



SKOKIE - MORTON GROVE SCHOOL DISTRICT 69

5050 MADISON STREET • SKOKIE, IL 60077 • (847)-675-7666 • FAX (847) 675 -7675 • WWW.SD69.ORG

SEL Specialist (Social Worker, School Psychologist, or School Counselor)

Primary Function:

SEL Specialists shall perform such duties and responsibilities associated with the teaching profession, those outlined in District 69 policies, and as are required by the Illinois School Code

Organizational Relationships: The SEL Specialist reports directly to the Building Administration or the Related Services Coordinator

Qualifications

- Illinois State Board of Education Professional Educator Licensure appropriate to assignment
- Ability to understand and carry out oral and written directions Ability to visually supervise students, assess situations for safety concerns
- Ability to exercise sound judgment in making decision regarding the safety and welfare of students
- Ability to perform assigned duties and tasks with a minimum of direction
- Ability to maintain effective public, student and co-worker relationships
- Ability to physically move about the district buildings and grounds
- Ability to speak, write, read, and understand English
- Ability to handle student information with confidentiality
- Ability to participate in and apply district-approved behavior management procedures and crisis de-escalation training, including student physical restraints as needed
- Fluency in a second language, preferred

Performance Responsibilities

1. Develop and maintain an educational program that teaches students social emotional competencies
2. Provide training in the use of data collection, positive behavior supports, intervention techniques, and instructional methodologies to educational staff.
3. Demonstrate/model behavior management ideas and/or techniques.
4. Deliver instruction to classrooms and small groups to teach social emotional skills.
5. Participates in the MTSS, 504, and IEP processes to improve the communicative, social, academic and behavioral outcomes for all students.

6. Consults with teachers, teams, and parents, to design appropriate student support plans
7. Conducts functional behavior assessments and develops behavior intervention plans
8. Conduct risk assessments and provide crisis support and intervention
9. Provide individual and group counseling
10. Support families through parent education and referrals to community resources
11. Collaborate with community agencies on the behalf of students and their families
12. Coordinate support for families identified as eligible for McKinney-Vento supports

Terms of Employment

180.5 work days - salary and work year established by the Board of Education and Skokie Education Association Collective Bargaining Agreement

Evaluation

Performance will be evaluated in accordance with the Teacher Evaluation Plan