LENAPE TECHNICAL SCHOOL

SECTION: PROFESSIONAL EMPLOYEES

TITLE: RESPONSIBILITY FOR STUDENT WELFARE

ADOPTED: August 2, 2007

REVISED:

	440. RESPONSIBILITY FOR STUDENT WELFARE
1. Purpose	This policy establishes guidelines whereby adequate consideration of student welfare is achieved.
2. Delegation of Responsibility	The Administrative Director or designee shall prepare and promulgate guidelines to ensure the maintenance of standards to protect student welfare.
3. Guidelines	Teachers and other professional employees are responsible for the safety of students in their charge within the building and on school property. Each employee shall be in the classroom or at an assigned station or ensure that another professional employee is temporarily in charge. Each staff member shall be accountable for supervision, control and protection of students commensurate with assigned duties and responsibilities. A staff member should not voluntarily assume responsibility for duties s/he cannot reasonably perform. Such voluntary assumption carries the same responsibilities as assigned duties.
Pol. 106	A teacher must provide proper instruction in the safety matters presented in assigned guides for planned instruction. Each staff member has the responsibility to report immediately to the Administrative Director (or designee) an accident or a safety hazard. A staff member may not send students on any personal errands. A student shall not be required to perform work or services that may be detrimental to the student's health. **Employees who are in charge of after school clubs, rehearsals, practices, meetings and other activities (including field trips) shall be responsible to see that all students have left the building/grounds after the function before the employee leaves the building/grounds.** **Some available courses of action for instructors when disciplining students are:**

	1. Student-teacher conferences. **2. Teacher-parent telephone calls.** **3. Temporary removal of privileges.** **4. Appropriate administrators shall be kept informed of repeated violators.**