



Highline Public Schools Board Action Report

DATE: February 24, 2023 - Revised March 6, 2023

FROM: Dr. Ivan Duran, Superintendent

LEAD STAFF: Scott Logan, Chief Operations Officer, and Ellie Daneshnia, Executive Director of Capital Planning and Construction

For Introduction: March 1, 2023 For Action: March 15, 2023

I. TITLE Approval of Program Management Services with Vanir Construction Management, Inc.

Select one: [X] New Item [] Renewed Item [] Annual Item [] Revised Item

II. WHY BOARD ACTION IS NECESSARY

The District is required to enter into a contract for Program Management Services for all projects greater than fifty thousand square feet and is optional for projects fifty thousand square feet or less after conducting a search for qualified firms and in accordance with WAC 392-343-102.

III. BACKGROUND INFORMATION

With the passage of the November 8, 2022 bond, the district will replace Evergreen High school, Tye High School, and Pacific Middle School campuses. The bond will replenish the capital fund allowing the district to install a new synthetic field at Sylvester Middle School, replace transportation Building L, and other critically needed capital improvements.

With the passage of the 2022 bond, the District will build schools on existing sites, which are over 50,000 square feet, and require the use of program management services in accordance with WAC 392-344-068 by retaining the Program Manager to perform program management services on behalf of the School District to support the successful completion of the Program, including helping the project team control time, cost, and quality, and by monitoring the design and construction activities of the program as the School District's consultant. The program management's services will be performed consistent with the Office of Superintendent of Public Instruction (OSPI) School Facilities Manual for the School Construction Assistance Program. The greater part of program management services cost will be eligible for state funding assistance reimbursement.

District staff and district legal counsel have reviewed Vanir Construction Management's proposal and qualifications, and recommend the board approves the program management services with Vanir Construction Management Inc. in the amount of \$~~896,425.00,XXX,XXX~~.

IV. RECOMMENDED MOTION

I move that the Board of Directors approve entering into a contract with Vanir Construction Management in the amount of \$~~896,425.00,XXX,XXX~~ for program management support services for the 2022 Capital Improvement Program (CIP), including a new Evergreen High school, Tye High School, and Pacific Middle School projects.

V. FISCAL IMPACT/REVENUE SOURCE

The fiscal impact is ~~\$896,425,00~~~~\$X,XXX,XXX~~

The revenue source for this motion is Bond 2022 .

Expenditure: One-time Annual

VI. APPLICABLE POLICY(S)

This action is in compliance with the following:

WAC 392-343-102

Board Policies: Procedure 6225 and policy 9240

VII. ALTERNATIVES

If not approved, the District is not going to be compliant with WAC 392-343-102 requirements.

VIII. COMMUNITY ENGAGEMENT

Community Engagement Required: Yes No

IX. ATTACHMENTS

1. Vanir Construction Management Proposal, dated ~~March 6,XXXXXXX~~, 2023



Construction Management, Inc.

707 S. Grady Way, Suite 120
Renton, WA 98057
T 425-577-0095
www.vanir.com

March 6, 2023

Ms. Ellie Daneshnia
Executive Director Capital Planning and Construction
Highline Public Schools
17810 8th Avenue South, Building A
Burien, WA 98148

RE: PROPOSAL PROGRAM MANAGEMENT FOR THE 2022 BOND PROGRAM

Dear Ms. Daneshnia:

Vanir Construction Management, Inc. is pleased to provide you with this requested proposal and level of effort staffing plan to provide Program Management Services for the District's 2022 Bond Program.

For this scope of work, we propose the services of program management team led by Robin Brown. Robin will assist you and your team in the successful management and oversight of the design and construction scopes for the Evergreen High School, Pacific Middle School and Tyee High School.

Our proposed fixed fee in the amount of \$896,425.00 for professional program management services, as noted in the attached level of effort and staffing plan.

Thank you for requesting our services. We look forward to working along side with you and your team. Please let me know if you have any questions or require additional information regarding our proposal.

Sincerely,

VANIR CONSTRUCTION MANAGEMENT, INC.

Darnell Cola

Darnell Cola
Vice President and Area Manager for Pacific Northwest and Eastern States

Attachments:

Level of Effort / Staffing Plan Worksheet

