

INTER-LAKES SCHOOL DISTRICT
Inter-Lakes School Board Regular Meeting
Humiston Building – Conference Room
103 Main Street, Meredith NH
June 14, 2022

MINUTES

I. CALL TO ORDER

School Board Chair Merrill called the meeting to order at 5:30 p.m.

II. PLEDGE OF ALLEGIANCE

III. RECORD ROLL

Members Present:

Ms. Lisa Merrill, Chair
Mr. Mark Billings, Vice-Chair
Mr. Charles Hanson, Secretary
Mr. Craig Baker
Mr. Howard Cunningham
Mr. Duncan Porter-Zuckerman
Ms. Nancy Starmer
Mr. Riley Towle, Student Rep.

Members Absent:

Administrators Present:

Mrs. Mary Moriarty, Superintendent
Mrs. Trish Temperino, Assistant Superintendent
Dr. Amanda Downing, Principal ILM/HS
Ms. Sarah Dumais, Athletic Director
Mrs. Erica Pappalardo, Curriculum Coordinator
Mr. Mark Parsons, Technology Director
Ms. Holly Vieten, Guidance Director

Others Present:

Mr. Chris Mega, Video Recorder
Public & Guests

IV. STUDENT RECOGNITION – Future Business Leaders of America (FBLA)

Ms. BillieJo Sweeney, FBLA Advisor introduced FBLA members Katelyn DeTolla, Kaelan Kenniston, Kalan Brunell, and Paola Cao. Students provided a review of the community and in-school activities and events, Public Relations, and State and National FBLA Projects their Chapter coordinated and participated in this past year.

The Inter-Lakes FBLA Chapter is made up of 63 active members; recognized by the National FBLA as a Silver Champion Chapter, the only Chapter in NH to win any award at the national level.

V. STUDENT RECOGNITION – Future Business Leaders of America (FBLA)

Senora Jocelyn Judge introduced Jesse Foran and Ronan Hird who provided an overview of their trip to Spain this Spring with. Jesse and Ronan shared that it is important for students to have the opportunity to visit other countries especially if you are learning the language. The trip provided good experience with foods, building confidence speaking Spanish outside the classroom, the architecture and influences provided an incredible learning experience.

Senora Judge thanked the School Board for supporting these types of experiences for our students.

VI. PUBLIC COMMENT #1 (Agenda Items Only)

None

VII. INTER-LAKES STUDENT BOARD REPRESENTATIVE UPDATE

Mr. Riley Towle, ILM/HS Student Representative reported that the ILES and SCS 6th grade field trip to Merrowvista was a great success, with a lot of fun activities. Both ILES and SCS have many field trips coming up before the end of the school year. SCS hosted a very successful ice-cream social last week.

Riley expressed thanks to the Inter-Lakes Community on behalf of the Inter-Lakes Middle/High School for the contribution of over \$85,000 in scholarship awards; the support is appreciated. ILM/HS Athletes were honored last night, many teams extremely successful this school year; notably the Boys Baseball team. The Baseball Team are Division 3 Runners-Up for the state; it was an exciting season and we are all proud of their accomplishments!

Seniors have been gearing up for graduation; senior night was held last week, it was a great experience for the class. Graduation is scheduled for the 18th at 10:00 a.m.

Riley thanked the School Board for allowing him to be a part of the Board; he is super excited to be involved as a member of the community next year vs. a representative. The opportunity to serve was truly appreciated.

Ms. Merrill presented Riley with a certificate of appreciation on behalf of the School Board for his representation of the Inter-Lakes student body. Congratulations and well wishes were extended from Board members.

VIII. MINUTES

A. Special Board Meeting – May 24, 2022

Mr. Billings moved, seconded by Mr. Porter-Zuckerman, to approve the minutes of the May 24, 2022 Special Board Meeting. The motion passed 6-0-1; Mr. Hanson recused himself.

B. Special Board Meeting – June 1, 2022

Mr. Porter-Zuckerman moved, seconded by Mr. Cunningham, to approve the minutes of the June 1, 2022 Special Board Meeting. The motion passed 6-0-1; Mr. Baker recused himself.

IX. CURRENT BILLS PAYABLE

A. General Operating Expenses

Mr. Hanson moved, seconded by Ms. Starmer, to approve the payment of bills, manifest #3025. The motion passed 7-0.

X. SUPERINTENDENT/ASSISTANT SUPERINTENDENT REPORT

A. SAT / PSAT Data Presentation

Mrs. Pappalardo, Curriculum Coordinator provided an in-depth review and analysis of Spring SAT/PSAT Scores. The SAT is now the required State Assessment for grade 11 students, PSAT is not required but administered to provide important data used to support our learners that do not meet Benchmark scores. The term "Benchmark" is used by the College Board to help calibrate what it means to be college and career ready.

ILM/HS data over a nine-year span has consistently outperformed the state average when looking at the Mean Scores: SAT Reading & Writing, and Math.

Ms. Vieten, Guidance Director reviewed the support provided to students through meetings and review of SAT scores; helping them prepare for area of growth. Discussion

ensued regarding importance of following students pursuing higher education, what is in place track these students.

It was noted that many factors impact student test scores, we should not lose sight of this fact.

The School Board's support for implementing strategies to better support our students to be on track to be college and career ready is appreciated. The idea of adding a new course for next year, SAT Preparation, will be brought forward by Dr. Downing and Ms. Vieten.

B. Enrollment

Mrs. Moriarty reported that there are no significant changes for enrollment.

C. Financial Report

Mrs. Temperino reported the available balance increased by \$316,000 since the May report. The adjusted available Fund Balance \$1,545,000; we are still working to refine that amount as we come to the end of the school year.

D. End of Year Encumbrances Considerations

Mrs. Moriarty and Mrs. Temperino provided a detailed review of requested proposed year end encumbrances for consideration. Encumbrances have a prioritized list within the three versions presented to the Board: Middle Wing Stairs and Outdoor Space, Safety, Growing Roots Counseling Services, Third Run for Huot, Technology, and Athletics Infrastructure. Each version reduces each item total encumbrance.

The end of year encumbrances request will be brought to the Board to be acted on at the next meeting. If there are any questions prior to the next meeting please forward them.

E. Staffing Update

Mrs. Moriarty reported that two nominations will be brought forward this evening. The current openings include full-time Physical Education Teacher at ILM/HS; .4 FTE Physical Education Teacher at SCS; one-year contract Special Education Teacher; and full-time Speech Language Pathologist.

F. Update - School Student Problem Identification and Resolution of Issues Together (School-SPIRIT) Program

Dr. Downing reported that the Council, consisting of 18 members, had there first planning meeting. Co-Facilitators for the student group are Hannah Coleman and Sumner Mill; Colleen Forkell will work as a faculty co-advisor moving forward.

The Department of Justice has not completed the report from the community meeting in May, it is anticipated before the end of June. As soon as the report is received another Council meeting will be scheduled to begin planning for the opening of the next school year.

Discussion ensued regarding future growth potential of the SPIRIT Program at ILM/HS and the value the program brings to the school community.

The Chair amended the Agenda order, bringing forward XIII. New Business C.

Inter-Lakes Middle/High School Mater Schedule – Course Proposal for 2022-2023

Dr. Downing and Ms. Vieten reviewed the list of courses currently having less than ten students enrolled (*Agenda Attachment #6*). An important note is the merging of AP and Honors English for the first semester; the English Department developed this concept. The number of students enrolled will fluctuate over the summer as new students are enrolled.

Mr. Cunningham moved, seconded by Mr. Porter-Zuckerman, to approve the Inter-Lakes Middle/High School courses for the 2022-2023 year below enrollment of 10 students as requested. The motion passed 6-1; Mr. Baker opposed.

XI. CORRESPONDENCE None

XII. OLD BUSINESS

A. Sports Injury Emergency Action Plan

Mr. Hanson moved, seconded by Mr. Billings, to approve the Sports Injury Emergency Action Plan as presented. The motion passed 7-0.

XIII. NEW BUSINESS

A. Inter-Lakes Suicide Prevention Plan

Mrs. Vieten reviewed the Suicide Prevention Plan, a notable update to the plan (Attachment #5) is the implementation of ***NH Rapid Response 988***, effective July 1st. The 988 resource provides the ability to immediately schedule an appointment or a mobile unit can be dispatched to provide support. Immediate resources for families is very important. The plan has remained consistent, a two-hour training is required each year for staff regarding the suicide prevention.

Mr. Baker moved, seconded by Mr. Hanson, to approve the Inter-Lakes Suicide Prevention Plan as presented.

Discussion ensued regarding the roles and responsibilities of the Counselors in the School District.

The motion on the floor passed 7-0.

B. Data Security and Governance Policy

Mr. Parsons shared a presentation to give an overview of the Data Security and Governance Plan for the District. If there was any further information requested it would need to be reviewed during Non-Public Session. No further details were requested by Board members.

Mr. Hanson moved, seconded by Mr. Baker, to approve the Inter-Lakes School District Data Security and Governance Policy as presented. The motion passed 7-0.

C. EPA – Clean Bus Program

Mrs. Moriarty informed the Board that the District is eligible to apply for a federal grant to purchase Electric Buses. Not everyone is eligible to apply; if we apply and receive the grant, the buses would be owned by First Student. If awarded a fraction of the bus fleet will be updated to electric busses.

D. World Language Department Field Trip to Paris, France during April vacation 2023

The request for the 2023 World Language Department field trip to Paris, France was presented. This item will be placed on next week's Agenda for consideration.

E. Greater Meredith Program Donation to Landscaping Project at ILM/HS 2022

Mr. Swanker introduced Ms. Janine Neggers, GMP Representative. Ms. Neggers provided an overview of the project proposal and partnership with School District and the Greater Meredith Program. GMP would pay 50% off the costs for trees and shrubs; all labor and equipment for this project has been donated.

Discussion ensued regarding the beautification of the property and added enhancements to safety with the proposed plan. If approved the project would begin in July and be completed before the end of August.

Mr. Porter-Zuckerman moved, seconded by Mr. Billings, to accept the donation from the Greater Meredith Program to support the purchase and planting of trees and shrubs at Inter-Lakes Middle/High School campus, as presented. The motion passed 7-0.

F. Donations

Mr. Hanson moved, seconded by Mr. Billings, to accept the following donations with gratitude:

- \$500 from Bella Woods Building & Remodeling for future ILM/HS After Prom activities.
- \$250 from the Town of Center Harbor for ILM/HS Band and Chorus activities.

The motion passed 7-0.

G. Resignation

Mr. Billings moved, seconded by Mr. Baker, to approve releasing two teachers from their 2022-2023 contract; and accept the resignations as presented. The motion passed 7-0.

H. Nomination of Professional Teaching Staff for the 2022-2023 School Year

Mr. Baker moved, seconded by Mr. Billings, to approve the nomination of Susan Bousquet, PALS Teacher at ILES; and Whitney Sullivan, Business Teacher at ILM/HS. The motion passed 7-0.

XIV. POLICY

A. Policy Review Committee Minutes - May 24, 2022

No action required.

B. Second Reading and Adoption

Mr. Hanson moved, seconded by Mr. Billings, to approve second reading and adoption of the following policies:

- Policy #3675 – Student Activities Fund Management (JJF)
- Policy #4156 – Travel and Reimbursement Policy (GCI)
- Policy #5135 – Student Fund-Raising Activities (JJE)
- Policy #5141.3 – Emergency Plan for Sports Related Injuries and Additional Protocols for Athletics Participation (JLCJA)
- Policy #6011 – Home Education (IHBG)
- Policy #6012 – Character and Citizenship (IHAK)

The motion passed 7-0.

Mr. Cunningham commented on the addition of the alphabetical policy designation on policies. The definition of the Alphabetical designations will be provided at a future meeting.

C. Rescind

Mr. Baker moved, seconded by Mr. Hanson, to approve rescinding Policy #5135.1 – Student Activity Funds, as recommended. The motion passed 7-0.

XV. ADDITIONAL BUSINESS

A. Members of the Board

Mr. Cunningham stated that as a School Board member he would be very comfortable recommending that students be vaccinated for COVID who go on foreign trips.

B. Members of the Administration None

XVI. PUBLIC COMMENT None

XVII. ANNOUNCEMENTS

A. Saturday, June 18, 2022 (*Rain Date – June 19, 2022*)

Inter-Lakes Middle/High School Graduation Ceremony – **10:00 a.m.**
@ Inter-Lakes Middle/High School Campus, 1 Laker Lane

B. Monday, June 20, 2022

Inter-Lakes School Board @ Humiston Building – Conference Room
• Special School Board Meeting – **5:30 p.m.**

C. Tuesday, August 9, 2022

Inter-Lakes School Board @ Humiston Building – Conference Room
• Policy Review Committee Meeting – **5:30 p.m.**
• Regular School Board Meeting – **6:00 p.m.**

D. Tuesday, August 23, 2022

Inter-Lakes School Board @ Humiston Building – Conference Room
• Policy Review Committee Meeting – **5:30 p.m.**
• Regular School Board Meeting – **6:00 p.m.**

XVIII. NON PUBLIC

Mr. Porter-Zuckerman moved, seconded by Mr. Baker, to enter Non-Public Session at 7:55 p.m. in accordance with RSA 91-A:3 (b)(c)– The hiring of any person as a public employee; and matters which, if discussed in public, would likely affect adversely the reputation of any person, other than a member of this Board, unless such a person requests an open meeting. Board Secretary called for a roll call vote as follows:

YES: Mr. Porter-Zuckerman, Ms. Starmer, Mr. Cunningham, Mr. Baker,
 Mr. Billings, Ms. Merrill, Mr. Hanson

NO: --

The motion passed 7-0.

Public Session

Mr. Billings moved, seconded by Mr. Hanson, to enter Public Session at 8:38 p.m.
The motion passed 7-0.

XIX. ADJOURNMENT

Ms. Merrill moved, seconded by Mr. Billings, to adjourn the meeting at 8:39 p.m. The motion passed 7-0.

Respectfully Submitted,

Marilyn G. Martell
Recording Secretary