

# Town of Scarborough, Maine

## DEMOLITION PERMIT

Property Owner Information

Contractor Information

Property address: \_\_\_\_\_

Property owner: \_\_\_\_\_ Contractor: \_\_\_\_\_

Mailing address: \_\_\_\_\_ Address: \_\_\_\_\_  
(if different)

Town/City: \_\_\_\_\_ Town/City: \_\_\_\_\_

State/Zip Code: \_\_\_\_\_ State/Zip Code: \_\_\_\_\_

Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email address: \_\_\_\_\_ Email address: \_\_\_\_\_

Project Description of Demolition: \_\_\_\_\_

Asbestos Building Demolition Notification submitted to MDEP? YES NO  
(see attached form)

Demolition/Construction debris receiver? \_\_\_\_\_

Estimated Cost of Demolition: \$ \_\_\_\_\_

### ATTENTION

**PRE-DEMOLITION INSPECTION IS REQUIRED. CALL 207-730-4040 TO  
SCHEDULE INSPECTION PRIOR TO DEMOLITION.**

X \_\_\_\_\_ DATE: \_\_\_\_\_

Applicant: Owner Contractor

**NOTE: THIS PERMIT IS NOT CONSIDERED ISSUED UNTIL IT IS PAID FOR AND RECEIVED  
BY OWNER OR CONTRACTOR**

### ADMINISTRATIVE SECTION CODE USE ONLY

Permit Conditions:

Code Enforcement Officer: \_\_\_\_\_ Date: \_\_\_\_\_

Permit Number: \_\_\_\_\_ Application Number: \_\_\_\_\_

Map/Lot: \_\_\_\_\_ Zone: \_\_\_\_\_ Overlay Zone: \_\_\_\_\_ **Permit Fee: \$ 50.00**

## **BUILDING PERMIT APPLICATION CHECKLIST**

### **New Buildings, Additions, Decks and Demolition:**

- Required information on Plan Submittal Checklist
- Scarborough Sanitary District permit if applicable. Contact Scarborough Sanitary District 207-883-4663
- Completed building permit application
- **Fee is determined by the building inspector and is due when permit is issued**

### **New Homes:**

- See New Home Construction Package

### **Renovations:**

- Floor plans showing existing structures and proposed changes
- Framing cross sections (including sizes of structural members); Structural steel, ridges, beams involving LVL's, or Paralam's, (stamped by engineer)
- Completed building permit application
- Scarborough Sanitary District permit if applicable. Contact Scarborough Sanitary District 207-883-4663
- **Fee is determined by the building inspector and is due when permit is issued**

### **Commercial Projects:**

- Scarborough Sanitary District permit if applicable. Contact Scarborough Sanitary District 207-883-4663
- Completed building permit application
- Required information on Plan Submittal Checklist
- **Fee is determined by the building inspector and is due when permit is issued**

**Note:** Water: For all projects served with public water from Portland Water District (PWD), an Ability to Serve or Change of Use determination letter is required for all projects which increase the amount of water fixtures within the facility. This requirement applies to new homes, renovations and addition. Coordinate with PWD MEANS Department by phone at 207-774-5961 x3199, or by email at [MEANS@pwd.org](mailto:MEANS@pwd.org).

The State of Maine has amended the Maine Uniform Building and Energy Code (MUBEC). Municipalities that enforce the MUBEC, shall enforce the amended adoption as of April 7, 2025

2021 International Building Code (IBC)	2019 ASHRAE 62.1, Commercial Ventilation Std.
2021 International Residential Code (IRC)	2019 ASHRAE 62.2, Residential Ventilation Std.
2021 International Existing Building Code (IEBC)	2019 ASHRAE 90.1, Commercial Energy Standard
2021 International Energy Conservation Code (IECC)	2008 ASTM E 1465, Radon Code
2021 Uniform Plumbing Code (UPC)	2023 National Electric Code (NFPA 70)
2021 International Mechanical Code (IMC)	

(FOR MORE INFO SEE <https://www.maine.gov/dps/fmo/building-codes>)

The MUBEC is adopted by the State of Maine and applies to all buildings constructed or renovated in Maine regardless of municipal population. The MUBEC shall be adopted and enforced in municipalities with a population of 4,000 residents or more. Municipalities with populations under 4,000 may choose to adopt and enforce the MUBEC. Please verify with your local municipal code office. The MUBEC amendment chapters can be found under MUBEC Rules and Laws.

**Note:** For all projects in the shoreland zone involving filling, grading or other soil disturbance, you must provide a soil erosion control plan describing the measures to be taken to stabilize areas before, during, and after construction.

Additional permits may be required if your project is in:

- a Special Flood Hazard Area as depicted on the Town of Scarborough's Flood Insurance Rate Maps found at <https://sites.google.com/a/scarboroughmaine.org/town/departments/public-works/webgis>
- a frontal or back dune area as shown on the Scarborough Coastal Sand Dune Geology Maps found online at <http://www.maine.gov/dacf/mgs/pubs/online/dunes/dunes.htm>
- an area that includes wetlands or wildlife habitat

**Asbestos Building  
Demolition  
Notification**

State of Maine  
Department of Environmental Protection  
Lead & Asbestos Hazard Prevention Program  
17 State House Station, Augusta, ME 04333  
TEL (207) 287-2651 FAX (207) 287-6220

**FORM  
D**

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**Notice**

Prior to demolition, building owners must determine if there is any asbestos-containing material(s) (ACM) in the building. An "asbestos inspection" by a MDEP-licensed Asbestos Consultant is required for all buildings regardless of construction date, except single-family homes and residential buildings with 2-4 units built after 1980. In lieu of an asbestos inspection, pre-1981 residential buildings with 2-4 units can be surveyed to identify possible ACM by someone knowledgeable about ACM, such as a code enforcement officer or building inspector.

If your project involves the demolition of a single family residence or a residential building with less than 5 units, please answer the following questions to determine whether you need to have your inspection performed by a MDEP-licensed Asbestos Consultant:

Does this demolition/renovation project involve more than ONE residential building at the same site with the same owner?  Yes  No

Is this building currently being used, or has it **EVER** been used, as a commercial, government, daycare, office, church, charitable or other non-profit place of business?  Yes  No

Is this building to be demolished as part of a highway or road-widening project?  Yes  No

Is this building part of a building cooperative, apartment or condo building?  Yes  No

Is this building used for military housing?  Yes  No

Have other residences or non-residential buildings at this site been scheduled to be demolished now, or in the future, as part of a larger project?  Yes  No

Is more than ONE building to be lifted from its foundation and relocated?  Yes  No

Will this building be intentionally burned for the purpose of demolition or fire department training?  Yes  No

**If you answer "no" to all the questions above, your building can be inspected by a knowledgeable non-licensed person as applicable.**

**Any "yes" answers to the above questions requires an inspection by a MDEP-licensed Asbestos Consultant.**

**Important Notice**

Before you can demolish any building, including single-family residences, all asbestos materials must be removed from the building. The removal of those materials must be done by a MDEP-licensed Asbestos Abatement Contractor, except single-family homeowners may remove some asbestos under certain circumstances (Contact MDEP for more information).

With the exception of a single family home, building owners are required to submit the Asbestos Building Demolition Notification to the MDEP at least five (5) working days prior to the demolition **EVEN IF NO ASBESTOS** is present.

**Asbestos Building  
Demolition  
Notification**

State of Maine  
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**Inspection/Survey Results:**

Were asbestos-containing building materials identified or presumed positive?  Yes  No

If Yes, is the removal of ACM subject to MDEP asbestos regulations?  Yes  No

If No, explain WHY NOT: \_\_\_\_\_

property address: _____ _____	building description: <input type="checkbox"/> pre-1981 residential with 2-4 units <input type="checkbox"/> post-1980 residential with 2-4 units <input type="checkbox"/> other:
asbestos survey/inspection performed by: (name & address) _____ _____ telephone: _____	asbestos abatement contractor _____ _____ telephone: _____
property owner: (name & address) _____ _____ telephone: _____	demolition contractor: (name & address) _____ _____ telephone: _____
demolition start date: _____	demolition end date: _____

Whenever more than 3 square feet or 3 linear feet of ACM is identified, the ACM must be abated in accordance with the Maine Asbestos Management Regulations by a DEP-licensed Asbestos Abatement Contractor. This includes materials presumed to be ACM. Check [www.maine.gov/dep/rwm/asbestos/index.htm](http://www.maine.gov/dep/rwm/asbestos/index.htm) for a listing of asbestos contractors.

Prior to issuing a local demolition permit, the MDEP requests that **municipalities** have applicants for municipal demolition permits complete this form and fax it to the MDEP at 207-287-6220. Municipalities should not issue local demolition permits if the required asbestos inspection or survey has not been performed and identified ACM removed.

*This demolition notification does not take the place of the Asbestos Project Notification if applicable*

**I CERTIFY THAT THE ABOVE INFORMATION IS CORRECT**

\_\_\_\_\_  
Print Name: Owner/Agent

\_\_\_\_\_  
Title

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Telephone #

\_\_\_\_\_  
FAX #

\_\_\_\_\_  
Date