



# VIRGINIA BEACH CITY PUBLIC SCHOOLS

## CHARTING THE COURSE

### School Board Services

**Trenace B. Riggs, Chair**  
District 1 – Centerville

**Carolyn D. Weems, Vice Chair**  
District 9

**Beverly M. Anderson**  
At-Large

**Kathleen J. Brown**  
District 10

**Michael R. Callan**  
District 6

**David Culpepper**  
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**Jennifer S. Franklin**  
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**Victoria C. Manning**  
At-Large

**Staci R. Martin**  
District 4

**Kimberly A. Melnyk**  
District 2

**Jessica L. Owens**  
District 3 – Rose Hall

### ***School Board Mini-Retreat/Regular Meeting Proposed Agenda*** **Tuesday, February 28, 2023**

**Holland Road Annex**  
2323 Holland Road  
Virginia Beach, VA 23453  
(757) 263-1000

Public seating is available, and members of the public will also be able to observe the School Board Meeting through livestreaming on [schoolboard.vbschools.com/meetings/live](https://schoolboard.vbschools.com/meetings/live), broadcast on VBT Channel 47, and on Zoom through the link below.

Attendee link: <https://us02web.zoom.us/join/9tJf6eYV3g>

Call-in (301) 715-8592 ID 835 9063 7111

The School Board's expectations regarding decorum, order and public comments can be found in School Board Bylaws [1-47](#) and [1-48](#). Public comment is always welcome by the School Board through their group e-mail account at [SchoolBoard@VBCPSboard.com](mailto:SchoolBoard@VBCPSboard.com) or by request to the Clerk of the School Board at (757) 263-1016. Requests for accommodations should be discussed with the Clerk of the Board by 9:00 a.m. on February 13, 2023.

### **School Board Mini-Retreat** **Tuesday, February 28, 2023** **Einstein Lab**

Time	Activity	Lead(s)
11:00 a.m. – 11:30 a.m.	Arrival / Lunch	
11:30 a.m. – 12:00 p.m.	School Board Discussion <ul style="list-style-type: none"><li>The "Why" &amp; the "What"</li></ul>	<b>Trenace B. Riggs</b> <i>School Board Chair</i>
12:00 p.m. – 12:15 p.m.	Legislative Overview	<b>Joel W. Andrus</b> <i>Kemper Consulting</i>
12:15 p.m. – 1:05 p.m.	Budget	<b>Crystal M. Pate</b> <i>Chief Financial Officer</i>
1:05 p.m. – 1:15 p.m.	<b>BREAK</b>	
1:15 p.m. – 2:05 p.m.	Teacher Retention	<b>Cheryl R. Woodhouse</b> <i>Chief Human Resources Officer</i>
2:05 p.m. – 2:55 p.m.	Career and Technical Education	<b>Kipp D. Rogers, Ph.D.</b> <i>Chief Academic Officer</i> <b>Sara L. Lockett</b> <i>Director, Tech. and Career Education</i>
2:55 p.m. – 3:00 p.m.	<b>BREAK</b>	
3:00 p.m. – 3:15 p.m.	Parliamentarian	<b>Kamala H. Lannetti</b> <i>School Board Attorney</i>
3:15 p.m. – 3:30 p.m.	Summer Retreat Topics	<b>Trenace B. Riggs</b> <i>School Board Chair</i> <b>Aaron C. Spence, Ed.D.</b> <i>Superintendent</i>
3:30 p.m.	Break/Prepare for School Board Workshop	



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**School Board Regular Meeting Proposed Agenda**  
**Tuesday, February 28, 2023**

**Holland Road Annex**  
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Attendee link: <https://us02web.zoom.us/join/9tJf6tKtV3g> Call-in (301) 715-8592 ID 835 9063 7111

The School Board's expectations regarding decorum, order and public comments can be found in School Board Bylaws [1-47](#) and [1-48](#). Public comment is always welcome by the School Board through their group e-mail account at [SchoolBoard@VBCPSboard.com](mailto:SchoolBoard@VBCPSboard.com) or by request to the Clerk of the School Board at (757) 263-1016. Requests for accommodations should be discussed with the Clerk of the Board by 9:00 a.m. on February 27, 2023.

- 1. Administrative, Informal, and Workshop (Holland Road Annex – Einstein Lab (Band/Room 603) ..... 4:00 p.m.**
  - A. School Board Administrative Matters and Reports
  - B. Behavior Response and Support
  - C. PPEA Interim Agreement Discussion
  - D. Superintendent's Estimate of Needs for FY 2023/24 and the Superintendent's Proposed FY 2023/24 – FY 2028/29 Capital Improvement Program Budget
- 2. Closed Session (as needed)**
- 3. School Board Recess ..... 5:30 p.m.**
- 4. Formal Meeting (Holland Road Annex – School Board Room/Auditorium) ..... 6:00 p.m.**
- 5. Call to Order and Roll Call**
- 6. Moment of Silence followed by the Pledge of Allegiance**
- 7. Student, Employee and Public Awards and Recognition**
  - A. National Board Certified Teachers
- 8. Adoption of the Agenda**
- 9. Superintendent's Report (second monthly meeting)**
- 10. Approval of Meeting Minutes**
  - A. February 7, 2023 Special School Board Meeting **Added 02/24/2023**
  - B. February 14, 2023, Regular School Board Meeting

**11. Public Comments (until 8:00 p.m.)**

The School Board will hear public comments at the February 28, 2023 School Board Meeting. Citizens may sign up to speak by completing the [online form here](#) or contacting the School Board Clerk at 263-1016 and shall be allocated three (3) minutes each. Sign up for public speakers will close at noon on February 28, 2023. Speakers will be provided with further information concerning how they will be called to speak. In person speakers should be in the parking lot of the Holland Road Annex, 2323 Holland Road, Virginia Beach, Virginia 23453 by 5:45 p.m. February 28, 2023. Speakers signed up to address the School Board through Zoom or by telephone should be signed into the School Board Meeting by 5:45 p.m. All public comments shall meet School Board Bylaws, 1-47 and 1-48 requirements for Public Comment and Decorum and Order.



**12. Information**

- A. Interim Financial Statements – January 2023
- B. Policy Review Committee (PRC) Recommendations: **AMENDED 2/28/2023**
  - 1. Policy 2-1/Management Plan/Goals and Objectives
  - 2. Policy 2-2/Definition
  - 3. Policy 2-3/Consultants
  - 4. Policy 2-5/Superintendent: Qualifications
  - 5. Policy 2-6/Superintendent: Recruitment and Selection Procedures
  - 6. Policy 2-7/Superintendent: Appointment/Term of Office/Oath/Compensation
  - 7. Policy 2-8/Superintendent: Powers/Duties/Responsibilities
  - 8. Policy 2-9/Superintendent: Evaluation
  - 9. Policy 2-10/Superintendent: Vacancy in Office/Acting Superintendent/Fines/Suspension/Separation/Conditions of Employment
  - 10. Policy 2-13/Job Descriptions
  - 11. Policy 2-14/Organizational Structure
  - 12. Policy 2-19/Administrative Action in Absence of Policy
  - 13. Policy 2-20/Review of Administrative Decisions/Board Requests of Administrators
  - 14. Policy 2-33/Coordinators: Title IX/Section 504/ADA
  - 15. Policy 5-29/Awards for Achievement/Class Rank/Honor Designations
  - 16. Policy 7-49/Organizations Eligible to Use Facilities

**13. Return to public comments if needed**

**14. Consent Agenda**

- A. Resolutions:
  - 1. National Women's History Month
  - 2. VSBA Students and Schools in Challenging Environments
  - 3. Fine Arts in our Schools Month
  - 4. National School Social Work Week
  - 5. Read Across America
- B. Recommendation of General Contractor: New Castle Elementary School Roof Replacement
- C. Resolution for Opioid Settlement Class Action Suit

**15. Action**

- A. Personnel Report / Administrative Appointments **Updated 03/02/2023**
- B. Governance Committee At-Large Seat Recommendation
- C. PPEA Interim Agreement

**16. Committee, Organization or Board Reports**

**17. Return to Administrative, Informal, Workshop or Closed Session matters**

**18. Adjournment**



**Subject:** Behavior Response and Support **Item Number:** 1B

**Section:** Administrative, Informal, and Workshop **Date:** February 28, 2023

**Senior Staff:** Matthew D. Delaney, Chief Schools Officer

**Prepared by:** Matthew D. Delaney, Chief Schools Officer

**Presenter(s):** Matthew D. Delaney, Chief Schools Officer

Jack Freeman, Chief Operations Officer

Kipp D. Rogers, Ph.D., Chief Academic Officer

**Recommendation:**

That the School Board receive information on the Behavioral supports provided for students, staff and families.

**Background Summary:**

Virginia Beach City Public Schools (VBCPS) remains committed to creating the conditions necessary for students and staff to learn and work in a safe and orderly environment by continually strengthening school safety and security measures, proactively addressing student behavior in partnership with parents, consistently applying discipline guidelines, and providing additional support for higher-need students.

**Source:**

N/A.

**Budget Impact:**

NA



**Subject:** PPEA Proposed Interim Agreement Discussion **Item Number:** 1C

**Section:** Administrative, Informal and Workshop **Date:** February 28, 2023

**Senior Staff:** Aaron Spence, Superintendent, Jack Freeman, Chief Operations Officer

**Prepared by:** Kamala H. Lannetti, School Board Attorney

**Presenter(s):** Aaron Spence, Superintendent; Jack Freeman, Chief Operations Office

**Recommendation:**

That the School Board discuss how it will respond to the City Council's request that the School Board inform the City Council whether it continues to support the Proposed Interim Agreement with S.B. Ballard Construction Company for design work for Princess Anne High School, B.F. Williams/Bayside 6<sup>th</sup>, and Bayside High School as approved on August 9, 2022.

**Background Summary:**

On August 9, 2022, the School Board approved a Resolution to enter into a Proposed Interim Agreement for design work for Princess Anne High School, B.F. Williams/Bayside 6<sup>th</sup>, and Bayside High School. The Interim Agreement resulted from a Public-Private Education Facilities and Infrastructure (PPEA) unsolicited proposal from S. B. Ballard Construction Company. School Board Policy 3-71 allows the School Board to consider unsolicited proposals and solicited competing conceptual proposals for qualifying projects under the PPEA. The School Board was informed of the unsolicited proposal by the Superintendent and, after multiple briefings from the School Administration and a public hearing on June 28, 2022, the School Board approved the Proposed Interim Agreement to complete advance design of the projects at Princess Anne High School, B.F. Williams/Bayside 6<sup>th</sup>, and Bayside High School. If approved, this Interim Agreement will be in effective for twelve months and has a not-to-exceed cost of \$15,404,544.

Pursuant to School Board Policy 3-71 (F), the Resolution and the Proposed Interim Agreement were sent to the City Council for approval for the School Board to enter into the Proposed Interim Agreement. The Superintendent and staff have briefed the City Council on multiple occasions since August 2022 regarding the Proposed Interim Agreement. On February 21, 2023, the City Council requested that the School Board again take action to confirm that the School Board is requesting that the City Council approve the School Board to enter into the Proposed Interim Agreement.

**Source:**

School Board Policy 3-71, as amended.

Public-Private Education Facilities and Infrastructure Act, § 56-578, et seq., as amended.

**Budget Impact:**

\$15,404,544.00



**Superintendent's Estimate of Needs for FY 2023/24 and the Superintendent's**

**Subject:** Proposed FY 2023/24 – FY 2028/29 Capital Improvement Program Budget **Item Number:** 1D

**Section:** Administrative, Informal, and Workshop **Date:** February 28, 2023

**Senior Staff:** Crystal M. Pate, Chief Financial Officer

**Prepared by:** Crystal M. Pate, Chief Financial Officer

**Presenter(s):** Crystal M. Pate, Chief Financial Officer

Jack Freeman, Chief Operations Officer

**Recommendation:**

The Proposed School Operating Budget for FY 2023/24 and Proposed Capital Improvement Program (CIP) for FY 2023/24 - FY 2028/29 was presented February 7, 2023. After the School Board completes its process of workshops and review over the next few weeks, administration recommends School Board approval by March 7, 2023.

**Background Summary:**

- The Operating Budget for 2023/24 is to be determined.
- The Capital Improvement Program for FY 2023/24 - FY 2028/29 includes the projected revenues available over the next six years and adjusted project timelines to reflect this spending plan.

**Source:**

Code of Virginia, Sections 22.1-88, 22.1-89, 22.1-91, 22.1-93, and 22.1-94

**Budget Impact:**

To be determined.



**Subject:** School Board Recognitions **Item Number:** 7

**Section:** Student, Employee and Public Awards and Recognitions **Date:** February 28, 2023

**Senior Staff:** Natalie Allen, Chief Communications and Community Engagement Officer

**Prepared by:** David Schleck, Public Relations Coordinator

**Presenter(s):** Carolyn Weems, Vice Chair

**Recommendation:**

That the School Board recognize the outstanding accomplishments of those receiving the Feb. 28, 2023, School Board recognitions. These designated achievements should not be taken lightly as they fall within a listing of criteria that require achievements including a national or state-level win in a competition, event, or achievement. Examples would be those of National Merit Finalists, taking first place for a state-level sports competition, or other similar meritorious examples. This meeting we will recognize:

1. National Board Certified Teachers

**Background Summary:**

That the School Board allow time during School Board meetings to recognize students and/or staff who have accomplished notable recognitions that fit within the parameters of the School Board recognition criteria.

**Recognition Criteria:**

1. Achievement of first or second place in national competitions/events.
2. Achievement of national recognition for outstanding achievements, i.e., National Merit Finalists.
3. Achievement of first place in regional (multi-state) competitions/events.
4. Achievement of first place in state competitions/events.
5. Achievements beyond the scope of regular academics/activities and/or job performance.

**Source:**

Utilizing data from submissions made to the Department of Communications and Community Engagement, which have been approved by school principals or department heads recognizing a notable achievement from a student or staff member fitting the Board recognition parameters.

**Budget Impact:**

None.



**Subject:** Approval of Minutes **Item Number:** 10A-B

**Section:** Approval of Meeting Minutes **Date:** February 28, 2023

**Senior Staff:** N/A

**Prepared by:** Regina M. Toneatto, School Board Clerk

**Presenter(s):** Regina M. Toneatto, School Board Clerk

**Recommendation:**

That the School Board adopt the following set of minutes as presented:

- A. February 7, 2023 Special School Board Meeting \*
- B. February 14, 2023 Regular School Board Meeting

**\*Note:** Supporting documentation will be provided to the School Board under separate copy and posted to the School Board website on Friday, February 24.

**Background Summary:**

N/A

**Source:**

Bylaw 1-40

**Budget Impact:**

N/A





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### ***School Board Special Meeting MINUTES***

**Tuesday, February 7, 2023**

**Holland Road Annex**  
2323 Holland Road  
Virginia Beach, VA 23453  
(757) 263-1000

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### ***SPECIAL MEETING OF THE SCHOOL BOARD OF THE CITY OF VIRGINIA BEACH***

- 1. *Call to Order and Verbal Roll Call:*** Chair Riggs convened the special meeting at 5:03 p.m. on the 7<sup>th</sup> day of February 2023 and announced in accordance with the Schedule of School Board Meetings approved by the School Board at their January 10, 2023 Organizational/Regular Meeting, and pursuant to Bylaw 1-46, and Virginia Code § 2.2-3707, the School Board will hold a special meeting on Tuesday, February 7, 2023, at 5:00 p.m., at the Holland Road Annex, 2323 Holland Road, Virginia Beach, Virginia 23453 in the Einstein Lab. The purpose of this special meeting is for presentation of: 1) Superintendent's Estimate of Needs for Fiscal Year 2023-24; and 2) proposed Capital Improvement Program (CIP) Fiscal Year 2023-24 through Fiscal Year 2028-29. Chair Riggs stated members of the public will be able to observe the special School Board meeting through livestreaming on [www.vbschools.com](http://www.vbschools.com), broadcast on VBT Channel 47, and on Zoom; welcomed members of the public both in person and online.

In addition to Superintendent Spence the following member were present in the Holland Road Annex/Einstein Lab: Chair Riggs, Vice Chair Weems, Ms. Anderson, Ms. Brown, Mr. Callan, Ms. Franklin, Ms. Manning, Ms. Martin, Ms. Melnyk, and Ms. Owens. The following School Board member was attending via Zoom: Mr. Culpepper. Note: due to technical difficulties, Mr. Culpepper could not be heard via Zoom.
- 2. *Moment of Silence followed by the Pledge of Allegiance***
- 3. *Adoption of the Agenda:*** Chair Riggs called for any modifications to the agenda as presented. Hearing none, Chair Riggs called for a motion to approve the agenda as presented. Ms. Anderson made the motion, seconded by Ms. Manning. Without discussion, Chair Riggs called for a vote. The School Board Clerk announced there were ten (10) ayes in favor of the motion: Chair Riggs, Vice Chair Weems, Ms. Anderson, Ms. Brown, Mr. Callan, Ms. Franklin, Ms. Manning, Ms. Martin, Ms. Melnyk, and Ms. Owens. Note: due to technical difficulties, Mr. Culpepper's response could not be recorded. The motion passed, 10-0-0.
- 4. *Presentation:***

  - A. *Superintendent's Estimate of Needs for Fiscal Year 2023-24:*** Superintendent Spence began the presentation with an introduction and background; reviewed the development of the Superintendent's Estimate of Needs (SEON); the operating budget revenue is projected to be approximately \$926 million, an increase in revenue of approximately \$54 million; state share of new revenue projected is just over \$27 million; local share is approximately \$27.4 million; noted 85% of expenditures are in employee compensation and benefits; fixed costs (i.e. fuel, utility costs); SEON includes over \$7 million in downward adjustments to department line items and baseline position adjustments; division budget priorities: employee compensation, school safety and student support, increased supports for our ESL population, CIP Planning; mentioned the Segal Group compensation study; redesigning pay scales; the proposed budget fully funds the compensation study recommendations for the unified scale at just over \$15 million; instructional scale - fully funding Option 2 from the study at \$26.4

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Tuesday, February 7, 2023  
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million, allocating additional funds to the instructional scale of \$2.6 million; noted Estimate of Needs is based on state projections developed from the Governor's proposed budget for the coming year; Option 1 recommendation from the study would require approximately an additional \$9.6 million; no increase to healthcare costs this year; budgeted to continue the phasing in of increased allowances for those employees with advanced degrees.

School safety and student support - enhanced security assistant positions and implemented ongoing training requirements; Raptor visitor management system in our schools; conduct annual security audits at schools; phased in 15 additional security assistants in elementary schools with grant funds (approximately \$562,000); proposed operating budget includes approximately \$668,000 to fund these positions in the new fiscal year; state School Security Equipment Grant (approximately \$60,000) to purchase digital two-way radios for selected schools, fund the purchase and installation of additional surveillance cameras; received the Community Oriented Policing Services – School Violence Prevention Program grant (approximately \$389,000) to address a critical need for effective communications during an emergency or critical incident, purchase and implement an integrated mass communications and emergency notification system – RAVE; student behavior – continue to focus on behavior and mental health by proposing three additional behavior intervention positions; ESL expansion – proposed budget includes an additional 15 ESL teachers, mentioned opening of International Welcome Center (IWC) for ESL families who need assistance with registration, academic planning and navigating the school system.

Other budget items – 12 additional school-based positions to support teacher and students; moving NJROTC instructors from 10 to 11 months; budgeted funds for site assigned substitute positions; pay for new teachers to attend orientation activities in the summer; funds to cover increases in fixed costs; other cost increases due to inflation.

Superintendent Spence continued the presentation and reviewed VBCPS accomplishments over the last year; for the 14<sup>th</sup> consecutive year, VBCPS continued to maintain record levels with respect to On-Time Graduation rate (94.4% for the 2022 cohort year) and low dropout rate of 2.9%; students in VBCPS outperformed local districts in reading, writing, math and science; VBCPS was awarded the School Division of Innovation designation for efforts aimed at providing students more rigorous, relevant and real-world learning opportunities; Academic Career Planning is now mapped out from elementary school through graduation; providing work-based learning (WBL) experiences for students; the Nursing Schools Almanac ranked the Virginia Beach School of Practical Nursing program as the top licensed practical nursing program in the state in 2021; since 2022, over 140,000 industry credentials have been earned by VBCPS students; VBCPS recently collaborated with Newport News Shipbuilding to create the Apprentice X program; VBCPS teamed with Naval Air Station (NAS) Oceana on Project SEARCH; Great Neck and Salem Middle Schools earned distinction as Advancement Via Individual Determination (AVID) National Demonstration Schools; hiring of Family Outreach Representatives to help traditionally underserved families navigate the education process; "Language Ambassadors" program; "Family Connection" webinars to support families; 2<sup>nd</sup> annual Back to School Care Fair; military connected families – 46 Virginia Beach schools were named 2022-23 Virginia Purple Star schools; Bayside Sixth Grade Campus was named a 2022-23 National ESEA Distinguished School; Old Donation School was named a 2022 National Blue Ribbon School by the U.S. Department of Education as an Exemplary High Performing School.

Capital Improvement Program (CIP) – addresses large maintenance needs for over 11 million square feet of facility space, renovation and replacement projects (reroofing, HVAC improvements, site improvements), and school division's modernization/replacement program; proposed CIP fully funds the Princess Anne High School and the B.F. Williams/Bayside 6<sup>th</sup> Grade Campus replacement projects with the six-year program; proposed CIP also increases funding the replacement of Bayside High School; mentioned Public-Private Education Facilities and Infrastructure Act (PPEA).

Crystal M. Pate, Chief Financial Officer continued the presentation; reviewed school operating fund revenue sources: 49.8% local contribution, 38.0% State, 10.3% State sales tax, 1.5% Federal, 0.4% other local; school operating fund by State category: 73.3% instruction, 12.0% operations and maintenance, 5.5% pupil transportation, 4.8% administration, attendance and health, 4.4% technology; school operation fund expenditures by type: 62.9% personnel services, 23.2% fringe benefits, 5.3% purchased services, 3.5% materials and supplies, 3.1% other charges, 1.6% transfers to other funds, 0.5% capital outlay; reviewed school operating fund revenue; FY2022/23 adopted \$872,457,888; FY 2023/24 proposed \$934,706,105, estimated reduction of basic aid per memo from the state \$8,063,470; proposed budget amount with reduction of basic aid \$926.7 million (approximately); reviewed items for budget balancing; reviewed timeline: February – budget workshops

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Tuesday, February 7, 2023  
Special School Board Meeting  
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and public hearing, March 7 – School Board approval of budget, March 14 – budget documents to City Staff, March 27 – last day for Governor’s action on legislation, April – VBCPS presentation to City Council, April 12 – reconvened session, by May 15 – City Council approves Municipal Budget.

- B. Superintendent’s Proposed Fiscal Year 2023-24 through Fiscal Year 2028-29 Capital Improvement Program Budget: Melisa Ingram, Executive Director of Facilities Services continued the presentation; reviewed the school modernization/replacement program; projects pending PPEA: Princess Anne HS , B.F. Williams ES/Bayside 6<sup>th</sup> Grade Campus, Bayside HS; total projected cost \$428.8 million; overview of last inflation review (2020); shared chart of inflation update (VA DOE Construction Data) with average cost/square foot (building only); mentioned 2022 proposed inflation rate (15.41%) and proposed cost/SF (\$469.96) from the VA K-12 Construction data; reviewed proposed cost increases by square foot for building projects Princess Anne High School and Bayside High School; FY24 CIP Proposed - updated project costs increase: \$714.1 million, timelines move back: 3 schools (2-8 years), average age when replaced 75 years, future school projects average age when replaced 116 years; overview of historical/projected funding; reviewed funding sources from 2022/23 to 2027/23; reviewed benefits of the PPEA process: schools open sooner, cost savings, prototype high school plan; interim agreement \$15.4 million – all funds appropriated; reviewed the PPEA interim agreement status: School Board approved August 9, 2022, City Council Action – deferred to February 21, 2023; provided an overview of items in the CIP: renovations & replacement projects, renovations and replacements – safe school improvements, energy performance contracts, elementary school playground equipment replacement, Princess Anne HS replacement, Bettie F. Williams/Bayside 6<sup>th</sup> replacement, Bayside HS replacement (partially funded); CIP funding: total cost (including appropriations to date) \$735,026,067, Year 1 (2023/24) \$62,800,000; reviewed funding source – Alternative A and funding source – Alternative B.

Note: School Board member, Jessica Owens left the meeting at 6:14 p.m.

At the end of the presentation, Superintendent Spence mentioned there is no question session at the meeting due to the fact this is the first time the School Board is receiving this information; School Board members can email Ms. Pate any questions, noted to copy Superintendent Spence and School Board colleagues on emails; questions will be addressed at the budget workshop at the next meeting, February 14, 2023.

5. **Adjournment:** Chair Riggs adjourned the meeting at 6:24 p.m.

Respectfully submitted:

Regina M. Toneatto, Clerk of the School Board

Approved:

Trenace B. Riggs, School Board Chair



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### **School Board Regular Meeting MINUTES** **Tuesday, February 14, 2023**

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(757) 263-1000

1. **Administrative, Informal, and Workshop:** Chair Riggs convened the Administrative, Informal, and Workshop session at 4:01 p.m. on the 14<sup>th</sup> day of February 2023 and announced members of the public will be able to observe the School Board meeting through live streaming on [schoolboard.vbschools.com/meetings/live](https://schoolboard.vbschools.com/meetings/live), broadcast on VBTV Channel 47, and on Zoom; welcomed members of the public both in person and online.

In addition to Donald E. Robertson, Ph.D., Chief of Staff, standing in for Superintendent Spence (out of town/conference), the following School Board members were present: Chair Riggs, Vice Chair Weems, Ms. Anderson, Ms. Brown, Mr. Callan, Mr. Culpepper, Ms. Franklin, Ms. Manning, Ms. Martin, Ms. Melnyk, and Ms. Owens.

- A. **School Board Administrative Matters and Reports:** Ms. Manning mentioned the front doors by the auditorium being unlocked for the meeting; Chair Riggs mentioned information from City Council regarding a resolution for participation in a disparity study, School Board Attorney, Kamala H. Lannetti shared some additional information and historical background; there was a brief discussion regarding the cost of the study; Chair Riggs shared information regarding the upcoming School Board mini retreat on February 28 beginning at 11:00 a.m. with lunch, reviewed the retreat schedule and topics.
- B. **Title IX Update:** Matthew D. Delaney, Chief Schools Officer provided the School Board information regarding the Title IX Grievance process, how it differs from the Virginia Beach City Public Schools (VBCPS) disciplinary process and how the grievance process impacts students, staff, and families; defined what is Title IX – prohibits discrimination on the basis of sex in educational programs or activities receiving federal financial assistance; Final Rule – impose important legal obligations on school districts requiring a prompt response to reports of sexual harassment; reviewed Title IX process versus school discipline; Title IX – Federal Law, Final Rule; School Discipline – State Requirements, VBCPS Disciplinary Guidelines; noted that Title IX and school based disciplinary actions involve two separate processes that work independently from one another; reviewed behaviors associated with Title IX; mentioned three categories of sexual harassment: quid pro quo, statutory offenses, hostile environment; Title IX Grievance Process: Title IX Coordinator receives formal complaint and begins screening process; school based discipline process is halted until Title IX investigation is completed; Investigator: Principal/Assistant Principal conducts factual investigation – does not make judgement, recommendations, or decision (20 days); Decision Maker reviews the investigative report, issues a written determination of responsibility (20 days); Title IX Appeal Process: appeal must be filed within three business days, a new decision maker is assigned; appeal process can take approximately 10 days; reviewed Title IX investigations 2022-2023 YTD; 126 investigation screened, 28 total Title IX cases, 1 appeal; time to finalize process 30-40 days; mentioned goal of presentation to give the School Board a better understanding of the Title IX process.

The presentation continued with questions and comments regarding the process; disciplinary action; who does Title IX apply to; how Title IX fits into other agencies; interview process; police involvement; multiple interviews; response time; due process; time and communication; right to appeal; behaviors with Title IX – reviewed slide; and procedure for dealing with some behaviors.



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- C. Superintendent's Estimate of Needs for FY 2023/24 and the Superintendent's Proposed FY 2023/24 – FY 2028/29 Capital Improvement Program Budget: Crystal M. Pate, Chief Financial Officer started the workshop budget and reviewed items in the Governor's budget, House Appropriations, and Senate Finance, such as 2% salary increase, retention bonus, performance bonus, recruitment bonus, support cap, specialized support staff, reading specialists, instructors for English Learners, school security, Lab schools initiative; Cheryl R. Woodhouse, Chief Human Resources Officer continued the presentation; discussed the new professional instructional level II pay grade; positions affected: Behavior Intervention Specialist, Occupational Therapist, Physical Therapist, Positive Behavioral Intervention Support Specialist, School Psychologist, School Social Worker; reviewed changes: employees will move from an 8-hour workday to a 7.5-hour workday exclusive of lunch, grade will reflect 1.3% between steps like all unified pay grade, all options include an increase to the entry level salary; reviewed professional instructional level II pay grade Option 1: entry rate: \$32.20 to \$35.25, approximate cost \$399,618, average increase \$5,461; reviewed professional instructional level II pay grade Option 2: entry rate: \$32.20 to \$37.50, approximate cost \$1,130,095, average increase \$10,033; shared comparison charts with 22-23 current pay rates and proposed options. The presentation continued with questions and comments regarding clarification on steps; degree allowances; positions and degrees required; positions part of the scale; instructional scale and unified scale; number of employees under the new professional instructional level II pay grade; recruitment bonus; VDOE funding; option 1 scale for teachers; vacancy rate of positions; outsources of some positions; teacher positions; reduction of staff and students; performance bonus and how to implement. Jack Freeman, Chief Operations Officer continued the presentation and was available for questions regarding the Capital Improvement Program budget; the discussion continued with questions and comments regarding Princess Anne High School replacement; modernization project; program funding; inflation rates and costs; PPEA; lottery funding; construction cost for other schools in the state; cost per square footage; historical financial crisis; whole construction costs (i.e. construction, overhead costs, design costs, furniture, etc.); square footage needed in buildings; building the right size school to fit needs; and capacity of schools.
2. **Closed Session:** There was no closed session during the Administrative, Informal, and Workshop session.
3. **School Board Recess:** Chair Riggs adjourned the Administrative, Informal, and Workshop session at 5:42 p.m.
4. **Formal Meeting (Holland Road Annex – School Board Room/Auditorium) ..... 6:00 p.m.**
5. **Call to Order and Roll Call:** Chair Riggs convened the meeting of the School Board at the Holland Road Annex, School Board Room/Auditorium at 6:02 p.m. on the 14<sup>th</sup> day of February 2023 and welcomed members of the public both in person and online. In addition to Donald E. Robertson, Ph.D., Chief of Staff, standing in for Superintendent Spence (out of town/conference), the following School Board members were present: Chair Riggs, Vice Chair Weems, Ms. Anderson, Ms. Brown, Mr. Callan, Mr. Culpepper, Ms. Franklin, Ms. Manning, Ms. Martin, Ms. Melnyk, and Ms. Owens.
6. **Moment of Silence followed by the Pledge of Allegiance**
7. **Student, Employee and Public Awards and Recognition**
- A. 2022 Digital Citizenship Contest Winners: The School Board recognized the following students: Dieu Anh Tink, a second grader from New Castle Elementary; Callie Sanson, a fifth grader from Malibu Elementary; Denae Kinglock and Alex Macedo, eighth graders from Old Donation School; and Shenan Lewis, a sophomore from Tallwood High School.
- B. Code of Ethical and Professional Conduct for Members of the School Board of the City of Virginia Beach signing: Each School Board member signed the Code of Ethical and Professional Conduct for the year 2023.
- C. Resolution of Appreciation: The School Board recognized Regina M. Toneatto, Clerk of the School Board and Susan Keipe, Deputy Clerk of the School Board as part of Virginia School Boards Association (VSBA) designating the third week in February, February 13-17, as VSBA School Board Clerk Appreciation Week. Chair Riggs read the following resolution:

**Resolution for VSBA School Board Clerk Appreciation Week  
February 2023**

**WHEREAS,** school board clerks in each locality throughout our great Commonwealth are appointed by law to fulfill their duties and responsibilities; and

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**WHEREAS**, school board clerks are responsible for keeping accurate records of the meetings and proceedings of the school board, a record of all receipts and disbursements, and a record of all official acts; and

**WHEREAS**, school board clerks perform such other duties in connection with the school business of her/his county or city as may be required by the school board; and

**WHEREAS**, school board clerks maintain frequent contact with the public, including parents, employees and the media, on behalf of the school board and superintendent; and

**WHEREAS**, school board clerks, in the performance of their duties, are often required to work extra hours attending school board meetings; and

**WHEREAS**, school board clerks join with school boards to help ensure that students achieve to their highest potential; and

**WHEREAS**, school board clerks provide an invaluable service for school board members and superintendents, the VSBA Board of Directors does hereby recognize the third week of February as School Board Clerk Appreciation Week in the Commonwealth of Virginia, and

**WHEREAS**, the School Board of the City of Virginia Beach joins the VSBA in recognizing the many and varied contributions of school board clerks;

**NOW, THEREFORE, BE IT**

**RESOLVED:** That the School Board of the City of Virginia Beach also recognize the third week of February as School Board Clerk Appreciation Week; and be it

**FURTHER RESOLVED:** That a copy of this resolution be spread across the official minutes of this Board.

Adopted by the School Board of the City of Virginia Beach this 14th day of February 2023.

8. **Adoption of the Agenda:** Chair Riggs called for any modifications to the agenda as presented. Hearing none, Chair Riggs called for a motion to approve the agenda as presented. Ms. Anderson made the motion, seconded by Ms. Melnyk. Without discussion, Chair Riggs called for a vote. The School Board Clerk announced the motion passed unanimously, 11-0-0.
9. **Superintendent's Report:** There was no report presented at the meeting.
10. **Approval of Meeting Minutes**
  - A. January 24, 2023, Regular School Board Meeting: Chair Riggs called for any modifications to the January 24, 2023 regular School Board meeting minutes as presented. Hearing none, Chair Riggs called for a motion to approve the January 24, 2023 minutes as presented. Ms. Franklin made the motion, seconded by Ms. Brown. Without discussion, Chair Riggs called for a vote. The School Board Clerk announced the motion passed unanimously, 11-0-0.
11. **Public Hearing on Proposed FY 2023-24 School Operating Budget and FY 2023/24 through FY 2028/29 Capital Improvement Program:** Chair Riggs announced the School Board will hear public comments beginning with the public hearing on the FY2023/24 School Operating Budget and the FY2023/24 through FY2028/29 Capital Improvement Program and then public comments on matters relevant to PreK-12 public education in Virginia Beach and the business of the School Board and the School Division. Chair Rye mentioned information regarding speaker process, decorum and order, and submitting comments via group email.

There were five (5) in person speakers for the Public Hearing on the proposed operating budget and capital improvement program; topics discussed were teacher compensation; recruitment and retention; Option 1 from compensation study; pay scales; wellness day; CIP costs; inflation; and building plans for Princess Anne High School.

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**12. Public Comments (until 8:00 p.m.)**

Public comments continued after the public hearing. There were twenty-seven (27) in person speakers (including twenty-one (21) student speakers); topics discussed were VDOE Model Policy; transgender students; use of preferred name and pronoun; care and support for transgender students; mental health issues regarding transgender students; teacher-student relationship; safe school environment for all students; protecting student rights; parental rights; support for model policy; inclusive environment for students; and school counselors.

The Public Comments ended at 7:52 p.m.

**13. Information:** There were no items under information.

**14. Return to public comments if needed:** As noted under Agenda item #12, Public Comments ended at 7:52 p.m.

**15. Consent Agenda:** Chair Riggs read the following items on the Consent Agenda:

- A. Textbook Adoption: Japanese I-IV: Recommendation that the School Board review and approve the following high school textbooks as recommended by the Japanese Textbook Adoption Committee for implementation in the fall of 2023.

Course Title	Textbook	Publisher	Copyright
Japanese I-II	<i>Nakama 1: Beginning Japanese Communication, Culture, Context, 3rd Edition</i>	Cengage	2021
Japanese III-IV	<i>Nakama 2: Intermediate Japanese Communication, Culture, Context, 3rd Edition</i>	Cengage	2021

- B. Three Oaks Elementary School Multi-Use Path Easement: Recommendation that the School Board authorize the Chair to execute a public pedestrian access easement with the City, which will provide important safety mobility for members of the community.

Chair Riggs called for any objections to the Consent items. Hearing none, Chair Riggs called for a motion to approve the items on the Consent Agenda. Mr. Callan made the motion, seconded by Ms. Anderson. Chair Riggs called for a vote. The School Board Clerk announced the motion passed unanimously, 11-0-0.

**16. Action**

- A. Personnel Report / Administrative Appointments: Chair Riggs called for a motion to approve the February 14, 2023 personnel report and administrative appointments. Ms. Melnyk made the motion, seconded by Ms. Owens that the School Board approve the appointments and the acceptance of the resignations, retirements, and other employment actions as listed on the February 14, 2023 personnel report along with administrative appointments as recommended by the Superintendent. Without discussion, Chair Riggs asked if any School Board members needed to recuse themselves from the vote. Hearing none, Chair Riggs called for a vote. The School Board Clerk announced there were ten (10) ayes in favor of the motion: Chair Riggs, Vice Chair Weems, Ms. Anderson, Ms. Brown, Mr. Callan, Ms. Franklin, Ms. Manning, Ms. Martin, Ms. Melnyk, and Ms. Owens. There was one (1) abstention: Mr. Culpepper, concerns regarding the process. The motion passed, 10-0-1. Donald E. Robertson, Ph.D., Chief of Staff, standing in for Superintendent Spence (out of town/conference), introduced the following: Patrice B. Boone, District Instructional Coach, James Monroe Elementary School, Norfolk Public Schools as Assistant Principal, Green Run Elementary School; Caitlin B. Dean, School Improvement Specialist, Corporate Landing Middle School as Assistant Principal, Bettie F. Williams Elementary School; Shakeena T. Semmel, Administrative Assistant, Bayside Middle School as Assistant Principal, Larkspur Middle School; and Amber P. Hester, Instructional Specialist, Office of K-12 and Gifted Programs as Coordinator, Fine Arts, Department of Teaching and Learning.

**17. Committee, Organization or Board Reports:** Ms. Anderson shared information regarding the Sister Cities, choosing a new Youth Ambassador, scholarship opportunity, Art Competition, event to be held March 24 at the Philippine Cultural Center; Ms. Melnyk mentioned the Bus Driver Association 50<sup>th</sup> anniversary celebration dinner on March 25 at the Holiday Inn on Greenwich Road from 5 pm to 11 pm; Green Run Collegiate Gala on March 11 at the Philippine Cultural Center at 6:30 p.m.; Vice Chair Weems mentioned she attended the Mental Health Task Force meeting last week, four working groups (awareness, identification, stigma, and access), stigma subgroup working on what resources are currently working in schools and recommendations will be forthcoming; Ms. Owens mentioned an upcoming event at Salem High

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School – Visual and Performing Arts Academy will hold their annual BBQ and Silent Auction on March 3 from 6 p.m. to 8 p.m.; Ms. Franklin mentioned the Entrepreneurship and Business Academy at Kempsville High School, and being mentioned by Governor Youngkin; mentioned the International Welcome Center (IWC) Open House; attended the CAC for Gifted Education meeting, discussed gifted testing; attended the Special Education Advisory Committee meeting, received parent feedback; shared information regarding a student school board representative, shared a recommendation to have 2-3 student representatives from every high school, application process, seeking School Board input; Ms. Franklin briefly mentioned student loan forgiveness for teachers; Ms. Owens shared additional information regarding the student school board representative, thanked students for input, looking forward to School Board input, bring to Policy Review Committee, possibly have a student representative for the new school year; Chair Riggs mention the Virginia Beach Education Foundation (VBEF) Pearls of Wisdom event on April 1 on 24<sup>th</sup> street Oceanfront, raise money for teacher grants.

The School Board recessed at 8:15 p.m. for a short break and to transition to the Einstein Lab for the Closed Session.

The School Board reconvened in the Einstein Lab at 8:23 p.m.

**18. Return to Administrative, Informal, Workshop or Closed Session matters:** Vice Chair Weems made a motion, seconded by Ms. Melnyk, that the School Board recess into Closed Session in accordance with the exceptions to open meetings law set forth in Code of Virginia §2.2-3711, Part A, Paragraph 1, 7, and 8, as amended, to deliberate on the following matters:

1. Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals.
7. Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body. For the purposes of this subdivision, "probable litigation" means litigation that has been specifically threatened or on which the public body or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.
8. Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

Namely to discuss:

- A. Superintendent's contract matters
- B. Pending litigation matters
- C. Status of pending personnel matters and Grievability Determination

The motion to recess into closed session passed unanimously with all School Board members voting, 11-0-0.

Individuals present for discussion in the order in which matter were discussed:

- C. Status of pending personnel matters and Grievability Determination: School Board members: Chair Riggs, Vice Chair Weems, Ms. Anderson, Ms. Brown, Mr. Callan, Mr. Culpepper, Ms. Franklin, Ms. Manning, Ms. Martin, Ms. Melnyk, and Ms. Owens; Kamala H. Lannetti, School Board Attorney; Donald E. Robertson, Ph.D., Chief of Staff; Matthew Delaney, Chief Schools Officer; Cheryl R. Woodhouse, Chief Human Resources Officer; Jack Freeman, Chief Operation Officer; and Regina M. Toneatto, Clerk of the Board.  
At 8:34 p.m., the following staff members left the Closed Session: Matthew Delaney, Chief Schools Officer; Cheryl R. Woodhouse, Chief Human Resources Officer; and Jack Freeman, Chief Operation Officer.



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- B. Pending litigation matters: School Board members: Chair Riggs, Vice Chair Weems, Ms. Anderson, Ms. Brown, Mr. Callan, Mr. Culpepper, Ms. Franklin, Ms. Manning, Ms. Martin, Ms. Melnyk, and Ms. Owens; Kamala H. Lannetti, School Board Attorney; Donald E. Robertson, Ph.D., Chief of Staff; and Regina M. Toneatto, Clerk of the Board. At 8:38 p.m., the following staff member left the Closed Session: Donald E. Robertson, Ph.D., Chief of Staff.
- A. Superintendent's contract matters: School Board members: Chair Riggs, Vice Chair Weems, Ms. Anderson, Ms. Brown, Mr. Callan, Mr. Culpepper, Ms. Franklin, Ms. Manning, Ms. Martin, Ms. Melnyk, and Ms. Owens; Kamala H. Lannetti, School Board Attorney; and Regina M. Toneatto, Clerk of the Board.

The School Board reconvened at 9:03 p.m.

Certification of Closed Session: Vice Chair Weems read the Certification of Closed Meeting:

**WHEREAS**, the School Board of the City of Virginia Beach has convened a closed meeting on this date pursuant to an affirmative recorded vote and in accordance with the provisions of the Virginia Freedom of Information Act; and

**WHEREAS**, Section 2.2-3712 (D) of the Code of Virginia requires a certification by this School Board that such closed meeting was conducted in conformity with Virginia law.

**NOW, THEREFORE, BE IT RESOLVED** that the School Board of the City of Virginia Beach hereby certifies that, to the best of each member's knowledge, (i) only public business matters lawfully exempted from open meeting requirements by Virginia law were discussed in the closed meeting to which this certification applies, and (ii) only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered.

Ms. Melnyk made the motion, seconded by Ms. Manning. There were eleven (11) ayes in favor of the motion for Certification of Closed Session. The motion passed unanimously, 11-0-0.

Vice Chair Weems made the following motion, seconded by Ms. Anderson, that the Grievability Determination regarding Terry Pope be moved to the February 28, 2023 meeting and that, should the grievance proceed to a hearing, that the Superintendent and the School Board Attorney are authorized to appoint a hearing officer to hear the grievance and provide findings of fact and recommendations to the School Board.

Without discussion, Chair Riggs called for a vote. The School Board Clerk announced the motion passed unanimously, 11-0-0.

**19. Adjournment:** Chair Riggs adjourned the meeting at 9:05 p.m.

Respectfully submitted:

\_\_\_\_\_  
Regina M. Toneatto, Clerk of the School Board

Approved:

\_\_\_\_\_  
Trenace B. Riggs, School Board Chair



**Subject:** Interim Financial Statements – January 2023 **Item Number:** 12A

**Section:** Information **Date:** February 28, 2023

**Senior Staff:** Crystal M. Pate, Chief Financial Officer

**Prepared by:** Daniel G. Hopkins, Director of Business Services

**Presenter(s):** Crystal M. Pate, Chief Financial Officer  
Daniel G. Hopkins, Director of Business Services

**Recommendations:**

It is recommended that the School Board review the attached financial statements.

**Background Summary:**

Pursuant to Section 22.1-115 of the Code of Virginia, as amended, and other applicable sections, the enclosed Interim Financial Statements are presented.

**Source:**

Section 22.1-115 of the Code of Virginia, as amended

**Budget Impact:**

None



**VIRGINIA BEACH CITY PUBLIC SCHOOLS**  
CHARTING THE COURSE

**INTERIM FINANCIAL STATEMENTS**  
**FISCAL YEAR 2022-2023**  
**JANUARY 2023**

The financial statements include the following:

	<u>Page</u>
School Operating Fund:	
Revenues by Major Source .....	<b>A1</b>
Expenditures and Encumbrances by Category .....	<b>A3</b>
Expenditures and Encumbrances by Budget Unit	
within Category .....	<b>A5</b>
Revenues and Expenditures/Encumbrances Summary .....	<b>B1</b>
Balance Sheet .....	<b>B2</b>
Revenues by Account .....	<b>B3</b>
Special Revenue and Proprietary Funds:	
Athletics .....	<b>B5</b>
Cafeterias .....	<b>B6</b>
Textbooks .....	<b>B7</b>
Risk Management .....	<b>B8</b>
Communication Towers/Technology .....	<b>B9</b>
Grants .....	<b>B10</b>
Health Insurance .....	<b>B13</b>
Vending Operations .....	<b>B14</b>
Instructional Technology .....	<b>B15</b>
Equipment Replacement .....	<b>B16</b>
Capital Projects Funds Expenditures and Encumbrances .....	<b>B17</b>
Green Run Collegiate Charter School .....	<b>B18</b>

The financial statements are reported on a cash basis; however, the financial statements include encumbrances (e.g., purchase orders, construction contracts) and reflect the option-payroll (e.g., 10-month employees starting in September electing to be paid over 12-months (i.e., includes the appropriate amount of the July and August salary payments due)) on a monthly basis (September through June). This salary accrual is reflected in each appropriate salary line item within each cost center and fund for reporting and budgetary control purposes.

### **School Operating Fund**

The School Operating Fund makes up the general operating fund of the School Board. The general fund is used to account for all of the financial resources (except those accounted for in the below funds) that support the Instruction; Administration, Attendance and Health; Pupil Transportation; Operations and Maintenance; and Technology categories.

### **School Operating Fund Revenues** (pages B1, B3-B4)

Revenues realized this month totaled **\$77.3 million**. Of the amount realized for the month, **\$41.4 million** was realized from the City, **\$8.4 million** was received in state sales tax, and **\$26.9 million** was received from the Commonwealth of Virginia for Basic School Aid, Standards of Quality (SOQ) entitlements, and other State revenue.

### **School Operating Fund Expenditures** (page B1)

The percent of the total current fiscal year budget expended and encumbered through this month was **54.24%**. The percent of expenditures and encumbrances to the total actual expenditures and encumbrances for the same period in FY 2022 was **55.69%**, and FY 2021 was **52.46%**. Please note that **\$25,591,033** of the current year budget is funded by the prior year fund balance for encumbrances.

### **Athletics Fund** (page B5)

The Athletics Fund accounts for the revenues and expenditures associated with the middle and high school athletic programs. This fund has realized **\$435,956** (including **\$93,815** in basketball receipts, **\$306,104** in football receipts, **\$2,589** in gymnastics receipts, and **\$10,039** in wrestling receipts) this month or **99.0%** of the estimated revenue for the current fiscal year compared to **96.0%** of FY 22 actual. Expenditures totaled **\$554,528** for this month. This fund has incurred expenditures and encumbrances of **64.1%** of the current fiscal year budget compared to **54.3%** of the FY 22 actual. Please note that **\$685,490** of the current year budget is funded by the prior year fund balance for encumbrances.

### **Cafeterias Fund** (page B6)

The Cafeterias Fund accounts for the revenues and expenditures associated with the school cafeteria operations of the School Division. The fund realized **\$2,943,455** (includes **\$1,457,383** from the federal government for National School Lunch Program) this month or **39.0%** of the estimated revenue for the current fiscal year compared to **48.0%** of the FY 22 actual. Expenditures totaled **\$3,829,591** for this month. This fund has incurred expenditures and encumbrances of **40.5%** of the current fiscal year budget compared to **41.6%** of the FY 22 actual. Please note that **\$2,237,274** of the current year budget is funded by the prior year fund balance (**\$1,746,509**) and prior year fund balance for encumbrances (**\$490,765**).

### **Textbooks Fund** (page B7)

The Textbooks Fund accounts for the financing and acquisitions of textbooks used in the School Division. The fund realized **\$423,299** (includes **\$413,902** from the Department of Education) this month or **58.3%** of the estimated revenue for the current fiscal year compared to the **57.9%** of the FY 22 actual. Expenditures totaled **\$13,388** for this month. This fund has incurred expenditures and encumbrances of **82.3%** of the budget for the current fiscal year compared to **83.0%** of the FY 22 actual. Please note that **\$2,007,046** of the current year budget is funded by the prior year fund balance (**\$1,859,296**) and prior year fund balance for encumbrances (**\$147,750**).

### **Risk Management Fund** (page B8)

The Risk Management Fund accounts for and provides insurance and the administration thereof for the School Division. The fund realized **\$73,510** in revenue (includes **\$47,777** in interest) this month. Expenses for this month totaled **\$463,894** (includes **\$411,681** in Worker's Compensation payments).

### **Communication Towers/Technology Fund** (page B9)

The Communication Towers/Technology Fund accounts for the rent receipts relating to the communication towers constructed on School Board property. The fund realized **\$65,965** in revenue (includes **\$4,160** in tower rent-Cox High, **\$42,906** in tower rent-Landstown High, and **\$6,373** in tower rent-Tech Center) this month or **88.0%** of the estimated revenue for the current fiscal year compared to **99.8%** of FY 22 actual. Please note that **\$284,000** of the current year budget is funded by the prior year fund balance.

### **Grants Fund** (pages B10-B12)

The Grants Fund accounts for certain private, Commonwealth of Virginia, and Federal grants (with matching local funds, if required). A total of **\$19,198,205** in expenditures was incurred for various grants this month.

### **Health Insurance Fund** (page B13)

The Health Insurance Fund accounts for the health insurance program and the administration thereof for the City and School Board employees. Revenues for this month totaled **\$13,198,131** (including City and School Board (employer and employee) premium payments). Expenses for this month totaled **\$13,682,288**. This includes medical and prescription drug claim payments for City and School Board employees.

### **Vending Operations Fund** (page B14)

The Vending Operations Fund accounts for the receipts and expenditures relating to the soft drink vending operations in the School Division. The fund realized **\$52,349** in revenue (vending receipts) this month or **105.0%** of the estimated revenue for the current fiscal year compared to **23.6%** of FY 22 actual. Please note that **\$6,000** of the current year budget is funded by the prior year fund balance.

### **Instructional Technology Fund** (page B15)

The Instructional Technology Fund accounts for the financing and acquisitions of instructional technology to assist in the integration of Technology into the K-12 curriculum. The fund realized **\$54,612** in revenue (interest) this month. Expenses for the current fiscal year total **\$48,362**. Please note that **\$611,696** of the current year budget is funded by the prior year fund balance (**\$560,840**) and prior year fund balance for encumbrances (**\$50,856**).

### **Equipment Replacement Fund** (page B16)

The Equipment Replacement Fund accounts for the financial resources provided for an equipment replacement cycle for selected capital equipment for schools and central offices. The fund realized **\$1,676** in revenue (interest) this month. Expenses for the month totaled **\$5,562**. Please note that **\$400,899** of the current year budget is funded by the prior year fund balance (**\$372,300**) and prior year fund balance for encumbrances (**\$28,599**).

### **Capital Projects Funds** (page B17)

The Capital Projects Funds accounts for the financial resources used for the construction of major capital facilities (e.g., schools). A total of **\$3,126,530** in expenditures was incurred for various school capital projects this month. This includes **\$767,881** for Energy Performance Contracts Phase II, **\$370,545** for Lynnhaven Middle School Expansion project, **\$653,145** for HVAC Renovation and Replacement Phase III projects, and **\$553,337** for School Bus & Fleet Replacement.

### **Green Run Collegiate Charter School Fund** (page B18)

The Green Run Collegiate Charter School Fund accounts for the revenues and expenditures of this public charter school. The School Board is acting in the capacity of a third-party administrator/fiscal agent for all of the public charter school's financial transactions in compliance with School Board Policies and Regulations. The fund realized **\$4,363,929** in revenue for the current fiscal year (from School Operating Fund) or **100.0%** of the estimated revenue for the current fiscal year. This fund has incurred expenditures and encumbrances of **49.1%** of the current year fiscal year budget compared to **46.4%** of FY 22. Please note that **\$1,421** of the current year budget is funded by the prior year fund balance for encumbrances.

**VIRGINIA BEACH CITY PUBLIC SCHOOLS**  
**SUMMARY OF OPERATING BUDGET TRANSFERS NOT EXCEEDING \$250,000**  
**January 1, 2023 through January 31, 2023**

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Batch Entry Name	Description		Account From		Account To	Transfer Amount
23-01-01	To establish a budget line-item for general maintenance and repair to cover an equipment maintenance agreement.	FROM	Special Ed Support Other Purchased Services Schools	TO	Special Ed Support Repair and Maintenance Services - Equipment and Facility	\$ 392
23-01-02	To cover bus transportation to Virginia Beach Middle School for the holiday video.	FROM	Communications & Community Engagement Other Purchased Services Schools	TO	Vehicle Operations Bus Drivers	\$ 2,483
23-01-02	To cover bus transportation to Virginia Beach Middle School for the holiday video.	FROM	Communications & Community Engagement Other Purchased Services Schools	TO	Vehicle Operations Vehicle Fuels	\$ 1,070
23-01-02	To cover bus transportation to Virginia Beach Middle School for the holiday video.	FROM	Communications & Community Engagement Other Purchased Services Schools	TO	Vehicle Operations Social Security Taxes	\$ 189
23-01-04	To establish a budget line-item for a clothing allowance.	FROM	Custodial Services Uniforms	TO	Custodial Services Clothing Allowance Social Security Taxes	\$ 86,120

**VIRGINIA BEACH CITY PUBLIC SCHOOLS**  
**INTERIM FINANCIAL STATEMENTS**  
**SCHOOL OPERATING FUND**

**REVENUES**

**JANUARY 2023**

<b>BY MAJOR SOURCE</b>	<b>FISCAL YEAR</b>	<b>(1) BUDGET</b>	<b>(2) ACTUAL THROUGH JUNE</b>	<b>(3) ACTUAL THROUGH MONTH</b>	<b>% OF (3) TO (1)</b>	<b>TREND *</b>
<b>COMMONWEALTH OF VIRGINIA</b>	2023	329,054,593	<-----	177,755,284	54.02%	A
	2022	317,437,827	296,840,759	159,977,666	50.40%	
	2021	297,791,599	295,922,940	158,601,095	53.26%	
<b>STATE SALES TAX</b>	2023	91,899,883	<-----	51,668,735	56.22%	A
	2022	81,922,118	98,227,243	48,043,917	58.65%	
	2021	79,209,739	87,120,778	42,401,074	53.53%	
<b>FEDERAL GOVERNMENT</b>	2023	13,500,000	<-----	10,887,367	80.65%	A
	2022	13,500,000	17,115,879	10,997,675	81.46%	
	2021	13,500,000	18,243,225	14,893,185	110.32%	
<b>CITY OF VIRGINIA BEACH</b>	2023	484,473,810	<-----	280,943,942	57.99%	A
	2022	467,563,377	467,563,377	268,031,238	57.33%	
	2021	460,646,169	460,496,169	266,199,168	57.79%	
<b>OTHER SOURCES</b>	2023	3,182,803	<-----	2,684,956	84.36%	A
	2022	3,132,803	4,747,277	2,073,125	66.17%	
	2021	3,082,803	2,578,886	1,182,946	38.37%	
<b>SCHOOL OPERATING FUND TOTAL</b>	2023	922,111,089	<-----	523,940,284	56.82%	A
	2022	883,556,125	884,494,535	489,123,621	55.36%	
	2021	854,230,310	864,361,998	483,277,468	56.57%	

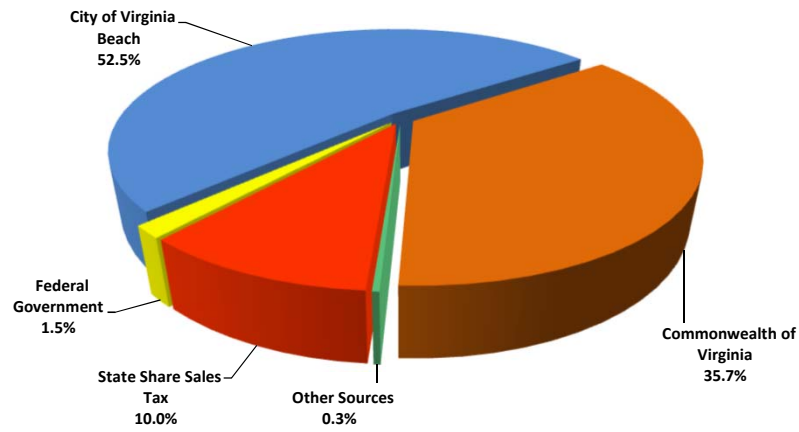
\* F=FAVORABLE, U=UNFAVORABLE, A=ACCEPTABLE



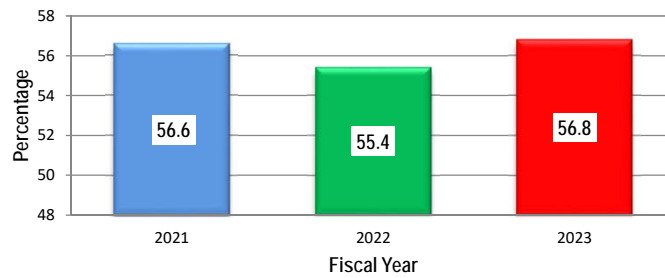
**VIRGINIA BEACH CITY PUBLIC SCHOOLS**  
**INTERIM FINANCIAL STATEMENTS**  
**SCHOOL OPERATING FUND**

**A 2**

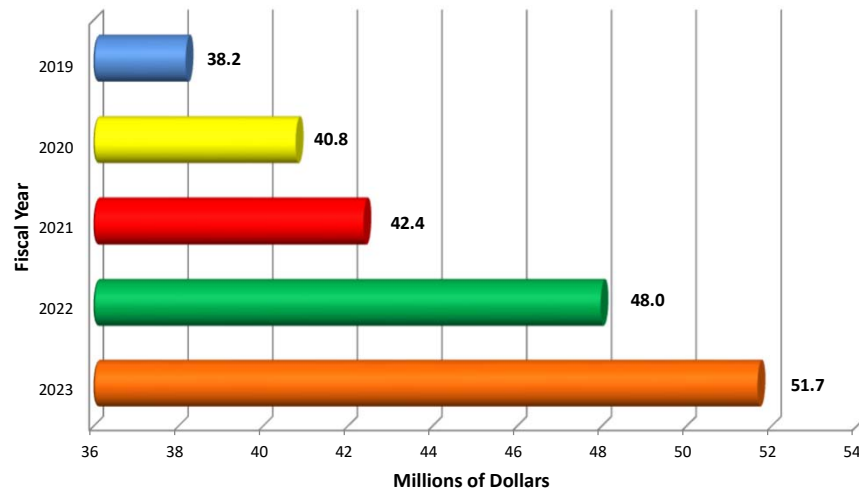
**Fiscal Year 2023 Revenue Budget by Major Source**



**School Operating Fund Revenue**  
**Percentage of Actual to Budget/Actual as of January 31, 2023**



**State Sales Tax Revenue through January 31, 2023**



**VIRGINIA BEACH CITY PUBLIC SCHOOLS**  
**INTERIM FINANCIAL STATEMENTS**  
**SCHOOL OPERATING FUND**

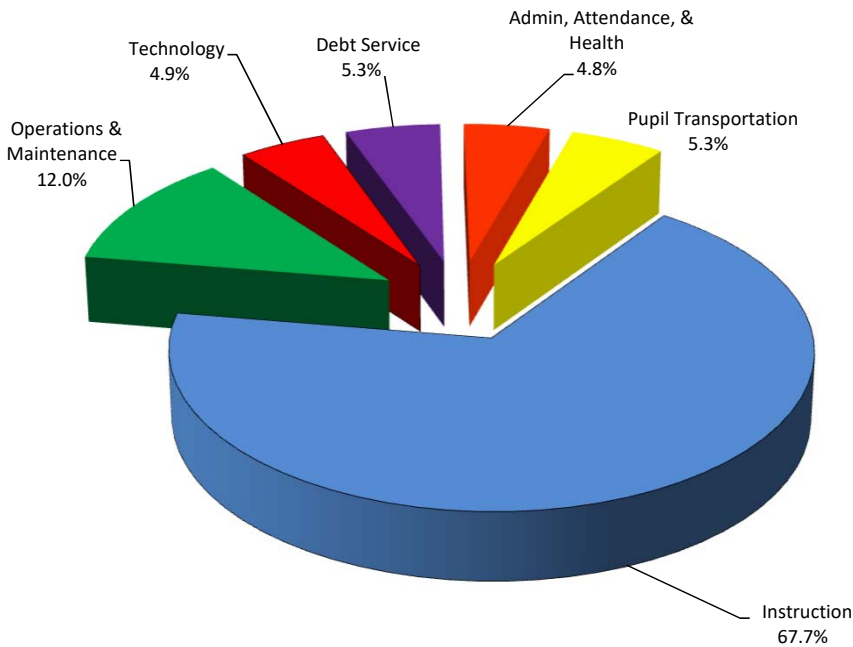
**EXPENDITURES/ENCUMBRANCES**

**JANUARY 2023**

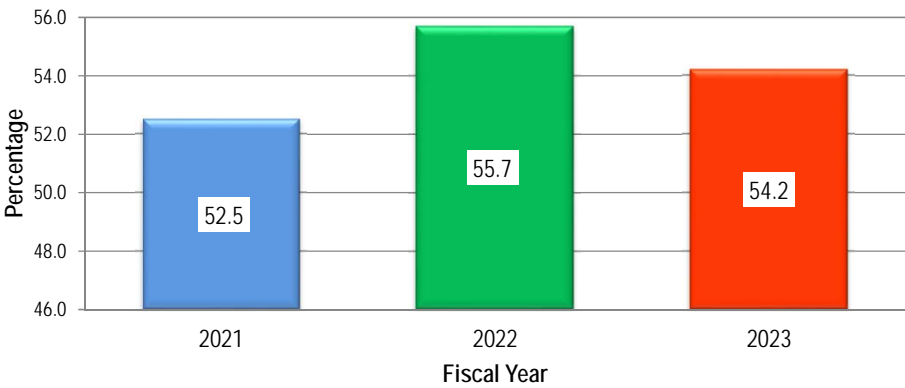
<b>BY UNIT WITHIN CATEGORY</b>	<b>FISCAL YEAR</b>	<b>(1) BUDGET</b>	<b>(2) ACTUAL THROUGH JUNE</b>	<b>(3) ACTUAL THROUGH MONTH</b>	<b>% OF (3) TO (1)</b>	<b>TREND *</b>
<b>INSTRUCTION CATEGORY</b>	2023	641,883,767	<-----	332,434,545	51.79%	A
	2022	615,178,088	604,384,659	327,645,422	53.26%	
	2021	586,718,111	580,254,096	306,053,451	52.16%	
<b>ADMINISTRATION, ATTENDANCE &amp; HEALTH CATEGORY</b>	2023	45,456,405	<-----	21,924,017	48.23%	A
	2022	40,967,418	37,191,274	20,896,200	51.01%	
	2021	39,954,023	37,155,488	20,243,334	50.67%	
<b>PUPIL TRANSPORTATION CATEGORY</b>	2023	50,009,490	<-----	33,446,930	66.88%	A
	2022	57,424,512	56,231,592	39,376,133	68.57%	
	2021	53,105,367	51,195,223	21,802,921	41.06%	
<b>OPERATIONS AND MAINTENANCE CATEGORY</b>	2023	113,473,283	<-----	67,254,522	59.27%	A
	2022	106,829,138	109,086,784	62,528,844	58.53%	
	2021	99,258,335	98,132,773	54,844,220	55.25%	
<b>TECHNOLOGY CATEGORY</b>	2023	46,745,523	<-----	31,773,861	67.97%	A
	2022	40,407,295	45,104,048	28,936,753	71.61%	
	2021	40,931,369	40,273,374	27,222,624	66.51%	
<b>SCHOOL OPERATING FUND TOTAL (EXCLUDING DEBT SERVICE)</b>	2023	897,568,468	<-----	486,833,875	54.24%	A
	2022	860,806,451	851,998,357	479,383,352	55.69%	
	2021	819,967,205	807,010,954	430,166,550	52.46%	
<b>DEBT SERVICE CATEGORY</b>	2023	50,133,654	<-----	28,849,748	57.55%	A
	2022	49,442,812	45,696,047	26,340,397	53.27%	
	2021	47,630,328	45,227,006	30,086,385	63.17%	

\* F=FAVORABLE, U=UNFAVORABLE, A=ACCEPTABLE

**Fiscal Year 2023**  
**Budget by Category**  
(Includes Debt Service Category)



**School Operating Fund**  
**Expenditures/Encumbrances Percentage of Actual to**  
**Budget as of January 31, 2023**



VIRGINIA BEACH CITY PUBLIC SCHOOLS  
STATEMENT OF EXPENDITURES AND ENCUMBRANCES  
SCHOOL OPERATING FUND  
JULY 1, 2022 THROUGH JANUARY 31, 2023

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	FY 2023 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
ELEMENTARY CLASSROOM	182,127,945	16,846,191	89,565,078	57,366	92,505,501	49.2%
MIDDLE CLASSROOM	66,185,069	6,365,047	31,626,704	1,255,650	33,302,715	49.7%
HIGH CLASSROOM	87,138,496	8,293,857	41,889,234	126,035	45,123,227	48.2%
SPECIAL ED CLASSROOM	104,388,500	7,911,725	56,636,296	284,070	47,468,134	54.5%
TECH AND CAREER ED CLASSROOM	20,064,487	1,775,841	9,241,071	59,381	10,764,035	46.4%
GIFTED CLASSROOM	16,111,364	1,565,624	8,301,489	16,971	7,792,904	51.6%
ALTERNATIVE EDUCATION CLASSROOM	6,570,945	578,651	2,882,101	1,286	3,687,558	43.9%
REMEDIAL ED CLASSROOM	9,736,853	911,466	5,104,792		4,632,061	52.4%
SUMMER SCHOOL CC	1,600,057		1,136,570		463,487	71.0%
SUMMER SLIDE	269,005			379	268,626	0.1%
ADULT ED	2,231,886	159,258	1,032,338	24,227	1,175,321	47.3%
GUIDANCE	21,699,531	2,005,211	11,373,978		10,325,553	52.4%
STUDENT SERVICES	715,763	67,851	430,854	395	284,514	60.3%
SOCIAL WORKERS SCHOOL	4,411,084	511,309	2,498,892		1,912,192	56.7%
HOMEBOUND	415,783	8,600	61,467		354,316	14.8%
TEACHING AND LEARNING	21,701,798	665,649	12,806,597	252,665	8,642,536	60.2%
INSTRUCTIONAL PROF GROWTH AND INNOVATION	1,269,529	89,398	450,653		818,876	35.5%
OFFICE OF DIVERSITY EQUITY AND INCLUSION	547,834	46,303	215,554		332,280	39.3%
STUDENT LEADERSHIP	1,888,129	101,995	1,109,951		778,178	58.8%
SCHOOL LEADERSHIP	2,286,402	153,175	1,392,333	31,200	862,869	62.3%
STUDENT ACTIVITIES	8,929,224	400,629	7,242,840	24,234	1,662,150	81.4%
SPECIAL ED SUPPORT	4,701,175	384,735	2,481,270	6,283	2,213,622	52.9%
TECH AND CAREER ED SUPPORT	1,101,690	96,872	630,096	2,720	468,874	57.4%
GIFTED ED SUPPORT	2,644,454	201,729	1,334,695	154	1,309,605	50.5%
ALTERNATIVE ED SUPPORT	2,839,781	235,693	1,522,575	10,172	1,307,034	54.0%
LIBRARY MEDIA SUPPORT	14,051,967	1,425,681	7,136,779	164,069	6,751,119	52.0%
OFFICE OF PRINCIPAL-ELEMENTARY	29,499,781	2,565,033	16,900,923	24,660	12,574,198	57.4%
OFFICE OF PRINCIPAL-MIDDLE	12,407,793	1,054,790	7,056,237	3,403	5,348,153	56.9%
OFFICE OF PRINCIPAL-HIGH	13,611,278	1,115,335	7,594,977	19,538	5,996,763	55.9%
OFFICE OF PRINCIPAL-TECH AND CAREER ED	736,164	64,030	413,057	286	322,821	56.1%
<b>TOTAL INSTRUCTION</b>	<b>641,883,767</b>	<b>55,601,678</b>	<b>330,069,401</b>	<b>2,365,144</b>	<b>309,449,222</b>	<b>51.8%</b>
<b>ADMIN., ATTENDANCE, AND HEALTH CATEGORY:</b>						
BOARD AND GOVT SERVICES	453,873	36,248	267,065	46,540	140,268	69.1%
LEGAL SERVICES	1,321,500	95,321	673,750	377	647,373	51.0%
OFFICE OF SUPERINTENDENT	1,239,584	92,777	695,702		543,882	56.1%
MEDIA AND COMMUNICATIONS	2,613,116	198,165	1,269,743	8,349	1,335,024	48.9%
HUMAN RESOURCES SCHOOL	6,136,579	479,362	3,141,868	1,290	2,993,421	51.2%
PROFESSIONAL GROWTH AND INNOVATION	1,091,679	87,124	581,629	7,971	502,079	54.0%
CONSOLIDATED BENEFITS	2,606,985	194,273	1,372,476	146,512	1,087,997	58.3%
PLANNING INNOVATION AND ACCOUNTABILITY	2,621,359	150,814	1,085,769	14,042	1,521,548	42.0%
BUDGET AND FINANCE	8,611,706	424,161	3,456,957	6,548	5,148,201	40.2%
INTERNAL AUDIT	535,541	32,297	240,396		295,145	44.9%
PURCHASING SERVICES	1,229,990	83,069	673,093	764	556,133	54.8%
HEALTH SERVICES	9,094,760	860,153	4,343,637	112	4,751,011	47.8%
PSYCHOLOGICAL SERVICES	7,342,821	604,464	3,594,247		3,748,574	48.9%
AUDIOLOGICAL SERVICES	556,913	45,096	290,470	4,710	261,733	53.0%
<b>TOTAL ADMIN., ATTENDANCE, AND HEALTH</b>	<b>45,456,406</b>	<b>3,383,324</b>	<b>21,686,802</b>	<b>237,215</b>	<b>23,532,389</b>	<b>48.2%</b>

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
STATEMENT OF EXPENDITURES AND ENCUMBRANCES  
SCHOOL OPERATING FUND  
JULY 1, 2022 THROUGH JANUARY 31, 2023

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	FY 2023 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
<b>PUPIL TRANSPORTATION CATEGORY:</b>						
TRANSPORTATION MANAGEMENT	4,184,986	254,042	2,088,229		2,096,757	49.9%
VEHICLE OPERATIONS	28,460,721	2,501,536	17,777,231	4,348,264	6,335,226	77.7%
VEHICLE OPERATIONS-SPECIAL ED	8,474,597	770,194	4,860,599	710,254	2,903,744	65.7%
MONITORING SERVICES-SPECIAL ED	3,719,332	275,250	1,458,919		2,260,413	39.2%
VEHICLE MAINTENANCE	5,169,854	304,893	2,202,771	663	2,966,420	42.6%
<b>TOTAL PUPIL TRANSPORTATION</b>	<b>50,009,490</b>	<b>4,105,915</b>	<b>28,387,749</b>	<b>5,059,181</b>	<b>16,562,560</b>	<b>66.9%</b>
<b>OPERATIONS AND MAINTENANCE CATEGORY:</b>						
SCHOOL DIVISION SERVICES	348,980	28,209	195,764		153,216	56.1%
FACILITIES AND MAINTENANCE SERVICES	57,499,266	4,864,651	33,310,484	3,002,484	21,186,298	63.2%
CUSTODIAL SERVICES SCHOOL	32,181,829	2,564,675	15,806,425	321,409	16,053,995	50.1%
GROUPS SERVICES	4,929,962	1,232,490	3,697,471		1,232,491	75.0%
VEHICLE SERVICES	4,282,205	179,232	2,999,340	378,764	904,101	78.9%
SAFE SCHOOLS	10,871,389	1,011,135	5,460,877	536	5,409,976	50.2%
DISTRIBUTION SERVICES	2,165,341	219,516	1,096,258	6	1,069,077	50.6%
TELECOMMUNICATIONS CC	1,194,310	43,825	933,268	51,436	209,606	82.4%
<b>TOTAL OPERATIONS AND MAINTENANCE</b>	<b>113,473,282</b>	<b>10,143,733</b>	<b>63,499,887</b>	<b>3,754,635</b>	<b>46,218,760</b>	<b>59.3%</b>
<b>TECHNOLOGY CATEGORY:</b>						
ELEMENTARY CLASSROOM	1,787,304	(16,582)	546,854	1,194,326	46,124	97.4%
MIDDLE CLASSROOM	298,659	9,310	248,983	126,467	(76,791)	125.7%
HIGH CLASSROOM	374,243	2,354	324,339	114,672	(64,768)	117.3%
SPECIAL ED CLASSROOM	204,089	2,791	208,512	2,504	(6,927)	103.4%
TECH AND CAREER ED CLASSROOM	904,021	1,504	875,727	17,647	10,647	98.8%
GIFTED CLASSROOM	442,799	1,422	338,321	55,306	49,172	88.9%
ALTERNATIVE EDUCATION CLASSROOM	273,504		262,455	11,049		100.0%
REMEDIAL ED CLASSROOM	18,061	267	51,937		(33,876)	287.6%
SUMMER SCHOOL CC	10,527				10,527	
ADULT ED	131,134	10,924	86,968	420	43,746	66.6%
GUIDANCE	35,087	3,399	39,669		(4,582)	113.1%
SOCIAL WORKERS SCHOOL	13,084	31	9,034	481	3,569	72.7%
HOMEBOUND	43,110	2,400	8,497	1,250	33,363	22.6%
TEACHING AND LEARNING	252,176	24,434	510,263	6,505	(264,592)	204.9%
INSTRUCTIONAL PROF GROWTH AND INNOVATION	31,719				31,719	
OFFICE OF DIVERSITY EQUITY AND INCLUSION	9,471	1,794	6,143		3,328	64.9%
STUDENT LEADERSHIP	9,168	189	6,973		2,195	76.1%
SCHOOL LEADERSHIP	58,062	3,737	40,501		17,561	69.8%
STUDENT ACTIVITIES	819		9,345		(8,526)	1141.0%
SPECIAL ED SUPPORT	27,589	7,350	19,380	157	8,052	70.8%
TECH AND CAREER ED SUPPORT	14,954	64	14,803	1,545	(1,394)	109.3%
GIFTED ED SUPPORT	37,184	420	194,388	12,314	(169,518)	555.9%
ALTERNATIVE ED SUPPORT	169,583	11,355	28,493	47,520	93,570	44.8%
LIBRARY MEDIA SUPPORT	547,305	(2,218)	507,705	4,255	35,345	93.5%
OFFICE OF PRINCIPAL-ELEMENTARY	244,826	5,290	246,100	8,492	(9,766)	104.0%
OFFICE OF PRINCIPAL-MIDDLE	117,134	3,900	133,053	4,505	(20,424)	117.4%
OFFICE OF PRINCIPAL-HIGH	74,078	8,994	93,827	10,849	(30,598)	141.3%
OFFICE OF PRINCIPAL-TECH AND CAREER ED	911		380		531	41.7%

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
STATEMENT OF EXPENDITURES AND ENCUMBRANCES  
SCHOOL OPERATING FUND  
JULY 1, 2022 THROUGH JANUARY 31, 2023

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	FY 2023	MONTH'S	YR-TO-DATE	OUTSTANDING	REMAINING	PERCENT
	APPROPRIATIONS	EXPENDITURES	EXPENDITURES	ENCUMBRANCES	BALANCE	OBLIGATED
<b>TECHNOLOGY CATEGORY:</b>						
INSTRUCTIONAL TECHNOLOGY SUPPORT	16,104,598	1,096,931	7,431,160	11,048	8,662,390	46.2%
BOARD AND GOVT SERVICES	13,198	2,791	10,632	1,425	1,141	91.4%
LEGAL SERVICES	183,978	2,056	93,569		90,409	50.9%
OFFICE OF SUPERINTENDENT	12,612		5,650		6,962	44.8%
MEDIA AND COMMUNICATIONS	434,402	142	589,169		(154,767)	135.6%
HUMAN RESOURCES SCHOOL	290,488	5,070	288,960	5,485	(3,957)	101.4%
PROFESSIONAL GROWTH AND INNOVATION	150,373		137,208		13,165	91.2%
CONSOLIDATED BENEFITS	176,730	26,958	106,845	3,769	66,116	62.6%
PLANNING INNOVATION AND ACCOUNTABILITY	445,956	170	183,572	71,736	190,648	57.2%
BUDGET AND FINANCE	363,413	13,982	157,233	991	205,189	43.5%
INTERNAL AUDIT	10,386	1,141	7,141		3,245	68.8%
PURCHASING SERVICES	248,769	37,825	356,788	154,890	(262,909)	205.7%
OFFICE OF TECHNOLOGY	1,182,500	96,512	596,176	5,318	581,006	50.9%
HEALTH SERVICES	806				806	
PSYCHOLOGICAL SERVICES	32,335	1,375	4,402	10,583	17,350	46.3%
TRANSPORTATION MANAGEMENT	66,708	124	64,133		2,575	96.1%
VEHICLE OPERATIONS	337,529	20,357	192,495	101,784	43,250	87.2%
VEHICLE OPERATIONS-SPECIAL ED	106,381	6,428	60,603	32,142	13,636	87.2%
VEHICLE MAINTENANCE	38,961	9,086	27,218	118	11,625	70.2%
SCHOOL DIVISION SERVICES	3,842	1,779	4,477		(635)	116.5%
FACILITIES AND MAINTENANCE SERVICES	1,193,086	61,092	750,924	397,880	44,282	96.3%
CUSTODIAL SERVICES SCHOOL	20,064	65	6,093		13,971	30.4%
VEHICLE SERVICES	92,869	5,556	60,840	27,778	4,251	95.4%
SECURITY AND EMERGENCY MANAGEMENT	783,496	18	182,435	586,262	14,799	98.1%
DISTRIBUTION SERVICES	57,129	80	48,160		8,969	84.3%
TELECOMMUNICATIONS CC	10,008				10,008	
TECHNOLOGY MAINTENANCE	18,254,305	904,674	10,265,836	2,298,019	5,690,450	68.8%
<b>TOTAL TECHNOLOGY</b>	<b>46,745,523</b>	<b>2,377,341</b>	<b>26,444,369</b>	<b>5,329,492</b>	<b>14,971,662</b>	<b>68.0%</b>
<b>TOTAL SCHOOL OPERATING FUND (EXCLUDING DEBT SERVICE)</b>	<b>897,568,468</b>	<b>75,611,991</b>	<b>470,088,208</b>	<b>16,745,667</b>	<b>410,734,593</b>	<b>54.2%</b>
<b>DEBT SERVICE CATEGORY:</b>	<b>50,133,654</b>	<b>2,772,566</b>	<b>28,849,748</b>		<b>21,283,906</b>	<b>57.5%</b>

Virginia Beach City Public Schools  
Interim Financial Statements  
**School Operating Fund Summary**  
For the period July 1, 2022 through January 31, 2023

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**Revenues :**

	Budget	% of Total	Actual	Unrealized	Percent Realized
Source:					
Commonwealth of Virginia	329,054,593	35.68%	177,755,284	(151,299,309)	54.02%
State Share Sales Tax	91,899,883	9.97%	51,668,735	(40,231,148)	56.22%
Federal Government	13,500,000	1.46%	10,887,367	(2,612,633)	80.65%
City of Virginia Beach	484,473,810	52.54%	280,943,942	(203,529,868)	57.99%
Other Sources	3,182,803	0.35%	2,684,956	(497,847)	84.36%
<b>Total Revenues</b>	922,111,089	100.0%	523,940,284	(398,170,805)	56.82%
Prior Year Local Contribution*	25,591,033				
	<u>947,702,122</u>				

**Expenditures/Encumbrances:**

	Budget	% of Total	Actual	Unencumbered	Percent Obligated
Category:					
Instruction	641,883,767	67.73%	332,434,545	309,449,222	51.79%
Administration, Attendance and Health	45,456,405	4.80%	21,924,017	23,532,388	48.23%
Pupil Transportation	50,009,490	5.28%	33,446,930	16,562,560	66.88%
Operations and Maintenance	113,473,283	11.97%	67,254,522	46,218,761	59.27%
Technology	46,745,523	4.93%	31,773,861	14,971,662	67.97%
Debt Service	50,133,654	5.29%	28,849,748	21,283,906	57.55%
<b>Total Expenditures/Encumbrances</b>	<u>947,702,122</u>	100.00%	515,683,623	432,018,499	54.41%

\* Fiscal Year 2021-2022 encumbrances brought forward into the current year.

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL OPERATING FUND  
BALANCE SHEET  
JULY 1, 2022 THROUGH JANUARY 31, 2023

B 2

ASSETS:

LIABILITIES:

CASH	(486,030)
DUE FROM GENERAL FUND	83,925,267
DUE FROM THE COMMONWEALTH	2,141,391
PREPAID ITEM	43,692

CHECKS PAYABLE	873,689
WIRES PAYABLE	2,772,565
ACH PAYABLE	37,418
ACCOUNTS PAYABLE	157,257
ACCOUNTS PAYABLE-SCHOOLS	88,103
SALARIES PAYABLE-OPTIONS	27,583,005
FICA PAYABLE-OPTIONS	2,094,764
TOTAL LIABILITIES	<u>33,606,801</u>

FUND EQUITY:

FUND BALANCE	1,424,158
ESTIMATED REVENUE	(922,111,089)
APPROPRIATIONS	947,702,122
ENCUMBRANCES	16,745,667
RESERVE FOR ENCUMBRANCES	(16,745,667)
EXPENDITURES	(498,937,956)
REVENUES	<u>523,940,284</u>
TOTAL FUND EQUITY	<u>52,017,519</u>
TOTAL ASSETS	<u><u>85,624,320</u></u>

FUND BALANCE	1,424,158
ESTIMATED REVENUE	(922,111,089)
APPROPRIATIONS	947,702,122
ENCUMBRANCES	16,745,667
RESERVE FOR ENCUMBRANCES	(16,745,667)
EXPENDITURES	(498,937,956)
REVENUES	<u>523,940,284</u>
TOTAL FUND EQUITY	<u>52,017,519</u>
TOTAL LIABILITIES AND FUND EQUITY	<u><u>85,624,320</u></u>



VIRGINIA BEACH CITY PUBLIC SCHOOLS  
STATEMENT OF REVENUES  
SCHOOL OPERATING FUND  
JULY 1, 2022 THROUGH JANUARY 31, 2023

B 3

	<u>FY 2023 ESTIMATED</u>	<u>MONTH'S REALIZED</u>	<u>YR-TO-DATE REALIZED</u>	<u>UNREALIZED REVENUES</u>	<u>PERCENT REALIZED</u>
COMMONWEALTH VRS RETIREMENT	26,389,185	2,210,548	15,518,076	(10,871,109)	58.8%
SOCIAL SECURITY	11,331,162	947,374	6,650,600	(4,680,562)	58.7%
GROUP LIFE	790,546	65,660	460,933	(329,613)	58.3%
STATE REVENUE					
BASIC SCHOOL AID	195,553,686	16,004,331	115,369,552	(80,184,134)	59.0%
REMEDIAL SUMMER SCHOOL	146,415	16,826	16,826	(129,589)	11.5%
VOCATIONAL EDUCATION	2,108,123	180,982	1,272,689	(835,434)	60.4%
GIFTED EDUCATION	2,070,478	172,006	1,207,245	(863,233)	58.3%
SPECIAL EDUCATION	19,311,914	1,603,611	11,259,568	(8,052,346)	58.3%
PREVENTION, INTERVENTION AND REMEDIATION	4,856,212	403,609	2,831,715	(2,024,497)	58.3%
COMPENSATION SUPPLEMENT	12,625,328	1,127,592	6,211,417	(6,413,911)	49.2%
SPECIAL EDUCATION HOMEBOUND	78,046	6,872	6,872	(71,174)	8.8%
SUPPLEMENTAL LOTTERY PER PUPIL ALLOCATION	15,263,862	1,383,562	1,383,562	(13,880,300)	9.1%
FOSTER CARE	377,067			(377,067)	
SPECIAL ED-REGIONAL TUITION	5,257,273			(5,257,273)	
CAREER AND TECH ED-OCCUPATIONAL	398,204			(398,204)	
ENGLISH AS A SECOND LANGUAGE	2,348,106	157,894	1,225,257	(1,122,849)	52.2%
AT-RISK	13,365,632	926,349	5,258,206	(8,107,426)	39.3%
K-3 PRIMARY CLASS SIZE REDUCTION	5,335,108	487,090	487,090	(4,848,018)	9.1%
OTHER STATE FUNDS	11,448,246	1,227,954	8,595,676	(2,852,570)	75.1%
TOTAL FROM COMMONWEALTH OF VIRGINIA	<u>329,054,593</u>	<u>26,922,260</u>	<u>177,755,284</u>	<u>(151,299,309)</u>	54.0%
STATE SHARE SALES TAX	<u>91,899,883</u>	<u>8,403,862</u>	<u>51,668,735</u>	<u>(40,231,148)</u>	56.2%
TOTAL FROM STATE SHARE SALES TAX	<u>91,899,883</u>	<u>8,403,862</u>	<u>51,668,735</u>	<u>(40,231,148)</u>	56.2%
IMPACT AID PUBLIC LAW 874	9,935,191		4,422,961	(5,512,230)	44.5%
IMPACT AID SPECIAL ED			453,147	453,147	
IMPACT AID DEPT OF DEFENSE	1,500,000		2,857,287	1,357,287	190.5%
DEPT. OF THE NAVY NJROTC	100,000	78,986	121,262	21,262	121.3%
DEPT OF DEFENSE SPECIAL ED			2,253,058	2,253,058	
MEDICAID REIMB-MEDICAL	1,964,809		726,474	(1,238,335)	37.0%
MEDICAID REIMB-TRANSPORTATION			53,178	53,178	
TOTAL FROM FEDERAL GOVERNMENT	<u>13,500,000</u>	<u>78,986</u>	<u>10,887,367</u>	<u>(2,612,633)</u>	80.6%

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
STATEMENT OF REVENUES  
SCHOOL OPERATING FUND  
JULY 1, 2022 THROUGH JANUARY 31, 2023

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	FY 2023 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED
CITY OF VIRGINIA BEACH-LOCAL CONTRIBUTION	483,071,090	40,649,680	279,822,689	(203,248,401)	57.9%
TRANSFER FROM SCHOOL RESERVE FUND	667,182	56,294	385,715	(281,467)	57.8%
CITY OF VIRGINIA BEACH-CONSOLIDATED BEN	735,538	735,538	735,538		100.0%
TOTAL TRANSFERS	484,473,810	41,441,512	280,943,942	(203,529,868)	58.0%
RENT OF FACILITIES SCHOOLS	450,000	7,750	164,373	(285,627)	36.5%
TUITION CHARGES	20,811			(20,811)	
TUITION REGULAR DAY	100,000	25,135	58,711	(41,289)	58.7%
TUITION GEN ADULT ED	142,839			(142,839)	
TUITION VOCATIONAL ADULT ED	169,750			(169,750)	
TUITION LPN PROGRAM	25,575		300	(25,275)	1.2%
TUITION SUMMER SCHOOL	700,000		609,854	(90,146)	87.1%
TUITION DRIVERS ED	322,125	23,031	103,742	(218,383)	32.2%
COLLEGE NIGHT FEES			18,835	18,835	
PLANETARIUM FEES		889	739	739	
VENDING OPERATING RECEIPTS		49	317	317	
DONATION			500	500	
STOP ARM ENFORCEMENT	400,000	11,639	491,090	91,090	122.8%
SALE OF SALVAGE MATERIALS	12,000	3,828	42,423	30,423	353.5%
REIMB SYSTEM REPAIRS		590	5,315	5,315	
LOST AND STOLEN-TECHNOLOGY		624	6,293	6,293	
DAMAGED-TECHNOLOGY		14,871	50,003	50,003	
LOST AND DAMAGED-CALCULATORS		115	1,957	1,957	
LOST AND DAMAGED-HEARTRATE MONITORS			123	123	
SALE OF CAPITAL ASSETS AND VEHICLES	15,000	56,134	181,831	166,831	1212.2%
SALE OF SCHOOL BUSES		11,804	31,757	31,757	
MISCELLANEOUS REVENUE	224,703	105,022	106,892	(117,811)	47.6%
INDIRECT COST-GRANTS	600,000	174,083	809,901	209,901	135.0%
TOTAL FROM OTHER SOURCES	3,182,803	435,564	2,684,956	(497,847)	84.4%
TOTAL SCHOOL OPERATING FUND	922,111,089	77,282,184	523,940,284	(398,170,805)	56.8%

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL ATHLETICS FUND  
JULY 1, 2022 THROUGH JANUARY 31, 2023

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ASSETS:		LIABILITIES:	
CASH	2,473,278	CHECKS PAYABLE	10,312
		TOTAL LIABILITIES	10,312
		FUND EQUITY:	
		FUND BALANCE	
		ESTIMATED REVENUE	(5,478,274)
		APPROPRIATIONS	6,163,764
		ENCUMBRANCES	305,212
		RESERVE FOR ENCUMBRANCES	(305,212)
		EXPENDITURES	(3,646,825)
		REVENUES	5,424,301
		TOTAL FUND EQUITY	2,462,966
TOTAL ASSETS	2,473,278	TOTAL LIABILITIES AND FUND EQUITY	2,473,278

	FY 2023 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	FY 2022 PERCENT REALIZED
REVENUES:						
INTEREST ON BANK DEPOSITS	5,000	6,479	20,550	15,550	411.0%	311.2%
BASKETBALL	120,000	93,815	93,815	(26,185)	78.2%	3.7%
FOOTBALL	250,000	306,104	306,104	56,104	122.4%	101.2%
GYMNASTICS	4,000	2,589	2,589	(1,411)	64.7%	
WRESTLING	13,000	10,039	10,039	(2,961)	77.2%	
SOCCER	42,000			(42,000)		
MIDDLE SCHOOL	65,000	7,836	7,836	(57,164)	12.1%	9.3%
TRANSFER FROM SCHOOL OPERATING	4,974,274		4,974,274		100.0%	100.0%
OTHER INCOME	5,000	9,094	9,094	4,094	181.9%	79.8%
TOTAL REVENUES	5,478,274	435,956	5,424,301	(53,973)	99.0%	96.0%
PYFB-ENCUMBRANCES	685,490					
TOTAL REVENUES AND PYFB	6,163,764					

	FY 2023 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	FY 2022 PERCENT OBLIGATED
EXPENDITURES:							
PERSONNEL SERVICES	2,787,930	262,610	1,682,521		1,105,409	60.4%	56.9%
FRINGE BENEFITS	213,274	20,566	129,827		83,447	60.9%	57.1%
PURCHASED SERVICES	1,282,029	180,528	843,341	905	437,783	65.9%	36.9%
VA HIGH SCHOOL LEAGUE DUES	51,250		23,735		27,515	46.3%	45.2%
ATHLETIC INSURANCE	190,000		185,164		4,836	97.5%	88.7%
MATERIALS AND SUPPLIES	1,307,736	90,824	638,183	304,307	365,246	72.1%	59.3%
CAPITAL OUTLAY	331,545		144,054		187,491	43.4%	62.9%
TOTAL	6,163,764	554,528	3,646,825	305,212	2,211,727	64.1%	54.3%

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL CAFETERIAS FUND  
JULY 1, 2022 THROUGH JANUARY 31, 2023

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ASSETS:		LIABILITIES:	
CASH	19,293,266	CHECKS PAYABLE	93,354
CASH WITH CAFETERIAS	5,888	ACH PAYABLE	1,677
FOOD INVENTORY	354,221	SALARIES PAYABLE-OPTIONS	584,163
FOOD-USDA INVENTORY	406,005	FICA PAYABLE-OPTIONS	44,754
SUPPLIES INVENTORY	207,786	UNEARNED REVENUE	643,820
		TOTAL LIABILITIES	1,367,768
		FUND EQUITY:	
		FUND BALANCE	17,752,748
		ESTIMATED REVENUE	(37,013,146)
		APPROPRIATIONS	39,250,420
		ENCUMBRANCES	393,792
		RESERVE FOR ENCUMBRANCES	(393,792)
		EXPENDITURES	(15,507,353)
		REVENUES	14,416,729
		TOTAL FUND EQUITY	18,899,398
TOTAL ASSETS	20,267,166	TOTAL LIABILITIES AND FUND EQUITY	20,267,166

	FY 2023 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	FY 22 PERCENT REALIZED
REVENUES:						
INTEREST ON BANK DEPOSITS	75,000	49,123	114,321	39,321	152.4%	45.6%
SERVICE CHARGES	11,864,445	723,402	3,977,960	(7,886,485)	33.5%	1.9%
USDA REBATES FROM VENDORS	600,000	104,450	273,369	(326,631)	45.6%	69.9%
TOTAL LOCAL REVENUE	12,539,445	876,975	4,365,650	(8,173,795)	34.8%	5.0%
SCHOOL BREAKFAST INITIATIVE	50,000			(50,000)		
SCHOOL LUNCH	280,000			(280,000)		
SCHOOL BREAKFAST	220,000	39,753	39,753	(180,247)	18.1%	12.4%
TOTAL REVENUE FROM COMMONWEALTH	550,000	39,753	39,753	(510,247)	7.2%	5.0%
SCHOOL BREAKFAST PROGRAM	5,790,785	503,416	2,176,562	(3,614,223)	37.6%	58.0%
NATIONAL SCHOOL LUNCH PROGRAM	15,632,916	1,457,383	7,455,923	(8,176,993)	47.7%	87.7%
USDA COMMODITIES	2,000,000			(2,000,000)		
CHILD AND ADULT CARE FOOD PROGRAM	350,000	65,928	133,695	(216,305)	38.2%	41.5%
USDA SUMMER FEEDING PROGRAM	150,000		228,897	78,897	152.6%	504.6%
OTHER FEDERAL REVENUE			16,249	16,249		
TOTAL REVENUE FROM FEDERAL GOV'T	23,923,701	2,026,727	10,011,326	(13,912,375)	41.8%	74.7%
TOTAL REVENUES	37,013,146	2,943,455	14,416,729	(22,596,417)	39.0%	48.0%
PRIOR YEAR FUND BALANCE (PYFB)	1,746,509					
PYFB-ENCUMBRANCES	490,765					
TOTAL REVENUES AND PYFB	39,250,420					

	FY 2023 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	FY 22 PERCENT OBLIGATED
EXPENDITURES:							
PERSONNEL SERVICES	13,612,194	1,118,461	5,836,973		7,775,221	42.9%	45.7%
FRINGE BENEFITS	5,559,441	447,966	2,139,663		3,419,778	38.5%	39.7%
PURCHASED SERVICES	578,751	6,001	240,426	247,658	90,667	84.3%	42.7%
OTHER CHARGES	50,698	2,465	31,880		18,818	62.9%	5.0%
MATERIALS AND SUPPLIES	18,002,282	2,034,504	6,632,044	52,038	11,318,200	37.1%	39.4%
CAPITAL OUTLAY	1,447,054	220,194	626,367	94,096	726,591	49.8%	34.7%
TOTAL	39,250,420	3,829,591	15,507,353	393,792	23,349,275	40.5%	41.6%

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL TEXTBOOKS FUND  
JULY 1, 2022 THROUGH JANUARY 31, 2023

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ASSETS:		LIABILITIES:	
CASH	4,015,540	CHECKS PAYABLE	241
PREPAID ITEMS	573,736	TOTAL LIABILITIES	241
		FUND EQUITY:	
		FUND BALANCE	5,193,647
		ESTIMATED REVENUE	(5,039,936)
		APPROPRIATIONS	7,046,982
		ENCUMBRANCES	248,423
		RESERVE FOR ENCUMBRANCES	(248,423)
		EXPENDITURES	(5,548,335)
		REVENUES	2,936,677
		TOTAL FUND EQUITY	4,589,035
TOTAL ASSETS	4,589,276	TOTAL LIABILITIES AND FUND EQUITY	4,589,276

	FY 2023 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	2022 PERCENT REALIZED
REVENUES:						
INTEREST ON BANK DEPOSITS	29,483	9,347	26,217	(3,266)	88.9%	70.3%
LOST AND DAMAGED	27,000	50	4,832	(22,168)	17.9%	102.1%
TOTAL LOCAL REVENUE	56,483	9,397	31,049	(25,434)	55.0%	86.8%
DEPT OF EDUCATION	4,983,453	413,902	2,905,628	(2,077,825)	58.3%	57.5%
TOTAL REVENUE-COMMONWEALTH	4,983,453	413,902	2,905,628	(2,077,825)	58.3%	57.5%
TOTAL REVENUES	5,039,936	423,299	2,936,677	(2,103,259)	58.3%	57.9%
PRIOR YEAR FUND BALANCE (PYFB)	1,859,296					
PYFB-ENCUMBRANCES	147,750					
TOTAL REVENUES AND PYFB	7,046,982					

	FY 2023 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	2022 PERCENT OBLIGATED
EXPENDITURES:							
PERSONNEL SERVICES	93,997	7,907	59,305		34,692	63.1%	58.2%
FRINGE BENEFITS	36,102	3,381	20,335		15,767	56.3%	51.4%
MATERIALS AND SUPPLIES	6,916,883	2,100	5,468,695	248,423	1,199,765	82.7%	83.6%
TOTAL	7,046,982	13,388	5,548,335	248,423	1,250,224	82.3%	83.0%

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL RISK MANAGEMENT FUND  
JULY 1, 2022 THROUGH JANUARY 31, 2023

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ASSETS:

CASH	18,450,328
PREPAID ITEM	271,671
TOTAL ASSETS	<u>18,721,999</u>

LIABILITIES:

CHECKS PAYABLE	15,526
ACCOUNTS PAYABLE	49,458
EST CLAIMS/JUDGMENTS PAYABLE	<u>11,120,619</u>
TOTAL LIABILITIES	<u>11,185,603</u>

FUND EQUITY:

RETAINED EARNINGS	4,355,785
ENCUMBRANCES	347,596
RESERVE FOR ENCUMBRANCES	(347,596)
EXPENSES	(6,039,763)
REVENUES	<u>9,220,374</u>
TOTAL FUND EQUITY	<u>7,536,396</u>
TOTAL LIABILITIES AND FUND EQUITY	<u>18,721,999</u>

REVENUES:

	<u>MONTH'S REALIZED</u>	<u>YR-TO-DATE REALIZED</u>
INTEREST ON BANK DEPOSITS	47,777	113,482
RISK MANAGEMENT CHARGES		8,995,919
INSURANCE PROCEEDS	25,671	106,619
MISCELLANEOUS REVENUE	<u>62</u>	<u>4,354</u>
TOTAL REVENUES	<u>73,510</u>	<u>9,220,374</u>

EXPENSES:

	<u>MONTH'S EXPENSES</u>	<u>YR-TO-DATE EXPENSES</u>	<u>OUTSTANDING ENCUMBRANCES</u>
PERSONNEL SERVICES	34,354	235,304	
FRINGE BENEFITS	12,739	79,055	
OTHER PURCHASED SERVICES	2,036	506,749	344,472
FIRE AND PROPERTY INSURANCE		3,222,314	
MOTOR VEHICLE INSURANCE		590,963	
WORKER'S COMPENSATION	411,681	1,001,686	
GENERAL LIABILITY INSURANCE		198,260	
MISCELLANEOUS	740	79,677	99
MATERIALS AND SUPPLIES	<u>2,344</u>	<u>125,755</u>	<u>3,025</u>
TOTAL	<u>463,894</u>	<u>6,039,763</u>	<u>347,596</u>

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL COMMUNICATION TOWERS/TECHNOLOGY FUND  
JULY 1, 2022 THROUGH JANUARY 31, 2023

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ASSETS:		LIABILITIES:	
CASH	4,918,864	DEPOSITS PAYABLE	75,000
		TOTAL LIABILITIES	75,000
		FUND EQUITY:	
		FUND BALANCE	4,105,770
		ESTIMATED REVENUE	(516,000)
		APPROPRIATIONS	800,000
		ENCUMBRANCES	
		RESERVE FOR ENCUMBRANCES	
		EXPENDITURES	
		REVENUES	454,094
		TOTAL FUND EQUITY	4,843,864
TOTAL ASSETS	4,918,864	TOTAL LIABILITIES AND FUND EQUITY	4,918,864

	FY 2023 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	FY 2022 PERCENT REALIZED
REVENUES:						
INTEREST ON BANK DEPOSITS	16,000	12,526	28,401	12,401	177.5%	96.4%
RENT- WIRELESS COMMUNICATION	500,000			(500,000)		
TOWER RENT-BAYSIDE HIGH			27,500	27,500		
TOWER RENT-COX HIGH		4,160	168,449	168,449		
TOWER RENT-FIRST COLONIAL HIGH			35,265	35,265		
TOWER RENT-LANDSTOWN HIGH		42,906	42,906	42,906		
TOWER RENT-TALLWOOD HIGH			51,819	51,819		
TOWER RENT-TECH CENTER		6,373	90,991	90,991		
TOWER RENT-WOODSTOCK ELEM			8,763	8,763		
TOTAL REVENUES	516,000	65,965	454,094	(61,906)	88.0%	99.8%
PRIOR YEAR FUND BALANCE (PYFB)	284,000					
TOTAL REVENUES AND PYFB	800,000					

	FY 2023 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	FY 2022 PERCENT OBLIGATED
EXPENDITURES:							
MATERIALS AND SUPPLIES	800,000				800,000		
TOTAL	800,000				800,000		

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
STATEMENT OF REVENUES  
SCHOOL GRANTS FUND  
JULY 1, 2022 THROUGH JANUARY 31, 2023

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**Revenues :**

	FY 2023 Estimated	Month's Realized	Yr-To-Date Realized	Unrealized Revenues	Percent Realized
Source:					
Commonwealth of Virginia	24,071,507	998,066	4,897,612	(19,173,895)	20.3%
Federal Government	153,336,721	(3,265,782)	11,869,823	(141,466,898)	7.7%
Other Sources	323,912	7,244	107,155	(216,757)	33.1%
Transfers from School Operating Fund	9,311,028	(6,075)	9,311,036	8	100.0%
<b>Total Revenues</b>	<b>187,043,168</b>	<b>(2,266,547)</b>	<b>26,185,626</b>	<b>(160,857,542)</b>	<b>14.0%</b>



VIRGINIA BEACH CITY PUBLIC SCHOOLS  
STATEMENT OF EXPENDITURES AND ENCUMBRANCES  
SCHOOL GRANTS FUND  
JULY 1, 2022 THROUGH JANUARY 31, 2023

B 11

	<u>FY 2023</u> <u>APPROPRIATIONS</u>	<u>MONTH'S</u> <u>EXPENDITURES</u>	<u>YR-TO-DATE</u> <u>EXPENDITURES</u>	<u>OUTSTANDING</u> <u>ENCUMBRANCES</u>	<u>REMAINING</u> <u>BALANCE</u>	<u>PERCENT</u> <u>OBLIGATED</u>
2 REVOLUTIONS	17,717				17,717	
ADULT BASIC EDUCATION	363,595	34,450	228,527		135,068	62.9%
ALGEBRA READINESS	2,950,259	33,784	302,025	587,083	2,061,151	30.1%
ARP BEFORE & AFTER SCHOOL	424,536		37,500	112,500	274,536	35.3%
ARP HOMELESS GRANT II	366,158	7,026	35,130		331,028	9.6%
ARP HOMELESS I	50,000		14,329		35,671	28.7%
ARP MENTOR TEACHER	39,258				39,258	
ARP SUMMER LEARNING	234,895				234,895	
ARP UNFINISHED LEARNING	1,747,782				1,747,782	
ARPA BONUS PAYMENTS	6,472,855	6,472,855	6,472,855			100.0%
ARPA ESSER III	70,717,816	5,050,333	24,089,823	2,524,713	44,103,280	37.6%
ASIA SOCIETY CONFUCIUS CLASSROOMS NETWORK	991				991	
BUS DRIVER INCENTIVE	27,365	27,365	27,365			100.0%
CAREER & TECH ED STATE EQUIP ALLOC	77,278		77,278			100.0%
CAREER SWITCHER PROG MENTOR REIMB	11,725				11,725	
CARES ACT ESSER	1,857,737		1,855,456	1,841	440	99.9%
CARES ESSER CLEANING SUPPLIES	1,536		1,519		17	98.9%
CARES ESSER FACILITIES AND PPE	325	(40)			325	
CARES ESSER INS DELIVERY SUPPORT	4,266		4,258		8	99.8%
CARES ESSER SE UNIVERSAL SCRNR	674		674			100.0%
CARES ESSER SPED SRVCS SUPPORT	118,016		116,756		1,260	98.9%
CARES GEER VISION	88,644		88,644			100.0%
CARL PERKINS	1,191,363	83,579	625,748	54,652	510,963	57.1%
CDC VA DEPT OF HEALTH-OEPI	2,569,500	2,139,479	2,139,479		430,021	83.3%
CRRSA ACT ESSER II	2,671,895	1,066,965	1,672,086	301,389	698,420	73.9%
CTE SPECIAL STATE EQUIP ALLOC	60,498	-	60,498			100.0%
DODEA SPANISH IMMERSION	330,227	16,466	144,798	11,299	174,130	47.3%
EARLY READING INTERVENTION	6,792,996	152,070	879,122	412	5,913,462	12.9%
GENERAL ADULT ED	30,993	2,279	16,644		14,349	53.7%
HAMPTON ROADS WORKFORCE COUNCIL - ALC	150,000	6,183	58,000		92,000	38.7%
HAMPTON ROADS WORKFORCE COUNCIL - STEM (OSY)	150,000	8,527	54,471		95,529	36.3%
HVAC CSLFRF	13,016,072				13,016,072	
INDUSTRY CERT EXAMINATIONS	67,632		67,632			100.0%
INDUSTRY CERT EXAMINATIONS STEM-H	25,397	10,802	17,305		8,092	68.1%
ISAEP	65,622	2,375	23,336		42,286	35.6%
JAIL EDUCATION PROGRAM	341,926	13,091	93,555		248,371	27.4%
JUVENILE DETENTION HOME	1,834,783	100,738	601,164	1,170	1,232,449	32.8%

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
STATEMENT OF EXPENDITURES AND ENCUMBRANCES  
SCHOOL GRANTS FUND  
JULY 1, 2022 THROUGH JANUARY 31, 2023

B 12

	FY 2023 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
LEARNING LOSS INSTRUCTIONAL SUPPORTS	76,812		62,805	3,752	10,255	86.6%
MCKINNEY VENTO	164,668	1,023	40,131		124,537	24.4%
NATIONAL BOARD CERTIFICATION INCENTIVE	350,000				350,000	
NEW TEACHER MENTOR	34,768				34,768	
POSITIVE BEHAVIOR INTERVENTIONS & SUPPORT	47,869	875	15,927		31,942	33.3%
POST 9/11 GI BILL	4,720				4,720	
PRESCHOOL - IDEA SECTION 619	900,117	38,287	231,019	11,552	657,546	26.9%
PROJECT GRADUATION	149,787	103	48,056		101,731	32.1%
PROJECT HOPE - CITY WIDE SCA	2,454				2,454	
RACE TO GED	65,191	4,067	40,564		24,627	62.2%
RECRUITMENT & RETENTION SUPPORT	30,000		9,689		20,311	32.3%
RESERVE FOR CONTINGENCY	3,195,632				3,195,632	
SCHOOL SECURITY EQUIPMENT	239,452		163,513	75,939		100.0%
SCHOOL SECURITY OFFICER PROGRAM	562,485				562,485	
SCHOOL-BASED HEALTH WORKFORCE	322,969		71,642	157,638	93,689	71.0%
STARTALK	112,649	(37)	107		112,542	0.1%
TECHNOLOGY INITIATIVE	7,983,928	394,425	1,462,467		6,521,461	18.3%
TITLE I PART A	19,114,537	1,041,008	7,101,048	552,018	11,461,471	40.0%
TITLE I PART D SUBPART 1	109,990	1,370	12,168		97,822	11.1%
TITLE I PART D SUBPART 2	444,802	22,897	132,884		311,918	29.9%
TITLE II PART A	2,426,226	162,250	852,095		1,574,131	35.1%
TITLE III PART A LANGUAGE ACQUISITION	373,549	11,958	117,351		256,198	31.4%
TITLE IV PART A	1,927,639	33,391	451,849	32,480	1,443,310	25.1%
TITLE IV PELL	50,060		11,365		38,695	22.7%
TITLE VI-B IDEA SECTION 611	21,383,134	1,582,353	7,926,283	21,357	13,435,494	37.2%
TITLE VI-B IDEA SECTION 611 ARP	3,470,796	25,154	131,357	365,728	2,973,711	14.3%
TITLE VI-B IDEA SECTION 619 ARP	253,775	1,173	1,467	58,187	194,121	23.5%
VA HUMANITIES BENEATH THE SURFACE	4,905				4,905	
VA PRESCHOOL INITIATIVE	7,703,411	649,331	3,194,061		4,509,350	41.5%
VISSTA	648,833				648,833	
WORKPLACE READINESS	15,678	250	250		15,428	1.6%
TOTAL SCHOOL GRANTS FUND	187,043,168	19,198,205	61,884,075	4,873,710	120,285,383	35.7%

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL BOARD/CITY HEALTH INSURANCE FUND  
JULY 1, 2022 THROUGH JANUARY 31, 2023

B 13

ASSETS:		LIABILITIES:	
CASH	78,635,105	CHECKS PAYABLE	321,367
ACCOUNTS RECEIVABLE		ACCOUNTS PAYABLE-HRA	4
		ACCOUNTS PAYABLE-HSA	54,005
		UNEARNED REVENUE	1,409,691
		EST CLAIMS-JUDGMENTS PAYABLE	7,613,000
		TOTAL LIABILITIES	<u>9,398,067</u>
		FUND EQUITY:	
		RETAINED EARNINGS	71,928,178
		ENCUMBRANCES	
		RESERVE FOR ENCUMBRANCES	
		EXPENSES	(91,230,408)
		REVENUES	88,539,268
		TOTAL FUND EQUITY	<u>69,237,038</u>
TOTAL ASSETS	<u>78,635,105</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>78,635,105</u>

	MONTH'S REALIZED	YEAR-TO-DATE REALIZED	
REVENUES:			
INTEREST ON BANK DEPOSITS	198,807	456,288	
EMPLOYEE PREMIUMS-CITY	1,020,614	7,345,316	
EMPLOYER PREMIUMS-CITY	4,042,380	29,278,132	
EMPLOYEE PREMIUMS-SCHOOLS	1,064,279	9,168,203	
EMPLOYER PREMIUMS-SCHOOLS	6,871,224	42,286,881	
COBRA ADMINISTRATIVE FEE-CITY	302	2,598	
COBRA ADMINISTRATIVE FEE-SCHOOLS	525	1,850	
TOTAL REVENUES	<u>13,198,131</u>	<u>88,539,268</u>	
	MONTH'S EXPENSES	YEAR-TO-DATE EXPENSES	OUTSTANDING ENCUMBRANCES
EXPENSES:			
SALARIES AND BENEFITS	557,674	2,974,685	
HEALTH CLAIMS AND OTHER EXPENSES-CITY	5,042,952	36,063,751	
HEALTH CLAIMS AND OTHER EXPENSES-SCHOOLS	8,081,662	52,191,972	
TOTAL EXPENSES	<u>13,682,288</u>	<u>91,230,408</u>	

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL VENDING OPERATIONS FUND  
JULY 1, 2022 THROUGH JANUARY 31, 2023

B 14

ASSETS:		LIABILITIES:	
CASH	235,960	TOTAL LIABILITIES	
		FUND EQUITY:	
		FUND BALANCE	163,815
		ESTIMATED REVENUE	(63,000)
		APPROPRIATIONS	69,000
		ENCUMBRANCES	
		RESERVE FOR ENCUMBRANCES	
		EXPENDITURES	
		REVENUES	66,145
		TOTAL FUND EQUITY	235,960
TOTAL ASSETS	235,960	TOTAL LIABILITIES AND FUND EQUITY	235,960

	FY 2023 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	2022 PERCENT REALIZED
REVENUES:						
INTEREST ON BANK DEPOSITS			129	129		
VENDING OPERATIONS RECEIPTS	63,000	52,349	66,016	3,016	104.8%	21.0%
TOTAL REVENUES	63,000	52,349	66,145	3,145	105.0%	23.6%
PRIOR YEAR FUND BALANCE (PYFB)	6,000					
TOTAL REVENUES AND PYFB	69,000					

	FY 2023 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	2022 PERCENT OBLIGATED
EXPENDITURES:							
SCHOOL ALLOCATIONS	58,280				58,280		
MATERIALS AND SUPPLIES	10,520				10,520		-1.7%
PURCHASED SERVICES	200				200		
TOTAL	69,000				69,000		-0.3%

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL INSTRUCTIONAL TECHNOLOGY FUND  
JULY 1, 2022 THROUGH JANUARY 31, 2023

B 15

ASSETS:		LIABILITIES:	
CASH	1,404,778	TOTAL LIABILITIES	
		FUND EQUITY:	
		FUND BALANCE	723,591
		ESTIMATED REVENUE	
		APPROPRIATIONS	611,696
		ENCUMBRANCES	3,894
		RESERVE FOR ENCUMBRANCES	(3,894)
		EXPENDITURES	(48,362)
		REVENUES	117,853
		TOTAL FUND EQUITY	1,404,778
TOTAL ASSETS	1,404,778	TOTAL LIABILITIES AND FUND EQUITY	1,404,778

REVENUES:	FY 2023 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED
INTEREST ON BANK DEPOSITS		54,612	117,853	117,853	%
TOTAL REVENUES		54,612	117,853	117,853	
PRIOR YEAR FUND BALANCE (PYFB)	560,840				
PYFB-ENCUMBRANCES	50,856				
TOTAL REVENUES AND PYFB	611,696				

EXPENDITURES:	FY 2023 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
PURCHASED SERVICES	9,817		9,109	708		100.0%
MATERIALS AND SUPPLIES	588,569		25,943	3,186	559,440	4.9%
CAPITAL OUTLAY	13,310		13,310			100.0%
TOTAL	611,696		48,362	3,894	559,440	8.5%

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
SCHOOL EQUIPMENT REPLACEMENT FUND  
JULY 1, 2022 THROUGH JANUARY 31, 2023

B 16

ASSETS:		LIABILITIES:	
CASH	651,803	TOTAL LIABILITIES	
		FUND EQUITY:	
		FUND BALANCE	299,052
		ESTIMATED REVENUE	
		APPROPRIATIONS	400,899
		ENCUMBRANCES	18,436
		RESERVE FOR ENCUMBRANCES	(18,436)
		EXPENDITURES	(52,201)
		REVENUES	4,053
		TOTAL FUND EQUITY	651,803
TOTAL ASSETS	<u>651,803</u>	TOTAL LIABILITIES AND FUND EQUITY	<u>651,803</u>

	FY 2023	MONTH'S	YR-TO-DATE	UNREALIZED	PERCENT
REVENUES:	ESTIMATED	REALIZED	REALIZED	REVENUES	REALIZED
INTEREST ON BANK DEPOSITS		1,676	4,053	4,053	%
TOTAL REVENUES		<u>1,676</u>	<u>4,053</u>	<u>4,053</u>	
PRIOR YEAR FUND BALANCE (PYFB)	372,300				
PYFB-ENCUMBRANCES	28,599				
TOTAL REVENUES AND PYFB	<u>400,899</u>				

	FY 2023	MONTH'S	YR-TO-DATE	OUTSTANDING	REMAINING	PERCENT
EXPENDITURES:	APPROPRIATIONS	EXPENDITURES	EXPENDITURES	ENCUMBRANCES	BALANCE	OBLIGATED
PURCHASED SERVICES	1,213	100	15,504	6,218	(20,509)	1790.8%
MATERIALS AND SUPPLIES	394,224		31,235	12,218	350,771	11.0%
CAPITAL OUTLAY	5,462	5,462	5,462			100.0%
TOTAL	<u>400,899</u>	<u>5,562</u>	<u>52,201</u>	<u>18,436</u>	<u>330,262</u>	17.6%

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
STATEMENT OF EXPENDITURES AND ENCUMBRANCES  
CAPITAL PROJECTS  
JULY 1, 2022 THROUGH JANUARY 31, 2023

B 17

	FY 2023 APPROPRIATIONS	MONTH'S EXPENDITURES	YEAR-TO-DATE EXPENDITURES	PROJECT-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED
601001-RENOV-REPLACEMT-ENERGY MGMT II	13,175,000	107,169	345,896	8,266,842	481,728	4,426,430	66.40%
601002-TENNIS COURT RENOVATIONS II	1,800,000	188,311	262,169	1,483,557	164,037	152,406	91.53%
601005-JOHN B DEY ES MODERNIZATION	28,040,076	4,439	14,529	27,667,127	235	372,714	98.67%
601006-THOROUGHGOOD ES REPLACEMENT	32,470,000			32,426,266	25,997	17,737	99.95%
601007-PRINCESS ANNE MS REPLACEMENT	77,238,759	13,317	276,100	76,811,127	81,646	345,986	99.55%
601013-RENOV & REPLACE-REROOFING PHASE II	35,025,639		140	35,021,821	3,818		100.00%
601015-PRINCESS ANNE HS REPLACEMENT	123,062,277			14,000		123,048,277	0.01%
601016-ENERGY PERFORMANCE CONTRACTS PHASE II	32,500,000	767,881	2,852,448	28,549,042	632,809	3,318,149	89.79%
601017-RENOV & REPLACE-GROUND PH III	16,437,887	92,674	1,307,663	11,663,521	388,617	4,385,749	73.32%
601018-RENOV & REPLACE-HVAC PH III	39,708,316	653,145	4,781,424	25,033,485	6,339,206	8,335,625	79.01%
601019-RENOV & REPLACE-REROOFING PH III	22,150,000	181,964	1,684,328	13,613,392	6,492,376	2,044,232	90.77%
601020-RENOV & REPLACE - VARIOUS PH III	16,125,000	126,911	4,452,431	10,661,851	3,183,087	2,280,062	85.86%
601021-PLAZA ANNEX-LASKIN ROAD ADDITION	13,750,000	11,079	11,579	13,592,635	106,257	51,108	99.63%
601022-ELEMENTARY PLAYGROUND EQUIPMENT REP	2,584,737	245,714	250,759	1,265,442	53,119	1,266,176	51.01%
601023-STUDENT DATA MANAGEMENT SYSTEM	12,187,001			12,140,700		46,301	99.62%
601025-SCHOOL HR-PAYROLL	9,196,000			8,867,573		328,427	96.43%
601026-LYNNHAVEN MIDDLE SCHOOL EXPANSION	13,850,000	370,545	4,328,284	7,246,023	5,816,802	787,175	94.32%
601027-RENOV & REPLACE-SAFE SCHOOLS IMPROVEMENTS	600,000	68,541	162,678	560,195	16,203	23,602	96.07%
601028-B F WILLIAMS ES-BAYSIDE 6TH REPLACEMENT	19,000,000			16,000		18,984,000	0.08%
601029-BAYSIDE HIGH SCHOOL REPLACEMENT	15,396,675			14,000		15,382,675	0.09%
601030-REPLACEMENT PAYROLL SYSTEM	4,382,407					4,382,407	
601031-SCHOOL BUS & FLEET REPLACEMENT	7,713,000	553,337	775,079	801,209	6,587,439	324,352	95.79%
601032-PHONE SYSTEM REPLACEMENT	7,266,223	28,827	2,252,408	2,252,408	1,983,122	3,030,693	58.29%
601999-PAYROLL ALLOCATION		(287,324)	156,550	156,550		(156,550)	
TOTAL CAPITAL PROJECTS	543,658,997	3,126,530	23,914,465	318,124,766	32,356,498	193,177,733	64.47%

VIRGINIA BEACH CITY PUBLIC SCHOOLS  
GREEN RUN COLLEGIATE CHARTER SCHOOL  
JULY 1, 2022 THROUGH JANUARY 31, 2023

B 18

ASSETS:		LIABILITIES:	
CASH	2,422,141	CHECKS PAYABLE	27,168
		ACH PAYABLE	
		SALARIES PAYABLE-OPTIONS	148,461
		FICA PAYABLE-OPTIONS	11,357
		TOTAL LIABILITIES	186,986
		FUND EQUITY:	
		FUND BALANCE	
		ESTIMATED REVENUE	(4,363,929)
		APPROPRIATIONS	4,365,350
		ENCUMBRANCES	12,649
		RESERVE FOR ENCUMBRANCES	(12,649)
		EXPENDITURES	(2,130,195)
		REVENUES	4,363,929
		TOTAL FUND EQUITY	2,235,155
TOTAL ASSETS	2,422,141	TOTAL LIABILITIES AND FUND EQUITY	2,422,141

	FY 2023 ESTIMATED	MONTH'S REALIZED	YR-TO-DATE REALIZED	UNREALIZED REVENUES	PERCENT REALIZED	2022 PERCENT REALIZED
REVENUES:						
TRANSFER FROM GENERAL FUND	4,363,929		4,363,929		100.0%	100.0%
TOTAL REVENUES	4,363,929		4,363,929		100.0%	100.0%
PYFB-ENCUMBRANCES	1,421					
	4,365,350					

	FY 2023 APPROPRIATIONS	MONTH'S EXPENDITURES	YR-TO-DATE EXPENDITURES	OUTSTANDING ENCUMBRANCES	REMAINING BALANCE	PERCENT OBLIGATED	2022 PERCENT OBLIGATED
EXPENDITURES:							
PERSONNEL SERVICES	2,653,113	248,292	1,339,001		1,314,112	50.5%	49.5%
FRINGE BENEFITS	918,668	94,972	473,237		445,431	51.5%	47.4%
PURCHASED SERVICES	416,422	19,346	180,941		235,481	43.5%	41.8%
OTHER CHARGES	77,339	2,303	58,536		18,803	75.7%	35.9%
MATERIALS AND SUPPLIES	299,808	8,596	78,480	12,649	208,679	30.4%	26.7%
TOTAL	4,365,350	373,509	2,130,195	12,649	2,222,506	49.1%	46.4%

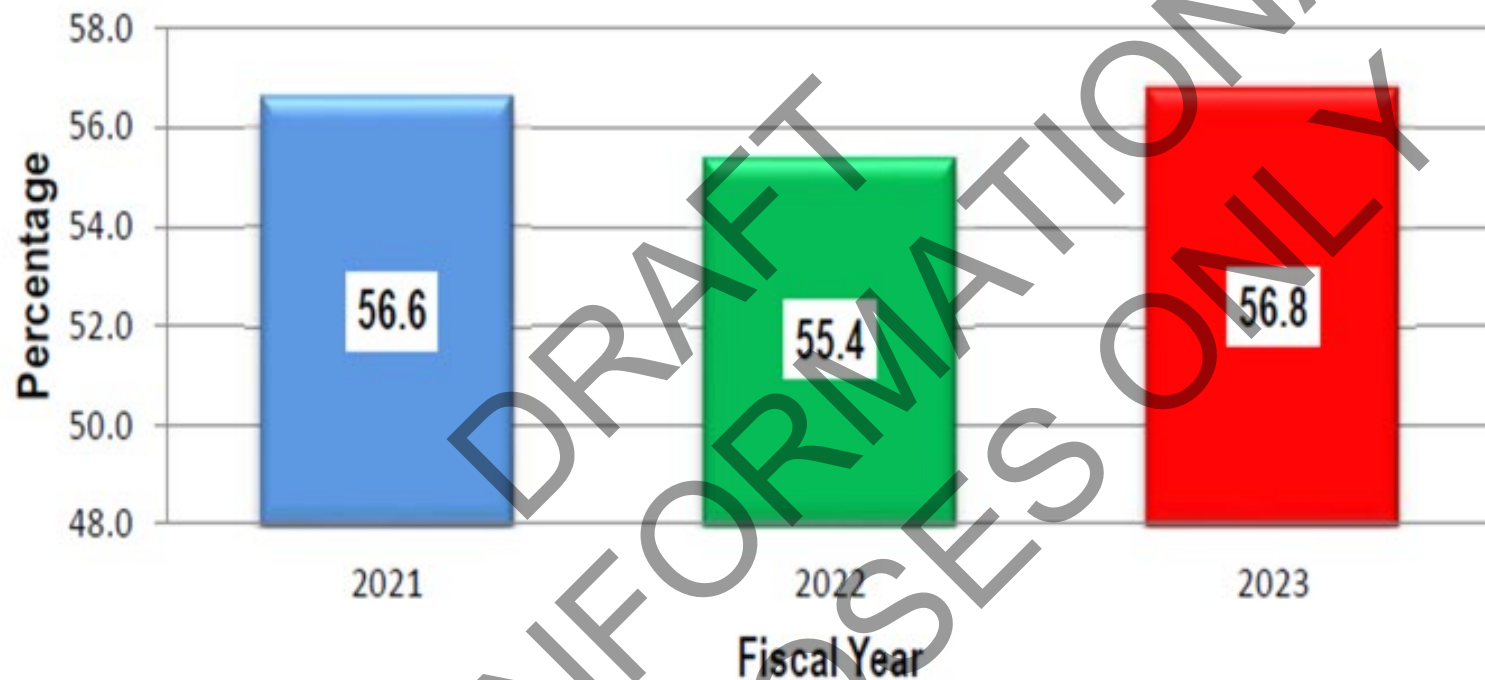




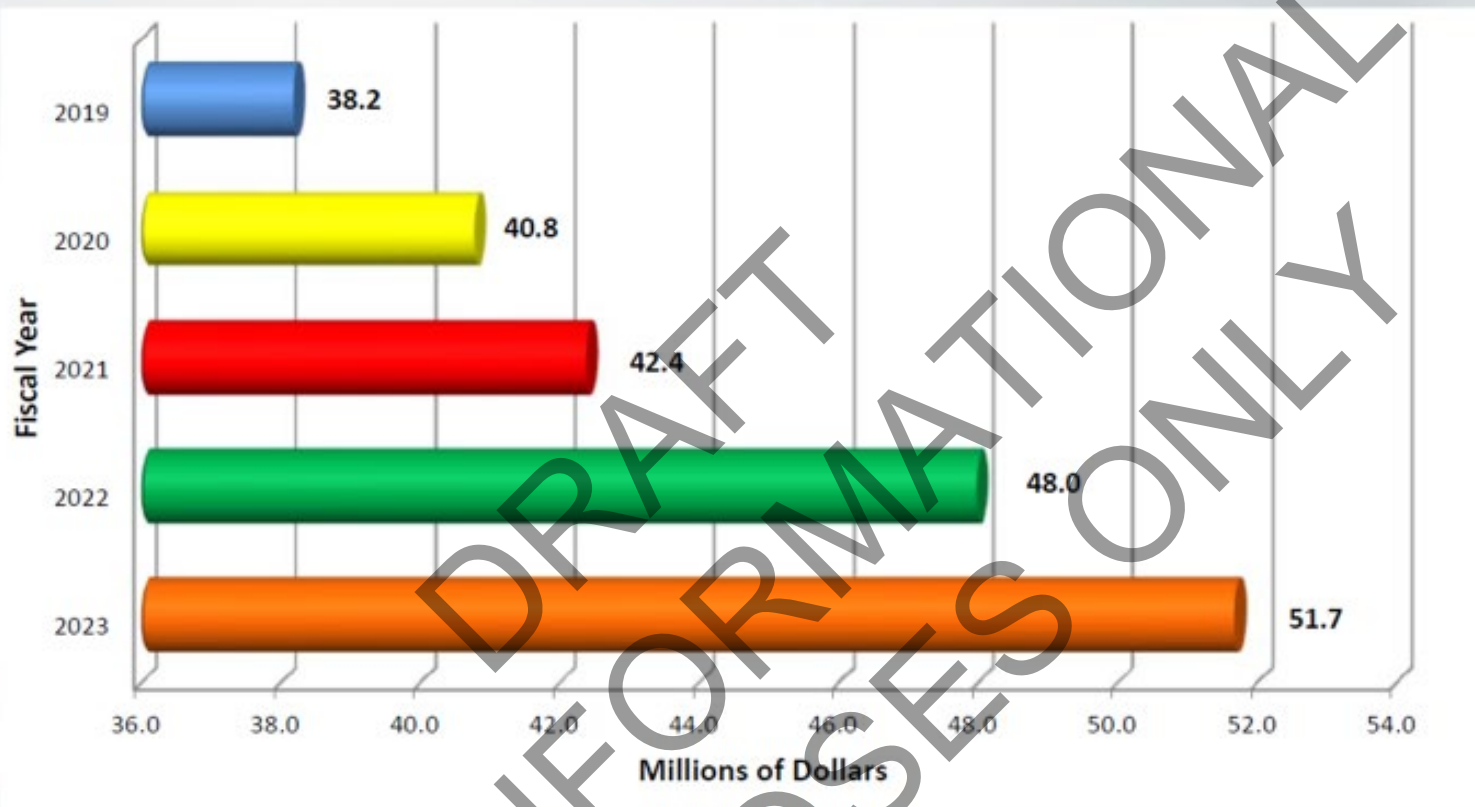
# A Presentation to the School Board

By: The Department of Budget and Finance, Office of Business Services  
Tuesday, January 28, 2023

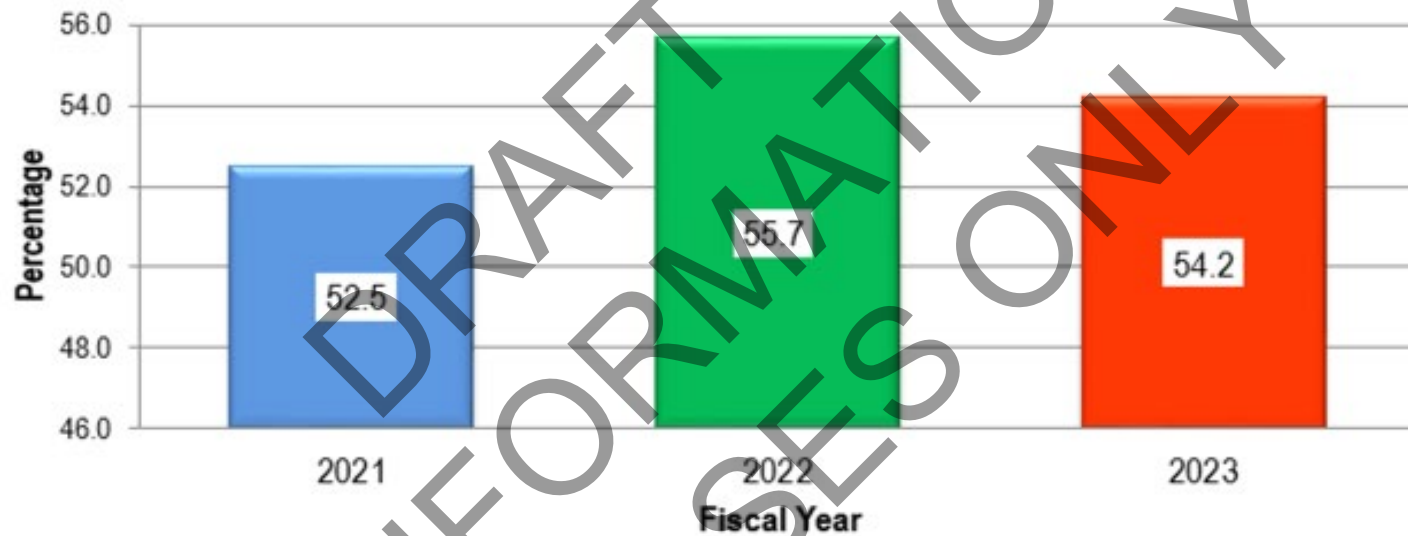
## School Operating Fund Revenue Percentage of Actual to Budget as of January 31, 2023



## State Sales Tax Revenue through January 31, 2023



# School Operating Fund Expenditures/Encumbrances Percentage of Actual to Budget as of January 31, 2023





**VIRGINIA BEACH CITY PUBLIC SCHOOLS**  
CHARTING THE COURSE

## School Board Agenda Item

**Subject:** Policy Review Committee Recommendations **Item Number:** 12B1-16

**Section:** Information **Date:** February 28, 2023

**Senior Staff:** Donald E Robertson, Ph.D. , Chief of Staff

**Prepared by:** Kamala Lannetti, School Board Attorney; John Sutton, III, Coordinator, Policy and Intergovernmental Affairs, Desiree Call, Intern

**Presenter(s):** Kamala Lannetti, School Board Attorney

### Recommendation:

That the School Board approve Policy Review Committee (PRC) recommendations regarding review, amendment, and repeal of certain bylaws and policies as reviewed by the PRC at its February 9, 2023 meeting.

### Background Summary

- 1) Policy 2-1/Management Plan/Goals and Objectives-recommended scrivener's changes.
- 2) Policy 2-2/Definition-no recommended changes.
- 3) Policy 2-3/Consultants- added language pertaining to monthly reports regarding consultant contracts to School Board.
- 4) Policy 2-5/Superintendent: Qualifications-recommended scrivener's changes.
- 5) Policy 2-6/Superintendent: Recruitment and Selection Procedures-recommended scrivener's changes.
- 6) Policy 2-7/Superintendent: Appointment/Term of Office/Oath/Compensation-no recommended changes.
- 7) Policy 2-8/Superintendent: Powers/Duties/Responsibilities-no recommended changes.
- 8) Policy 2-9/Superintendent: Evaluation-no recommended changes.
- 9) Policy 2-10/Superintendent: Vacancy in Office/Acting/Superintendent/Fines/Suspension/Separation/Conditions of Employment-recommended scrivener's changes.
- 10) Policy 2-13/Job Descriptions-no recommended changes.
- 11) Policy 2-14/Organizational Structure-no recommended changes.
- 12) Policy 2-19/Administrative Action in Absence of Policy-no recommended changes.
- 13) Policy 2-20/Review of Administrative Decisions/Board Requests of Administrators- additional language to regarding public access.
- 14) Policy 2-33/Coordinators: Title IX/Section 504/ADA-recommended scrivener's changes.
- 15) Policy 5-29/Awards for Achievement/Class Rank/Honor Designations-recommended additional language regarding school year 2023-2024, required enrollment, and schools with an advanced academy and the ability to have 2 valedictorians and 2 salutatorians.
- 16) Policy 7-49/Organizations Eligible to Use Facilities-recommended changes to reflect addition of Girl Scouts and the change in the Boy Scouts' Organizational name.

### Source:

Code of Virginia, 1950, as amended, § 22.1-253.12:7 School Board Policies.  
Policy Review Committee Meeting of February 9, 2023

## **ADMINISTRATION**

### **Management Plan/Goals and Objectives**

#### **A. Management Plan**

The School Board in cooperation with the Superintendent is responsible for the effective and efficient operation of the School Division. Each school principal is responsible for providing instructional leadership and supervising the operation and management of the school and assigned property, in accordance with the policies, rules and regulations of the School- Board and under the supervision of the Superintendent.

#### **B. Goals and Objectives**

The School Board in cooperation with the Superintendent shall provide leadership to improve the quality of schooling in the following ways:

1. To encourage shared decision making;
2. To provide educational opportunities to overcome factors of socioeconomic background or preschool disadvantage to ensure that all children learn;
3. To involve parents, religious organizations, military, higher education, business and industry, and public and private agencies in supporting the goals of education;
4. To develop and adhere to a system of accountability to ensure school improvement;
5. To establish staff development programs to maintain and improve the professional staff and to train all participants for involvement in shared decision making, effective schooling practices, and characteristics of effective organizational cultures;
6. To establish and maintain open communications with students, employees, parents, taxpayers, and government leaders;
7. To establish employee evaluation systems based on student achievement, effective schooling practices, and school improvement initiatives;
8. To establish personnel selection, retention, and promotion practices to identify and train future leaders; and
9. To protect and advance the belief that preparing students to be successful learners, workers and citizens is the most important purpose of schooling.

These activities are to be fused into the School Division's Strategic Plan. The Superintendent shall provide the School Board and community with annual progress reports toward the identified goals and objectives of the Strategic Plan.

Adopted by School Board: December 17, 1991

Amended by School Board: October 20, 1992

Amended by School Board: December 3, 2013

Amended by School Board: December 1, 2020

Amended by School Board: March 2023

APPROVED AS TO  
LEGAL SUFFICIENCY

Kamala H. Lenzakis

## ADMINISTRATION

### **Definition**

The term "administrator" shall apply to those positions identified as “administrator” in the School Board approved Compensation Plan. Other positions are classified as “administrator” as approved by the School Board upon recommendation of the Superintendent.

Adopted by School Board: October 20, 1992


Amended by School Board: October 17, 1995

Amended by School Board: December 3, 2013

Reviewed by School Board: December 1, 2020

Reviewed by School Board: March 2023

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## ADMINISTRATION

### Consultants

The School Board and Superintendent may engage the services of consultants when, in their judgment, such services are not available within the present staff; substantial savings to the School Division are evident; and/or such employment will be to the advantage of the School Division in some other way. The Superintendent or designee will provide a monthly report to the School Board regarding consultants hired by the School Division.

Consultants shall exercise no administrative authority over the work of employees in the School Division but shall act only as advisers in those fields in which they are qualified to offer expert assistance.

All administrative supervision of employees shall be in the hands of those to whom such responsibility has been specifically designated.

Adopted by School Board: October 20, 1992  
Amended by School Board: December 3, 2013  
Amended by School Board: December 1, 2020  
Amended by School Board: March 2023

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LEGAL SUFFICIENCY

Kamala H. Lennetti

ADMINISTRATION

**Superintendent: Qualifications**

The School Board will appoint a ~~a~~ Superintendent who meets the qualifications and is on the list of eligible certified by the Virginia Department of Education to serve as a ~~Division~~ superintendent.

**Legal Reference**

Code of Virginia § 22.1-58, as amended. Division superintendent required.

Code of Virginia § 22.1-59, as amended. Qualifications of division superintendent.

Code of Virginia § 22.1-63, as amended. Certain officers ineligible for or to hold office of superintendent.

~~8-VAC-20-390-10~~, as amended. Qualifications.

~~8-VAC-20-22-600~~, as amended. Division Superintendent license.

Adopted by School Board: October 20, 1992

Amended by School Board: October 1, 2013

Amended by School Board: November 26, 2019

Amended by School Board: March 2023

APPROVED AS TO  
LEGAL SUFFICIENCY

Kamala H. Lantieri

## ADMINISTRATION

### **Superintendent: Recruitment and Selection Procedures**

The School Board will serve as the official search committee, with the ~~C~~ehairman acting as the public spokesman in making official announcements. The School Board will publicly announce its procedures for recruitment and selection of a Superintendent. The School Board may engage consultants to assist the School Board with the recruitment and selection procedures. Current School Division personnel who meet the qualifications for candidacy may apply. The School Board shall furnish all applicants with the regulations concerning the minimum qualifications for the position of division superintendent. The School Board will follow all applicable law and regulation regarding the recruitment and appointment of the Superintendent.

### **Legal Reference**

Code of Virginia § 22.1-59, as amended. Qualifications of superintendent.

Code of Virginia § 22.1-60, as amended. Appointment and term of superintendent; certain contractual matters.

Code of Virginia § 22.1-61, as amended. When Board to appoint superintendent.

Code of Virginia § 22.1-63, as amended. Certain officers ineligible for or to hold office of superintendent.

Virginia Board of Education Regulation 8VAC20-390-10, as amended. Qualifications.

Virginia Board of Education Regulation 8VAC~~E~~20-23-600, as amended. Division Superintendent license.

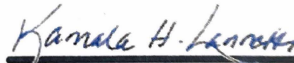
Adopted by School Board: October 20, 1992

Amended by School Board: October 1, 2013

Amended by School Board: June 23, 2020

Amended by School Board: March 2023

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LEGAL SUFFICIENCY

  
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## **ADMINISTRATION**

### **Superintendent: Appointment/Term of Office/Oath/Compensation**

#### **A. Appointment and Contract**

The School Board shall appoint a Superintendent from the eligible candidates licensed by the Virginia Board of Education within the time period set forth by law and regulation. The School Board may not renegotiate the Superintendent's contract during the period following the election or appointment of new School Board Members and the date such members are qualified and assume office.

#### **B. Term of Office**

The School Board shall appoint the Superintendent for an initial term of not less than two years and not more than four years. All contract terms for the Superintendent will expire on June 30th. After completion of the initial term, the School Board will appoint the Superintendent for a term not to exceed four years.

#### **C. Oath**

Before taking office, the Superintendent shall take and subscribe the oath as specified by law.

#### **D. Compensation and expenses**

The Superintendent's salary shall be determined by the School Board and paid consistent with the Superintendent's contract with the School Board. The School Board shall provide for the necessary travel, office expenses, and other expenses related to the Superintendent's performance of duties. Unless otherwise specified, the Superintendent will follow applicable policies, regulations, and/or business procedures for spending and payment/reimbursement of work-related expenses.

#### **E. Virginia State and Local Government Conflict of Interests Act- Disclosure form filing**

The Superintendent will file a disclosure form as set forth in the Virginia State and Local Governments Conflict of Interests Act, as amended.

### **Legal Reference**

Code of Virginia § 2.2-3115, as amended. Disclosure by local government officers and employees.

Code of Virginia § 2.2-3118.2, as amended. Disclosure form; filing requirements.

Code of Virginia § 22.1-60, as amended. Appointment and term of superintendent.

Code of Virginia § 22.1-61, as amended. When Board to appoint superintendent.

Code of Virginia § 22.1-62, as amended. Appointment of same person by two or more school divisions; approval of part-time superintendent by State Board.

Code of Virginia § 22.1-64, as amended. Oath of superintendent.

Code of Virginia § 22.1-67, as amended. Expenses of superintendents.

Adopted by School Board: October 20, 1992

Amended by School Board: October 1, 2013

Amended by School Board: November 12, 2019

Reviewed by School Board: March 2023

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LEGAL SUFFICIENCY

Kamala H. Lennetti

## ADMINISTRATION

### **Superintendent: Powers/Duties/Responsibilities**

#### **A. Generally**

The Superintendent serves as the chief administrative officer of the School Division. The Superintendent shall perform those duties required by the Virginia Board of Education and the School Board. The Superintendent will provide leadership and direct the management of the School Division in accordance with policies adopted by the School Board. The Superintendent will maintain effective relationships with staff, students, parents and community, area school divisions and colleges, the Virginia Department of Education, and other municipal, state and federal agencies.

#### **B. Performance Responsibilities**

The Superintendent's performance responsibilities shall be enumerated in the Superintendent's contract.

### **Legal Reference**

Code of Virginia § 22.1-68, as amended. Records.

Code of Virginia § 22.1-69, as amended. Superintendent to attend meetings.

Code of Virginia § 22.1-70, as amended. Powers and duties of superintendent generally.

Virginia Board of Education Regulations 8VAC20-390 *et seq.*, as amended. Rules Governing Division Superintendent of Schools.

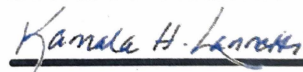
Adopted by School Board: October 20, 1992

Amended by School Board: October 1, 2013

Amended by School Board: June 23, 2020

Reviewed by School Board: March 2023

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## ADMINISTRATION

### **Superintendent: Evaluation**

The School Board shall evaluate the Superintendent annually consistent with the performance standards set forth by the Virginia Board of Education and applicable law or regulation. The School Board Governance Committee shall have responsibility for the evaluation procedure.

### **Legal Reference**

Code of Virginia § 22.1-60.1, as amended. Evaluation of superintendent.

Code of Virginia § 22.1-253.13:5, as amended. Standard 5. Quality of classroom instruction and educational leadership.

Virginia Board of Education Guidelines for Uniform Performance Standards and Evaluation Criteria for Superintendents. July 1, 2012.

Adopted by School Board: October 20, 1992

Amended by School Board: October 1, 2013

Amended by School Board: June 17, 2014

Amended by School Board: June 23, 2020

Reviewed by School Board: March 2023

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## **ADMINISTRATION**

### **Superintendent: Vacancy in Office/Acting Superintendent/Fines/Suspension/Separation/Conditions of Employment**

#### **A. Vacancy- defined**

A vacancy in the office of the Division Superintendent happens when any of the following conditions exist:

1. The Superintendent resigns office;
2. The School Board terminates the Superintendent's contract;
3. The Superintendent dies;
4. The Superintendent ceases to have the qualifications required by the Virginia Department of Education to hold the position of Division Superintendent;
5. The Superintendent becomes so incapacitated as to be unable to perform job with reasonable accommodations;
6. The Superintendent does not report to work and/or perform job duties without being excused by the School Board from performing such duties;
7. The Superintendent ceases to live in the City of Virginia Beach after establishing initial residency within a reasonable time after appointment;
8. The office of Division Superintendent shall be deemed vacant upon the Superintendent's engaging in any other business or employment during the term of office unless the Superintendent was granted prior approval by the School Board or upon the Superintendent's resignation or removal from office; and
9. Other good and just cause as determined by the School Board.

#### **B. Vacancy in Office - procedure to appointment new Superintendent**

The School Board shall appoint a division superintendent within one hundred eighty (180) days after a vacancy occurs. In the event that the School Board appoints a Superintendent and the appointee seeks and is granted release from such appointment prior to assuming office, the School Board shall be granted by the Virginia Department of Education a sixty (60) day period from the time of release within which to make another appointment. If the School Board has not appointed a Superintendent within one hundred twenty (120) days of a vacancy, the School



Board will submit a written report to the Virginia Superintendent of Public Instruction demonstrating its timely efforts to make an appointment. Upon request, the School Board shall be granted up to an additional one hundred eighty (180) days within which to appoint a division superintendent.

### **C. Acting Superintendent**

Upon the determination of a vacancy in the Superintendent's position, the School Board shall appoint an Acting Superintendent and compensate such person in accordance with the duties performed. The Acting Superintendent will perform the duties and have the responsibilities and rights of the Superintendent until such time as a Division Superintendent is appointed and assumes office. The Acting Superintendent may be a current employee and, at the School Board's discretion, may maintain the job title, responsibilities and compensation of the current employment position in addition to the duties and responsibilities of the Acting Superintendent. By agreement with the School Board, the Acting Superintendent may resume the prior position with the School Board or another agreed upon position once the Division Superintendent is appointed and assumes office.

### **D. Fines, suspension and removal for cause**

The Superintendent may be fined, suspended, or removed from office by either the Virginia Board of Education, upon recommendation of the Superintendent of Public Instruction, or by the School Board for sufficient cause. The Superintendent may appeal such a decision in accordance with applicable law. Nothing in this Policy prohibits the School Board from taking other disciplinary action against the Superintendent or terminating the Superintendent's contract.

### **E. Conditions of employment**

The School Board authorizes the School Board Governance Committee to initially address concerns or issues identified by the Superintendent as conditions affecting the Superintendent's employment when the Superintendent's employment contract and/or applicable law, policy or regulation do not otherwise provide a procedure for addressing the concern or issue.

### **Legal Reference**

Code of Virginia § 22.1-60, as amended. Appointment and term of superintendent.

Code of Virginia § 22.1-66, as amended. Vacancy in office.

| Code of Virginia § 22.1-65, as amended. Punishment of division superintendents.

| Code of Virginia § 22.1-306, as amended. Definitions.

| 8-VAC-20-390-30, as amended. Acting Superintendent.

Adopted by School Board: October 20, 1992  
Amended by School Board: October 1, 2013  
Amended by School Board: November 12, 2019  
Amended by School Board: March 2023

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LEGAL SUFFICIENCY

Kamala H. Lennetti

## ADMINISTRATION

### **Job Descriptions**

Each position shall have a job description which includes, but is not limited to, general responsibilities, essential functions, knowledge, skills, abilities, and any additional requirements necessary to the position. The job description should be available to the staff and the public.

The Superintendent shall be responsible for developing for each administrative and supervisory position an effective job description that incorporates the guidelines under School Board Regulation 2-14.2, as amended, and other relationships necessary for efficient management of the School Division.

### **Related Links**

School Board Regulation 2-14.2  
School Division Job Titles/Descriptions

Adopted by School Board: August 21, 1990  
Amended by School Board: July 16, 1991  
Amended by School Board: October 20, 1992  
Amended by School Board: December 3, 2013  
Amended by School Board: December 1, 2020  
Reviewed by School Board: March 2023

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## ADMINISTRATION

### **Organizational Structure**

The School Board and the Superintendent value an organizational structure and two-way system of communication whereby there is an open, orderly and constructive exchange of ideas, information and assistance among employees at every level. The organizational structure of the School Division shall include organizational charts wherein each employee may identify his/her relationship with other employees. The charts should show the line of authority (chain of command) and, where possible, the secondary lines of cooperation expected across various positions.

The organizational charts shall be a graphic interpretation of the lines of responsibility guidelines established in School Board Regulation 2-14.2.

### **Related Links**

School Board **Regulation 2-14.2**

Adopted by School Board: August 21, 1990

Amended by School Board: July 16, 1991

Amended by School Board: October 20, 1992

Amended by School Board: December 3, 2013

Reviewed by School Board: March 2023

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## **ADMINISTRATION**

### **Administrative Action in Absence of Policy**

Where administrative action is required in situations for which no guidelines have been provided by the School Board, the Superintendent shall have the power to act. The Superintendent shall inform the School Board promptly of the action which shall be subject to review by the School Board at its next regular meeting. The Superintendent shall make recommendations for needed policy changes.

Adopted by School Board: October 20, 1992

Scrivener's Amendments: December 3, 2013

Reviewed by School Board: March 2023

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LEGAL SUFFICIENCY

Kamela H. Lenoir

## **ADMINISTRATION**

### **Review of Administrative Decisions/Board Requests of Administrators**

A. All questions from staff members concerning the operation of the School Division shall first be discussed with the appropriate administrators. School Board Members are not to request that staff members compile lengthy statistics, documents, or reports without channeling the request through the Superintendent or taking a School Board vote approving the request. To do otherwise results in staff members being given conflicting priorities.

B. Staff members are to respond to School Board Member requests regarding School Board agenda items and are to answer School Board Member's questions relating to the welfare of the School Division. In the event a staff member feels that the School Board Member request is as described in section A of this Policy, the staff member shall so advise the School Board Member, contact the Superintendent, and provide the information upon direction of the Superintendent or the School Board. School Board Members shall not act unfavorably toward staff members adhering to this policy.

### **Legal Reference**

School Board Bylaw 1-29, as amended. School Board/Staff Communications/Staff Reports to School Board.

### **Related Links**

School Board **Bylaw 1-29**

Adopted by School Board: October 20, 1992

Amended by School Board: October 7, 1997

Scrivener's Amendments: December 3, 2013

Reviewed by School Board: March 2023

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## ADMINISTRATION

### **Coordinators: Title IX/Section 504/ADA**

The Superintendent shall appoint a member or members of the administrative staff to assure compliance with the following federal laws:

1. Title IX of the Education Amendments of 1972 (sex discrimination) regulations for student programs and personnel employment policies and practices;
2. Section 504 (~~discrimination of individuals with disabilities~~~~handicap discrimination~~) of the Rehabilitative Act of 1973, as amended; and
3. Americans with Disabilities Act of 1990.

### **Editor's Note**

~~See School Board Regulation 2-33.1 for the administrative officers responsible for compliance.~~

### **Legal Reference**

Americans with Disabilities Act of 1990, 42 U.S.C. § 12101, *et seq.*, as amended.

Title IX of the Education Amendments of 1972, 20 U.S.C. § 1681-88, as amended.

Section 504 of the Rehabilitative Acts of 1973, 29 U.S.C. § 794, 34 C.F.R. Section 104.7 (a) and (b), as amended.

### **Related Links**

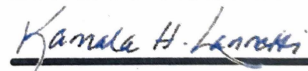
School Board **Regulation 2-33.1**

Adopted by School Board: October 20, 1992

Amended by School Board: December 3, 2013

Amended by School Board: March 2023

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LEGAL SUFFICIENCY

  
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## STUDENTS

### Awards for Achievement/Class Rank/Honor Designations

#### A. Generally

The School Board approves of awards for students who achieve high academic standing, outstanding citizenship, physical expertise and other characteristics that contribute to good citizenship. The School Board, however, does not approve of giving awards to students where the basic purpose is obviously commercialism. Awards donated by non-school agencies which are recognized nationally and approved by the Superintendent or designee or the School Board may be awarded to students at appropriate ceremonies and times.

#### B. Honor Rolls

Students should be encouraged to reach their maximum potential in academic programs. Students who do outstanding work shall be recognized through an honor roll system.

#### C. Awards for Exemplary Performance

1. Students who complete the requirements for a Standard Diploma or Advanced Studies Diploma with a grade average of 4.0 or better in the required courses will receive a Board of Education seal on the diploma.
2. Students who complete the requirements for an Advanced Studies Diploma with a grade point average of 3.0 or better and successfully complete college-level coursework that will earn the student at least nine transferable college credits in Advanced Placement (AP), International Baccalaureate (IB), Cambridge, or dual enrollment courses will receive a Governor's seal on the diploma.
3. Students may receive other seals or awards for exceptional academic, vocational, citizenship, or other exemplary performance in accordance with criteria defined by the School Board or the Virginia Board of Education.

#### D. Honor Designations

~~Beginning with the 9th grade cohort of students (Class of 2022) entering high school in the fall of 2018, Class Rank will no longer be reported on a student's transcript or published by the school.~~ Each high school will be provided with ~~a percentile rating of~~ Grade Point Averages for class rank for individual colleges, universities, scholarships or military applications that require this information or that is requested by a parent/legal guardian or adult student. The principal or school designee shall also provide colleges and universities



with an explanation of the Latin Honors system through the Virginia Beach City Public Schools transcript profile.

1. A student's grade point average will be computed for the following purposes:
    - a. To determine honor designations.
    - b. To determine if the student is eligible for certain diploma seals awarded by the Virginia Board of Education.
    - c. To communicate to college admission offices and other agencies designated by the adult student and/or parent/legal guardian of a minor student.
    - d. To determine class rank of individual students.
    - e. To determine the valedictorians and salutatorians for the graduating class.
  2. Beginning in school year 2023-2024, the following honor designations will be utilized to distinguish academic achievement for graduating seniors:
    - a. A student earning a 3.03.25 cumulative grade point average or higher will be considered an honor graduate.
    - b. A student earning a 3.5 - 3.75 cumulative grade point average will be awarded the Cum Laude distinction.
    - c. A student earning a 3.76 - 3.99 cumulative grade point average will be awarded the Magna Cum Laude distinction.
    - d. A student earning a 4.0 and above cumulative grade point average will be awarded the Summa Cum Laude distinction.
    - e. Honor Designations will be added to the student's final transcript.
  3. The designation of Valedictorian and Salutatorian will ~~not~~ be utilized. To be eligible for Valedictorian/Salutatorian, student must complete the last four consecutive semesters enrolled in the high school.
  4. For those schools with specialty academies, the Superintendent is also authorized to permit a valedictorian and salutatorian for each academy and advanced academic program within the comprehensive school. shall develop regulations for formally acknowledging academic achievement for graduating seniors, to include the student(s) with the highest GPA.
- 4.

## **Legal Reference**

Virginia Board of Education Regulations Establishing Standards for Accrediting Public Schools in Virginia, § VAC 20-131-10 *et seq.*, as amended.

Adopted by School Board: October 21, 1969

Amended by School Board: February 16, 1971

Amended by School Board: August 21, 1990

Amended by School Board: July 16, 1991

Amended by School Board: June 15, 1993 (Effective August 14, 1993)

Amended by School Board: October 6, 1998

Amended by School Board: April 20, 2010

Amended by School Board: April 24, 2018

Amended by School Board: October 26, 2021

Amended by School Board: March 2023

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LEGAL SUFFICIENCY

Kamala H. Lennetti

## COMMUNITY RELATIONS

### **Organizations Eligible to Use Facilities**

#### **A. Generally**

The education of students and the business and operations of the School Board and the School Division shall receive first consideration in the use of School Board and School Division owned or operated buildings, facilities, grounds, vehicles, and equipment (hereinafter “facilities”). School Division recognized school-related organizations shall have priority over non-school related organizations, and approved child and youth groups shall have priority over adult groups.

All uses must be in the interest of the community as determined by the Superintendent or designee. Secret or closed meetings shall not be allowed. In the interest of public safety, and the welfare of the majority of our citizens, the Superintendent or designee reserves the right to refuse in writing any group or individual the use of facilities.

#### **B. Use by Religious Groups**

Religious groups may apply for permission to use facilities for religious services over an extended period of time with the following conditions:

1. Contracts will be reviewed and renewed ~~annually~~; annually.
2. A custodian will be required on school premises during religious services or meetings; and
3. The applicant must have definite building plans, i.e., own land, have blueprints, and/or a building fund.

#### **C. Scouting BSA/Girl Scouts ~~Boy Scouts~~ and other patriotic youth organizations**

Scouting BSA, Girl Scouts ~~Boy Scouts~~ and other patriotic youth organizations (as defined by U.S.C. Title 36) have the same ability to use school facilities as other community groups.

#### **D. Political groups or campaigning**

Facilities may not be used for campaigning for candidates for elected offices or for campaign related activities except when facilities are used as polling places and campaign activities are limited to designated areas by election officials. The purpose of this restriction is to ensure that School Board owned, or operated facilities remain politically neutral. Political groups, including but not limited to lobbying organizations, political action committees, local political groups, may use facilities for regular organization meetings under conditions that indicate that the School Board and the School Division are not endorsing or supporting the organization or any individual candidate.

**Editor's Note**

~~See School Board Policy 5-53: Activities: Access to School Facilities~~  
~~See School Board Policy 7-48: Community Use of School Facilities/Generally~~  
~~See School Board Policy 7-55: Fees for Use of School Facilities and School Board Regulation 7-55.1: Fees for Use of School Facilities.~~

**Legal Reference**

Boy Scouts of America Equal Access Act, 20 U.S.C. § 7905, as amended

Patriotic and National Observances, Ceremonies, and Organizations, 36 U.S.C. § 101 *et seq.*, as amended.

**Related Links**

School Board [Policy 7-53](#)

School Board [Policy 7-48](#)

School Board [Policy 7-55](#)

School Board [Regulation 7-55.1](#)

Adopted by School Board: October 20, 1992

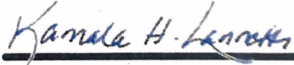
Amended by School Board: September 2, 2003

Scrivener's Amendments: June 9, 2014

Amended by School Board: September 28, 2021

Amended by School Board: March 2023

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LEGAL SUFFICIENCY

  
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**Subject:** Resolution: National Women's History Month **Item Number:** 14A1

**Section:** Consent **Date:** February 28, 2023

**Senior Staff:** Ty M. Harris, Director, Office for Diversity, Equity and Inclusion

**Prepared by:** Ty M. Harris, Director, Office for Diversity, Equity and Inclusion

**Presenter(s):** Ty M. Harris, Director, Office for Diversity, Equity and Inclusion

**Recommendation:**

That the School Board approve a resolution recognizing March 2023 as National Woman's History Month. The Women's History Month theme for 2023 is "**Celebrating Women Who Tell Our Stories.**" This theme is "both a tribute to the ceaseless work of caregivers and frontline workers during this ongoing pandemic and also a recognition of the thousands of ways that women of all cultures have provided both healing and hope throughout history."

**Background Summary:**

Throughout 2023, the National Women's History Alliance (NWHHA) will encourage recognition of women, past and present, who have been active in all forms of media and storytelling including print, radio, TV, stage, screen, blogs, podcasts, and more. The timely theme honors women in every community who have devoted their lives and talents to producing art, pursuing truth, and reflecting the human condition decade after decade. From the earliest storytellers through pioneering journalists, our experiences have been captured by a wide variety of artists and teachers. These include authors, songwriters, scholars, playwrights, performers, and grandmothers throughout time. Women have long been instrumental in passing on our heritage in word and in print to communicate the lessons of those who came before us. Women's stories, and the larger human story, expand our understanding and strengthen our connections with each other.

As in previous years, the Alliance, which is centered in Santa Rosa, California, will encourage local communities throughout the country to use the year's theme to guide their own celebrations. The NWHHA will popularize national efforts through online celebrations, a special magazine, and thematic products that recognize and honor these brave, accomplished, and influential women who told – and continue to tell – our stories. Today and over the years ahead, their dedication and shared desire to give voice to the voiceless are critical to keeping us informed, entertained, and aware.

**Source:**

<https://nationalwomenshistoryalliance.org/>

**Budget Impact:**

None

**Resolution  
National Woman's History Month  
March 2023**

**WHEREAS** American women of every race, class, and ethnic background have made historic contributions to the growth and strength of our school division, communities and nation in countless recorded and unrecorded ways;

**WHEREAS** American women have played and continue to play critical economic, cultural, and social roles in every sphere of the life of the nation by constituting a significant portion of the labor force working inside and outside of the home;

**WHEREAS** American women have played a unique role throughout the history of our city and nation by providing the majority of the teaching force of the nation;

**WHEREAS** American women were particularly important in the establishment of early charitable, philanthropic, and cultural institutions in our nation that are still evident today;

**WHEREAS** American women of every race, class, and ethnic background served as early leaders in the forefront of every major progressive social change movement;

**WHEREAS** American women have served our country courageously in the military;

**WHEREAS** American women have been leaders, not only in securing their own rights of suffrage and equal opportunity, but also in the abolitionist movement, the emancipation movement, the industrial labor movement, the civil rights movement, and other movements, especially the peace movement, which create a more fair and just society for all; and

**WHEREAS** despite these contributions, the role of American women in history has been consistently overlooked and undervalued, in the literature, teaching and study of American history:

**NOW, THEREFORE, BE IT**

**RESOLVED:** That the School Board of the City of Virginia Beach officially recognizes the month of March 2023 as National Women's History Month; and be it

**FURTHER RESOLVED:** That the School Board of the City of Virginia Beach encourages all citizens to support and recognize women, in both the public and private sectors that provide healing and hope for the betterment of all throughout the community; and be it

**FURTHER RESOLVED:** That a copy of this resolution be spread across the official minutes of this Board.

**Adopted by the School Board of the City of Virginia Beach this 28<sup>th</sup> day of February 2023.**

SEAL

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Trenace B. Riggs, School Board Chair

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Aaron C. Spence, Superintendent

Attest:

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Regina M. Toneatto, Clerk of the Board



**Subject:** Resolution: VSBA Students & Schools in Challenging Environments Month **Item Number:** 14A2

**Section:** Consent **Date:** February 28, 2023

**Senior Staff:** Ty M. Harris, Director, Office for Diversity, Equity and Inclusion

**Prepared by:** Ty M. Harris, Director, Office for Diversity, Equity and Inclusion

**Presenter(s):** Ty M. Harris, Director, Office for Diversity, Equity and Inclusion

**Recommendation:**

That the School Board approve a resolution recognizing March as Virginia School Boards Association Students and Schools in Challenging Environments Month.

**Background Summary:**

School systems exist to deliver positive student outcomes. Public schools in Virginia drive our Commonwealth's economic, social, and quality of life excellence through our commitment to serving the opportunities for preparing our students for success in college, career, military, and productive pathways our students pursue. In an effort to increase awareness of and support for each and every student in Virginia, the VSBA Board of Directors has designated the month of March as VSBA Students and Schools in Challenging Environments Month.

School board members, superintendents, teachers, and families play a critical role in defining vision, values, and goals of excellence for student outcomes while creating educational climates where all students receive the resources they need, so they graduate prepared for success after high school.

**Source:**

<https://www.vsba.org/>

**Budget Impact:**

N/A

**Resolution**  
**VSBA Students and Schools in Challenging Environments Month**  
**March 2023**

**WHEREAS**, challenging environments in schools have become an increasingly significant area of concern in the United States and Virginia; and

**WHEREAS**, over 50% of public school students qualify for subsidized meals; and

**WHEREAS**, the code of the Commonwealth of Virginia, through the acts of the legislative, executive, and judicial branches, acknowledges geographical and local challenges with funding public education and seeks to remedy disparities across the state; and

**WHEREAS**, we recognize that factors including, but not limited to, disability, race, ethnicity, and socioeconomic status have a demonstrated history of impacting the educational opportunities provided to a student; and

**WHEREAS**, the promise of public education is for every child to be successful in school and life; and

**WHEREAS**, it is important for Virginia Beach families, students, teachers, and school administrators to be aware of the diverse needs and strengths of learners, and to encourage discussion of the challenges and opportunities as a school community; and

**NOW, THEREFORE, BE IT RESOLVED:** That the School Board of the City of Virginia Beach officially recognizes the month of March 2023 as VSBA Students and Schools in Challenging Environments Month; and be it

**FURTHER RESOLVED:** That the School Board of the City of Virginia Beach encourages all citizens to advocate and increase awareness about the supports necessary to improve Virginia Beach's challenged school environments; and be it

**FURTHER RESOLVED:** That a copy of this resolution be spread across the official minutes of this Board.

Adopted by the School Board of the City of Virginia Beach this 28<sup>th</sup> day of February 2023.

SEAL

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Trenace B. Riggs, School Board Chair

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Aaron C. Spence, Superintendent

Attest:

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Regina M. Toneatto, Clerk of the Board





**Subject:** Resolution: Fine Arts in Our Schools Month **Item Number:** 14A3

**Section:** Consent **Date:** February 28, 2023

**Senior Staff:** Kipp D. Rogers, Ph.D., Chief Academic Officer, Department of Teaching and Learning

**Prepared by:** John H. Brewington, Fine Arts Coordinator

**Presenter(s):** Nicole M. DeVries, Ph.D., Director of K-12 and Gifted Programs

**Recommendation:**

That the School Board of the City of Virginia Beach proclaims the month of March 2023 as "Fine Arts in Our Schools Month."

**Background Summary:**

The designated month is set aside to recognize the importance and benefits of art, dance, music and theatre arts education in the school curriculum.

**Source:**

National Parent Teacher Association  
National Art Education Association  
Art and Craft Materials Institute  
National Association for Music Education American  
Association for Theatre in Education Educational  
Theatre Association

**Budget Impact:**

N/A

**RESOLUTION  
FINE ARTS IN OUR SCHOOLS MONTH  
MARCH 2023**

**WHEREAS,** fine arts programs in Virginia Beach City Public Schools provide curricular, co-curricular and extracurricular experiences in art, dance, music and theater arts for all student members of the school community and for the Virginia Beach community at large; and

**WHEREAS,** the School Board of the City of Virginia Beach is cognizant of the importance of fine arts to all our students, not only while they are in school but also throughout their lives; and

**WHEREAS,** art, dance, music and theater arts are now and have been a vital part of the curriculum and instruction of the public schools of Virginia Beach; and

**WHEREAS,** the month of March has been designated as Music in Our Schools Month, Youth Art Month, and Theatre in the Schools Month by their national associations.

**NOW, THEREFORE, BE IT**

**RESOLVED:** That the School Board of the City of Virginia Beach recognizes the month of March 2023 as Fine Arts in Our Schools Month in Virginia Beach City Public Schools; and be it

**FURTHER RESOLVED:** That the School Board of the City of Virginia Beach express its appreciation to our fine arts educators for enhancing our lives and the lives of our children through art, dance, music and theater arts; and be it

**FURTHER RESOLVED:** That a copy of this resolution be spread across the official minutes of this Board.

Adopted by the School Board of the City of Virginia Beach, Virginia, this 28th day of February 2023

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Trenace B. Riggs, School Board Chair

SEAL

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Aaron C. Spence, Ed. D., Superintendent

Attest:

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Regina M. Toneatto, Clerk of the Board



**Subject:** Resolution: National School Social Work Week **Item Number:** 14A4

**Section:** Consent **Date:** February 28, 2023

**Senior Staff:** Kipp D. Rogers, Ph.D., Chief Academic Officer, Department of Teaching and Learning

**Prepared by:** Robert Jamison, Executive Director, Office of Student Support Services

**Presenter(s):** Robert Jamison, Executive Director, Office of Student Support Services

**Recommendation:**

That the School Board approve a resolution recognizing March 5-11, 2023, as National School Social Work Week.

**Background Summary:**

National School Social Work Week, sponsored by the School Social Work Association of America (SSWAA), is celebrated from March 5-11, 2023, to focus public attention on the unique contribution of school social workers within U.S. school systems and in Virginia Beach City Public Schools. National School Social Work Week highlights the tremendous impact school social workers can have in helping to reduce environmental barriers to learning.

This special week provides recognition for school social workers as a vital part of the educational process for the most vulnerable students as they meet the challenges of the 21<sup>st</sup> century. School social workers are critical to providing students with strong social and emotional supports and skills, as well as identifying students early who have mental health and behavioral needs. The ultimate goal is to keep our students and their families engaged in the educational process.

School social workers are certified, experienced practitioners with a master's degree in social work. The combination of their training and experience make them an integral part of the total instructional program. The School Social Work Association of America has chosen "We Rise" as its theme for this year. SSWAA believes that School Social Workers rise to share hope. They rise to listen and understand. They rise to challenge inequities. They rise to support all students.

**Source:**

School Social Workers Association of America

**Budget Impact:**

N/A

**RESOLUTION**  
**National School Social Work Week**  
**March 5-11, 2023**

**WHEREAS**, Virginia Beach City Public Schools social workers help identify and remove environmental barriers to learning, thus allowing students to reach their full potential; and

**WHEREAS**, school social workers are committed to mobilizing family, school and community resources to enable students to learn and fully benefit from their educational program; and

**WHEREAS**, school social workers are valuable members of the multidisciplinary team serving schools, providing a wide range of services to students, parents and staff; and

**WHEREAS**, school social workers use their expertise in child development, community resources, mental health and crisis intervention to develop and implement interventions to support educational success; and

**WHEREAS**, school social workers assist the most vulnerable children and adolescents, including children with disabilities, children living in homelessness, children living in poverty, pregnant teens, suicidal teens, truants and other at-risk children; and

**WHEREAS**, this shared approach to assisting students promotes students' learning and helps guide students to high school graduation and postsecondary experiences and the skills necessary to be productive citizens;

**NOW, THEREFORE, BE IT**

**RESOLVED:** That the School Board of the City of Virginia Beach recognize the second full week of March 2023 as National School Social Work Week in Virginia Beach City Public Schools; and be it

**FURTHER RESOLVED:** That a copy of this resolution be spread across the official minutes of this Board.

Adopted by the School Board of the City of Virginia Beach this 28<sup>th</sup> day of February, 2023

S E A L

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Trenace B. Riggs, School Board Chair

Attest:

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Aaron C. Spence, Superintendent

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Regina M. Toneatto, Clerk of the Board



**Subject:** Resolution: Read Across America **Item Number:** 14A5

**Section:** Consent **Date:** February 28, 2023

**Senior Staff:** Kipp D. Rogers, Ph.D., Chief Academic Officer, Department of Teaching and Learning

**Prepared by:** Lorena L. Kelly, Executive Director of Elementary Teaching and Learning

**Presenter(s):** Lorena L. Kelly, Executive Director of Elementary Teaching and Learning

**Recommendation:**

That the School Board approve a resolution endorsing the National Education Association's *Read Across America*.

**Background Summary:**

The National Education Association is working to build a nation of readers through *Read Across America*. This program has focused on motivating children and teens to read through events, partnerships and reading resources.

**Source:**

National Education Association

**Budget Impact:**

N/A

**Resolution**  
**Read Across America**  
**March 2, 2023**

**WHEREAS**, the citizens of Virginia Beach stand firmly committed to promoting reading as the catalyst for our students’ future academic success, their preparation for America’s jobs of the future and their ability to compete in a global economy; and

**WHEREAS**, Virginia Beach City Public Schools has provided significant leadership in the area of community involvement in the education of our youth, grounded in the principle that education investment is key to the community’s well-being and long-term quality of life; and

**WHEREAS**, “National Education Association’s (NEA) *Read Across America*,” a national celebration of reading on March 2, 2023, motivates students to read a variety of literature that are about everyone, for everyone;

**NOW, THEREFORE, BE IT**

**RESOLVED:** That the School Board of the City of Virginia Beach calls on all the citizens of Virginia Beach to assure that every child is in a safe place reading together with a caring adult on March 2, 2023, and be it

**FURTHER RESOLVED:** That this body enthusiastically endorses “NEA’s *Read Across America*” and recommits our community to engage in programs and activities that improve the reading abilities of all children; and be it

**FINALLY RESOLVED:** That a copy of this resolution be spread across the official minutes of this Board.

Adopted by the School Board of the City of Virginia Beach this 28th day of February 2023.

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Trenace B. Riggs, School Board Chair

S E A L

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Aaron C. Spence, Ed.D., Superintendent

Attest:

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Regina M. Toneatto, Clerk of the Board



**Recommendation of General Contractor:**

**Subject:** New Castle Elementary School Roof Replacement **Item Number:** 14B

**Section:** Consent **Date:** February 28, 2023

**Senior Staff:** Jack Freeman, Chief Operations Officer, Department of School Division Services

**Prepared by:** Melisa A. Ingram, Executive Director, Facilities Services

**Presenter(s):** Melisa A. Ingram, Executive Director, Facilities Services

**Recommendation:**

That the School Board approve a motion authorizing the Superintendent to execute a contract with TST Tactical Defense Solutions, Inc. d/b/a TST Roofing for the New Castle Elementary School Roof Replacement in the amount of \$3,200,000.

**Background Summary:**

Project Architect:	Woolpert
Contractor:	TST Tactical Defense Solutions, Inc. d/b/a TST Roofing
Contract Amount:	\$3,200,000
Construction Budget:	\$4,277,352
Number of Responsive Bidders:	2
Average Bid Amount:	\$3,463,000
High Bid:	\$3,726,000

**Source:**

School Board Policy 3-90

**Budget Impact:**

CIP 1-019 Renovations and Replacements – Reroofing – Phase III



**Subject:** Resolution Authorizing Participation in Opioid Suit Settlement **Item Number:** 14C

**Section:** Consent **Date:** February 28, 2023

**Senior Staff:** Kamala H. Lannetti, School Board Attorney

**Prepared by:** Kamala H. Lannetti, School Board Attorney

**Presenter(s):** Kamala H. Lannetti, School Board Attorney

**Recommendation:**

That the School Board approve the Resolution regarding settlement of the Class Action suit against various defendants concerning Opioid distribution.

**Background Summary:**

The City of Virginia Beach joined a national class action lawsuit regarding opioid distribution and marketing by manufacturers and pharmacies. Pursuant to the national consolidation of the opioid related claims, each state determines whether to participate in the settlement of the class action claims. Eligible subdivisions of each state draw a portion of the settlement from the settlement funds provided to their states. Virginia is participating in the settlements and, as part of the settlement for the City of Virginia Beach, the School Board must also sign onto the settlement agreement. In December 2021, the School Board approved a similar Resolution regarding the settlement that applied to different defendants. Virginia is now participating in the settlement with other defendants which include Teva, Allergan, CVS, Walgreens and Walmart. The Resolution before the School Board relates to the settlement available from these defendants. The School Board will not directly receive funds through this settlement as those funds will be provided to the City for distribution within the City of Virginia Beach.

**Source:**

**Budget Impact:**



## RESOLUTION

A RESOLUTION OF THE SCHOOL BOARD OF THE CITY OF VIRGINIA BEACH, VA  
APPROVING  
PARTICIPATION IN THE PROPOSED SETTLEMENT OF OPIOID-RELATED CLAIMS  
AGAINST TEVA, ALLERGAN, WALMART, CVS, WALGREENS, AND THEIR RELATED  
CORPORATE ENTITIES, AND DIRECTING COUNSEL TO EXECUTE THE DOCUMENTS  
NECESSARY TO EFFECTUATE PARTICIPATION IN THE SETTLEMENTS

WHEREAS, the opioid epidemic that has cost thousands of human lives across the country also impacts the Commonwealth of Virginia and its political subdivisions by adversely impacting, amongst other things, the delivery of emergency medical, law enforcement, criminal justice, mental health and substance abuse services, and other services; and

WHEREAS, the Commonwealth of Virginia and its political subdivisions have been required and will continue to be required to allocate substantial taxpayer dollars, resources, staff energy and time to address the damage the opioid epidemic has caused and continues to cause the citizens of Virginia; and

WHEREAS, settlement proposals have been negotiated that will cause Teva, Allergan, Walmart, CVS, and Walgreens to pay billions of dollars nationwide to resolve opioid-related claims against them;

NOW THEREFORE BE IT RESOLVED that the School Board of the City of Virginia Beach, Virginia approves of participation in the proposed settlement of opioid-related claims against Teva, Allergan, Walmart, CVS, Walgreens, and their related corporate entities, and directs legal counsel and the Superintendent or designee to execute the documents necessary to effectuate participation in the settlements, including the required release of claims against settling entities, and that the Superintendent or designee collaborate with the City Manager or designee regarding use of settlement funding to address education regarding opioid use and addiction by students.

Adopted by the School Board of the City of Virginia Beach, Virginia this \_\_\_ day of February 2023.

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Trenace Riggs, Chair

ATTEST:

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Regina Toneatto, Clerk of School Board



**Subject:** Personnel Report **Item Number:** 15A

**Section:** Action **Date:** February 28, 2023

**Senior Staff:** Mrs. Cheryl R. Woodhouse, Chief Human Resources Officer

**Prepared by:** Cheryl R. Woodhouse

**Presenter(s):** Aaron C. Spence, Ed.D., Superintendent

**Recommendation:**

That the Superintendent recommends the approval of the appointments and the acceptance of the resignations, retirements and other employment actions as listed on the February 28, 2023, personnel report.

**Background Summary:**

List of appointments, resignations and retirements for all personnel.

**Source:**

School Board Policy #4-11, Appointment

**Budget Impact:**

Appropriate funding and allocations



**Subject:** Appointment of Jessica Owens to the Governance Committee **Item Number:** 15B

**Section:** Action **Date:** February 28, 2023

**Senior Staff:** Kamala H. Lannetti, School Board Attorney

**Prepared by:** Kamala H. Lannetti, School Board Attorney

**Presenter(s):** Trenace Riggs, School Board Chair

**Recommendation:**

That the School Board approve Jessica Owens, School Board Member, as the additional School Board Member on the Governance Committee.

**Background Summary:**

Bylaw 1-28 ( C)(4), Committee, Boards and Organizations- School Board Member appointments sets forth the composition of the Governance Committee members. Beverly Anderson, School Board Member, has served as the additional School Board Member on the Governance Committee. In February 2023, Mrs. Anderson was elected as the Chair of the Planning and Performance Monitoring Committee (PPMC) and assumes the PPMC Chair seat on the Governance Committee. The School Board must appoint another School Board Member to serve as the additional School Board Member of the Governance Committee to fill the vacancy created by Mrs. Anderson's election as Chair of the PPMC. Trenace Riggs, Chair, solicited nominations from other School Board Members to serve as the additional School Board Member on the Governance Committee. Jessica Owens, School Board Member, was the only School Board Member who requested to serve as the additional School Board Member. On February 14, 2023, Mrs. Riggs informed the School Board of her recommendation that Ms. Owens be appointed as the additional School Board Member of the Governance Committee. There were no objections to Ms. Riggs's recommendation to appoint Ms. Owens to the additional School Board Member on the Governance Committee.

**Source:**

School Board Bylaw 1-28, Committees, Boards and Organizations- School Board Member appointments

**Budget Impact:**



**Subject:** PPEA Proposed Interim Agreement **Item Number:** 15C

**Section:** Action **Date:** February 28, 2023

**Senior Staff:** Aaron Spence, Superintendent, Jack Freeman, Chief Operations Officer

**Prepared by:** Kamala H. Lannetti, School Board Attorney

**Presenter(s):** Aaron Spence, Superintendent, Jack Freeman, Chief Operations Office

**Recommendation:**

That, in response to the City Council's request, the School Board determine whether it continues to support the Proposed Interim Agreement with S.B. Ballard Construction Company for design work for Princess Anne High School, B.F. Williams/Bayside 6<sup>th</sup>, and Bayside High School as approved on August 9, 2022.

**Background Summary:**

On August 9, 2022, the School Board approved a Resolution to enter into a Proposed Interim Agreement for design work for Princess Anne High School, B.F. Williams/Bayside 6<sup>th</sup>, and Bayside High School. The Interim Agreement resulted from a Public-Private Education Facilities and Infrastructure (PPEA) unsolicited proposal from S. B. Ballard Construction Company. School Board Policy 3-71 allows the School Board to consider unsolicited proposals and solicited competing conceptual proposals for qualifying projects under the PPEA. The School Board was informed of the unsolicited proposal by the Superintendent and, after multiple briefings from the School Administration and a public hearing on June 28, 2022, the School Board approved the Proposed Interim Agreement to complete advance design of the projects at Princess Anne High School, B.F. Williams/Bayside 6<sup>th</sup>, and Bayside High School. If approved, this Interim Agreement will be in effective for twelve months and has a not-to-exceed cost of \$15,404,544.

Pursuant to School Board Policy 3-71 (F), the Resolution and the Proposed Interim Agreement were sent to the City Council for approval for the School Board to enter into the Proposed Interim Agreement. The Superintendent and staff have briefed the City Council on multiple occasions since August 2022 regarding the Proposed Interim Agreement. On February 21, 2023, the City Council requested that the School Board again take action to confirm that the School Board is requesting that the City Council approve the School Board to enter into the Proposed Interim Agreement.

**Source:**

School Board Policy 3-71, as amended.

Public-Private Education Facilities and Infrastructure Act, § 56-578, et seq., as amended.

**Budget Impact:**

\$15,404,544.00



**Subject:** Closed Session **Item Number:** 17

**Section:** Return to Administrative, Informal, Workshop or Closed Session Matters **Date:** February 28, 2023

**Senior Staff:** N/A

**Prepared by:** Kamala H. Lannetti, School Board Attorney

**Presenter(s):** Aaron C. Spence, Ed.D., Superintendent; Trenace Riggs, School Board Chair; Kamala H. Lannetti, School Board Attorney

**Recommendation:**

That the School Board recess into Closed Session in accordance with the exceptions to open meetings law set forth in Code of Virginia §2.2-3711, Part A, Paragraph 1, 7, and 8, as amended, to deliberate on the following matters:

1. Discussion, consideration, or interviews of prospective candidates for employment; assignment, appointment, promotion, performance, demotion, salaries, disciplining, or resignation of specific public officers, appointees, or employees of any public body; and evaluation of performance of departments or schools of public institutions of higher education where such evaluation will necessarily involve discussion of the performance of specific individuals.

7. Consultation with legal counsel and briefings by staff members or consultants pertaining to actual or probable litigation, where such consultation or briefing in open meeting would adversely affect the negotiating or litigating posture of the public body. For the purposes of this subdivision, "probable litigation" means litigation that has been specifically threatened or on which the public body or its legal counsel has a reasonable basis to believe will be commenced by or against a known party. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

8. Consultation with legal counsel employed or retained by a public body regarding specific legal matters requiring the provision of legal advice by such counsel. Nothing in this subdivision shall be construed to permit the closure of a meeting merely because an attorney representing the public body is in attendance or is consulted on a matter.

Namely to discuss:

- A. Superintendent's midyear evaluation and contract matters
- B. Pending litigation matters
- C. Grievability Determination
- D. JUUL Class Action Settlement

**Background Summary:**

N/A

**Source:**

Code of Virginia §2.2-3711, as amended

**Budget Impact:**

N/A

## **Decorum and Order-School Board Meetings 1-48**

School Board of the City of Virginia Beach  
Bylaw 1-48

### **SCHOOL BOARD BYLAWS**

#### **Decorum and Order-School Board Meetings**

##### **A. Purpose of decorum and order during meetings**

The School Board determines that decorum and order are necessary during School Board Meetings. The purposes for maintaining decorum and order are:

1. to ensure that the affairs of the School Board and School Board Committees may be conducted in an open, safe and orderly manner during meetings;
2. that all persons signed up to address the School Board during public comment sections of meetings have the opportunity to do so in an orderly and respectful manner and without being interrupted;
3. that persons in attendance may observe and hear the proceedings of the School Board without distraction and interruption;
4. that students and other young audience members who attend or watch such meetings are not subject to inappropriate language or conduct;
5. that School Board Members and School Division employees or other agents can transact the business of the School Board and the School Division with minimal disruption.

##### **B. Limitations on addressing the School Board**

Persons addressing the School Board during public comment sections of the meeting shall:

1. Limit their comments to matters relevant to PreK-12 public education in Virginia Beach and the business of the School Board and the School Division.
2. Refrain from obscenity, vulgarity, profanity, and comments or actions with the intent to incite violence or other breach of peace.
3. Comply with the time limits and other rules for public comment set forth in the agenda or Bylaws.
4. During special meetings or public hearings, the School Board may set different rules or time limits for public comments.

##### **C. Other expressive activities during meetings**

1. Public comments during meetings limited to matters relevant to public education and the business of the School Board

At regular School Board Meetings, the School Board accepts public comment during designated sections of the Meeting Agenda. The public comment sections of School Board Meetings are limited public forums for the sole purpose of accepting comments from members of the public relevant to PreK-12 public education in Virginia Beach and the business of the School Board and the School Division. The

School Board does not accept other forms of public comment during Meetings or at those times immediately preceding or following a Meeting.

2. Expressive activities during meetings

To maintain decorum and order and conduct the business of the School Board and the School Division during meetings, expressive activities by members of the public in meetings will be limited or prohibited. On any day that a meeting is scheduled to take place, the School Board prohibits certain expressive activity, including but not limited to the following, expressive activities:

- Petitioning, demonstrating, picketing, pamphlet distribution, conducting polls, or solicitation in the Building where the Meeting is taking place
- Displaying or using signs, posters or other items brought into the meeting room that block the view of persons in or observing the meeting or create a safety concern. Possession of such items while in the meeting location will not be prohibited.
- Use of noise making devices
- Use of excessive cheering, booing, clapping, or similar activity that disrupts the meeting, as determined by the Chair or designee.
- Calling out or making comments when not called to address the School Board
- Intimidation, harassment or threats to persons in the meeting or who are entering or departing the meeting or the location of the meeting
- Instigating or attempting to instigate confrontations or other conduct for the purpose of disrupting the meeting
- Other conduct that violates decorum and order as determined by the Chair or designee

3. School Administration Building or other locations for meetings are not open public forums for public expression

The School Administration Building (or another building or location where a meeting is scheduled to take place) its grounds and reserved parking spaces are not open for expressive activities unless a facility use request or application has been approved by the Superintendent or designees. The Superintendent or designees are authorized to designate areas of the School Administration Building (or other building or location for a meeting), the grounds and parking lots that may be considered for facility use request or application. The Superintendent or designee are authorized to develop and implement regulations and/or procedures related to such facility use requests or applications.

**D. Other methods of communicating with the School Board**

The School Board encourages citizens and other interested parties to communicate with the School Board regarding matters related to public education. Due to the limited time scheduled to conduct business and the need to follow approved agenda items, School Board meetings may not be conducive for all forms of communication to the School Board. Persons seeking to communicate with the School Board may contact School Board Members through other methods of communication, including [SchoolBoard@VBCPSBoard.com](mailto:SchoolBoard@VBCPSBoard.com) or email individual School Board Members in addition to those provided at School Board meetings.

This Bylaw does not preclude persons addressing the School Board from delivering the School Board or its Clerk written materials including reports, statements, exhibits, letters, or signed petitions prior to or after a Meeting. While public speakers are addressing the School Board, they may not approach the School Board to hand out

items but will instead be directed to leave items with the Clerk or designee for the School Board to consider after the Meeting.

This Bylaw does not preclude persons called to address the School Board during public comment sections from using a chart, graph or other item during their public comments so long as that item does not interfere with the School Board and other persons observing the Meeting from hearing or seeing the speaker and the item does not create a safety issue or otherwise violate the decorum and order rules. Furthermore, nothing herein shall be interpreted to prohibit members of the public from communicating with the School Board or the School Administration on matters relevant to PreK-12 public education in Virginia Beach and the business of the School Board and the School Division at times other than meetings.

- E.** The Chair with the assistance of the Superintendent or their designees shall preserve decorum and order in the room where the Meeting is taking place and shall decide all questions of decorum and order during the Meeting. School Board Members may vote to overrule the Chair's or designee's decision at the time that the Chair or designee makes the decision. The Chair or designee is authorized to work with the Superintendent, designees, law enforcement and authorized agents to maintain order and decorum prior to the start of, during and immediately after any Meeting.
- F.** The School Administration, law enforcement and authorized agents will have responsibility for maintaining decorum and order outside of the Meeting room and outside of a building where a meeting will be or is taking place.
- G.** No person attending a meeting of the School Board, in any capacity, shall use, or allow to sound, any device in a manner that disrupts the conduct of business within the room in which the School Board or a Committee thereof is meeting. Notice of this restriction shall be posted outside of School Board Meeting Room and on the agenda for any School Board meeting.
- H.** At the request of the Chair or Superintendent or their designees, a city police officer or other law enforcement officer shall act as sergeant-at-arms at all School Board meetings.