Plan Identify the problem.

What are you trying to accomplish?

How will you know if the change is an improvement?

Act

What changes should be made?

Can the solution tested be implemented across a larger group for testing?

Should the plan be modified and tested again?

inspire ~ engage ~ achieve



Implement the action plan.

Test the change on a small scale and mediate movement in the wrong direction

Study

Analyze the information.

Determine if the change is an improvement or if it creates additional problems.

Document what has been learned and decide if the change should be adapted, adopted, or abandoned.



