



## SEARCH TIMELINE

### Newark Unified School District Superintendent Search

Note: *Blue italicized text* indicates Board Participation

<b>FEBRUARY 2023</b> Preliminary Phase	February 13	District receives proposals
	February 22	<i>Proposal Presentations / Board Selects Firm</i>
<b>MARCH 2023</b> Community Engagement	March 6 (Special Mtg)	<i>Initial Meeting with the Board; Board determines characteristics, skills &amp; qualities desired in new superintendent; publicly announces timeline and procedures (Open and Closed Session; approx 3 hours total)</i>
	March 7-17	Online survey dates
	March 13	Consultants confer with staff and community designated by the Board to receive input
<b>MARCH 2023</b> Advertisement and Recruitment	March	Consultants identify potential candidates; Development and posting of recruitment materials and Position Description
	Online now through March 17 and publication on March 13	Advertising and active recruitment; Ad appears in <u>EdCal</u> ,
	<b>March 17, 5:00 PM</b>	<b>Deadline for applications</b>
<b>MARCH - APRIL 2023</b> Interviews and Selection	March	Consultants complete comprehensive reference and background checks on applicants
	April 5 6:00 pm	<i>Board confers with consultants, reviews all applications and selects candidates to be interviewed (Closed Session; approx 3 hours)</i>
	April 23, 8:00 am All Day	<i>Board interviews candidates; selects finalist(s) (Closed Session; all-day meeting)</i>
<b>APRIL - MAY 2023</b> Contract Approval	April TBD	<i>Board completes the validation process of the leading candidate and makes final determination</i>
	May 4, May 18 or June 1	<i>Board approves superintendent contract at a <b>regularly scheduled</b> board meeting</i>
<b>JULY 2023</b> Start Date	July 1 (as mutually agreed)	New superintendent begins