

**GRANGER ELEMENTARY PTO**  
**DEPOSIT NOTICE**

Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Project: \_\_\_\_\_ Amount: \_\_\_\_\_

Specific Description of Source (i.e. Carnival): \_\_\_\_\_

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Complete the following information for your deposit:

Number of:	Currency	Total Amount	Check#	AMT
_____	\$20.00 bills	\$ _____	_____	_____
_____	\$10.00 bills	\$ _____	_____	_____
_____	\$5.00 bills	\$ _____	_____	_____
_____	\$1.00 bills	\$ _____	_____	_____
_____	Quarters	\$ _____	_____	_____
_____	Dimes	\$ _____	_____	_____
_____	Nickels	\$ _____	_____	_____
_____	Pennies	\$ _____	_____	_____
	<b>Total Cash:</b>	<b>\$ _____</b>	<b>Total Checks:</b>	<b>_____</b>

Accepted by PTO Treasurer: \_\_\_\_\_ Date: \_\_\_\_\_

**DEPOSITS WILL BE PICKED UP EVERY MONDAY IN  
THE OFFICE SAFE DEPOSIT BOX AND ACCEPTED AT  
THE MONTHLY PTO MEETING.**

**For Treasurer's Use Only:**

Account: \_\_\_\_\_

Deposit Date: \_\_\_\_\_

Transaction ID \_\_\_\_\_

Logged in QuickBooks: \_\_\_\_\_

