



## Enrollment Checklist for Registration

The following documents **MUST** be submitted to the registration department when registering your student for preschool. Please bring all the information with you on the day of your scheduled appointment. **ALL** paperwork must be received and completed before your child is considered enrolled and a classroom assigned.

- Child's original birth certificate with official raised seal
- Parent/Guardian State Issued Driver's License or ID
- Proof of Residency (Current Lease/Mortgage Statement/Utility Bill), showing a service address/property address
- Court stamped custody papers showing residential parent/guardian (if applicable)
- Physical Form (to be completed by your child's physician)
- Immunization Record
- Dental Form
- Over-Income Waiver Form (if opting out of providing gross income)

**\*\***In the case that you cannot provide a proof of residency in your name and are residing with someone else in the district, we will need you to complete an Affidavit of Residency. This form can be found on our website under Forms, Handbooks and Links. The affidavit will need to be completed by you and notarized prior to your registration appointment. Along with the affidavit, we will need a current proof of residency from the person with whom you are residing.

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Parent/guardian signature

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Date