LENAPE TECHNICAL SCHOOL

SECTION: PUPILS

TITLE: USE OF MEDICATIONS

ADOPTED: December 19, 2002

REVISED:

210. USE OF MEDICATIONS

1. Purpose	The Joint Operating Committee shall not be responsible for the diagnosis and treatment of student illness. The administration of prescribed medication to a student during school hours in accordance with the direction of a parent or family physician will be permitted only when failure to take such medicine would jeopardize the health of the student or the student would not be able to attend school if the medicine were not available during school hours.
2. Definition	For purposes of this policy, **medication** shall include all medicines prescribed by a physician and over-the-counter medicines.
3. Authority SC 510 Title 22 Sec. 7.13	Before any medication may be administered to or by any student during school hours, the Joint Operating Committee shall require the written request of the parent, giving permission for such administration and relieving the Joint Operating Committee and its employees of liability for administration of medication and/or the written order of the prescribing physician, which shall include the purpose of the medication, dosage, time at which or special circumstances under which the medication shall be administered, length of period for which medication is prescribed, and possible side effects of medication.
4. Delegation of Responsibility	The Administrative Director, in conjunction with the health care professional, shall develop procedures for the administration and self-administration of students' medications. All medications shall be administered by the Administrative Director's designee, or self-administered by the student, upon written request. All employees involved in administering or supervising self-administration of medication shall receive appropriate training before performing this responsibility. The school principal and health care professional shall review regularly the procedures for administration and self-administration of medications and shall evaluate recordkeeping, safety practices, and effectiveness of this policy.

5. Guidelines	The school shall inform all parents/guardians, students and staff about the policy and procedures governing the administration of medications. Student Self-Administration To self-administer medication, the student must be able to: 1. Respond to and visually recognize his/her name. 2. Identify his/her medication. 3. Measure, pour and administer the prescribed dosage. 4. Sign his/her medication sheet to acknowledge having taken the medication. 5. Demonstrate a cooperative attitude in all aspects of self-administration. The district strongly recommends that medications be given in home. It realizes that the health of some children require that they receive medication while in school. **All medication must be taken to the Health Safety Services office on arrival to school** where it will be maintained in a secure location. Students found with any medication (other than transporting it to the Health Safety Services office) in their possession will be subject to disciplinary action. Prescription medication must be in an original container, properly labeled from the pharmacy. Medication ordered fewer than four times a day should be given at home unless ordered at specific hours. Dispensing of over-the-counter medication should be kept to a minimum. Non-prescription medication must be in an original container, labeled with the student's name and kept in the Health Safety Services office. If it may be necessary to administer emergency medication (for example emergency medication for bee stings, the school does not carry any emergency medications. It is the responsibility of the parents to provide the school with any emergency medications accompanied by a physician's orders. Supplies or materials needed for frequent to on-going treatment or procedures that are necessary during school hours will be provided for by the parent/guardian. The only medications that may be independently self-administered are inhalers. (Other emergency medications will be judged on a case-by-case basis.) Students carrying their inhalers must bring in a parental permission form to the Health Safety Services office. The Health Safety Services office will monitor those students who

School Code 510, 1402, 1850.1 PA BD. of Nursing September 1992	are permitted to self-administer their inhalers. If the student misuses the medication, or is determined to be handling the medication in an unsafe manner, the school will withdraw the privilege of self-medication. Maintaining the proper schedule of taking medications shall be the responsibility of the student. The JOC and its employees shall be held harmless in any instance where schedules are not maintained or errors in self-administration of medication occur.