



## Maintenance Department

*The best education for every student.*

# STEILACOOM

Historical School District No. 1

1100 Diggs Street  
Steilacoom, WA 98388

[www.steilacoom.k12.wa.us](http://www.steilacoom.k12.wa.us)  
Phone: 253.584.7241  
Fax: 253.582.5826

## HERBICIDE ANNUAL NOTIFICATION

### **District Policy**

The Steilacoom School District, in accordance with state law, is providing written annual notification to parents or guardians and employees describing the District's pest control policies and methods. It is the policy of this school district that the health and safety of students and staff shall be of primary concern when Herbicides are used to control weeds, molds, moss, fungus, rodents, insects and other unwanted pests.

### **Who Applies Herbicides**

Herbicide applications will be made by trained District employees or commercial pest control applicators. District employees will obtain appropriate licenses as necessary. Students may apply Herbicides under the supervision of a teacher as part of the agriculture/animal husbandry/horticulture/science program.

### **Notification Procedure**

The District will provide notification at least 48 hours before applying an Herbicide if school will be in session within 48 hours of the application. This notification will be posted in a prominent place in the main office of the school/site. Also, it will be distributed to interested persons who arrange to be notified by mail, email, or phone. The District can be called at 253-584-7241 to make arrangements for notification or mail the request form attached below. The pre-notification at a minimum shall state: "Notice: Herbicide Application" and include the product name of the Herbicide to be applied, the intended date and time of application, the location to which the Herbicide is to be applied, the pest to be controlled, and the name and phone number of a contact person at the District. An application to a District property must be made within 48 hours following the intended date and time stated in the notification or the notification process will be repeated. Pre-notification is not required if the school facility application is made when students do not occupy the school for at least two consecutive days after the application. The pre-notification requirements do not apply to any emergency school facility application for control of any pest that poses an immediate human health or safety threats, e.g. an application to control stinging insects. When an emergency school facility application is made, notification consistent with the District's notification system shall occur as soon as possible after the application. Pre-notification is not required for application of antimicrobial Herbicides or the placement of insect or rodent baits that are not accessible to children. The District or commercial applicators will, at the time of application, post notification signs for all Herbicide applications made to District property. When applications are made to the grounds, a 4 x 5-inch notification sign will be posted at the primary points of entry to the treated area. When applications are made in or on a building (including playground equipment), an 8.5 x 11-inch notification sign will be posted at the location.

### **Herbicides Used in the District**

Herbicides applied on a regular basis (more than twice a year anywhere in the District) include Casoron Weed Killer, Glyphosate Herbicide, Pendimethalin Weed & Grass Killer, Snapshot Herbicide, Pendulum Aquacap Herbicide, Ortho Home Defense Perimeter & Indoor Insect Killer, Spraypak Wasp, Bee & Hornet Killer. Other Herbicides may be used on an occasional basis.

**Where Herbicides are Applied**

The District applies Herbicides in the following areas: classrooms, restrooms, food-handling areas, offices, greenhouses, playgrounds, and athletic fields.

**Herbicide Records**

The District shall maintain Herbicide application records for seven years from the date of application. The District will also provide an annual summary of Herbicide use for the preceding calendar year. The records and summary can be obtained by contacting the Maintenance Office at 253-584-7241.

**Registration for Pre-application Notification**

Pre-notification will be provided to requesting parents or guardians and to requesting School District staff members for the school/site of an Herbicide application at a minimum of forty-eight hours before an application. Please fill out one registration for each household. This form must be submitted each year to receive notification. Succeeding notices will be each September.

**Mail the completed Pre-application Notification Registration form (below) to:**

**Steilacoom School District  
Herbicide Registration  
Attn: Facilities & Maintenance  
511 Chambers Street  
Steilacoom, WA 98388**



<b><u>Pre-application Notification Registration</u></b>			
<b>Name:</b> (parent or guardian or staff member):			
<b>School/Site:</b>			
<b>Preferred method of contact:</b>	<input type="checkbox"/> Email	<input type="checkbox"/> Mail	<input type="checkbox"/> Phone
<b>E-mail address:</b>			
<b>Mailing address:</b>			
<b>Message phone:</b>			