy for a period of ten years; and

WHEREAS, in accordance with Section 5705.03(B) of the Revised Code, in order to submit the question of a tax levy pursuant to Section 5705.212 of the Revised Code, this Board must request that the Medina County Auditor certify (i) the total current tax valuation of this School District, and (ii) the dollar amount of revenue that would be generated by the renewal levy; and

WHEREAS, in accordance with Division (B) of Section 5705.03 of the Revised Code, as amended effective September 29, 2017, upon receipt of a certified copy of a resolution of this Board declaring the necessity of a tax, stating its purpose, whether it is an additional levy, a renewal or a replacement of an existing tax, or a renewal or replacement of an existing tax with an increase or a decrease, the Section of the Revised Code authorizing the submission of the question of the tax, the term of years of the tax (or that it is for a continuing period of time), that the tax is to be levied upon the entire territory of the School District, the date of the election at which the question of the tax shall appear on the ballot, that the ballot measure shall be submitted to the entire territory of the

School District, the tax year in which the tax will first be levied and the calendar year in which it will be first collected and each county in which the School District has territory, and requesting such certification, the County Auditor is to certify the total current tax valuation of the School District and the dollar amount of revenue that would be generated by the proposed levy;

NOW, THEREFORE, BE IT RESOLVED by the Board of Education of the Highland Local School District, Counties of Medina and Summit, State of Ohio, two-thirds of all members of that Board elected thereto concurring, that:

Section 1. This Board determines and declares that (i) it is necessary to renew all of an existing 7.9-mill ad valorem property tax levy outside of the ten-mill limitation for the purpose of current expenses, (ii) as authorized by Section 5705.212 of the Revised Code, it intends to submit the question of that renewal tax levy to the electors of the entire territory of the School District at an election on May 8, 2018, and (iii) the territory of the School District lies in Medina County and Summit County. If approved, that tax will be levied upon the entire territory of the School District for a period of ten years, commencing in tax year 2018, for first collection in calendar year 2019.

Section 2. This Board requests the Medina County Auditor to certify to it both (i) the total current tax valuation of this School District and (ii) the dollar amount of revenue that would be generated by the 7.9-mill renewal tax levy specified in Section 1.

Section 3. The Treasurer of this Board is authorized and directed to deliver promptly to the Medina County Auditor a certified copy of this resolution.

Section 4. This Board finds and determines that all formal actions of this Board and of any of its committees concerning and relating to the adoption of this resolution were taken, and that all deliberations of this Board and of any of its committees that resulted in such formal actions were held, in meetings open to the public, in compliance with the law.

Section 5. This resolution shall be in full force and effect from and immediately upon its adoption.

\_\_\_\_\_ seconded the motion.

Upon roll call on the adoption of the resolution, the vote was as follows:

_____	_____	_____	_____
_____	_____	_____	_____
_____			

**TREASURER'S CERTIFICATION**

The above is a true and correct excerpt from the minutes of the regular meeting of the Board of Education of the Highland Local School District held on December 18, 2017, the date, time and place of which (as shown above) having been established at the Board's organizational session held on January 13, 2017, showing the adoption of the resolution hereinabove set forth.

Dated: December 18, 2017

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Treasurer, Board of Education  
Highland Local School District, Ohio



**Medina County Schools' ESC  
124 West Washington Street  
Medina, Ohio 44256-2270**

**Listings Dated 12/1/17**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Lucia Carson	Lauren Knowles	Georgette Puckett	Haley Weidrieck
Paul Casey	Mary Ann Kolosi	Keth Rasey	Andrew Wolfe
Kathleen Gutzeit	Mary Kaitlyn Lobuglio	Jennifer Sorrent	
Noah Johanson	Anthony Ocacio	Meghann Venus	

**Listings Dated 12/5/17**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Jessica Chada  
Augusta Dobbins

**Listings Dated 12/14/17**

**Highland Local Schools - Certified Substitute/Tutor Listing - Active/Changes**

Amanda Benisek	Jacob Musal
Meghan Coleman	Jaclyn O'Donnell
Sabrina Frye	Nancy Romans
Whitney Moore	Jeremy Webb

HIGHLAND BOARD OF EDUCATION  
SPECIAL MEETING  
DECEMBER 3, 2017  
BOARD ADMINISTRATIVE OFFICE CONFERENCE ROOM  
7:00 PM

AGENDA

- I. Call to Order and Roll Call by the President
- II. Next Regular Meeting – December 18, 2017 – High School Media Center – 7:00 PM
- III. Pledge of Allegiance
- IV. Report of the Treasurer

A. Authorization for Issuance of Notes

It is recommended that the Board of Education approve the resolution providing for the issuance and sale of notes of the School District in an aggregate principal amount not to exceed \$10,000,000, in anticipation of the issuance of bonds, for the purpose of constructing, furnishing and equipping new elementary schools, renovating, remodeling, reconstructing, adding to, furnishing, equipping, and otherwise improving buildings and facilities, including the existing middle school, and acquiring, clearing, preparing, equipping and otherwise improving real estate, for School District purposes, as presented.

V. Executive Session

To consider the purchase of property for public purposes.

VI. Adjourn