



*Wesley T. Doll, Ed.D.*  
*Superintendent of Schools*

*Joseph L. Albin*  
*Director of Curriculum, Instruction, & Assessment*

*Shelley L. Hobbs, PCSBA*  
*Business Administrator*

*Anne K. Corwell, Ed.D.*  
*Director of Student Services*

*James D. Van Dyke*  
*Director of Technology & Transportation*

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## UPPER ADAMS SCHOOL DISTRICT

161 North Main Street, Biglerville, PA 17307  
Phone: (717) 677-7191 Fax: (717) 677-9807  
[www.upperadams.org](http://www.upperadams.org)

### District Technology Devices-Summer Information

Parents, Guardians and Students of UASD, in light of the ongoing shelter in place and limited re-opening directed by the Commonwealth, the district has decided to allow district owned IT devices (computers, tablets) to remain in possession of students for the summer of 2020. If your child will not be a student in UASD next year, please make arrangements to return the device to your child's school at the end of this school year (June 2020).

First and foremost, **parents, you are in charge of the device.** If you do not want your child using the device during the summer months please feel free to take the device from your child and return it to them for their first day back at school. If the student has a phone or home computer that you provide access for, I would encourage you to continue Internet access that way once the school year has ended.

We cannot stress strongly enough how important it will be to take care of the device during the summer months to prevent damage. Students will need to return in the fall with a working device to begin their studies. Broken screens, missing key buttons or damaged charging cords will need to be replaced and repaired at student/parent expense.

If you would like to "mothball" the device until the start of school, here are some suggestions:

- Fully charge the device for summer storage
- Clean the screen and keys with a damp cleaning cloth using plain water. If the towel you are using can have water squeezed out of it, it is too wet and may damage the computer. Wring excess water out completely before wiping down the computer.
- Once fully charged, make sure the computer/iPad is turned off (not sleeping, shut down)
- Take a shopping bag, paper bag or other storage item and place the computer or iPad along with any cables or charging cords together in the bag so everything is ready for return to school in the fall.

If you plan limited access to the device for your child during the summer months, please consider the following:

- Keep the device in your home. We have repeatedly seen damage from taking a device outside to play music or watch a video. Please leave the device in the home on a desk or table.
- Keep younger non-school aged children from devices. We have seen damage from youngsters who are not quite ready to correctly handle a device.
- If you are traveling for work or pleasure with your child, please leave the device at home.

- Let the battery completely discharge, then plug in to be recharged. Keeping the laptop plugged in all the time will damage the battery and not allow it to keep a good charge.

Thank you in advance for your attention to this information. We look forward to seeing everyone return in the fall to resume our normal school instruction. Have a terrific summer.