



Job Title: Upper School Art Teacher

Position Title: Upper School Art Teacher	Reports to: Head of Upper School
Job Category: Professional	FLSA: Exempt
FTE: 1.0	Current Date: March 2023

General Summary: Provides art instruction to Upper School students by encouraging creative expression, nurturing artistic abilities, and creating a positive learning environment for optimum learning. Also serves as a resource to provide quality professional development to faculty as needed to integrate art concepts into the classroom.

Essential Duties and Responsibilities:

- Enhances the artistic and academic performance of all students in the area of art education by using appropriate techniques, strategies, and materials to achieve the desired instructional goal.
- Provide instruction by which students develop aesthetic concepts and appreciations and the ability to make qualitative judgments about art.
- Adapts the curriculum to the needs of students with varying intellectual and artistic abilities, and to accommodate a variety of instructional activities.
- Communicates and obtains feedback from students in a manner that enhances student learning and understanding.
- Evaluates each student’s performance and growth in knowledge and aesthetic understandings, and prepares progress reports.
- Plans and presents all-inclusive art displays and exhibitions designed to exhibit students’ work for the school and the community.
- Serves as a resource to staff in the area of art education and techniques.
- Establishes and maintains standards of student behavior needed to achieve an optimal learning atmosphere in the classroom.
- Attends and participates in professional meetings, including collaborative teams, division meetings, and professional development.
- Initiates, implements, and coordinates a variety of program components which will further enrich and strengthen the school art program in a collaborative manner.
- Completes other tasks as deemed appropriate by the Upper School Administration.

Knowledge, Skills and Abilities:

- Demonstrated knowledge and expertise in the art/visual arts content area and approved curriculum.
- Having strong knowledge in clay crafting techniques and experience with operating kilns.
- Knowledge in Adobe Creative Suite
- Secure knowledge of best practices in art instruction, and the ability to utilize a variety of resources for each area taught.
- Strong classroom management skills with the ability and the desire to work with a diverse student population.
- Ability to work collaboratively with others in a collaborative environment with students and teachers, and maintain positive professional relationships
- Ability to read, comprehend, follow and give oral and written instructions

- Excellent writing and communication skills
- Strong interpersonal skills
- Excellent organizational skills with a strong degree of self- direction and motivation
- High level of maturity, confidentiality, and assertiveness
- Capable of using tact and diplomacy in dealing with others
- Capable of competently operating technology

Education and Experience:

- Bachelor’s Degree or advanced degree in visual arts or art education preferred
- WI DPI Art license preferred
- Artist with a personal art practice preferred
- 3-5 years teaching experience

Physical Requirements:	Percentage of Work Time Spent on Activity			
	0-24%	25-49%	50-74%	75-100%
Seeing: Must be able to read computer screen and various reports. Specific vision abilities required by this job include close vision such as to read handwritten or typed material, and ability to adjust focus.				X
Hearing: Must be able to hear well enough to communicate with students, employees, and others.				X
Standing/walking/sitting				X
Climbing/Stooping/kneeling/balancing.		X		
Lifting/pulling/pushing up to 5-50 lbs. (i.e. boxes of clay and mobile computer carts, etc.)		X		
Manual dexterity to operate computer and office equipment.				X
Bending at the neck and waist.			X	
Communication: Ability to talk, hear and express and understand ideas and thoughts. Able to meet multiple demands from several people and interact with public and staff.				X

Working Conditions: Good working conditions in a school environment

Drug Free Workplace:

The employee shall remain free of any alcohol or non-prescribed controlled substance in the workplace throughout his/her employment at University School of School of Milwaukee pursuant to the Substance Abuse/Drug Free Workplace policy.

Disclaimer:



THE EXPERIENCE FOR A LIFETIME

The information contained in this job description is for compliance with the Americans with Disabilities Act (ADA) and is not an exhaustive list of the duties performed for this position. The individual currently holding the position performs additional duties and additional rules may be assigned.