

**Date:** February 08, 2023

**Purpose:** Citizen-Led Oversight Committee (CLOC) Meeting

**Location:** District Education Support Center (DESC) Media Center Room and Via Zoom

**Committee Members Attendees:**

Ted Barber, Ray Warco, Richard Tritschler, Michael McNally, Derrick Coaxum

**Beaufort County School District (BCSD) Representatives Present:**

Robert Oetting, Jennifer Hamblin, Louis Ackerman, Tonya Crosby, Timothy Summers, Alexander Marshall, Carol Crutchfield, Freddie Lawton, Karen Gilbert, Ralph Lataille, Jr., Bradley Childress, Joseph Bornscheuer, Wendy Cartledge, Richard Geier

**CBRE | Heery Attendees:**

Robert Corbin, Kevin Kelly, Agustin Vargas, Mark Koll

**Other Attendees:**

N/A

**Meeting Minutes**

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1. Prior to the February 08, 2023 CLOC meeting, the following materials were distributed to the committee members via email: Meeting Agenda; Meeting 38 Presentation Materials; Public Comment Card; Draft Minutes from the 37<sup>th</sup> CLOC Meeting held on January 11, 2023; BCSD 2022-23 CTE Pathways CHART; Referendum Projects 2019 Financial Summary; BCHS Financial Details; MRHS Addition Financial Details; RRA Additions Financial Details; RSIA Replacement Financial Details; HHIMS Financial Details; Referendum Project Contingency Log; Cash Flow Projections vs Actuals.
2. Mr. Barber (CLOC Chair) opened the meeting with the Pledge of Allegiance.
3. Mr. Barber confirmed with Mr. Oetting that there were no public comments.
4. Mr. Barber asked if there were any changes to the Agenda. No changes were brought forward.
5. Mr. Barber asked for a motion to approve the draft minutes for the January 11, 2023 meeting. A motion to approve the draft minutes was made by Mr. Tritschler.

Mr. McNally requested a modification be made for the RSIA electrical switchgear discussions and the fees that were paid to expedite the shipment of the electrical switchgear.

The draft meeting minutes were revised to read as follows:

*Mr. Marshall responded by saying there were three payments amounting to \$80,000.*

*These payments benefit the District and the overall project's success by:*

- Improving the estimated shipment date from April 13, 2023 to March 9, 2023*
- Reducing the time for alternative temporary power*
- Will expedite the completion of the electrical work*

Mr. Barber asked for a motion to accept the meeting minutes with the revisions requested by Mr. McNally. A motion to accept the revised meeting minutes was made by Mr. Tritschler and seconded by Mr. McNally. The motion was approved by all. The approved revised meeting minutes will be posted to the CLOC website.

#### 6. Hilton Head Island High School – Advanced Design Update

Project is being reported under budget and on schedule. Mr. Corbin introduced Mr. Don Baus, Studio Principal with Little Diversified Architectural Consulting, Inc., and turned the meeting over to Mr. Baus to provide a project update.

Mr. Baus informed attendees that meetings have been held earlier this month with HHHS administration and teachers. A separate meeting with community members has also been held. Mr. Baus shared that meetings with students would also be occurring this month. The purpose of these meetings is to obtain input for the current master planning phase.

Mr. Baus shared that Schematic Design (SD) documents and budget numbers would be due in April 2023. Little Diversified would then work on advancing the Phase 1 design documents.

Mr. Corbin provided clarification that the HHHS Advanced Design has two (2) phases. Phase 1 is a large three-story addition and Phase 2 is for the renovations taking place on this campus.

Mr. Barber asked if the District's intent was to receive SD cost estimates for both phases in the April 2023 timeframe?

Mr. Baus responded that is correct.

Mr. Corbin clarified that the SD cost estimates for both Phase 1 and Phase 2 scopes would be provided by the Project's Construction Manager and not by Little Diversified. Mr. Corbin added that the District has a Request For Proposals (RFP) for a Construction Manager for HHHS that is currently on the street (proposal responses due on February 23, 2023). The District plans to have a fully executed Agreement with the selected Construction Manager so that the Construction Manager can provide their SD cost estimate in April 2023.

Mr. Barber asked what contingency factor would be included in the SD estimate?

Mr. Baus responded that he would need to work with the Construction Manager on the contingency factor that would be used. Mr. Baus did not have a “good number” to share at this time, but his group and the Construction Manager when hired will be working on that.

Mr. Corbin added that SD cost estimates typically include a 5% construction contingency plus an additional 10% design contingency to cover costs associated with scope that has not been shown in the SD documents. As the design progresses from SD's through Design Development and eventually to 100% Construction Documents, the scope not shown at the SD level has now been incorporated and included in the estimate which allows the 10% design contingency to be reduced as design progresses.

Mr. Barber shared that the 15% contingency (5% construction contingency plus 10% design contingency) for the SD estimate in his opinion was low. Mr. Barber recommended that the District use a 25% contingency for the SD estimate and acknowledged that this could be reduced as design progress is made.

Mr. Warco reported that he attended two of the meetings with Mr. Baus at Hilton Head Island High School. One meeting was on January 19, 2023 and the other was on February 1, 2023. At the January 19, 2023 meeting, Mr. Baus and his group presented the information and were invited to join the meeting on February 1<sup>st</sup> to present once again. There were some misconceptions at the January 19<sup>th</sup> meeting, Mr. Oetting was able to put the issues back into perspective and clear any misconceptions.

Mr. Warco Reported that on February 1<sup>st</sup> there were two meetings. The first meeting was at 3:45 PM with the school staff which had an attendance of over 100 people. The second meeting was for the public and the School Improvement Council (SIC), there were only 11 people in attendance. At the first meeting, Mr. Baus and his group used an online application survey called Mentimeter, to gather feedback from the attendees on questions asked by the group. Around the room, there were also presentation boards for the proposed designs. The attendees were asked to take two sets of dots, red for dislike or green for like, and place them on the presentation boards for feedback that would later be used by the design group. Overall, the design group gathered helpful information on what the community wants to see in the design.

Mr. Barber asked if there were any additional questions for Mr. Baus.

No further questions were received.

#### 7. CATE Strategy Presentation by Karen Gilbert

Mr. Corbin introduced Ms. Karen Gilbert, Career and Technical Education (CTE) Director for Beaufort County School District and turned the meeting over to Ms. Gilbert.

Ms. Gilbert reported on the CTE Strategy for the District and introduced Mr. Ralph Lataille, BCSD CTE Coordinator, Mr. Joseph Bornscheuer, MRHS Principal, and Mr. Bradley Childress, MRHS Welding Instructor, who accompanied her to help answer any questions that may be asked.

Ms. Gilbert discussed how CTE is incorporated with school curriculum, what is being done to provide options for the students of Beaufort County, and that all six (6) of the BCSD High Schools offer CTE. Currently BCSD is averaging 98% graduation rates for students in CTE.

College and Career readiness courses also help with the overall graduation rate we are seeing within the District. Exploratory instruction at the Middle School grades is being offered throughout the eight (8) BCSD Middle Schools, this instruction is being delivered through Project Lead the Way (PLTW) which teaches problem-based instruction to learn how things are made, digital literacy, and many more things.

Ms. Gilbert explained that currently there are two schools in BCSD; Battery Creek High School (BCHS) and May River High School (MRHS), which have Advanced Technical Centers. These are a separate facility that allows specialized delivery of programs that could not otherwise be outfitted for the programs being offered at these centers. At BCHS the offerings include Aerospace, Welding, Culinary, Agriculture. At MRHS the offerings include Welding, Automotive, Engineering, and Nursing.

Ms. Gilbert and her team discussed what is needed at MRHS which includes an addition similar in size to the existing CTE building at MRHS that has welding, automotive, nursing and engineering. This addition would house a 2-bay shop area and storage for advanced welding and metal fabrication processes. This would allow, overtime, for the adaptation of emerging technologies that focus on welding (robotics, gas, tungsten and arc) and plasma cutting.

In the same footprint, there is a request to include space for an Innovation Lab (flexible space), to offer courses in areas where these emerging technologies are being used. Ms. Gilbert shared that there are over 300,000 jobs that are unfulfilled that call for training in advanced technology. Also, in the same footprint, is a request to include a JROTC Air Force Program.

Mr. Barber asked the CLOC if they had any questions they would like to ask.

Mr. Tritschler asked, if for the next Referendum, has the District researched the cost difference for doing a Centralized Technical Campus vs. having these facilities spread out throughout the six (6) High School locations and what the difference in cost would be?

Mr. Oetting responded by saying that discussions regarding CTE in the next Referendum still need to be held with the Community Project Review Committee (CPRC) and BCSD is going to be discussing this in the upcoming meetings.

No further questions were received.

#### 8. Project Updates:

Before beginning the project updates, Mr. Corbin shared that Mr. Vargas was recording the names of all individuals that were attending tonight's meeting and asked for attendees participating via Zoom to type their names in the chat box. Mr. Corbin then turned the meeting over to Mr. Marshall to provide updates on his projects.

**Battery Creek High School (BCHS) - Jumper Carter Sease Architects (JCS) and MB Kahn Construction Company, Inc. (MBK)**

Mr. Marshall gave the report for BCHS, which is under budget and on schedule. This project is going well and is making progress in all active construction areas. Mr. Marshall added that we are looking forward to opening the greenhouse soon.

Mr. Barber asked Mr. Marshall if there were any big things that he had any concerns about.

Mr. Marshall replied no. Mr. Marshall added that the team is currently planning and prepping for the big summer push.

**Robert Smalls International Academy (RSIA) – LS3P Associates, Ltd. (LS3P) and JE Dunn Construction Company (JE Dunn)**

Mr. Marshall gave the report for RSIA, which is being reported under budget, but with a “yellow” traffic light due to delays with the electrical switchgear. The switchgear is in manufacturing and on track of meeting the March 9, 2023 ship date. Currently, the only thing that the factory is waiting on is six breakers, not including the main breaker. Overall, the project is progressing very well, and water service should be turned on by mid-April. JE Dunn has begun working on assembling closeout documents. OSF will be coming out in the next couple weeks to begin overhead inspections.

Mr. Barber asked about the main breaker and Mr. Marshall responded that the main breaker has been procured and is in Columbia.

Mr. Barber reminded CLOC members of the scheduled site tours of BCHS and RSIA scheduled for February 28, 2023.

**Okatie Elementary School (OES) – SGA|NarmourWright Design (SGA|NW) and Thompson Turner Construction (TTC)**

Mr. Marshall gave the report for OES, which is under budget and on schedule. The playground structure is now installed. Turf work is tentatively scheduled to start next week, pending weather conditions. TTC’s GMP proposal for Safety/Security and Technology/Infrastructure scope is scheduled to be received this month.

**MC Riley Elementary School (MCRES) & MC Riley Early Childhood Center (MCRECC) – Rosenblum Coe Architects, Inc. (RCA) and Contract Construction (CC)/ Ajax Building Company, LLC (Ajax)**

Mr. Marshall reported on MCRES and MCRECC, which are under budget and on schedule. This project is making good progress. Sub-contractor is pulling structured cabling in MCRECC. All surface mounted raceway and cable trays have been installed. Construction of the IT closets are nearing completion. Exterior lighting for MCRECC has also begun.

**May River High School (MRHS) – Quackenbush Architects and Planners, LLC (QAP) and Ajax**

Mr. Marshall gave the report for MRHS, which is being reported under budget but with a “yellow” traffic light due to potential scheduling concerns with completion of the Fieldhouse renovations and first home football game scheduled for August 18, 2023. Ajax Amendment No. 32 for Safety/Security, Technology/Infrastructure and Athletics was approved by the Board at the February 7, 2023 meeting. Kickoff meeting with Quackenbush for the CTE expansion is scheduled to occur in February 2023.

Following the conclusion of Mr. Marshall’s project updates, Mr. Corbin asked if there were any further questions.

No additional questions were received for Mr. Marshalls’ project updates.

Mr. Corbin turned the meeting over to Tim Summers for updates on his projects.

**Hilton Head Island Early Childhood Center (HHIECC) – SGA|NW and TTC**

Mr. Summers gave the report for HHIECC, which is under budget and on schedule. The GMP proposal for Safety/Security and Technology/Infrastructure scope has been received and review comments are being addressed. A revised GMP proposal is anticipated to be received soon and construction is still scheduled to start in Q1 2023. Equipment for the playground is scheduled for delivery next week.

**Hilton Head Island Elementary School (HHIES) – JCS and MBK**

Mr. Summers gave the report for HHIES, which is under budget and on schedule. Work has been completed except for the Infoview monitors that Audio Enhancement is working to replace. Shipping date for the Infoview monitors is still being determined and will be installed as soon as possible. After the installation of the Infoview monitors has taken place, the closeout documents will be issued to JCS for review and approval.

**Hilton Head Island School for Creative Arts (HHISCA) – JCS and MBK**

Mr. Summers gave the report for HHISCA, which is under budget and on schedule. Revised proposals for the UPS devices, IT switches have been received. The Wireless Access Points (WAPs) proposal is scheduled to be received in February 2023. The PA/Intercom system is scheduled for completion in Q1 2023.

**Bluffton Elementary School (BLES) and Bluffton Early Childhood Center (BLECC) – JCS and MBK**

Mr. Summers gave the reports for BLES and BLECC, which are under budget and on schedule. At BLES, Sound Systems and More is scheduled to complete the PA punch list items in February 2023. At BLECC, the Phase 2 100% CD's have been received and are being reviewed. MBK's Phase 2 GMP proposal is scheduled to be received in March 2023.

**Red Cedar Elementary School (RCES) – RCA and Charles Perry Partners, Inc. (CPPI)**

Mr. Summers reported on RCES, which is under budget and on schedule. The Safety/Security and Technology/Infrastructure CD's are on schedule to be received in February 2023. The GMP Proposal is scheduled to be received in March 2023.

**River Ridge Academy (RRA) – JCS and CPPI**

Mr. Summers reported on RRA, which is under budget and on schedule. CD's are scheduled to be received in March 2023 for review and GMP pricing by CPPI.

**Hilton Head Island Middle School (HHIMS) – LS3P and TTC**

Mr. Summers reported on HHIMS, which is under budget and on schedule. This project is making good progress. Roofing is complete. Mechanical, Plumbing and Electrical work is 80% to 85% complete and the team is scheduling the OSF overhead inspection to take place on or around March 21, 2023.

**H.E. McCracken Middle School (HEMMS) – JCS and MBK**

Mr. Summers reported on HEMMS, which is under budget and on schedule. Mr. Summers shared an update from earlier in the day that the correction of the Audio Enhancement programming issues went well. Mr. Summers gave the vendor two thumbs up and shared that the vendor is now at the point where testing and commissioning can commence.

**Hilton Head Island High School (HHIHS) – MPS and HGR/MBK**

Mr. Summers reported on HHIHS, which is under budget and on schedule. 100% CD's for the remaining Safety/Security and Athletics Phase 3 scopes are scheduled to be received in March 2023. Athletics Phase 2B – MBK Amendment No. 30 has been executed. Construction is scheduled to begin in Q1 2023.

**Bluffton High School (BLHS) – JCS and MBK**

Mr. Summers reported on BLHS, which is under budget and on schedule. Currently waiting on brick for the Fieldhouse and Wrestling room which is scheduled to arrive in March 2023. Underground utilities for the Wrestling Room are in place. Termination of utility lines is complete. The Automatic Transfer Switch (ATS) has been received and is scheduled for install in February 2023. BDA scope will be complete after the ATS is installed.

Following the conclusion of Mr. Summers' project updates, Mr. Corbin asked if there were any questions.

No questions were received for Mr. Summers' project updates.

**Riverview Charter School (RVCS) – QAP and TTC**

Mr. Koll reported on RCS, which is under budget and on schedule. Rough Order of Cost Magnitude (ROCM) estimate for the Safety/Security and Technology/Infrastructure scope has been received and adjustments are being priced to ensure that the scope aligns with the available budget. The design will commence once scope and budget alignment has been confirmed. Construction is scheduled to commence in Q2 2023. Playground Closeout documentation is being compiled.

**Coosa Elementary School (CES) – LS3P and TTC**

Mr. Koll reported on CES, which is under budget and on schedule. Structured cabling is 75% complete and completion is scheduled to occur in February 2023. Audio Enhancement and Allied Universal Systems are scheduled to be complete in April 2023. System switchover is scheduled to occur during Summer Break 2023.

**Mossy Oaks Elementary School (MOES) – QAP and TTC**

Mr. Koll reported on MOES, which is under budget and on schedule. Playworld is working on compiling closeout documents; Documents are scheduled to be received in Q1 2023. Raceways and cable tray installation are complete. Structured cabling is ongoing, completion is scheduled to occur in March 2023. Audio Enhancement and Allied Universal Systems are scheduled to be complete in Q2 2023. System switchover and Project Completion is scheduled to occur during Summer Break 2023.

**Port Royal Elementary School (PRES) – RCA and Ajax**

Mr. Koll reported on PRES, which is under budget and on schedule. Revised CD's are scheduled to be issued in February 2023 to AJAX for Pricing; GMP Proposal is scheduled to be received in March 2023. Construction is scheduled to begin during the Summer Break 2023.



**Pritchardville Elementary School (PVES) – JCS and TTC**

Mr. Koll reported on PVES, which is under budget, but with a “yellow” traffic light due to material delays on the playground equipment. Safety/Security and Technology/Infrastructure CD’s are scheduled for completion in February 2023. TTC is preparing an early release package to procure long lead materials. Construction is scheduled to begin in Q2 2023. Playground equipment delays occurred, shipment is scheduled to occur in Q1 2023.

**Beaufort Middle School (BMS) – MPS/HGR and SGA|NW/TTC**

Mr. Koll reported on BMS, which is under budget and on schedule. Structured cabling continues to progress and is scheduled for completion in March 2023. Safety/Security and Technology/Infrastructure system completion and switchover is scheduled to occur in Summer 2023. Dugouts and Baseball/Softball restrooms are 75% complete. Shop Drawings for Concessions and Restroom buildings are scheduled to be received in March 2023. Prefabricated units are scheduled to be delivered in May 2023 contingent on the approval of the shop drawings.

**Beaufort High School (BHS) – LS3P and TTC**

Mr. Koll gave the report for BHS, which is under budget and on schedule. As-Builts from Allied Universal and Sound Systems and More are pending receipt. Audio Enhancement encountered some issues with the programming of the ITC’s and are addressing; Owner training will be scheduled once system is fully operational.

**Whale Branch Early College High School (WBECHS) – QAP and CPPI**

Mr. Koll gave the report for WBECHS, which is under budget and on schedule. This project is making good progress. Phase 1 Referendum scope closeout is ongoing. Phase 2 raceway, penetrations, cable tray and structured cabling scope continues to make good progress. Completion of the Phase 2 Safety/Security and Technology/Infrastructure scope and system switchover is scheduled to occur in Summer 2023

Following the conclusion of Mr. Koll’s project updates, Mr. Corbin asked if there were any questions for Mr. Koll.

No questions were received for Mr. Koll’s project updates.

**Lady’s Island Elementary (LIES) – MPS and HGR/Ajax**

Mr. Vargas reported on LIES, which is under budget and on schedule. Phase 1 final cost of work Amendment is being routed for approval. Structured cabling is 75% complete, electrical rough-in is 25% complete.

**St. Helena Elementary School (SHES) – MPS and HGR/Ajax**

Mr. Vargas reported on SHES, which is under budget and on schedule. Phase 1 final cost of work amendments is being routed for approval. Front office renovation is scheduled to occur during the Summer Break 2023. Structured cabling for the transportation suite is complete, structured cabling for the main building is 60% complete, electrical rough-in is 75% complete.

**Broad River Elementary School (BRES) - LS3P and TTC**

Mr. Vargas reported on BRES, which is under budget and on schedule. Playground final cost of the work is scheduled to be received in February. Structured cabling is complete. CCTV, Access Controls, Intrusion Alarm, PA/Intercom work has begun. Network switchover is scheduled to occur during Spring Break 2023. Project completion is scheduled to occur in Q3 2023.

**Joseph S. Shanklin Elementary School (JSES) – RCA and CC/Ajax**

Mr. Vargas reported on JSES, which is under budget and on schedule. Bullet resistant film installation is complete. Structured cabling continues to progress. Interior and exterior penetrations for the exterior horns, strobes, speakers, and exterior lighting are 60% complete.

**James J. Davis Early Childhood Center (JJDECC) – RCA and CC/Ajax**

Mr. Vargas reported on JJDECC, which is under budget and on schedule. Structured cabling has begun. Interior and exterior penetrations for the exterior horns, strobes, speakers, and exterior lighting are complete. Electrical rough-in for the emergency power has begun.

**Whale Branch Elementary School (WBES) – RCA and CC**

Mr. Vargas reported on WBES, which is under budget and on schedule. Commissioning of the PA intercom is scheduled to occur in February 2023. Due to custom fabricated corner mount delays, the CCTV and access controls are scheduled for completion in February 2023. Project completion is scheduled to occur in Q1 2023

**Whale Branch Middle School (WBMS) – RCA and CC**

Mr. Vargas reported on WBMS, which is under budget and on schedule. Correction of punch list items is ongoing. Due to custom fabricated corner mount delays, the CCTV punch list will be addressed once materials arrive onsite. Completion is scheduled to occur in Q1 2023.

**Bluffton Middle School (BLMS) – SGA|NW and TTC**

Mr. Vargas reported on BLMS, which is under budget and on schedule. TTC Amendment No. 29 was approved at the January 17, 2023 Board Meeting. Preconstruction meeting is being coordinated. Construction is scheduled to begin in Summer 2023.

Following the conclusion of Mr. Vargas's project updates, Mr. Corbin asked if there were any questions for Mr. Vargas.

No questions were received for Mr. Vargas's project updates.

9. Mr. Corbin presented the slide for the Project Closeout updates. Information is being reported for 26 projects, 15 of which have been completed to date. Updates on the status of closeouts are noted in the "Comments" section.
10. Mr. Corbin presented the Financial Updates. Standard monthly reports were distributed prior to the meeting. Contingency was used in January for work at Bluffton Middle School and Whale Branch Early College High School. The total remaining available Contingency including Program Contingency from Question 1, Question 2 and Bond Premiums (as of January 31, 2023) is \$8,280,527.
11. Mr. Corbin presented the Financial Summary which is being reported with a "green" traffic light. As of January 31, 2023, the Current Budget is \$375,710,000. The paid and committed funds total \$327,340,063 (87%). The Total Remaining Funds to Commit (Including Contingency) total \$48,369,937 (13.0%). Remaining contingency funds total \$8,280,527.
12. Mr. Corbin presented the Cash Flow Projections vs Actual Expenditures slides. The forecasted paid to date figure through the end of January 2023 was \$217.7 Million. The actual total funds paid to date were \$199,521,647.
13. Mr. Corbin presented a recap for Community Outreach. Upcoming activities include CLOC member site visits of Battery Creek High School and Robert Smalls International Academy on February 28, 2023 from 2:30 to 5:00 PM.
14. Mr. Barber led the discussion regarding the CLOC Sub-Committee Reports/Updates. Mr. Barber turned it over to Mr. Warco for the Finance Committee report.

Prior to the Finance Committee report, Mr. Warco shared with attendees that Mr. Ron Groteluschen will be rejoining the group.

Mr. Warco reported that the finance sub-committee met on February 6<sup>th</sup> to review the 519 report.

The Finance Committee brought forward the following two (2) items for discussion:

- i) Mr. Warco asked if there would be a deficit in contingency at the end of the Referendum?

Mr. Corbin responded that data still indicates that the remaining Referendum scopes can be completed within the remaining available funds.

- ii) Mr. Warco asked being that we are into the 4<sup>th</sup> Referendum year, when will the Referendum program be finally complete?

Mr. Corbin responded that the Referendum cashflow is indicating that the bulk of the Referendum work will be tailing off in Q1 2024. The cashflow is indicating project closeouts will be wrapped up in Q3/Q4 of 2024.

Mr. Barber added that from these discussions, it looks like Substantial Completion of the Referendum Program will occur in Q1 2024.

Mr. Derrick Coaxum with the Communications Committee was not in attendance when Mr. Barber called on the Committees update.

This discussion was led by Mr. Barber stating that the CLOC is working on the annual report and would follow up with the Communications Committee to ensure that they had the information that was to be reported to the Board.

Mr. Oetting reminded the group about the conversations with Mr. Coaxum about sending out a document via email to the parents of students to provide an update on the status of the Bond Referendum. Dr. Rodriguez is working with advocacy groups that want to take information from the District out to the parents and would like to distribute the CLOC document through these advocacy groups.

15. Mr. Barber requested feedback from CLOC report presented at the February 7, 2023 Board Meeting.

Mr. Warco reported that Mr. Barber provided all the pertinent information that the Board needed to know, and that this was evident through the lack of questions from the Board.

Mr. McNally reported that Board members as well as the Superintendent of Schools thanked the CLOC for their participation and volunteering to oversee the Bond Referendum Program.

Mr. Tritschler reported that the information presented was very good and anyone wanting to find information on the progress of the Bond Referendum or individual projects could easily find this on the CLOC website.

Mr. Geier shared that come Q3 2023, we will need good data and facts to get the next Bond Referendum approved by the voters of Beaufort County. We will need to show where we were before, what we have done, and what we plan on doing next. We must build confidence with the public for the next Referendum by showing the results of the current Bond Referendum Program. Mr. Geier reinforced the importance of the report capturing the data from the previous conditions to what the current Bond Referendum has accomplished so that this can aid us in getting where we need to go next.

Mr. Corbin responded by saying we recapped on the Fall Report prior to the Referendum at the previous CLOC meeting. The Project Managers have been tasked with compiling images from the before and after to be able to show the voters what has been accomplished.

Mr. Geier shared with the CLOC that the District looks forward to possibly involving the CLOC to review the upcoming Referendum. This will happen sometime in May or June 2023.

Mr. Barber responded by saying that there will need to be a special meeting for the CLOC to review this information and provide input.

Ms. Tonya Crosby shared with the group that discussions have occurred with Mr. Oetting to go over key dates for when Operations and Finance need to have their input in by. The District will need to map out what is needed and what discussions are to be expected. All of this will be crucial when trying to schedule meetings to review the Referendum with the CLOC.

16. Mr. Barber discussed forward-looking items and events.

There are two interviews with protentional new CLOC members. Dr. Rodriguez will do an initial interview before sending his recommendations for a follow up interview with the CLOC. Mr. Barber will share with the group as he finds out more about when the interviews will take place.

Mr. Corbin turned the discussion over to Mr. Oetting to share some important updates regarding BCSD.

Mr. Oetting shared with the group that the Board approved the funding for an advanced design of an Elementary School in Bluffton. An RFP was being put together and could possibly be issued in February 2023. If the next Referendum gets approved, the District is thinking this project will begin construction in the Spring of 2024.

Mr. Geier explained the reason why the Board made this decision was due to growth in the Bluffton area.

Mr. Corbin shared with the group that the agenda for the next CLOC meeting will be modified to remove the CATE Strategy information, other agenda items would remain and will include an update from Dr. Berg related to the next Referendum.

17. Mr. Barber adjourned the meeting.