

Greenwich Board of Education Minutes of the GHS Front Entry Committee Meeting

DATE: February 8, 2023

LOCATION: Virtual via Google Meet

TIME: 8:00 am

Committee Members Present:

Stephen Walko - Chairman

Jake Allen- Vice Chairman

Maureen Bonanno-Secretary

Stephanie Cowie

Ashley Cole

Louis Contadino

Christina Downey (BOE)

Megan Galleta

Leslie Moriarty (BET)

Ex-Officio Members Present:

Craig Amundson (RTM)

Ralph Mayo (GHS Principal)

Tom Bobkowski (BOE - Central Office)

Dan Watson (BOE- Central Office)

Lauren Rabin (Board of Selectmen)

Will Schwartz (DPW)

Steven Swidler (BOE Staff)

Dennis Yeskey (P&Z)

Others Present:

Matt Gallerani (Silver Petrucelli)

Bob Banning (Silver Petrucelli)

David Stein(Silver Petrucelli)

- **Call to Order:** Meeting was called to order by Mr. Walko at 8:00 a.m.
- **Project Update:**
 - Mr. Walko stated that today we will be discussing construction drawings, timeline and the state process.
 - Mr.Stein stated they went to the school for field measurements related to the office piece.
 - Mr. Gallerini showed the committee some of the interior finishes including the paint options which would mostly be neutral colors with cardinal red accents. And they are working with a graphic designer on the signage. He also showed some of the wood and tile options and mentioned that the ceilings will be hard ceilings.

- Ms. Moriarty suggested that they speak with Dan Watson at GHS regarding the finishes and ongoing maintenance and Mr. Stein noted that they will review with Mr. Watson.
- Ms. Downey asked about the flooring and if it was slippery when wet and Mr. Gallerini noted that there will be the large walk off mats but the tile should have a good level of slip/fall rating. Ms. Downey also asked about the carpet in the office area for noise reduction. Mr. Stein responded that it is commercial grade carpet that is easily maintained but they will review it with Mr. Watson.
- Mr. Watson asked if the the mats are down all of the time or roll outs and Mr. Stein responded that it would be mats down all of the time and Mr. Watson also noted that they are making a standard of carpet tiles so pieces can be replaced and Mr. Stein responded that is what they use.
- Ms. Cole stated that she would like to see the materials in person and suggested not using wood lamination for the security desk and to look at other options.
- Mr. Contadino noted that there seems to be a disconnect between the products suggested for the vestibule vs. the admin area.
- Mr. Contadino also noted that the soffit could be improved and he asked what specific equipment will go in the area and suggested that any equipment have a designated spot. Mr. Stein responded that there is a different level of detail in the admin area that they are trying to balance the budget. He added that they will explore ways to improve the aesthetics of the office area and he agreed that the equipment should be curated to fit the area.
- Mr. Banning reviewed the Electrical and HVAC drawings and he noted that the fire equipment and security equipment does not need to be relocated as a cost saving measure.
- Regarding the new lighting layout, Mr. Banning noted that now that there is a ceiling in the space and along with lower volume the approach would be to use recessed linear fixtures, both indoor and outdoor versions.
- Mr. Banning noted that the mechanical units are much smaller than before due to the downsized space and will be hidden from view and there will now be a VRF heating and cooling system recessed in the ceiling. Since the space is a transient space vs. a gathering place, it eliminated the need for ducted ventilation. The security desk will need to be ventilated. The equipment is simple and inexpensive.
- Ms. Downey asked if the mechanicals are still on the roof and Mr. Banning responded that they cannot be on the roof behind the vestibule because it is no longer high enough but the volume of the office is sufficiently high enough to hide the equipment.
- Ms. Downey also asked about the lighting outside the vestibule and if they were lined up with the columns and how they would look and Mr. Banning demonstrated how the lighting would work.

- **Timing and Next Steps:**

- Mr. Walko and Mr. Stein discussed the timing of the BOE Meeting and when the construction drawings will be available for the committee to vote on. Mr. Stein stated that they are working toward presenting the final construction drawings and estimates to the committee on March 15th ahead of the March 16th BOE meeting and he added that they will work with CSG to schedule a PCR the following week.
- Ms. Downey expressed concern regarding the timing of the documents to the BOE for review and Mr. Cykley then suggested the documents get circulated at the same time they are sent to the building department.
- Mr. Walko then suggested a meeting on March 8th and then March 15th, followed by the BOE meeting on March 16th.
- Regarding the state process and timing, Mr. Cykley stated that he will schedule the PCR (drawing review) meeting for the week after the 16th. Mr. Walko stated that the project will go for approval to the building department the week of the 6th, the committee on the 15th and the BOE on the 16th and then to the state the following week.
- Ms. Downey noted that all of the BOE approvals will be done at the same meeting, including the Ed Specs.
- Mr. Walko asked about timing for the building department to review and approve and suggested they may need more time before the meeting with the state.
- Mr. Cykley noted that the Fire Department and Health departments both need to sign off on the project.
- Mr. Allen asked what the building department needs to review and Mr. Schwartz responded that they need a full set of construction drawings. They do not need to do a review of the mechanicals.
- Ms. Downey asked if there was any way for construction drawings to be ready earlier for the town review and Mr. Contadino suggested that the team can prepare a permit only set of drawings.
- Mr. Stein stated that all groups should have a final set of plans but noted that they can provide an early package for review.
- Mr. Walko noted that there is a new funding source for school security infrastructure which Mr. Cykley can look into for us.
- Mr. Walko asked Silver Petrucelli to reach out to the Tree Warden to make sure that he is on board with the caliber of trees we are using in the landscape plan.
- Ms. Downey asked if the project was on schedule and Mr. Walko noted that we should be able to mobilize by the end of June.

- **Motion to Approve Meeting Minutes:**

Motion was made by Leslie Moriarty and seconded by Jake Allen to approve the January 18th meeting minutes. The motion was approved. <i>The Motion Passed 9-0-0</i>
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- **Adjourn:**

- The meeting was adjourned by Mr. Walko at 9:10 am.

Submitted by Maureen Bonanno on March 6th, 2023