# LENAPE TECHNICAL SCHOOL

SECTION: FINANCES

TITLE: PURCHASES NOT BUDGETED

ADOPTED: November 15, 2007

REVISED: February 18, 2016

## 612. PURCHASES NOT BUDGETED

| | |
|---|---|
| 1. Authority<br>SC 609, 610, 1850.1 | The state laws and the interests of the community require fiscal responsibility by the Joint Operating Committee in the operation of the school. Appropriate fiscal controls shall be adopted to ensure that public funds are not disbursed in amounts in excess of the appropriations provided to the school. |
| SC 609, 666, 687<br><br>Joint Operating Committee Policy 611 | When funds are not available for a proposed appropriation, a legal transfer from one class of expenditure to another may be made by the Joint Operating Committee in the last nine (9) months of the fiscal year if it is apparent that the necessary surplus funds do exist in another appropriation, the procedures specified in the School Code are followed, and it can be demonstrated that the proposed expenditure would be educationally warranted in the current fiscal year. |
| 2. Guidelines<br><br>School Code 609, 610, 666, 687, 1850.1 | In the event of emergency, which exists whenever the time required for the Joint Operating Committee to act in accordance with regular procedures would endanger life or property or threaten continuance of existing school classes, a purchase order may be authorized by the Administrative Director or appropriate personnel designated by the Administrative Direcotr, even if funds are not available for a proposed appropriation. |
| Joint Operating Committee Policy 611 | Any expenditure in excess of appropriation so made in the event of emergency shall be reported to the Joint Operating Committee at the next meeting with a recommendation of funds to be transferred to cover said purchase. |