

MILFORD SCHOOL DISTRICT  
BOARD OF EDUCATION  
REGULAR BOARD MEETING  
JANUARY 23, 2023

Board Members in Attendance	
Mr. Scott Fitzgerald, Vice President	Mrs. Jean Wylie
Dr. Adam Brownstein	Dr. Kevin Dickerson, Executive Secretary
Mr. Matt Bucher	
Mr. David Vezmar	

The Regular Meeting of the Milford Board of Education was called to order by Vice President Mr. Fitzgerald at 6:00 PM on Monday evening, January 23, 2023.

**PLEDGE OF ALLEGIANCE**

**APPROVAL OF MINUTES**

**MOTION MADE BY MR. BUCHER/SECONDED BY DR. BROWNSTEIN** to approve the Regular Meeting Minutes for December 12 and 19, 2022. **Motion passed unanimously.**

**ADJOURNMENT TO EXECUTIVE SESSION**

**MOTION MADE BY MR. VEZMAR/SECONDED BY MR. BUCHER** to adjourn into Executive Session at 6:05 PM. **Motion passed unanimously.**

**RETURN TO OPEN SESSION**

**MOTION MADE BY MR. BUCHER/SECONDED BY MR. VEZMAR** to adjourn Executive Session at 7:00 PM. **Motion passed unanimously.**

**CHANGES TO AGENDA**

Request by Dr. Dickerson to remove 13C from the agenda.

**PERSONNEL – Dr. Peel**

*Personnel Report*

**MOTION MADE BY MRS. WYLIE/SECONDED BY MR. BUCHER** to accept the Personnel Report as presented during Executive Session. **Motion passed unanimously.**

***DTGSS Teacher Survey***

The District is participating in a one-year DOE pilot of a new evaluation system for classroom teachers. It is called the Delaware Teacher Growth and Support System (DTGSS). The system is used for walkthroughs and will have no final bearing on a teacher's evaluation. Teachers will complete a survey at the end of the school year and the feedback will be given to DOE. The final decision for use of the new system will be made by the State.

**PUBLIC COMMENT**

Mr. O'Neill spoke about his concerns for the district's equity and inclusion work.

**SUPERINTENDENT'S REPORT**

***2023-2024 School Choice Acceptance Report***

**MOTION MADE BY MRS. WYLIE/SECONDED BY MR. VEZMAR** to approve the 2023-2024 School Choice Acceptance Report. **Motion passed unanimously.**

***Lead Testing in Schools***

In 2020, all of the District's water in schools was tested for lead. No schools had elevated levels at the

time. With oversight from the Department of Education and Delaware Health and Human Services, an outside agency will be testing the water again in all schools across the state. The District expects the results for its schools in early May.

***Major Capital Project - Educational Specifications and Programming MMS Property***

**MOTION MADE BY MR. BUCHER/SECONDED BY MRS. WYLIE** to approve the Major Capital Project - Educational Specifications and Programming MMS Property.

Roll Call: Dr. Brownstein - yes Mr. Vezmar - abstain  
Mr. Bucher - yes Mrs. Wylie - yes  
Mr. Fitzgerald - yes  
**(Motion passed - 4 yes, 0 no, 1 abstain)**

**BENJAMIN BANNEKER ELEMENTARY SCHOOL PRESENTATION**

Dr. Kilgore, Principal, and Mrs. Moorman, Assistant Principal, made a presentation about Benjamin Banneker Elementary School's events, programs, student achievements, and community involvement efforts.

**BUSINESS – Dr. Croce**

***Revenue and Expenditure Report***

**MOTION MADE BY MR. BUCHER/SECONDED BY MR. VEZMAR** to approve the Revenue and Expenditure Reports as of December 31, 2022. **Motion passed unanimously.**

***Final FY2023 Revenue, Expenditure, and Major Cap Budgets***

**MOTION MADE BY MR. BUCHER/SECONDED BY DR. BROWNSTEIN** to approve the Final FY2023 Revenue, Expenditure, and Major Cap Budgets. **Motion passed unanimously.**

***DDOE Financial Position Report***

**MOTION MADE BY MR. VEZMAR/SECONDED BY DR. BROWNSTEIN** to approve the DDOE Financial Position Report as of December 31, 2022. **Motion passed unanimously.**

**BUILDINGS AND GROUNDS – Mr. Sharp**

***MMS Project Update & District Projects***

The District is ready to move to the bidding phase for the MMS environmental work.

***District Projects***

Phase 1 of the Milford High School HVAC project is near completion. The gym now has air conditioning and heat. The District is looking to bid Phase 2 of the project.

**STUDENT LEARNING – Dr. Amory**

***DHSS Approval of MHS for Nurse Aid Training***

The District has received approval from the State of Delaware to be an official training site to instruct the Certified Nursing Assistant program in partnership with Delaware Technical and Community College.

***2023-2024 School Year Calendar***

The first read of the 2023-2024 School Year Calendar was presented. It has been adjusted to reflect feedback from staff and community members. Staff members were thanked for their participation in the development of the calendar.

***Quarterly Data Meetings***

The second marking period is about to end and the District is beginning to prepare for the quarterly data meetings in each school.

***MLympics Event***

The MLympics event to support our Mult-Lingual Learners is scheduled for Saturday, February 11 at Lulu Ross Elementary.

**STUDENT SERVICES – Ms. Laura Manges**

***MSD Disproportionate Representation in Special Education Report***

The Department of Education is required to review data in order to identify disproportionate representation in special education classifications based on race and ethnicity. MSD received communication in June, 2022 indicating disproportionate representation of white children in the category of speech and language impairment. MSD conducted a self-assessment of files in each building. The self-assessment report was submitted to DOE in October, 2022. DOE conducted an independent desk audit of student files and sent communication on January 13, 2023 verifying that MSD is correctly implementing regulatory requirements under IDEA.

**BOARD DISCUSSION**

***DSBA Updates***

Dr. Brownstein mentioned that the DSBA Legislative Committee had discussions concerning lead testing as well as the legislative requirements and districts' implementation of HB 198. February 3 is the next Legislative Committee meeting.

***Introduction of Recommended New Board Policy***

Draft Board Policy 1015 Hate Speech on School Property was presented.

***Introduction of Recommended Draft Revision of Board Policies***

Revised Draft Board Policy 4319 Holiday Schedule: Twelve Month Employees was presented.

Revised Draft Board Policy 4227 Use of Force was presented. Dr. Brownstein noted that some changes need to be made to align with State legislation. The draft will be brought back to the board next month again as a Read Only.

**ADJOURNMENT**

**MOTION MADE BY MR. VEZMAR/SECONDED BY MR. BUCHER** that the Regular Meeting of the Milford Board of Education held on Monday, January 23, 2023, adjourned @ 8:12 PM. **Motion passed unanimously.**

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Kevin Dickerson, Executive Secretary

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Peggy Short, Recording Secretary

# BOARD AGENDA

January 23, 2023

## PERSONNEL REPORT – Action Item

### RECOMMEND FOR EMPLOYMENT – PROFESSIONAL CONTRACT\*

BELL, James

District – Athletic Director

Effective: TBD

CARTWRIGHT, Sonja

Central - School Nurse

Effective: TBD

### RECOMMEND FOR EMPLOYMENT – TEMPORARY CONTRACT\*

MOORE, Amanda

Central – English Teacher

Effective: TBD

KUHN, Ashley

Morris – Kindergarten Teacher

Effective: TBD

### RECOMMEND FOR EMPLOYMENT\*

AYERS, Damon

Mispillion – Full-Time Educational Support Paraprofessional

Effective: January 24, 2023

ARNOLD, Michele

Ross – Full -Time Educational Support Paraprofessional

Effective: January 30, 2023

HAYES, Kashanna

High – Clerk

Effective: January 30, 2023

SMITH, Brittney

High – Full -Time Discipline Paraprofessional

Effective: TBD

### TEMPORARY ASSIGNMENT

WEBB, Jeffrey

From Central Day Custodian to High Chief Custodian

Effective: TBD

### TRANSFER\*

ROBERTS, Roger

From Banneker Night Custodian to Banneker Night Lead Custodian

Effective: TBD

BRANNAN, Nicholas  
From District Athletic Director to Central Social Studies Teacher  
Effective: TBD

RETIREMENT

HARRIS, Austin  
Central – Custodian  
Effective: August 1, 2023  
Service to MSD: 20 years

WALLACE, Teresa  
Mispillion – Principal  
Effective: July 1, 2023  
Service to MSD: 27 years

GREENLY, Jeffrey  
Central – Special Education Teacher  
Effective: February 1, 2023  
Service to MSD: 29 years

WINDSOR, Sharon  
District – Administrative Secretary Payroll & Benefits  
Effective: July 1, 2023  
Service to MSD: 3 years

RESIGNATION

EPHRAIM, Emily  
Central – Special Education Teacher  
Effective: January 3, 2022  
Service to MSD: 2 weeks

WALLS, Kelsey  
Central – School Nurse  
Effective: January 13, 2022  
Service to MSD: 6 months

HATCHET, Sheree  
Morris – Kindergarten Teacher  
Effective: January 20, 2022  
Service to MSD: 2 years

PALMIRA, Jaime  
District – Educational Diagnostician  
Effective: July 27, 2023  
Service to MSD: 3 years

SMITH, Shamirah  
High – Part-Time Educational Support Paraprofessional  
Effective: TBD

LIVINGSTONE, Sharon  
High – Full -Time Discipline Paraprofessional  
Effective: January 13, 2023  
Service to MSD: 2 weeks

STRICKLAND, Shaun  
High – Physical, Health & Driver’s Education Teacher  
Effective: TBD  
Service to MSD: 7 Years

RECOMMEND FOR EMPLOYMENT – 2022-2023 LIMITED CONTRACTS\*

District	Athletic Director	BELL, James
High	Instructional Coach, School Counselor	LYNCH, Kate
High	Girls Soccer, Assistant Coach	SOLLIE, Margaret
High	Softball, Assistant Coach	BARKLEY, Kevin (NE)
Central	Softball, Head Coach	JUSTICE, Rick (NE)
Central	Athletic Events Coordinator, Spring	JOHNS, Marcy
Central	Girls Soccer, Assistant	EVANS, Edward

RECOMMEND VOLUNTEERS 2022-2023

Central	Baseball	RICHARD, Neal
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\*Employment at Milford School District is contingent upon employment verification, education and other credential verifications, the receipt of satisfactory criminal background and child protection registry checks, and adherence to Milford School District policies.