LENAPE TECHNICAL SCHOOL

SECTION: PROGRAMS

TITLE: GUIDES FOR PLANNED INSTRUCTION

ADOPTED: May 19, 2005

REVISED: August 20, 2015

106. GUIDES FOR PLANNED INSTRUCTION

1. Authority
   Title 22
   Sec. 4.4
   Pol. 107

Planned Course Outlines and Learning Guides shall be prepared for all planned instruction adopted by the Joint Operating Committee in order to direct and assist the professional staff in fostering each student's attainment of skills necessary to demonstrate achievement of accademic and technical standards for the course of study.

2. Guidelines

Each guide may contain, as appropriate to that planned instruction:

1. Objectives of the instruction.
2. Concepts and skills to be taught.
3. Suggested activities designed to achieve the objectives.
4. Suggested methods of instruction.
5. Assessment criteria and methods intended to evaluate the extent to which learning objectives and competencies have been achieved.

3. Delegation of Responsibility

Each teacher shall use the course's planned course outline and learning guides as the core of the course s/he has been assigned to teach.

The Administrative Director or appropriate personnel designated by the Administrative Director shall be responsible for development and implementation of a plan for preparation of such guides.

A system of administrative review shall be implemented to ensure that guides are being followed by teaching staff members to the degree of conformity required.

Copies of all current guides for planned instruction shall be kept on file in the office of the Administrative Director.