LENAPE TECHNICAL SCHOOL

SECTION: PROGRAMS

TITLE: APPLYING FOR AND ACCEPTING GRANTS

ADOPTED: June 16, 2005

REVISED: September 17, 2015

114. APPLYING FOR AND ACCEPTING GRANTS

1. Purpose

The Joint Operating Committee encourages the administration to seek monetary grants from public and private sources in order to carry out the educational functions of the school and to supplement current educational opportunities.

The following policy is employed to allow the administration flexibility in applying for grants while maintaining the role of the Joint Operating Committee to oversee and govern the affairs of the school.

2. Authority

The Joint Operating Committee has the authority to apply for such grants as may be in the interest of the school, as well as the ability to reject grants which may have an adverse effect upon the school, its programs or budget.

3. Delegation of Responsibility

All grant applications shall be made through the Administrative Director. The Administrative Director shall be responsible for presenting all relevant information about said applications to the Joint Operating Committee in the manner indicated by the following guidelines.

4. Guidelines

When the Administrative Director becomes aware of the availability of a grant for which s/he wishes to apply, the following information shall be forwarded to the Joint Operating Committee prior to the formal application for the grant:

1. Source of the grant.
2. Amount of funds applied for.
3. Purpose for said funds, how said purpose is consistent with those of the school, and the proposed use of the funds.
4. Any matching funds, additional staff, or other potential costs of the grant which may be required from the Joint Operating Committee or another source.
5. Disclosure of whether the grant begins a program which it would be necessary or suggested that the Joint Operating Committee take over at the termination of the assets of the grant.

6. Any restrictions or limitations on the grant funds or administration of the grant.

7. Who, at the school, will be responsible for the administration and implementation of the grant and its intended purpose.

8. Any other relevant information.

The Joint Operating Committee shall, at its next monthly meeting, consider the Administrative Director's recommendation with regard to application for the grant.

The Joint Operating Committee shall either approve or disapprove of the recommendation. Acceptance of a grant shall not be construed to be a testimonial or endorsement by the school or the Joint Operating Committee of a product or business enterprise.

Should the Joint Operating Committee not approve the recommendation of the Administrative Director, the grant application shall not be submitted.

Should the Administrative Director learn of a grant with an application deadline which precedes the next scheduled meeting of the Joint Operating Committee, the Administrative Director is authorized to apply for the grant; provided, however, that at the next meeting of the Joint Operating Committee, the Administrative Director report all of the information required above to the Joint Operating Committee. At that time, the Joint Operating Committee shall consider ratification of the Administrative Director's action.

Should the Joint Operating Committee deny said ratification, application for the grant shall be withdrawn at the earliest time practicable.

Upon notification that a grant has been awarded to Lenape Technical School by some source, the Joint Operating Committee shall review the grant award with regard to the items listed above, and shall, by vote, decide to either accept or reject the offer of the grant.