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High Expectations + Compassion = Growth for Every Student

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## EL Identification/Enrollment Procedure

1. A Home Language Survey will be completed for all students who enroll in Montgomery County Schools.
2. Home Language Surveys listing English only will be filed in students' cumulative folders.
3. Guidance Counselors provide Home Language Surveys to English Language Development Department within 2 days of enrollment when a language other than English is listed.
4. Within the first 30 days of school or within 2 weeks of enrollment if the student enters after the start of the school year, ELD staff will:
  - assess English proficiency by administering the W-APT for kindergarten students OR the WIDA Online Screener for students in grades 1-12.
  - notify parents, in their home language, of English proficiency and recommendation for placement in ELD program, including their parental rights if they choose to waive ELD services
  - develop Program Services Plan in collaboration with parents, ELD staff, classroom teachers, special areas teachers, and principal